



# Plymouth City Commission

## Regular Meeting Agenda

Tuesday, February 17, 2026 7:00 p.m.  
Plymouth City Hall & Online Zoom Webinar

City of Plymouth  
201 S. Main St.  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Join Zoom Webinar: Feb 17 <https://us02web.zoom.us/j/84117519969>

Passcode: 626351 Webinar ID: 841 1751 9969

### 1. CALL TO ORDER

- Pledge of Allegiance
- Roll Call
- Proclamation - Black History Month

### 2. APPROVAL OF MINUTES

- February 2, 2026 City Commission Regular Meeting Minutes

### 3. APPROVAL OF THE AGENDA

### 4. ENACTMENT OF THE CONSENT AGENDA

*Unless moved to be placed as a separate item on the agenda, items on the Consent Agenda will be approved by one motion as Agenda Item #4.*

- Approval of January 2026 Bills
- Special Event: Youth Soccer & T-ball Practices - 3/16/26 - 11/6/26
- Special Event: Knights of Columbus Tootsie Roll Drive - Friday, 3/27/26 & Saturday, 3/28/26
- Special Event: Ghosts of Plymouth Walk - Saturday, 4/25/26
- Special Event: Yard & Trunk Sale of Old Village - Saturday, 5/2/26
- Special Event: Plymouth Community Band Concerts in the Park 2026 - 5/20, 6/4, 6/11, 6/18, 6/25, 7/2, 7/16, 7/23, 7/30
- Special Event: Old Village Pride - Sunday, 6/14/26
- Special Event: OVA Bumpers, Bikes & Bands - Sunday, 7/19/26
- Special Event: Old Village Chili Cook-off - Sunday, 9/20/26
- Special Event: Old Village Spooky Halloween Block Party - Sunday, 10/25/26
- Special Event: OVA Santa Meet & Greet - Sunday, 12/13/26

### 5. CITIZEN COMMENTS

*This section of the agenda allows up to 3 minutes for public comments to present information for items not on the current agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.*

### 6. COMMISSION COMMENTS

### 7. OLD BUSINESS

- Zoning Ordinance Amendments - 1<sup>st</sup> Batch - Second Reading

### 8. NEW BUSINESS

- Zoning Ordinance Amendments - 2<sup>nd</sup> Batch - First Reading
- Strategic Plan - One- Year Tasks
- 2<sup>nd</sup> Quarter Budget Amendments

### 9. REPORTS AND CORRESPONDENCE

- Liaison Reports
  - Plymouth District Library 2025 Annual Report
- Appointments

### 10. ADJOURNMENT

*Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodation. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to [clerk@plymouthmi.gov](mailto:clerk@plymouthmi.gov).*

# City of Plymouth Strategic Plan 2022-2026

## GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

### OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35<sup>th</sup> District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

## GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

### OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

## GOAL AREA THREE - COMMUNITY CONNECTIVITY

### OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

## GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

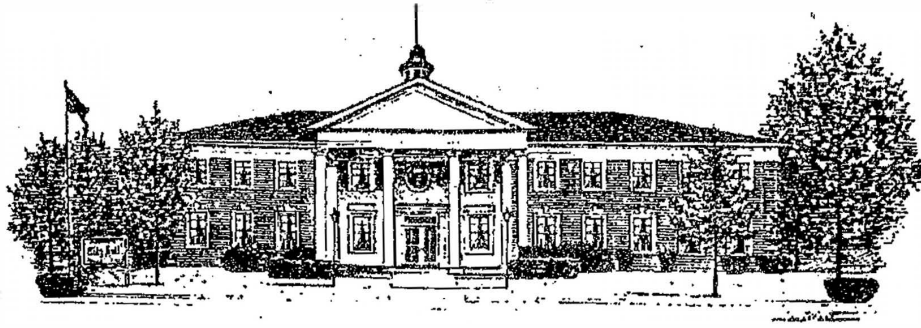
### OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

*"The government in this community is small and accessible to all concerned."*

-Plymouth Mayor Joe Bida  
November 1977





## ***Proclamation***

- WHEREAS** *Black Americans have made, and continue to make, invaluable cultural, historical, and economic contributions to the development and vibrancy of America; and*
- WHEREAS** *Carter G. Woodson established Negro History Week in 1926, now celebrated as Black History Month, to address the historical erasure of Black experiences and contributions, and to promote the accurate and inclusive teaching of American history; and*
- WHEREAS** *Black History Month serves as a vital opportunity to celebrate the achievements and resilience of Black Americans; and*
- WHEREAS** *This February, we are called to reflect not only on the past but also on the present, recognizing the ongoing work needed to have a more just and equitable society for all; and*
- WHEREAS** *The City of Plymouth is committed to fostering a community where all residents feel valued, respected, and empowered, regardless of race, ethnicity, or background.*

**NOW THEREFORE**, I, Linda Filipczak, Mayor of the City of Plymouth, do hereby proclaim February 2026 as

## ***BLACK HISTORY MONTH***

*in the City of Plymouth, Michigan. I urge all citizens to engage in the rich programming and educational opportunities available during this month, to celebrate the vibrant culture and heritage of Black Americans, and to commit to building a more inclusive and just community. Let us use this month not only to honor the past but also to dedicate ourselves to the ongoing pursuit of equity and justice for all.*

*In witness whereof, I have hereunto set my hand and caused the Seal of the City of Plymouth to be affixed hereto on this 17th day of February, Two thousand, Twenty-six.*

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*Linda Filipczak, Mayor  
City of Plymouth, Michigan*





City of Plymouth  
City Commission Regular Meeting Minutes  
Monday, February 2, 2026, 7:00 p.m.  
Plymouth City Hall 201 S. Main Street

ITEM #2.a

City of Plymouth  
201 S. Main St.  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

**1. CALL TO ORDER**

Mayor Linda Filipczak called the meeting to order at 7:00 p.m.

Present: Mayor Linda Filipczak, Mayor Pro Tem Joe Elliott, Commissioners Latricia Horstman, Jennifer Kehoe, Alanna Maguire, Karen Sisolak

Excused: Commissioner Brock Minton

Also present: City Manager Chris Porman, City Attorney Bob Marzano, and various members of the City Administration

State Representative Matt Koleszar congratulated Sgt. Justin Bulmer on being recognized as City of Plymouth Police Officer of the Year and presented him with a tribute.

**2. APPROVAL OF MINUTES**

- a. Motion to approve the January 20, 2026 City Commission Regular Meeting Minutes made by Elliott, supported by Maguire

There was a voice vote.

MOTION PASSED UNANIMOUSLY

- b. Motion to approve the January 26, 2026 City Commission Special Meeting Minutes – C.O.W. Strategic Planning made by Elliott, supported by Sisolak

There was a voice vote.

MOTION PASSED UNANIMOUSLY

- c. Motion to approve the January 27, 2026 City Commission Special Meeting Minutes – Joint Training w/Boards & Commissions made by Kehoe, supported by Horstman

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**3. APPROVAL OF THE AGENDA**

Motion to approve the agenda for February 2, 2026 made by Maguire, supported by Kehoe

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**4. ENACTMENT OF THE CONSENT AGENDA**

Motion to approve the consent agenda for February 2, 2026 made by Elliott, supported by Maguire.

- a. Special Event: Spring Fever in the Park- (24/7) 5/27/26 to 5/5/26  
b. Special Event: 2026 Fridays Music in the Air -5/29,6/5,6/12,6/19,6/26,7/3,7/17,7/24,7/31,8/7,8/14,8/21,8/28,9/4  
c. Special Event: Michigan Philharmonic Youth Orchestra Pops Concert- Tuesday 6/2/26  
d. Special Event: Wilcox Wednesdays Music in the Park 2026-6/17,6/24,7/1,7/8,7/15,7/22,7/29,8/5,8/12,8/19

There was a voice vote.

MOTION PASSED UNANIMOUSLY

## 5. CITIZEN COMMENTS

Ellen Elliott 404 Irvin spoke about Ice Festival and commented that the DDA's Community Engagement was well done. She also spoke about the new museums exhibit for America 250 celebration this week. Ed Walton 1465 Palmer spoke about how he was able to detect a leak in his home using the Aquahawk service.

## 6. COMMISSION COMMENTS

Commissioners acknowledged the entire City team for their great work on the Ice Festival and acknowledged Filipczak for representing the City with much positive enthusiasm, also DMS for their work on the water main breaks.

They also spoke on the new museum exhibits; the Chamber of Commerce is beginning work on the upcoming July 4<sup>th</sup> Parade; the recent Goal Setting meeting went well; DTP Forward will have their second Open House on 2/25/26 from 5:30-8:30 at the Cultural Center and the Online Survey #2 is available now on the DDA website.

Filipczak acknowledged employee anniversaries for February:

Marleta Barr – Economic Development –24 Years; Lisa Hominga – Municipal Services –20 Years; John Buzuvis – Economic Development –20 Years; Sydney Bridgman – City Clerk's Office –6 Years; Evan Duffiney – Municipal Services –2 Years

## 7. OLD BUSINESS

None

## 8. NEW BUSINESS

a. Zoning ordinance Amendments – First Reading

Motion to authorize the following resolution made by Kehoe, supported by Horstman;

### RESOLUTION 2026-08

WHEREAS The Planning Commission of the City of Plymouth reviewed the proposed zoning ordinance amendments which update Sections 78-281, 78-377, 78- 406, 78--42, 78-52, 78-181, 78-111, and 78-21 of the City's Zoning Ordinance; and

WHEREAS The Planning Commission held a public hearing on December 10, 2025 to receive public comment about the zoning ordinance amendments; and

WHEREAS At the conclusion of the public hearing, the Planning Commission approved the text amendment and recommended review and approval by the City Commission; and

WHEREAS The City Commission has completed a first reading of the proposed language.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby approve the zoning ordinance amendments to Sections 78-281, 78-377, 78-406, 78-42, 78-52, 78- 181, 78-111, and 78-21.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the City Commission will hold a second reading of the proposed zoning ordinance amendments at their next regular meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY



b. The Rock Magazine 2026 Agreement

Motion to authorize the following resolution made by Sisolak, supported by Elliott;

RESOLUTION 2026-09

WHEREAS The City Commission did adopt a one-year task of "Continue to review and implement recommendations from Communications Plan as part of their Strategic Plan; and

WHEREAS The City of Plymouth places a high priority on effective community engagement and Communication with residents and businesses through a variety of channels, including print and digital publications; and

WHEREAS Since 2025, the city has partnered with The Rock Magazine to publish a monthly Two-page "City Headlines Edition," which serves as an extension of the City's digital Newsletter, the Plymouth Pulse, and provides timely information regarding City Meetings, deadlines, registrations, and community updates; and

WHEREAS The Rock Magazine is mailed to all Plymouth residents and businesses, reaching Approximately 20,300 addresses with additional hand-delivered copies, thereby Significantly expanding the City's communication reach and visibility; and

WHEREAS Entering into a one-year agreement with The Rock Magazine at a cost of \$1,000 per page, or \$2,000 per month, will result in cost savings of \$9,600 compared to a Month-to-month arrangement.

NOW, THEREFORE, BE IT RESOLVED that the City Commission of the City of Plymouth, Michigan, hereby authorizes the City Administration to enter into a one-year (12-month) agreement with The Rock Magazine for a monthly two-page City Headlines Edition at a cost not to exceed \$2,000 per month.

Commissioners supported this item and offered thoughts about varying the content with some ideas they may also have.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. Wide Open West Transfer of Franchise Holder

Motion to authorize the following resolution made by Kehoe, supported by Horstman;

RESOLUTION 2026-10

WHEREAS WideOpen West, LLC has submitted to the City of Plymouth a Uniform Video Service Local Franchise Agreement to provide notice of a transfer of Franchise Holder to Bandit MidCo, Inc. as the new controlling parent company of WideOpenWest Michigan, LLC; and

WHEREAS As required by law, the provider has to provide notice within 15 days of the transfer that was effective as of 12/31/2025, with notice filed 1/14/2026.

NOW, THEREFORE, BE IT RESOLVED, that the City of Plymouth has received notice and hereby acknowledges the Transfer of Franchise Holder from WideOpenWest Michigan LLC to Bandit MidCo, Inc. as of 12/31/2025.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

## **9. REPORTS AND CORRESPONDENCE**

### **a. Liaison Reports**

Maguire: Commented that Heather Pacheco will be at the February 17 Commission meeting to provide library updates.

Filipczak: There will be no HDC or Cemetery meetings this month.

Elliott: Reported on the Planning Commission and quick changes. Next meeting for Planning Comm is this Wednesday. The next the ZBA meeting is this Thursday.

Kehoe: The next DDA meeting is February 9 at 7pm at City Hall.

### **b. Appointments**

none

There was a voice vote.

**MOTION PASSED UNANIMOUSLY**

## **10. ADJOURNMENT**

The next regular City Commission meeting is 7:00 pm on Tuesday, February 17 at Plymouth City Hall. A motion to adjourn the meeting was made by Sisolak, supported by Maguire;

There was a voice vote.

**MOTION PASSED UNANIMOUSLY**

Filipczak adjourned the meeting at 7:31 p.m.

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LINDA FILIPCZAK  
MAYOR

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MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK



# Special Event Application

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

<b>Sponsoring Organization's Legal Name</b>		City of Plymouth - Recreation Dept			
Ph#	734-455-6620	Fax#	734-453-1132	Email	sanderson@plymouthmi
Address		525 Farmer St		City	Plymouth
		Steve Anderson		State	MI
<b>Sponsoring Organization's Agent's Name</b>				Title	Rec Director
Ph#	734-455-6620	Fax#	734-453-1132	Email	sanderson@plymouthmi
Address		525 Farmer		City	Plymouth
				State	MI
				Zip	48170

<b>Event Name</b>	Youth Soccer & T-Ball Practices
<b>Event Purpose</b>	Weeknight practices for Youth Soccer & T-Ball
<b>Event Date(s)</b>	Weeknights from March 16 - Nov. 6.
<b>Event Times</b>	5:30pm - Sundown
<b>Event Location</b>	Kiwanis Park, Garden Club Park, Fairground Park

**What Kind Of Activities?** Soccer & T-Ball

**What is the Highest Number of People You Expect in Attendance at Any One Time?** 40

**Coordinating With Another Event?** YES ☐ NO ☒ If Yes, Event Name: \_\_\_\_\_

**Event Details:** (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Youth Teams Practicing Soccer and T-Ball.

**RECEIVED**

FEB 03 2026

City of Plymouth



1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*  
City Operated ☒ Co-sponsored Event ☐ Other Non-Profit ☐ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Weeknights 5:30pm - Sundown

Next year's specific dates:

March 15 - Nov. 5, 2027

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

3. **FOOD VENDORS/ CONCESSIONS?** YES ☐ NO ☒ **OTHER VENDORS?** YES ☐ NO ☒  
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒  
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒  
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☐ NO ☒

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services.  
(see Attachment B)

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7. **AN EVENT MAP** IS ☐ IS NOT ☒ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☐ NO ☒

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES ☐ NO ☒

If Yes, list the lots or locations where/why this is requested:

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10.

- CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
  - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
  - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
  - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

2-2-26

Date

eSigned via GeoOS, Inc.  
  
Key: 101030bc163d1423f8bba2979e018106

Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City**

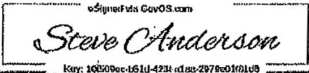
Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. **INDEMNIFICATION AGREEMENT**

**INDEMNIFICATION AGREEMENT**

The City of Plymouth (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Youth Soccer & T-Ball (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature   
eSigned with GovOS.com  
ID: 1002000-1611-4231 of 10-29780010105

Date 2-2-26

Witness \_\_\_\_\_

Date \_\_\_\_\_



Name of Event: Youth Soccer + Tball Practices

Date: Wednesday 3/16 - 11/16

Location: Winan's Park, Garden Club Park, Fairground Park

<b>MUNICIPAL SERVICES:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>AA</u>
No services needed				
\$250 Bathroom Cleaning Fee Per Day of Event? YES <u>NO</u>				
Labor Costs: <u>0</u>	Equipment Costs: <u>0</u>	Materials Costs	\$ <u>0</u>	
<b>POLICE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>RLC</u>
No services needed				
Labor Costs \$	Equipment Costs \$ <u>0</u>	Materials Costs \$		
<b>FIRE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>RS</u>
No services needed				
Labor Costs \$ <u>0</u>	Equipment Costs \$	Materials Costs \$		
<b>HVA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial
<b>DDA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>RLS</u>
Labor Costs \$	Equipment Costs \$	Materials Costs \$		
<b>RISK MANAGEMENT:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MB</u>
Class I - Low Hazard				
Class II - Moderate Hazard				
<u>Class III - High Hazard</u>				
Class IV - Severe Hazard				



# Special Event Application

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

Sponsoring Organization's Legal Name		KNIGHTS OF COLUMBUS RENAUD COUNCIL #3292			
Ph#	7344533966	Fax#	NA	Email	GK3292@MIKOFC.ORG
				Website	WWW.PLYMOUTHKOFC.ORG
Address	150 FAIR ST.	City	PLYMOUTH	State	MI
		Zip	48170		
Sponsoring Organization's Agent's Name		MIKE DRISCOLL		Title	
				GRAND KNIGHT	
Ph#	7349688700	Fax#	NA	Email	GK3292@MIKOFC.ORG
				Cell#	7349688700
Address	150 FAIR ST.	City	PLMOUTH	State	MI
		Zip	48170		

Event Name KNIGHTS OF COLUMBUS TOOTSIE ROLL DRIVE

Event Purpose RAISE FUNDS FOR THE MENTALLY IMPAIRED

Event Date(s) FRIDAY 3/27/26 & SATURDAY 3/28/26

Event Times 10 A.M. TO 4 P.M. EACH DAY

Event Location MAIN ST. & ANN ARBOR TRAIL, MAIN ST. & PENNI MANAVE.

What Kind Of Activities? GIVING OUT TOOTSIE ROLLS & ACCEPTING FREE WILL DONATIONS TO SUPPORT THE MENTALLY IMPAIRED.

What is the Highest Number of People You Expect in Attendance at Any One Time? 2 EACH TIME SLOT PER LOCATION

Coordinating With Another Event? YES ☐ NO ☒ If Yes, Event Name: \_\_\_\_\_

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)  
GIVING OUT TOOTSIE ROLLS & ACCEPTING GOOD WILL DONATIONS TO  
SUPPORT THE MENTALLY IMPAIRED. WE ARE MAKING OUR K OF C  
APRONS.

RECEIVED  
FEB 03 2026

City of Plymouth

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies -- Please Review Section 12.2 f.)*  
City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☒ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): \_\_\_\_\_

Next year's specific dates: \_\_\_\_\_

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

3. **FOOD VENDORS/ CONCESSIONS?** YES ☐ NO ☒ **OTHER VENDORS?** YES ☐ NO ☒  
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒  
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒  
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☐ NO ☒

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services.  
(see Attachment B)

NO  
\_\_\_\_\_  
\_\_\_\_\_

7. **AVENUE MAP** IS ☐ IS NOT ☒ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☐ NO ☒  
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?  
YES ☐ NO ☒

If Yes, list the lots or locations where/why this is requested:  
\_\_\_\_\_  
\_\_\_\_\_



10.

- CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for Insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
  - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
  - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
  - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

5/21/26  
Date

  
Signature of Sponsoring Organization's Agent  
MICHAEL J. DASEK

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170

Phone: (734) 453-1234 ext. 205

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The KNIGHTS OF COLUMBUS RENAUD #3292 (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the KNIGHTS OF COLUMBUS TOOTIE ROLL DRIVE (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature [Signature]  
MICHAEL J. DUNN  
Witness [Signature]  
GORDON MURPHY

Date 2/2/26  
Date 2/2/26

Name of Event: Knights of Columbus Tootsie Roll Drive  
 Date: 3/27 - 3/28/20  
 Location: Main St. + AA Trail, Main St. + Penniman Ave

<b>MUNICIPAL SERVICES:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>AC</u>
<u>No services needed</u>				
\$250 Bathroom Cleaning Fee Per Day of Event? YES <u>NO</u>				
Labor Costs:	<u>0</u>	Equipment Costs:	<u>0</u>	Materials Costs \$ <u>0</u>
<b>POLICE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>lec</u>
<u>No services needed</u>				
Labor Costs \$		Equipment Costs \$	<u>0</u>	Materials Costs \$
<b>FIRE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>RS</u>
<u>NO SERVICES NEEDED</u>				
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
<b>HVA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial
<b>DDA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>pus</u>
Labor Costs \$		Equipment Costs \$		Materials Costs \$
<b>RISK MANAGEMENT:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>mb</u>
Class I - Low Hazard	Event sponsors must provide current <b>Certificate of Insurance</b> naming City of <b>Plymouth/Certificate Holder as 'Additional Insured' including in the Description</b> <b>Box/Area. CANNOT BE IN STREETS</b>			
Class II - Moderate Hazard				
Class III - High Hazard				
Class IV - Severe Hazard				



# Special Event Application

ITEM#4.d.

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

Sponsoring Organization's Legal Name		Plymouth Historical Society					
Ph#	734-455-8940 x9	Fax#	734-455-7797	Email	director@plymouthhistory.org	Website	plymouthhistory.org
Address	155 S Main Street		City	Plymouth	State	MI	Zip 48170
Sponsoring Organization's Agent's Name		Eli zabeth Kerstens		Title		Executive Director	
Ph#	same	Fax#	same	Email	same	Cell#	734-502-0760
Address	same		City	same	State		Zip

Event Name	Ghosts of Plymouth Wal k
Event Purpose	Fundrai ser
Event Date(s)	April 25, 2026
Event Times	3:30-8 pm
Event Location	E. Ann Arbor Trail
What Kind Of Activities?	Just wal king-it's a tour

What is the Highest Number of People You Expect in Attendance at Any One Time?	30
Coordinating With Another Event?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If Yes, Event Name:

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

There will be costumed historical characters stationed at various spots along the street. The walk takes participants from one station to the next where they hear from each character about that person's connection to Plymouth's past.

\*Please don't charge a fee. We're not using any services.\*

**RECEIVED**

FEB 03 2026

City of Plymouth



1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies – Please Review Section 12.2 f.)  
City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☒ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Fourth Saturday in April

Next year's specific dates:

April 24, 2027

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

3. **FOOD VENDORS/ CONCESSIONS?** YES ☐ NO ☒ **OTHER VENDORS?** YES ☐ NO ☒  
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒  
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒  
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☐ NO ☒

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services.  
(see Attachment B)

None

7. **AN EVENT MAP** IS ☐ IS NOT ☒ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☐ NO ☒  
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs. Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)? YES ☐ NO ☒

If Yes, list the lots or locations where/why this is requested:



10.

- CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
  - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
  - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
  - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

2/3/26  
Date

Elizabeth H. Newton  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City**

**Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170**

**Phone: (734) 453-1234 ext. 203**

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Plymouth Historical Society (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Ghosts of Plymouth Walk (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Elizabeth H. Krenters

Date 2/3/26

Witness \_\_\_\_\_

Date \_\_\_\_\_

Name of Event: Ghosts of Plymouth Walk  
 Date: 4/25/20  
 Location: E. AA Trail

<b>MUNICIPAL SERVICES:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>AW</u>
<u>No services needed.</u>				
\$250 Bathroom Cleaning Fee Per Day of Event? YES <u>NO</u>				
Labor Costs: <u>0</u>	Equipment Costs: <u>0</u>	Materials Costs	\$ <u>0</u>	
<b>POLICE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>gu</u>
<u>No services needed</u>				
Labor Costs \$	Equipment Costs \$ <u>0</u>	Materials Costs \$		
<b>FIRE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>ES</u>
<u>No services needed</u>				
Labor Costs \$	Equipment Costs \$	Materials Costs \$		
<b>HVA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial
<b>DDA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>pus</u>
Labor Costs \$	Equipment Costs \$	Materials Costs \$		
<b>RISK MANAGEMENT:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MB</u>
<u>Class I - Low Hazard</u>	Event sponsors must provide current Certificate of Insurance naming City of Plymouth/Certificate Holder as 'Additional Insured' including in the Description Box/Area.			
Class II - Moderate Hazard				
Class III - High Hazard				
Class IV - Severe Hazard				



# Special Event Application

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

Sponsoring Organization's Legal Name Old Village Association  
Ph# 517-712-0440 Fax# \_\_\_\_\_ Email PlymouthOVA@gmail.com Website oldvillagePlymouth.com  
Address 638 Starkweather City Plymouth State MI Zip 48170  
Sponsoring Organization's Agent's Name Latricia Horstman Title President  
Ph# \_\_\_\_\_ Fax# \_\_\_\_\_ Email \_\_\_\_\_ Cell# \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Event Name Old Village Yard & Trunk Sales  
Event Purpose A day of yard & trunk sales to raise funds for OVA.  
Event Date(s) Sat. May 2nd 2026  
Event Times 8am - 3pm (set up 7a-8a and 3p-4p)  
Event Location All of Old Village, but closing Liberty Mill to Starkweather  
What Kind Of Activities? Artisan Market on Liberty, Private yard sales through the village, and trunk sale at the Masons Lodge.  
What is the Highest Number of People You Expect in Attendance at Any One Time? 500

Coordinating With Another Event? YES ☐ NO ☒ If Yes, Event Name: \_\_\_\_\_

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Usually we just have a community yard sale day, but this year we want to move it ahead into May for (hopefully) better weather, and close Liberty Street for an Artisan Market with local vendors and Artists.

RECEIVED

FEB 03 2026



1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies - Please Review Section 12.2 f.)  
City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☒ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Next year's specific dates:

First weekend of May  
May 1 2027

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

3. **FOOD VENDORS/ CONCESSIONS?** YES ☒ NO ☐ **OTHER VENDORS?** YES ☐ NO ☐  
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒  
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒  
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☐ NO ☒

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services.  
(see Attachment B)

Possibly porta potties, and barricades for  
Liberty St. from Mill to Starkweather, police

7. **AN EVENT MAP IS** ☐ **IS NOT** ☒ **attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☒ NO ☐  
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs. Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?  
YES ☒ NO ☐

If Yes, list the lots or locations where/why this is requested:

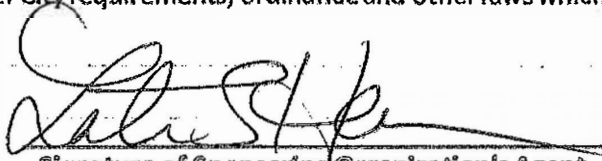
Liberty Street



10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
  - Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
  - All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
  - The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
  - The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

1/15/26  
Date

  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City**

Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Old Village Association (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the OVA Yard & Trunk Sales (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date 1/15/26

Witness \_\_\_\_\_

Date \_\_\_\_\_

Name of Event: Yard + Trunk Sales of Old Village  
 Date: 9/2/26  
 Location: Closing Liberty, Mill to Starkweather

<b>MUNICIPAL SERVICES:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>AK</u>
1 FTE				
No Parking Barricades				
Porta-Johns				
\$250 Bathroom Cleaning Fee Per Day of Event? YES <u>NO</u>				
Labor Costs:	\$ 300.00	Equipment Costs:	\$ 100.00	Materials Costs \$ 350.00
<b>POLICE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>gll</u>
No Services Needed				
Labor Costs \$		Equipment Costs \$		Materials Costs \$
<b>FIRE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>h-s</u>
No Services Needed				
Labor Costs \$		Equipment Costs \$		Materials Costs \$
<b>HVA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial
<b>DDA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SSA</u>
Labor Costs \$		Equipment Costs \$		Materials Costs \$
<b>RISK MANAGEMENT:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>WB</u>
Class I - Low Hazard	Event sponsors must provide current Certificate of Insurance naming City of			
Class II - Moderate Hazard	Plymouth/Certificate Holder as 'Additional Insured' including in the Description			
Class III - High Hazard	Box/Area. Food vendor/service requirements, per Special Event Policy [see			
Class IV - Severe Hazard	sec. 12.12], must also be met for any food. Should include CG2026			



# Special Event Application

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

Sponsoring Organization's Legal Name Plymouth Community Band

Ph# \_\_\_\_\_ Fax# \_\_\_\_\_ Email \_\_\_\_\_ Website \_\_\_\_\_

Address PO Box 700745 City Plymouth State MI Zip 48170

Sponsoring Organization's Agent's Name Carl Battishill Title Director

Ph# \_\_\_\_\_ Fax# \_\_\_\_\_ Email battishill@aol.com Cell# 734-635-9046

Address 525 Blunk City Plymouth State MI Zip 48170

Event Name Concerts in the Park

Event Purpose Music Concerts by the Plymouth Community Band

Event Date(s) 5/20, 6/4, 6/11, 6/18, 6/25, 7/2, 7/16, 7/23, 7/30 / 2026

Event Times 7:00pm Start 8:30pm End

Event Location Kellogg Park

What Kind Of Activities? Concert

What is the Highest Number of People You Expect in Attendance at Any One Time? 1000

Coordinating With Another Event? YES ☐ NO ☒ If Yes, Event Name: \_\_\_\_\_

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Stage set up by DMS  
Band begins setup at 6:00pm  
Concert begins at 7:00pm Ends at 8:30pm  
Clean up done by 9:00pm  
Stage closed by DMS

**RECEIVED**

FEB 03 2026

City of Plymouth



1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies - Please Review Section 12.2 f.)

City Operated ☐ Co-sponsored Event ☒ Other Non-Profit ☐ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Thursday nights / Memorial Day  
thru end of July

Next year's specific dates:

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

3. **FOOD VENDORS/ CONCESSIONS?** YES ☐ NO ☒ **OTHER VENDORS?** YES ☐ NO ☐

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☒ NO ☐

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services.  
(see Attachment B)

Stage set up. PA equipment. Bathrooms clean and open.

Parking reserved along Penniman. Street closed during concert.

7. **AN EVENT MAP IS** ☐ **IS NOT** ☒ **attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☐ NO ☒

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES ☐ NO ☒

If Yes, list the lots or locations where/why this is requested:

Reserved parking along Penniman before concert for our equipment  
Trucks



10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
  - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
  - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
  - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

2/3/2026  
Date

Carl E. Battaglia  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City**

Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Plymouth Community Band (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Plymouth Community Band (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Carl E. Battistelli

Date 2/3/2026

Witness \_\_\_\_\_

Date \_\_\_\_\_

Name of Event: Concerts in the Park  
 Date: 9/28 - 7/30/20  
 Location: Wallops Park

<b>MUNICIPAL SERVICES:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>AE</u>
1 FTE Approx. 5.5 HRS / Event				
PA System & Stage				
No Parking, Barricades, Close Perimeter				
\$250 Bathroom Cleaning Fee Per Day of Event? <u>YES</u> NO				
Labor Costs: <u>\$350.00 / Event</u> Equipment Costs: <u>\$100.00 / Event</u> Materials Costs: <u>\$150.00 / Event</u>				
<b>POLICE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial
Labor Costs \$	Equipment Costs \$	Materials Costs \$		
<b>FIRE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MB</u>
NO SERVICES NEEDED				
Labor Costs \$ <u>0</u>	Equipment Costs \$	Materials Costs \$		
<b>HVA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial
<b>DDA:</b> <u>0</u>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>PUS</u>
Labor Costs \$	Equipment Costs \$	Materials Costs \$		
<b>RISK MANAGEMENT:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MB</u>
<u>Class I - Low Hazard</u>	Event sponsors must provide current Certificate of Insurance naming City of Plymouth/Certificate Holder as 'Additional Insured' including in the Description Box/Area.			
Class II - Moderate Hazard				
Class III - High Hazard				
Class IV - Severe Hazard				



# Special Event Application

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

Sponsoring Organization's Legal Name Old Village Association  
Ph# 517-712-0440 Fax# \_\_\_\_\_ Email Plymouthova@gmail.com Website oldvillageplymouth.com  
Address 638 Starkweather City Plymouth State MI Zip 48170  
Sponsoring Organization's Agent's Name Laticia Horstman Title President  
Ph# \_\_\_\_\_ Fax# \_\_\_\_\_ Email \_\_\_\_\_ Cell# \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Event Name Plymouth Pride in the Old Village  
Event Purpose to raise community awareness & support of our LGBTQ neighbors!  
Event Date(s) Sunday June 14  
Event Times 2-6pm (set up 12p-2p and tear down 6-7p)  
Event Location Liberty St from Mill to Starkweather  
What Kind Of Activities? live music, vendors, food trucks

What is the Highest Number of People You Expect in Attendance at Any One Time? 1000

Coordinating With Another Event? YES ☐ NO ☒ If Yes, Event Name: \_\_\_\_\_

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Our annual Pride event! With live music, performer vendors and food. A day to come together and celebrate and support our LGBTQIA+ neighbors

**RECEIVED**

FEB 03 2026

City of Plymouth



1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies – Please Review Section 12.2 f.)  
City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☒ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Middle Time

Next year's specific dates:

June 13 2027

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

3. **FOOD VENDORS/ CONCESSIONS?** YES ☒ NO ☐ **OTHER VENDORS?** YES ☐ NO ☐  
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒  
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒  
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☒ NO ☐

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services.  
(see Attachment B)

electricity, porta johns, barricades, police, trash

7. **AN EVENT MAP** IS ☐ IS NOT ☒ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☒ NO ☐

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for Information related to the Installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES ☐ NO ☒

If Yes, list the lots or locations where/why this is requested:

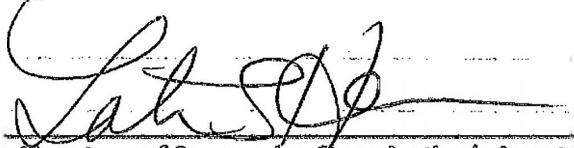
Liberty Street



10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for Insurance requirements)
  - Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
  - All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
  - The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
  - The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

1/15/26  
Date

  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City**

**Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170**

**Phone: (734) 453-1234 ext. 203**

INDEMNIFICATION AGREEMENT

The Old Village Association (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Plymouth Pride (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date 1/15/20

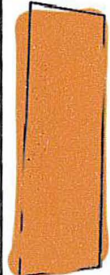
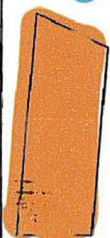
Witness \_\_\_\_\_

Date \_\_\_\_\_



MILL ST

STAGE

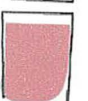
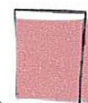


FOOD TRUCKS

LIBERTY ST.



INFO/SUPPORT GROUPS



VENDORS

OVA TENT

ENTRY/BARRICADES

Stankweather St.

Name of Event: Old Village Pride

Date: 6/14/26

Location: Liberty from Mill to Star Weather

<b>MUNICIPAL SERVICES:</b>	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <i>SA</i>
1 FTE				
No Parking, Barricades, staffing				
Porta-Johns				
Electrical Connection, spider boxes				
\$250 Bathroom Cleaning Fee Per Day of Event? YES <input checked="" type="checkbox"/> NO				
Labor Costs:	\$500.00	Equipment Costs:	\$200.00	Materials Costs \$ 350.00
<b>POLICE:</b>	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <i>ALL</i>
2 - OFFICERS @ 5 HRS				
Labor Costs \$	760-	Equipment Costs \$		Materials Costs \$
<b>FIRE:</b>	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <i>RS</i>
2 FF @ 4 HRS				
Labor Costs \$	300	Equipment Costs \$		Materials Costs \$
<b>HVA:</b>	<input type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial
<b>DDA:</b>	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <i>SBP</i>
Labor Costs \$	0	Equipment Costs \$		Materials Costs \$
<b>RISK MANAGEMENT:</b>	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <i>UB</i>
Class I - Low Hazard	Event sponsors must provide current Certificate of Insurance naming City of Plymouth/Certificate Holder as 'Additional Insured' including in the Description Box/Area. Food vendor/service requirements per Special Event Policy, must also be met for any food. Should include CG 2026			
Class II - Moderate Hazard				
Class III - High Hazard				
Class IV - Severe Hazard				





# Special Event Application

ITEM#4.h.

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

Sponsoring Organization's Legal Name Old Village Association  
Ph# 517-712-0440 Fax# \_\_\_\_\_ Email plymouthova@gmail.com Website plymoutholdvillage.com  
Address 638 Starkweather City Plymouth State MI Zip 48170  
Sponsoring Organization's Agent's Name Latricia Horstman Title President  
Ph# \_\_\_\_\_ Fax# \_\_\_\_\_ Email \_\_\_\_\_ Cell# \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Event Name Empire, Bikes & Bands  
Event Purpose Bring car enthusiasts to OVP, raise some funds for OVA  
Event Date(s) July 19, 2026 (Sunday)  
Event Times 11a-3p (set up 7a-11a, tear down 3-4p)  
Event Location Starkweather from Farmer to RR Xing, Liberty from Mill to Davis, Spring from Mill to Davis  
What Kind Of Activities? cars on static display, motorcycles, live music, vendor  
What is the Highest Number of People You Expect in Attendance at Any One Time? 1000-1500

Coordinating With Another Event? YES ☐ NO ☒ If Yes, Event Name: \_\_\_\_\_

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Our annual BBB car & bike show! Always a great time, with live music, vehicles on display, vendors, and family fun! Hoping for a touch-a-truck display on Spring w/ the help of City of Plymouth DMS / Fire?

RECEIVED

FEB 03 2026



1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies -- Please Review Section 12.2.f.)  
City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☒ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Next year's specific dates:

Third Sunday July  
July 18 2027

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

3. **FOOD VENDORS/ CONCESSIONS?** YES ☒ NO ☐ **OTHER VENDORS?** YES ☐ NO ☐  
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒  
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒  
6. **NEED ELECTRICITY AND/OR WATER?** YES ☒ NO ☐

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services.  
(See Attachment B)

electric, porta-johns, barricades & police, trash

7. **AN EVENT MAP** IS ☒ **IS NOT** ☐ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☒ NO ☐

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES ☒ NO ☐

If Yes, list the lots or locations where/why this is requested:

on Starkweather, Liberty, Spring

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
  - Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
  - All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
  - The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
  - The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

4/15/26  
Date

  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City**

**Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170**

**Phone: (734) 453-1234 ext. 203**

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Old Village Assoc. (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Bumpers Blues & Band (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 1/15/26

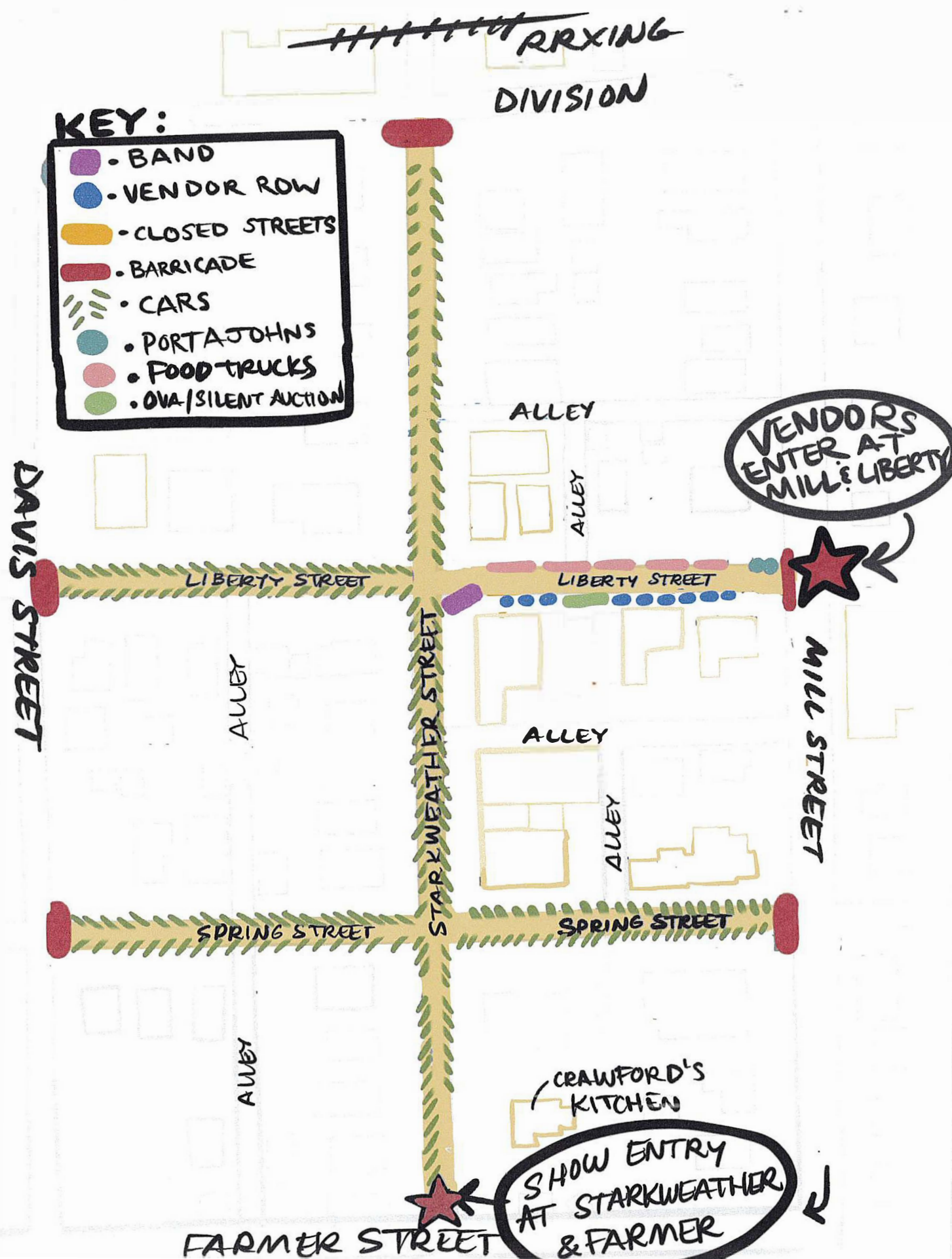
↔ Date [Signature]

Witness \_\_\_\_\_

Date \_\_\_\_\_



# Bumpers Bikes & Bands map





Name of Event: Bumpers, Bikes, + Bands

Date: 7/19/20

Location: Starline weather from farmer to RR (see application for more details)

<b>MUNICIPAL SERVICES:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>AB</u>
<u>2 FTE</u>				
<u>No Parking, Barricades, Staking - Trash Day of Event</u>				
<u>Porta-Johns</u>				
<u>Electrical Connection, Spider boxes</u>				
\$250 Bathroom Cleaning Fee Per Day of Event? YES <u>NO</u>				
Labor Costs:	<u>\$1,000.00</u>	Equipment Costs:	<u>\$250.00</u>	Materials Costs \$ <u>350.00</u>
<b>POLICE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>per</u>
<u>2 - OFF. @ 15 @ 5 HAS</u>				
Labor Costs \$	<u>760-</u>	Equipment Costs \$		Materials Costs \$
<b>FIRE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>ZS</u>
<u>NO SERVICES REQUIRED</u>				
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
<b>HVA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial
<b>DDA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
<b>RISK MANAGEMENT:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>WB</u>
Class I - Low Hazard	Event sponsors must provide current Certificate of Insurance naming City of			
Class II - Moderate Hazard	Plymouth/Certificate Holder as 'Additional Insured' including in the Description			
Class III - High Hazard	Box/Area. Food vendor/service requirements, per Special Event Policy, must			
Class IV - Severe Hazard	also be met for any food. Should include CG 2026			



# Special Event Application

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

Sponsoring Organization's Legal Name Old Village Association  
Ph# 517-712-0440 Fax# \_\_\_\_\_ Email plymouthova@gmail.com Website oldvillageplymouth.com  
Address 638 Starkweather City Plymouth State MI Zip 48170  
Sponsoring Organization's Agent's Name Latricia Horstman Title President  
Ph# \_\_\_\_\_ Fax# \_\_\_\_\_ Email \_\_\_\_\_ Cell# \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Event Name Old Village Chili Cookoff  
Event Purpose a chili cookoff to raise funds for the OVA  
Event Date(s) Sunday Sept 20 2016  
Event Times 11a-3p (set up 8a-11a, tear down 3-4p)  
Event Location Liberty from Mill to Starkweather  
What Kind Of Activities? Chili tasting, live music & vendors  
What is the Highest Number of People You Expect in Attendance at Any One Time? 500

Coordinating With Another Event? YES ☐ NO ☒ If Yes, Event Name: \_\_\_\_\_

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Our annual Chili cookoff! Hoping for even more 'chefs'; this year so we can create new categories. With live local music, tasting, and vendors. A day of fall family fun.

**RECEIVED**

FEB 03 2026

City of Plymouth



1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies -- Please Review Section 12.2 f.)  
City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☒ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Next year's specific dates:

Third Sunday Sept  
Sept 18 2027

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

3. **FOOD VENDORS/ CONCESSIONS?** YES ☒ NO ☐ **OTHER VENDORS?** YES ☐ NO ☐  
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒  
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒  
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☒ NO ☐

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services.  
(See Attachment B)

electric, porta johns, police, barricades, trash

7. **AN EVENT MAP** IS ☐ IS NOT ☒ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☒ NO ☐  
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs. Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?  
YES ☒ NO ☐

If Yes, list the lots or locations where/why this is requested:

Liberty Street from Mill to Starkweather

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
  - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
  - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
  - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

5/15/20  
Date

  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City**

Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170

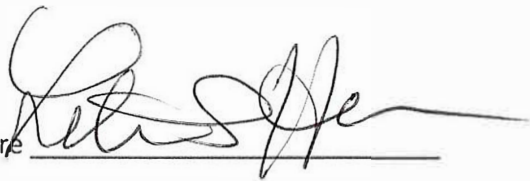
Phone: (734) 453-1234 ext. 203



11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Old Village Assoc. (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the OVP Chili Cookoff (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date 1/15/26

Witness \_\_\_\_\_

Date \_\_\_\_\_

Name of Event: Old Village Chili Cook-off  
 Date: 9/20/26  
 Location: Liberty from Mill - Starline Weather

<b>MUNICIPAL SERVICES:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>AA</u>
1 FTE				
No Parking, Barzadas, staffing				
Porta-Johns				
Electrical connection, spider boxes				
\$250 Bathroom Cleaning Fee Per Day of Event? YES <u>NO</u>				
Labor Costs: \$400.00	Equipment Costs: \$200.00	Materials Costs	\$350.00	
<b>POLICE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>Dec</u>
2 - OFFICERS @ 5 hrs				
Labor Costs \$ 760 -	Equipment Costs \$	Materials Costs \$		
<b>FIRE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>RP</u>
NO SERVICES NEEDED				
Labor Costs \$	Equipment Costs \$	Materials Costs \$		
<b>HVA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>DDP</u>
<b>DDA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$	Equipment Costs \$	Materials Costs \$		
<b>RISK MANAGEMENT:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MB</u>
Class I - Low Hazard	Event sponsors must provide current Certificate of Insurance naming City of			
Class II - Moderate Hazard	Plymouth/Certificate Holder as 'Additional Insured' including in the Description			
Class III - High Hazard	Box/Area. Food vendor/service requirements, per Special Event Policy [see			
Class IV - Severe Hazard	sec. 12.13], must also be met for any food. Should include CG2026			



# Special Event Application

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

Sponsoring Organization's Legal Name Old Village Association  
Ph# 517-712-0440 Fax# \_\_\_\_\_ Email PlymouthOVA@gmail.com Website oldvillageplymouth.com  
Address 638 Starkweather City Plymouth State MI Zip 48170  
Sponsoring Organization's Agent's Name Latricia Horstman Title President  
Ph# \_\_\_\_\_ Fax# \_\_\_\_\_ Email \_\_\_\_\_ Cell# \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Event Name Old Village Spooky Halloween Block Party  
Event Purpose A day for the kiddos to celebrate!  
Event Date(s) Sunday Oct 25th 2026  
Event Times 12-4p (Set up 10-12, tear down 4-5)  
Event Location Liberty from Mill to Starkweather  
What Kind Of Activities? costume contests, candy, games, bounce house & a DJ, vendors and lots of fun!  
What is the Highest Number of People You Expect in Attendance at Any One Time? 350

Coordinating With Another Event? YES ☐ NO ☒ If Yes, Event Name: \_\_\_\_\_

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

It's our annual Halloween community give back event! A fun day for the family, with costume contests, a train to ride, games to play, a bounce house and lots of treats!

**RECEIVED**

FEB 03 2026



1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies - Please Review Section 12.2 f.)

City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☒ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Next year's specific dates:

last Sunday October  
Oct 24 2017

**\*\* See section 12.13 for license & insurance requirements for vendors \*\***

3. **FOOD VENDORS/ CONCESSIONS?** YES ☒ NO ☐ **OTHER VENDORS?** YES ☐ NO ☐

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☒ NO ☐

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services.  
(see Attachment B)

electric, porta johns, police, barricades, trash

7. **AN EVENT MAP IS** ☐ **IS NOT** ☒ **attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☒ NO ☐

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs. Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES ☒ NO ☐

If Yes, list the lots or locations where/why this is requested:

Where ~~where~~ Where closed



10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
  - Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
  - All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
  - The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
  - The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

1/15/26  
Date

  
Signature of Sponsoring Organization's Agent


**RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City**

Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

INDEMNIFICATION AGREEMENT

The Old Village Assoc (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Halloween Block Party (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date 1/15/26

Witness \_\_\_\_\_

Date \_\_\_\_\_

Name of Event: Old Village Spooky Halloween Block Party  
 Date: 10/25/20  
 Location: Liberty to Mill - Starkweather

<b>MUNICIPAL SERVICES:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>AB</u>
<u>1 FTE</u>				
<u>No Parking, Barricades, staffing</u>				
<u>Porta - Johns</u>				
\$250 Bathroom Cleaning Fee Per Day of Event? YES <u>NO</u>				
Labor Costs:	<u>\$300.00</u>	Equipment Costs:	<u>\$100.00</u>	Materials Costs \$ <u>350.00</u>
<b>POLICE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>guc</u>
<u>2- OFFICERS @ 5 HRS</u>				
Labor Costs \$	<u>760-</u>	Equipment Costs \$		Materials Costs \$
<b>FIRE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>ZS</u>
<u>NO SERVICES NEEDED</u>				
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
<b>HVA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial
<b>DDA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
<b>RISK MANAGEMENT:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MB</u>
Class I - Low Hazard	<div style="border: 2px solid pink; padding: 5px;">           Event sponsors must provide current Certificate of Insurance naming City of            Plymouth/Certificate Holder as 'Additional Insured' including in the Description            Box/Area. Food vendor/service requirements, per Special Event Policy [see            sec. 12.13], must also be met for any food. Should include CG2026         </div>			
Class II - Moderate Hazard				
Class III - High Hazard				
Class IV - Severe Hazard				



# Special Event Application

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

Sponsoring Organization's Legal Name Old Village Association  
Ph# 517-712-0440 Fax# \_\_\_\_\_ Email plymouthova@gmail.com Website oldvillageplymouth.com  
Address 638 Starkweather City Plymouth State MI Zip 48170  
Sponsoring Organization's Agent's Name Latricia Horstman Title President  
Ph# \_\_\_\_\_ Fax# \_\_\_\_\_ Email \_\_\_\_\_ Cell# \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Event Name Santa Meet & Greet  
Event Purpose Come meet Santa in Starkweather Park!  
Event Date(s) Sunday Dec 13, 2026  
Event Times 1-3 p  
Event Location Starkweather Park  
What Kind Of Activities? Meet Santa!  
What is the Highest Number of People You Expect in Attendance at Any One Time? 40-50

Coordinating With Another Event? YES ☐ NO ☒ If Yes, Event Name: \_\_\_\_\_

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

We will have the jolly old elf himself in the Gazebo in Starkweather Park, ready to meet the kiddos (furry ones too!) We have goody bags & warm treats for all.

**RECEIVED**

FEB 03 2026



1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies - Please Review Section 12.2 f.)  
City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☒ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Next year's specific dates:

Mid Dec

Dec 12 2027

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

3. **FOOD VENDORS/ CONCESSIONS?** YES ☒ NO ☐ **OTHER VENDORS?** YES ☐ NO ☐  
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒  
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒  
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☐ NO ☒

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services. (see Attachment B)

None needed

7. **AN EVENT MAP IS** ☐ **IS NOT** ☒ **attached.** If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☒ NO ☐  
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **Are you requesting the removal of time limits on parking (see Policy 12.5)?** YES ☒ NO ☐  
If Yes, list the lots or locations where/why this is requested:

On Spring near the park

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
  - Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
  - All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
  - The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
  - The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

4/15/26  
Date

  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City**

**Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170**


**Phone: (734) 453-1234 ext. 203**

11. INDEMNIFICATION AGREEMENT

**INDEMNIFICATION AGREEMENT**

The Old Village Assoc (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Santa Meet & Greet (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature



Date

1/15/26

Witness

Date

Name of Event: Santa Mee + + Greet  
 Date: 12/13/20  
 Location: Starkweather Park

<b>MUNICIPAL SERVICES:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>AK</u>
No Services Needed				
\$250 Bathroom Cleaning Fee Per Day of Event? YES <u>NO</u>				
Labor Costs:	Equipment Costs:	Materials Costs	\$	
<b>POLICE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>guc</u>
No Services Needed				
Labor Costs \$	Equipment Costs \$	Materials Costs \$	\$	
<b>FIRE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>RS</u>
No Services				
Labor Costs \$	Equipment Costs \$	Materials Costs \$	\$	
<b>HVA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial
<b>DDA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SDP</u>
Labor Costs \$	Equipment Costs \$	Materials Costs \$	\$	
<b>RISK MANAGEMENT:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>WB</u>
Class I – Low Hazard	Event sponsors must provide current Certificate of Insurance naming City of			
Class II – Moderate Hazard	Plymouth/Certificate Holder as 'Additional Insured' including in the Description			
Class III – High Hazard	Box/Area. Food vendor/service requirements, per Special Event Policy [see			
Class IV – Severe Hazard	sec. 12 13], must also be met for any food.			





## Administrative Recommendation

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

[www.plymouthmi.gov](http://www.plymouthmi.gov)  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Chris S. Porman, City Manager  
CC: *S:\Manager\Porman Files\Memorandum - Quick Zoning Ordinance Amendments - 2nd Batch - 1st Reading - 2-2-26.docx*  
Date: January 28, 2026  
RE: Zoning Ordinance Amendments – 2<sup>nd</sup> Batch – 1<sup>st</sup> Reading

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### Background

Following the Zoning Audit that began in 2022, 26 “quick” amendments were identified as areas for updates/corrections/clarifications. The reasons included alignment with state law, outdated language in terminology or phrasing used and inconsistencies with the Master Plan.

This is the second batch of changes as the Commission just had the second and final reading of the first batch. Again, the Sub-Committee of the Planning Commission has been meeting monthly to review and address these proposed changes. The Planning Commission held a Public Hearing on January 14, 2026, and has recommended this second batch of changes to the City Commission for approval. To quickly summarize these proposed changes can be seen with changing reference of “special use” to “special land use”, changing MDEQ to EGLE, and changing “church” to “religious institution.”


We have attached a memorandum from our Planning Director Greta Bolhuis, which provides extensive additional background information. In addition, we have included a tracked change version of the pertinent ordinance changes for ease of reading and understanding of the changes. Furthermore, the Meeting Minutes of the January 14, 2026, Planning Commission are attached.

### RECOMMENDATION:

The City Administration recommends that the City Commission complete a first reading of the proposed zoning ordinance amendments as presented and approve the same. In addition, City Administration recommends the City Commission set the second reading for their next regular City Commission meeting, which is on March 2, 2026.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please contact Greta Bolhuis or myself.

## **ADMINISTRATIVE RECOMMENDATION**

To: Chris Porman, City Manager  
From: Greta Bolhuis, AICP, Planning and Community Development Director   
Date: February 11, 2026  
Re: Zoning Ordinance Amendments to Sections 78-133; 78-92, 78-102, 78-112, 78-161, 78-181, 78-216, 78-261, 78-281, 78-282, 78-295, 78-333; 78-202, 78-313, 78-314; 78-21, 78-42, 78-52, 78-62, 78-71, 78-163, 78-163, 78-204, 78-242, 78-270, 78-271, 78-296; and 78-6, 78-386

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### **BACKGROUND:**

In 2022, the City contracted with Carlisle Wortman to complete an audit of the city zoning ordinances to identify:

- Inconsistencies with the Master Plan and Future Land Use Map
- Ordinance language that is inconsistent with other laws
- Outdated ordinance language

As part of the audit, 26 quick zoning ordinance amendments were identified. The Zoning Audit Sub-Committee of the Planning Commission has been meeting monthly to review and address these matters. A public hearing was held on January 14, 2026 at the Planning Commission meeting, at which time the Commission voted to recommend that the City Commission approve the second set of changes, which include:

**Sec. 78-133.** Convert Section 78-133 – Uses Prohibited into performance standards requiring sign off from the Fire Department. **Reasoning:** Remove conflict between title and content.

**Secs. 78-92, 78-102, 78-112, 78-161, 78-181, 78-216, 78-261, 78-281, 78-282, 78-295, 78-333.** Update inconsistent or improper terms to “special land use” instead of “special use”. **Reasoning:** Update to proper terminology.

**Secs. 78-202, 78-313, 78-314.** Update inconsistent or improper terms to “Michigan Department of Environment, Great Lakes, and Energy” or “EGLE” instead of “Michigan Department of Environmental Quality” or “MDEQ”. **Reasoning:** Update to proper department name.

**Secs. 78-21, 78-42, 78-52, 78-62, 78-71, 78-163, 78-163, 78-204, 78-242, 78-270, 78-271, 78-296.** Update inconsistent or improper terms to “religious institution” instead of “church”. **Reasoning:** Update to proper terminology.

**Secs. 78-6, 78-386.** Consolidate the “Vested Right” sections in Article I and Article XXVII.

**Reasoning:** Duplicate regulations are not needed.

The proposed zoning ordinance amendments are attached for your review. The City Attorney has reviewed the proposed changes. A draft of the Planning Commission meeting minutes is also attached.

**RECOMMENDATION:**

Staff recommends that the City Commission complete a first reading of the proposed zoning ordinance amendments, as presented and approve the same. Staff further recommends the City Commission set the second reading of the proposed language at the next regular City Commission meeting.

If you have any questions, please contact me directly.

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**Sec. 78-133. Fire department approval required. Uses prohibited.**

No activities involving the storage, utilization or manufacture of materials or products which decompose by detonation shall be permitted within the city except such as are approved by the fire department and are so licensed.

(Ord. of 10-6-03; Ord. No. 2010-01, § 6, 4-5-10)



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## **Sec. 78-92. Special land uses permitted after review and approval.**

The following uses may be permitted by the planning commission subject to article XXIII, the review and approval of the site plan by the planning commission, and the imposition of special conditions which, in the opinion of the commission, are necessary to ensure that the land use or activity authorized is compatible with adjacent uses of land, the natural environment and the capacities of public services and facilities affected by the land use, and subject further to a public hearing held in accord with section 78-281:

- (1) Publicly-owned buildings, public utility buildings, telephone exchange buildings, electric transformer stations and substations, and gas regulator stations (excluding outdoor storage yards).
- (2) Accessory buildings and uses customarily incident to any of the above uses.
- (3) One-family detached dwellings, two-family dwellings, multi-family dwellings.
- (4) Bars and lounges or restaurants serving alcohol subject to the following:
  - a. The bar, lounge, or restaurant serving alcohol shall be restricted to a specific size and square footage. Any increase in square footage or expansion of restaurant operations which serve alcoholic beverages shall be subject to a new or amended special land use permit.
  - b. The community development director shall request a report from the city's director of public safety regarding the possible impacts of the establishment serving alcoholic beverages. The planning commission shall consider this report in their evaluation of the request for special land use approval.

(Ord. of 10-6-03; Ord. No. 2012-04, § 7, 11-5-12; Ord. No. 2013-04, § 2, 10-7-13)

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## **Sec. 78-102. Special land uses permitted after review and approval.**

The following uses may be permitted by the planning commission subject to article XXIII, the review and approval of the site plan by the planning commission, and the imposition of special conditions which, in the opinion of the commission, are necessary to ensure that the land use or activity authorized is compatible with adjacent uses of land, the natural environment and the capacities of public services and facilities affected by the land use, and subject further to a public hearing held in accord with section 78-281:

- (1) Public utility and service buildings and uses including telephone exchange buildings (without storage yards) when operating requirements necessitate the locating of such building within the district in order to serve the immediate vicinity.
- (2) Bars and lounges or restaurants serving alcohol subject to the following:
  - a. No more than ten seats shall be allowed at the bar.
  - b. Alcohol shall be served only to seated patrons or persons standing in the designated standing area adjacent to the bar.
  - c. The standing area adjacent to the bar shall not exceed 150 square feet.
  - d. No dance floor or dancing area, allowed.
  - e. The bar, lounge, or restaurant serving alcohol shall be restricted to a specific size and square footage. Any increase in square footage or expansion of restaurant operations which serve alcoholic beverages shall be subject to a new or amended special land use permit.
  - f. The community development director shall request a report from the city's director of public safety regarding the possible impacts of the establishment serving alcoholic beverages. The planning commission shall consider this report in their evaluation of the request for special land use approval.
- (3) Sale and service of food and drink out of doors provided such use is incidental to a similar principal use indoors and conducted adjacent to the principal use and subject further to street occupancy permits and all rules and regulations to control such street occupancy, provided the use does not interfere with pedestrian or vehicular traffic.
- (4) Rooftop dining subject to section 78-297.

(Ord. of 10-6-03; Ord. No. 2013-04, § 3, 10-7-13; Ord. No. 2020-04, 9-21-20; Ord. No. 22-04, 12-19-22)

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## **Sec. 78-112. Special land uses permitted after review and approval.**

The following uses may be permitted by the planning commission subject to article XXIII, the review and approval of the site plan by the planning commission, and the imposition of special conditions which, in the opinion of the commission, are necessary to ensure that the land use or activity authorized is compatible with adjacent uses of land, the natural environment and the capacities of public services and facilities affected by the land use, and subject further to a public hearing held in accord with section 78-281:

- (1) New and used automobile sales including outdoor auto sales, paint and bump shops, and auto service subject to the provisions of sections 78-288 and 78-290.
- (2) Motels, and extended stay motels subject to the provisions of section 78-291.
- (3) Drive-in restaurants, or drive-through restaurant or open front restaurants subject to section 78-286.
- (4) Commercial outdoor recreation for children's amusement parks, miniature golf courses, and other similar uses.
- (5) Nursery for the retail sale of plant materials not grown on the site, and sales of lawn furniture, playground equipment and garden supplies subject to the provisions of section 78-289.
- (6) Building and lumber supply stores having outdoor storage and sales.
- (7) Automobile car wash establishments subject to the provisions of section 78-294.
- (8) Gasoline service station and associated sale of convenience goods, subject to the provisions of section 78-288.
- (9) Automobile convenience mart, subject to the provisions of section 78-288.
- (10) Auto repair (minor and major) and servicing and auto body repair.
- (11) Adult-oriented commercial enterprises and specific services subject to section 78-282.
- (12) Bars and lounges or restaurants serving alcohol subject to the following:
  - a. The bar, lounge, or restaurant serving alcohol shall be restricted to a specific size and square footage. Any increase in square footage or expansion of restaurant operations which serve alcoholic beverages shall be subject to a new or amended special land use permit.
  - b. The community development director shall request a report from the city's director of public safety regarding the possible impacts of the establishment serving alcoholic beverages. The planning commission shall consider their report in their evaluation of the request for special land use approval.

(Ord. of 10-6-03; Ord. No. 2013-04, § 4, 10-7-13)

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**Sec. 78-161. ARC Ann Arbor Road Corridor District.**

[...]

- (c) *Special land uses.* The following uses may be permitted by the planning commission, subject to the conditions hereinafter imposed for each use, including the review and approval of the site plan by the planning commission; and the imposition of special conditions which, in the opinion of the commission, are necessary to fulfill the purposes of this article; and the procedures and requirements set forth in this article for special land use approval, including a public hearing.

[...]

(27) Bars and lounges or restaurants serving alcohol subject to the following:

- a. The bar, lounge, or restaurant serving alcohol shall be restricted to a specific size and square footage. Any increase in square footage or expansion of restaurant operations which serve alcoholic beverages shall be subject to a new or amended special land use permit.
- b. The community development director shall request a report from the city's director of public safety regarding the possible impacts of the establishment serving alcoholic beverages. The planning commission shall consider this report in their evaluation of the request for special land use approval.



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**Sec. 78-181. Principal uses permitted.**

(a) In the mixed use district, no building or land shall be used and no building shall be erected except for one or more of the following specified uses unless otherwise provided in this chapter:

- (1) One-family detached dwellings.
- (2) Two-family dwellings.
- (3) Home occupation, subject to the following:

a. No home occupation shall be permitted that:

- 1. Changes the outside appearance of the dwelling and/or property.
- 2. Creates noise, vibration, glare, fumes, odors or results in electrical interference, or becomes a nuisance.
- 3. Results in outside storage or display of anything including signs except for nameplate as may otherwise be allowed herein.
- 4. Requires the employment of anyone in the home other than the dwelling occupant.
- 5. Requires exterior building alterations to accommodate the occupation.
- 6. Occupies more than 25 percent of the floor area of the dwelling or utilizes a garage or other accessory building.
- 7. Requires parking for customers that cannot be accommodated on the existing driveway and/or not exceeding one parking space at curbside on the street.
- 8. Requires the delivery of goods or the visit of customers before 7:00 a.m. or after 8:00 p.m.

b. The following are permitted home occupations provided they do not violate any of the provisions of subsection (3)a of this section:

- 1. Dressmaking, sewing and tailoring.
- 2. Painting, sculpturing, writing or photography.
- 3. Telephone answering.
- 4. Home crafts, such as model making, rug weaving and lapidary work.
- 5. Teaching or music lessons limited to four students at a time.
- 6. Computer operations.
- 7. Salesperson's office or home office of a professional person.
- 8. Laundering and ironing.
- 9. Repair of clocks, instruments or other small appliances which do not create a nuisance due to noise, vibration, glare, fumes, odors or results in electrical interference.
- 10. Day care home (family).

c. The following are prohibited as home occupations:

- 1. Barbershops and beauty parlors.
- 2. Dance studios.
- 3. Private clubs.

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4. Repair shops which may create a nuisance due to noise, vibration, glare, fumes, odors or electrical interference.
  5. Restaurants.
  6. Stables or kennels.
  7. Tourist homes.
  8. Automobile repair or paint shops.
- d. Any proposed home occupation that is neither specifically permitted by subsection (3)b of this section nor specifically prohibited by subsection (3)c of this section shall be considered a special land use and be granted or denied upon consideration of those standards contained in subsection (3)a of this section and under the procedures specified in section 78-281.
  - e. Home occupation permits shall be limited to the applicant who legally resides in the residence.
- (4) Churches and other facilities normally incidental thereto subject to the following conditions:
- a. Buildings of greater than the maximum height allowed in Article XVII of this chapter may be allowed provided front, side and rear yards are increased above the minimum required yards by one foot for each foot of building height that exceeds the maximum height allowed and in no instance shall a principal building be set back less than 15 feet from abutting properties zoned for residential use.
  - b. Non-profit day care centers may be located in a church building as an accessory use to a church.
- (5) Public, parochial and private intermediate or secondary schools offering courses in general education, not operated for profit.
- (6) Utility and public service buildings and uses (without storage yards), when operating requirements necessitate the locating of such building within the district in order to serve the immediate vicinity.
- (7) Uses and buildings of the city (without storage yards).
- (8) Day care home (group) for children subject to the following conditions:
- a. Such facility shall have received a state license to operate prior to seeking a special land use permit under this chapter.
  - b. Not less than 400 square feet of outdoor play area per child shall be provided on the site. The play area shall not occupy a front yard.
  - c. Screening and fencing of outdoor play area shall be provided as required by the planning commission.
  - d. Parking shall be provided to allow for direct drop-off and pick-up of children without requiring children to cross public streets.
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## Sec. 78-216. Wireless communication.

(a) *Purpose and intent.*

- (1) It is the policy of the city to minimize the overall number of newly established locations for wireless communication facilities and wireless communication support structures within the community, and encourage the use of existing structures for attached wireless communication facility purposes. It is further the purpose and intent of the city to provide for such authorization in a manner which will protect the public health, safety, and welfare and retain the integrity of neighborhoods and the character and aesthetic quality of the community at large. This policy is consistent with the Federal Telecommunications Act of 1996 and PA 110 of 2006, as amended (MCL 125.3514).

(b) *Authorization.* Wireless telecommunication facilities may be permitted within the City of Plymouth as either a permitted use subject to administrative review, permitted use subject to site plan approval, or as a special land use according to the following regulations:

- (1) Wireless communication equipment as a permitted use subject to administrative review.

A proposal for attached wireless communication facilities that satisfies the following criteria does not require special land use or site plan approval. Confirmation that these criteria are satisfied shall be determined by an administrative review by the building Official prior to issuance of any construction code permits. Such proposals shall also be reviewed for compliance with the standards and conditions in subsection (c), General regulations, with the certification to identify any items of noncompliance. The wireless facility shall also comply with the following:

- a. The existing wireless communications support structure and/or wireless communications equipment compound are in compliance with this section and, if not, are in compliance with a prior approval under this section.
- b. The proposal will not increase the height of the wireless communications support structure by more than 20 feet or ten percent of its original height (as first erected without any later additions), whichever is greater.
- c. The proposal will not increase the width of the wireless communications support structure by more than necessary to the stated and documented purpose of the increase.
- d. The proposal will not increase the area of the existing wireless communications equipment compound to more than 2,500 square feet.

- (2) *As a permitted use subject to site plan approval.* In the I-1 and I-2 zoning districts, a wireless communication facility shall be a permitted use subject to the standards and conditions of this section. The following wireless communication facilities shall also be considered a permitted use:

- a. A proposed collocation upon a wireless communication support structure which has been approved by the city for such collocation but which is not permitted by administrative review under subsection (b)(3).
- b. Wireless communication equipment on an existing utility pole structure located within a right-of-way and not previously approved and used as a wireless communications support structure, where there will be no substantial change in physical dimensions of the existing pole.

- (3) *As a special land use.*

- a. A collocation on an existing structure which does any of the following: increases the height of the support structure by more than 20 feet or ten percent of its original height, increase the width of

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the support structure or increases the area of the equipment compound greater than 2,500 square feet.

- b. Subject to the standards and conditions set forth in this section, new wireless communication facilities shall be considered as a special land use in any areas outside of the I-1 and I-2 zoning districts.
- c. If it is demonstrated by an applicant that a wireless communication facility, in order to operate, is required to be established outside of I-1 and I-2 districts and that existing structures are not available for collocation in other parts of the city, such wireless communication facilities shall be considered elsewhere in the city as a special land use, subject to the following:
  - 1. At the time of the submittal, the applicant shall demonstrate that alternative locations cannot reasonably meet the coverage and/or capacity needs of the applicant.
  - 2. Where feasible, wireless communication facilities shall be of a design such as a steeple, bell tower, water tower, or other form which is compatible with the existing character of the proposed site, neighborhood and general area, as approved by the city.
  - 3. Locations outside of the I-1 and I-2 districts may only be considered at the following locations, subject to application of all other standards contained in this section:
    - i. Municipally-owned sites.
    - ii. Other governmentally owned sites.
    - iii. Religious or other institutional sites.
    - iv. Public or private school sites.
    - v. Public utility sites.
  - 4. If sites are not available in the I-1 or I-2 district, or on parcels identified above in subsection 2(c)(iii), other locations where there is a demonstrated need for service can be considered.
  - 5. All other criteria and standards set forth below in Subsection c. and d. are met as follows:

(c) *General regulations.*

[...]

(d) *Application requirements.*

- (1) Building permit applications shall be required for wireless facilities proposed as a permitted use subject to administrative review.
- (2) A site plan and special land use application shall be required for wireless facilities proposed as a special land use, in accordance with Article XX and Article XXIII.

For wireless facilities subject to special land use application, a site plan shall also include a detailed landscape plan prepared in accordance with section 78-203. The purpose of landscaping is to provide screening and aesthetic enhancement for the structure base, accessory buildings and enclosure. In all cases, fencing of a minimum of six feet in height shall be required for protection of the support structure and security from children and other persons who may otherwise access facilities.

- (3) An application shall include a description of security to be posted at the time of receiving a building permit to ensure removal of the facility when it has been abandoned or is no longer needed, as provided in subsection (f). In this regard, the security shall be posted and maintained in the form of: (1) cash; (2) irrevocable letter of credit; or, (3) other security arrangement found acceptable by the city manager.



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(e) *Procedures.*

(1) *Review and administrative actions on special land use and site plan approval applications.*

- a. The building official shall promptly review special land use and site plan approval applications to determine if they are administratively complete by inclusion of all information required in subsection (d). If the application is not complete, no later than 14 business days after receiving it the building official shall provide a written or electronic notice to the applicant specifying the information necessary to complete the application. Such initial review for completeness by the building official shall be on behalf of the planning commission for special land use and site plan approvals.
- b. The building official shall review supplemental information submitted in response to an incomplete application notice and notify the applicant of any remaining deficiencies.
- c. An application shall be administratively complete upon the building official's determination or the expiration of 14 business days from receipt of the application without a notice to the applicant of deficiencies.
- d. Upon a special land use or site plan approval application being administratively complete, the building official shall promptly schedule it for a planning commission meeting that will allow for a planning commission site plan decision or special land use decision after the required public hearing within the time periods in subsection (e)(2) below.
- e. If the applicant has disclosed professional opinions supporting the application and the building official or planning commission has determined that independent professional review for the city of any such opinion should be performed, the reasonable costs of such review may be assessed to the applicant by a written notice from the building official as a professional review cost to be paid in accordance with the notice.

(2) *Decisions on special land use and site plan approval applications.*

- a. The planning commission shall approve or deny a special land use application for a new wireless communications support structure not more than ninety (90) days after it is administratively complete.
- b. For all special land use, site plan applications, and applications subject to administrative review, other than new wireless communications support structures, the planning commission shall approve or deny the application not more than 60 days after it is administratively complete.

(3) *Post-approval costs, fees, and administrative actions.* Zoning permits to implement and grant the authority allowed by a special land use or site plan approval for wireless communication facilities, and zoning certificates of use and occupancy for such facilities, shall be issued subject to and conditioned on all of the following:

- a. Any conditions of the special land use or site plan approval.
- b. Payment of any outstanding professional review costs as described in subsection e.1)(e).
- c. Payment of permit fees in an amount established by or in accordance with a Resolution of city commission.

(f) *Removal.*

- (1) A wireless communication facility must furnish reasonable evidence of ongoing operation at any time after the construction of an approved tower.
- (2) A condition of every approval of a wireless communication facility shall be adequate provision for removal of all or part of the facility by users and owners upon cessation of operation.

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**Sec. 78-261. Wind energy conversion systems.**

- (a) *Intent.* It is the intent of the City of Plymouth to promote the effective and efficient use of wind energy conversion systems (WECS) by regulating the siting, design, and installation of such systems to protect the public health, safety, and welfare. In no case shall this ordinance guarantee the wind rights or establish access to the wind.
- (b) *Approval required.* Except where allowed as an accessory use or as a special land use as listed in Article XII and XIII, it shall be unlawful to construct, erect, install, alter, or locate any WECS project within the city.
- (c) *Accessory uses.* Private WECS projects located on lots within the city, and within any zoning district shall be allowed as an accessory use. Accessory use private WECS projects shall conform to the regulations of this section, including maximum height and minimum setback standards.
- (d) *General standards.* The following standards shall apply to all private and commercial wind energy conversion systems in the city:
  - (1) *Design safety certification.* The safety of the design of all private and commercial WECS structures shall be certified by a the manufacturer.
  - (2) *Controls and brakes.* All private and commercial WECS structures shall be equipped with manual and automatic controls to limit rotation of blades to a speed below the designed limits of the WECS. The manufacturer must certify that the rotor and overspeed control design and fabrication conform to applicable design standards.
  - (3) *Setbacks.* All private and commercial WECS structures must be setback from property lines at a distance equal to or greater than the height of the structure, measured from the base of the structure to the highest reach of its blade. This shall include WECS structures attached to a garage or residential unit.
  - (4) *Height.* Private WECS structures shall not be greater than forty (40) feet in height. This shall include WECS structures attached to a garage or residential unit. Commercial WECS shall not exceed a height greater than the minimum setback to any property line.
  - (5) *Interference.* All private or commercial WECS structures shall be designed and operated to minimize or mitigate interference with existing electromagnetic communications, such as radio, telephone, microwave or television signals.
  - (6) *Noise levels.* The noise level for a WECS structure shall comply with the standards set forth in Section 34-89 of the City of Plymouth Code of Ordinances.

(Ord. No. 2010-02, § 5, 4-5-10)

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## **Sec. 78-281. Special land uses.**

(a) *Application.* Applications for special land use permits authorized in this chapter shall be submitted to the building official on a form provided by the city. In addition to a complete application form, the applicant is required to submit a site plan prepared in accordance with article XX, site plan review.

(b) *Procedures.*

- (1) The building official shall review the proposed application and site plan to determine if all required information has been supplied, and, forward the completed application, site plan, and supporting data to the city planning commission or city commission depending on the special land use permit being requested. Any request for a special land use permit made pursuant to section 78-297 of this chapter shall be approved by the city commission only.
- (2) Upon receipt of the application for a special land use permit, the planning commission or city commission, as specified, shall hold a public hearing in accordance with the notification requirements described hereafter.

A notice of the public hearing shall be published in at least one newspaper of general circulation and sent by mail or personal delivery to all persons to whom real property is assessed within 300 feet of the boundary of the property in question, and to the occupants of all structures within 300 feet. If the name of the occupant is not known, the term "occupant" may be used in making notification. Notification need not be given to more than one occupant of a structure, except that if a structure contains more than one dwelling unit or spatial area owned or leased by different individuals, partnerships, businesses, or organizations, one occupant of each unit or spatial area shall receive notice. In the case of a single structure containing more than four dwelling units or other distinct spatial areas owned or leased by different individuals, partnerships, businesses, or organizations, notice may be given to the manager or owner of the structure who shall be requested to post the notice at the primary entrance to the structure.

The notice shall be given not less than five days or more than 15 days before the date the application will be considered. The notice shall describe the property in question and the nature of the special land use permit request; state the time, date, and location of the public hearing; and, indicate when and where written comments will be received concerning the request.

- (3) Upon conclusion of the public hearing procedures, the planning commission or city commission, as specified, may issue a special land use permit. Upon approval of a special land use, the planning commission or city commission, as specified, may consider the site plan. A copy of the planning commission's or city commission's decision, with any conditions or reasons for rejection, shall be sent promptly to the building official and to the applicant.
- (c) *Basis of determinations.* The planning commission or city commission, as specified, shall review the proposed special land use in terms of the standards stated within this chapter and shall establish that such use and the proposed location:
- (1) Will be harmonious and in accordance with the general objectives or any specific objectives of the City of Plymouth Master Plan.
  - (2) Will be designed, constructed, operated, and maintained so as to be harmonious and appropriate in appearance with the existing or intended character of the general vicinity and will not change the essential character of the area.
  - (3) Will not be hazardous or disturbing to existing or future nearby uses.

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- (4) Will be compatible with adjacent uses of land and will promote the use of land in a socially and economically desirable manner.
  - (5) Will be served adequately by essential public services and facilities or that the persons responsible for the establishment of the proposed use will provide adequately any such service or facility.
  - (6) Will not create excessive additional public costs and will not significantly decrease property values of surrounding properties.
  - (7) Will meet all the requirements and standards of this chapter and any other applicable laws, standards, ordinances, and/or regulations.
- (d) *Conditions and safeguards.* The planning commission or city commission, as specified, may impose such additional conditions and safeguards deemed necessary for the general welfare, for the protection of individual property rights, and for insuring that the purposes of this chapter and the general spirit and purpose of the district in which the special land use is proposed will be observed. Such conditions shall conform to the standards found in Act 110 of 2006, as the same may be amended or superseded from time to time. The planning commission or city commission, as specified, may summarize the conditions of approval on a form issued by the building official which shall be signed by the chairperson of the planning commission or mayor and the applicant.
- (e) *Voiding and extensions of permit.* Unless otherwise specified by the planning commission or city commission, as specified, any special land use permit granted under this section shall be null and void unless the property owner shall have made application for a building permit within one year from the date of the granting of the permit. The building official shall give notice by certified mail to the holder of a permit that is liable for voiding action before voidance is actually declared. Said notice shall be mailed to the permit holder at the address indicated in said permit. Within 30 days of receipt of notice of voiding of the permit, the applicant shall have the right to request an extension of the permit from the planning commission or city commission, as specified. The planning commission or city commission, as specified, may grant an extension thereof for good cause for a period not to exceed six months.
- (f) *Reapplication.* No application for a special land use permit which has been denied wholly or in part shall be resubmitted until the expiration of one year or more from the date of such denial, except on grounds of newly discovered evidence or change of conditions found to be sufficient to justify reconsideration by the planning commission or city commission, as specified.
- (g) *Revocation of a special land use permit.* A special land use permit may be suspended or revoked according to the following procedure:
- (1) Conditions which may give rise to a suspension or revocation proceeding include, but are not limited to, the following:
    - a. The special approval land use was not constructed in conformance with the approved plans, or the property is not being used in conformance with the approved special land use; or the approved special land use is not operational within two years of the date of special land use approval; or
    - b. Compliance with the special land use permit and any conditions have not been consistently demonstrated and administrative attempts to secure compliance have been unsuccessful; or
    - c. The special land use permit is issued erroneously on the basis of incorrect or misleading information supplied by the applicant and/or his agent; or
    - d. The operation of the use granted by special land use permit has created a risk or danger to the public health, safety, or welfare; or



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- e. The special land use is a violation of any provisions of this chapter or other city, county, state or federal regulations.
- (2) If the building official, community development director or designee determines that a condition for suspension or revocation of the special land use permit exists, the building official, community development director or designee shall prepare a report in writing specifying the specific factual details for the violation and which support the suspension or revocation of the special land use permit.
  - (3) The building official, community development director or designee shall file the report so prepared with the city manager, who shall provide a copy to the city commission and serve a copy of such report upon the permittee or its authorized agent or employee personally or by regular mail and certified mail, return receipt requested.
  - (4) After the city manager submits the report to the city commission, the city clerk shall schedule a hearing within a reasonable period of time after city commission's receipt of the report to consider the alleged violation. Notice of the hearing(s) shall be served by the city clerk upon the permittee or its authorized agent or employee personally or by regular mail and certified mail, return receipt requested not less than seven (7) days before a scheduled hearing date, and such notice shall advise the permittee of its right to be represented by legal counsel at the hearing before the city commission.
  - (5) At all such hearing, the permittee shall have the legal right to defend against the allegations made by way of confronting any adverse witnesses, by being able to present witnesses in his/her behalf, by being allowed to present arguments, personally or through legal counsel in his/her own behalf.
  - (6) The city commission shall prepare a written statement of its findings within 30 days of the conclusion of all such hearings and shall serve such findings upon the permittee either personally or by regular mail and certified mail, return receipt requested. If the city commission decides that the special land use permit shall be suspended or revoked, the permittee shall not thereafter conduct, operate or carry on the business or use for which the special land use permit was granted.

(Ord. of 10-6-03; Ord. No. 2014-02, § 2, 1-6-14)

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## Sec. 78-282. Adult regulated uses.

In the development and implementation of this section, it is recognized that there are certain uses, which by their very nature are recognized as having serious objectionable operational characteristics (particularly when several of them are concentrated in a small area), thereby having a deleterious effect on surrounding neighborhoods. Regulation of the location of these uses is necessary to ensure that the adverse effects of such businesses will not cause or contribute to the blighting or downgrading of the city's residential neighborhoods or commercial centers. The proximity of adult uses to certain uses considered particularly susceptible to the negative impacts or the concentration of adult uses tends to erode the quality of life, adversely affect property values, disrupt business investment, encourage residents and businesses to move or avoid the community, increase crime and contribute a blighting affect on the surrounding area. It is the intent of this section to provide reasonable regulations for the establishment of adult regulated uses in a viable, accessible location where the adverse impact of their operations may be minimized.

The permitted or special approval land uses permitted in any given zoning district, and listed below, shall be subject, unless otherwise required by the planning commission, to all the following conditions and regulations regarding site development.

(a) *Definitions for adult regulated uses.* The following uses are regulated by this subsection.

- (1) *Adult entertainment business.* One or a combination of more than one of the following types of businesses: adult bookstore, adult motion picture theater, adult mini-motion theater, adult personal service business, adult novelty business, or adult nightclub.
- (2) *Adult book or supply store.* An establishment having as a principle activity the sale of books, magazines, newspapers, video tapes, video discs and motion picture films which are characterized by their emphasis on portrayals of human genitals and pubic regions or acts of human masturbation, sexual intercourse or sodomy.
- (3) *Adult motion picture theater.* An enclosed building with a capacity of 50 or more persons having as a principal activity displaying motion pictures characterized by their emphasis on portrayals of human genitals and pubic regions or acts of human masturbation, sexual intercourse or sodomy for observation by patrons therein.
- (4) *Adult mini-motion picture theater.* An enclosed building having as a principal activity the presenting of material characterized by emphasis of portrayals of human genitals and pubic regions or acts of human masturbation, sexual intercourse or sodomy for observation by patrons therein in individual viewing booths.
- (5) *Adult novelty business.* A business which has a principal activity the sale of devices of simulated human genitals or devices designed for sexual stimulation.
- (6) *Adult personal service business.* A business which has as a principle activity a person, while nude or partially nude, providing personal services for a person on an individual basis in a closed room. It includes, but it is not limited to, the following activities and services; massage parlors, exotic rubs, modeling studios, body painting studios, wrestling studios, individual theatrical performances. It does not include activities performed by persons pursuant to, and in accordance with, licenses issued to such persons by the State of Michigan.
- (7) *Adult night club.* A business with the principal activity of providing entertainment by nude or partially nude performers.
- (8) *Principal activity.* A use accounting for more than 20 percent of a business' stock in trade, display space, floor space, live entertainment time or movie display time per year.

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(b) *Required spacing.* The establishment of the types of adult regulated uses listed in above, shall meet all of the following space requirements; with the distance between uses measured horizontally between the nearest point of each property line:

- (1) At least 1,000 feet from any other adult regulated use;
- (2) At least 500 feet from all churches, convents, temples and similar religious institutions;
- (3) At least 500 feet from all public, private or parochial nurseries, primary or secondary schools, playgrounds, licensed child care facilities, and hospitals;
- (4) At 500 feet from any one-family or multiple-family residential district or use;
- (5) At 500 feet from any pool or billiard hall, coin-operated amusement center, indoor and outdoor recreation such as miniature golf, dance club catering primarily to teenagers, movie theaters, ice or roller skating rinks, and similar uses frequented by children and teenagers.

(c) *Special site design standards.*

- (1) Maximum size of the building shall be 3,000 square feet.
- (2) The building and site shall be designed, constructed and maintained so material such as a display, decoration, or sign depicting, describing, or relating to activities or merchandise within the structure cannot be observed by pedestrians, motorists on a public right-of-way or from an adjacent land use.
- (3) Adult regulated uses shall be located within a free-standing building. A shared or common wall structure or shopping center is not considered to be a free-standing building.
- (4) The color of the building materials shall be subject to approval by the planning commission.
- (5) A 4½ foot high brick or masonry wall shall be constructed to screen the parking lot from the adjacent public rights-of-way. The planning commission may permit use of landscaping in place of a wall.
- (6) No person shall reside in or permit any person to reside in the premises of an adult regulated use.
- (7) No person operating an adult regulated use shall permit any person under the age of 18 to be on the premises of said use either as an employee or customer.
- (8) Adult regulated uses shall comply with all applicable federal, state, and local licensing regulations. Initial and annual proof of such compliance shall be a condition of special land use approval and the continuance thereof and shall be in accordance with this section.

(Ord. of 10-6-03)

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## **Sec. 78-295. Adult foster care facilities.**

- (a) *Intent.* It is the intent of this section to establish standards for adult foster care facilities which will insure compatibility with adjacent land uses and maintain the character of the neighborhood.
- (b) *Application of regulations.*
  - (1) A state licensed adult foster care small family serving six persons or less shall be considered a residential use of property and a permitted use in all residential districts.
  - (2) The city may, by issuance of a special land use permit, authorize the establishment of adult foster care group homes serving more than six persons in the following zoning districts: R-1, RT-1, RM-1, and RM-2. Such facilities shall be prohibited in all other districts.
  - (3) The city may, by issuance of a special land use permit, authorize the establishment of an adult foster care congregate facility in the following zoning districts: RM-1 and RM-2. Such facilities shall be prohibited in all other districts.
- (c) *Standards for adult foster care group homes.* Such homes shall be considered as a special land use subject to the requirements and standards of section 78-281 and the following additional standards:  
[...]

(Ord. of 10-6-03)



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**Sec. 78-333. Height limit.**

The height limitations of this chapter shall not apply to farm buildings, chimneys, church spires, flag poles, public monuments or wireless transmission towers excluding cellular telephone facilities; provided, however, that the zoning board of Appeals may specify a height limit for any such structure when such structure requires authorization as a special land use under section 78-281.

(Ord. of 10-6-03)

## Sec. 78-202. Performance standards.

No use otherwise allowed shall be permitted within any district which does not conform to the following standards of use, occupancy, and operation, which standards are hereby established as the minimum requirements to be maintained within such area:

(1) *Smoke.*

- a. *Density.* It shall be unlawful for any person to permit the emission of any smoke from any source whatever to a density greater than that density described as No. 1 of the Ringlemann Chart.
- b. *Exception.* Smoke, the shade or appearance of which is equal to but not darker than No. 2 of the Ringlemann Chart for a period, or periods, aggregating four minutes in any 30 minutes shall be permitted.
- c. *Method of measurement.* For the purpose of grading the density of smoke, the Ringlemann Chart, as now published and used by the United States Bureau of Mines, which is hereby made a part of this chapter, shall be the standard. However, the Unbrascopes readings of smoke densities may be used when correlated with Ringlemann's Chart.
- d. Emission from fireplaces used for non-commercial or purpose shall be exempt.

(2) *Dust, dirt and fly ash.*

- a. *Quantity.* No person shall operate or cause to be operated, maintained or cause to be maintained, any process for any purpose, or furnace combustion device for the burning of coal or other natural or synthetic fuels, without maintaining and operating, while using such process or furnace or combustion device, recognized and approved equipment, means, method, device or contrivance to reduce the quantity of gasborne or airborne solids or fumes emitted into the open air, which is operated in conjunction with said process, furnace, or combustion device so that the quantity of gasborne or airborne solids shall not exceed 0.20 grains per cubic foot of the carrying medium at a temperature of 500 degrees Fahrenheit or as regulated the Michigan Department of Environmental Quality MDEQ-Environment, Great Lakes, and Energy (EGLE).
- b. *Method of Measurement.* For the purpose of determining the adequacy of such devices these conditions are to be conformed to when the percentage of excess air in the stack does not exceed 50 percent at full load. The foregoing requirement shall be measured by the A.S.M.E. Test Code for dust-separating apparatus. All other forms of dust, dirt and fly ash shall be completely eliminated insofar as escape or emission into the open air is concerned. The building official may require such additional data as is deemed necessary to show that adequate and approved provisions for the prevention and elimination of dust, dirt and fly ash have been made.

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### **Sec. 78-313. General design standards.**

- (a) All regulations within the city zoning ordinance applicable to setback, parking and loading, general provisions, and other requirements shall be met in relation to each respective land use in the development based upon zoning districts in which the use is listed as a principal permitted use. In all cases, the strictest provisions shall apply.
- (b) Notwithstanding subsection (a) of this section, deviations with respect to such regulation may be granted as part of the overall approval of the planned unit development, provided there are features or elements demonstrated by the applicant and deemed adequate by the city commission upon the recommendation of the planning commission designed into the project plan for the purpose of achieving the objectives of this section.
- (c) The uses proposed will have a beneficial effect, in terms of public health, safety, welfare, or convenience, on present and future potential surrounding land uses.
- (d) The uses proposed will not adversely affect the public utility and circulation system, surrounding properties, or the environment.
- (e) The public benefit shall be one which could not be achieved under the regulations of the underlying district alone, or that of any other zoning district.
- (f) The number and dimensions of off-street parking shall be sufficient to meet the minimum required by the ordinances of the city. However, where warranted by overlapping or shared parking arrangements, the planning commission or city commission may reduce the required number of parking spaces.
- (g) All streets and parking areas within the planning unit development shall meet the minimum construction and other requirements of city ordinances, unless modified by city planning commission.
- (h) Landscaping shall be preserved and/or provided to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property.
- (i) Effort shall be used to preserve significant natural, historical, and architectural features and the integrity of the land, including MDEQ Environment, Great Lakes, and Energy (EGLE) regulated and non ~~MDEQ~~ Environment, Great Lakes, and Energy (EGLE) regulated wetlands or floodplains.
- (j) Thoroughfare, drainage, and utility design shall meet or exceed the standards otherwise applicable in connection with each of the respective types of uses served.
- (k) There shall be underground installation of utilities, including electricity and telephone.
- (l) The pedestrian circulation system, and its related walkways and safety paths, shall be separated from vehicular thoroughfares and ways.
- (m) Signage, lighting, landscaping, building materials for the exterior of all structure, and other features of the project, shall be designed and completed with the objective of achieving an integrated and controlled development, consistent with the character of the community, surrounding development or developments, and natural features of the area.
- (n) Where nonresidential uses adjoin off-site residentially zoned property, noise reduction and visual screening mechanisms such as earthen and/or landscape berms and/or decorative walls, shall be employed in accordance with section 78-206.
- (o) The proposed density of the planned unit development shall be no greater than that which would be required for each of the component uses (measured by stated acreage allocated to each use) of the development by the district regulations of the underlying zoning district.

(Ord. of 10-6-03)

## **Sec. 78-314. Procedure for review.**

- (a) *Pre-application conference.* prior to the submission of an application for planned unit development approval, the applicant shall meet with the building official, together with any staff and consultants the building official deems appropriate. The applicant shall present at such conference, or conferences, at least a sketch plan of the proposed planned unit development, as well as the following information: Total size of the project; a statement of the number of residential units, if any; the number and type of nonresidential uses, the size of the area to be occupied by each type of use; the known deviations from ordinance regulations to be sought; the number of acres to be preserved as open or recreational space; and, all known natural features or historic features to be preserved.
- (b) *Preliminary plan.* Following the pre-application conference, the applicant shall submit a preliminary site plan of the proposed planned unit development. A narrative report shall accompany the site plan providing a description of the project, discussing the market concept of the project, and explaining the manner in which the criteria set forth in the preceding design standards has been met. The applicant may request that the planning commission review the preliminary PUD plans under this subsection and final PUD plans under subsection (c) of this section concurrently rather than under two separately phased applications.
  - (1) *Information required.* The preliminary site plan for a PUD shall contain at a minimum the following information:
    - a. One copy of the preliminary PUD site plan, reduced in size to 8½ by 11 inches, on clear acetate or similar material suitable for use with an overhead projector.
    - b. Sheet size of submitted drawings shall be at least 24 inches by 36 inches, with graphics and scale.
    - c. Plans providing:
      - 1. The applicant's name;
      - 2. Name of the development;
      - 3. The preparer's name and professional seal of architect, engineer, surveyor or landscape architect indicating license in the state;
      - 4. Date of preparation and any revisions;
      - 5. North arrow;
      - 6. Property lines and dimensions;
      - 7. Complete and current legal description and size of property in acres;
      - 8. Small location sketch of the subject site and area within ½ mile; and scale of no less than one inch equals 1,000 feet;
      - 9. Zoning and current land use of applicant's property and all abutting properties and of properties across any public or private street from the PUD site;
      - 10. Lot lines and all structures on the property and within 100 feet of the PUD property lines;
      - 11. Location of any access points on both sides of the street within 100 feet of the PUD site along streets where access to the PUD is proposed;
      - 12. Existing locations of significant natural, historical, and architectural features, existing drainage patterns, surface water bodies, floodplain areas, MDEQ Environment, Great Lakes, and Energy (EGLE) designated or regulated wetlands with supporting documentation and a tree survey indicating the location and diameter (in inches, measured four feet above grade) trees greater than 12 inches in diameter;



13. Existing and proposed topography at five-foot contour intervals, or two-foot contour intervals (two-foot intervals required for final site plan), and a general description of grades within 100 feet of the site;
  14. Dimensions of existing and proposed right-of-way lines, names of abutting public streets, proposed access driveways and parking areas, and existing and proposed pedestrian and/or bicycle paths;
  15. Existing buildings, utility services (with sizes), and any public or private easements, noting those which will remain and which are to be removed;
  16. Layout and typical dimensions of proposed lots, footprints and dimensions of proposed buildings and structures; uses with the acreage allotted to each use. For residential developments: the number, type and density of proposed housing units;
  17. General location and type of landscaping proposed (evergreen, deciduous, berm, etc.) noting existing trees and landscaping to be retained;
  18. Size, type and location of proposed identification signs;
  19. If a multiphase planned unit development is proposed, identification of the areas included in each phase. For residential uses identify the number, type, and density of proposed housing units within each phase;
  20. Any additional graphics or written materials requested by the planning commission or city commission to assist the city in determining the appropriateness of the pud such as, but not limited to: aerial photography; market studies; impact on public primary and secondary schools and utilities; traffic impacts using trip generation rates recognized by the Institute of Transportation Engineers for an average day and peak hour of the affected roadways; impact on significant natural, historical, and architectural features and drainage; impact on the general area and adjacent property; description of how property could be developed under the regulations of the underlying district; preliminary architectural sketches; and estimated construction cost;
  21. An explanation of why the submitted planned unit development plan is superior to a plan which could have been prepared under strict adherence to related sections of this chapter.
- (2) *Planning commission action.* The preliminary plan shall be noticed for public hearing before the planning commission in accordance with section 78-377. Following the hearing, the planning commission shall review the preliminary site plan and shall take one of the following actions:
- a. *Approval.* Upon finding that the preliminary plan meets the criteria set forth in the purpose and intent and this section, the planning commission shall grant preliminary approval. Approval shall constitute approval of the uses and design concept as shown on the preliminary plan and shall confer upon the applicant the right to proceed to preparation of the final plan. Approval of the preliminary plan by the planning commission shall not bind the city commission to approval of the final plan.
  - b. *Approval with changes or conditions.* The planning commission may grant conditional approval subject to modifications as performed by the applicant.
  - c. *Postpone.* Upon finding that the preliminary plan does not meet the criteria set forth in the purpose and intent of this section, but could meet such criteria if revised, the planning commission may postpone action until a revised preliminary plan is resubmitted.
  - d. *Denial.* Upon finding that the preliminary plan does not meet the criteria set forth in the purpose and intent of this section, the planning commission shall deny preliminary approval.

[...]

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## Sec. 78-21. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

[...]

~~Church, synagogue, temple, mosque, or similar religious facility~~ Religious institution: Any structure wherein persons regularly assemble for religious activity.

[...]

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## **Sec. 78-42. Special land uses permitted after review and approval.**

The following uses may be permitted by the planning commission subject to article 23, the review and approval of the site plan by the planning commission, and the imposition of special conditions which, in the opinion of the commission, are necessary to ensure that the land use or activity authorized is compatible with adjacent uses of land, the natural environment and the capacities of public services and facilities affected by the land use, and subject further to a public hearing held in accord with section 78-281:

- (1) Religious institutions and other facilities normally incidental thereto subject to section 78-300.
- (2) Parochial and private elementary, intermediate or secondary schools offering courses in general education, not operated for profit.
- (3) Uses and buildings of the city (without storage yards).
- (4) Group day care home for children subject to section 78-294.
- (5) Adult foster care small group home subject to section 78-295.
- (6) Private non-commercial recreational areas, institutional or community recreation centers or non-profit swimming pool clubs, all subject to the following conditions:
  - a. The proposed site, for any of the uses permitted herein, which would attract persons from or are intended to serve areas beyond the immediate neighborhood, shall have at least one property line abutting a major thoroughfare as designated on the major thoroughfare plan.
  - b. Front, side and rear yards shall be at least 80 feet wide, and shall be landscaped in trees, shrubs and grass. All such landscaping shall be maintained in a healthy condition.
  - c. Off-street parking shall be provided so as to accommodate not less than  $\frac{1}{2}$  of the member families and/or individual members. The planning commission may recommend the modification of the off-street parking requirements to the zoning board of appeals in those instances wherein it is specifically determined that the users will originate from the immediately adjacent areas, and will, therefore, be pedestrian. Prior to the issuance of a building permit or zoning compliance permit, bylaws of the organization and such other information of the organization as determined by the zoning board of appeals shall be provided in order to establish the membership involved for computing the off-street parking requirements. In those cases wherein the proposed use or organization does not have bylaws or formal membership, the off-street parking requirement shall be determined by the planning commission on the basis of usage.
  - d. Whenever a swimming pool is constructed under this chapter, such pool area shall be provided with a protective fence six feet in height and entry shall be provided by means of a controlled gate. All pools and accessory uses shall be constructed in accordance with the State Building Code.
  - e. Buildings erected on the premises shall not exceed one-story or 14 feet in height.
  - f. All lighting shall be shielded to reduce glare and shall be so arranged as to direct the light away from all residential lands which adjoin the site.
  - g. All parking shall be surfaced as required in the general provisions for off-street parking requirements.
  - h. The off-street parking and general site layout and its relationship to all adjacent lot lines shall be reviewed by the planning commission, who may impose any reasonable restrictions or requirements so as to ensure that contiguous residential areas will be adequately protected.

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(7) Colleges, universities and other such institutions of higher learning, public and private, offering courses in general, technical or religious education and not operated for profit, all subject to the following conditions:

- a. Any use permitted herein shall be developed only on sites of at least 40 acres in area, and shall not be permitted on any portion of a recorded subdivision plat.
- b. No building shall be closer than 80 feet to any property line.

(8) Bed and breakfast operations shall be located only on major or collector thoroughfares as designated in the city's master plan and shall further be subject to section 78-287.

(9) Accessory buildings and uses customarily incident to any of the above special land uses.

(Ord. of 10-6-03)



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## **Sec. 78-52. Special land uses permitted after review and approval.**

The following uses may be permitted by the planning commission subject to section 23, the review and approval of the site plan by the planning commission, and the imposition of special conditions which, in the opinion of the commission, are necessary to ensure that the land use or activity authorized is compatible with adjacent uses of land, the natural environment and the capacities of public services and facilities affected by the land use, and subject further to a public hearing held in accord with section 78-281:

- (1) Religious institutions and other facilities normally incidental thereto subject to section 78-300.
- (2) Parochial and private elementary, intermediate or secondary schools offering courses in general education, not operated for profit section.
- (3) Uses and buildings of the city (without storage yards).
- (4) Group day care home for children subject to section 78-294.
- (5) Adult foster care small group home subject to section 78-295.
- (6) Private non-commercial recreational areas, institutional or community recreation centers or non-profit swimming pool clubs, all subject to the following conditions:
  - a. The proposed site, for any of the uses permitted herein, which would attract persons from or are intended to serve areas beyond the immediate neighborhood, shall have at least one property line abutting a major thoroughfare as designated on the major thoroughfare plan.
  - b. Front, side and rear yards shall be at least 80 feet wide, and shall be landscaped in trees, shrubs and grass. All such landscaping shall be maintained in a healthy condition.
  - c. Off-street parking shall be provided so as to accommodate not less than  $\frac{1}{2}$  of the member families and/or individual members. The planning commission may recommend the modification of the off-street parking requirements to the zoning board of appeals in those instances wherein it is specifically determined that the users will originate from the immediately adjacent areas, and will, therefore, be pedestrian. Prior to the issuance of a building permit or zoning compliance permit, bylaws of the organization and such other information of the organization as determined by the zoning board of appeals shall be provided in order to establish the membership involved for computing the off-street parking requirements. In those cases wherein the proposed use or organization does not have bylaws or formal membership, the off-street parking requirement shall be determined by the planning commission on the basis of usage.
  - d. Whenever a swimming pool is constructed under this chapter, such pool area shall be provided with a protective fence six feet in height and entry shall be provided by means of a controlled gate and in accordance with the state building codes.
  - e. Buildings erected on the premises shall not exceed one-story or 14 feet in height.
  - f. All parking shall be surfaced as required in the general provisions for off-street parking requirements.
  - g. The off-street parking and general site layout and its relationship to all adjacent lot lines shall be reviewed by the planning commission, who may impose any reasonable restrictions or requirements so as to ensure that contiguous residential areas will be adequately protected.
- (7) Colleges, universities and other such institutions of higher learning, public and private, offering courses in general, technical or religious education and not operated for profit, all subject to the following conditions:

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- a. Any use permitted herein shall be developed only on sites of at least 40 acres in area, and shall not be permitted on any portion of a recorded subdivision plat.
  - b. No building shall be closer than 80 feet to any property line.
- (8) Bed and breakfast operations shall be located only on major or collector thoroughfares as designated in the city's master plan and shall further be subject to section 78-287.
- (9) Accessory buildings and uses customarily incident to any of the above special land uses.
- (Ord. of 10-6-03; Ord. No. 2012-04, § 5, 11-5-12)

## Sec. 78-62. Special land uses permitted after review and approval.

The following uses may be permitted by the planning commission subject to article 23, the review and approval of the site plan by the planning commission, and the imposition of special conditions which, in the opinion of the commission, are necessary to ensure that the land use or activity authorized is compatible with adjacent uses of land, the natural environment and the capacities of public services and facilities affected by the land use, and subject further to a public hearing held in accord with section 78-281:

- (1) General hospitals not to exceed four stories when the following conditions are met:
  - a. All such hospitals shall be developed only on sites consisting of at least five acres in area, and shall not be permitted on a lot or lots of record.
  - b. The proposed site shall have at least one property line abutting a major thoroughfare.
  - c. The minimum distance of any main or accessory building from bounding lot lines or streets shall be at least 100 feet for front, rear and side yards for all two-story structures. For every story above two, the minimum yard distance shall be increased by at least 20 feet.
  - d. Ambulance and delivery areas shall be provided with an obscuring screen in accordance with the provisions of section 78-206. Ingress and egress to the site shall be directly from a major thoroughfare.
  - e. All ingress and egress to the off-street parking area, for guests, employees, staff, as well as any other uses of the facilities, shall be directly from a major thoroughfare.
- (2) Convalescent or nursing homes, not to exceed a height of two-stories, when the following conditions are met:
  - a. The site shall be so developed as to create a land to building ratio on the lot or parcel whereby for each one bed in the convalescent home there shall be provided not less than 800 square feet of open space. The 800 square feet of land area per bed shall provide for landscape setting, off-street parking, service drives, loading space, yard requirements, employee facilities, and any space required for accessory uses. The 800 square-foot requirement is over and above the building coverage area.
  - b. No building shall be closer than 40 feet from any property line.
- (3) Adult dependent housing or assisted living facilities when the following conditions are met:
  - a. Adult dependent housing provided for in a multiple-family housing form with central dining facilities provided as a basic service to each unit. A community center for the overall development shall be provided to support recreational and social activities.
  - b. The following minimum requirements shall be provided for the elderly unit types permitted in subsection (3)a of this section:

1.	Density	Same as RM-1
2.	Minimum usable floor area, one- and two-bedroom	200 sq. ft. per person occupying each unit
3.	Building and height setbacks and percent coverage of site	Same as RM-1
4.	Off-street parking:	
	Residents	0.5 space/unit
	Guests	0.25 space/unit
5.	Maximum coverage:	

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	Building	35%
	Parking	15%
	Open space (min.)	15%

6. Proposed housing developments will also be evaluated in terms of their convenience and/or accessibility by residents to various commercial, office and service facilities. Consideration shall be given to the type of facilities proposed, resident needs, effective proximity to service facilities and transportation services to these facilities.

7. All spacing shall meet the requirements of section 78-191, footnote (d).

(4) Religious institutions and other facilities subject to section 78-300.

(5) Parochial and private elementary, intermediate, or secondary schools offering courses in general education, not operated for profit.

(6) Uses and buildings of the city or government.

(7) Bed and breakfast operations subject to section 78-287.

(8) Adult foster care large group home.

(9) Adult foster care congregate facility.

(Ord. of 10-6-03; Ord. No. 2012-04, § 6, 11-5-12; Ord. No. 21-03, 11-1-21)

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**Sec. 78-71. Principal uses permitted.**

In an O-1, office service district, no building or land shall be used and no building shall be erected except for one or more of the following specified uses unless otherwise provided in this chapter:

Permitted uses:

- (1) Office buildings for any of the following occupations: governmental, executive, administrative, professional, accounting, writing, clerical, stenographic, drafting, sales, post offices and public utility offices.
- (2) Medical office and dental office, including clinics.
- (3) Facilities for human care such as convalescent homes.
- (4) Religious institutions.
- (5) Banks, credit unions, savings and loan associations, and other financial institutions including drive-through facilities, drive-through branches, and/or 24-hour automatic tellers.
- (6) Private clubs and lodge halls.
- (7) Off-street parking lots.
- (8) Business schools or private schools operated for profit.
- (9) Clinics and veterinary facilities provided there are no outdoor animal runs or other outdoor facilities for animals.
- (10) Meeting halls and related services.
- (11) Other uses similar to the above uses.
- (12) Accessory structures and uses customarily incident to the above permitted uses.
- (13) Residential uses shall be permitted provided such living units are located on the second floor or above.

(Ord. of 10-6-03; Ord. No. 2013-06, § 4, 10-21-13)



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## **Sec. 78-161. ARC Ann Arbor Road Corridor District.**

- (a) *Purpose.* The Ann Arbor Road Corridor Zoning District is intended to establish uniform regulations applicable to the use of land, dimensions for building and site development, parking, landscaping and signage which accommodate and promote land uses which are compatible with the desired character of the corridor, and which conserve property values and long term stability of office, commercial and limited light industrial uses along the Ann Arbor Road Corridor. The Ann Arbor Road Corridor District is intended to accommodate a mixture of office, business and limited light industrial uses designed to serve the commercial needs of the general community in an attractive, well designed and functional environment.
- (b) *Principal uses permitted.* No building or land shall be used and no building shall be erected except for one or more of the following specified uses, unless otherwise provided in this article:
- (1) Medical and dental offices and clinics and other professional offices.
  - (2) Administrative, executive and editorial offices.
  - (3) Real estate and other general business offices.
  - (4) Banks, credit unions, savings and loan associations, and similar financial institutions.
  - (5) Schools for arts and crafts, photography and studios for music or dancing; training centers, business schools or private schools operated for profit.
  - (6) Private clubs and lodge halls.
  - (7) Mortuaries.
  - (8) Religious institutions, and other facilities incidental thereto.
  - (9) Personal service establishments which perform services on the premises such as: shoe repair, dry cleaning shops (without on-site processing), tailors and dressmakers shops, beauty parlors and barbershops, or any service establishment of an office-showroom or workshop nature of an electrician, decorator, dressmaker, tailor, shoemaker, baker, printer, upholsterer, or an establishment doing radio, television or home appliance repair, photographic reproduction, and similar establishments that require a retail adjunct and are of no more objectionable character than the aforementioned subject to the following provision: No more than five (5) persons shall be employed at any time in the fabrication, repair and other processing of goods.
  - (10) Retail establishments whose principal activity is the sale of merchandise in an enclosed building, including sales of groceries, meats, dairy products, baked goods or other foods, drugs, dry goods and notions or hardware.
  - (11) Business services such as mailing, copying and data processing.
  - (12) Restaurants not serving alcoholic beverages where patrons are served while seated within a building occupied by such establishments.
  - (13) *Reserved.*
  - (14) Bus stations.
  - (15) Commercial parking garages.
  - (16) Public schools.
  - (17) Accessory structures and uses customarily incidental to the above permitted uses.
- (c) *Special land uses.* The following uses may be permitted by the planning commission, subject to the conditions hereinafter imposed for each use, including the review and approval of the site plan by the

planning commission; and the imposition of special conditions which, in the opinion of the commission, are necessary to fulfill the purposes of this article; and the procedures and requirements set forth in this article for special land use approval, including a public hearing.

[...]

(8) Large scale institutional uses, subject to the following:

- a. The site shall have at least 150 feet of frontage on a major thoroughfare with an existing or planned right-of-way of not less than 120 feet. All ingress and egress to the site shall be directly onto such major thoroughfares.
- b. The site shall be located within one half mile of interchange access to I-275, as measured along major thoroughfares.
- c. All buildings, structures, and parking and loading areas shall be setback a minimum of 100 feet from any abutting residential zoning district. Such setback area shall be heavily landscaped so as to create a complete visual and physical separation between the two unlike land uses, forming an effective screen in compliance with the provisions of this chapter.
- d. Traffic from events (including religious institution worship services), and other large assemblies shall be controlled by the institution or by its agents so as to not create congestion or unreasonable delays on the public street. A schedule of expected frequency of events (including religious institution worship services) and assemblies, a description of the method(s) of traffic control, and a traffic impact study shall be presented to the planning commission for approval after review and comment on the plan by the police department.
- e. Associated uses on the site such as schools, (if not the primary use) recreation centers, retreat facilities, conference centers, convents, and others shall meet all requirements of this chapter for such uses.
- f. All parking spaces and aisles shall be screened from off-site view by any one or a combination of the following:
  1. Screening mound or berm.
  2. Dense landscaping.
  3. Solid wall with planting strip.
  4. Changes in grade through the use of retaining walls, or topographic features.Screening shall be in accordance with the requirements of section 78-167.
- g. There shall be no outside loudspeakers or amplified sound outside of a totally enclosed building.
- h. Storage of buses, trucks, and maintenance equipment shall be entirely within a totally enclosed building.

[...]

(23) Gasoline service stations subject to the following:

- a. Gasoline service stations shall provide a front yard and side yards of not less than 20 feet each. No part of a service station canopy shall extend into a required yard.
- b. Gasoline service stations, including any part of the facade, and other structure or part of any other structures on the same lot, shall not exceed 25 feet in height.
- c. Open space on the gasoline service station site may be used for parking or maneuvering of vehicles being serviced, waiting to be serviced or serviced vehicles waiting to be picked up. The

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use of the open space for parking of vehicles for storage, sale or rental or for any other use other than that defined in the definition of gasoline service station under this chapter is prohibited.

- d. Hoists or other equipment used in servicing of motor vehicles shall be located within an enclosed building.
- e. Pump islands shall be setback not less than 25 feet from the street setback line of any street to which the pump island is perpendicular and 19 feet from the street setback line of any street to which the pump island is parallel and not less than 19 feet from any residential boundary line. Additional setback may be required if determined necessary by the planning commission to provide for adequate site circulation and maneuvering. The setback areas shall include a minimum ten-foot planting strip located along and between the street setback line and the pump islands. No servicing shall be permitted on any vehicle while said vehicle is resting wholly or partly on a sidewalk or on a public street or highway right-of-way.
- f. No gasoline service station, service garage, auto wash facility, or other establishment where gasoline is stored and sold, which because of their nature unavoidably invite vehicle traffic, depend on standing vehicles while awaiting service and route such traffic across curb lines and sidewalks, shall be located—and no property shall be used as such—nearer than 100 feet in any direction as measured from any point on the property line of any religious institution, school (public or parochial), police station, fire station or buildings used for public assembly and 500 feet from any hospital.
- g. Gasoline service stations shall be located on a plot of ground having frontage of not less than 150 feet as measured from the street setback line. When the gasoline service station is located on a corner lot the minimum frontage of 150 feet shall apply to frontage on both streets as measured from the street setback line. Each gasoline service station shall, in addition to the minimum frontage requirement, provide a minimum area of not less than 15,000 square feet. Such station shall be composed of the building housing the office and the facilities for servicing, greasing and/or washing and the pumps for dispensing gasoline. Such facilities shall contain not more than five units (as defined below). Any station designed for more than five units shall provide an additional area of 3,000 square feet for each additional unit. For the purpose of this section, a unit shall mean (a) a set of pumps or (b) a stall for one vehicle within the building for servicing, greasing or washing.
- h. All gasoline and other combustible fuels used to propel internal combustion motors shall be stored in compliance with the all applicable state, federal and municipal codes.
- i. There shall be provided, on those sides abutting or adjacent to a residential district, a six-foot completely obscuring wall, consistent with the requirements of section 78-167.
- j. Outdoor lighting shall be provided in an amount which shall be sufficient to permit safe movement of vehicles and pedestrians at night. This lighting shall be high pressure sodium metal halide or other type of lighting approved by the commission which exhibits the same characteristics and qualities of high pressure sodium or metal halide. Outdoor lighting shall be so located and designated as to reflect light away from adjacent single family residential areas and shall comply with the requirements of section 78-204, exterior lighting.
- k. All restroom doors shall be shielded from adjacent streets and residential districts.
- l. Gasoline service stations with restaurant or "fast food" facilities (with or without drive-through) and/or convenience store and/or car wash facilities shall meet all separate chapter standards for these individual uses. Additionally, stacking, service and circulation lanes, and parking for the individual uses shall be designed and laid-out so as to minimize the potential for traffic circulation

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and vehicle-pedestrian conflicts. Landscaped islands and buffer strips shall be used to separate and screen stacking and service lanes.

- m. Outside storage and display shall be limited to small quantities of oil and other supplies needed for servicing at the pumps. No retail sale items such as soda pop, windshield solvent, landscape mulch or other merchandise shall be displayed or sold outside. All outdoor storage and display areas must be identified on the site plan and approved by the planning commission.

[...]

## Sec. 78-163. Parking requirements, layout, standards, and off-street loading and unloading.

- (a) *Off-street parking requirements.* Within the Ann Arbor Road Corridor zoning district, off-street parking facilities for the storage or parking of self-propelled motor vehicles for the use of occupants, employees and patrons of the buildings hereafter erected, altered or extended after the effective date of this Article, shall be provided and maintained as provided herein and in accordance with subsections (b) and (c). Such space shall be maintained and shall not be encroached upon so long as said main building structure remains, unless an equivalent number of such spaces are provided elsewhere in conformance with this article.

[...]

- (11) *Table of parking requirements.* The amount of required off-street parking space for new uses or buildings, and additions or alterations to existing buildings, as specified in preceding paragraphs, shall be determined in accordance with the following table. The space so required shall be stated in the application for a building permit and certificate of occupancy and shall be a continuing obligation of the owner, except as provided in subsection (a)(9) of this section.

Use	Required Number of Parking Spaces per Unit of Measure
<i>Residential</i>	
One-family dwelling, two-family dwelling	Two (2) per dwelling unit
Multiple dwelling, terrace apartment dwellings and efficiency apartments, townhouses and stacked flats	Two (2) per dwelling unit
Elderly housing—Assisted living	One per four units plus One per employee based on the greatest number of employees in any one shift.
Elderly housing—Congregate care	One per two units plus One per employee based on the greatest number of employees in any one shift.
Elderly housing—Independent living	One per unit plus One per employee based on the greatest number of employees in any one shift.
<i>Institutional</i>	
Religious institutions or auditoriums incidental to schools	One per three seats or One per six feet of bench in main assembly unit based on maximum seating capacity
Convent, nurses' home or other dormitory	One per two bedrooms plus Two for manager
Libraries, museums	One per 500 square feet of gross floor space plus One per employee based on the greatest number of employees in any one shift.
Post office	One per 200 square feet of usable floor area plus

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	One space per employee based upon the greatest number of employees in any one shift.
Public utility	One per employee based on the greatest number of employees in any one shift.
Child care centers, day care centers, nursery schools	One per 400 square feet of usable floor area plus One per employee based upon the greatest number of employees in any one shift.
Municipal offices	One per four seats based on the maximum seating capacity of the main meeting room plus One per two employees based on the greatest number of employees in any one shift.

[...]

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**Sec. 78-181. Principal uses permitted.**

- (a) In the mixed use district, no building or land shall be used and no building shall be erected except for one or more of the following specified uses unless otherwise provided in this chapter:
- (1) One-family detached dwellings.
  - (2) Two-family dwellings.
  - (3) Home occupation, subject to the following:
    - a. No home occupation shall be permitted that:
      1. Changes the outside appearance of the dwelling and/or property.
      2. Creates noise, vibration, glare, fumes, odors or results in electrical interference, or becomes a nuisance.
      3. Results in outside storage or display of anything including signs except for nameplate as may otherwise be allowed herein.
      4. Requires the employment of anyone in the home other than the dwelling occupant.
      5. Requires exterior building alterations to accommodate the occupation.
      6. Occupies more than 25 percent of the floor area of the dwelling or utilizes a garage or other accessory building.
      7. Requires parking for customers that cannot be accommodated on the existing driveway and/or not exceeding one parking space at curbside on the street.
      8. Requires the delivery of goods or the visit of customers before 7:00 a.m. or after 8:00 p.m.
    - b. The following are permitted home occupations provided they do not violate any of the provisions of subsection (3)a of this section:
      1. Dressmaking, sewing and tailoring.
      2. Painting, sculpturing, writing or photography.
      3. Telephone answering.
      4. Home crafts, such as model making, rug weaving and lapidary work.
      5. Teaching or music lessons limited to four students at a time.
      6. Computer operations.
      7. Salesperson's office or home office of a professional person.
      8. Laundering and ironing.
      9. Repair of clocks, instruments or other small appliances which do not create a nuisance due to noise, vibration, glare, fumes, odors or results in electrical interference.
      10. Day care home (family).
    - c. The following are prohibited as home occupations:
      1. Barbershops and beauty parlors.
      2. Dance studios.
      3. Private clubs.

- 
- 4. Repair shops which may create a nuisance due to noise, vibration, glare, fumes, odors or electrical interference.
  - 5. Restaurants.
  - 6. Stables or kennels.
  - 7. Tourist homes.
  - 8. Automobile repair or paint shops.
- d. Any proposed home occupation that is neither specifically permitted by subsection (3)b of this section nor specifically prohibited by subsection (3)c of this section shall be considered a special use and be granted or denied upon consideration of those standards contained in subsection (3)a of this section and under the procedures specified in section 78-281.
  - e. Home occupation permits shall be limited to the applicant who legally resides in the residence.
- (4) Religious institutions and other facilities normally incidental thereto subject to the following conditions:
- a. Buildings of greater than the maximum height allowed in Article XVII of this chapter may be allowed provided front, side and rear yards are increased above the minimum required yards by one foot for each foot of building height that exceeds the maximum height allowed and in no instance shall a principal building be set back less than 15 feet from abutting properties zoned for residential use.
  - b. Non-profit day care centers may be located in a religious institution building as an accessory use to a religious institution.

[...]

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## Sec. 78-204. Exterior lighting.

### (a) Residential lighting standards.

- (1) All outdoor lighting in residential use districts used to light the general area of a site shall be shielded or directed in a manner which reduces glare and shall be so arranged as to reflect objectionable lights away from all adjacent residential districts or adjacent residences.

### (b) Non-residential lighting standards.

- (1) *Time period.* Required lighting shall be turned off daily from ½ hour before sunrise to ½ hour after sunset.
- (2) *Permitted lighting.* Only non-glare, color-corrected lighting shall be permitted. In commercial and industrial districts, full cutoff shades are required for light sources higher than 15 feet so as to direct the light onto the site and away from adjoining properties. The lighting source shall not be directly visible from adjoining properties. Lighting shall be shielded so that it does not cause glare for motorists.

### (3) Intensity.

- a. Site lighting. Lighting for uses adjacent to residential properties shall be designed and maintained such that illumination levels do not exceed 0.1 foot-candles along property lines. Lighting for uses adjacent to non-residential properties shall be designed and maintained such that illumination levels do not exceed 0.3 foot-candles along property lines. The light intensity provided at ground level shall be a minimum of 0.3 foot-candle anywhere in the area to be illuminated. Light intensity shall average a minimum of 0.5 foot-candle over the entire area, measured five feet above the surface.
- b. Parking lots. Parking lot illumination levels shall conform to the following standards:
  1. For residential uses, religious institutions, schools and child care facilities, all parking lots must be illuminated at levels of at least 0.4 but not exceed 0.6 foot-candles.
  2. For non-residential uses, illumination levels shall be a function of the size of the parking lot:

Size	Minimum Illumination
Small (5—10 spaces)	0.4
Medium (11—99 spaces)	0.6
Large (100+ spaces)	0.9

- (4) *Height.* Except as noted below, lighting fixtures shall not exceed a height of 25 feet or the height of the building, whichever is less, measured from the ground level to the centerline of the light source. Fixtures should provide an overlapping pattern of light at a height of seven feet above ground level (See attached diagram). The planning commission may modify these height standards in the commercial and industrial districts, based on consideration of the following: the position and height of buildings, other structures, and trees on the site; the potential off-site impact of the lighting; the character of the proposed use; and, the character of the surrounding land use. In no case shall the lighting exceed the maximum building height in the district in which it is located. More specifically, in industrial districts the height of lighting fixtures may be equal to the height of the principal building on the site on which the lighting is located, provided that such lighting does not exceed 30 feet and is located at least 200 feet from any residential district.
- (5) *Sign lighting.* Signs shall be illuminated in accordance with the regulations set forth in the adopted sign ordinance, article XIX.

- (6) *Site plan requirements.* All lighting, including ornamental lighting, shall be shown on site plans in sufficient detail with appropriate photometric studies to allow determination of the effects of such lighting upon adjacent properties, traffic safety, and overhead sky glow. The objective of these specifications is to minimize undesirable off-site effects. Building or roof mounted lighting intended to attract attention to the building and/or use and not strictly designed for security purposes shall not be permitted. Temporary holiday lighting and decorations are exempt from the aforementioned provisions.

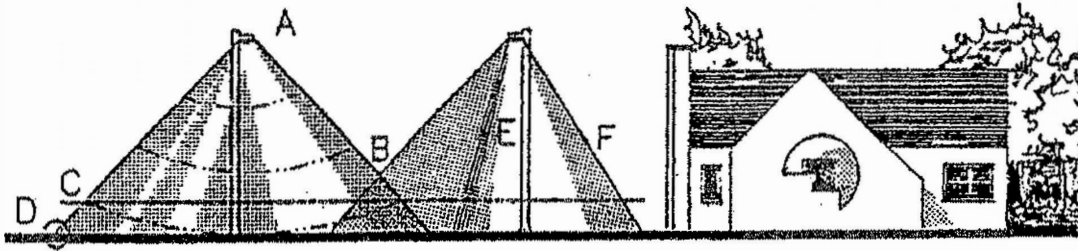


Diagram Notes

- A. Non-glare, color corrected lighting with full cutoff shades for commercial and industrial sites, on daily from a ½ hour after sunset to a ½ hour before sunrise.
- B. Overlapping light pattern at approximately seven feet.
- C. Average minimum light intensity: 0.5 foot-candle, not to exceed a maximum of 20 foot-candles, measured five feet above the surface.
- D. Minimum light intensity at ground level, anywhere on site: 0.3 foot-candle.
- E. Maximum height: Twenty-five feet or height of building, whichever is less, unless modified by planning commission.
- F. Light directed away from adjoining properties. Uses adjacent to residential properties must maintain illumination levels not to exceed 0.1 foot-candles at the property line, and uses adjacent to non-residential properties must maintain levels not to exceed one foot-candle.
- G. For residential uses, religious institutions, schools, and child care facilities, all parking lots must maintain illumination levels of at least 0.4 but not exceed 0.6 foot-candles. For non-residential uses, illumination levels shall be a function of the size of the parking lot (see section 78-204(b)(3)b.)

(Ord. of 10-6-03)



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## **Sec. 78-242. Submitted for approval.**

A site plan shall be submitted to the city for approval of:

- (1) Any development, except single-family and two-family residential, for which off-street parking areas are provided as required in section 78-271. In those instances where a change in use is proposed that does not require an increase in parking demand, such use shall only require the review of the building official provided, however, the building official may request the review of the planning commission.
- (2) Any use in an RM, OS, B, I or P district lying contiguous to, or across a street from, a single-family residential district.
- (3) Any use or change of use, except single-family or two-family residential.
- (4) All residentially related uses permitted in a single-family district such as, but not limited to, religious institutions, schools and public facilities.
- (5) Site plans for all subdivisions, site condominiums, cluster housing and multiple-family developments involving more than one building.
- (6) Special land uses in all zoning districts.
- (7) Wireless communication towers.
- (8) Any proposal to build, expand, or decrease an off-street parking lot.
- (9) Any request to add a use on an existing site, including expansion in area, volume or intensity of an existing use.
- (10) Any other change in use or development that could affect compliance with the standards set forth in this chapter.
- (11) All uses not otherwise included within a specific use district.

The building official shall not issue a building permit for construction of, addition to, any one of the above listed buildings or structures until a final site plan therefore has been approved and is in effect. A use, not involving a building or structure, as above listed, shall not be commenced, or expanded nor shall the building official issue a certificate of occupancy for such use, until a final site plan has been approved and is in effect.

No grading, removal of trees or other vegetation, land filling, or construction of improvements shall be commence for any development for which site plan approval is required until a final site plan is approved and is in effect, except as otherwise provided in this article.

For changes of use and site alterations or building expansions, the Planning Commission shall determine the extent of improvement required in relation to the extent of change proposed. In particular the Planning Commission may require changes to improve public safety, closure or redesign of driveways, redesign or resurfacing of parking and loading areas, installation of curbing, replacement or additions to landscaping or screening, upgrades to lighting, relocation and enclosure of waste receptacles, and upgrades to the building exterior.

Site alterations shall rectify or eliminate existing nonconforming site features such as nonconforming landscaping, parking, lighting, drainage, etc. However, the elimination of nonconformities shall be restricted to those areas of the site proposed for alteration and not necessarily the entire site.

(Ord. of 10-6-03; Ord. No. 2012-02, § 3, 1-3-12; Ord. No. 2012-04, § 11, 11-5-12)

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## Sec. 78-270. Off-street parking requirements.

- (a) There shall be provided in all districts at the time of erection or enlargement of any main building or structure, automobile off-street parking space with adequate access to all spaces. The number of off-street parking spaces, in conjunction with all land or building uses, shall be provided prior to the issuance of a certificate of occupancy, as hereinafter prescribed.
- (1) Off-street parking for other than residential use and other than those spaces accommodated by payment in lieu of parking as approved by the city commission shall be either on the same lot or within 300 feet of the building it is intended to serve, measured by public right-of-way from the nearest point of the building to the nearest point of the off-street parking lot. Ownership of the parking lot must be the same as the building. Spaces may be leased from municipal lots or other lots controlled by the city or downtown development authority (DDA), provided such spaces are within 300 feet of the building and the lease is not in default. Rate and terms of the leased spaces shall be determined by the city commission. Default of a parking lease agreement will constitute a violation and enforcement by the city.
  - (2) Residential off-street parking spaces shall consist of parking spaces, driveways, garage, or combination thereof and shall be located on the premises they are intended to service, and subject to the provisions of section 78-273.
  - (3) Unless otherwise provided herein, off-street parking shall not be permitted in any required or non-required front yard, except for use of the driveway. Off-street parking shall be permitted within the required side or rear yard setbacks, provided a minimum five foot setback is maintained between off-street parking and the side and rear lot lines of all adjoining properties. This requirement may be waived or modified by the planning commission for sites where there is limited land area available to meet the strict requirements of this section or for sites where it is possible to provide additional landscaping or screening to buffer parking from adjoining uses and a public road right-of-way.
  - (4) Any area once designated as required off-street parking shall not be changed to any other use unless and until equal facilities are provided elsewhere.
  - (5) Off-street parking existing at the effective date of this chapter in connection with the operation of an existing building or use shall not be reduced to an amount less than hereinafter required for a similar new building or use.
  - (6) Two or more buildings or uses may collectively provide the required off-street parking, in which case the required number of parking spaces shall not be less than the sum of the requirements for the several individual uses computed separately.
  - (7) In the instance of dual function of off-street parking spaces where operating hours of buildings do not overlap, the zoning board of appeals may grant a variance from the parking requirements of this chapter.
  - (8) The storage of merchandise, motor vehicles for sale, trucks, or the repair of vehicles is prohibited.
  - (9) For those uses not specifically mentioned, the requirements for off-street parking facilities shall be in accord with a use which is similar in type as noted in section 78-271 below.

Units and methods of measurement. For the purpose of determining off-street parking requirements, the following units of measurement shall apply:

- a. *Floor area:* Where floor area is the unit for determining the required number of off-street parking spaces, said unit shall mean the gross floor area, except that floor area's within the principal

building used for parking, incidental service and storage, housing of mechanical equipment, heating systems and similar uses need not be included.

- b. *Employees:* For requirements stated in terms of employees, the calculation shall be based upon the maximum number of employees likely to be on the premises during the largest shift.
  - c. *Places of assembly:* In stadiums, sports arenas, religious institutions and other places of assembly in which those in attendance occupy benches, pews, or other similar seating facilities, each 24 inches of such shall be counted as one seat. In cases where a place of assembly has both fixed seats and open assembly area, requirements shall be computed separately for each type and added together.
  - d. *Fractional requirements.* When units or measurements determining number of required parking spaces result in requirement of a fractional space, any fraction shall require one parking space.
- (10) Parking requirements within the B-2 central business district.
- a. Within the B-2 central business district only, parking required for principal uses permitted or special land uses permitted (Sections 78-101 and 78-102) shall be based upon a parking rate according to the following schedule:

Residential	Two (2) spaces for each dwelling unit
Retail	One space for each 500 sq. ft. of gross floor area
Office	One space for each 500 sq. ft. of gross floor area
Medical Office	One space for each 250 sq. ft. of gross floor area
Restaurant	One space for each 250 sq. ft. of gross floor area

The above parking schedule and requirements for off-street parking shall be required for all new development. For existing development where there is a proposed intensification of use which requires additional parking, a property owner or developer will be responsible for that portion which is greater than the parking required for the current use. For example, an existing retail use which is being converted to a restaurant use shall require additional parking for that portion of restaurant parking over and above what is previously credited for retail use.

The planning commission and/or city commission may also consider previously assigned parking credits established by payment in lieu of parking or by other previously approved parking arrangements recognized by the city. It is the responsibility of the property owner or applicant to provide written documentation on the existence of prior parking credits. These credits or payments in lieu of parking may be considered for fulfilling all or a portion of the off-street parking requirements of subsection 78-270(10).

- b. Uses other than those listed above shall meet the parking requirements of section 78-271.
- c. The planning commission or city commission may, at their discretion, modify the numerical requirements for off-street parking, based on evidence provided by the applicant that indicates that another standard would be more reasonable because of the level of current or future employment and/or the level of current or future customer traffic. The planning commission or city commission may also consider parking standards such as the Institute Of Transportation Engineers (ITE) or other documented parking standards or studies, including shared parking/collective parking arrangements and/or peak/non-peak parking demand. The planning commission or city commission may also consider prior arrangements or written agreements established before December 31, 2011, which satisfies required parking for the downtown or B-2 zoning district.

- d. Within the B-2 central business district only, for all buildings which include a mix of uses, the total number of parking spaces required by each separate use shall be divided by a sharing factor according to the following matrix:

	Re s i d e n t i a l	R e t a i l	O f f i c e
Residential	1	1.2	1.4
Retail/Restaurant	1.2	1	1.2
Office	1.4	1.2	1

(modified from SmartCode)

For projects involving more than two land uses, the sharing factor shall be based upon the highest sharing factor of all land uses. A minimum floor area of at least twenty-five (25%) percent of the total building area for each shared land use shall be required in order to be eligible for a sharing factor.

- e. In the interest of creating a viable central business district and to enhance the goal of separation of pedestrian and vehicular requirements, it is the goal of the City of Plymouth to encourage development of strategically located parking lots. These strategically located parking lots are developed largely out of public support to discourage the indiscriminate location or small dysfunctional parking spaces and the creation of a compatible and aesthetic arrangement of land uses. In keeping with this policy, the provision of off-street parking requirements as herein provided may be waived or modified by resolution of the city commission.

In lieu thereof, the city commission may determine that the number of spaces normally required at the time of erection, enlargement or change of use of any building or structure requiring off-street parking space pursuant to section 78-270(a)(10), may be provided in the form of lease payments, special assessments, or other forms of payment in lieu of parking according to policies established by resolution of the city commission. In establishing such policy, the city commission shall take into account the current inventory and future needs of B-2 parking, as well as the benefit to the private owners and to the public from such parking which would subsequently be provided by the city. In implementing such policy, the city commission shall assure that the future needs for parking in the B-2 shall be adequately met by such alternative fee arrangements in lieu of parking. Payments in lieu of parking requirements are non-refundable.

- f. Requirements for off-street parking may be waived or modified as part of a planned unit development (PUD).
- g. Parking within the B-2 zoning district shall comply with barrier free/accessible parking requirements of the State Construction Code.
- h. Within the B-2 zoning district, a change of use or an intensification of land use which requires additional parking shall not be entitled to the non-conforming use status as provided in section 78-352 or section 78-353 and assumed parking exemptions. Such change of use shall be required to provide parking in accordance with this section.

- (b) Off-street parking for other than residential use and other than those spaces accommodated by payment in lieu of parking as approved by the city commission shall be either on the same lot or within 300 feet of the building it is intended to serve, measured by public right-of-way from the nearest point of the building to the nearest point of the off-street parking lot. When any required off-street parking is provided, not upon the same lot, but a lot within 300 feet of the building it is intended to serve, documentation meeting the requirements for recording at the register of deeds, shall be provided reflecting that the ownership of the realty (upon which parking is located) has given to the owner of the realty (upon which the building requiring the parking is located), a permanent right of use for the required number of parking spaces.

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{Ord. of 10-6-03; Ord. No. 2007-01, § 6, 5-21-07; Ord. No. 2012-02, §§ 4—6, 1-3-12; Ord. No. 2012-04, § 13, 11-5-12; Ord. No. 23-01, 1-17-23}



**Sec. 78-271. Schedule.**

The minimum number of off-street parking spaces by type of use shall be determined in accordance with the following schedule:

Use			Number of Minimum Parking Spaces Per Unit of Measure
(1)	<i>Residential:</i>		
	a.	Residential, one-family and two-family	Two for each dwelling unit.
	b.	Residential within the B-2 central business district	One for each dwelling unit, plus one for each bedroom in excess of one per unit.
	c.	Residential, multiple-family	Two for each dwelling unit having two or less bedrooms and 2½ for each dwelling unit having three or more bedrooms, plus five for any office building or club house facility.
	d.	Housing for the elderly	One for each two units and one for each employee. Should units revert to general occupancy, then two spaces per unit shall be provided. A minimum of one visitor space shall be required for each six dwelling units.
	e.	Mobile home park	Two for each mobile home site and one for each employee of the mobile home park.
	f.	Rooming houses and rooming units	One for each bedroom or room which could be so used.
(2)	<i>Institutional:</i>		
	a.	Religious institutions.	One for each two seats or four feet of pews in the main unit of worship, plus any additional spaces needed for any day care, school, recreational facilities, meeting rooms, offices, and other uses determined by calculation by other section. An operations plan shall be submitted to support the amount of parking provided.
	b.	Hospitals	Two for each one bed plus parking for related uses.
	c.	Convalescent and/or nursing homes	One for each four beds.
	d.	Municipal recreation centers	Five spaces per 1,000 sq. ft. of floor area, plus parking required for outdoor facilities, or ½ parking space per person of permitted capacity whichever is greater.
	e.	Elementary and junior high schools	One for each one teacher, employee, or administrator in addition to the requirements of the auditorium.
	f.	Senior high schools trade school, colleges and universities.	One for each one teacher, employee or administrator and one for each ten students, in addition to other applicable requirements, i.e. auditorium, etc.
	g.	Private clubs or lodge halls	One for each three persons allowed within the maximum occupancy load as established

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			by local, county or state fire, building or health codes.
	h.	Private golf clubs, swimming pool clubs, tennis clubs or other similar uses	One for each two member families or individuals plus spaces required for each accessory use such as a restaurant or bar.
	i.	Golf courses, including par-3, open to the general public, except miniature courses	Six for each one golf hole and one for each one employee, plus spaces required for each accessory use, such as a restaurant or bar.
	j.	Fraternity or sorority	One for each five permitted active members, or one for each two beds, whichever is greater.
	k.	Stadium, sports arena or similar place of outdoor assembly	One for each three seats six feet of benches, (bleachers), whichever is greater.
	l.	Theaters and auditoriums	One for each three seats plus one for each two employees.
	m.	Nursery school, day nurseries or child care centers	One for each 150 square feet of usable floor area.
	n.	Library and museums	One for each 150 square feet of usable floor area.
	o.	Post office	One for each 100 square feet of lobby area plus one for each employee.

[...]

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## **Sec. 78-282. Adult regulated uses.**

In the development and implementation of this section, it is recognized that there are certain uses, which by their very nature are recognized as having serious objectionable operational characteristics (particularly when several of them are concentrated in a small area), thereby having a deleterious effect on surrounding neighborhoods. Regulation of the location of these uses is necessary to ensure that the adverse effects of such businesses will not cause or contribute to the blighting or downgrading of the city's residential neighborhoods or commercial centers. The proximity of adult uses to certain uses considered particularly susceptible to the negative impacts or the concentration of adult uses tends to erode the quality of life, adversely affect property values, disrupt business investment, encourage residents and businesses to move or avoid the community, increase crime and contribute a blighting affect on the surrounding area. It is the intent of this section to provide reasonable regulations for the establishment of adult regulated uses in a viable, accessible location where the adverse impact of their operations may be minimized.

The permitted or special approval uses permitted in any given zoning district, and listed below, shall be subject, unless otherwise required by the planning commission, to all the following conditions and regulations regarding site development.

(a) *Definitions for adult regulated uses.* The following uses are regulated by this subsection.

- (1) *Adult entertainment business.* One or a combination of more than one of the following types of businesses: adult bookstore, adult motion picture theater, adult mini-motion theater, adult personal service business, adult novelty business, or adult nightclub.
- (2) *Adult book or supply store.* An establishment having as a principle activity the sale of books, magazines, newspapers, video tapes, video discs and motion picture films which are characterized by their emphasis on portrayals of human genitals and pubic regions or acts of human masturbation, sexual intercourse or sodomy.
- (3) *Adult motion picture theater.* An enclosed building with a capacity of 50 or more persons having as a principal activity displaying motion pictures characterized by their emphasis on portrayals of human genitals and pubic regions or acts of human masturbation, sexual intercourse or sodomy for observation by patrons therein.
- (4) *Adult mini-motion picture theater.* An enclosed building having as a principal activity the presenting of material characterized by emphasis of portrayals of human genitals and pubic regions or acts of human masturbation, sexual intercourse or sodomy for observation by patrons therein in individual viewing booths.
- (5) *Adult novelty business.* A business which has a principal activity the sale of devices of simulated human genitals or devices designed for sexual stimulation.
- (6) *Adult personal service business.* A business which has as a principle activity a person, while nude or partially nude, providing personal services for a person on an individual basis in a closed room. It includes, but it is not limited to, the following activities and services; massage parlors, exotic rubs, modeling studios, body painting studios, wrestling studios, individual theatrical performances. It does not include activities performed by persons pursuant to, and in accordance with, licenses issued to such persons by the State of Michigan.
- (7) *Adult night club.* A business with the principal activity of providing entertainment by nude or partially nude performers.
- (8) *Principal activity.* A use accounting for more than 20 percent of a business' stock in trade, display space, floor space, live entertainment time or movie display time per year.

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(b) *Required spacing.* The establishment of the types of adult regulated uses listed in above, shall meet all of the following space requirements; with the distance between uses measured horizontally between the nearest point of each property line:

- (1) At least 1,000 feet from any other adult regulated use;
- (2) At least 500 feet from all religious institutions;
- (3) At least 500 feet from all public, private or parochial nurseries, primary or secondary schools, playgrounds, licensed child care facilities, and hospitals;
- (4) At 500 feet from any one-family or multiple-family residential district or use;
- (5) At 500 feet from any pool or billiard hall, coin-operated amusement center, indoor and outdoor recreation such as miniature golf, dance club catering primarily to teenagers, movie theaters, ice or roller skating rinks, and similar uses frequented by children and teenagers.

(c) *Special site design standards.*

- (1) Maximum size of the building shall be 3,000 square feet.
- (2) The building and site shall be designed, constructed and maintained so material such as a display, decoration, or sign depicting, describing, or relating to activities or merchandise within the structure cannot be observed by pedestrians, motorists on a public right-of-way or from an adjacent land use.
- (3) Adult regulated uses shall be located within a free-standing building. A shared or common wall structure or shopping center is not considered to be a free-standing building.
- (4) The color of the building materials shall be subject to approval by the planning commission.
- (5) A 4½ foot high brick or masonry wall shall be constructed to screen the parking lot from the adjacent public rights-of-way. The planning commission may permit use of landscaping in place of a wall.
- (6) No person shall reside in or permit any person to reside in the premises of an adult regulated use.
- (7) No person operating an adult regulated use shall permit any person under the age of 18 to be on the premises of said use either as an employee or customer.
- (8) Adult regulated uses shall comply with all applicable federal, state, and local licensing regulations. Initial and annual proof of such compliance shall be a condition of special use approval and the continuance thereof and shall be in accordance with this section.

(Ord. of 10-6-03)

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## **Sec. 78-296. Religious institutions.**

- (a) The following regulations shall apply to all religious institutions and any associated structures utilized for educational purposes:
- (1) *Lot width.* The minimum lot width for religious institutions shall be 200 feet.
  - (2) *Lot area.* The minimum lot area for religious institutions shall be three acres.
  - (3) *Parking setback.* Off-street parking shall be prohibited in the front setback area and within 15 feet of the rear or side property line.
  - (4) *Building setback.* Religious institutions shall comply with the following building setback requirements:  
*Front yard:* 50 feet  
*Side Yards:* 30 feet  
*Rear yards:* 50 feet
  - (5) *Frontage and access.* Religious institutions shall be located on streets which have a paved road having an existing or proposed right-of-way at least 86 feet.
  - (6) *Landscaping.* Religious institutions shall comply with the landscaping requirements set forth in this chapter.
  - (7) *Sole use of site.* Religious institutions and associated educational facilities shall be the sole use of the site and shall not be located in a multi-tenant building.

(Ord. of 10-6-03)



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### **Sec. 78-333. Height limit.**

The height limitations of this chapter shall not apply to farm buildings, chimneys, religious institution spires, flag poles, public monuments or wireless transmission towers excluding cellular telephone facilities; provided, however, that the zoning board of Appeals may specify a height limit for any such structure when such structure requires authorization as a special use under section 78-281.

(Ord. of 10-6-03)

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## Sec. 78-6. Vested right.

~~It is hereby expressly declared that nothing in this chapter be held or construed to give or grant to any person, firm, or corporation any vested right, license, privilege or permit. Nothing in this chapter should be interpreted or construed to give rise to any permanent vested rights in the continuation of any particular use, district, zoning classification or any permissible activities therein; and, they are hereby declared to be subject to subsequent amendment, change or modification as may be necessary to the preservation or protection of public health, safety and welfare.~~

(Ord. of 10-6-03)

## Sec. 78-386. ~~Reserved~~**Vested right.**

~~Nothing in this chapter should be interpreted or construed to give rise to any permanent vested rights in the continuation of any particular use, district, zoning classification or any permissible activities therein; and, they are hereby declared to be subject to subsequent amendment, change or modification as may be necessary to the preservation or protection of public health, safety and welfare.~~

(Ord. of 10-6-03)



# Plymouth Planning Commission

## Regular Meeting Minutes

### Wednesday, January 14, 2026 - 7:00 p.m.

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City of Plymouth  
201 S. Main Street  
Plymouth, Michigan 48170

[www.plymouthmi.gov](http://www.plymouthmi.gov)  
734-453-1234

#### 1. CALL TO ORDER

Chair Hollie Saraswat called the meeting to order at 7:03 p.m.

Present: Chair Hollie Saraswat, Vice Chair Kyle Medaugh (arrived at 7:12 p.m.), Commissioners Joe Hawthorne, Marni Schroeder, Trish Horstman, Zach Funk, Sidney Filippis, Dave Scott, and Katie Rossie (arrived at 7:08 p.m.)

Also present: Planning and Community Development Director Greta Bolhuis, Community Development Coordinator Haley Hall, and Planning Consultant Sally Elmiger

#### 2. CITIZENS COMMENTS

Patty Jamison (255 N Harvey) commended the Community Conversation event and suggested the creation of a terminology handout to help citizens better understand planning terms used in meetings.

#### 3. APPROVAL OF MEETING MINUTES

Funk moved to approve the minutes of the December 10, 2025 meeting as written. Filippis seconded.  
There was a voice vote.  
The motion carried unanimously.

#### 4. APPROVAL OF THE AGENDA

Chair Saraswat proposed to amend the agenda by striking item #6, Election of Officers, due to incomplete appointments by the City Commission. Filippis seconded.  
There was a voice vote.  
The motion carried unanimously.

#### 5. COMMISSION COMMENTS

Hawthorne presented research on Plymouth housing trends, noting that of 23 homes sold under \$500,000 in 2025, 17 were demolished and replaced with much larger, more expensive homes. This data highlighted concerns about the loss of starter homes and the impact on housing affordability and community diversity.

Mayor Pro-Tem Elliott introduced himself as the new liaison between the City Commission and Planning Commission. He noted that all Planning Commission appointments would be completed before the next PC meeting.

Horstman supported Ms. Jamison's suggestion about creating clear definitions of planning terms.

Bolhuis introduced Haley Hall, Community Development Coordinator, who gave a brief introduction about her background and experience with the city.

#### 6. ELECTION OF OFFICERS

This agenda item was removed from the agenda.

## 7. PUBLIC HEARINGS

- a. Amendment to Zoning Ordinance Secs. 78-133; 78-92, 78-102, 78-112, 78-161, 78-181, 78-216, 78-261, 78-281, 78-282, 78-295, 78-333; 78-202, 78-313, 78-314; 78-21, 78-42, 78-52, 78-62, 78-71, 78-163, 78-181, 78-204, 78-242, 78-270, 78-271, 78-296; 78-208, 78-209; 78-6, 78-386.

Chair Saraswat opened the public hearing at 7:27 p.m.

There were no comments.

The public hearing closed at 7:28 p.m.

The Commission discussed each proposed amendment in detail. After thorough discussion, the Commission made the following considerations with the proposed actions.

### **Amendments for Task #7 (Secs. 78-133)**

**Consideration:** Amend the title from "uses prohibited" to "fire department approval required".

**Action:** Supported for recommendation to the City Commission.

### **Amendments for Task #8 (Secs. 78-92, 78-102, 78-112, 78-161, 78-181, 78-216, 78-261, 78-281, 78-282, 78-295, 78-333)**

**Consideration:** Alter terminology from "special use" to "special land use" for consistency.

**Action:** Supported for recommendation to the City Commission.

### **Amendments for Task #8 (Secs. 78-202, 78-313, 78-314)**

**Consideration:** Tasks #8 "MDEQ" to "EGLE" because of the rebranding of the state department.

**Action:** Supported for recommendation to the City Commission.

### **Amendments for Task #8 (Secs. 78-21, 78-42, 78-52, 78-62, 78-71, 78-163, 78-181, 78-204, 78-242, 78-270, 78-271, 78-296)**

**Consideration:** Alter terminology from "church, synagogue, temple, mosque, similar religious facility" to "religious institution" for inclusive representation of various worship venues.

**Action:** Supported for recommendation to the City Commission.

### **Amendments for Task #23 (Secs. 78-21, 78-208, 78-209)**

**Consideration:** Add fence definitions from Chapter 18 and combine the definition of "fence" to consolidate all fence regulations into one place in the Zoning Ordinance. Combine Chapter 18 fencing regulations into reconfigured Secs. 78-208 and 78-209.

**Action:** Recommendation back to the sub-committee for further discussion and consideration.

### **Amendments for Task #24 (Secs. 78-6, 78-386)**

**Consideration:** Consolidate redundant "vested rights" requirements by moving language from Sec. 78-386 into Sec. 78-6.

**Action:** Supported for recommendation to the City Commission.

Hawthorne made a motion to recommend amendments to **Secs. 78-133; 78-92, 78-102, 78-112, 78-161, 78-181, 78-216, 78-261, 78-281, 78-282, 78-295, 78-333; 78-202, 78-313, 78-314; 78-21 (partial), 78-42, 78-52, 78-62, 78-71, 78-163, 78-181, 78-204, 78-242, 78-270, 78-271, 78-296, 78-6, 78-386.**

A friendly amendment was also made by Hawthorne to remove the second instance of **Secs. 78-163** and replace it with **Secs. 78-181.**

Hawthorne motioned to table discussions on amendments related to fence definitions in **Secs. 78-21, 78-208, and 78-209** for further discussion.

Filippis seconded the motion.

There was a roll call vote.

YES: Horstman, Medaugh, Funk, Filippis, Schroeder, Rossie, Scott, Hawthorne, and Saraswat  
The motion carried.

## **8. OLD BUSINESS**

- a. Amendment to Zoning Ordinance Secs. 78-91, 78-101, 78-182.

The Commission discussed amendments to Secs. **78-91, 78-101, and 78-182** regarding online sales. The amendments were designed to clarify that businesses could sell products both in-store and through e-commerce.

Hawthorne made a motion to recommend amendment of Sections **78-91, 78-101, and 78-182** with language stating that “goods produced on premises shall be sold at retail on the premises where produced and additionally through e-commerce”. Scott seconded the motion.

There was a voice vote.

The motion carried unanimously.

## **9. NEW BUSINESS**

- a. Amendment to Zoning Ordinance Secs. 78-42, 78-52, 78-62, and 78-296.

The Commission discussed each proposed amendment in detail. The Commission also received citizen comments on the proposed amendments.

Patty Jamison (255 N Harvey) highlighted the complexities of nursing homes and assisted living, pointing out the distinction between licensed and non-licensed facilities.

Ron Picard (1373 Sheridan) commented on the 3-acre minimum lot size for churches. While the change might help small churches like the Christian Science lot, it may hinder future buyers' ability to afford the property, which currently appeals to larger churches due to existing restrictions.

After thorough discussion, the Commission made the following considerations with the proposed actions.

**Amendments for Task #11** (Secs. 78-42, 78-52, 78-62, and 78-296)

**Consideration:** Decrease large minimum lot sizes and setbacks for specific uses, including religious institutions, and recreation areas.

**Action:** Supported for public hearing.

**Consideration:** Multi-family and nursing homes.

**Action:** Recommendation back to the sub-committee for further discussion and consideration.

Filippis made a motion to set **Secs. 78-42, 78-52, and 78-296** for public hearing. Filippis also proposed deferring **Sec. 78-62** for further sub-committee review, as it requires more clarity on definitions, especially regarding state compliance and legal issues concerning nursing homes and assisted living facilities. Horstman seconded the motion.



There was a voice vote.  
The motion carried unanimously.

#### **10. REPORTS AND CORRESPONDENCE**

Planning & Community Development Director Bolhuis announced that Bob's Soup Talk is scheduled for January 27, 2026, at 5:30 PM at the Cultural Center to discuss board and commission rules, regulations, and responsibilities.

The MSHDA subcommittee is set to reconvene before the end of the month. Community Development Coordinator Hall outlined her ongoing work and analysis concerning double lots and compatibility ordinances. Hall detailed that she has been systematically reviewing all parcels within the city to identify those with double or triple lots, as well as those that could potentially be split according to neighborhood context. She has gathered data on the year built of the homes on these parcels to identify trends in housing age on larger versus smaller parcels. Hall will present her findings at the next MSHDA subcommittee meeting. She reported she examined Detroit's compatibility ordinance, particularly their six 'common elements' or features, and will use that framework to analyze and identify common elements within Plymouth's neighborhoods.

#### **11. ADJOURNMENT**

Hawthorne made a motion to adjourn. Filippis seconded.

There was a voice vote.  
The motion carried unanimously.  
The meeting was adjourned at 8:30 p.m.

## **RESOLUTION**

The following Resolution was offered by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_.

WHEREAS The Planning Commission of the City of Plymouth reviewed the proposed zoning ordinance amendments which update Sections Secs. 78-133; 78-92, 78-102, 78-112, 78-161, 78-181, 78-216, 78-261, 78-281, 78-282, 78-295, 78-333; 78-202, 78-313, 78-314; 78-21, 78-42, 78-52, 78-62, 78-71, 78-163, 78-163, 78-204, 78-242, 78-270, 78-271, 78-296; and 78-6, 78-386 of the City's Zoning Ordinance, and

WHEREAS The Planning Commission held a public hearing on January 14, 2026 to receive public comment about the zoning ordinance amendments, and

WHEREAS At the conclusion of the public hearing, the Planning Commission approved the text amendment and recommended review and approval by the City Commission, and

WHEREAS The City Commission has completed a first reading of the proposed language.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby approve the zoning ordinance amendments to Sections Secs. 78-133; 78-92, 78-102, 78-112, 78-161, 78-181, 78-216, 78-261, 78-281, 78-282, 78-295, 78-333; 78-202, 78-313, 78-314; 78-21, 78-42, 78-52, 78-62, 78-71, 78-163, 78-163, 78-204, 78-242, 78-270, 78-271, 78-296; and 78-6, 78-386.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the City Commission will hold a second reading of the proposed zoning ordinance amendments at their next regular meeting.



## Administrative Recommendation

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

[www.plymouthmi.gov](http://www.plymouthmi.gov)  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Chris S. Porman, City Manager  
CC: *S:\Manager\Porman Files\Memorandum - Quick Zoning Ordinance Amendments - 1st Batch - 2nd Reading - 2-17-26.docx*  
Date: February 11, 2026  
RE: Quick Zoning Ordinance Amendments – 1<sup>st</sup> Batch – Second & Final Reading

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### Background

Following the Zoning Audit that began in 2022, 26 “quick” amendments were identified as areas for updates/corrections/clarifications. The reasons included alignment with state law, outdated language in terminology or phrasing used and inconsistencies with the Master Plan.

The Planning Commission has been working on these, including a dedicated Sub-Committee, for this purpose. These changes were discussed and presented in batches for ease of understanding and ability to complete and accomplish these in an efficient manner. The Planning Commission held a Public Hearing on December 10, 2025, and has recommended the first set of changes to the City Commission for approval.

The City Commission completed the first reading of the first batch of draft ordinance amendments on February 2<sup>nd</sup>, 2026, and scheduled the second and final reading for February 17<sup>th</sup>, the next regularly scheduled City Commission meeting. The Commission did not suggest changes during the first reading.

### RECOMMENDATION:

The City Administration recommends that the City Commission complete the second and final reading of the proposed zoning ordinance amendments as presented and approve the same. We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please contact Greta Bolhuis or myself.

## **ADMINISTRATIVE RECOMMENDATION**

To: Chris Porman, City Manager  
From: Greta Bolhuis, AICP, Planning and Community Development Director *GB*  
Date: February 11, 2026  
Re: Zoning Ordinance Amendments to Sections 78-281, 78-377, 78-406, 78-42, 78-52, 78-181, 78-111, and 78-21

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### **BACKGROUND:**

In 2022, the City contracted with Carlisle Wortman to complete an audit of the city zoning ordinances to identify:

- Inconsistencies with the Master Plan and Future Land Use Map
- Ordinance language that is inconsistent with other laws
- Outdated ordinance language

As part of the audit, 26 quick zoning ordinance amendments were identified. The Zoning Audit Sub-Committee of the Planning Commission has been meeting monthly to review and address these matters. A public hearing was held on December 10, 2025 at the Planning Commission meeting, at which time the Commission voted to recommend that the City Commission approve the first set of changes, which include:

**Sec. 78-281. Special uses.** Change the notice requirements for special land use to not less than 15 days before the date of the hearing. **Reasoning:** Alignment with State Law.

**Sec. 78-377. Public hearings.** change item (c) to state that "Public hearings for an amendment to this title, or the zoning map, that affects more than ten ***adjacent*** properties shall only require notice in a newspaper", with the added text in bold, italicized font. **Reasoning:** Alignment with State Law.

**Sec. 78-406. Notice.** Amend to reference Section 78-377 requirements of the not less than 15-day window by mail and in the newspaper for notices for the Zoning Board of Appeals.

**Reasoning:** Alignment with State Law.

**Sec. 78-42. Special land uses permitted after review and approval.** Change the reference when uses are required to "be located only on major or collector thoroughfares as designated in the city's master plan" to major arterials and major collectors on the National Functional Classification designation, maintained by the State of Michigan. **Reasoning:** Alignment with State of Michigan road designations.

**Sec. 78-52. Special land uses permitted after review and approval.** Change the reference when uses are required to “be located only on major or collector thoroughfares as designated in the city's master plan” to major arterials and major collectors on the National Functional Classification designation, maintained by the State of Michigan. **Reasoning:** Alignment with State of Michigan road designations.

**Sec. 78-181. Principal uses permitted.** Change the reference when uses are required to “be located only on major or collector thoroughfares as designated in the city's master plan” to major arterials and major collectors on the National Functional Classification designation, maintained by the State of Michigan. **Reasoning:** Alignment with State of Michigan road designations.

**Sec. 78-111. Principal uses permitted.** Change “tavern” in Section 78-111 – Principal uses permitted in the B-3 Zoning District to “bar/lounge” since tavern is not used elsewhere. **Reasoning:** Tavern is not defined, nor is it used in any other section of the Zoning Ordinance.

**Sec. 78-21. Definitions.** Remove definitions not used outside of Article II: billboard, delicatessen, mechanical amusement device, rooming house, mobile home park/manufactured home community. Remove regulatory language from definitions where possible, such as removing the reference to “one-story” in the convenience grocery store definition and “separated from each other by a “firewall” from the townhome/rowhouse definition. **Reasoning:** Eliminate terms not used in the Zoning Ordinance. Keep regulatory language in the “body” of the Zoning Ordinance.

The City Commission completed the first reading of the draft ordinance on February 2, 2026. At that time the City Commission had no comments or changes.

#### **RECOMMENDATION:**

Staff recommends that the City Commission complete a second reading of the proposed zoning ordinance amendments as presented and approve the same. Staff further recommends the City Commission direct the City Clerk to publish the new ordinance language to be effective the day after publication.

If you have any questions, please contact me directly.

### **Sec. 78-281. Special uses.**

- (a) *Application.* Applications for special use permits authorized in this chapter shall be submitted to the building official on a form provided by the city. In addition to a complete application form, the applicant is required to submit a site plan prepared in accordance with article XX, site plan review.
- (b) *Procedures.*
  - (1) The building official shall review the proposed application and site plan to determine if all required information has been supplied, and, forward the completed application, site plan, and supporting data to the city planning commission or city commission depending on the special use permit being requested. Any request for a special use permit made pursuant to section 78-297 of this chapter shall be approved by the city commission only.
  - (2) Upon receipt of the application for a special use permit, the planning commission or city commission, as specified, shall hold a public hearing in accordance with the notification requirements described hereafter.

A notice of the public hearing shall be published in at least one newspaper of general circulation and sent by mail or personal delivery to all persons to whom real property is assessed within 300 feet of the boundary of the property in question, and to the occupants of all structures within 300 feet. If the name of the occupant is not known, the term "occupant" may be used in making notification. Notification need not be given to more than one occupant of a structure, except that if a structure contains more than one dwelling unit or spatial area owned or leased by different individuals, partnerships, businesses, or organizations, one occupant of each unit or spatial area shall receive notice. In the case of a single structure containing more than four dwelling units or other distinct spatial areas owned or leased by different individuals, partnerships, businesses, or organizations, notice may be given to the manager or owner of the structure who shall be requested to post the notice at the primary entrance to the structure.

The notice shall be given not less than ~~five days or more than fifteen~~ (15) days before the date the application will be considered. The notice shall describe the property in question and the nature of the special use permit request; state the time, date, and location of the public hearing; and, indicate when and where written comments will be received concerning the request.
  - (3) Upon conclusion of the public hearing procedures, the planning commission or city commission, as specified, may issue a special use permit. Upon approval of a special use, the planning commission or city commission, as specified, may consider the site plan. A copy of the planning commission's or city commission's decision, with any conditions or reasons for rejection, shall be sent promptly to the building official and to the applicant.

[...]

### **Sec. 78-377. Public hearings.**

In instances where a public hearing is required under this chapter with the planning commission, the zoning board of appeals, or the city commission, written notice of the public hearing shall be in accordance with the Michigan Zoning Enabling Act, Public Act 110 of 2006 as amended, MCL 125.3101 et seq., and the Open Meetings Act, MCL 15.261 et seq. Notice shall be as follows:

- (a) *Notice content.* The notice shall do all of the following:
  - (1) Describe the nature of the request;
  - (2) Indicate the property that is the subject of the request. The notice shall include a listing of all existing street addresses within the property. Street addresses do not need to be created and



listed if no such addresses currently exist within the property. If there are no street addresses, other means of identification may be used;

- (3) State when and where the request will be considered;
  - (4) Indicate when and where written comments will be received concerning the request.
- (b) *Notice publication and mailing.* Notice shall be published and mailed no less than fifteen days prior to the public hearing as follows:
- (1) Notice of the request shall be published in a newspaper of general circulation in the city.
  - (2) Notice shall be sent by mail or personal delivery to the owners of property for which approval is being considered.
  - (3) Notice shall also be sent to all persons to whom real property is assessed within three hundred feet of the subject property and to the occupants of all structures within three hundred feet of the subject property regardless of whether the property or structure is located in the zoning jurisdiction. Notification need not be given to more than one occupant of a structure, except that if a structure contains more than one dwelling unit or spatial area owned or leased by different persons, one occupant of each unit or spatial area shall be given notice. If a single structure contains more than four dwelling units or other distinct spatial areas owned or leased by different persons, notice may be given to the manager or owner of the structure, who shall be requested to post the notice at the primary entrance to the structure. If the name of the occupant is not known, the term "occupant" may be used for the intended recipient of the notice.
  - (4) The notice under subsection (b)(3) of this section is considered to be given when personally delivered or when deposited during normal business hours for delivery with the United States Postal Service or other public or private delivery service.
- (c) *Ordinance amendments and rezoning of more than ten properties.* Public hearings for an amendment to this title, or the zoning map, that affects more than ten adjacent properties shall only require notice in a newspaper, which shall not be required to indicate the property subject to the request under subsection (a)(2) of this section, and notice shall not be required to be mailed to individual properties under subsections (b)(2) and (b)(3) of this section.
- (d) *Zoning board of appeals interpretations and appeals.* Public hearings for ordinance interpretations and appeals of administrative decisions by the zoning board of appeals shall only require notice in a newspaper, as required in subsection (a)(2) of this section and if the interpretation or appeal of an administrative decision involves a specific property, notice shall also be given to the person bringing the appeal, as required in subsection (b)(2) of this section. Variances shall require full notification under subsections (b)(1) through (b)(3) of this section.

#### **Sec. 78-406. Notice.**

The zoning board of appeals shall make no recommendation except in a specific case and after a hearing conducted by such board. The written notice containing the time and place of such public hearing shall be published and mailed in accordance with Section 78-377. A written notice of the time and place of such public hearing shall be mailed to the owners, at the addresses given in the last assessment roll, of all lots or parcels of land lying within 300 feet of the property in question. Such notices to be delivered personally or by first class mail addressed to the respective owners at the addresses given in the last assessment roll of the city.

#### **Sec. 78-42. Special land uses permitted after review and approval.**

The following uses may be permitted by the planning commission subject to article 23, the review and approval of the site plan by the planning commission, and the imposition of special conditions which, in the opinion of the commission, are necessary to ensure that the land use or activity authorized is compatible with

adjacent uses of land, the natural environment and the capacities of public services and facilities affected by the land use, and subject further to a public hearing held in accord with section 78-281:

- (1) Churches and other facilities normally incidental thereto subject to section 78-296300.  
[...]
- (8) Bed and breakfast operations shall be located only on major arterials and majors collectors as designated on the National Functional Classification, maintained by the State of Michigan ~~major or collector thoroughfares as designated in the city's master plan~~ and shall further be subject to section 78-287.
- (9) Accessory buildings and uses customarily incident to any of the above special land uses.

(Ord. of 10-6-03)

### **Sec. 78-52. Special land uses permitted after review and approval.**

The following uses may be permitted by the planning commission subject to section 23, the review and approval of the site plan by the planning commission, and the imposition of special conditions which, in the opinion of the commission, are necessary to ensure that the land use or activity authorized is compatible with adjacent uses of land, the natural environment and the capacities of public services and facilities affected by the land use, and subject further to a public hearing held in accord with section 78-281:

- (1) Churches and other facilities normally incidental thereto subject to section 78-296300.  
[...]
- (8) Bed and breakfast operations shall be located only on major arterials and majors collectors as designated on the National Functional Classification, maintained by the State of Michigan ~~major or collector thoroughfares as designated in the city's master plan~~ and shall further be subject to section 78-287.
- (9) Accessory buildings and uses customarily incident to any of the above special land uses.

(Ord. of 10-6-03; Ord. No. 2012-04, § 5, 11-5-12)

### **Sec. 78-181. Principal uses permitted.**

- (a) In the mixed use district, no building or land shall be used and no building shall be erected except for one or more of the following specified uses unless otherwise provided in this chapter:

[...]

- (11) Bed and breakfast operations shall be located only on major arterials and majors collectors as designated on the National Functional Classification, maintained by the State of Michigan ~~major or collector thoroughfares as designated in the city's master plan~~ and shall further be subject to city licensing provisions. Bed and breakfast operations shall further be subject to the following:
  - a. Such dwellings shall meet all applicable codes and ordinances of the city, county and state.
  - b. Floor plans drawn to scale of all floors to be utilized for bed and breakfast activities shall be submitted to the city.
  - c. Buildings shall be suitable in character for the use proposed and shall not be cause for a change in character of the neighborhood.
  - d. The dwelling shall be a building with not more than six sleeping rooms available for guests of the bed and breakfast dwelling.

- e. There shall be no separate cooking facilities provided for the bed and breakfast occupants. Meals, other than those served as a part of the normal operation of the household, shall be served only to occupants of the bed and breakfast facility.
- f. Approved smoke detectors shall be provided in individual sleeping units and in common hallways.
- g. Emergency egress lighting to assure continued illumination for a duration of not less than one hour in case of emergency or primary power loss.
- h. An approved fire extinguisher in the common hallway accessible to all occupants.
- i. Every sleeping unit shall have at least one operable window approved for emergency egress or rescue, except where the sleeping unit is provided with a door to a corridor having access to two remote exits in opposite directions.
- j. Occupancy shall be of a transient nature for periods not to exceed one week in duration in any one month by any transient occupant. A guest registry indicating name, address, phone number and vehicle license number, shall be kept indicating dates of arrival and departure of guests and shall be available to the city for inspection upon request.
- k. One unlighted wall sign not exceeding six square feet in area may be provided. Such wall sign shall not be an awning, changeable copy or channel letter sign. Bed and breakfast operations shall not be permitted freestanding signs.
- l. Off-street parking shall be provided based upon one space for each rental room and one space for the operator of the facility. It is the city's intent to not encourage yards to be destroyed, landscaping removed or the integrity of the neighborhood altered in order to provide parking. In those instances where parking requirements cannot be met, the applicant may request special consideration from the planning commission. In such a case the applicant shall submit an analysis of parking required and parking provided within a 300-foot radius of the subject parcel. After analyzing this data, the planning commission may lower the number of the required parking spaces based on the fact that sufficient off-street parking exists in the neighborhood.
- m. Such bed and breakfast dwelling shall not be located within two 200 feet as measured from the nearest property lines of another such facility.

(12) Accessory buildings and uses customarily incident to any of the above permitted uses.

[...]

## **Sec. 78-111. Principal uses permitted.**

In a B-3, general business district, no building or land shall be used and no building shall be erected except for one or more of the following specified uses unless otherwise provided in this chapter.

Permitted uses:

- (1) Office buildings for any of the following occupations: governmental, executive, administrative, professional, accounting, writing, clerical, stenographic, drafting, sales, post offices and public utility offices.
- (2) Medical office, dental office, physical therapy and chiropractic office; including clinics. Professional offices of lawyers, architects, engineers, and similar or allied professions.
- (3) Child care centers and nursery schools.
- (4) Private clubs and lodge halls.
- (5) Off-street parking lots and parking facilities.
- (6) Meeting halls and related services.

- (7) Any generally recognized retail business which supplies commodities on the premises, for persons residing in adjacent residential areas such as: groceries, meats, dairy products, baked goods or other foods, drugs, dry goods and notions or hardware.
- (8) Restaurants not serving alcoholic beverages, sit-down restaurants, carry-out restaurants or other places serving food except those having the character of a drive-in, or having a drive-through component. ~~Restaurants not serving alcoholic beverages, including carry-out restaurants and sit-down restaurants.~~
- (9) Any personal service establishment which performs services on the premises for persons residing in adjacent residential areas, such as: shoe repair, dry cleaning shops, tailor shops, beauty parlors, barbershops. Any service establishment of an office-showroom or workshop nature of an electrician, decorator, dressmaker, tailor, shoemaker, baker, commercial printing/copying, upholsterer, or an establishment doing radio, television or home appliance repair, photographic reproduction, and similar establishments that require a retail adjunct and of no more objectionable character than the aforementioned subject to the following provision: No more than five persons shall be employed at any time in the fabrication, repair and other processing of goods.
- (10) Large box retail uses (over 70,000 square feet).
- (11) Home improvement centers.
- (12) ~~Reserved. Restaurants and taverns where the patrons are served while seated within a building occupied by such establishment, and wherein such establishment does not extend as an integral part of, or accessory thereto, any service of a drive-in, or open front store.~~
- (13) Regional shopping centers containing multi-tenant spaces totaling greater than 50,000 square feet.
- (14) Theaters or assembly halls when completely enclosed.
- (15) Banks, credit unions, savings and loan associations, and other financial institutions including drive-through facilities, drive-through branches, 24-hour automatic tellers.
- (16) Municipal buildings and governmental offices.
- (17) Offices and showrooms of plumbers, electricians, decorator or similar trades, in connection with which not more than 25 percent of the floor area of the building or part of the building occupied by the establishment is used for making, assembling, remodeling, repairing, altering, finishing, or refinishing its products or merchandise; and provided that the ground floor premises facing upon, and visible from any abutting street shall be used only for entrances, offices, or display. All storage of material on any land shall be within the confines of the building or part thereof occupied by the establishment.
- (18) Newspaper offices and printing shops.
- (19) Funeral homes.
- (20) Storage facilities when incident to and physically connected with any principal use permitted, provided that such facility is within the confines of the building or part thereof occupied by such establishment.
- (21) Bus passenger stations.
- (22) Governmental offices or other governmental uses; public utility offices, exchanges, transformer stations, pump stations, and service yards, but not including outdoor storage.
- (23) Self-service laundry and dry cleaning establishments.
- (24) Bowling alleys, indoor archery range, indoor tennis courts or similar forms of indoor commercial recreation.
- (25) Pool or billiard parlor or club.
- (26) Video rental establishments.



- (27) Storage of materials or goods to be sold at retail provided such storage is within a building or is enclosed as not to be visible to the public from any abutting non-industrial district or public street.
- (28) Other uses which are similar to the above uses.
- (29) Accessory structures customarily incident to the above permitted uses.
- (30) Residential uses shall be permitted provided such living units are located on the second floor or above.

## Sec. 78-21. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

[...]

~~Billboard shall mean:~~

- ~~(1) — A poster panel or painted bulletin and includes any structure panel, board or object designed exclusively to support such poster, panel, or a painted bulletin.~~
- ~~(2) — A surface whereon advertising matter is set in view conspicuously and which advertising does not apply to premises or any use or premises wherein it is displayed or posted.~~

[...]

~~Convenience grocery store. A one-story,~~ retail store primarily designed and stocked to sell food, beverages, and other household supplies to customers who purchase a relatively few items (in contrast to a "supermarket"). Convenience grocery stores are designed to attract a large volume of stop and go traffic.

[...]

~~Delicatessen means an establishment where food and beverage items are sold for both off-premises preparation consumption, carry-out and/or on-premises consumption.~~

[...]

~~Mechanical amusement device means any machine or device which, upon the insertion of a coin, currency, slug, token, plate or disc, operates or may be operated as a game, of contest of skill or amusement when the element of skill in such operation predominates over chance or luck. It shall include mechanical, electrical, or electronic video games, mechanical grabbing devices, pinball games, mechanical, electrical, or electronic baseball, football, basketball, hockey and similar sports type games, mechanical, electrical, or electronic card games, shooting games, laser tag, target games, or any other machine, device or apparatus which may be used as a game of skill and wherein the player initiates, employs or directs any force generated by such machine.~~

[...]

~~Mobile home/manufactured home means any building or structure, transportable in one or more sections, which is built on a chassis and designed to be sold as a dwelling with or without a permanent foundation, when connected to the required utilities, and includes plumbing, heating, air conditioning and electrical systems contained in the structure. Mobile home does not include recreational equipment.~~

[...]

~~Townhome/rowhouse means a building containing three or more dwelling units arranged side by side, separated from each other by a firewall and having separate direct means of egress and ingress to each unit from the outside.~~

[...]

## **RESOLUTION**

The following Resolution was offered by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_.

- WHEREAS      The Planning Commission of the City of Plymouth reviewed the proposed zoning ordinance amendments which update Sections 78-281, 78-377, 78-406, 78-42, 78-52, 78-181, 78-111, and 78-21 of the City's Zoning Ordinance, and
- WHEREAS      The Planning Commission held a public hearing on December 10, 2025 to receive public comment about the zoning ordinance amendments, and
- WHEREAS      At the conclusion of the public hearing, the Planning Commission approved the text amendment and recommended review and approval by the City Commission, and
- WHEREAS      The City Commission has completed a first reading and second reading of the proposed language.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby approve the zoning ordinance amendments to Sections 78-281, 78-377, 78-406, 78-42, 78-52, 78-181, 78-111, and 78-21.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the City Commission directs the City Clerk to publish the zoning ordinance amendments to be effective the day after publication.





## Administrative Recommendation

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

[www.plymouthmi.gov](http://www.plymouthmi.gov)  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Chris S. Porman, City Manager  
CC: *S:\Manager\Porman Files\Memorandum - Strategic Plan 2026 One Year Tasks Adoption - 02-17-26.docx*  
Date: February 11, 2026  
RE: Adoption of 2026 One-Year Tasks for Strategic Plan

---

### Background

A significant amount of work has been done related to the Strategic Plan and the development of the 2026 one-year tasks. We had the team building session with Dr. Lew Bender on January 8, 2026, to discuss expectations of a "team." The Commission held a Community Conversation event on Tuesday, January 13, 2026 to hear from the public. Then the City Commission met in a public work session on Monday, January 26, to create the draft task list. The City Administration took the multiple task lists that were created at that meeting and assembled them into a single document. We also forwarded that draft document to the City Commission on Friday, January 30 asking for any changes, deletions or updates.

Adoption of the one-year tasks will give specific direction to the City Administration to work towards the accomplishment of the various tasks. In addition, this will also give direction to the other Boards and Commissions as to the expectations of the City Commission.

### Recommendation

The City Administration recommends that the City Commission make final deletions or changes and adopt the 2026 One-Year Tasks for the City's Strategic Plan. We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

## RESOLUTION

The following Resolution was offered by Comm. \_\_\_\_\_ and seconded by Comm. \_\_\_\_\_

- WHEREAS The City Commission of the City of Plymouth held a team building work session that was open to the public and facilitated by Dr. Lew Bender in advance of the group developing one-year tasks for the strategic plan; and
- WHEREAS The City Commission held a Community Conversation event and invited the public to participate in discussions on matters important to them; and
- WHEREAS An open public session was held on January 26, 2026, to establish the draft of the one-year tasks, and
- WHEREAS After review, a finalized draft of the plan and tasks was developed and provided to the City Commission for additional comments.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby endorse and adopt the 2026 one-year tasks for the city's strategic plan.

### Potential 1-Year Tasks

#### #1 Sustainable Infrastructure

1. Expand card access control for other city facilities
2. Update all fee schedules & rates, establish citywide fee schedule
3. Create critical needs assessment for city facilities
4. Complete 2026 Central Parking Deck maintenance project
5. Complete 2026 infrastructure program
6. Start construction on Mausoleum repair
7. Resolve infrastructure/systems issues with Gathering restrooms
8. Explore food compost collection programs
9. Explore battery recycling programs
10. Complete Floodwise process and present to CC/Community
11. Reach conclusion on potential sale of Salem Landfill
12. Complete Library property swap
13. Complete crosswalk on Mill St.
14. Explore the crosswalk enhancements at Main and Hartsough & Main and Union
15. Explore public/private partnerships for flex parking
16. Review parking policy (hours, locations)
17. Continue MML Green Communities Challenge
18. Maintain pollinator friendly and native planting areas on city properties

## #2 Staff Development, Training, & Succession

1. Continue Police and Municipal Services accreditation process
2. Review/update Employee Manual including job descriptions, organizational charts, etc.
3. Formalize onboarding for board/commission members
4. Create training framework for board/commission members
5. City Commission to review the appointments process for board/commission members

## #3 Community Connectivity

1. Continue with community outreach programs/events (coffee hours, etc.)
2. Administer 2026 elections, along with kids' voting
3. Explore website update options
4. Research paperless agenda packets
5. Continue implementation of Communications Plan
6. Update Special Events Policy and application
7. Complete implementation of fully digital plan submission for permits
8. Standardize city branding guidelines
9. Monitor Wayne County public transit - millage and SMART system
10. Revise meeting behavior etiquette for boards/commissions/attendees
11. Explore technology upgrades for accessibility of public meetings outside City Hall
12. Provide public education opportunities/information on the following topics:
  - a. Data centers
  - b. Year-end report on tree program
  - c. Alley maintenance
  - d. Tornado siren/Severe Weather Week
  - e. Planning/Zoning/PUD
  - f. Vermin/compost
  - g. Citizen Academy
13. Continue community conversation style event(s)
14. Prepare for next 5-Year Strategic Plan

## #4 Attractive, Livable Community

1. Consider senior needs assessment
2. Update the cemetery ordinance
3. Complete remaining "quick" zoning audit tasks
4. Explore residential compatibility ordinance
5. Pursue RRC requirements
  - a. Onboarding for ZBA and DDA
  - b. Marketing/branding
  - c. Flexible parking requirements
  - d. Identify local economic development tools
  - e. Complete Economic Development Strategy/Plan
  - f. Capital Improvement Planning
6. Provide update on and complete MSHDA Housing grant
7. Restart housing inspection program

8. Design, support, and adopt a program for park/playground sponsorship
  - a. Begin construction on Lion's Club Park playground renovation
  - b. Begin Rotary Park playground renovation
9. Explore creation of parks sub-committee
10. Finalize DTP Forward streetscape upgrade design and begin plan for implementation
11. Install Phase III of Plymouth Art Walk
12. Continue to expand programming opportunities
13. Complete implementation of Old Village CIA
14. Investigate change of use at Massey Field
15. Address vacant commercial property concerns
16. CC to provide direction to Planning Commission on minimum lot size
17. Finalize IGA with Wayne County and concept planning for Hines Dr. connection



## CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main St.  
Plymouth, Michigan 48170-1637

Phone 734-453-1234  
Fax 734-455-1892

## MEMORANDUM

Date: February 12, 2026  
To: Chris Porman, City Manager  
From: Priya King, Finance Director  
Subject: Second Quarter Budget Amendments - Item 8c

**Issue: Fiscal Year 2025-2026 Second Quarter Budget Amendments**

**Analysis:** Attached are the Revenue and Expenditure Reports through December 31, 2025 (Quarter 2), for the fiscal year ending June 30, 2026. These reports include detailed results for the General Fund, as well as the nine principal special revenue and enterprise funds. A graph is provided that summarizes revenues, expenditure, and changes in fund balance for the second quarter of the current fiscal year.

Overall, the City's financial health remains stable. All ten principal funds have shown year-over-year increases. Even with the departure and transition of two key management positions, the city and its succession planning have continued to perform at an elevated level. This is highlighted recently with the city receiving the highest possible opinion from PSLZ audit firm. The city also received the esteemed Distinguished Budget Presentation Award from the Government Finance Officers Association (GFOA).

**FY 25-26 Q2 Update**

- The City's overall financial position is healthy. As of December 2024, the General Fund balance was \$7,977,577 and increased to \$8,249,389 at the end of December 2025. The \$271,812 increase was primarily due to the timing of the property tax collections and only expending 42% of the approved expenditures. The audited General Fund Balance as June 30, 2025, increased 11% from June 30, 2024, to \$4,826,851.
- The second quarter saw retirement of the 2022/23 Infrastructure Improvement Program. The Major and Local Street Funds have a combined fund balance of \$3,245,253, as of December 2025, which is an increase of \$324,762 from the balance in December 2024. The city continues to finance the current street costs with voter approved bonds. As of June 30, 2025, the fund balance of 2024 bond of \$5,419,554 had a fund balance of \$3,642,080. Under federal expenditure requirements, 85% of the total bond issue must be expended by June 30, 2027. The amount the city must expend is \$1,364,969. With the 2025-2026 street design approved underway and other identified projects, the city is on track to meet this obligation. The accumulated balance within the Major and Local Street Funds and Act 51 funds gives the city financial cushion to support ongoing street maintenance after the bond proceeds are

exhausted. This winter, which we hopefully have turned the corner on, saw significant use of major and local streets funds in dealing with snow and ice control measures. While we may not have had a lot of snow accumulation, we had a lot of snow events, which accumulate cost over the winter months. This will be fully realized during Q3.

- As of June 30, 2025, the Recreation Fund and its associated capital improvement fund had a balance of \$97,181. This balance is a 76% increase from June 30, 2024. The second-quarter negative fund balance of \$19,726 reflects the expected cyclical nature of the Fund but not cause for concern. Expenditures typically exceed revenues during the summer months. While the revenue collected from ice rentals and soccer registrations contributes to the positive fund balance at the end of the fiscal year. We will continue to be mindful of revenue projections based on current and future ice contracts.
- The Waste and Recycling Fund reduced the fund balance to \$521,024 as of December 2025 compared to same time in 2024. The city invested in the purchase of automated trash carts and recycling carts, which has impacted the 2025-2026 fiscal year. There will be savings overall because of this forward-thinking investment. There are no fiscal concerns with the current fund balance. The funding ratio is 33% for the current fiscal year. This ratio follows the city fund policy of maintaining the ratio between 16% to 50%.
- The DDA increased capacity by hiring the Assistant DDA Director on a full-time basis. DDA promoted community outreach of the Streetscape and will continue through that process during the upcoming year(s). The DDA Operating Fund and its associated Capital Improvement Fund reported a combined fund balance of \$1,001,226 at the end of Fiscal Year 2024-25. The proposed second quarter budget amendments in the DDA Operating Fund reflect the continued work on the Streetscape Project as well as finalizing the payment for the Street Sweeper which was approved as part of the 2024-2025 Budget.
- The Building Fund has a fund balance of \$100,786; this is an increase of \$126,500 from December 2024. Permit revenue of \$78,821 and completion of the first installment transfer from the General Fund are the major components of the increase. The department also renegotiated its contractual service agreements. Together, these actions contributed to the positive change in fund balance. The Building Fund continues to evaluate the fee structure to better align with the expenses of the Fund.
- The fund balance as of June 30, 2025 for the Neighborhood Services Fund was \$56,675. December 2025 fund balance was \$53,733.18; this is just a slight increase from the balance of December 2024. This is where the senior transportation is funded from our partnership with Plymouth Township.
- The Water and Sewer funds are our Enterprise funds. Enterprise funds are self-sustaining funds. The operations of this fund are solely funded by its revenue. The audited unrestricted fund balance for the Water and Sewer Fund was



\$812,658 at June 30, 2025. The unrestricted fund balance in December 2025 was \$1,064,411 compared to \$1,795,465 in December 2024. The decrease is due to timing differences in the expenditure, as well as significant Capital outlay for the Holbrook St. project this past summer. Although we have had a couple of water main breaks over the last couple of weeks, these are not outside the normal expectation and do not have any unreasonable negative impact on the fund.

- As June 30, 2025, the Equipment Fund balance increased by \$808,703, bringing the total to \$907,498 compared to fiscal year end 2024. The unrestricted balance of \$907,498 brings the funding level closer to the funding levels in Fiscal Years 2020 and 2021.

### **Long-Term Financial Impacts**

As of June 30, 2025, the total fund balance for all operating funds combined stands at \$13,389,641. This balance provides a strong financial cushion to address any unforeseen contingencies that may arise during the fiscal year. Over the long term, the combined available fund balance for all operating funds has grown significantly, increasing from \$1.9 million at the end of the 1998–99 fiscal year to over \$13 million as of Fiscal Year 2025. This increased availability of the fund balance will allow the city to further address its legacy costs.

### **Budget Amendments**

The Proposed Budget Amendments for the second quarter are presented for your consideration and approval. These adjustments are presented at the activity level, consistent with the initial budget approval. These amendments are needed as the budgeting is not static but rather fluid. The amendments are a result of differences in projections that were made when we adopted the budget in June 2025. It is noteworthy that these adjustments do not impact on the level of service we provide to our residents. The passing of the attached resolution is required to adopt the proposed budget amendments.

## **RESOLUTION**

The following resolution was offered by Commissioner\_\_\_\_\_and Seconded by Commissioner\_\_\_\_\_.

WHEREAS, certain expenditures require allocation to departments differently than originally projected in the 2025-2026 City Budget, as adopted; and

WHEREAS, revenue forecasts and expenditure patterns require modifications to the original budgetary allocations as established in June 2025.

NOW, THEREFORE BE IT RESOLVED, that the 2025-2026 City Budget is hereby amended as indicated in the 2<sup>nd</sup> QTR. Amendments column of the attached Budget Adjustment Summary which is hereby made a part of this resolution.

BE IT FURTHER RESOLVED, that the Finance Director is hereby authorized to make the line item changes necessary to implement these budgetary amendments.

**Requested Action:** Approve 2025-26 Second Quarter Budget Amendments Resolution

**Attachment(s):** Quarterly Financial Reports

**BUDGET ADJUSTMENT SUMMARY**  
**SECOND QUARTER - FY 25-26**  
**PROPOSED AMENDMENTS**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>GENERAL FUND REVENUE: #101</b>							
Property Taxes	7,779,100	-	129,184			129,184	7,908,284
Licenses & Permits	2,800	-				-	2,800
Federal/State Grants	-	6,550				6,550	6,550
State-Shared Revenues	1,424,001	-	53,962			53,962	1,477,963
Charges for Services	1,000,305	-	82,500			82,500	1,082,805
Cemetery Revenues	197,500	-	(4,500)			(4,500)	193,000
Parking Revenues	86,450	-	(6,250)			(6,250)	80,200
Other Operating Revenues	810,000	93,000	96,500			189,500	999,500
Appropriation of Surplus	2,720,106	(33,250)	130,826			97,576	2,817,682
<b>Total Operating Revenue</b>	<b>14,020,262</b>	<b>66,300</b>	<b>482,223</b>	-	-	<b>548,522</b>	<b>14,568,785</b>
Transfers In From Other Sources	10,000	-	-	-	-	-	10,000
<b>Total Revenue All Classes</b>	<b>14,030,262</b>	<b>66,300</b>	<b>482,223</b>	-	-	<b>548,522</b>	<b>14,578,785</b>
<b>GENERAL FUND EXP: #101</b>							
City Commission	190,145	4,500	42,095			46,595	236,740
City Manager	449,625	-	(17,525)			(17,525)	432,100
Finance Department	568,635	-	17,745			17,745	586,380
City Clerk	208,320	700	68,737			69,437	277,757
Management Information Services	512,745	-	7,090			7,090	519,835
City Assessor	90,136	300	8,700			9,000	99,136
Election Services	209,005	5,500	(59,765)			(54,265)	154,740
City Hall Maintenance	172,335	-	5,000			5,000	177,335
Legal Services	146,000	-	-			-	146,000
Other Functions	369,088	-	-			-	369,088
Police Department	5,186,663	-	250,141			250,141	5,436,804
Fire Department	1,317,960	10,200	-			10,200	1,328,160
MSD Administration	416,320	100	(15)			85	416,405
MSD Yard Maintenance	119,295	-	-			-	119,295
Street Lighting	255,000	-	-			-	255,000
Miscellaneous MSD Services	2,440	-	-			-	2,440
Bathery Maintenance Expense	-	-	-			-	-
Special Events	181,220	-	36,945			36,945	218,165
Parking System	72,945	30,000	34,575			64,575	137,520
MSD Services - DDA	243,780	-	-			-	243,780
Cemetery	179,310	-	6,380			6,380	185,690
Parks & Public Property	222,985	-	120			120	223,105
Capital Outlay	2,193,300	5,000	82,000			87,000	2,280,300
Debt Service	-	-	-			-	-
<b>Tot. Gen'l Operating Expenditures</b>	<b>13,307,252</b>	<b>56,300</b>	<b>482,223</b>	-	-	<b>538,523</b>	<b>13,845,775</b>
Transfers Out to Other Funds	723,010	10,000				10,000	733,010
Contingency	-	-	-			-	-
<b>Total Expenditures</b>	<b>14,030,262</b>	<b>66,300</b>	<b>482,223</b>	-	-	<b>548,523</b>	<b>14,578,785</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>MAJOR ST FUND REV: #202</b>							
Gas & Weight Taxes	855,585	-				-	855,585
Contrib & Other	5,000	-	14,100			14,100	19,100
Appropriation of Surplus	73,427	2,500	11,916			14,416	87,843
<b>TOTAL REVENUE</b>	<b>934,012</b>	<b>2,500</b>	<b>26,016</b>	-	-	<b>28,516</b>	<b>962,528</b>
<b>MAJOR ST FUND EXP: #202</b>							
Administration/Debt	33,156	-	7,200			7,200	40,356
Routine Maintenance	176,930	-	(6,369)			(6,369)	170,561
Stormwater System Maintenance	3,000	-	-			-	3,000
Traffic Signal Maintenance	101,275	500	265			765	102,040
Snow & Ice Control	73,225	2,000	(80)			1,920	75,145
Road Construction	125,000	-	25,000			25,000	150,000
Transfers Out to Other Funds	421,426	-	-			-	421,426
Contingency	-	-	-			-	-
<b>TOTAL EXPENDITURES</b>	<b>934,012</b>	<b>2,500</b>	<b>26,016</b>	-	-	<b>28,516</b>	<b>962,528</b>

**BUDGET ADJUSTMENT SUMMARY**  
**SECOND QUARTER - FY 25-26**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>LOCAL ST FUND REV: #203</b>							
Gas & Weight taxes	286,046	-				-	286,046
Contrib & Other	433,376	1,000	3,100			4,100	437,476
Appropriation of Surplus	-	-				-	-
<b>TOTAL REVENUE</b>	<b>719,422</b>	<b>1,000</b>	<b>3,100</b>	<b>-</b>	<b>-</b>	<b>4,100</b>	<b>723,522</b>
<b>LOCAL ST FUND EXP: #203</b>							
Administration/Debt	32,180	1,000	10,020			11,020	43,200
Routine Maintenance	197,545	2,500	37,470			39,970	237,515
Stormwater System Maintenance	1,000	-	-			-	1,000
Traffic Signal Maintenance	62,215	850	1,000			1,850	64,065
Snow & Ice Control	34,000	1,000	24,455			25,455	59,455
Road Construction	275,000	-				-	275,000
Contingency	117,482	(4,350)	(69,845)			(74,195)	43,287
<b>TOTAL EXPENDITURES</b>	<b>719,422</b>	<b>1,000</b>	<b>3,100</b>	<b>-</b>	<b>-</b>	<b>4,100</b>	<b>723,522</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>RECREATION FUND REV: #208</b>							
Cultural Center Revenues	514,125	100	(66,094)			(65,994)	448,131
Transfer from General Fund	500,000	-	-			-	500,000
Administrative Charges	8,000	-	24,000			24,000	32,000
Program Fees & Charges	344,325	50	39,075			39,125	383,450
Appropriation of Surplus	1,390	50,550	(25,316)			25,234	26,624
<b>TOTAL REVENUE</b>	<b>1,367,840</b>	<b>50,700</b>	<b>(28,335)</b>	<b>-</b>	<b>-</b>	<b>22,365</b>	<b>1,390,205</b>
<b>RECREATION FUND EXP: #208</b>							
Cultural Center & Administration	1,201,315	5,200	(35,300)			(30,100)	1,171,215
Recreation Services	3,100	-	100			100	3,200
Adult Athletics	-	-	-			-	-
Youth Athletics	4,850	-	(1,250)			(1,250)	3,600
Miracle League	500	-	-			-	500
Over 60/70 Hockey	-	25,300	(300)			25,000	25,000
PCHA	-	-	-			-	-
PCHA - Mini Mites	-	-	-			-	-
MSD Services	6,780	200	(165)			35	6,815
Soccer	120,735	-	-			-	120,735
Liquor	8,540	-	-			-	8,540
Classes & Special Events	16,120	16,000	9,880			25,880	42,000
Therapeutic Program	1,000	-	(1,000)			(1,000)	-
Senior Programs-Classes	4,900	-	(300)			(300)	4,600
Capital Outlay	-	4,000	-			4,000	4,000
Contingency	-	-	-			-	-
<b>TOTAL EXPENDITURES</b>	<b>1,367,840</b>	<b>50,700</b>	<b>(28,335)</b>	<b>-</b>	<b>-</b>	<b>22,365</b>	<b>1,390,205</b>

**BUDGET ADJUSTMENT SUMMARY**  
**SECOND QUARTER - FY 25-26**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>SOLID WASTE FUND REV: #226</b>							
Property Taxes	1,281,990	47,000	106,352			153,352	1,435,342
Sales of Service	457,900	1,150	16,800			17,950	475,850
Transfer from General Fund	-	-	-			-	-
Appropriation of Surplus	553,438	(48,150)	117,743			69,593	623,031
<b>TOTAL REVENUE</b>	<b>2,293,328</b>	<b>-</b>	<b>240,895</b>	<b>-</b>	<b>-</b>	<b>240,895</b>	<b>2,534,223</b>
<b>SOLID WASTE FUND EXP: #226</b>							
Operating Expenses	2,208,328	9,000	240,895			249,895	2,458,223
Capital Outlay	85,000	(9,000)				(9,000)	76,000
Contingency	-	-	-			-	-
Transfers Out to Other Funds	-	-	-			-	-
<b>TOTAL EXPENDITURES</b>	<b>2,293,328</b>	<b>-</b>	<b>240,895</b>	<b>-</b>	<b>-</b>	<b>240,895</b>	<b>2,534,223</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>DDA OPER FUND REV: #248</b>							
Property Taxes-Non School	1,166,300	-	14,433			14,433	1,180,733
Program Fees & Other	100,000	7,500	30,100			37,600	137,600
Appropriation of Surplus	19,675	39,375	241,337			280,712	300,387
<b>TOTAL REVENUES</b>	<b>1,285,975</b>	<b>46,875</b>	<b>285,870</b>	<b>-</b>	<b>-</b>	<b>332,745</b>	<b>1,618,720</b>
<b>DDA OPER FUND EXP: #248</b>							
Administration	398,765	46,875	108,142			155,017	553,782
Police Services	39,435	-	6,039			6,039	45,474
Streetscape Maintenance	332,845	-	166,490			166,490	499,335
Parking System	58,730	-	1,200			1,200	59,930
Saxton Parking Facility	-	-	4,000			4,000	4,000
DDA Marketing	156,200	-	-			-	156,200
Contrib to DDA Debt Funds	-	-	-			-	-
Contrib to DDA Cap Imp Fund	300,000	-	-			-	300,000
Contingency	-	-	-			-	-
<b>TOTAL EXPENDITURES</b>	<b>1,285,975</b>	<b>46,875</b>	<b>285,870</b>	<b>-</b>	<b>-</b>	<b>332,746</b>	<b>1,618,720</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>BLDG &amp; ENGINEERING FD REV: #249</b>							
Permit Fees	626,985	-	12,190			12,190	639,175
Contrib. & Other	150,000	10,000	(11,826)			(1,826)	148,174
Appropriation of Surplus	-	-	-			-	-
<b>TOTAL REVENUES</b>	<b>776,985</b>	<b>10,000</b>	<b>364</b>	<b>-</b>	<b>-</b>	<b>10,364</b>	<b>787,349</b>
<b>BLDG &amp; ENGINEERING FD EXP: #249</b>							
Engineering/Inspections	776,985	10,000	364			10,364	787,349
Capital Outlay	-	-	-			-	-
Contingency	-	-	-			-	-
<b>TOTAL EXPENDITURES</b>	<b>776,985</b>	<b>10,000</b>	<b>364</b>	<b>-</b>	<b>-</b>	<b>10,364</b>	<b>787,349</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>NBHD SERVICES FUND REV: #252</b>							
Miscellaneous	18,040	-	-			-	18,040
Transfer from General Fund	73,010	10,000	-			10,000	83,010
Appropriation of Surplus	-	-	-			-	-
<b>TOTAL REVENUES</b>	<b>91,050</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>101,050</b>
<b>NBHD SERVICES FUND EXP: #252</b>							
Administration	500	-	-			-	500
OVDA Community Center	4,000	-	-			-	4,000
Agency on Aging	-	10,000	-			10,000	10,000
Senior Transportation	86,550	-	-			-	86,550
Contingency	-	-	-			-	-
<b>TOTAL EXPENDITURES</b>	<b>91,050</b>	<b>10,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>101,050</b>

**SECOND QUARTER - FY 25-26**

FUND	Approved	1st Qtr	2nd Qtr.	3rd Qtr.	4th Qtr.	Tot. All	Amended
DEPT/ACTIVITY	Budget	Amendments	Amendments	Amendments	Amendments	Amendments	Budget
<b>WATER/SEWER OPER FUND REV:</b>							
<b>#592</b>							
Sales & Service Charges	5,486,275	28,650	(158,000)			(129,350)	5,356,925
Sale of Bonds	-	-	-			-	-
Appropriation of Surplus	168,859	-	69,461			69,461	238,320
<b>TOTAL REVENUES</b>	<b>5,655,134</b>	<b>28,650</b>	<b>(88,539)</b>	<b>-</b>	<b>-</b>	<b>(59,889)</b>	<b>5,595,245</b>
<b>WATER/SEWER OPER FUND EXP:</b>							
<b>#592</b>							
Administration	4,568,109	28,650	(229,814)			(201,164)	4,366,945
Trunk & Lateral	357,250	-	47,435			47,435	404,685
Mains Maintenance	244,820	-	71,855			71,855	316,675
Meter Maintenance	169,335	-	44,735			44,735	214,070
Service Maintenance	259,945	-	(27,270)			(27,270)	232,675
Hydrant Maintenance	55,675	-	4,520			4,520	60,195
Capital Outlay	-	-	-			-	-
Contingency	-	-	-			-	-
<b>TOTAL EXPENDITURES</b>	<b>5,655,134</b>	<b>28,650</b>	<b>(88,539)</b>	<b>-</b>	<b>-</b>	<b>(59,889)</b>	<b>5,595,245</b>

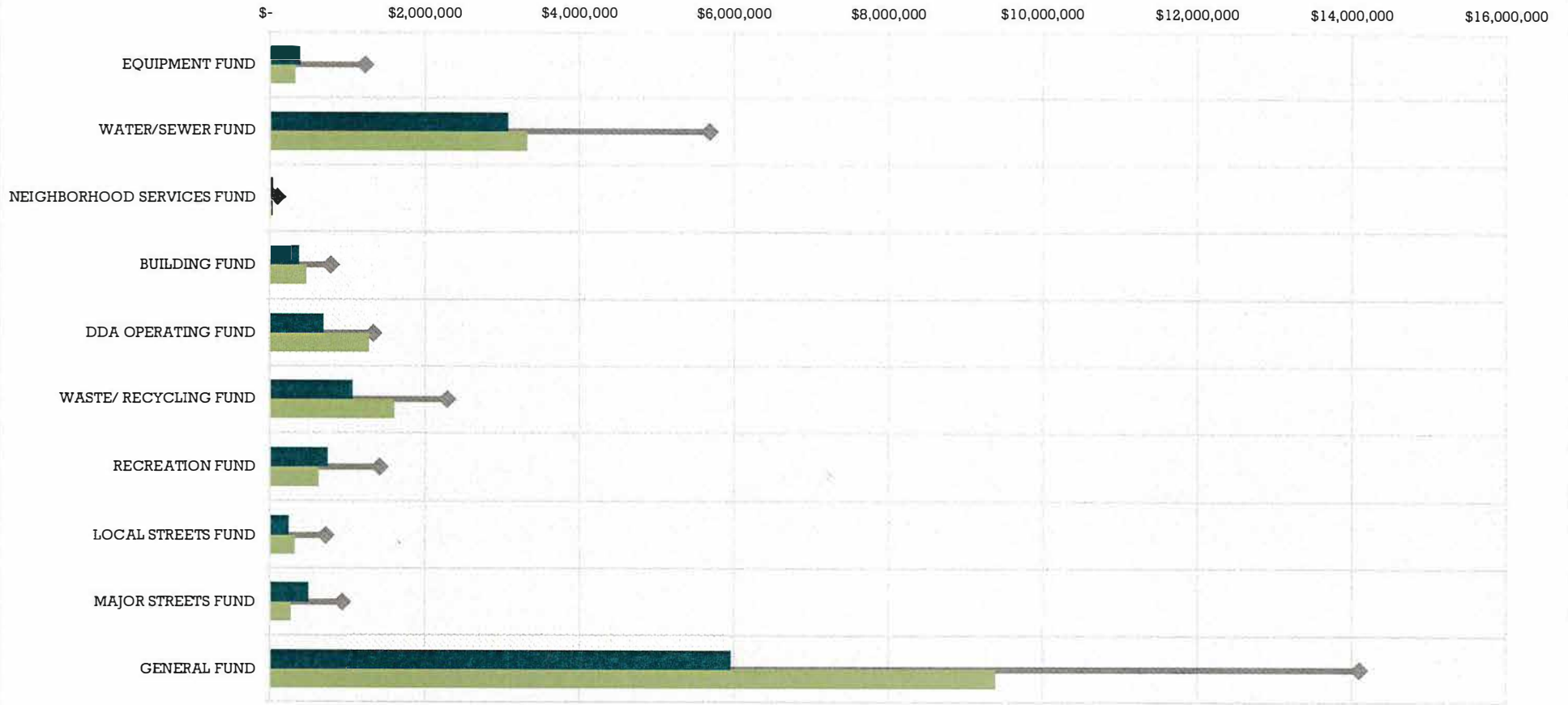
FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>EQUIPMENT FUND REV: #661</b>							
Miscellaneous	1,189,896	41,575	60,195			101,770	1,291,666
Appropriation of Surplus	-	-	-			-	-
<b>TOTAL REVENUES</b>	<b>1,189,896</b>	<b>41,575</b>	<b>60,195</b>	<b>-</b>	<b>-</b>	<b>101,770</b>	<b>1,291,666</b>
<b>EQUIPMENT FUND EXP: #661</b>							
Miscellaneous	832,328	23,050	39,933			62,983	895,311
Contingency	357,568	18,525	20,262			38,787	396,355
<b>TOTAL EXPENDITURES</b>	<b>1,189,896</b>	<b>41,575</b>	<b>60,195</b>	<b>-</b>	<b>-</b>	<b>101,770</b>	<b>1,291,666</b>



**CITY OF PLYMOUTH**  
**REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY**  
**UNAUDITED - DECEMBER 31, 2025**

FUND #	FUND NAME	AUDITED	-----FY 25-26-----		%	25-26	FUND
		BALANCE	REVENUES	EXPENDITURES			BALANCE
		6/30/2025	THRU 12/31/25	THRU 12/31/25	EXP	AMENDED BUDGET	THRU 12/31/25
101	GENERAL FUND	4,826,851	\$ 9,384,365	\$ 5,961,827	42.29%	\$ 14,096,562	8,249,389
202	MAJOR STREETS FUND	1,374,133	\$ 271,327	\$ 500,592	53.45%	\$ 936,512	1,144,868
203	LOCAL STREETS FUND	2,017,991	\$ 324,997	\$ 242,602	33.68%	\$ 720,422	2,100,385
208	RECREATION FUND	70,958	\$ 630,984	\$ 749,457	52.83%	\$ 1,418,540	(47,516)
226	WASTE/ RECYCLING FUND	521,024	\$ 1,608,778	\$ 1,067,977	46.57%	\$ 2,293,328	1,061,825
248	DDA OPERATING FUND	846,250	\$ 1,277,138	\$ 693,130	52.00%	\$ 1,332,850	1,430,257
249	BUILDING FUND	7,455	\$ 472,140	\$ 378,810	48.13%	\$ 786,985	100,786
252	NEIGHBORHOOD SERVICES FUND	56,675	\$ 36,587	\$ 39,529	39.12%	\$ 101,050	53,733
592	WATER/SEWER FUND	812,658	\$ 3,321,306	\$ 3,072,345	54.05%	\$ 5,683,784	1,061,619
661	EQUIPMENT FUND	907,498	\$ 329,410	\$ 390,770	31.73%	\$ 1,231,471	846,139
	<b>TOTALS</b>	<b>11,441,493</b>	<b>17,657,031</b>	<b>13,097,040</b>	<b>45.79%</b>	<b>28,601,504</b>	<b>16,001,484</b>

**CITY OF PLYMOUTH**  
**REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY**  
**UNAUDITED - DECEMBER 31, 2025**



	GENERAL FUND	MAJOR STREETS FUND	LOCAL STREETS FUND	RECREATION FUND	WASTE/ RECYCLING FUND	DDA OPERATING FUND	BUILDING FUND	NEIGHBORHOOD SERVICES FUND	WATER/SEWER FUND	EQUIPMENT FUND
AMENDED BUDGET	\$14,096,562	\$936,512	\$720,422	\$1,418,540	\$2,293,328	\$1,332,850	\$786,985	\$101,050	\$5,683,784	\$1,231,471
EXPENDITURES	\$5,961,827	\$500,592	\$242,602	\$749,457	\$1,067,977	\$693,130	\$378,810	\$39,529	\$3,072,345	\$390,770
REVENUES	\$9,384,365	\$271,327	\$324,997	\$630,984	\$1,608,778	\$1,277,138	\$472,140	\$36,587	\$3,321,306	\$329,410

## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 101 GENERAL FUND</b>								
<b>Account Category: Revenues</b>								
<b>Department: 001 PROPERTY TAXES</b>								
101-001-402.000	CURRENT PROPERTY TAX/REAL	7,079,506.00	7,252,684.55	7,359,600.00	7,359,600.00	7,392,134.00	39,544.00	100.44
101-001-405.000	TAXES RECOVERED BY COUNTY	3,366.72	3,366.72	(20,000.00)	(20,000.00)	0.00	0.00	0.00
101-001-406.000	TAXES REINSTATED BY COUNTY	(5,546.63)	17,402.20	15,000.00	15,000.00	0.00	0.00	0.00
101-001-408.000	PRIOR YEAR TAX REFUNDS	0.00	(9,001.83)	(5,000.00)	(5,000.00)	50.82	0.00	(1.02)
101-001-420.000	UNCOLLECTABLE TAXES/REAL-PERS	0.00	0.00	(2,500.00)	(2,500.00)	0.00	0.00	0.00
101-001-432.000	PAYMENT IN LIEU OF PROP TAX	0.00	0.00	39,000.00	39,000.00	45,847.50	0.00	117.56
101-001-445.000	PENALTIES & INTEREST	0.00	23,021.31	30,000.00	30,000.00	0.00	0.00	0.00
101-001-447.000	PROPERTY TAX ADMINISTRATION FEE	323,399.00	365,153.47	363,000.00	363,000.00	341,608.00	1,758.00	94.11
Total Dept 001 - PROPERTY TAXES		7,400,725.09	7,652,626.42	7,779,100.00	7,779,100.00	7,779,640.32	41,302.00	100.01
<b>Department: 002 LICENSES &amp; PERMITS</b>								
101-002-476.000	PERMITS/NON-BUSINESS LICENSE	1,456.20	2,482.40	2,700.00	2,700.00	1,392.00	380.00	51.56
101-002-476.100	GOING OUT OF BUSINESS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
Total Dept 002 - LICENSES & PERMITS		1,456.20	2,482.40	2,800.00	2,800.00	1,392.00	380.00	49.71
<b>Department: 003 FEDERAL GRANTS</b>								
101-003-507.000	OTHER GRANTS	0.00	1,015.29	0.00	0.00	0.00	0.00	0.00
101-003-531.000	STATE/FEDERAL GRANTS	0.00	594,534.14	0.00	6,550.00	6,534.31	0.00	99.76
Total Dept 003 - FEDERAL GRANTS		0.00	595,549.43	0.00	6,550.00	6,534.31	0.00	99.76
<b>Department: 004 STATE SHARED REVENUES</b>								
101-004-573.000	LOCAL COMMUNITY STABILIZATION SHARE	198,648.52	303,504.12	213,450.00	213,450.00	191,962.98	0.00	89.93
101-004-574.000	ST SHARED REV/LIQUOR LICENSE	55.00	16,929.55	18,000.00	18,000.00	13.75	0.00	0.08
101-004-574.100	ST SHARED REV/SALES TAX-CONST	518,520.00	1,183,947.00	1,021,802.00	1,021,802.00	354,082.00	169,485.00	34.65
101-004-574.300	CVTRS/(EVIP) INCENTIVE PAYMENTS/REV	75,148.00	188,712.00	156,267.00	156,267.00	50,408.00	25,204.00	32.26
101-004-574.350	EVIP SUPPLEMENTAL	0.00	0.00	12,482.00	12,482.00	0.00	0.00	0.00
101-004-574.500	ST SHARED REV/PUBLIC SAFETY	472.00	472.00	0.00	0.00	0.00	0.00	0.00
101-004-576.000	ST SHARED REV/ELECTION REIMB	52,639.54	56,639.54	2,000.00	2,000.00	0.00	0.00	0.00
Total Dept 004 - STATE SHARED REVENUES		845,483.06	1,750,204.21	1,424,001.00	1,424,001.00	596,466.73	194,689.00	41.89
<b>Department: 005 CHARGES FOR SERVICES</b>								
101-005-583.000	CHARGES FOR SVCS/WATER FUND	135,265.02	270,530.04	278,650.00	278,650.00	139,324.98	23,220.83	50.00
101-005-584.000	CHARGES FOR SVCS/EQUIP FUND	32,625.00	65,250.00	67,210.00	67,210.00	33,604.98	5,600.83	50.00
101-005-585.000	CHARGES FOR SVCS/SOLID WASTE	98,133.48	196,266.96	202,155.00	202,155.00	101,077.50	16,846.25	50.00
101-005-585.500	CHARGES FOR SVCS/BUILDING FUND	24,930.00	49,860.00	51,360.00	51,360.00	25,680.00	4,280.00	50.00
101-005-585.700	CHARGES FOR SERVICES/REC FUND	8,196.18	15,941.16	15,950.00	15,950.00	7,974.96	1,329.16	50.00
101-005-588.000	CHARGES FOR SVCS/DDA-ADMIN	34,609.98	69,219.96	71,300.00	71,300.00	35,649.96	5,941.66	50.00
101-005-589.000	CHARGES FOR SVCS/DDA-MSD	75,735.00	151,470.00	156,010.00	156,010.00	78,004.98	13,000.83	50.00
101-005-589.500	CHARGES FOR SVCS/DDA-PARKING	21,810.00	43,620.00	44,930.00	44,930.00	22,464.96	3,744.16	50.00
101-005-590.000	CHARGES FOR SVCS/DMS-HOUS COMM	10,924.98	21,849.96	21,850.00	21,850.00	2,784.00	464.00	12.74
101-005-590.750	CHARGES FOR SVCS/HOUS P/R FEE	8,195.22	16,390.20	16,390.00	16,390.00	2,016.00	336.00	12.30
101-005-591.000	CHARGES FOR SVCS/OTHER COMM	(194.80)	9,363.52	3,000.00	3,000.00	1,631.12	881.12	54.37
101-005-592.000	CHARGES FOR SVCS/BROWNFIELD	0.00	60,320.33	71,500.00	71,500.00	0.00	0.00	0.00
Total Dept 005 - CHARGES FOR SERVICES		450,230.06	970,082.13	1,000,305.00	1,000,305.00	450,213.44	75,644.84	45.01
<b>Department: 006 CEMETERY REVENUES</b>								
101-006-633.000	FOUNDATIONS	3,590.00	8,435.00	11,000.00	11,000.00	9,515.00	1,260.00	86.50
101-006-634.000	GRAVE OPENINGS & CLOSING	32,020.00	58,870.00	86,750.00	86,750.00	49,817.00	11,052.50	57.43
101-006-642.000	CEMETERY LOT SALES	26,550.00	52,556.25	54,250.00	54,250.00	54,150.00	13,387.50	99.82
101-006-643.000	CEMETERY MISC/TRANSFERS	1,550.00	3,003.88	5,500.00	5,500.00	2,025.00	500.00	36.82
101-006-644.000	CRYPT SALES	9,150.00	24,300.00	40,000.00	40,000.00	0.00	0.00	0.00



**QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH**

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdg Used
<b>Fund: 101 GENERAL FUND</b>								
<b>Account Category: Revenues</b>								
<b>Department: 006 CEMETERY REVENUES</b>								
Total Dept 006 - CEMETERY REVENUES		72,860.00	147,165.13	197,500.00	197,500.00	115,507.00	26,200.00	58.48
<b>Department: 007 PARKING REVENUES</b>								
101-007-652.000	PARKING FEES/CENTRAL	11,600.00	30,123.60	25,250.00	25,250.00	10,707.00	0.00	42.40
101-007-652.100	PARKING FEES/EAST CENTRAL	0.00	0.00	500.00	500.00	301.00	0.00	60.20
101-007-652.400	PERMIT PARKING	1,005.00	4,085.00	3,700.00	3,700.00	810.00	20.00	21.89
101-007-652.500	PARKING FEES/EV CHARGING	0.00	13,455.55	0.00	0.00	7,998.46	4,173.87	100.00
101-007-658.000	PARKING FINES	2,485.00	14,923.00	24,500.00	24,500.00	1,830.00	275.00	7.47
101-007-658.500	PARKING FINES - DDA	6,385.00	42,005.00	32,500.00	32,500.00	8,695.00	1,175.00	26.75
Total Dept 007 - PARKING REVENUES		21,475.00	104,592.15	86,450.00	86,450.00	30,341.46	5,643.87	35.10
<b>Department: 008 OTHER REVENUE</b>								
101-008-628.000	POLICE DEPARTMENT REVENUES	24,384.39	29,130.43	10,600.00	10,600.00	9,260.91	1,696.81	87.37
101-008-628.050	CITY PORTION/OFFENDER REG	51.20	52.40	100.00	100.00	0.00	0.00	0.00
101-008-628.200	EMER 911 REVENUES	19,806.04	49,766.41	58,000.00	58,000.00	13,610.97	0.00	23.47
101-008-628.300	ACT 302 TRAINING FUNDS	2,995.65	5,602.50	3,500.00	3,500.00	3,144.00	0.00	89.83
101-008-628.400	COPS GRANT/CPE CREDITS	22,500.00	22,500.00	15,000.00	15,000.00	15,000.00	15,000.00	100.00
101-008-628.500	FALSE ALARM FEES	6,900.60	15,534.20	16,000.00	16,000.00	2,700.00	350.00	16.88
101-008-628.600	PBT TEST (BREATHILIZER)	220.60	966.20	500.00	500.00	190.00	20.00	38.00
101-008-628.700	LLRC FILING FEES	300.60	901.20	2,700.00	2,700.00	400.00	0.00	14.81
101-008-628.900	BOND PROCESSING FEE	30.60	61.20	100.00	100.00	80.00	20.00	80.00
101-008-630.000	OVERHEAD ON WORK ORDERS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-008-647.000	DISTRICT COURT REVENUE	0.00	0.00	1,750.00	1,750.00	0.00	0.00	0.00
101-008-647.500	DISTRICT COURT-DUIL REIMB	0.00	785.88	1,450.00	1,450.00	0.00	0.00	0.00
101-008-647.600	JUROR COMPENSATION RETURNS	384.00	419.20	150.00	150.00	42.80	42.80	28.53
101-008-659.000	TOWING AND STORAGE	190.60	191.20	600.00	600.00	0.00	0.00	0.00
101-008-665.000	INTEREST ON INVESTMENTS	90,596.34	221,903.19	50,000.00	50,000.00	52,679.98	9,368.61	105.36
101-008-668.000	ROYALTIES/CABLE TV	37,225.44	143,770.39	185,000.00	185,000.00	32,759.69	0.00	17.71
101-008-668.300	CABLE TV/PEG FEES	2,000.00	8,000.00	11,000.00	11,000.00	2,000.00	0.00	18.18
101-008-668.500	METRO ACT R.O.W. REIMBURSEMENT	500.00	37,505.35	35,000.00	35,000.00	500.00	0.00	1.43
101-008-672.224	2024 SIDEWALK SPECIAL ASSMTS	65,495.25	65,990.71	0.00	0.00	0.00	(62,895.60)	0.00
101-008-672.225	2025 SIDEWALK SPECIAL ASSMTS	0.00	0.00	40,000.00	40,000.00	62,895.60	62,895.60	157.24
101-008-674.007	CONTRIBUTIONS / ADOPT-A-PARK	0.00	0.00	0.00	0.00	500.00	0.00	100.00
101-008-674.100	CONTRIBUTIONS/OTHER	0.00	0.00	226,000.00	226,000.00	0.00	0.00	0.00
101-008-675.008	CONTRIBUTION/LIONS PARK IMPROVEMENTS	25,000.00	(25,000.00)	0.00	75,000.00	75,000.00	0.00	100.00
101-008-676.000	EXPENSE REIMBURSEMENTS	100,000.00	111,421.39	1,000.00	1,000.00	5,380.53	3,214.53	538.05
101-008-680.000	OTHER INCOME	18,748.44	21,321.24	10,500.00	28,500.00	33,312.18	62.00	116.88
101-008-681.000	PASSPORT PROCESSING FEE	6,755.00	12,775.00	14,000.00	14,000.00	4,445.00	630.00	31.75
101-008-683.000	INSURANCE PROCEEDS	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-008-689.000	SUNDRY (CASH OVER/SHORT)	0.00	0.00	50.00	50.00	0.00	0.00	0.00
101-008-689.200	INS PREM/RETIRES & OTHERS	(7,392.00)	(14,268.02)	(14,000.00)	(14,000.00)	(7,728.00)	(4,419.00)	55.20
101-008-689.300	SPECIAL EVENTS INCOME	90,806.06	173,484.73	135,000.00	135,000.00	98,095.88	6,343.05	72.66
Total Dept 008 - OTHER REVENUE		507,498.81	882,814.80	810,000.00	903,000.00	404,269.54	32,328.80	44.77
<b>Department: 009 TRANSFERS IN OTHER SOURCES</b>								
101-009-674.711	CONTRIBUTION FR CEMETERY FUND	0.00	26,877.12	10,000.00	10,000.00	0.00	0.00	0.00
101-009-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	2,720,106.00	2,686,856.00	0.00	0.00	0.00
Total Dept 009 - TRANSFERS IN OTHER SOURCES		0.00	26,877.12	2,730,106.00	2,696,856.00	0.00	0.00	0.00
<b>Revenues</b>		<b>9,299,728.22</b>	<b>12,132,393.79</b>	<b>14,030,262.00</b>	<b>14,096,562.00</b>	<b>9,384,364.80</b>	<b>376,188.51</b>	<b>66.57</b>

## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdg Used
<b>Fund: 101 GENERAL FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 101 CITY COMMISSION</b>								
101-101-706.000	SALARY & WAGES/ FULL TIME	1,549.96	7,026.83	4,450.00	4,450.00	1,589.96	261.66	35.73
101-101-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-101-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-101-721.000	FRINGE BENEFITS	118.58	514.41	345.00	345.00	121.63	20.02	35.26
101-101-727.000	OFFICE SUPPLIES	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-101-728.000	POSTAGE	44.00	44.00	1,000.00	1,000.00	72.03	9.50	7.20
101-101-740.000	OPERATING SUPPLIES	543.60	4,708.08	3,000.00	3,000.00	3,253.29	885.82	108.44
101-101-818.000	CONTRACTUAL SERVICES	15,126.35	58,768.19	80,000.00	80,000.00	28,051.28	4,177.50	35.06
101-101-818.001	CONT SVCS/CABLE TV	1,350.00	9,900.00	6,500.00	6,500.00	2,250.00	0.00	34.62
101-101-818.211	CONT SVCS/AUDITING	0.00	0.00	40,000.00	40,000.00	34,650.00	34,650.00	86.63
101-101-818.410	CONT SVCS/ADVERTSNG PROMOTION	0.00	3,000.00	500.00	500.00	0.00	(2,000.00)	0.00
101-101-850.000	COMMUNICATIONS	0.00	2,107.69	400.00	400.00	0.00	0.00	0.00
101-101-860.000	TRANSPORTATION	381.90	417.86	500.00	500.00	200.90	0.00	40.18
101-101-864.000	CONFERENCES & MEETINGS	3,114.70	4,880.70	5,000.00	5,000.00	1,511.07	104.31	30.22
101-101-880.000	PUBLIC RELATIONS EXPENSE	5,103.64	11,018.22	10,000.00	10,000.00	10,092.85	100.00	100.93
101-101-900.000	PRINTING & PUBLISHING	3,692.19	7,042.27	4,500.00	9,000.00	16,981.97	9,022.50	188.69
101-101-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	435.00	500.00	500.00	0.00	0.00	0.00
101-101-956.000	MISCELLANEOUS	923.33	1,963.61	5,000.00	5,000.00	1,515.94	479.19	30.32
101-101-957.000	TRAINING EXPENSES	7,260.48	8,312.01	13,000.00	13,000.00	12,916.45	6,297.49	99.36
101-101-958.000	MEMBERSHIPS & DUES	5,288.00	6,304.00	15,000.00	15,000.00	11,633.00	1,669.00	77.55
Total Dept 101 - CITY COMMISSION		44,496.73	126,442.87	190,145.00	194,645.00	124,840.37	55,676.99	64.14
<b>Department: 172 CITY MANAGER</b>								
101-172-706.000	SALARY & WAGES/ FULL TIME	112,665.54	231,747.12	259,950.00	259,950.00	146,044.23	4,932.50	56.18
101-172-706.050	SALARY & WAGES/PART TIME	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-172-706.100	SALARY & WAGES/SICK	1,829.31	10,399.45	11,025.00	11,025.00	976.50	0.00	8.86
101-172-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	2,460.00	2,460.00	0.00	0.00	0.00
101-172-706.300	SALARY & WAGES/RETENTION	3,291.70	3,291.70	3,050.00	3,050.00	2,750.00	0.00	90.16
101-172-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	8,459.00	9,800.00	9,800.00	0.00	0.00	0.00
101-172-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	515.54	5,000.00	5,000.00	2,458.59	378.00	49.17
101-172-709.000	SALARY & WAGES/OVERTIME	232.50	232.50	100.00	100.00	0.00	0.00	0.00
101-172-721.000	FRINGE BENEFITS	40,229.90	80,667.01	79,140.00	79,140.00	37,087.73	1,242.28	46.86
101-172-721.500	POST RETIREMENT BENEFITS	19,743.96	39,487.92	47,100.00	47,100.00	21,614.94	3,602.49	45.89
101-172-725.500	MEAL ALLOWANCE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-172-727.000	OFFICE SUPPLIES	274.08	215.62	500.00	500.00	435.79	0.00	87.16
101-172-728.000	POSTAGE	115.17	392.32	400.00	400.00	455.01	0.00	113.75
101-172-740.000	OPERATING SUPPLIES	1,460.44	5,968.51	6,500.00	6,500.00	3,569.76	112.60	54.92
101-172-818.000	CONTRACTUAL SERVICES	1,062.16	1,833.46	2,000.00	2,000.00	241.15	83.25	12.06
101-172-850.000	COMMUNICATIONS	1,875.99	2,949.20	3,000.00	3,000.00	686.31	(2,344.49)	22.88
101-172-860.000	TRANSPORTATION	457.20	885.60	800.00	800.00	336.00	0.00	42.00
101-172-864.000	CONFERENCES & MEETINGS	2,310.53	2,725.53	3,000.00	3,000.00	918.13	110.03	30.60
101-172-880.000	PUBLIC RELATIONS EXPENSE	0.00	30.00	200.00	200.00	0.00	0.00	0.00
101-172-881.000	RECRUITING/HIRING EXPENSES	400.00	400.00	500.00	500.00	0.00	0.00	0.00
101-172-900.000	PRINTING & PUBLISHING	584.50	2,713.54	1,500.00	1,500.00	53.50	(1,508.00)	3.57
101-172-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	325.00	1,000.00	1,000.00	0.00	0.00	0.00
101-172-930.000	REPAIRS & MAINTENANCE	0.00	0.00	400.00	400.00	0.00	0.00	0.00
101-172-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	906.35	1,000.00	1,000.00	0.00	0.00	0.00
101-172-956.000	MISCELLANEOUS	936.67	1,208.67	3,000.00	3,000.00	1,149.74	0.00	38.32
101-172-957.000	TRAINING EXPENSES	0.00	0.00	4,000.00	4,000.00	300.00	0.00	7.50



## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 101 GENERAL FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 172 CITY MANAGER</b>								
101-172-958.000	MEMBERSHIPS & DUES	842.95	2,437.95	1,500.00	1,500.00	755.00	0.00	50.33
Total Dept 172 - CITY MANAGER		188,312.60	397,791.99	449,625.00	449,625.00	219,832.38	6,608.66	48.89
<b>Department: 212 FINANCE DEPARTMENT</b>								
101-212-706.000	SALARY & WAGES/ FULL TIME	119,680.51	243,124.13	260,085.00	260,085.00	140,302.65	11,520.00	53.94
101-212-706.050	SALARY & WAGES/PART TIME	14,888.05	38,127.57	98,915.00	98,915.00	58,359.75	9,597.20	59.00
101-212-706.100	SALARY & WAGES/SICK	0.00	3,637.20	11,035.00	11,035.00	0.00	0.00	0.00
101-212-706.300	SALARY & WAGES/RETENTION	1,225.00	3,775.00	1,725.00	1,725.00	1,466.63	1,100.00	85.02
101-212-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,055.00	1,055.00	0.00	0.00	0.00
101-212-707.000	SALARY & WAGES/TEMP-SEASONAL	9,165.91	12,303.97	2,550.00	2,550.00	680.00	340.00	26.67
101-212-709.000	SALARY & WAGES/OVERTIME	0.00	43.50	350.00	350.00	0.00	0.00	0.00
101-212-721.000	FRINGE BENEFITS	49,123.19	103,736.27	90,660.00	90,660.00	65,882.67	6,786.22	72.67
101-212-721.500	POST RETIREMENT BENEFITS	16,065.96	32,131.92	44,460.00	44,460.00	20,629.92	3,438.32	46.40
101-212-725.500	MEAL ALLOWANCE	42.47	93.54	200.00	200.00	0.00	0.00	0.00
101-212-727.000	OFFICE SUPPLIES	1,021.01	2,406.54	3,000.00	3,000.00	505.28	0.00	16.84
101-212-728.000	POSTAGE	3,207.16	8,634.78	8,000.00	8,000.00	3,524.43	0.00	44.06
101-212-740.000	OPERATING SUPPLIES	1,271.76	2,569.27	4,100.00	4,100.00	1,729.95	0.00	42.19
101-212-818.000	CONTRACTUAL SERVICES	2,041.58	2,185.84	4,500.00	4,500.00	3,596.60	1,038.56	79.92
101-212-850.000	COMMUNICATIONS	202.45	901.59	750.00	750.00	256.73	(22.33)	34.23
101-212-860.000	TRANSPORTATION	367.16	868.78	1,000.00	1,000.00	347.20	0.00	34.72
101-212-864.000	CONFERENCES & MEETINGS	1,022.05	1,022.05	1,400.00	1,400.00	1,181.24	0.00	84.37
101-212-880.000	PUBLIC RELATIONS EXPENSE	25.00	370.00	1,000.00	1,000.00	580.00	0.00	58.00
101-212-900.000	PRINTING & PUBLISHING	1,793.92	4,732.03	7,000.00	7,000.00	2,850.95	165.90	40.73
101-212-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	225.00	500.00	500.00	0.00	0.00	0.00
101-212-930.000	REPAIRS & MAINTENANCE	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-212-938.000	EQUIPMENT LEASE EXPENSE	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-212-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	19,037.35	21,450.00	21,450.00	0.00	0.00	0.00
101-212-956.000	MISCELLANEOUS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-212-957.000	TRAINING EXPENSES	2,164.85	5,254.10	3,000.00	3,000.00	181.60	69.00	6.05
101-212-957.500	EDUCATIONAL REIMBURSEMENTS	1,500.00	1,500.00	0.00	0.00	0.00	0.00	0.00
101-212-958.000	MEMBERSHIPS & DUES	688.00	788.00	1,500.00	1,500.00	793.00	0.00	52.87
Total Dept 212 - FINANCE DEPARTMENT		225,496.03	487,468.43	568,635.00	568,635.00	302,868.60	34,032.87	53.26
<b>Department: 215 CITY CLERK</b>								
101-215-706.000	SALARY & WAGES/ FULL TIME	52,327.17	105,695.02	90,115.00	90,115.00	60,584.82	12,546.60	67.23
101-215-706.050	SALARY & WAGES/PART TIME	5,043.36	12,797.35	20,150.00	20,150.00	2,099.14	0.00	10.42
101-215-706.100	SALARY & WAGES/SICK	0.00	4,869.12	3,825.00	3,825.00	0.00	0.00	0.00
101-215-706.300	SALARY & WAGES/RETENTION	1,350.00	1,800.00	2,000.00	2,000.00	1,900.00	1,900.00	95.00
101-215-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	4,057.60	3,400.00	3,400.00	0.00	0.00	0.00
101-215-707.000	SALARY & WAGES/TEMP-SEASONAL	1,116.50	1,116.50	50.00	50.00	0.00	0.00	0.00
101-215-709.000	SALARY & WAGES/OVERTIME	1,667.41	1,667.41	550.00	550.00	171.34	0.00	31.15
101-215-721.000	FRINGE BENEFITS	25,085.29	52,767.13	49,165.00	49,165.00	27,162.53	5,483.17	55.25
101-215-721.500	POST RETIREMENT BENEFITS	9,987.00	19,974.00	19,975.00	19,975.00	15,465.06	2,577.51	77.42
101-215-725.500	MEAL ALLOWANCE	0.00	34.22	200.00	200.00	15.00	0.00	7.50
101-215-727.000	OFFICE SUPPLIES	110.57	110.57	200.00	900.00	868.80	0.00	96.53
101-215-728.000	POSTAGE	0.00	23.30	570.00	570.00	0.00	0.00	0.00
101-215-740.000	OPERATING SUPPLIES	912.70	3,297.35	3,000.00	3,000.00	1,690.49	36.24	56.35
101-215-818.000	CONTRACTUAL SERVICES	0.00	46.28	2,700.00	2,700.00	0.00	0.00	0.00
101-215-850.000	COMMUNICATIONS	189.99	189.99	0.00	0.00	0.00	0.00	0.00
101-215-860.000	TRANSPORTATION	280.00	486.73	400.00	400.00	113.87	33.60	28.47



## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdg Used
<b>Fund: 101 GENERAL FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 215 CITY CLERK</b>								
101-215-864.000	CONFERENCES & MEETINGS	0.00	412.02	0.00	0.00	0.00	0.00	0.00
101-215-900.000	PRINTING & PUBLISHING	788.50	2,788.50	1,750.00	1,750.00	38.50	0.00	2.20
101-215-925.000	SUBSCRIPTIONS & PUBLICATIONS	20.17	20.17	100.00	100.00	0.00	0.00	0.00
101-215-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	6,741.00	7,300.00	7,300.00	0.00	0.00	0.00
101-215-956.000	MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-215-957.000	TRAINING EXPENSES	0.00	914.50	2,000.00	2,000.00	400.00	0.00	20.00
101-215-958.000	MEMBERSHIPS & DUES	1,737.66	2,067.66	370.00	370.00	510.00	250.00	137.84
Total Dept 215 - CITY CLERK		100,616.32	221,876.42	208,320.00	209,020.00	111,019.55	22,827.12	53.11
<b>Department: 228 MGMT INFORMATION SERVICES</b>								
101-228-706.000	SALARY & WAGES/ FULL TIME	69,418.37	140,355.79	151,690.00	151,690.00	72,566.83	11,331.20	47.84
101-228-706.100	SALARY & WAGES/SICK	0.00	6,475.20	6,435.00	6,435.00	0.00	0.00	0.00
101-228-706.300	SALARY & WAGES/RETENTION	1,600.00	1,900.00	1,650.00	1,650.00	1,650.00	1,650.00	100.00
101-228-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	14,839.00	5,720.00	5,720.00	10,198.08	0.00	178.29
101-228-709.000	SALARY & WAGES/OVERTIME	0.00	556.46	0.00	0.00	0.00	0.00	0.00
101-228-721.000	FRINGE BENEFITS	27,660.63	61,907.65	64,190.00	64,190.00	31,112.38	5,040.69	48.47
101-228-721.500	POST RETIREMENT BENEFITS	14,520.00	29,040.00	37,610.00	37,610.00	17,635.02	2,939.17	46.89
101-228-725.500	MEAL ALLOWANCE	180.00	180.00	250.00	250.00	0.00	0.00	0.00
101-228-727.000	OFFICE SUPPLIES	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-228-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-228-740.000	OPERATING SUPPLIES	1,780.18	3,714.77	9,000.00	9,000.00	987.72	259.98	10.97
101-228-750.000	OPERATING SUPPLIES/SOFTWARE	15,194.38	36,351.96	110,000.00	110,000.00	15,252.55	254.27	13.87
101-228-818.000	CONTRACTUAL SERVICES	35,819.45	78,516.94	110,000.00	110,000.00	53,230.86	9,788.90	48.39
101-228-850.000	COMMUNICATIONS	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-228-860.000	TRANSPORTATION	246.17	282.85	500.00	500.00	0.00	0.00	0.00
101-228-864.000	CONFERENCES & MEETINGS	2,642.95	2,642.95	4,000.00	4,000.00	0.00	0.00	0.00
101-228-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	491.15	550.00	550.00	0.00	0.00	0.00
101-228-956.000	MISCELLANEOUS	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-228-957.000	TRAINING EXPENSES	0.00	750.00	10,000.00	10,000.00	0.00	0.00	0.00
101-228-958.000	MEMBERSHIPS & DUES	50.00	50.00	400.00	400.00	0.00	0.00	0.00
Total Dept 228 - MGMT INFORMATION SERVICES		169,112.13	378,054.72	512,745.00	512,745.00	202,633.44	31,264.21	39.52
<b>Department: 257 CITY ASSESSOR</b>								
101-257-727.000	OFFICE SUPPLIES	88.00	88.00	2,500.00	2,500.00	44.00	0.00	1.76
101-257-728.000	POSTAGE	82.08	966.33	1,000.00	1,000.00	87.91	0.00	8.79
101-257-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
101-257-818.213	CONT SVCS/ASSESSING	44,770.87	76,461.19	77,636.00	77,636.00	45,884.67	12,976.32	59.10
101-257-900.000	PRINTING & PUBLISHING	0.00	0.00	4,000.00	4,000.00	38.50	0.00	0.96
101-257-925.000	SUBSCRIPTIONS & PUBLICATIONS	877.31	1,503.96	1,500.00	1,800.00	1,077.31	250.66	59.85
101-257-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	870.00	1,000.00	1,000.00	0.00	0.00	0.00
101-257-958.000	MEMBERSHIPS & DUES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 257 - CITY ASSESSOR		45,818.26	79,889.48	90,136.00	90,436.00	47,132.39	13,226.98	52.12
<b>Department: 262 ELECTION SERVICES</b>								
101-262-706.000	SALARY & WAGES/ FULL TIME	822.68	822.68	57,900.00	57,900.00	980.45	560.00	1.69
101-262-706.050	SALARY & WAGES/PART TIME	27,402.99	27,968.99	2,445.00	7,445.00	15,191.70	0.00	204.05
101-262-706.100	SALARY & WAGES/SICK	0.00	0.00	2,445.00	2,445.00	0.00	0.00	0.00
101-262-706.300	SALARY & WAGES/RETENTION	425.00	425.00	610.00	610.00	0.00	0.00	0.00
101-262-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	2,175.00	2,175.00	0.00	0.00	0.00
101-262-707.000	SALARY & WAGES/TEMP-SEASONAL	28,593.57	28,703.57	22,000.00	22,000.00	12,036.25	195.00	54.71

## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 101 GENERAL FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 262 ELECTION SERVICES</b>								
101-262-709.000	SALARY & WAGES/OVERTIME	11,578.00	11,578.00	4,750.00	4,750.00	5,175.04	0.00	108.95
101-262-721.000	FRINGE BENEFITS	6,053.91	5,958.51	45,375.00	45,375.00	5,000.24	88.02	11.02
101-262-721.500	POST RETIREMENT BENEFITS	1,762.50	3,525.00	24,085.00	24,085.00	12,548.22	2,091.37	52.10
101-262-725.500	MEAL ALLOWANCE	2,883.67	2,913.67	1,500.00	2,000.00	2,860.15	0.00	143.01
101-262-727.000	OFFICE SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-728.000	POSTAGE	400.00	2,556.37	3,000.00	3,000.00	1,200.00	0.00	40.00
101-262-740.000	OPERATING SUPPLIES	9,061.16	15,295.76	2,000.00	2,000.00	482.82	50.01	24.14
101-262-818.000	CONTRACTUAL SERVICES	9,072.30	14,267.30	28,250.00	28,250.00	4,952.00	770.00	17.53
101-262-860.000	TRANSPORTATION	593.92	962.82	500.00	500.00	0.00	0.00	0.00
101-262-900.000	PRINTING & PUBLISHING	3,173.63	5,314.72	7,500.00	7,500.00	6,482.15	0.00	86.43
101-262-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	87.00	100.00	100.00	0.00	0.00	0.00
101-262-956.000	MISCELLANEOUS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-957.000	TRAINING EXPENSES	150.95	775.95	3,500.00	3,500.00	400.00	0.00	11.43
101-262-958.000	MEMBERSHIPS & DUES	0.00	0.00	470.00	470.00	106.00	0.00	22.55
<b>Total Dept 262 - ELECTION SERVICES</b>		<b>101,974.28</b>	<b>121,155.34</b>	<b>209,005.00</b>	<b>214,505.00</b>	<b>67,415.02</b>	<b>3,754.40</b>	<b>31.43</b>
<b>Department: 265 CITY HALL MAINTENANCE</b>								
101-265-706.000	SALARY & WAGES/ FULL TIME	1,229.07	2,876.24	6,330.00	6,330.00	1,916.30	370.63	30.27
101-265-706.050	SALARY & WAGES/PART TIME	0.00	0.00	245.00	245.00	0.00	0.00	0.00
101-265-706.300	SALARY & WAGES/RETENTION	0.00	0.00	25.00	25.00	0.00	0.00	0.00
101-265-706.350	SALARY & WAGES/PAGER PAY	0.00	24.96	100.00	100.00	0.00	0.00	0.00
101-265-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	245.00	245.00	0.00	0.00	0.00
101-265-707.000	SALARY & WAGES/TEMP-SEASONAL	1,068.09	2,103.65	1,070.00	1,070.00	951.78	46.45	88.95
101-265-709.000	SALARY & WAGES/OVERTIME	53.41	931.54	1,400.00	1,400.00	205.62	114.54	14.69
101-265-721.000	FRINGE BENEFITS	844.95	2,135.38	3,585.00	3,585.00	1,242.02	218.52	34.64
101-265-721.500	POST RETIREMENT BENEFITS	1,227.48	2,454.96	3,110.00	3,110.00	1,467.96	244.66	47.20
101-265-725.500	MEAL ALLOWANCE	0.00	16.00	0.00	0.00	0.00	0.00	0.00
101-265-740.000	OPERATING SUPPLIES	2,926.50	8,266.52	8,000.00	8,000.00	4,163.90	1,039.76	52.05
101-265-818.000	CONTRACTUAL SERVICES	46,988.00	100,682.96	96,000.00	96,000.00	40,674.72	4,293.53	42.37
101-265-920.000	PUBLIC UTILITIES	9,320.37	34,270.59	35,000.00	35,000.00	36,051.67	27,133.34	103.00
101-265-930.000	REPAIRS & MAINTENANCE	3,264.52	15,699.52	12,000.00	12,000.00	0.00	0.00	0.00
101-265-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,655.90	5,225.00	5,225.00	0.00	0.00	0.00
101-265-956.000	MISCELLANEOUS	2,940.00	2,940.00	0.00	0.00	0.00	0.00	0.00
<b>Total Dept 265 - CITY HALL MAINTENANCE</b>		<b>69,862.39</b>	<b>177,058.22</b>	<b>172,335.00</b>	<b>172,335.00</b>	<b>86,673.97</b>	<b>33,461.43</b>	<b>50.29</b>
<b>Department: 266 LEGAL SERVICES</b>								
101-266-818.100	CONT SVCS/CITY ATTY - RETAINER	17,500.00	31,500.00	35,000.00	35,000.00	3,500.00	0.00	10.00
101-266-818.110	CONT SVCS/PROSECUTION RETAINER	22,500.00	56,100.00	55,000.00	55,000.00	33,000.74	3,800.00	60.00
101-266-818.150	CONT SVCS/CITY ATTY - SPECIAL	6,691.50	11,137.00	30,000.00	30,000.00	1,443.00	0.00	4.81
101-266-818.165	CONT SVCS/CITY ATTY-BROWNFIELD	10,400.00	10,400.00	5,000.00	5,000.00	0.00	0.00	0.00
101-266-818.170	CONT SVCS/PROPERTY TAX APPEALS	1,575.12	5,403.78	15,000.00	15,000.00	0.00	0.00	0.00
101-266-818.200	CONT SVCS/LABOR ATTORNEY	0.00	1,319.50	5,000.00	5,000.00	253.50	0.00	5.07
101-266-900.000	PRINTING & PUBLISHING	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-266-956.000	MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
<b>Total Dept 266 - LEGAL SERVICES</b>		<b>58,666.62</b>	<b>115,860.28</b>	<b>146,000.00</b>	<b>146,000.00</b>	<b>38,197.24</b>	<b>3,800.00</b>	<b>26.16</b>
<b>Department: 268 OTHER FUNCTIONS</b>								
101-268-721.000	FRINGE BENEFITS	0.00	0.00	4,500.00	4,500.00	0.00	0.00	0.00



## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdg Used
<b>Fund: 101 GENERAL FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 268 OTHER FUNCTIONS</b>								
101-268-721.200	CONTRIBUTION TO HEALTH CARE RESERVE	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-268-724.000	MERS/OPEB ACTUARIAL EVALUATIONS	12,595.01	12,595.01	12,000.00	12,000.00	0.00	0.00	0.00
101-268-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
101-268-727.000	OFFICE SUPPLIES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-268-728.000	POSTAGE	5,847.74	15,539.70	12,000.00	12,000.00	6,997.74	1,500.00	58.31
101-268-740.000	OPERATING SUPPLIES	2,327.70	7,666.25	6,000.00	6,000.00	158.69	56.00	2.64
101-268-818.000	CONTRACTUAL SERVICES	16,657.18	27,431.39	40,000.00	40,000.00	22,846.38	4,626.24	57.12
101-268-818.900	CONT SRVC/BANK ANALYSIS FEES	5.63	36.38	2,500.00	2,500.00	213.80	113.10	8.55
101-268-832.000	REIMBURSEMENT/35TH DIST COURT	8,669.56	23,543.62	38,000.00	38,000.00	24,376.06	9,502.00	64.15
101-268-850.000	COMMUNICATIONS	18,893.33	41,543.97	43,000.00	43,000.00	17,803.31	2,978.04	41.40
101-268-864.000	CONFERENCES & MEETINGS	(745.50)	(745.50)	1,500.00	1,500.00	1,261.97	0.00	84.13
101-268-880.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	1,000.00	1,000.00	847.50	0.00	84.75
101-268-900.000	PRINTING & PUBLISHING	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-268-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-268-938.000	EQUIPMENT LEASE EXPENSE	5,930.42	9,968.06	8,000.00	8,000.00	6,130.71	3,092.68	76.63
101-268-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,782.35	5,000.00	5,000.00	0.00	0.00	0.00
101-268-940.100	EQUIPMENT RENTAL / SUPPLEMENTAL	37,294.02	74,588.04	74,588.00	74,588.00	37,294.02	6,215.67	50.00
101-268-956.000	MISCELLANEOUS	122.78	3,176.96	1,000.00	1,000.00	0.00	0.00	0.00
101-268-957.000	TRAINING EXPENSES	0.00	0.00	4,500.00	4,500.00	0.00	0.00	0.00
101-268-960.000	INSURANCE & BONDS	48,499.98	96,999.96	97,000.00	97,000.00	45,155.40	7,525.90	46.55
101-268-963.000	BAD DEBT EXP/BANKRUPTCY	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-268-964.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
Total Dept 268 - OTHER FUNCTIONS		156,097.85	317,126.19	369,088.00	369,088.00	163,085.58	35,609.63	44.19
<b>Department: 301 POLICE DEPARTMENT</b>								
101-301-706.000	SALARY & WAGES/ FULL TIME	776,284.96	1,573,495.33	1,725,945.00	1,725,945.00	851,866.09	128,360.74	49.36
101-301-706.050	SALARY & WAGES/PART TIME	33,276.65	68,347.96	87,975.00	87,975.00	26,757.06	3,434.94	30.41
101-301-706.100	SALARY & WAGES/SICK	0.00	52,278.93	74,275.00	74,275.00	0.00	0.00	0.00
101-301-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	2,456.58	2,460.00	2,460.00	0.00	0.00	0.00
101-301-706.200	SALARY & WAGES/HOLIDAY PAY	64,936.55	64,936.55	73,555.00	73,555.00	67,337.60	59,385.60	91.55
101-301-706.300	SALARY & WAGES/RETENTION	13,087.50	13,387.50	12,760.00	12,760.00	12,591.62	10,712.49	98.68
101-301-706.400	SALARY & WAGES/UNIFORM ALLOW	8,033.24	12,713.16	13,835.00	13,835.00	11,463.13	2,982.77	82.86
101-301-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	2,180.00	16,445.00	16,445.00	0.00	0.00	0.00
101-301-706.900	SALARY & WAGES/DEBRIEF PAY	5,099.50	5,099.50	14,000.00	14,000.00	2,535.49	0.00	18.11
101-301-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-301-709.000	SALARY & WAGES/OVERTIME	61,437.30	126,276.49	122,385.00	122,385.00	117,218.65	18,760.65	95.78
101-301-709.100	SALARY & WAGES/OT-TRAINING	2,583.08	2,583.08	4,000.00	4,000.00	327.00	0.00	8.18
101-301-721.000	FRINGE BENEFITS	359,798.90	731,560.21	792,970.00	792,970.00	412,456.59	76,641.50	52.01
101-301-721.500	POST RETIREMENT BENEFITS	648,824.46	1,297,648.92	1,392,490.00	1,392,490.00	629,531.34	104,921.89	45.21
101-301-725.000	EMPLOYEE TESTING & LICENSING	2,351.40	6,044.70	6,140.00	6,140.00	3,612.28	1,796.00	58.83
101-301-725.500	MEAL ALLOWANCE	43.56	66.06	100.00	100.00	12.71	0.00	12.71
101-301-727.000	OFFICE SUPPLIES	1,162.30	2,980.15	2,610.00	2,610.00	1,250.13	162.67	47.90
101-301-728.000	POSTAGE	0.00	205.71	2,660.00	2,660.00	160.40	0.00	6.03
101-301-740.000	OPERATING SUPPLIES	2,742.21	12,138.18	13,920.00	13,920.00	3,347.18	615.59	24.05
101-301-740.100	AUXILLIARY SUPPLIES	0.00	44.00	0.00	0.00	0.00	0.00	0.00
101-301-740.400	UNIFORM ALLOWANCE	3,531.54	5,139.08	6,180.00	6,180.00	2,486.59	1,488.46	40.24
101-301-740.700	SAFETY GEAR	2,162.92	2,641.37	3,380.00	3,380.00	1,520.40	0.00	44.98
101-301-810.000	TOWING CHARGES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-301-818.000	CONTRACTUAL SERVICES	36,496.07	44,060.47	45,600.00	45,600.00	31,240.68	3,704.65	68.51

## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdg Used
<b>Fund: 101 GENERAL FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 301 POLICE DEPARTMENT</b>								
101-301-818.310	CONT SVCS/COMMUNITY RESOURCE SPEC	0.00	12,750.00	39,000.00	39,000.00	9,800.00	0.00	25.13
101-301-818.311	CONT SVCS/DISPATCH	211,620.70	452,270.68	485,000.00	485,000.00	243,248.74	40,758.02	50.15
101-301-819.000	SCHOOL CROSSING GUARDS	13,918.87	13,918.87	23,000.00	23,000.00	18,449.22	18,449.22	80.21
101-301-820.000	SEX OFFENDER REGISTRATION FEES	30.00	90.00	540.00	540.00	0.00	0.00	0.00
101-301-822.000	ANIMAL CONTROL EXPENSES	100.00	200.00	800.00	800.00	150.00	25.00	18.75
101-301-830.000	INVESTIGATION EXPENSES	1,200.00	2,994.28	2,600.00	2,600.00	1,323.88	200.00	50.92
101-301-835.000	PRISONER/LODGING EXPENSES	1,260.00	1,855.00	3,200.00	3,200.00	3,875.48	0.00	121.11
101-301-850.000	COMMUNICATIONS	7,266.83	23,770.24	30,268.00	30,268.00	9,889.01	3,894.06	32.67
101-301-860.000	TRANSPORTATION	752.11	908.89	600.00	600.00	404.31	20.00	67.39
101-301-864.000	CONFERENCES & MEETINGS	663.05	2,624.67	3,075.00	3,075.00	2,568.49	0.00	83.53
101-301-880.000	PUBLIC RELATIONS EXPENSE	0.00	1,469.90	1,400.00	1,400.00	626.51	0.00	44.75
101-301-900.000	PRINTING & PUBLISHING	231.00	2,649.20	6,000.00	6,000.00	2,081.50	77.00	34.69
101-301-930.000	REPAIRS & MAINTENANCE	806.13	806.13	3,500.00	3,500.00	111.96	0.00	3.20
101-301-938.000	EQUIPMENT LEASE EXPENSE	916.17	2,431.83	4,500.00	4,500.00	1,326.52	563.47	29.48
101-301-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	100,175.35	118,375.00	118,375.00	0.00	0.00	0.00
101-301-956.000	MISCELLANEOUS	109.00	310.23	1,100.00	1,100.00	33.86	0.00	3.08
101-301-957.000	TRAINING EXPENSES	4,958.90	12,288.96	12,000.00	12,000.00	6,410.35	58.49	53.42
101-301-957.100	TRAINING/HNT	0.00	10,510.91	11,500.00	11,500.00	0.00	0.00	0.00
101-301-957.301	PUBLIC SAFETY ACADEMY EXPENSES	0.00	0.00	0.00	0.00	5,951.25	5,951.25	100.00
101-301-957.302	TRAINING EXPENSES - 302 FUNDS	2,405.00	5,849.00	6,000.00	6,000.00	3,220.00	575.00	53.67
101-301-957.400	TRAINING EXPENSES/CPE CREDITS	3,150.00	5,870.43	15,000.00	15,000.00	3,276.00	0.00	21.84
101-301-958.000	MEMBERSHIPS & DUES	449.00	1,443.00	2,020.00	2,020.00	601.00	220.00	29.75
Total Dept 301 - POLICE DEPARTMENT		2,271,688.90	4,681,471.50	5,186,663.00	5,186,663.00	2,489,063.02	483,759.46	47.99
<b>Department: 336 FIRE DEPARTMENT</b>								
101-336-706.750	SALARY & WAGES/MEDICAL FIRST RESP BO	9,300.00	9,300.00	11,500.00	11,500.00	10,672.62	0.00	92.81
101-336-707.000	SALARY & WAGES/TEMP-SEASONAL	4,416.00	10,535.38	0.00	10,000.00	2,965.62	0.00	29.66
101-336-721.000	FRINGE BENEFITS	843.71	1,277.93	2,500.00	2,700.00	2,684.98	0.00	99.44
101-336-721.500	POST RETIREMENT BENEFITS	142,949.52	285,899.04	280,590.00	280,590.00	132,096.00	22,016.00	47.08
101-336-721.650	CONTR POST RETIREMENT BENEFITS-OPEB	28,025.02	57,280.37	75,000.00	75,000.00	10,905.03	0.00	14.54
101-336-740.000	OPERATING SUPPLIES	188.00	4,617.82	5,000.00	5,000.00	3,528.04	0.00	70.56
101-336-818.000	CONTRACTUAL SERVICES	2,005.62	4,273.23	15,000.00	15,000.00	2,021.35	137.23	13.48
101-336-818.800	CONTR SERVICES - NFD	479,281.50	860,022.85	831,000.00	831,000.00	514,374.00	85,729.00	61.90
101-336-850.000	COMMUNICATIONS	160.04	371.30	1,000.00	1,000.00	200.05	40.01	20.01
101-336-880.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-336-900.000	PRINTING & PUBLISHING	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-336-920.000	PUBLIC UTILITIES	875.30	1,822.66	1,870.00	1,870.00	1,021.58	177.27	54.63
101-336-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	77,525.00	91,900.00	91,900.00	0.00	0.00	0.00
Total Dept 336 - FIRE DEPARTMENT		668,044.71	1,312,925.58	1,317,960.00	1,328,160.00	680,469.27	108,099.51	51.23
<b>Department: 441 MUNICIPAL SERVICES ADMIN</b>								
101-441-706.000	SALARY & WAGES/ FULL TIME	18,139.90	43,118.33	172,665.00	172,665.00	26,362.47	4,255.47	15.27
101-441-706.050	SALARY & WAGES/PART TIME	13,087.99	26,096.80	27,795.00	27,795.00	14,173.39	2,216.56	50.99
101-441-706.100	SALARY & WAGES/SICK	774.20	1,876.07	6,790.00	6,790.00	318.18	0.00	4.69
101-441-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	859.81	1,785.00	1,785.00	0.00	0.00	0.00
101-441-706.300	SALARY & WAGES/RETENTION	1,584.97	1,584.97	2,065.00	2,065.00	1,529.97	1,529.97	74.09
101-441-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	1,355.00	1,355.00	0.00	0.00	0.00
101-441-706.450	SALARY & WAGES/SAFETY INSPEC. BONUS	1,673.98	1,926.00	2,000.00	2,000.00	1,547.98	0.00	77.40
101-441-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	2,830.56	5,185.00	5,185.00	4,488.88	0.00	86.57
101-441-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	500.00	500.00	0.00	0.00	0.00



## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdg Used
<b>Fund: 101 GENERAL FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 441 MUNICIPAL SERVICES ADMIN</b>								
101-441-709.000	SALARY & WAGES/OVERTIME	3,462.20	7,273.42	7,570.00	7,570.00	3,039.18	584.03	40.15
101-441-721.000	FRINGE BENEFITS	10,297.62	22,424.49	71,545.00	71,545.00	14,639.23	2,376.69	20.46
101-441-721.500	POST RETIREMENT BENEFITS	16,993.02	33,986.04	41,215.00	41,215.00	22,521.72	3,753.62	54.64
101-441-724.000	MERS/OPEB ACTUARIAL EVALUATIONS	0.00	0.00	0.00	0.00	51.75	0.00	100.00
101-441-725.000	EMPLOYEE TESTING & LICENSING	51.75	529.38	1,000.00	1,000.00	30.62	0.00	3.06
101-441-728.000	POSTAGE	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-441-740.000	OPERATING SUPPLIES	1,682.76	4,525.32	5,000.00	5,000.00	2,863.89	396.08	57.28
101-441-740.400	UNIFORM ALLOWANCE	15,682.45	20,965.77	24,500.00	24,500.00	6,487.57	891.05	26.48
101-441-740.700	SAFETY GEAR	0.00	5,095.11	2,000.00	2,000.00	0.00	0.00	0.00
101-441-740.750	FOUL WEATHER GEAR	1,369.65	3,082.22	500.00	500.00	0.00	0.00	0.00
101-441-818.000	CONTRACTUAL SERVICES	19,195.98	31,804.21	21,600.00	21,600.00	18,888.77	1,481.64	87.45
101-441-850.000	COMMUNICATIONS	3,449.54	5,133.04	7,500.00	7,500.00	1,566.58	241.75	20.89
101-441-900.000	PRINTING & PUBLISHING	280.20	318.70	0.00	0.00	393.33	0.00	100.00
101-441-938.000	EQUIPMENT LEASE EXPENSE	2,014.47	3,871.53	4,000.00	4,000.00	2,311.77	764.22	57.79
101-441-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	3,669.35	4,000.00	4,000.00	0.00	0.00	0.00
101-441-956.000	MISCELLANEOUS	0.00	0.00	0.00	100.00	100.00	0.00	100.00
101-441-957.000	TRAINING EXPENSES	0.00	4,752.42	5,000.00	5,000.00	685.00	0.00	13.70
101-441-958.000	MEMBERSHIPS & DUES	0.00	0.00	500.00	500.00	75.00	0.00	15.00
<b>Total Dept 441 - MUNICIPAL SERVICES ADMIN</b>		<b>109,740.68</b>	<b>225,723.54</b>	<b>416,320.00</b>	<b>416,420.00</b>	<b>122,075.28</b>	<b>18,491.08</b>	<b>29.32</b>
<b>Department: 443 MUNICIPAL SERVICES YARD MAINT</b>								
101-443-706.000	SALARY & WAGES/ FULL TIME	1,931.49	4,519.92	9,950.00	9,950.00	3,011.30	582.52	30.26
101-443-706.100	SALARY & WAGES/SICK	0.00	0.00	385.00	385.00	0.00	0.00	0.00
101-443-706.300	SALARY & WAGES/RETENTION	0.00	0.00	55.00	55.00	0.00	0.00	0.00
101-443-706.350	SALARY & WAGES/PAGER PAY	0.00	25.03	165.00	165.00	0.00	0.00	0.00
101-443-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	35.00	35.00	0.00	0.00	0.00
101-443-707.000	SALARY & WAGES/TEMP-SEASONAL	1,670.43	3,296.51	3,840.00	3,840.00	1,487.96	72.99	38.75
101-443-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-443-721.000	FRINGE BENEFITS	1,300.62	2,924.52	5,630.00	5,630.00	1,813.85	276.31	32.22
101-443-721.500	POST RETIREMENT BENEFITS	1,929.54	3,859.08	4,885.00	4,885.00	2,306.76	384.46	47.22
101-443-740.000	OPERATING SUPPLIES	4,095.87	8,198.31	7,500.00	7,500.00	422.88	0.00	5.64
101-443-818.000	CONTRACTUAL SERVICES	24,718.87	57,263.82	35,600.00	35,600.00	12,879.70	905.06	36.18
101-443-920.000	PUBLIC UTILITIES	17,367.22	45,795.18	40,000.00	40,000.00	20,842.38	6,949.99	52.11
101-443-930.000	REPAIRS & MAINTENANCE	299.00	2,943.05	10,000.00	10,000.00	378.00	0.00	3.78
101-443-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	870.00	1,000.00	1,000.00	0.00	0.00	0.00
<b>Total Dept 443 - MUNICIPAL SERVICES YARD MAINT</b>		<b>53,313.04</b>	<b>129,695.42</b>	<b>119,295.00</b>	<b>119,295.00</b>	<b>43,142.83</b>	<b>9,171.33</b>	<b>36.16</b>
<b>Department: 446 STREET SERVICES</b>								
101-446-920.100	STREET LIGHTING - GENERAL	92,848.51	173,879.53	190,000.00	190,000.00	91,727.22	15,896.59	48.28
101-446-920.200	STREET LIGHTING - OLD VILLAGE	31,858.80	58,321.94	65,000.00	65,000.00	26,871.89	(1,812.53)	41.34
<b>Total Dept 446 - STREET SERVICES</b>		<b>124,707.31</b>	<b>232,201.47</b>	<b>255,000.00</b>	<b>255,000.00</b>	<b>118,599.11</b>	<b>14,084.06</b>	<b>46.51</b>
<b>Department: 523 MISCELLANEOUS MSD SERVICES</b>								
101-523-706.000	SALARY & WAGES/ FULL TIME	33.42	78.06	175.00	175.00	52.03	10.02	29.73
101-523-706.100	SALARY & WAGES/SICK	0.00	0.00	10.00	10.00	0.00	0.00	0.00
101-523-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	15.00	15.00	0.00	0.00	0.00
101-523-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	15.00	15.00	0.00	0.00	0.00
101-523-707.000	SALARY & WAGES/TEMP-SEASONAL	28.60	56.52	275.00	275.00	25.46	1.27	9.26
101-523-709.000	SALARY & WAGES/OVERTIME	41.62	171.28	265.00	265.00	58.98	58.98	22.26
101-523-721.000	FRINGE BENEFITS	34.13	89.67	100.00	100.00	46.93	20.77	46.93



## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdg Used
<b>Fund: 101 GENERAL FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 523 MISCELLANEOUS MSD SERVICES</b>								
101-523-721.500	POST RETIREMENT BENEFITS	33.00	66.00	85.00	85.00	39.90	6.65	46.94
101-523-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-523-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	870.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 523 - MISCELLANEOUS MSD SERVICES		170.77	1,331.53	2,440.00	2,440.00	223.30	97.69	9.15
<b>Department: 525 SPECIAL EVENTS</b>								
101-525-706.000	SALARY & WAGES/ FULL TIME	3,357.18	7,820.94	17,055.00	17,055.00	5,200.14	1,022.58	30.49
101-525-706.100	SALARY & WAGES/SICK	0.00	0.00	660.00	660.00	0.00	0.00	0.00
101-525-706.300	SALARY & WAGES/RETENTION	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-525-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	280.00	280.00	0.00	0.00	0.00
101-525-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	660.00	660.00	0.00	0.00	0.00
101-525-707.000	SALARY & WAGES/TEMP-SEASONAL	2,838.48	5,622.36	6,540.00	6,540.00	2,527.75	125.15	38.65
101-525-709.000	SALARY & WAGES/OVERTIME	21,973.45	28,262.98	43,905.00	43,905.00	26,854.97	4,871.91	61.17
101-525-721.000	FRINGE BENEFITS	8,768.85	13,171.03	9,650.00	9,650.00	13,013.13	2,343.89	134.85
101-525-721.500	POST RETIREMENT BENEFITS	3,307.02	6,614.04	8,370.00	8,370.00	3,954.42	659.07	47.25
101-525-725.500	MEAL ALLOWANCE	1,318.40	1,741.79	2,000.00	2,000.00	1,486.61	187.00	74.33
101-525-740.000	OPERATING SUPPLIES	13,585.54	32,824.49	14,000.00	14,000.00	16,161.10	904.06	115.44
101-525-818.000	CONTRACTUAL SERVICES	10,027.51	18,079.91	50,000.00	50,000.00	18,344.98	2,768.75	36.69
101-525-940.000	EQUIPMENT RENTAL - FORCE ACCT	2,908.00	24,738.00	28,000.00	28,000.00	1,256.00	0.00	4.49
Total Dept 525 - SPECIAL EVENTS		68,084.43	138,875.54	181,220.00	181,220.00	88,799.10	12,882.41	49.00
<b>Department: 529 PARKING</b>								
101-529-706.000	SALARY & WAGES/ FULL TIME	785.92	1,839.19	4,050.00	4,050.00	1,225.29	237.06	30.25
101-529-706.050	SALARY & WAGES/PART TIME	0.00	0.00	0.00	30,000.00	17,398.84	3,428.77	58.00
101-529-706.100	SALARY & WAGES/SICK	0.00	0.00	160.00	160.00	0.00	0.00	0.00
101-529-706.300	SALARY & WAGES/RETENTION	0.00	0.00	25.00	25.00	50.00	50.00	200.00
101-529-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	70.00	70.00	0.00	0.00	0.00
101-529-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	160.00	160.00	0.00	0.00	0.00
101-529-707.000	SALARY & WAGES/TEMP-SEASONAL	673.73	1,334.66	1,550.00	1,550.00	600.00	29.72	38.71
101-529-709.000	SALARY & WAGES/OVERTIME	457.14	2,375.12	2,650.00	2,650.00	799.53	799.53	30.17
101-529-721.000	FRINGE BENEFITS	681.54	1,785.02	2,290.00	2,290.00	3,963.74	967.21	173.09
101-529-721.500	POST RETIREMENT BENEFITS	784.98	1,569.96	1,990.00	1,990.00	938.70	156.45	47.17
101-529-725.500	MEAL ALLOWANCE	0.00	8.00	0.00	0.00	0.00	0.00	0.00
101-529-740.000	OPERATING SUPPLIES	0.00	(2,551.48)	5,000.00	5,000.00	1,832.75	0.00	36.66
101-529-818.000	CONTRACTUAL SERVICES	18,179.35	18,179.35	38,000.00	38,000.00	600.00	0.00	1.58
101-529-900.000	PRINTING & PUBLISHING	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-529-920.000	PUBLIC UTILITIES	0.00	3,879.98	4,500.00	4,500.00	9,084.23	4,951.48	201.87
101-529-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	6,525.00	7,500.00	7,500.00	0.00	0.00	0.00
Total Dept 529 - PARKING		21,562.66	34,944.80	72,945.00	102,945.00	36,493.08	10,620.22	35.45
<b>Department: 530 MSD SERVICES - DDA</b>								
101-530-706.000	SALARY & WAGES/ FULL TIME	4,352.49	10,317.40	22,095.00	22,095.00	6,719.63	1,293.59	30.41
101-530-706.100	SALARY & WAGES/SICK	0.00	0.00	850.00	850.00	0.00	0.00	0.00
101-530-706.300	SALARY & WAGES/RETENTION	0.00	0.00	125.00	125.00	0.00	0.00	0.00
101-530-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	360.00	360.00	0.00	0.00	0.00
101-530-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	850.00	850.00	0.00	0.00	0.00
101-530-707.000	SALARY & WAGES/TEMP-SEASONAL	3,677.00	7,283.52	13,980.00	13,980.00	3,274.84	162.09	23.43
101-530-709.000	SALARY & WAGES/OVERTIME	7,886.09	12,633.01	13,280.00	13,280.00	9,411.44	431.84	70.87
101-530-721.000	FRINGE BENEFITS	5,488.01	10,327.66	12,500.00	12,500.00	7,325.69	727.01	58.61
101-530-721.500	POST RETIREMENT BENEFITS	4,284.00	8,568.00	10,840.00	10,840.00	5,122.80	853.80	47.26

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Balance As Of 12/31/2025

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<b>Fund: 101 GENERAL FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 530 MSD SERVICES - DDA</b>								
101-530-725.500	MEAL ALLOWANCE	183.44	354.80	400.00	400.00	156.64	0.00	39.16
101-530-740.000	OPERATING SUPPLIES	40,337.31	87,817.93	65,000.00	65,000.00	8,512.55	0.00	13.10
101-530-818.000	CONTRACTUAL SERVICES	19,191.40	53,090.14	62,500.00	62,500.00	32,470.55	3,700.27	51.95
101-530-920.000	PUBLIC UTILITIES	1,648.06	2,262.89	7,000.00	7,000.00	20,753.65	17,020.14	296.48
101-530-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	29,580.00	34,000.00	34,000.00	0.00	0.00	0.00
Total Dept 530 - MSD SERVICES - DDA		87,047.80	222,235.35	243,780.00	243,780.00	93,747.79	24,188.74	38.46
<b>Department: 567 CEMETERY</b>								
101-567-706.000	SALARY & WAGES/ FULL TIME	6,740.76	14,974.15	17,525.00	17,525.00	9,101.40	1,653.42	51.93
101-567-706.100	SALARY & WAGES/SICK	0.00	37.31	775.00	775.00	0.00	0.00	0.00
101-567-706.300	SALARY & WAGES/RETENTION	43.93	43.93	75.00	75.00	79.59	79.59	106.12
101-567-706.350	SALARY & WAGES/PAGER PAY	28.08	277.84	295.00	295.00	0.00	0.00	0.00
101-567-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	675.00	675.00	0.00	0.00	0.00
101-567-707.000	SALARY & WAGES/TEMP-SEASONAL	3,584.58	7,051.97	5,340.00	5,340.00	3,194.28	155.41	59.82
101-567-709.000	SALARY & WAGES/OVERTIME	1,309.20	3,456.59	2,560.00	2,560.00	1,782.95	238.44	69.65
101-567-721.000	FRINGE BENEFITS	4,035.70	9,080.07	12,020.00	12,020.00	5,439.66	815.69	45.26
101-567-721.500	POST RETIREMENT BENEFITS	4,108.98	8,217.96	8,220.00	8,220.00	4,913.10	818.85	59.77
101-567-725.500	MEAL ALLOWANCE	47.00	209.00	225.00	225.00	54.00	0.00	24.00
101-567-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-567-740.000	OPERATING SUPPLIES	3,907.37	12,569.13	20,000.00	20,000.00	5,289.59	954.00	26.45
101-567-818.000	CONTRACTUAL SERVICES	30,884.80	40,924.91	70,000.00	70,000.00	27,085.98	1,764.12	38.69
101-567-920.000	PUBLIC UTILITIES	681.80	5,028.89	7,500.00	7,500.00	2,291.35	1,113.10	30.55
101-567-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-567-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	20,880.00	24,000.00	24,000.00	0.00	0.00	0.00
101-567-956.100	CRYPT/NICHE RETURNS	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-567-956.200	LOT SALE/RETURNS	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00	0.00	100.00
Total Dept 567 - CEMETERY		58,372.20	125,751.75	179,310.00	179,310.00	62,231.90	7,592.62	34.71
<b>Department: 770 PARKS &amp; PUBLIC PROPERTY</b>								
101-770-706.000	SALARY & WAGES/ FULL TIME	12,798.68	26,006.26	18,065.00	18,065.00	14,145.17	2,438.64	78.30
101-770-706.100	SALARY & WAGES/SICK	0.00	74.76	795.00	795.00	0.00	0.00	0.00
101-770-706.300	SALARY & WAGES/RETENTION	88.01	88.01	80.00	80.00	159.36	159.36	199.20
101-770-706.350	SALARY & WAGES/PAGER PAY	56.25	456.26	305.00	305.00	0.00	0.00	0.00
101-770-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	220.00	220.00	0.00	0.00	0.00
101-770-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	695.00	695.00	0.00	0.00	0.00
101-770-707.000	SALARY & WAGES/TEMP-SEASONAL	3,692.21	7,265.14	9,625.00	9,625.00	3,290.09	160.18	34.18
101-770-709.000	SALARY & WAGES/OVERTIME	128.95	1,304.49	745.00	745.00	456.87	416.64	61.32
101-770-721.000	FRINGE BENEFITS	5,945.83	12,538.42	12,385.00	12,385.00	7,045.67	1,236.76	56.89
101-770-721.500	POST RETIREMENT BENEFITS	4,234.02	8,468.04	8,470.00	8,470.00	5,062.92	843.82	59.77
101-770-725.500	MEAL ALLOWANCE	0.00	24.00	100.00	100.00	0.00	0.00	0.00
101-770-740.000	OPERATING SUPPLIES	10,855.76	22,674.12	30,000.00	30,000.00	5,229.15	(225.75)	17.43
101-770-818.000	CONTRACTUAL SERVICES	26,315.27	64,354.66	43,500.00	43,500.00	24,234.04	1,126.41	55.71
101-770-920.000	PUBLIC UTILITIES	55,383.65	82,416.70	65,000.00	65,000.00	41,622.08	(20,943.57)	64.03
101-770-930.000	REPAIRS & MAINTENANCE	0.00	0.00	15,000.00	15,000.00	7,968.59	0.00	53.12
101-770-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	15,660.00	18,000.00	18,000.00	0.00	0.00	0.00
Total Dept 770 - PARKS & PUBLIC PROPERTY		119,498.63	241,330.86	222,985.00	222,985.00	109,213.94	(14,787.51)	48.98
<b>Department: 900 CAPITAL OUTLAY</b>								
101-900-971.436	CAP OUTLAY/CITY HALL IMPRVMENTS	107,930.79	120,224.03	215,000.00	195,000.00	3,000.00	0.00	1.54
101-900-971.437	CAP OUTLAY/ LAND IMPROVEMENTS - PARK	10,180.10	10,180.10	452,500.00	452,500.00	0.00	0.00	0.00



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Balance As of 12/31/2025

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<b>Fund: 101 GENERAL FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 900 CAPITAL OUTLAY</b>								
101-900-971.438	CAP OUTLAY/ MSD BUILDING IMPROVEMENT	19,140.00	20,052.50	10,000.00	10,000.00	0.00	0.00	0.00
101-900-971.751	CAP OUTLAY/CULT CTR IMPRVMENTS	0.00	0.00	0.00	0.00	3,874.16	0.00	100.00
101-900-976.276	CAP OUTLAY/CEMETERY BLDG IMP	1,803.60	1,803.60	1,100,000.00	1,100,000.00	0.00	0.00	0.00
101-900-976.436	CAP OUTLAY/CITY HALL BLDG IMP	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00	100.00
101-900-976.437	CAP OUTLAY/SIDEWALK REPL	114.21	91,299.71	80,000.00	80,000.00	70,426.33	0.00	88.03
101-900-976.442	CAP OUTLAY/SPECIAL EVENTS BUILDINGS	0.00	0.00	250,000.00	0.00	0.00	0.00	0.00
101-900-976.751	CAP OUTLAY/CULT CTR BLDG IMPRVMENTS	417,200.05	520,450.59	0.00	20,000.00	41,822.30	21,640.50	209.11
101-900-977.101	CAP OUTLAY/ CITY COMMISSION	62,628.95	62,628.95	3,500.00	3,500.00	1,596.93	0.00	45.63
101-900-977.215	CAP OUTLAY/ELECTION EQUIP	0.00	0.00	0.00	0.00	1,117.33	0.00	100.00
101-900-977.258	CAP OUTLAY/MGMT INFORM SVCS	2,048.95	2,048.95	1,000.00	1,000.00	0.00	0.00	0.00
101-900-977.301	CAP OUTLAY/POLICE EQUIP	2,195.00	55,850.32	17,000.00	17,000.00	2,392.00	0.00	14.07
101-900-977.438	CAP OUTLAY/MSD YARD EQUIP	0.00	0.00	55,000.00	55,000.00	0.00	0.00	0.00
101-900-977.442	CAP OUTLAY/SPEC EVENTS EQUIP	0.00	245,114.97	0.00	255,000.00	265,836.10	2,576.00	104.25
101-900-980.172	CAP OUTLAY/MGR OFFICE EQUIP	810.89	810.89	1,500.00	1,500.00	0.00	0.00	0.00
101-900-980.212	CAP OUTLAY/FIN OFFICE EQUIP	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-900-980.215	CAP OUTLAY/CLERK OFF EQUIP	0.00	0.00	3,600.00	3,600.00	0.00	0.00	0.00
101-900-980.262	CAP OUTLAY /CLERK ELECTIONS EQUIPMEN	0.00	0.00	1,700.00	1,700.00	0.00	0.00	0.00
Total Dept 900 - CAPITAL OUTLAY		626,552.54	1,132,964.61	2,193,300.00	2,198,300.00	392,565.15	24,216.50	17.86
<b>Department: 905 DEBT ADMINISTRATION</b>								
101-905-990.912	CONTRIB TO NVILLE/ACT 99 - 2015 FIRE	61,673.54	61,673.54	0.00	0.00	0.00	0.00	0.00
Total Dept 905 - DEBT ADMINISTRATION		61,673.54	61,673.54	0.00	0.00	0.00	0.00	0.00
<b>Department: 965 CONTRIBUTIONS</b>								
101-965-965.208	CONTRIBUTION TO RECREATION	156,797.52	495,245.04	500,000.00	500,000.00	249,999.96	41,666.66	50.00
101-965-965.249	CONTRIBUTION TO BUILDING FUND	0.00	75,500.00	150,000.00	150,000.00	75,000.00	0.00	50.00
101-965-965.252	CONTRIBUTION TO NBHD SVCS FD	36,505.02	73,010.04	73,010.00	83,010.00	36,505.02	6,084.17	43.98
Total Dept 965 - CONTRIBUTIONS		193,302.54	643,755.08	723,010.00	733,010.00	361,504.98	47,750.83	49.32
Expenditures		5,624,212.96	11,607,604.51	14,030,262.00	14,096,562.00	5,961,827.29	986,429.23	42.29
<b>Fund 101 - GENERAL FUND:</b>								
TOTAL REVENUES		9,299,728.22	12,132,393.79	14,030,262.00	14,096,562.00	9,384,364.80	376,188.51	66.57
TOTAL EXPENDITURES		5,624,212.96	11,607,604.51	14,030,262.00	14,096,562.00	5,961,827.29	986,429.23	42.29
NET OF REVENUES & EXPENDITURES:		3,675,515.26	524,789.28	0.00	0.00	3,422,537.51	(610,240.72)	
BEG. FUND BALANCE		4,302,061.75	4,302,061.75	4,826,851.03	4,826,851.03	4,826,851.03		
END FUND BALANCE		7,977,577.01	4,826,851.03	4,826,851.03	4,826,851.03	8,249,388.54		

## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 202 MAJOR STREET FUND</b>								
<b>Account Category: Revenues</b>								
<b>Department: 000 GENERAL REVENUES</b>								
202-000-546.000	GAS & WEIGHT TAX	261,656.18	799,713.38	842,851.00	842,851.00	262,438.29	51,025.00	31.14
202-000-546.100	LOCAL ROADS PROGRAM	4,239.44	12,718.35	12,734.00	12,734.00	4,238.72	1,059.68	33.29
202-000-665.000	INTEREST ON INVESTMENTS	4,360.10	29,695.47	5,000.00	5,000.00	4,649.81	1,595.31	93.00
202-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	73,427.00	75,927.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		270,255.72	842,127.20	934,012.00	936,512.00	271,326.82	53,679.99	28.97
Revenues		270,255.72	842,127.20	934,012.00	936,512.00	271,326.82	53,679.99	28.97
<b>Account Category: Expenditures</b>								
<b>Department: 261 ADMINISTRATION</b>								
202-261-706.000	SALARY & WAGES/ FULL TIME	4,981.48	9,408.85	10,576.00	10,576.00	4,266.71	621.11	40.34
202-261-706.050	SALARY & WAGES/PART TIME	1,869.77	3,728.20	1,235.00	1,235.00	2,024.90	316.65	163.96
202-261-706.100	SALARY & WAGES/SICK	120.42	340.80	405.00	405.00	63.64	0.00	15.71
202-261-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	122.83	100.00	100.00	0.00	0.00	0.00
202-261-706.300	SALARY & WAGES/RETENTION	235.03	235.03	115.00	115.00	226.00	226.00	196.52
202-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	110.00	110.00	0.00	0.00	0.00
202-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	405.00	405.00	0.00	0.00	0.00
202-261-709.000	SALARY & WAGES/OVERTIME	615.23	1,337.31	1,560.00	1,560.00	598.94	107.96	38.39
202-261-721.000	FRINGE BENEFITS	2,457.13	4,737.06	5,605.00	5,605.00	2,224.80	364.29	39.69
202-261-721.500	POST RETIREMENT BENEFITS	1,472.52	2,945.04	3,545.00	3,545.00	1,830.54	305.09	51.64
202-261-818.000	CONTRACTUAL SERVICES	0.00	0.00	2,500.00	2,500.00	7,000.00	0.00	280.00
202-261-850.000	COMMUNICATIONS	1,246.53	2,522.51	3,000.00	3,000.00	1,256.79	198.05	41.89
202-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		12,998.11	29,377.63	33,156.00	33,156.00	19,492.32	2,139.15	58.79
<b>Department: 463 ROUTINE MAINTENANCE</b>								
202-463-706.000	SALARY & WAGES/ FULL TIME	28,492.00	56,623.57	32,785.00	32,785.00	29,346.79	4,865.54	89.51
202-463-706.100	SALARY & WAGES/SICK	0.00	186.94	1,275.00	1,275.00	0.00	0.00	0.00
202-463-706.300	SALARY & WAGES/RETENTION	220.12	220.12	175.00	175.00	398.55	398.55	227.74
202-463-706.350	SALARY & WAGES/PAGER PAY	140.66	940.90	485.00	485.00	0.00	0.00	0.00
202-463-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,195.00	1,195.00	0.00	0.00	0.00
202-463-707.000	SALARY & WAGES/TEMP-SEASONAL	5,024.88	9,929.04	10,905.00	10,905.00	4,476.06	220.21	41.05
202-463-709.000	SALARY & WAGES/OVERTIME	293.51	477.08	600.00	600.00	0.00	0.00	0.00
202-463-721.000	FRINGE BENEFITS	12,272.96	25,858.85	18,500.00	18,500.00	13,474.77	2,155.80	72.84
202-463-721.500	POST RETIREMENT BENEFITS	6,143.52	12,287.04	15,635.00	15,635.00	7,392.78	1,232.13	47.28
202-463-740.000	OPERATING SUPPLIES	0.00	829.14	15,000.00	15,000.00	0.00	0.00	0.00
202-463-818.000	CONTRACTUAL SERVICES	21,254.58	31,090.25	52,500.00	52,500.00	12,201.62	0.00	23.24
202-463-818.440	CONT SVCS/CRACK SEALING	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
202-463-850.000	COMMUNICATIONS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
202-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
202-463-960.000	INSURANCE & BONDS	937.50	1,875.00	1,875.00	1,875.00	866.40	144.40	46.21
Total Dept 463 - ROUTINE MAINTENANCE		74,779.73	150,317.93	176,930.00	176,930.00	68,156.97	9,016.63	38.52
<b>Department: 470 STORMWATER SYSTEM MAINTENANCE</b>								
202-470-825.500	STORMWATER PERMIT FEES	0.00	2,000.00	3,000.00	3,000.00	0.00	0.00	0.00
Total Dept 470 - STORMWATER SYSTEM MAINTENANCE		0.00	2,000.00	3,000.00	3,000.00	0.00	0.00	0.00
<b>Department: 474 TRAFFIC SIGNAL MAINTENANCE</b>								
202-474-706.000	SALARY & WAGES/ FULL TIME	710.57	1,662.88	3,660.00	3,660.00	1,108.06	214.36	30.27
202-474-706.100	SALARY & WAGES/SICK	0.00	0.00	145.00	145.00	0.00	0.00	0.00
202-474-706.300	SALARY & WAGES/RETENTION	0.00	0.00	25.00	25.00	0.00	0.00	0.00

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GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 202 MAJOR STREET FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 474 TRAFFIC SIGNAL MAINTENANCE</b>								
202-474-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	60.00	60.00	0.00	0.00	0.00
202-474-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	145.00	145.00	0.00	0.00	0.00
202-474-707.000	SALARY & WAGES/TEMP-SEASONAL	609.23	1,206.81	135.00	635.00	542.58	26.85	85.45
202-474-709.000	SALARY & WAGES/OVERTIME	326.87	420.26	235.00	235.00	48.08	48.08	20.46
202-474-721.000	FRINGE BENEFITS	548.22	1,216.71	2,070.00	2,070.00	680.89	116.63	32.89
202-474-721.500	POST RETIREMENT BENEFITS	709.50	1,419.00	1,800.00	1,800.00	848.82	141.47	47.16
202-474-740.000	OPERATING SUPPLIES	144.78	(2,324.11)	10,000.00	10,000.00	12,595.25	0.00	125.95
202-474-818.000	CONTRACTUAL SERVICES	50,405.94	66,522.32	65,000.00	65,000.00	26,254.69	24,447.40	40.39
202-474-920.000	PUBLIC UTILITIES	5,583.73	10,073.08	13,000.00	13,000.00	5,471.19	921.76	42.09
202-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		59,038.84	85,196.95	101,275.00	101,775.00	47,549.56	25,916.55	46.72
<b>Department: 479 SNOW &amp; ICE REMOVAL</b>								
202-479-706.000	SALARY & WAGES/ FULL TIME	6,070.84	12,237.48	9,260.00	9,260.00	6,604.82	1,161.45	71.33
202-479-706.100	SALARY & WAGES/SICK	0.00	37.31	375.00	375.00	0.00	0.00	0.00
202-479-706.300	SALARY & WAGES/RETENTION	43.93	43.93	50.00	50.00	79.59	79.59	159.18
202-479-706.350	SALARY & WAGES/PAGER PAY	28.08	177.84	150.00	150.00	0.00	0.00	0.00
202-479-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	360.00	360.00	0.00	0.00	0.00
202-479-707.000	SALARY & WAGES/TEMP-SEASONAL	1,541.03	3,052.62	460.00	2,460.00	1,372.46	67.94	55.79
202-479-709.000	SALARY & WAGES/OVERTIME	411.37	3,013.54	4,585.00	4,585.00	2,674.25	2,674.25	58.33
202-479-721.000	FRINGE BENEFITS	2,829.27	6,699.98	5,240.00	5,240.00	4,030.06	1,396.42	76.91
202-479-721.500	POST RETIREMENT BENEFITS	1,795.50	3,591.00	4,545.00	4,545.00	2,146.98	357.83	47.24
202-479-725.500	MEAL ALLOWANCE	8.00	79.00	200.00	200.00	32.00	32.00	16.00
202-479-740.000	OPERATING SUPPLIES	0.00	27,057.15	38,000.00	38,000.00	4,958.06	4,958.06	13.05
202-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
Total Dept 479 - SNOW & ICE REMOVAL		12,728.02	65,989.85	73,225.00	75,225.00	21,898.22	10,727.54	29.11
<b>Department: 485 ROAD CONSTRUCTION</b>								
202-485-818.450	CONT SVCS/STREET CONSTRUCTION	0.00	0.00	125,000.00	125,000.00	132,782.26	0.00	106.23
Total Dept 485 - ROAD CONSTRUCTION		0.00	0.00	125,000.00	125,000.00	132,782.26	0.00	106.23
<b>Department: 965 CONTRIBUTIONS</b>								
202-965-965.203	CONTRIBUTION TO LOCAL STREET	210,755.52	421,511.04	421,426.00	421,426.00	210,712.98	35,118.83	50.00
Total Dept 965 - CONTRIBUTIONS		210,755.52	421,511.04	421,426.00	421,426.00	210,712.98	35,118.83	50.00
Expenditures		370,300.22	754,393.40	934,012.00	936,512.00	500,592.31	82,918.70	53.45
<b>Fund 202 - MAJOR STREET FUND:</b>								
TOTAL REVENUES		270,255.72	842,127.20	934,012.00	936,512.00	271,326.82	53,679.99	28.97
TOTAL EXPENDITURES		370,300.22	754,393.40	934,012.00	936,512.00	500,592.31	82,918.70	53.45
NET OF REVENUES & EXPENDITURES:		(100,044.50)	87,733.80	0.00	0.00	(229,265.49)	(29,238.71)	
BEG. FUND BALANCE		1,286,399.20	1,286,399.20	1,374,133.00	1,374,133.00	1,374,133.00		
END FUND BALANCE		1,186,354.70	1,374,133.00	1,374,133.00	1,374,133.00	1,144,867.51		



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<b>Fund: 203 LOCAL STREET FUND</b>								
<b>Account Category: Revenues</b>								
<b>Department: 000 GENERAL REVENUES</b>								
203-000-546.000	GAS & WEIGHT TAX	104,813.49	320,345.72	280,950.00	280,950.00	105,154.48	20,444.84	37.43
203-000-546.100	LOCAL ROADS PROGRAM	1,698.24	5,094.72	5,096.00	5,096.00	1,698.40	424.60	33.33
203-000-665.000	INTEREST ON INVESTMENTS	2,434.54	3,501.41	50.00	1,050.00	2,090.19	337.22	199.07
203-000-674.202	CONTRIBUTION FROM MAJOR STREET	210,755.52	421,511.04	421,426.00	421,426.00	210,712.98	35,118.83	50.00
203-000-680.100	MISC/TREES	3,220.00	2,610.00	11,900.00	11,900.00	5,341.00	4,826.00	44.88
Total Dept 000 - GENERAL REVENUES		322,921.79	753,062.89	719,422.00	720,422.00	324,997.05	61,151.49	45.11
Revenues		322,921.79	753,062.89	719,422.00	720,422.00	324,997.05	61,151.49	45.11
<b>Account Category: Expenditures</b>								
<b>Department: 261 ADMINISTRATION</b>								
203-261-706.000	SALARY & WAGES/ FULL TIME	6,708.20	8,016.24	10,895.00	10,895.00	6,953.62	984.66	63.82
203-261-706.050	SALARY & WAGES/PART TIME	3,739.37	2,456.03	1,305.00	2,305.00	4,049.65	633.29	175.69
203-261-706.100	SALARY & WAGES/SICK	223.64	554.18	425.00	425.00	95.46	0.00	22.46
203-261-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	245.66	40.00	40.00	0.00	0.00	0.00
203-261-706.300	SALARY & WAGES/RETENTION	455.01	455.01	120.00	120.00	439.02	439.02	365.85
203-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	115.00	115.00	0.00	0.00	0.00
203-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	420.00	420.00	0.00	0.00	0.00
203-261-709.000	SALARY & WAGES/OVERTIME	951.69	573.45	1,480.00	1,480.00	909.52	173.02	61.45
203-261-721.000	FRINGE BENEFITS	3,510.22	4,754.73	5,755.00	5,755.00	3,660.23	610.32	63.60
203-261-721.500	POST RETIREMENT BENEFITS	1,506.00	3,012.00	3,625.00	3,625.00	1,878.12	313.02	51.81
203-261-850.000	COMMUNICATIONS	1,246.53	2,522.51	4,000.00	4,000.00	1,256.79	198.05	31.42
203-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00
203-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	117,482.00	113,132.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		18,340.66	26,589.81	149,662.00	146,312.00	19,242.41	3,351.38	13.15
<b>Department: 463 ROUTINE MAINTENANCE</b>								
203-463-706.000	SALARY & WAGES/ FULL TIME	32,478.62	69,585.06	42,175.00	42,175.00	33,269.73	5,582.79	78.88
203-463-706.050	SALARY & WAGES/PART TIME	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00
203-463-706.100	SALARY & WAGES/SICK	0.00	186.92	1,635.00	1,635.00	0.00	0.00	0.00
203-463-706.300	SALARY & WAGES/RETENTION	220.14	220.14	230.00	230.00	398.56	398.56	173.29
203-463-706.350	SALARY & WAGES/PAGER PAY	140.67	1,015.86	650.00	650.00	0.00	0.00	0.00
203-463-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,555.00	1,555.00	0.00	0.00	0.00
203-463-707.000	SALARY & WAGES/TEMP-SEASONAL	6,630.90	13,074.14	2,080.00	4,580.00	5,907.84	289.09	128.99
203-463-709.000	SALARY & WAGES/OVERTIME	326.86	1,826.86	1,160.00	1,160.00	0.00	0.00	0.00
203-463-721.000	FRINGE BENEFITS	14,063.04	32,245.89	23,820.00	23,820.00	15,694.71	2,491.28	65.89
203-463-721.500	POST RETIREMENT BENEFITS	7,963.98	15,927.96	20,240.00	20,240.00	9,569.76	1,594.96	47.28
203-463-740.000	OPERATING SUPPLIES	1,892.84	9,960.19	12,000.00	12,000.00	59.82	0.00	0.50
203-463-742.000	RESIDENT/TREES	0.00	0.00	15,000.00	15,000.00	3,636.00	0.00	24.24
203-463-818.000	CONTRACTUAL SERVICES	17,236.05	22,312.12	18,500.00	18,500.00	5,806.48	890.00	31.39
203-463-818.440	CONT SVCS/CRACK SEALING	0.00	0.00	45,000.00	45,000.00	0.00	0.00	0.00
203-463-850.000	COMMUNICATIONS	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
203-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00
203-463-960.000	INSURANCE & BONDS	1,500.00	3,000.00	3,000.00	3,000.00	1,396.74	232.79	46.56
Total Dept 463 - ROUTINE MAINTENANCE		82,453.10	181,855.14	197,545.00	200,045.00	75,739.64	11,479.47	37.86
<b>Department: 470 STORMWATER SYSTEM MAINTENANCE</b>								
203-470-825.500	STORMWATER PERMIT FEES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 470 - STORMWATER SYSTEM MAINTENANCE		0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
<b>Department: 474 TRAFFIC SIGNAL MAINTENANCE</b>								

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<b>Fund: 203 LOCAL STREET FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 474 TRAFFIC SIGNAL MAINTENANCE</b>								
203-474-706.000	SALARY & WAGES/ FULL TIME	610.33	1,428.22	3,145.00	3,145.00	951.63	184.09	30.26
203-474-706.100	SALARY & WAGES/SICK	0.00	0.00	125.00	125.00	0.00	0.00	0.00
203-474-706.300	SALARY & WAGES/RETENTION	0.00	0.00	20.00	20.00	0.00	0.00	0.00
203-474-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	50.00	50.00	0.00	0.00	0.00
203-474-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	125.00	125.00	0.00	0.00	0.00
203-474-707.000	SALARY & WAGES/TEMP-SEASONAL	523.17	1,036.37	325.00	1,075.00	466.03	23.08	43.35
203-474-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	100.00	200.00	196.20	0.00	98.10
203-474-721.000	FRINGE BENEFITS	410.12	963.40	1,780.00	1,780.00	615.47	87.40	34.58
203-474-721.500	POST RETIREMENT BENEFITS	609.54	1,219.08	1,545.00	1,545.00	728.94	121.49	47.18
203-474-740.000	OPERATING SUPPLIES	434.35	(502.21)	20,000.00	20,000.00	1,160.98	0.00	5.80
203-474-818.000	CONTRACTUAL SERVICES	10,386.50	10,386.50	30,000.00	30,000.00	270.00	0.00	0.90
203-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		12,974.01	19,531.36	62,215.00	63,065.00	4,389.25	416.06	6.96
<b>Department: 479 SNOW &amp; ICE REMOVAL</b>								
203-479-706.000	SALARY & WAGES/ FULL TIME	5,167.98	10,124.24	4,610.00	4,610.00	5,156.77	849.13	111.86
203-479-706.100	SALARY & WAGES/SICK	0.00	37.32	175.00	175.00	0.00	0.00	0.00
203-479-706.300	SALARY & WAGES/RETENTION	43.93	43.93	50.00	50.00	79.57	79.57	159.14
203-479-706.350	SALARY & WAGES/PAGER PAY	28.07	177.84	75.00	75.00	0.00	0.00	0.00
203-479-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	175.00	175.00	0.00	0.00	0.00
203-479-707.000	SALARY & WAGES/TEMP-SEASONAL	766.88	1,519.11	1,670.00	1,670.00	682.99	33.81	40.90
203-479-709.000	SALARY & WAGES/OVERTIME	21.04	3,072.57	2,485.00	2,485.00	1,727.37	1,727.37	69.51
203-479-721.000	FRINGE BENEFITS	2,128.04	5,313.52	2,610.00	2,610.00	2,903.68	986.99	111.25
203-479-721.500	POST RETIREMENT BENEFITS	893.52	1,787.04	0.00	1,000.00	1,068.48	178.08	106.85
203-479-725.500	MEAL ALLOWANCE	24.00	110.00	150.00	150.00	154.00	154.00	102.67
203-479-740.000	OPERATING SUPPLIES	0.00	8,966.46	12,000.00	12,000.00	1,652.69	1,652.69	13.77
203-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
Total Dept 479 - SNOW & ICE REMOVAL		9,073.46	41,152.03	34,000.00	35,000.00	13,425.55	5,661.64	38.36
<b>Department: 485 ROAD CONSTRUCTION</b>								
203-485-818.450	CONT SVCS/STREET CONSTRUCTION	0.00	0.00	275,000.00	275,000.00	129,805.44	0.00	47.20
Total Dept 485 - ROAD CONSTRUCTION		0.00	0.00	275,000.00	275,000.00	129,805.44	0.00	47.20
Expenditures		122,841.23	269,128.34	719,422.00	720,422.00	242,602.29	20,908.55	33.68
<b>Fund 203 - LOCAL STREET FUND:</b>								
TOTAL REVENUES		322,921.79	753,062.89	719,422.00	720,422.00	324,997.05	61,151.49	45.11
TOTAL EXPENDITURES		122,841.23	269,128.34	719,422.00	720,422.00	242,602.29	20,908.55	33.68
NET OF REVENUES & EXPENDITURES:		200,080.56	483,934.55	0.00	0.00	82,394.76	40,242.94	
BEG. FUND BALANCE		1,534,056.10	1,534,056.10	2,017,990.65	2,017,990.65	2,017,990.65		
END FUND BALANCE		1,734,136.66	2,017,990.65	2,017,990.65	2,017,990.65	2,100,385.41		



## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 208 RECREATION FUND</b>								
<b>Account Category: Revenues</b>								
<b>Department: 021 CULTURAL CENTER REVENUES</b>								
208-021-651.200	ICE ARENA/RENTAL SKATES	640.00	1,802.00	1,625.00	1,625.00	1,084.00	962.00	66.71
208-021-651.300	ICE ARENA/OPEN SKATING	3,494.00	10,054.50	9,500.00	9,500.00	6,135.00	4,707.00	64.58
208-021-651.400	ICE ARENA/HOCKEY RENTALS	131,962.50	352,421.50	470,000.00	470,000.00	211,800.00	50,956.25	45.06
208-021-651.550	ICE ARENA/DROP-IN ICE	0.00	0.00	500.00	500.00	0.00	0.00	0.00
208-021-651.600	ICE ARENA/OTHER REVENUES	1,071.53	1,071.53	1,000.00	1,000.00	337.14	337.14	33.71
208-021-651.700	GB/RENTAL-MULTI-PURPOSE ROOM	15,382.50	24,121.50	26,000.00	26,000.00	14,685.00	3,511.00	56.48
208-021-651.730	GB/RECREATION SERVICES	589.00	919.00	1,000.00	1,000.00	0.00	0.00	0.00
208-021-651.740	GB/RENTAL-CARD & MEETING ROOM	1,326.25	5,088.25	2,800.00	2,800.00	1,495.50	1,025.50	53.41
208-021-651.750	GB/RENTAL-ARTS & CRAFTS ROOM	567.00	1,347.00	1,500.00	1,500.00	372.50	87.50	24.83
208-021-653.300	ADVERTISING INCOME	0.00	273.46	200.00	300.00	291.11	0.00	97.04
Total Dept 021 - CULTURAL CENTER REVENUES		155,032.78	397,098.74	514,125.00	514,225.00	236,200.25	61,586.39	45.93
<b>Department: 022 ADMINISTRATIVE CHARGES</b>								
208-022-665.000	INTEREST ON INVESTMENTS	21,299.39	46,940.23	8,000.00	8,000.00	16,452.90	4,417.86	205.66
208-022-674.101	CONTRIBUTION FROM GENERAL FUND	156,797.52	495,245.04	500,000.00	500,000.00	249,999.96	41,666.66	50.00
208-022-683.000	INSURANCE PROCEEDS	0.00	54,911.80	0.00	0.00	0.00	0.00	0.00
208-022-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	1,390.00	51,940.00	0.00	0.00	0.00
Total Dept 022 - ADMINISTRATIVE CHARGES		178,096.91	597,097.07	509,390.00	559,940.00	266,452.86	46,084.52	47.59
<b>Department: 023 PROGRAM FEES &amp; CHARGES</b>								
208-023-651.410	GB/SENIOR PROGRAMS-CLASSES	6,612.50	14,641.50	12,500.00	12,500.00	6,629.00	709.00	53.03
208-023-651.420	GB/SENIORPROGRAMS-OTHER	(75.00)	(75.00)	0.00	50.00	48.00	0.00	96.00
208-023-653.100	CLASS & SPECIAL EVENTS	19,832.50	58,472.83	35,000.00	35,000.00	38,383.00	10,548.00	109.67
208-023-654.000	SOCCER REVENUES-REGISTRATIONS	70,236.00	253,571.00	223,125.00	223,125.00	73,631.00	57,951.00	33.00
208-023-654.100	ADULT ATHLETICS	0.00	0.00	0.00	0.00	(182.00)	0.00	100.00
208-023-654.150	OVER 60/70 HOCKEY	2,157.50	59,532.50	44,000.00	44,000.00	550.00	0.00	1.25
208-023-654.200	YOUTH ATHLETICS	2,936.00	17,906.00	13,000.00	13,000.00	2,980.00	0.00	22.92
208-023-654.300	MIRACLE LEAGUE	12,300.00	12,375.00	500.00	500.00	0.00	0.00	0.00
208-023-655.000	LIQUOR REVENUES	6,600.00	12,440.53	16,200.00	16,200.00	6,291.54	1,519.12	38.84
Total Dept 023 - PROGRAM FEES & CHARGES		120,599.50	428,864.36	344,325.00	344,375.00	128,330.54	70,727.12	37.26
Revenues		453,729.19	1,423,060.17	1,367,840.00	1,418,540.00	630,983.65	178,398.03	44.48
<b>Account Category: Expenditures</b>								
<b>Department: 261 ADMINISTRATION</b>								
208-261-706.000	SALARY & WAGES/ FULL TIME	163,940.73	332,150.02	359,885.00	359,885.00	175,973.03	26,993.37	48.90
208-261-706.050	SALARY & WAGES/PART TIME	14,136.42	27,814.01	41,195.00	41,195.00	14,173.19	2,214.32	34.41
208-261-706.100	SALARY & WAGES/SICK	2,011.20	12,271.02	15,325.00	15,325.00	788.91	376.47	5.15
208-261-706.300	SALARY & WAGES/RETENTION	3,300.00	3,300.00	3,675.00	3,675.00	3,725.00	3,725.00	101.36
208-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	21,455.20	13,625.00	13,625.00	11,401.60	0.00	83.68
208-261-707.000	SALARY & WAGES/TEMP-SEASONAL	21,280.35	49,657.25	55,135.00	55,135.00	20,732.44	5,402.93	37.60
208-261-709.000	SALARY & WAGES/OVERTIME	3,505.98	8,042.38	12,180.00	12,180.00	8,527.74	2,676.92	70.01
208-261-721.000	FRINGE BENEFITS	80,875.02	169,725.52	193,950.00	193,950.00	91,119.07	15,507.28	46.98
208-261-721.500	POST RETIREMENT BENEFITS	31,729.98	63,459.96	71,115.00	71,115.00	32,718.78	5,453.13	46.01
208-261-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-261-727.000	OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
208-261-728.000	POSTAGE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
208-261-740.000	OPERATING SUPPLIES	14,412.57	20,538.51	25,000.00	25,000.00	15,291.77	1,415.87	61.17
208-261-740.500	OPERATING SUPPLIES/ROOM RENTAL	0.00	0.00	500.00	500.00	0.00	0.00	0.00
208-261-740.600	OPERATING SUPPLIES/LINEN	2,570.36	4,649.92	3,500.00	3,500.00	1,462.61	169.30	41.79

## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

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<b>Fund: 208 RECREATION FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 261 ADMINISTRATION</b>								
208-261-741.000	UNIFORMS	1,085.40	1,085.40	1,500.00	1,500.00	843.63	0.00	56.24
208-261-801.000	CREDIT CARD FEES	5,414.32	17,232.78	11,000.00	11,000.00	0.00	0.00	0.00
208-261-815.000	ADMINISTRATIVE SERVICES	7,744.98	15,489.96	15,950.00	15,950.00	7,974.96	1,329.16	50.00
208-261-818.000	CONTRACTUAL SERVICES	20,790.41	37,136.95	30,000.00	30,000.00	19,004.71	(20,069.98)	63.35
208-261-850.000	COMMUNICATIONS	4,208.56	7,924.96	10,000.00	10,000.00	3,199.29	545.43	31.99
208-261-860.000	TRANSPORTATION	3.35	423.21	1,000.00	1,000.00	19.74	3.50	1.97
208-261-864.000	CONFERENCES & MEETINGS	0.00	403.82	1,150.00	1,150.00	0.00	0.00	0.00
208-261-900.000	PRINTING & PUBLISHING	79.00	378.94	1,500.00	1,500.00	0.00	0.00	0.00
208-261-920.000	PUBLIC UTILITIES	95,497.04	195,651.04	195,000.00	195,000.00	133,075.72	25,600.46	68.24
208-261-930.000	REPAIRS & MAINTENANCE	20,888.98	44,879.85	28,000.00	28,200.00	35,120.62	993.50	124.54
208-261-937.000	REPAIRS & MAINTENANCE/INSURANCE CLAI	11,501.31	16,468.01	0.00	5,000.00	(2,693.21)	0.00	(53.86)
208-261-938.000	EQUIPMENT LEASE EXPENSE	1,003.45	2,124.19	4,600.00	4,600.00	1,235.19	301.24	26.85
208-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	8,330.00	22,000.00	22,000.00	0.00	0.00	0.00
208-261-956.000	MISCELLANEOUS	0.00	0.00	550.00	550.00	0.00	0.00	0.00
208-261-957.000	TRAINING EXPENSES	67.00	1,476.00	700.00	700.00	0.00	0.00	0.00
208-261-958.000	MEMBERSHIPS & DUES	1,525.00	1,525.00	1,150.00	1,150.00	2,045.00	0.00	177.83
208-261-960.000	INSURANCE & BONDS	28,500.00	57,000.00	57,000.00	57,000.00	26,537.58	4,422.93	46.56
208-261-965.402	CONTRIBUTION TO REC CAP IMP FUND	1,999.98	3,999.96	0.00	4,000.00	1,999.98	333.33	50.00
208-261-965.661	CONTRIBUTION TO EQ FUND	9,465.00	18,930.00	18,930.00	18,930.00	9,465.00	1,577.50	50.00
Total Dept 261 - ADMINISTRATION		547,536.39	1,143,523.86	1,201,315.00	1,210,515.00	613,742.35	78,971.66	50.70
<b>Department: 753 MSD SERVICES EXPENDITURES</b>								
208-753-740.000	OPERATING SUPPLIES	0.00	159.75	0.00	0.00	0.00	0.00	0.00
Total Dept 753 - MSD SERVICES EXPENDITURES		0.00	159.75	0.00	0.00	0.00	0.00	0.00
<b>Department: 757 RECREATION SERVICES</b>								
208-757-707.000	SALARY & WAGES/TEMP-SEASONAL	995.82	995.82	2,000.00	2,000.00	165.00	165.00	8.25
208-757-709.000	SALARY & WAGES/OVERTIME	6.38	6.38	0.00	0.00	0.00	0.00	0.00
208-757-721.000	FRINGE BENEFITS	77.95	74.59	0.00	0.00	12.62	12.62	100.00
208-757-740.000	OPERATING SUPPLIES	1,034.30	1,729.04	1,000.00	1,000.00	0.00	0.00	0.00
208-757-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
Total Dept 757 - RECREATION SERVICES		2,114.45	2,805.83	3,100.00	3,100.00	177.62	177.62	5.73
<b>Department: 759 YOUTH ATHLETICS</b>								
208-759-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
208-759-740.000	OPERATING SUPPLIES	193.95	5,576.19	1,500.00	1,500.00	7.20	0.00	0.48
208-759-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
208-759-920.000	PUBLIC UTILITIES	373.18	799.84	350.00	350.00	262.56	36.86	75.02
208-759-930.000	REPAIRS & MAINTENANCE	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 759 - YOUTH ATHLETICS		567.13	6,376.03	4,850.00	4,850.00	269.76	36.86	5.56
<b>Department: 761 MIRACLE LEAGUE</b>								
208-761-818.000	CONTRACTUAL SERVICES	12,300.00	12,375.00	500.00	500.00	0.00	0.00	0.00
Total Dept 761 - MIRACLE LEAGUE		12,300.00	12,375.00	500.00	500.00	0.00	0.00	0.00
<b>Department: 763 PCHA -MINI MITES EXPENDITURES</b>								
208-763-709.000	SALARY & WAGES/OVERTIME	0.00	73.64	0.00	0.00	0.00	0.00	0.00
208-763-721.000	FRINGE BENEFITS	0.00	31.70	0.00	0.00	0.00	0.00	0.00
Total Dept 763 - PCHA -MINI MITES EXPENDITURES		0.00	105.34	0.00	0.00	0.00	0.00	0.00
<b>Department: 764 OVER 60/70 HOCKEY</b>								



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<b>Fund: 208 RECREATION FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 764 OVER 60/70 HOCKEY</b>								
208-764-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	0.00	250.00	0.00	0.00	0.00
208-764-721.000	FRINGE BENEFITS	0.00	0.00	0.00	50.00	0.00	0.00	0.00
208-764-740.000	OPERATING SUPPLIES	9,180.00	18,174.00	0.00	10,000.00	12,920.00	4,760.00	129.20
208-764-818.000	CONTRACTUAL SERVICES	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00
Total Dept 764 - OVER 60/70 HOCKEY		9,180.00	18,174.00	0.00	25,300.00	12,920.00	4,760.00	51.07
<b>Department: 765 MSD SERVICES EXPENDITURES</b>								
208-765-706.000	SALARY & WAGES/ FULL TIME	384.60	899.98	1,980.00	1,980.00	599.53	115.97	30.28
208-765-706.100	SALARY & WAGES/SICK	0.00	0.00	75.00	75.00	0.00	0.00	0.00
208-765-706.300	SALARY & WAGES/RETENTION	0.00	0.00	10.00	10.00	0.00	0.00	0.00
208-765-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	30.00	30.00	0.00	0.00	0.00
208-765-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	55.00	55.00	0.00	0.00	0.00
208-765-707.000	SALARY & WAGES/TEMP-SEASONAL	329.74	653.03	715.00	715.00	293.59	14.55	41.06
208-765-709.000	SALARY & WAGES/OVERTIME	0.00	31.24	50.00	50.00	0.00	0.00	0.00
208-765-721.000	FRINGE BENEFITS	258.61	588.05	0.00	200.00	360.19	54.98	180.10
208-765-721.500	POST RETIREMENT BENEFITS	384.00	768.00	765.00	765.00	459.36	76.56	60.05
208-765-740.000	OPERATING SUPPLIES	99.99	99.99	500.00	500.00	0.00	0.00	0.00
208-765-818.000	CONTRACTUAL SERVICES	541.48	541.48	1,600.00	1,600.00	0.00	0.00	0.00
208-765-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	1,000.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 765 - MSD SERVICES EXPENDITURES		1,998.42	4,581.77	6,780.00	6,980.00	1,712.67	262.06	24.54
<b>Department: 766 SOCCER</b>								
208-766-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
208-766-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-766-721.000	FRINGE BENEFITS	0.00	0.00	85.00	85.00	0.00	0.00	0.00
208-766-740.000	OPERATING SUPPLIES	48,710.57	80,021.11	65,000.00	65,000.00	44,812.19	7,220.07	68.94
208-766-818.000	CONTRACTUAL SERVICES	34,354.41	63,209.06	52,000.00	52,000.00	37,594.71	1,281.54	72.30
208-766-864.000	CONFERENCES & MEETINGS	0.00	0.00	600.00	600.00	0.00	0.00	0.00
208-766-930.000	REPAIRS & MAINTENANCE	1,536.30	1,536.30	2,000.00	2,000.00	0.00	0.00	0.00
Total Dept 766 - SOCCER		84,601.28	144,766.47	120,735.00	120,735.00	82,406.90	8,501.61	68.25
<b>Department: 768 LIQUOR</b>								
208-768-740.000	OPERATING SUPPLIES	66.10	110.62	540.00	540.00	51.08	0.00	9.46
208-768-740.300	OPERATING SUPPLIES/LIQUOR	1,834.64	5,889.84	7,500.00	7,500.00	3,282.38	519.51	43.77
208-768-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 768 - LIQUOR		1,900.74	6,000.46	8,540.00	8,540.00	3,333.46	519.51	39.03
<b>Department: 771 CLASSES &amp; SPECIAL EVENTS</b>								
208-771-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-771-710.000	SALARY & WAGES/CONTRACTUAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-771-721.000	FRINGE BENEFITS	0.00	0.00	20.00	20.00	0.00	0.00	0.00
208-771-740.000	OPERATING SUPPLIES	6,352.96	18,188.44	7,000.00	23,000.00	23,554.99	297.74	102.41
208-771-818.000	CONTRACTUAL SERVICES	4,718.50	14,046.50	8,500.00	8,500.00	9,240.60	3,252.00	108.71
208-771-882.000	PROGRAM ADVERTISING	0.00	0.00	200.00	200.00	0.00	0.00	0.00
Total Dept 771 - CLASSES & SPECIAL EVENTS		11,071.46	32,234.94	16,120.00	32,120.00	32,795.59	3,549.74	102.10
<b>Department: 772 THERAPEUTIC PROGRAM</b>								
208-772-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 772 - THERAPEUTIC PROGRAM		0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
<b>Department: 774 SENIOR PROGRAMS - CLASSES</b>								



## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 208 RECREATION FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 774 SENIOR PROGRAMS - CLASSES</b>								
208-774-707.000	SALARY & WAGES/TEMP-SEASONAL	1,751.56	3,609.38	4,000.00	4,000.00	1,894.35	245.98	47.36
208-774-721.000	FRINGE BENEFITS	172.58	340.31	200.00	200.00	186.62	24.24	93.31
208-774-740.000	OPERATING SUPPLIES	0.00	0.00	500.00	500.00	17.76	17.76	3.55
208-774-818.000	CONTRACTUAL SERVICES	0.00	0.00	200.00	200.00	0.00	0.00	0.00
Total Dept 774 - SENIOR PROGRAMS - CLASSES		1,924.14	3,949.69	4,900.00	4,900.00	2,098.73	287.98	42.83
Expenditures		673,194.01	1,375,053.14	1,367,840.00	1,418,540.00	749,457.08	97,067.04	52.83
<b>Fund 208 - RECREATION FUND:</b>								
TOTAL REVENUES		453,729.19	1,423,060.17	1,367,840.00	1,418,540.00	630,983.65	178,398.03	44.48
TOTAL EXPENDITURES		673,194.01	1,375,053.14	1,367,840.00	1,418,540.00	749,457.08	97,067.04	52.83
NET OF REVENUES & EXPENDITURES:		(219,464.82)	48,007.03	0.00	0.00	(118,473.43)	81,330.99	
BEG. FUND BALANCE		22,950.63	22,950.63	70,957.66	70,957.66	70,957.66		
END FUND BALANCE		(196,514.19)	70,957.66	70,957.66	70,957.66	(47,515.77)		

## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 226 WASTE AND RECYCLING FUND</b>								
<b>Account Category: Revenues</b>								
<b>Department: 000 GENERAL REVENUES</b>								
226-000-402.000	CURRENT PROPERTY TAX/REAL	1,249,725.00	1,280,297.02	1,256,900.00	1,303,900.00	1,319,437.00	7,057.00	101.19
226-000-408.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	(3,770.00)	(3,770.00)	0.00	0.00	0.00
226-000-445.000	PENALTIES & INTEREST	0.00	2,680.09	10,060.00	10,060.00	0.00	0.00	0.00
226-000-507.000	OTHER GRANTS	0.00	11,000.00	0.00	0.00	0.00	0.00	0.00
226-000-531.000	STATE/FEDERAL GRANTS	0.00	0.00	0.00	1,150.00	1,150.03	0.00	100.00
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	30,376.69	87,456.45	18,800.00	18,800.00	32,183.43	0.00	171.19
226-000-617.000	TRANSFER STATION	6,071.00	13,211.35	6,500.00	6,500.00	6,842.32	1,045.00	105.27
226-000-618.000	RECYCLE BINS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
226-000-635.000	SOLID WASTE DISPOSAL FEES	204,210.75	412,563.74	422,300.00	422,300.00	233,864.66	38,536.50	55.38
226-000-635.500	SOLID WASTE OPT-IN FEES	0.00	0.00	250.00	250.00	0.00	0.00	0.00
226-000-635.900	SOLID WASTE PENALTIES & INT	4,412.89	8,481.67	9,800.00	9,800.00	4,521.96	879.22	46.14
226-000-636.000	BAG/TAG SALES	786.00	2,885.00	5,000.00	5,000.00	737.00	60.00	14.74
226-000-637.000	SPECIAL REFUSE	3,153.00	5,642.00	5,000.00	5,000.00	2,929.00	302.00	58.58
226-000-665.000	INTEREST ON INVESTMENTS	8,434.65	15,260.12	6,550.00	6,550.00	7,087.22	1,121.43	108.20
226-000-680.000	OTHER INCOME	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
226-000-680.100	MISC/TREES	0.00	25.00	0.00	0.00	25.00	0.00	100.00
226-000-680.226	TREE ORDINANCE - REPLACEMENT	3,975.00	3,975.00	0.00	0.00	0.00	0.00	0.00
226-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	553,438.00	505,288.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		1,511,144.98	1,843,477.44	2,293,328.00	2,293,328.00	1,608,777.62	49,001.15	70.15
Revenues		1,511,144.98	1,843,477.44	2,293,328.00	2,293,328.00	1,608,777.62	49,001.15	70.15
<b>Account Category: Expenditures</b>								
<b>Department: 521 RECYCLING</b>								
226-521-706.000	SALARY & WAGES/ FULL TIME	121,391.39	268,581.88	210,485.00	210,485.00	155,863.69	26,280.83	74.05
226-521-706.050	SALARY & WAGES/PART TIME	0.00	0.00	22,280.00	22,280.00	0.00	0.00	0.00
226-521-706.100	SALARY & WAGES/SICK	1,204.37	9,066.82	8,095.00	8,095.00	2,227.38	0.00	27.52
226-521-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	650.00	650.00	0.00	0.00	0.00
226-521-706.300	SALARY & WAGES/RETENTION	1,226.06	1,226.06	2,110.00	2,110.00	1,228.69	1,228.69	58.23
226-521-706.350	SALARY & WAGES/PAGER PAY	112.50	862.49	2,685.00	2,685.00	0.00	0.00	0.00
226-521-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	350.00	350.00	0.00	0.00	0.00
226-521-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	8,095.00	8,095.00	0.00	0.00	0.00
226-521-707.000	SALARY & WAGES/TEMP-SEASONAL	15,375.65	30,383.70	5,735.00	12,735.00	13,696.15	673.85	107.55
226-521-709.000	SALARY & WAGES/OVERTIME	28,230.55	67,948.98	27,785.00	27,785.00	30,012.22	11,060.49	108.02
226-521-721.000	FRINGE BENEFITS	63,319.67	141,062.41	109,620.00	109,620.00	81,634.15	14,980.78	74.47
226-521-721.500	POST RETIREMENT BENEFITS	31,368.48	62,736.96	78,590.00	78,590.00	39,740.34	6,623.39	50.57
226-521-725.500	MEAL ALLOWANCE	337.00	1,433.00	500.00	500.00	320.00	272.00	64.00
226-521-728.000	POSTAGE	2,000.00	3,391.86	4,000.00	4,000.00	2,200.00	0.00	55.00
226-521-740.000	OPERATING SUPPLIES	12,254.72	(31,708.08)	40,000.00	40,000.00	8,319.50	(88.38)	20.80
226-521-740.800	OPERATING SUPPLIES/BAGS & TAGS	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
226-521-740.801	OPERATING SUPPLIES/BAGS-OTHER	0.00	(2,344.29)	0.00	0.00	0.00	0.00	0.00
226-521-815.000	ADMINISTRATIVE SERVICES	98,133.48	196,266.96	202,155.00	202,155.00	101,077.50	16,846.25	50.00
226-521-818.000	CONTRACTUAL SERVICES	234,441.80	314,660.55	267,000.00	267,000.00	74,391.70	1,751.00	27.86
226-521-818.801	CONT SRVC/RESIDENTS	266,225.91	548,209.80	558,000.00	558,000.00	272,996.41	49,082.74	48.92
226-521-818.802	CONT SRVC/RECYCLING	54,881.25	127,759.46	149,000.00	149,000.00	70,881.50	12,024.67	47.57
226-521-818.803	CONT SRVC/LEAF COLLECTION	0.00	57,387.20	75,000.00	75,000.00	56,155.70	56,155.70	74.87
226-521-818.804	CONT SRVC/TRANSFER STATION	6,756.68	16,875.16	30,000.00	30,000.00	9,582.40	0.00	31.94
226-521-818.805	CONT SRVC/HAZARDOUS WASTE	17,858.20	21,132.70	33,000.00	33,000.00	0.00	0.00	0.00
226-521-818.900	CONT SRVC/BANK ANALYSIS FEES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
226-521-850.000	COMMUNICATIONS	1,753.40	3,281.43	5,000.00	5,000.00	1,436.84	234.06	28.74

## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

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GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 226 WASTE AND RECYCLING FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 521 RECYCLING</b>								
226-521-900.000	PRINTING & PUBLISHING	1,891.00	3,067.00	4,500.00	4,500.00	1,848.00	0.00	41.07
226-521-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	165,000.00	137,000.00	137,000.00	0.00	0.00	0.00
226-521-940.100	EQUIPMENT RENTAL / SUPPLEMENTAL	57,759.00	115,518.00	215,518.00	215,518.00	107,758.98	17,959.83	50.00
226-521-957.000	TRAINING EXPENSES	0.00	895.00	1,000.00	3,000.00	3,000.00	0.00	100.00
226-521-960.000	INSURANCE & BONDS	3,087.48	6,174.96	6,175.00	6,175.00	2,874.90	479.15	46.56
226-521-977.000	CAP OUTLAY/EQUIPMENT	0.00	369,417.99	85,000.00	76,000.00	30,731.00	30,731.00	40.44
Total Dept 521 - RECYCLING		1,019,608.59	2,498,288.00	2,293,328.00	2,293,328.00	1,067,977.05	246,296.05	46.57
Expenditures		1,019,608.59	2,498,288.00	2,293,328.00	2,293,328.00	1,067,977.05	246,296.05	46.57
<b>Fund 226 - WASTE AND RECYCLING FUND:</b>								
TOTAL REVENUES		1,511,144.98	1,843,477.44	2,293,328.00	2,293,328.00	1,608,777.62	49,001.15	70.15
TOTAL EXPENDITURES		1,019,608.59	2,498,288.00	2,293,328.00	2,293,328.00	1,067,977.05	246,296.05	46.57
NET OF REVENUES & EXPENDITURES:		491,536.39	(654,810.56)	0.00	0.00	540,800.57	(197,294.90)	
BEG. FUND BALANCE		1,175,834.79	1,175,834.79	521,024.23	521,024.23	521,024.23		
END FUND BALANCE		1,667,371.18	521,024.23	521,024.23	521,024.23	1,061,824.80		



## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdg Used
<b>Fund: 248 DOWNTOWN DEV AUTH/OPERATING FD</b>								
<b>Account Category: Revenues</b>								
<b>Department: 000 GENERAL REVENUES</b>								
248-000-402.000	CURRENT PROPERTY TAX/REAL	1,054,542.00	1,301,771.47	1,161,800.00	1,161,800.00	1,144,697.00	0.00	98.53
248-000-405.000	TAXES RECOVERED BY COUNTY	0.00	0.00	(3,000.00)	(3,000.00)	0.00	0.00	0.00
248-000-531.000	STATE/FEDERAL GRANTS	0.00	0.00	0.00	0.00	7,171.01	0.00	100.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	8,230.30	17,655.52	7,500.00	7,500.00	8,466.71	0.00	112.89
248-000-619.000	BENCH SALE REVENUES	10,000.00	12,500.00	0.00	2,500.00	7,500.00	0.00	300.00
248-000-620.000	CONCERT REVENUES	89,934.00	87,630.00	95,000.00	95,000.00	95,654.00	0.00	100.69
248-000-665.000	INTEREST ON INVESTMENTS	17,494.90	29,551.31	5,000.00	10,000.00	13,649.01	2,216.08	136.49
248-000-679.000	ADVERTISING REVENUE	(65.00)	2,065.00	0.00	0.00	0.00	0.00	0.00
248-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	19,675.00	59,050.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		1,180,136.20	1,451,173.30	1,285,975.00	1,332,850.00	1,277,137.73	2,216.08	95.82
Revenues		1,180,136.20	1,451,173.30	1,285,975.00	1,332,850.00	1,277,137.73	2,216.08	95.82
<b>Account Category: Expenditures</b>								
<b>Department: 261 ADMINISTRATION</b>								
248-261-706.000	SALARY & WAGES/ FULL TIME	57,782.30	109,769.49	107,975.00	158,600.00	66,474.45	13,421.80	41.91
248-261-706.050	SALARY & WAGES/PART TIME	23,023.08	39,149.96	42,780.00	27,780.00	27,453.72	802.25	98.83
248-261-706.100	SALARY & WAGES/SICK	3,651.67	0.00	4,580.00	4,580.00	3,918.60	2,052.60	85.56
248-261-706.300	SALARY & WAGES/RETENTION	750.00	750.00	425.00	425.00	625.00	625.00	147.06
248-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	913.31	2,245.00	2,245.00	0.00	0.00	0.00
248-261-707.000	SALARY & WAGES/TEMP-SEASONAL	3,657.45	8,730.73	3,000.00	3,000.00	3,989.23	645.75	132.97
248-261-709.000	SALARY & WAGES/OVERTIME	950.87	1,515.35	4,000.00	4,000.00	425.73	0.00	10.64
248-261-721.000	FRINGE BENEFITS	31,946.90	59,196.30	65,410.00	76,660.00	38,239.59	7,670.00	49.88
248-261-721.500	POST RETIREMENT BENEFITS	12,441.66	24,883.32	33,825.00	33,825.00	18,476.22	3,079.37	54.62
248-261-727.000	OFFICE SUPPLIES	92.20	347.15	500.00	500.00	360.70	69.43	72.14
248-261-728.000	POSTAGE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
248-261-740.000	OPERATING SUPPLIES	27.77	1,059.95	2,000.00	2,000.00	1,036.19	0.00	51.81
248-261-815.000	ADMINISTRATIVE SERVICES	34,609.98	69,219.96	71,300.00	71,300.00	35,649.96	5,941.66	50.00
248-261-818.000	CONTRACTUAL SERVICES	7,925.54	16,058.24	17,500.00	17,500.00	11,240.70	2,656.98	64.23
248-261-850.000	COMMUNICATIONS	1,846.84	3,628.23	5,000.00	5,000.00	1,385.10	233.08	27.70
248-261-860.000	TRANSPORTATION	128.64	683.04	1,000.00	1,000.00	232.40	0.00	23.24
248-261-864.000	CONFERENCES & MEETINGS	629.67	1,174.58	3,000.00	3,000.00	636.56	0.00	21.22
248-261-880.000	PUBLIC RELATIONS EXPENSE	53.00	53.00	300.00	300.00	0.00	0.00	0.00
248-261-900.000	PRINTING & PUBLISHING	205.50	307.50	300.00	300.00	0.00	0.00	0.00
248-261-920.000	PUBLIC UTILITIES	1,151.01	2,702.65	3,000.00	3,000.00	3,105.63	503.97	103.52
248-261-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-261-930.000	REPAIRS & MAINTENANCE	0.00	426.09	2,000.00	2,000.00	0.00	0.00	0.00
248-261-938.000	EQUIPMENT LEASE EXPENSE	0.00	0.00	1,200.00	1,200.00	145.26	145.26	12.11
248-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	65,500.00	500.00	500.00	0.00	0.00	0.00
248-261-942.000	OFFICE RENT	12,450.00	21,110.00	23,625.00	23,625.00	11,285.00	3,638.00	47.77
248-261-957.000	TRAINING EXPENSES	214.74	441.83	1,000.00	1,000.00	200.00	0.00	20.00
248-261-958.000	MEMBERSHIPS & DUES	515.00	515.00	2,000.00	2,000.00	400.00	0.00	20.00
Total Dept 261 - ADMINISTRATION		194,053.82	428,135.68	398,765.00	445,640.00	225,280.04	41,485.15	50.55
<b>Department: 301 POLICE DEPARTMENT</b>								
248-301-706.000	SALARY & WAGES/ FULL TIME	11,799.61	23,784.82	23,935.00	23,935.00	11,991.35	1,926.92	50.10
248-301-706.100	SALARY & WAGES/SICK	0.00	503.76	0.00	0.00	0.00	0.00	0.00
248-301-706.200	SALARY & WAGES/HOLIDAY PAY	992.41	992.41	1,000.00	1,000.00	1,057.92	1,057.92	105.79
248-301-706.300	SALARY & WAGES/RETENTION	112.50	112.50	185.00	185.00	187.51	187.51	101.36
248-301-706.400	SALARY & WAGES/UNIFORM ALLOW	60.02	132.90	215.00	215.00	232.88	57.24	108.32

## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

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GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdg Used
<b>Fund: 248 DOWNTOWN DEV AUTH/OPERATING FD</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 301 POLICE DEPARTMENT</b>								
248-301-709.000	SALARY & WAGES/OVERTIME	211.04	756.29	2,000.00	2,000.00	1,076.19	699.07	53.81
248-301-721.000	FRINGE BENEFITS	5,711.54	11,029.14	12,100.00	12,100.00	6,446.34	1,401.73	53.28
248-301-725.500	MEAL ALLOWANCE	7.52	15.02	0.00	0.00	0.00	0.00	0.00
Total Dept 301 - POLICE DEPARTMENT		18,894.64	37,326.84	39,435.00	39,435.00	20,992.19	5,330.39	53.23
<b>Department: 450 INFRASTRUCTURE MAINTENANCE</b>								
248-450-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	6,015.50	4,060.00	4,060.00	0.00	0.00	0.00
248-450-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	350.00	350.00	0.00	0.00	0.00
248-450-721.000	FRINGE BENEFITS	0.00	206.14	325.00	325.00	0.00	0.00	0.00
248-450-721.500	POST RETIREMENT BENEFITS	0.00	0.00	0.00	0.00	211.62	35.27	100.00
248-450-740.000	OPERATING SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-450-815.000	ADMINISTRATIVE SERVICES	75,735.00	151,470.00	156,010.00	156,010.00	78,453.98	13,449.83	50.29
248-450-818.000	CONTRACTUAL SERVICES	40,723.06	52,154.97	85,000.00	85,000.00	24,875.41	4,249.92	29.27
248-450-818.407	CONT SVCS/STREETScape	0.00	0.00	0.00	0.00	44,836.97	21,582.30	100.00
248-450-931.000	REPAIRS & MAINT/SUMMER	5,275.00	15,450.00	15,000.00	15,000.00	10,873.00	0.00	72.49
248-450-932.000	REPAIRS & MAINT/WINTER	6,950.00	40,350.00	47,000.00	47,000.00	24,020.00	24,020.00	51.11
248-450-933.000	HOLIDAY LIGHTS MAINTENANCE	9,500.00	9,500.00	25,000.00	25,000.00	7,500.00	0.00	30.00
Total Dept 450 - INFRASTRUCTURE MAINTENANCE		138,183.06	275,146.61	332,845.00	332,845.00	190,770.98	63,337.32	57.32
<b>Department: 529 PARKING</b>								
248-529-815.000	ADMINISTRATIVE SERVICES	22,259.00	44,069.00	44,930.00	44,930.00	22,464.96	3,744.16	50.00
248-529-818.000	CONTRACTUAL SERVICES	449.00	449.00	13,800.00	13,800.00	1,347.00	0.00	9.76
248-529-850.000	COMMUNICATIONS	0.00	232.23	0.00	0.00	550.74	74.42	100.00
Total Dept 529 - PARKING		22,708.00	44,750.23	58,730.00	58,730.00	24,362.70	3,818.58	41.48
<b>Department: 531 SAXTON PARKING FACILITY</b>								
248-531-920.000	PUBLIC UTILITIES	3,966.71	8,915.87	0.00	0.00	0.00	(3,963.41)	0.00
Total Dept 531 - SAXTON PARKING FACILITY		3,966.71	8,915.87	0.00	0.00	0.00	(3,963.41)	0.00
<b>Department: 811 MARKETING</b>								
248-811-727.000	OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
248-811-728.000	POSTAGE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
248-811-740.000	OPERATING SUPPLIES	386.99	386.99	2,000.00	2,000.00	125.50	0.00	6.28
248-811-794.000	CONCERT EXPENSES	39,141.00	83,629.71	95,000.00	95,000.00	36,454.50	0.00	38.37
248-811-818.000	CONTRACTUAL SERVICES	9,974.16	13,339.40	50,000.00	50,000.00	44,451.59	132.77	88.90
248-811-900.000	PRINTING & PUBLISHING	2,342.95	6,142.87	8,000.00	8,000.00	692.75	84.60	8.66
Total Dept 811 - MARKETING		51,845.10	103,498.97	156,200.00	156,200.00	81,724.34	217.37	52.32
<b>Department: 965 CONTRIBUTIONS</b>								
248-965-965.315	CONTRIB TO 2015 LTGO CAP IMPDEBT FD	0.00	204,753.29	0.00	0.00	0.00	0.00	0.00
248-965-965.405	CONTRIBUTION TO DDA/CAP IMP FD	49,999.98	170,000.00	300,000.00	300,000.00	150,000.00	25,000.00	50.00
Total Dept 965 - CONTRIBUTIONS		49,999.98	374,753.29	300,000.00	300,000.00	150,000.00	25,000.00	50.00
<b>Expenditures</b>		479,651.31	1,272,527.49	1,285,975.00	1,332,850.00	693,130.25	135,225.40	52.00
<b>Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD:</b>								
TOTAL REVENUES		1,180,136.20	1,451,173.30	1,285,975.00	1,332,850.00	1,277,137.73	2,216.08	95.82
TOTAL EXPENDITURES		479,651.31	1,272,527.49	1,285,975.00	1,332,850.00	693,130.25	135,225.40	52.00
NET OF REVENUES & EXPENDITURES:		700,484.89	178,645.81	0.00	0.00	584,007.48	(133,009.32)	
BEG. FUND BALANCE		667,603.89	667,603.89	846,249.70	846,249.70	846,249.70		



# QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 12/31/2025

GL Number	Description	YTD Balance	End Balance	25-26	25-26	YTD Balance	Activity For	% Bdgt
		12/31/2024 Norm (Abnorm)		Original Budget	Amended Budget	12/31/2025 Norm (Abnorm)		
Fund: 248 DOWNTOWN DEV AUTH/OPERATING FD								
END FUND BALANCE		1,368,088.78	846,249.70	846,249.70	846,249.70	1,430,257.18		

## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdg Used
<b>Fund: 249 BUILDING FUND</b>								
<b>Account Category: Revenues</b>								
<b>Department: 000 GENERAL REVENUES</b>								
249-000-478.000	PERMITS/BUILDING	232,306.00	444,527.00	415,800.00	415,800.00	275,738.00	22,068.00	66.32
249-000-479.000	PERMITS/ELECTRICAL	28,364.00	65,735.00	47,985.00	47,985.00	46,954.50	3,647.50	97.85
249-000-480.000	PERMITS/MECHANICAL	23,184.00	49,168.00	49,875.00	49,875.00	31,588.00	3,250.00	63.33
249-000-481.000	PERMITS/PLUMBING	13,110.00	37,415.00	32,025.00	32,025.00	21,505.00	1,740.00	67.15
249-000-482.000	SIDEWALK CAFE PERMITS	385.00	26,384.06	11,500.00	11,500.00	0.00	0.00	0.00
249-000-483.000	PERMITS/VALET PARKING	0.00	600.00	600.00	600.00	500.00	500.00	83.33
249-000-485.000	HOUSING INSPECTION FEES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
249-000-486.000	SITE PLAN REVIEW FEES	11,450.00	24,250.00	19,000.00	19,000.00	4,700.00	0.00	24.74
249-000-487.000	ZONING BOARD FILING FEES	3,750.00	4,650.00	5,200.00	5,200.00	5,000.00	0.00	96.15
249-000-488.000	MEETING REVIEW FEES	700.00	2,020.00	2,800.00	2,800.00	725.00	0.00	25.89
249-000-491.000	REGISTRATIONS/ELECTRICAL	140.00	340.00	1,650.00	1,650.00	80.00	0.00	4.85
249-000-492.000	REGISTRATIONS /MECHANICAL	150.00	240.00	1,000.00	1,000.00	30.00	0.00	3.00
249-000-493.000	REGISTRATIONS/PLUMBING	105.00	255.00	600.00	600.00	15.00	0.00	2.50
249-000-494.000	REGISTRATIONS/BUILDING	1,565.00	3,425.00	3,100.00	3,100.00	2,220.00	60.00	71.61
249-000-503.000	LOT SPLIT FEES	800.00	1,350.00	0.00	0.00	0.00	0.00	0.00
249-000-626.750	W/S TAP ADMINISTRATION FEE	0.00	30,037.50	30,500.00	30,500.00	0.00	0.00	0.00
249-000-657.000	ORDINANCE VIOLATIONS/CITATIONS	18,698.60	20,600.20	100.00	10,100.00	1,116.30	0.00	11.05
249-000-665.000	INTEREST ON INVESTMENTS	3,658.89	11,546.88	5,000.00	5,000.00	6,013.25	2,745.61	120.27
249-000-674.101	CONTRIBUTION FROM GENERAL FUND	0.00	75,500.00	150,000.00	150,000.00	75,000.00	0.00	50.00
249-000-680.000	OTHER INCOME	2,575.00	3,707.25	150.00	150.00	455.00	125.00	303.33
249-000-680.001	BOND FORFEITURE - MANUALLY REFUNDED	0.00	0.00	0.00	0.00	500.00	0.00	100.00
Total Dept 000 - GENERAL REVENUES		340,941.49	801,750.89	776,985.00	786,985.00	472,140.05	34,136.11	59.99
Revenues		340,941.49	801,750.89	776,985.00	786,985.00	472,140.05	34,136.11	59.99
<b>Account Category: Expenditures</b>								
<b>Department: 371 ENGINEERING/INSPECTIONS</b>								
249-371-706.000	SALARY & WAGES/ FULL TIME	110,222.82	230,882.07	253,724.00	253,724.00	113,710.77	17,138.49	44.82
249-371-706.050	SALARY & WAGES/PART TIME	21,796.66	42,276.02	15,405.00	15,405.00	20,600.82	3,478.63	133.73
249-371-706.100	SALARY & WAGES/SICK	0.00	1,030.46	11,460.00	11,460.00	0.00	0.00	0.00
249-371-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	1,435.00	1,435.00	0.00	0.00	0.00
249-371-706.300	SALARY & WAGES/RETENTION	2,500.00	2,650.00	2,890.00	2,890.00	2,400.00	2,400.00	83.04
249-371-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	1,682.39	7,330.00	7,330.00	0.00	0.00	0.00
249-371-707.000	SALARY & WAGES/TEMP-SEASONAL	16,032.02	36,887.75	50,440.00	50,440.00	25,455.84	2,385.50	50.47
249-371-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	0.00	0.00	168.00	168.00	100.00
249-371-721.000	FRINGE BENEFITS	50,070.69	97,689.76	131,116.00	131,116.00	50,102.08	8,227.36	38.21
249-371-721.500	POST RETIREMENT BENEFITS	25,045.02	50,090.04	58,085.00	58,085.00	27,904.56	4,650.76	48.04
249-371-727.000	OFFICE SUPPLIES	84.49	259.68	0.00	500.00	474.64	0.00	94.93
249-371-728.000	POSTAGE	0.00	17.46	100.00	100.00	0.00	0.00	0.00
249-371-740.000	OPERATING SUPPLIES	1,449.89	1,696.67	1,500.00	1,500.00	986.08	392.60	65.74
249-371-815.000	ADMINISTRATIVE SERVICES	24,930.00	50,085.19	47,000.00	51,360.00	25,680.00	4,280.00	50.00
249-371-818.000	CONTRACTUAL SERVICES	75,805.87	210,023.24	150,000.00	155,140.00	93,919.00	10,858.70	60.54
249-371-818.391	CONT SVCS/PROP MAINT-609 HERALD	4,349.42	4,375.42	0.00	0.00	0.00	0.00	0.00
249-371-818.430	CONT SVCS/SNOW REMOVAL	0.00	0.00	500.00	500.00	0.00	0.00	0.00
249-371-818.435	CONT SVCS/WEED MOWING	15,810.36	17,687.96	5,000.00	5,000.00	225.00	0.00	4.50
249-371-818.449	CONT SVCS/ZONING	11,302.50	32,522.50	25,000.00	25,000.00	8,745.00	750.00	34.98
249-371-850.000	COMMUNICATIONS	1,737.58	3,733.17	3,000.00	3,000.00	1,557.81	383.88	51.93
249-371-860.000	TRANSPORTATION	293.86	587.86	500.00	500.00	267.40	0.00	53.48
249-371-864.000	CONFERENCES & MEETINGS	3,206.33	3,816.96	4,500.00	4,500.00	2,293.54	0.00	50.97
249-371-900.000	PRINTING & PUBLISHING	1,150.10	1,885.90	2,000.00	2,000.00	1,905.57	360.06	95.28

# QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 249 BUILDING FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 371 ENGINEERING/INSPECTIONS</b>								
249-371-930.000	REPAIRS & MAINTENANCE	310.00	392.53	500.00	500.00	69.99	0.00	14.00
249-371-938.000	EQUIPMENT LEASE EXPENSE	972.17	1,935.83	1,500.00	1,500.00	1,386.83	583.78	92.46
249-371-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	2,500.00	0.00	0.00	0.00	0.00	0.00
249-371-957.000	TRAINING EXPENSES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
249-371-958.000	MEMBERSHIPS & DUES	745.00	745.00	1,500.00	1,500.00	957.00	0.00	63.80
Total Dept 371 - ENGINEERING/INSPECTIONS		367,814.78	795,453.86	776,985.00	786,985.00	378,809.93	56,057.76	48.13
Expenditures		367,814.78	795,453.86	776,985.00	786,985.00	378,809.93	56,057.76	48.13
<b>Fund 249 - BUILDING FUND:</b>								
TOTAL REVENUES		340,941.49	801,750.89	776,985.00	786,985.00	472,140.05	34,136.11	59.99
TOTAL EXPENDITURES		367,814.78	795,453.86	776,985.00	786,985.00	378,809.93	56,057.76	48.13
NET OF REVENUES & EXPENDITURES:		(26,873.29)	6,297.03	0.00	0.00	93,330.12	(21,921.65)	
BEG. FUND BALANCE		1,158.42	1,158.42	7,455.45	7,455.45	7,455.45		
END FUND BALANCE		(25,714.87)	7,455.45	7,455.45	7,455.45	100,785.57		

## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 252 NEIGHBORHOOD SERVICES FUND</b>								
<b>Account Category: Revenues</b>								
<b>Department: 000 GENERAL REVENUES</b>								
252-000-508.000	OTHER GRANTS - SMART FUNDS	0.00	0.00	8,960.00	8,960.00	0.00	0.00	0.00
252-000-665.000	INTEREST ON INVESTMENTS	157.14	282.02	30.00	30.00	82.11	13.39	273.70
252-000-674.101	CONTRIBUTION FROM GENERAL FUND	36,505.02	73,010.04	73,010.00	83,010.00	36,505.02	6,084.17	43.98
252-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	9,050.00	9,050.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		36,662.16	73,292.06	91,050.00	101,050.00	36,587.13	6,097.56	36.21
Revenues		36,662.16	73,292.06	91,050.00	101,050.00	36,587.13	6,097.56	36.21
<b>Account Category: Expenditures</b>								
<b>Department: 261 ADMINISTRATION</b>								
252-261-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		0.00	0.00	500.00	500.00	0.00	0.00	0.00
<b>Department: 488 OLD VILLAGE COMMUNITY CENTER</b>								
252-488-920.000	PUBLIC UTILITIES	280.34	2,726.48	4,000.00	4,000.00	1,129.62	950.52	28.24
Total Dept 488 - OLD VILLAGE COMMUNITY CENTER		280.34	2,726.48	4,000.00	4,000.00	1,129.62	950.52	28.24
<b>Department: 672 AGENCY ON AGING</b>								
252-672-965.800	CONTRIBUTION TO OTHER AGENCIES	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00
Total Dept 672 - AGENCY ON AGING		0.00	0.00	0.00	10,000.00	0.00	0.00	0.00
<b>Department: 703 SENIOR TRANSPORTATION</b>								
252-703-706.050	SALARY & WAGES/PART TIME	0.00	55.90	0.00	0.00	343.30	0.00	100.00
252-703-721.000	FRINGE BENEFITS	0.00	4.47	0.00	0.00	27.41	0.00	100.00
252-703-727.000	OFFICE SUPPLIES	0.00	0.00	50.00	50.00	0.00	0.00	0.00
252-703-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
252-703-740.000	OPERATING SUPPLIES	0.00	0.00	200.00	200.00	0.00	0.00	0.00
252-703-850.000	COMMUNICATIONS	255.30	468.27	1,200.00	1,200.00	246.39	39.57	20.53
252-703-965.800	CONTRIBUTION TO OTHER AGENCIES	56,702.77	83,966.42	85,000.00	85,000.00	37,782.39	0.00	44.45
Total Dept 703 - SENIOR TRANSPORTATION		56,958.07	84,495.06	86,550.00	86,550.00	38,399.49	39.57	44.37
Expenditures		57,238.41	87,221.54	91,050.00	101,050.00	39,529.11	990.09	39.12
<b>Fund 252 - NEIGHBORHOOD SERVICES FUND:</b>								
TOTAL REVENUES		36,662.16	73,292.06	91,050.00	101,050.00	36,587.13	6,097.56	36.21
TOTAL EXPENDITURES		57,238.41	87,221.54	91,050.00	101,050.00	39,529.11	990.09	39.12
NET OF REVENUES & EXPENDITURES:		(20,576.25)	(13,929.48)	0.00	0.00	(2,941.98)	5,107.47	
BEG. FUND BALANCE		70,604.64	70,604.64	56,675.16	56,675.16	56,675.16		
END FUND BALANCE		50,028.39	56,675.16	56,675.16	56,675.16	53,733.18		



## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdg Used
<b>Fund: 592 WATER SEWER FUND</b>								
<b>Account Category: Revenues</b>								
<b>Department: 000 GENERAL REVENUES</b>								
592-000-531.000	STATE/FEDERAL GRANTS	(50,000.00)	195,316.91	0.00	0.00	0.00	0.00	0.00
592-000-626.000	METERED SALES	1,323,018.60	2,519,746.72	2,349,350.00	2,349,350.00	1,571,461.26	215,944.29	66.89
592-000-626.100	FIRE PROTECTION/STANDY-BY	0.00	0.00	200.00	200.00	0.00	0.00	0.00
592-000-626.200	MISC/TURNS ONS-REPAIRS	6,550.00	12,923.75	1,000.00	1,000.00	2,340.00	400.00	234.00
592-000-626.300	MISC/SEWER TV INSPECTION FEES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
592-000-626.500	WATER/SEWER TAP &CONNECT FEES	138,805.00	170,212.50	300,000.00	300,000.00	30,560.00	1,055.00	10.19
592-000-626.900	WATER PENALTY & INTEREST	20,879.28	56,149.81	38,370.00	38,370.00	24,341.04	4,520.79	63.44
592-000-629.000	SEWER SERVICE	1,485,822.90	2,717,760.32	2,613,650.00	2,613,650.00	1,626,218.11	215,248.10	62.22
592-000-629.200	IWC SURCHARGE	24,990.82	47,582.32	50,000.00	50,000.00	26,245.04	4,408.39	52.49
592-000-629.900	SEWER PENALTY & INTEREST	23,636.85	47,406.86	47,320.00	47,320.00	26,128.14	4,828.57	55.22
592-000-630.000	OVERHEAD ON WORK ORDERS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-000-631.000	BENEFIT CHARGES/CASH	0.00	0.00	60,000.00	60,000.00	0.00	0.00	0.00
592-000-665.000	INTEREST ON INVESTMENTS	30,185.45	60,086.34	0.00	28,650.00	14,012.31	993.97	48.91
592-000-665.560	INTEREST ON INVEST/WS CAP IMP FD	0.00	0.00	50.00	50.00	0.00	0.00	0.00
592-000-673.000	GAIN/LOSS-SALE OF FIXED ASSETS	0.00	35,737.22	(10,000.00)	(10,000.00)	0.00	0.00	0.00
592-000-680.000	OTHER INCOME	0.00	262.19	10,000.00	10,000.00	0.00	0.00	0.00
592-000-696.550	BOND PREMIUM AMORTIZATION	12,417.48	24,834.96	24,835.00	24,835.00	0.00	0.00	0.00
592-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	168,859.00	168,859.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		3,016,306.38	5,888,019.90	5,655,134.00	5,683,784.00	3,321,305.90	447,399.11	58.43
Revenues		3,016,306.38	5,888,019.90	5,655,134.00	5,683,784.00	3,321,305.90	447,399.11	58.43
<b>Account Category: Expenditures</b>								
<b>Department: 261 ADMINISTRATION</b>								
592-261-706.000	SALARY & WAGES/ FULL TIME	46,610.53	86,153.58	223,690.00	223,690.00	37,602.32	5,336.72	16.81
592-261-706.050	SALARY & WAGES/PART TIME	18,697.49	37,281.54	59,575.00	59,575.00	22,682.84	3,719.18	38.07
592-261-706.100	SALARY & WAGES/SICK	1,118.36	2,771.12	8,700.00	8,700.00	477.32	0.00	5.49
592-261-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	1,228.28	1,555.00	1,555.00	0.00	0.00	0.00
592-261-706.300	SALARY & WAGES/RETENTION	3,324.99	3,324.99	2,590.00	2,590.00	3,445.02	3,445.02	133.01
592-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	2,030.00	2,030.00	0.00	0.00	0.00
592-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	8,695.00	8,695.00	0.00	0.00	0.00
592-261-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
592-261-709.000	SALARY & WAGES/OVERTIME	10,092.74	18,482.79	18,120.00	18,120.00	8,741.05	865.03	48.24
592-261-721.000	FRINGE BENEFITS	23,823.73	42,866.54	109,425.00	109,425.00	21,076.10	3,597.88	19.26
592-261-721.500	POST RETIREMENT BENEFITS	29,087.04	58,174.08	64,410.00	64,410.00	34,258.68	5,709.78	53.19
592-261-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-261-725.500	MEAL ALLOWANCE	31.00	31.00	50.00	50.00	0.00	0.00	0.00
592-261-728.000	POSTAGE	4,000.00	9,500.00	12,000.00	12,000.00	0.00	0.00	0.00
592-261-740.000	OPERATING SUPPLIES	3,863.10	11,051.26	7,000.00	7,000.00	48.00	0.00	0.69
592-261-815.000	ADMINISTRATIVE SERVICES	135,265.02	270,530.04	250,000.00	278,650.00	139,324.98	23,220.83	50.00
592-261-818.000	CONTRACTUAL SERVICES	41,707.95	79,613.27	80,000.00	80,000.00	38,941.17	3,465.51	48.68
592-261-818.150	CONT SVCS/CITY ATTY - SPECIAL	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
592-261-818.480	CONT SRVC/BULK WATER RATE CHARGE	281,727.46	553,554.99	547,500.00	547,500.00	262,366.96	34,825.04	47.92
592-261-818.485	CONT SRVC/BULK WATER FIXED CHARGE	372,103.03	821,503.03	821,700.00	821,700.00	337,000.00	67,400.00	41.01
592-261-818.500	CONT SRVC/MONTHLY FIXED SEWER CHARGE	879,604.56	1,588,857.72	1,438,024.00	1,438,024.00	804,963.00	129,712.00	55.98
592-261-818.536	CONT SRVC/IWC SURCHARGE	20,404.20	48,970.08	48,500.00	48,500.00	21,340.60	4,268.12	44.00
592-261-818.551	CONT SRVC/WTUA ADDITIONAL CAPACITY	109,615.38	187,912.08	187,915.00	187,915.00	109,615.38	31,318.68	58.33
592-261-818.900	CONT SRVC/BANK ANALYSIS FEES	4,088.81	8,056.74	7,000.00	7,000.00	4,182.38	697.02	59.75
592-261-850.000	COMMUNICATIONS	6,742.77	14,715.65	20,000.00	20,000.00	7,195.67	1,180.56	35.98
592-261-860.000	TRANSPORTATION	990.26	990.26	0.00	0.00	0.00	0.00	0.00



## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 592 WATER SEWER FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 261 ADMINISTRATION</b>								
592-261-864.000	CONFERENCES & MEETINGS	0.00	571.52	5,000.00	5,000.00	650.00	0.00	13.00
592-261-900.000	PRINTING & PUBLISHING	0.00	0.00	10,000.00	10,000.00	726.71	0.00	7.27
592-261-920.000	PUBLIC UTILITIES	295.63	547.68	5,000.00	5,000.00	245.21	41.34	4.90
592-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	29,935.35	45,000.00	45,000.00	0.00	0.00	0.00
592-261-957.000	TRAINING EXPENSES	1,832.29	7,511.69	20,000.00	20,000.00	6,820.59	725.00	34.10
592-261-958.000	MEMBERSHIPS & DUES	1,122.00	5,693.28	10,900.00	10,900.00	1,703.00	1,149.00	15.62
592-261-959.000	DEPRECIATION	262,500.00	525,000.00	525,000.00	525,000.00	262,500.00	43,750.00	50.00
592-261-960.000	INSURANCE & BONDS	10,405.02	20,810.04	21,230.00	21,230.00	9,688.50	1,614.75	45.64
592-261-965.560	CONTRIBUTION TO W/S CAPITAL IMP FD	435,000.00	0.00	0.00	0.00	544,999.98	90,833.33	100.00
592-261-968.000	BOND DISCOUNT AMORTIZATION	4,680.00	0.00	0.00	0.00	0.00	0.00	0.00
592-261-994.316	INTEREST/2015 CAP IMP DEBT FD	0.00	4,400.00	0.00	0.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		2,708,733.36	4,440,038.60	4,568,109.00	4,596,759.00	2,680,595.46	456,874.79	58.31
<b>Department: 536 TRUNK &amp; LATERAL</b>								
592-536-706.000	SALARY & WAGES/ FULL TIME	37,836.57	74,751.36	33,030.00	33,030.00	37,739.67	5,937.96	114.26
592-536-706.100	SALARY & WAGES/SICK	0.00	398.60	1,270.00	1,270.00	0.00	0.00	0.00
592-536-706.300	SALARY & WAGES/RETENTION	289.06	289.06	180.00	180.00	508.13	508.13	282.29
592-536-706.350	SALARY & WAGES/PAGER PAY	168.76	1,288.76	2,345.00	2,345.00	0.00	0.00	0.00
592-536-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-536-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,270.00	1,270.00	0.00	0.00	0.00
592-536-707.000	SALARY & WAGES/TEMP-SEASONAL	5,555.80	10,956.53	7,810.00	7,810.00	4,949.83	242.36	63.38
592-536-709.000	SALARY & WAGES/OVERTIME	170.76	1,899.25	515.00	515.00	653.89	54.10	126.97
592-536-721.000	FRINGE BENEFITS	15,433.36	31,355.95	18,690.00	18,690.00	16,882.07	2,563.95	90.33
592-536-721.500	POST RETIREMENT BENEFITS	6,405.48	12,810.96	16,210.00	16,210.00	7,659.24	1,276.54	47.25
592-536-725.500	MEAL ALLOWANCE	0.00	46.00	50.00	50.00	15.00	15.00	30.00
592-536-740.000	OPERATING SUPPLIES	2,890.61	3,995.52	10,000.00	10,000.00	0.00	0.00	0.00
592-536-818.000	CONTRACTUAL SERVICES	17,238.49	33,663.49	64,000.00	64,000.00	1,303.20	0.00	2.04
592-536-850.000	COMMUNICATIONS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-536-920.000	PUBLIC UTILITIES	362.79	762.15	1,000.00	1,000.00	359.08	64.89	35.91
592-536-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	29,250.00	45,000.00	45,000.00	0.00	0.00	0.00
592-536-940.100	EQUIPMENT RENTAL / SUPPLEMENTAL	76,939.98	153,879.96	153,880.00	153,880.00	76,939.98	12,823.33	50.00
Total Dept 536 - TRUNK & LATERAL		163,291.66	355,347.59	357,250.00	357,250.00	147,010.09	23,486.26	41.15
<b>Department: 537 MAINS MAINTENANCE</b>								
592-537-706.000	SALARY & WAGES/ FULL TIME	47,180.21	94,750.47	43,970.00	43,970.00	47,586.11	7,069.79	108.22
592-537-706.100	SALARY & WAGES/SICK	0.00	709.92	1,700.00	1,700.00	0.00	0.00	0.00
592-537-706.300	SALARY & WAGES/RETENTION	295.13	295.13	295.00	295.00	488.55	488.55	165.61
592-537-706.350	SALARY & WAGES/PAGER PAY	140.67	1,350.91	1,400.00	1,400.00	0.00	0.00	0.00
592-537-706.550	SALARY & WAGES/WATER LICENSE BONUS	1,695.00	1,947.01	1,695.00	1,695.00	1,547.99	0.00	91.33
592-537-707.000	SALARY & WAGES/TEMP-SEASONAL	7,376.31	14,562.39	7,110.00	7,110.00	6,571.06	322.60	92.42
592-537-709.000	SALARY & WAGES/OVERTIME	2,391.29	8,714.05	5,445.00	5,445.00	709.49	60.72	13.03
592-537-721.000	FRINGE BENEFITS	20,212.04	41,012.96	24,880.00	24,880.00	21,542.16	3,023.42	86.58
592-537-721.500	POST RETIREMENT BENEFITS	8,526.54	17,053.08	21,575.00	21,575.00	10,195.68	1,699.28	47.26
592-537-725.500	MEAL ALLOWANCE	329.95	626.95	750.00	750.00	68.00	15.00	9.07
592-537-740.000	OPERATING SUPPLIES	23,974.93	32,703.62	35,000.00	35,000.00	17,424.78	10,919.05	49.79
592-537-818.000	CONTRACTUAL SERVICES	11,308.00	52,389.69	60,000.00	60,000.00	13,051.69	0.00	21.75
592-537-930.000	REPAIRS & MAINTENANCE	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
592-537-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	16,250.00	25,000.00	25,000.00	0.00	0.00	0.00
592-537-958.000	MEMBERSHIPS & DUES	0.00	244.00	1,000.00	1,000.00	100.00	0.00	10.00

## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdg Used
<b>Fund: 592 WATER SEWER FUND</b>								
<b>Account Category: Expenditures</b>								
<b>Department: 537 MAINS MAINTENANCE</b>								
Total Dept 537 - MAINS MAINTENANCE		123,430.07	282,610.18	244,820.00	244,820.00	119,285.51	23,598.41	48.72
<b>Department: 538 METER MAINTENANCE</b>								
592-538-706.000	SALARY & WAGES/ FULL TIME	36,737.78	76,184.71	41,255.00	41,255.00	38,166.14	5,031.69	92.51
592-538-706.100	SALARY & WAGES/SICK	0.00	871.63	1,585.00	1,585.00	0.00	0.00	0.00
592-538-706.300	SALARY & WAGES/RETENTION	125.01	125.01	225.00	225.00	149.99	149.99	66.66
592-538-706.350	SALARY & WAGES/PAGER PAY	0.00	599.98	675.00	675.00	0.00	0.00	0.00
592-538-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,590.00	1,590.00	0.00	0.00	0.00
592-538-707.000	SALARY & WAGES/TEMP-SEASONAL	6,866.58	13,601.28	14,915.00	14,915.00	6,115.11	302.67	41.00
592-538-709.000	SALARY & WAGES/OVERTIME	335.05	428.44	1,000.00	1,000.00	207.87	60.72	20.79
592-538-721.000	FRINGE BENEFITS	15,325.65	31,423.36	23,345.00	23,345.00	17,043.11	2,122.68	73.01
592-538-721.500	POST RETIREMENT BENEFITS	8,000.46	16,000.92	20,245.00	20,245.00	9,566.58	1,594.43	47.25
592-538-740.000	OPERATING SUPPLIES	31.80	(61,492.54)	30,000.00	30,000.00	10,032.54	0.00	33.44
592-538-818.000	CONTRACTUAL SERVICES	2,923.87	5,209.72	22,500.00	22,500.00	4,614.36	0.00	20.51
592-538-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	7,800.00	12,000.00	12,000.00	0.00	0.00	0.00
Total Dept 538 - METER MAINTENANCE		70,346.20	90,752.51	169,335.00	169,335.00	85,895.70	9,262.18	50.73
<b>Department: 539 SERVICE MAINTENANCE</b>								
592-539-706.000	SALARY & WAGES/ FULL TIME	11,841.23	23,783.46	9,385.00	9,385.00	11,739.15	1,652.20	125.08
592-539-706.100	SALARY & WAGES/SICK	0.00	211.64	360.00	360.00	0.00	0.00	0.00
592-539-706.300	SALARY & WAGES/RETENTION	68.92	68.92	70.00	70.00	109.58	109.58	156.54
592-539-706.350	SALARY & WAGES/PAGER PAY	28.08	297.84	165.00	165.00	0.00	0.00	0.00
592-539-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	395.00	395.00	0.00	0.00	0.00
592-539-707.000	SALARY & WAGES/TEMP-SEASONAL	1,562.61	3,095.13	3,395.00	3,395.00	1,391.55	68.89	40.99
592-539-709.000	SALARY & WAGES/OVERTIME	2,492.06	2,585.45	1,150.00	1,150.00	1,876.32	1,768.39	163.16
592-539-721.000	FRINGE BENEFITS	5,461.31	10,205.75	5,315.00	5,315.00	5,675.62	1,277.31	106.78
592-539-721.500	POST RETIREMENT BENEFITS	1,820.52	3,641.04	4,610.00	4,610.00	2,176.92	362.82	47.22
592-539-725.500	MEAL ALLOWANCE	98.64	98.64	100.00	100.00	32.00	32.00	32.00
592-539-740.000	OPERATING SUPPLIES	21,924.64	25,461.37	20,000.00	20,000.00	205.50	0.00	1.03
592-539-818.000	CONTRACTUAL SERVICES	39,659.44	67,097.04	200,000.00	200,000.00	0.00	0.00	0.00
592-539-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	9,750.00	15,000.00	15,000.00	0.00	0.00	0.00
Total Dept 539 - SERVICE MAINTENANCE		84,957.45	146,296.28	259,945.00	259,945.00	23,206.64	5,271.19	8.93
<b>Department: 540 HYDRANT MAINTENANCE</b>								
592-540-706.000	SALARY & WAGES/ FULL TIME	6,285.67	12,733.70	10,295.00	10,295.00	6,889.55	1,183.71	66.92
592-540-706.100	SALARY & WAGES/SICK	0.00	37.43	395.00	395.00	0.00	0.00	0.00
592-540-706.300	SALARY & WAGES/RETENTION	44.09	44.09	55.00	55.00	79.83	79.83	145.15
592-540-706.350	SALARY & WAGES/PAGER PAY	28.18	203.49	165.00	165.00	0.00	0.00	0.00
592-540-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	395.00	395.00	0.00	0.00	0.00
592-540-707.000	SALARY & WAGES/TEMP-SEASONAL	1,727.55	3,409.85	3,745.00	3,745.00	1,539.12	75.50	41.10
592-540-709.000	SALARY & WAGES/OVERTIME	77.37	77.37	250.00	250.00	0.00	0.00	0.00
592-540-721.000	FRINGE BENEFITS	2,896.92	5,948.08	5,825.00	5,825.00	3,327.08	526.13	57.12
592-540-721.500	POST RETIREMENT BENEFITS	1,996.02	3,992.04	5,050.00	5,050.00	2,386.62	397.77	47.26
592-540-740.000	OPERATING SUPPLIES	35,800.30	36,916.33	12,500.00	12,500.00	2,129.24	0.00	17.03
592-540-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
592-540-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	7,800.00	12,000.00	12,000.00	0.00	0.00	0.00
Total Dept 540 - HYDRANT MAINTENANCE		48,856.10	71,162.38	55,675.00	55,675.00	16,351.44	2,262.94	29.37
Expenditures		3,199,614.84	5,386,207.54	5,655,134.00	5,683,784.00	3,072,344.84	520,755.77	54.05

Fund 592 - WATER SEWER FUND:

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance	End Balance	25-26	25-26	YTD Balance	Activity For	% Bdgt Used
		12/31/2024		Original	Amended	12/31/2025	12/31/2025	
		Norm (Abnorm)	06/30/2025	Budget	Budget	Norm (Abnorm)	Incr (Decr)	
Fund: 592 WATER SEWER FUND								
TOTAL REVENUES		3,016,306.38	5,888,019.90	5,655,134.00	5,683,784.00	3,321,305.90	447,399.11	58.43
TOTAL EXPENDITURES		3,199,614.84	5,386,207.54	5,655,134.00	5,683,784.00	3,072,344.84	520,755.77	54.05
NET OF REVENUES & EXPENDITURES:		(183,308.46)	501,812.36	0.00	0.00	248,961.06	(73,356.66)	
BEG. FUND BALANCE		14,688,061.82	14,688,061.82	15,189,874.18	15,189,874.18	15,189,874.18		
END FUND BALANCE		14,504,753.36	15,189,874.18	15,189,874.18	15,189,874.18	15,438,835.24		



## QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 661 EQUIPMENT FUND</b>								
<b>Account Category: Revenues</b>								
<b>Department: 000 GENERAL REVENUES</b>								
661-000-531.000	STATE/FEDERAL GRANTS	50,000.00	50,000.00	0.00	0.00	0.00	0.00	0.00
661-000-665.000	INTEREST ON INVESTMENTS	6,261.98	22,091.77	750.00	750.00	11,013.82	5,267.50	1,468.51
661-000-673.000	GAIN/LOSS-SALE OF FIXED ASSETS	172,200.00	226,200.00	5,000.00	35,000.00	80,554.36	0.00	230.16
661-000-674.208	CONTRIBUTION FROM RECREATION	9,465.00	18,930.00	18,930.00	18,930.00	9,465.00	1,577.50	50.00
661-000-675.000	RENTAL FEES - FORCE ACCT	0.00	714,206.15	708,160.00	708,160.00	0.00	0.00	0.00
661-000-675.100	RENTAL FEES - FORCE ACCOUNT - HOUSIN	0.00	0.00	590.00	590.00	0.00	0.00	0.00
661-000-675.200	RENTAL FEES / SUPPLEMENTAL BILLING	171,993.00	343,986.00	443,986.00	443,986.00	221,992.98	36,998.83	50.00
661-000-677.000	TOWNSHIP VEHICLE MAINTENANCE	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
661-000-680.000	OTHER INCOME	1,075.88	172,622.08	0.00	100.00	646.65	0.00	646.65
661-000-683.000	INSURANCE PROCEEDS	11,854.29	21,801.76	11,480.00	11,480.00	0.00	0.00	0.00
661-000-684.200	BUILDING RENTAL - MSD MECHANIC BAY	5,737.50	11,475.00	0.00	11,475.00	5,737.50	0.00	50.00
Total Dept 000 - GENERAL REVENUES		428,587.65	1,581,312.76	1,189,896.00	1,231,471.00	329,410.31	43,843.83	26.75
Revenues		428,587.65	1,581,312.76	1,189,896.00	1,231,471.00	329,410.31	43,843.83	26.75
<b>Account Category: Expenditures</b>								
<b>Department: 261 ADMINISTRATION</b>								
661-261-706.000	SALARY & WAGES/ FULL TIME	1,187.24	2,778.60	6,115.00	6,115.00	1,851.17	358.11	30.27
661-261-706.100	SALARY & WAGES/SICK	0.00	0.00	235.00	235.00	0.00	0.00	0.00
661-261-706.300	SALARY & WAGES/RETENTION	0.00	0.00	50.00	50.00	0.00	0.00	0.00
661-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	0.00	0.00	0.00
661-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	235.00	235.00	0.00	0.00	0.00
661-261-707.000	SALARY & WAGES/TEMP-SEASONAL	1,017.82	2,015.94	2,215.00	2,215.00	906.33	44.86	40.92
661-261-709.000	SALARY & WAGES/OVERTIME	0.00	46.70	0.00	0.00	47.10	0.00	100.00
661-261-721.000	FRINGE BENEFITS	798.40	1,802.56	3,460.00	3,460.00	1,134.05	169.80	32.78
661-261-721.500	POST RETIREMENT BENEFITS	1,185.96	2,371.92	3,000.00	3,000.00	1,417.98	236.33	47.27
661-261-740.000	OPERATING SUPPLIES	53,070.42	97,080.79	125,000.00	148,050.00	46,111.27	7,505.17	31.15
661-261-745.000	FUEL & OIL	32,429.54	70,116.64	90,000.00	90,000.00	16,844.99	0.00	18.72
661-261-750.000	OPERATING SUPPLIES/SOFTWARE	0.00	0.00	500.00	500.00	0.00	0.00	0.00
661-261-760.000	OPERATING SUPPLIES/TOOLS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
661-261-815.000	ADMINISTRATIVE SERVICES	32,625.00	65,250.00	67,210.00	67,210.00	33,604.98	5,600.83	50.00
661-261-818.000	CONTRACTUAL SERVICES	48,352.15	71,634.74	90,000.00	90,000.00	38,235.20	3,030.98	42.48
661-261-850.000	COMMUNICATIONS	1,107.89	2,180.11	5,000.00	5,000.00	1,101.85	176.20	22.04
661-261-864.000	CONFERENCES & MEETINGS	0.00	500.00	500.00	500.00	0.00	0.00	0.00
661-261-930.000	REPAIRS & MAINTENANCE	14,579.69	55,661.60	25,000.00	25,000.00	9,898.76	1,345.00	39.60
661-261-939.000	EQUIPMENT	0.00	3,947.80	1,000.00	1,000.00	1,059.87	0.00	105.99
661-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
661-261-957.000	TRAINING EXPENSES	0.00	564.93	0.00	0.00	0.00	0.00	0.00
661-261-959.000	DEPRECIATION	145,000.02	290,000.04	290,000.00	290,000.00	145,000.02	24,166.67	50.00
661-261-960.000	INSURANCE & BONDS	29,500.02	59,000.04	59,000.00	59,000.00	27,480.48	4,580.08	46.58
661-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	357,568.00	376,093.00	0.00	0.00	0.00
661-261-977.000	CAP OUTLAY/EQUIPMENT	0.00	38.87	0.00	0.00	40,118.00	30,351.00	100.00
661-261-994.001	INTEREST ON CAPITAL LEASE	32,715.15	34,030.55	60,208.00	60,208.00	25,957.50	21,758.51	43.11
Total Dept 261 - ADMINISTRATION		393,569.30	759,021.83	1,189,896.00	1,231,471.00	390,769.55	99,323.54	31.73
Expenditures		393,569.30	759,021.83	1,189,896.00	1,231,471.00	390,769.55	99,323.54	31.73
<b>Fund 661 - EQUIPMENT FUND:</b>								
TOTAL REVENUES		428,587.65	1,581,312.76	1,189,896.00	1,231,471.00	329,410.31	43,843.83	26.75
TOTAL EXPENDITURES		393,569.30	759,021.83	1,189,896.00	1,231,471.00	390,769.55	99,323.54	31.73

**QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH**

Balance As of 12/31/2025

GL Number	Description	YTD Balance 12/31/2024 Norm (Abnorm)	End Balance 06/30/2025	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	% Bdgt Used
<b>Fund: 661 EQUIPMENT FUND</b>								
NET OF REVENUES & EXPENDITURES:		35,018.35	822,290.93	0.00	0.00	(61,359.24)	(55,479.71)	
BEG. FUND BALANCE		3,002,274.79	3,002,274.79	3,824,565.72	3,824,565.72	3,824,565.72		
END FUND BALANCE		3,037,293.14	3,824,565.72	3,824,565.72	3,824,565.72	3,763,206.48		
<b>Report Totals:</b>								
TOTAL REVENUES - ALL FUNDS		16,860,413.78	26,789,670.40	28,343,904.00	28,601,504.00	17,657,031.06	1,252,111.86	61.73
TOTAL EXPENDITURES - ALL FUNDS		12,308,045.65	24,804,899.65	28,343,904.00	28,601,504.00	13,097,039.70	2,245,972.13	45.79
NET OF REVENUES & EXPENDITURES:		4,552,368.13	1,984,770.75	0.00	0.00	4,559,991.36	(993,860.27)	



ITEM#9.a.



2025

# ANNUAL REPORT

  
**PLYMOUTH**  
■ ■ ■ ■ DISTRICT LIBRARY

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# Message from our director

2025 was a year of meaningful  
transformation at the library.

With the completion of our interior renovations and the launch of our new integrated library system, we didn't just update our building and technology—we strengthened the way we serve our community. The refreshed spaces are updated, more welcoming, and better designed to support connection, learning, and discovery. Our new ILS is already helping us work more efficiently behind the scenes, so we can spend more time doing what matters most: supporting the people who walk through our doors.

These projects were not without challenges. Change rarely is. But thanks to the patience of our patrons, the resilience of our staff, and the support of our partners, we emerged better prepared, more flexible, and more focused. Every decision was guided by care—care for access, for experience, and for the vital role the library plays in daily life.

As we look ahead, we are excited to build on this momentum. Our renewed spaces and systems give us a stronger foundation to listen, to respond, and to grow alongside our community. Thank you for trusting us with that responsibility. We care deeply about this library and the people it serves, and we are proud to continue this work together.



**Shauna Anderson**  
Library Director



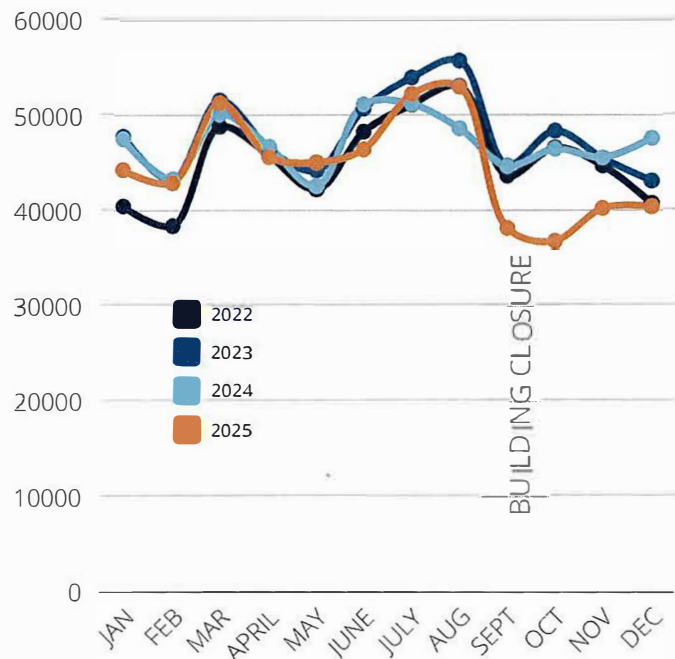
# Circulation

Circulation of physical materials dipped with the closure of our building due to our interior renovation, as noted in the chart (*right*). Digital reading continues to grow, accounting for **30%** of our overall checkouts.

**536,205** Physical Checkouts

**175,440** Digital Checkouts

**62,459** Database Uses



## ILS MIGRATION

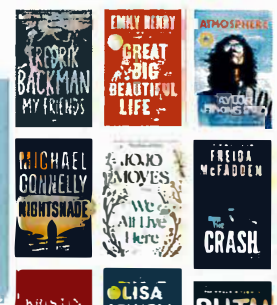
Migrating to a new Integrated Library System this year was not without its challenges. Patrons endured a significant outage in May while we transitioned systems, and staff continued to troubleshoot data issues after launching the new system. We are hopeful that the open source ILS we selected, Evergreen, will provide us greater flexibility, more consistent technology development, and a better business model than previous vendors.

## REORGANIZED COLLECTIONS

With the interior updates this year, we took the opportunity to reconfigure the physical placement of our collections to align with publishing trends and public usage. This allows us to grow more popular collections and showcase more topical displays.

**2025 Top Titles**

*My Friends* by Fredrik Backman  
*Great Big Beautiful Life* by Emily Henry  
*Atmosphere* by Taylor Jenkins Reed  
*Nightshade* by Michael Connelly



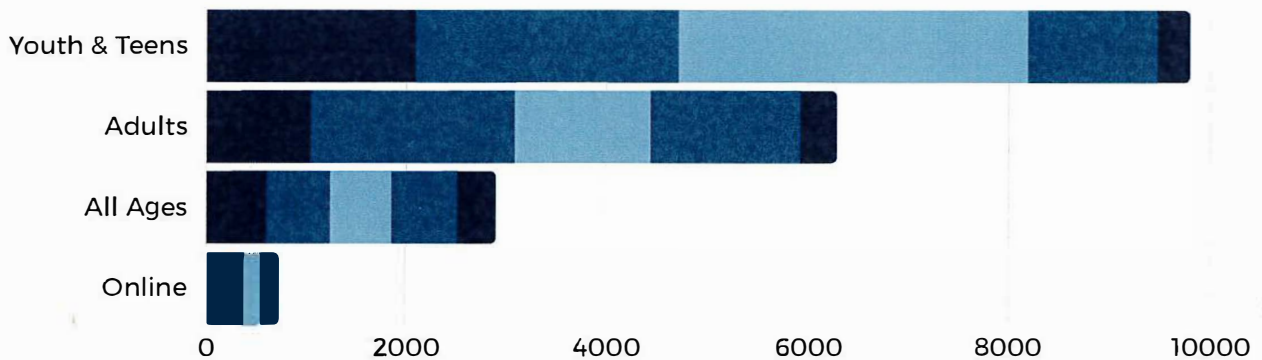


# Participation

## A focus on intergenerational opportunities

From book clubs to storytimes to big name author visits, PDL celebrated a culture of reading and learning throughout the year. The library continues to expand on it's mission of sharing resources to create even broader opportunities for connection and growth-- including through our popular makerspace and STEM programs in the Lab, our growing community swap programs that encourage sharing with neighbors, and our gaming events that help community members connect with each other on a personal level-- demonstrating our dedication to enriching lives, building connections, and fostering lifelong learning across a wide spectrum of topics and interests.

### PROGRAM ATTENDANCE



## Volunteers

From behind-the-scenes support to direct service with the public, our volunteers extend the library's reach in countless ways. Their dedication strengthens our programs, enhances our spaces, and helps us better meet community needs. We sincerely thank each volunteer for the difference they make.

**3,158**  
Hours Volunteered





# Community Engagement

Over the past year, our list of community partners has more than doubled—clear evidence of how the library is becoming increasingly connected, collaborative, and responsive to local needs. These partnerships extend the library's reach far beyond our walls, allowing us to support a wider range of programs, services, and community initiatives than ever before. We are grateful to the organizations, schools, and local groups who have chosen to work alongside us, and we look forward to continuing to build relationships that strengthen our community and reflect the evolving interests and priorities of the people we serve.

## COMMUNITY PARTNERS

88.1 The Park WSDP Radio	InterFaith Leadership Council	Plymouth Chamber of
AARP	of Metropolitan Detroit	Commerce
Academic Gardens Preschool	Ivywood Academy	Plymouth Council on Aging
American Red Cross	KinderCare Preschool	Plymouth United Way
Arbor Brewing Plymouth	Kiwanis Club of Colonial	Plymouth DDA
Taphouse	Plymouth	Plymouth Foster Closet
ARC Northwest Wayne County	League of Women Voters	Plymouth Goodfellows
Autism Alliance of Michigan	Living & Learning Enrichment	Plymouth Pollinators
Cards for Hospitalized Kids	Center	Plymouth-Canton Literacy
Charter Township of Plymouth	MSU Extension	Council
ChildTime Preschool	MI Alliance for Families	Plymouth Township
City of Plymouth	MI Bureau of Services for	Rank MI Vote
CFCU Relentless Care Foundation	Blind Persons	Recovery Action Network of
Community Living Services	MI Department of Civil Rights	Michigan
Compass Community	MI Medicare Assistance	Sun and Snow, Plymouth
Collaborative	Program/The Senior Alliance	State of Comics
Detroit Disability Power	Michigan Philharmonic	Veterans Resource Network
Disability Network, Wayne	Michigan Statewide	of Southeast Michigan
County	Independent Living Council	Vitrine at the Baker House
Disability Rights Michigan	Miracle League of Plymouth	Wayne County Dept of
Early On Michigan	Northville HS Heart Club	Health, Human and
Eastern Michigan University,	Old Village Association	Veterans Services
School of Social Work	OLGC School	Wayne County Parks &
Elephant Ear Books	PARCLife	Recreation
Friends of PDL	Friends of the Penn Theatre	Wayne State University,
Gleaners	Plymouth/Canton PFLAG	Center for Behavioral
Greater Detroit Agency for the	Plymouth Canton Community	Health and Justice
Blind	Schools	

# Service Highlights



## INTERIOR RENOVATION

This year marked a major milestone in the life of our building. With fresh paint and new carpet throughout, added study rooms, and thoughtfully selected new furniture, the library is better than ever. These improvements have already changed how people use our spaces, creating better areas for collaboration, quiet study, and community connection.

---

## CHECK OUT AN EXPERT

This year, we launched a program to connect community members with knowledgeable volunteers for one-on-one conversations and learning experiences. From practical guidance to personal interests, these sessions have created meaningful exchanges that reflect the strengths and generosity of our community.

---

## BOOK DISPLAYS & MERCHANDISING

We experimented with new approaches to displays this year, emphasizing a more intentional presentation. Projects such as the *Civic Zone*, *Holiday Boutique*, and *Most Popular* collection invited patrons to discover materials in fresh, engaging ways. These efforts taught us a great deal about how people browse and what draws attention which we will expand on in the year ahead.

---

## INTRODUCING *THE PLYMOUTH EXPRESS*

This year also saw the launch of a new community newspaper, created to highlight positive local stories and amplify voices from around town. The paper has provided a platform for connection, creativity, and civic pride, extending the library's role as a hub for local storytelling. We are proud of the enthusiasm it has generated and excited to help this project grow.

# Next Steps

We continue to celebrate a culture of reading while investing in community aspirations.

Our strategic planning process identified three areas of we will be investing our attention over the next four years. These goals are outlined below along with specific activities that the library will undertake next year.

01

## Foster connections between residents

In the coming year, we will be prototyping new ways to bring neighbors together for civic conversations on topics that matter to our community.

02

## Enhance communication and information sharing

We plan to spend the next year building internal tools that support better communication and preparedness at our public service points, particularly through an enhanced staff intranet.

03

## Contribute to the character of our community

We plan to celebrate the full reopening of our spaces once the Lower Level construction is completed. This event will commemorate the investment made by our community and acknowledge the work that went in to making our refreshed spaces possible.



# Financials

This year, we made intentional, forward-looking investments in our physical spaces—improvements designed to ensure our building continues to meet the evolving needs of the community.

The interior renovations completed in 2025 were funded through the strategic use of the library's capital funds—savings reserved specifically for major projects and long-term improvements. Utilizing these funds allowed the library to move forward with essential updates while protecting the stability of our annual operating budget and day-to-day services.

We approached these projects with careful planning and fiscal responsibility, prioritizing improvements that will have lasting impact: safer and more welcoming spaces, more functional layouts, and infrastructure that better supports both patrons and staff.

This same approach will continue into the coming year as capital funds are again used to complete renovations to the lower level children's area. This next phase reflects our ongoing commitment to stewardship, transparency, and thoughtful investment in the shared public space our community trusts us to maintain.







## Revenues

\$4,201,078	Tax Levy
\$101,485	Delinquent Taxes
\$25,838	Grants
\$44,504	State Aid
\$0	Penal Fines
\$3,999	Book Fines & Fees
\$8,342	Copier/Printing Fees
\$88,073	Donations & Contributions
\$165,428	Interest on Investments
<u>\$162,514</u>	<u>Other</u>
<b>\$4,801,264</b>	<b>TOTAL</b>

## Expenditures

\$2,501.592	Salaries/Wages + Taxes
\$259,329	Medical/Dental/Vision Insurance
\$17,695	Life & Disability
\$287,169	Retirement
\$44,842	Operating Supplies
\$29,495	Building Supplies
\$237,715	Books & Materials
\$50,203	Databases
\$175,271	eResources
\$253,271	Contractual Services
\$20,019	Communications
\$75	Transportation
\$26,217	Conferences & Training
\$63,886	Community Promotions
\$37,688	Events (Sponsored by Friends)
\$72,515	Insurance/Bonds/Worker's Comp
\$140,119	Utilities
\$120,084	Repairs & Maintenance
\$1,287,428	Building Renovation
\$278,228	Furniture
\$127,813	Technology
<u>\$1,888</u>	<u>Prior Year Tax Refunds</u>
<b>\$6,033,059</b>	<b>TOTAL</b>



# Acknowledgements

We would be remiss if we failed to recognize the contributions of the people who work tirelessly to make the projects mentioned within possible.

The dedicated **staff** who are our library's greatest resource.

Our committed **volunteers** who make this institution possible.

The generous support of **individual donors** across the community.

**Jean Walsh**, Library Board President  
**Yasir Khogali**, Library Board Vice-President  
**Beth Sexton**, Library Board Treasurer  
**Jessica Yaser**, Library Board Secretary  
**Jacqueline George**, Library Board Trustee  
**Michael Pappas**, Library Board Trustee  
**Denise Burrows**, Library Board Trustee

Friends of Plymouth District Library  
BOSCH Community Fund  
Kiwanis Club of Colonial Plymouth  
CFCU Relentless Care Foundation

## Summer Reading Sponsors

Basket Kreations  
Bigalora  
Dairy King  
Dairy Queen  
Goldfish Swim School  
Jimmy John's  
Jungle Java

Kilwin's  
McDonald's  
P.S. Nutrition  
Phoenix Theaters  
Pita Way (adult)  
Plymouth Dept of  
Recreation

Radiant Fine Jewelry  
Savvy Sliders  
Scooter's Coffee  
Skatin' Station  
Tim Hortons  
Westborn Market  
Zap Zone/Glow Golf

**We thank you for your continued support in our efforts to serve the community.**

  
**PLYMOUTH**  
■ ■ ■ ■ **DISTRICT LIBRARY**

223 S Main Street  
Plymouth, MI 48170  
734-453-0750

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[info@plymouthlibrary.org](mailto:info@plymouthlibrary.org)