



Plymouth City Commission
Regular Meeting Agenda
Monday, June 1, 2026 7:00 p.m.
Plymouth City Hall & Online Zoom Webinar

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Join Zoom Webinar: June 1 <https://us02web.zoom.us/j/89788253435>
Passcode:100027 Webinar ID: 897 8825 3435

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call
- c. Proclamation

2. APPROVAL OF MINUTES

- a. May 18, 2026 City Commission Regular Meeting Minutes
- b. May 20, 2026 Plymouth City Commission Joint Meeting with Plymouth Downtown Development Authority
DTPForward Open House #3 Meeting Minutes

3. APPROVAL OF THE AGENDA

4. ENACTMENT OF THE CONSENT AGENDA

Unless moved to be placed as a separate item on the agenda, items on the Consent Agenda will be approved by one motion as Agenda Item #4.

- a. Special Event: World Cup at the Park, 7/19/26
- b. Special Event: Inside-Out Sale, 7/24 & 7/25/26
- c. Special Event: Glow Yoga 2026, 9/17/26
- d. Special Event: Ski & Snowboard Swap, 11/6-11/8/26 & 12/4-12/6/26

5. CITIZEN COMMENTS

This section of the agenda allows up to 3 minutes for public comments to present information for items not on the current agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

6. COMMISSION COMMENTS

7. PUBLIC HEARING

- a. Adoption of the 2026-27 Budget

8. OLD BUSINESS

9. NEW BUSINESS

- a. Waste & Recycling Rates 2026-27
- b. Water & Sewer Rates 2026-27 Rate Card #29
- c. Designated Depositories
- d. Delinquent Charges on Tax Roll
- e. Property and Liability Insurance Coverage Renewal

10. REPORTS AND CORRESPONDENCE

- a. Liaison Reports
- b. Appointments

11. ADJOURNMENT

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodation. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to clerk@plymouthmi.gov.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

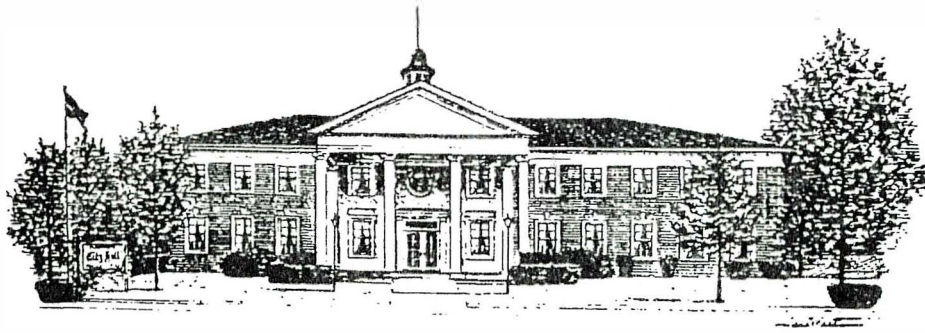
GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

"The government in this community is small and accessible to all concerned."

*-Plymouth Mayor Joe Bida
November 1977*



Proclamation

- WHEREAS** *The City of Plymouth celebrates the rights of all people to live as their authentic selves and to love honestly, openly, and freely; and*
- WHEREAS** *We strive to provide a welcoming and accepting community where the inherent dignity of all people is respected and championed; and*
- WHEREAS** *LGBTQ members of the City of Plymouth are an integral part of the vibrant culture and climate of our community; and*
- WHEREAS** *We recognize the contributions of LGBTQ Americans in the cultural, civic, and economic successes in the City of Plymouth; and*
- WHEREAS** *We honor the historic, significant contributions of Plymouth residents in securing marriage equality in the United States, when a Plymouth attorney brought the matter of marriage equality before the U.S. Supreme Court, and Plymouth residents established the non-profit which supported the Michigan costs of this case; and*
- WHEREAS** *We acknowledge that Pride Month was born from the struggles of the LGBTQ community, in fighting for equal rights and equal justice; and*
- WHEREAS** *The City of Plymouth's elected officials as well as all City employees proudly adhere to a forward-thinking ethics ordinance amended in 2018 that prohibits discrimination based upon religion, race, color, national origin, age, sex (including pregnancy and conditions related to pregnancy), height, weight, marital status, disability, genetic information, sexual orientation, transgender status, veteran status, or political affiliation; and*
- WHEREAS** *We recognize there is more work to be done to secure full equality, to erase hate, and to celebrate the diversity of our community.*

NOW THEREFORE, I, Linda Fillipczak, Mayor of the City of Plymouth, do hereby proclaim the month of June as

LGBTQ Pride Month



In witness whereof, I have hereunto set my hand and caused the Seal of the City of Plymouth to be affixed hereto on this 1st day of June 2026.

*Linda Fillipczak, Mayor
City of Plymouth, Michigan*



City of Plymouth
City Commission Regular Meeting Minutes
Monday, May 18, 2026, 7:00 p.m.
Plymouth City Hall 201 S. Main Street

ITEM #2.a

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

- a. Mayor Linda Filipczak called the meeting to order at 7:00 p.m. leading the Pledge of Allegiance.
- b. Present: Mayor Linda Filipczak, Mayor Pro Tem Joe Elliott, Commissioners Latricia Horstman, Jennifer Kehoe, Alanna Maguire, Brock Minton, Karen Sisolak

Also present: City Manager Chris Porman, City Attorney Bob Marzano, and various members of the City Administration
- c. Filipczak presented a proclamation to Plymouth native, Michael Soenen for his nationally recognized "Nothing to See Here: Watts" documentary project initiative.

2. APPROVAL OF MINUTES

Motion to approve the May 4, 2026 City Commission Regular Meeting Minutes and the May 11, 2026 City Commission Budget Study Session Meeting Minutes made by Minton, supported by Sisolak;

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Motion to approve the agenda for May 18, 2026 made by Maguire, supported by Minton;

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

Motion to approve the consent agenda for May 18, 2026 made by Kehoe, supported by Elliott;

- a. Approval of April 2026 Bills
- b. Special Event: Breakfast for Good Morning USA Parade Saturday 7/4/26

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

Ron Picard 1373 Sheridan, appreciates receiving information on the Housing Commission meeting.

Martha Walton 1465 Palmer, voiced concerns on parking time limits and ticketing in the parking deck.

Scott Silvers 883 Sutherland, expressed interest in serving on the Planning Commission.

Debra Clark 352 Joy, raised concerns about the declining condition of playground equipment at Fairground Park.

6. COMMISSION COMMENTS

Filipczak asked Chief Cox to address growing concerns about reckless e-bike and minibike use, particularly among children riding recklessly.

After spending the past month focusing on education through conversations with riders and parents, the department has now moved to a zero-tolerance enforcement policy due to increasing complaints, continued dangerous behavior and safety concerns.

Under the new approach:

Riders violating traffic laws — such as running stop signs or red lights, doing wheelies, or riding recklessly — will receive tickets.

Parents may be called to the scene.

Illegal minibikes and pocket bikes will be impounded, with owners required to pay impound and storage fees to retrieve them.

The chief emphasized that similar enforcement efforts in the past successfully reduced problems with other motorized recreational vehicles.

As communities across Metro Detroit address local ordinances, he reminded residents that bicyclists and e-bike riders using public roads must obey all traffic laws just like motorists.

Commissioners also shared these concerns, noting the dangerous situations created for both motorists and children. Officials stressed that residents should continue reporting concerns as they are occurring through proper channels so police can respond appropriately in real time and help prevent serious injuries or fatalities.

Filipczak asked Sam Plymale for an update on the Central Parking Deck and DTP Forward.

The deck is 99% complete; upper-level reopened Saturday after final joint and sealant work. Only minor punch list items remain, including a back-ordered bollard installation.

DTP forward Open House 3 is Wednesday, 5:30–8:30 PM, with presentations starting at 6:00 PM during a joint City Commission/DDA meeting to present near-final community engagement results.

Elliott: Spoke about Regeneration Foundation's 5K charity Ruck and Walk for veterans, noting the strong turnout, great weather, and visible community presence. Commissioners agreed and appreciate the effort involved in completing the walk with weighted rucksacks.

Kehoe: Acknowledged Farmers Market organizers and DMS for a great looking market this year. In addressing parking ticket comments, Kehoe noted that it might be helpful to work with staff at City Hall on these issues.

Sisolak: Recognized Kemnitz Candy on their 75 years in business this past week with a ribbon cutting and thanked Silvers for submitting his application for planning commission.

7. OLD BUSINESS

none

8. NEW BUSINESS

a. Lion's Club Park Improvements

Motion to approve the following resolution made by Kehoe, supported by Minton;

RESOLUTION 2026-50

- WHEREAS The Plymouth Lion's Club and the City of Plymouth have worked collaboratively over several years to develop a comprehensive renovation plan for Lion's Club Park; and
- WHEREAS The proposed Lion's Club Park Renovation Project includes the replacement of aging playground equipment, installation of ADA-accessible sidewalks and pathways, decorative and security lighting, upgraded park furnishings, fencing improvements, drainage and grading improvements, landscaping enhancements, and the creation of a multi-purpose practice field; and
- WHEREAS The City of Plymouth and Plymouth Lion's Club conducted public engagement meetings and community outreach efforts in partnership with neighborhood residents, to develop the proposed park improvement plan; and
- WHEREAS The total anticipated project cost is approximately \$369,978.25, with the Plymouth Lion's Club contributing \$150,000.00 toward the project; and
- WHEREAS funding for the City's portion of the project is proposed from Parks & Public Property Capital Improvement Expenditure Account 101-900-971.437; and
- WHEREAS City Administration has recommended approval of the Lion's Club Park Renovation Project and associated purchases, contracts, and cost-sharing agreement necessary to complete the improvements.

NOW, THEREFORE, BE IT RESOLVED, THAT the City Commission of the City of Plymouth hereby approves the Lion's Club Park Renovation Project in an amount not to exceed \$369,978.25.

BE IT FURTHER RESOLVED, THAT the City Commission authorizes the City Manager and/or Department of Municipal Services to execute the purchase of playground equipment, materials, construction services, and associated project improvements as outlined in the project proposal and supporting memorandum.

BE IT FURTHER RESOLVED, THAT the City Commission approves the cost-sharing agreement with the Plymouth Lion's Club, including reimbursement contributions totaling \$150,000.00.

BE IT FURTHER RESOLVED, that funding for the City's portion of the project shall be allocated from Parks & Public Property Capital Improvement Expenditure Account 101-900-971.437.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

b. Authorization to Purchase Drinking Fountains

Motion to approve the following resolution made by Kehoe, supported by Horstman;

RESOLUTION 2026-51

- WHEREAS The City of Plymouth Department of Municipal Services maintains drinking fountains throughout City parks and playgrounds; and
- WHEREAS The City's existing drinking fountains are aging, require increasing maintenance, and several units have experienced significant deterioration and operational issues; and

WHEREAS City staff researched replacement options, reviewed products from multiple manufacturers, consulted with other municipalities, and gathered feedback from residents and park visitors regarding desired features; and

WHEREAS Staff determined that the Elkay outdoor ezH2O bi-level pedestal fountain with bottle filling station, Model LK4420BF1U-EVG, best meets the operational and accessibility needs of the City due to its durability, ADA accessibility, integrated bottle filling capability, and five-year manufacturer warranty; and

WHEREAS City staff obtained pricing proposals from multiple vendors and determined that Progressive Plumbing Supply Co. of Warren, Michigan provided the most advantageous pricing for the recommended units.

NOW, THEREFORE, BE IT RESOLVED THAT the City Commission of the City of Plymouth hereby authorizes the purchase of seven (7) Elkay outdoor ezH2O bi-level pedestal drinking fountains with bottle filling stations, Model LK4420BF1U-EVG, from Progressive Plumbing Supply Co. of Warren, Michigan in the total amount of \$38,115.00.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. Authorization to Purchase Jetter Mounted Sewer TV Camera

Motion to approve the following resolution made by Elliott, supported by Maguire;

RESOLUTION 2026-52

WHEREAS The City of Plymouth operates a water and sewer system to help protect the public health, safety and welfare; and

WHEREAS That system requires both routine and emergency maintenance and one of the tools that could assist in their maintenance is a camera system; and

WHEREAS The 2025-26 Fiscal Budget identified a Sewer TV Camera as part of its Capital Improvement Plan; and

WHEREAS City Staff obtained multiple price quotes on the sewer camera service; and

WHEREAS The City Administration recommends the City Commission accept the quote from JDC, Inc. of Northville.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of the ENZ USA eBomb 250+ camera system from JDC Inc. in the amount of \$13,375.00. Funding for this authorization is from the Capital Improvement Fund (592-000-163.000).

There was a voice vote.

MOTION PASSED UNANIMOUSLY

d. Memorandum of Understanding – Behavioral Health Services

Motion to approve the following resolution made by Horstman, supported by Minton;

RESOLUTION 2026-53

WHEREAS the City of Plymouth recognizes the increasing need for coordinated responses to behavioral health crises involving mental health and substance use within the community; and

WHEREAS the City of Plymouth, the Charter Township of Northville, and the City of Northville have previously participated in a grant-funded co-response program pairing behavioral health clinicians with law enforcement personnel; and

WHEREAS the participating municipalities desire to continue and sustain these co-response services through a jointly funded intergovernmental agreement with a qualified behavioral health provider; and

WHEREAS the proposed Memorandum of Understanding establishes a cost-sharing arrangement, administrative structure, and oversight framework to ensure effective delivery of services across jurisdictions; and

WHEREAS participation in this agreement promotes public safety, enhances access to appropriate care, and supports more efficient use of law enforcement and emergency response resources;

NOW, THEREFORE, BE IT RESOLVED, THAT the City Commission of the City of Plymouth hereby approves the Memorandum of Understanding for Shared Behavioral Health Co-Response Services.

BE IT FURTHER RESOLVED, THAT the City Manager is authorized to execute the agreement on behalf of the City.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

e. Authorization for Flooring Replacement – City Hall

Motion to approve the following resolution made by Kehoe, supported by Minton;

RESOLUTION 2026-54

WHEREAS The City of Plymouth maintains a variety of buildings and from time to time the buildings are in need of repairs or upgrades; and

WHEREAS The 2025-26 Fiscal Budget identified flooring replacement as part of its Capital Improvement Plan; and

WHEREAS City Staff met with multiple companies and obtained multiple price quotes on the flooring options for multiple areas of City Hall; and

WHEREAS The City Administration recommends the City Commission accept the quote from Metro Carpet & Floor of Canton, MI.

NOW, THEREFORE BE IT RESOLVED, THAT the City Commission of the City of Plymouth does hereby authorize the purchase and installation of new flooring as outlined in the quote from Metro Carpet & Floors in an amount not to exceed \$14,200. Funding for this authorization is from the Capital Improvement Fund (101-900-971.436).

There was a voice vote.

MOTION PASSED UNANIMOUSLY

f. 3rd Quarter Budget Amendments

Motion to approve the following resolution made by Elliott, supported by Maguire;

RESOLUTION 2026-55

WHEREAS Actual patterns of departmental expenditures occurred differently than originally projected in the 2025-2026 City Budget as adopted in June of 2025; and

WHEREAS Overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS The City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City.

NOW, THEREFORE BE IT RESOLVED, THAT the 2025-2026 City Budget is hereby amended as indicated in the 3rd quarter amendments column of the attached Budget Adjustment Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED, THAT the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Amendment Summary.

**BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 2025
PROPOSED AMENDMENTS**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE #101							
Property Taxes	7,779,100	-	129,184	35,600	-	164,784	7,943,784
Licenses & Permits	2,800	-	-	-	-	-	2,800
Federal/State Grants	-	6,950	-	2,166	-	9,116	8,705
Bills Shared Revenues	1,424,000	-	63,982	-	-	63,982	1,477,500
Charge for Services	1,000,000	-	82,500	-	-	82,500	1,082,500
Cemetary Revenues	187,500	-	(4,000)	-	-	(4,000)	183,500
Parking Revenues	86,400	-	(8,250)	-	-	(8,250)	80,200
Other Operating Revenues	810,000	93,000	95,000	-	-	188,000	998,000
Appropriation of Surplus	2,700,000	(2,325,000)	190,800	23,045	-	12,845	2,812,845
Total Operating Revenues	14,030,300	68,300	492,220	60,700	-	609,220	14,839,480
Transfers In From Other Funds	10,000	-	-	-	-	-	10,000
Total Revenue All Classes	14,040,300	68,300	492,220	60,700	-	609,220	14,839,480
GENERAL FUND EXP. #101							
City Commissioner	180,145	4,300	42,000	-	-	46,300	226,445
City Manager	448,625	-	(17,829)	-	-	(17,829)	430,796
Finance Department	168,836	-	17,748	36,700	-	54,448	223,284
City Clerk	288,320	700	58,737	-	-	59,437	347,757
Management Information Services	812,745	-	7,090	-	-	7,090	819,835
City Asessor	60,135	300	5,700	-	-	6,000	66,135
Election Services	20,000	3,900	(59,789)	-	-	(55,889)	14,111
City Hall Maintenance	172,338	-	6,000	25,000	-	31,000	203,338
Legal Services	148,000	-	-	-	-	-	148,000
Other Functions	188,086	-	-	-	-	-	188,086
Police Department	5,189,828	-	250,741	-	-	250,741	5,440,569
Fire Department	1,317,860	19,200	-	-	-	19,200	1,337,060
MSD Administration	416,320	100	(16)	-	-	84	416,404
MSD Yard Maintenance	198,295	-	-	-	-	-	198,295
Street Lighting	252,000	-	-	-	-	-	252,000
Miscellaneous MSD Services	2,440	-	-	-	-	-	2,440
Utility Maintenance Expense	-	-	-	-	-	-	-
Special Events	181,220	-	38,645	-	-	38,645	219,865
Parking System	72,945	10,000	34,975	-	-	44,975	117,920
MSD Services - DCA	243,780	-	-	-	-	-	243,780
Cemetary	178,310	-	8,380	-	-	8,380	186,690
Parks & Public Property	222,685	-	120	-	-	120	222,805
Capital Outlay	2,183,300	5,000	82,000	-	-	87,000	2,270,300
Out Service	-	-	-	-	-	-	-
Total General Operating Expenditures	13,307,282	68,300	492,220	60,700	-	609,220	13,909,476
Transfers Out to Other Funds	73,010	19,000	-	-	-	19,000	92,010
Contingency	-	-	-	-	-	-	-
Total Expenditures	14,030,292	87,300	492,220	60,700	-	609,220	14,839,480

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR BY FUND REV. #202							
Gen. & Veh. Tax	666,686	-	-	-	-	-	666,686
Contrib & Oth	5,000	-	14,900	-	-	14,900	20,586
Appropriation of Surplus	73,427	2,600	11,816	-	-	14,416	87,843
TOTAL REVENUE	804,113	2,600	26,716	-	-	27,016	831,129
MAJOR BY FUND EXP. #202							
Administration	33,156	-	7,200	-	-	7,200	40,356
Routine Maintenance	176,630	-	(6,169)	-	-	(6,169)	170,461
Stormwater System Maintenance	3,000	-	-	-	-	-	3,000
Trench & Signal Maintenance	101,275	600	205	-	-	805	102,080
Snow & Ice Control	73,226	2,000	(80)	-	-	1,920	75,146
Road Construction	128,000	-	25,000	-	-	25,000	153,000
Transfers Out to Other Funds	421,426	-	-	-	-	-	421,426
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	804,113	2,600	26,716	-	-	27,016	831,129

BUDGET ADJUSTMENT SUMMARY

THIRD QUARTER - FY 2025

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV: 8203							
Gas & Utility Fees	285,045	-	-	-	-	-	285,045
Contrib & Other	438,375	1,000	3,100	-	-	4,100	437,475
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	719,422	1,000	3,100	-	-	4,100	723,522
LOCAL ST FUND EXP: 8203							
Administrative Costs	32,180	1,000	10,000	-	-	11,000	43,230
Routine Maintenance	197,545	2,800	37,470	-	-	39,970	237,515
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	82,215	860	1,000	-	-	1,860	84,065
Snow & Ice Control	54,000	1,000	24,406	-	-	25,406	79,406
Road Construction	275,000	-	-	-	-	-	275,000
Contingency	117,452	(4,260)	(89,845)	-	-	(94,105)	23,347
TOTAL EXPENDITURES	719,422	1,000	3,100	-	-	4,100	723,522

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV: 8208							
Cultural Center Revenues	314,422	100	(5,000)	-	-	(4,800)	309,622
Transfer from General Fund	500,000	-	-	-	-	-	500,000
Administrative Charges	8,000	-	24,000	-	-	24,000	32,000
Program Fees & Charges	344,325	50	36,075	-	-	36,125	380,450
Appropriation of Surplus	1,300	50,000	(25,300)	-	-	24,700	1,324,700
TOTAL REVENUE	1,367,847	50,150	(20,300)	-	-	24,700	1,390,347
RECREATION FUND EXP: 8208							
Cultural Center & Administration	1,201,315	5,200	(25,300)	-	-	(20,100)	1,176,215
Recreation Services	3,100	-	100	-	-	100	3,200
Adult Activities	-	-	-	-	-	-	-
Youth Activities	4,850	-	(1,250)	-	-	(1,250)	3,600
Mobile League	500	-	-	-	-	-	500
Over 6070 Hockey	-	25,000	(300)	-	-	24,700	25,000
PCHL	-	-	-	-	-	-	-
PCHL - Mini Mites	-	-	-	-	-	-	-
MSD Services	8,780	200	(100)	-	-	8,880	9,660
Soccer	120,735	-	-	-	-	-	120,735
Liquor	8,540	-	-	-	-	-	8,540
Classes & Special Events	15,125	16,000	9,800	-	-	24,800	40,000
Therapeutic Programs	1,000	-	(1,000)	-	-	(1,000)	-
Senior Programs - Classes	4,000	-	(300)	-	-	(300)	3,700
Capital Outlay	-	4,000	-	-	-	4,000	4,000
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,367,847	50,150	(20,300)	-	-	24,700	1,390,347

**BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 2020**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV: #226							
Property Taxes	1,281,930	47,000	109,292	-	-	153,292	1,435,222
Status of Surplus	467,930	1,150	16,800	-	-	175,880	475,850
Transfer from General Fund	-	-	-	-	-	-	-
Appropriation of Surplus	553,434	(46,150)	117,743	-	-	69,593	623,000
TOTAL REVENUE	2,283,324	-	243,835	-	-	348,685	2,631,939
SOLID WASTE FUND EXP: #226							
Operating Expenses	2,108,328	8,000	240,895	-	-	348,895	2,457,223
Capital Outlay	64,000	(8,000)	-	-	-	(8,000)	56,000
Contingency	-	-	-	-	-	-	-
Transfer Out to Other Funds	-	-	-	-	-	-	-
TOTAL EXPENDITURES	2,280,328	-	240,895	-	-	240,895	2,521,223

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV: #248							
Property Taxes-Non School	1,180,330	-	14,433	264,860	-	279,293	1,459,623
Program Fees & Other	100,000	7,500	30,400	-	-	37,900	137,900
Appropriation of Surplus	18,876	39,375	241,337	(204,050)	-	75,658	66,737
TOTAL REVENUES	1,285,976	46,875	286,170	-	-	322,741	1,614,726
DDA OPER FUND EXP: #248							
Administration	306,786	46,875	108,342	-	-	155,217	462,003
Police Services	39,435	-	8,200	-	-	8,200	47,635
Fire/Police Maintenance	338,345	-	16,490	-	-	16,490	354,835
Parking System	56,730	-	1,200	-	-	1,200	57,930
Sexton's Parking Facility	-	-	4,000	-	-	4,000	4,000
DDA Marketing	100,250	-	-	-	-	-	100,250
Contrib to DDA Debt Funds	-	-	-	-	-	-	-
Contrib to DDACap Imp Fund	300,000	-	-	-	-	-	300,000
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,285,976	46,875	286,170	-	-	322,741	1,614,726

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
BLDG & ENGINEERING FUND REV: #249							
Fees & Fees	620,986	-	62,190	-	-	68,376	689,362
Contribs & Other	130,000	10,000	(1,620)	-	-	9,380	149,380
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	750,986	10,000	60,570	-	-	68,996	819,552
BLDG & ENGINEERING FUND EXP: #249							
Engineering Inspection	779,986	10,000	364	-	-	10,364	790,350
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	779,986	10,000	364	-	-	10,364	790,350

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
NEHO SERVICES FUND REV: #252							
Miscellaneous	10,040	-	-	-	-	-	10,040
Transfer from General Fund	70,000	10,000	-	-	-	10,000	80,000
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	80,040	10,000	-	-	-	10,000	90,040
NEHO SERVICES FUND EXP: #252							
Administration	500	-	-	-	-	-	500
OMDA Community Center	4,000	-	-	-	-	-	4,000
Agency on Aging	-	10,000	-	-	-	10,000	10,000
Early Transitions	85,540	-	-	-	-	-	85,540
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	81,040	10,000	-	-	-	10,000	91,040

BUDGET ADJUSTMENT SUMMARY

THIRD QUARTER - FY 26-28

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER OPER FUND REV:							
8692 Sales & Service Charges	5,498,275	28,800	(158,000)	-		(129,195)	5,259,925
Sales Tax Bonds	-	-	-	-		-	-
Appropriation of Surplus	188,800	-	66,481	16,800		83,281	254,920
TOTAL REVENUES	5,687,134	28,800	(91,519)	16,800	-	(43,280)	5,611,845
WATER/SEWER OPER FUND EXP:							
8692 Administration	4,888,103	28,800	(23,814)	-		(20,184)	4,895,945
Traffic & Safety	357,250	-	4,435	-		4,435	404,685
Main Maintenance	244,820	-	71,865	16,800		88,665	333,485
Meter Maintenance	98,335	-	44,735	1,300		46,035	216,170
Service Maintenance	258,948	-	(27,270)	-		(27,270)	232,678
Hydrant Maintenance	55,875	-	4,525	-		4,525	60,195
Capital Outlay	-	-	-	-		-	-
Contingency	-	-	-	-		-	-
TOTAL EXPENDITURES	5,696,134	28,800	(86,519)	16,800	-	(43,280)	5,611,845

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV:							
6981 Miscellaneous	1,189,808	41,575	80,195	-		121,770	1,291,668
Appropriation of Surplus	-	-	-	-		-	-
TOTAL REVENUES	1,189,808	41,575	80,195	-	-	121,770	1,291,668
EQUIPMENT FUND EXP:							
6981 Miscellaneous	832,328	23,050	39,953	-		62,983	895,311
Contingency	357,588	18,525	20,262	-		38,787	396,338
TOTAL EXPENDITURES	1,189,808	41,575	80,195	-	-	101,770	1,291,668

There was a voice vote.
MOTION PASSED UNANIMOUSLY

g. Proposed Adopt-a-Park and Public Participation & Volunteer Framework - No Action

Discussion item only to provide direction for Administration regarding next steps and how the Commission would like to proceed with the proposed framework for this item.

It was determined that this item would be a conversation for a Committee of the Whole to be held on June 1, 2026 from 5:30pm – 6:45pm.

REPORTS AND CORRESPONDENCE

a. Liaison Reports

Housing Commission: Next meeting is on Wednesday.

DDA: Updates on the DTP Forward project, including a public meeting on the 20th at 5:30 PM and parking structure updates.

Planning Commission: Continued RM-1/RM-2 density discussions; administration asked to provide more housing density data. A noodle restaurant site plan was sent back over parking and waste concerns.

Library: Trustees meet May 19 at 7 PM. Grand reopening celebration is June 10, 11 AM–8 PM.

ZBA: Denied a Harvey lot split request 5-0; approved an Ann Arbor Road Corridor sign change.

Cemetery Board: Meeting canceled due to lack of quorum.

b. Appointments

None

9. ADJOURNMENT

The next regular City Commission meeting is 7:00 pm on Monday, June 1 at Plymouth City Hall.
A motion to adjourn the meeting was made by Sisolak, supported by Maguire.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

Filipczak adjourned the meeting at 8:41 p.m.

LINDA FILIPCZAK
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



Plymouth City Commission Joint Meeting with Plymouth Downtown Development Authority DTPForward Open House #3 Meeting Minutes Wednesday, May 20, 2026 - 5:30 p.m.- 8:30 p.m. Plymouth Cultural Center

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. 5:30 P.M. – Doors Open, informal DTPForward Open House Interactive Review and Discussion

The meeting began with an informal open house period where attendees reviewed interactive displays and materials related to the DTPForward Streetscape project.

2. 6:00 P.M. – Call to Order & Roll Call – City Commission and DDA Board

Mayor Linda Filipczak called the meeting to order at 6:12 pm.

City Commission:

Present: Mayor Linda Filipczak, Mayor Pro Tem Joe Elliott, Commissioners Alanna Maguire, Brock Minton, Trish Horstman, Jennifer Kehoe.

Commissioner Karen Sisolak arrived at approximately 8:00pm.

Downtown Development Authority:

Present: Chair Kerri Pollard, Member Jennifer Frey, Shannon Perry, Ellen Elliott, Ed Saenz, Richard Matsu, Lynne Taylor-Kilgore and Brian Harris and Paul Salloum.

Excused:

Various members from administration were also present.

3. DTPForward Presentation from Smithgroup Consultants

SmithGroup representative Oliver Kiley presented comprehensive findings from the DTPForward Streetscape project, highlighting project background information, community engagement efforts, and feedback collected through nearly 900 survey responses. The presentation focused on six key strategy areas: landscaping enhancements, pedestrian safety and comfort, event support, placemaking opportunities, roadway modifications, and parking improvements.

Among the concepts discussed were the potential conversion of Main Street from four lanes to three lanes, curbless street designs surrounding Kellogg Park, upgraded crosswalk safety features, replacement of aging trees with appropriately sized planting areas, and more flexible parking configurations. Project consultants emphasized that the concepts presented are preliminary options intended to generate community discussion and feedback, and that no final decisions have been made.

The project is expected to be implemented in phases utilizing a combination of funding sources, including federal transportation grants, state programs, and local resources. Next steps include

refining recommendations based on feedback received during the open house process and presenting updated concepts to the DDA Board in June.

4. Citizens Comments

Jeff Sisolak (939 Penniman) commended the process for city engagement and level of detail. Also commented that there needs to be a plan for the parking deck and the public restroom.

Anna Owczarzak (580 Jener Pl.) appreciates the transparency as well as addressing accessibility and safety issues and wondered about additional opportunity to engage in those discussions.

Ron Picard (1373 Sheridan) Suggested adjusting the bike lanes from Main Street to Harvey Street.

Alexandria Lorentz (609 Adams) Concerned about potential duration of construction due to potential increase in traffic on Adams.

Mark Oppat (253 Blanche) Commented on connectivity to Old Village and lack of trees along Main St. and connecting to Hines Dr. along Plymouth Rd.

Wally Janowski (561 Kellogg) Questioned the ability to bury the overhead utilities and also possible elimination of one amenity zone along Main St.

5. Commission & Board Comments

Commissioner Minton appreciated looking at Capital Improvement Projects the City may have in coordination with any Streetscape Improvements

Mayor Pro Tem Joe Elliott supported the possible Road Diets which reduce/calm traffic and increase pedestrian space. He also noted that accessibility was important and that is incorporated into the projects.

Commissioner Kehoe commented on the process and public involvement. She also spoke about how the Corridor Improvement Authority can aid in connection with Old Village.

Commissioner Maguire commented on the feedback and process in the creation of the plan as well as the benefits of street trees.

Mayor Filipczak commented on the accessibility and quaintness as well as grant funding for multi-modal transportation in Old Village.

DDA Board Member Ellen Elliott commented on Leading Pedestrian Intervals at the crosswalks and also thanked everyone for all the feedback.

DDA Chair Kerri Pollard invited public participation in monthly DDA meetings and shared comments related to Loading Zones as part of the system.

6. Additional Opportunity for DTPForward Open House Interactive review and Discussion until 8:30 P.M.

The meeting transitioned back to an informal open house format allowing continued interaction

with displays and project team members, commission, and administration.

7. Adjournment

The formal meeting portion was closed, with the open house continuing until 8:30 P.M.

LINDA FILIPCZAK
MAYOR

CHRIS PORMAN
CITY MANAGER



Special Event Application

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Sam and Nasha Vida/ Vida Voyager

Ph# 2487670037 Fax# _____ Email samvida@rocket.com Website _____

Address 12801 Pebble Creek Dr City PLYMOUTH State Michigan Zip 48170

Owners

Sponsoring Organization's Agent's Name _____ **Title** _____

Ph# 2487670037 Fax# _____ Email samvida@rocket.com Cell# _____

Address 12801 Pebble Creek Dr City PLYMOUTH State Michigan Zip 48170

Event Name World Cup at the Park

Event Purpose Bring the community together to watch the World Cup Final game.

Event Date(s) 7/19

Event Times 3pm ET

Event Location Kellog Park

What Kind Of Activities? Viewing

What is the Highest Number of People You Expect in Attendance at Any One Time? 500-800

Coordinating With Another Event? YES NO **If Yes, Event Name:** _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

The World Cup happens every 4 years and represents the worlds most popular sport, soccer. We would be hosting a World Cup Final viewing event where residents would come to Kellog Park to watch the game on a large digital screen together. As you may recall, I hosted something similar in the Fall of 2022 and received very positive feedback from the community. The goal this time would be to get much more participation since it's in the summer. This specific match is also for the final game of the World Cup...no bigger sporting event and match in the world.

See attached letter for more details
RECEIVED MAY 04 2026

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): _____

Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

Internet and Electrical access to power the large screens and to stream the match.

7. **AN EVENT MAP** IS IS NOT attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES NO

If Yes, list the lots or locations where/why this is requested:

- 10. CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

5/4/2026

Date

eSigned via GovOS.com

 Key: 10f509ec-b51d-423f-a1ea-2979e0181d61

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

**Manager's Office
 City Hall
 201 S. Main Street
 Plymouth MI 48170**

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Sam Vida/Vida Voyager (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the World Cup at the Park (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature  _____
eSigned via GovOS.com
Key: 10f509ec-b51d-423f-a1aa-2579e01f9196

Date 5/4/2026 _____

Witness _____

Date _____

Attn: Special Events / City Manager's Office

Dear City of Plymouth Team,

I am writing to outline plans for a World Cup watch party proposed to take place in Kellogg Park on Sunday, July 19th, to view the final match of the 2026 FIFA World Cup at 3:00 PM ET.

The event will serve as a community viewing experience, with a large screen installed on the City stage and a professional sound system to broadcast audio throughout the park. The event is coordinating with JAG Entertainment to provide all necessary audio and video equipment to ensure a high-quality and reliable presentation.

We anticipate beginning pre-game coverage at approximately 2:00 PM, with the event running through the conclusion of the match (likely around 5:30pm to 6pm ET).

To enhance the experience, we plan to include a small number of food trucks positioned along Penniman Avenue adjacent to the park. This will allow attendees to enjoy food and beverages while remaining engaged with the event.

The overall footprint will be limited to Kellogg Park and a portion of the adjacent parking along Penniman. We will work closely with the City to confirm layout, safety measures, and accessibility.

Upon approval of the special event, we will provide a certificate of insurance. Once food truck vendors are finalized, we will coordinate with them to list the City of Plymouth as additionally insured and provide documentation accordingly.

We would also like to coordinate with the City's IT Department to explore access to a hardwired internet connection, similar to what was utilized in 2022. This connection is critical to ensuring a stable, high-quality broadcast. Please advise on the appropriate contact to begin that coordination if allowed.

This event presents a strong opportunity to activate downtown Plymouth, bringing residents and visitors together while supporting local businesses. To my knowledge, no other town in Metro Detroit has hosted a viewing party for the world biggest sporting event, the FIFA World Cup championship game.

We look forward to working with the City to make this a successful and well-coordinated event. Please let me know if any additional information is needed as part of the review process.

Thank you for your time and consideration.

Sincerely,

Sam Vida and Nasha Vida

Name of Event: World Cup at the Park
 Date: Sunday, July 19, 2026
 Location: Wallops Park

MUNICIPAL SERVICES:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>AB</u>
<ul style="list-style-type: none"> • 1 - FTE to staff event: approx. 4 Hrs. • Electrical service & internet service • No Parking Penman (Food Trucks) • Barricades (Food Truck area) 				
\$250 Bathroom Cleaning Fee Per Day of Event? <u>YES</u> NO				
Labor Costs:	<u>\$400.00</u>	Equipment Costs:	<u>\$150.00</u>	Materials Costs \$ <u>50.00</u>
POLICE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>Dec</u>
<u>No services needed</u>				
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
FIRE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>ES</u>
<u>No services needed</u>				
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
HVA:	<u>Approved</u>	Denied	(list reason for denial)	Initial
DDA:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
RISK MANAGEMENT:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MB</u>
Class I - Low Hazard	Event sponsors must provide current Certificate of Insurance naming City of Plymouth/Certificate Holder as 'Additional Insured' including in the Description			
Class II - Moderate Hazard	Box/Area in order to hold an event. Should consider including additional CG2026			
<u>Class III - High Hazard</u>	when many and/or higher risk vendors are part of the event. Food vendor/service requirements, per Special Event Policy [see sec. 12.13], must also be met for any food			
Class IV - Severe Hazard				

City of Plymouth
SPECIAL EVENT APPLICATION

>> FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS <<

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 Calendar days prior to the starting date of the event.

Sponsoring Organization's Legal Name Plymouth Community Chamber of Commerce

Ph# 734-453-1540 Fax# _____ Email Jenny@plymouthmich.org Website www.plymouthmich.org

Address 850 W. Ann Arbor Trail City Plymouth State MI Zip 48170

Sponsoring Organization's Agent's Name Jenny Wisniewski Title Event Manager

Ph# same Fax# same Email same Cell# _____

Address same City _____ State _____ Zip _____

Event Name Inside-Out Sale (previously called Sidewalk Sales)

Event Purpose Retail shops can clear out older merchandise to make room for fall/winter merchandise

Event Date(s) July 24 & 25, 2026

Event Times Friday: 10 a.m. to 8 p.m., Saturday: 10 a.m. to 6 p.m.

Event Location Downtown Plymouth

What Kind Of Activities? Shopping

What is the Highest Number of People You Expect in Attendance at Any One Time? 300

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: Participating retail shops will put their sale merchandise on tables on the sidewalks in front of their stores or have an inside sale. Some stores may want to use parking spaces in front to their stores for extra space to display their sales items.

RECEIVED MAY 18 2026

RECEIVED MAY 18 2026

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Cosponsored Event Other NonProfit Other ForProfit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Last Friday and Saturday of July

Next year's specific dates:

July 30 & 31, 2027

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

**Some stores may want to use parking spaces in front to their stores for extra space to display their sales items.

7. **AN EVENT MAP** IS IS NOT attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)? YES NO

If Yes, list the lots or locations where/why this is requested:

The length of the event is over the 2-3 hour time limit in public parking areas

10. CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

- a. A Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
- b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
- c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
- d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
- e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event .

4/22/2026
Date

Jenny Wisniewski
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to:

**City Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 4531234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Plymouth Community Chamber of Commerce (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from this Inside Out Summer Sale (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Jenny Wisniewski

Date 4/22/2026

Witness Wanda Clouston

Date 4/22/2026

Name of Event: *Inside-OUT Sale*
 Date: *July 24+25*
 Location: *Downtown Plymouth*

MUNICIPAL SERVICES:	<u>Approved</u>	Denied	(list reason for denial)	Initial <i>Ph</i>
<i>No Services Needed</i>				
\$250 Bathroom Cleaning Fee Per Day of Event? YES <u>NO</u>				
Labor Costs:	Equipment Costs:	Materials Costs	\$	
POLICE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <i>Jec</i>
<i>No Services Needed</i>				
Labor Costs \$ <i>0</i>	Equipment Costs \$	Materials Costs \$		
FIRE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <i>ES</i>
<i>NO SERVICES NEEDED</i>				
Labor Costs \$ <i>0</i>	Equipment Costs \$	Materials Costs \$		
HVA:	Approved	Denied	(list reason for denial)	Initial
DDA:	<u>Approved</u>	Denied	(list reason for denial)	Initial <i>SBP</i>
Labor Costs \$ <i>0</i>	Equipment Costs \$	Materials Costs \$		
RISK MANAGEMENT:	<u>Approved</u>	Denied	(list reason for denial)	Initial <i>MB</i>
<u>Class I - Low Hazard</u>	<i>Cost of Insurance needed if not on file.</i>			
Class II - Moderate Hazard				
Class III - High Hazard				
Class IV - Severe Hazard				



Special Event Application

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Jay P Wellness LLC assumed business: Glow Yoga LLC

Ph# 248 767 8991 Fax# _____ Email jaymie@glowyoga.cc Website https://glowyogami.co

Address 23637 W Le Bost Dr City Novi State MI Zip 48375

Sponsoring Organization's Agent's Name Jaymie Ziegler Title managing member/ow

Ph# 248 767 8991 Fax# _____ Email jaymie@glowyoga.cc Cell# 248 767 8991

Address 23637 W Le Bost Dr City Novi State MI Zip 48375

Event Name Glow Yoga 2026

Event Purpose Yoga in the park with a mission to bring people together

Event Date(s) Thursday September 17th, 2026

Event Times 4:30 9pm

Event Location Kellogg Park, Plymouth

What Kind Of Activities? Yoga and vendor shopping

What is the Highest Number of People You Expect in Attendance at Any One Time? 500

Coordinating With Another Event? YES NO **If Yes, Event Name:** Ladies Night out in downtown Plymouth

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)
Vendor shopping will happen during registration. Yoga will take place from 7:30 8:30pm and there will be a live DJ playing music
7:30 8:30pm and there will be a live dj playing music during yoga.

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Third Thursday in September

Next year's specific dates:

Thursday, September 16th, 2027

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

We will need the electrical boxes opened for our vendors and dj to have power.

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES NO

If Yes, list the lots or locations where/why this is requested:

Allow people to stay parked for the evening. We also ask that parking directly surrounding the park be blocked off for our vendors to unload/load before and after the event.

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

5/2/2026

Date


Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

**Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 453-1234 ext. 203

11. **INDEMNIFICATION AGREEMENT**

INDEMNIFICATION AGREEMENT

The Jay P Wellness LLC (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Glow Yoga 2026 (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date 5/2/2026

Witness _____

Date 5/2/2026

Name of Event: Glow Yoga 2024
 Date: 9/17/24
 Location: Kellogg Park

MUNICIPAL SERVICES:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>AK</u>
<ul style="list-style-type: none"> • 1 FTE to Staff Event : approx 5 Hrs. • Electrical service • No Parking adjacent to Kellogg Park (Vendors) • Barricades (Vendor areas) 				
\$250 Bathroom Cleaning Fee Per Day of Event? <u>YES</u> NO				
Labor Costs: <u>\$500.00</u>		Equipment Costs: <u>\$150.00</u>		Materials Costs \$ <u>50.00</u>
POLICE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>JEC</u>
<u>NO SERVICES NEEDED</u>				
Labor Costs \$ <u>0</u>		Equipment Costs \$		Materials Costs \$
FIRE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>RS</u>
<u>NO SERVICES NEEDED</u>				
Labor Costs \$ <u>0</u>		Equipment Costs \$		Materials Costs \$
HVA:	<u>Approved</u>	Denied	(list reason for denial)	Initial
DDA:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$ <u>0</u>		Equipment Costs \$		Materials Costs \$
RISK MANAGEMENT:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MA</u>
Class I - Low Hazard	Event sponsors must provide current Certificate of Insurance naming City of			
Class II - Moderate Hazard	Plymouth/Certificate Holder as 'Additional Insured' including in the Description			
<u>Class III - High Hazard</u>	Box/Area in order to hold an event. Should consider including additional CG2026			
Class IV - Severe Hazard	when many and/or higher risk vendors are part of the event. Food vendor/service requirements, per Special Event Policy (see sec. 12.131), must also be met for any food.			



Special Event Application

City of Plymouth
 201 S. Main
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov
 Phone 734-453-1234
 Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Sun & Snow Sports, Inc.

Ph# 734-927-0007 Fax# _____ Email hello@sunandsnow.c Website sunandsnow.com

Address 388 S Main Street City Plymouth State MI Zip 48170

Sponsoring Organization's Agent's Name Rob Parent Title Owner

Ph# 734-845-6092 Fax# _____ Email rob@sunandsnow.cc Cell# 734-845-6092

Address 45828 Primrose Ct City Plymouth State MI Zip 48170

Event Name Ski & Snowboard Swap

Event Purpose Opportunity for the community to purchase/sell lightly used ski/snowboard gear

Event Date(s) November 6-8, 2026 & December 4-6, 2026

Event Times Saturday 9a-6p, Sunday 11a-5p

Event Location The Gathering

What Kind Of Activities? Ski & snowboard sales and fitting for all ages.

What is the Highest Number of People You Expect in Attendance at Any One Time? 300

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

RECEIVED MAY 18 2026

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Next year's specific dates:

Nov 5-7, 2027 & Dec 3-5, 2027

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services. (see Attachment B)

7. **AN EVENT MAP** IS IS NOT attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES NO

If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

05/14/2026

Date

Robert Parent

Digitally signed by Robert Parent
Date: 2023.07.13 10:34:42
-04'00'

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

**Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Sun & Snow Sports, Inc. (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Ski & Snowboard Swap (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Robert Parent
Digitally signed by Robert Parent
Date: 2023.07.13 10:35:24 -04'00'

Date 05/14/2026

Witness Heidi Parent

Date 05/14/2026

Name of Event: *Ski + Snowboard Swap*
 Date: *11/6-11/8/26 + 12/4-12/6/26*
 Location: *The Gathering*

MUNICIPAL SERVICES:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <i>AO</i>
<i>- Close gathering</i>				
<i>- No Parking</i>				
<i>- Barricades</i>				
\$250 Bathroom Cleaning Fee Per Day of Event? <input checked="" type="radio"/> YES <input type="radio"/> NO				
Labor Costs: <i>\$300.00/weekend</i> Equipment Costs: <i>\$100.00/weekend</i> Materials Costs: <i>\$50.00/weekend</i>				
POLICE:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <i>Dec</i>
<i>NO SERVICES NEEDED</i>				
Labor Costs \$ <i>0</i> Equipment Costs \$ Materials Costs \$				
FIRE:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <i>RS</i>
<i>NO SERVICES NEEDED</i>				
Labor Costs \$ <i>0</i> Equipment Costs \$ Materials Costs \$				
HVA:	<input type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial
DDA:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <i>SBP</i>
Labor Costs \$ <i>0</i> Equipment Costs \$ Materials Costs \$				
RISK MANAGEMENT:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial <i>[Signature]</i>
<i>Class I - Low Hazard</i>				
<i>Class II - Moderate Hazard</i>				
Class III - High Hazard				
Class IV - Severe Hazard				

ITEM #7.a



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: S:\Manager\Porman Files\Memorandum - Public Hearing & Adoption of the 2026 - 2027 Budget - 06-01-26.docx
Date: May 27, 2026
RE: PUBLIC HEARING – 2026 – 2027 Budget

Background

As we move into the proposed budget year, I wanted to take a moment to reflect on where the City stands today and some of the challenges and opportunities ahead. This budget continues to focus on maintaining stability while adapting to ongoing changes both inside our organization and in the broader economic environment.

Over the past year, the City has experienced several leadership and staffing transitions, including changes on the City Commission, the Mayor/Mayor Pro Tem, and within multiple departments across the organization. Despite those changes, the City has continued moving forward because of the strong teamwork and commitment shown by both staff and the Commission. The collaborative approach between departments and the willingness of employees to step into new responsibilities has allowed us to maintain a high level of service for the community.

Our 5-Year Strategic Plan and succession planning efforts have helped provide consistency during these transitions. Earlier this year, staff and the Commission met to review and prioritize one-year goals connected to the Strategic Plan. While the list of projects and initiatives was ambitious, several items have already been completed and many more are actively underway.

At the same time, there are several long-term financial and operational challenges we need to continue monitoring closely. Economic conditions remain unpredictable, particularly when it comes to inflation, rising operational costs including the cost of oil, and stock market fluctuations that can impact retirement obligations and legacy pension costs.

Operational costs throughout the organization also continue to rise. Vehicle and equipment replacement costs have increased substantially over the past several years, especially for heavy equipment used by Municipal Services and Fire Trucks. Even with those rising costs, the City has remained fiscally disciplined and has continued investing in necessary equipment replacements and infrastructure improvements. Planned equipment purchases this year include a new Swaploader with leaf collection capabilities and a specialized vacuum rodder truck used for water and sewer system maintenance.

Several important capital projects also remain priorities moving forward. Park improvement projects supported through partnerships with the Lions Club and Rotary Club are underway, with Lion's Club Park being approved and the first public meeting for Rotary Park taking place last Thursday. While discussions regarding future park planning and playground upgrades will likely become part of future strategic planning conversations.

The Cemetery Mausoleum improvement project has also been approved and is also anticipated to begin moving forward soon following scheduling coordination. In addition, the City will need to begin planning for a major HVAC replacement project at City Hall, which is expected to be a significant future expense.

Infrastructure improvements will again be a major focus in the coming year. Proposed projects include road reconstruction, water and sewer upgrades, lead service line replacements, and street resurfacing efforts throughout the community. These are in the design phase, and we anticipate bringing these forward to the City Commission following the bidding process. These projects are critical to maintaining long-term system reliability and compliance requirements.

Downtown improvements also continue to move forward through the DTPForward Streetscape planning process. Public engagement has remained strong throughout the project and while no final decisions have been made, it is clear that future downtown improvements will require significant investment and aggressive pursuit of grant opportunities.

As an organization, the City continues to operate lean while still delivering a high level of service. Staff members regularly take on multiple responsibilities, adjust priorities quickly, and work collaboratively to solve problems and respond to resident needs. That flexibility continues to be one of the organization's greatest strengths.

One area where workload pressures have become especially noticeable is within the Police Department. Recent retirements and staffing vacancies have increased overtime demands while new officers have worked through academy and now work through field training requirements. Existing staff have stepped up tremendously during this period, but we must continue being mindful of employee workload and long-term sustainability.

Despite these challenges, the organization remains focused on customer service, responsiveness, and finding practical solutions whenever possible. Partnerships with organizations such as Huron Valley Ambulance, neighboring communities, Rotary, Kiwanis, and the Lions Club continue to strengthen the services and programs we provide to residents.

Overall, this proposed budget reflects an organization that remains resilient, adaptable, and focused on long-term stability. While there are certainly financial pressures and operational challenges ahead, the City remains in a strong position because of careful planning, fiscal discipline, and the continued dedication of both staff and the City Commission.

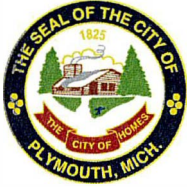
Recommendation

The City Commission should open a public hearing on the budget, hear any comments from the public and then you can move the Resolution to adopt the budget. The budget must be adopted either tonight or on June 15th, in order to be in place by the start of the Fiscal Year.

We have attached a detailed memorandum from Finance Director Priya King, which will provide additional background information, as well as the formal Resolution of adoption.

We have not received any comments from the public related to the budget and the draft budget has been on our website for public review since early April.

If you have any questions in advance of the meeting, we would appreciate the opportunity to discuss those with you prior to the meeting.



CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main St.
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

MEMORANDUM

Date: May 26, 2026
To: Chris Porman, City Manager
From: Priya J King, Finance Director
Subject: Budget Hearing

Issue: Resolution of Adoption – 2026-27 Proposed City Budget

Analysis: The budget reflects the decisions approved by the City Commission at its meeting on May 11, 2026, and includes adjustments based on more reliable data received from various sources since that time. As presented for June 1, 2026, public hearing, the proposed budget includes a total millage rate decrease of 0.0724 mills, reducing the overall rate from 13.6964 mills to 13.6240 mills. This is a reduction to the general operating millage only. There is no change to the general obligation bond debt and solid waste and recycling millage rate. The resolution also formalizes the adoption of a 1% property tax administration fee, which was originally authorized in 2016.

All major operating funds of the City are balanced. However, the Building Fund, Recreation Fund, and Neighborhood Services Fund will receive operating subsidies from the General Fund for the 2026–27 fiscal year. It is important to note that no future deficits are projected over the four-year budget forecast.

The proposed 2026-27 City budget includes capital expenditure for the following funds:

SUMMARY

GENERAL FUND TOTAL	594,500
MAJOR STREET FUND TOTAL	110,000
LOCAL STREET FUND TOTAL	50,000
DDA OPER/CAP IMPROVEMENT FUNDS TOTAL	230,000
BUILDING / COMMUNITY DEV FUND TOTAL	37,000
DRUG ENFORCEMENT FUND TOTAL	952
RECREATION CAPITAL IMPROVEMENT FUND TOTAL	1,004,000
GO BOND CONSTRUCTION FUND TOTAL	938,100
WATER / SEWER FUND TOTAL	1,022,300
EQUIPMENT FUND TOTAL	1,375,000
GRAND TOTAL	5,361,852

The proposed General Fund budget for the 2026-27 fiscal year is \$11,509,482, a decrease of \$2,520,780 from 2025-26 fiscal year. This is mainly due to a decrease in capital expenditure.

Adoption of the proposed budget will address funding needs for the upcoming fiscal year as well as the four projected years that follow, based on currently available information. However, the unpredictability of revenue sources beyond a two-year period and the uncertainty surrounding legacy costs in the coming years warrant a cautious approach when interpreting future projections.

Attached is the budget adoption resolution for the 2026-27 City budget and the notice which appeared in the paper on May 21, 2026. It is recommended that the City Commission pass the attached **Resolution of Adoption** for the 2026-27 City Budget and associate millage rates for the fiscal year beginning July 1, 2026.

Requested Action: Approve 2026-27 Budget Resolution

Attachment(s): Budget Resolution

2026 - 2027 Proposed City Budgets

The budgets for the various funds of the City of Plymouth are proposed for 2026/27 as follows:

Revenues		Expenditures	
GENERAL FUND			
Property taxes	\$ 7,743,082	Administration	\$ 2,603,086
Licenses & Permits	1,700	Buildings & Grounds	324,724
State-shared Revenue	1,527,700	Police Department	4,489,598
Sales of Service	1,055,700	Fire Department	1,273,408
Cemetery Revenue	206,300	Public Works Dept	1,027,855
Parking Revenue	116,800	Recreation & Culture	229,918
Other Revenue	848,200	Capital Outlay	594,500
Transfers-In	10,000	Transfers-Out	966,393
REVENUE TOTAL	\$ 11,509,482	EXPENDITURE TOTAL	\$ 11,509,482
MAJOR STREET FUND			
Gas & Weight Tax	\$ 955,754		
Contrib & Other	340,557		
REVENUE TOTAL	\$ 1,296,311	EXPENDITURE TOTAL	\$ 1,296,311
LOCAL STREET FUND			
Gas & Weight Tax	\$ 318,585		
Contrib & Other	592,275		
REVENUE TOTAL	\$ 910,860	EXPENDITURE TOTAL	\$ 910,860
RECREATION FUND			
Contrib. From G/F	\$ 670,000		
Prog. Fees & Other	872,300		
REVENUE TOTAL	\$ 1,542,300	EXPENDITURE TOTAL	\$ 1,542,300
WASTE & RECYCLING FUND			
Property Taxes	\$ 1,389,043		
Sales of Service & Other	736,672		
REVENUE TOTAL	\$ 2,125,715	EXPENDITURE TOTAL	\$ 2,125,715

	Revenues	Expenditures
OTHER CITY FUNDS		
Budget Stabilization Fund	\$ 50	\$ 50
Cemetery Trust Fund	\$ 25,000	\$ 25,000
Parking Fund	\$ 100	\$ 100
Brownfield Site Remediation Fund	\$ 100	\$ 100
Brownfield Re-Development Authority Fund	\$ 855,142	\$ 855,142
DDA Operating Fund	\$ 1,840,024	\$ 1,840,024
Building Fund	\$ 913,200	\$ 913,200
Neighborhood Services Fund	\$ 85,350	\$ 85,350
Drug Law Enforcement Fund	\$ 1,252	\$ 1,252
OWI Forfeiture Fund	\$ 7,182	\$ 7,182
Omnibus Forfeiture Fund	\$ 2,612	\$ 2,612
2020 GO Debt Fund	\$ 752,399	\$ 752,399
2024 GO Debt Fund	\$ 622,700	\$ 622,700
Recreation Capital Improvement Fund	\$ 873,000	\$ 873,000
Public Improvement Fund	\$ 1,000	\$ 1,000
2024 GO Bond Construction Fund	\$ 943,100	\$ 943,100
DDA Capital Improvement Fund	\$ 230,800	\$ 230,800
Water / Sewer Capital Improvement Fund	\$ 855,170	\$ 855,170
Water / Sewer Operating & Maintenance Fund	\$ 6,470,616	\$ 6,470,616
Equipment Fund	\$ 2,156,787	\$ 2,156,787

Transfers between Appropriations

As provided in State law, the general appropriations resolution is proposed to allow the City Manager to transfer up to ten percent (10 %) of each appropriation to any other appropriation within each fund, but not from Reserve Accounts nor between funds.

**City of Plymouth
NOTICE OF PUBLIC HEARING
2026 - 2027 PROPOSED CITY BUDGET**

Notice is hereby given that a public hearing will be held on Monday, June 1, 2026, at 7:00 P.M. in the Commission Chambers of City Hall at 201 South Main Street for the purpose of discussing and receiving public comments on the proposed 2026 - 2027 City Budget.

Proposed 2026 City Millage Rates

The property tax millage rates proposed to be levied to support the proposed budget will be a subject of this hearing. The following statements are provided concerning the proposed 2026 millage levies for the City of Plymouth:

The 2026 tax rate for City operating millage is proposed to be 10.1240 mills, which is .0724 mills less than the 2025 operating tax rate. The City Commission has the authority under the City Charter to set the operating millage rate, within the maximum allowed rate of 10.1240 mills, as adjusted by the Headlee millage roll-back formula.

The 2026 tax rate for debt service millage to fund debt service requirements for the 2020 and 2024 General Obligation and Limited Tax General Obligation refunding bond issues is proposed to be 1.6800 mills, which is the same as 2025 tax rate.

The 2026 tax rate for City solid waste and recycling millage is proposed to be 1.8200 mills which is the same as the 2025 tax rate.

The total City millage for all purposes is proposed to be 13.6240 mills for 2026, which is .0724 mills less than the 2025 total City tax rate.

Property Tax Administration Fee

Pursuant to Section 211.44(3) of the General property Tax law a property tax administration fee of 1% is proposed to be levied on the total of all property taxes levied, both real and personal, on both the Summer Levy due July 1, 2026, and the Winter Levy due December 1, 2026.

Equalization Factors

Wayne County established tentative 2026 equalization factors of 1.0000 for the residential class of property, 1.0000 for the commercial class of property and 1.0000 for the industrial class of property. Since the City has adjusted assessments for all property classes for 2026 by the proposed factors, all 2026 equalization factors will be set at 1.0000.

2026 - 2027 Proposed City Budgets

The budgets for the various funds of the City of Plymouth are proposed for 2026/27 as follows:

Revenues		Expenditures	
GENERAL FUND			
Property taxes	\$ 7,743,082	Administration	\$ 2,603,086
Licenses & Permits	1,700	Buildings & Grounds	324,724
State-shared Revenue	1,527,700	Police Department	4,489,598
Sales of Service	1,055,700	Fire Department	1,273,408
Cemetery Revenue	206,300	Public Works Dept	1,027,855
Parking Revenue	116,800	Recreation & Culture	229,918
Other Revenue	848,200	Capital Outlay	594,500
Transfers-In	10,000	Transfers-Out	966,393
REVENUE TOTAL	\$11,509,482	EXPENDITURE TOTAL	\$ 11,509,482
MAJOR STREET FUND			
Gas & Weight Tax	\$ 955,754		
Contrib & Other	340,557		
REVENUE TOTAL	\$ 1,296,311	EXPENDITURE TOTAL	\$ 1,296,311
LOCAL STREET FUND			
Gas & Weight Tax	\$ 318,585		
Contrib & Other	592,275		
REVENUE TOTAL	\$ 910,860	EXPENDITURE TOTAL	\$ 910,860
RECREATION FUND			
Contrib. From G/F	\$ 670,000		
Prog. Fees & Other	872,300		
REVENUE TOTAL	\$ 1,542,300	EXPENDITURE TOTAL	\$ 1,542,300
WASTE & RECYCLING FUND			
Property Taxes	\$ 1,389,043		
Sales of Service & Other	736,672		
REVENUE TOTAL	\$ 2,125,715	EXPENDITURE TOTAL	\$ 2,125,715
		Revenues	Expenditures
OTHER CITY FUNDS			
Budget Stabilization Fund	\$ 50		\$ 50
Cemetery Trust Fund	\$ 25,000		\$ 25,000
Parking Fund	\$ 100		\$ 100
Brownfield Site Remediation Fund	\$ 100		\$ 100
Brownfield Re-Development Authority Fund	\$ 855,142		\$ 855,142
DDA Operating Fund	\$ 1,840,024		\$ 1,840,024
Building Fund	\$ 913,200		\$ 913,200
Neighborhood Services Fund	\$ 85,350		\$ 85,350
Drug Law Enforcement Fund	\$ 1,252		\$ 1,252
OWI Forfeiture Fund	\$ 7,182		\$ 7,182
Omnibus Forfeiture Fund	\$ 2,612		\$ 2,612
2020 GO Debt Fund	\$ 752,399		\$ 752,399
2024 GO Debt Fund	\$ 622,700		\$ 622,700
Recreation Capital Improvement Fund	\$ 873,000		\$ 873,000
Public Improvement Fund	\$ 1,000		\$ 1,000
2024 GO Bond Construction Fund	\$ 943,100		\$ 943,100
DDA Capital Improvement Fund	\$ 230,800		\$ 230,800
Water / Sewer Capital Improvement Fund	\$ 855,170		\$ 855,170
Water / Sewer Operating & Maintenance Fund	\$ 6,470,616		\$ 6,470,616
Equipment Fund	\$ 2,156,787		\$ 2,156,787

Transfers between Appropriations

As provided in State law, the general appropriations resolution is proposed to allow the City Manager to transfer up to ten percent (10 %) of each appropriation to any other appropriation within each fund, but not from Reserve Accounts nor between funds.

Copies of Proposed Budget Available

A complete copy of the 2026 - 2027 City Budget is available for public inspection at the City of Plymouth Website.

Maureen A. Brodie, CMC, MiPMC
City Clerk

Publish Date: Thursday, May 21, 2026

RESOLUTION

2026-2027 CITY BUDGET HEARING

The following resolution was offered by Commissioner _____ and Seconded
by Commissioner _____.

WHEREAS, the 2026-2027 City Budget was presented to the City Commission by the City Manager on April 6, 2026, and was reviewed by the City Commission with the Administration during a budget study session held on May 11, 2026; and

WHEREAS, various modifications have been made to the proposed budget based on a review of projected revenues and expenditures and the City's priorities for various programs and projects; and

WHEREAS, a public hearing was held on June 1, 2026, as required by the City Charter and Act 43 P.A. 1963, as amended; and

WHEREAS, the maximum operating tax levies for general purposed and refuse removal have been amended as required by Section 211.34 of the General Property Tax Law; and

WHEREAS, the City Commission authorizes the levy of a property tax administration fee of 1% on all property taxes for the July 1 and December 1 tax levies as authorized under Section 211.44(3) of the General Property Tax Law;

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth does hereby set the City's 2026 millage levy as follows:

General Fund Operating:	10.1240
2020/2024 GO & Refunding Bond Debt:	1.6800
Solid Waste & Recycling Operating:	1.8200

GRAND TOTAL LEVY 13.6240

BE IT FURTHER RESOLVED, that the 2026-27 City Budget is hereby adopted by the City Commission as presented at June 1, 2026, Regular City Commission meeting as follows:



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Waste & Recycling Rates 2025 - 26 - 06-02-25.docx
Date: May 28, 2026
RE: Waste & Recycling Rates 2026 - 27

Background

The City Commission is aware that waste and recycling services have three primary funding sources: an operating millage, cart user fees, and bag sales/dump fees for those who either opt out of the cart program or need additional space for weekly collection. Since 2017, the millage rate has stayed steady at 1.82 and there is no proposed increase this year. From 2020 to 2024, there was no increase in the cart fee; however, following the new solid waste contract at the end of 2024, the Commission authorized a mid-year adjustment of trash cart fees to the current rate of \$11.50 per month.

The Finance Director has reviewed the financial condition of the Solid Waste and Recycling Fund and is recommending an increase of \$0.50 per month starting in July. This budget proposes an increase from \$11.50 per month to \$12.00 per month to offset the annual escalator in the solid waste contract. This will provide us with the necessary cash flow to meet the contractual requirements and to provide service to our residents. Finance Director Priya King has provided a detailed memorandum and financial analysis for the Waste and Recycling Fund.

Recommendation

The City Administration recommends that the City Commission increase the monthly rate for trash carts by \$0.50, from \$11.50 per month to \$12.00 per month for trash carts. We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact either Priya King or myself.



CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main St.
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

MEMORANDUM

Date: May 22, 2026
To: Chris Porman, City Manager
From: Priya King, Finance Director/Treasurer
Subject: Waste and Recycling Rates

Issue: Proposed Waste and Recycling Rates – 2026/27 City Budget

Analysis: Enclosed are updated pages 55-56 of the proposed 2026/27 City budget, outlining the proposed waste and recycling service rates scheduled to take effect on July 1, 2026, for the new fiscal year.

The City's waste and recycling services are funded through three sources: an operating millage, cart user fees, and bag sales for residents who opt out of the cart program. Under state statute, the City is authorized to levy up to 3 mills for waste and recycling purposes. However, because this is an operating levy, the 3-mill cap is subject to the Headlee Amendment and has been rolled back to 2.0227 mills for the 2026/27 budget.

Unlike its impact on the General Fund, this Headlee limit has no effect on system revenues because the current levy is only 1.8200 mills, which is well below the Headlee cap. Page 56 provides an updated history since 2005 of the key revenues funding this service, primary expenditure categories, and year-end fund balances, along with rates for taxes, bags and carts.

On July 1, 2025, the City implemented its current rate structure of \$3.00 per bag and \$11.50 per month for cart service. For the 2026/27 budget, a \$0.50 increase in cart fees is proposed, raising the monthly rate to \$12.00. The \$3.00 per bag fee and the millage rate of 1.8200 mills, unchanged since the 2016–17 fiscal year, will remain the same.

The proposed cart fee increase is intended to maintain service levels and address anticipated cost pressures.

Requested Action: Approve the 2026/27 Waste and Recycling Rate Resolution

Attachment(s): A resolution and Rate Determination for City Commission consideration



Waste & Recycling Rate Determination

The City provides waste and recycling services to residents, including weekly collection of refuse, recyclables, and yard waste. An automated cart system is used for weekly collection, and periodic services are provided for brush, branches, and bulky items.

Beginning in fiscal year 2009/10, the City was no longer responsible for long-term debt associated with the capping of a former City-operated landfill located at Chubb Road and Five Mile Road in Salem Township. However, the City may still incur future financial obligations related to the monitoring and maintenance of this former waste facility.

The current disposal system is funded through a combination of taxes authorized under Public Act 298 of 1917, monthly trash cart fees, and the sale of waste disposal bags primarily used by low-volume consumers.

Historically, the City has aimed to align tax revenue with recycling costs and former landfill obligations, while relying on user fees to cover waste removal costs. In 2024, the City Commission approved a new contract with Priority Waste, which includes an annual increase of 3% for five years. Given that the millage is subject to Headlee rollbacks as an operating millage, it is important to regularly monitor the fund's rate structure.

Public Act 298 allows for a levy of up to 3 mills for waste removal services. However, due to Headlee rollback provisions, the authorized maximum has been reduced to 2.0227 mills. The City currently levies 1.82 mills, which has remained unchanged since FY 2016/17. The administration recommends decreasing reliance on tax revenue by shifting toward user-based charges that more accurately reflect service costs.

In April 2010, street sweeping and tree removal and replacement services were transferred from the Major and Local Street Funds to the Waste and Recycling Fund, increasing overall expenditures and influencing trash cart rate calculations.

For the upcoming fiscal year, the City continues to face increased service costs associated with the renewed waste and recycling contract. To address these challenges, an additional \$0.50 increase in the trash cart fee is proposed, bringing the monthly charge to \$12.00 effective July 1, 2026.

No changes are proposed to the tax rate or bag fee at this time. It is recommended that the current millage rate of 1.82 mills and the \$3.00 per bag fee be maintained. Key historical financial data for the waste and recycling program is provided on the following page.

Waste & Recycling Fund History - Key Financial Factors

Fiscal Year Ending	INCOME					EXPENSES					RESERVES Year End F/B	RATES			
	Operating Taxes	Bag / Tag Revenue	Cart Revenue	Other Income	Total Income	Personnel Costs	Contract Costs	Landfill Debt	Other Costs	Total Expenses		Taxes	Bags Tags	Carts per/mo	Pct. Change
2005	720,106	161,982	N/A	21,328	903,416	204,055	418,629	75,508	163,567	861,759	124,312	1.80	1.50	N/A	N/A
2006	715,056	13,304	206,003	37,453	971,816	215,126	427,587	75,508	217,840	936,061	160,067	1.74	1.80	6.28	N/A
2007	846,988	12,188	220,114	35,040	1,114,330	289,308	446,727	75,508	235,597	1,047,140	227,257	1.97	2.25	6.50	4%
2008	835,475	10,393	239,750	31,364	1,116,982	344,036	441,407	64,970	273,019	1,123,432	220,807	1.90	2.25	6.93	7%
2009	763,050	8,541	249,494	22,117	1,043,202	175,263	462,844	-	232,067	870,174	393,835	1.72	2.25	7.15	3%
2010	756,833	7,137	267,098	10,195	1,041,263	223,699	476,375	-	262,807	962,880	472,218	1.72	2.25	7.15	0%
2011	734,418	9,196	338,885	10,835	1,093,334	238,843	486,855	-	309,283	1,034,981	530,570	1.72	3.00	9.42	32%
2012	717,177	7,365	343,473	12,049	1,080,064	253,090	497,705	-	317,894	1,068,689	541,946	1.72	3.00	9.42	0%
2013	705,136	7,276	348,314	11,660	1,072,386	270,456	502,979	-	308,075	1,081,510	532,822	1.72	3.00	9.42	0%
2014	720,263	5,455	370,305	12,152	1,108,175	258,874	542,555	-	314,671	1,116,100	524,897	1.72	3.00	9.42	0%
2015	815,876	6,570	356,777	11,287	1,190,510	288,580	481,404	-	365,945	1,135,929	579,479	1.92	3.00	9.50	1%
2016	835,873	4,599	354,567	10,842	1,205,881	256,492	455,363	-	349,142	1,060,997	724,363	1.92	3.00	9.50	0%
2017	803,578	4,393	353,489	12,516	1,173,976	290,086	482,908	-	406,198	1,179,192	719,147	1.82	3.00	9.50	0%
2018	875,181	5,269	360,584	14,502	1,255,535	269,606	463,386	-	390,476	1,123,469	851,213	1.82	3.00	9.50	0%
2019	964,406	5,281	369,900	24,524	1,364,110	307,195	403,012	-	592,478	1,302,684	912,639	1.82	3.00	9.50	0%
2020	1,110,502	4,256	388,950	35,368	1,539,076	311,931	576,730	-	459,613	1,348,274	1,103,441	1.82	3.00	10.25	8%
2021	1,092,265	5,034	397,871	29,595	1,524,766	312,352	541,217	-	496,516	1,350,085	1,278,122	1.82	3.00	10.25	0%
2022	1,136,770	3,926	398,360	36,052	1,575,109	306,403	959,400	-	198,971	1,464,774	1,388,457	1.82	3.00	10.25	0%
2023	1,210,532	3,753	402,338	51,229	1,667,851	379,291	739,840	-	602,593	1,721,724	1,334,583	1.82	3.00	10.25	0%
2024	1,293,442	3,339	404,687	41,196	1,742,664	407,251	923,944	-	570,217	1,901,412	1,175,835	1.82	3.00	10.25	0%
2025	1,381,434	2,885	421,045	38,113	1,843,477	581,869	1,086,025	-	830,394	2,498,288	521,025	1.82	3.00	10.50	2%
*2026	1,358,864	977	322,237	20,702	1,702,780	422,032	581,556	-	262,483	1,266,070	436,710	1.82	3.00	11.50	12%
**2026	1,358,864	1,466	483,356	31,052	1,874,738	633,047	872,333	-	393,725	1,899,105	496,658	1.82	3.00	11.50	10%
PROPOSED 2027	1,589,000	1,500	493,000	135,400	2,218,900	656,500	1,179,100	-	483,400	2,319,000	420,925	1.82	3.00	12.00	4%

* Through first eight months of fiscal year 2025/26

** Projected through June 30, 2026

Resolution

The following resolution was offered by Commissioner _____ and Seconded
by Commissioner _____.

- WHEREAS The City of Plymouth operates a solid waste and recycling program to help protect the public health, safety and welfare; and
- WHEREAS The City Commission of the City of Plymouth reviews rates for the Solid Waste and Recycling Program as a part of the budget review process; and
- WHEREAS Public Act 298 of 1917 authorizes an operating levy of up to 3.00 mills for waste disposal and recycling, subject to the restriction of the Headlee Amendment to the state constitution; and
- WHEREAS The maximum operating rate for the levy of 2026 is 2.0227 mills pursuant the requirement of the Headlee Amendment; and
- WHEREAS The City Commission, after reviewing the financial condition of the Waste & Recycling Fund concluded that the operating millage rate for the 2026/27 can be maintained at 1.82 mills without causing significant adverse financial impact;

NOW THEREFORE BE IT RESOLVED THAT, the City Commission of the City of Plymouth does hereby adopt the current rate of \$12.00 per month for trash cart and \$3.00 per trash bag for solid waste disposal and that this rate shall be effective on July 1, 2026;

BE IT FURTHER RESOLVED THAT, the City Commission for the City of Plymouth hereby establishes a rate of 1.82 mills to be used to provide tax support for operation of the Waste & Recycling Fund for the 2026/27 Fiscal Year and that such millage rate be incorporated into the City's Annual Budget.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: S:\Manager\Porman Files\Memorandum - Water & Sewer Rates - Rate Card #29 - 06-01-26.docx
Date: May 28, 2026
RE: Water & Sewer - Rate Card #29

Background

In March of 1999, the City Commission adopted an Ordinance, which requires that the City Administration annually review water and sewer rates to ensure that the rate structure is adequate to provide for expenses of the system. The Ordinance also requires that the rates and charges be fixed to preserve the system in good repair and working order for the long term and to provide for the debt obligations and for the maintenance of the system.

The City Finance Director Priya King has reviewed the new rate structures from Great Lakes Water Authority and Wayne County. In addition, we have reviewed the financial condition of the system. The recommendation is to raise rates to meet the new requirements for flat rate services and increases in water and sewer use fees from the Great Lakes Water Authority (GLWA) and fund our on-going upgrades to our water and sewer system.

Our new proposed rates would be \$17.74 per thousand gallons of water. To give this issue further perspective, the proposed City of Plymouth rate works out to be approximately two to three cents per gallon, delivered to your house. A home using 18,000 gallons of water per quarter would see an increase of \$17.31 per quarter or \$5.77 per month. Their water bill would go from \$315.26 to \$332.57 per quarter or \$111 per month.

In 1999, the system was on the verge of being in a deficit situation as a result of the City Commission failing to raise rates, and a failure of the City Administration to recommend rate increases to meet the needs of the system. As a result, the city saw a rate increase of 27% in a single year. That was followed by a 9% increase in 2000, then a 10% increase in 2001. A complete history of the rate increases is attached to this packet.

The proposed plan maintains fiscal responsibility for the Water and Sewer System ensuring funding for our Capital Outlay Projects, the need to complete some of the required lead or galvanized service line replacements, addresses the costs for the additional capacity purchased from WTUA, as well as increases in our wholesale purchase costs. Attached is a memorandum from Finance Director Priya King, which should provide additional background information.

We will need to continue to monitor customer water usage as we have seen that late spring rains have caused a later than normal startup of sprinkler systems. We also need to be aware of usage due to contract restrictions on volume of water and time of day use of water, as it relates to peak hour/peak day usage as well as overall gallons purchased. These rate factors are why we encourage our residents to use sprinklers during the overnight

hours. We are in the midst of mid contract reopener, where we are looking to adjust our contractual limits and this will come before the City Commission in a future meeting.

Recommendation

The City Administration recommends that in order to comply with the 1999 Ordinance the City Commission should adopt Rate Card #29, effective July 1, 2026.

Should you have any questions in advance of the meeting please feel free to contact either Priya King or myself.



CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main St.
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

MEMORANDUM

Date: May 22, 2026
To: Chris Porman, City Manager
From: Priya King, Finance Director/Treasurer
Subject: Water and Sewer Rates

Issue: Proposed Water and Sewer Rates – 2026/27 City Budget

Analysis: The Great Lakes Water Authority (GLWA), formerly known as the Detroit Water and Sewer Department (DWSD), conducts an annual review of its service rates, with adjustments taking effect at the beginning of the City's fiscal year on July 1. For the 2026/27 fiscal year, GLWA has approved a rate increase of 5.63%.

The annual cost to the City for water (paid to GLWA) and wastewater removal services (paid to Wayne County Environmental) amounts to approximately \$3 million, representing about 47% of the total Water and Sewer Fund budget of \$6.5 million. The remaining portion of the water and sewer budget is allocated to various expenses, including local staffing for maintenance of services and mains within the City, debt service for the Rouge Valley State Revolving Fund loan, funding of capital infrastructure projects, the purchase of an additional 13 cubic feet of sewer capacity from WTUA (Western Townships Utilities Authority), and the maintenance of essential cash reserves due to the capital-intensive nature of these services.

In recent years, the City Commission has prioritized establishing utility rates that keep pace with wholesale cost increases while also supporting the strategic accumulation of reserves. These reserves are essential for offsetting unforeseen expenditures and for funding capital improvements to the City's infrastructure, particularly projects tied to the ongoing street reconstruction program.

In fiscal year 2026/27, \$817,300 is budgeted to provide critical capital funding for improvements associated with the 2026 Infrastructure program approved by the Commission on January 15, 2026. This includes the reconstruction of several water mains, sewer improvements and repairs, as well as lead line replacements throughout the city.

The proposed rate increase for fiscal year 2026/27 is 5.45%, which is consistent with the increase from GLWA and other rising operational costs. This adjustment is necessary to maintain reliable service, fund critical infrastructure improvements, and ensure the long-term financial stability of the Water and Sewer Fund.

The proposed rate adjustment also includes an update to the "ready-to-serve" fee, a fixed charge based on meter size that supports the ongoing maintenance and availability of the water and sewer system regardless of usage.

Until fiscal year 2025/26, the ready-to-serve rate structure remained unchanged since before 2000. Due to rising cost pressures, particularly those associated with maintaining and upgrading the City's water and sewer systems, annual adjustments to this fee are necessary. The proposed changes to the ready-to-serve fee are outlined below:

Meter Size	Existing Rate	Propose Rate
5/8"	\$12.50	\$13.25
3/4"	\$14.06	\$14.76
1"	\$21.37	\$22.44
1.5"	\$42.87	\$45.02
2"	\$68.04	\$71.44
3"	\$127.55	\$133.93
4"	\$200.28	\$210.30
6"	\$420.85	\$441.89

The following page outlines the City Administration's recommendation, which is based on updated financial data through March 2026. This recommendation will be presented to the City Commission at its regular meeting on June 1, 2026, and includes a proposed rate increase of \$0.92 per thousand gallons of water consumed.

The table below illustrates the impact of the proposed rates on a typical residential customer with a 5/8-inch meter using 18,000 gallons **per quarter**.

	R-T-S Charge	Water Charge	Sewer Charge	Total Charge
Existing Average Costs	\$12.50	\$143.46	\$159.30	\$315.26
Proposed Average Costs	\$13.25	\$150.48	\$168.84	\$332.57

The following proposed resolution is presented providing for the adoption of Rate Card #29, effective July 1, 2026.

Requested Action: Approve the 2026-27 Water and Sewer Rate Resolution

Attachment(s): A resolution and Rate Determination for City Commission consideration

Proposed City of Plymouth Water and Sewer Rate Card # 29					
Water Rate		Sewer Rate		Minimum Billing: 4,000 Gallons	
Per 1000 Gallons					
\$8.36		\$9.38			
Ready to Serve Charges Quarterly Fees		Water Tap Fees Plus Time and Material for City Inspections, Supervisors and Crew		Sanitary Sewer Tap Fees/ Storm Sewer Tap Fees Plus Time and Material for City Inspections, Supervisors and Crew	
Meter Size	Charge	Tap Size	Charge	Tap Size	Charge
5/8"	\$13.25	Up to and including 1" Tap	\$3,706.50	Up to and including 6" Tap	\$10,500.00
3/4"	\$14.76	1.5" Tap	\$3,937.50	8" Tap	\$26,250.00
1"	\$22.44	2" Tap	\$6,840.75	10" Tap	\$42,000.00
1.5"	\$45.02	3" Tap	\$11,980.50	12" Tap	\$57,750.00
2"	\$71.44	4" Tap	\$20,237.70	14" Tap	\$73,500.00
3"	\$133.93	6" Tap	\$40,731.60		
4"	\$210.30	8" Tap	\$52,500.00		
6"	\$441.89	For Sizes Not Listed Multiply Tap Diameter By \$8125.00			

- > Commercial Sewer Surcharge-Fees are Billed as Mandated on a One-for-One Basis
- > Non-Residential Customers are Billed Monthly
- > There Will Be a Maximum of 20 Days From Water Billing Date to Due Date
- > New Water Service Meter Fee = Installation Time and Material plus 15%
- > There is a \$90.00 Fee for "After Hours" Water Turn on/off

ADDITIONAL SEWER FEES

Property owner is responsible for all sewer leads, pipes, and taps up to and including the connection to the City's mains. Property owner is responsible for the repair and/or replacement of any publicly owned property including, but not limited to grass, sod, top soil, trees, curb, gutter, street pavement and base material.

CONSTRUCTION PURPOSES

For building or construction purposes, the daily charges shall be made for the use of water from the time of installation of the service pipe until meter installation:

Service Pipe Size	Charge
3/4"	\$52.50
1"	\$63.00
1.5"	\$89.25
2"	\$120.75
3"	\$173.25
4"	\$204.75
6"	\$404.25
8"	\$787.50

All connections to the water supply system or the sewer disposal system shall be made by and at the expense of the property owner or user so connecting, subject to any rules or regulations therefore now or hereafter established by the city, and subject to inspection and approval prior to use. A permit for such connection shall be obtained in advance from the city, and the property owner or user making such connection shall pay all inspection charges now or hereafter established by the city prior to the use thereof.

Property owner is responsible for TAP compliance with ALL Federal, State or Local Rules, Regulations, or Laws.

TAPS RESTRICTED

The term "tap" as used herein shall include any opening or outlet heretofore or hereafter made in the water system, for the purpose of withdrawing water therefrom for any use, public or private, either commercial or domestic, excepting fire hydrants. No taps shall be made to the system unless authorized by the proper city authorities.

>> Non-Payment Penalty - 15% Added To Total Bill For All Bills Paid After The Due Date <<

Water / Sewer Rate Analysis

Rate or Cost Item	Rate / Cost Charged as of 07/01/25 per Mcf	Proposed Rate Charged as of 07/01/26 per Mcf	Rate / Cost Increase per Mcf	Rate / Cost Increase Converted per 1000 gallons	Estimated Usage Gallons X 1000	Cost Inc / (Dec) from prior year	Rate Inc / (Dec) Required	% Increase over Prior Year
Water Usage Rate	\$ 12.36	\$ 13.11	\$ 0.75	\$ 0.10026	337,500			
Water Usage Rate Converted to Fixed Costs	\$ 538,896	\$ 567,700	\$ 28,804	N/A	N/A	\$ 28,804		5.35%
Fixed Water Charge	\$ 822,000	\$ 852,000	\$ 30,000	N/A	N/A	\$ 30,000		3.65%
Sewer Usage Rate	\$ -		\$ -	\$ -	332,500			
Sewer Usage Rate Converted to Fixed Cost	\$ 1,509,925	\$ 1,592,971	\$ 83,046	N/A	N/A	\$ 83,046		5.50%
TOTAL RATE/FIXED COST CHANGES	2,870,821	3,012,671	141,850			\$ 141,850	\$ 0.42	4.94%
OTHER OPERATING COST CHANGES	\$ 2,777,070	\$ 3,270,033	\$ 492,963	N/A	N/A	\$ 492,963	\$ 1.46	17.75%
DEBT SERVICE COSTS								
RVSDP SRF Debt	\$ 33,557	\$ 35,570	\$ 2,013			\$ 2,013		
WTUA Assignment of Additional Capacity	\$ 187,912	\$ 187,912	\$ -			\$ -		
TOTAL DEBT SERVICE COST CHANGES	\$ 221,469	\$ 223,483	\$ 2,013			\$ 2,013	\$ 0.01	0.91%
CAPITAL OUTLAY COSTS								
Direct Funding of Capital Outlay Costs	\$ 1,145,000	\$ 817,300	\$ (327,700)			\$ (327,700)		-28.62%
Estimated net change for Capital Payments	\$ -	\$ -	\$ -			\$ -		0.00%
TOTAL CAPITAL OUTLAY COST CHANGES	\$ 1,145,000	\$ 817,300	\$ (327,700)			\$ (327,700)	\$ (0.97)	-28.62%
AMOUNT NEEDED FOR ADDITIONAL CASH RESERV	\$ -		\$ -			\$ -	\$ -	
TOTAL RATE AND FIXED COST INCREASES						\$ 309,127	\$ 0.92	n/a
COST INCREASE CONVERTED TO RATE /1000 GALLONS*						\$ 0.92		
CURRENT COMBINED WATER/SEWER RATE						\$ 16.82		
RATE NEEDED TO COVER 2026 / 2027 COST - INCREASE/DECREASE*						\$ 17.74	\$ 0.92	5.45%
RATE RECOMMENDED FOR 2026 / 2027						\$ 17.74	\$ 0.92	5.45%

Existing Rates:	Water - \$ 7.97	Sewer - \$ 8.85
* Proposed Changes:	Water - \$ 0.39	Sewer - \$ 0.53
Proposed Rate:	Water - \$ 8.36	Sewer - \$ 9.38

* Proposed water rate increase effective as of 7/1/2026

WATER / SEWER FUND HISTORY - KEY FINANCIAL FACTORS

Fiscal Year Ending	INCOME AND RETAINED EARNINGS					MAJOR COSTS			RATES			
	Operating Revenues	Operating Expenses	Operating Income	Net Income	Retained Earnings	Water Purchases	Sewer Charges	Capital Expenses	Water	Sewer	Total	% Chg
2001	2,618,902	2,287,079	331,823	164,644	1,410,595	464,919	700,286	274,433	2.59	3.41	6.00	9.9%
2002	2,658,255	2,360,052	298,203	168,351	1,578,946	500,939	662,529	601,226	2.97	3.92	6.89	14.8%
2003	3,187,916	2,681,534	506,382	354,976	4,098,083	603,118	734,352	1,230,870	3.48	4.60	8.08	17.3%
2004	3,371,611	2,516,438	855,173	692,628	4,838,561	521,532	739,039	526,693	3.85	5.09	8.94	10.6%
2005	3,626,127	2,465,945	1,160,182	977,847	5,891,408	552,375	701,897	447,367	4.01	5.30	9.31	4.1%
2006	3,700,885	2,337,178	1,363,707	1,254,615	7,217,229	504,564	675,451	266,263	4.10	5.41	9.51	2.1%
2007	3,683,801	2,598,151	1,085,650	1,027,252	8,244,481	544,535	719,121	468,221	4.10	5.41	9.51	0.0%
2008	3,774,116	2,546,347	1,227,769	1,188,659	9,433,140	582,815	759,442	193,512	4.10	5.41	9.51	0.0%
2009	3,717,993	2,342,181	1,375,812	1,232,232	10,665,372	504,719	722,807	1,579,599	4.38	5.77	10.15	6.7%
2010	3,795,597	2,504,049	1,291,548	1,116,021	11,781,393	534,025	779,550	644,442	4.38	5.77	10.15	0.0%
2011	3,738,598	2,782,379	956,219	787,603	12,568,996	611,852	919,812	776,840	4.38	5.77	10.15	0.0%
2012	3,802,831	3,176,187	626,644	624,371	13,193,367	712,073	1,125,479	741,562	4.48	5.88	10.36	2.1%
2013	4,073,087	3,189,808	883,279	818,950	14,012,317	758,441	1,190,114	1,021,290	4.67	6.04	10.71	3.4%
2014	3,826,287	3,412,434	413,853	353,878	14,366,195	778,262	1,211,867	448,467	4.75	6.14	10.89	1.7%
2015	3,718,733	3,404,533	314,200	218,083	14,584,278	771,022	1,220,795	1,372,324	4.94	6.40	11.34	4.1%
2016	3,903,433	3,530,272	373,161	286,510	14,870,788	940,365	1,224,437	1,125,260	4.94	6.40	11.34	0.0%
2017	4,101,995	4,040,101	61,894	301,612	15,172,400	1,024,478	1,242,108	183,831	5.07	6.56	11.63	2.6%
2018	3,987,919	3,980,555	7,364	73,016	15,245,416	1,057,627	1,236,322	53,286	5.26	6.81	12.07	3.8%
2019	4,574,418	4,185,770	388,648	330,824	15,576,240	1,067,572	1,215,005	1,075,037	5.33	6.90	12.23	1.3%
2020	4,357,880	4,401,037	(43,157)	(1,085)	15,575,155	1,091,128	1,363,630	284,230	5.35	6.90	12.25	0.2%
2021	4,467,334	4,784,585	(317,251)	(327,701)	15,247,454	1,129,193	1,804,810	737,992	5.35	7.37	12.72	3.8%
2022	4,554,855	4,808,749	(253,894)	(259,642)	14,987,812	1,140,814	1,742,626	929,255	5.71	7.37	13.08	2.8%
2023	4,521,810	4,913,644	(391,834)	(302,932)	14,684,880	1,233,063	1,622,222	1,873,658	6.10	7.81	13.91	6.3%
2024	4,845,969	3,843,120	1,002,849	3,182	14,688,062	1,160,768	1,456,891	1,107,582	6.48	8.32	14.80	6.4%
2025	5,632,617	4,475,894	1,156,723	350,650	15,038,712	1,375,058	1,825,740	1,057,076	6.84	8.50	15.34	3.6%
**2026	5,307,090	5,478,903	(171,813)	(1,239,751)	13,798,961	1,213,471	1,658,229	1,090,000	7.97	8.85	16.82	13.6%
PROPOSED 2027	6,106,500	6,470,617	(364,117)	(1,194,486)	13,844,226	1,419,700	1,848,437	852,870	8.36	9.38	17.74	5.5%

** Projected through June 30, 2026

Resolution

The following resolution was offered by Commissioner _____ and Seconded by Commissioner _____.

WHEREAS the City of Plymouth operates a water and sewer system to protect the public health, safety and welfare, and

WHEREAS the Great Lakes Water Authority has imposed rate adjustments for wholesale water and sewer service charges to the City of Plymouth effective July 1, 2026, and

WHEREAS other operating and capital costs for both water and sewer operating systems have changed from the prior fiscal year, and

WHEREAS total estimated costs for operations and capital needs for fiscal year 2026-27 have increased from those for fiscal year 2025-26.

NOW, THEREFORE, BE IT RESOLVED THAT; the City Commission of the City of Plymouth does hereby adopt Water and Sewer Rate Card #29 (attached to this resolution) to be effective for all services beginning on July 1, 2026, establishing a water rate \$8.36 per 1,000 gallons consumed and a sewer rate of \$9.38 per 1,000 gallons of water consumed for fiscal year 2026-27.

BE IT FURTHER RESOLVED THAT the City Clerk is hereby directed to publish Water and Sewer Rate Card #29 to inform the residents of the newly established rate structure.

ITEM #9.c



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: S:\Manager\Porman Files\Memorandum - Designated Depositories 06-01-26.docx
Date: May 26, 2026
RE: Designated Depositories Fiscal 2026 - 27

Background

The City Commission has previously directed the City Administration to annually designate depositories for City funds. In addition, the City Charter states, *"The Commission shall designate the depository or depositories for city funds and shall provide for the regular deposit of all city moneys. The Commission shall provide for such security for city deposits as is authorized or permitted by the general laws of the State, except that personal surety bonds shall not be deemed proper security."*

The City Treasurer/Finance Director has reviewed our depository needs and have made the attached recommendation.

The City Administration has included several local banking institutions on the list of authorized depositories.

Recommendation

The City Administration recommends that the City Commission adopt the attached proposed resolution adopting depositories for the 2026 - 27 Fiscal Year. A proposed resolution have been attached. Should you have any questions in advance of the meeting please feel free to contact either Priya King or me.



CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main St.
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

MEMORANDUM

Date: May 22, 2026
To: Chris Porman, City Manager
From: Priya J King, Finance Director/Treasurer
Subject: Designated Depositories Update

Issue: Proposed Designated Depositories Update

Analysis: In the year 2000, the City Commission adopted a resolution requiring the City Administration bring forth a list of recommended depositories that it may wish to conduct business with. By way of resolution, the City Commission would approve these depositories on an annual basis.

We have reviewed the financial institutions with which the City of Plymouth currently conducts business. Additional banking institutions and brokerage firms that the City may consider engaging with during the 2026-2027 fiscal year are listed in the attached resolution. All listed institutions meet the depository requirements outlined in the City Charter, the City's Investment Policy, and Public Act 20. Chase Bank remains the City's primary banking institution.

Requested Action: Approve the attached resolution of recommended depositories

Attachment(s): Resolution

RESOLUTION

The following resolution was offered by Commissioner _____ and Seconded by Commissioner _____.

WHEREAS Section 8.9 of the City Charter of the City of Plymouth provides for the designation of depositories, and

WHEREAS The City Administration has reviewed and compiled a list of depository institutions and brokerage firms which are compliant with the City of Plymouth Investment Policy and Public Act 20, and which firms the City of Plymouth may wish to conduct business, as regards the deposit and investment of City of Plymouth funds.

NOW THEREFORE BE IT RESOLVED THAT upon the recommendation of the City Administration, the City Commission of the City of Plymouth does hereby authorize the following financial institutions as City of Plymouth depository institutions for the purpose of depositing or otherwise investing City of Plymouth funds pursuant to the City of Plymouth Investment Policy and Public Act 20: J.P Morgan Chase Bank, Bank of America, Bank of Ann Arbor, CIBC Bank, Citizens Bank, Comerica Bank, ORSA Credit Union, Fifth Third Bank, First Merchant Bank, Flagstar Bank, Huntington Bank, Lake Trust Credit Union, and PNC Bank, as well as authorized investment pools supported by GovMIC, Michigan Class, Michigan Insured Cash Holdings, during fiscal year 2026-27.

BE IT FURTHER RESOLVED THAT upon recommendation of the City Administration, the City Commission of the City of Plymouth does hereby authorize utilization of the following brokerage firms: MFCI, LLC , Edward Jones Investments, Raymond James & Associates, Inc., UBS Financial Services, Inc., PFM Asset Management, LLC and Robinson Capital for the purpose of brokering Certificates of Deposit and/or purchasing certain other investment eligible under the City of Plymouth Investment Policy and Public Act 20.

BE IT FURTHER RESOLVED THAT when considering any type or form of investment the City administration shall provide all necessary due diligence which shall include but not be limited to an appropriate comparative cost/yield analysis in the decision-making process.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - Delinquent Charges On The Tax Roll - 06-01-26.docx*
Date: May 26, 2025
RE: Delinquent Charges on the Tax Roll Summer 2026

Background

Each year the City Administration is required to present to the City Commission a listing of delinquent charges that have gone unpaid and are eligible to be placed on the tax rolls. This listing is for delinquent water bills, false alarms, sidewalk repair assessment and/or other payments that are eligible to be placed onto the tax roll.

As you may recall, the City Commission policy indicates that we turn off only commercial accounts for non-payment more than 90 days, and we do not turn off residential accounts for non-payment. The volume of our commercial delinquent accounts has gone down with the 90-day policy. It should also be noted that there is a 25% fee added when we place delinquent commercial or residential water bills on the tax roll.

This has also had a significant impact on reducing our delinquent accounts.

Recommendation

The City Administration recommends that the City Commission adopt the attached proposed Resolution which would allow the City to collect on delinquent accounts by rolling these over to the tax bills. The City is authorized through a variety of City Charter/Ordinances to complete this procedure.

Should you have any questions regarding this matter please feel free to contact me.



CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main St.
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

MEMORANDUM

Date: May 22, 2026
To: Chris Porman, City Manager
From: Priya King, Finance Director/Treasurer
Subject: Delinquent Charges/Transfer to 2026 Summer Tax Roll

Issue: Delinquent Charges

Analysis: Attached are the delinquent charges that have been invoiced/billed that remain unpaid at this time. The City Charter and various ordinances provide the necessary vehicle to place these items on the tax roll to the property benefited.

The resolution for consideration by the City Commission is attached. This resolution facilitates the delinquent transfers to the 2026 summer tax roll.

Please feel free to contact me should additional information is needed.

Requested Action: Approve the resolution to transfer the delinquent invoices to the 2026 Summer Tax Roll

Attachment(s): Resolution and list of outstanding invoices

May 22, 2026

DELINQUENT CHARGES TO BE PLACED ON SUMMER 2026 TAX ROLL

Water Bills			<u>\$96,207.00</u>
	SECTION 1	\$30,239.69	
	SECTION 2	\$33,579.76	
	SECTION 3	\$25,822.79	
	SECTION 4	\$6,564.76	
Miscellaneous Charges			<u>\$15,945.05</u>
	FALSE ALARM	\$2,650.00	
	SIDEWALK	\$12,653.75	
	SNOW	\$0	
	WEEDS	\$641.30	
Grand Total			<u>\$112,152.05</u>

Maureen Brodie, City Clerk

Priya J. King, Finance Director/Treasurer

R01					
Tax ID	Location Number	Service Address	Land Value	Other Value	Total to Tax
006 15 0832 000	ARTW-000233-0000-01	233 W ANN ARBOR TRL	898.16	224.54	1,122.70
006 10 0722 000	ARTW-000409-0000-01	409 W ANN ARBOR TRL	123.79	30.95	154.74
011 05 0049 000	BURR-000350-0000-01	350 BURROUGHS	972.80	243.20	1,216.00
006 10 0770 001	DEES-000523-0000-01	523 DEER	1,199.35	299.84	1,499.19
006 10 0768 000	DEES-000561-0000-02	561 DEER	1.12	0.28	1.40
006 16 0024 000	DEES-000733-0000-02	733 DEER	1,129.13	282.28	1,411.41
011 99 0053 000	DEWE-001200-0000-01	1200 DEWEY	123.79	30.95	154.74
011 99 0053 000	DEWE-001202-0000-01	1202 DEWEY	141.98	35.50	177.48
006 05 0002 000	ELIZ-000301-0000-02	301 ELIZABETH	104.72	26.18	130.90
011 99 0005 000	FAIR-000259-0000-01	259 FAIR	1,406.09	351.52	1,757.61
006 13 0008 000	FARG-000556-0000-01	556 FAIRGROUND	1,264.35	316.09	1,580.44
011 02 0022 000	HARD-000824-0000-02	824 HARDING	315.00	78.75	393.75
004 03 0013 000	HOLN-000311-0000-02	311 N HOLBROOK	815.66	203.92	1,019.58
003 01 0545 000	HOLN-001059-0000-01	1059 N. HOLBROOK	1,337.13	334.28	1,671.41
006 14 0009 000	JOYS-000205-0000-01	205 JOY	1,354.78	338.70	1,693.48
006 12 0801 000	MAPL-000523-0000-01	523 MAPLE	2,145.54	536.39	2,681.93
006 10 0770 002	MAPL-000655-0000-01	655 MAPLE	338.02	84.51	422.53
004 05 0004 000	MILN-000332-0000-02	332 N MILL	1,266.16	316.54	1,582.70
004 01 0499 000	MILN-000464-0000-02	464 N MILL	593.01	148.25	741.26
007 03 0047 000	PARV-000300-0000-01	300 PARKVIEW	200.02	50.01	250.03
007 03 0089 000	PARV-000525-0000-02	525 PARKVIEW	767.06	191.77	958.83
007 03 0070 000	PARV-000760-0000-01	760 PARKVIEW	694.89	173.72	868.61
006 08 0015 000	ROES-000302-0000-01	302 ROE	1,834.96	458.74	2,293.70
006 08 0021 000	ROES-000315-0000-01	315 ROE	1,046.40	261.60	1,308.00
004 01 0439 002	SPRE-000261-0000-02	261 E SPRING	1,062.66	265.67	1,328.33
005 03 0064 001	STAR-000685-0000-04	685 STARKWEATHER	1,009.15	252.29	1,261.44
005 03 0062 000	STAR-000761-0000-01	761 STARKWEATHER	806.24	201.56	1,007.80
002 01 0610 000	STAR-001069-0000-01	1069 STARKWEATHER	78.93	19.73	98.66
002 01 0611 000	STAR-001085-0000-01	1085 STARKWEATHER	159.21	39.80	199.01
006 14 0002 000	VIRG-000753-0000-01	753 VIRGINIA	1,001.65	250.41	1,252.06
			24,191.75	6,047.94	30,239.69

R02					
Tax ID	Location Number	Service Address	Calculation Amount	25% Penalty	Total to Tax
005 10 0089 000	ADAM-000169-0000-01	169 ADAMS	2,723.26	680.82	3,404.08
005 11 0015 000	ADAM-000460-0000-01	460 ADAMS	235.60	58.90	294.50
005 01 0369 000	AMEL-000163-0000-01	163 AMELIA	109.95	27.49	137.44
008 04 0158 000	ANNS-000208-0000-02	208 ANN	359.27	89.82	449.09
008 04 0162 000	ANNS-000254-0000-01	254 ANN	1,339.95	334.99	1,674.94
008 01 0050 000	ANNS-000661-0000-02	661 ANN	581.70	145.43	727.13
009 03 0355 000	ARTW-001224-0000-01	1224 W ANN ARBOR TRL	477.45	119.36	596.81
009 06 0275 000	ARTW-001279-0000-01	1279 W. ANN ARBOR TR	1,426.23	356.56	1,782.79
010 02 0011 002	BEES-001004-0000-03	1004 BEECH	477.45	119.36	596.81
010 02 0009 002	BEES-001048-0000-01	1048 BEECH	834.01	208.50	1,042.51
008 04 0107 000	BLUN-000249-0000-01	249 BLUNK	1,365.03	341.26	1,706.29
008 04 0101 000	BLUN-000325-0000-01	325 BLUNK	1,161.49	290.37	1,451.86
008 04 0125 000	BLUN-000346-0000-01	346 BLUNK	296.50	74.13	370.63
005 11 0097 000	HAVN-000336-0000-01	336 N HARVEY	203.95	50.99	254.94
005 11 0127 300	HAVN-000777-0000-02	777 N HARVEY	384.71	96.18	480.89
009 07 0150 000	HAVS-000649-0000-02	649 S HARVEY	1,389.56	347.39	1,736.95
008 04 0057 300	IRVI-000325-0000-01	325 IRVIN	349.43	87.36	436.79
008 04 0053 000	IRVI-000371-0000-03	371 IRVIN	1,073.76	268.44	1,342.20
008 04 0047 000	IRVI-000451-0000-02	451 IRVIN	1,110.24	277.56	1,387.80
008 03 0215 001	IRVI-000518-0000-02	518 IRVIN	1,935.60	483.90	2,419.50
008 01 0057 000	JUNC-000946-0000-01	946 JUNCTION	530.37	132.59	662.96
005 08 0009 301	KARM-000643-0000-02	643 KARMADA	2,202.82	550.71	2,753.53
005 05 0026 000	LIBW-000375-0000-02	375 W LIBERTY	513.67	128.42	642.09
009 03 0332 000	PENN-001011-0000-01	1011 PENNIMAN	1,672.96	418.24	2,091.20
009 10 0003 000	SHRD-001211-0000-01	1211 SHERIDAN	1,057.51	264.38	1,321.89
010 05 0067 000	SIMP-000912-0000-02	912 SIMPSON	1,285.81	321.45	1,607.26
010 05 0064 004	SIMP-000956-0000-01	956 SIMPSON	208.30	52.08	260.38
010 03 0081 000	SUTH-000969-0000-01	969 SUTHERLAND	447.28	111.82	559.10
010 03 0065 000	SUTH-001075-0000-01	1075 SUTHERLAND	1,109.95	277.49	1,387.44
			26,863.81	6,715.95	33,579.76

R03					
Tax ID	Location Number	Service Address	Calculation Amount	25% Rep	
008 03 0171 000	ATHU-000675-0000-02	675 ARTHUR	1,378.30	344.58	1,722.88
008 03 0069 000	AUBU-000725-0000-01	725 AUBURN	923.12	230.78	1,153.90
008 03 0107 000	EVEN-000777-0000-01	777 N EVERGREEN	359.40	89.85	449.25
012 02 0064 000	GLOU-001599-0000-01	1599 GLOUCESTER	1,322.70	330.68	1,653.38
010 08 0028 000	HATS-001480-0000-01	1480 HARTSOUGH	282.26	70.57	352.83
009 07 0035 000	HERA-000672-0000-01	672 HERALD	1,466.52	366.63	1,833.15
009 07 0076 002	JENS-000570-0000-01	570 JENER	1,196.44	299.11	1,495.55
009 07 0081 002	JENS-000616-0000-02	616 JENER	2,350.44	587.61	2,938.05
009 07 0098 000	JENS-000679-0000-02	679 JENER	636.75	159.19	795.94
009 07 0097 000	JENS-000681-0000-01	681 JENER	353.35	88.34	441.69
008 02 0076 000	JUNC-001260-0000-01	1260 JUNCTION	903.68	225.92	1,129.60
008 02 0073 000	JUNC-001290-0000-01	1290 JUNCTION	920.75	230.19	1,150.94
010 07 0008 000	MCKI-000840-0000-01	840 MCKINLEY	1,521.50	380.38	1,901.88
008 12 0051 000	PENN-001496-0000-01	1496 PENNIMAN	1,642.92	410.73	2,053.65
008 12 0054 000	SHEN-000324-0000-01	324 N SHELDON	3,792.55	948.14	4,740.69
009 02 0160 002	SHES-000539-0000-02	539 S SHELDON	725.58	181.40	906.98
009 09 0204 000	WOOD-001320-0000-01	1320 WOODLAND PL	881.97	220.49	1,102.46
			20,658.23	5,164.56	25,822.79

C04					
Tax ID	Location Number	Service Address	Calculation Amount	25% Penalty	Total to Tax
009 06 0311 002	ARTW-000895-0000-01	895 W ANN ARBOR TRL	676.50	169.13	845.63
005 07 0027 000	BLAN-000301-0002-04	301 BLANCHE #2	245.29	61.32	306.61
005 07 0027 000	BLAN-000301-0014-02	301 BLANCHE #14	783.64	195.91	979.55
008 01 0013 000	BLUN-000747-0000-01	747 BLUNK	1,376.33	344.08	1,720.41
002 01 0601 003	CHER-001051-0000-01	1051 CHERRY	1,184.07	296.02	1,480.09
009 03 0344 000	HAVS-000362-0000-01	362 S HARVEY	179.92	44.98	224.90
011 01 0002 003	MAIS-000747-0000-01	747 S MAIN	531.84	132.96	664.80
006 25 0065 000	MILS-000270-0000-01	270 S MILL	189.00	47.25	236.25
004 01 0503 001	PLYR-000199-0000-01	199 PLYMOUTH	85.22	21.31	106.53
			5,251.81	1,312.95	6,564.76
Total - All Cycles			76,965.60	19,241.40	96,207.00

2025 False Alarms					
Parcel ID	Address	Invoice Number	Alarm Fee	Penalty 6%	Total to Tax Roll
010 05 0113 000	936 W Ann Arbor Rd	25-535-01	50.00	3.00	
	Colonial Collision	25-535-02	900.00	54.00	1,007.00
008 02 0091 000	998 Arthur	25-436-01	50.00	3.00	53.00
	Comcast				
005 03 0043 000	620 Starkweather	25-194-01	150.00	9.00	
	Plymouth Jewelry & Gifts	25-194-05	900.00	54.00	1,113.00
006 25 0001 000	186 S Mill St	25-645-01	50.00	3.00	
	Pulte Homes	25-645-02	100.00	6.00	159.00
007 99 0006 701	105 N Haggerty Rd	25-320-01	300.00	18.00	318.00
	SKLD Plymouth				
			\$ 2,500.00	\$ 150.00	\$ 2,650.00

1



City of Plymouth
201 S Main St
Plymouth, MI 48170
734-453-1234 x 219

January 20, 2026

Alarm ID: 535

Colonial Collision
936 W Ann Arbor Rd
Plymouth, MI 48170

This is the FINAL alarm billing notice for the City of Plymouth. The charges reflect billing under Sec.54-47 of the Alarm Systems Ordinance 2000-14. Failure to respond can result in a suspension of alarm services provided by this agency along with additional involvement with the Treasurer's Office. See Sec 54-51 stated below.

	<u>Charges</u>	<u>Payments</u>	<u>Invoice No</u>
06/03/2025 08:19 AM Police	\$50.00	\$0.00	25-535-01

Fees and/or fines are due and payable upon receipt.

PLEASE DETACH AND RETURN WITH YOUR PAYMENT
TO ENSURE PROPER CREDIT

TO: Treasurer, City of Plymouth

Total Due: \$50.00

Amount Paid: _____

Invoice Number: 25-535-01

Please return payment to: 201 S Main St, Plymouth, Mi 48170 or the drop boxes located at the Plymouth Library or City Hall Lobby.

Sec. 54-51. Failure to Pay

When the city has responded to a false alarm, the charges set forth herein of the premises and forwarded to such owners by the city, and said charges shall be due and payable upon receipt.

Where the false alarm charge is not paid by the owner(s) within 60 days after the billing for such false alarm as set forth herein, then the City Manager shall cause to be recorded in the Treasurer's Office, the date and premises responded to. The recording of such statement shall constitute a lien on the property and shall remain in full force and effect for the amount due in principal and interest until final payment has been made and shall be collected in the manner provided by law for collection of taxes. Such provisions hereof shall be notice to every person concerned that the amount of the statement, plus interest, constitute a charge against the premises described in the statement that the same is due.

2



City of Plymouth
201 S Main St
Plymouth, MI 48170
734-453-1234 x 219

February 25, 2026

Alarm ID: 535

Colonial Collision
936 W Ann Arbor Rd
Plymouth, MI 48170

This is the **FINAL** alarm billing notice for the City of Plymouth. The charges reflect billing under Sec.54-47 of the Alarm Systems Ordinance 2000-14. Failure to respond can result in a suspension of alarm services provided by this agency along with additional involvement with the Treasurer's Office. See Sec 54-51 stated below.

				<u>Charges</u>	<u>Payments</u>	<u>Invoice No</u>
07/07/2025	06:24	PM	Police	\$100.00	\$0.00	25-535-02
07/09/2025	08:23	AM	Police	\$200.00	\$0.00	25-535-02
07/10/2025	08:06	AM	Police	\$300.00	\$0.00	25-535-02
07/14/2025	08:08	AM	Police	\$300.00	\$0.00	25-535-02

Fees and/or fines are due and payable upon receipt.

*****PLEASE DETACH AND RETURN WITH YOUR PAYMENT*****
TO ENSURE PROPER CREDIT

TO: Treasurer, City of Plymouth

Total Due: \$900.00

Amount Paid: _____

Invoice Number: 25-535-02

Please return payment to: 201 S Main St, Plymouth, Mi 48170 or the drop boxes located at the Plymouth Library or City Hall Lobby.

Sec. 54-51. Failure to Pay

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Where the false alarm charge is not paid by the owner(s) within 60 days after the billing for such false alarm as set forth herein, then the City Manager shall cause to be recorded in the Treasurer's Office, the date and premises responded to. The recording of such statement shall constitute a lien on the property and shall remain in full force and effect for the amount due in principal and interest until final payment has been made and shall be collected in the manner provided by law for collection of taxes. Such provisions hereof shall be notice to every person concerned that the amount of the statement, plus interest, constitute a charge against the premises described in the statement that the same is due.



City of Plymouth
 201 S Main St
 Plymouth, MI 48170
 734-453-1234 x 219

April 1, 2026

Alarm ID: 436

Comcast Cablevision
 1 Comcast Center 32nd Floor
 Philadelphia, PA 19103

Ref: 998 Arthur, Plymouth, MI 48170

This is the **FINAL** alarm billing notice for the City of Plymouth. The charges reflect billing under Sec.54-47 of the Alarm Systems Ordinance 2000-14. **Failure to respond can result in a suspension of alarm services provided by this agency along with additional involvement with the Treasurer's Office.** See Sec 54-51 stated below.

	<u>Charges</u>	<u>Payments</u>	<u>Invoice No</u>
12/29/2025 04:12 AM Police	\$50.00	\$0.00	25-436-01

Fees and/or fines are due and payable upon receipt.

 ****PLEASE DETACH AND RETURN WITH YOUR PAYMENT****
 TO ENSURE PROPER CREDIT

TO: Treasurer, City of Plymouth

Total Due: \$50.00

Amount Paid: _____

Invoice Number: 25-436-01

Please return payment to: 201 S Main St, Plymouth, MI 48170 or the drop boxes located at the Plymouth Library or City Hall Lobby.

Sec. 54-51. Failure to Pay

When the city has responded to a false alarm, the charges set forth herein of the premises and forwarded to such owners by the city, and said charges shall be due and payable upon receipt.

Where the false alarm charge is not paid by the owner(s) within 60 days after the billing for such false alarm as set forth herein, then the City Manager shall cause to be recorded in the Treasurer's Office, the date and premises responded to. The recording of such statement shall constitute a lien on the property and shall remain in full force and effect for the amount due in principal and interest until final payment has been made and shall be collected in the manner provided by law for collection of taxes. Such provisions hereof shall be notice to every person concerned that the amount of the statement, plus interest, constitute a charge against the premises described in the statement that the same is due.



7

City of Plymouth
201 S Main St
Plymouth, MI 48170
734-453-1234 x 219

January 20, 2026

Alarm ID: 194

Plymouth Jewelry & Gifts
620 Starkweather
Plymouth, MI 48170

This is the **FINAL** alarm billing notice for the City of Plymouth. The charges reflect billing under Sec.54-47 of the Alarm Systems Ordinance 2000-14. **Failure to respond can result in a suspension of alarm services provided by this agency along with additional involvement with the Treasurer's Office.** See Sec 54-51 stated below.

				<u>Charges</u>	<u>Payments</u>	<u>Invoice No</u>
05/12/2025	11:18	AM	Police	\$50.00	\$0.00	25-194-01
05/27/2025	01:25	AM	Police	\$100.00	\$0.00	25-194-01

Fees and/or fines are due and payable upon receipt.

****PLEASE DETACH AND RETURN WITH YOUR PAYMENT****
TO ENSURE PROPER CREDIT

TO: Treasurer, City of Plymouth

Total Due: \$150.00

Amount Paid. _____

Invoice Number: 25-194-01

Please return payment to: 201 S Main St, Plymouth, Mi 48170 or the drop boxes located at the Plymouth Library or City Hall Lobby.

Sec. 54-51. Failure to Pay

When the city has responded to a false alarm, the charges set forth herein of the premises and forwarded to such owners by the city, and said charges shall be due and payable upon receipt.

Where the false alarm charge is not paid by the owner(s) within 60 days after the billing for such false alarm as set forth herein, then the City Manager shall cause to be recorded in the Treasurer's Office, the date and premises responded to. The recording of such statement shall constitute a lien on the property and shall remain in full force and effect for the amount due in principal and interest until final payment has been made and shall be collected in the manner provided by law for collection of taxes. Such provisions hereof shall be notice to every person concerned that the amount of the statement, plus interest, constitute a charge against the premises described in the statement that the same is due.



2

City of Plymouth
201 S Main St
Plymouth, MI 48170
734-453-1234 x 219

April 1, 2026

Alarm ID: 194

Plymouth Jewelry & Gifts
620 Starkweather
Plymouth, MI 48170

This is the **FINAL** alarm billing notice for the City of Plymouth. The charges reflect billing under Sec.54-47 of the Alarm Systems Ordinance 2000-14. Failure to respond can result in a suspension of alarm services provided by this agency along with additional involvement with the Treasurer's Office. See Sec 54-51 stated below.

		<u>Charges</u>	<u>Payments</u>	<u>Invoice No</u>
12/08/2025 07:08 AM	Police	\$300.00	\$0.00	25-194-05
12/16/2025 03:36 AM	Police	\$300.00	\$0.00	25-194-05
12/16/2025 03:56 AM	Police	\$300.00	\$0.00	25-194-05

Fees and/or fines are due and payable upon receipt.

****PLEASE DETACH AND RETURN WITH YOUR PAYMENT****
TO ENSURE PROPER CREDIT

TO: Treasurer, City of Plymouth

Total Due: \$900.00

Amount Paid: _____

Invoice Number: 25-194-05

Please return payment to: 201 S Main St, Plymouth, Mi 48170 or the drop boxes located at the Plymouth Library or City Hall Lobby.

Sec. 54-51. Failure to Pay

When the city has responded to a false alarm, the charges set forth herein of the premises and forwarded to such owners by the city, and said charges shall be due and payable upon receipt.

Where the false alarm charge is not paid by the owner(s) within 60 days after the billing for such false alarm as set forth herein, then the City Manager shall cause to be recorded in the Treasurer's Office, the date and premises responded to. The recording of such statement shall constitute a lien on the property and shall remain in full force and effect for the amount due in principal and interest until final payment has been made and shall be collected in the manner provided by law for collection of taxes. Such provisions hereof shall be notice to every person concerned that the amount of the statement, plus interest, constitute a charge against the premises described in the statement that the same is due.

1



City of Plymouth
201 S Main St
Plymouth, MI 48170
734-453-1234 x 219

February 25, 2026

Alarm ID: 645

Pulte Homes
186 S Mill St
Plymouth, MI 48170

This is the **FINAL** alarm billing notice for the City of Plymouth. The charges reflect billing under Sec.54-47 of the Alarm Systems Ordinance 2000-14. **Failure to respond can result in a suspension of alarm services provided by this agency along with additional involvement with the Treasurer's Office.** See Sec 54-51 stated below.

	<u>Charges</u>	<u>Payments</u>	<u>Invoice No</u>
09/05/2025 02:33 PM Police	\$50.00	\$0.00	25-645-01

Fees and/or fines are due and payable upon receipt.

****PLEASE DETACH AND RETURN WITH YOUR PAYMENT****
TO ENSURE PROPER CREDIT

TO: Treasurer, City of Plymouth

Total Due: \$50.00

Amount Paid: _____

Invoice Number: 25-645-01

Please return payment to: 201 S Main St, Plymouth, Mi 48170 or the drop boxes located at the Plymouth Library or City Hall Lobby.

Sec. 54-51. Failure to Pay

When the city has responded to a false alarm, the charges set forth herein of the premises and forwarded to such owners by the city, and said charges shall be due and payable upon receipt.

Where the false alarm charge is not paid by the owner(s) within 60 days after the billing for such false alarm as set forth herein, then the City Manager shall cause to be recorded in the Treasurer's Office, the date and premises responded to. The recording of such statement shall constitute a lien on the property and shall remain in full force and effect for the amount due in principal and interest until final payment has been made and shall be collected in the manner provided by law for collection of taxes. Such provisions hereof shall be notice to every person concerned that the amount of the statement, plus interest, constitute a charge against the premises described in the statement that the same is due.

2



City of Plymouth
201 S Main St
Plymouth, MI 48170
734-453-1234 x 219

April 1, 2026

Alarm ID: 645

Pulte Homes
186 S Mill St
Plymouth, MI 48170

This is the **FINAL** alarm billing notice for the City of Plymouth. The charges reflect billing under Sec.54-47 of the Alarm Systems Ordinance 2000-14. Failure to respond can result in a suspension of alarm services provided by this agency along with additional involvement with the Treasurer's Office. See Sec 54-51 stated below.

	<u>Charges</u>	<u>Payments</u>	<u>Invoice No</u>
12/13/2025 08:41 AM Police	\$100.00	\$0.00	25-645-02

Fees and/or fines are due and payable upon receipt.

****PLEASE DETACH AND RETURN WITH YOUR PAYMENT****
TO ENSURE PROPER CREDIT

TO: Treasurer, City of Plymouth

Total Due: \$100.00

Amount Paid: _____

Invoice Number: 25-645-02

Please return payment to: 201 S Main St, Plymouth, Mi 48170 or the drop boxes located at the Plymouth Library or City Hall Lobby.

Sec. 54-51. Failure to Pay

When the city has responded to a false alarm, the charges set forth herein of the premises and forwarded to such owners by the city, and said charges shall be due and payable upon receipt.

Where the false alarm charge is not paid by the owner(s) within 60 days after the billing for such false alarm as set forth herein, then the City Manager shall cause to be recorded in the Treasurer's Office, the date and premises responded to. The recording of such statement shall constitute a lien on the property and shall remain in full force and effect for the amount due in principal and interest until final payment has been made and shall be collected in the manner provided by law for collection of taxes. Such provisions hereof shall be notice to every person concerned that the amount of the statement, plus interest, constitute a charge against the premises described in the statement that the same is due.



City of Plymouth
 201 S Main St
 Plymouth, MI 48170
 734-453-1234 x 219

February 25, 2026

Alarm ID: 320

SKLD Plymouth
 105 Haggerty Rd
 Plymouth, MI 48170

This is the **FINAL** alarm billing notice for the City of Plymouth. The charges reflect billing under Sec.54-47 of the Alarm Systems Ordinance 2000-14. **Failure to respond can result in a suspension of alarm services provided by this agency along with additional involvement with the Treasurer's Office.** See Sec 54-51 stated below.

	<u>Charges</u>	<u>Payments</u>	<u>Invoice No</u>
11/13/2025 02:25 PM Fire	\$300.00	\$0.00	25-320-01

Fees and/or fines are due and payable upon receipt.

 ****PLEASE DETACH AND RETURN WITH YOUR PAYMENT****
 TO ENSURE PROPER CREDIT

TO: Treasurer, City of Plymouth

Total Due: \$300.00

Amount Paid: _____

Invoice Number: 25-320-01

Please return payment to: 201 S Main St, Plymouth, Mi 48170 or the drop boxes located at the Plymouth Library or City Hall Lobby.

Sec. 54-51. Failure to Pay

When the city has responded to a false alarm, the charges set forth herein of the premises and forwarded to such owners by the city, and said charges shall be due and payable upon receipt.

Where the false alarm charge is not paid by the owner(s) within 60 days after the billing for such false alarm as set forth herein, then the City Manager shall cause to be recorded in the Treasurer's Office, the date and premises responded to. The recording of such statement shall constitute a lien on the property and shall remain in full force and effect for the amount due in principal and interest until final payment has been made and shall be collected in the manner provided by law for collection of taxes. Such provisions hereof shall be notice to every person concerned that the amount of the statement, plus interest, constitute a charge against the premises described in the statement that the same is due.

Sidewalk Invoices											
05/22/2026			AGED ACCOUNTS RECEIVABLE REPORT FOR CITY OF PLYMOUTH								
Balances Calculated as of 05/22/2026											
Account #	Parcel #	Invoice #	Invoice Date	Current	Over 30	Over 60	Over 90	Over 120	Total	Penalty 6%	Total to Tax Roll
Name											
1004 BEECH POOLED ACCTS TRUST OF THE FRIENDS TERESA SM	010 02 0011 002	25-0007	11/18/2025	-	-	-	-	144.00	144.00	8.64	152.64
1058 W ANN ARBOR RD M & X LLC	010 12 0001 000	25-0057	11/18/2025	-	-	-	-	3,983.00	3,983.00	238.98	4,221.98
1143 MAPLE NELSON, THOMAS	009 07 0068 000	25-0100	11/18/2025	-	-	-	-	306.00	306.00	18.36	324.36
1279 W ANN ARBOR TR MOEHLE, JOHN W	009 06 0275 000	25-0006	11/18/2025	-	-	-	-	247.50	247.50	14.85	262.35
1330 ANN ARBOR RD MICH BELL TEL CO	010 99 0017 003	25-0053	11/18/2025	-	-	-	-	2,617.50	2,617.50	157.05	2,774.55
1354 ELM TIM, DANIEL-O'SHEA, KELLY	009 02 0044 000	25-0028	11/18/2025	-	-	-	-	900.00	900.00	54.00	954.00
1381 PALMER SULLIVAN III, EDWARD	010 08 0044 000	25-0130	11/18/2025	-	-	-	-	675.00	675.00	40.50	715.50
1480 HARTSOUGH LANTZ, TARA	010 08 0028 000	25-0065	11/18/2025	-	-	-	-	742.50	742.50	44.55	787.05
539 S SHELDON STERNBERG, LAWRENCE-LAURA	009 02 0160 002	25-0145	11/18/2025	-	-	-	-	198.00	198.00	11.88	209.88
604 S HARVEY DANKIS, GENNA	009 07 0132 000	25-0067	11/18/2025	-	-	-	-	144.00	144.00	8.64	152.64
857 PALMER MILLIGAN, ANDREA	010 04 0115 002	25-0115	11/18/2025	-	-	-	-	189.00	189.00	11.34	200.34
881 HARTSOUGH BUCKLIN, ALEXANDRA-VINA, NICHOLAS	010 05 0003 000	25-0041	11/18/2025	-	-	-	-	360.00	360.00	21.60	381.60

Sidewalk Invoices											
05/22/2026			AGED ACCOUNTS RECEIVABLE REPORT FOR CITY OF PLYMOUTH								
Balances Calculated as of 05/22/2026											
Account #	Parcel #	Invoice #	Invoice Date	Current	Over 30	Over 60	Over 90	Over 120	Total	Penalty 6%	Total to Tax Roll
Name											
891 S HARVEY BETZ, LEO	010 03 0101 000	25-0071	11/18/2025	-	-	-	-	180.00	180.00	10.80	190.80
895 WING WING STREET HOLDINGS LLC	009 08 0847 000	25-0162	11/18/2025	-	-	-	-	213.75	213.75	12.83	226.58
947 LINDEN PALLISTER, LYNN	009 07 0160 000	25-0085	11/18/2025	-	-	-	-	146.25	146.25	8.78	155.03
952 CAROL CRUIKSHANK, JAMES-JILL	010 99 0001 000	25-0015	11/18/2025	-	-	-	-	180.00	180.00	10.80	190.80
978 HARTSOUGH FORD, ELIZABETH	010 04 0081 000	25-0045	11/18/2025	-	-	-	-	711.00	711.00	42.66	753.66
GRAND TOTALS:				\$ -	\$ -	\$ -	\$ -	\$ 11,937.50	\$ 11,937.50	\$ 716.25	\$ 12,653.75

Weed Invoices											
05/22/2026											
AGED ACCOUNTS RECEIVABLE REPORT FOR CITY OF PLYMOUTH											
Balances Calculated as of 05/22/2026											
Account #	Parcel #	Invoice #	Invoice Date	Current	Over 30	Over 60	Over 90	Over 120	Total	Penalty 6%	Total to Tax Roll
Name											
215 E SPRING	004 01 0440 000	0000006306	07/15/2025	-	-	-	-	230.00	230.00	13.80	243.80
VILLAGE DWELLINGS DBA											
254 ANN	008 04 0162 000	0000006358	08/01/2025	-	-	-	-	375.00	375.00	22.50	397.50
BRAINARD, STEVEN G											
GRAND TOTALS:				\$ -	\$ -	\$ -	\$ -	\$ 605.00	\$ 605.00	\$ 36.30	\$ 641.30

RESOLUTION

The following resolution was offered by Commissioner_____and Seconded
by Commissioner_____.

WHEREAS The City Administration has reported delinquent water charges in the amount of \$96,207.00 and other miscellaneous charges in the amount of \$15,945.05

WHEREAS these delinquent charges totaling \$112,152.05 have remained unpaid and are transferable by City Charter and applicable Ordinances to the summer taxes

NOW, THEREFORE BE IT RESOLVED that the delinquent charges described above be assessed against the property benefitted and placed on the 2026 summer tax roll.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris Porman, City Manager
CC: S:\Manager\Porman Files\Memorandum - Property and Liability Insurance Coverage 06-01-2026.docx
Date: May 22, 2026
RE: Property and Liability Insurance Coverage Renewal Fiscal 2026 - 27

Background

Each year, the City's insurance partner group, HUB International, reviews and markets the City's Property & Liability Insurance coverage as the City's Agent of Record. As a full-service municipality operating police, fire, streets, water and sewer systems, parks, cemeteries, recreational programs, buildings, and fleet operations—and maintaining varied contractual insurance requirements through Inter-Local Agreements and partnerships—the City faces significant operational and liability exposures requiring comprehensive insurance protection. Administration therefore continues utilizing the private insurance market, which provides broader coverage protections, greater flexibility, and better overall value for our needs than the municipal insurance pools (MML and MMRMA) have historically offered.

The proposed Fiscal Year 2026–27 renewal package totals \$345,174, representing an approximate 4.20% increase over the current fiscal year. The renewal includes Property & Liability coverage and supplemental policies for Liquor, Cyber, Athletic, and Public Officials Bond coverage.

Insurance costs are influenced by market conditions, property values, claims history, operational exposures, and risk management practices. Several major coverage lines renewed at or below industry averages, while the City's Cyber Liability coverage renewed with no increase despite continued pressure in the cyber insurance market. Overall, the City's renewal increase remains moderate relative to broader municipal market trends due to proactive market analysis and the City's long-term partnerships with HUB and Trident.

The City began partnering with HUB as its Agent of Record during FY 2009–10. At that time, HUB secured a new carrier relationship with Trident that reduced the City's insurance premium by 30.25% while improving property and vehicle valuation accuracy. Since then, HUB has continued providing market analysis, exposure evaluations, coverage recommendations, competitive renewal negotiations, claims support, long-term insurance strategy guidance, and periodic in-depth property appraisals (this was completed last year). This partnership has helped the City maintain broad municipal coverage while promoting long-term premium stability in an increasingly challenging insurance environment. HUB International continues providing strong value and a proven history of service.

Maintaining strong coverage and ongoing employee education remains critical to protecting City operations and assets. Past claims, including the 2013 City Hall fire, a mini front-end loader fire last winter, and recent operational losses at the Cultural Center, demonstrate the importance of comprehensive insurance protection. City staff continue working proactively to reduce liability exposure through policies, supervision, training, and safety practices. These efforts, combined with regular reviews conducted by the insurance carriers, help determine the City's final rates.

Staff devote considerable time working with the City's insurance agents and carriers to reduce liability exposure and protect public assets. Considering the City's broad range of operations, open public facilities, workforce size, and hazardous work activities, the City's insurance performance reflects the value of these ongoing investments in policies, supervision, training, and safety practices, all of which help reduce liability and improve overall safety outcomes.

RECOMMENDATION:

City Administration recommends that the City Commission authorize the Fiscal Year 2026–27 Property & Liability Insurance renewal package provided by HUB International in the amount of \$345,174. It should be noted that this amount excludes any fiscal year adjustments.

HUB International has a proven history and long-standing relationship with the City and has consistently provided outstanding service, comprehensive coverage support, and proactive assistance in managing the City's operational and liability exposures. HUB staff continue working closely with City Administration to secure competitive coverage options, conduct market analysis, and support long-term insurance and risk management strategies.

Additional background information is provided in the attached memorandum from Maureen Brodie. Based upon the review of the proposal, it is the opinion of City Administration that the recommendation provided by HUB International will best meet the City's insurance needs.

A proposed Resolution is attached for the City Commission's consideration regarding this matter. Should you have any questions prior to the meeting, please feel free to contact either myself or Maureen.



CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main St.
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

To: Chris Porman, City Manager
From: Maureen Brodie, City Clerk/Insurance & Benefits Admin
Date: 5/20/2026
Re: 2026-27 Property & Liability Insurance Renewal

The City of Plymouth insurance agent of record, HUB International, completed the insurance renewal for the upcoming fiscal year, and the total proposed Property & Liability Insurance premium for Fiscal Year 2026–27 is \$345,174, which is a 4.20% (\$13,910) increase over the previous year.

This total renewal premium includes:

- Core Package: \$329,321 (Property & Liability coverage shown in the table below)
- Supplemental Policies: \$15,853
 - Athletic Accident Policy:* Shows an increase of 34.21% due to a rise in participant volume. This cost is offset by program revenues.
 - Cyber Liability:* The current carrier provided a quote with no increase despite general market trends where companies have declined to quote similar high-risk assessments.
 - Liquor Liability:* Remains unchanged from last year.
 - Public Officials Bonds:* Remains unchanged from last year.

Common premium increases this year are shown below along with the % of change for the City. Several lines renew within or below industry trends.

COVERAGE	(+ / -) %	INDUSTRY TRENDS %	NOTES
Property/ Equip Breakdown	1.28%	Flat to 5%	Rate is down 2.37%. Premium is up due to increase in exposure.
General Liability	4.83%	5-10%	Budget increased 5% over last year Also of note is that our coverage provides abuse and/or molestation vs. industry standard for this line of coverage alone at 20%+
Employment Practices	5.74%		
Public Officials Liability	8.81%		
Law Enforcement Liability	1.10%		
Auto	7.94%	6%-20%	Nuclear verdicts (\$10M+) continue to increase across industry
Inland Marine	9.19%		Rate is down 2.35%, but premium up due to increase in exposure
Crime	0.00%		No increase
Umbrella	4.55%	5%-7%	\$10,000,000 limit over underlying coverage. Many carriers are cutting Umbrella capacity while Trident/ Argent kept the \$10M limit.

History:

The City began working with partners at HUB as our Agent of Record in 2009-10 FY, when they were able to reduce our property & liability insurance premiums by 30.25% with a new carrier (Trident), while also providing an updated property appraisal and replacement cost on vehicles where needed. HUB provides continual market analysis to provide the appropriate coverage at the best rates for the City's needs.

The last table below shows our premium history since partnering with HUB (18 years with substantial increases in exposure).

Coverage supplements from HUB also included for reference.

Core Package for Property & General Liability Includes:

<u>Property & Equipment Breakdown</u>	Buildings & Structures, Underground Property, Paved Surfaces, Athletic Fields, Cemetery, Personal Property, Street Lights, Business Loss Income/Expenses, Flood, Earthquake, Pollutant Clean-up/Removal, Debris Removal on City Property, Communications Equipment, Valuable Papers/Records, Commandeered Property, Equipment Breakdown, etc.
<u>General Liability (GL)</u>	Protection against third-party claims of bodily injury, property damage, or personal and advertising injury. Basic policy per occurrence. Trident provides \$10,000,000 umbrella/excess coverage per incident.
<u>Employment Practices Liability (EPL)</u>	Coverage to employers against claims made by employees alleging Discrimination (based on sex, race, age or disability, for example), Wrongful termination, Harassment. Trident provides \$10,000,000 umbrella/excess coverage per incident.
<u>Public Officials Liability (PO)</u>	Coverage for damages or defense costs for claims against elected or appointed officials, employees, and volunteers; typically for wrongful acts in the performance of their duties to a public entity. Trident provides \$10,000,000 umbrella/excess coverage per incident.
<u>Law Enforcement Liability</u>	Coverage for officers, departments, and municipalities against lawsuits that arise as a result of acts, errors, and omissions while police officers are performing their professional duties.
<u>Auto</u>	Coverage for personal injury, property, uninsured/underinsured motorist, physical damage for owned and hired (non-owned) vehicles. 29 out of 48 vehicles at Agreed Value with Trident.
<u>Inland Marine</u>	Coverage for equipment/items that typically move from location to location, which subjects them to more opportunities for loss, damage, and theft.
<u>Crime</u>	Provides coverage for direct loss from dishonest or fraudulent acts committed by employees or third parties; Includes loss of money, securities, inventory or other property, and computer crime including funds transfer fraud.
<u>Umbrella</u>	Supplements coverage limits for primary policies (Gen Liab., Empl Pract., Public Officials, Law Enforcement, Auto Liability) in the event of unforeseen liability. (Ex. multi-million-dollar lawsuit). Trident provides \$10,000,000 umbrella/excess coverage per incident.

Supplemental Policies Include:

<u>Bond-Public Officials</u>	Fidelity Bond serving as a guarantee against fraud or dishonesty and covers losses arising from neglect or other serious offenses.
<u>Liquor Liability</u>	Liquor Liability insurance policies of at least \$50,000 showing proof of financial responsibility as required by the Michigan Liquor Control Commission.
<u>Athletic Accident Policy</u>	Covers eligible expenses in excess of expenses payable by health insurance plan of participant and volunteers of City sports programs (T-Ball, hockey, etc.)
<u>Cyber Liability</u>	Coverage for Business Loss and Liability due to security breach or system failure. Includes cyber extortion, data recovery, fraudulent instruction and/or transfer of funds, breach response.
<u>Non-Monetary Defense</u>	Coverage for cost of defense for lawsuits in which monetary damages are not being requested (Ex. Someone is fired and sues the City, not for damages, but only to have their job back.)
<u>Inverse Condemnation</u>	Provides coverage for judgement if government commandeers private property (Ex. police take a vehicle or residence) and is sued for the replacement or damages.
<u>Terrorism (City typically opts out of this coverage)</u>	Provides coverage for events officially declared a terrorist attack by the Secretary of State and the Secretary of Defense.

RATE / PREMIUM HISTORY					
<i>FY</i>	<i>Package Policy</i>	<i>Supplemental Policies</i>	<i>Total Premium</i>	<i>% change</i>	
2008-09	\$ 187,283	\$ 10,860	\$ 198,143		<i>Travelers</i>
2009-10	\$ 132,075	\$ 6,120	\$ 138,195	-30.25	<i>Began with Trident</i>
2010-11	\$ 126,840	\$ 5,470	\$ 132,310	-4.26	
2011-12	\$ 122,647	\$ 4,668	\$ 127,315	-3.78	
2012-13	\$ 138,086	\$ 4,081	\$ 142,167	11.67	<i>Added FD</i>
2013-14	\$ 153,197	\$ 4,080	\$ 157,277	10.63	<i>FD Fire 2013, Added 5 Properties</i>
2014-15	\$ 187,061	\$ 3,353	\$ 190,414	21.07	<i>Effects of FD Fire</i>
2015-16	\$ 219,432	\$ 3,339	\$ 222,771	16.99	<i>Effects of FD Fire</i>
2016-17	\$ 188,529	\$ 2,339	\$ 190,868	-14.32	
2017-18	\$ 196,915	\$ 10,022	\$ 206,937	8.42	<i>Added Cyber, Fraud & Street Lights, MCCA Increase</i>
2018-19	\$ 206,232	\$ 10,210	\$ 216,442	4.59	<i>All coverages up Nationally, Auto includes 12.9% MCCA increase</i>
2019-20	\$ 195,834	\$ 6,126	\$ 201,960	-6.69	
2020-21	\$ 204,963	\$ 6,055	\$ 211,018	4.49	
2021-22	\$ 218,404	\$ 4,753	\$ 223,157	5.75	
2022-23	\$ 226,912	\$ 10,572	\$ 237,484	6.42	
2023-24	\$ 270,233	\$ 18,384	\$ 288,617	21.53	<i>Property Values Increase, Increase in Net Expenditures, Increase # of Auto Units, Cyber based on Revenue Increase, Athletic Added Exposure (Adult Hockey, Pickleball)</i>
2024-25	\$ 289,322	\$ 14,459	\$ 303,781	5.25	<i>Cyber coverage</i>
2025-26	\$ 316,000	\$ 15,264	\$ 331,264	9.05	<i>Property and General Liability claims (Cultural Ctr /storm & legal reserve for pending claim.) Auto exposure down, Inland Marine increase due to carrier changing streetlights from Property and new stage from vehicles to IM</i>
2026-27	\$ 329,321	\$ 15,853	\$ 345,174	4.20	<i>Budget increased 5% over last year. Auto claims running exceptionally high across industry. Avg umbrella rate increases are 5%-7% industry-wide. Participation increase of 34.21% for Athletic Accident coverage.(offset by program revenues)</i>

A. M. Best Rating Information

A.M. Best is the most widely recognized authority on the evaluation and rating of insurance companies based in part upon their financial strength and policyholders service. The Best's rating for the company(s) we are including in this proposal are:

Company Name	Rating	Financial Size	Date of Rating
Arch Insurance Company (Trident - Property)	A+	XV	December 18, 2025
Ascot Insurance Company (Trident)	A	XV	October 10, 2025
Auto Owners Insurance Company	A+	XV	October 31, 2025
Hartford Steam Boiler (Trident - Equipment Breakdown)	A++	XI	July 31, 2025
Mutual of Omaha	A+	XV	April 2, 2026
Star Insurance Company	A	XV	December 3, 2025
Tokio Marine Houston Casualty Co	A++	XV	October 23, 2025

As professional agents it has long been our established policy to make every effort to deal only with companies having a Best's Rating of A++, A+, A or A-, which are the four highest ratings available, and a minimum of \$50 million in Policyholders' Surplus. **It must be noted that neither HUB International nor any affiliated company guarantees the financial solvency of any insurance carrier.** The following list outlines the A. M. Best Company rating scale and associated descriptions.

Financial Strength Ratings

An A.M. Best's Financial Strength Rating is an opinion of an insurer's ability to meet its obligation to policyholders.

A.M. Best Rating			
A++, A+	Superior	C, C-	Weak
A, A-	Excellent	D	Poor
B++, B+	Very Good	E	Under Regulatory Supervision
B, B-	Good	F	In Liquidation
C++, C+	Marginal		

Financial Size Categories

A.M. Best assigns each letter rated insurance company a Financial Size Category. This is designed to provide a convenient indicator of the size of a company in terms of its statutory surplus and related accounts.

Financial Size Categories (In millions of U.S. dollars)			
Class I	Up to 1	Class IX	250 to 500
Class II	1 to 2	Class X	500 to 750
Class III	2 to 5	Class XI	750 to 1,000
Class IV	5 to 10	Class XII	1,000 to 1,250
Class V	10 to 25	Class XIII	1,250 to 1,500
Class VI	25 to 50	Class XIV	1,500 to 2,000
Class VII	50 to 100	Class XV	Greater than 2,000
Class VIII	100 to 250		

Property - Coverage Review

City of Plymouth
July 1, 2026

Property Program	Arch	Comments
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Basic Policy Information

Blanket Building Limits	\$42,232,412	\$5,000 Deductible
Blanket Business Personal Property (BPP) Limits	\$3,930,183	\$5,000 Deductible
Extra Expense Limits	\$500,000	72 Hour Waiting Period
Blanket Building & BPP	\$46,162,595	

Valuation & Coverage Form

Coverage Form	Special	
Building / Personal Property Valuation	Replacement Cost / Agreed Value	

Additional Coverages

Carrier Broadening Endorsement	Included	
Earthquake Coverage	\$5,000,000	\$50,000 Deductible
Flood Coverage (excluding Flood Zones A/B/V/N)	\$5,000,000	\$50,000 Deductible
Ordinance Or Law		
Item A: Undamaged Portion	Included up to bldg. limits	
Item B: Demolition	\$1,000,000	
Item C: Increased Cost of Construction	\$1,000,000	
Pollutant Clean-Up & Removal (on-site)	\$500,000	
Communications Equipment	\$300,000	\$250 Deductible
Valuable Papers and Records	\$200,000	
Computer Equipment	\$250,000	
Back Up of Sewers & Drains	\$1,000,000	\$25,000 Deductible
Commandeered Property	\$250,000	\$250 Deductible
Debris Removal - Your Premises	\$250,000	
SCADA Upgrade	\$100,000	
Underground Property, Paved Surfaces or Athletic Fields	\$250,000	

Equipment Breakdown

Equipment Breakdown Limit	\$100,000,000	\$5,000 Deductible: Direct Damage 24 Hour Waiting Period: Indirect Damage
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General Liability - Coverage Review

City of Plymouth

July 1, 2026

General Liability	Trident	Comments
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Basic Policy Information

General Aggregate	\$4,000,000	\$0 Retention
Products / Completed Ops Aggregate	\$4,000,000	
Personal & Advertising Injury Limit	\$1,000,000	
Each Occurrence Limit	\$1,000,000	
Damage to Premises Rented to You Limit	\$100,000	
Medical Payments	Excluded	

Additional Limits

Employee Benefits - Claim/Aggregate	\$1,000,000/ \$1,000,000 Claims Made form Retro Date 7/1/2024	EBL Deductible: \$1,000
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Additional Coverages

Defense Costs in Addition to Limit of Liability	Included	
Host Liquor Liability	Included	
Cemetery Professional Liability Endorsement	Included	
Exclusion (Limited) - Failure to Supply	Included	
Fire District or Department	Included	
Landfill, Dump, Refuse Site or Incinerator	Included	
Public Water Utility	Included	
Sewer System	Included	
Abuse or Molestation	Included	

Additional Insured

Additional Insured by Written Agreement, Contract or Permit	Included	
City of Northville 215 W. Main Street Northville, MI 48167	With respects to Fire Department Operations	

Automobile - Coverage Review

City of Plymouth

July 1, 2026

Automobile	Trident	Comments
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Basic Policy Information

Combined Single Limit	1	\$1,000,000	
Personal Injury Protection	5	Statutory	
Property Protection	5	Statutory	
Michigan Property Damage Liability Coverage Buyback	5	\$3,000	
Uninsured Motorist	2	\$1,000,000	
Underinsured Motorist	2	\$1,000,000	
Physical Damage - Comprehensive	10	20 Units ACV	\$1,000 Deductible Increased from \$500
Physical Damage - Broad-Form Collision	10	20 Units ACV	\$1,000 Deductible Increased from \$500
Physical Damage - Comprehensive	10	28 Units RC/AV	\$1,000 Deductible Increased from \$500
Physical Damage - Broad-Form Collision	10	28 Units RC/AV	\$1,000 Deductible Increased from \$500

Additional Coverage

Fire Districts or Departments Freezing Coverage		Included	
Hired & Non-Owned Liability		Included	
Hired Physical Damage		\$50,000	\$500 Deductible

Inland Marine - Coverage Review

City of Plymouth

July 1, 2026

Inland Marine	Arch	Comments
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Basic Policy Information

Scheduled Equipment	\$4,181,952	\$1,000 Deductible
Street Lights (Various Locations)	\$1,506,592	\$1,000 Deductible
Miscellaneous Unscheduled (subject to max of \$5,000 per item)	\$400,000	\$2,500 Deductible

Coverage Form and Valuation

Valuation	Replacement Cost for Items < 20 Years Old All Other is ACV (Actual Cash Value)
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Public Officials Liability - Coverage Review

City of Plymouth

July 1, 2026

Public Officials Liability	Trident	Comments
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Basic Policy Information

Per Wrongful Act	\$1,000,000	\$2,500 Deductible
Annual Aggregate	\$4,000,000	
Retroactive date (Claims Made)	7/1/1985	

Additional Coverages

Non-Monetary Defense Limit	\$25,000/\$50,000	\$2,500 Deductible
Inverse Condemnation	\$100,000/\$300,000	\$2,500 Deductible

Employment Practices Liability - Coverage Review

City of Plymouth

July 1, 2026

Executive Liability	Trident	Comments
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Limits of Liability

Per Wrongful Employment Act	\$1,000,000	\$5,000 Deductible
Annual Aggregate	\$4,000,000	
Non-Monetary Defense per Wrongful Act / Aggregate	\$50,000 / \$50,000	\$5,000 Deductible
EEOC Wrongful Act / Aggregate	\$10,000 / \$50,000	\$2,500 Deductible
Back Wages	\$50,000	\$10,000 Deductible
Retroactive Date (Claims Made)	7/1/1985	

Law Enforcement Liability - Coverage Review

City of Plymouth

July 1, 2026

Law Enforcement Liability	Trident	Comments
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Basic Policy Information

Per Wrongful Act	\$1,000,000	\$5,000 Deductible per wrongful act
Annual Aggregate	\$4,000,000	

Additional Coverages

Broad Form Named insured	Included	
Canine & Equine Exposures	Included	
Civil Rights Violations	Included	
False Arrest / Wrongful Imprisonment	Included	
False or Improper Service or Process	Included	

Umbrella / Excess Liability - Coverage Review

City of Plymouth

July 1, 2026

Umbrella / Excess Liability	Trident	Comments
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Limits of Liability

Annual aggregate	\$10,000,000	Self Insured Retention \$0
Each Occurrence, Accident, or Wrongful Act	\$10,000,000	

Coverage Features

"Indemnify" / "Pay on behalf of"	"Pay on behalf of"	
Excess Form or Umbrella Form	Excess	

Schedule of Underlying Insurance

General Liability / EBL	\$1,000,000 Occurrence \$4,000,000 Aggregate	
Public Officials Liability	\$1,000,000 Occurrence \$4,000,000 Aggregate	
Employment Practices Liability	\$1,000,000 Occurrence \$4,000,000 Aggregate	
Law Enforcement Liability	\$1,000,000 Occurrence \$4,000,000 Aggregate	
Commercial Automobile Liability	\$1,000,000 Occurrence	

Crime - Coverage Review

City of Plymouth

July 1, 2026

Crime	Arch	Comments
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Limits of Liability

Public Employees Dishonesty	\$100,000 (per EE)	\$1,000 Deductible
Faithful Performance of Duty	Included	
Theft Money & Securities Inside & Outside Limit	\$50,000	\$500 Deductible
Robbery & Safe Burglary Inside & Outside Limit	\$50,000	\$500 Deductible
Forgery & Alteration	\$50,000	\$500 Deductible
Computer & Funds Transfer Fraud	\$100,000	\$1,000 Deductible

Miscellaneous

Public Employees Blanket Coverage Endorsement - Insuring Agreement 2 & 4	Included	
Include Designated Persons or Classes of Persons as Employees (City Manager, Deputy Treasurer, Deputy Clerk, Finance Director, Assistant Deputy Finance Director)	Included	

Liquor Liability - Coverage Review

City of Plymouth

July 1, 2026

Liquor Liability	Star Insurance Company	Comments
Basic Policy Information		
Aggregate	\$500,000	
Each Common Cause	\$500,000	
Terrorism	Excluded	
Liquor Sales	26 - 27	25 - 26
Liquor Liability - Caterers	\$20,000	\$20,000

Athletic Accident Policy - Coverage Review

City of Plymouth

July 1, 2026

Athletic Accident Policy	Mutual of Omaha	Comments
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Limits of Liability

Class 1- All Registered Youth and Adult Participants and Volunteer Coaches Named:	765 Eligible Persons	Expiring was 570 eligible persons
Accidental Death Benefit Max	\$15,000	
Accidental Dismemberment Benefit Max	\$15,000	
Overall Accident Medical Expense Max	\$25,000	
Dental Maximum	Not to exceed 100% of the Allowed Expense Injury	
Maximum Payable under each policy benefit	\$250,000 Aggregate	
Deductible	\$100 Deductible per Injury	
Covered Activities	T-Ball, Cornhole, Pickleball, Adult Hockey, TumbleBunnies & Tai Chi	

Miscellaneous

Subrogation and Right of Recovery	N / A	
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RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth owns and operates municipal buildings, facilities, vehicles, and infrastructure requiring comprehensive risk management to ensure continuity of essential public services; and

WHEREAS An appropriate insurance portfolio is necessary to protect public health, safety, welfare, and municipal assets; and

WHEREAS The City's agent of record, HUB International Midwest, has consistently provided reliable service, risk assessment expertise and competitive property and liability insurance premiums and coverage through continual market analysis since 2009; and

WHEREAS HUB International Midwest has secured coverage through Trident Insurance and other specialty providers to meet the City's needs with minimal premium increases well below top industry trends; and

WHEREAS The annual renewal of the City's property and liability insurance is proposed at a total premium of \$345,174, including Liquor Liability, Cyber Liability, Athletic Accident, and Public Official Bonds; and

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth hereby authorizes payment of the annual Commercial Property & Liability Insurance premiums as proposed by HUB International Midwest in an amount not to exceed \$345,174, excluding any fiscal year adjustments.

BE IT FURTHER RESOLVED THAT such payments shall be made from the appropriate municipal funds from the City budget and that the City Manager and appropriate City officials are authorized to execute all documents necessary to implement the approved insurance renewal coverage.