



# Northville Plymouth Fire Advisory Board Meeting Agenda

Monday, April 20, 2026 - 4:00 p.m.

Northville City Hall, 215 W. Main Street, Northville

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1. Roll Call: Chair Brian Turnbull, Members Mayor Linda Filipczak, Jim Rachwal, Chris Porman, George Lahanas
2. Approval of Meeting Minutes for January 20, 2026
3. Reports From the Fire Chief
4. Next Meeting Date
5. Adjournment



# Northville Plymouth Fire Advisory Board Meeting Minutes

Tuesday, January 20, 2026 - 4:00 p.m.

Plymouth City Hall, 201 S. Main Street, Plymouth

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**CALL TO ORDER:** Chair Linda Filipczak called the meeting to order at 4:03 p.m.

**ROLL CALL:** Members Present – Chair Linda Filipczak, Chief Jim Rachwal, Chris Porman, Mayor Brian Turnbull. Also present – NCFD Chief Matt Samhat, Plymouth Director of Public Safety Al Cox.

Excused – George Lahanas

Chair Linda Filipczak passed the gavel to Mayor Brian Turnbull and he becomes Chair of the NPFAB for calendar year 2026.

**APPROVAL OF THE MEETING MINUTES:** It was moved by Porman and seconded by Rachwal to approve the Meeting Minutes of October 20, 2025, as presented. MOTION PASSED.

## REPORTS FROM THE FIRE CHIEF:

- It was noted there was a delay in proving the reports for the Agenda packet and there was discussion related to getting those reports in a more timely manner.
- Fire Inspections – The Chief indicated that there are more inspections, in general from Station #1, with the Downs property in development. There was discussions related to charging stations as well as the height of the underground parking and how that would relate to access. The Chief indicated that the mini-pumper would fit for access.
  - In the fourth quarter –
    - 55 New Inspections
    - 98 Re-inspections
    - 4 Plan Reviews
    - 26 other types of inspections
- Training Report –

- Decrease in the number of hours of Thursday Training in Q4, in part due to holidays, etc., but overall hours were 2856 for the year.
- There were 199 hours of probationary training in Q4 compared to 69 in the Q3.
- It was also mentioned that 6 employees were training with Northville Twp. In combined training.
- Staffing Report –
  - The Asst. Chief position is still open as the candidate turned down the offer. Northville is looking at previous candidates for next steps.
  - Total Staffing is showing 50 members at this point – 27 members at Station 1 and 22 at Station 2, with one Admin.
  - The average total staff over the past four years is 50 persons. Staffing remains stable.
  - Challenges include “training” members who leave for full time departments.
  - There is consideration of a “retention” or “referral” bonus.
  - Responders – of the 50 members, 20 have a response percentage above 20%.
  - Responders – At least 17 members have a less than 10% response percentage. Letters being sent to those members.
- Station Run Volume – We are seeing a continuing escalation of runs since starting the joint operations between the two cities. 2199 in 2025, whereas 2006 in 2025. In addition, we are seeing a continued increase in call volume at the Plymouth Station.
  - Through the Q4 the Plymouth Station has 61.8% of the Department’s call volume, which is consistent.
- Response Times – The overall emergency response times are as follows:
  - Northville Station – 5:05
  - Plymouth Station – 6:27
  - These are averages and there are some emergent runs that have extended response times, while there are also some runs that have extremely short response times due to the location of the call.
  - It was noted that the expected response time for a rural area is 14:00.
- Mutual Aid –
  - The Chief reports that the Department received 1 mutual aid calls in the Q4.
  - The Department provided Mutual Aid to Northville Township a total of 22 times in the Q4.

- Overall for 2025, 11 mutual aids received, and 89 given.

**NEXT MEETING DATE:** April 20, 2026, at 4:00 p.m. at Northville City Hall

**ADJOURNMENT:** There being no further business to come before the board, it was moved by Porman and seconded by Turnbull to adjourn the meeting. MOTION PASSED.

DRAFT