



# Northville Plymouth Fire Advisory Board Meeting Agenda

Monday, July 21, 2025 - 4:00 p.m.

Plymouth City Hall, 201 S. Main Street, Plymouth

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1. Roll Call: Chair Linda Filipczak, Members Commissioner Brian Turnbull, Jim Rachwal, Paul Sincock, George Lahanas
2. Approval of Meeting Minutes for April 21, 2025
3. Reports from the Fire Chief – *Not available at agenda publication*
4. Next Meeting Date
5. Adjournment

## **NPFAB Meeting Minutes**

**April 21, 2025 4:00 p.m.**

**Northville City Hall, 215 W. Main, Northville, MI**

**ROLL CALL:** Brian Turnbull, Linda Filipczak, George Lahanas, Chief Jim Rachwal, Paul Sincok – All present. Also present, Plymouth Director of Public Safety Al Cox, two firefighters from the Plymouth Station.

**PASSING OF THE GAVEL:** Brian Turnbull passed the gavel to new Chair Linda Filipczak who now takes over as chair of the NPFAB.

**APPROVAL OF THE MEETING MINUTES:** It was moved by Rachwal and seconded by Turnbull to approve the meeting minutes of January 6, 2025. **MOTION PASSED**

**SPECIAL EVENT:** Sincok indicated to the group the LIV Golf Tournament will be at the St. John's Resort at Five Mile and Sheldon, August 22 – 24, 2025. While this event is not in either city covered by NCFD, it will impact the ability of response between the two cities as traffic will be extensive during the event. Sincok expressed that there may be additional liability for vehicles travelling emergently due to congestion and suggested that both stations may want to be staffed during the event to avoid responding between cities during the event. Turnbull asked if there were any planning meetings taking place. Director Cox indicated that the Plymouth Township Police and Fire Chiefs attended a recent LIV Golf Event to learn about the command structure, and the possibility of a VIP appearing at the event. Turnbull suggested that the Fire Chief keep the board advised as the date gets closer.

**TRAINING REPORT:** Fire Chief Samhat provided a report that showed 925 hours of training year to date. In addition, there were 112 hours of probationary training hours. He also indicated that there were 28 hours of outside training hours and that firefighters can sign up for classes through a state website called SMOKE.

**PERSONNEL STAFFING REPORT:** Chief Samhat reported that there are a total of 47 members on staff, which includes 22 members at Station 1 and 24 members at Station 2. In 2024 there were a total of 56 members, and in 2022 there were 50 members in the department.

**ASSISTANT FIRE CHIEF UPDATE:** Fire Chief Samhat indicated that he has 12 applications from various fire departments and many with all of the qualifications for the position. Further, he wants to do interviews next week.

**RESPONDER PERCENTAGES:** It was reported that Station 1 has 12 members responding to 20% or more of the calls for service. Station 2 has 11 members responding to 20% or more of the calls for service. Station 1 has 7 members and Station 2 has 10 members who respond to less than 10% of calls for service.

**STATION RUN VOLUME REPORT:** Year to date, Station 1 has a reduction in medicals by 3.14% and Station 2 has an increase in medicals by 3.4%. 585 total runs year to date, with the Plymouth station having 63.3% of all runs for the Department.

**REVIEW OF RESPONSE TIMES:** At the end of the first quarter of the year, the Northville Station reported emergent response time average of 5:50 and the Plymouth Station reported emergent response times of 5:17. It was brought up that the station staffing has helped maintain these kinds of average numbers.

**MUTUAL AID REPORT:** The department is a significant provider of mutual aid to neighboring departments, and year to date the department has provided mutual aid response a total of 26 times. 12 responses were to Northville Township and six times to Plymouth Township. Novi received mutual aid from NCFD a total of 8 times.

**FINANCIAL REPORT:** Northville Finance Director Sandi Wiktorowski indicated that since the department's aerial bucket has been sold, there is approximately \$300,000 in the equipment reserve for a new truck. Plymouth indicated that the two Finance Directors were discussing the matter. Sincock indicated that Plymouth would prefer that the funds be returned to each community, rather than offset future contributions by both cities over a period of five years. Lahanas indicated that he did not care and whatever the Finance Directors work out would be fine with him.

**NEXT MEETING DATE:** July 21, 2025, at 4:00 p.m. at Plymouth City Hall

**ADJOURNMENT:** There being no further business to come before the board, it was moved by Turnbull and seconded by Sincock to adjourn the meeting. Chair Filipczak accepted the motion and closed the meeting.

## Sincock, Paul

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**From:** Knight, Hannah  
**Sent:** Tuesday, July 15, 2025 11:05 AM  
**To:** Matthew Samhat  
**Cc:** Sincock, Paul  
**Subject:** Reminder: NPFAB Meeting - Monday, July 21

Hi Matt,

Friendly reminder the NPFAB meeting will take place at Plymouth City Hall on Monday, July 21 at 4:00 PM.

Best,  
Hannah Knight



**Hannah Knight**  
Assistant to the City Manager

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