



Plymouth City Commission

Regular Meeting Agenda

Monday, May 5, 2025 7:00 p.m.
Plymouth City Hall & Online Zoom Webinar

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Join Zoom Webinar: May 5 <https://us02web.zoom.us/j/81714821099>

Passcode: 388147 Webinar ID: 817 1482 1099

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
 - c. Proclamation(s)
2. **APPROVAL OF MINUTES**
 - a. April 21, 2025 City Commission Regular Meeting Minutes
3. **APPROVAL OF THE AGENDA**
4. **ENACTMENT OF THE CONSENT AGENDA**
 - a. Special Event: Glow Yoga, Sound Bath & Cello – Date Change – 6/17/2025
 - b. Special Event: Robots in the Park – 8/10/25
 - c. Special Event: Plymouth Fall Fest 2025 – 9/5/25-9/7/25
5. **CITIZEN COMMENTS**
6. **COMMISSION COMMENTS**
7. **OLD BUSINESS**
8. **NEW BUSINESS**
 - a. Ordinance Amendment Chapter 14 Animals – Vermin Prevention
 - b. Police Officer Contract Tentative Agreement
 - c. Municipal Services Workers Contract Tentative Agreement
 - d. Employee Manual Updates
 - e. Cooling Tower Plate Exchanger Replacement
 - f. Authorization for the purchase of Sidewalk Street Sweeper
 - g. City Commission and Planning Commission to approve final master plan
 - h. Budget Amendments – Third Quarter FY 24-25
9. **REPORTS AND CORRESPONDENCE**
 - a. Liaison Reports
 - b. Appointments
10. **ADJOURNMENT**

Consent Agenda - The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodations. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to clerk@plymouthmi.gov.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

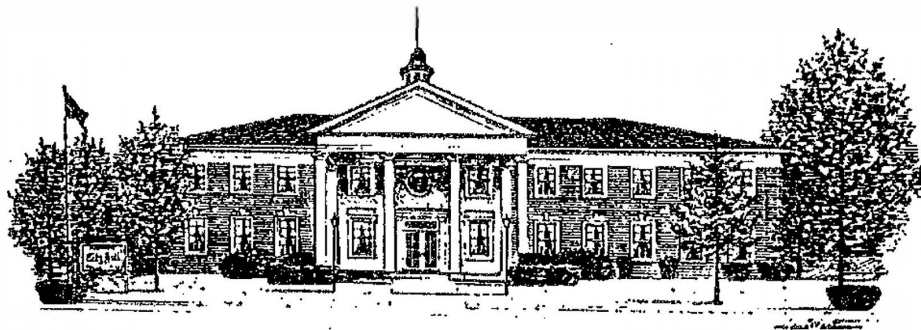
OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

"The government in this community is small and accessible to all concerned."

-Plymouth Mayor Joe Bida

November 1977



Proclamation

- Whereas,** The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world; and
- Whereas,** The Office of the Professional Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and
- Whereas,** Professional Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and
- Whereas,** Professional Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Professional Municipal Clerk through participation in several professional organizations; and
- Whereas,** It is most appropriate that we recognize the accomplishments of the Office of the Professional Municipal Clerk.

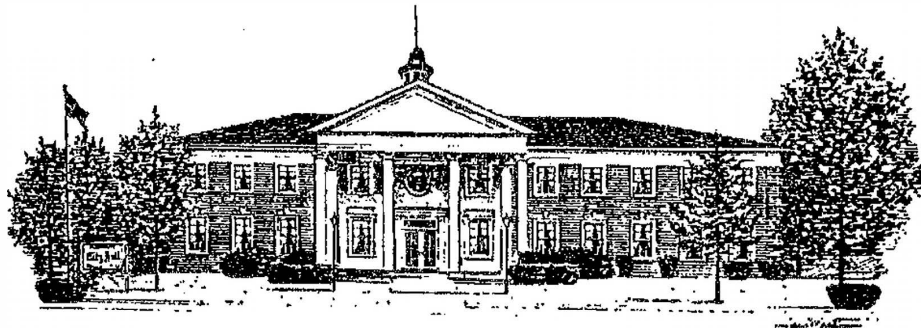
Now, Therefore, I, Suzi Deal, Mayor of the City of Plymouth, do hereby proclaim the week of May 4-10, 2025 as

Professional Municipal Clerks Week

in the City of Plymouth, and further extend appreciation to ours and all Professional Municipal Clerks, for the vital services they perform and their dedication to the communities they represent.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Plymouth to be affixed hereto this 5th day of May of Two Thousand Twenty-Five.

Suzi Deal, Mayor
City of Plymouth, Michigan



Proclamation

- Whereas* The Congress and President of the United States have designated May 15 as Peace Officers' Memorial Day, and the week in which May 15 falls as National Police week; and
- Whereas* The members of the law enforcement agency of the City of Plymouth play an essential role in safeguarding the rights and freedoms of the citizens of the City of Plymouth; and
- Whereas* It is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency, and that members of our law enforcement agency recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and
- Whereas* The men and women of the law enforcement agency of the City of Plymouth unceasingly provide a vital public service.

NOW THEREFORE, I, Suzi Deal, Mayor of the City of Plymouth, call upon all citizens of the City of Plymouth and upon all patriotic, civic, and educational organizations to observe the week of May 12, 2025, as

National Police Week

with appropriate ceremonies and observances in which all our people may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities and, in so doing, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

In Witness Whereof, I have hereunto set my hand and caused the Seal of the City of Plymouth to be affixed hereto this 5th Day of May of Two-Thousand Twenty-Five.

Suzi Deal, Mayor
City of Plymouth, Michigan



City of Plymouth
City Commission Regular Meeting Minutes
Monday, April 21, 2025, 7:00 p.m.
Plymouth City Hall 201 S. Main Street

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Suzi Deal, Mayor Pro Tem Colleen Pobur, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton, Nick Moroz

Also present: City Manager Paul Sincock, City Attorney Robert Marzano, and various members of the City Administration

c. Proclamation – Arbor Day

Mayor Deal read a proclamation in recognition of Arbor Day and encouraged residents to look at getting a free yard tree through DMS.

2. APPROVAL OF MINUTES

Pobur offered a motion, seconded by Moroz to approve the April 7, 2025 City Commission Regular Meeting Minutes and the April 15, 2025 City Commission Budget Study Session Minutes.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Filipczak offered a motion, seconded by Minton to approve the April 21, 2025 meeting agenda.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

Pobur offered a motion, seconded by Minton to approve the Consent Agenda for the April 21, 2025 meeting.

a. Approval of March 2025 Bills

b. Special Event: Plymouth Memorial Day Parade - 5/26/2025

c. Special Event: Pilates in the Park - 6/8/2025

d. Special Event: Christmas in Plymouth & Mistletoe Market - 12/12/2025 -12/14/2025

There was a voice vote

MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

Matthew Wilk, 17245 Cameron Dr., Northville - Spoke about the Not Smart event related to Smart transportation on May 5 at 7:30pm at Phoenix Mill.

All of the following residents thanked the Commission for the Arbor Day proclamation.

Ellen Elliott, 404 Irvin – Spoke about a Arbor Day related science event at the Penn Theater this Thursday. Ply-Canton Schools is hosting the Mental Health & Wellness Fair at Kellogg Park this Saturday with free vision screenings at the Penn.

David Pierce, 1147 W. Ann Arbor Trail spoke about the Champion PUD Proposal related to a cutting down of what he believes is a pre-Civil War tree.

Jim Mulhern, 396 Arthur – inquired on the wildlife feeding ordinance.

6. COMMISSION COMMENTS

Moroz: Thanked: Glover Agency for the recent Egg Hunt; Scanlon, Administration and staff for putting together the budget; Staff for hosting and participants of Citizens Academy.

Kehoe: Recognized holidays: Passover, Easter, Vaisakhi, Eid. Appears that most stores/businesses have reopened downtown since flooding. Spoke about Mental Health & Wellness Fair on Saturday at Kellogg Park.

Maguire: Echoed all previous Commission Comments, encouraged residents to plant trees, compost kitchen waste.

Minton: Reiterated that free trees are available through DMS for Arbor Day for planting in yards and on the devil strip/tree lawn/blvd.

Deal: Encouraged public attendance at the Police Department Awards and Commendations Night is Tuesday April 29 at 6:30 pm at the Cultural Center; May 3rd is the Artisan Market downtown; Funding is secured for Friday Concerts to begin on May 23rd and there will be a ribbon cutting for the new stage that evening; Congratulations to the Plymouth Flyers 14U Hockey just won a national championship; Plymouth Pulse will be out soon.

7. OLD BUSINESS -- none

8. NEW BUSINESS

a. Liquor Management Ordinance Changes to “cap” (first reading)

The following motion was offered by Moroz and seconded by Kehoe:

RESOLUTION 2025-26

WHEREAS The City of Plymouth has a Liquor Management Ordinance to establish and administer a policy for the issuance and transfer of liquor licenses and permits to serve alcohol by the glass; and

WHEREAS The Liquor Management Ordinance is a method by which the City can provide for public health, safety and welfare; and

WHEREAS The City Commission is desirous of amending the Liquor Management Ordinance.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopts the following changes to the Plymouth City Code, Section 6-33:

- (b) Delete number 18 and add the following: twenty (20)
 - (c) Delete number 12 and add the following: fourteen (14)
 - (d) Delete number 18 and add the following: twenty (20)
 - (e) Delete number 12 and add the following: fourteen (14)
 - (f) Delete number 30 and add the following: thirty-four (34)
- (b) *Within the B-2, central business district, as indicated on the city zoning map, the city shall have a cap or total of not more than 18 Twenty (20) state standalone liquor licenses of any type of on-premises retail licenses that would allow for the service of any alcohol (beer, wine, spirits) by the glass or for consumption on premises of any establishment. This section would not apply to non-standalone state licenses.*
- (c) *Within the B-1, B-3 and ARC zoning districts within the city, as indicated on the city zoning map, the city shall have a cap or total of not more than 12 fourteen (14) state stand-alone liquor licenses of any type of on-premises retail licenses that would allow for the service of any alcohol (beer, wine, spirits) by the glass or for consumption on premises of any establishment. This section would not apply to non-stand-alone state licenses.*
- (d) *The city commission shall not recommend to the state liquor control commission the approval of any on-premises retail liquor license in excess of 18 Twenty (20) within the B-2 district as outlined here.*
- (e) *The city commission shall not recommend to the state liquor control commission the approval of any on-premises retail liquor license in excess of 12 fourteen (14) within the B-1, B-3, and ARC districts as outlined here.*
- (f) *The city shall conduct an annual review of all 30 thirty-four (34) on premises retail liquor licenses within B-1, B-2, B-3, and ARC zoning districts in accordance with the liquor management ordinance. This review shall be conducted by the local liquor license review committee and a recommendation shall be forwarded to the city commission.*

These changes are hereby adopted at their first reading before the City Commission. The City Administration is directed to schedule a public hearing and a second reading.

Sincock reviewed information related to the above item and Commission members discussed options. Most were in support of adding available licenses as a reasonable compromise vs. removing the cap. Several agreed that there is not necessarily a correlation between the reduction of liquor violations/incidents and the number of licenses, but most attributable to our ordinances, the relationship of the Police Department, DDA and establishments, and the change in culture. While the cap is effectively non-existent since it is non-enforceable and it is continuously raised, it allows the City to evaluate and be aware of licensed establishments and issues in the City. The City recently increased the cap in 2018 (3) and 2022 (2) and has recently had 4 serious license inquiries.

Ellen Elliott, 404 Irvin – Supports keeping/raising the cap by 2/2 for the annual evaluation process.

Karen Sisolak, 939 Penniman – Supports keeping/raising the cap by 2/2, but has parking concerns.

Martha Walton, 1465 Palmer – Supports keeping/raising the cap by 2/2 for the annual evaluation process.

Ron Picard, 1573 Sheridan – Supports keeping the cap by 2/2 for the annual evaluation process.

Moroz commented to address confusion that removing the cap has nothing to do with the annual process of approving liquor licenses and/or how businesses operate in the City. The annual review is driven by the ordinance and the annual review would not change whether or not there is a cap.

There was a voice vote.

MOTION PASSED 6-1

b. Update Public Participation Plan at Meetings

The following motion was offered by Pobur and seconded by Moroz:

RESOLUTION 2025-27

- WHEREAS The City of Plymouth has a number of Boards and Commissions that must conduct orderly business in order to provide for public health, safety and welfare; and
- WHEREAS There is a need to provide for the orderly public participation in the various City Boards Commission meetings; and
- WHEREAS The City's Communications Consultant has recommended an update to the public participation rules; and
- WHEREAS The city must comply or exceed the various regulations of the State Open Meetings Act and have a policy in place to ensure compliance with regards to notices of upcoming meetings of public bodies.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the Procedures for Public Participation in Boards and Commissions Meetings policy as attached.

Pete Mundt, 643 N. Harvey – spoke about adding public comment to agenda items.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

Procedures for Public Participation in Boards and Commissions Meetings

1. These rules shall govern all meetings of city boards and commissions. They have been adopted by the City Commission to provide an opportunity for the citizens of Plymouth to address the city's boards and commissions in an orderly manner.
2. All persons shall be permitted to attend all meetings of the city's boards and commissions, unless it is a closed session pursuant to the Open Meetings Act.
3. No person shall be required, as a condition of their attendance at a meeting, to register or otherwise provide his or her name or identifying information.
4. All persons shall be permitted to address a City of Plymouth board or commission. Their comments and questions shall be directed to the chairperson. Upon arising to address the public body, they shall state their name and address. If they do not wish to state their name and address, then they shall not be permitted to address the public body.
5. If a person wishes to speak on any city matter not specifically identified on the agenda, they may do so when recognized by the chairperson for citizen comments. Citizen comments are a time for members of the public to share comments with the public body. It is not a time for dialogue or debate, and questions that are posed will simply be received as a comment. Citizen comments shall include such communications either verbal or written, as anyone in the audience may wish to present. Those who wish to speak on an agenda item will be recognized for citizen comments when that item is called and shall confine their statements to that specific subject.
6. To allow an opportunity for all to speak on a designated subject, the City Commission has established a three (3) minute time limit for comments by individuals. All unused time is forfeited and may not be reserved, yielded to another, or pooled with others. The chairperson will maintain the official time and will notify the speaker when their time is up.

7. No person shall be permitted to address the board or commission on the same question a second time until all who so desire have had their first opportunity to address the public body on that question. The opportunity to address the board or commission on the same question a second time is allowed at the discretion of the chairperson.
8. Board and Commission members, city staff, and members of the public will communicate respectfully with each other in their conversations, reports, debates, and testimony. All present will listen attentively to others when they are speaking, not interrupt others or carry on side conversations; and when given the floor will speak to the issues at hand, not engage in personal attacks or use derogatory language, and will honor the right of all to contribute to public policy deliberation.
9. If a citizen's comments result in disruptive behavior, the Open Meetings Act allows for a person to be excluded from the meeting for what is called "a breach of the peace actually committed during the meeting." If a citizen is engaging in behavior that interferes with the conduct of the meeting, such as speaking without being recognized by the chairperson, or exceeding the three-minute time limit, the chairperson will let the person know that. If the behavior continues, the chairperson will give the person a warning that the behavior must cease, or they will be asked to leave the meeting. If it continues, the chairperson will ask the person to leave the meeting. If the person refuses to leave the meeting, law enforcement may be asked to escort the person out.

Guidelines for Citizen Comments for Agendas

Citizen comments are welcomed and appreciated. Please follow these simple guidelines to ensure all have an opportunity to be heard.

- All comments and questions will be made through the chairperson.
- All comments will be made in a courteous and civil manner; profanity and personal attacks will not be tolerated.
- Please limit the length of your comments to three (3) minutes.
- Please state your name and address before offering comments.

Citizens may also send comments via email through the applicable staff liaison and/or appropriate board or commission group email address.

Public Notice Posting

A public notice, as defined by the Open Meetings Act, will always be posted at each board and commission's principal office, which for most is City Hall. Other locations a public notice may be posted include the Downtown Development Authority office, the Plymouth Cultural Center, the Department of Municipal Services, and the Plymouth District Library. It is the city's policy to post a public notice in at least two (2) different locations plus on the city's website. Typically, the agenda cover page is the public notice, unless another type of notice is more appropriate. A notice must be posted in a manner so that it may be viewed by the public for a cumulative 18 hours prior to the date of the meeting. A public notice is different from a public hearing notice, which may have additional requirements beyond the ones aforementioned.

c. Old Village Corridor Improvement / Tax Increment Finance District – Next Step

The following motion was offered by Maguire and seconded by Moroz:

**CITY OF PLYMOUTH
WAYNE COUNTY, MICHIGAN
RES #2025-28**

**A RESOLUTION OF INTENT TO ESTABLISH CORRIDOR IMPROVEMENT AUTHORITY
AND SETTING OF PUBLIC HEARING**

At a Regular Meeting of the City Commission of the City of Plymouth, Wayne County, Michigan, held at Plymouth City Hall located at 201 S Main St. In said City on Monday, April 21, 2025, at 7:00 pm.

Commissioners Present: Suzi Deal, Colleen Pobur, Linda Filipcak, Jennifer Kehoe, Alanna Maguire, Brock Minton, Nick Moroz

Commissioners Absent: None

WHEREAS, the Corridor Improvement Authority Act, 2018 PA 57, MCL 125.4602-4929, as amended, authorizes the City of Plymouth to establish a corridor improvement authority ("Authority"), subject to the provisions of the Act; and

WHEREAS, the City wishes to resolve its intention to establish an Authority; make certain findings as provided by the Act; and schedule a public hearing concerning the establishment of the Authority.

NOW, THEREFORE BE IT RESOLVED, the City Commission of the City of Plymouth, Wayne County, Michigan, resolves as follows:

1. The City finds that it is necessary and in the best interest of the public to redevelop and improve the Old Village Corridor District and to promote economic growth.
2. To that end, the City hereby declares its intention to create and provide for the operation of an Authority within the City.
3. The proposed development area shall consist of the property described in Exhibit A to this Resolution and shall have the boundaries described therein ("Proposed Development Area").
4. The City finds that the Proposed Development Area meets the criteria set forth in Section 5 of the Act, as follows:
 - a. The Proposed Development Area is adjacent to or is within five hundred feet of a road classified as an arterial or collector according to the federal highway administration manual "Highway Functional Classification - Concepts, Criteria and Procedures";
 - b. The Proposed Development Area contains at least 10 contiguous parcels or at least five contiguous acres;
 - c. More than one-half (1/2) of the existing ground floor square footage in the Proposed Development Area is classified as commercial real property under Section 34c of the general property tax act, 1893 PA 206, MCL 211.34c.
 - d. Residential use, commercial use, or industrial use has been allowed and conducted under the Zoning Ordinance or conducted in the entire Proposed Development Area for the immediately preceding 30 years.
 - e. The Proposed Development Area is presently served by municipal water or sewer.

- f. The Proposed Development Area is zoned to allow for mixed use, within specific defined areas, that includes high-density residential use.
 - g. The City shall amend its Zoning Ordinance as necessary to expedite the local permitting and inspection process in the City as well as in the Proposed Development Area; and
 - h. The City shall amend its Master Plan as necessary to provide for walkable non-motorized interconnections, including sidewalks and streetscapes throughout the Proposed Development Area.
- 5. Pursuant to Section 6 of the Act, the City shall hold a public hearing concerning the establishment of the Authority and designation of the Proposed Development Area on Monday, June 2, 2025 at 7:00 pm at the Plymouth City Hall, 201 S Main St., Plymouth, MI 48170-1637.
 - 6. Notice of the public hearing shall be published twice in a newspaper of general circulation in the City, not less than 20 or more than 40 days before the date of the hearing. Not less than 20 days before the hearing, the Clerk shall also mail notice of the hearing to the property taxpayers of record in the Proposed Development Area, to the governing body of each taxing jurisdiction levying taxes that would be subject to capture if the Authority is established and a tax increment financing plan is approved, and to the State Tax Commission. Notice of the hearing shall be posted in at least twenty conspicuous and public places in the proposed development area not less than 20 days before the hearing.
 - 7. Any and all resolutions that are in conflict with this Resolution are hereby repealed to the extent necessary to give this Resolution full force and effect.

ROLL CALL VOTE:

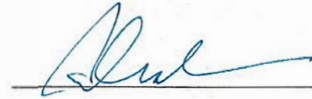
Ayes: Maguire, Kehoe, Moroz, Pobur, Filipczak, Minton, Deal

Nays: None

Absent: 0

Abstain: 0

RESOLUTION DECLARED ADOPTED




Suzi Deal, Mayor

City of Plymouth

DATED: 4/21/2025

I, Maureen A. Brodie, City Clerk for the City of Plymouth, Michigan, do hereby certify the foregoing to be a true and correct copy of a resolution approved by the Plymouth City Commission at their regular meeting scheduled on Monday April 21, 2025.


MAUREEN A. BRODIE, CMC, MPMC
CITY CLERK
CITY OF PLYMOUTH, MICHIGAN

Reponses to Commission questions and comments:

The % of taxes will would be known when we know who opts out (Filipczak)

The Sunset Clause would be like the DDA at 25 years (Kehoe)

Moroz noted that this TIF is being considered because the area is improving and responding to what the community is asking for. He hopes that, and encourages other taxing authorities like Wayne County and Schoolcraft College to continue to participate.

Maguire strongly supports this and looks forward to seeing how it plays out.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

d. Resolution of Support – Community Project Funding (CPF) – Roof & Window Replacement The following
The following motion was offered by Kehoe and seconded by Filipczak:

RESOLUTION 2025-29

WHEREAS The City of Plymouth recognizes the importance of federal funding in supporting critical projects and initiatives that directly benefit our community; and

WHEREAS Community Project Funding allows for the allocation of federal funds to specific projects identified by local representatives who have a deep understanding of the unique needs and priorities of their constituents; and

WHEREAS The inclusion of Community Project Funding in the federal budget provides an opportunity for the City of Plymouth to address local challenges, invest in infrastructure, create jobs, and enhance the overall well-being of our residents; and

WHEREAS Congresswoman Debbie Dingell, our elected representative in the United States Congress, has identified key projects within the City of Plymouth that align with the community's goals and have the potential to yield significant positive outcomes; and

WHEREAS The City Commission of the City of Plymouth has reviewed and endorsed the roof and window replacement project at the Plymouth Cultural Center, recognizing the merit and alignment with our community's needs.

NOW, THEREFORE, BE IT RESOLVED, that the City of Plymouth City Commission expresses its full support for Community Project Funding and encourages Congress to include the proposed funding for roof and window replacement at the Cultural Center in the federal budget, and

BE IT FURTHER RESOLVED, that copies of this resolution be transmitted to Congresswoman Dingell and any other relevant federal officials to demonstrate the unified support of the City of Plymouth for the inclusion of Community Project Funding for the roof and window replacement at the Plymouth Cultural Center in the federal budget.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Filipczak: Reported on: NPFAB and positive response times and hiring of Asst. Fire Chief.
Cemetery Board is moving forward with renovation plans.

Maguire: Reported on: Congratulations to Filipczak as new chair of the NPFAB.

Kehoe: Reported on: PUD for Brookside Condo Development was passed with conditions.
DDA metg and cost share with DMS for multi purpose sweeper, has full funding for
concerts and Artisan Market May 3rd. OVA mtg at 7pm on Wed Apr 30

Moroz: No ZBA meeting for April and likely not for May

Deal: Clarified that the Police award event is Tuesday, Apr 29.

b. Appointments - None

10. ADJOURNMENT

*The next regular City Commission meeting is 7:00 pm on Monday May 5 at Plymouth City Hall.
Filipczak offered a motion, seconded by Minton to adjourn the meeting at 8:15 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



Special Event Application

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name		aloe + alchemy LLC			
Ph#	313-701-3276	Fax#		Email	hello@aloeandalche
				Website	aloeandlchemy.com
Address	42130 Sutters Lane	City	Northville	State	MI Zip 48168
Sponsoring Organization's Agent's Name		Rachelle Beazley		Title Owner	
Ph#	313-701-3276	Fax#		Email	hello@aloeandalche
				Cell#	
Address	42130 Sutters Lane	City	Northville	State	MI Zip 48168

Event Name	Morning Glow Yoga, Sound Bath + Cello
Event Purpose	To host a relaxation focused experience for the community in the heart of downtown Plym
Event Date(s)	DATE CHANGE - June 17th, 2025
Event Times	5pm - 9pm
Event Location	Kellogg Park
What Kind Of Activities?	Yoga and sound bath plus a possible mobile sauna
What is the Highest Number of People You Expect in Attendance at Any One Time?	50-100
Coordinating With Another Event?	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Set up will start at about 5pm. Guests will starting arriving at 6pm and enjoy smoothies/beverage from a local vendor and possibly a mobile sauna (dependent on time of year and availability).

The session will include a beginner style yoga class through headphones with a live cellist and ending with a sound bath (crystal sound bowls) and end around 8pm. We will need electricity for the DJ and headphones. No music will be played through speakers, only the headphones.

RECEIVED

APR 22 2025

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☐ Other For-Profit ☒ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☐ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): _____

Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES ☒ NO ☐ **OTHER VENDORS?** YES ☒ NO ☐
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☒ NO ☐

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

Public Bathrooms and electricity

7. **AN EVENT MAP** IS ☐ IS NOT ☒ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☐ NO ☒

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES ☐ NO ☒

If Yes, list the lots or locations where/why this is requested:

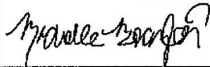
10.

- CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

March 19, 2025

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City


**Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Aloe and Alchemy LLC (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Silent Disco Yoga + Cello (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date March 27, 2025

Witness _____

Date _____

EVENT REVIEW FORM

EVENT NAME: MOM Glow Yoga, Sound Bath + Jello TOTAL ESTIMATED FEE: _____
 (Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

DATE CHANGE - June 17th 5-9pm

MUNICIPAL SERVICES:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>CP</u>
1 FTE Approx 4 Hours				
\$250 Bathroom Cleaning Fee Per Day of Event? <u>YES</u> NO				
Labor Costs: \$	<u>250</u>	Equipment Costs: \$	<u>75</u>	Materials Costs \$
POLICE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>Jec</u>
<u>No Services Needed</u>				
Labor Costs \$		Equipment Costs \$	<u>0</u>	Materials Costs \$
FIRE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>AS</u>
<u>No Services Needed</u>				
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
HVA:	<u>Approved</u>	Denied	(list reason for denial)	Initial
DDA:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
RISK MANAGEMENT:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>WB</u>
Class I – Low Hazard	Event Sponsors must provide current Certificate of Insurance naming City			
Class II – Moderate Hazard	of Plymouth as 'Additional Insured' including in the Description Box/Area.			
Class III – High Hazard	→ Food vendor/service requirements per Special Event Policy, must also be			
Class IV – Severe Hazard	met for any food.			
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____				
APPROVED _____ NOT APPROVED _____ DATE _____				



Special Event Application

ITEM# 4.b

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name		Lightning Robotics					
Ph#		Fax#		Email	862.first@gmail.com	Website	
Address		8415 N. Canton Center Rd.		City	Canton	State	MI Zip 48187
Sponsoring Organization's Agent's Name		Jay Obsniuk				Title	Lead Teacher
Ph#	734.416.2850	Fax#		Email	jay.obsniuk@pccsk12.com	Cell#	
Address		8415 N. Canton Center Rd.		City	Canton	State	MI Zip 48187

Event Name	Robots in the Park
Event Purpose	To show Lightning Robotics and STEM in the community
Event Date(s)	Sunday, August 10, 2025
Event Times	10:00am-4:00pm (set up starting 8am; tear down by 6pm)
Event Location	Kellogg Park and Gathering Space

What Kind Of Activities? STEM based activities for kids and families

What is the Highest Number of People You Expect in Attendance at Any One Time? 250

Coordinating With Another Event? YES ☐ NO ☒ If Yes, Event Name:

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Robots in the Park is a free event for all ages to showcase Lightning Robotics to the community, with activities and robot demonstrations.

RECEIVED

APR 23 2025

City of Plymouth

Lightning Robotics • Robots in the Park • Sunday, August 10 2025 • Event Map

(For City Application Only - Not Being Distributed to Participants)




 10x10' Pop-Up Tents
(Organization Owned;
Non-Commercial)

 Event Banners

 Information Table

 Street Blockades

 Various Tables/Chairs
Set-Up Underneath
Gathering Space for
STEM Activities

Lawn Sign Examples



Banner



1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies— Please Review Section 12.2 f.)*
- City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☒ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): _____

Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES ☐ NO ☒ **OTHER VENDORS?** YES ☐ NO ☒
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☒ NO ☐

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

7. **AN EVENT MAP** IS ☒ **IS NOT** ☐ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☒ NO ☐
- If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)? YES ☐ NO ☒

If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

3/5/2025
Date

Jay Chasich
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

**Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Lightning Robotics (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Robots in the Park (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Jay Chouh

Date 3/5/2025

Witness Alicia Jenstamacher

Date 03/05/2025

EVENT REVIEW FORM

EVENT NAME: Robots in the Park TOTAL ESTIMATED FEE: _____
 (Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

Sun. Aug 10

MUNICIPAL SERVICES:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>CP</u>
1 FTE APPROX 8 HRS				
\$250 Bathroom Cleaning Fee Per Day of Event? <u>YES</u> NO				
Labor Costs: \$	<u>500</u>	Equipment Costs: \$	<u>200</u>	Materials Costs \$
POLICE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>see</u>
NO SERVICES NEEDED				
Labor Costs \$		Equipment Costs \$	<u>0</u>	Materials Costs \$
FIRE:	<u>Approved</u>	Denied	(list reason for denial)	Initial
Labor Costs \$		Equipment Costs \$		Materials Costs \$
HVA:	<u>Approved</u>	Denied	(list reason for denial)	Initial
DDA:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SRP</u>
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
RISK MANAGEMENT:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>NB</u>
Class I – Low Hazard	Event Sponsors must provide current Certificate of Insurance naming City			
<u>Class II – Moderate Hazard</u>	of Plymouth as 'Additional Insured' including in the Description Box/Area.			
Class III – High Hazard	Food vendor/service requirements per Special Event Policy, must also be			
Class IV – Severe Hazard	met for any food. <u>insurance needed JHW</u>			
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____				
APPROVED _____ NOT APPROVED _____ DATE _____				



Special Event Application

ITEM# 4.c

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name		Plymouth Community Fall Festival							
Ph#	734-355-0199	Fax#		Email	Info@plymouthfallfestival.com	Website	Plymouthfallfestival.com		
Address		PO Box 6177		City	Plymouth	State	MI	Zip	48170
Sponsoring Organization's Agent's Name		James Gietzen				Title		Manager	
Ph#	248-817-8836	Fax#		Email	James@myagentertainment.net	Cell#	248-863-7043		
Address		127 N. Wixom		City	Wixom	State	MI	Zip	48393
Event Name		Plymouth Community Fall Festival							
Event Purpose		Fundraising opportunity for local non-profits groups							
Event Date(s)		September 5th-7th							
Event Times		Sep 5th 3pm - 10pm, Sep 6th 7am -10pm, Sunday September 7th 11am to 6pm							
Event Location		Kellogg park and all surrounding streets							
What Kind Of Activities?		Carnival with rides, food vendors, Craft fair, car show, Live music, Pet show.							
What is the Highest Number of People You Expect in Attendance at Any One Time?		20,000							
Coordinating With Another Event?		YES <input type="checkbox"/>		NO <input checked="" type="checkbox"/>		If Yes, Event Name:			
Event Details:		(Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)							

Since 1956 the Plymouth Fall Festival has been the flagship festival in the Plymouth Community. Food booths operated by local non-profit community groups. A carnival with rides, car and craft shows, family entertainment for all.

RECEIVED

APR 17 2025

City of Plymouth

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies – Please Review Section 12.2 f.)

City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☒ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Weekend after Labor day

Next year's specific dates:

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES ☒ NO ☐ **OTHER VENDORS?** YES ☒ NO ☐

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☐

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☒ NO ☐

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services (see Attachment B).

DMS, Police, Fire, HVA

7. **AN EVENT MAP** IS ☐ IS NOT ☒ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☒ NO ☐

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs. Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES ☒ NO ☐

If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

4-8-25

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

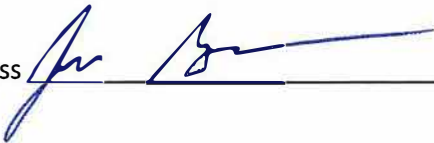
11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Plymouth Community fall Festival (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Plymouth Fall Festival (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date 4-8-25

Witness 

Date 4-8-25

EVENT REVIEW FORM

EVENT NAME: Fall Fest 2025 TOTAL ESTIMATED FEE: _____

(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

9/5, 9/6, 9/7

MUNICIPAL SERVICES:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>CP</u>
<u>BARRICADES, SINK, LIGHT TOWERS</u>				
<u>PORT-A-JOHNs, RADIOS, MATERIALS</u>				
\$250 Bathroom Cleaning Fee Per Day of Event? YES <u>X 3 DAYS</u> NO				
Labor Costs:	\$ <u>20,000</u>	Equipment Costs:	\$ <u>7,500</u>	Materials Costs \$ <u>14,000</u>
POLICE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>gpc</u>
<u>1 - COMMAND OFFICER @ 24 HRS</u>				
<u>2 - PATROL OFFICERS @ 24 HRS</u>				
<u>WACO RESERVE UNIT - \$500</u>				
Labor Costs \$		Equipment Costs \$	<u>6212</u>	Materials Costs \$
FIRE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>JS</u>
<u>4 FF/DAY</u>				
Labor Costs \$	<u>3512</u>	Equipment Costs \$		Materials Costs \$
HVA:	<u>Approved</u>	Denied	(list reason for denial)	Initial
DDA:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SBP</u>
<u>(POWER WASH AFTER EVENT)</u>				
Labor Costs \$	<u>\$2,500</u>	Equipment Costs \$		Materials Costs \$
RISK MANAGEMENT:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>WFO</u>
Class I - Low Hazard	Event Sponsors must provide current Certificate of Insurance naming City			
Class II - Moderate Hazard	of Plymouth as 'Additional Insured' including in the Description Box/Area.			
Class III - High Hazard	→ Food vendor/service requirements per Special Event Policy, must also be			
Class IV - Severe Hazard	met for any food. <u>NO insurance upfront ATHA</u>			
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____				
APPROVED _____ NOT APPROVED _____ DATE _____				



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Ordinance Change - Vermin Ordinance Section 14-2 Animals - 1st Reading - 05-05-25.docx*
Date: April 24, 2025
RE: Ordinance Amendment Chapter 14 Animals – Vermin Prevention

Background

The City Commission is aware that a citizen has corresponded with them, the Planning Commission and the City Administration related to updating ordinances related “ground feeding” or placing of feed (food) on the ground for animals. Placing of feed on the ground tends to provide a food source for vermin.

The proposed language will ban the intentional ground feeding of animals, and it requires bird feeders to be at least four feet off the ground. The language has a violation of this section of the Ordinance to be a civil infraction. Obviously, in the case of a bird feeder there may be some spillage caused by the birds or squirrels onto the ground, this ordinance change is for the intentional placement of food on the ground.

Recommendation

Based on the input from the City Commission and what has received directly from a resident, the City Administration would recommend that the City Commission review the proposed changes to the Ordinance and adopt these changes at their first reading. We sent this information out to the City Commission well in advance of our meeting on May 5th, to allow for any additional comments.

It will take two readings of the changes before the City Commission. We anticipate that the second reading will take place on May 19th.

Should you have any questions in advance of the meeting, please feel free to contact John Buzuvis or myself.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Paul Sincock, City Manager

From: John Buzuvis, Economic Development Director

Greta Bolhuis, Community Development & Planning Director

CC: C:\Users\jwb\Desktop\Chapter 14 Animal Ordinance Language Amendment 24-25

Date: April 22, 2025

RE: First Reading-Proposed Amendment to Code of Ordinances Chapter 14 Article I Sec. 14-2

Background:

As you are aware a member of the community has corresponded with the City Commission, Planning Commission, and various members of the administration related to updating ordinances for ground feeding, leading to rodent harborage. Although the city has other ordinances such as nuisance, and the International Property Maintenance Code, to address these issues when they arise, the community member has requested language be implemented to address ground feeding specifically.

The mayor requested the administration review this matter and recommend simple and enforceable language to address this issue. The administration reviewed the ordinance language and proposed draft changes to the commission at their January 6th, 2025, meeting. The City Commission took no formal action at that time and offered feedback and changes they would like to see in the proposed language. The enclosed represents the requested changes, specifically, to make violations of this section of the ordinance a civil infraction, as opposed to a misdemeanor, and adjust language related to the throwing or depositing of poisonous substances.

As the administration reviewed ordinance from other communities in southeast Michigan, we also spoke to ordinance officers in several nearby communities to develop clear, concise, and enforceable language to address the issue. Each community approached this issue differently and feedback varied from this type of ordinance language "increases neighbor wars" to the language can be useful but often the communities use the nuisance ordinance or Property Maintenance Code to address these issues. The administration has incorporated the feedback from the City Commission and provide the enclosed revised draft language/amendment, which we believe helps achieve the stated objective, for the City Commission to review. The City Attorney has reviewed and approved this draft language.

In summary, the proposed language/amendment does two things 1) bans intentional ground feeding of animals and 2) requires bird feeders to be at least four feet above the

PART II - CODE OF ORDINANCES
Chapter 14 - ANIMALS
ARTICLE I. IN GENERAL

ARTICLE I. IN GENERAL

Sec. 14-1. Cruelty to animals.

No person shall cruelly treat or abuse any animal or bird.

(Ord. No. 99-9, 6-21-99)

Sec. 14-2. ~~Poisoning~~ Feeding animals.

(a) No person shall throw or deposit any poisonous substance on any exposed public or private place where it endangers, or is likely to endanger, any animal or bird.

(b) Intentional ground feeding is prohibited. The scattering of food, animal feed, or food scraps on/in any public, or private, ground, waterway, or stream, by an individual shall be prima facie evidence that the individual intended to provide the food, feed, or food scraps for the ground feeding of animals

(c) No person shall feed wild birds other than in bird feed containers that are at least 48 inches above ground level

(d) Any officer may issue a civil infraction for violations of this code and have the prosecuting attorney review and authorize said civil infraction consistent with MCL 600.8707.

(Ord. No. 99-9, 6-21-99)

Sec. 14-3. Birds and birds' nests.

No person, except a public officer acting in his official capacity, shall molest, injure, kill or capture any wild bird, or molest or disturb any wild bird's nest or the contents thereof.

(Ord. No. 99-9, 6-21-99)

Sec. 14-4. Domestic animals and fowl.

No person shall keep or house any animals or domestic fowl within the city except dogs, cats, birds, fowl or animals commonly classified as pets.

(Ord. No. 99-9, 6-21-99)

PART II - CODE OF ORDINANCES
Chapter 14 - ANIMALS
ARTICLE I. IN GENERAL

ARTICLE I. IN GENERAL

Sec. 14-1. Cruelty to animals.

No person shall cruelly treat or abuse any animal or bird.

(Ord. No. 99-9, 6-21-99)

Sec. 14-2. Feeding animals.

- (a) No person shall throw or deposit any poisonous substance on any exposed public or private place where it endangers, or is likely to endanger, any animal or bird.
- (b) Intentional ground feeding is prohibited. The scattering of food, animal feed, or food scraps on/in any public, or private, ground, waterway, or stream, by an individual shall be prima facie evidence that the individual intended to provide the food, feed, or food scraps for the ground feeding of animals
- (c) No person shall feed wild birds other than in bird feed containers that are at least 48 inches above ground level
- (d) Any officer may issue a civil infraction for violations of this code and have the prosecuting attorney review and authorize said civil infraction consistent with MCL 600.8707.

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No person shall keep or house any animals or domestic fowl within the city except dogs, cats, birds, fowl or animals commonly classified as pets.

(Ord. No. 99-9, 6-21-99)

Sample Resolution

The following resolution was offered by Commissoiner _____ and seconded by Commissoiner _____.

WHERAS The City of Plymouth City Commission has been contacted by a concerned community member who has requested the city amend ordinances to prohibit ground feeding leading to rodent harborage, and

WHEREAS the City of Plymouth City Commission have requested the administration to develop ordinance language to address the issue raised by the community member, and

WHEREAS, the City of Plymouth City Commission have held a first reading of the proposed language to address these issues in Chapter 14, Article I Section 14.2 of the City of Plymouth Code of Ordinances, and

NOW, THEREFORE BE IT RESOLVED that the City of Plymouth does hereby approve the draft ordinance amendments and schedules a second and final reading of the same for the next regularly scheduled meeting.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Police Officer Contract Tentative Agreement 05-05-25.docx*
Date: April 28, 2025
RE: Police Officer Contract Tentative Agreement

Background

The City Commission is aware that we have come to a tentative agreement with the Police Officers union related to their contract, which expires on June 30th. Our team included Tom Alexandris, Chris Porman, Al Cox, John Scanlon and myself. We had a total of 25 different contract issues that were covered in our discussions, ranging from wages, to retirement, to holiday pay, dealing with daylight savings time and issues related to if an officer was killed in the line of duty. The police officers were the first group of three groups to come in to negotiate their contract and their contract will be the pattern for other groups.

It should be noted that the police officer's union leadership was extremely professional, and this allowed us to work together to come to results that allowed both sides to resolve issues. The local team from the police officers came to discuss issues and to listen to our responses, which allowed a collaborative environment to come to an agreement as our team listened and discussed issues.

After much discussion, we have come to terms on a four-year contract, which will provide the City with a stable and predictable environment for the next several years. A long-term agreement was a major city issue and is something that John Scanlon was looking for when he is working to predict costs in the five-year budgeting process. The union's main focus was to get back towards pay and retirement parity with neighboring agencies as our department has fallen behind due to our neighbors' significant boosts in salary and benefits and higher inflation rates since our last contract.

After much discussion, we have come to terms on wage increases as follows:

- 7/1/25 – 5%
- 7/1/26 – 4%
- 7/1/27 – 3.5%
- 7/1/28 – 3.5%

As a comparison, our police officers top pay on 7/1/25 will be \$44.08 per hour, Plymouth Township top pay is \$44.44 per hour, Northville Township is \$47.03 per hour, Canton Township is \$42.79, Northville City is \$40.24 per hour.

On the benefits side, we are the only agency that does not offer the old-style defined benefit retirement program, to at least some current employees. Northville Township offers all officers a defined benefit pension with a cap, and then offers another 3% defined contribution, if the employee matches. Canton offers pensions to all employees, while Plymouth Township and Northville City offer a pension to some employees and a 15% defined contribution for everyone else. Our DC ranged from 10 to 13% depending on the date of hire and we worked to put all but two officers at 13%, despite the demands to be at 15% for everyone.

As we previously indicated to the City Commission, we would not be able to provide parity with our neighbors, but we do need to be close with our neighbors. It should be noted that some of our neighbors increase their salaries on a January 1 schedule and others do it at other times, depending when their contracts were ratified. We have previously discussed with the Commission the issue of area comparables, when we are working to recruit and retain our staff and to be prepared for Act 312 arbitration, if it was needed.

Financially, we have worked out an agreement that fits within the scope of what John Scanlon had laid out for our team. Both sides left the table wanting more but accepting each other's ending reasonable positions.

The City Administration still has one union to work through an agreement with and that is the Police Command Officers, which is the Sergeants and Lieutenant group. Their contract expires on December 31 of this year, which will give us some time to work on that contract.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize the tentative contract between the City and the Police Officers Association of Michigan as outlined here. The Union has already voted to approve the tentative agreement.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

RESOLUTION

The following Resolution was offered by _____ and seconded by _____

- WHEREAS The City of Plymouth has employee groups that are represented by unions, and
From time to time those union contracts expire and new contracts need to be
Negotiated, and
- WHEREAS The contract with the Plymouth Police Officers through their Representative Agent
from POAM expires on June 30, 2025, and a new contract needs
To be implemented, and
- WHEREAS The City and the union have in good faith met and discussed a new agreement that
Would begin on July 1, 2025, and
- WHEREAS The City and the union have come to a tentative agreement on a new contract.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the tentative agreement between the City and the City's police officers as represented by POAM. The terms of the four-year agreement are outlined in the City Manager's write-up for the City Commission and include changes in wages, defined contribution plan, retiree health care savings plan, alignment on vacation time, language related to officers killed in the line of duty, provide for double time on certain holidays, revolving around Thanksgiving, Christmas and New Year's, clothing allowance changes, shift differential, special assignment, gender neutral language, issues related to resignation or termination, leave choice scheduling, daylight savings time and city retention schedule.

BE IT FURTHER RESOLVED THAT the City Commission directs the City Administration to use the framework of this agreement to continue contract talks with other unions.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Municipal Services Workers TPOAM Contract Tentative Agreement 05-05-25.docx*
Date: April 29, 2025
RE: Municipal Services Workers Contract Tentative Agreement

Background

The City Commission is aware that we have come to a tentative agreement with the Municipal Services Workers union (TPOAM) related to their contract, which expires on June 30th. Our team included Tom Alexandris, Chris Porman, Al Cox, John Scanlon and myself. We had a total of 19 different contract issues that were covered in our discussions, ranging from wages to retirement, vacation carryover, commercial driver's license issues, emergency call in and on-call schedule, and clarification of insurance issues.

It should be noted that the local union leadership, along with their business agent worked together to come to results that allowed both sides to resolve issues. The business agent was helpful on a couple of issues that had the potential to be sticking points. There was significant give and take on both sides of the table.

After our discussions, we have come to terms on a four-year contract, which will provide the City with a stable and predictable environment for the next several years. A long-term agreement was a major city issue and is something that John Scanlon was looking for when he is working to predict costs in the five-year budgeting process. The union's main focus was to address a number of issues related to overtime, after hours call in and the rotating emergency on-call schedule, along with a number of financial issues.

After much discussion, we have come to terms on wage increases as follows:

- 7/1/25 – 5%
- 7/1/26 – 4%
- 7/1/27 – 3.5%
- 7/1/28 – 3.5%

Financially, we have worked out an agreement that fits within the scope of what John Scanlon had laid out for our team. Both sides left the table wanting more but accepting each other's ending reasonable positions.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize the tentative contract between the City and the Municipal Services Workers as represented by TPOAM as outlined here. The Union has already voted to approve the tentative agreement.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

RESOLUTION

The following Resolution was offered by _____ and seconded by

_____.

WHEREAS The City of Plymouth has employee groups that are represented by unions, and
From time to time those union contracts expire and new contracts need to be
Negotiated, and

WHEREAS The contract with the Municipal Services Workers through their Representative Agent
from Technical, Professional & Office Workers Association of Michigan (TPOAM)
expires on June 30, 2025, and a new contract needs to be implemented, and

WHEREAS The City and the union have in good faith met and discussed a new agreement that
Would begin on July 1, 2025, and

WHEREAS The City and the union have come to a tentative agreement on a new contract.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby
accept the tentative agreement between the City and the City's Municipal Services Worker as
represented by TPOAM. The terms of the four-year agreement are outlined in the City Manager's write-
up for the City Commission and include changes in wages, defined contribution plan, emergency on-call
schedule, alignment on vacation time, retention policy, commercial driver's license issues, gender
neutral language, issues related to resignation or termination, after hour emergency call in, and
disability insurance issues.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Employee Manual Update 05-05-25.docx
Date: April 30, 2025
RE: Employee Manual Updates

Background

The City Commission may be aware that from time to time we need to update our employee manual in order to comply with changes in the law at the State and Federal levels and to update our documents to comply with our current operations. This update is also a result of the City Commission's Strategic Plan related to recruitment/retention. The last time we updated the Employee Manual was in March 2023 and before that it was June of 2022.

The City's Labor Attorney from Plunkett Cooney has had significant input into these updates. In addition, our Insurance Carrier has also weighed in on the various changes and updates. Recent changes in State law related to part-time employees is one area that we needed to address in these changes.

We have attached a memorandum from Tom Alexandris which gives a very detailed outline of the proposed changes and new amendments. Some of these policies have already been adopted due to various employment law changes, but we want to include them in the Employee Manual update. Tom has provided a list of updates showing the proposed changes.

Recommendation

The City Administration recommends that the City Commission adopt the proposed changes as indicated for the May 2025 updated employee manual. The changes have been reviewed by both the City Attorney's Office and the City's Insurance Carrier. The City's Strategic Plan drives some of the changes as it relates to staff development, retention and recruitment.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact either Tom or myself.



CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

To: Paul Sincock
From: Tom Alexandris
Subject: Employee Manual Updates 2025

In a continuing effort to review our policies to ensure we are complying with various laws at the state and federal levels, we look at them every year and sometimes more. In addition, as part of our overall retention and recruitment efforts, we are constantly looking to ensure that the City of Plymouth is a place people want to come to work here and those that are here wanting to remain. We have implemented programs/policies such as educational reimbursement, remote work policy, modifying retention/retirement programs to continue our efforts in keeping the City of Plymouth competitive in today's employment market.

As part of the adopted 2025 One-Year Tasks for the strategic plan, in goal area two – Staff Development, Training and Succession, it states one of the key objectives is 'Complete updates to the employee manual'. Further, in goal area three – Community Connectivity it states one of the key objectives is 'Update technology policies including social media posting guidelines and acceptable use'. Updating specific policies directly meets this objective and the 1-year task.

- Technology Policy/Social Media Policy Update – (Appendix B: Information Systems Technology Policy & Appendix R: Social Media Policy)
 - Current policies govern employee use of technological resources in addition to social media usage.
 - Our labor attorney at Plunkett Cooney has reviewed our policies and indicated that the current policies in place are appropriate and in compliance with applicable laws.
- Credit Card Policy Update – (Appendix O: Credit Card Policy)
 - The City Administration is currently researching the use of 'Purchasing Cards (P-Card)'. To ensure compliance with our Credit Card Policy Appendix O we are proposing the following changes:
 - Name Change – Credit Card Policy to Credit/Purchasing Card Policy
 - Language Change –
 - The city manager shall not issue any additional credit cards or increase the credit limits of any existing credit cards, without first notifying the City Commission.
 - Visa to Credit Card/P-Card
 - Additional Language –
 - The City may also implement a Purchasing Card (P-Card) program to

THE CITY OF HOMES

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simplify low-dollar, high-frequency purchases for official City business. P-Cards may be issued with the approval of the City Manager and Finance Director and must be used in accordance with the City's purchasing policy. Use is limited to authorized City-related expenses. All P-Card activity must be supported by receipts and a business purpose, reconciled monthly, and reviewed by the department head and Finance Director. P-Card use is subject to audit.

- Additional card holder – Economic Development Director
- Vacation Leave/Paid-Time Off (PTO) – (Section V. Compensation & Leave Time)
 - Current policies and bargaining contracts provide for vacation leave (full-time) and Paid-Time Off (part-time).
 - Language Change –
 - Carry Over Cap
 - 36 Days – Full-Time
 - 100 Hours – Part-Time
- Health Care Savings Plan (HCSP)/Defined Contribution (DC) – (Section VI – Benefits)
 - Current policies and bargaining contracts provided for payouts of various unused leave time.
 - Additional Language –
 - Any payment provided for by policy and/or bargaining contract can be applied to an eligible employee's HCSP or DC at the employee's discretion.
 - Language Change –
 - Vesting Schedule
 - 4 Years – 50%
 - 7 Years – 100%
 - Earning Rate changes from base wages to Gross wages after 4 years.
 - All new employee contributions now capped at 12% of gross wages.
- Short-Term Disability (STD)/Long-Term Disability (LTD) Updates – (Section VI – Benefits)
 - Additional Language –
 - Modification to the LTD/STD policy will be made per negotiated insurance policies purchased by the City during the renewal periods.
- Educational Allowance - (Section V. Compensation & Leave Time)
 - Current policies provide for an educational allowance for employees to pursue higher education as part of recruitment and retention.
 - Language Change –
 - \$5,000 (from \$3,000) Educational Allowance per year/per employee.
- Holidays – (Section V. Compensation & Leave Time)
 - Current policies list paid holidays.
 - Language Change –
 - Clarify language/names of holidays to be consistent with policies and contracts

THE CITY OF HOMES

(i.e. Fourth of July to Independence Day)

- Bereavement – (Section V. Compensation & Leave Time)
 - Current policies allow for employees (Full-Time) to be allowed leaves of absence for the death of immediate and/or extended family members.
 - Language Clarification –
 - Five days for the death of an immediate family member.
 - Immediate Family - Spouse/Domestic Partner, Children (biological, adopted, step, and foster), Parents (biological, adoptive, and stepparents), Siblings (biological, step, and half-siblings.)
 - Three days for the death of an extended family member.
 - Extended Family - Aunts, Uncles, Nieces, Nephews, and Cousins, In-Laws (parents-in-law, siblings-in-law, or other in-laws), Grandparents
- Parental Leave – (Section V. Compensation & Leave Time)
 - Current policy allows an employee to utilize up to 4 weeks of paid leave in the event of the birth or adoption of their child(ren).
 - Language Clarification –
 - Leave must be taken within 12 weeks of the birth or adoption of the child(ren).
- Organizational Chart – (Appendix T: Organizational Charts)
 - The City maintains organization charts for all departments. These are updated periodically as there are changes to departments to reorganizations, retirements, new positions, etc. These charts are also available in the budget each year. (Updated charts are attached)
- Earned Sick Time Act (ESTA) – (Section V. Compensation & Leave Time)
 - The City provides all full-time employees sick leave per policy. The State of Michigan enacted the Michigan Earned Sick Time Act (ESTA). ESTA requires sick leave be provided to part-time employees. The City provides part-time employees with Paid Time Off (PTO) which incorporates the necessary provisions to ensure compliance with ESTA for part-time employees. Full-time employees are not impacted by ESTA.
- Correct other minor clerical errors, formatting issues and table of contents.

All negotiated contracts with the three bargaining units (COAM/POAM/TPOAM) supersede the employee manual if there is a conflict. As contracts are up for renewal, certain elements will be discussed for inclusion into the agreements.

Below is a link to the current versions of all labor contracts and employee manual –
https://www.plymouthmi.gov/government/departments/human_resources/contracts

All employees will be provided with an updated electronic copy of the revised manual and complete an acknowledgment form indicating receipt of the latest update.

If you need any further information, please do not hesitate to contact me.

THE CITY OF HOMES

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PLYMOUTH CITY COMMISSION

RESOLUTION OF ADOPTION

Employee Manual Updates 2025

WHEREAS, the City of Plymouth maintains an employee manual for its employees covering a variety of topics;

WHEREAS the policy manual requires updates periodically as changes are made to ensure compliance with any legal statutes at the local, state and federal levels of government;

WHEREAS, the policy manual is also being revised to update ongoing employee recruitment and retention initiatives;

WHEREAS, the City staff has researched and proposed the latest changes;

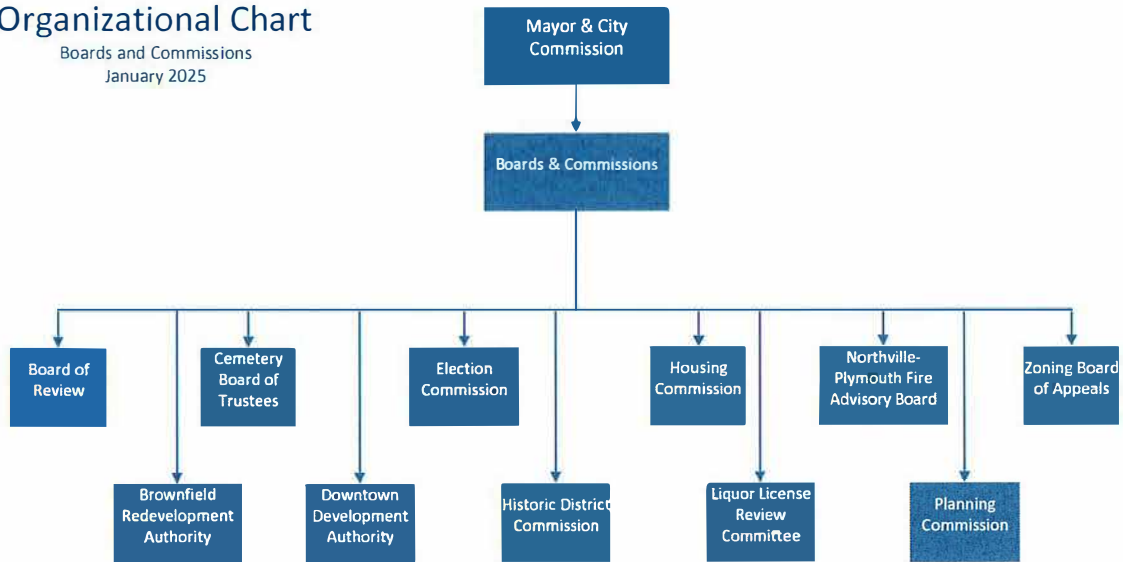
NOW THEREFORE BE IT RESOLVED, that the City of Plymouth adopts the recommendations from the City Administration regarding the updates to the sections of the employee manual including Credit Card policy, Technology policy, Organizational Charts, Vacation Leave, Retention, Parental Leave, Tuition Allowance, Bereavement Leave, Michigan Sick Time Leave Act and other clerical changes.

AYES: _____

NAYS: _____

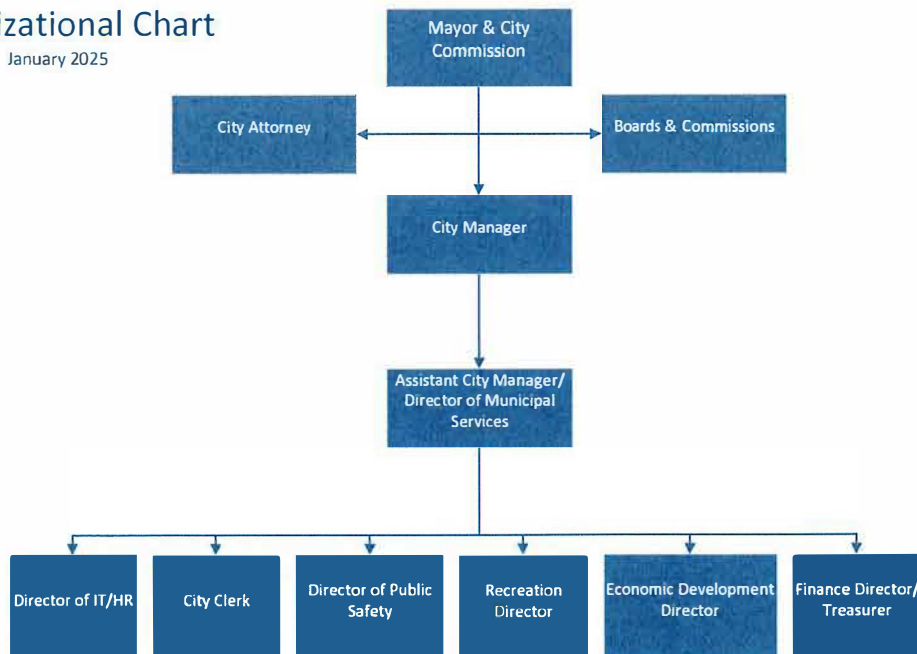
City of Plymouth Organizational Chart

Boards and Commissions
January 2025



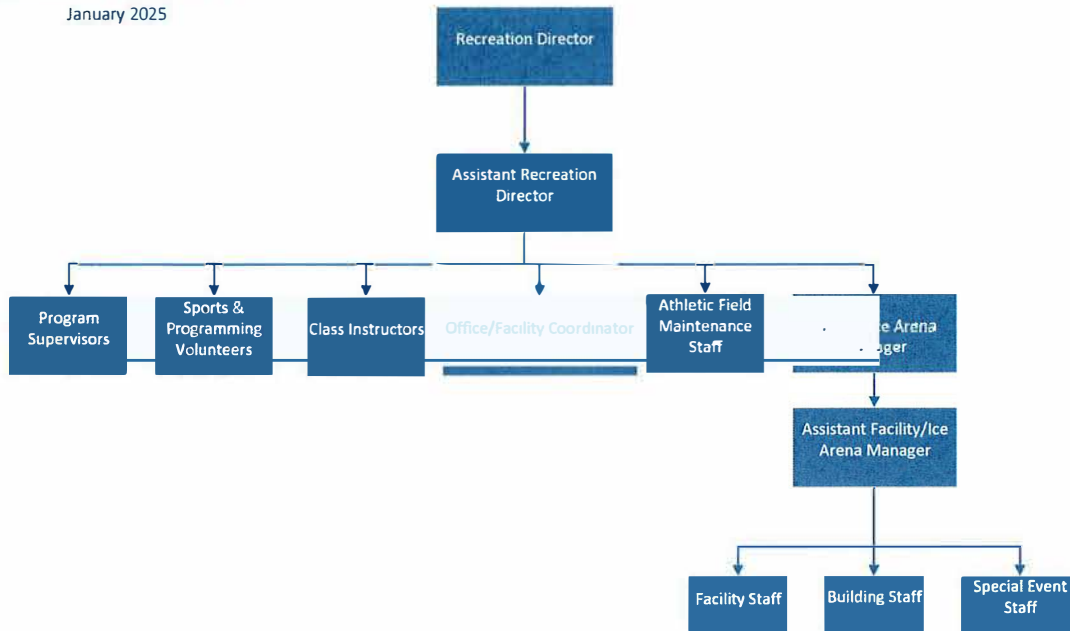
City of Plymouth Organizational Chart

January 2025



City of Plymouth
Organizational Chart
January 2025

Recreation



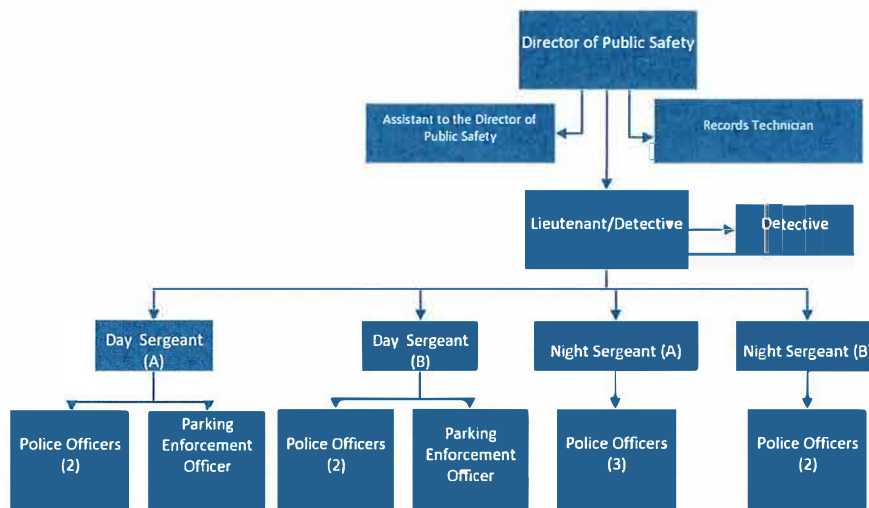
City of Plymouth
Organizational Chart
January 2025

City Clerk



City of Plymouth
Organizational Chart
January 2025

Police



City of Plymouth
Organizational Chart
January 2025

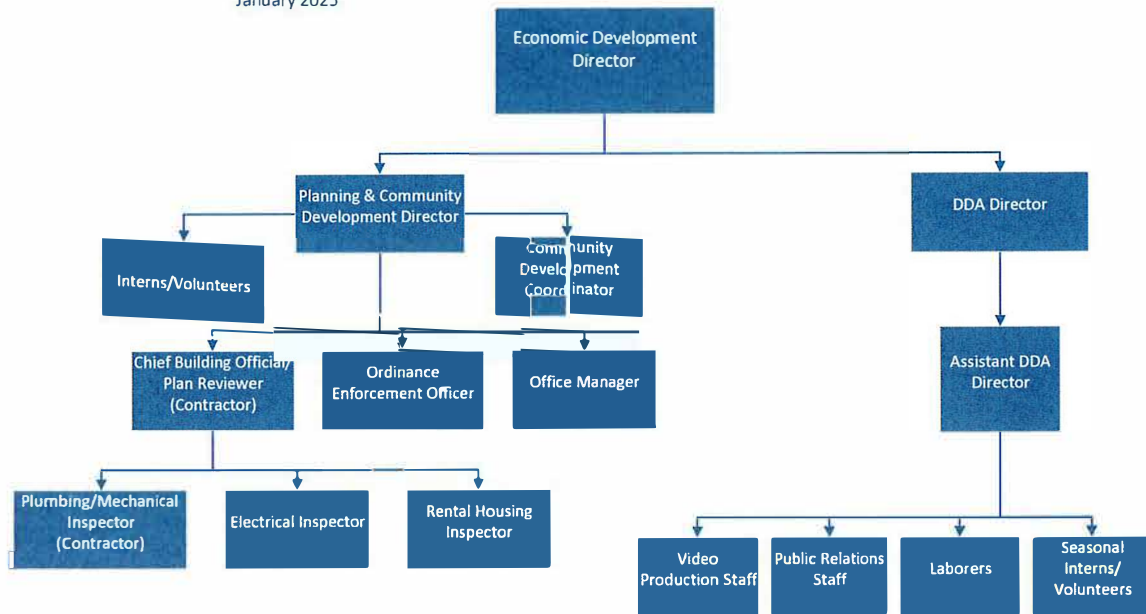
City Manager



City of Plymouth Organizational Chart

Economic Development Department

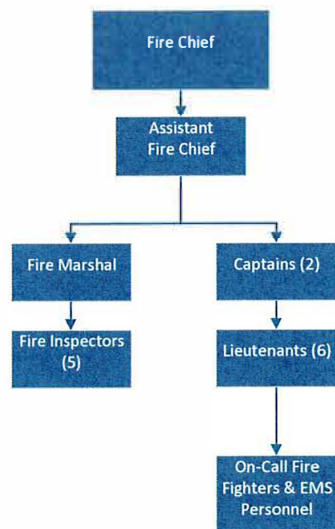
January 2025



City of Plymouth Organizational Chart

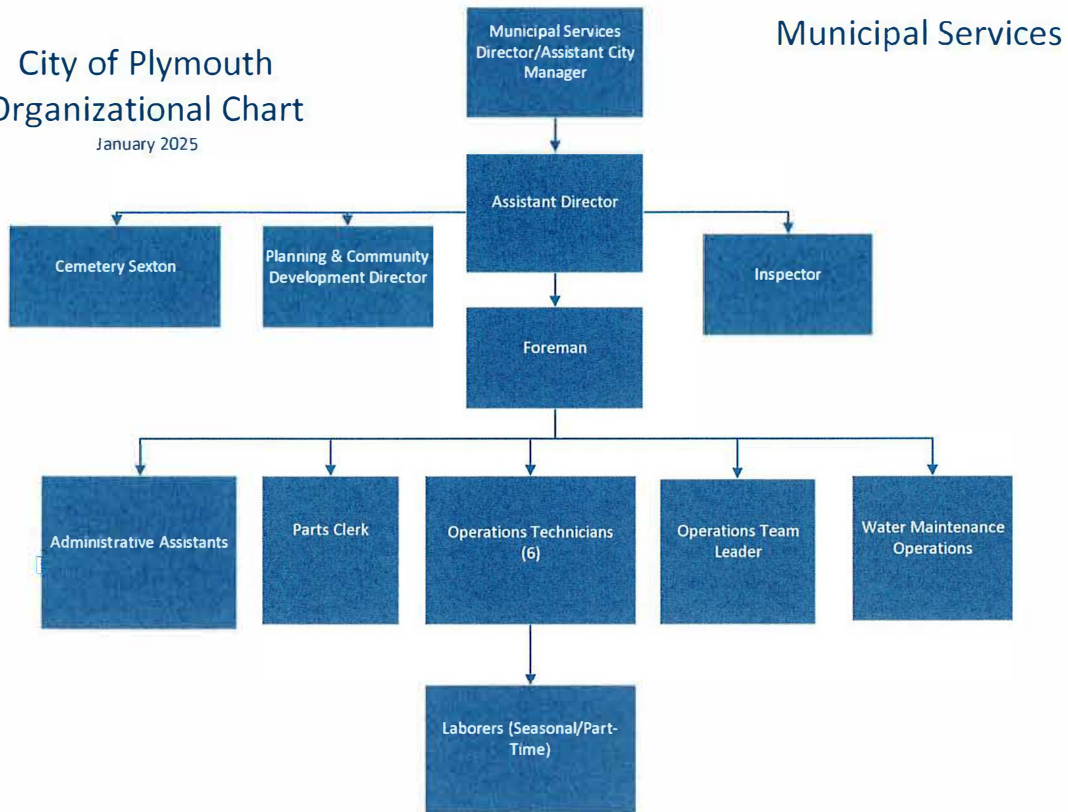
January 2025

Fire



City of Plymouth Organizational Chart

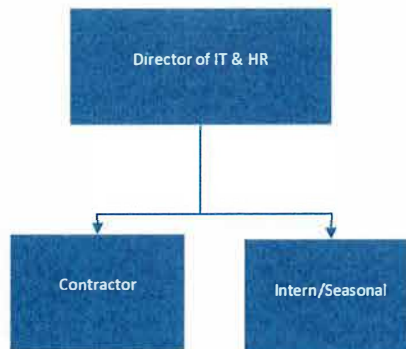
January 2025



City of Plymouth Organizational Chart

January 2025

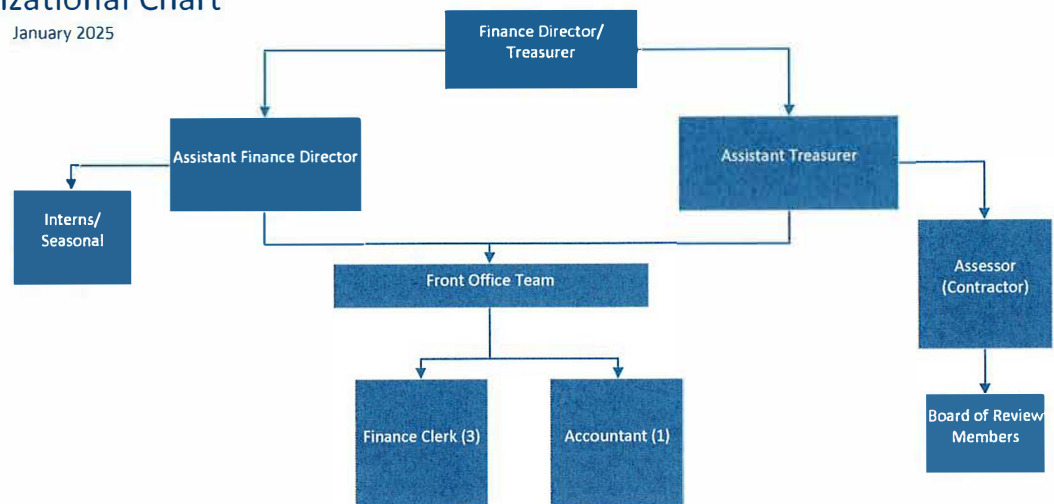
Information Technology & Human Resources



City of Plymouth Organizational Chart

January 2025

Finance



PLYMOUTH CITY COMMISSION
RESOLUTION OF ADOPTION
Employee Manual Updates 2025

WHEREAS, the City of Plymouth maintains an employee manual for its employees covering a variety of topics;

WHEREAS the policy manual requires updates periodically as changes are made to ensure compliance with any legal statutes at the local, state and federal levels of government;

WHEREAS, the policy manual is also being revised to update ongoing employee recruitment and retention initiatives;

WHEREAS, the City staff has researched and proposed the latest changes;

NOW THEREFORE BE IT RESOLVED, that the City of Plymouth adopts the recommendations from the City Administration regarding the updates to the sections of the employee manual including Credit Card policy, Technology policy, Organizational Charts, Vacation Leave, Retention, Parental Leave, Tuition Allowance, Bereavement Leave, Michigan Sick Time Leave Act and other clerical changes.

AYES: _____

NAYS: _____



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Cooling Tower Plate Exchanger for PCC - 05-05-25.docx
Date: April 30, 2025
RE: Cooling Tower Plate Exchanger Replacement

Background

The Plymouth Cultural Center operates totally on a hybrid geothermal/heat pump system. Basically, that means we take heat from the ice (*yes, heat from the ice*), and we either store it for future use in the geothermal field or we disipate the heat into the air, via our water tower. We operate two systems to accomplish this transfer of energy, called a closed system and an open system. Those two systems meet at point called a plate exchanger but remain separate while they transfer energy between systems.

This fall, we will begin our sixteenth year of operating the geothermal system at the Cultural Center and the system has delivered more than all of the promises of reducing our overall energy consumption and reduced operating expenses. The success of the system has been in part due to our consistent monitoring of the system and addressing both routine and unexpected maintenance issues. Steve has done an excellent job of having some key parts "on the shelf" to be ready for those unexpected maintenance issues.

We have been aware that the plate exchanger needed attention, and we have done routine maintenance, but it still does not meet our needs. The specifications for replacement plate exchanger have been designed and reviewed by a mechanical engineer who is familiar with our systems. Due to the expense of the unit, we went out to bids on the unit and related installation issues. We received two bids, one from Johnson Controls, which was \$8,304 less expensive than the second bid from Shaw Construction. However, the bid from Shaw Construction met all of the bid specifications and requirements. The bid from Johnson Controls left several key elements out of their bid pricing, which would account for their lower bid price. Based on the fact that we only had one complete bid that met our engineer's specifications, we would recommend we accept the bid from Shaw Construction.

The attached memorandum from Steve Anderson goes into more detail and will perhaps give you a better understanding of the value of this piece of equipment and the need for its replacement. We have gone out to bid on this equipment.

Recommendation

The City Administration recommends that we accept the lowest complete bid from Shawn Construction in the amount of \$87,996.00 for the replacement plate exchanger for the Plymouth Cultural Center. This is a necessary and critical piece of equipment needed to keep our geothermal systems operating at peak performance. Funding for this purchase will come from the Recreation Funds and due to the ordering time frame, it will be a 2025 – 26 expenditure.

We have attached a proposed Resolution for the City Commission to consider. If you have any questions in advance of the meeting or would like a “hands on” tour of the geo-system, please feel to contact either Steve Anderson or myself.




CITY OF PLYMOUTH

Recreation Department
Plymouth Cultural Center
525 Farmer
Plymouth, MI 48170

www.plymouthmi.gov

Phone 734-455-6620

Memo

To: Paul Sincock, City Manager
From: Steve Anderson, Recreation Director 
CC:
Date: 4-28-25
Re: Cooling Tower Plate Exchanger Replacement

As you are aware, the Cultural Center ice refrigeration plant as well as HVAC systems are based on a hybrid geothermal / heat pump system. Unbelievably, the system will begin its sixteenth year of operation this Fall. While the longevity we have seen from the system is a good thing, eventually all mechanical systems need standard repairs.

As part of normal system operations, the system relies on the dissipation of rejected heat from the ice plant as well as the air conditioning system for the heat pumps to work normally. This is especially true when the ice plant is cooling the arena's 23,000 sq ft., 10" concrete slab from an August summertime 85 degrees down to 19 degrees for ice production.

To allow for this dissipation of heat, our system uses a geothermal field as well as a water-cooling tower to allow for the most rapid and efficient way of releasing the massive amount of rejected heat. However, the water tower system is what is called an "open loop" water system, and the geo water system is what is called a "closed loop" water system.

An open loop water system (Water Tower) has the water exposed to the outdoors elements. This type of open loop elements is great for heat dissipation but is vulnerable to outdoor contamination of the mechanical system. These contaminations include scale, dirt, dust, leaves, cottonwood, bugs, as well as microbial issues.

A closed loop water system does not allow the water to interact with the outdoor environment. This is the best option for keeping contamination out of the mechanical system. However, it is more difficult and costly to cool the fluid without assistance from the outside environment.

The method of incorporating a closed loop system with an open loop system, without cross contamination of the water loops, is a piece of equipment called a plate exchanger. A plate exchanger is a large piece of equipment that uses a series of metal plates to transition the heat from one fluid to the other without the fluids ever touching each other. In this scenario, the heat from the closed loop is transferred to the open loop that is then dissipates the heat off in the water tower.

However, as mentioned previously, the problem with open loop systems is that they can contaminate your mechanical equipment overtime. Over the past fifteen years of operation, the plate exchanger for this part of the system has become fouled and no longer transitioning the heat effectively. In short, the cooling capacity of the water tower should give us a 10 degree drop on the closed loop. With the fouling that has occurred, we are only receiving only 2 to 3 degree drop and the flow rates are only 40% of what they should be.

If this is not corrected, two issues will occur. First, the geothermal field will slowly be overheated and will make it ineffective for heat dissipation over time. Second, the lack of heat dissipation will overheat the heat pumps and internal mechanical failure will occur.

To correct this critical issue, we must replace the plate exchange over the summer shut down to help insure a smooth transition back to ice production in August. We have gone out for bids on the replacement of the plate exchanger. This work also includes the required the reworking of the PVC piping, adding a basket strainer to the system to help add extra filtering to the water tower water, adding additional gauges to better diagnose any issues going forward, adding improvements for balancing of the flow rates and lastly adding concrete pads under the pumps and plate exchanger to bring it up to standard code (Please see engineering plans).

We have advertised to bid in the required newspaper ad, e-mail blast went out through the City list serve as well as being posted on the City web page. The bid opening was attended by me, Maureen Brodie, a representative from Johnson Controls and Shaw Construction. The project will be funded out of the 2025-2026 Recreation Fund.

The bids were opened and were listed as follows:

- Johnson Controls from Sterling Heights MI \$79,692.00
- Shaw Construction from Livonia, MI \$87,996.00

However, after reviewing the bid packets, Johnson Controls excluded some of the items and specs listed within the engineered drawings. For example, Johnson Controls excluded the following:

- Did not include concrete slabs as specified (spec 3.05 - B)
- Did not include balancing of the system (spec 3.01 - A)
- Did not include replacement Triple Duty Valves (Plan M-3), Per verification e-mail from Johnson Controls Rep. dated 4-18-25

- Did not follow required warranty of mechanical equipment and labor for one year (spec 1.06 – A,B,C). Johnson Controls only offered a warranty of no more than 90 days depending on the item.

Since the specifications of the plans were not followed by Johnson Controls, I cannot recommend their bid on the project. With this being the case, I would recommend the city commission accept the bid submitted by Shaw Construction. Please find attached the bid packet and summaries.

Please feel free to contact me with any questions you may have at any time.

NOTICE TO BIDDERS - CITY OF PLYMOUTH

Notice is hereby given that the City of Plymouth, Michigan will accept sealed bids up until 10:15 am, Thursday, April 17, 2025. The bid opening will be at 10:30 am, Thursday, April 17, 2025, for the following:

P.C.C. REPLACEMENT OF PLATE EXCHANGER, MISC. EQUIPMENT, PIPING AND GAUGES.

You may download a copy of engineered drawings, equipment specifications and bid documents from the City's web site under "Bid Opportunities" at: www.plymouthmi.gov

Direct link to "Bid Opportunities" web page:

<https://www.plymouthmi.gov/cms/one.aspx?portalid=12421732&pageid=15687116>

Pre-bid inspection of the project area can be arranged by contacting:

Steve Anderson, Recreation Director

525 Farmer St., Plymouth, MI 48170

Ph.: 734-455-6620 x 302 or Email: sanderson@plymouthmi.gov

The City of Plymouth reserves the right to accept or reject any or all bids, in whole or in part, and to waive any irregularities.

M. Brodie - City Clerk

Publish: 4/4/2025



NOTICE TO BIDDERS CITY OF PLYMOUTH



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525 Farmer St.
Plymouth, MI 48170

734-455-6620 x 302
sanderson@plymouthmi.gov

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Maureen Brodie - City Clerk
City of Plymouth
201. S. Main
Plymouth, MI 48170

P.C.C. REPLACEMENT OF PLATE EXCHANGER, MISC. EQUIPMENT, PIPING AND GAUGES

Contractors Project Requirements

Contractors must adhere to the following conditions:

- The contractor must have the project completed no later than **July 18, 2025.**
- The contractor cannot start the project until **May 19, 2025.**
- All project engineering plans must be followed as specified as designed by:

GreenPath Design, Engineer - Kelly Sugg PE.
139 Liberty Street
Plymouth, MI 48170 248-310-7286
- The contractor must separately contract with GreenPath Design to observe and certify the field conditions for demolition and new installation.
- The contractor may conduct project operations outside the hours of Monday- Friday, 7:00am – 4:00pm with prior permission from facility management.
- The contractor bid amount shall include for all labor, specified equipment, supplies, construction logistics, construction supervision and engineer site reviews.
- The contractor that is awarded the bid may be required to list all project supplies, source of project materials and the delivery timelines before project is started.
- The contractor that is awarded the bid, must be fully insured, and must supply proof to the City prior to beginning any work on site.

City of Plymouth Bid / Proposal Form

P.C.C. REPLACEMENT OF PLATE EXCHANGER, MISC. EQUIPMENT, PIPING AND GAUGES

Completed bid due to City Clerk by: 10:15am, Thursday, April 17, 2025

- ☐ Please provide pricing for the completed project according to engineered drawings.
- ☐ Completed Non-Collusion Affidavit
- ☐ Submit three (3) copies of the proposal form.

Bidder Company Name:	
Address:	
Phone Number:	
Email Address:	
Contact Person:	

Bid Total For complete project of:

P.C.C. REPLACEMENT OF PLATE EXCHANGER, MISC. EQUIPMENT, PIPING AND GAUGES

FULL PROJECT MUST BE COMPLETED NO LATER THAN JULY 18, 2025


Total Amount for Completed Project:	\$
--	-----------

I affirm that I have the authority to submit this bid to the City of Plymouth for the items specified on the attached sheet. I propose to supply the materials and labor to the city as outlined in this proposal in a timely manner.

Signature of Authorized Agent:	
Printed Name of Authorized Agent:	
Date:	

INDEX, SYMBOLS, & ABBREVIATIONS

FLYDOUTH CULTURAL CENTER
BANK HEAT EXCHANGER
REPLACEMENT



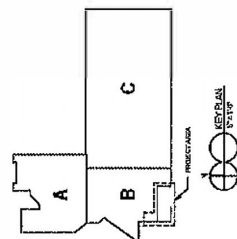
U.S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION
FIDELITY BRAVERY INTEGRITY
U.S. DEPARTMENT OF JUSTICE

**GREENPATH
DESIGN**

139 WEST LIBERTY STREET
FLYKOWSKI, PA 19120
OZGREENPATH@GMAIL.COM
1.739.310.7222

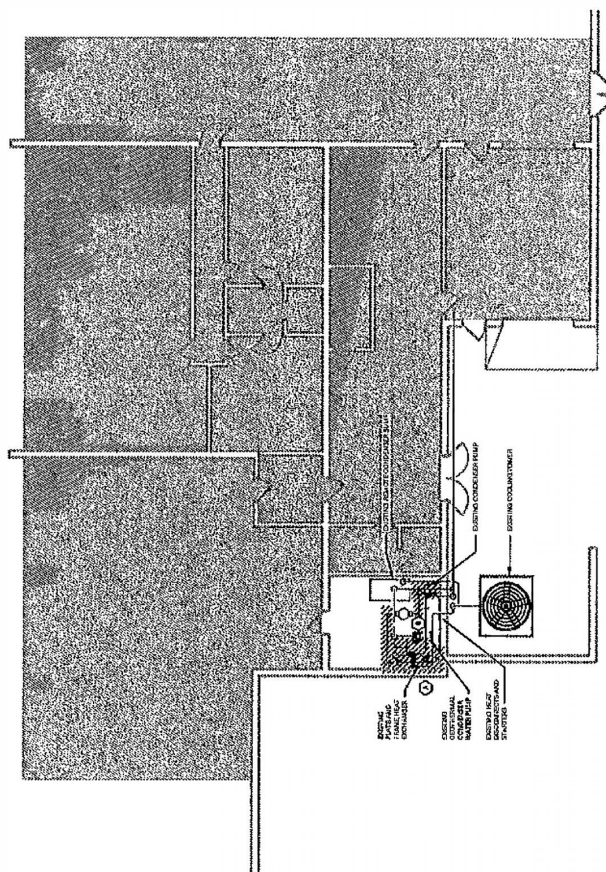
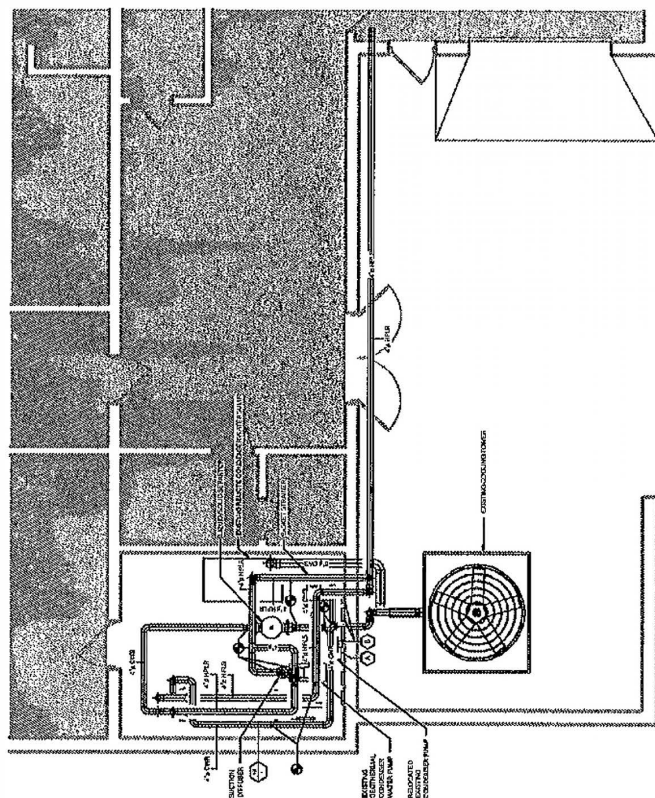
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Sheet Number	Sheet Name
1	INCL. CIV. WORK & EXPLANATIONS
2	STANDARD MATERIALS & DETAILS
3	MATERIAL PUBL.
4	SECTION 1
5	SECTION 2
6	SECTION 3
7	SECTION 4
8	SECTION 5
9	SECTION 6
10	SECTION 7
11	SECTION 8
12	SECTION 9
13	SECTION 10
14	SECTION 11
15	SECTION 12
16	SECTION 13
17	SECTION 14
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102	SECTION 99
103	SECTION 100

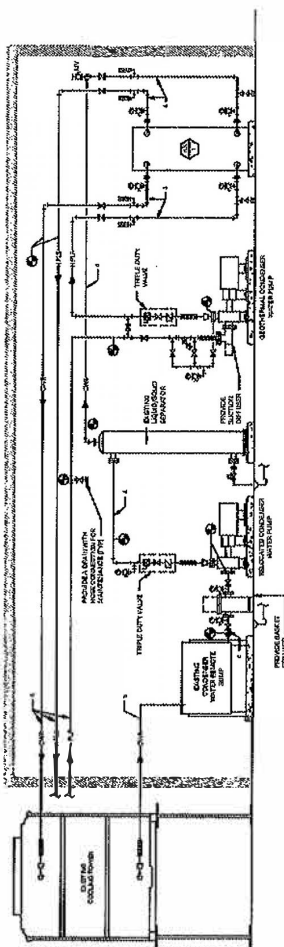


KEY PLAN
1:2,100

1 FIRST FLOOR MECHANICAL DEMOLITION PLAN



CONDENSER WATER AND HEAT EXCHANGER DIAGRAM



GENERAL MECHANICAL DEMOLITION NOTES

- [illegible]

PH 10087504-210-2-633311 FAX 606 633 3311
10087506 FAX 606 633 3311
10087507 FAX 606 633 3311

- MECHANICAL CONSTRUCTION KEYWORDS
 - AUTOREGULATORY SIZE FOR SUPRACRUSTAL
 - ELONGATE AND PROVIDE NEW CONFORMATION STABLE
 - ORGANIC FOR NEW SUPRACRUSTALITY, I.E.
 - SUPRACRUSTALITY AND STABILITY OF SUPRACRUSTALITY
 - SUPRACRUSTALITY AND STABILITY OF SUPRACRUSTALITY

MECHANICAL DENDITION KEYNOTES

- 94208 19 2 1320 14494 1.2 61.0 0 1.0.

WATER TO WATER HEAT EXCHANGER									
UNIT DATA		SERIAL DATA		MANUFACTURER DATA		INSTALLATION DATA		TEST DATA	
UNIT NO.	UNIT TYPE	SERIAL NO.	MANUFACTURER	DATE	TIME	TEST NO.	TEST DATE	TEST TIME	TEST RESULT
1	WATER TO WATER	12345678	ABC COMPANY	10/1/80	10:00	1	10/1/80	10:00	100%

Bid Opening: P.C.C. REPLACEMENT OF PLATE EXCHANGER, MISC. EQUIPMENT, PIPING AND GAUGES
Date/Time: Thursday, April 17, 2025

UNOFFICIAL BID RESULTS

Attendees: Steve Anderson

Maureen Brodie

Bidder	Total Amount for Completed Project			
Johnson Controls	\$79,692.00			
Shaw Construction Management Co.	\$87,996.00			

City of Plymouth Bid / Proposal Form

P.C.C. REPLACEMENT OF PLATE EXCHANGER, MISC. EQUIPMENT, PIPING AND GAUGES

Completed bid due to City Clerk by: 10:15am, Thursday, April 17, 2025

- ☐ Please provide pricing for the completed project according to engineered drawings.
- ☐ Completed Non-Collusion Affidavit
- ☐ Submit three (3) copies of the proposal form.

Bidder Company Name:	SHAW CONSTRUCTION AND MANAGEMENT
Address:	13986 FARMINGTON RD. LIVINGSTON, MI 48154
Phone Number:	734.425.6854
Email Address:	tbarker@shawcon.com
Contact Person:	THEODORE V. BARKER

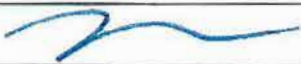
Bid Total For complete project of:

P.C.C. REPLACEMENT OF PLATE EXCHANGER, MISC. EQUIPMENT,
PIPING AND GAUGES

FULL PROJECT MUST BE COMPLETED NO LATER THAN JULY 18, 2025

Total Amount for Completed Project:	\$
EIGHTY SEVEN THOUSAND NINE HUNDRED NINETY SIX DOLLARS	87,996 ⁰⁰

I affirm that I have the authority to submit this bid to the City of Plymouth for the items specified on the attached sheet. I propose to supply the materials and labor to the city as outlined in this proposal in a timely manner.

Signature of Authorized Agent:	
Printed Name of Authorized Agent:	THEODORE V. BARKER
Date:	4/17/2025

AFFIDAVIT OF NONCOLLUSION

STATE OF Michigan COUNTY OF Wayne

THEODORE V. BARLEN (name), being first duly sworn deposes and says

that he/she is PRESIDENT (title) of SHAW Construction AND MANAGEMENT (corporation)

who submits herewith to the City of Plymouth a proposal for **P.C.C. REPLACEMENT OF PLATE EXCHANGER, MISC. EQUIPMENT, PIPING AND GAUGES** for the City of Plymouth and certifies:

That all statements of fact in such proposal are true;

That such proposal was not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization or corporation;

That such proposal is genuine and not collusive or sham;

That said bidder has not, directly or indirectly, by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interest of the City of Plymouth, or of any other bidder or anyone else interested in the proposed contract; and further

That prior to the public opening and reading of proposals, said bidder:

1. Did not, directly or indirectly, induce or solicit anyone else to submit a false or sham proposal;
2. Did not, directly or indirectly, collude, conspire, connive or agree with anyone else that said bidder or anyone else would submit a false or sham proposal, or that anyone should refrain from bidding or withdraw his bid;
3. Did not in any manner, either directly or indirectly, seek by agreement, communication or conference with anyone to raise or fix the proposal price of said bidder or of anyone else or to raise or fix any overhead, profit, cost element of his proposal price or of that of anyone else;
4. Did not, directly or indirectly, submit his proposal price or any breakdown thereof, or the content thereof, or divulge information relative thereof, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any individual or group of individuals, except to any person or persons who have a partnership or other financial interest with said bidder in this business.

SHAW Construction AND MANAGEMENT

Firm Name

Date:



Signature of Bidder

4/17/2025

RESOLUTION

The following Resolution was offered by _____ and seconded by _____

WHEREAS The City of Plymouth maintains a variety of public buildings and
From time to time, they need a variety of maintenance, and

WHEREAS The Plymouth Cultural Center is environmentally friendly
Facility due to the geo-thermal system that operates at that.
Building, and

WHEREAS It has been determined that the mechanical system at the that
building needs repairs and updating to include the replacement
of a Plate Exchanger designed to transfer heat, and

WHEREAS The City did have complete engineering drawings completed by
GreenPath Design, Kelly Sugg P.E., and

WHEREAS Two bids were received from Johnson Controls and Shaw
Construction, and

WHEREAS The bid from Johnson Controls did not meet bid specifications.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of
Plymouth does hereby authorize a contract with Shaw Construction in the
amount of \$87,996.00 for the replacement of the Plate Exchanger in
accordance with the bid specifications. Funding for this project is authorized
from the Recreation Fund. Further, the City Commission rejects all other bids
for this project.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Authorization to Purchase Sidewalk Sweeper - 05-05-25.docx*
Date: May 1, 2025
RE: Authorization for the purchase of Sidewalk Street Sweeper

Background

The City Commission is aware that we have budgeted for a replacement Sidewalk Sweeper for the 2024 - 25 Fiscal year. The last time we purchased this type of equipment was 17 years ago in 2007. The current unit is beyond repair, due to age. This is a highly specialized piece of equipment, and we are working to be able to use the equipment in more than one use. The Multihog CV350 is a sidewalk sweeper that can be used on our downtown sidewalks and in smaller spaces like both levels of the parking deck. In the future, we may want to consider other "attachments" to allow a wider variety of uses and we anticipate that the Department of Municipal Services will examine this option in the future. The additional attachments would be similar to our "swap loader truck" that allows one chassis to handle a number of different functions.

Our staff reviewed different pieces of equipment but determined that the Multihog provided us with the best option for now and in the future. The Multihog was demonstrated for the Department of Municipal Services and after the staff review the staff felt that this unit best met our needs.

We are recommending the purchase through the multi-governmental group purchasing program called Sourcewell. We have used the Sourcewell program for a number of equipment purchases. This purchase will be a joint cost share with the DDA and has already been approved by the DDA Board.

RECOMMENDATION:

The City Administration recommends that the City Commission authorize the purchase of the MultiHog CV350 Multi-Purpose Sidewalk Sweeper from Brown Equipment Company in the amount of \$137,500. Based on the Departmental review of the equipment, this is the best option for the city. The cost is also going to be shared with the DDA.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting, please feel free to contact me or our Municipal Services staff.



Department of Municipal Services

1231 Goldsmith, Plymouth, MI

734-453-7737

dms@plymouthmi.gov

Date: April 30, 2025
To: Paul Sincock
From: Chris Porman, Assistant City Manager/Director of Municipal Services
Adam Gerlach, Assistant Director of Municipal Services
Nick Johns, Municipal Services Foreman
Re: 2025 Multihog Municipal Tractor Sidewalk Sweeper

Background

As you are aware, the purchase of a new sidewalk sweeper is included in the City's current budget (page CIP 113, attached). When we initially budgeted this item, we looked at replacing the sidewalk sweeper with a unit like it. Over the past 15 months, we transitioned our search to look at multi use tractor systems (think multiuse like the swaploader, but on a much smaller scale). Through research, demos, equipment shows, etc., we believe the Multihog CV350 best fits our needs. The cost of the unit is \$125,000, plus an additional \$12,500 tariff surcharge, which is obviously more than the \$65,000 originally budgeted. To make this work, we proposed a cost share with the DDA to fund half of this purchase, as its primary use would be in the DDA. It should be noted that the tariff was not listed in the DDA proposal, but the quote has been updated to reflect that.

The proposal for the DDA cost share of the purchase of a 2025 Multihog brand CV350 multi-purpose compact sidewalk sweeper was approved unanimously by the DDA at the April 14, 2025 meeting. The DDA board recommended the purchase of the sidewalk sweeper through the cost share with the City for an amount up to \$65,000.00. (The agenda item from the April 14 DDA meeting is attached for reference) In addition, the DDA requested information and pricing for additional attachments for this multi-functional piece of equipment. The DDA Board was enthusiastically supportive of the many options available and we will be looking to request the purchase of additional attachments in the future.

Recommendation

We recommend that the City Commission approve the purchase of the Multihog CV350 multi-purpose sidewalk sweeper with the DDA cost share. The purchase of the sidewalk sweeper is included in the FY 2024-2025 Capital Improvements Plan under the Equipment Fund in the

amount of \$65,000. The Finance Director has previously reviewed this proposal and supports this joint purchase split between DDA and City. We recommend the City Commission authorize the purchase of the Multihog CV350 from Brown Equipment Company of Evansville, IN in the amount not to exceed \$137,500.00, with the DDA paying \$65,000.00 and the City paying \$72,500.00

Should you have any questions, please feel free to contact us in advance of the meeting.

Item Description	Req By	Account #	R N	Est Life	Dept Priority	Method of Funding	Approp	Act 99	Bonds	Dept Req Est Cost	Manager Revisions	Budgeted Cost
WATER & SEWER FUND												
Water Utility Engineering	MSD	560-588	-818.408	R	50	1	X			85,000	-	85,000
Water Utility Construction	MSD	560-588	-818.450	R	50	1	X			465,000	-	465,000
Sewer Utility Engineering	MSD	560-588	-818.406	R	50	1	X			40,000	-	40,000
Sewer Utility Construction	MSD	560-588	-818.430	R	50	1	X			200,000	-	200,000
Lead & Galvanized Service Line Replacement Program (Known locations +/-35)	MSD	592-000	-149.000	R,N	4	1	X			250,000	-	250,000
Replace Fire Hydrants (Non-repairable FCIW)	MSD	592-000	-149.000	R,N	4	1	X			20,000	(20,000)	
Utility Patch Repair	MSD	592-000	-149.000	R	5	2	X			50,000	(50,000)	
Replace Construction/Safety Barricades	MSD	592-000	-149.000	R	10	2	X			15,000	(15,000)	
Replace Traffic Control Barricades	MSD	592-000	-149.000	R	10	2	X			7,500	-	7,500
Replace Isolation Valves (Valve, structure, pipe & connections)	MSD	592-000	-149.000	R	10	2	X			60,000	(50,000)	
WATER / SEWER FUND TOTAL										1,202,500	(20,000)	1,052,500
EQUIPMENT FUND												
Network Upgrades and Workstation Upgrades / Replacements	MIS	661-000	-140.500	R	5	1	X			55,000	-	55,000
Police Cars (2) - Tahoe	POL	661-000	-141.000	R	5	1	X			100,000	-	100,000
Police Car Modern Replacement (2)	POL	661-000	-141.000	R	5	1	X			5,000	-	5,000
Portable 2-Way Radios	POL	661-000	-140.000	R	10	1	X			14,250	-	14,250
Mobile Radios	POL	661-000	-140.000	R	10	1	X			7,000	-	7,000
Fitness Equipment	POL	661-000	-140.000	R	20	2	X			15,000	(15,000)	
Electric Zamboni	REC	661-000	-141.500	R	20	3		X		120,000	(101,070)	18,930
Floor Machine Cleaner	REC	661-000	-141.500	R	5	1	X			10,000	-	10,000
Sidewalk Sweeper, Lincoln American MY95 (DMS 065)	DDA	661-000	-141.500	R	10	2	X			65,000	-	65,000
Side Steer Loader, Bobcat MY88/86 (DMS 023/022)	MSD	661-000	-141.500	R	10	2	X			140,000	(140,000)	
Ext. Cab Pick up+cap, GMC 2500 MY09 (DMS 102)	MSD	661-000	-141.500	R	10	2	X			60,000	(60,000)	
Small loader, Case MY03 (DMS 108)	MSD	661-000	-141.500	R	10	2	X			180,000	(180,000)	
Reg. Cab Flat Bed Snowplow+spreader, GMC 2500 MY12 (DMS 135)	MSD	661-000	-141.500	R	10	2	X			65,000	-	65,000
Utility Trailer MY88 (DMS TRL 2)	MSD	661-000	-141.500	N	10	2	X			12,000	(12,000)	
Walkbehind Concrete Saw	MSD	661-000	-141.500	N	10	2	X			25,000	(25,000)	
Street Stripe Paint Sprayer	MSD	661-000	-141.500	N	10	2	X			12,000	(12,000)	
Snow Pusher (12' Box Plow)	MSD	661-000	-141.500	R	10	2	X			12,000	(12,000)	
Stand-on Sidewalk Plow & Salt Spreader	MSD	661-000	-141.500	R	10	2	X			18,000	-	18,000
ATTACH - Muni SW Tractor Vacuum/Sweeper, Holder (DMS 005)	MSD	661-000	-141.500	R	5	2	X			9,000	(9,000)	
ATTACH - Muni SW Tractor Broom, Holder (DMS 006)	MSD	661-000	-141.500	N	5	2	X			12,000	(12,000)	
ATTACH - Muni SW Tractor Plow, Holder	MSD	661-000	-141.500	N	5	2	X			8,000	(8,000)	
ATTACH - Muni SW Tractor Snowblower, Holder	MSD	661-000	-141.500	N	10	1	X			25,000	(25,000)	
Equip Lease - Rosenbauer Fire Pumper	FIRE	661-000	-141.500	R	20	1		X		41,023	-	41,023
Equip Lease - Swaploader	MSD	661-000	-141.500	N	15	1		X		45,397	-	45,397
Equip Lease - Pumper Fire Truck	FIRE	661-000	-141.500	R	10	1		X		59,003	-	59,003
Equip Lease - Tahoe (3)	POL	661-000	-141.500	R	6	1		X		35,439	-	35,439
Equip Lease - Ford Trucks (4)	MSD	661-000	-141.500	R	6	1		X		82,773	-	82,773
EQUIPMENT FUND TOTAL										1,232,885	(611,070)	621,815

RESOLUTION

The following Resolution was offered by Director _____ and seconded by Director _____.

- WHEREAS The Plymouth DDA is responsible for upkeep of the downtown district, and
- WHEREAS The City of Plymouth Department of Municipal Services (DMS) is the primary partner in keeping Downtown Plymouth looking its best, and
- WHEREAS DMS is in need of a new sidewalk sweeper to help with the upkeep of Downtown Plymouth, and
- WHEREAS DMS has identified an opportunity to purchase a multipurpose machine that will not only help with the sweeping, but with various other needed cleanup requirements in the downtown, and
- WHEREAS The City has \$65,000 budgeted for a new machine and is requesting to split the cost of a new Multihog CV350 multipurpose sweeper machine with the DDA.

NOW THEREFORE BE IT RESOLVED THAT the Plymouth Downtown Development Authority Board of Directors approves a 50/50 cost split on a new Multihog CV350 multipurpose machine to be used for upkeep in Downtown Plymouth. The DDA's funding match shall not exceed \$65,000 and will be taken from the DDA's Reserve for Contingencies line in the 2024-2025 fiscal year budget.



Brown Equipment Company
2501 S Kentucky Ave
Evansville IN 47714
Ph:800-747-2312
www.brownequipment.net

Vehicle Quote

#Q13843
5/1/2025

Bill To

Plymouth MI DPW
1231 goldsmith
Plymouth MI 48170
United States

Ship To

Plymouth MI DPW
1231 goldsmith
Plymouth MI 48170
United States

TOTAL

\$137,500.00

Sales Rep: Cooper Dundas

Expires

5/30/2025

PO #**Quote Information****Shipping Method**

THANK YOU FOR CHOOSING BROWN EQUIPMENT COMPANY



Brown Equipment Company
2501 S Kentucky Ave
Evansville IN 47714
Ph:800-747-2312
www.brownequipment.net

Vehicle Quote

#Q13843
5/1/2025

Item	Description	Qty	Price	Extended Price
MUL-CV350	CV 350 Sweeper 75HP Stage V diesel engine Gross vehicle weight 3500kg Permanent 4 wheel hydrostatic drive 3 speed transmission 2 drive modes – Road and Work Independent spring and damper suspension Spacious, panoramic driver cab with cushioned mounting system High Back Air Suspension driver seat with 3-point seatbelt and head rest, Adjustable, Seat mounted, multifunction control armrest with twin miniature joysticks for ease of operation and control for improved driver comfort. 7" high resolution colour screen with anti-glare technology Low level of vibration. Low driver noise level. Rear view mirrors. 25mph travel speed 150 amp alternator Disk brakes Multi-disc parking brakes with automatic activation upon leaving the driver seat or turning the engine off. Adjustable steering with 2 tilt adjustments of steering column and telescopic height adjustment of steering wheel. Interior light, Variable flow load sensing hydraulic supply, 0 -100 litres per min with a maximum 225 bar pressure depending on flow setting. (See flow/ pressure graph for exact flow and pressure capability). Maximum flow to front is 100 l/m, Maximum flow to rear is 60 l/m. Combined Maximum flow to front and rear is 100 l/m 2 double acting hydraulic functions to the front 1 double acting hydraulic function to the rear Front mounted hydraulic lift arms with independent controls and 750kg combined lift capacity Emergency release brake system, to override parking brake and allow movement of machine in the event of breakdown. In Cab Pollen Filter Air Conditioning Cab doors with opening windows Heavy duty cooling system for engine, charge air and oil cooling with twin variable speed fans. On Board Diagnostics Hopper, 1.5m ³ Vacuum Hopper Suction Hood and Suction hose " Standard High Back Air Suspension driver seat with 3-point seatbelt and head rest Standard Rear View Mirrors Standard differential Standard windscreen Standard hopper access doors (White RAL 9010) Standard Brush Arm assembly (Pair) "Continental Vancowinter 195/75/16 tyres. Narrow mudguards and support plates (set)	1	\$125,000.00	\$125,000.00
BEC GENERIC COMPONENT	10% Tariff Surcharge	1	\$12,500.00	\$12,500.00

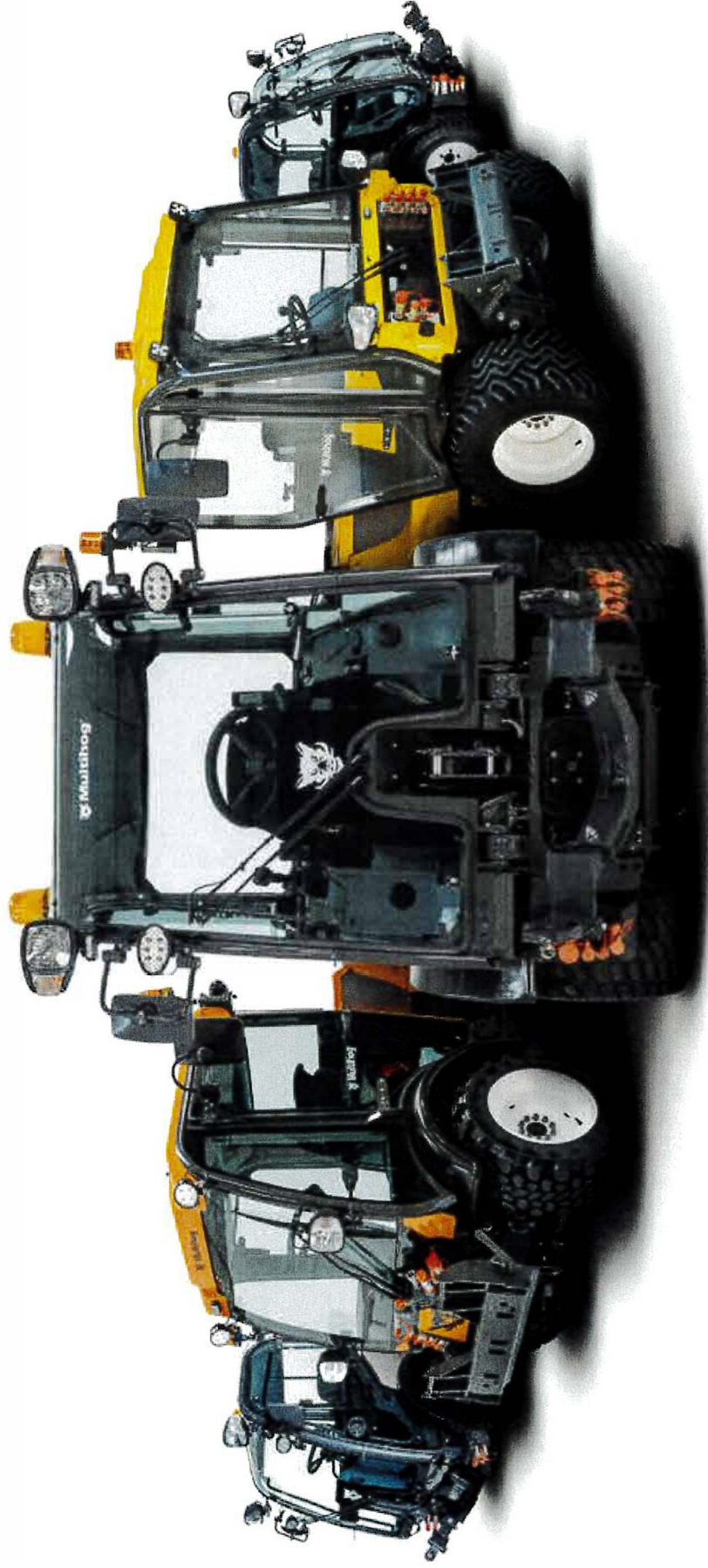
THANK YOU FOR CHOOSING BROWN EQUIPMENT COMPANY

For Reference: DDA Meeting April 14, 2025



Multihog[®]

One Machine - One Operator - Endless Applications



www.multihog.com



CV MULTI-PURPOSE SWEEPER

MORE THAN JUST A SWEEPER



- Compact, multi-purpose sweeper available in either 3500 kg (7716 lb) or 4000 kg (8818 lb) GVW models.
- Dedicated all-terrain vehicle with the option to change both front brushes and hopper to other attachments.
- The sweeper can perform in all seasons and can be fitted with endless attachments, e.g. snow plough, grass mower and scrubber.
- Boosts one of the cleanest 75HP engines on the market with environmentally friendly Tier 4 final/Stage V emissions.
- All sweeper functions are controlled from a floating multifunctional armrest, which is ergonomic and moves with the operator.
- Each brush is independently controlled via miniature joystick; a third brush may be added if required.
- Incredibly simple operation – switch from drive mode to sweep mode and back again at the push of just one button.
- Built-in heavy-duty cooling for working in hot climates and features a 200 litre (53 US gal) water tank for optimal dust suppression.
- Full independent spring and damper suspension on each wheel creates a superbly comfortable working environment.
- Tested to the PM 2.5/PM 10 industry standard for particulate matter and achieved highest rating available (4 stars).
- Impressive 1.5m³ / 2 yd³ hopper capacity reduces emptying frequency during a shift.



MULTIHOG STORY

Launched in 2008, Multihog has been a leader in the multi-purpose tractor field for many years now. Designed and produced in our Irish factory, we export our products across the globe to a wide range of customers including municipalities, airports and contractors.



Jim McAdam | Managing Director

Jim spent a large part of his career as Managing Director of Moffett Ltd., the reverse drive tractor & truck-mounted forklift manufacturer. A trained engineer, he was pivotal in the development of the very successful Moffett Mounty truck-mounted forklift, with more than 55,000 units sold worldwide.



Gerry McHugh | Technical Director

Like Jim, Gerry also began his career as an engineer with Moffett Ltd., before taking over as Managing Director of Aisle-Master Ltd. There he led the development of the narrow aisle forklift, a machine which can increase warehouse capacity by up to 50% thanks to its ability to work in very narrow spaces.



A MULTIHOOG FOR EVERY TASK: JUST CHOOSE YOUR MODEL

CV

1200 mm (47 in) engine
Length: 870 mm (34 in) x 1410 mm
Width: 1650 mm (65 in) x 1650 mm
Height: 1900 mm (75 in)



CL

1200 mm (47 in) engine
Length: 870 mm (34 in) x 1410 mm
Width: 1150 mm (45 in) x 1650 mm
Height: 2050 mm (81 in) x 2050 mm



CX

1200 mm (47 in) engine
Length: 870 mm (34 in) x 1410 mm
Width: 1150 mm (45 in) x 1650 mm
Height: 2050 mm (81 in) x 2050 mm



MXC

1200 mm (47 in) engine
Length: 870 mm (34 in) x 1410 mm
Width: 1650 mm (65 in) x 1650 mm
Height: 2100 mm (83 in) x 2100 mm



MX

1200 mm (47 in) engine
Length: 870 mm (34 in) x 1410 mm
Width: 1650 mm (65 in) x 1650 mm
Height: 2100 mm (83 in) x 2100 mm



MH

1200 mm (47 in) engine
Length: 870 mm (34 in) x 1410 mm
Width: 1650 mm (65 in) x 1650 mm
Height: 2100 mm (83 in) x 2100 mm



RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth operates an equipment fleet to help protect the public Health, safety and welfare, and

WHEREAS The City Commission determined that a sidewalk sweeper was a piece of Equipment that would be included in the 2024 - 25 Budget, and

WHEREAS The City Administration did demonstrate sidewalk sweepers

WHEREAS The City Administration and staff is recommending the purchase of the MultiHog CV350 Sweeper.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of a MultiHog CV350 Sidewalk Sweeper from Brown Equipment Company in the amount of \$137,500.00 and the expense is to be cost shared with the Downtown Development Authority and charged to the Equipment Fund Account 661-000-141-500.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - City Commission to approve Final Master Plan - 05-05-25.docx
Date: April 30, 2025
RE: City Commission and Planning Commission to approve final master plan

Background

At the April 7, 2025, City Commission Meeting the Commission authorized the distribution of the draft Master Plan to neighboring jurisdictions and to publish the draft plan on the City's website for any comments. The City Commission also discussed that they were interested in being the final approving body of the final Master Plan after the Planning Commission incorporates any comments into the final draft. State law allows for the City Commission, as the legislative body to have the option of being the final step in approving the final Master Plan. This allows both the Planning Commission and the City Commission the opportunity (*as Dr. Lew Bender says*) to have one final bite at the apple.

We don't anticipate any significant changes in the draft Master Plan during the required comment period. However, since the City Commission is the legislative body of the city, with policy forming powers under the City Charter, and it makes sense that they are the final approving body for the Master Plan after the Planning Commission reviews and adopts the final document.

Recommendation

The City Commission expressed an interest in reviewing the final Master Plan after the Planning Commission incorporates any final comments into the document. This will allow both the Planning Commission and the City Commission to review any comments that come in during the required review period before adoption of the final Master Plan.

We have prepared a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

RESOLUTION

The following Resolution was offered by Commissioner _____ and seconded by Commissioner _____.

- WHEREAS The City Commission is the legislative body of the City of Plymouth, and
- WHEREAS The City Commission has policy forming powers for the City of Plymouth, and
- WHEREAS The City Commission has reviewed the language of Public Act 33 of 2008 governing the approval or rejection by the legislative body.
- WHEREAS The City Commission has asserted the right to approve or reject the master plan as the final step for adoption of the plan.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby assert the right to approve or reject the master plan as the final step for adoption of the City of Plymouth Master Plan, as outlined in Public Act 33 of 2008.

In total, the City received \$961,982 in ARPA funds, which were expended over four fiscal years across three major projects: \$150,000 supported the purchase of police body cameras, \$261,000 contributed to the Cultural Center's ADA-compliant restroom project, and \$550,982 funded the Cultural Center Generator Project.

Property taxes remain the primary revenue source for the General Fund. The City typically collects approximately 97% of property taxes by February 28, with the remaining 2% collected by Wayne County during the annual settlement process, which generally concludes near the end of the fiscal year. Property tax revenue has increased by \$231,312 compared to the 2023 collection period.

Currently, 18 of the City's 24 departments require budget adjustments. The proposed amendments to the General Fund represent approximately 3% of the previously amended budget. In total, the General Fund operating budget has been reduced by \$422,990, while an additional \$257,150 has been allocated to support funds with existing deficits.

STREET FUNDS

The primary revenue source for the Major and Local Street Funds is the Gas and Weight tax. As of March, the City has received payments that reflect a 2% increase compared to the same period last year. At this point, activities in the Major and Local Funds are primarily focused on routine maintenance, with the overall fund balance up by \$365,695.

In April 2024, the City closed on the sale of \$5,030,000 in bonds, continuing the street construction program approved by the electorate in 2019. As part of that sale, the City established a new street construction fund (488) for the bond proceeds and subsequent construction projects. The remaining balance in this fund is \$2,830,366.

RECREATION FUND

The Recreation Fund currently reflects a deficit fund balance of \$172,736. As of the end of the third quarter, operational revenues have remained stable, showing a 2% increase over last year and a 1% increase compared to two years ago. Expenditures, however, have grown by 1% over the past year and 20% over the past two years.

The current budget includes a General Fund contribution of \$313,595. In the proposed amendments, an additional \$181,650 is requested, bringing the total General Fund transfer to \$495,245 for the year. Although the Recreation Department has implemented rate increases heading into the spring season, these adjustments will not fully offset the need for increased General Fund support. For the 2025-26 fiscal year, the General Fund subsidy is proposed to increase to \$500,000.

WASTE & RECYCLING FUND

The Waste and Recycling Fund continues to be one of the City's strongest operating funds. Revenues have increased by 4%, and overall expenditures reflect operational needs, including higher equipment rental costs associated with the financing of large

vehicles that support the fund. It is important to note that expenditures in this fund are typically concentrated in the first and fourth quarters, while revenues are primarily received in the first and second quarters. Currently, we are at approximately 82% of the projected expenses, and while the fund balance is expected to slightly decrease by the end of the fiscal year, it will remain in a stable position overall.

DDA OPERATING FUND

The Downtown Development Authority (DDA) is one of two component units of the City, meaning it is a separate legal entity distinct from the City. However, by statute, the DDA is required to have its budget and any amendments approved by both its own board and the City Commission. In accordance with Public Act 57 (Recodified Tax Increment Financing Act), budget amendments for Fund 248 must now be adopted by the City Commission prior to review and approval by the DDA Board. In total, \$40,380 in budget amendments are currently being proposed.

The DDA has experienced a slight increase in revenue, rising from \$1,335,313 last year to \$1,445,950 this year. Within the proposed amendments, there is a recommended \$107,100 reduction to the contingency line item, along with additional amendments. This decrease is correlated to a \$65,000 transfer to the Equipment Fund to assist with the purchase of a sidewalk sweeper and a \$70,000 increase to the Contribution to the DDA Capital Improvement Fund to help address unforeseen repairs to the parking deck. Although these expenditures are scheduled for the 2025–26 fiscal year, this proactive funding approach ensures resources are allocated while additional funding is available. Following these adjustments, the contingency line will retain a balance of \$14,875.

BUILDING FUND

The Building Fund currently reflects a negative fund balance of \$60,070. However, April through June are historically the most productive months for this fund. Revenues are currently up 18%, while expenditures have increased by 13%.

Last year, a \$80,000 contribution from the General Fund was approved to help address the negative balance. Currently, we are requesting an additional \$75,500 to support the Building Fund as it reaches the peak of the summer construction season.

Additionally, the Building Department is in the process of reviewing its rate schedule and anticipates recommending adjustments in June to support the fund heading into the 2025–26 fiscal year.

NEIGHBORHOOD SERVICES FUND

The City ceased overseeing the senior transportation program in November 2015, transferring all operational responsibilities to Plymouth Township. The City now funds the service for its residents based on actual ridership. This funding typically comes from a combination of a General Fund contribution, a SMART bus grant, and Community Development Block Grant (CDBG) funds. The fund balance has remained stable, decreasing slightly from \$56,638 last year to \$51,960 in the 2024–25 fiscal year.

At this time, no budget amendments are requested for the Neighborhood Services Fund.

WATER AND SEWER OPERATING & MAINTENANCE FUND

The Water and Sewer Operating & Maintenance Fund has experienced a decrease in its unrestricted fund balance. Overall revenues are up 10%, with the largest increases seen in metered sales, reflecting the July 1, 2024 rate adjustment, as well as in water and sewer tap connection fees. However, expenditures have increased by 20% compared to this time last year, with a significant portion of the increases reflected in the contractual services line items. Currently, we are outpacing the original budget by approximately 19%. Notably, the City has received its first Drinking Water Asset Management (DWAM) reimbursement in the amount of \$147,228, which will help offset the recent increase in expenditures.

In addition, the March financial statements reflect a \$600,000 transfer to the Water and Sewer Construction Fund. This transaction will be reconciled with the operating fund during the audit process. Despite these developments, the Water and Sewer Operating & Maintenance Fund remains one of the City's strongest, with an unrestricted fund balance of \$947,464.

We will continue to monitor this fund closely over the coming months. Rates for the 2025–26 fiscal year will be determined at the first City Commission meeting in June, at which time a further update on the fund's status will be provided.

EQUIPMENT FUND

The unrestricted fund balance in the Equipment Fund is currently reported as negative \$121,361. However, an additional \$257,985 in revenue is expected to be recorded in the fund, which would result in a positive fund balance of approximately \$136,624. Additional revenue anticipated throughout the remainder of the fiscal year will further support the purchase of necessary equipment, as outlined in the Fleet Management Plan approved in 2021. This issue is expected to be resolved prior to the presentation of the fourth-quarter financial statement.

Overall, we do not anticipate this fund accumulating a large unrestricted fund balance, as the need to replace aging equipment outweighs the benefit of maintaining substantial reserves. The total proposed budget amendments represent approximately 6% of the original fund budget. Provided there are no unexpected needs or significant changes heading into the fourth quarter, the fund is projected to be in a stable position by the end of the fiscal year.

CONCLUSION

The City's financial position remains stable through the third quarter of the 2024–25 fiscal year. While four of the ten principal funds have posted gains in fund balance, a slight overall decline of approximately 6% reflects a combination of planned investments, timing differences in revenue and expenditures, and broader cost pressures.

Revenue growth in core areas such as property taxes, utility sales, and permit activity, have supported operations across multiple funds. Strategic use of available grants, including ARPA and DWAM, have further helped offset specific cost increases. At the same time, rising expenses in materials, services, and infrastructure underscore the importance of maintaining a cautious and proactive approach.

Looking ahead, the City will continue to navigate structural limitations, including the impact of the Headlee rollback and constrained growth in intergovernmental revenues. While these challenges persist, the City's healthy reserve levels and ongoing monitoring efforts provide a solid foundation to maintain service delivery and financial flexibility.

A final budget amendment will be presented at the second City Commission meeting in June. Staff will continue to closely monitor fund performance and economic conditions to ensure that the City remains in a strong fiscal position through year-end and into the 2025–26 fiscal cycle.

BUDGET AMENDMENTS

The proposed budget amendments required through the end of the third quarter of the 2024-25 fiscal year, as outlined in the Budget Adjustment Summary, pertain to changes in budgetary patterns that were not anticipated when the budget was originally adopted in June of 2024. The resolution that follows is necessary to adopt these amendments.

RESOLUTION

The following resolution was offered by Commissioner_____and seconded by Commissioner_____.

WHEREAS actual patterns of departmental expenditures occurred differently than originally projected in the 2024-2025 City Budget as adopted in June of 2024; and

WHEREAS overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS the City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City;

NOW, THEREFORE BE IT RESOLVED that the 2024-2025 City Budget is hereby amended as indicated in the 3rd quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED that the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Amendments Summary effective May 5, 2025.

Requested Action: Approve 2024-25 Third Quarter Budget Amendments Resolution

Attachment(s): Quarterly Financial Reports

**BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 24-25**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE: #101							
Property Taxes	7,507,900	-	-	-	-	-	7,507,900
Licenses & Permits	3,700	-	-	-	-	-	3,700
Federal/State Grants	200,000	-	-	194,535	-	194,535	394,535
State-Shared Revenues	1,494,410	53,000	300	-	-	53,300	1,547,710
Charges for Services	962,637	-	-	5,500	-	5,500	968,137
Cemetery Revenues	157,500	-	-	500	-	500	158,000
Parking Revenues	65,200	-	-	17,000	-	17,000	82,200
Other Operating Revenues	650,540	70,000	140,250	56,805	-	269,055	919,595
Appropriation of Surplus	2,615,846	(88,835)	-	(442,180)	-	(531,015)	2,084,831
Total Operating Revenue	13,657,733	34,165	140,550	(165,840)	-	6,875	13,668,608
Transfers In From Other Sources	10,000	-	-	-	-	-	10,000
Total Revenue All Classes	13,667,733	34,165	140,550	(165,840)	-	6,875	13,678,608
GENERAL FUND EXP: #101							
City Commission	177,845	500	2,375	9,125	-	12,000	189,845
City Manager	421,030	-	650	5,550	-	6,200	427,230
Finance Department	595,305	1,500	175	2,725	-	4,400	599,705
City Clerk	206,320	2,700	2,250	500	-	5,450	213,770
Management Information Services	472,620	50	3,505	7,300	-	10,855	483,475
City Assessor	86,439	-	-	-	-	-	86,439
Election Services	133,086	400	22,185	6,250	-	28,835	161,921
City Hall Maintenance	161,285	2,940	700	5,700	-	9,340	170,625
Legal Services	166,000	5,400	-	-	-	5,400	171,400
Other Functions	369,089	600	-	4,700	-	5,300	374,389
Police Department	4,803,151	7,500	1,025	11,650	-	20,175	4,823,326
Fire Department	1,160,515	10,000	-	-	-	10,000	1,170,515
MSD Administration	353,965	75	3,460	6,900	-	10,435	364,400
MSD Yard Maintenance	96,540	-	-	58,200	-	58,200	154,740
Street Lighting	235,000	-	-	28,500	-	28,500	263,500
Miscellaneous MSD Services	2,480	-	-	-	-	-	2,480
Bathery Maintenance Expense	-	-	-	-	-	-	-
Special Events	157,470	-	1,925	4,700	-	6,625	164,095
Parking System	86,100	-	4,400	310	-	4,710	90,810
MSD Services - DDA	199,685	-	-	28,500	-	28,500	228,185
Cemetery	179,310	-	-	900	-	900	180,210
Parks & Public Property	222,985	-	285	40,500	-	40,785	263,770
Capital Outlay	2,943,750	2,500	88,350	(845,000)	-	(574,150)	2,369,600
Debt Service	32,412	-	29,265	-	-	29,265	61,677
Tot. Gen'l Operating Expenditures	13,264,182	34,165	140,550	(422,990)	-	(248,275)	13,015,607
Transfers Out to Other Funds	403,551	-	-	257,150	-	257,150	660,701
Contingency	-	-	-	-	-	-	-
Total Expenditures	13,667,733	34,165	140,550	(165,840)	-	6,875	13,678,608

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR ST FUND REV: #202							
Gas & Weight Taxes	843,021	-	-	-	-	-	843,021
Contrib & Other	5,000	-	-	15,000	-	15,000	20,000
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	848,021	-	-	15,000	-	15,000	863,021
MAJOR ST FUND EXP: #202							
Administration/Debt	29,055	-	-	-	-	-	29,055
Routine Maintenance	156,355	-	10,750	25,600	-	36,350	192,705
Stormwater System Maintenance	3,000	-	-	-	-	-	3,000
Traffic Signal Maintenance	100,500	-	-	-	-	-	100,500
Snow & Ice Control	69,685	-	(10,750)	3,875	-	(6,875)	62,820
Road Construction	-	-	-	-	-	-	-
Transfers Out to Other Funds	421,511	-	-	-	-	-	421,511
Contingency	67,905	-	-	(14,475)	-	(14,475)	53,430
TOTAL EXPENDITURES	848,021	-	-	15,000	-	15,000	863,021

**BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 24-25**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV: #203							
Gas & Weight Taxes	281,858	-	-	-	-	-	281,858
Contrib & Other	434,091	3,000	-	-	-	3,000	437,091
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	715,949	3,000	-	-	-	3,000	718,949
LOCAL ST FUND EXP: #203							
Administration/Debt	28,140	1,500	-	-	-	1,500	29,640
Routine Maintenance	169,705	3,500	13,745	20,000	-	37,245	206,950
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	61,475	100	(14,800)	500	-	(14,200)	47,275
Snow & Ice Control	31,080	-	1,055	7,025	-	8,080	39,160
Road Construction	-	-	-	-	-	-	-
Contingency	424,549	(2,100)	-	(27,525)	-	(29,625)	394,924
TOTAL EXPENDITURES	715,949	3,000	-	-	-	3,000	718,949

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV: #208							
Cultural Center Revenues	518,000	-	(28,920)	(31,740)	-	(60,660)	457,340
Transfer from General Fund	313,585	-	-	181,650	-	181,650	495,245
Administrative Charges	1,000	9,000	46,200	17,000	-	72,200	73,200
Program Fees & Charges	350,000	2,300	-	(17,425)	-	(15,125)	334,875
Appropriation of Surplus	139,245	(2,420)	-	(113,875)	-	(116,295)	22,950
TOTAL REVENUE	1,321,840	8,880	17,280	35,610	-	61,770	1,383,610
RECREATION FUND EXP: #208							
Cultural Center & Administration	1,143,350	280	11,700	20,560	-	32,540	1,175,890
Basic Skills	-	-	-	-	-	-	-
Recreation Vending	-	-	-	-	-	-	-
Recreation Services	4,650	150	480	-	-	630	5,280
Adult Athletics	-	-	-	-	-	-	-
Youth Athletics	5,500	-	-	175	-	175	5,675
Miracle League	10,000	2,300	-	-	-	2,300	12,300
PCHA - Mini Miles	-	-	150	-	-	150	150
Over 60/70 Hockey	-	8,000	3,500	9,000	-	18,500	18,500
PCHA	-	-	-	-	-	-	-
MSD Services	6,925	150	150	175	-	475	7,400
Soccer	120,735	-	-	-	-	-	120,735
Liquor	10,540	-	-	-	-	-	10,540
Classes & Special Events	14,120	-	1,300	5,700	-	7,000	21,120
Therapeutic Program	1,000	-	-	-	-	-	1,000
Senior Programs-Classes	5,020	-	-	-	-	-	5,020
Plymouth-Canton Steelers	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,321,840	8,880	17,280	35,610	-	61,770	1,383,610

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV: #226							
Property Taxes	1,276,460	-	23,000	-	-	23,000	1,299,460
Sales of Service	440,600	3,975	5,000	7,800	-	16,775	457,175
Transfer from General Fund	-	-	-	-	-	-	-
Appropriation of Surplus	156,138	(8,244)	63,700	139,325	-	194,781	350,919
TOTAL REVENUE	1,873,198	(4,269)	91,700	146,925	-	234,356	2,107,554
SOLID WASTE FUND EXP: #226							
Operating Expenses	1,846,929	12,000	91,700	146,925	-	250,625	2,097,554
Capital Outlay	10,000	-	-	-	-	-	10,000
Contingency	16,269	(16,269)	-	-	-	(16,269)	-
Transfers Out to Other Funds	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,873,198	(4,269)	91,700	146,925	-	234,356	2,107,554

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 24-25

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV: #248							
Property Taxes-Non School	1,256,900	-	-	750		750	1,257,650
Program Fees & Other	81,550	-	-	39,830		39,830	121,380
Appropriation of Surplus	-	-	-	-		-	-
TOTAL REVENUES	1,338,450	-	-	40,380	-	40,380	1,378,830
DDA OPER FUND EXP: #248							
Administration	359,730	-	-	83,270		83,270	443,000
Police Services	36,910	-	-	50		50	36,960
Streetscape Maintenance	328,305	-	-	(15,500)		(15,500)	312,805
Parking System	57,020	-	-	-		-	57,020
Saxton Parking Facility	-	-	-	9,860		9,860	9,860
DDA Marketing	125,200	-	-	-		-	125,200
Contrib to ODA Debt Funds	209,310	-	-	-		-	209,310
Contrib to ODA Cap Imp Fund	100,000	-	-	70,000		70,000	170,000
Contingency	121,875	-	-	(107,100)		(107,100)	14,875
TOTAL EXPENDITURES	1,338,450	-	-	40,380	-	40,380	1,378,830

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BLDG & ENGINEERING FD REV: #249							
Permit Fees	728,350	22,800	13,475	(29,805)		5,270	732,820
Contrib. & Other	-	-	-	75,500		75,500	75,500
Appropriation of Surplus	2,880	(1,705)	-	-		(1,705)	1,155
TOTAL REVENUES	728,210	20,895	13,475	45,695	-	80,065	809,275
BLDG & ENGINEERING FD EXP: #249							
Engineering/Inspections	728,210	20,895	13,475	45,695		80,065	809,275
Capital Outlay	-	-	-	-		-	-
Contingency	-	-	-	-		-	-
TOTAL EXPENDITURES	728,210	20,895	13,475	45,695	-	80,065	809,275

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
NBHD SERVICES FUND REV: #252							
Miscellaneous	16,040	-	-	-		-	16,040
Transfer from General Fund	73,010	-	-	-		-	73,010
Appropriation of Surplus	-	-	-	-		-	-
TOTAL REVENUES	89,050	-	-	-	-	-	89,050
NBHD SERVICES FUND EXP: #252							
Administration	500	-	-	-		-	500
OVDA Community Center	2,000	-	-	-		-	2,000
Senior Transportation	86,550	-	-	-		-	86,550
Contingency	-	-	-	-		-	-
TOTAL EXPENDITURES	89,050	-	-	-	-	-	89,050

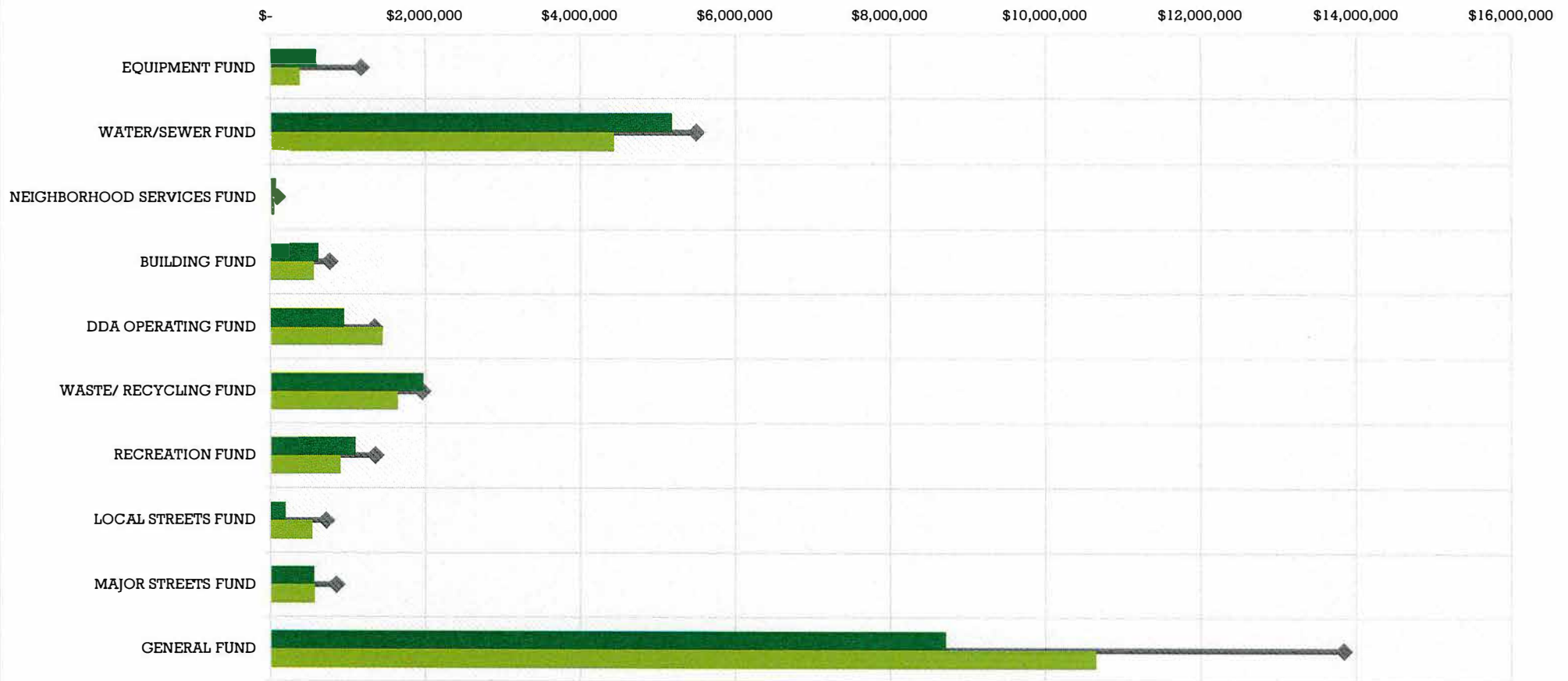
BUDGET ADJUSTMENT SUMMARY

THIRD QUARTER - FY 24-25

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER OPER FUND REV:							
#592							
Sales & Service Charges	5,136,595	4,550	31,900	119,750		156,200	5,292,795
Sale of Bonds	-	-	-	-		-	-
Appropriation of Surplus	318,930	-	-	-		-	318,930
TOTAL REVENUES	5,453,525	4,550	31,900	119,750	-	156,200	5,609,725
WATER/SEWER OPER FUND EXP:							
#592							
Administration	4,520,590	1,050	(39,925)	4,500		(34,375)	4,486,215
Trunk & Lateral	342,445	-	20,750	9,800		30,550	372,995
Mains Maintenance	218,520	700	24,850	32,750		58,300	276,820
Meter Maintenance	177,280	-	(9,875)	85,000		75,125	252,405
Service Maintenance	144,455	1,800	11,600	(15,100)		(1,700)	142,755
Hydrant Maintenance	50,235	1,000	24,500	2,800		28,300	78,535
Capital Outlay	-	-	-	-		-	-
Contingency	-	-	-	-		-	-
TOTAL EXPENDITURES	5,453,525	4,550	31,900	119,750	-	156,200	5,609,725

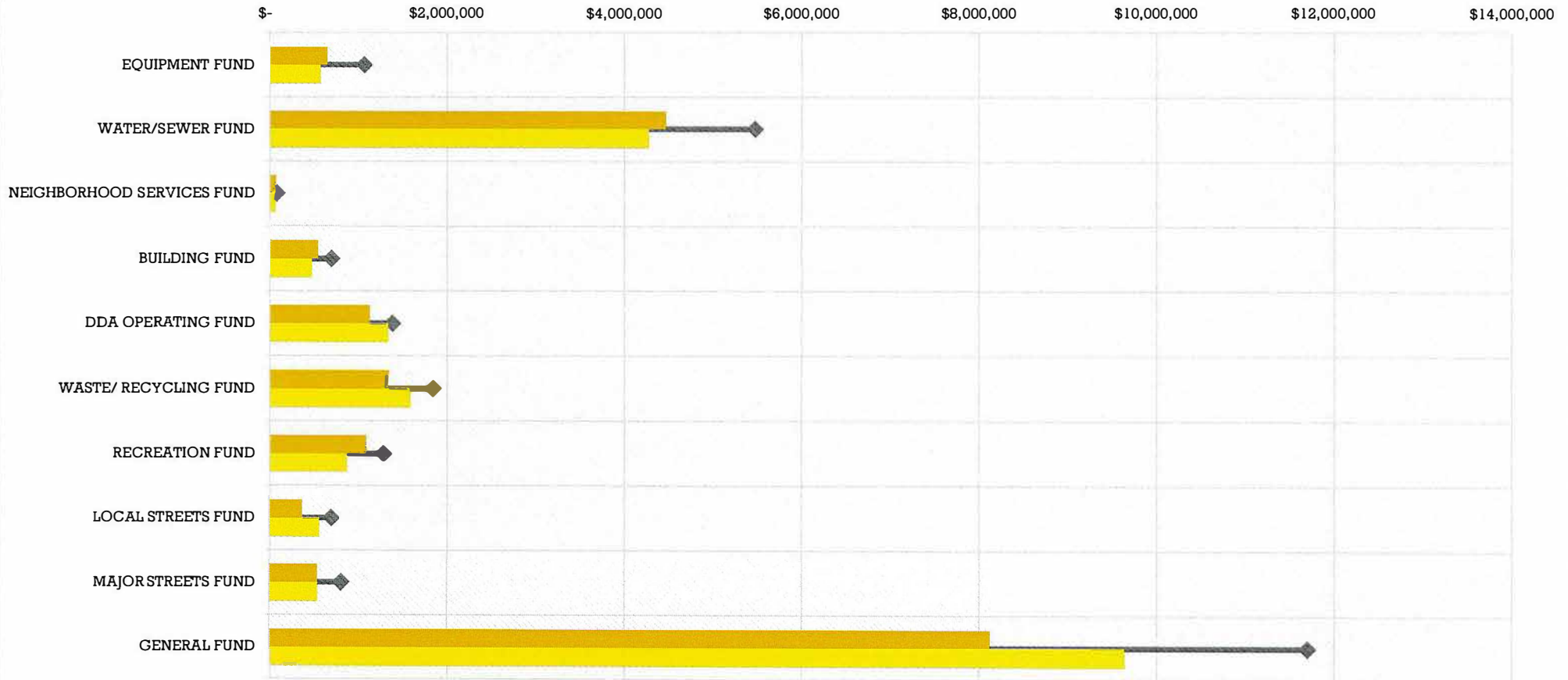
FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV:							
#661							
Miscellaneous	1,108,698	55,000	7,600	12,000		74,600	1,181,298
Appropriation of Surplus	-	-	-	-		-	-
TOTAL REVENUES	1,108,698	55,000	7,600	12,000	-	74,600	1,181,298
EQUIPMENT FUND EXP:							
#661							
Miscellaneous	789,989	150	7,600	12,000		19,750	809,739
Contingency	316,709	54,850	-	-		54,850	371,559
TOTAL EXPENDITURES	1,108,698	55,000	7,600	12,000	-	74,600	1,181,298

CITY OF PLYMOUTH
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY (Green)
UNAUDITED - YEAR ENDED JUNE 30, 2025
MARCH, 2025



	GENERAL FUND	MAJOR STREETS FUND	LOCAL STREETS FUND	RECREATION FUND	WASTE/ RECYCLING FUND	DDA OPERATING FUND	BUILDING FUND	NEIGHBORHOOD SERVICES FUND	WATER/SEWER FUND	EQUIPMENT FUND
AMENDED BUDGET	\$13,842,448	\$848,021	\$718,949	\$1,348,000	\$1,960,629	\$1,338,450	\$763,580	\$89,050	\$5,489,975	\$1,169,298
EXPENDITURES	\$8,713,445	\$565,827	\$200,545	\$1,099,499	\$1,972,160	\$951,646	\$621,099	\$73,522	\$5,179,216	\$599,814
REVENUES	\$10,649,368	\$572,040	\$541,993	\$903,812	\$1,641,184	\$1,445,950	\$559,862	\$54,878	\$4,438,923	\$379,659

CITY OF PLYMOUTH
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY (Yellow)
AUDITED - YEAR ENDED JUNE 30, 2024
MARCH, 2024

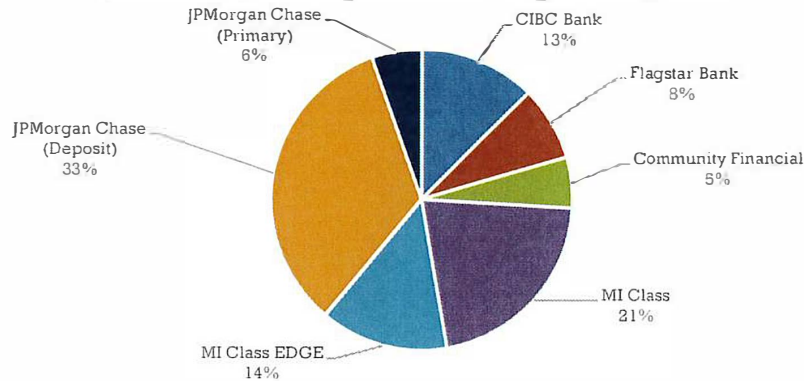


	GENERAL FUND	MAJOR STREETS FUND	LOCAL STREETS FUND	RECREATION FUND	WASTE/ RECYCLING FUND	DDA OPERATING FUND	BUILDING FUND	NEIGHBORHOOD SERVICES FUND	WATER/SEWER FUND	EQUIPMENT FUND
AMENDED BUDGET	\$11,696,645	\$807,874	\$687,493	\$1,282,110	\$1,845,153	\$1,383,605	\$694,765	\$89,050	\$5,471,930	\$1,060,508
EXPENDITURES	\$8,113,406	\$543,274	\$363,081	\$1,086,570	\$1,344,973	\$1,126,483	\$543,002	\$70,756	\$4,466,724	\$647,096
REVENUES	\$9,638,063	\$543,668	\$552,544	\$869,347	\$1,585,380	\$1,335,313	\$475,192	\$61,075	\$4,272,850	\$570,944

City of Plymouth
Summary - Cash, Securities & CD's
April 25, 2025

Institution	Bauer Rating	Inv. Type	% Invested	Amount
CIBC Bank	5	CD	12%	\$ 2,500,000.00
Flagstar Bank	3	CD	8%	\$ 1,600,000.00
Community Financial	5	Mon. Mrkt.	5%	\$ 1,086,645.29
MI Class	AAAm	Inv. Pool	21%	\$ 4,280,009.39
MI Class EDGE	AAAf/Sl	Inv. Pool	14%	\$ 2,784,522.29
JPMorgan Chase (Deposit)	4	Cash	33%	\$ 6,695,559.43
JPMorgan Chase (Primary)	4	Cash	5%	\$ 1,092,423.51
			100%	\$ 20,039,159.91

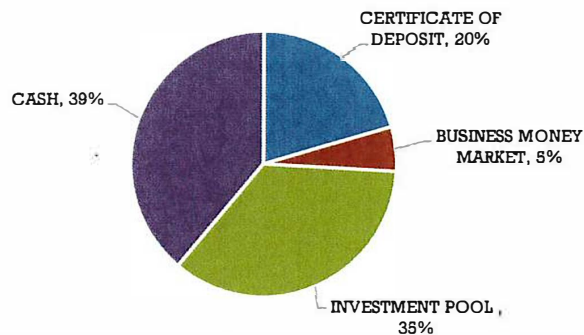
Portfolio Composition - April 25, 2025



Summary - Investment Type
April 25, 2025

Investment Type	Avg. Rating	Avg. Term	% Invested	Amount
CERTIFICATE OF DEPOSIT	4	282.4	20%	\$ 4,100,000.00
BUSINESS MONEY MARKET	5	Overnight	5%	\$ 1,086,645.29
INVESTMENT POOL	AAA	Overnight	35%	\$ 7,064,531.68
CASH	4	Daily	39%	\$ 7,787,982.94
			100%	\$ 20,039,159.91

**Diversification by Investment Type -
April 25, 2025**



QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdg Used
Fund: 101 GENERAL FUND								
Account Category: Revenues								
Department: 001 PROPERTY TAXES								
101-001-402.000	CURRENT PROPERTY TAX/REAL	6,722,754.49	6,862,444.35	7,088,400.00	7,088,400.00	7,093,756.61	3,843.99	100.08
101-001-405.000	TAXES RECOVERED BY COUNTY	(12.94)	173.26	(20,000.00)	(20,000.00)	3,366.72	0.00	(16.83)
101-001-406.000	TAXES REINSTATED BY COUNTY	0.00	0.00	15,000.00	15,000.00	(5,546.63)	0.00	(36.98)
101-001-408.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	(5,000.00)	(5,000.00)	(9,001.83)	0.00	180.04
101-001-420.000	UNCOLLECTABLE TAXES/REAL-PERS	0.00	0.00	(2,500.00)	(2,500.00)	0.00	0.00	0.00
101-001-432.000	PAYMENT IN LIEU OF PROP TAX	0.00	44,712.81	39,000.00	39,000.00	0.00	0.00	0.00
101-001-445.000	PENALTIES & INTEREST	13,466.97	24,383.03	30,000.00	30,000.00	0.00	0.00	0.00
101-001-447.000	PROPERTY TAX ADMINISTRATION FEE	341,748.94	350,099.83	363,000.00	363,000.00	356,053.81	9,612.81	98.09
Total Dept 001 - PROPERTY TAXES		7,077,957.46	7,281,813.28	7,507,900.00	7,507,900.00	7,438,628.68	13,456.80	99.08
Department: 002 LICENSES & PERMITS								
101-002-476.000	PERMITS/NON-BUSINESS LICENSE	1,975.00	2,249.00	3,600.00	3,600.00	2,145.40	101.20	59.59
101-002-476.100	GOING OUT OF BUSINESS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
Total Dept 002 - LICENSES & PERMITS		1,975.00	2,249.00	3,700.00	3,700.00	2,145.40	101.20	57.98
Department: 003 FEDERAL GRANTS								
101-003-531.000	STATE/FEDERAL GRANTS	0.00	156,448.00	200,000.00	200,000.00	394,534.14	394,534.14	197.27
Total Dept 003 - FEDERAL GRANTS		0.00	156,448.00	200,000.00	200,000.00	394,534.14	394,534.14	197.27
Department: 004 STATE SHARED REVENUES								
101-004-573.000	LOCAL COMMUNITY STABILIZATION SHARE	150,809.51	245,297.68	128,155.00	128,455.00	198,648.52	0.00	154.64
101-004-574.000	ST SHARED REV/LIQUOR LICENSE	41.25	17,995.45	15,000.00	15,000.00	137.50	0.00	0.92
101-004-574.100	ST SHARED REV/SALES TAX-CONST	698,552.00	1,012,341.00	1,193,966.00	1,193,966.00	683,806.00	0.00	57.27
101-004-574.300	CVTRS/(EVIP) INCENTIVE PAYMENTS/REV	97,271.00	147,440.00	154,347.00	154,347.00	106,631.00	0.00	69.09
101-004-574.500	ST SHARED REV/PUBLIC SAFETY	1,413.00	2,355.00	2,942.00	2,942.00	472.00	0.00	16.04
101-004-576.000	ST SHARED REV/ELECTION REIMB	0.00	0.00	0.00	53,000.00	52,639.54	0.00	99.32
Total Dept 004 - STATE SHARED REVENUES		948,086.76	1,425,429.13	1,494,410.00	1,547,710.00	1,042,334.56	0.00	67.35
Department: 005 CHARGES FOR SERVICES								
101-005-583.000	CHARGES FOR SVCS/WATER FUND	191,250.00	255,000.00	270,530.00	270,530.00	202,897.53	0.00	75.00
101-005-584.000	CHARGES FOR SVCS/EQUIP FUND	46,125.00	61,500.00	65,250.00	65,250.00	48,937.50	0.00	75.00
101-005-585.000	CHARGES FOR SVCS/SOLID WASTE	138,750.03	185,000.04	196,267.00	196,267.00	147,200.22	0.00	75.00
101-005-585.500	CHARGES FOR SVCS/BUILDING FUND	35,250.03	47,000.04	49,860.00	49,860.00	37,395.00	0.00	75.00
101-005-585.700	CHARGES FOR SERVICES/REC FUND	11,618.37	15,491.16	15,490.00	15,490.00	11,280.06	0.00	72.82
101-005-587.000	CHARGES FOR SVCS/COURT	1,706.25	1,706.25	0.00	0.00	0.00	0.00	0.00
101-005-588.000	CHARGES FOR SVCS/DDA-ADMIN	48,899.97	65,199.96	69,220.00	69,220.00	51,914.97	0.00	75.00
101-005-589.000	CHARGES FOR SVCS/DDA-MSD	107,084.97	142,779.96	151,470.00	151,470.00	113,602.50	0.00	75.00
101-005-589.500	CHARGES FOR SVCS/DDA-PARKING	30,840.03	41,120.04	43,620.00	43,620.00	32,715.00	0.00	75.00
101-005-590.000	CHARGES FOR SVCS/DMS-HOUS COMM	16,387.47	21,849.96	21,850.00	21,850.00	16,387.47	0.00	75.00
101-005-590.750	CHARGES FOR SVCS/HOUS P/R FEE	12,292.65	16,390.20	16,390.00	16,390.00	12,292.47	0.00	75.00
101-005-591.000	CHARGES FOR SVCS/OTHER COMM	10,533.77	10,982.63	3,000.00	3,000.00	4,587.54	0.00	152.92
101-005-592.000	CHARGES FOR SVCS/BROWNFIELD	56,609.04	56,609.04	59,690.00	59,690.00	0.00	0.00	0.00
Total Dept 005 - CHARGES FOR SERVICES		707,347.58	920,629.28	962,637.00	962,637.00	679,210.26	0.00	70.56
Department: 006 CEMETERY REVENUES								
101-006-633.000	FOUNDATIONS	9,435.00	12,665.00	10,000.00	10,000.00	4,865.00	825.00	48.65
101-006-634.000	GRAVE OPENINGS & CLOSING	61,075.00	89,885.00	60,000.00	60,000.00	52,020.00	6,100.00	86.70
101-006-642.000	CEMETERY LOT SALES	31,375.00	43,325.00	45,000.00	45,000.00	35,925.00	4,275.00	79.83
101-006-643.000	CEMETERY MISC/TRANSFERS	6,350.00	7,726.03	2,500.00	2,500.00	2,953.88	303.88	118.16
101-006-644.000	CRYPT SALES	11,700.00	17,250.00	40,000.00	40,000.00	13,700.00	0.00	34.25

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdg Used
Fund: 101 GENERAL FUND								
Account Category: Revenues								
Department: 006 CEMETERY REVENUES								
Total Dept 006 - CEMETERY REVENUES		119,935.00	170,851.03	157,500.00	157,500.00	109,463.88	11,503.88	69.50
Department: 007 PARKING REVENUES								
101-007-652.000	PARKING FEES/CENTRAL	26,571.00	27,437.49	20,000.00	20,000.00	18,123.60	0.00	90.62
101-007-652.100	PARKING FEES/EAST CENTRAL	400.00	406.49	200.00	200.00	0.00	0.00	0.00
101-007-652.400	PERMIT PARKING	2,524.00	4,804.02	3,000.00	3,000.00	1,080.00	0.00	36.00
101-007-652.500	PARKING FEES/EV CHARGING	0.00	4,001.61	0.00	0.00	9,568.33	9,568.33	100.00
101-007-658.000	PARKING FINES	5,210.00	23,920.00	12,000.00	12,000.00	13,405.00	10,380.00	111.71
101-007-658.500	PARKING FINES - DDA	6,790.00	37,055.00	30,000.00	30,000.00	39,425.00	31,280.00	131.42
Total Dept 007 - PARKING REVENUES		41,495.00	97,624.61	65,200.00	65,200.00	81,601.93	51,228.33	125.16
Department: 008 OTHER REVENUE								
101-008-628.000	POLICE DEPARTMENT REVENUES	5,770.45	7,902.59	5,900.00	23,400.00	26,904.60	1,683.52	114.98
101-008-628.050	CITY PORTION/OFFENDER REG	100.00	100.00	250.00	250.00	52.40	1.20	20.96
101-008-628.200	EMER 911 REVENUES	24,933.52	48,593.78	45,000.00	45,000.00	28,441.11	6,314.06	63.20
101-008-628.300	ACT 302 TRAINING FUNDS	2,849.40	5,340.90	3,000.00	3,000.00	2,996.25	0.60	99.88
101-008-628.400	COPS GRANT/CPE CREDITS	0.00	0.00	0.00	7,500.00	22,500.00	0.00	300.00
101-008-628.500	FALSE ALARM FEES	7,950.00	9,450.00	16,000.00	16,000.00	9,501.20	500.60	59.38
101-008-628.600	PBT TEST (BREATHILIZER)	360.00	510.00	3,000.00	3,000.00	531.20	80.60	17.71
101-008-628.700	LLRC FILING FEES	1,610.00	2,010.00	2,000.00	2,000.00	601.20	0.60	30.06
101-008-628.900	BOND PROCESSING FEE	20.00	30.00	150.00	150.00	41.20	10.60	27.47
101-008-630.000	OVERHEAD ON WORK ORDERS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-008-647.000	DISTRICT COURT REVENUE	5,139.28	5,139.28	8,000.00	8,000.00	0.00	0.00	0.00
101-008-647.500	DISTRICT COURT-DUIL REIMB	135.00	1,190.22	5,500.00	5,500.00	0.00	0.00	0.00
101-008-647.600	JUROR COMPENSATION RETURNS	0.00	40.65	150.00	400.00	419.20	35.20	104.80
101-008-659.000	TOWING AND STORAGE	120.00	120.00	1,500.00	1,500.00	191.20	0.60	12.75
101-008-665.000	INTEREST ON INVESTMENTS	143,602.84	242,102.15	50.00	35,550.00	123,788.30	4,381.62	348.21
101-008-668.000	ROYALTIES/CABLE TV	75,709.23	155,859.64	220,000.00	220,000.00	74,302.71	0.00	33.77
101-008-668.300	CABLE TV/PEG FEES	14,334.29	18,334.29	22,000.00	22,000.00	4,000.00	0.00	18.18
101-008-668.500	METRO ACT R.O.W. REIMBURSEMENT	0.00	33,814.77	27,000.00	27,000.00	500.00	0.00	1.85
101-008-672.221	2021 SIDEWALK SPECIAL ASSMTS	(462.00)	(462.00)	0.00	0.00	0.00	0.00	0.00
101-008-672.222	2022 SIDEWALK SPECIAL ASSMTS	(3,857.50)	(4,057.50)	0.00	0.00	0.00	0.00	0.00
101-008-672.224	2024 SIDEWALK SPECIAL ASSMTS	0.00	0.00	40,000.00	65,500.00	65,495.25	0.00	99.99
101-008-675.008	CONTRIBUTION/LIONS PARK IMPROVEMENTS	25,000.00	25,000.00	0.00	25,000.00	25,000.00	0.00	100.00
101-008-676.000	EXPENSE REIMBURSEMENTS	0.00	0.00	1,000.00	100,000.00	104,556.41	140.41	104.56
101-008-676.200	REIMBURSEMENT/EQUIP FD ACT 99 PROCEE	(989.40)	(989.40)	0.00	0.00	0.00	0.00	0.00
101-008-676.208	REIMBURSEMENT/GEOTHERMAL CAP OUTLAY	0.00	0.00	48,290.00	48,290.00	0.00	0.00	0.00
101-008-676.262	REIMBURSEMENT/SPEC ELECTIONS	0.00	0.00	700.00	700.00	0.00	0.00	0.00
101-008-680.000	OTHER INCOME	10,071.74	11,602.31	10,000.00	10,000.00	7,174.50	3.20	71.75
101-008-681.000	PASSPORT PROCESSING FEE	7,980.00	10,885.00	25,000.00	25,000.00	10,220.00	665.00	40.88
101-008-683.000	INSURANCE PROCEEDS	4,366.01	4,366.01	1,000.00	1,000.00	0.00	0.00	0.00
101-008-689.000	SUNDRY (CASH OVER/SHORT)	(0.14)	(0.14)	50.00	50.00	0.00	0.00	0.00
101-008-689.200	INS PREM/RETIRES & OTHERS	(5,949.60)	(13,210.20)	(16,000.00)	(16,000.00)	(10,959.02)	(3,567.02)	68.49
101-008-689.300	SPECIAL EVENTS INCOME	123,624.28	144,067.41	180,000.00	180,000.00	154,515.63	0.00	85.84
Total Dept 008 - OTHER REVENUE		442,417.40	707,739.76	650,540.00	860,790.00	650,773.34	10,250.79	75.60
Department: 009 TRANSFERS IN OTHER SOURCES								
101-009-674.711	CONTRIBUTION FR CEMETERY FUND	0.00	26,429.73	10,000.00	10,000.00	0.00	0.00	0.00
101-009-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	2,615,846.00	2,527,011.00	0.00	0.00	0.00
Total Dept 009 - TRANSFERS IN OTHER SOURCES		0.00	26,429.73	2,625,846.00	2,537,011.00	0.00	0.00	0.00

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bgdt Used
Fund: 101 GENERAL FUND								
Account Category: Revenues								
Revenues		9,339,214.20	10,789,213.82	13,667,733.00	13,842,448.00	10,398,692.19	481,075.14	75.12
Account Category: Expenditures								
Department: 101 CITY COMMISSION								
101-101-706.000	SALARY & WAGES/ FULL TIME	2,574.02	3,259.00	4,450.00	4,450.00	4,635.93	1,276.66	104.18
101-101-707.000	SALARY & WAGES/TEMP-SEASONAL	60.00	60.00	100.00	100.00	0.00	0.00	0.00
101-101-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-101-721.000	FRINGE BENEFITS	201.49	253.88	345.00	345.00	354.66	97.67	102.80
101-101-727.000	OFFICE SUPPLIES	0.00	1.32	250.00	250.00	0.00	0.00	0.00
101-101-728.000	POSTAGE	0.00	16.43	1,000.00	1,000.00	44.00	0.00	4.40
101-101-740.000	OPERATING SUPPLIES	4,038.25	6,390.56	4,000.00	4,000.00	838.04	68.76	20.95
101-101-818.000	CONTRACTUAL SERVICES	87,098.29	109,163.06	75,000.00	75,000.00	33,182.69	0.00	44.24
101-101-818.001	CONT SVCS/CABLE TV	2,250.00	4,500.00	4,000.00	5,625.00	5,625.00	0.00	100.00
101-101-818.211	CONT SVCS/AUDITING	0.00	34,650.00	38,000.00	38,000.00	0.00	0.00	0.00
101-101-818.410	CONT SVCS/ADVERTSNG PROMOTION	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-101-850.000	COMMUNICATIONS	0.00	0.00	400.00	400.00	2,107.69	2,107.69	526.92
101-101-860.000	TRANSPORTATION	0.00	0.00	0.00	500.00	381.90	0.00	76.38
101-101-864.000	CONFERENCES & MEETINGS	1,663.93	1,663.93	5,000.00	5,000.00	3,654.70	540.00	73.09
101-101-880.000	PUBLIC RELATIONS EXPENSE	8,061.80	10,352.19	9,000.00	9,000.00	8,973.01	0.00	99.70
101-101-900.000	PRINTING & PUBLISHING	1,116.27	1,803.77	3,000.00	3,750.00	4,374.09	400.00	116.64
101-101-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	571.75	500.00	500.00	0.00	0.00	0.00
101-101-956.000	MISCELLANEOUS	4,293.20	4,836.60	5,000.00	5,000.00	923.33	0.00	18.47
101-101-957.000	TRAINING EXPENSES	9,942.67	13,237.67	12,000.00	12,000.00	8,312.01	0.00	69.27
101-101-958.000	MEMBERSHIPS & DUES	5,430.00	12,259.00	15,000.00	15,000.00	5,435.00	0.00	36.23
Total Dept 101 - CITY COMMISSION		126,729.92	203,019.16	177,645.00	180,520.00	78,842.05	4,490.78	43.67
Department: 172 CITY MANAGER								
101-172-706.000	SALARY & WAGES/ FULL TIME	165,079.36	220,636.74	244,290.00	244,290.00	176,080.73	18,184.40	72.08
101-172-706.050	SALARY & WAGES/PART TIME	0.00	0.00	9,600.00	9,600.00	0.00	0.00	0.00
101-172-706.100	SALARY & WAGES/SICK	1,614.06	9,725.58	7,275.00	7,275.00	2,061.81	0.00	28.34
101-172-706.150	SALARY & WAGES/IN-LIEU HEALTH	2,511.54	2,511.54	2,515.00	2,515.00	0.00	0.00	0.00
101-172-706.300	SALARY & WAGES/RETENTION	3,700.00	3,700.00	3,300.00	3,300.00	3,291.70	0.00	99.75
101-172-706.600	SALARY & WAGES/VACATION PAYOFF	9,807.60	16,346.00	6,465.00	6,465.00	0.00	0.00	0.00
101-172-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	4,800.00	4,800.00	0.00	0.00	0.00
101-172-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	150.00	250.00	232.50	0.00	93.00
101-172-721.000	FRINGE BENEFITS	53,279.67	72,904.06	76,345.00	76,345.00	63,185.93	5,770.93	82.76
101-172-721.500	POST RETIREMENT BENEFITS	27,336.24	36,448.32	39,490.00	39,490.00	29,615.94	0.00	75.00
101-172-725.500	MEAL ALLOWANCE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-172-727.000	OFFICE SUPPLIES	22.34	60.56	400.00	400.00	274.08	0.00	68.52
101-172-728.000	POSTAGE	225.32	233.82	400.00	400.00	278.57	43.75	69.64
101-172-740.000	OPERATING SUPPLIES	6,512.03	8,807.83	6,500.00	6,500.00	3,036.90	0.00	46.72
101-172-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,500.00	1,500.00	1,833.46	97.30	122.23
101-172-850.000	COMMUNICATIONS	408.56	768.99	2,500.00	2,500.00	2,176.50	104.35	87.06
101-172-860.000	TRANSPORTATION	529.22	570.76	800.00	800.00	885.60	428.40	110.70
101-172-864.000	CONFERENCES & MEETINGS	0.00	0.00	2,500.00	2,500.00	2,725.53	0.00	109.02
101-172-880.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-172-881.000	RECRUITING/HIRING EXPENSES	0.00	0.00	0.00	400.00	400.00	0.00	100.00
101-172-900.000	PRINTING & PUBLISHING	816.61	967.71	1,000.00	1,150.00	2,453.54	916.00	213.35
101-172-925.000	SUBSCRIPTIONS & PUBLICATIONS	898.01	1,117.01	1,000.00	1,000.00	100.00	0.00	10.00
101-172-930.000	REPAIRS & MAINTENANCE	0.00	0.00	400.00	400.00	0.00	0.00	0.00
101-172-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	1,070.31	1,000.00	1,000.00	113.34	0.00	11.33

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdg Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 172 CITY MANAGER								
101-172-956.000	MISCELLANEOUS	2,334.01	3,602.91	3,000.00	3,000.00	1,120.55	151.88	37.35
101-172-957.000	TRAINING EXPENSES	587.99	587.99	4,000.00	4,000.00	0.00	0.00	0.00
101-172-958.000	MEMBERSHIPS & DUES	1,180.00	2,350.00	1,500.00	1,500.00	1,267.95	0.00	84.53
Total Dept 172 - CITY MANAGER		276,842.56	382,410.13	421,030.00	421,680.00	291,134.63	25,697.01	69.04
Department: 212 FINANCE DEPARTMENT								
101-212-706.000	SALARY & WAGES/ FULL TIME	135,830.37	192,207.92	246,935.00	246,935.00	184,785.11	18,569.60	74.83
101-212-706.050	SALARY & WAGES/PART TIME	30,085.84	33,066.88	51,320.00	51,320.00	21,474.69	2,045.24	41.84
101-212-706.100	SALARY & WAGES/SICK	0.00	0.00	11,130.00	11,130.00	0.00	0.00	0.00
101-212-706.150	SALARY & WAGES/IN-LIEU HEALTH	1,465.07	1,465.07	0.00	0.00	0.00	0.00	0.00
101-212-706.300	SALARY & WAGES/RETENTION	3,002.49	3,002.49	1,700.00	1,700.00	3,425.00	0.00	201.47
101-212-706.600	SALARY & WAGES/VACATION PAYOFF	4.73	4.73	7,610.00	7,610.00	0.00	0.00	0.00
101-212-707.000	SALARY & WAGES/TEMP-SEASONAL	20,731.02	26,467.27	41,200.00	41,200.00	12,303.97	255.00	29.86
101-212-709.000	SALARY & WAGES/OVERTIME	214.50	278.63	250.00	250.00	0.00	0.00	0.00
101-212-721.000	FRINGE BENEFITS	53,378.04	74,987.79	145,075.00	145,075.00	78,582.61	9,135.78	54.17
101-212-721.500	POST RETIREMENT BENEFITS	37,036.08	49,381.44	42,135.00	42,135.00	24,098.94	0.00	57.19
101-212-725.500	MEAL ALLOWANCE	0.00	37.00	150.00	150.00	42.47	0.00	28.31
101-212-727.000	OFFICE SUPPLIES	761.87	883.61	3,000.00	3,000.00	1,771.91	0.00	59.06
101-212-728.000	POSTAGE	5,122.59	7,968.03	6,000.00	6,000.00	5,625.33	0.00	93.76
101-212-740.000	OPERATING SUPPLIES	2,097.41	3,141.63	3,750.00	3,750.00	1,105.99	308.54	29.49
101-212-818.000	CONTRACTUAL SERVICES	1,891.65	2,586.23	3,500.00	3,500.00	2,263.14	0.00	64.66
101-212-850.000	COMMUNICATIONS	678.00	848.69	850.00	850.00	633.84	350.39	74.57
101-212-860.000	TRANSPORTATION	8.48	189.38	1,000.00	1,000.00	367.16	0.00	36.72
101-212-864.000	CONFERENCES & MEETINGS	0.00	0.00	1,400.00	1,400.00	1,022.05	0.00	73.00
101-212-880.000	PUBLIC RELATIONS EXPENSE	185.00	759.00	1,250.00	1,250.00	370.00	0.00	29.60
101-212-900.000	PRINTING & PUBLISHING	3,298.98	5,854.33	3,000.00	3,000.00	2,466.45	406.00	82.22
101-212-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	189.00	100.00	100.00	0.00	0.00	0.00
101-212-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-212-938.000	EQUIPMENT LEASE EXPENSE	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-212-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	21,339.05	20,600.00	20,600.00	3,433.34	0.00	16.67
101-212-956.000	MISCELLANEOUS	50.00	75.00	100.00	100.00	0.00	0.00	0.00
101-212-957.000	TRAINING EXPENSES	724.48	1,749.05	2,000.00	2,175.00	2,762.85	(100.00)	127.03
101-212-957.500	EDUCATIONAL REIMBURSEMENTS	0.00	1,500.00	0.00	1,500.00	1,500.00	0.00	100.00
101-212-958.000	MEMBERSHIPS & DUES	608.00	1,207.00	1,000.00	1,000.00	788.00	100.00	78.80
Total Dept 212 - FINANCE DEPARTMENT		297,174.60	429,189.22	595,305.00	596,980.00	348,822.85	31,070.55	58.43
Department: 215 CITY CLERK								
101-215-706.000	SALARY & WAGES/ FULL TIME	73,019.94	96,823.97	90,115.00	90,115.00	80,730.37	8,115.20	89.59
101-215-706.050	SALARY & WAGES/PART TIME	2,284.80	2,298.03	20,150.00	20,150.00	9,217.11	1,395.00	45.74
101-215-706.100	SALARY & WAGES/SICK	0.00	4,704.00	3,825.00	3,825.00	0.00	0.00	0.00
101-215-706.300	SALARY & WAGES/RETENTION	1,700.00	1,700.00	2,000.00	2,000.00	1,800.00	0.00	90.00
101-215-706.600	SALARY & WAGES/VACATION PAYOFF	3,920.00	6,664.00	3,400.00	4,075.00	4,057.60	0.00	99.57
101-215-707.000	SALARY & WAGES/TEMP-SEASONAL	8,138.46	12,387.20	50.00	1,550.00	1,116.50	0.00	72.03
101-215-709.000	SALARY & WAGES/OVERTIME	2,390.47	2,503.15	550.00	1,750.00	1,667.41	0.00	95.28
101-215-721.000	FRINGE BENEFITS	35,254.76	47,972.93	49,165.00	49,165.00	41,369.55	4,227.09	84.14
101-215-721.500	POST RETIREMENT BENEFITS	15,065.55	20,087.40	19,975.00	19,975.00	14,980.50	0.00	75.00
101-215-725.500	MEAL ALLOWANCE	71.22	98.64	200.00	200.00	0.00	0.00	0.00
101-215-727.000	OFFICE SUPPLIES	14.32	19.32	200.00	200.00	110.57	0.00	55.29
101-215-728.000	POSTAGE	134.27	134.27	570.00	570.00	0.00	0.00	0.00
101-215-740.000	OPERATING SUPPLIES	6,395.60	7,238.07	3,000.00	3,000.00	1,363.77	0.00	45.46

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdg Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 215 CITY CLERK								
101-215-818.000	CONTRACTUAL SERVICES	45.00	45.00	2,700.00	2,700.00	46.28	0.00	1.71
101-215-850.000	COMMUNICATIONS	0.00	0.00	0.00	200.00	189.99	0.00	95.00
101-215-860.000	TRANSPORTATION	267.01	843.21	400.00	400.00	378.00	98.00	94.50
101-215-864.000	CONFERENCES & MEETINGS	50.00	1,499.98	0.00	0.00	0.00	0.00	0.00
101-215-900.000	PRINTING & PUBLISHING	1,052.29	1,052.29	1,750.00	1,750.00	788.50	0.00	45.06
101-215-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	20.17	0.00	20.17
101-215-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	7,572.66	7,300.00	7,300.00	1,200.00	0.00	16.44
101-215-956.000	MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-215-957.000	TRAINING EXPENSES	401.87	2,690.66	2,000.00	2,000.00	514.50	514.50	25.73
101-215-958.000	MEMBERSHIPS & DUES	3,173.00	3,252.00	370.00	1,745.00	2,067.66	0.00	118.49
Total Dept 215 - CITY CLERK		153,378.56	219,586.78	208,320.00	213,270.00	161,618.48	14,349.79	75.78
Department: 228 MGMT INFORMATION SERVICES								
101-228-706.000	SALARY & WAGES/ FULL TIME	95,836.50	127,044.05	141,065.00	141,065.00	107,190.37	10,792.00	75.99
101-228-706.100	SALARY & WAGES/SICK	0.00	6,167.04	5,985.00	5,985.00	0.00	0.00	0.00
101-228-706.300	SALARY & WAGES/RETENTION	1,550.00	1,550.00	1,550.00	1,600.00	1,900.00	0.00	118.75
101-228-706.600	SALARY & WAGES/VACATION PAYOFF	7,708.80	17,987.20	5,320.00	8,095.00	8,094.00	0.00	99.99
101-228-709.000	SALARY & WAGES/OVERTIME	664.55	664.55	0.00	0.00	0.00	0.00	0.00
101-228-721.000	FRINGE BENEFITS	40,161.12	56,248.79	62,150.00	62,150.00	47,793.71	4,581.28	76.90
101-228-721.500	POST RETIREMENT BENEFITS	21,340.53	28,454.04	29,050.00	29,050.00	21,780.00	0.00	74.97
101-228-725.500	MEAL ALLOWANCE	0.00	0.00	150.00	180.00	180.00	0.00	100.00
101-228-727.000	OFFICE SUPPLIES	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-228-728.000	POSTAGE	1,191.25	1,191.25	100.00	100.00	0.00	0.00	0.00
101-228-740.000	OPERATING SUPPLIES	6,415.28	7,464.97	8,500.00	8,500.00	2,680.07	286.76	31.53
101-228-750.000	OPERATING SUPPLIES/SOFTWARE	57,779.31	70,495.01	103,000.00	103,000.00	26,122.19	9,639.86	25.36
101-228-818.000	CONTRACTUAL SERVICES	32,549.36	70,442.43	102,000.00	102,000.00	59,531.53	3,682.82	58.36
101-228-850.000	COMMUNICATIONS	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-228-860.000	TRANSPORTATION	82.92	82.92	200.00	250.00	282.85	36.68	113.14
101-228-864.000	CONFERENCES & MEETINGS	0.00	0.00	2,000.00	2,650.00	2,642.95	0.00	99.73
101-228-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	602.03	550.00	550.00	41.66	0.00	7.57
101-228-956.000	MISCELLANEOUS	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-228-957.000	TRAINING EXPENSES	1,495.00	1,495.00	10,000.00	10,000.00	0.00	0.00	0.00
101-228-958.000	MEMBERSHIPS & DUES	50.00	50.00	400.00	400.00	50.00	0.00	12.50
Total Dept 228 - MGMT INFORMATION SERVICES		266,824.62	389,939.28	472,620.00	476,175.00	278,289.33	29,019.40	58.44
Department: 257 CITY ASSESSOR								
101-257-727.000	OFFICE SUPPLIES	0.00	94.88	2,500.00	2,500.00	88.00	0.00	3.52
101-257-728.000	POSTAGE	193.14	883.36	1,000.00	1,000.00	229.35	0.00	22.94
101-257-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
101-257-818.213	CONT SVCS/ASSESSING	47,984.00	66,458.00	73,939.00	73,939.00	63,484.87	6,238.00	85.86
101-257-900.000	PRINTING & PUBLISHING	460.00	460.00	4,000.00	4,000.00	0.00	0.00	0.00
101-257-925.000	SUBSCRIPTIONS & PUBLICATIONS	1,002.64	1,378.63	1,500.00	1,500.00	1,253.30	125.33	83.55
101-257-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	1,143.51	1,000.00	1,000.00	0.00	0.00	0.00
101-257-957.000	TRAINING EXPENSES	181.00	181.00	0.00	0.00	0.00	0.00	0.00
101-257-958.000	MEMBERSHIPS & DUES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 257 - CITY ASSESSOR		49,820.78	70,599.38	86,439.00	86,439.00	65,055.52	6,363.33	75.26
Department: 262 ELECTION SERVICES								
101-262-706.000	SALARY & WAGES/ FULL TIME	0.00	0.00	15,900.00	15,900.00	822.68	0.00	5.17
101-262-706.050	SALARY & WAGES/PART TIME	26,933.18	34,351.84	27,905.00	27,905.00	27,807.99	405.00	99.65

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdg Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 262 ELECTION SERVICES								
101-262-706.100	SALARY & WAGES/SICK	0.00	0.00	676.00	676.00	0.00	0.00	0.00
101-262-706.300	SALARY & WAGES/RETENTION	800.00	800.00	515.00	515.00	425.00	0.00	82.52
101-262-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	600.00	600.00	0.00	0.00	0.00
101-262-707.000	SALARY & WAGES/TEMP-SEASONAL	17,188.76	17,188.76	22,000.00	28,775.00	28,703.57	0.00	99.75
101-262-709.000	SALARY & WAGES/OVERTIME	6,179.53	6,189.77	4,750.00	11,650.00	11,578.00	0.00	99.38
101-262-721.000	FRINGE BENEFITS	3,753.28	4,356.93	12,565.00	12,565.00	6,125.39	71.48	48.75
101-262-721.500	POST RETIREMENT BENEFITS	2,657.61	3,543.48	3,525.00	3,525.00	2,643.75	0.00	75.00
101-262-725.500	MEAL ALLOWANCE	2,265.62	2,325.46	1,500.00	2,900.00	2,883.67	0.00	99.44
101-262-727.000	OFFICE SUPPLIES	98.14	98.14	100.00	100.00	0.00	0.00	0.00
101-262-728.000	POSTAGE	1,551.48	1,828.90	3,130.00	3,130.00	400.00	0.00	12.78
101-262-740.000	OPERATING SUPPLIES	1,930.94	2,493.53	2,000.00	9,110.00	15,248.32	0.00	167.38
101-262-818.000	CONTRACTUAL SERVICES	10,841.44	15,966.44	28,250.00	28,250.00	9,102.30	0.00	32.22
101-262-860.000	TRANSPORTATION	418.27	536.83	200.00	600.00	691.92	98.00	115.32
101-262-864.000	CONFERENCES & MEETINGS	0.00	400.00	0.00	0.00	0.00	0.00	0.00
101-262-900.000	PRINTING & PUBLISHING	3,976.45	9,296.76	6,700.00	6,700.00	3,173.63	0.00	47.37
101-262-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	114.35	100.00	100.00	0.00	0.00	0.00
101-262-956.000	MISCELLANEOUS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-957.000	TRAINING EXPENSES	1,625.00	3,201.35	2,000.00	2,000.00	150.95	0.00	7.55
101-262-958.000	MEMBERSHIPS & DUES	0.00	14.76	370.00	370.00	0.00	0.00	0.00
Total Dept 262 - ELECTION SERVICES		80,219.70	102,707.30	133,086.00	155,671.00	109,757.17	574.48	70.51
Department: 265 CITY HALL MAINTENANCE								
101-265-706.000	SALARY & WAGES/ FULL TIME	2,778.46	3,288.36	5,235.00	5,235.00	2,145.49	274.76	40.98
101-265-706.100	SALARY & WAGES/SICK	0.00	0.00	565.00	565.00	0.00	0.00	0.00
101-265-706.300	SALARY & WAGES/RETENTION	0.00	0.00	25.00	25.00	0.00	0.00	0.00
101-265-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	24.96	0.00	24.96
101-265-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-265-707.000	SALARY & WAGES/TEMP-SEASONAL	787.00	1,245.62	1,075.00	1,275.00	1,575.59	151.54	123.58
101-265-709.000	SALARY & WAGES/OVERTIME	1,016.81	1,234.55	315.00	765.00	931.54	77.37	121.77
101-265-721.000	FRINGE BENEFITS	1,427.38	1,873.08	3,590.00	3,590.00	1,678.44	204.01	46.75
101-265-721.500	POST RETIREMENT BENEFITS	1,901.79	2,535.72	2,455.00	2,455.00	1,841.22	0.00	75.00
101-265-725.500	MEAL ALLOWANCE	39.00	62.00	0.00	50.00	16.00	0.00	32.00
101-265-740.000	OPERATING SUPPLIES	16,018.99	19,847.77	8,000.00	8,000.00	6,546.88	393.57	81.84
101-265-818.000	CONTRACTUAL SERVICES	56,577.63	83,418.22	94,500.00	94,500.00	68,408.00	11,274.65	72.39
101-265-920.000	PUBLIC UTILITIES	24,600.82	32,442.50	30,000.00	30,000.00	24,720.29	4,957.13	82.40
101-265-930.000	REPAIRS & MAINTENANCE	1,692.24	7,885.89	10,000.00	10,000.00	9,107.02	0.00	91.07
101-265-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	5,755.80	5,225.00	5,225.00	339.16	0.00	6.49
101-265-956.000	MISCELLANEOUS	0.00	0.00	0.00	2,940.00	2,940.00	0.00	100.00
Total Dept 265 - CITY HALL MAINTENANCE		106,840.12	159,589.51	161,285.00	164,925.00	120,274.59	17,333.03	72.93
Department: 266 LEGAL SERVICES								
101-266-818.100	CONT SVCS/CITY ATTY - RETAINER	16,500.00	30,500.00	45,000.00	45,000.00	21,000.00	0.00	46.67
101-266-818.110	CONT SVCS/PROSECUTION RETAINER	37,001.26	55,701.26	55,000.00	55,000.00	37,400.00	7,300.00	68.00
101-266-818.150	CONT SVCS/CITY ATTY - SPECIAL	9,545.50	17,879.50	40,000.00	40,000.00	9,478.50	253.50	23.70
101-266-818.165	CONT SVCS/CITY ATTY-BROWNFIELD	490.00	684.18	5,000.00	10,400.00	10,400.00	0.00	100.00
101-266-818.170	CONT SVCS/PROPERTY TAX APPEALS	14,596.65	14,985.04	15,000.00	15,000.00	3,452.31	194.19	23.02
101-266-818.200	CONT SVCS/LABOR ATTORNEY	2,119.00	2,119.00	5,000.00	5,000.00	130.00	39.00	2.60
101-266-900.000	PRINTING & PUBLISHING	0.00	0.00	500.00	500.00	0.00	0.00	0.00

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 266 LEGAL SERVICES								
101-266-956.000	MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 266 - LEGAL SERVICES		80,252.41	121,868.98	166,000.00	171,400.00	81,860.81	7,786.69	47.76
Department: 268 OTHER FUNCTIONS								
101-268-721.000	FRINGE BENEFITS	0.00	0.00	4,500.00	4,500.00	0.00	0.00	0.00
101-268-721.200	CONTRIBUTION TO HEALTH CARE RESERVE	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-268-724.000	MERS/OPEB ACTUARIAL EVALUATIONS	0.00	0.00	12,000.00	12,600.00	12,595.01	0.00	99.96
101-268-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
101-268-727.000	OFFICE SUPPLIES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-268-728.000	POSTAGE	7,447.84	11,018.03	12,000.00	12,000.00	9,346.61	0.00	77.89
101-268-740.000	OPERATING SUPPLIES	2,527.84	3,320.13	6,000.00	6,000.00	7,371.63	0.00	122.86
101-268-818.000	CONTRACTUAL SERVICES	39,176.25	45,486.07	40,000.00	40,000.00	20,748.06	2,241.94	51.87
101-268-818.850	CONT SRVC/PAYROLL PROCESSING	25.00	25.00	0.00	0.00	0.00	0.00	0.00
101-268-818.900	CONT SRVC/BANK ANALYSIS FEES	703.50	703.50	2,500.00	2,500.00	5.63	0.00	0.23
101-268-832.000	REIMBURSEMENT/35TH DIST COURT	36,699.66	43,038.78	38,000.00	38,000.00	8,669.56	0.00	22.81
101-268-850.000	COMMUNICATIONS	24,869.41	33,990.85	43,000.00	43,000.00	27,935.84	2,988.25	64.97
101-268-864.000	CONFERENCES & MEETINGS	0.00	0.00	1,500.00	1,500.00	(745.50)	0.00	(49.70)
101-268-880.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-268-900.000	PRINTING & PUBLISHING	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-268-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-268-938.000	EQUIPMENT LEASE EXPENSE	6,358.15	7,772.09	8,000.00	8,000.00	7,949.24	672.94	99.37
101-268-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	6,000.03	5,000.00	5,000.00	1,333.34	0.00	26.67
101-268-940.100	EQUIPMENT RENTAL / SUPPLEMENTAL	55,114.47	73,485.96	74,589.00	74,589.00	55,941.03	0.00	75.00
101-268-956.000	MISCELLANEOUS	402.65	516.65	1,000.00	1,000.00	2,876.91	2,782.67	287.69
101-268-957.000	TRAINING EXPENSES	2,000.00	2,000.00	4,500.00	4,500.00	0.00	0.00	0.00
101-268-960.000	INSURANCE & BONDS	78,626.97	104,835.96	97,000.00	97,000.00	72,749.97	0.00	75.00
101-268-963.000	BAD DEBT EXP/BANKRUPTCY	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-268-964.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
Total Dept 268 - OTHER FUNCTIONS		253,951.74	332,193.05	369,089.00	369,689.00	226,777.33	8,685.80	61.34
Department: 301 POLICE DEPARTMENT								
101-301-706.000	SALARY & WAGES/ FULL TIME	1,148,464.51	1,504,162.88	1,639,280.00	1,639,280.00	1,200,019.92	120,362.71	73.20
101-301-706.050	SALARY & WAGES/PART TIME	39,897.12	52,630.89	81,475.00	81,475.00	49,439.42	5,101.74	60.68
101-301-706.100	SALARY & WAGES/SICK	0.00	51,523.16	63,465.00	63,465.00	0.00	0.00	0.00
101-301-706.150	SALARY & WAGES/IN-LIEU HEALTH	5,023.08	5,023.08	5,030.00	5,030.00	2,456.58	0.00	48.84
101-301-706.200	SALARY & WAGES/HOLIDAY PAY	67,221.91	69,958.36	69,390.00	69,390.00	64,936.55	0.00	93.58
101-301-706.300	SALARY & WAGES/RETENTION	11,800.00	11,800.00	12,360.00	13,110.00	13,387.50	0.00	102.12
101-301-706.400	SALARY & WAGES/UNIFORM ALLOW	12,851.24	14,511.33	13,835.00	13,835.00	11,527.29	1,944.68	83.32
101-301-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	2,105.60	15,135.00	15,135.00	0.00	0.00	0.00
101-301-706.900	SALARY & WAGES/DEBRIEF PAY	4,925.50	4,925.50	13,300.00	13,300.00	5,099.50	0.00	38.34
101-301-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-301-709.000	SALARY & WAGES/OVERTIME	49,253.41	73,147.86	90,000.00	90,000.00	83,213.01	7,382.94	92.46
101-301-709.100	SALARY & WAGES/OT-TRAINING	2,835.65	3,506.81	4,000.00	4,000.00	2,583.08	0.00	64.58
101-301-721.000	FRINGE BENEFITS	508,907.27	682,827.29	747,400.00	747,400.00	577,616.51	57,578.08	77.28
101-301-721.500	POST RETIREMENT BENEFITS	919,211.76	1,225,615.68	1,297,650.00	1,297,650.00	973,236.69	0.00	75.00
101-301-725.000	EMPLOYEE TESTING & LICENSING	743.16	4,938.16	6,140.00	6,140.00	4,430.70	1,095.00	72.16
101-301-725.500	MEAL ALLOWANCE	51.40	62.65	100.00	100.00	66.06	22.50	66.06
101-301-727.000	OFFICE SUPPLIES	644.62	1,186.85	2,610.00	2,610.00	1,535.54	0.00	58.83
101-301-728.000	POSTAGE	175.16	257.14	2,660.00	2,660.00	150.00	0.00	5.64
101-301-740.000	OPERATING SUPPLIES	7,593.25	12,054.50	13,920.00	13,920.00	7,503.91	756.83	53.91

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 301 POLICE DEPARTMENT								
101-301-740.100	AUXILLIARY SUPPLIES	0.00	0.00	0.00	0.00	44.00	0.00	100.00
101-301-740.400	UNIFORM ALLOWANCE	1,252.35	4,002.29	6,180.00	6,180.00	4,620.11	0.00	74.76
101-301-740.700	SAFETY GEAR	466.15	3,106.02	3,380.00	3,380.00	2,296.37	133.45	67.94
101-301-810.000	TOWING CHARGES	0.00	0.00	3,090.00	3,090.00	0.00	0.00	0.00
101-301-818.000	CONTRACTUAL SERVICES	7,027.26	13,999.09	46,000.00	46,000.00	39,183.88	1,560.28	85.18
101-301-818.310	CONT SVCS/COMMUNITY RESOURCE SPEC	0.00	0.00	21,220.00	21,220.00	9,800.00	0.00	46.18
101-301-818.311	CONT SVCS/DISPATCH	328,701.74	459,651.74	418,440.00	418,440.00	331,945.69	40,108.33	79.33
101-301-819.000	SCHOOL CROSSING GUARDS	22,558.50	22,558.50	23,300.00	23,300.00	13,918.87	0.00	59.74
101-301-820.000	SEX OFFENDER REGISTRATION FEES	30.00	90.00	540.00	540.00	90.00	30.00	16.67
101-301-822.000	ANIMAL CONTROL EXPENSES	450.00	650.00	870.00	870.00	100.00	0.00	11.49
101-301-830.000	INVESTIGATION EXPENSES	1,600.00	2,500.00	2,250.00	2,250.00	1,914.28	200.00	85.08
101-301-835.000	PRISONER/LODGING EXPENSES	4,410.00	5,600.00	3,190.00	3,190.00	1,855.00	0.00	58.15
101-301-850.000	COMMUNICATIONS	16,954.45	29,715.65	29,244.00	29,244.00	14,823.93	752.44	50.69
101-301-860.000	TRANSPORTATION	394.32	856.61	580.00	755.00	898.89	35.00	119.06
101-301-864.000	CONFERENCES & MEETINGS	2,085.43	2,246.84	3,300.00	3,300.00	2,160.48	238.61	65.47
101-301-880.000	PUBLIC RELATIONS EXPENSE	520.99	1,849.61	1,460.00	1,460.00	760.00	0.00	52.05
101-301-900.000	PRINTING & PUBLISHING	1,019.80	2,094.28	6,180.00	6,180.00	1,490.94	1,227.94	24.13
101-301-930.000	REPAIRS & MAINTENANCE	0.00	161.16	3,580.00	3,580.00	806.13	0.00	22.52
101-301-938.000	EQUIPMENT LEASE EXPENSE	3,206.52	4,384.24	4,640.00	4,640.00	1,974.00	152.61	42.54
101-301-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	96,710.66	114,927.00	114,927.00	583.34	0.00	0.51
101-301-956.000	MISCELLANEOUS	0.00	401.40	1,180.00	1,180.00	310.23	109.99	26.29
101-301-957.000	TRAINING EXPENSES	9,255.26	13,128.11	12,360.00	12,360.00	11,185.38	227.81	90.50
101-301-957.100	TRAINING/HNT	11,025.46	11,025.46	10,500.00	10,500.00	9,000.00	0.00	85.71
101-301-957.302	TRAINING EXPENSES - 302 FUNDS	280.00	2,651.98	4,200.00	4,300.00	5,349.00	0.00	124.40
101-301-957.400	TRAINING EXPENSES/CPE CREDITS	0.00	0.00	0.00	7,500.00	3,150.00	0.00	42.00
101-301-958.000	MEMBERSHIPS & DUES	573.00	1,408.00	3,790.00	3,790.00	829.00	0.00	21.87
Total Dept 301 - POLICE DEPARTMENT		3,191,410.27	4,399,029.38	4,803,151.00	4,811,676.00	3,456,291.78	239,020.94	71.83
Department: 336 FIRE DEPARTMENT								
101-336-706.750	SALARY & WAGES/MEDICAL FIRST RESP BO	11,283.34	11,283.34	13,500.00	13,500.00	9,300.00	0.00	68.89
101-336-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	0.00	10,000.00	8,878.00	1,127.00	88.78
101-336-721.000	FRINGE BENEFITS	526.21	526.21	2,500.00	2,500.00	1,201.45	89.99	48.06
101-336-721.500	POST RETIREMENT BENEFITS	204,313.14	272,417.52	272,415.00	272,415.00	214,424.28	0.00	78.71
101-336-721.650	CONTR POST RETIREMENT BENEFITS-OPEB	25,764.70	59,787.71	75,000.00	75,000.00	28,025.02	0.00	37.37
101-336-740.000	OPERATING SUPPLIES	7,251.29	7,299.53	5,000.00	5,000.00	432.14	0.00	8.64
101-336-818.000	CONTRACTUAL SERVICES	4,738.73	5,717.03	16,000.00	16,000.00	3,784.72	379.33	23.65
101-336-818.800	CONTR SERVICES - NFD	585,689.61	883,631.12	686,500.00	686,500.00	479,281.50	0.00	69.82
101-336-850.000	COMMUNICATIONS	1,380.88	1,540.92	1,500.00	1,500.00	286.17	46.11	19.08
101-336-880.000	PUBLIC RELATIONS EXPENSE	3,350.00	4,181.36	300.00	300.00	0.00	0.00	0.00
101-336-900.000	PRINTING & PUBLISHING	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-336-920.000	PUBLIC UTILITIES	1,514.97	2,031.02	1,800.00	1,800.00	1,389.17	164.98	77.18
101-336-936.000	REPAIRS & MAINTENANCE/FIRE DAMAGE	0.00	536.52	0.00	0.00	0.00	0.00	0.00
101-336-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	90,094.45	85,000.00	85,000.00	11,000.00	0.00	12.94
Total Dept 336 - FIRE DEPARTMENT		845,812.87	1,339,046.73	1,160,515.00	1,170,515.00	758,002.45	1,807.41	64.76
Department: 441 MUNICIPAL SERVICES ADMIN								
101-441-706.000	SALARY & WAGES/ FULL TIME	25,434.78	33,938.52	135,725.00	135,725.00	31,635.40	2,899.80	23.31
101-441-706.050	SALARY & WAGES/PART TIME	14,518.50	20,775.15	26,220.00	26,220.00	19,887.94	2,051.65	75.85
101-441-706.100	SALARY & WAGES/SICK	1,007.47	4,052.49	5,350.00	5,350.00	774.20	0.00	14.47
101-441-706.150	SALARY & WAGES/IN-LIEU HEALTH	879.03	879.03	820.00	870.00	859.81	0.00	98.83

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 03/31/2025

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Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 441 MUNICIPAL SERVICES ADMIN								
101-441-706.300	SALARY & WAGES/RETENTION	1,887.49	1,887.49	1,900.00	1,900.00	1,584.97	0.00	83.42
101-441-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	1,025.00	1,025.00	0.00	0.00	0.00
101-441-706.450	SALARY & WAGES/SAFETY INSPEC. BONUS	6,300.00	6,426.02	6,300.00	6,300.00	1,673.98	0.00	26.57
101-441-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	188.88	3,890.00	3,890.00	0.00	0.00	0.00
101-441-707.000	SALARY & WAGES/TEMP-SEASONAL	13,934.50	13,934.50	500.00	500.00	0.00	0.00	0.00
101-441-709.000	SALARY & WAGES/OVERTIME	4,025.64	4,994.76	6,115.00	6,115.00	5,494.02	1,220.15	89.84
101-441-721.000	FRINGE BENEFITS	15,640.25	20,692.41	63,385.00	63,385.00	17,125.96	1,832.71	27.02
101-441-721.500	POST RETIREMENT BENEFITS	23,497.02	31,329.36	33,985.00	33,985.00	25,489.53	0.00	75.00
101-441-724.000	MERS/OPEB ACTUARIAL EVALUATIONS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-441-725.000	EMPLOYEE TESTING & LICENSING	806.66	956.38	0.00	475.00	529.38	0.00	111.45
101-441-728.000	POSTAGE	124.62	124.62	250.00	250.00	0.00	0.00	0.00
101-441-740.000	OPERATING SUPPLIES	4,463.26	5,994.98	7,000.00	7,000.00	2,184.87	0.00	31.21
101-441-740.400	UNIFORM ALLOWANCE	13,171.65	17,410.96	22,000.00	22,000.00	20,732.60	650.29	94.24
101-441-740.700	SAFETY GEAR	712.87	(1,200.78)	2,000.00	2,000.00	0.00	0.00	0.00
101-441-740.750	FOUL WEATHER GEAR	186.97	487.06	3,000.00	3,000.00	1,369.65	0.00	45.66
101-441-818.000	CONTRACTUAL SERVICES	27,507.32	31,157.51	17,000.00	19,500.00	24,903.94	1,977.00	127.71
101-441-850.000	COMMUNICATIONS	2,517.99	3,508.35	3,500.00	3,710.00	4,319.02	252.83	116.42
101-441-900.000	PRINTING & PUBLISHING	0.00	38.50	0.00	300.00	318.70	0.00	106.23
101-441-938.000	EQUIPMENT LEASE EXPENSE	2,397.44	2,965.76	4,000.00	4,000.00	2,943.00	309.51	73.58
101-441-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,197.32	4,000.00	4,000.00	583.34	0.00	14.58
101-441-957.000	TRAINING EXPENSES	350.00	525.00	5,000.00	5,000.00	0.00	0.00	0.00
101-441-958.000	MEMBERSHIPS & DUES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 441 - MUNICIPAL SERVICES ADMIN		159,363.46	205,264.27	353,965.00	357,500.00	162,410.31	11,193.94	45.43
Department: 443 MUNICIPAL SERVICES YARD MAINT								
101-443-706.000	SALARY & WAGES/ FULL TIME	3,762.21	4,563.45	8,230.00	8,230.00	3,371.57	431.75	40.97
101-443-706.100	SALARY & WAGES/SICK	0.00	0.00	365.00	365.00	0.00	0.00	0.00
101-443-706.300	SALARY & WAGES/RETENTION	0.00	0.00	35.00	35.00	0.00	0.00	0.00
101-443-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	140.00	140.00	25.03	0.00	17.88
101-443-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	320.00	320.00	0.00	0.00	0.00
101-443-707.000	SALARY & WAGES/TEMP-SEASONAL	1,227.85	1,948.00	2,195.00	2,195.00	2,467.88	238.12	112.43
101-443-709.000	SALARY & WAGES/OVERTIME	216.93	216.93	250.00	250.00	0.00	0.00	0.00
101-443-721.000	FRINGE BENEFITS	1,838.66	2,420.82	5,645.00	5,645.00	2,187.38	271.57	38.75
101-443-721.500	POST RETIREMENT BENEFITS	2,799.72	3,732.96	3,860.00	3,860.00	2,894.31	0.00	74.98
101-443-740.000	OPERATING SUPPLIES	3,048.74	8,513.47	10,000.00	10,000.00	5,404.22	382.74	54.04
101-443-818.000	CONTRACTUAL SERVICES	23,164.53	44,284.66	28,500.00	28,500.00	38,287.87	2,759.74	134.34
101-443-920.000	PUBLIC UTILITIES	25,722.53	36,923.58	26,000.00	26,000.00	34,651.78	5,863.08	133.28
101-443-930.000	REPAIRS & MAINTENANCE	15,290.00	22,837.00	10,000.00	10,000.00	299.00	0.00	2.99
101-443-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	1,143.51	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 443 - MUNICIPAL SERVICES YARD MAINT		77,071.17	126,584.38	96,540.00	96,540.00	89,589.04	9,947.00	92.80
Department: 446 STREET SERVICES								
101-446-920.100	STREET LIGHTING - GENERAL	132,046.85	193,270.39	170,000.00	170,000.00	140,716.40	16,156.71	82.77
101-446-920.200	STREET LIGHTING - OLD VILLAGE	41,892.90	68,188.09	65,000.00	65,000.00	47,556.90	5,175.45	73.16
Total Dept 446 - STREET SERVICES		173,939.75	261,458.48	235,000.00	235,000.00	188,273.30	21,332.16	80.12
Department: 523 MISCELLANEOUS MSD SERVICES								
101-523-706.000	SALARY & WAGES/ FULL TIME	72.39	86.23	145.00	145.00	58.31	7.47	40.21
101-523-706.100	SALARY & WAGES/SICK	0.00	0.00	15.00	15.00	0.00	0.00	0.00
101-523-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	15.00	15.00	0.00	0.00	0.00

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Balance As Of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdg Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 523 MISCELLANEOUS MSD SERVICES								
101-523-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	15.00	15.00	0.00	0.00	0.00
101-523-707.000	SALARY & WAGES/TEMP-SEASONAL	21.05	33.48	275.00	275.00	42.26	4.09	15.37
101-523-709.000	SALARY & WAGES/OVERTIME	10.83	10.83	350.00	350.00	171.28	0.00	48.94
101-523-721.000	FRINGE BENEFITS	34.85	44.65	100.00	100.00	78.95	4.63	78.95
101-523-721.500	POST RETIREMENT BENEFITS	48.42	64.56	65.00	65.00	49.50	0.00	76.15
101-523-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-523-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	1,143.51	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 523 - MISCELLANEOUS MSD SERVICES		187.54	1,383.26	2,480.00	2,480.00	400.30	16.19	16.14
Department: 524 BATHEY MAINTENANCE EXPENSE								
101-524-818.000	CONTRACTUAL SERVICES	1,754.56	1,972.00	0.00	0.00	0.00	0.00	0.00
Total Dept 524 - BATHEY MAINTENANCE EXPENSE		1,754.56	1,972.00	0.00	0.00	0.00	0.00	0.00
Department: 525 SPECIAL EVENTS								
101-525-706.000	SALARY & WAGES/ FULL TIME	6,449.44	7,824.76	14,110.00	14,110.00	5,849.99	740.19	41.46
101-525-706.100	SALARY & WAGES/SICK	0.00	0.00	625.00	625.00	0.00	0.00	0.00
101-525-706.300	SALARY & WAGES/RETENTION	0.00	0.00	60.00	60.00	0.00	0.00	0.00
101-525-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	240.00	240.00	0.00	0.00	0.00
101-525-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	550.00	550.00	0.00	0.00	0.00
101-525-707.000	SALARY & WAGES/TEMP-SEASONAL	2,078.03	3,310.64	5,500.00	5,500.00	4,205.58	408.24	76.47
101-525-709.000	SALARY & WAGES/OVERTIME	19,233.35	22,051.19	29,085.00	29,085.00	25,381.68	1,220.62	87.27
101-525-721.000	FRINGE BENEFITS	8,091.70	9,957.31	9,675.00	9,675.00	11,217.04	818.26	115.94
101-525-721.500	POST RETIREMENT BENEFITS	4,799.61	6,399.48	6,625.00	6,625.00	4,960.53	0.00	74.88
101-525-725.500	MEAL ALLOWANCE	1,471.56	1,570.16	1,000.00	1,325.00	1,541.40	31.00	116.33
101-525-740.000	OPERATING SUPPLIES	5,551.24	5,700.08	12,000.00	13,600.00	15,249.07	0.00	112.13
101-525-818.000	CONTRACTUAL SERVICES	12,827.00	13,652.00	50,000.00	50,000.00	11,117.51	0.00	22.24
101-525-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	32,018.16	28,000.00	28,000.00	2,908.00	0.00	10.39
Total Dept 525 - SPECIAL EVENTS		60,501.93	102,483.78	157,470.00	159,395.00	82,430.80	3,218.31	51.71
Department: 529 PARKING								
101-529-706.000	SALARY & WAGES/ FULL TIME	1,530.96	1,857.08	3,350.00	3,350.00	1,371.92	175.69	40.95
101-529-706.100	SALARY & WAGES/SICK	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-529-706.300	SALARY & WAGES/RETENTION	0.00	0.00	25.00	25.00	0.00	0.00	0.00
101-529-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	75.00	75.00	0.00	0.00	0.00
101-529-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	130.00	130.00	0.00	0.00	0.00
101-529-707.000	SALARY & WAGES/TEMP-SEASONAL	493.26	785.82	425.00	825.00	998.27	96.88	121.00
101-529-709.000	SALARY & WAGES/OVERTIME	1,132.58	1,132.58	3,575.00	3,575.00	2,375.12	0.00	66.44
101-529-721.000	FRINGE BENEFITS	962.73	1,199.66	2,300.00	2,300.00	1,512.05	110.57	65.74
101-529-721.500	POST RETIREMENT BENEFITS	1,139.31	1,519.08	1,570.00	1,570.00	1,177.47	0.00	75.00
101-529-725.500	MEAL ALLOWANCE	0.00	0.00	0.00	0.00	8.00	0.00	100.00
101-529-740.000	OPERATING SUPPLIES	24,025.32	23,687.73	5,000.00	5,000.00	0.00	0.00	0.00
101-529-818.000	CONTRACTUAL SERVICES	0.00	447.60	48,000.00	48,000.00	18,179.35	0.00	37.87
101-529-900.000	PRINTING & PUBLISHING	0.00	0.00	14,000.00	14,000.00	0.00	0.00	0.00
101-529-920.000	PUBLIC UTILITIES	4,130.60	4,130.60	0.00	4,000.00	3,879.98	0.00	97.00
101-529-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	8,576.29	7,500.00	7,500.00	0.00	0.00	0.00
Total Dept 529 - PARKING		33,414.76	43,336.44	86,100.00	90,500.00	29,502.16	383.14	32.60
Department: 530 MSD SERVICES - DDA								
101-530-706.000	SALARY & WAGES/ FULL TIME	8,355.00	10,210.34	18,275.00	18,275.00	7,751.25	958.85	42.41
101-530-706.100	SALARY & WAGES/SICK	0.00	0.00	805.00	805.00	0.00	0.00	0.00

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GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 530 MSD SERVICES - DDA								
101-530-706.300	SALARY & WAGES/RETENTION	0.00	0.00	75.00	75.00	0.00	0.00	0.00
101-530-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	325.00	325.00	0.00	0.00	0.00
101-530-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	725.00	725.00	0.00	0.00	0.00
101-530-707.000	SALARY & WAGES/TEMP-SEASONAL	2,691.99	4,288.86	13,980.00	13,980.00	5,448.08	528.86	38.97
101-530-709.000	SALARY & WAGES/OVERTIME	7,650.07	10,270.89	12,530.00	12,530.00	8,501.41	0.00	67.85
101-530-721.000	FRINGE BENEFITS	5,757.51	7,904.54	8,570.00	8,570.00	7,612.47	603.21	88.83
101-530-721.500	POST RETIREMENT BENEFITS	6,217.56	8,290.08	0.00	0.00	6,426.00	0.00	100.00
101-530-725.500	MEAL ALLOWANCE	193.12	257.68	400.00	400.00	231.44	0.00	57.86
101-530-740.000	OPERATING SUPPLIES	66,657.75	116,481.62	45,000.00	45,000.00	55,874.20	7,957.67	124.16
101-530-818.000	CONTRACTUAL SERVICES	32,031.54	49,215.96	58,000.00	58,000.00	36,731.12	6,475.81	63.33
101-530-920.000	PUBLIC UTILITIES	3,698.74	3,855.80	7,000.00	7,000.00	2,182.67	197.54	31.18
101-530-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	38,879.19	34,000.00	34,000.00	0.00	0.00	0.00
Total Dept 530 - MSD SERVICES - DDA		133,253.28	249,654.96	199,685.00	199,685.00	130,758.64	16,721.94	65.48
Department: 567 CEMETERY								
101-567-706.000	SALARY & WAGES/ FULL TIME	13,049.00	15,924.58	17,525.00	17,525.00	11,292.59	1,320.39	64.44
101-567-706.100	SALARY & WAGES/SICK	53.48	116.13	775.00	775.00	0.00	0.00	0.00
101-567-706.300	SALARY & WAGES/RETENTION	40.55	40.55	75.00	75.00	43.93	0.00	58.57
101-567-706.350	SALARY & WAGES/PAGER PAY	209.03	209.03	295.00	295.00	277.84	0.00	94.18
101-567-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	675.00	675.00	0.00	0.00	0.00
101-567-707.000	SALARY & WAGES/TEMP-SEASONAL	2,644.35	4,180.21	5,340.00	5,340.00	5,283.06	507.16	98.93
101-567-709.000	SALARY & WAGES/OVERTIME	3,052.74	3,689.01	2,560.00	2,560.00	2,758.87	661.68	107.77
101-567-721.000	FRINGE BENEFITS	6,174.57	8,044.62	12,020.00	12,020.00	6,926.14	914.75	57.62
101-567-721.500	POST RETIREMENT BENEFITS	5,963.13	7,950.84	8,220.00	8,220.00	6,163.47	0.00	74.98
101-567-725.500	MEAL ALLOWANCE	149.00	164.00	225.00	225.00	178.00	62.00	79.11
101-567-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-567-740.000	OPERATING SUPPLIES	9,114.17	17,104.04	20,000.00	20,000.00	5,652.07	(399.42)	28.26
101-567-818.000	CONTRACTUAL SERVICES	24,006.95	34,089.14	70,000.00	70,000.00	30,884.80	0.00	44.12
101-567-920.000	PUBLIC UTILITIES	2,526.63	3,230.54	7,500.00	7,500.00	4,747.30	89.90	63.30
101-567-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-567-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	27,444.14	24,000.00	24,000.00	0.00	0.00	0.00
101-567-956.100	CRYPT/NICHE RETURNS	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-567-956.200	LOT SALE/RETURNS	2,000.00	2,500.00	3,000.00	3,000.00	3,000.00	0.00	100.00
Total Dept 567 - CEMETERY		68,983.60	124,686.83	179,310.00	179,310.00	77,208.07	3,156.46	43.06
Department: 770 PARKS & PUBLIC PROPERTY								
101-770-706.000	SALARY & WAGES/ FULL TIME	21,425.84	26,646.87	18,065.00	18,065.00	19,979.45	1,965.75	110.60
101-770-706.100	SALARY & WAGES/SICK	107.11	232.60	795.00	795.00	0.00	0.00	0.00
101-770-706.300	SALARY & WAGES/RETENTION	81.25	81.25	80.00	90.00	88.01	0.00	97.79
101-770-706.350	SALARY & WAGES/PAGER PAY	418.77	418.77	305.00	480.00	456.26	0.00	95.05
101-770-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	220.00	220.00	0.00	0.00	0.00
101-770-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	695.00	695.00	0.00	0.00	0.00
101-770-707.000	SALARY & WAGES/TEMP-SEASONAL	2,722.95	4,305.43	9,625.00	9,625.00	5,442.49	522.64	56.55
101-770-709.000	SALARY & WAGES/OVERTIME	125.79	214.25	745.00	845.00	1,304.49	0.00	154.38
101-770-721.000	FRINGE BENEFITS	8,660.82	11,351.40	12,385.00	12,385.00	9,810.53	988.38	79.21
101-770-721.500	POST RETIREMENT BENEFITS	6,144.93	8,193.24	8,470.00	8,470.00	6,351.03	0.00	74.98
101-770-725.500	MEAL ALLOWANCE	0.00	0.00	100.00	100.00	24.00	0.00	24.00
101-770-740.000	OPERATING SUPPLIES	4,846.65	9,462.26	30,000.00	30,000.00	12,535.30	274.02	41.78
101-770-818.000	CONTRACTUAL SERVICES	33,011.82	58,480.07	43,500.00	43,500.00	30,991.55	997.23	71.24
101-770-920.000	PUBLIC UTILITIES	93,881.68	123,445.35	65,000.00	65,000.00	72,076.33	4,614.65	110.89

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Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 770 PARKS & PUBLIC PROPERTY								
101-770-930.000	REPAIRS & MAINTENANCE	13,746.97	13,746.97	15,000.00	15,000.00	0.00	0.00	0.00
101-770-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	20,583.08	18,000.00	18,000.00	0.00	0.00	0.00
Total Dept 770 - PARKS & PUBLIC PROPERTY		185,174.58	277,161.54	222,985.00	223,270.00	159,059.44	9,362.67	71.24
Department: 900 CAPITAL OUTLAY								
101-900-971.436	CAP OUTLAY/CITY HALL IMPRVMENTS	26,428.68	31,203.68	205,000.00	205,000.00	120,224.03	39.99	58.65
101-900-971.437	CAP OUTLAY/ LAND IMPROVEMENTS - PARK	0.00	0.00	0.00	10,200.00	10,180.10	0.00	99.80
101-900-971.438	CAP OUTLAY/ MSD BUILDING IMPROVEMENT	2,307.25	2,307.25	130,000.00	130,000.00	20,052.50	0.00	15.43
101-900-976.276	CAP OUTLAY/CEMETERY BLDG IMP	2,508.20	4,796.16	1,100,000.00	1,100,000.00	1,803.60	0.00	0.16
101-900-976.436	CAP OUTLAY/CITY HALL BLDG IMP	16,889.57	19,764.09	0.00	2,500.00	2,500.00	0.00	100.00
101-900-976.437	CAP OUTLAY/SIDEWALK REPL	0.00	12,872.46	350,000.00	350,000.00	2,042.21	0.00	0.58
101-900-976.438	CAP OUTLAY/MSD BUILDING IMP	1,100.00	1,100.00	210,000.00	210,000.00	0.00	0.00	0.00
101-900-976.751	CAP OUTLAY/CULT CTR BLDG IMPRVMENTS	93,383.49	311,581.73	720,000.00	720,000.00	469,490.98	7,604.86	65.21
101-900-977.101	CAP OUTLAY/ CITY COMMISSION	0.00	0.00	7,000.00	62,650.00	62,628.95	0.00	99.97
101-900-977.212	CAP OUTLAY/FINANCE DEPT	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-900-977.258	CAP OUTLAY/MGMT INFORM SVCS	649.60	649.60	0.00	2,500.00	2,048.95	0.00	81.96
101-900-977.301	CAP OUTLAY/POLICE EQUIP	21,565.20	32,254.79	14,250.00	14,250.00	51,120.32	0.00	358.74
101-900-977.442	CAP OUTLAY/SPEC EVENTS EQUIP	0.00	0.00	202,500.00	202,500.00	246,110.00	0.00	121.54
101-900-977.443	CAP OUTLAY/PARKING SYSTEM	16,100.89	16,100.89	0.00	0.00	0.00	0.00	0.00
101-900-980.172	CAP OUTLAY/MGR OFFICE EQUIP	0.00	0.00	1,500.00	1,500.00	810.89	0.00	54.06
101-900-980.258	CAP OUTLAY/MGMT INFO SERV	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 900 - CAPITAL OUTLAY		180,932.88	432,630.65	2,943,750.00	3,014,600.00	989,012.53	7,644.85	32.81
Department: 905 DEBT ADMINISTRATION								
101-905-990.912	CONTRIB TO NVILLE/ACT 99 - 2015 FIRE	31,000.52	31,839.36	32,412.00	61,677.00	61,673.54	0.00	99.99
Total Dept 905 - DEBT ADMINISTRATION		31,000.52	31,839.36	32,412.00	61,677.00	61,673.54	0.00	99.99
Department: 965 CONTRIBUTIONS								
101-965-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	16,946.00	16,946.00	0.00	0.00	0.00
101-965-965.208	CONTRIBUTION TO RECREATION	187,499.97	298,661.00	313,595.00	313,595.00	235,196.28	0.00	75.00
101-965-965.249	CONTRIBUTION TO BUILDING FUND	0.00	80,000.00	0.00	0.00	0.00	0.00	0.00
101-965-965.252	CONTRIBUTION TO NBHD SVCS FD	54,757.53	73,010.04	73,010.00	73,010.00	54,757.53	0.00	75.00
Total Dept 965 - CONTRIBUTIONS		242,257.50	451,671.04	403,551.00	403,551.00	289,953.81	0.00	71.85
Expenditures		7,077,093.68	10,459,305.89	13,667,733.00	13,842,448.00	8,236,998.93	469,175.87	59.51
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		9,339,214.20	10,789,213.82	13,667,733.00	13,842,448.00	10,398,692.19	481,075.14	75.12
TOTAL EXPENDITURES		7,077,093.68	10,459,305.89	13,667,733.00	13,842,448.00	8,236,998.93	469,175.87	59.51
NET OF REVENUES & EXPENDITURES:		2,262,120.52	329,907.93	0.00	0.00	2,161,693.26	11,899.27	
BEG. FUND BALANCE		3,981,513.81	3,981,513.81	4,311,421.74	4,311,421.74	4,311,421.74		
END FUND BALANCE		6,243,634.33	4,311,421.74	4,311,421.74	4,311,421.74	6,473,115.00		

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Balance As Of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 202 MAJOR STREET FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
202-000-546.000	GAS & WEIGHT TAX	451,988.63	763,333.69	830,287.00	830,287.00	473,708.09	63,970.51	57.05
202-000-546.100	LOCAL ROADS PROGRAM	7,420.75	12,721.09	12,734.00	12,734.00	7,419.02	1,059.86	58.26
202-000-665.000	INTEREST ON INVESTMENTS	15,139.19	37,396.52	5,000.00	5,000.00	19,612.22	1,068.38	392.24
Total Dept 000 - GENERAL REVENUES		474,548.57	813,451.30	848,021.00	848,021.00	500,739.33	66,098.75	59.05
Revenues		474,548.57	813,451.30	848,021.00	848,021.00	500,739.33	66,098.75	59.05
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
202-261-706.000	SALARY & WAGES/ FULL TIME	7,019.54	8,045.00	8,695.00	8,695.00	7,385.12	547.20	84.94
202-261-706.050	SALARY & WAGES/PART TIME	2,074.06	1,650.00	1,165.00	1,165.00	2,841.20	293.10	243.88
202-261-706.100	SALARY & WAGES/SICK	154.52	624.20	350.00	350.00	120.42	0.00	34.41
202-261-706.150	SALARY & WAGES/IN-LIEU HEALTH	125.59	125.59	125.00	125.00	122.83	0.00	98.26
202-261-706.300	SALARY & WAGES/RETENTION	276.51	276.51	100.00	100.00	235.03	0.00	235.03
202-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	0.00	0.00	0.00
202-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	350.00	350.00	0.00	0.00	0.00
202-261-709.000	SALARY & WAGES/OVERTIME	544.17	645.88	790.00	790.00	1,012.28	234.68	128.14
202-261-721.000	FRINGE BENEFITS	3,401.37	4,550.00	4,935.00	4,935.00	3,663.89	337.99	74.24
202-261-721.500	POST RETIREMENT BENEFITS	2,050.38	2,733.84	2,945.00	2,945.00	2,208.78	0.00	75.00
202-261-818.000	CONTRACTUAL SERVICES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
202-261-850.000	COMMUNICATIONS	1,915.99	2,653.40	3,000.00	3,000.00	1,923.06	207.01	64.10
202-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00
202-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	67,905.00	67,905.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		17,562.13	25,304.42	96,960.00	96,960.00	19,512.61	1,619.98	20.12
Department: 463 ROUTINE MAINTENANCE								
202-463-706.000	SALARY & WAGES/ FULL TIME	46,047.69	59,106.42	27,400.00	35,900.00	43,677.29	4,045.68	121.66
202-463-706.050	SALARY & WAGES/PART TIME	0.00	1,317.94	2,680.00	2,680.00	0.00	0.00	0.00
202-463-706.100	SALARY & WAGES/SICK	267.87	581.70	1,210.00	1,210.00	0.00	0.00	0.00
202-463-706.300	SALARY & WAGES/RETENTION	203.19	203.19	200.00	250.00	220.12	0.00	88.05
202-463-706.350	SALARY & WAGES/PAGER PAY	1,047.21	1,047.21	425.00	975.00	940.90	0.00	96.50
202-463-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	200.00	200.00	0.00	0.00	0.00
202-463-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
202-463-707.000	SALARY & WAGES/TEMP-SEASONAL	3,688.67	5,860.49	4,375.00	6,025.00	7,431.01	718.52	123.34
202-463-709.000	SALARY & WAGES/OVERTIME	0.00	157.92	700.00	700.00	293.51	0.00	41.93
202-463-721.000	FRINGE BENEFITS	18,184.95	23,957.06	18,500.00	18,500.00	19,358.12	1,915.06	104.64
202-463-721.500	POST RETIREMENT BENEFITS	8,937.09	11,916.12	12,290.00	12,290.00	9,215.28	0.00	74.98
202-463-725.500	MEAL ALLOWANCE	0.00	16.00	0.00	0.00	0.00	0.00	0.00
202-463-740.000	OPERATING SUPPLIES	18,563.43	18,879.33	15,000.00	15,000.00	474.76	474.76	3.17
202-463-818.000	CONTRACTUAL SERVICES	28,241.43	30,055.99	44,500.00	44,500.00	26,224.55	0.00	58.93
202-463-818.440	CONT SVCS/CRACK SEALING	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
202-463-850.000	COMMUNICATIONS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
202-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
202-463-960.000	INSURANCE & BONDS	3,103.65	4,138.20	1,875.00	1,875.00	1,406.25	0.00	75.00
Total Dept 463 - ROUTINE MAINTENANCE		128,285.18	167,237.57	156,355.00	167,105.00	109,241.79	7,154.02	65.37
Department: 470 STORMWATER SYSTEM MAINTENANCE								
202-470-825.500	STORMWATER PERMIT FEES	2,000.00	2,000.00	3,000.00	3,000.00	2,000.00	0.00	66.67
Total Dept 470 - STORMWATER SYSTEM MAINTENANCE		2,000.00	2,000.00	3,000.00	3,000.00	2,000.00	0.00	66.67
Department: 474 TRAFFIC SIGNAL MAINTENANCE								

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GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 202 MAJOR STREET FUND								
Account Category: Expenditures								
Department: 474 TRAFFIC SIGNAL MAINTENANCE								
202-474-706.000	SALARY & WAGES/ FULL TIME	1,384.26	1,679.08	3,030.00	3,030.00	1,240.42	158.87	40.94
202-474-706.100	SALARY & WAGES/SICK	0.00	0.00	320.00	320.00	0.00	0.00	0.00
202-474-706.300	SALARY & WAGES/RETENTION	0.00	0.00	135.00	135.00	0.00	0.00	0.00
202-474-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	50.00	50.00	0.00	0.00	0.00
202-474-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	120.00	120.00	0.00	0.00	0.00
202-474-707.000	SALARY & WAGES/TEMP-SEASONAL	445.96	710.54	4,375.00	4,375.00	902.70	87.66	20.63
202-474-709.000	SALARY & WAGES/OVERTIME	162.57	162.57	700.00	700.00	326.87	0.00	46.70
202-474-721.000	FRINGE BENEFITS	707.65	921.80	1,850.00	1,850.00	873.26	99.93	47.20
202-474-721.500	POST RETIREMENT BENEFITS	1,030.23	1,373.64	1,420.00	1,420.00	1,064.25	0.00	74.95
202-474-740.000	OPERATING SUPPLIES	2,127.43	3,254.63	10,000.00	10,000.00	144.78	0.00	1.45
202-474-818.000	CONTRACTUAL SERVICES	8,571.62	17,576.04	61,500.00	61,500.00	51,236.60	830.66	83.31
202-474-920.000	PUBLIC UTILITIES	8,120.17	11,917.56	12,000.00	12,000.00	8,235.37	919.45	68.63
202-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		22,549.89	42,595.86	100,500.00	100,500.00	64,024.25	2,096.57	63.71
Department: 479 SNOW & ICE REMOVAL								
202-479-706.000	SALARY & WAGES/ FULL TIME	10,075.70	12,549.96	7,660.00	7,660.00	9,418.07	910.17	122.95
202-479-706.100	SALARY & WAGES/SICK	53.48	116.12	350.00	350.00	0.00	0.00	0.00
202-479-706.300	SALARY & WAGES/RETENTION	40.56	40.56	50.00	50.00	43.93	0.00	87.86
202-479-706.350	SALARY & WAGES/PAGER PAY	209.04	209.04	130.00	180.00	177.84	0.00	98.80
202-479-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	295.00	295.00	0.00	0.00	0.00
202-479-707.000	SALARY & WAGES/TEMP-SEASONAL	1,128.21	1,797.45	460.00	1,860.00	2,283.31	221.67	122.76
202-479-709.000	SALARY & WAGES/OVERTIME	3,240.16	3,240.16	3,350.00	3,350.00	3,013.54	0.00	89.96
202-479-721.000	FRINGE BENEFITS	4,847.18	6,091.96	5,250.00	5,250.00	5,200.45	448.57	99.06
202-479-721.500	POST RETIREMENT BENEFITS	2,605.77	3,474.36	3,950.00	3,950.00	2,693.25	0.00	68.18
202-479-725.500	MEAL ALLOWANCE	77.00	107.00	200.00	200.00	79.00	0.00	39.50
202-479-740.000	OPERATING SUPPLIES	6,436.79	23,449.19	38,000.00	25,800.00	18,160.95	0.00	70.39
202-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
Total Dept 479 - SNOW & ICE REMOVAL		28,713.89	61,075.80	69,695.00	58,945.00	41,070.34	1,580.41	69.68
Department: 485 ROAD CONSTRUCTION								
202-485-818.406	CONT SVCS/ENG-ARCH	1,040.00	30,955.95	0.00	0.00	0.00	0.00	0.00
202-485-818.450	CONT SVCS/STREET CONSTRUCTION	0.00	69,803.89	0.00	0.00	0.00	0.00	0.00
Total Dept 485 - ROAD CONSTRUCTION		1,040.00	100,759.84	0.00	0.00	0.00	0.00	0.00
Department: 965 CONTRIBUTIONS								
202-965-965.203	CONTRIBUTION TO LOCAL STREET	296,302.50	381,666.00	421,511.00	421,511.00	316,133.28	0.00	75.00
Total Dept 965 - CONTRIBUTIONS		296,302.50	381,666.00	421,511.00	421,511.00	316,133.28	0.00	75.00
Expenditures		496,453.59	780,639.49	848,021.00	848,021.00	551,982.27	12,450.98	65.09
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		474,548.57	813,451.30	848,021.00	848,021.00	500,739.33	66,098.75	59.05
TOTAL EXPENDITURES		496,453.59	780,639.49	848,021.00	848,021.00	551,982.27	12,450.98	65.09
NET OF REVENUES & EXPENDITURES:		(21,905.02)	32,811.81	0.00	0.00	(51,242.94)	53,647.77	
BEG. FUND BALANCE		1,253,587.39	1,253,587.39	1,286,399.20	1,286,399.20	1,286,399.20		
END FUND BALANCE		1,231,682.37	1,286,399.20	1,286,399.20	1,286,399.20	1,235,156.26		

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GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdg Used
Fund: 203 LOCAL STREET FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
203-000-546.000	GAS & WEIGHT TAX	181,054.77	305,775.60	276,762.00	276,762.00	189,756.56	25,625.10	68.56
203-000-546.100	LOCAL ROADS PROGRAM	2,972.61	5,095.86	5,096.00	5,096.00	2,971.92	424.56	58.32
203-000-665.000	INTEREST ON INVESTMENTS	5,795.93	6,843.65	50.00	3,050.00	1,959.95	0.00	64.26
203-000-674.202	CONTRIBUTION FROM MAJOR STREET	296,302.50	381,666.00	421,511.00	421,511.00	316,133.28	0.00	75.00
203-000-680.100	MISC/TREES	4,797.50	5,657.50	12,530.00	12,530.00	2,610.00	(610.00)	20.83
Total Dept 000 - GENERAL REVENUES		490,923.31	705,038.61	715,949.00	718,949.00	513,431.71	25,439.66	71.41
Revenues		490,923.31	705,038.61	715,949.00	718,949.00	513,431.71	25,439.66	71.41
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
203-261-706.000	SALARY & WAGES/ FULL TIME	9,360.10	8,275.00	8,930.00	8,930.00	10,678.20	861.74	119.58
203-261-706.050	SALARY & WAGES/PART TIME	4,148.07	2,035.00	1,230.00	2,730.00	5,682.12	586.18	208.14
203-261-706.100	SALARY & WAGES/SICK	290.50	1,169.17	350.00	350.00	223.64	0.00	63.90
203-261-706.150	SALARY & WAGES/IN-LIEU HEALTH	251.15	251.15	250.00	250.00	245.66	0.00	98.26
203-261-706.300	SALARY & WAGES/RETENTION	540.98	540.98	100.00	100.00	455.01	0.00	455.01
203-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	0.00	0.00	0.00
203-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	350.00	350.00	0.00	0.00	0.00
203-261-709.000	SALARY & WAGES/OVERTIME	919.03	725.00	760.00	760.00	1,547.29	352.08	203.59
203-261-721.000	FRINGE BENEFITS	4,686.82	4,650.00	5,055.00	5,055.00	5,502.82	540.66	108.86
203-261-721.500	POST RETIREMENT BENEFITS	2,097.36	2,796.48	3,015.00	3,015.00	2,259.00	0.00	74.93
203-261-850.000	COMMUNICATIONS	1,915.99	2,000.00	4,000.00	4,000.00	1,923.06	207.01	48.08
203-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00
203-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	424,549.00	422,449.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		24,210.00	26,442.78	452,689.00	452,089.00	28,516.80	2,547.67	6.31
Department: 463 ROUTINE MAINTENANCE								
203-463-706.000	SALARY & WAGES/ FULL TIME	51,725.11	69,168.13	35,170.00	40,670.00	49,548.62	4,561.38	121.83
203-463-706.050	SALARY & WAGES/PART TIME	0.00	3,900.56	0.00	0.00	0.00	0.00	0.00
203-463-706.100	SALARY & WAGES/SICK	267.88	581.71	1,545.00	1,545.00	0.00	0.00	0.00
203-463-706.300	SALARY & WAGES/RETENTION	203.21	203.21	205.00	225.00	220.14	0.00	97.84
203-463-706.350	SALARY & WAGES/PAGER PAY	1,047.21	1,047.21	1,545.00	1,545.00	1,015.86	0.00	65.75
203-463-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	550.00	550.00	0.00	0.00	0.00
203-463-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,290.00	1,290.00	0.00	0.00	0.00
203-463-707.000	SALARY & WAGES/TEMP-SEASONAL	4,879.59	7,733.23	2,075.00	7,975.00	9,789.66	943.25	122.75
203-463-709.000	SALARY & WAGES/OVERTIME	0.00	353.91	1,565.00	1,565.00	326.86	0.00	20.89
203-463-721.000	FRINGE BENEFITS	20,551.20	28,762.28	23,830.00	23,830.00	22,239.57	2,222.36	93.33
203-463-721.500	POST RETIREMENT BENEFITS	11,579.40	15,439.20	15,930.00	15,930.00	11,945.97	0.00	74.99
203-463-740.000	OPERATING SUPPLIES	1,095.91	1,501.46	12,000.00	11,075.00	3,317.08	1,424.24	29.95
203-463-742.000	RESIDENT/TREES	0.00	6,150.00	5,000.00	5,000.00	0.00	0.00	0.00
203-463-818.000	CONTRACTUAL SERVICES	12,687.27	12,891.91	10,500.00	17,250.00	18,126.30	440.25	105.08
203-463-818.440	CONT SVCS/CRACK SEALING	9,800.00	9,800.00	45,000.00	45,000.00	0.00	0.00	0.00
203-463-850.000	COMMUNICATIONS	0.00	653.40	3,000.00	3,000.00	0.00	0.00	0.00
203-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00
203-463-960.000	INSURANCE & BONDS	4,965.93	6,621.24	3,000.00	3,000.00	2,250.00	0.00	75.00
Total Dept 463 - ROUTINE MAINTENANCE		118,802.71	172,307.45	169,705.00	186,950.00	118,780.06	9,591.48	63.54
Department: 470 STORMWATER SYSTEM MAINTENANCE								
203-470-825.500	STORMWATER PERMIT FEES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 470 - STORMWATER SYSTEM MAINTENANCE		0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00

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Balance As of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 203 LOCAL STREET FUND								
Account Category: Expenditures								
Department: 474 TRAFFIC SIGNAL MAINTENANCE								
203-474-706.000	SALARY & WAGES/ FULL TIME	1,188.97	1,442.15	2,600.00	2,600.00	1,065.34	136.41	40.97
203-474-706.100	SALARY & WAGES/SICK	0.00	0.00	115.00	115.00	0.00	0.00	0.00
203-474-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	50.00	50.00	0.00	0.00	0.00
203-474-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	100.00	100.00	0.00	0.00	0.00
203-474-707.000	SALARY & WAGES/TEMP-SEASONAL	383.07	610.28	325.00	625.00	775.21	75.26	124.03
203-474-709.000	SALARY & WAGES/OVERTIME	276.41	276.41	275.00	275.00	0.00	0.00	0.00
203-474-721.000	FRINGE BENEFITS	606.66	790.62	1,785.00	1,785.00	689.25	85.83	38.61
203-474-721.500	POST RETIREMENT BENEFITS	884.79	1,179.72	1,225.00	1,225.00	914.31	0.00	74.64
203-474-740.000	OPERATING SUPPLIES	2,616.80	3,274.18	20,000.00	15,000.00	448.59	0.00	2.99
203-474-818.000	CONTRACTUAL SERVICES	0.00	0.00	30,000.00	20,000.00	10,386.50	0.00	51.93
203-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		5,956.70	12,573.36	61,475.00	46,775.00	14,279.20	297.50	30.53
Department: 479 SNOW & ICE REMOVAL								
203-479-706.000	SALARY & WAGES/ FULL TIME	8,316.75	10,416.43	3,825.00	6,825.00	7,841.90	708.32	114.90
203-479-706.100	SALARY & WAGES/SICK	53.48	116.13	170.00	170.00	0.00	0.00	0.00
203-479-706.300	SALARY & WAGES/RETENTION	40.54	40.54	50.00	50.00	43.93	0.00	87.86
203-479-706.350	SALARY & WAGES/PAGER PAY	209.03	209.03	75.00	180.00	177.84	0.00	98.80
203-479-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	150.00	150.00	0.00	0.00	0.00
203-479-707.000	SALARY & WAGES/TEMP-SEASONAL	561.46	894.48	295.00	295.00	1,136.27	110.30	385.18
203-479-709.000	SALARY & WAGES/OVERTIME	2,714.89	2,714.89	2,625.00	2,625.00	3,072.57	0.00	117.05
203-479-721.000	FRINGE BENEFITS	3,999.59	4,970.14	1,790.00	2,740.00	4,219.86	321.63	154.01
203-479-721.500	POST RETIREMENT BENEFITS	1,296.90	1,729.20	0.00	0.00	1,340.28	0.00	100.00
203-479-725.500	MEAL ALLOWANCE	133.00	149.00	100.00	100.00	110.00	0.00	110.00
203-479-740.000	OPERATING SUPPLIES	2,821.07	8,491.87	12,000.00	9,000.00	6,001.06	0.00	66.68
203-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
Total Dept 479 - SNOW & ICE REMOVAL		20,146.71	39,731.71	31,080.00	32,135.00	23,943.71	1,140.25	74.51
Department: 485 ROAD CONSTRUCTION								
203-485-818.406	CONT SVCS/ENG-ARCH	0.00	41,835.64	0.00	0.00	0.00	0.00	0.00
203-485-818.450	CONT SVCS/STREET CONSTRUCTION	180,832.66	237,068.61	0.00	0.00	0.00	0.00	0.00
Total Dept 485 - ROAD CONSTRUCTION		180,832.66	278,904.25	0.00	0.00	0.00	0.00	0.00
Expenditures		349,948.78	529,959.55	715,949.00	718,949.00	185,519.77	13,576.90	25.80
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		490,923.31	705,038.61	715,949.00	718,949.00	513,431.71	25,439.66	71.41
TOTAL EXPENDITURES		349,948.78	529,959.55	715,949.00	718,949.00	185,519.77	13,576.90	25.80
NET OF REVENUES & EXPENDITURES:		140,974.53	175,079.06	0.00	0.00	327,911.94	11,862.76	
BEG. FUND BALANCE		1,358,977.04	1,358,977.04	1,534,056.10	1,534,056.10	1,534,056.10		
END FUND BALANCE		1,499,951.57	1,534,056.10	1,534,056.10	1,534,056.10	1,861,968.04		

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GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 208 RECREATION FUND								
Account Category: Revenues								
Department: 021 CULTURAL CENTER REVENUES								
208-021-651.100	ICE ARENA/ICE SHOW	72.00	72.00	0.00	0.00	0.00	0.00	0.00
208-021-651.200	ICE ARENA/RENTAL SKATES	1,551.00	1,641.00	1,500.00	1,500.00	1,768.00	168.00	117.87
208-021-651.300	ICE ARENA/OPEN SKATING	7,787.00	8,885.00	10,000.00	10,000.00	9,536.50	1,164.00	95.37
208-021-651.400	ICE ARENA/HOCKEY RENTALS	364,760.00	507,777.50	460,000.00	431,080.00	248,051.50	54,219.00	57.54
208-021-651.500	ICE ARENA/BASIC SKILLS	510.00	1,020.00	0.00	0.00	0.00	0.00	0.00
208-021-651.600	ICE ARENA/OTHER REVENUES	1,502.74	1,502.74	3,500.00	3,500.00	1,071.53	0.00	30.62
208-021-651.700	GB/RENTAL-MULTI-PURPOSE ROOM	16,493.00	21,657.50	28,000.00	28,000.00	20,987.50	355.00	74.96
208-021-651.730	GB/RECREATION SERVICES	(175.68)	(175.68)	4,000.00	4,000.00	919.00	0.00	22.98
208-021-651.740	GB/RENTAL-CARD & MEETING ROOM	2,811.25	3,315.00	6,000.00	6,000.00	3,701.25	(750.00)	61.69
208-021-651.750	GB/RENTAL-ARTS & CRAFTS ROOM	357.00	612.00	3,000.00	3,000.00	1,772.50	(500.00)	59.08
208-021-653.300	ADVERTISING INCOME	0.00	0.00	2,000.00	2,000.00	273.46	273.46	13.67
Total Dept 021 - CULTURAL CENTER REVENUES		395,668.31	546,307.06	518,000.00	489,080.00	288,081.24	54,929.46	58.90
Department: 022 ADMINISTRATIVE CHARGES								
208-022-665.000	INTEREST ON INVESTMENTS	168.78	16,114.87	1,000.00	10,000.00	26,154.13	6,870.07	261.54
208-022-674.101	CONTRIBUTION FROM GENERAL FUND	187,499.97	298,661.00	313,595.00	313,595.00	235,196.28	0.00	75.00
208-022-683.000	INSURANCE PROCEEDS	0.00	0.00	0.00	46,200.00	54,911.80	0.00	118.86
208-022-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	139,245.00	136,825.00	0.00	0.00	0.00
Total Dept 022 - ADMINISTRATIVE CHARGES		187,668.75	314,775.87	453,840.00	506,620.00	316,262.21	6,870.07	62.43
Department: 023 PROGRAM FEES & CHARGES								
208-023-651.410	GB/SENIOR PROGRAMS-CLASSES	10,599.50	13,665.50	12,000.00	12,000.00	10,628.50	1,300.00	88.57
208-023-651.420	GB/SENIORPROGRAMS-OTHER	0.00	0.00	0.00	0.00	(75.00)	0.00	100.00
208-023-653.100	CLASS & SPECIAL EVENTS	29,021.00	38,579.00	40,000.00	40,000.00	45,289.83	8,445.00	113.22
208-023-654.000	SOCCER REVENUES-REGISTRATIONS	120,149.00	210,302.29	210,000.00	210,000.00	132,035.00	(2,707.00)	62.87
208-023-654.100	ADULT ATHLETICS	(78.00)	(78.00)	0.00	0.00	0.00	0.00	0.00
208-023-654.150	OVER 60/70 HOCKEY	0.00	0.00	44,000.00	44,000.00	8,745.00	2,787.50	19.88
208-023-654.200	YOUTH ATHLETICS	9,896.00	14,354.00	15,000.00	15,000.00	11,251.00	8,315.00	75.01
208-023-654.300	MIRACLE LEAGUE	13,785.00	13,785.00	10,000.00	12,300.00	12,375.00	0.00	100.61
208-023-654.400	PCHA	0.00	4,695.00	0.00	0.00	0.00	0.00	0.00
208-023-655.000	LIQUOR REVENUES	12,478.00	16,712.50	19,000.00	19,000.00	10,083.25	1,477.60	53.07
Total Dept 023 - PROGRAM FEES & CHARGES		195,850.50	312,015.29	350,000.00	352,300.00	230,332.58	19,618.10	65.38
Revenues		779,187.56	1,173,098.22	1,321,840.00	1,348,000.00	834,676.03	81,417.63	61.92
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
208-261-706.000	SALARY & WAGES/ FULL TIME	230,347.31	305,600.55	333,280.00	333,280.00	252,720.25	25,702.40	75.83
208-261-706.050	SALARY & WAGES/PART TIME	20,167.46	26,512.38	39,465.00	39,465.00	21,098.10	1,948.32	53.46
208-261-706.100	SALARY & WAGES/SICK	1,702.18	9,944.09	14,195.00	14,195.00	3,190.08	0.00	22.47
208-261-706.300	SALARY & WAGES/RETENTION	3,800.00	3,800.00	3,800.00	3,800.00	3,300.00	0.00	86.84
208-261-706.600	SALARY & WAGES/VACATION PAYOFF	10,724.40	22,051.60	12,615.00	12,615.00	11,100.00	0.00	87.99
208-261-707.000	SALARY & WAGES/TEMP-SEASONAL	26,137.77	31,752.60	52,015.00	52,015.00	41,140.04	5,450.56	79.09
208-261-709.000	SALARY & WAGES/OVERTIME	11,977.70	15,309.52	10,000.00	10,000.00	7,445.17	340.39	74.45
208-261-721.000	FRINGE BENEFITS	106,582.17	148,115.98	185,750.00	185,750.00	132,133.60	13,526.58	71.14
208-261-721.500	POST RETIREMENT BENEFITS	43,918.83	58,558.44	63,460.00	63,460.00	47,594.97	0.00	75.00
208-261-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-261-727.000	OFFICE SUPPLIES	355.52	355.52	1,000.00	1,000.00	0.00	0.00	0.00
208-261-728.000	POSTAGE	124.60	124.60	5,000.00	5,000.00	0.00	0.00	0.00
208-261-740.000	OPERATING SUPPLIES	32,334.08	38,853.32	25,000.00	25,000.00	17,214.58	1,033.19	68.86

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Fund: 208 RECREATION FUND								
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
208-261-740.500	OPERATING SUPPLIES/ROOM RENTAL	0.00	0.00	500.00	500.00	0.00	0.00	0.00
208-261-740.600	OPERATING SUPPLIES/LINEN	2,004.38	2,819.95	3,500.00	3,500.00	3,695.05	537.33	105.57
208-261-741.000	UNIFORMS	234.02	280.97	1,500.00	1,500.00	1,085.40	0.00	72.36
208-261-801.000	CREDIT CARD FEES	0.00	11,677.18	11,000.00	11,000.00	0.00	0.00	0.00
208-261-815.000	ADMINISTRATIVE SERVICES	11,618.37	15,491.16	15,490.00	15,490.00	11,617.47	0.00	75.00
208-261-818.000	CONTRACTUAL SERVICES	27,341.98	44,500.14	30,000.00	30,000.00	25,775.62	2,729.45	85.92
208-261-850.000	COMMUNICATIONS	4,453.62	6,291.14	10,000.00	10,000.00	5,978.59	584.17	59.79
208-261-860.000	TRANSPORTATION	422.93	462.46	1,000.00	1,000.00	353.35	350.00	35.34
208-261-864.000	CONFERENCES & MEETINGS	950.00	950.00	1,150.00	1,150.00	403.82	403.82	35.11
208-261-900.000	PRINTING & PUBLISHING	191.00	415.00	1,500.00	1,500.00	159.00	0.00	10.60
208-261-920.000	PUBLIC UTILITIES	163,578.23	238,376.35	185,000.00	185,000.00	159,385.57	19,655.54	86.15
208-261-930.000	REPAIRS & MAINTENANCE	32,700.74	45,509.84	28,000.00	28,000.00	30,858.46	5,686.51	110.21
208-261-937.000	REPAIRS & MAINTENANCE/INSURANCE CLAI	0.00	0.00	0.00	11,600.00	11,501.31	0.00	99.15
208-261-938.000	EQUIPMENT LEASE EXPENSE	1,224.99	1,497.21	4,600.00	4,600.00	1,563.82	186.79	34.00
208-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	14,994.00	22,000.00	22,000.00	3,332.00	0.00	15.15
208-261-956.000	MISCELLANEOUS	75.00	75.00	550.00	550.00	0.00	0.00	0.00
208-261-957.000	TRAINING EXPENSES	467.28	467.28	700.00	700.00	882.00	0.00	126.00
208-261-958.000	MEMBERSHIPS & DUES	1,350.00	1,350.00	1,150.00	1,530.00	1,525.00	0.00	99.67
208-261-960.000	INSURANCE & BONDS	47,176.11	62,901.48	57,000.00	57,000.00	42,750.00	0.00	75.00
208-261-965.402	CONTRIBUTION TO REC CAP IMP FUND	2,999.97	3,999.96	4,000.00	4,000.00	2,999.97	0.00	75.00
208-261-965.661	CONTRIBUTION TO EQ FUND	13,014.36	17,352.48	18,930.00	18,930.00	14,197.50	0.00	75.00
Total Dept 261 - ADMINISTRATION		797,975.00	1,130,390.20	1,143,350.00	1,155,330.00	855,000.72	78,135.05	74.00
Department: 755 LIQUOR								
208-755-740.000	OPERATING SUPPLIES	208.04	208.04	0.00	0.00	0.00	0.00	0.00
Total Dept 755 - LIQUOR		208.04	208.04	0.00	0.00	0.00	0.00	0.00
Department: 757 RECREATION SERVICES								
208-757-707.000	SALARY & WAGES/TEMP-SEASONAL	4,050.00	6,037.50	500.00	1,050.00	995.82	0.00	94.84
208-757-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	0.00	50.00	6.38	0.00	12.76
208-757-721.000	FRINGE BENEFITS	309.82	461.87	50.00	80.00	77.95	0.00	97.44
208-757-740.000	OPERATING SUPPLIES	2,897.27	2,897.27	4,000.00	4,000.00	1,491.35	0.00	37.28
208-757-818.000	CONTRACTUAL SERVICES	3,594.00	3,594.00	0.00	0.00	0.00	0.00	0.00
208-757-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
Total Dept 757 - RECREATION SERVICES		10,851.09	12,990.64	4,650.00	5,280.00	2,571.50	0.00	48.70
Department: 759 YOUTH ATHLETICS								
208-759-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
208-759-721.000	FRINGE BENEFITS	0.00	0.00	150.00	150.00	0.00	0.00	0.00
208-759-740.000	OPERATING SUPPLIES	0.00	5,291.79	1,500.00	1,500.00	193.95	0.00	12.93
208-759-818.000	CONTRACTUAL SERVICES	0.00	1,200.00	500.00	500.00	0.00	0.00	0.00
208-759-920.000	PUBLIC UTILITIES	730.43	977.83	350.00	350.00	477.83	34.51	136.52
208-759-930.000	REPAIRS & MAINTENANCE	0.00	365.75	1,500.00	1,500.00	0.00	0.00	0.00
Total Dept 759 - YOUTH ATHLETICS		730.43	7,835.37	5,500.00	5,500.00	671.78	34.51	12.21
Department: 761 MIRACLE LEAGUE								
208-761-740.000	OPERATING SUPPLIES	202.64	202.64	0.00	0.00	0.00	0.00	0.00
208-761-818.000	CONTRACTUAL SERVICES	25,241.50	25,241.50	10,000.00	12,300.00	12,300.00	0.00	100.00
Total Dept 761 - MIRACLE LEAGUE		25,444.14	25,444.14	10,000.00	12,300.00	12,300.00	0.00	100.00
Department: 763 PCHA -MINI MITES EXPENDITURES								

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Fund: 208 RECREATION FUND								
Account Category: Expenditures								
Department: 763 PCHA -MINI MITES EXPENDITURES								
208-763-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	0.00	100.00	73.64	0.00	73.64
208-763-721.000	FRINGE BENEFITS	0.00	0.00	0.00	50.00	33.13	0.00	66.26
Total Dept 763 - PCHA -MINI MITES EXPENDITURES		0.00	0.00	0.00	150.00	106.77	0.00	71.18
Department: 764 OVER 60/70 HOCKEY								
208-764-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	9,500.00	15,930.00	2,030.00	167.68
Total Dept 764 - OVER 60/70 HOCKEY		0.00	0.00	0.00	9,500.00	15,930.00	2,030.00	167.68
Department: 765 MSD SERVICES EXPENDITURES								
208-765-706.000	SALARY & WAGES/ FULL TIME	749.27	908.84	1,640.00	1,640.00	671.40	86.00	40.94
208-765-706.100	SALARY & WAGES/SICK	0.00	0.00	75.00	75.00	0.00	0.00	0.00
208-765-706.300	SALARY & WAGES/RETENTION	0.00	0.00	10.00	10.00	0.00	0.00	0.00
208-765-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	30.00	30.00	0.00	0.00	0.00
208-765-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	65.00	65.00	0.00	0.00	0.00
208-765-707.000	SALARY & WAGES/TEMP-SEASONAL	241.34	384.48	115.00	395.00	488.55	47.40	123.68
208-765-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	0.00	20.00	31.24	0.00	156.20
208-765-721.000	FRINGE BENEFITS	353.41	469.23	1,125.00	1,125.00	441.86	54.08	39.28
208-765-721.500	POST RETIREMENT BENEFITS	557.55	743.40	765.00	765.00	576.00	0.00	75.29
208-765-740.000	OPERATING SUPPLIES	0.00	0.00	500.00	500.00	99.99	0.00	20.00
208-765-818.000	CONTRACTUAL SERVICES	525.72	525.72	1,600.00	1,600.00	541.48	0.00	33.84
208-765-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 765 - MSD SERVICES EXPENDITURES		2,427.29	3,031.67	6,925.00	7,225.00	2,850.52	187.48	39.45
Department: 766 SOCCER								
208-766-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
208-766-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-766-721.000	FRINGE BENEFITS	0.00	0.00	85.00	85.00	0.00	0.00	0.00
208-766-740.000	OPERATING SUPPLIES	54,951.64	75,289.95	65,000.00	65,000.00	55,539.90	6,072.61	85.45
208-766-818.000	CONTRACTUAL SERVICES	40,458.07	67,106.99	52,000.00	52,000.00	47,974.41	13,620.00	92.26
208-766-864.000	CONFERENCES & MEETINGS	0.00	0.00	600.00	600.00	0.00	0.00	0.00
208-766-930.000	REPAIRS & MAINTENANCE	0.00	2,136.00	2,000.00	2,000.00	1,536.30	0.00	76.82
Total Dept 766 - SOCCER		95,409.71	144,532.94	120,735.00	120,735.00	105,050.61	19,692.61	87.01
Department: 768 LIQUOR								
208-768-740.000	OPERATING SUPPLIES	160.00	1,978.16	540.00	540.00	110.62	44.52	20.49
208-768-740.300	OPERATING SUPPLIES/LIQUOR	3,108.45	2,956.53	9,000.00	9,000.00	4,533.58	1,610.33	50.37
208-768-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 768 - LIQUOR		3,268.45	4,934.69	10,540.00	10,540.00	4,644.20	1,654.85	44.06
Department: 771 CLASSES & SPECIAL EVENTS								
208-771-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-771-710.000	SALARY & WAGES/CONTRACTUAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-771-721.000	FRINGE BENEFITS	0.00	0.00	20.00	20.00	0.00	0.00	0.00
208-771-740.000	OPERATING SUPPLIES	2,585.51	3,567.59	5,000.00	6,300.00	8,948.06	607.72	142.03
208-771-818.000	CONTRACTUAL SERVICES	0.00	0.00	8,500.00	8,500.00	10,909.00	2,106.00	128.34
208-771-882.000	PROGRAM ADVERTISING	0.00	0.00	200.00	200.00	0.00	0.00	0.00
Total Dept 771 - CLASSES & SPECIAL EVENTS		2,585.51	3,567.59	14,120.00	15,420.00	19,857.06	2,713.72	128.77
Department: 772 THERAPEUTIC PROGRAM								
208-772-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 772 - THERAPEUTIC PROGRAM		0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00

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GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 208 RECREATION FUND								
Account Category: Expenditures								
Department: 774 SENIOR PROGRAMS - CLASSES								
208-774-707.000	SALARY & WAGES/TEMP-SEASONAL	2,621.40	3,251.59	4,000.00	4,000.00	2,688.65	312.36	67.22
208-774-721.000	FRINGE BENEFITS	258.29	320.37	320.00	320.00	264.91	30.78	82.78
208-774-740.000	OPERATING SUPPLIES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
208-774-818.000	CONTRACTUAL SERVICES	0.00	0.00	200.00	200.00	0.00	0.00	0.00
Total Dept 774 - SENIOR PROGRAMS - CLASSES		2,879.69	3,571.96	5,020.00	5,020.00	2,953.56	343.14	58.84
Expenditures		941,779.35	1,336,507.24	1,321,840.00	1,348,000.00	1,021,936.72	104,791.36	75.81
Fund 208 - RECREATION FUND:								
TOTAL REVENUES		779,187.56	1,173,098.22	1,321,840.00	1,348,000.00	834,676.03	81,417.63	61.92
TOTAL EXPENDITURES		941,779.35	1,336,507.24	1,321,840.00	1,348,000.00	1,021,936.72	104,791.36	75.81
NET OF REVENUES & EXPENDITURES:		(162,591.79)	(163,409.02)	0.00	0.00	(187,260.69)	(23,373.73)	
BEG. FUND BALANCE		186,359.65	186,359.65	22,950.63	22,950.63	22,950.63		
END FUND BALANCE		23,767.86	22,950.63	22,950.63	22,950.63	(164,310.06)		

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GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 226 WASTE AND RECYCLING FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
226-000-402.000	CURRENT PROPERTY TAX/REAL	1,183,179.19	1,207,241.74	1,251,400.00	1,251,400.00	1,252,241.74	755.81	100.07
226-000-408.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	(3,750.00)	(3,750.00)	0.00	0.00	0.00
226-000-445.000	PENALTIES & INTEREST	2,330.05	4,104.45	10,010.00	10,010.00	0.00	0.00	0.00
226-000-507.000	OTHER GRANTS	0.00	0.00	0.00	11,000.00	11,000.00	0.00	100.00
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	30,787.77	80,546.59	18,800.00	30,800.00	30,376.69	0.00	98.63
226-000-617.000	TRANSFER STATION	7,905.00	10,825.00	6,500.00	6,500.00	8,552.00	575.00	131.57
226-000-618.000	RECYCLE BINS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
226-000-635.000	SOLID WASTE DISPOSAL FEES	301,657.50	398,371.11	405,000.00	410,000.00	307,243.57	33,377.18	74.94
226-000-635.500	SOLID WASTE OPT-IN FEES	0.00	0.00	250.00	250.00	0.00	0.00	0.00
226-000-635.900	SOLID WASTE PENALTIES & INT	4,886.02	6,316.25	9,800.00	9,800.00	6,537.54	740.76	66.71
226-000-636.000	BAG/TAG SALES	3,019.00	3,339.00	5,000.00	5,000.00	2,216.00	1,190.00	44.32
226-000-637.000	SPECIAL REFUSE	4,151.00	5,062.00	5,000.00	5,000.00	4,444.00	534.00	88.88
226-000-665.000	INTEREST ON INVESTMENTS	5,145.85	20,255.50	6,550.00	6,550.00	11,331.98	1,068.38	173.01
226-000-680.000	OTHER INCOME	128.00	128.00	2,000.00	2,000.00	0.00	0.00	0.00
226-000-680.100	MISC/TREES	1,225.00	1,225.00	0.00	0.00	0.00	0.00	0.00
226-000-680.226	TREE ORDINANCE - REPLACEMENT	3,700.00	3,700.00	0.00	3,975.00	3,975.00	0.00	100.00
226-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	156,138.00	211,594.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		1,548,114.38	1,741,114.64	1,873,198.00	1,960,629.00	1,637,918.52	38,241.13	83.54
Revenues		1,548,114.38	1,741,114.64	1,873,198.00	1,960,629.00	1,637,918.52	38,241.13	83.54
Account Category: Expenditures								
Department: 521 RECYCLING								
226-521-706.000	SALARY & WAGES/ FULL TIME	150,480.50	201,778.15	166,775.00	166,775.00	201,316.31	22,302.76	120.71
226-521-706.050	SALARY & WAGES/PART TIME	0.00	0.00	29,215.00	17,215.00	0.00	0.00	0.00
226-521-706.100	SALARY & WAGES/SICK	1,509.23	6,005.82	6,840.00	6,840.00	1,204.37	0.00	17.61
226-521-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	650.00	650.00	0.00	0.00	0.00
226-521-706.300	SALARY & WAGES/RETENTION	1,002.51	1,002.51	1,735.00	1,735.00	1,226.06	0.00	70.67
226-521-706.350	SALARY & WAGES/PAGER PAY	837.49	837.49	2,220.00	2,220.00	862.49	0.00	38.85
226-521-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	350.00	350.00	0.00	0.00	0.00
226-521-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	6,415.00	6,415.00	0.00	0.00	0.00
226-521-707.000	SALARY & WAGES/TEMP-SEASONAL	11,286.54	17,932.50	5,735.00	18,435.00	22,739.27	2,198.87	123.35
226-521-709.000	SALARY & WAGES/OVERTIME	19,797.21	24,579.14	18,790.00	30,790.00	53,477.24	18,746.48	173.68
226-521-721.000	FRINGE BENEFITS	68,257.63	95,424.33	99,510.00	99,510.00	107,497.97	15,724.53	108.03
226-521-721.500	POST RETIREMENT BENEFITS	44,768.07	59,690.76	62,735.00	62,735.00	47,052.72	0.00	75.00
226-521-725.500	MEAL ALLOWANCE	296.00	343.00	500.00	500.00	1,161.00	779.00	232.20
226-521-728.000	POSTAGE	2,800.00	2,958.00	2,500.00	2,500.00	2,220.00	220.00	88.80
226-521-740.000	OPERATING SUPPLIES	39,944.18	42,736.22	40,000.00	40,000.00	13,581.22	452.22	33.95
226-521-740.801	OPERATING SUPPLIES/BAGS-OTHER	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
226-521-815.000	ADMINISTRATIVE SERVICES	138,750.03	185,000.04	196,267.00	196,267.00	147,200.22	0.00	75.00
226-521-818.000	CONTRACTUAL SERVICES	105,174.57	153,146.79	144,000.00	230,000.00	268,351.05	3,609.50	116.67
226-521-818.801	CONT SRVC/RESIDENTS	343,961.48	519,377.92	521,000.00	521,000.00	408,024.11	46,490.68	78.32
226-521-818.802	CONT SRVC/RECYCLING	85,871.94	132,026.94	139,000.00	139,000.00	90,195.35	10,218.42	64.89
226-521-818.803	CONT SRVC/LEAF COLLECTION	67,082.80	67,082.80	60,000.00	60,000.00	57,387.20	43,430.40	95.65
226-521-818.804	CONT SRVC/TRANSFER STATION	18,626.07	22,942.57	30,000.00	30,000.00	11,250.67	1,844.95	37.50
226-521-818.805	CONT SRVC/HAZARDOUS WASTE	18,582.50	29,367.30	13,000.00	18,000.00	17,858.20	0.00	99.21
226-521-850.000	COMMUNICATIONS	1,915.99	2,653.40	5,000.00	5,000.00	2,537.94	243.02	50.76
226-521-900.000	PRINTING & PUBLISHING	1,892.00	3,091.00	4,000.00	4,000.00	3,067.00	1,176.00	76.68
226-521-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	188,678.43	165,000.00	165,000.00	0.00	0.00	0.00
226-521-940.100	EQUIPMENT RENTAL / SUPPLEMENTAL	86,638.50	115,518.00	115,517.00	115,517.00	86,638.50	0.00	75.00

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GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 226 WASTE AND RECYCLING FUND								
Account Category: Expenditures								
Department: 521 RECYCLING								
226-521-957.000	TRAINING EXPENSES	4,329.70	4,556.30	1,000.00	1,000.00	895.00	0.00	89.50
226-521-960.000	INSURANCE & BONDS	4,800.33	6,400.44	6,175.00	6,175.00	4,631.22	0.00	75.00
226-521-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	16,269.00	0.00	0.00	0.00	0.00
226-521-977.000	CAP OUTLAY/EQUIPMENT	0.00	18,282.12	10,000.00	10,000.00	369,417.99	0.00	3,694.18
Total Dept 521 - RECYCLING		1,218,605.27	1,901,411.97	1,873,198.00	1,960,629.00	1,919,793.10	167,436.83	97.92
Expenditures		1,218,605.27	1,901,411.97	1,873,198.00	1,960,629.00	1,919,793.10	167,436.83	97.92
Fund 226 - WASTE AND RECYCLING FUND:								
TOTAL REVENUES		1,548,114.38	1,741,114.64	1,873,198.00	1,960,629.00	1,637,918.52	38,241.13	83.54
TOTAL EXPENDITURES		1,218,605.27	1,901,411.97	1,873,198.00	1,960,629.00	1,919,793.10	167,436.83	97.92
NET OF REVENUES & EXPENDITURES:		329,509.11	(160,297.33)	0.00	0.00	(281,874.58)	(129,195.70)	
BEG. FUND BALANCE		1,334,583.18	1,334,583.18	1,174,285.85	1,174,285.85	1,174,285.85		
END FUND BALANCE		1,664,092.29	1,174,285.85	1,174,285.85	1,174,285.85	892,411.27		

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GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdg Used
Fund: 248 DOWNTOWN DEV AUTH/OPERATING FD								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
248-000-402.000	CURRENT PROPERTY TAX/REAL	1,210,022.10	1,210,022.10	1,252,400.00	1,252,400.00	1,301,771.47	33,306.06	103.94
248-000-405.000	TAXES RECOVERED BY COUNTY	0.00	0.00	(3,000.00)	(3,000.00)	0.00	0.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	13,510.37	21,726.73	7,500.00	7,500.00	8,230.30	0.00	109.74
248-000-619.000	BENCH SALE REVENUES	10,000.00	12,725.00	0.00	0.00	12,500.00	2,500.00	100.00
248-000-620.000	CONCERT REVENUES	20,350.00	14,466.00	80,000.00	80,000.00	89,934.00	0.00	112.42
248-000-665.000	INTEREST ON INVESTMENTS	11,559.68	37,806.56	50.00	50.00	21,383.88	1,709.37	42,767.76
248-000-674.095	CONTRIBUTIONS FOR LIGHT DECORATIONS	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
248-000-679.000	ADVERTISING REVENUE	15.00	2,110.00	0.00	0.00	0.00	0.00	0.00
248-000-680.000	OTHER INCOME	450.00	450.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		1,265,907.15	1,299,306.39	1,338,450.00	1,338,450.00	1,433,819.65	37,515.43	107.13
Revenues		1,265,907.15	1,299,306.39	1,338,450.00	1,338,450.00	1,433,819.65	37,515.43	107.13
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
248-261-706.000	SALARY & WAGES/ FULL TIME	70,235.00	98,563.00	101,795.00	101,795.00	89,980.27	7,757.82	88.39
248-261-706.050	SALARY & WAGES/PART TIME	15,304.89	22,163.00	30,090.00	30,090.00	32,551.45	3,375.98	108.18
248-261-706.100	SALARY & WAGES/SICK	82.92	260.60	4,825.00	4,825.00	3,838.27	0.00	79.55
248-261-706.300	SALARY & WAGES/RETENTION	450.00	450.00	675.00	675.00	750.00	0.00	111.11
248-261-706.600	SALARY & WAGES/VACATION PAYOFF	1,625.40	1,625.40	2,140.00	2,140.00	0.00	0.00	0.00
248-261-707.000	SALARY & WAGES/TEMP-SEASONAL	992.30	2,869.85	3,365.00	3,365.00	6,164.95	502.50	183.21
248-261-709.000	SALARY & WAGES/OVERTIME	742.70	797.51	4,000.00	4,000.00	1,162.84	0.00	29.07
248-261-721.000	FRINGE BENEFITS	37,858.00	52,188.02	58,960.00	58,960.00	48,701.34	4,866.11	82.60
248-261-721.500	POST RETIREMENT BENEFITS	18,490.86	24,654.48	24,560.00	24,560.00	18,662.49	0.00	75.99
248-261-727.000	OFFICE SUPPLIES	214.41	410.49	500.00	500.00	139.63	0.00	27.93
248-261-728.000	POSTAGE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
248-261-740.000	OPERATING SUPPLIES	581.26	1,733.75	2,000.00	2,000.00	500.56	292.39	25.03
248-261-815.000	ADMINISTRATIVE SERVICES	48,899.97	65,199.96	69,220.00	69,220.00	51,914.97	0.00	75.00
248-261-818.000	CONTRACTUAL SERVICES	7,498.57	14,038.95	17,000.00	17,000.00	13,574.50	4,429.71	79.85
248-261-850.000	COMMUNICATIONS	2,540.79	3,628.51	4,500.00	4,500.00	2,802.63	314.52	62.28
248-261-860.000	TRANSPORTATION	211.39	612.05	1,000.00	1,000.00	338.64	210.00	33.86
248-261-864.000	CONFERENCES & MEETINGS	655.02	1,087.11	2,250.00	2,250.00	929.67	0.00	41.32
248-261-880.000	PUBLIC RELATIONS EXPENSE	106.27	106.27	300.00	300.00	53.00	0.00	17.67
248-261-900.000	PRINTING & PUBLISHING	154.74	154.74	300.00	300.00	205.50	0.00	68.50
248-261-920.000	PUBLIC UTILITIES	1,995.64	2,556.85	2,750.00	2,750.00	2,079.91	362.28	75.63
248-261-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-261-930.000	REPAIRS & MAINTENANCE	575.00	1,479.00	2,000.00	2,000.00	0.00	0.00	0.00
248-261-938.000	EQUIPMENT LEASE EXPENSE	145.26	145.26	1,200.00	1,200.00	0.00	0.00	0.00
248-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	500.00	500.00	500.00	100.00	0.00	20.00
248-261-942.000	OFFICE RENT	17,455.00	20,855.00	22,500.00	22,500.00	17,646.00	3,464.00	78.43
248-261-957.000	TRAINING EXPENSES	286.51	816.60	1,000.00	1,000.00	291.83	0.00	29.18
248-261-958.000	MEMBERSHIPS & DUES	730.00	730.00	2,000.00	2,000.00	515.00	0.00	25.75
248-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	121,975.00	121,975.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		227,831.90	317,626.40	481,705.00	481,705.00	292,903.45	25,575.31	60.81
Department: 301 POLICE DEPARTMENT								
248-301-706.000	SALARY & WAGES/ FULL TIME	16,884.15	22,356.93	22,745.00	22,745.00	18,326.21	1,790.31	80.57
248-301-706.100	SALARY & WAGES/SICK	0.00	638.51	0.00	0.00	0.00	0.00	0.00
248-301-706.200	SALARY & WAGES/HOLIDAY PAY	958.57	958.57	1,000.00	1,000.00	992.41	0.00	99.24
248-301-706.300	SALARY & WAGES/RETENTION	100.00	100.00	100.00	100.00	112.50	0.00	112.50

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Fund: 248 DOWNTOWN DEV AUTH/OPERATING FD								
Account Category: Expenditures								
Department: 301 POLICE DEPARTMENT								
248-301-706.400	SALARY & WAGES/UNIFORM ALLOW	158.74	293.10	215.00	215.00	132.90	28.68	61.81
248-301-709.000	SALARY & WAGES/OVERTIME	193.28	470.46	1,225.00	1,225.00	756.29	287.05	61.74
248-301-721.000	FRINGE BENEFITS	7,962.54	10,798.35	11,625.00	11,625.00	8,686.33	927.87	74.72
248-301-725.500	MEAL ALLOWANCE	3.75	7.50	0.00	0.00	15.02	7.50	100.00
Total Dept 301 - POLICE DEPARTMENT		26,261.03	35,623.42	36,910.00	36,910.00	29,021.66	3,041.41	78.63
Department: 450 INFRASTRUCTURE MAINTENANCE								
248-450-707.000	SALARY & WAGES/TEMP-SEASONAL	4,335.82	4,335.82	4,060.00	4,060.00	0.00	0.00	0.00
248-450-709.000	SALARY & WAGES/OVERTIME	513.36	513.36	350.00	350.00	0.00	0.00	0.00
248-450-721.000	FRINGE BENEFITS	370.97	370.97	325.00	325.00	0.00	0.00	0.00
248-450-740.000	OPERATING SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-450-815.000	ADMINISTRATIVE SERVICES	107,084.97	142,779.96	151,470.00	151,470.00	113,602.50	0.00	75.00
248-450-818.000	CONTRACTUAL SERVICES	19,231.25	50,711.53	82,000.00	82,000.00	42,116.97	495.91	51.36
248-450-931.000	REPAIRS & MAINT/SUMMER	14,830.00	26,110.00	20,000.00	20,000.00	5,275.00	0.00	26.38
248-450-932.000	REPAIRS & MAINT/WINTER	33,244.91	36,019.82	45,000.00	45,000.00	40,350.00	0.00	89.67
248-450-933.000	HOLIDAY LIGHTS MAINTENANCE	17,280.00	17,280.00	25,000.00	25,000.00	9,500.00	0.00	38.00
Total Dept 450 - INFRASTRUCTURE MAINTENANCE		196,891.28	278,121.46	328,305.00	328,305.00	210,844.47	495.91	64.22
Department: 529 PARKING								
248-529-815.000	ADMINISTRATIVE SERVICES	30,840.03	41,120.04	43,620.00	43,620.00	33,164.00	0.00	76.03
248-529-818.000	CONTRACTUAL SERVICES	3,592.00	3,592.00	13,400.00	13,400.00	449.00	0.00	3.35
Total Dept 529 - PARKING		34,432.03	44,712.04	57,020.00	57,020.00	33,613.00	0.00	58.95
Department: 531 SAXTON PARKING FACILITY								
248-531-920.000	PUBLIC UTILITIES	1,901.15	3,409.03	0.00	0.00	6,461.29	770.80	100.00
Total Dept 531 - SAXTON PARKING FACILITY		1,901.15	3,409.03	0.00	0.00	6,461.29	770.80	100.00
Department: 811 MARKETING								
248-811-727.000	OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
248-811-728.000	POSTAGE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
248-811-740.000	OPERATING SUPPLIES	1,034.00	1,034.00	2,000.00	2,000.00	386.99	0.00	19.35
248-811-794.000	CONCERT EXPENSES	37,184.00	83,334.43	90,000.00	90,000.00	44,575.80	4,543.80	49.53
248-811-818.000	CONTRACTUAL SERVICES	14,290.94	15,551.68	25,000.00	25,000.00	10,474.16	0.00	41.90
248-811-900.000	PRINTING & PUBLISHING	3,075.64	3,403.24	7,000.00	7,000.00	3,773.47	84.60	53.91
Total Dept 811 - MARKETING		55,584.58	103,323.35	125,200.00	125,200.00	59,210.42	4,628.40	47.29
Department: 965 CONTRIBUTIONS								
248-965-965.315	CONTRIB TO 2015 LTGO CAP IMPDEBT FD	217,300.00	217,300.00	209,310.00	209,310.00	209,310.00	209,310.00	100.00
248-965-965.405	CONTRIBUTION TO DDA/CAP IMP FD	18,749.97	300,000.00	100,000.00	100,000.00	74,999.97	0.00	75.00
Total Dept 965 - CONTRIBUTIONS		236,049.97	517,300.00	309,310.00	309,310.00	284,309.97	209,310.00	91.92
Expenditures		778,951.94	1,300,115.70	1,338,450.00	1,338,450.00	916,364.26	243,821.83	68.46
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD:								
TOTAL REVENUES		1,265,907.15	1,299,306.39	1,338,450.00	1,338,450.00	1,433,819.65	37,515.43	107.13
TOTAL EXPENDITURES		778,951.94	1,300,115.70	1,338,450.00	1,338,450.00	916,364.26	243,821.83	68.46
NET OF REVENUES & EXPENDITURES:		486,955.21	(809.31)	0.00	0.00	517,455.39	(206,306.40)	
BEG. FUND BALANCE		668,413.20	668,413.20	667,603.89	667,603.89	667,603.89		
END FUND BALANCE		1,155,368.41	667,603.89	667,603.89	667,603.89	1,185,059.28		

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GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdg't Used
Fund: 249 BUILDING FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
249-000-478.000	PERMITS/BUILDING	291,854.75	400,335.42	475,000.00	475,000.00	333,099.00	61,640.00	70.13
249-000-479.000	PERMITS/ELECTRICAL	37,468.00	51,651.00	65,000.00	65,000.00	51,146.00	5,165.00	78.69
249-000-480.000	PERMITS/MECHANICAL	40,654.00	54,111.00	54,000.00	54,000.00	34,964.00	4,475.00	64.75
249-000-481.000	PERMITS/PLUMBING	16,575.00	26,910.00	40,000.00	40,000.00	25,000.00	2,430.00	62.50
249-000-481.500	SITE PLAN COMPLIANCE-ADMIN REVIEWS	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
249-000-482.000	SIDEWALK CAFE PERMITS	655.00	12,026.00	10,500.00	13,950.00	2,993.00	0.00	21.46
249-000-483.000	PERMITS/VALET PARKING	0.00	0.00	0.00	600.00	600.00	0.00	100.00
249-000-485.000	HOUSING INSPECTION FEES	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00
249-000-486.000	SITE PLAN REVIEW FEES	11,300.00	16,025.00	9,350.00	15,775.00	18,375.00	1,075.00	116.48
249-000-487.000	ZONING BOARD FILING FEES	4,000.00	6,250.00	4,000.00	7,000.00	3,750.00	0.00	53.57
249-000-488.000	MEETING REVIEW FEES	1,750.00	1,750.00	3,000.00	3,000.00	2,020.00	620.00	67.33
249-000-491.000	REGISTRATIONS/ELECTRICAL	1,240.00	1,580.00	1,500.00	1,500.00	260.00	60.00	17.33
249-000-492.000	REGISTRATIONS /MECHANICAL	825.00	990.00	1,250.00	1,250.00	210.00	15.00	16.80
249-000-493.000	REGISTRATIONS/PLUMBING	255.00	405.00	1,000.00	1,000.00	150.00	30.00	15.00
249-000-494.000	REGISTRATIONS/BUILDING	1,825.00	2,625.00	2,750.00	2,750.00	2,015.00	210.00	73.27
249-000-503.000	LOT SPLIT FEES	0.00	0.00	1,000.00	1,000.00	1,025.00	0.00	102.50
249-000-626.750	W/S TAP ADMINISTRATION FEE	0.00	7,464.00	40,000.00	40,000.00	0.00	0.00	0.00
249-000-657.000	ORDINANCE VIOLATIONS/CITATIONS	0.00	1,415.00	2,000.00	22,000.00	18,698.60	0.00	84.99
249-000-665.000	INTEREST ON INVESTMENTS	849.78	11,626.97	3,500.00	3,500.00	8,370.77	4,937.69	239.16
249-000-674.101	CONTRIBUTION FROM GENERAL FUND	0.00	80,000.00	0.00	0.00	0.00	0.00	0.00
249-000-680.000	OTHER INCOME	75.00	150.00	0.00	2,600.00	3,549.25	974.25	136.51
249-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	2,860.00	1,155.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		409,326.53	675,314.39	729,210.00	763,580.00	506,225.62	81,631.94	66.30
Revenues		409,326.53	675,314.39	729,210.00	763,580.00	506,225.62	81,631.94	66.30
Account Category: Expenditures								
Department: 371 ENGINEERING/INSPECTIONS								
249-371-706.000	SALARY & WAGES/ FULL TIME	156,254.13	209,982.31	247,745.00	247,745.00	176,751.46	16,023.32	71.34
249-371-706.050	SALARY & WAGES/PART TIME	9,614.27	21,748.16	27,010.00	27,010.00	33,451.15	3,208.34	123.85
249-371-706.100	SALARY & WAGES/SICK	0.00	3,770.88	11,155.00	11,155.00	0.00	0.00	0.00
249-371-706.300	SALARY & WAGES/RETENTION	2,400.00	2,400.00	2,845.00	2,845.00	2,650.00	0.00	93.15
249-371-706.600	SALARY & WAGES/VACATION PAYOFF	4,876.20	4,876.20	3,900.00	3,900.00	0.00	0.00	0.00
249-371-707.000	SALARY & WAGES/TEMP-SEASONAL	37,428.02	44,112.32	40,000.00	40,000.00	29,042.32	2,661.75	72.61
249-371-721.000	FRINGE BENEFITS	70,855.71	82,207.72	139,145.00	139,145.00	78,095.76	7,579.71	56.13
249-371-721.500	POST RETIREMENT BENEFITS	35,437.14	47,249.52	50,100.00	50,100.00	37,567.53	0.00	74.99
249-371-727.000	OFFICE SUPPLIES	409.13	409.13	0.00	100.00	54.22	0.00	54.22
249-371-728.000	POSTAGE	230.22	230.22	100.00	100.00	0.00	0.00	0.00
249-371-740.000	OPERATING SUPPLIES	1,056.45	1,478.49	1,250.00	1,450.00	1,493.89	0.00	103.03
249-371-815.000	ADMINISTRATIVE SERVICES	35,250.03	47,000.04	49,860.00	49,860.00	37,395.00	0.00	75.00
249-371-818.000	CONTRACTUAL SERVICES	122,644.66	181,724.06	145,000.00	145,000.00	131,747.57	32,101.05	90.86
249-371-818.391	CONT SVCS/PROP MAINT-609 HERALD	0.00	0.00	0.00	3,625.00	4,349.42	0.00	119.98
249-371-818.430	CONT SVCS/SNOW REMOVAL	0.00	0.00	500.00	500.00	0.00	0.00	0.00
249-371-818.435	CONT SVCS/WEED MOWING	0.00	965.00	500.00	15,825.00	15,810.36	0.00	99.91
249-371-818.449	CONT SVCS/ZONING	0.00	5,940.00	0.00	13,870.00	27,210.00	8,972.50	196.18
249-371-850.000	COMMUNICATIONS	6,091.81	7,432.06	2,700.00	2,700.00	2,655.34	339.07	98.35
249-371-860.000	TRANSPORTATION	775.52	808.62	500.00	500.00	502.46	0.00	100.49
249-371-864.000	CONFERENCES & MEETINGS	1,297.36	1,787.28	2,150.00	3,300.00	3,206.33	0.00	97.16
249-371-900.000	PRINTING & PUBLISHING	1,329.60	2,808.10	1,250.00	1,350.00	1,485.00	0.00	110.00
249-371-930.000	REPAIRS & MAINTENANCE	0.00	0.00	500.00	500.00	310.00	0.00	62.00

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GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 249 BUILDING FUND								
Account Category: Expenditures								
Department: 371 ENGINEERING/INSPECTIONS								
249-371-938.000	EQUIPMENT LEASE EXPENSE	1,217.34	1,487.86	1,500.00	1,500.00	1,454.00	160.61	96.93
249-371-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,500.00	0.00	0.00	1,000.00	0.00	100.00
249-371-957.000	TRAINING EXPENSES	174.00	674.00	500.00	500.00	0.00	0.00	0.00
249-371-958.000	MEMBERSHIPS & DUES	564.00	564.00	1,000.00	1,000.00	745.00	0.00	74.50
Total Dept 371 - ENGINEERING/INSPECTIONS		487,905.59	674,155.97	729,210.00	763,580.00	586,976.81	71,046.35	76.87
Expenditures		487,905.59	674,155.97	729,210.00	763,580.00	586,976.81	71,046.35	76.87
Fund 249 - BUILDING FUND:								
TOTAL REVENUES		409,326.53	675,314.39	729,210.00	763,580.00	506,225.62	81,631.94	66.30
TOTAL EXPENDITURES		487,905.59	674,155.97	729,210.00	763,580.00	586,976.81	71,046.35	76.87
NET OF REVENUES & EXPENDITURES:		(78,579.06)	1,158.42	0.00	0.00	(80,751.19)	10,585.59	
BEG. FUND BALANCE		0.00	0.00	1,158.42	1,158.42	1,158.42		
END FUND BALANCE		(78,579.06)	1,158.42	1,158.42	1,158.42	(79,592.77)		

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Balance As of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 252 NEIGHBORHOOD SERVICES FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
252-000-508.000	OTHER GRANTS - SMART FUNDS	0.00	0.00	8,960.00	8,960.00	0.00	0.00	0.00
252-000-522.000	FEDERAL GRANTS - CDBG	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00
252-000-665.000	INTEREST ON INVESTMENTS	214.14	258.46	30.00	30.00	120.06	0.00	400.20
252-000-674.101	CONTRIBUTION FROM GENERAL FUND	54,757.53	73,010.04	73,010.00	73,010.00	54,757.53	0.00	75.00
252-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	7,050.00	7,050.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		54,971.67	93,268.50	89,050.00	89,050.00	54,877.59	0.00	61.63
Revenues		54,971.67	93,268.50	89,050.00	89,050.00	54,877.59	0.00	61.63
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
252-261-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		0.00	0.00	500.00	500.00	0.00	0.00	0.00
Department: 488 OLD VILLAGE COMMUNITY CENTER								
252-488-920.000	PUBLIC UTILITIES	1,807.20	2,358.66	2,000.00	2,000.00	2,139.51	609.92	106.98
Total Dept 488 - OLD VILLAGE COMMUNITY CENTER		1,807.20	2,358.66	2,000.00	2,000.00	2,139.51	609.92	106.98
Department: 703 SENIOR TRANSPORTATION								
252-703-727.000	OFFICE SUPPLIES	0.00	0.00	50.00	50.00	0.00	0.00	0.00
252-703-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
252-703-740.000	OPERATING SUPPLIES	0.00	0.00	200.00	200.00	0.00	0.00	0.00
252-703-850.000	COMMUNICATIONS	339.82	467.44	1,200.00	1,200.00	383.00	42.57	31.92
252-703-965.800	CONTRIBUTION TO OTHER AGENCIES	54,856.58	86,158.20	85,000.00	85,000.00	64,523.49	4,770.13	75.91
Total Dept 703 - SENIOR TRANSPORTATION		55,196.40	86,625.64	86,550.00	86,550.00	64,906.49	4,812.70	74.99
Expenditures		57,003.60	88,984.30	89,050.00	89,050.00	67,046.00	5,422.62	75.29
Fund 252 - NEIGHBORHOOD SERVICES FUND:								
TOTAL REVENUES		54,971.67	93,268.50	89,050.00	89,050.00	54,877.59	0.00	61.63
TOTAL EXPENDITURES		57,003.60	88,984.30	89,050.00	89,050.00	67,046.00	5,422.62	75.29
NET OF REVENUES & EXPENDITURES:		(2,031.93)	4,284.20	0.00	0.00	(12,168.41)	(5,422.62)	
BEG. FUND BALANCE		66,320.44	66,320.44	70,604.64	70,604.64	70,604.64		
END FUND BALANCE		64,288.51	70,604.64	70,604.64	70,604.64	58,436.23		

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GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 592 WATER SEWER FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
592-000-531.000	STATE/FEDERAL GRANTS	0.00	50,000.00	0.00	0.00	(50,000.00)	0.00	100.00
592-000-626.000	METERED SALES	1,740,437.07	2,192,676.38	2,185,450.00	2,185,450.00	1,862,614.58	163,678.24	85.23
592-000-626.100	FIRE PROTECTION/STANDY-BY	0.00	0.00	200.00	200.00	0.00	0.00	0.00
592-000-626.200	MISC/TURNS ONS-REPAIRS	337.88	1,927.88	1,000.00	6,650.00	11,473.75	1,400.00	172.54
592-000-626.300	MISC/SEWER TV INSPECTION FEES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
592-000-626.500	WATER/SEWER TAP &CONNECT FEES	31,860.00	29,856.00	300,000.00	300,000.00	176,695.00	22,360.00	58.90
592-000-626.900	WATER PENALTY & INTEREST	17,458.01	22,531.84	36,830.00	36,830.00	31,576.66	3,735.30	85.74
592-000-629.000	SEWER SERVICE	1,993,021.09	2,496,590.37	2,431,310.00	2,431,310.00	2,093,069.67	178,559.43	86.09
592-000-629.200	IWC SURCHARGE	36,503.76	51,554.22	50,000.00	50,000.00	37,578.22	4,194.56	75.16
592-000-629.900	SEWER PENALTY & INTEREST	20,312.55	25,271.86	45,420.00	45,420.00	35,656.08	4,175.73	78.50
592-000-630.000	OVERHEAD ON WORK ORDERS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-000-665.000	INTEREST ON INVESTMENTS	40,931.75	71,204.82	60,000.00	62,300.00	29,145.04	0.62	46.78
592-000-665.560	INTEREST ON INVEST/WS CAP IMP FD	0.00	0.00	50.00	50.00	0.00	0.00	0.00
592-000-673.000	GAIN/LOSS-SALE OF FIXED ASSETS	0.00	0.00	(10,000.00)	18,500.00	35,339.12	0.00	191.02
592-000-680.000	OTHER INCOME	725.36	725.36	10,000.00	10,000.00	0.00	0.00	0.00
592-000-696.550	BOND PREMIUM AMORTIZATION	18,626.22	24,834.96	24,835.00	24,835.00	18,626.22	0.00	75.00
592-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	316,930.00	316,930.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		3,900,213.69	4,967,173.69	5,453,525.00	5,489,975.00	4,281,774.34	378,103.88	77.99
Revenues		3,900,213.69	4,967,173.69	5,453,525.00	5,489,975.00	4,281,774.34	378,103.88	77.99
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
592-261-706.000	SALARY & WAGES/ FULL TIME	68,104.55	90,324.94	162,580.00	120,055.00	68,036.45	4,702.60	56.67
592-261-706.050	SALARY & WAGES/PART TIME	20,740.66	29,678.59	35,775.00	35,775.00	28,411.66	2,930.96	79.42
592-261-706.100	SALARY & WAGES/SICK	1,452.52	5,845.83	7,475.00	7,475.00	1,118.36	0.00	14.96
592-261-706.150	SALARY & WAGES/IN-LIEU HEALTH	1,255.77	1,255.77	970.00	1,270.00	1,228.28	0.00	96.71
592-261-706.300	SALARY & WAGES/RETENTION	3,705.01	3,705.01	2,825.00	3,325.00	3,324.99	0.00	100.00
592-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	1,650.00	1,650.00	0.00	0.00	0.00
592-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	7,130.00	7,130.00	0.00	0.00	0.00
592-261-707.000	SALARY & WAGES/TEMP-SEASONAL	18.78	18.78	3,000.00	3,000.00	0.00	0.00	0.00
592-261-709.000	SALARY & WAGES/OVERTIME	5,646.11	7,134.69	8,825.00	10,625.00	14,598.44	3,138.23	137.40
592-261-721.000	FRINGE BENEFITS	33,757.90	46,257.60	112,525.00	112,525.00	34,916.72	3,273.77	31.03
592-261-721.500	POST RETIREMENT BENEFITS	46,082.79	61,443.72	58,190.00	58,190.00	43,630.56	0.00	74.98
592-261-725.000	EMPLOYEE TESTING & LICENSING	70.00	70.00	1,000.00	1,000.00	0.00	0.00	0.00
592-261-725.500	MEAL ALLOWANCE	8.00	8.00	0.00	50.00	31.00	0.00	62.00
592-261-728.000	POSTAGE	6,710.44	8,772.76	9,500.00	9,500.00	8,000.00	4,000.00	84.21
592-261-740.000	OPERATING SUPPLIES	3,496.69	4,096.69	7,000.00	7,000.00	5,742.05	0.00	82.03
592-261-815.000	ADMINISTRATIVE SERVICES	191,250.00	255,000.00	270,530.00	270,530.00	202,897.53	0.00	75.00
592-261-818.000	CONTRACTUAL SERVICES	52,743.31	70,350.74	57,000.00	57,000.00	53,754.07	2,142.85	94.31
592-261-818.150	CONT SVCS/CITY ATTY - SPECIAL	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
592-261-818.480	CONT SRVC/BULK WATER RATE CHARGE	421,195.06	561,289.51	543,170.00	543,170.00	388,578.90	36,982.81	71.54
592-261-818.485	CONT SRVC/BULK WATER FIXED CHARGE	314,000.00	551,561.23	716,760.00	716,760.00	564,703.03	64,200.00	78.79
592-261-818.500	CONT SRVC/MONTHLY FIXED SEWER CHARGE	945,670.88	1,300,297.46	1,566,450.00	1,566,450.00	1,234,231.14	118,208.86	78.79
592-261-818.536	CONT SRVC/IWC SURCHARGE	27,951.56	47,916.96	44,500.00	44,500.00	32,646.72	4,080.84	73.36
592-261-818.551	CONT SRVC/WTUA ADDITIONAL CAPACITY	109,615.38	156,593.40	187,915.00	187,915.00	140,934.06	0.00	75.00
592-261-818.900	CONT SRVC/BANK ANALYSIS FEES	2,600.08	5,154.04	7,000.00	7,000.00	4,088.81	0.00	58.41
592-261-850.000	COMMUNICATIONS	12,842.15	17,425.86	30,000.00	30,000.00	11,500.94	1,227.24	38.34
592-261-860.000	TRANSPORTATION	0.00	0.00	0.00	1,000.00	990.26	0.00	99.03
592-261-864.000	CONFERENCES & MEETINGS	829.00	829.00	5,000.00	5,000.00	571.52	(300.00)	11.43

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GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdg Used
Fund: 592 WATER SEWER FUND								
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
592-261-900.000	PRINTING & PUBLISHING	1,400.00	1,635.00	10,000.00	10,000.00	0.00	0.00	0.00
592-261-920.000	PUBLIC UTILITIES	176.01	301.82	5,000.00	5,000.00	426.59	40.28	8.53
592-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	50,851.77	45,000.00	45,000.00	783.34	0.00	1.74
592-261-957.000	TRAINING EXPENSES	7,046.46	9,071.97	21,000.00	21,000.00	3,287.09	0.00	15.65
592-261-958.000	MEMBERSHIPS & DUES	6,551.56	7,736.59	10,200.00	10,200.00	4,615.28	64.00	45.25
592-261-959.000	DEPRECIATION	393,750.00	525,000.00	525,000.00	525,000.00	393,750.00	0.00	75.00
592-261-960.000	INSURANCE & BONDS	16,553.07	22,070.76	20,810.00	20,810.00	15,607.53	0.00	75.00
592-261-965.316	CONTRIB TO 2015 CAP IMP DEBT FD	223,000.00	0.00	0.00	0.00	224,400.00	224,400.00	100.00
592-261-965.560	CONTRIBUTION TO W/S CAPITAL IMP FD	600,000.03	0.00	0.00	0.00	652,500.00	0.00	100.00
592-261-968.000	BOND DISCOUNT AMORTIZATION	7,020.00	9,360.00	9,360.00	9,360.00	7,020.00	0.00	75.00
592-261-994.316	INTEREST/2015 CAP IMP DEBT FD	0.00	13,000.00	23,160.00	23,160.00	0.00	0.00	0.00
592-261-998.316	PAYING AGENT FEES/2015 CAP IMP DEBT	0.00	290.00	290.00	290.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		3,525,243.77	3,864,348.49	4,520,590.00	4,481,715.00	4,146,325.32	469,092.44	92.52
Department: 536 TRUNK & LATERAL								
592-536-706.000	SALARY & WAGES/ FULL TIME	56,568.74	72,211.85	27,325.00	47,325.00	57,732.88	5,347.04	121.99
592-536-706.100	SALARY & WAGES/SICK	321.34	842.20	2,950.00	2,950.00	0.00	0.00	0.00
592-536-706.300	SALARY & WAGES/RETENTION	243.77	243.77	250.00	300.00	289.06	0.00	96.35
592-536-706.350	SALARY & WAGES/PAGER PAY	1,376.26	1,376.26	1,370.00	1,370.00	1,288.76	0.00	94.07
592-536-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-536-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,050.00	1,050.00	0.00	0.00	0.00
592-536-707.000	SALARY & WAGES/TEMP-SEASONAL	4,087.28	6,479.01	7,810.00	7,810.00	8,203.64	790.66	105.04
592-536-709.000	SALARY & WAGES/OVERTIME	314.53	494.23	700.00	700.00	738.81	525.36	105.54
592-536-721.000	FRINGE BENEFITS	21,781.95	28,934.68	18,735.00	19,435.00	24,412.29	2,505.78	125.61
592-536-721.500	POST RETIREMENT BENEFITS	9,296.19	12,394.92	12,825.00	12,825.00	9,608.22	0.00	74.92
592-536-725.500	MEAL ALLOWANCE	15.00	15.00	50.00	50.00	0.00	0.00	0.00
592-536-740.000	OPERATING SUPPLIES	870.98	16,734.07	10,000.00	10,000.00	3,616.39	0.00	36.16
592-536-818.000	CONTRACTUAL SERVICES	962.50	4,466.75	57,500.00	57,500.00	17,238.49	0.00	29.98
592-536-850.000	COMMUNICATIONS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-536-920.000	PUBLIC UTILITIES	341.50	527.35	1,000.00	1,000.00	559.63	68.39	55.96
592-536-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	51,457.75	45,000.00	45,000.00	0.00	0.00	0.00
592-536-940.100	EQUIPMENT RENTAL / SUPPLEMENTAL	115,409.97	153,879.96	153,880.00	153,880.00	115,409.97	0.00	75.00
Total Dept 536 - TRUNK & LATERAL		211,590.01	350,057.80	342,445.00	363,195.00	239,098.14	9,237.23	65.83
Department: 537 MAINS MAINTENANCE								
592-537-706.000	SALARY & WAGES/ FULL TIME	63,316.19	83,304.08	36,370.00	58,870.00	72,844.67	7,064.17	123.74
592-537-706.100	SALARY & WAGES/SICK	267.87	1,014.87	1,600.00	1,600.00	0.00	0.00	0.00
592-537-706.300	SALARY & WAGES/RETENTION	203.17	203.17	155.00	305.00	295.13	0.00	96.76
592-537-706.350	SALARY & WAGES/PAGER PAY	1,407.19	1,407.19	1,400.00	1,400.00	1,350.91	0.00	96.49
592-537-706.550	SALARY & WAGES/WATER LICENSE BONUS	1,000.00	1,105.00	1,000.00	1,700.00	1,695.00	0.00	99.71
592-537-707.000	SALARY & WAGES/TEMP-SEASONAL	5,420.17	8,602.53	7,110.00	8,810.00	10,900.95	1,052.50	123.73
592-537-709.000	SALARY & WAGES/OVERTIME	12,515.37	12,641.52	7,390.00	7,390.00	8,714.05	2,863.79	117.92
592-537-721.000	FRINGE BENEFITS	27,504.83	36,551.83	24,940.00	25,440.00	32,452.83	3,596.92	127.57
592-537-721.500	POST RETIREMENT BENEFITS	12,374.64	16,499.52	17,055.00	17,055.00	12,789.81	0.00	74.99
592-537-725.500	MEAL ALLOWANCE	513.65	529.70	500.00	500.00	626.95	168.00	125.39
592-537-740.000	OPERATING SUPPLIES	25,947.22	45,389.59	35,000.00	35,000.00	29,469.24	3,050.56	84.20
592-537-818.000	CONTRACTUAL SERVICES	14,209.24	38,168.87	45,000.00	45,000.00	41,697.25	8,129.25	92.66
592-537-930.000	REPAIRS & MAINTENANCE	3,829.35	3,829.35	15,000.00	15,000.00	0.00	0.00	0.00
592-537-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	28,587.64	25,000.00	25,000.00	0.00	0.00	0.00
592-537-958.000	MEMBERSHIPS & DUES	95.00	425.00	1,000.00	1,000.00	0.00	0.00	0.00

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GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdg Used
Fund: 592 WATER SEWER FUND								
Account Category: Expenditures								
Department: 537 MAINS MAINTENANCE								
Total Dept 537 - MAINS MAINTENANCE		168,603.89	278,259.86	218,520.00	244,070.00	212,836.79	25,925.19	87.20
Department: 538 METER MAINTENANCE								
592-538-706.000	SALARY & WAGES/ FULL TIME	38,465.50	54,766.95	34,125.00	45,625.00	57,986.96	6,086.45	127.09
592-538-706.100	SALARY & WAGES/SICK	0.00	721.90	1,505.00	1,505.00	0.00	0.00	0.00
592-538-706.300	SALARY & WAGES/RETENTION	0.00	0.00	150.00	150.00	125.01	0.00	83.34
592-538-706.350	SALARY & WAGES/PAGER PAY	599.98	599.98	575.00	600.00	599.98	0.00	100.00
592-538-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,400.00	1,400.00	0.00	0.00	0.00
592-538-707.000	SALARY & WAGES/TEMP-SEASONAL	5,027.10	8,009.07	7,125.00	8,225.00	10,173.88	987.58	123.69
592-538-709.000	SALARY & WAGES/OVERTIME	493.68	1,030.49	1,000.00	1,000.00	428.44	0.00	42.84
592-538-721.000	FRINGE BENEFITS	20,181.64	29,278.04	23,400.00	23,400.00	24,167.03	2,536.74	103.28
592-538-721.500	POST RETIREMENT BENEFITS	6,820.74	9,094.32	16,000.00	16,000.00	12,000.69	0.00	75.00
592-538-740.000	OPERATING SUPPLIES	8,447.87	36,239.20	60,000.00	37,500.00	13,921.65	12,502.65	37.12
592-538-818.000	CONTRACTUAL SERVICES	17,206.05	27,100.17	20,000.00	20,000.00	3,844.18	250.62	19.22
592-538-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	13,722.07	12,000.00	12,000.00	0.00	0.00	0.00
Total Dept 538 - METER MAINTENANCE		97,242.56	180,562.19	177,280.00	167,405.00	123,247.82	22,364.04	73.62
Department: 539 SERVICE MAINTENANCE								
592-539-706.000	SALARY & WAGES/ FULL TIME	14,721.64	19,801.80	7,770.00	14,770.00	18,262.33	1,774.90	123.64
592-539-706.100	SALARY & WAGES/SICK	53.46	260.48	350.00	350.00	0.00	0.00	0.00
592-539-706.300	SALARY & WAGES/RETENTION	40.56	40.56	50.00	100.00	68.92	0.00	68.92
592-539-706.350	SALARY & WAGES/PAGER PAY	329.04	329.04	150.00	300.00	297.84	0.00	99.28
592-539-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	300.00	300.00	0.00	0.00	0.00
592-539-707.000	SALARY & WAGES/TEMP-SEASONAL	1,144.04	1,822.62	310.00	1,910.00	2,315.16	224.73	121.21
592-539-709.000	SALARY & WAGES/OVERTIME	1,108.90	1,715.50	1,550.00	2,750.00	2,585.45	0.00	94.02
592-539-721.000	FRINGE BENEFITS	5,908.52	8,289.32	5,325.00	6,625.00	8,140.59	734.20	122.88
592-539-721.500	POST RETIREMENT BENEFITS	2,642.22	3,522.96	3,650.00	3,650.00	2,730.78	0.00	74.82
592-539-725.500	MEAL ALLOWANCE	1.12	4.48	0.00	100.00	98.64	0.00	98.64
592-539-740.000	OPERATING SUPPLIES	14,489.12	15,942.78	20,000.00	22,000.00	21,924.64	0.00	99.66
592-539-818.000	CONTRACTUAL SERVICES	23,320.00	65,726.52	90,000.00	90,000.00	39,659.44	0.00	44.07
592-539-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	17,152.58	15,000.00	15,000.00	0.00	0.00	0.00
Total Dept 539 - SERVICE MAINTENANCE		63,758.62	134,608.64	144,455.00	157,855.00	96,083.79	2,733.83	60.87
Department: 540 HYDRANT MAINTENANCE								
592-540-706.000	SALARY & WAGES/ FULL TIME	10,487.87	13,050.97	8,520.00	8,520.00	9,789.18	956.65	114.90
592-540-706.100	SALARY & WAGES/SICK	53.65	116.50	920.00	920.00	0.00	0.00	0.00
592-540-706.300	SALARY & WAGES/RETENTION	40.70	40.70	50.00	50.00	44.09	0.00	88.18
592-540-706.350	SALARY & WAGES/PAGER PAY	209.75	209.75	210.00	210.00	203.49	0.00	96.90
592-540-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	50.00	50.00	0.00	0.00	0.00
592-540-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	350.00	350.00	0.00	0.00	0.00
592-540-707.000	SALARY & WAGES/TEMP-SEASONAL	1,269.84	2,014.91	350.00	2,350.00	2,552.56	246.32	108.62
592-540-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	450.00	450.00	77.37	0.00	17.19
592-540-721.000	FRINGE BENEFITS	4,214.36	5,513.94	5,840.00	5,840.00	4,623.06	477.51	79.16
592-540-721.500	POST RETIREMENT BENEFITS	2,896.74	3,862.32	3,995.00	3,995.00	2,994.03	0.00	74.94
592-540-740.000	OPERATING SUPPLIES	196.15	3,619.51	12,500.00	36,000.00	35,800.30	0.00	99.45
592-540-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
592-540-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	13,722.08	12,000.00	12,000.00	0.00	0.00	0.00
Total Dept 540 - HYDRANT MAINTENANCE		19,369.06	42,150.68	50,235.00	75,735.00	56,084.08	1,680.48	74.05
Expenditures		4,085,807.91	4,849,987.66	5,453,525.00	5,489,975.00	4,873,675.94	531,033.21	88.77

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Balance As of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 592 WATER SEWER FUND								
Fund 592 - WATER SEWER FUND:								
	TOTAL REVENUES	3,900,213.69	4,967,173.69	5,453,525.00	5,489,975.00	4,281,774.34	378,103.88	77.99
	TOTAL EXPENDITURES	4,085,807.91	4,849,987.66	5,453,525.00	5,489,975.00	4,873,675.94	531,033.21	88.77
	NET OF REVENUES & EXPENDITURES:	(185,594.22)	117,186.03	0.00	0.00	(591,901.60)	(152,929.33)	
	BEG. FUND BALANCE	14,684,879.79	14,684,879.79	14,802,065.82	14,802,065.82	14,802,065.82		
	END FUND BALANCE	14,499,285.57	14,802,065.82	14,802,065.82	14,802,065.82	14,210,164.22		

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Balance As Of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 661 EQUIPMENT FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
661-000-531.000	STATE/FEDERAL GRANTS	0.00	0.00	0.00	50,000.00	50,000.00	0.00	100.00
661-000-665.000	INTEREST ON INVESTMENTS	895.89	21,776.98	750.00	6,250.00	15,845.04	9,875.37	253.52
661-000-673.000	GAIN/LOSS-SALE OF FIXED ASSETS	243,782.40	246,711.74	0.00	0.00	226,200.00	54,000.00	100.00
661-000-674.208	CONTRIBUTION FROM RECREATION	13,014.36	17,352.48	18,930.00	18,930.00	14,197.50	0.00	75.00
661-000-675.000	RENTAL FEES - FORCE ACCT	0.00	750,821.77	724,962.00	724,962.00	23,842.86	0.00	3.29
661-000-675.100	RENTAL FEES - FORCE ACCOUNT - HOUSIN	0.00	0.00	590.00	590.00	0.00	0.00	0.00
661-000-675.200	RENTAL FEES / SUPPLEMENTAL BILLING	257,162.94	342,883.92	343,986.00	343,986.00	14,197.50	0.00	4.13
661-000-676.000	EXPENSE REIMBURSEMENTS	0.00	55,054.98	0.00	0.00	0.00	0.00	0.00
661-000-680.000	OTHER INCOME	2,440.00	7,860.47	1,000.00	1,100.00	1,077.08	1.20	97.92
661-000-683.000	INSURANCE PROCEEDS	203.00	6,270.05	5,000.00	12,000.00	13,823.53	0.00	115.20
661-000-684.200	BUILDING RENTAL - MSD MECHANIC BAY	11,475.00	11,475.00	11,480.00	11,480.00	11,475.00	5,737.50	99.96
Total Dept 000 - GENERAL REVENUES		528,973.59	1,460,207.39	1,106,698.00	1,169,298.00	370,658.51	69,614.07	31.70
Revenues		528,973.59	1,460,207.39	1,106,698.00	1,169,298.00	370,658.51	69,614.07	31.70
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
661-261-706.000	SALARY & WAGES/ FULL TIME	2,312.64	2,805.20	5,060.00	5,060.00	2,072.55	265.42	40.96
661-261-706.100	SALARY & WAGES/SICK	0.00	0.00	225.00	225.00	0.00	0.00	0.00
661-261-706.300	SALARY & WAGES/RETENTION	0.00	0.00	50.00	50.00	0.00	0.00	0.00
661-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	0.00	0.00	0.00
661-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	195.00	195.00	0.00	0.00	0.00
661-261-707.000	SALARY & WAGES/TEMP-SEASONAL	745.22	1,187.23	650.00	1,300.00	1,507.98	146.37	116.00
661-261-709.000	SALARY & WAGES/OVERTIME	130.73	130.73	100.00	100.00	46.70	46.70	46.70
661-261-721.000	FRINGE BENEFITS	1,117.82	1,475.61	3,470.00	3,470.00	1,350.08	175.50	38.91
661-261-721.500	POST RETIREMENT BENEFITS	1,721.07	2,294.76	2,375.00	2,375.00	1,778.94	0.00	74.90
661-261-740.000	OPERATING SUPPLIES	110,092.03	165,736.82	115,000.00	115,000.00	85,492.82	11,897.52	74.34
661-261-745.000	FUEL & OIL	47,105.11	72,388.65	90,000.00	90,000.00	49,377.71	5,958.47	54.86
661-261-750.000	OPERATING SUPPLIES/SOFTWARE	0.00	0.00	500.00	500.00	0.00	0.00	0.00
661-261-760.000	OPERATING SUPPLIES/TOOLS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
661-261-815.000	ADMINISTRATIVE SERVICES	46,125.00	61,500.00	65,250.00	65,250.00	48,937.50	0.00	75.00
661-261-818.000	CONTRACTUAL SERVICES	34,937.94	70,021.91	89,000.00	89,000.00	59,970.43	2,502.31	67.38
661-261-850.000	COMMUNICATIONS	1,615.04	2,225.97	5,000.00	5,000.00	1,687.92	184.09	33.76
661-261-864.000	CONFERENCES & MEETINGS	0.00	0.00	500.00	500.00	500.00	0.00	100.00
661-261-930.000	REPAIRS & MAINTENANCE	19,610.72	28,831.41	25,000.00	32,050.00	36,082.83	2,250.00	112.58
661-261-939.000	EQUIPMENT RENTAL	0.00	1,147.96	1,000.00	1,000.00	0.00	0.00	0.00
661-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
661-261-957.000	TRAINING EXPENSES	0.00	0.00	0.00	0.00	564.93	564.93	100.00
661-261-959.000	DEPRECIATION	217,500.03	290,000.04	290,000.00	290,000.00	217,500.03	0.00	75.00
661-261-960.000	INSURANCE & BONDS	62,903.16	83,870.88	59,000.00	59,000.00	44,250.03	0.00	75.00
661-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	316,709.00	371,559.00	0.00	0.00	0.00
661-261-977.000	CAP OUTLAY/EQUIPMENT	3,790.39	3,790.39	0.00	50.00	38.87	0.00	77.74
661-261-994.001	INTEREST ON CAPITAL LEASE	32,977.55	35,570.22	34,014.00	34,014.00	32,715.15	0.00	96.18
Total Dept 261 - ADMINISTRATION		582,684.45	822,977.78	1,106,698.00	1,169,298.00	583,874.47	23,991.31	49.93
Expenditures		582,684.45	822,977.78	1,106,698.00	1,169,298.00	583,874.47	23,991.31	49.93
Fund 661 - EQUIPMENT FUND:								
TOTAL REVENUES		528,973.59	1,460,207.39	1,106,698.00	1,169,298.00	370,658.51	69,614.07	31.70
TOTAL EXPENDITURES		582,684.45	822,977.78	1,106,698.00	1,169,298.00	583,874.47	23,991.31	49.93

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 03/31/2025

GL Number	Description	YTD Balance 03/31/2024 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 03/31/2025 Norm (Abnorm)	Activity For 03/31/2025 Incr (Decr)	% Bdgt Used
Fund: 661 EQUIPMENT FUND								
NET OF REVENUES & EXPENDITURES:		(53,710.86)	637,229.61	0.00	0.00	(213,215.96)	45,622.76	
BEG. FUND BALANCE		2,471,754.95	2,471,754.95	3,108,984.56	3,108,984.56	3,108,984.56		
END FUND BALANCE		2,418,044.09	3,108,984.56	3,108,984.56	3,108,984.56	2,895,768.60		
Report Totals:								
TOTAL REVENUES - ALL FUNDS		18,791,380.65	23,717,186.95	27,143,674.00	27,568,400.00	20,532,813.49	1,259,137.63	74.48
TOTAL EXPENDITURES - ALL FUNDS		16,076,234.16	22,744,045.55	27,143,674.00	27,568,400.00	18,944,168.27	1,642,747.26	68.72
NET OF REVENUES & EXPENDITURES:		2,715,146.49	973,141.40	0.00	0.00	1,588,645.22	(383,609.63)	