Plymouth City Commission
Regular Meeting Agenda
Monday, November 16, 2026 7:00 p.m.
Plymouth City Hall & Online Zoom Webinar

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Join Zoom Webinar: https://us02web.zoom.us/j/87296273178
Passcode: 603977 Webinar ID: 872 9627 3178

1. CALL TO ORDER
a. Pledge of Allegiance
b. Roll Call

2. APPROVAL OF MINUTES
a. October 19, 2026 City Commission Regular Meeting Minutes

3. APPROVAL OF THE AGENDA

4. ENACTMENT OF THE CONSENT AGENDA
Unless moved to be placed as a separate item on the agenda, items on the Consent Agenda will be approved by one motion as Agenda Item #4.

a. Special Event – 2026 Hanukkah Candle Lighting and Celebration, 12/9/26
b. Special Event – 2026 Worldwide Candle Lighting, 12/13/26
c. November 2026 Bills
d. Authorization to Hire - PD

5. CITIZEN COMMENTS
This section of the agenda allows up to 3 minutes for public comments to present information for items not on the current agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

6. COMMISSION COMMENTS

7. NEW BUSINESS
a. Authorization to Purchase – Tables and Chairs - Grant Funded
b. CLEMIS Agreement Invoice
c. Authorization to Purchase - MILO Range Theater 180 Training System
d. Final Payment 2025 Infrastructure Program

8. REPORTS AND CORRESPONDENCE
a. Liaison Reports
b. Appointments

9. MOTION TO GO TO CLOSED SESSION
a. Attorney – Client Communication

10. OPEN SESSION

11. ADJOURNMENT

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodation. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to clerk@plymouthmi.gov.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE
OBJECTIVES 1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety 2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy 3. Partner with or become members of additional environmentally aware organizations 4. Increase technology infrastructure into city assets, services, and policies 5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet 6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION
OBJECTIVES 1. Create a 5-year staffing projection 2. Review current recruitment strategies and identify additional resources 3. Identify/establish flex scheduling positions and procedures 4. Develop a plan for an internship program 5. Review potential department collaborations 6. Hire an additional recreation professional 7. Review current diversity, equity, and inclusion training opportunities 8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY
OBJECTIVES 1. Engage in partnerships with public, private and non-profit entities 2. Increase residential/business education programs for active citizen engagement 3. Robust diversity, equity, and inclusion programs 4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY
OBJECTIVES 1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices 2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages 3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety 4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations 5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction 6. Modernize and update zoning ordinance to reflect community vision 7. Implement Kellogg Park master plan

"The government in this community is small and accessible to all concerned."

-Plymouth Mayor Joe Bida
November 1977

City of Plymouth

ITEM #2.a

City Commission Regular Meeting Minutes

Monday, November 2, 2026, 7:00 p.m.

Plymouth City Hall 201 S. Main Street

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

a. Filipczak called the meeting to order at 7:00 PM. leading the Pledge of Allegiance.

b. Present: Mayor Linda Filipczak, Mayor Pro Tem Joe Elliott, Commissioners Latricia Horstman, Alanna Maguire, Brock Minton, Karen Sisolak

Excused: Commissioner Jennifer Kehoe

Also Present: Acting City Manager John Buzuvis, City Attorney Robert Marzano, and various members of City Administration

c. Proclamations: Filipczak acknowledged Veteran's Day, National Society Daughters of the American Revolution Centennial Day, Native American Heritage Month, Family Court Awareness Month, Lung Cancer Awareness Month, Men's Health Awareness Month, Dementia Awareness Month with proclamations.

2. APPROVAL OF MINUTES

a. October 19, 2026 City Commission Regular Meeting Minutes

Motion to approve the October 19, 2026 City Commission Regular Meeting Minutes made by Minton, supported by Horstman;

There was a voice vote

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Motion to approve the November 2, 2026, agenda made by Maguire, supported by Minton;

There was a voice vote

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

Motion to approve the Consent Agenda for November 2, 2026, made by Minton, supported by Elliott;

a. Special Event: Wreaths Across America – 12/19/26

b. Special Event: Plymouth-Canton Community Schools 6th Mental Health and Wellness Fair 2027 - 4/27/2027

There was a voice vote

MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

Tom Doran 1191 Sheridan St thanked the mayor for the Veteran's Day acknowledgement; acknowledged Gerlach, Wade-Trim and those involved for working on the Joel St project.

Debra Kuptz 997 Carol spoke about food waste composting as a possible City service.

Ellen Elliott 404 Irvin spoke about the recent Old Village Association special event.

6. COMMISSION COMMENTS

Commissioners spoke about voting and the Nov 2 election, encouraging everyone to vote.

Maguire spoke about composting food waste: City is exploring programs and possible grants.

Sisolak thanked the AM Rotary Club for the veteran's banners.

8. OLD BUSINESS – none

9. NEW BUSINESS

a. Memorandum of Understanding – Ergin Technologies, LLC – Railroad Crossing Monitor

Motion to approve the following resolution made by Elliott, supported by Minton;

RESOLUTION 2026-101

WHEREAS The City of Plymouth recognizes the impact that railroad crossing blockages can have on residents, motorists, and community accessibility; and

WHEREAS The City has evaluated the InterFact Railroad Crossing Monitoring System as a cost-effective means of providing railroad crossing information to residents and City personnel; and

WHEREAS The proposed one-year pilot program would provide monitoring services at the North Main Street railroad crossing at an initial cost of $3,500, with all collected crossing data remaining the property of the City;

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth hereby approves a one-year pilot program with Ergin Technologies LLC for the InterFact Railroad Crossing Monitoring System at the North Main Street railroad crossing, at a cost not to exceed $3,500 for the initial year, and authorizes the City Manager to execute the associated Memorandum of Understanding, subject to final administrative and legal review.

BE IT FURTHER RESOLVED, that City Administration shall evaluate the performance and effectiveness of the pilot program prior to its expiration and report its findings to the City Commission for consideration of any future continuation or expansion.

There was a voice vote
MOTION PASSED UNANIMOUSLY

Information for this item can be found in 11/2/2026 agenda packet:
https://www.plymouthmi.gov/agenda_center

b. Paid Sponsorship – Powers Family

Motion to approve the following resolution made by Horstman, supported by Sisolak;

RESOLUTION 2026-102

WHEREAS The City Commission approved the City of Plymouth Park Sponsorship Program on July 20, 2026, establishing a framework for community contributions to the City's parks and public spaces; and

WHEREAS The program establishes sponsorship tiers, recognition opportunities, and provisions governing the acceptance and allocation of contributions; and

WHEREAS The Powers Family has proposed a $250-500 per year for a period of 20 years contribution valued at $10,000 to support labor of wrapping and hanging lights on the Holiday tree in Kellogg Park; and

WHEREAS City Administration has reviewed the proposed contribution and recommends its acceptance as consistent with the goals of the Park Sponsorship Program; and

WHEREAS The City Commission finds that acceptance of the proposed contribution serves the public interest and benefits the City's parks and public spaces.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth hereby accepts the sponsorship contribution from the Powers Family along with updating pre-existing plaque, valued at $10,000, under the Green Space Steward level of the City of Plymouth Park Sponsorship Program.

BE IT ADDITIONALLY RESOLVED, that the City Commission authorizes allocation of the contribution toward the wrapping and hanging of holiday lights in Kellogg Park with sponsor recognition provided in accordance with the adopted Park Sponsorship Program as well as the updated and continued placement of the plaque acknowledging the family and any applicable approval conditions.

There was a voice vote
MOTION PASSED UNANIMOUSLY

Information for this item can be found in 11/2/2026 agenda packet:
https://www.plymouthmi.gov/agenda_center

c. 1st Quarter Budget Amendments

Motion to approve the following resolution made by Minton, supported by Horstman;

RESOLUTION 2026-103

WHEREAS Actual patterns of departmental expenditures occurred differently than originally projected in the 2026-2027 City Budget as adopted in June of 2026; and

WHEREAS Overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS The City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City;

NOW, THEREFORE BE IT RESOLVED that the 2026-2027 City Budget is hereby amended as indicated in the first quarter amendments column of the attached Budget Adjustment Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED that the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Adjustment Summary.

PROPOSED BUDGET AMENDMENTS
FIRST QUARTER - FY 26-27

FUND 101	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE:							
Property Taxes	7,743,082	147,500				147,500	7,890,582
Licenses & Permits	1,700	-				-	1,700
Federal/State Grants	9,000	-				-	9,000
State-Shared Revenues	1,527,700	-				-	1,527,700
Charges for Services	1,055,700	-				-	1,055,700
Cemetery Revenues	206,300	-				-	206,300
Parking Revenues	116,800	-				-	116,800
Other Operating Revenues	839,200	-				-	839,200
Appropriation of Surplus	-	-				-	-
Total Operating Revenue	11,499,482	147,500	-	-	-	147,500	11,646,982
Transfers In From Other Sources	10,000	-	-	-	-	-	10000
TOTAL REVENUE	11,509,482	147,500	-	-	-	147,500	11,656,982
GENERAL FUND EXP:							
City Commission	190,550	-				-	190,550
City Manager	417,707	-				-	417,707
Finance Department	661,047	-				-	661,047
City Clerk	167,676	-				-	167,676
Management Information Services	401,825	-				-	401,825
City Assessor	88,631	-				-	88,631
Election Services	220,763	11,000				11,000	231,763
City Hall Maintenance	205,013	-				-	205,013
Legal Services	112,800	-				-	112,800
Other Functions	342,088	(30,500)				(30,500)	311,588
Police Department	4,489,598	-				-	4,489,598
Fire Department	1,273,408	97,000				97,000	1,370,408
MSD Administration	229,918	3,000				3,000	232,918
MSD Yard Maintenance	119,711	2,200				2,200	121,911
Street Lighting	235,000	-				-	235,000
Miscellaneous MSD Services	2,029	-				-	2,029
Special Events	123,432	29,800				29,800	153,232
Parking System	49,096	-				-	49,096
MSD Services - DDA	230,299	10,000				10,000	240,299
Cemetery	169,144	3,000				3,000	172,144
Parks & Public Property	218,854	5,000				5,000	223,854
Capital Outlay	594,500	17,000				17,000	611,500
Debt Service	-	-				-	-
Total Operating Expenditures	10,543,089	147,500	-	-	-	147,500	10,690,589
Transfers Out to Other Funds	946,190	-				-	946,190
Contingency	20,203	-				-	20,203
TOTAL EXPENDITURES	11,509,482	147,500	-	-	-	147,500	11,656,982

PROPOSED BUDGET AMENDMENTS
FIRST QUARTER - FY 26-27

FUND 202	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR ST FUND REV:							
Gas & Weight Taxes	968,470	-				-	968,470
Neighborhood Revenue Funds	302,042	-				-	302,042
Contrib & Other	25,800	-				-	25,800
Appropriation of Surplus	-	-				-	-
TOTAL REVENUE	1,296,312	-	-	-	-	-	1,296,312
MAJOR ST FUND EXP:							
Administration/Debt	341,843	(15,400)				(15,400)	326,243
Routine Maintenance	162,848	15,400				15,400	178,248
Stormwater System Maint	3,000	-				-	3,000
Traffic Signal Maintenance	107,129	-				-	107,129
Snow & Ice Control	93,762	-				-	93,762
Road Construction	110,000	-				-	110,000
Transfers Out to Other Funds	477,900	-				-	477,900
Contingency	-	-				-	-
TOTAL EXPENDITURES	1,296,312	-	-	-	-	-	1,296,312

FUND 203	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV:							
Gas & Weight taxes	323,660	-				-	323,660
Neighborhood Revenue Funds	100,660	-				-	100,660
Contrib & Other	486,500	-				-	486,500
Appropriation of Surplus	-	-				-	-
TOTAL REVENUE	910,860	-	-	-	-	-	910,860
LOCAL ST FUND EXP:							
Administration/Debt	545,665	(14,200)				(14,200)	531,665
Routine Maintenance	204,163	14,200				14,200	218,363
Stormwater System Maintenance	1,000	-				-	1,000
Traffic Signal Maintenance	64,640	-				-	64,640
Snow & Ice Control	45,292	-				-	45,292
Road Construction	50,000	-				-	50,000
Contingency	-	-				-	-
TOTAL EXPENDITURES	910,860	-	-	-	-	-	910,860

PROPOSED BUDGET AMENDMENTS
FIRST QUARTER - FY 26-27

FUND 208	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV:							
Cultural Center Revenues	421,900	-				-	421,900
Transfer from General Fund	670,000	-				-	670,000
Administrative Charges	27,900	-				-	27,900
Program Fees & Charges	422,600	-				-	422,600
Appropriation of Surplus	-	-				-	-
TOTAL REVENUE	1,542,300	-	-	-	-	-	1,542,300
RECREATION FUND EXP:							
Cultural Center & Administration	1,306,310	(4,300)				(4,300)	1,302,010
Recreation Services	500	-				-	500
Youth Athletics	1,850	-				-	1,850
Over 60/70 Hockey	27,000	-				-	27,000
MSD Services	8,440	-				-	8,440
Soccer	132,500	-				-	132,500
Liquor	5,700	-				-	5,700
Classes & Special Events	59,700	-				-	59,700
Senior Programs-Classes	300	4,300				4,300	4,600
Capital Outlay	-	-				-	-
Contingency	-	-				-	-
TOTAL EXPENDITURES	1,542,300	-	-	-	-	-	1,542,300

FUND 226	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV:							
Property Taxes	1,389,043	-				-	1,389,043
Sales of Service	639,800	-				-	639,800
Transfer from General Fund	-	-				-	-
Appropriation of Surplus	96,872	-				-	96,872
TOTAL REVENUE	2,125,715	-	-	-	-	-	2,125,715
SOLID WASTE FUND EXP:							
Operating Expenses	2,125,715	-				-	2,125,715
Capital Outlay	-	-				-	-
Contingency	-	-				-	-
Transfers Out to Other Funds	-	-	-	-	-	-	-
TOTAL EXPENDITURES	2,125,715	-	-	-	-	-	2,125,715

PROPOSED BUDGET AMENDMENTS
FIRST QUARTER - FY 26-27

FUND 246	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
CIA FUND REV:							
Property Taxes-Non School	23,901					-	23,901
Program Fees & Other	-					-	-
Appropriation of Surplus	-					-	-
TOTAL REVENUES	23,901	-	-	-	-	-	23,901
CIA FUND EXP:							
Administration	23,901					-	23,901
Contrib to CIA Debt Funds	-					-	-
Contrib to CIA Cap Imp Fund	-					-	-
Contingency	-					-	-
TOTAL EXPENDITURES	23,901	-	-	-	-	-	23,901

FUND 248	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV:							
Property Taxes-Non School	1,721,024	-				-	1,721,024
Program Fees & Other	119,000	-				-	119,000
Appropriation of Surplus	-	-				-	-
TOTAL REVENUES	1,840,024	-	-	-	-	-	1,840,024
DDA OPER FUND EXP:							
Administration	1,010,324	(6,600)				(6,600)	1,003,724
Police Services	46,000	-				-	46,000
Streetscape Maintenance	342,800	6,600				6,600	349,400
Parking System	55,600	-				-	55,600
Sexton Parking Facility	-	-				-	-
DDA Marketing	155,300	-				-	155,300
Contrib to DDA Debt Funds	-	-				-	-
Contrib to DDA Cap Imp Fund	230,000	-				-	230,000
Contingency	-	-				-	-
TOTAL EXPENDITURES	1,840,024	-	-	-	-	-	1,840,024

PROPOSED BUDGET AMENDMENTS
FIRST QUARTER - FY 26-27

FUND 249	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BUILDING FUND REV:							
Permit Fees	713,200	-				-	713,200
Contrib. & Other	200,000	-				-	200,000
Appropriation of Surplus	-	-				-	-
TOTAL REVENUES	913,200	-	-	-	-	-	913,200
BUILDING FUND EXP:							
Engineering/Inspections	859,008	(48,000)				(48,000)	811,008
Parking	-	48,000				48,000	48,000
Capital Outlay	37,000	-				-	37,000
Contingency	17,192	-				-	17,192
TOTAL EXPENDITURES	913,200	-	-	-	-	-	913,200

FUND 252	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
NBHD SERVICES FUND REV:							
Miscellaneous	9,160	-				-	9,160
Transfer from General Fund	76,190	-				-	76,190
Appropriation of Surplus	-	-				-	-
TOTAL REVENUES	85,350	-	-	-	-	-	85,350
NBHD SERVICES FUND EXP:							
Administration	-	-				-	-
OVDA Community Center	4,000	-				-	4,000
Senior Transportation	81,350	-				-	81,350
Contingency	-	-				-	-
TOTAL EXPENDITURES	85,350	-	-	-	-	-	85,350

PROPOSED BUDGET AMENDMENTS
FIRST QUARTER - FY 26-27

FUND 592	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER REV:							
Sales & Service Charges	6,114,000	-				-	6,114,000
Sale of Bonds	-	-				-	-
Appropriation of Surplus	356,616	-				-	356,616
TOTAL REVENUES	**6,470,616**	-	-	-	-	-	**6,470,616**
WATER/SEWER EXP:							
Administration	5,080,047	-				-	5,080,047
Trunk & Lateral	467,680	-				-	467,680
Mains Maintenance	350,311	-				-	350,311
Meter Maintenance	213,094	-				-	213,094
Service Maintenance	281,714	-				-	281,714
Hydrant Maintenance	77,770	-				-	77,770
Capital Outlay	-	-				-	-
Contingency	-	-				-	-
TOTAL EXPENDITURES	**6,470,616**	-	-	-	-	-	**6,470,616**

FUND 661	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV:							
Miscellaneous	1,179,986	-				-	1,179,986
Appropriation of Surplus	976,801	-				-	976,801
TOTAL REVENUES	**2,156,787**	-	-	-	-	-	**2,156,787**
EQUIPMENT FUND EXP:							
Miscellaneous	2,156,787	-				-	2,156,787
Contingency	-	-				-	-
TOTAL EXPENDITURES	**2,156,787**	-	-	-	-	-	**2,156,787**

There was a voice vote
MOTION PASSED UNANIMOUSLY

Information for this item can be found in 11/2/2026 agenda packet:
https://www.plymouthmi.gov/agenda_center

10. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Horstman: Spoke about the OVA meeting and message board in Starkweather Park;

Minton: Reported on the Cemetery Board and the HDC meeting was canceled.

Filipczak: Reported on the DDA, CIA 35th District Court Authority Board and the CWW meeting; Also recognized employee anniversaries: Justin Bulmer, Deputy Chief of Police –19 Yrs; David Cowell, Police Officer - 11 Yrs; Nicholas Tefend, Police Officer - 5 Yrs; Marc Hoffman, Code Enforcement Officer - 1 Yr

Elliott: Spoke about the Wednesday Planning Commission Sub Committee meeting.

b. Appointments - None

A motion was made by Elliott, seconded by Minton for the following board appointments:

Cemetery Board:	Don Hess, Kathleen Hier	Re-appointed
Historic District Commission:	Colleen Polin, Gania Kandalaft, John Townsend	Re-Appointed
Board of Review:	Jefferson Boyle	Appointed as Full Member
	Nadia Khzouz	Appointed as Alternate Member

There was a voice vote.
MOTION PASSED UNANIMOUSLY

10. ADJOURNMENT

Motion to adjourn made by Sisolak, supported by Horstman;

There was a voice vote
MOTION PASSED UNANIMOUSLY

The meeting was adjourned at 7:53 P.M.

LINDA FILIPCZAK
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK

ITEM 4a

Special Event Application

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Temple Beth Emeth

Ph# 734-665-4744 Fax# _____ Email cantorflaxman@templeb Website templebethemeth.org

Address 2309 Packard St., Ann Arbor, 48104 City Plymouth State MI Zip 48170

Sponsoring Organization's Agent's Name Jennifer Kehoe **Title** _____

Ph# 734-972-4834 Fax# _____ Email jen@jennypie.com Cell# _____

Address 418 Blunk St. City Plymouth State MI Zip 48170

Event Name Hanukkah Candle Lighting and Celebration

Event Purpose Candle lighting, story telling, singing

Event Date(s) December 9, 2026

Event Times 6PM-7PM

Event Location Kellogg Park

What Kind Of Activities? Candle lighting, story telling, singing

What is the Highest Number of People You Expect in Attendance at Any One Time? 50

Coordinating With Another Event? YES ☐ NO ☑ **If Yes, Event Name:** _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

We will be lighting Hanukkah candles, telling Hanukkah stories, and singing Hanukkah songs to share with the community.

RECEIVED NOV 10 2026

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*

City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☑ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT: Is this event expected to occur next year?** YES ☑ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): _____

Next year's specific dates: _____

****See section 12.13 for license & insurance requirements for vendors****

3. **FOOD VENDORS/ CONCESSIONS?** YES ☐ NO ☑ **OTHER VENDORS?** YES ☐ NO ☐

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☑

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☑

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☑ NO ☐

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services. *(see Attachment B)*

An audio system would be great

7. **AN EVENT MAP** IS ☐ IS NOT ☑ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☐ NO ☑

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES ☐ NO ☑

If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that

a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)

b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).

c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)

d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)

e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

11/8/2026
Date

eSigned via GovOS.com
Jennifer Kehoe
Key: 10508ec-b61d-423f-a1ec-2978e0183b8
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Temple Beth Emeth *(organization name)* agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Hanukkah Candle lighting and *(event name)* by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature eSigned via GovOS.com Jennifer Kehoe Key: 10f509ec-b51d-123f-a1aa-2979e01f81d6 Date

Witness Date 11/10/26

EVENT REVIEW FORM

EVENT NAME: 2020 Hanukkah Candle Lighting TOTAL ESTIMATED FEE: _____

(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

Wednesday, Dec 9, 2020 6-7pm

MUNICIPAL SERVICES: (Approved) Denied (list reason for denial) Initial AW

- Open Electrical Box - 1 FTE - 2 hrs.
- Set up PA System

$250 Bathroom Cleaning Fee Per Day of Event? YES (NO)

Labor Costs: $ 200.00 Equipment Costs: $ 100.00 Materials Costs $ 0

POLICE: (Approved) Denied (list reason for denial) Initial [illegible]

1 - officer @ 1 hr

Labor Costs $ 76 Equipment Costs $ Materials Costs $

FIRE: (Approved) Denied (list reason for denial) Initial BM

Fire Services not needed

Labor Costs $ Equipment Costs $ Materials Costs $

HVA: Approved Denied (list reason for denial) Initial

DDA: (Approved) Denied (list reason for denial) Initial SBP

Labor Costs $ 0 Equipment Costs $ Materials Costs $

RISK MANAGEMENT: (Approved) Denied (list reason for denial) Initial MB

Class I – Low Hazard
(Class II – Moderate Hazard)
Class III – High Hazard
Class IV – Severe Hazard

Event Sponsors must provide current Certificate of Insurance naming City of Plymouth as 'Additional Insured' including in the Description Box/Area. Food vendor/service requirements per Special Event Policy, must also be met for any food.

SITE FEE APPLIED TO ALL EVENTS IS $100 PER DAY. TOTAL EVENT SITE FEE $ _____

APPROVED _____ NOT APPROVED _____ DATE _____

ITEM 4b

Special Event Application

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name The Compassionate Friends Livonia Chapter

Ph# 313-550-5410 Fax# _____ Email mmhart1996@gmail.co Website _____

Address 16700 Newburgh Rd City Livonia State MI Zip 48154

Sponsoring Organization's Agent's Name Mary Hartnett **Title** Co-Leader

Ph# 313-550-5410 Fax# _____ Email mmhart1996@gmail.co Cell# 313-550-5410

Address 5704 Drexel City Dearborn Heights State MI Zip 48127

Event Name Annual Candle Lighting

Event Purpose Honor children, grandchildren and siblings gone too soon

Event Date(s) 12-13-26

Event Times 6:00-9:00 PM Set-up 6:00 Event start 7pm, End 9:00pm

Event Location Bandshell

What Kind Of Activities? Playing music, reading children's names and lighting candles

What is the Highest Number of People You Expect in Attendance at Any One Time? 150

Coordinating With Another Event? YES ☐ NO ☑ **If Yes, Event Name:** _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

At 7 PM we will start with music and reading of poems. Then we will light candles to honor all of the children. We then read each child's name showing the names on a projector screen.

RECEIVED OCT 28 2026

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*

City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☑ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT: Is this event expected to occur next year?** YES ☐ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): 2nd Sunday of December

Next year's specific dates: 12-12-27

****See section 12.13 for license & insurance requirements for vendors****

3. **FOOD VENDORS/ CONCESSIONS?** YES ☐ NO ☑ **OTHER VENDORS?** YES ☐ NO ☐

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☑

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☑

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☑ NO ☐

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services. *(see Attachment B)*

We would need the bandshell set up and electricity and sound for our event.

7. **AN EVENT MAP** IS ☐ IS NOT ☑ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☐ NO ☑

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES ☐ NO ☑

If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that

a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)

b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).

c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)

d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)

e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

10-28-26
Date

eSigned via GovOS.com
Mary M Hartnett
Key: 10f509ec-b51d-423f-a1ea-297be01181d6
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Compassionate Friends *(organization name)* agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Annual Candle Lighting *(event name)* by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature eSigned via GovOS.com Mary M Hartnett Key: 10f509ec-b51d-423f-a1aa-2979e01f81d6 Date 10-28-26

Witness Date 10-28-26

EVENT REVIEW FORM

EVENT NAME: 2024 Worldwide Candle Lightings TOTAL ESTIMATED FEE: _____

(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

Sunday, Dec. 13, 2020

MUNICIPAL SERVICES:	Approved	Denied	(list reason for denial)	Initial AW
TWO FTE (4 HRS EACH) PA SYSTEM				
$250 Bathroom Cleaning Fee Per Day of Event? YES $250 NO				
Labor Costs: $800	Equipment Costs: $400		Materials Costs $100	
POLICE:	Approved	Denied	(list reason for denial)	Initial
		NO SERVICES NEEDED		
Labor Costs $ 0	Equipment Costs $		Materials Costs $	
FIRE: No Cost	Approved	Denied	(list reason for denial)	Initial
Labor Costs $	Equipment Costs $		Materials Costs $	
HVA:	Approved	Denied	(list reason for denial)	Initial
DDA:	Approved	Denied	(list reason for denial)	Initial
Labor Costs $	Equipment Costs $		Materials Costs $	
RISK MANAGEMENT:	Approved	Denied	(list reason for denial)	Initial
Class I – Low Hazard	Event Sponsors must provide current Certificate of Insurance naming City			
Class II – Moderate Hazard	of Plymouth as 'Additional Insured' including in the Description Box/Area.			
Class III – High Hazard	Food vendor/service requirements per Special Event Policy, must also be			
Class IV – Severe Hazard	met for any food.			

SITE FEE APPLIED TO ALL EVENTS IS $100 PER DAY. TOTAL EVENT SITE FEE $ 100

APPROVED _____ NOT APPROVED _____ DATE _____

ITEM 4d

Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - Authorization to Hire - PD - 11-16-26.docx*
Date: November 11, 2026
RE: Authorization to Hire PD

Background

The City Commission will recall that on November 10, 2026, they were notified about a departure from the Police Department. With the recent departure and other staffing challenges, we are left with a gap in staffing from what has been approved by the City Commission over the past year, and we would like to begin the process of trying to fill that vacancy. Before we can move forward, we again seek the City Commission's authorization.

The Employment Ordinance, adopted by the City Commission on August 7, 2000, requires the City Manager to obtain advance approval from the Commission before filling in any full-time position. Accordingly, City Administration is requesting authorization to proceed with the recruitment and hiring process for one vacant position.

This position is included in the approved budget and does not increase the City's authorized full-time equivalent (FTE) staffing level. Due to current recruitment challenges within the law enforcement profession, filling this vacancy may take some time, as sponsorship of a candidate through a police academy may again be necessary.

Recommendation

The City Administration recommends that the City Commission provide prior and express approval to begin the hiring procedures for a police officer in accordance with the City's Hiring Ordinance. We have attached a proposed Resolution for the City Commission to consider regarding this matter.

Should you have any questions regarding this matter please feel free to contact me in advance of the meeting.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City Commission did adopt what is commonly known as the Hiring Ordinance in August of 2000; and

WHEREAS The Ordinance requires that the City Administration seek prior and express approval for any full-time position; and

WHEREAS The City Administration is seeking prior and express approval for the hiring of a police officer to fill a vacancy in that department.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize prior and express approval to hire a police officer. The City Administration is authorized to proceed with hiring the new police officer.

ITEM 7a

Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - Authorization to Purchase Table and Chair MightyLite for PCC 11-16-26.docx*
Date: November 9, 2026
RE: Authorization to Purchase Grant Funded Tables & Chairs

Background

The Commission will recall that in August of 2026, they approved an Intergovernmental Agreement with Waye County. This is a portion of the Wayne County Parks millage funds being returned to the local communities. Administration recommended those funds be used toward the purchase of upgrading the lights above the bleachers in the ice arena as well as toward the purchase of tables and chairs.

Municipal Services also had a need to replace some of their tables used at many of the city's special events. The Recreation department placed the tables and chairs out for competitive bid and we had five bids, although one was received late. Of the four valid bids, Mity-Lite was the lowest and most responsive bidder with a total bid price of $17,068.79. We have purchased from Mity-Lite in previous years and have been satisfied with their service.

We have attached the complete bid packet, as well as the spreadsheet of the bidders for your reference. In addition, we have attached a memorandum from Recreation Director Steve Anderson as additional background on this purchase.

Recommendation

The City Administration recommends that the City Commission accept the bid from MityLite, Inc. in the amount of $17,068.79. Should the Commission approve this purchase, the vendor will issue separate invoices; one for the Recreation Department and the other for Municipal Services. We anticipate that the DMS portion will be approximately $2,854.17, which includes their tables and percentage portion of the shipping cost. The Recreation portion of the purchase will come from the Recreation Capital Improvement Fund and then be reimbursed by Wayne County under the grant program later this year.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions, in advance of the meeting please feel free to contact either Steve Anderson or myself.

CITY OF PLYMOUTH

www.plymouthmi.gov

Recreation Department
Plymouth Cultural Center
525 Farmer
Plymouth, MI 48170

Phone 734-455-6620

Memo

To: Chris Porman, City Manager

From: Steve Anderson, Recreation Director

CC: Nick Johns, DMS Superintendent

Date: 11/5/2026

Re: Purchase of Event Tables, Chairs and Cart

As you are aware, Wayne County has once again elected to return a portion of the Wayne County Parks Millage funds to local communities to support recreational capital improvements. The City of Plymouth's allocation for the current budget year is $24,534.00.

After reviewing our departmental needs, we identified an ongoing issue at the Cultural Center that could be addressed through this funding: replacing aging and damaged tables, chairs, and carts.

The tables and chairs at the Cultural Center experience significant wear and tear due to the numerous events, programs, and classes held throughout the year. Many of the six-foot rectangular tables used in daily operations are more than 15 years old, with approximately one-third showing some degree of wear or damage. Additionally, approximately one-quarter of our six-foot round tables have developed cracks that create sharp edges. These conditions present potential safety concerns for both facility users and City employees, making replacement a priority.

During the planning process, DMS also identified a need for additional tables. We recognized an opportunity to combine the purchases and take advantage of volume pricing, thereby reducing the overall equipment and shipping costs for both departments.

The following Mity-Lite products and associated freight and delivery costs were included in the competitive bidding process for the Cultural Center and DMS operations:

- 40 – Classic Crown Chairs
- 8 – 72-inch Round ABS Tables (Tan)
- 10 – 72-inch x 30-inch Rectangular ABS Tables (Tan)
- 6 – 72-inch x 30-inch Rectangular ABS Tables (Gray) – DMS

- 3 – 96-inch x 30-inch Rectangular ABS Tables (Gray) – DMS
- 1 – Crown Chair Cart
- Freight and Delivery

The competitive bidding process has been completed, with bids opened on October 8, 2026. Bid specifications were made available on the City's website, distributed through the City's standard email notification process, and advertised in the *Detroit Legal News*. Attached are the bid specifications and the results submitted by the participating vendors.

The bid totals were as follows:

- **ISCG Inc.:** $19,319.33
- **Kijero LLC:** $19,437.00
- **Mity-Lite Inc.:** $17,086.79
- **Valiant Products Corp.:** $19,078.00

Based on the results of the competitive bidding process, we recommend that the City Commission award the purchase to Mity-Lite Inc. of Orem, Utah, as the lowest bidder, in the total amount of $17,086.79.

Upon approval by the City Commission, the vendor will issue separate invoices for the Cultural Center and DMS purchases. This arrangement will allow the equipment and associated shipping costs to be allocated appropriately between the two departments, ensuring that each department's expenses are charged to the appropriate cost center.

The initial funding for the Cultural Center portion of the purchase will come from the Recreation Capital Improvement Fund (408). The City will be reimbursed by Wayne County upon completion of the combined projects under this grant later in the budget year. DMS will be charging their expenditures to account number 101-525-740.000

Please feel free to contact me if you have any questions or would like additional information.

Bid Opening: Purchase of Mity-Lite Tables, Chairs and Cart
Date/Time: Thursday, October 8, 2026 10:30 a.m.
UNOFFICIAL BID RESULTS

Attendees: Maureen Brodie

Bidder	Mity-Lite Classic Crown Chair Item No. CLCR	Mity-Lite ABS Round Table 72" Item CT72BGB0F000F0000	Mity-Lite ABS Rectangle Table 30"x72" Item CRT3072BGB0F000F0000 & RT3072GRB0200060000	Mity-Lite ABS Rectangle Table 30"x 96" Item RT3096GRB0200060000	Mity-Lite Chair Cart Item CRT4WCHHTBLK2V2	Total Freight Delivered to 525 Farmer St. Plymouth, MI 48170	Total Lift Gate Service
Valiant Products Corp	$152.00	$496.00	$288.00 & $288.00	$322.00	$520.00	$2,836.00	$100.00
MityLite, Inc.	$136.00	$446.00	$258.00	$289.00	$454.00	$2,579.79	$50.00
ISCG Inc.	$155.29	$507.06	$294.12	$329.41	$505.88	$2,851.22	$118.00
Kijero LLC	$174.00	$557.00	$322.00	$322.00	$361.00	$542.00	$1,000.00
Nassau Trading Inc. **Bid arrived late in USPS mail on 10/8/26 at 12:00PM**	$223.00	$844.00	$486.00 & $534.00	$706.00	$1,429.00	No separate price provided- notes these fees are included in grand total cost	

Detroit Legal News

Remit payment to:
165 Kirts Blvd • Suite 300 • Troy, Michigan 48084
(248) 577-6100 • Fax (248) 577-6111

INVOICE NO.
1896858
INVOICE DATE
9/30/2026
ACCOUNT NO.
DS06593
AMOUNT ENCLOSED
$
FILE NO.
1896858

CITY OF PLYMOUTH / MAUREEN
ATTN: MAUREEN BRODIE
201 S. MAIN

PLYMOUTH MI 48170

TOTAL DUE	99.64

TO ENSURE PROPER CREDIT, PLEASE RETURN TOP PORTION WITH PAYMENT

DESCRIPTION	TRANSACTION AMOUNT
DISPLAY AD: 2 x 3.732"	
DETROIT LEGAL NEWS	
LEAD: NOTICE TO BIDDERS	
9/1 1X	74.64
AFFIDAVIT FEE	25.00
	99.64

REQ 25154 mb 10/14/26
208-261-900.00

ACCOUNT NO.	INVOICE NO.
DS06593	1896858

INVOICE TOTAL	99.64

Detroit Legal News

OAKLAND COUNTY LEGAL NEWS
AFFIDAVIT OF PUBLICATION

In the Matter of:

NOTICE TO BIDDERS CITY OF PLYMOUTH - PURCHASE OF MITY-LITE TABLES, CHAIRS AND CART

STATE OF MICHIGAN
COUNTY OF OAKLAND

Valerie Shaver, an employee of the publisher of Detroit Legal News, having knowledge of the facts, being duly sworn, deposes and says that a notice, a true copy of which is annexed hereto, was published in: Detroit Legal News, a newspaper printed and circulated in said State and Wayne County, on September 1, 2026 A.D. and that she is the principal clerk of the printers of said newspaper and knows that facts stated herein.

Valerie Shaver

Subscribed and sworn before me this 1st day of October A.D., 2026

Jennifer Dago
Notary Public Oakland County, Michigan.
My Commission expires: January 25, 2032
Acting in Oakland County, Michigan.

NOTICE TO BIDDERS - CITY OF PLYMOUTH

Notice is hereby given that the City of Plymouth, Michigan will accept sealed bids up until 10:15 a.m., Thursday Oct. 8, 2026. The bid opening will be at 10:30 a.m., Thursday Oct. 8, 2026 for the following:

PURCHASE OF MITY-LITE TABLES, CHAIRS AND CART

Specifications and bid documents are available at Plymouth City Hall during normal business hours. You may also download a copy of the documentation from the City's web site at: http://www.plymouthmi.gov.

BIDS SHOULD BE DELIVERED IN SEALED ENVELOPES BEARING THE INSCRIPTION: "PURCHASE OF MITY-LITE TABLES, CHAIRS AND CARTS"

Maureen Brodie - City Clerk
City of Plymouth
201 S Main
Plymouth, Mi 48170-1637

The City of Plymouth reserves the right to accept or reject any or all bids, in whole or in part, and to waive any irregularities.

M. Brodie - City Clerk, MiPMC, CMC Publish: 9/1/2026

NOTICE TO BIDDERS
CITY OF PLYMOUTH

Notice is hereby given that the City of Plymouth, Michigan will accept sealed bids up until 10:15 a.m., Thursday, Oct. 8, 2026. The bid opening will be at 10:30 a.m., Thursday, Oct. 8, 2026 for the following:

PURCHASE OF MITY-LITE TABLES, CHAIRS AND CART

Specifications and bid documents are available at the city hall during normal business hours. You may also download a copy of the documentation from the City's web site at: *http://www.plymouthmi.gov*

The City of Plymouth reserves the right to accept or reject any or all bids, in whole or in part, and to waive any irregularities.

Maureen Brodie - City Clerk
City of Plymouth
201. S. Main
Plymouth, MI 48170

INSTRUCTION TO BIDDERS

MODIFICATIONS: The proposal shall not contain any recapitulations of the work to be done. The City is under no obligation to consider alternate proposals or modifications to the specifications unless specifically requested in the bid documents. Oral presentations will not be considered.

EXAMINATION/INTERPRETATION OF THE CONTRACT DOCUMENTS & ABILITY TO BID: Before submitting a proposal, bidders shall carefully read the specifications and other bid documents and shall fully inform themselves as to all existing conditions and limitations and shall include in the proposal a sum to cover the cost of all items included in the specifications. Any bidder in doubt as to the true meaning of any part of the specifications or contract documents may submit to the City of Plymouth a written request for an interpretation or correction thereof. The person submitting such request will be responsible for its prompt delivery. If the interpretation is of general significance to all bidders, the City will attempt to fax or mail a copy of the interpretation to all parties known to be considering the bid. If the interpretation is of sufficient important to potentially affect other bids, then the City may extend the bid due date to give all potential bidders an opportunity to consider the interpretation. Neither the City, nor its agents and employees, shall be responsible for any other explanations or interpretations of the specifications and bid documents, other than those issued in writing by the City Clerk.

It is the intent of the City of Plymouth that all qualified contractors are able to bid under these specifications. If the bidder feels that the specifications are unreasonably restrictive and prevent an effective bid from being submitted, then the bidder is encouraged to notify the City and provide a written request for interpretation of the specification, which is being considered restrictive.

ADDENDA: Any addenda issued prior to the bid opening shall be covered by the bidder in the proposal and shall be made part of the contract documents. Receipt of such addendum shall be acknowledged in the proposal.

DELIVERY OF PROPOSALS: Bids shall be delivered by the time and to the place specified in the Notice to Bidders. It is the sole responsibility of the bidder to see that his/her proposal is received in proper time. Any proposal received after the scheduled closing time for receipt of proposals shall be returned to the bidder unopened. To avoid late receipt and disqualification of bids, it is recommended that bidders personally deliver bids or utilize overnight or certified mail with return receipt requested.

BIDS SHOULD BE DELIVERED IN SEALED ENVELOPES BEARING THE INSCRIPTION "PURCHASE OF MITY-LITE TABLES, CHAIRS AND CARTS". DELIVER BIDS TO:

Maureen Brodie - City Clerk
City of Plymouth
201 S Main
Plymouth, MI 48170-1688

WITHDRAWAL: Any bidder may withdraw his proposal, either personally or by telegraphic, faxed or written request, at any time prior to the scheduled closing time for receipt of proposals.

OPENINGS: Proposals will be opened and publicly read aloud at the time designated.

BIDDER QUALIFICATIONS/REFERENCES: All bidders shall include a list of at least three references, preferably municipalities, which the City may contact regarding the bidder's performance. Upon request, the bidder shall also furnish a written statement of its qualifications for the proposed work and a list of work completed on similar projects.

DURATION OF PROPOSALS: Each proposal shall be considered binding and in effect for a period of ninety (90) days following the bid opening.

PAYMENT TERMS: To be determined by The City of Plymouth based on when the order is delivered.

EQUAL EMPLOYMENT OPPORTUNITY: In connection with the performance of work under this contract, the contractor agrees not to discriminate against any employee or applicant for employment because of race, religion, color, or national origin. The contractor shall further not discriminate against any employee or applicant for employment to be employed in the performance of this contract with respect to his/her hire, tenure, terms, conditions, privileges of employment or any matter directly or indirectly related to employment because of age, except in cases of bona-fide occupational qualifications. Non-compliance with the non-discrimination clause of this contract shall result in cancellation, termination or suspension of the contract and the contractor may be declared ineligible for further City of Plymouth contracts.

HOLD HARMLESS CLAUSE: The contractor agrees to defend and hold the City of Plymouth and its tenants harmless from any claims, actions, damages, losses and expenses of any sort arising out of or in connection with any act or omission of said company, its employees, stewards agents or sub-contractors.

FAILURE TO PERFORM: Failure to perform according to the specifications and bid will result in immediate cancellation of the contract, with the understanding that the City will contact the contractor and inform him/her of any deficiencies and allow corrections of said deficiencies to be made within 24 hours of such notification. Repeated failures of same deficiency will result in immediate termination of the contract after written notice has been given and noted as final notice of failure to comply.

NON-COLLUSION AFFIDAVIT: Bidders will complete the enclosed Affidavit of Non-collusion by Contractor form.

THE CITY OF PLYMOUTH RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS, IN WHOLE OR IN PART, AND TO WAIVE ANY IRREGULARITIES. LOW BID DOES NOT AUTOMATICALLY GUARANTEE BID AWARD. BID IS AWARDED TO "BEST BID" AS DETERMINED BY THE CITY OF PLYMOUTH.

Bid may be awarded to more than one bidder.

AFFIDAVIT OF NONCOLLUSION

STATE OF _____ COUNTY OF _____

_____(name), being first duly sworn deposes and says

that he/she is _____ (title) of _____(corporation)

who submits herewith to the City of Plymouth a proposal for **PURCHASE MITY-LITE TABLES, CHAIRS AND CART** for the City of Plymouth and certifies:

That all statements of fact in such proposal are true;

That such proposal was not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;

That such proposal is genuine and not collusive or sham;

That said bidder has not, directly or indirectly, by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interest of the City of Plymouth, or of any other bidder or anyone else interested in the proposed contract; and further

That prior to the public opening and reading of proposals, said bidder:

1. Did not, directly or indirectly, induce or solicit anyone else to submit a false or sham proposal;

2. Did not, directly or indirectly, collude, conspire, connive or agree with anyone else that said bidder or anyone else would submit a false or sham proposal, or that anyone should refrain from bidding or withdraw his bid;

3. Did not in any manner, either directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the proposal price of said bidder or of anyone else or to raise or fix any overhead, profit, cost element of his proposal price or of that of anyone else;

4. Did not, directly or indirectly, submit his proposal price or any breakdown thereof, or the content thereof, or divulge information relative thereof, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any individual or group of individuals, except to any person or persons who have a partnership or other financial interest with said bidder in this business.

_____ _____

Firm Name Signature of Bidder

_____

Date:

MITY-LITE TABLES, CHAIRS AND CARTS

Alternate Bid Tables, Chairs and Cart will NOT be accepted.

Chairs

Mity-Lite Classis Crown Chair

Item No: CLCR

Qty: 40

Description:

* Finish: Black Sand
* Back: Fixed
* Ganging: Retractable
* Tubing Profile: Smooth
* Chair Upholstery: Truman – Marsh

Tables

Mity-Lite ABS Round Table 72"

Item No: CT72BGB0F000F0000

Qty: 8

Description:

* Top: Beige
* Bottom: Brown
* Trim: ABS Brown
* Leg: Wishbone
* Leg Base Color: Brown

Mity-Lite ABS Rectangle Table 72" x 30"

Item No: RT3072BGB0F000F0000

Qty: 10

Description:

* Top: Beige
* Bottom: Brown
* Trim: ABS Brown
* Leg: Wishbone
* Leg Base Color: Brown
* Height: 29" Tall

Mity-Lite ABS Rectangle Table 72" x 30"

Item No:

Qty: 6

Description: RT3072GRB0200060000

* Top: Grey
* Bottom: Black
* Trim: Black
* Leg: Wishbone
* Leg Base Color: Black Sand
* Height: 29" Tall

Mity-Lite ABS Rectangle Table 96" x 30"

Item No:

Qty: 3

Description: RT3096GRB0200060000

* Top: Grey
* Bottom: Black
* Trim: Black
* Leg: Wishbone
* Leg Base Color: Black Sand
* Height: 29" Tall

Cart

Mity-Lite Chair Cart

Item No: CRT4WCHHTBLK2V2

Qty: 1

Description:

* Color: Black
* Capacity: Holds up to 10 Classic Model Chairs

City of Plymouth Proposal Form
Table, Chair and Carts Bid – Oct. 8, 2026

- ☐ Please provide pricing for equipment in table below
- ☐ Completed Non-Collusion Affidavit
- ☐ Submit three (3) copies of the proposal form

Bidder Company Name:	
Address:	
Phone Number:	
Fax:	
Email Address:	
Contact Person:	

Bid Pricing **List <u>per unit bid</u> for all items listed.**	
Mity-Lite Classic Crown Chair Item No: CLCR	**$**
Mity-Lite ABS Round Table 72" Item No: CT72BGB0F000F0000	**$**
Mity-Lite ABS Rectangle Table 30" x 72" Item No: RT3072BGB0F000F0000 and RT3072GRB0200060000	**$**
Mity-Lite ABS Rectangle Table 30"x96" Item No: RT3096GRB0200060000	**$**
Mity-Lite Chair Cart Item No: CRT4WCHHTBLK2V2	**$**
Total Freight Delivered to 525 Farmer, Plymouth MI 48170	**$**
Total Lift Gate Service	**$**

I affirm that I have the authority to submit this bid to the City of Plymouth for the items specified on the attached sheet. I propose to supply the materials and labor to the City as outlined in this proposal in a timely manner.

Signature of Authorized Agent:	
Printed Name of Authorized Agent:	
Date:	

RESOLUTION

The following Resolution was offered by _____ and seconded by _____

WHEREAS The City of Plymouth operates a Recreation Facility in order to help provide for the Public health, safety and welfare, and

WHEREAS That facility uses a variety of tables and chairs for a number of activities and from time To time there is a need to purchase replacement units, and

WHEREAS Many of the units to be replaced are 15 or more years old, and

WHEREAS The City Administration has taken competitive bids for the purchase of new units.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the bid from MightyLite, Inc. in the amount of $17,068.79 and rejects all other bids. Funding for the majority of this purchase will be from grant funding, with additional funding coming from Municipal Services.

ITEM 7b

Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - CLEMIS Invoice for Services - 11-16-26.docx*
Date: November 9, 2026
RE: Annual CLEMIS Invoice for Services

Background

The Commission will recall that in August 2026, they approved an Intergovernmental Agreement with Oakland County as CLEMIS transitioned from Oakland County government into an independent regional authority. The Commission will also recall that CLEMIS is the Police Department's platform for Dispatch, Records Management, and Report Writing. The Police Department has been using this for the past 22 years.

At the August 3rd, 2026, meeting, it was stated that the invoice would come at a later date. The bill for the annual expense is $15,774. It should be noted that this is similar for the fees under the previous Oakland County management of the contract.

Recommendation

It is recommended that the City Commission approve the expenditure of $15,774 to the CLEMIS authority. This has been reviewed by the Police Chief and his memo is also attached for reference. This is also a budgeted expense in the Police Department's current fiscal year budget.

There is a proposed resolution attached.

Please feel free to contact Chief Cox or myself with any questions.

PLYMOUTH POLICE DEPARTMENT MEMORANDUM

TO: CHRIS PORMAN, CITY MANAGER

FROM: A.L. COX, DIRECTOR OF PUBLIC SAFETY

SUBJECT: ANNUAL CLEMIS INVOICE FOR SERVICES

DATE: 11/9/2026

Background

CLEMIS has served as the police department's mission-critical platform for Dispatch, Records Management, and Report Writing since 2004. Over the past 22 years, the department has scaled its usage to include vital modules such as Mugshot, Citations, Auto-Impound, Evidence Room, Activity Logs, Traffic Crash, and CrimeMapping. This cooperative system allows investigators to access cross-county criminal justice data efficiently.

In July of this year, the City Commission approved a new Participation Agreement regarding the CLEMIS transition from a department under the Oakland County government into an independent regional authority. At that time, they were advised that the first invoice for the new operation would be received after October 1st. The billing frequency for this new transition will now result in one invoice per year rather than the previous quarterly billing from Oakland County government. We are presently in receipt of the invoice at an annual expense of $15,774. It should be noted that this is similar to prior CLEMIS fees under Oakland County.

Recommendation

CLEMIS has served us well over the last 22 years and remains vital to the daily operations and long-term research capabilities of the police department. The new regional authority structure is projected to improve service delivery and accelerate technological research and development.

I respectfully request that the City Commission approve the expenditure of $15,774 to the CLEMIS Authority. The budget will support this expenditure.

If you have any questions or concerns, please let me know. Thank you for your attention in this matter.

CLEMIS Authority

1650 Research Dr.
Suite 250
Troy, MI 48083

Invoice

Invoice	INV-10117
Date	Oct 25, 2026
Terms	Net 60
Due date	Dec 26, 2026
Amount due	$15,774.00

Bill to Plymouth Police
acox@ci.plymouth.mi.us

Items	Quantity	Price	Amount
CLEMIS Membership w/CAD 16+ FTEs [FY27]	1	$5,280.00	$5,280.00
MDC Wireless with Card [FY27]	1	$6,894.00	$6,894.00
LEADS Online Subscription (10-24 FTEs) [FY27]	1	$2,600.00	$2,600.00
Dataworks Mugshot Investigator	1	$1,000.00	$1,000.00

Subtotal	$15,774.00
Total	$15,774.00
Paid	$0.00

Amount due $15,774.00

Use this link to pay online: https://app02.us.bill.com/p/00802VCFDTILVJW4txpo

Notes
As a reminder, our invoicing process has changed. Invoicing now occurs annually, ahead of services rendered, via CLEMIS Authority—not quarterly, in arrears, by Oakland County. Please visit www.clemisauthority.org/invoicing for information and FAQ.

If you have questions about this invoice, or the Authority's new invoicing process, please contact our Membership Team at 947-813-6903 or by email at membership@clemisauthority.org.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS, the City of Plymouth has a responsibility to protect the public health, safety, and welfare of its residents, businesses, and visitors; and

WHEREAS, the City's Police Department relies on the CLEMIS system for essential public safety operations, including dispatch, records management, and report writing; and

WHEREAS, the City Commission previously approved an Intergovernmental Agreement with Oakland County on August 3, 2026, for the continued use of CLEMIS services; and

WHEREAS, the annual expenditure of $15,774 is included in the Police Department's current fiscal year budget.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth hereby approves the expenditure of $15,774 to the CLEMIS Authority for continued public safety services and authorizes City Administration to take all necessary actions to facilitate payment.

ITEM 7c

Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - Authorization to Purchase - MILO Range Theater 180 Training System - 11-16-26.docx*
Date: November 11, 2026
RE: Authorization to Purchase - MILO Range Theater 180 Training System

Background

The Police Department, in Cooperation with the Plymouth Township Plymouth Department seeks the purchase of a Multiple Interactive Learning Objective (MILO) Range Theater 180 Training System. The system allows for training in many facets of police work, including but not limited to: traffic stops, active shooter, domestic disputes, etc. Instructors are able to program the theater to allow for officers to experience a myriad of responses from the virtual subjects.

With the ability of the system to provide immediate feedback on performance criteria, officers can learn from the scenario in real time with the ability of the Instructor to offer feedback and opportunities for continued growth all while performing in a virtual environment. Training continues to be of high importance for our Police Department and this system certainly adds to it.

The cost of the project is $191,439.37. We have grant funding from Michigan Commission of Law Enforcement Standards (MCOLES), to cover $138,645 of the equipment cost. The respective Police departments are able to use "in kind" services as our match for the grant package, effectively making our out of pocket cost $0.

To be able to purchase the package, the City, as the lead agency, will need to authorize the $138,645, and under the terms of the MCOLES grant, will be reimbursed in quarterly installments beginning in 2027. This expenditure and subsequent reimbursement schedule have been discussed with the Finance Director who confirmed the city can absorb the initial cost and reimbursement schedule.

Recommendation

The City Administration recommends that the City Commission authorize payment to MILO in the amount of $138,645.00 for the purchase and installation of the MILO Range Theater 180 Multi-Screen Training Simulator package as outlined in the attached quote package. It should be noted that the package comes with a two year warranty and it is the intent of the Police Departments to extend the warranty prior to its expiration in two years time. That would be handled administratively at that time. It should also be noted that this is a sole source provider purchase based on their proprietary system.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me or Chief Cox.

PLYMOUTH POLICE DEPARTMENT MEMORANDUM

TO: CHRIS PORMAN, CITY MANAGER

FROM: A.L. COX, DIRECTOR OF PUBLIC SAFETY

SUBJECT: MILO RANGE THEATER 180 TRAINING SYSTEM PURCHASE

DATE: 11/11/2026

BACKGROUND

The MILO (Multiple Interactive Learning Objectives) Range Theater 180 Training System is a state-of-the-art, 180-degree, high-definition immersive simulation platform designed primarily for law enforcement training. The system provides up to 1,200 interactive scenarios that replicate real-world situations officers may encounter, including traffic stops, active shooter incidents, domestic disputes, and crisis interventions involving individuals experiencing behavioral or emotional distress.

A key feature of the system is its ability to incorporate branching scenarios, allowing instructors to determine how virtual subjects respond to officers' actions and verbal commands. This allows officers to practice communication, de-escalation, critical decision-making, and appropriate responses to rapidly evolving situations. The system also accommodates the use of equipment similar to what officers carry while on duty, including duty weapons, electronic control devices, and batons.

Following each scenario, officers receive immediate performance feedback, including response timing, accuracy, and verbal commands. This information allows instructors to conduct detailed post-scenario debriefings, evaluate performance, and identify opportunities for improvement.

The MILO Range Theater 180 System provides an exceptionally realistic training environment for evaluating use-of-force decisions, commonly referred to as "shoot/don't shoot" training. It offers officers an opportunity to develop and refine their decision-making skills in realistic, high-stress situations without exposing officers or the public to actual physical danger.

Despite the significant benefits these systems provide, their substantial cost makes them largely inaccessible to small and medium-sized police departments. As a result, officers in many departments have limited opportunities to participate in this type of advanced, scenario-based training.

Earlier this year, the police department applied for and successfully secured a competitive grant through MCOLES to purchase a MILO Range Theater 180 Training System on behalf of the existing training consortium between the City of Plymouth and Plymouth Township Police Departments.

The total project cost is $191,439.37, with the MCOLES grant providing $138,645 to cover the full cost of the required equipment.

The grant requires a local match equal to 25% of the total project cost. This matching requirement may be an "in kind" match will be satisfied through existing personnel expenses incurred by both Police Departments, including

officer training time, instructor time, and administrative responsibilities. These expenses will be documented and reported in accordance with grant requirements.

The system will be installed in a dedicated space within a Plymouth Township Department of Public Works building and will be made available to both participating police departments through the existing training consortium.

The anticipated manufacturing and delivery timeline for the MILO Range Theater 180 System is approximately two months. To ensure the equipment can be completed and delivered by January or February 2027, an approved purchase order must be provided to the vendor as soon as possible. This timeline will allow both police departments to begin utilizing the system for training in early 2027.

Under the terms of the grant, no grant funds may be expended until 2027. Accordingly, upon receipt of the vendor's invoice in January or February 2027, the City will initially pay the equipment cost of $138,645. The full equipment expenditure will subsequently be reimbursed through the MCOLES quarterly grant reimbursement process. This is anticipated to occur over four quarters, spanning two quarters of FY 2026/27 and two quarters of FY 2027/28. This expenditure and anticipated reimbursement schedule have been discussed with Finance Director Priya King, who has confirmed that the City's budget can accommodate the initial payment and subsequent reimbursement process.

RECOMMENDATION

The MILO Range Theater 180 System represents a significant investment in officer preparedness, professional development, and public safety. It will provide both the City of Plymouth and Plymouth Township Police Departments with access to advanced, realistic training opportunities that would otherwise be financially out of reach for departments of our size.

The system will enhance officers' abilities to assess rapidly evolving situations, communicate effectively, de-escalate potentially dangerous encounters, and make sound decisions under stressful conditions. Additionally, its availability will allow for more frequent and consistent training, helping officers maintain and improve the skills necessary to serve and protect our communities.

By successfully securing the MCOLES grant, the City has an opportunity to acquire this valuable training resource while having the full equipment purchase cost reimbursed through grant funding.

For these reasons, I respectfully recommend that the City Commission authorize the expenditure of $138,645 for the purchase of the MILO Range Theater 180 Training System, with the full equipment cost to be reimbursed to the City of Plymouth through the MCOLES grant's quarterly reimbursement process during FY 2026/27 and into FY 2027/28.

If you have any questions or concerns, please let me know. Thank you for your consideration.

MILO

MILO RANGE THEATER 180 MULTI-SCREEN TRAINING SIMULATOR

Item	Description	Qty.	Unit Price	Extended Price
1	**MILO Range Theater 180 system with Multi-Directional Sound** • MILO CPU Desktop Station • Instructor station with 2 LCD monitors for system control and real-time view of TAC camera • Mounting system for rear or front-mounted projectors • ***Two platform layouts to choose (depending on room size)*** • MILO suggests 25' x 25' Space • Three ultra-short throw Projectors • 180-degree *borderless* screen • 16-device laser weapon & flashlight detection cameras • All power and video cables • Keyboard and mouse • Multi-directional sound system • 950+ multi-branching interactive single-screen scenarios are pre-loaded as well as 65+ skill-builder exercises • 75+ multi-screen scenarios	1	$89,245.00	$89,245.00
	FREE Access to MILO Digital Scenarios New single- and multi-screen scenarios as available	Inc.		
	Course Designer Program The Course Designer Program is editing software program that can be used to create lessons, tests and presentations for classrooms, auditoriums, and training rooms or for one-on-one instruction. Allows the user to utilize both high-definition digital video and computer graphics capabilities to create fully interactive training videos and/or graphics-based training environments. Customers can also create custom HD, multi-screen scenarios.	Inc.		
	Dry-Fire Laser Training Weapons *Includes two (2) SIRT Glock 17 MOS Replica Training Weapons*	Inc.		
	OC Spray Training Devices Laser modified OC spray training devices for less-lethal applications. Thumb or trigger activation. *Includes two (2) laser OC canisters*	Inc.		
	Low-Light Training Program Allows the trainee to use real flashlight in-conjunction with his/her weapon for low light training. This system is non-lane based which allows for multiple users. *Includes two (2) MILO handheld flashlights*	Inc.		
	Trainee Action Capture (TAC) with Picture-in-Picture Video/Audio Debrief Audio and color HD video capture of trainee's actions in a scenario for immediate (or later) debriefing and review.	Inc.		
	Graph-X Targets Allows the user to utilize any of the Graph-X modules for Marksmanship, Shoot-house, Basic Targets and Range Practice include 65+ interactive CGI skill-builder exercises	Inc.		
	Statistics and Management Allows users to manipulate the database information as to create individual and/or group statistics using relevant filtering criteria	Inc.		

1229 Oak Valley Dr, Ann Arbor, MI 48108
www.milorange.com
FAX 734 761 5368
Toll Free 800 344 1707

	Baton/Punch/Strike Branching and Scoring Allows the trainer to manually branch the scenario while the trainee uses his actual baton or makes a strike. The system will branch and score the use of action as a baton strike.	**Inc.**		
	Delivery, Insurance and Standard 2-year Warranty	**Inc.**		
	Custom System Set-Up and Install at Customer Site (US Sales Only)	**Inc.**		
	System and Peripheral Training (US sales only) Up to 6 Students at Client Site for one (1) day of operational training. Training to occur separately from system setup/installation.	**Inc.**		
(A)	**MILO RANGE THEATER 180 TRAINING SYSTEM TOTAL:**			**$89,245.00**

Optional Training Items Requested by Plymouth Police Department

Item	Description	Qty.	Unit Price	Total Price
2	**MILO Range Rail-mount Flashlight (TLR-1)**	2	$625.00	$1,250.00
3	**MILO Range Rail-mount Flashlight (TLR-7a)**	2	$625.00	$1,250.00
4	**MILO M7 CEW** Includes dual laser CEW weapon for use on the MILO Range.	2	$2,620.00	$5,240.00
5	**MILO M10 CEW** Includes dual laser CEW weapon for use on the MILO Range.	2	$2,620.00	$5,240.00
6	**MILO Range WRK Recoil Kit- Pistol (Glock 17 gen5)** Drop-In recoil kit with two (2) disposable 12g CO2 magazines. No permanent modification to weapon required. *Kit does not include pistol*	2	$2,795.00	$5,590.00
7	**MILO Range WRK Refillable Magazines for WRK G17 Recoil Pistol**	2	$415.00	$830.00
8	**MILO Range WRK Recoil Kit- Pistol (Glock 45 gen5)** Drop-In recoil kit with two (2) disposable 12g CO2 magazines. No permanent modification to weapon required. *Kit does not include pistol*	2	$2,795.00	$5,590.00
9	**MILO Range WRK Refillable Magazines for WRK G45 Recoil Pistol**	2	$415.00	$830.00
10	**MILO Range WRK Recoil Kit- AR/M4** Drop-In recoil kit with two (2) disposable 12g CO2 magazines. No permanent modification to weapon required. *Kit does not include rifle*	2	$2,795.00	$5,590.00
11	**MILO Range WRK Refillable Magazines for WRK Recoil AR/M4**	2	$415.00	$830.00
12	**MILO Range WRK Tabletop Refill Nozzle and Co2 Tank**	1	$1,045.00	$1,045.00
13	**WRK Armorer's Kit for WRK Recoil Kits (AR/Pistol)**	1	$520.00	$520.00
14	**PepperBall, FN 303, or 37/40mm Adaptor w/ MILO Range Programmable Laser** *Does not include launcher*	2	$730.00	$1,460.00
15	**MILO Range gunSHOT Box™** The gunSHOT Box can be paired with a MILO simulator to create instructor- or system-controlled gunshot sounds. Real shot sound with safe levels of sound/percussion and no cartridges, expendables, or speakers.	1	$3,145.00	$3,145.00
16	**A.U.Fire™** A.U.Fire's wearable haptic feedback garments use medical-grade electrical muscle stimulation (E-Stim) to instantly contract muscles and safely simulate realistic limb injuries during training. Includes trainee harness, L/R sleeve, and instructor remote.	2	$6,745.00	$13,490.00
(B)	**REQUESTED OPTIONAL TRAINING ITEMS TOTAL:**			**$51,900.00**

1229 Oak Valley Dr, Ann Arbor, MI 48108
www.milorange.com
FAX 734 761 5368
Toll Free 800 344 1707

MILO Range Theater 180 System Sub-Total (A):	$89,245.00
MILO Range Theater 180 Requested Options Sub-Total (B):	$51,900.00
MILO Range Credit for Local Installation and Training (C):	($2,500.00)
MILO Range Theater 180 System Total for Plymouth Police Department (A+B)-(C):	**$138,645.00**

Suggested Extended Warranty Option for Plymouth Police Department

Item	Description	Qty.	Unit Price	Total Price
1A	**Extended Warranty Coverage for Additional Years** • Based on 5% of initial system cost plus peripherals • Warranty coverage is for 12 months • Warranty covers *all* items (excludes batteries and bulbs) • Warranty can be purchased in 1-Year Increments	1	$7,057.25	$7,057.25 Per Year

FAAC Standard Terms and Conditions of Sale

Quote Validity: 90 Days (All prices quoted in US Dollars)

Grant: 100% upon final acceptance or 30 days post-delivery, whichever comes first.

Government/GSA Funded: Upon completion or Performance based payments if applicable

Payment Terms: NET 30 from date of invoice

Accepted Payment Options: Check, Wire/ACH, Credit Card (3% surcharge will be added. MC/VISA, AMEX Only)

Termination for Convenience: If Buyer's order is canceled for any reason other than for Seller's default, Buyer is liable for all costs incurred at the time of cancellation to include order termination processing costs and restocking fees for any reusable components credited to Buyer's account

US Delivery Lead Time: Standard Production System: 90 DAYS ARO

US Delivery Location: FOB Destination, unless otherwise stated. Partial Shipment and Partial Invoice may occur.

Taxes (Domestic):

a) Prices quoted do not include local, state or federal taxes unless indicated otherwise

b) If this sale is subject to Use Tax, Buyer is liable for the tax and should make payment directly to its taxing authority. However, FAAC will collect Sales Tax for the following states: CA, FL, HI, IA, KY, MA, MI, NY, TN, UT, WA and WV.

c) If applicable, please include a copy of your tax exemption certificate or direct pay permit with your purchase order.

d) FOB Factory will be subject to 6% MI Sales Tax.

Warranty: 24 Months from date of Training (if Training is required) or Date of Equipment Delivery, unless otherwise stated in the purchasing contract or order.

GSA Pricing: If eligible, this proposal may contain both GSA and Open Market items. GSA items are identified with a GSA part number and are designated "GSA Item" in the Unit Price column. All other items are to be considered Open Market. Open Market items are allowed under circumstances set forth in FAR 8.402(f).

Cage Code: 3J401

Tax ID: 38-2690218

DUNS: 175204163

GSA Schedule: PSS/00CORP; Contract # GS-00F-332CA

Export Control / ITAR / EAR Statement:

RESOLUTION

The following Resolution was offered by _____ and seconded by _____.

WHEREAS, the City of Plymouth Police Department, in cooperation with the Plymouth Township Police Department, seeks to purchase a MILO Range Theater 180 Training System to enhance officer training and preparedness; and

WHEREAS, the total project cost is $191,439.37, with $138,645.00 funded through a Michigan Commission on Law Enforcement Standards (MCOLES) grant, with the required local match satisfied through in-kind services, resulting in no anticipated out-of-pocket cost to the City; and

WHEREAS, the City of Plymouth will serve as the lead agency, with the initial expenditure funded through the Police Department budget and grant reimbursements received in quarterly installments beginning in 2027; and

WHEREAS, MILO is a sole-source provider of this proprietary training system;

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth hereby authorizes the purchase and installation of the MILO Range Theater 180 Training System in an amount not to exceed $138,645.00, with the expenditure charged to the Police Department budget and subsequently reimbursed through the MCOLES grant in accordance with its terms.

ITEM 7d

Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - Final Payment – Pro-Line Asphalt 2025 Infrastructure Project - 11-16-26.docx*
Date: November 11, 2026
RE: Final Payment – Pro-Line Asphalt 2025 Infrastructure Project

Background

The City Commission policy requires that the City Administration bring forward and seek final payment approval for major infrastructure projects. The Commission may be aware that Pro-Line Asphalt was the general contractor on the 2025 Infrastructure Project, which included work on Holbrook between Plymouth Road and the train tracks, Ann Arbor Trail and Hamilton RRFB lights, and various other resurfacing areas.

The City Commission authorized a construction contract with Pro-Line Asphalt in the amount of $2,998,816.00 and the final total construction cost of $2,963,873.12. The contractor is looking for final payment following completion of punch list items and reconciliation with their sub-contractors. There was a retention of $25,000 from this contract, as is standard practice for Infrastructure projects. The pay request has been reviewed and approved by the City Engineer. At this time, we are seeking approval to make final payment to Pro-Line Asphalt Paving in the amount of $25,000.

Recommendation

The City Administration recommends that the City Commission authorize payment to Pro--Line Asphalt in the amount of $25,000.00.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

Wade Trim Associates, Inc.
25251 Northline Road • Taylor, MI 48180
734.947.9700 • www.wadetrim.com

November 10, 2026

City of Plymouth
201 South Main Street
Plymouth, MI 48170

Attention: Chris Porman
City Manager

Re: 2025 Infrastructure Improvement Program – Holbrook Reconstruction and Road Resurfacing
Pay Estimate #6 Final

Dear Chris:

Enclosed, please find Certificate for Payment #6 (Final) for the 2025 Infrastructure Improvement Program. The 2025 Infrastructure Improvement Program was approved by the City Commission on June 2, 2025.

The contractor, Pro-line Asphalt, has requested final payment for work on Holbrook between Plymouth and the railroad tracks, for work at Ann Arbor Trail and Hamilton to install the rectangular rapid flashing beacon, and for various street resurfacing projects that were completed. The total earned to date for the entire project is $2,963,873.12. We are also recommending that the remaining retention be released and that final payment be issued. The total balance due to Proline Asphalt for this Certificate is **$25,000.00.**

Proline Asphalt has provided a final sworn statement and final waivers of lien from all subcontractors. We are recommending that this project can be closed out.

Please process Certificate for Payment #6 (Final) and return a copy to each of our offices. Please send a copy digitally and forward to me at skeough@wadetrim.com for our project records. Wade Trim's inspection invoice will be submitted separately.

Please contact me directly at 313.363.1434 if you have any questions. Thank you for the opportunity to provide engineering services to the City of Plymouth.

Very truly yours,

Wade Trim Associates, Inc.

Shawn W. Keough, PE
Senior Vice President

SWK:rlt
PLY 2130-02T
2025_CERTIFICATE FOR PAYMENT 6 Final LTR.DOCX
Enclosures (Certificate for Payment #6 Final)

cc: Abby Gazvoda, Deputy Finance Director/Treasurer, City of Plymouth (via email)
Priya King, Finance Director/Treasurer, City of Plymouth (via email)
Adam Gerlach, Assistant Director of Utilities, City of Plymouth (via email)

SECTION 00 62 76
CONTRACTOR'S APPLICATION FOR PAYMENT

Job Number: PLY-2130-01T Application No: 6 Date: 11/4/2026

Owner: City of Plymouth Contractor: Pro-Line Asphalt Paving Corp

Project: 2025 Infrastructure Improvement Project

Contract Date: April 9, 2025

Period of this Application: 9 /92026 to 11/4/2026

Total Earned To Date: $2,963873.12 Less Total Earned to Due:

Previous Certificate: $2,840326.11 Total Earned this Application: $25,000

CONTRACTOR'S CERTIFICATION

The undersigned Contractor certifies that to the best of Contractor's knowledge, information, and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by Contractor for Work for which previous Certificates for Payment were issued and payments received from Owner, and that current payment shows herein is now due.

By: Matthew Jones Title: CEO

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period covered by this Application, performed any work, furnished any material, sustained any loss, damage, or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I will ask, demand, sue for, or claim compensation from the Owner or its agents, and the Engineer or its agents, in addition to the regular items set forth in the Contract as dated above executed between myself and the Owner and in the Change Orders for Work issued by the Owner in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

By: Matthew Jones Title: CEO

WADE TRIM

Engineer's Invoice Certificate for Payment

Invoice Certificate for Payment No. 6-Final

Date: Oct. 14, 2026

Owner: City of Plymouth
201 South Main Street
Plymouth, MI 48170

Substantial Completion Date: Oct. 31, 2025
Extended To: Nov. 7, 2025

Contractor: Pro-Line Asphlat Paving Corp
11797 29 Mile Road
Washington, MI 48095

Final Completion Date: Nov. 15, 2025
Extended To: Nov. 22, 2025

Job No. PLY2130-02T

Period Start Date: Oct. 31, 2025
Period End Date: Nov. 22, 2025

Project: Plymouth 2025 Infrastructure Improvement Project

Contract Overview		
Orginal Contract Amount :	$	2,998,816.00
Total Change Order Amount :	$	(34,942.88)
Current Contract Price :	$	2,963,873.12
Remaining Contract Balance :	$	-
Payment Certificate Information		
Total Amount Earned :	$	2,963,873.12
Less Previous Certificates :	$	(2,840,326.11)
Less Retention Amount :	$	-
Less Inspector Days :	$	(98,547.02)
Total Balance Due This Certificate :	$	25,000.00

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the data comprising the above application, the ENGINEER to the best of his knowledge, information and belief and subject to the limitations stated in the Contract Documents certifies to the OWNER that; (1) Work has progressed to the point indicated, (2) the quality of the Work is in accordance with the Contract Documents, and (3) the CONTRACTOR is entitled to payment of the Total Balanace Due This Certificate.

Prepared By: John W Hopp — Digitally signed by John W Hopp DN: C=US, E=jhopp@wadetrim.com, O="Wade Trim", OU=Construction Engineer, CN=John W Hopp Date: 2026.10.14 15:05:55-04'00'

Reviewed By: Shawn W. Keough — Digitally signed by Shawn W. Keough Date: 2026.10.20 16:51:56 -04'00'
Date

Certified By: Gregory A. Stanley — Digitally signed by Gregory A. Stanley DN: cn=Gregory A. Stanley, o, ou, email=gstanley@wadetrim.com, c=US Date: 2026.10.14 15:39:06 -04'00'
Construction Department PE — Date

Owner Approval

Reviewed — Date

Approved — Date

WADE TRIM

Contractor's Application for Payment

Certificate for Payment No. 6-Final

Owner: City of Plymouth
201 South Main Street
Plymouth, MI 48170

Contractor: Pro-Line Asphlat Paving Corp
11797 29 Mile Road
Washington, MI 48095

Job No. PLY2130-02T

Project: Plymouth 2025 Infrastructure Improvement Project

Date: Oct. 14, 2026

Substantial Completion Date: Oct. 31, 2025
Extended To: Nov. 7, 2025

Final Completion Date: Nov. 15, 2025
Extended To: Nov. 22, 2025

Period Start Date: Oct. 31, 2025
Period End Date: Nov. 22, 2025

Contract Overview

Orginal Contract Amount :	$	2,998,816.00
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Payment Certificate Information		
Total Amount Earned :	$	2,963,873.12
Less Previous Certificates :	$	(2,840,326.11)
Less Retention Amount :	$	-
Less Inspector Days :	$	(98,547.02)
Total Balance Due This Certificate:	$	25,000.00

CONTRACTOR'S CERTIFICATION

The undersigned CONTRACTOR certifies that to the best of his knowledge, information and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the OWNER, and that current payment shown herein is now due.

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period covered by this Application, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from the OWNER, or its agents, and the owner's ENGINEER, or its agents, in addition to the regular items set forth in the Contract as dated above executed between myself and the OWNER, and in the Change Orders for Work issued by the OWNER in writting as provided thereunder, except as I hereby make claim for additional compensation and/or extention of time, as set forth on the itemized statement attached hereto.

Ben Jones — 10/21/26
Printed Name — Date

Signature — 10/21/26
Signature — Date

WADE TRIM

Certificate for Payment No. 6-Final

PROJECT NAME: Plymouth 2025 Infrastructure Improvement Project
JOB NO. PLY2130-02T
CLIENT: City of Plymouth
DATE: October 14, 2026
Contract Date: June 20, 2025
Construction Start Date: July 1, 2025

Substantial Completion Date: Oct 31, 2025
Extended To: Nov 7, 2025
Final Completion Date: Nov. 15, 2025
Extended To: Nov. 22, 2025

Period Start Date: October 31, 2025
Period End Date: November 22, 2025

Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Placed	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
01	Mobilization 5% Max	1.00			LS	$ 148,000.00	$ 148,000.00	$ 148,000.00	100.00%	1.00	$ 148,000.00	$ 148,000.00	$ -
02	Traffic Maintenance and Control	1.00			LS	$ 100,000.00	$ 100,000.00	$ 100,000.00	100.00%	1.00	$ 100,000.00	$ 100,000.00	$ -
03	Audio Video Route Survey	1.00			LS	$ 2,500.00	$ 2,500.00	$ 2,500.00	100.00%	1.00	$ 2,500.00	$ 2,500.00	$ -
04	Minor Traffic Devices	1.00			LS	$ 100,000.00	$ 100,000.00	$ 100,000.00	100.00%	1.00	$ 100,000.00	$ 100,000.00	$ -
05	Inspector Days	[illegible]	5.93767	115.94	Days	$ 850.00	$ 93,500.00	$ 98,547.02	100.00%	115.93767	$ 98,547.02	$ 98,547.02	$ -
06	Sign, Type B, Temp, Prismatic, Furn	[illegible]	97.25	382.50	SF	$ 7.00	$ 1,996.75	$ 2,677.50	100.00%	382.50	$ 2,677.50	$ 2,677.50	$ -
07	Sign, Type B, Temp, Prismatic, Oper	[illegible]	97.25	382.50	SF	$ 1.00	$ 285.25	$ 382.50	100.00%	382.50	$ 382.50	$ 382.50	$ -
08	Sign, Type B, Temp, Prismatic, Special, Furn	[illegible]	-78.50	0.00	SF	$ 13.00	$ 1,020.50	$ -	0.00%	0.00	$ -	$ -	$ -
09	Sign, Type B, Temp, Prismatic, Special, Oper	[illegible]	-78.50	0.00	SF	$ 1.00	$ 78.50	$ -	0.00%	0.00	$ -	$ -	$ -
10	Barricade, Type III, High Intensity, Double Sided, Lighted, Furn	[illegible]	-13.00	12.00	EACH	$ 100.00	$ 2,500.00	$ 1,200.00	100.00%	12.00	$ 1,200.00	$ 1,200.00	$ -
11	Barricade, Type III, High Intensity, Double Sided, Lighted, Oper	[illegible]	-13.00	12.00	EACH	$ 1.00	$ 25.00	$ 12.00	100.00%	12.00	$ 12.00	$ 12.00	$ -
12	Plastic Drum, Fluorescent, Furn	[illegible]	50.00	150.00	EACH	$ 30.00	$ 3,000.00	$ 4,500.00	100.00%	150.00	$ 4,500.00	$ 4,500.00	$ -
13	Plastic Drum, Fluorescent, Oper	[illegible]	50.00	150.00	EACH	$ 1.00	$ 100.00	$ 150.00	100.00%	150.00	$ 150.00	$ 150.00	$ -
14	Pavement Excavation	[illegible]	-338.80	2,661.20	CY	$ 60.00	$ 180,000.00	$ 159,672.00	100.00%	2,661.20	$ 159,672.00	$ 159,672.00	$ -
15	Remove Existing Sanitary Sewer	70.00			LF	$ 90.00	$ 6,300.00	$ 6,300.00	100.00%	70.00	$ 6,300.00	$ 6,300.00	$ -
16	Pavement for Butt Joint Remove	[illegible]	-40.00	0.00	SY	$ 60.00	$ 2,400.00	$ -	0.00%	0.00	$ -	$ -	$ -
17	Remove Existing Sanitary Sewer Manhole	[illegible]	2.00	5.00	EA	$ 1,300.00	$ 3,900.00	$ 6,500.00	100.00%	5.00	$ 6,500.00	$ 6,500.00	$ -
18	Concrete Drives and Sidewalks, Remove	[illegible]	-2,093.53	8,006.47	SF	$ 4.00	$ 40,400.00	$ 32,025.88	100.00%	8,006.47	$ 32,025.88	$ 32,025.88	$ -
19	Brick Paver Remove	[illegible]	195.00	345.00	SF	$ 30.00	$ 4,500.00	$ 10,350.00	100.00%	345.00	$ 10,350.00	$ 10,350.00	$ -
20	Storm Sewer, Remove	[illegible]	-100.00	0.00	LF	$ 50.00	$ 5,000.00	$ -	0.00%	0.00	$ -	$ -	$ -
21	Gate Valve and Well, Remove	5.00			EACH	$ 1,300.00	$ 6,500.00	$ 6,500.00	100.00%	5.00	$ 6,500.00	$ 6,500.00	$ -
22	Fire Hydrant, Rem	[illegible]	1.00	5.00	EACH	$ 800.00	$ 3,200.00	$ 4,000.00	100.00%	5.00	$ 4,000.00	$ 4,000.00	$ -
23	Inlet Filter	16.00			EACH	$ 150.00	$ 2,400.00	$ 2,400.00	100.00%	16.00	$ 2,400.00	$ 2,400.00	$ -
24	Remove and Replace 12-Inch PVC SDR 23.5 Solid Wall Sanitary Sewer, TR B (SPOT DIG UPS)	65.00			LF	$ 670.00	$ 43,550.00	$ 43,550.00	100.00%	65.00	$ 43,550.00	$ 43,550.00	$ -
24A	Remove and Replace 12-inch PVC SDR 23.5 Solid Wall Sanitary Sewer, TR B (DEEP SEWER)	[illegible]	51.00	411.00	LF	$ 930.00	$ 334,800.00	$ 382,230.00	100.00%	411.00	$ 382,230.00	$ 382,230.00	$ -
25	Remove and Replace 10-Inch PVC SDR 23.5 Solid Wall Sanitary Sewer, TR B	[illegible]	-5.00	45.00	LF	$ 900.00	$ 45,000.00	$ 40,500.00	100.00%	45.00	$ 40,500.00	$ 40,500.00	$ -
26	Standard 4-Foot Sanitary Manhole, 0 to 8 Feet Deep	[illegible]	1.00	5.00	EA	$ 9,500.00	$ 38,000.00	$ 47,500.00	100.00%	5.00	$ 47,500.00	$ 47,500.00	$ -
27	Additional Depth Sanitary Manhole, 48-Inch Diameter	[illegible]	-9.00	31.00	VF	$ 130.00	$ 5,200.00	$ 4,030.00	100.00%	31.00	$ 4,030.00	$ 4,030.00	$ -
28	Sanitary Sewer Lead, 6-Inch	[illegible]	-6.00	8.00	EA	$ 10,500.00	$ 147,000.00	$ 84,000.00	100.00%	8.00	$ 84,000.00	$ 84,000.00	$ -
29	Water Main, 8-inch, D.I., Trench "B"	[illegible]	-48.00	1,652.00	LF	$ 140.00	$ 238,000.00	$ 231,280.00	100.00%	1,652.00	$ 231,280.00	$ 231,280.00	$ -
30	Water Main, Abandon with Flowable Fill	[illegible]	-322.00	0.00	CY	$ 115.00	$ 37,030.00	$ -	0.00%	0.00	$ -	$ -	$ -
31	Gate Valve and Well, 8-inch	10.00			EACH	$ 6,000.00	$ 60,000.00	$ 60,000.00	100.00%	10.00	$ 60,000.00	$ 60,000.00	$ -
32	Water Service, 1-inch, Type K Copper, Long	[illegible]	3.00	16.00	EACH	$ 2,700.00	$ 35,100.00	$ 43,200.00	100.00%	16.00	$ 43,200.00	$ 43,200.00	$ -
33	Water Service, 1-inch, Type K Copper, Short	[illegible]	-2.00	15.00	EACH	$ 1,600.00	$ 27,200.00	$ 24,000.00	100.00%	15.00	$ 24,000.00	$ 24,000.00	$ -

WADE TRIM

Certificate for Payment No. 6-Final

PROJECT NAME: Plymouth 2025 Infrastructure Improvement Project
JOB NO. PLY2130-02T
CLIENT: City of Plymouth
DATE: October 14, 2026
Contract Date: June 20, 2025
Construction Start Date: July 1, 2025

Substantial Completion Date: Oct 31, 2025
Extended To: Nov 7, 2025
Final Completion Date: Nov. 15, 2025
Extended To: Nov. 22, 2025

Period Start Date: October 31, 2025
Period End Date: November 22, 2025

Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Placed	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
34	Water Service, 1.5-inch, Type K Copper, Short		0.50	1.50	EACH	$ 1,800.00	$ 1,800.00	$ 2,700.00	100.00%	1.50	$ 2,700.00	$ 2,700.00	$ -
35	8" X 6" Reducer		-7.00	0.00	EACH	$ 850.00	$ 5,950.00	$ -	0.00%	0.00	$ -	$ -	$ -
36	8" X 8" X 8" Tee	3.00			EACH	$ 1,100.00	$ 3,300.00	$ 3,300.00	100.00%	3.00	$ 3,300.00	$ 3,300.00	$ -
37	8" Cross	1.00			EACH	$ 1,600.00	$ 1,600.00	$ 1,600.00	100.00%	1.00	$ 1,600.00	$ 1,600.00	$ -
38	Fire Hydrant Assembly		1.00	6.00	EACH	$ 9,000.00	$ 45,000.00	$ 54,000.00	100.00%	6.00	$ 54,000.00	$ 54,000.00	$ -
39	Curb Stop and Box, 1-Inch		1.00	31.00	EACH	$ 700.00	$ 21,000.00	$ 21,700.00	100.00%	31.00	$ 21,700.00	$ 21,700.00	$ -
40	Curb Stop and Box, 1.5-Inch	1.00			EACH	$ 1,200.00	$ 1,200.00	$ 1,200.00	100.00%	1.00	$ 1,200.00	$ 1,200.00	$ -
40A	Connect Exist. 6" Water Main w/ 8" X 6" Reducer	7.00			EACH	$ 6,700.00	$ 46,900.00	$ 46,900.00	100.00%	7.00	$ 46,900.00	$ 46,900.00	$ -
41	Adjust Structure		-8.00	21.00	EACH	$ 950.00	$ 27,550.00	$ 19,950.00	100.00%	21.00	$ 19,950.00	$ 19,950.00	$ -
42	Reconstruct Structure		-54.50	3.50	VF	$ 60.00	$ 3,480.00	$ 210.00	100.00%	3.50	$ 210.00	$ 210.00	$ -
43	Remove and Replace Frame and Cover		-4,860.00	4,665.00	LB	$ 2.80	$ 26,670.00	$ 13,062.00	100.00%	4,665.00	$ 13,062.00	$ 13,062.00	$ -
44	Connect to Existing Storm Structure		2.00	7.00	EACH	$ 1,700.00	$ 8,500.00	$ 11,900.00	100.00%	7.00	$ 11,900.00	$ 11,900.00	$ -
45	12-Inch Storm Sewer, C-76, CL IV RCP, Trench B		116.00	176.00	LF	$ 360.00	$ 21,600.00	$ 63,360.00	100.00%	176.00	$ 63,360.00	$ 63,360.00	$ -
46	24-Inch Storm Sewer, C-76, CL IV RCP, Trench B		-12.00	18.00	LF	$ 380.00	$ 11,400.00	$ 6,840.00	100.00%	18.00	$ 6,840.00	$ 6,840.00	$ -
46A	24-Inch Storm Sewer, C-76, CL IV RCP, Trench B (PROVISIONAL)		-384.00	16.00	LF	$ 300.00	$ 120,000.00	$ 4,800.00	100.00%	16.00	$ 4,800.00	$ 4,800.00	$ -
47	Underdrain, 6-inch W/ Geotextile Fabric Wrap		-3,400.00	0.00	LF	$ 18.00	$ 61,200.00	$ -	0.00%	0.00	$ -	$ -	$ -
48	Standard Storm Catch Basin-4' DIA		9.00	10.00	EACH	$ 5,000.00	$ 5,000.00	$ 50,000.00	100.00%	10.00	$ 50,000.00	$ 50,000.00	$ -
49	Build Standard CB Over Existing Sewer 6' Dia		-1.00	0.00	EACH	$ 7,000.00	$ 7,000.00	$ -	0.00%	0.00	$ -	$ -	$ -
49A	Standard Storm Catch Basin-6' DIA (Provisional)		-2.00	0.00	EACH	$ 7,000.00	$ 14,000.00	$ -	0.00%	0.00	$ -	$ -	$ -
50	Subgrade Undercut and 21AA Aggregate Backfill		-100.00	0.00	CY	$ 70.00	$ 7,000.00	$ -	0.00%	0.00	$ -	$ -	$ -
51	Aggregate Base Course, 21AA		-317.44	2,882.56	TON	$ 50.00	$ 160,000.00	$ 144,128.00	100.00%	2,882.56	$ 144,128.00	$ 144,128.00	$ -
52	Drive and Sidewalk, Concrete, 6-Inch		-638.70	6,361.30	SF	$ 8.00	$ 56,000.00	$ 50,890.40	100.00%	6,361.30	$ 50,890.40	$ 50,890.40	$ -
53	Bituminous Pavement, Wearing Course, 1300T		-54.88	655.12	TON	$ 150.00	$ 106,500.00	$ 98,268.00	100.00%	655.12	$ 98,268.00	$ 98,268.00	$ -
54	Bituminous Pavement, Leveling Course, 3C		-319.92	1,480.08	TON	$ 125.00	$ 225,000.00	$ 185,010.00	100.00%	1,480.08	$ 185,010.00	$ 185,010.00	$ -
55	7-Inch Plain Concrete Pavement		97.00	297.00	SY	$ 90.00	$ 18,000.00	$ 26,730.00	100.00%	297.00	$ 26,730.00	$ 26,730.00	$ -
56	Butt Joints		-40.00	0.00	SY	$ 1.00	$ 40.00	$ -	0.00%	0.00	$ -	$ -	$ -
57	Curb and Gutter, Concrete, Detail F4		-202.20	3,297.80	LF	$ 27.00	$ 94,500.00	$ 89,040.60	100.00%	3,297.80	$ 89,040.60	$ 89,040.60	$ -
58	Sidewalk, Concrete, 4-inch		800.35	3,800.35	SF	$ 6.50	$ 19,500.00	$ 24,702.28	100.00%	3,800.35	$ 24,702.28	$ 24,702.28	$ -
59	Sidewalk Ramp, Concrete, 6-inch		-1,271.05	628.95	SF	$ 17.00	$ 32,300.00	$ 10,692.15	100.00%	628.95	$ 10,692.15	$ 10,692.15	$ -
60	Pavement Marking, Waterborn, 24-Inch Stopbar		-50.00	0.00	LF	$ 8.00	$ 400.00	$ -	0.00%	0.00	$ -	$ -	$ -
61	Pavement Marking, Waterborn, 12-Inch Crosswalk		-400.00	0.00	LF	$ 4.00	$ 1,600.00	$ -	0.00%	0.00	$ -	$ -	$ -
62	Pavement Marking, Waterborn, Railroad Crossing Symbol		-1.00	0.00	EACH	$ 400.00	$ 400.00	$ -	0.00%	0.00	$ -	$ -	$ -
63	Restoration with 3-inches Topsoil and Nursery Sod		-1,740.00	3,360.00	SY	$ 12.00	$ 61,200.00	$ 40,320.00	100.00%	3,360.00	$ 40,320.00	$ 40,320.00	$ -
64	Sprinkler Allowance (OV)		-0.02508	0.97493	LS	$ 10,000.00	$ 10,000.00	$ 9,749.25	100.00%	0.97	$ 9,749.25	$ 9,749.25	$ -
65	Pavement Marking, Waterborn, 4-Inch, White		-75.00	0.00	LF	$ 20.00	$ 1,500.00	$ -	0.00%	0.00	$ -	$ -	$ -
66	Sign, Type IIIB	33.00			SFT	$ 80.00	$ 2,640.00	$ 2,640.00	100.00%	33.00	$ 2,640.00	$ 2,640.00	$ -

WADE TRIM

Certificate for Payment No. 6-Final

PROJECT NAME: Plymouth 2025 Infrastructure Improvement Project
JOB NO. PLY2130-02T
CLIENT: City of Plymouth
DATE: October 14, 2026
Contract Date: June 20, 2025
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Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Placed	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
67	FLSH Beacon, Rectangular Rapid, Solar Power	2.00			EACH	$ 8,000.00	$ 16,000.00	$ 16,000.00	100.00%	2.00	$ 16,000.00	$ 16,000.00	$ -
68	Pedestal, Alum	2.00			EACH	$ 1,300.00	$ 2,600.00	$ 2,600.00	100.00%	2.00	$ 2,600.00	$ 2,600.00	$ -
69	Pedestal, Fdn	2.00			EACH	$ 2,200.00	$ 4,400.00	$ 4,400.00	100.00%	2.00	$ 4,400.00	$ 4,400.00	$ -
70	Pushbutton and Sign	2.00			EACH	$ 800.00	$ 1,600.00	$ 1,600.00	100.00%	2.00	$ 1,600.00	$ 1,600.00	$ -
71	HMA, Hand Patching	[illegible]	27.67	67.67	TON	$ 400.00	$ 16,000.00	$ 27,068.00	100.00%	67.67	$ 27,068.00	$ 27,068.00	$ -
72	Bituminous Pavement, Remove	[illegible]	-32.67	17.33	SY	$ 100.00	$ 5,000.00	$ 1,733.00	100.00%	17.33	$ 1,733.00	$ 1,733.00	$ -
73	Remove Concrete Curb and Gutter	[illegible]	86.00	186.00	LF	$ 50.00	$ 5,000.00	$ 9,300.00	100.00%	186.00	$ 9,300.00	$ 9,300.00	$ -
	Main Street Resurfacing												
E03-11	Mobilization	[illegible]	1.00	1.00	LS	$ 3,000.00	$ -	$ 3,000.00	100.00%	1.00	$ 3,000.00	$ 3,000.00	$ -
E03-12	Cold Milling HMA Surface, 2-inch	[illegible]	2,156.43	2,156.43	SY	$ 7.00	$ -	$ 15,095.01	100.00%	2,156.43	$ 15,095.01	$ 15,095.01	$ -
E03-13	HMA, 5EML, 2-inch	[illegible]	174.75	174.75	TN	$ 160.00	$ -	$ 27,960.00	100.00%	174.75	$ 27,960.00	$ 27,960.00	$ -
E03-14	Traffic Maintenance and Control	[illegible]	1.00	1.00	LS	$ 6,000.00	$ -	$ 6,000.00	100.00%	1.00	$ 6,000.00	$ 6,000.00	$ -
	Farmer Street Resurfacing												
E03-15	Mobilization	[illegible]	1.00	1.00	LS	$ 4,000.00	$ -	$ 4,000.00	100.00%	1.00	$ 4,000.00	$ 4,000.00	$ -
E03-16	Cold Milling HMA Surface, 2-inch	[illegible]	1,541.55	1,541.55	SY	$ 9.00	$ -	$ 13,873.95	100.00%	1,541.55	$ 13,873.95	$ 13,873.95	$ -
E03-17	HMA, 5EML, 2-inch	[illegible]	222.79	222.79	TN	$ 190.00	$ -	$ 42,330.10	100.00%	222.79	$ 42,330.10	$ 42,330.10	$ -
E03-18	Traffic Maintenance and Control	[illegible]	1.00	1.00	LS	$ 10,000.00	$ -	$ 10,000.00	100.00%	1.00	$ 10,000.00	$ 10,000.00	$ -
	Sheridan Street and Evergreen Street Resurfacing												
E03-18	Mobilization	[illegible]	1.00	1.00	LS	$ 3,000.00	$ -	$ 3,000.00	100.00%	1.00	$ 3,000.00	$ 3,000.00	$ -
E03-19	Cold Milling HMA Surface, 2-inch	[illegible]	1,731.89	1,731.89	SY	$ 7.00	$ -	$ 12,123.23	100.00%	1,731.89	$ 12,123.23	$ 12,123.23	$ -
E03-20	HMA, 5EML, 2-inch	[illegible]	177.74	177.74	TN	$ 160.00	$ -	$ 28,438.40	100.00%	177.74	$ 28,438.40	$ 28,438.40	$ -
E03-21	Traffic Maintenance and Control	[illegible]	1.00	1.00	LS	$ 6,000.00	$ -	$ 6,000.00	100.00%	1.00	$ 6,000.00	$ 6,000.00	$ -
	Extra												
E01-01	Existing Abandon Drainage Structure - Remove	[illegible]	5.00	5.00	EACH	$ 525.00	$ -	$ 2,625.00	100.00%	5.00	$ 2,625.00	$ 2,625.00	$ -
E01-02	Repair Existing Sanitary Sewer Lead - During Water Main Construction	[illegible]	11.00	11.00	EACH	$ 105.00	$ -	$ 1,155.00	100.00%	11.00	$ 1,155.00	$ 1,155.00	$ -
E02-03	Water Service, 2-inch, Type K Copper - RFC 02 for CI (855 Holbook)	[illegible]	1.00	1.00	LS	$ 5,043.00	$ -	$ 5,043.00	100.00%	1.00	$ 5,043.00	$ 5,043.00	$ -
E02-04	Water Service, 1-inch, K Copper, Curb Stop to House - RFC 01 for CI (520 Holbrook)	[illegible]	1.00	1.00	LS	$ 12,055.60	$ -	$ 12,055.60	100.00%	1.00	$ 12,055.60	$ 12,055.60	$ -
E02-05	Sanitary Sewer Lead, 6-Inch Reconnection for Spot Repair	[illegible]	5.00	5.00	EACH	$ 525.00	$ -	$ 2,625.00	100.00%	5.00	$ 2,625.00	$ 2,625.00	$ -
E02-06	Construction Maintenance Aggregate	[illegible]	389.62	389.62	Tons	$ 50.00	$ -	$ 19,481.00	100.00%	389.62	$ 19,481.00	$ 19,481.00	$ -
E03-07	Water Service, 1-inch, K Copper, Curb Stop to House - RFC 03 for CI (542 Holbrook)	[illegible]	1.00	1.00	LS	$ 7,078.62	$ -	$ 7,078.62	100.00%	1.00	$ 7,078.62	$ 7,078.62	$ -
E03-08	Water Service, 1-inch, K Copper, Curb Stop to House - RFC 04 for CI (873 Holbrook)	[illegible]	1.00	1.00	LS	$ 5,772.14	$ -	$ 5,772.14	100.00%	1.00	$ 5,772.14	$ 5,772.14	$ -
E03-09	Remove Existing 6-inch Water Main	[illegible]	303.50	303.50	LF	$ 10.00	$ -	$ 3,035.00	100.00%	303.50	$ 3,035.00	$ 3,035.00	$ -

WADE TRIM

Certificate for Payment No. 6-Final

PROJECT NAME: Plymouth 2025 Infrastructure Improvement Project
JOB NO. PLY2130-02T
CLIENT: City of Plymouth
DATE: October 14, 2026
Contract Date: June 20, 2025
Construction Start Date: July 1, 2025

Substantial Completion Date: Oct 31, 2025
Extended To: Nov 7, 2025
Final Completion Date: Nov. 15, 2025
Extended To: Nov. 22, 2025

Period Start Date: October 31, 2025
Period End Date: November 22, 2025

Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Placed	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
E03-10	4-inch Sanitary Sewer Lead Repair - RFC 05 For CI (530 Holbrook)		1.00	1.00	LS	$ 7,642.55	$ -	$ 7,642.55	100.00%	1.00	$ 7,642.55	$ 7,642.55	$ -
E03-22	8-Inch PVC SDR 23.5 Solid Wall Sanitary Sewer, TR B - RFC 06 for CI		1.00	1.00	LS	$ 8,980.55	$ -	$ 8,980.55	100.00%	1.00	$ 8,980.55	$ 8,980.55	$ -
E04-23	Drive Approach Brick Pavers - 696 N. Mill St (OV)		256.50	256.50	SF	$ 21.00	$ -	$ 5,386.50	100.00%	256.50	$ 5,386.50	$ 5,386.50	$ -
E05-24	Sod and Root Removal and Clean Up (OV)		1.00	1.00	LS	$ 13,677.30	$ -	$ 13,677.30	100.00%	1.00	$ 13,677.30	$ 13,677.30	$ -
E05-25	Topsoil (holes and low spots) on Holbrook and Ann Arbor Tr (OV)		1.00	1.00	LS	$ 3,412.50	$ -	$ 3,412.50	100.00%	1.00	$ 3,412.50	$ 3,412.50	$ -
E05-26	542 Holbrook - Fix Block Wall and Brick (OV)		1.00	1.00	LS	$ 737.10	$ -	$ 737.10	100.00%	1.00	$ 737.10	$ 737.10	$ -
E05-27	Hardwood Mulch Placed around 13 Trees and Seven Homes (OV)		1.00	1.00	LS	$ 945.00	$ -	$ 945.00	100.00%	1.00	$ 945.00	$ 945.00	$ -
						ProjectTotals	$ 2,998,816.00	$ 2,963,873.12	100.00%		$ 2,963,873.12	$ 2,963,873.12	$ -

INSPECTOR DAYS USED BY CONTRACTOR

Item #	DESCRIPTION	Plan Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Original Contract Total	Current Contract Total	% of Days Bid	Total Qty	Totals to Date: Total Amount	Total Amount From Previous Periods	Amount Due This Period
05	Inspector Days Used		50.00	160.00	Days	$ 850.00	$ 93,500.00	$ 136,000.00	72.46%	115.9377	$ 98,547.02	$ 98,547.02	$ -

SECTION 00 65 20
SWORN STATEMENT

State of Michigan

County of Wayne)

being duly sworn, deposes and says:

That Pro-Line Asphalt Paving Corp is the (Contractor) (Subcontractor) for an improvement to the following described real property situated in Wayne County, Michigan described as follows:

Insert Legal Description of Property

That the following is a statement of each Subcontractor and Supplier and laborer, for which the payment of wages or fringe benefits and withholdings is due but unpaid, with whom the (Contractor) (Subcontractor) has (contracted) (subcontracted) for performance under the contract with the Owner or lessee thereof, and that the amounts due to the persons as of the date hereof are correctly and fully set forth opposite their names, as follows:

Name of Subcontractor/ Supplier/ Laborer	Type of Improvement Furnished	Total Contract Price	Amount Already Paid	Amount Currently Owing	Balance to Complete (optional)	Amount of Laborer Wages Due but Unpaid	Amount of Laborer Fringe Benefits and Withholdings Due But Unpaid
C1 Contracting	Water/Sewer	$1,410,120	$1,270,505.77	~~0~~		~~0~~	~~0~~
Finishing Touch	Video	$1,695	$1,695	~~0~~		~~0~~	~~0~~
Fort Wayne	Structures	$71,657.50	$49,550.54	~~0~~		~~0~~	~~0~~
GM & Sons	Structures	$204,400	$95,385.15	~~0~~		~~0~~	~~0~~
Old Village	Landscape	$54,825	$68240.52	~~0~~		~~0~~	~~0~~
State Barricade	Traffic Control	$12,933.19	$13,568.66	~~0~~		~~0~~	~~0~~
Rauhorn Electric	Electric	$35,240.00	$35,240.00	~~0~~		~~0~~	~~0~~

TOTALS:

(Some columns are not applicable to all persons listed)

Contractor has not procured material from, or subcontracted with, any person other than those set forth on the reverse side and owes no money for the improvement other than the sums set forth on the reverse side.

Deponent further says that they make the foregoing statement as the (Contractor) (Subcontractor) or as Contractor of the (Contractor) (Subcontractor) for the purpose of representing to the Owner or lessee of the described on the reverse side premises and their agents that the property described on the reverse side is free from claims of construction liens, or the possibility of construction liens, except as specifically set forth on the reverse side and except for claims of construction liens by laborers which may be provided pursuant to Section 109 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being section 570.1109 of the Michigan Compiled Laws.

Warning to Owner: Owner or Lessee of the property described herein may not relay on this Sworn Statement to avoid claim of a Subcontractor, supplier or laborer who has provided a Notice of Furnishing pursuant to Section 109 of the Construction Lien Act to the Designee or to the Owner or Lessee if the Designee is not named or has died.

Warning to Deponent: A person, who with intent to defraud, gives a false Sworn Statement, is subject to criminal penalties as provided in Section 110 of the Construction Lien Act, Act No. 497 of the Public Acts of 1980, as amended, being Section 570.1110 of the Michigan Complied Laws.

4TH day of NOVEMBER, 2025.

Notary Public: _____

ST. CLAIR County, Michigan

My Commission Expires: 3/18/2032

MICHAEL LIPIEC NOTARY PUBLIC ST. CLAIR COUNTY STATE OF MICHIGAN COMM. EXPIRES 03-18-2032

INSTRUCTIONS

A Sworn Statement in the preceding form must be provided before any Contractor or Subcontractor can file a Complaint, Cross-Claim, or Counter-Claim to enforce a construction lien.

An Owner or lessee may withhold payment to a Contractor or Subcontractor who has not provided a Sworn Statement. Owner or lessee may withhold from a Contractor or Subcontractor who has provided a Sworn Statement the amount sufficient to pay all sums shown on the statement as owing Subcontractors, Suppliers, and laborers, or the amount shown to be due to lien claimants who have provided Notices of Furnishing pursuant to the Construction Lien Act of 1980.

Owner or lessee may rely on a Sworn Statement to avoid a lien claim unless the lien claimant has provided the Owner or lessee with a Notice of Furnishing pursuant to the Construction Lien Act of 1980.

If the contract provides for payments by the Owner to the Contractor, if any, in the normal course of construction, but the Owner elects to pay lien claimants directly, the first time the Owner elects to make payment directly to a lien claimant they will provide at least 5 business days' notice to the Contractor of the intention to make direct payment. Subsequent direct disbursements to lien claimants need not be preceded by the 5-day notice provided in this section unless the Owner first returns to the practice of paying all sums to the Contractor.

PRO-LINE ASPHALT

FULL UNCONDITIONAL WAIVER

(Printed under the authority of the Construction Lien Act, PA 497 of 1980, as amended)

My/our contract with **Pro-Line Asphalt Paving Corp.** to provide:

Water and Sewer

for the improvement of the property described as:

PLYM-25-021
2025 Infrastructure Improvement

has been fully paid and satisfied, my/our construction lien rights against such property, the owner, engineer or **Pro-Line Asphalt Paving Corp.**, are hereby waived and released.

Ajax Materials Corporation
PO Box 7058
Troy, MI 48007

Dawn Bittner

Digitally signed by Dawn Bittner
DN: CN = Dawn Bittner email = dbittner@ajaxpaving.com C = US O = Ajax Paving
Date: 2026.11.04 14:12:11-05'00'

Signature of lien claimant

Title

Print Name

Signed on_____
Date

DO NOT SIGN BLANK OR INCOMPLETE FORMS, RETAIN A COPY

11797 29 Mile Road • Washington, MI 48095 (586) 752-7730 Voice • (586) 752-9745 Fax

PRO-LINE ASPHALT

FULL UNCONDITIONAL WAIVER

(Printed under the authority of the Construction Lien Act, PA 497 of 1980, as amended)

My/our contract with **Pro-Line Asphalt Paving Corp.** to provide:

Water and Sewer

for the improvement of the property described as:

PLYM-25-021
2025 Infrastructure Improvement

has been fully paid and satisfied, my/our construction lien rights against such property, the owner, engineer or **Pro-Line Asphalt Paving Corp.**, are hereby waived and released.

CI Contracting
7235 Dan McGuire Dr Suite B
Brighton, MI 48116

Signature of lien claimant

Kevin Meier
Title

Print Name

Signed on 10/26/26
Date

DO NOT SIGN BLANK OR INCOMPLETE FORMS, RETAIN A COPY

PRO-LINE ASPHALT

FULL UNCONDITIONAL WAIVER

(Printed under the authority of the Construction Lien Act, PA 497 of 1980, as amended)

My/our contract with **Pro-Line Asphalt Paving Corp.** to provide:

Pre-Construction Video

for the improvement of the property described as:

PLYM-25-021
2025 Infrastructure Improvement

has been fully paid and satisfied, my/our construction lien rights against such property, the owner, engineer or **Pro-Line Asphalt Paving Corp.**, are hereby waived and released.

Finishing Touch Photo & Video
25095 25 Mile Road
Chesterfield, MI 48051

Cynthia Stirling Hurley
Signature of lien claimant

Digitally signed by Cynthia Stirling Hurley
Date: 2026.10.30 15:34:06 -04'00'

President
Title

Cynthia Stirling Hurley
Print Name

Signed on 10/30/26
Date

DO NOT SIGN BLANK OR INCOMPLETE FORMS, RETAIN A COPY

PRO-LINE ASPHALT

FULL UNCONDITIONAL WAIVER

(Printed under the authority of the Construction Lien Act, PA 497 of 1980, as amended)

My/our contract with **Pro-Line Asphalt Paving Corp.** to provide:

Structure

for the improvement of the property described as:

PLYM-25-021
2025 Infrastructure Improvement

has been fully paid and satisfied, my/our construction lien rights against such property, the owner, engineer or **Pro-Line Asphalt Paving Corp.**, are hereby waived and released.

Fort Wayne
300 E Seven Mile Rd
Detroit, MI 48203

Signature of lien claimant

President
Title

Christopher B. Honore
Print Name

Signed on 10/26/24
Date

DO NOT SIGN BLANK OR INCOMPLETE FORMS, RETAIN A COPY

PRO-LINE ASPHALT

FULL UNCONDITIONAL WAIVER

(Printed under the authority of the Construction Lien Act, PA 497 of 1980, as amended)

My/our contract with **Pro-Line Asphalt Paving Corp.** to provide:

Structure

for the improvement of the property described as:

PLYM-25-021
2025 Infrastructure Improvement

has been fully paid and satisfied, my/our construction lien rights against such property, the owner, engineer or **Pro-Line Asphalt Paving Corp.**, are hereby waived and released.

GM & Sons
46900 West Road
Novi, MI 48377

Signature of lien claimant

President
Title

Hugo Gallegos
Print Name

Signed on 10/26/2026
Date

DO NOT SIGN BLANK OR INCOMPLETE FORMS, RETAIN A COPY

11797 29 Mile Road • Washington, MI 48095 (586) 752-7730 Voice • (586) 752-9745 Fax

PRO-LINE ASPHALT

FULL UNCONDITIONAL WAIVER

(Printed under the authority of the Construction Lien Act, PA 497 of 1980, as amended)

My/our contract with **Pro-Line Asphalt Paving Corp.** to provide:

Restoration

for the improvement of the property described as:

PLYM-25-021
2025 Infrastructure Improvement

has been fully paid and satisfied, my/our construction lien rights against such property, the owner, engineer or **Pro-Line Asphalt Paving Corp.**, are hereby waived and released.

Old Village Landscapers
890 N. York St.
Plymouth, MI 48170

Signature of lien claimant

President
Title

Daniel G Schacht
Print Name

Signed on 11-4-26
Date

DO NOT SIGN BLANK OR INCOMPLETE FORMS, RETAIN A COPY

11797 29 Mile Road • Washington, MI 48095 (586) 752-7730 Voice • (586) 752-9745 Fax

PRO-LINE ASPHALT

FULL UNCONDITIONAL WAIVER

(Printed under the authority of the Construction Lien Act, PA 497 of 1980, as amended)

My/our contract with **Pro-Line Asphalt Paving Corp.** to provide:

Sign, Drums, Barricades

for the improvement of the property described as:

PLYM-25-021
2025 Infrastructure Improvement

has been fully paid and satisfied, my/our construction lien rights against such property, the owner, engineer or **Pro-Line Asphalt Paving Corp.**, are hereby waived and released.

State Barricades
24806 Industrial Hwy
Warren, MI 48089

Courtnie Bouchard
Signature of lien claimant

Secretary
Title

Courtnie Bouchard
Print Name

Signed on 10-28-2026
Date

DO NOT SIGN BLANK OR INCOMPLETE FORMS, RETAIN A COPY

11797 29 Mile Road • Washington, MI 48095 (586) 752-7730 Voice • (586) 752-9745 Fax

25-039

PRO-LINE ASPHALT

FULL UNCONDITIONAL WAIVER

(Printed under the authority of the Construction Lien Act, PA 497 of 1980, as amended)

My/our contract with **Pro-Line Asphalt Paving Corp.** to provide:

Electrical

for the improvement of the property described as:

PLYM-25-021
2025 Infrastructure Improvement

has been fully paid and satisfied, my/our construction lien rights against such property, the owner, engineer or **Pro-Line Asphalt Paving Corp.,** are hereby waived and released.

Rauhorn Electric
14140 33 Mile Rd
Bruce, MI 48065

Michelle Laskowski
Signature of lien claimant

Project Analyst Manager
Title

Michelle Laskowski
Print Name

Signed on 10/30/2024
Date

DO NOT SIGN BLANK OR INCOMPLETE FORMS, RETAIN A COPY

RESOLUTION

The following Resolution was offered by _____ and seconded by _____.

WHEREAS The City completed 2025 Infrastructure Project, and

WHEREAS The project has been completed by Pro-Line Asphalt Paving and they are Requesting final payment on the project, and

WHEREAS the City Engineer has reviewed the project and it meets all design Specifications.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of 25,000.00 for work completed on the 2025 Infrastructure Project and authorize the City Manager to sign Pay Certificate #6 (Final) on this project.

ITEM 9a

Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - Closed Session Letter from City Attorney 11-16-26.docx*
Date: November 12, 2026
RE: Closed Session – Attorney – Client Communication

Background

The Open Meetings Act allows the City Commission to go into Closed Session *"To consider material exempt from discussion or disclosure by state or federal statute."* The city has requested that the attorney provide the Commission with an opinion letter that is a matter of Attorney - Client communication.

We would like to discuss the letter from the City Attorney to the City Commission in a closed session. This is considered communication from the City Attorney to their client, the City Commission, as this is an Attorney – Client Privileged Communication and as such, is not subject to the Open Meetings Act or the Freedom of Information Act. The attorney will brief the City Commission on the limits of the discussion in private, namely we must stick to the "four corners" of the letter.

Recommendation

The City Administration recommends that the City Commission authorize a closed session to consider the Attorney – Client Privileged Communication. We have attached a Proposed Resolutions for the Commission to consider regarding this matter. As a reminder it will take a Roll Call Vote to go into and out of Closed Session.

Should you have any questions in advance of the meeting please feel free to contact Bob Marzano or myself.

CITY COMMISSION

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS *The City Commission of the City of Plymouth is authorized by the Michigan Open Meetings Act to go into closed session to consider material exempt from discussion or Disclosure by state or federal statute, and*

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a closed session in accordance with the Michigan Open Meetings Act to discuss a letter from the City Attorney that is Attorney Client Privileged and exempt from discussion or disclosure by state or federal statute.