



Northville Plymouth Fire Advisory Board Meeting Agenda

Monday, October 20, 2025 - 4:00 p.m.

Northville City Hall, 215 W. Main Street, Northville

1. Roll Call: Chair Linda Filipczak, Members Commissioner Brian Turnbull, Jim Rachwal, Chris Porman, George Lahanas
2. Approval of Meeting Minutes for July 21, 2025
3. Reports From the Fire Chief
4. Next Meeting Date
5. Adjournment



Northville Plymouth Fire Advisory Board Meeting Minutes

Monday, April 21, 2025 - 4:00 p.m.

Northville City Hall, 215 W. Main Street, Northville

ROLL CALL: Brian Turnbull, Linda Filipczak, George Lahanas, Chief Jim Rachwal, Paul Sincock – All present. Also present, Plymouth Director of Public Safety Al Cox, two firefighters from the Plymouth Station.

PASSING OF THE GAVEL: Brian Turnbull passed the gavel to new Chair Linda Filipczak who now takes over as chair of the NPFAB.

APPROVAL OF THE MEETING MINUTES: It was moved by Rachwal and seconded by Turnbull to approve the meeting minutes of January 6, 2025. MOTION PASSED

SPECIAL EVENT: Sincock indicated to the group the LIV Golf Tournament will be at the St. John's Resort at Five Mile and Sheldon, August 22 – 24, 2025. While this event is not in either city covered by NCFD, it will impact the ability of response between the two cities as traffic will be extensive during the event. Sincock expressed that there may be additional liability for vehicles travelling emergently due to congestion and suggested that both stations may want to be staffed during the event to avoid responding between cities during the event. Turnbull asked if there were any planning meetings taking place. Director Cox indicated that the Plymouth Township Police and Fire Chiefs attended a recent LIV Golf Event to learn about the command structure, and the possibility of a VIP appearing at the event. Turnbull suggested that the Fire Chief keep the board advised as the date gets closer.

TRAINING REPORT: Fire Chief Samhat provided a report that showed 925 hours of training year to date. In addition, there were 112 hours of probationary training hours. He also indicated that there were 28 hours of outside training hours and that firefighters can sign up for classes through a state website called SMOKE.

PERSONNEL STAFFING REPORT: Chief Samhat reported that there are a total of 47 members on staff, which includes 22 members at Station 1 and 24 members at Station 2.

In 2024 there were a total of 56 members, and in 2022 there were 50 members in the department.

ASSISTANT FIRE CHIEF UPDATE: Fire Chief Samhat indicated that he has 12 applications from various fire departments and many with all of the qualifications for the position. Further, he wants to do interviews next week.

RESPONDER PERCENTAGES: It was reported that Station 1 has 12 members responding to 20% or more of the calls for service. Station 2 has 11 members responding to 20% or more of the calls for service. Station 1 has 7 members and Station 2 has 10 members who respond to less than 10% of calls for service.

STATION RUN VOLUME REPORT: Year to date, Station 1 has a reduction in medicals by 3.14% and Station 2 has an increase in medicals by 3.4%. 585 total runs year to date, with the Plymouth station having 63.3% of all runs for the Department.

REVIEW OF RESPONSE TIMES: At the end of the first quarter of the year, the Northville Station reported emergent response time average of 5:50 and the Plymouth Station reported emergent response times of 5:17. It was brought up that the station staffing has helped maintain these kinds of average numbers.

MUTUAL AID REPORT: The department is a significant provider of mutual aid to neighboring departments, and year to date the department has provided mutual aid response a total of 26 times. 12 responses were to Northville Township and six times to Plymouth Township. Novi received mutual aid from NCFD a total of 8 times.

FINANCIAL REPORT: Northville Finance Director Sandi Wiktorowski indicated that since the department's aerial bucket has been sold, there is approximately \$300,000 in the equipment reserve for a new truck. Plymouth indicated that the two Finance Directors were discussing the matter. Sincok indicated that Plymouth would prefer that the funds be returned to each community, rather than offset future contributions by both cities over a period of five years. Lahanas indicated that he did not care and whatever the Finance Directors work out would be fine with him.

NEXT MEETING DATE: July 21, 2025, at 4:00 p.m. at Plymouth City Hall

ADJOURNMENT: There being no further business to come before the board, it was moved by Turnbull and seconded by Sincock to adjourn the meeting. Chair Filipczak accepted the motion and closed the meeting.



Northville City Fire Department

Serving the cities of Northville and Plymouth

Fire Inspections

Inspections	Jan	Feb	Mar	Q.1	Apr	May	Jun	Q.2	Jul	Aug	Sep	Q.3	Oct	Nov	Dec	Q.4	Total
New Inspection	18	3	9	30	8	20	26	54	21	15	25	61					149
Re-Inspection	61	15	24	100	4	34	25	63	20	43	24	87					257
Company Level Inspection	0	0	0	0	0	0	0	0	0	0	0	0					
Complaint Total	0	1	0	1	0	1	0	1	1	0	0	1					3
Occupancy Measurement	1	0	3	4	0	0	0	0	0	0	0	0					4
Plan Review	1	1	0	2	2	3	0	5	2	0	2	4					13
Internal Site Plan Review	0	0	0	0	0	0	1	1	0	0	1	1					2
Hydro	1	0	0	1	0	0	0	0	0	0	0	0					1
Fire Suppression System	0	0	0	0	0	1	0	1	0	0	1	1					2
Other	6	0	4	10	8	9	3	20	3	6	3	12					44
Total	88	20	40	148	22	68	55	145	47	64	56	167					475



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Training Report

2025	January	February	March	Q.1	April	May	June	Q.2	July	August	September	Q.3	October	November	December	Q.4	Year
Thurs Training Hrs	296	264	250	810	215	325	235	775	279	205	212	696	137			137	2418
Sessions	10	8	8	26	7	9	8	24	10	8	8	26	5			5	81
Station 1 Hrs	148	147	133	428	100	174	109	383	82	57	68	207	44			44	1062
Station 2 Hrs	148	117	117	382	115	111	126	352	99	72	60	231	28			28	993
Dual St Responder Hrs									85	76	85	246	54			54	300
Probationary Training Hrs	32	11	57	100	33	48	155	236	29	38	2	69	4			4	409
Sessions	4	3	6	13	6	8	5	19	7	7	1	15	1			1	48
Outside Training Hrs	28	0	0	28	17	71	133	221	0	0	0	0	6			6	255
Sessions	1	0	0	1	2	4	3	9	0	0	0	0	1			1	11
USAR Training Hrs	16	16	8	40	8	16	8	32	0	16	8	24	16			16	
Sessions	1	1	1	3	1	1	1	3	0	2	1	3	1			1	
HazMat Training Hrs	8	8	8	24	8	8	8	24	8	0	0	8	0			0	56
Sessions	1	1	1	3	1	1	1	3	1	0	0	1	0			0	7



Northville City Fire Department

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Staffing Report

Total Staffing	2025	2024	2023	2022
FF/Paramedic	5	6	4	4
FF/Specialist	0	0	0	1
FF/EMT	21	28	19	24
FF/MFR	5	4	4	5
FF	9	12	8	11
Paramedic	1	1	1	1
EMT	4	3	4	3
Cadet	2	2	3	1
Total Personnel	47	56	43	50

* 15 members are dual station responders (>15% response to both stations)

Admin	2025	2024	2023	2022
FF/EMT	1	1	1	1
Total	1	1	1	1

Station 1	2025	2024	2023	2022
FF/Paramedic	2	4	2	2
FF/Specialist	0	0	0	0
FF/EMT	13	14	11	11
FF/MFR	0	0	0	0
FF	4	5	3	7
Paramedic	1	1	1	1
EMT	3	2	2	1
Cadet	2	2	3	1
Total	25	28	22	23

Station 2	2025	2024	2023	2022
FF/Paramedic	3	2	2	2
FF/Specialist	0	0	0	1
FF/EMT	7	13	7	12
FF/MFR	5	4	4	5
FF	5	7	5	4
Paramedic	0	0	0	0
EMT	1	1	2	2
Cadet	0	0	0	0
Total	21	27	20	26



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Responder Percentages

	Jan %	Feb %	Mar %	1st Q	Apr %	May %	Jun %	2nd Q	Jul %	Aug %	Sept %	3rd Q	Oct %	Nov %	Dec %	4th Q
Station 1 >20%	15	11	12	11	15	12	12	13	13	13	15	13	15			15
Station 2 >20%	10	8	8	10	8	7	8	8	9	8	7	8	7			7
Station 1 10-20%	0	4	3	2	3	4	1	2	4	3	1	2	1			1
Station 2 10-20%	3	3	2	1	5	3	2	2	5	3	5	5	9			9
Station 1 <10%	5	7	7	7	3	5	8	6	5	7	7	7	11			11
Station 2 <10%	5	7	9	7	7	10	10	10	7	10	9	8	7			7



Northville City Fire Department

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Station Run Volume

2023	January	February	March	Q 1	April	May	June	Q 2	July	August	September	Q 3	October	November	December	Q 4	Year	2024	2023	2022
Station 1																				
Medical - St. 1	49	45	36	130	45	40	60	145	47	48	34	129	35			35	439	539	486	441
Fire/Other (Including MA) - St. 1	14	13	20	47	23	15	27	65	20	24	16	60	14			14	186	244	373	238
Medical Standby - St. 1	0	0	0	0	0	0	0	0	0	0	4	4	2			2	6	0	0	0
Car Seat Assists - St. 1	0	0	0	0	0	0	1	1	1	0	0	1	0			0	2	7	3	0
Fire Alarm Install - St. 1	1	0	1	2	0	0	0	0	0	1	0	1	0			0	3	5	0	0
Mutual Aid Given - St. 1	7	7	3	17	7	7	3	17	5	4	4	13	1			1	48	58	37	70
Mutual Aid Received - St. 1	0	0	0	0	0	0	0	0	1	0	0	1	0			0	1	2	0	6
Transports - St. 1	3	4	3	10	8	7	3	18	7	9	6	22	1			1	51	2	0	
# Of Calls - St. 1	64	58	57	179	68	55	88	211	68	73	54	195	51			51	636	783	859	679
Station 2																				
Medical - St. 2	72	70	87	229	80	64	83	227	107	94	92	293	49			49	798	867	829	879
Fire/Other (Including MA) - St. 2	20	20	23	63	15	29	21	65	30	24	30	84	16			16	228	356	393	291
Medical Standby - St. 2	0	0	0	0	0	0	0	0	0	0	0	0	0			0	0	0	0	0
Car Seat Assists - St. 2	3	3	4	10	6	2	5	13	1	0	0	1	0			0	24	29	5	0
Fire Alarm Install - St. 2	3	2	2	7	4	1	0	5	1	1	0	2	0			0	14	12	0	0
Mutual Aid Given - St. 2	2	2	2	6	1	4	2	7	4	1	3	8	0			0	21	28	67	60
Mutual Aid Received - St. 2	1	0	1	2	0	2	0	2	2	1	2	5	0			0	9	6	7	11
Transports - St. 2	7	7	8	22	8	6	5	19	4	5	7	16	4			4	61	6		
# Of Calls - St. 2	98	95	116	309	105	96	109	310	139	119	122	380	65			65	1064	1223	1222	1170
Special Teams																				
HazMat	0	0	0	0	0	1	0	1	0	0	0	0	0			0	1			
USAR	0	1	0	1	0	1	0	1	0	0	0	0	0			0	2			



Northville City Fire Department

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Dept Run Volume

2025	January	February	March	Q.1	April	May	June	Q.2	July	August	September	Q.3	October	November	December	Q.4	Year	2023	2022
Department Totals																			
Medical - Dept Total	121	115	123	359	125	104	143	372	154	142	126	422	84			84	1237	1326	1320
Fire/Other (Including MA) - Dept Total	34	33	43	110	38	44	48	130	50	48	46	144	30			30	414	768	529
Medical Standby - Dept Total	0	0	0	0	0	0	0	0	0	0	4	4	2			2	6	0	0
Car Seat Assists - Dept Total	3	3	4	10	6	2	6	14	2	0	0	2	0			0	26	36	8
Fire Alarm Install	4	2	3	9	4	1	0	5	1	2	0	3	0			0	17	0	0
Mutual Aid Given - Dept Total	9	9	5	23	8	11	5	24	9	5	7	21	1			1	69	82	70
Mutual Aid Received - Dept Total	1	0	1	2	0	2	0	2	3	1	2	6	0			0	10	3	11
Transports - Dept Total	10	11	11	32	16	13	8	37	11	14	13	38	5			5	112	199	264
# Of Calls - Dept Total	162	154	173	489	173	153	197	523	207	192	176	575	116			116	1703	2105	1853

Dept Totals	1st Q Runs	1st Q %	2nd Q Runs	2nd Q %	3rd Q Runs	3rd Q %	4th Q Runs	4th Q %	Yr Total	Yr %
Medical	359	73.6%	372	71.4%	422	73.4%			1153	
Fire/Other	110	22.5%	130	25.0%	144	25.0%			384	
Medical Standby	0	0.0%	0	0.0%	4	0.7%			4	
Car Seat Assist	10	2.0%	14	2.7%	2	0.3%			26	
Fire Alarm Install	9	1.8%	5	1.0%	3	0.5%			17	
Total	488	100.0%	521	100.0%	575	100.0%			1584	
Sl. 1 (Fire/Medical)	179	36.7%	210	41.8%	189	33.4%			578	37.1%
Sl. 2 (Fire/Medical)	309	63.3%	282	58.2%	377	66.6%			978	62.9%



Northville City Fire Department

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Response Times

2025		January	February	March	Q 1	April	May	June	Q 2	July	August	September	Q 3	October	November	December	Q 4	Year	2024	2023	2022
Avg Run Times (Metrics)																					
Alarm Processing Time		0:00:40	0:00:44	0:00:33	0:00:39	0:00:45	0:00:35	0:00:48	0:00:43	0:00:52	0:00:51	0:00:27	0:00:43	0:00:50			0:00:50	0:00:42	0:00:45	0:01:05	0:01:01
Turnout Time		0:02:14	0:02:00	0:02:00	0:02:04	0:02:01	0:02:02	0:02:04	0:02:02	0:01:56	0:01:50	0:02:32	0:02:06	0:01:46			0:01:46	0:02:03	0:02:06	0:02:50	0:04:52
Travel Time		0:03:43	0:03:42	0:04:13	0:03:53	0:04:04	0:04:06	0:03:56	0:04:02	0:03:57	0:04:04	0:05:27	0:04:29	0:04:56			0:04:58	0:04:13	0:04:12	0:03:20	0:02:40
Call-Arrival Repose Time		0:06:32	0:06:21	0:06:45	0:06:33	0:06:53	0:06:47	0:06:46	0:06:49	0:06:44	0:06:44	0:08:24	0:07:17	0:07:34			0:07:34	0:06:57	0:07:03	0:07:15	0:08:34
Disp-Arrival Response Time		0:05:52	0:05:36	0:06:11	0:05:53	0:06:06	0:06:11	0:05:57	0:06:05	0:05:50	0:05:53	0:07:57	0:06:33	0:06:44			0:06:44	0:06:14	0:06:18	0:06:10	0:07:32
Emergent Time (D-A)		0:05:26	0:05:27	0:05:36	0:05:30	0:06:08	0:06:03	0:05:11	0:05:47	0:05:29	0:05:34	0:06:56	0:05:59	0:05:50			0:05:50	0:05:46			
Non-Emergent Time (D-A)		0:06:43	0:05:51	0:06:51	0:06:29	0:06:03	0:06:22	0:07:10	0:06:31	0:06:32	0:06:19	0:09:12	0:07:21	0:08:04			0:08:04	0:06:55			
Northville Emergent Time		0:05:34	0:05:59	0:05:59	0:05:50	0:05:44	0:05:24	0:04:45	0:05:18	0:05:00	0:04:00	0:04:24	0:04:28	0:04:34			0:04:34	0:05:08			
Plymouth Emergent Time		0:05:21	0:05:05	0:05:25	0:05:17	0:06:24	0:06:23	0:05:33	0:06:07	0:05:44	0:06:37	0:08:08	0:06:50	0:06:39			0:06:39	0:06:08			

Dept Times	% Change	2022	% Change	2023	% Change	2024	% Change	2025
Alarm Processing Time	-9.70%	0:01:01	7.40%	0:01:05	-30.77%	0:00:45	-5.71%	0:00:42
Turnout Time	-10.40%	0:04:52	-42.00%	0:02:50	-25.88%	0:02:06	-2.77%	0:02:03
Travel Time	17.20%	0:02:40	24.70%	0:03:20	26.00%	0:04:12	0.37%	0:04:13
Call-Arrival Repose Time	2.90%	0:08:34	-15.40%	0:07:15	-2.76%	0:07:03	-1.43%	0:06:57
Disp-Arrival Response Time	-2.10%	0:07:32	-18.30%	0:06:10	2.16%	0:06:18	-1.12%	0:06:14



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Mutual Aid

2025	January	February	March	Q 1	April	May	June	Q 2	July	August	September	Q 3	October	November	December	Q 4	Year	2024	2023	2022
Mutual Aid																				
Received	1	0	1	2	0	2	0	2	3	1	2	6	0			0	10	8	3	11
Northville Twp	3	2	3	8	6	7	2	15	1	4	4	9	1			1	33	56	12	25
Plymouth Twp	2	2	2	6	1	2	2	5	3	1	3	7	0			0	18	26	45	36
Novi	4	4	0	8	1	1	0	2	3	0	0	3	0			0	13	3	17	11
Salem	0	0	0	0	0	0	1	1	2	0	0	2	0			0	3	1	6	0
Total Given	9	8	5	22	8	10	5	23	9	5	7	21	1			1	67	86	80	72