



Plymouth City Commission
Regular Meeting Agenda
Monday, July 6, 2026 7:00 p.m.
Plymouth City Hall & Online Zoom Webinar

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Join Zoom Webinar: <https://us02web.zoom.us/j/84535444863>
Passcode: 153897 Webinar ID: 845 3544 4863

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

2. APPROVAL OF MINUTES

- a. June 15, 2026 City Commission Regular Meeting Minutes

3. APPROVAL OF THE AGENDA

4. ENACTMENT OF THE CONSENT AGENDA

Unless moved to be placed as a separate item on the agenda, items on the Consent Agenda will be approved by one motion as Agenda Item #4.

- a. Special Event: She Moves Plymouth, 8/16/26

5. CITIZEN COMMENTS

This section of the agenda allows up to 3 minutes for public comments to present information for items not on the current agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

6. COMMISSION COMMENTS

7. OLD BUSINESS

8. NEW BUSINESS

- a. Final Payment – 2021 Infrastructure Project
- b. Final Payment – 2024 Infrastructure Project
- c. Final Payment - 2025 Sidewalk Program & Contract Award 2026
- d. Intergovernmental Agreement – Wayne County for Block Grant Funding (CDBG)
- e. Dehumidification Software and Hardware Update
- f. Emergency Purchase Confirmation – Cultural Center

9. REPORTS AND CORRESPONDENCE

- a. Liaison Reports
- b. Appointments

10. ADJOURNMENT

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodation. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to clerk@plymouthmi.gov.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO - STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for a active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

"The government in this community is small and accessible to all concerned."

*-Plymouth Mayor Joe Bida
November 1977*



City of Plymouth
City Commission Regular Meeting Minutes
Monday, June 15, 2026, 7:00 p.m.
Plymouth City Hall 201 S. Main Street

ITEM#2.a.

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

- a. Mayor Linda Filipczak called the meeting to order at 7:00 p.m. leading the Pledge of Allegiance.
- b. Present: Mayor Linda Filipczak, Mayor Pro Tem Joe Elliott, Commissioners Latricia Horstman, Jennifer Kehoe, Alanna Maguire, Brock Minton, Karen Sisolak

Also present: City Manager Chris Porman, City Attorney Bob Marzano, and various members of the City Administration
- c. Filipczak read proclamations recognizing Pollinator Week and Juneteenth.

2. APPROVAL OF MINUTES

- a. Motion to approve the June 1, 2026 City Commission Committee of the Whole Special Meeting Minutes made by Maguire, supported by Elliott;

There was a voice vote.

MOTION PASSED UNANIMOUSLY

- b. Motion to approve the June 1, 2026 City Commission Regular Meeting Minutes made by Kehoe, supported by Minton as amended, to attribute comments on single-topic Committee of the Whole meetings to Minton;

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Motion to approve the agenda for June 15, 2026 made by Maguire, supported by Kehoe;

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

Motion to approve the consent agenda for June 15, 2026 made by Kehoe, supported by Minton;

- a. Approval of May 2026 Bills
- b. Authorization to Hire - Finance
- c. Authorization to Hire - PD
- d. Authorization to Hire – Community Development

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

Resident Pete Mundt thanked the commission, staff, and volunteers for supporting the Pride event. He also noted cyclist safety issues on Wilcox Road, urging the commission to continue pressing Wayne County to expedite improvements to that corridor.

Resident Geraldine Kilsdonk during major events and festivals citing the situation as an escalating public safety concern.

Resident Carly Cirilli, founder/president Plymouth Pollinators, reported that Plymouth had achieved Leadership Circle status under the National Wildlife Federation's Mayor's Monarch Pledge for the third consecutive year. She highlighted expanded pollination stations, native plant distribution, and ongoing educational programming.

Resident Ellen Elliott commended the Plymouth Pride event and the efforts of Plymouth Pollinators, noting that community engagement and volunteerism help drive Plymouth's strength.

6. COMMISSION COMMENTS

Comments were offered praising the Plymouth Pride event, the work of Plymouth Pollinators, the Michigan premiere of the documentary Nothing to See Here Watts at the Penn Theatre, and the ribbon cutting at the Plymouth District Library's new children's playscape.

7. OLD BUSINESS

None

8. NEW BUSINESS

a. Designate SEMCOG Delegate and Alternate

Motion to approve the following resolution made by Elliott, supported by Sisolak;

RESOLUTION 2026-62

WHEREAS The City of Plymouth wishes to participate with the Southeast Michigan Council of Governments (SEMCOG); and

WHEREAS The Plymouth City Commission recognizes the benefits it may receive and the benefits that it may confer in voluntarily consulting with other units of local governments in Southeast Michigan as to policies, problems and plans that are of mutual interest and concern.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby vote to continue membership in SEMCOG as of June 15, 2026, and further designates the following official representatives to the SEMCOG General Assembly:

Mayor of the City of Plymouth as the Delegate
Commissioner Sisolak as Alternate (in lieu of the originally proposed Mayor Pro Tem)

There was a voice vote.

MOTION PASSED UNANIMOUSLY

b. GLWA Water Service Contract Re-Opener

Motion to approve the following resolution made by Sisolak, supported by Maguire;

RESOLUTION 2026-63

WHEREAS The City of Plymouth has a contract with Great Lakes Water Authority (GLWA) to provide for the delivery and purchase of potable water for the City; and

WHEREAS The Contract does provide for reopeners to allow both parties to to amend the contract terms, if needed; and

WHEREAS The GLWA and the City have worked collaboratively to make minor adjustments in the contract.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the Amendment No. 3 to the Water Service Contract between the Great Lakes Water Authority and the City of Plymouth.

BE IT FURTHER RESOLVED THAT the Mayor of the City of Plymouth is authorized to sign the contract on behalf of the City and the City Clerk shall include a complete copy of the contract in the Meeting Minutes of this City Commission Meeting.

**AMENDMENT NO. 3 TO WATER SERVICE CONTRACT
BETWEEN
GREAT LAKES WATER AUTHORITY
AND
CITY OF PLYMOUTH**

This Amendment No. 3 ("Amendment") is made between the Great Lakes Water Authority, a municipal authority and public body corporate ("GLWA"), and the City of Plymouth, a municipal corporation ("Member Partner"). GLWA and Member Partner are collectively referred to as the "Parties".

RECITALS

- A. GLWA leases, operates, and maintains the public water supply system owned by the City of Detroit ("System"); and
- B. On October 14, 2008, the Parties entered a Water Service Contract ("Contract") reflecting the terms and conditions governing the delivery and purchase of potable water, as subsequently amended and assigned; and
- C. The Contract provides for periodic reopening on a four-year schedule, of which the Parties wish to avail themselves; and
- D. Article 15 of the Contract permits the Parties to amend the Contract by mutual agreement; and
- E. In consideration of the mutual undertakings of the Parties and for the benefit of the public, it is the mutual desire of the Parties to enter this Amendment to amend the Contract as set forth in detail in the following sections.

ACCORDINGLY, THE PARTIES AGREE AS FOLLOWS:

- 1. Exhibit A of the Contract is amended by deleting in its entirety the existing Exhibit A and substituting the attached Exhibit A in its place.
- 2. Exhibit B of the Contract is amended by deleting in its entirety the existing Exhibit B and substituting the attached Exhibit B in its place.
- 3. Except for the provisions of the Contract specifically contained in this Amendment, all other terms, conditions, and covenants contained in the Contract shall remain in full force and effect and as set forth in the Contract.
- 4. This Amendment to the Contract shall be effective and binding upon the Parties when it is signed and acknowledged by the duly authorized representatives of both Parties and is approved by Member Partner's governing body, and the GLWA Board of Directors.

(Signatures appear on next page)

Accordingly, GLWA and Member Partner, by and through their duly authorized officers and representatives, have executed this Amendment.

City of Plymouth:

By: _____
Linda Filipczak
Mayor

By: _____
Maureen Brodie
City Clerk

APPROVED BY
PLYMOUTH CITY COMMISSION ON: _____
Date

Great Lakes Water Authority:

By: _____
Suzanne R. Coffey, P.E.
Chief Executive Officer

Dated: _____

APPROVED BY
GLWA BOARD OF DIRECTORS ON: _____
Date

APPROVED AS TO FORM BY
GLWA GENERAL COUNSEL ON: _____
Signature/Date

EXHIBIT B

- Projected Annual Volume and Minimum Annual Volume (Table 1)
- Pressure Range and Maximum Flow Rate (Table 2)
- Flow Split Assumptions (Table 3)
- Addresses for Notice (Table 4)

Table 1 and Table 2 set forth the agreed upon Projected Annual Volumes, Minimum Annual Volumes, Pressure Ranges and Maximum Flow Rates for the term of this Contract provided that figures in bold type face are immediately enforceable pursuant to the terms of Section 5.07 and italicized figures are contained for planning purposes only but will become effective absent the negotiated replacements anticipated in Section 5.07.

The approximate rate of flow by individual meter set forth in Table 3 is the assumption upon which the Pressure Range commitments established in Table 2 have been devised. Should Customer deviate from these assumptions at any meter(s), the Board may be unable to meet the stated Pressure Range commitments in this Contract or in the contract of another customer of the Board and Section 5.08 of this Contract may be invoked.

EXHIBIT B

Table 1
 Projected Annual Volume and Minimum Annual Volume

Fiscal Year Ending June 30	Projected Annual Volume (mcf)	Minimum Annual Volume (mcf)
2009	49,500	24,750
2010	49,500	24,750
2011	49,500	24,750
2012	49,500	24,750
2013	49,500	24,750
2014	49,500	24,750
2015	49,500	24,750
2016	49,500	24,750
2017	49,500	24,750
2018	49,500	24,750
2019	46,000	23,000
2020	46,000	23,000
2021	46,000	23,000
2022	46,000	23,000
2023	46,000	23,000
2024	46,000	23,000
2025	46,000	23,000
2026	46,000	23,000
2027	46,000	23,000
2028	46,000	23,000
2029	46,000	23,000
2030	46,000	23,000
2031	46,000	23,000
2032	46,000	23,000
2033	46,000	23,000
2034	46,000	23,000
2035	46,000	23,000
2036	46,000	23,000
2037	46,000	23,000
2038	46,000	23,000

EXHIBIT B

Table 2
Pressure Range and Maximum Flow Rate

Calendar Year	Pressure Range (psi)		Pressure Range (psi)		Maximum Flow Rate (mgd)	
	Meter PL-01		Meter PL-02		Max Day	Peak Hour
	Min	Max	Min	Max		
2008	120	145	93	121	1.81	2.62
2009	120	145	93	121	1.81	2.62
2010	120	145	93	121	1.81	2.62
2011	120	145	93	121	1.81	2.62
2012	120	145	93	121	1.81	2.62
2013	120	145	93	121	1.81	2.62
2014	120	145	93	121	1.81	2.62
2015	120	145	93	121	1.81	2.62
2016	120	145	93	121	1.81	2.62
2017	120	145	93	121	1.81	2.62
2018	120	145	93	121	1.81	2.62
2019	120	145	93	121	1.81	2.62
2020	120	145	93	121	1.81	2.62
2021	120	145	93	121	1.81	2.62
2022	120	145	93	121	1.81	2.62
2023	120	145	93	121	1.81	2.71
2024	120	145	93	121	1.81	2.71
2025	120	145	93	121	1.81	2.71
2026	120	145	93	121	1.81	2.71
2027	120	145	93	121	1.73	2.70
2028	120	145	93	121	1.73	2.70
2029	120	145	93	121	1.73	2.70
2030	120	145	93	121	1.73	2.70
2031	120	145	93	121	1.73	2.70
2032	120	145	93	121	1.73	2.70
2033	120	145	93	121	1.73	2.70
2034	120	145	93	121	1.73	2.70
2035	120	145	93	121	1.73	2.70
2036	120	145	93	121	1.73	2.70
2037	120	145	93	121	1.73	2.70

EXHIBIT B

Table 3
Flow Split Assumptions

Meter	Assumed Flow Split (2027-2030)
PL-01	0 – 20 %
PL-02	80 – 100 %

Table 4
Addresses for Notice

If to the GLWA:	If to Customer:
Great Lakes Water Authority 735 Randolph Street, Suite 1901 Detroit, Michigan 48226 Attention: General Counsel	City Manager City of Plymouth 201 S. Main Street Plymouth, Michigan 48170 Cc: Director of Municipal Services

There was a voice vote.
MOTION PASSED UNANIMOUSLY

c. Employee Manual Updates

Motion to approve the following resolution made by Minton, supported by Kehoe;

RESOLUTION 2026-64

WHEREAS The City of Plymouth maintains an employee manual for its employees covering a variety of topics; and

WHEREAS The policy manual requires updates periodically as changes are made to ensure compliance with any legal statutes at the local, state and federal levels of government; and

WHEREAS The policy manual is also being revised to update ongoing employee recruitment and retention initiatives; and

WHEREAS The City staff has researched and proposed the latest changes.

NOW THEREFORE BE IT RESOLVED, that the City of Plymouth adopts the recommendations from the City Administration regarding the updates to the sections of the employee manual including Personal Leave, Accident/Sickness/Medical Insurance, Hiring Policy, Organizational Charts, and other clerical changes.

There was a voice vote.
MOTION PASSED UNANIMOUSLY

d. Community Development Permit Fee Schedule Update

Motion to approve the following resolution made by Elliott, supported by Maguire;

RESOLUTION 2026-65

WHEREAS The City Commission of the City of Plymouth has reviewed the proposed fee schedule amendments; and

WHEREAS The City of Plymouth Community Development Department monitors and suggests fee changes as necessary; and

WHEREAS The suggested amendments will allow staff to cover costs related to the operation of the building department and planning and zoning projects; and

WHEREAS Staff recommends that the City Commission reviews these fee schedules annually as part of the City Budget Process.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby adopt the attached fee schedule.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the proposed and amended fee schedule as attached will go into effect for all plan reviews completed and permits applied for and issued on or after July 1, 2026.

**Fee schedule can be viewed in the 6/15/2026 City Commission agenda:*

<https://www.plymouthmi.gov/common/pages/GetFile.ashx?key=VORFAe26>

There was a voice vote.

MOTION PASSED UNANIMOUSLY

e. Cemetery Rates & Rules Update

Motion to approve the following resolution made by Minton, supported by Elliott;

RESOLUTION 2026-66

WHEREAS The City of Plymouth owns and operates a public cemetery named Riverside Cemetery; and

WHEREAS The Department of Municipal Services administration performed an annual review of the rate structure and the rules; and

WHEREAS The annual review confirms that the rates for Riverside Cemetery are in-line with other publicly owned and operated cemeteries; and

WHEREAS The annual review confirms that the rates for Riverside Cemetery cover the cost of operation; and

WHEREAS The proposed rule changes ensure Riverside Cemetery is meeting operational and user needs; and

WHEREAS The Cemetery Board reviewed and recommended approval of the proposed rate structure and rules.

NOW THEREFORE BE IT RESOLVED THAT the City Commission approves the adoption of the proposed City of Plymouth Riverside Cemetery Rate Structure 2026.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the City Commission approves the adoption of the Riverside Cemetery Rules.

**Cemetery Rates & Rules can be viewed in the 6/15/2026 City Commission agenda:*

<https://www.plymouthmi.gov/common/pages/GetFile.ashx?key=VORFAe26>

There was a voice vote.

MOTION PASSED UNANIMOUSLY

f. Authorization to Purchase Leaf Vacuum Trailer

Motion to approve the following resolution made by Kehoe, supported by Minton;

RESOLUTION 2026-67

- WHEREAS The City of Plymouth operates an equipment fleet to help protect the public health, safety, and welfare; and
- WHEREAS The City of Plymouth's bulk leaf collection program is one of the most valued seasonal services provided to residents and plays an important role in maintaining the appearance, safety, and cleanliness of City neighborhoods; and
- WHEREAS Replacement of the City's previous leaf vacuum system was identified as a capital improvement need in the FY 2026-27 Budget; and
- WHEREAS City staff conducted extensive research, evaluated multiple equipment options, and determined that the Titan Leaf Solutions Olympian Leaf Pro+ 30-Yard Leaf Collection Trailer best meets the operational needs of the City by providing large-capacity collection, improved operator safety, all-weather functionality, and reduced staffing requirements; and
- WHEREAS The proposed equipment is available through the competitively bid Sourcewell cooperative purchasing program, and MacQueen Equipment of Lake Orion, Michigan has submitted a quotation in the amount of \$199,787.00 for the purchase of the Titan Leaf Solutions 2026 Olympian Leaf Pro+ 30-Yard Leaf Collection Trailer.

NOW, THEREFORE, BE IT RESOLVED that the City Commission of the City of Plymouth hereby approves the purchase of one (1) Titan Leaf Solutions 2026 Olympian Leaf Pro+ 30-Yard Leaf Collection Trailer from MacQueen Equipment, Lake Orion, Michigan, in the amount of \$199,787.00 through the Sourcewell cooperative purchasing program, with funding to be charged to Equipment Fund Account No. 661-000-140.500 as included in the FY 2026-27 Budget.

**Purchase information can be viewed in the 6/15/2026 City Commission agenda:*

<https://www.plymouthmi.gov/common/pages/GetFile.ashx?key=VORFAe26>

There was a voice vote.

MOTION PASSED UNANIMOUSLY

g. 4th Quarter Budget Amendments

Motion to approve the following resolution made by Minton, supported by Maguire;

RESOLUTION 2026-68

- WHEREAS Actual patterns of departmental expenditures occurred differently than originally projected in the 2025-2026 City Budget as adopted in June of 2025; and
- WHEREAS Overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and
- WHEREAS The City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City;

NOW, THEREFORE BE IT RESOLVED that the 2025-2026 City Budget is hereby amended as indicated in the 4th quarter amendments column of the attached Budget Adjustment Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED that the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Adjustment Summary.

**BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER - FY 08-09**

PROPOSED AMENDMENTS

FUND	APPROVED BUDGET	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DEPT/ACTIVITY							
RESIDENTIAL FUND REVENUE:	0104						
Property Taxes	7,772,800	-	122,184	55,000	-	144,084	7,916,884
Licenses & Permits	2,800	-	-	-	-	-	2,800
Payroll Related Grants	-	0,450	-	2,100	7,900	10,450	10,450
State Related Revenues	1,472,001	-	63,029	-	120,233	183,262	1,655,262
Charges for Services	1,070,280	-	0,000	-	(75,900)	7,110	1,070,280
Commuter Revenues	127,000	-	(4,000)	-	(11,000)	(15,000)	112,000
Parking Revenues	86,450	-	(5,200)	-	4,100	(1,100)	85,350
Grant Operating Revenues	810,800	53,000	83,000	-	(21,100)	114,900	925,700
Performance of Contracts	2,721,100	(55,200)	192,200	27,000	288,000	370,000	3,091,100
Total Operating Revenues	14,020,281	46,850	492,213	82,000	818,033	1,389,096	15,409,377
Transfers In From Other Funds	50,000	-	-	-	-	-	50,000
Total Revenues All Changes	14,070,281	46,850	492,213	82,000	818,033	1,389,096	15,458,377
GENERAL FUND EXP:	4101						
City Comptroller	160,145	8,000	42,850	-	0,000	50,850	211,000
City Manager	440,000	-	(7,500)	-	-	(7,500)	432,500
Finance Department	600,000	-	17,200	33,700	-	50,900	650,900
City Clerk	208,500	700	25,200	-	-	26,900	235,400
Professional & Consultant Services	512,200	-	2,000	-	-	2,000	514,200
City Auditor	20,100	800	5,700	-	-	6,500	26,600
Electric Services	200,000	8,000	(50,000)	-	-	(42,000)	158,000
Major Mail Maintenance	172,800	-	8,000	20,000	-	28,000	200,800
Legal Services	125,000	-	-	-	-	-	125,000
Water Plant/Dept	85,000	-	-	-	-	-	85,000
Police Department	5,100,000	-	260,141	-	140,175	400,316	5,500,316
Fire Department	1,887,000	10,000	-	-	110,100	120,100	2,007,100
Public Administration	410,000	100	(15)	-	-	85	410,085
Public Health/Maintenance	110,000	-	-	-	-	-	110,000
Street Lighting	300,000	-	-	-	-	-	300,000
Information Systems Services	3,400	-	-	-	-	-	3,400
Public Works/Exp/Equip	101,200	-	38,800	-	-	38,800	140,000
Public Safety	22,000	30,000	31,500	-	-	61,500	83,500
Public Services - DTA	200,000	-	-	-	-	-	200,000
Comptroller	130,000	-	0,000	-	-	-	130,000
Police & Public Safety	222,000	-	120	-	24,800	24,920	246,920
Capital Outlay	2,100,000	5,000	0,000	-	30,000	35,000	2,135,000
Total Service	-	-	-	-	-	-	-
Total Operating Expenditures	13,007,000	26,000	462,200	80,700	224,844	793,744	13,700,744
Transfers Out to Other Funds	200,000	10,000	-	-	15,000	25,000	225,000
Contingency	-	-	-	-	-	-	-
Total Expenditures	13,207,000	36,000	462,200	80,700	239,844	818,744	13,946,744

FUND	APPROVED BUDGET	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DEPT/ACTIVITY							
MAJOR ST FUND REVENUE	0102						
Gas & Utility Taxes	650,000	-	-	-	5,000	5,000	655,000
Concess & Other	8,000	-	14,100	-	5,000	24,100	32,100
Appropriation of Receipts	70,000	2,000	11,000	-	(18,000)	(5,000)	68,000
TOTAL REVENUE	728,000	2,000	25,100	-	(13,000)	17,100	745,100
MAJOR ST FUND EXP	0102						
Administration/Debt	20,000	-	7,000	-	-	7,000	27,000
Public Maintenance	870,000	-	(8,000)	-	-	(8,000)	862,000
Electricity/Street Maintenance	8,000	-	-	-	-	-	8,000
Traffic Signal Maintenance	101,200	500	900	-	350	1,750	102,950
Police & Fire Contract	79,200	2,000	100	-	8,000	10,100	89,300
Other Maintenance	130,000	-	20,000	-	-	20,000	150,000
Transfers Out to Other Funds	421,000	-	-	-	(10,000)	(10,000)	411,000
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	810,400	2,500	20,000	-	(9,650)	12,850	823,050

BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER - FY 81-82

FUND DEPARTMENT	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL GOV FUND REV: 0203							
State & Federal Grants	288,040						288,040
Grants & Other	423,070	0,000	0,000	-	(10,200)	(10,150)	835,960
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	711,110	0,000	0,000	-	(10,200)	(10,150)	700,860
LOCAL GOV FUND EXP: 0204							
Administration/Dept	32,180	0,000	10,000	-	(10,200)	11,800	43,980
Police Maintenance	107,640	2,500	27,400	-	-	32,900	140,540
Communications Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	82,210	300	1,600	-	-	2,200	84,410
Sign & See Control	34,000	0,000	2,400	-	-	2,400	36,400
Road Construction	270,000	-	-	-	-	-	270,000
Construction	117,000	(1,000)	(10,000)	-	-	(11,000)	106,000
TOTAL EXPENDITURES	711,110	0,000	2,600	-	(10,200)	(11,150)	700,860

FUND DEPARTMENT	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MUNICIPAL GOV FUND REV: 0206							
Cultural Center Revenues	016,125	100	(20,000)	-	71,000	51,100	167,225
Transfer from General Fund	000,000	-	-	-	10,000	10,000	110,000
Administrative Services	0,000	-	22,000	-	4,000	26,000	26,000
Program Fees & Charges	344,620	0	10,000	-	40,000	50,000	394,620
Appropriation of Surplus	1,300	00,000	(20,000)	-	0,000	0,000	80,000
TOTAL REVENUE	701,045	100,000	(20,000)	-	115,000	102,000	808,045
RECREATION FUND EXP: 0208							
Cultural Center Administration	1,200,000	0,000	(10,000)	-	100,000	90,000	1,290,000
Recreation Services	2,000	-	400	-	10	410	2,410
Adult Activities	-	-	-	-	-	-	-
Youth Activities	4,000	-	(1,000)	-	-	(1,000)	3,000
Private Leases	0,000	-	-	-	(200)	(200)	-
Over 60/70 Holiday	-	23,000	(100)	-	-	22,900	22,900
PCFA	-	-	-	-	-	-	-
Mobile Services	0,700	200	(100)	-	-	100	1,000
Garage	100,000	-	-	-	20,000	20,000	120,000
Liquor	0,000	-	-	-	1,000	1,000	1,000
Classes & Special Events	10,000	10,000	0,000	-	10,000	30,000	40,000
Therapeutic Program	1,000	-	(1,000)	-	-	(1,000)	-
Senior Programs - Classes	0,000	-	(200)	-	-	(200)	-
Capital Outlay	-	4,000	-	-	-	4,000	4,000
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,307,000	27,000	(10,700)	-	140,000	102,000	1,423,300

BUDGET ADJUSTMENT SUMMARY

FOURTH QUARTER - FY 20-20

FUND DEPARTMENTY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV:							
Property Taxes	1,261,560	4,000	105,242	-	(5,448)	143,814	1,404,108
State Grants	407,500	1,150	10,000	-	(1,250)	24,850	432,050
Transfers from General Fund	-	-	-	-	-	-	-
Appropriation of Surplus	650,438	(48,120)	117,748	-	9,219	78,837	829,222
TOTAL REVENUES	2,319,500	-	232,990	-	-	147,401	2,451,991
SOLID WASTE FUND EXP:							
Operating Expenses	2,400,220	8,000	240,885	-	-	248,885	2,649,105
Capital Outlay	86,000	(8,000)	-	-	-	(8,000)	78,000
Contingency	-	-	-	-	-	-	-
Transfers to Other Funds	-	-	-	-	-	-	-
TOTAL EXPENDITURES	2,486,220	-	240,885	-	-	240,885	2,727,105

FUND DEPARTMENTY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV:							
Property Taxes-Non School	1,100,500	-	14,432	204,000	-	218,432	1,318,932
Program Fees & Other	150,850	7,810	22,100	-	-	29,910	180,760
Appropriation of Surplus	18,875	80,378	244,337	(216,150)	-	149,015	337,890
TOTAL REVENUES	1,270,225	88,188	380,869	-	-	397,457	1,667,722
DDA OPER FUND EXP:							
Administration	309,700	65,875	409,742	-	-	475,617	785,317
Public Buildings	23,435	-	6,888	-	-	6,888	30,323
Streetscape Maintenance	212,040	-	160,860	-	-	372,900	584,940
Parking System	65,720	-	1,200	-	-	1,200	66,920
Station Parking Facility	-	-	4,500	-	-	4,500	4,500
DDA Materials	168,800	-	-	-	-	-	168,800
Contrib to DDA Debt Funds	-	-	-	-	-	-	-
Contrib to DDA Cap Imp Funds	203,000	-	-	-	-	-	203,000
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,282,675	65,875	582,330	-	-	487,405	1,815,220

FUND DEPARTMENTY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
BUILD & ENGINEERING FUND REV:							
Fees & Charges	600,000	-	18,700	-	-	18,700	618,700
Grants & Other	150,000	10,000	(11,800)	-	11,625	8,825	168,825
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	750,000	10,000	6,900	-	11,625	27,525	777,525
BUILD & ENGINEERING FUND EXP:							
Engineering/Inspections	770,000	10,000	500	-	0,625	10,625	781,125
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	770,000	10,000	500	-	0,625	10,625	781,125

FUND DEPARTMENTY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
WATER SERVICES FUND REV:							
Miscellaneous	10,000	-	-	-	-	-	10,000
Transfers from General Fund	70,000	10,000	-	-	-	10,000	80,000
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	80,000	10,000	-	-	-	10,000	90,000
WATER SERVICES FUND EXP:							
Administration	600	-	-	-	-	-	600
WMA Community Center	4,000	-	-	-	-	-	4,000
Agency on Aging	-	10,000	-	-	-	10,000	10,000
Water Treatment Plant	26,800	-	-	-	-	-	26,800
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	31,400	10,000	-	-	-	10,000	41,400

**BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER BY FUND**

FUND	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Total Amendments	Amended Budget
OPERATING FUNDS							
WATERSEWER OPER FUND REV							
Rates & Service Charges	5,468,870	21,890	(100,000)	-	72,000	(6,120)	5,422,775
Sale of Debt	-	-	-	-	-	-	-
Appropriation of Surplus	100,000	-	29,181	10,000	91,800	212,981	202,981
TOTAL REVENUES	5,568,870	21,890	(70,819)	10,000	91,800	152,861	5,721,731
WATERSEWER OPER FUND EXP							
Administration	4,000,100	20,000	(200,000)	-	-	(180,000)	3,820,100
Turf & Landsc	357,560	-	47,400	-	-	47,400	404,960
Water Maintenance	248,100	-	71,855	10,000	-	81,855	329,955
Water Maintenance	100,000	-	44,785	1,100	-	45,885	145,885
Sewer Maintenance	200,000	-	(22,200)	-	-	(22,200)	177,800
Hydrolic Clearance	65,000	-	4,320	-	0,100	4,420	69,420
Dept of Outry	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	4,865,760	20,000	(176,815)	10,000	0,100	(185,715)	4,684,040
EQUIPMENT FUNDS							
EQUIPMENT FUND REV							
Miscellaneous	1,100,000	41,575	88,105	-	-	130,680	1,231,680
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	1,100,000	41,575	88,105	-	-	130,680	1,231,680
EQUIPMENT FUND EXP							
Office Expense	500,000	20,000	50,000	-	-	70,000	570,000
Contingency	200,000	18,000	20,000	-	-	38,000	238,000
TOTAL EXPENDITURES	1,100,000	41,575	88,105	-	-	108,000	1,208,680

There was a voice vote.
MOTION PASSED UNANIMOUSLY

REPORTS AND CORRESPONDENCE

a. Liaison Reports

Updates were shared on:

DDA- (DDA board accepted the final DTP Forward downtown redesign plan. Discussion focused on bike lanes and curbside street designs, with individual projects to be engineered as city budget and grant funding are secured)

School Board- (district is navigating significant budget cuts and encouraged interested residents to attend future meetings)

ZBA- (pool variance with conditions; July meeting was canceled for no applicants)

Plymouth District Library- (Ribbon cutting, grand reopening on June 10, the start of its summer reading program, and an upcoming trustee meeting)

Cemetery Board- (elected officers, approved cemetery rules and rates, and discussed funding limitations for road repairs and the ongoing mausoleum project)

CIA- (focused on budgetary planning, including prioritization of amenity improvements such as benches and waste receptacles)

Other highlights included ongoing zoning audit and housing grant activities, upcoming community events, including Watts documentary and Plymouth Pride on June 14. Public participation was encouraged for events and activities throughout the summer.

b. Appointments

Mayor Pro Tem Elliott made a motion on behalf of the Appointments Committee, supported by Minton, to appoint Robert Mengel to fill the remainder of an unexpired term on the Planning Commission;

There was a roll call vote:

Horstman Y Minton Y Maguire Y Elliott Y Kehoe Y Sisolak N Filipczak Y

MOTION PASSED 6-1

9. ADJOURNMENT

The next regular City Commission meeting is 7:00 p.m. on Monday, July 6 at Plymouth City Hall. A motion to adjourn the meeting was made by Maguire, supported by Sisolak.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

Filipczak adjourned the meeting at 7:55 p.m.

LINDA FILIPCZAK
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



Special Event Application

ITEM#4.a.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Alre Marketing Co.

Ph# (248) 633-5571 Fax# _____ Email caroline@airemarketing Website airemarketingco.com

Address 3155 W. Big Beaver Rd. City Troy State MI Zip 48084

Sponsoring Organization's Agent's Name Caroline Keating SOFIA SOFIA.COM Title CEO

Ph# (248) 633-5571 Fax# _____ Email caroline@airemarketing Cell# _____

Address 3155 W. Big Beaver Rd. City Troy State MI Zip 48084

Event Name She Moves Plymouth

Event Purpose Our vision for SHE MOVES PLYMOUTH is to create an elevated and welcoming half-day wellness

Event Date(s) Saturday, August 1, 2026; OR Thursday, August 6, 2026; OR Thursday, August 13, 2026; OR Saturday, ~~August 14, 2026~~

Event Times TBD OR AUG 14 - 7 sundays
AUG 23

Event Location Plymouth Gathering Pavilion AND Kellogg Park

What Kind Of Activities? A movement exercise class, vendor activations, food and drink, shopping

What is the Highest Number of People You Expect in Attendance at Any One Time? 200

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Programming would include a signature wellness movement experience led by respected local wellness instructors, alongside a curated wellness marketplace featuring local and wellness-focused businesses including skincare and beauty brands, fitness and recovery services, nutrition and wellness products, and lifestyle and self-care companies. Vendor activations may include product sampling, mini wellness services, demonstrations, educational experiences, and community engagement opportunities designed to create meaningful interaction between attendees and participating brands.

In addition, the event would feature wellness-forward food and beverage offerings such as fresh juices, coffee and tea stations, hydration experiences, and light nourishing bites that align with the elevated and intentional atmosphere of the event.

SHE MOVES PLYMOUTH would also offer meaningful sponsorship opportunities for brands looking to connect with a highly engaged audience through branded activations, on-site visibility, social media promotion, product sampling, and inclusion in event marketing materials. Sponsorship opportunities can be customized to align with specific partnership

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
 City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): End of Summer

Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services. (see Attachment B)

Site Rental Fee, Public Restroom Cleaning Fee, Trash Boxes w/ Liners (x20), Sound System, Police Officer *(not required)*

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO *(Will send previous mock-ups)*
 If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.


9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)? YES NO
 If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

6/10/2025

Date

esigned via OnvOS.com


Key: 101590ee-851d-4236-8a1e-2070e0181018

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office
 City Hall
 201 S. Main Street
 Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Alre Marketing Co. (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the She Moves Plymouth (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature  eSigned via GovOS.com
Key: 20f5090c-951d-423f-a1ea-2979e01191d9

Date 6/10/2025

Witness  eSigned via GovOS.com
Key: 615b4622-36d4-b7d4-8b6c-b271c3085143

Date _____

SHE MOVES PLYMOUTH



**WORKOUT/
MOVEMENT
ACTIVATION**

STREET CLOSURE

Kellogg Park

S Main St

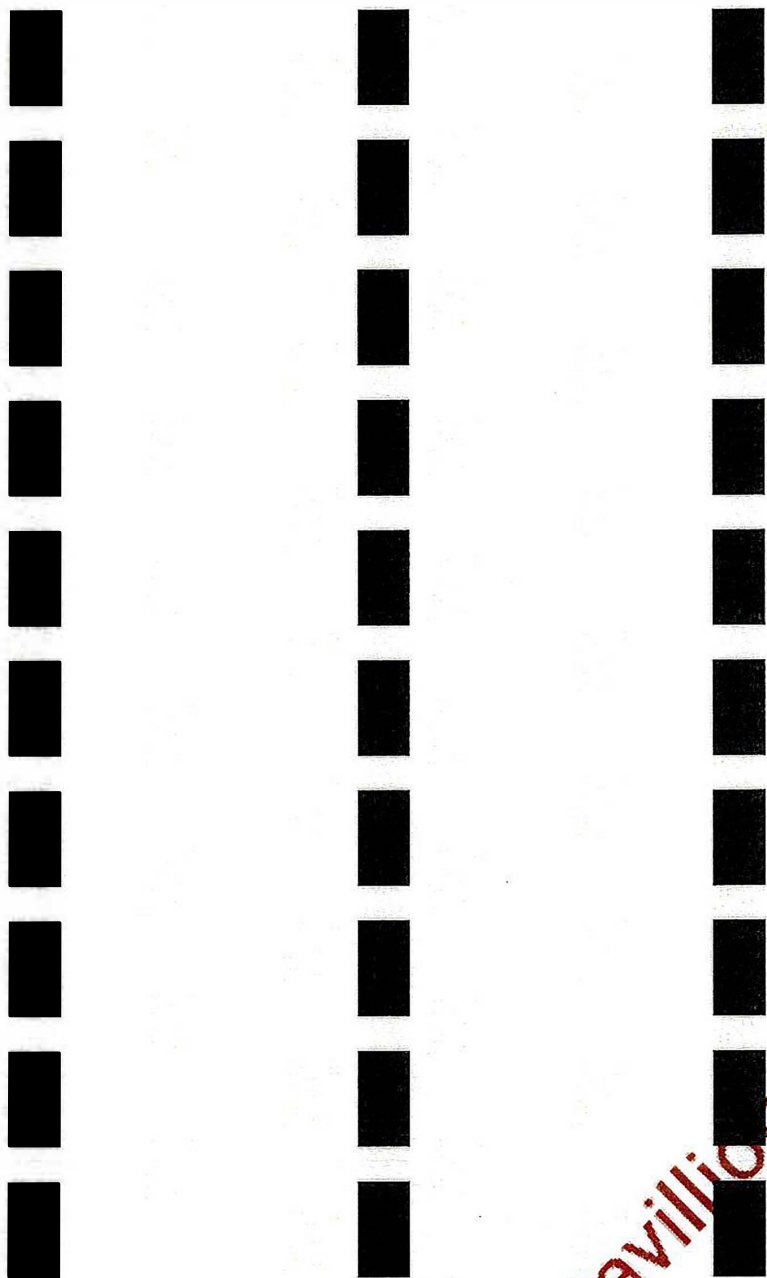
W Ann Arbor Trail

325



Plymouth
Gathering Pavillion

Penniman Ave.



MAP KEY:

Black Rectangle: Vendor Slot

2026

A SHE ——— EVENT

NOVEMBER

PRESENTED BY
SOAK LLC & AISE DETROIT



TRAP PILATES

A women-led wellness experience designed to activate the city.

Hosted at select venues, She Moves Detroit brings together movement, community, and curated brand engagement across three floors of programming and marketplace activations.

The event features a signature Pilates session led by Trap Pilates, alongside a dedicated wellness shopping floor and thoughtfully designed brand experiences.

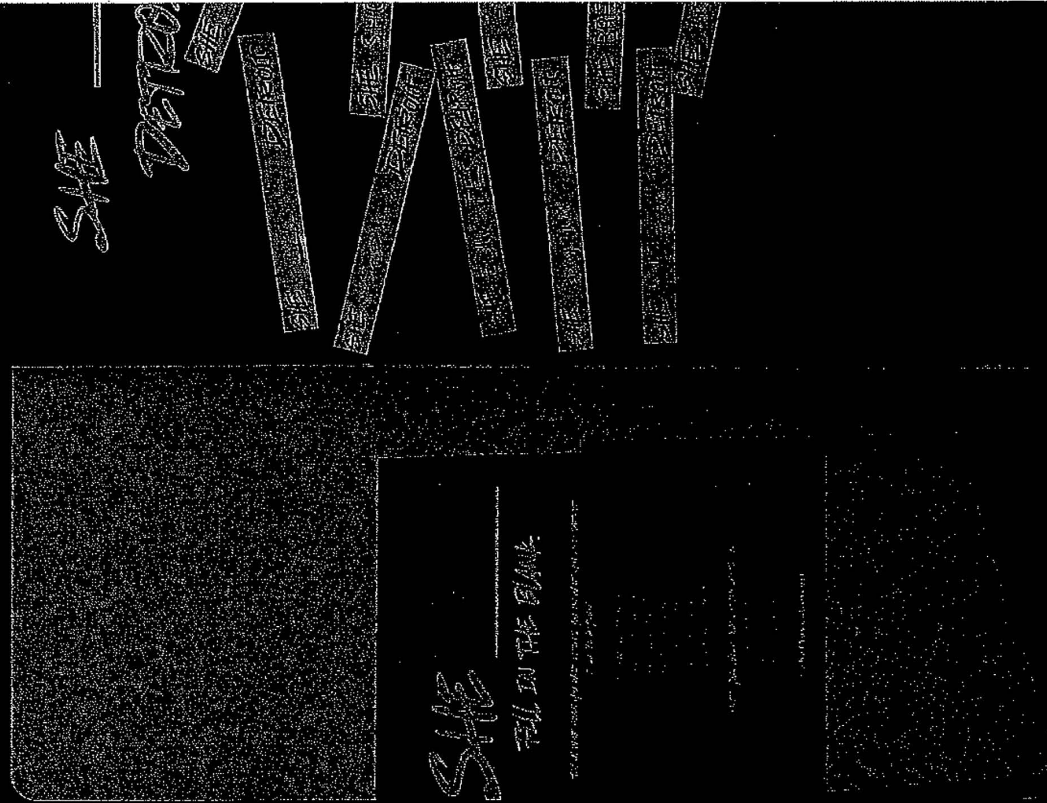
She Moves _____ exists at the intersection of fitness, community, and modern female leadership.

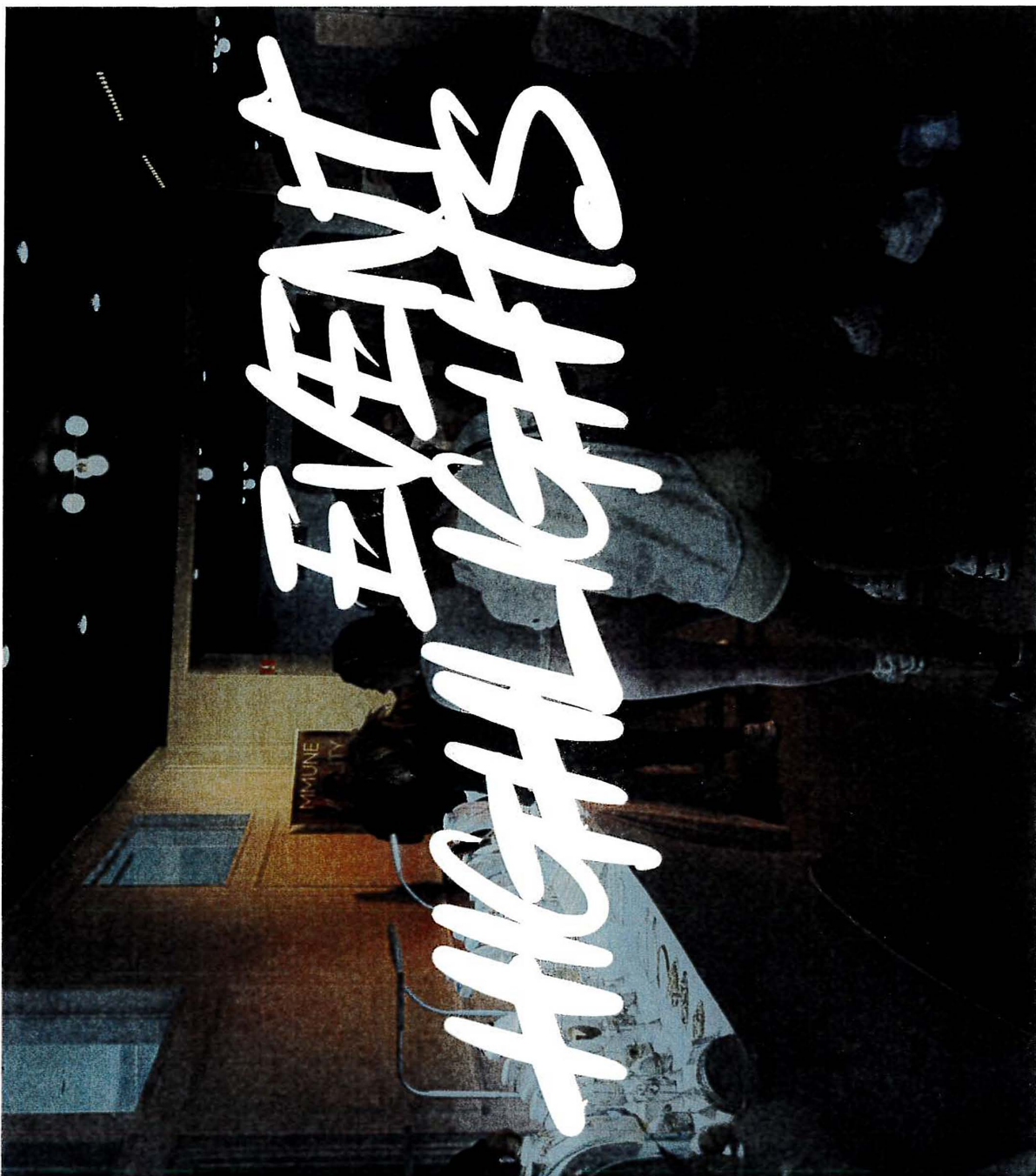
ABOUT US

SHE_____ is a women's connection platform rooted in intentional community, meaningful experiences, and personal growth. What began as a single event quickly evolved into something greater, a movement bringing women together to feel inspired, supported, and empowered.

Through curated experiences, wellness-centered gatherings, and community-driven events, SHE_____ creates spaces where women can build authentic relationships, reconnect with themselves and one another, and grow alongside a like-minded community.

Built on the belief that connection is a vital part of wellness, SHE_____ exists to foster community in a way that feels elevated, intentional, and genuine. More than an event brand, it is a growing movement centered around women supporting women, creating meaningful connection, and moving forward together.





400+

Attendees

18-42

Years old

Location

Harmonie Club
Detroit

500K+

Potential
impressions

*Amplify your brand presence where
the energy is.*

WHY PARTNER? WITH US!

01. Direct Access to a Targeted Audience

Audience

Engage with health-conscious, professionally active women who value wellness and community-driven experiences.

02. High-Impact Brand Visibility

Gain exposure through event marketing, social media promotion, and on-site brand integration throughout the experience.

03. Experiential Engagement

Create memorable touch points through product sampling, wellness activations, and immersive brand moments.

04. Community Alignment

Position your brand alongside a movement centered on women's wellness, empowerment, and connection in Detroit.

BRAND EXPOSURE

OUR GOAL IS TO CREATE MEANINGFUL ENGAGEMENT BETWEEN BRANDS AND A HIGHLY INTENTIONAL WELLNESS-FOCUSED AUDIENCE.



Brand Inclusion
across Event
Marketing
Materials



Social Media Promotion
through Multiple
Different Platforms



Product Sampling and Experiential
Activations



Dedicated Vendor
Tables within The
Wellness
Marketplace Floor

DIGITAL PROMOTIONS

01.

Social Media Promotion

Sponsors and vendors may be featured across multiple platforms, partner highlights, and event countdown content.

02.

Event Announcements

Sponsors and vendors may be featured across multiple platforms, partner highlights, and event countdown content.

03.

Email Marketing

Select partners may be included in event email communications, highlighting participating brands and event details.

04.

Live Event Content

During the event, brands may be featured in behind-the-scenes content, tagged social posts, and real-time coverage showcasing activations and attendee engagement.

Name of Event: SHE MOVES PLYMOUTH (NEW EVENT)

Date: Sunday, Aug 10

Location: Kellogg Park + The Gatherings

MUNICIPAL SERVICES:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>(AE)</u>
1 FTE Staffing - Estimated 5 hrs				
No Parking, Close Roads, Barricades, Trash Carts				
PA System / Sound System, Electrical @ Park, Electrical @ Gathering				
\$250 Bathroom Cleaning Fee Per Day of Event? <u>YES</u> NO				
Labor Costs:	<u>\$550.00</u>	Equipment Costs:	<u>\$300.00</u>	Materials Costs <u>\$250.00</u>
POLICE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>QC</u>
No Services Needed				
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
FIRE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>RS</u>
No Services Needed				
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
HVA:	<u>Approved</u>	Denied	(list reason for denial)	Initial
DDA:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
RISK MANAGEMENT:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>UB</u>
Class I - Low Hazard	Event sponsors must provide current Certificate of Insurance naming City of			
Class II - Moderate Hazard	Plymouth/Certificate Holder as 'Additional Insured' including in the Description			
<u>Class III - High Hazard</u>	Box/Area in order to hold an event. Should consider including additional CG2026			
Class IV - Severe Hazard	when many and/or higher risk vendors are part of the event. Food vendor/service			
	requirements, per Special Event Policy [see sec. 12.13], must also be met for any			
	food/beverage offerings.			



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: S:\Manager\Porman Files\Memorandum - Final Payment – Pro-Line Asphalt 2024 Infrastructure Project - 07-06-26.docx
Date: June 29, 2026
RE: Final Payment – Pro-Line Asphalt 2021 Infrastructure Project

Background

The City Commission policy requires that the City Administration bring forward and seek final payment approval for major infrastructure projects. The Commission may be aware that Pro-Line Asphalt was the general contractor on the 2021 Infrastructure Project, which was a continuation of the 2020 contract. Hartsough and Jener were added earlier in 2020, as well as Harvey between Penniman and Ann Arbor Tr. later that year.

The City Commission authorized a total construction cost of \$2,531,128, which was \$77,134 below what was authorized. The contractor is looking for final payment following completion of punch list items and reconciliation with their sub-contractors. There was a retention of \$20,000 from this contract as well as some additional pay items making the final payment to the contractor \$22,178.20. The pay request has been reviewed and approved by the City Engineer. At this time, we are seeking approval to make final payment to Pro-Line Asphalt Paving in the amount of \$22,178.20.

Recommendation

The City Administration recommends that the City Commission authorize payment to Pro--Line Asphalt in the amount of \$22,178.20.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

RESOLUTION



Wade Trim Associates, Inc.
25251 Northline Road • Taylor, MI 48180
734.947.9700 • www.wadetrim.com

June 19, 2026

City of Plymouth
201 South Main Street
Plymouth, MI 48170

Attention: Chris Porman, City Manager

Re: City of Plymouth
2021 Infrastructure Improvement Program – Harvey Street, Hartsough, and Jener
Pay Estimate #12A – Final

Dear Chris Porman:

Enclosed, please find Certificate for Payment #12A – Final for the above-referenced projects. The Hartsough and Jener projects were the first two projects that were added to the 2020 Infrastructure Program via Change Order (CO) #6 in 2021. They were added to the contract with Proline Asphalt via CO#6 in the amount of \$857,633. A little later that summer, the Harvey Street portion of the 2021 Infrastructure Improvement Program was added to the 2020 Program via CO#9 in the amount of \$1,673,495 (which was approved by the City Commission on July 19, 2021). A total of \$2,531,128 (plus contingency) was authorized to complete the projects.

The contractor, Proline Asphalt, has prepared a final sworn statement and provided the required waivers of lien for this past project. Since the project was physically completed a few years ago, we reviewed all past pay certificates and confirmed payments made by the City on this project with the City's Finance Department. The total earned to date for the Harvey Street portion of the 2021 Infrastructure Improvement Program is \$1,538,662.94. The total earned to date for the Hartsough and Jener portion of the 2021 Infrastructure Improvement Program is \$915,331.06. Overall, the total amount earned to date for the entire 2021 Program (Harvey plus Jener and Hartsough) is \$2,453,994.00. The final amount owed on this Certificate is \$22,178.20. This amount reconciles all of the work completed and all the retention held across Pay Certificates #6 through Certificate #12.

Overall, the 2021 Infrastructure Improvement Program finished \$77,134 below the amount that was authorized by the City Commission. Please process Certificate for Payment #12A – Final and return a signed copy digitally to us for our final project records. We will keep a copy of the waivers and sworn statement in our project files also.

Please contact us if you have any questions. We appreciate the opportunity to close out another project.

Very truly yours,

Wade Trim Associates, Inc.

A handwritten signature in black ink, appearing to read 'Shawn W. Keough', is written over a white background.

Shawn W. Keough, PE
Senior Vice President

SWK:jlb
PLY 2124-04T
CERTIFICATE FOR PAYMENT 12A FINAL LTR.DOCX
Enclosures (Pay Estimate #12A-Final)

cc: Abigail Gazvoda, Deputy Finance Director, City of Plymouth
Adam Gerlach, Assistant Director of Municipal Services, City of Plymouth



Engineer's Certificate for Payment

Certificate for Payment No. 12A - Final

Owner: City of Plymouth
201 South Main Street
Plymouth, MI 48170

Contractor: Pro-Line Asphalt Paving Corp
11797 29 Mile Road
Washington, MI 48095

Job No. PLY2124-04T

Project: 2021 Infrastructure Improvement Program (Hartsough and Jener) and (Harvey Street - Ann Arbor Trail to Penniman) Harvey added by Change Order #009

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the data comprising the above application, the ENGINEER to the best of his knowledge, information and belief and subject to the limitations stated in the Contract Documents certifies to the OWNER that; (1) Work has progressed to the point indicated, (2) the quality of the Work is in accordance with the Contract Documents, and (3) the CONTRACTOR is entitled to payment of the Total Balance Due This Certificate.

Date: Jun. 19, 2026
Substantial Completion Date: Sep. 30, 2020
Extended To: Oct. 1, 2022
Final Completion Date: Oct. 15, 2020
Extended To: Oct. 1, 2022
Period Start Date: Jan. 6, 2022
Period End Date: Sep. 10, 2022

Contract Overview	
2020 Contract Amount (Original thru CO #5A) :	\$ 1,988,350.94
Total Change Order Amount (#6 thru #12) :	\$ 2,453,994.00
Total Contract Amount (2020 and 2021) :	\$ 4,442,344.94
Remaining Contract Balance :	\$ -
Payment Certificate Information	
Total Amount Earned :	\$ 2,453,994.00
Less Previous Certificates :	\$ (2,301,483.30)
Less Retention Amount :	\$ -
Less Inspector Days :	\$ (130,332.50)
Total Balance Due This Certificate :	\$ 22,178.20

Prepared By: John W Hopp
Digitally signed by John W Hopp
DN: C=US, E=jhopp@wadetrim.com, O="Wade Trim"
*, OU=Construction Engineer, CN=John W Hopp
Date: 2026.06.19 09:07:50-04'00'

Owner Approval

Reviewed By: _____

Certified By: Gregory A. Stanley
Digitally signed by Gregory A. Stanley
DN: cn=Gregory A. Stanley, o, ou,
email=gstanley@wadetrim.com, c=US
Date: 2026.06.19 12:00:53 -04'00'
Construction Department PE _____
Date _____

Reviewed _____ Date _____
Approved _____ Date _____



Contractor's Application for Payment

Certificate for Payment No. 12A - Final

Owner: City of Plymouth
201 South Main Street
Plymouth, MI 48170

Contractor: Pro-Line Asphalt Paving Corp
11797 29 Mile Road
Washington, MI 48095

Job No. PLY2124-04T

Project: 2021 Infrastructure Improvement Program (Hartsough and Jener) and (Harvey Street - Ann Arbor Trail to Penniman)
Harvey added by Change Order #009

CONTRACTOR'S CERTIFICATION

The undersigned CONTRACTOR certifies that to the best of his knowledge, information and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the OWNER, and that current payment shown herein is now due.

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period covered by this Application, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from the OWNER, or its agents, and the owner's ENGINEER, or its agents, in addition to the regular items set forth in the Contract as dated above executed between myself and the OWNER, and in the Change Orders for Work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Date: Jun. 19, 2026

Substantial Completion Date: Sep. 30, 2020

Extended To: Oct. 1, 2022

Final Completion Date: Oct. 15, 2020

Extended To: Oct. 1, 2022

Period Start Date: Jan. 6, 2022

Period End Date: Sep. 10, 2022

Contract Overview	
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Total Contract Amount (2020 and 2021) :	\$ 4,442,344.94
Remaining Contract Balance :	\$ -
Payment Certificate Information	
Total Amount Earned :	\$ 2,453,994.00
Less Previous Certificates :	\$ (2,301,483.30)
Less Retention Amount :	\$ -
Less Inspector Days :	\$ (130,332.50)
Total Balance Due This Certificate:	\$ 22,178.20

Ben Jones

6/24/26

Printed Name

Date

[Signature]

6/24/26

Signature

Date



Certificate for Payment No. 12A - Final

PROJECT NAME: 2021 Infrastructure Improvement Program (Hartsough and Jener)
and (Harvey Street - Ann Arbor Trail to Pennington)

JOB NO. PLV 2124-041
CLIENT: City of Plymouth
DATE: June 19, 2021
Contract Date: May 10, 2021
Construction Start Date: May 10, 2021

Substantial Completion Date: Sept 30, 2021
Extended To: Oct 1, 2022
Final Completion Date: Oct 15, 2020
Extended To: Oct 1, 2022
Period Start Date: January 6, 2022
Period End Date: September 10, 2022

Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Placed	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
Hartsough and Jener													
1	Pavement Excavation	1,882.82	1,882.82		Cyd	\$ 40.00	\$ 75,312.80	\$ 75,312.80	100.00%	1,882.82	\$ 75,312.80	\$ 75,312.80	\$ -
2	Concrete Drive and Sidewalk, Remove	5,345.00	5,345.00		Sft	\$ 2.00	\$ 10,690.00	\$ 10,690.00	100.00%	5,345.00	\$ 10,690.00	\$ 10,690.00	\$ -
3	Storm Sewer, Remove	108.00	108.00		Lft	\$ 10.00	\$ 1,080.00	\$ 1,080.00	100.00%	108.00	\$ 1,080.00	\$ 1,080.00	\$ -
4	Concrete Curb and Gutter, Remove	0.00			Lft	\$ 15.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
5	Remove and Replace 10 inch Concrete Pavement, Joint Repairs	0.00			Syd	\$ 125.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
6	Epoxy Anchored Lane Ties, 18" L, 30" CxC	0.00			Each	\$ 7.50	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
7	Aggregate Base Course, 21AA	2,084.91	2,084.91		Ton	\$ 25.00	\$ 52,122.75	\$ 52,122.75	100.00%	2,084.91	\$ 52,122.75	\$ 52,122.75	\$ -
8	Subgrade Undercut and 21AA Backfill	100.00	100.00		Cyd	\$ 50.00	\$ 5,000.00	\$ 5,000.00	100.00%	100.00	\$ 5,000.00	\$ 5,000.00	\$ -
9	Embankment	111.00	111.00		Cyd	\$ 35.00	\$ 3,885.00	\$ 3,885.00	100.00%	111.00	\$ 3,885.00	\$ 3,885.00	\$ -
10	Concrete Curb and Gutter, Match Existing	0.00			Lft	\$ 30.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
11	Concrete Curb and Gutter, 6 inch Roll Curb	2,322.00	2,322.00		Lft	\$ 19.00	\$ 44,118.00	\$ 44,118.00	100.00%	2,322.00	\$ 44,118.00	\$ 44,118.00	\$ -
12	Clean and Seal Joints and Cracks (Old Pavt)	0.00			Lft	\$ 1.20	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
13	Saw and Seal Joints (New Pavt)	0.00			Lft	\$ 1.20	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
14	Cold Milling Bituminous Pavement, 1-1/2 inch	0.00			Syd	\$ 3.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
15	Bituminous Leveling Course, LVSP	512.16	512.16		Ton	\$ 105.00	\$ 53,776.80	\$ 53,776.80	100.00%	512.16	\$ 53,776.80	\$ 53,776.80	\$ -
16	Bituminous Wearing Course, SE1	354.63	354.63		Ton	\$ 115.00	\$ 40,782.45	\$ 40,782.45	100.00%	354.63	\$ 40,782.45	\$ 40,782.45	\$ -
17	Bituminous Pavement, Remove, and Replace w/4" LVSP Base Cse, and 5" SE1 Wear Cse (Ann Street)	0.00			Syd	\$ 200.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
18	Replace Brick Pavers	0.00			Sft	\$ 100.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
19	Butt Joint	0.00			Syd	\$ 15.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
20	Gate Valve and Well, Remove	2.00	2.00		Each	\$ 450.00	\$ 900.00	\$ 900.00	100.00%	2.00	\$ 900.00	\$ 900.00	\$ -
21	Fire Hydrant, Remove	2.00	2.00		Each	\$ 425.00	\$ 850.00	\$ 850.00	100.00%	2.00	\$ 850.00	\$ 850.00	\$ -
22	Water Main 8 inch Ductile Iron, PC 350, Trench B	1,256.00	1,256.00		Lft	\$ 98.00	\$ 123,088.00	\$ 123,088.00	100.00%	1,256.00	\$ 123,088.00	\$ 123,088.00	\$ -
23	Fire Hydrant Assembly	3.00	3.00		Each	\$ 4,500.00	\$ 13,500.00	\$ 13,500.00	100.00%	3.00	\$ 13,500.00	\$ 13,500.00	\$ -
24	Fire Hydrant Assembly with 6" x 6" Tee and Cutting In Sleeve	0.00			Each	\$ 7,300.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
25	Fire Hydrant Assembly w/12" x 6" Tee and Cutting In Sleeve	0.00			Each	\$ 8,700.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
26	Gate Valve and Well, 12 inch, w Cutting In Sleeve	0.00			Each	\$ 9,200.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
27	Gate Valve and Well, 8 inch	0.00			Each	\$ 3,100.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
28	Connection to Ex 12 inch WM w/12" x 8" Tee and Cutting In Sleeve	0.00			Each	\$ 6,100.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
29	Connection to Existing 6" WM w/8", 90 degree Bend and 8" x 6" Reducer	0.00			Each	\$ 3,600.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
30	Connection to Existing 6" WM w/8", 45 degree Bend and 8" x 6" Reducer	0.00			Each	\$ 3,900.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
31	Connection to Existing 8 inch Water Main	4.00	4.00		Each	\$ 3,300.00	\$ 13,200.00	\$ 13,200.00	100.00%	4.00	\$ 13,200.00	\$ 13,200.00	\$ -
32	Water Service, 1 inch "K" Copper, Long	22.00	22.00		Each	\$ 2,100.00	\$ 46,200.00	\$ 46,200.00	100.00%	22.00	\$ 46,200.00	\$ 46,200.00	\$ -
33	Water Service, 1 inch "K" Copper, Short	18.00	18.00		Each	\$ 1,600.00	\$ 28,800.00	\$ 28,800.00	100.00%	18.00	\$ 28,800.00	\$ 28,800.00	\$ -
34	Curb Stop and box, 1 inch	40.00	40.00		Each	\$ 300.00	\$ 12,000.00	\$ 12,000.00	100.00%	40.00	\$ 12,000.00	\$ 12,000.00	\$ -



Certificate for Payment No. 12A - Final

PROJECT NAME: 2021 Infrastructure Improvement Program (Hartsough and Jener)
and (Harvey Street - Ann Arbor Trail to Penniman)

JOB NO. PLY2124-041
CLIENT: City of Plymouth
DATE: June 19, 2021

Contract Date: May 10, 2021

Construction Start Date: May 10, 2021

Substantial Completion Date: Sept 30, 2020

Extended To: Oct 1, 2022

Final Completion Date: Oct 15, 2020

Extended To: Oct 1, 2022

Period Start Date: January 6, 2022

Period End Date: September 16, 2022

Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Placed	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
35	Water Main - Abandon with Flowable Fill	0.00	10.00	10.00	Cy	\$ 200.00	\$ -	\$ 2,000.00	100.00%	10.00	\$ 2,000.00	\$ 2,000.00	\$ -
36	Adjust Structure	0.00	15.00	15.00	Each	\$ 600.00	\$ -	\$ 9,000.00	100.00%	15.00	\$ 9,000.00	\$ 9,000.00	\$ -
37	Adjust Structure incl 10' x 10' - 10" Concrete Pavement	0.00			Each	\$ 1,400.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
38	Reconstruct Structure	0.00			Vft	\$ 150.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
39	Remove and Replace Existing Frame and Covers	0.00	3,614.00	3,614.00	Lbs	\$ 1.75	\$ -	\$ 6,324.50	100.00%	3,614.00	\$ 6,324.50	\$ 6,324.50	\$ -
40	Concrete Drive and Sidewalk, 8 inch	0.00			Sft	\$ 6.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
41	Concrete Drive and Sidewalk, 6 inch	0.00	3,213.00	3,213.00	Sft	\$ 5.00	\$ -	\$ 16,065.00	100.00%	3,213.00	\$ 16,065.00	\$ 16,065.00	\$ -
42	Sidewalk Ramp, Concrete, ADA, 6 inch	0.00	260.00	260.00	Sft	\$ 9.00	\$ -	\$ 2,340.00	100.00%	260.00	\$ 2,340.00	\$ 2,340.00	\$ -
43	Concrete Sidewalk, 4 inch	0.00	2,549.00	2,549.00	Sft	\$ 4.00	\$ -	\$ 10,196.00	100.00%	2,549.00	\$ 10,196.00	\$ 10,196.00	\$ -
44	Standard Storm Catch Basin	0.00	6.00	6.00	Each	\$ 3,400.00	\$ -	\$ 20,400.00	100.00%	6.00	\$ 20,400.00	\$ 20,400.00	\$ -
45	Storm Sewer, 12 inch, C76, C1-IV, Trench B	0.00	116.00	116.00	Lft	\$ 135.00	\$ -	\$ 15,660.00	100.00%	116.00	\$ 15,660.00	\$ 15,660.00	\$ -
46	Connection to Existing Storm Structure, 12 inch	0.00	4.00	4.00	Each	\$ 1,535.00	\$ -	\$ 6,140.00	100.00%	4.00	\$ 6,140.00	\$ 6,140.00	\$ -
47	Sump Pump Lead, 6 inch, PVC	0.00			Lft	\$ 25.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
48	Underdrain, 6 inch, w/Geotextile Fabric Wrap	0.00	2,400.00	2,400.00	Lft	\$ 15.00	\$ -	\$ 36,000.00	100.00%	2,400.00	\$ 36,000.00	\$ 36,000.00	\$ -
49	Sanitary Sewer, 10 inch, PVC Truss Pipe, Trench B	0.00			Lft	\$ 158.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
50	Standard Sanitary Manhole, (0 - 8 feet Deep)	0.00			Each	\$ 4,700.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
51	Additional Depth Sanitary Manhole, (Over 8 feet Deep)	0.00			Vft	\$ 10.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
52	Sanitary Sewer Remove	0.00	55.50	55.50	Lft	\$ 2.00	\$ -	\$ 111.00	100.00%	55.50	\$ 111.00	\$ 111.00	\$ -
53	Sanitary Service Lead, 6 inch, PVC Solid Wall, SDR 25.5	0.00			Lft	\$ 180.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
54	Pumping and Bypassing Flow	0.00			LS	\$ 5,000.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
55	Post, Steel, 3 lb	0.00			Lft	\$ 7.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
56	Sign, Type IIIB	0.00			Sft	\$ 2.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
57	Pavement Marking, Waterborne, 4 inch Yellow	0.00			Lft	\$ 0.15	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
58	Pavement Marking, Waterborne, 4 inch White	0.00			Lft	\$ 0.15	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
59	Pavement Marking, Waterborne, 6 inch White	0.00			Lft	\$ 0.25	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
64	Pavement Marking, Thermoplastic, Merge Arrow	0.00			Each	\$ 220.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
65	Pavement Marking, Thermoplastic, Bike Small Symbol	0.00			Each	\$ 120.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
66	Pavement Marking, Thermoplastic, Directional Arrow Symbol, Bike	0.00			Each	\$ 120.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
67	Pavement Marking, Thermoplastic, Lt Turn Arrow Symbol	0.00			Each	\$ 185.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
68	Pavement Marking, Thermoplastic, Rt Turn Arrow Symbol	0.00			Each	\$ 185.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
69	Pavement Marking, Thermoplastic, Thru and Lt Turn Arrow Symbol	0.00			Each	\$ 220.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
70	Pavement Marking, Thermoplastic, Merge	0.00			Each	\$ 220.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
71	Pavement Marking, Thermoplastic, Only	0.00			Each	\$ 185.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
72	Pavement Marking, Thermoplastic, Sharrow Symbol	0.00			Each	\$ 195.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
73	Pavement Marking, Longitudinal, Remove	0.00			Ft	\$ 0.55	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -



Certificate for Payment No. 12A - Final

PROJECT NAME: 2021 Infrastructure Improvement Program (Hartsough and Jener) and (Harvey Street - Ann Arbor Trail to Pennington)
 JOB NO. PLY2124-04T
 CLIENT: City of Piquette
 DATE: June 19, 2026
 Contract Date: May 10, 2021
 Construction Start Date: May 10, 2021

Substantial Completion Date: Sep. 30, 2020
 Extended To: Oct 1, 2022
 Final Completion Date: Oct. 15, 2020
 Extended To: Oct. 1, 2022
 Period Start Date: January 6, 2022
 Period End Date: September 10, 2022

Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Placed	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
74	Pavement Marking, Symbol Remove	0.00			SR	\$ 3.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
75	Traffic Maintenance and Control	1.00	1.00	1.00	LS	\$ 115,000.00	\$ 115,000.00	\$ 115,000.00	100.00%	1.00	\$ 115,000.00	\$ 115,000.00	\$ -
76	Sheet Piles	8.00	8.00	8.00	Each	\$ 100,000.00	\$ 800,000.00	\$ 800,000.00	100.00%	8.00	\$ 800,000.00	\$ 800,000.00	\$ -
77	Restoration w/ 3 inches Topsoil Seed, Fertilizer and Mulch	0.00			Syd	\$ 7.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
78	Audio Video Recor. Servs	1.00	1.00	1.00	LS	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00	100.00%	1.00	\$ 3,500.00	\$ 3,500.00	\$ -
79	Inspector Days (contractor to bid number of days)	75.53125	75.53125	75.53125	\$/Day	\$ 800.00	\$ 60,425.00	\$ 60,425.00	100.00%	75.5313	\$ 60,425.00	\$ 60,425.00	\$ -
80	Standard Storm Mainline (Contract Existing GY&V)	2.00	2.00	2.00	Each	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00	100.00%	2.00	\$ 5,000.00	\$ 5,000.00	\$ -
81	Contract Existing GY&V	0.00			Each	\$ 4,000.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
82	Curb and Gutter, Concrete, Detail Ft	0.00			LR	\$ 10.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
83	7" Plain Concrete	436.00	436.00	436.00	Syd	\$ 60.00	\$ 26,160.00	\$ 26,160.00	100.00%	436.00	\$ 26,160.00	\$ 26,160.00	\$ -
Harvey Street													
1	Pavement Excavation	2,100.00	2,100.00	2,100.00	Cyd	\$ 40.00	\$ 84,000.00	\$ 84,000.00	100.00%	2,100.00	\$ 84,000.00	\$ 84,000.00	\$ -
2	Pavement Excavation for Bannanous Pavement	0.00			Cyd	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
3	Concrete Curb and Gutter Remove	0.00			LR	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
4	Drainage Structure, Remove	8.00	8.00	8.00	Each	\$ 530.00	\$ 4,240.00	\$ 4,240.00	100.00%	8.00	\$ 4,240.00	\$ 4,240.00	\$ -
5	Storm Sewer, Remove	669.00	669.00	669.00	LR	\$ 15.00	\$ 10,035.00	\$ 10,035.00	100.00%	669.00	\$ 10,035.00	\$ 10,035.00	\$ -
6	Water Main Remove, trench	0.00			LR	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
7	Gate Valve and Well, Remove	3.00	3.00	3.00	Each	\$ 550.00	\$ 1,650.00	\$ 1,650.00	100.00%	3.00	\$ 1,650.00	\$ 1,650.00	\$ -
8	Abandon Existing Gate Valve and Well	1.00	1.00	1.00	Each	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	100.00%	1.00	\$ 5,000.00	\$ 5,000.00	\$ -
9	Gate Valve and Box, Remove	0.00			Each	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
10	Fire Hydrant, Remove	2.00	2.00	2.00	Each	\$ 450.00	\$ 900.00	\$ 900.00	100.00%	2.00	\$ 900.00	\$ 900.00	\$ -
11	Reconstruct Structure	3.00	3.00	3.00	VH	\$ 150.00	\$ 450.00	\$ 450.00	100.00%	3.00	\$ 450.00	\$ 450.00	\$ -
12	Concrete Drive and Sidewalk, Remove	11,551.00	11,551.00	11,551.00	SR	\$ 2.00	\$ 23,102.00	\$ 23,102.00	100.00%	11,551.00	\$ 23,102.00	\$ 23,102.00	\$ -
13	Brick Paver Remove and Salvage	0.00			SR	\$ 10.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
14	Subgrade, Undercut and 21AA Backfill	57.00	57.00	57.00	Cyd	\$ 50.00	\$ 2,850.00	\$ 2,850.00	100.00%	57.00	\$ 2,850.00	\$ 2,850.00	\$ -
15	Aggregate Base, Course, 21AA	2,305.33	2,305.33	2,305.33	Ton	\$ 25.00	\$ 57,633.25	\$ 57,633.25	100.00%	2,305.33	\$ 57,633.25	\$ 57,633.25	\$ -
16	Remove Brick Wall	0.00			LR	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
17	Bannanous Pavement Warning Course, 3E1	510.24	510.24	510.24	Ton	\$ 120.00	\$ 61,228.80	\$ 61,228.80	100.00%	510.24	\$ 61,228.80	\$ 61,228.80	\$ -
18	Bannanous Pavement Leveling Course, 3C	1,078.70	1,078.70	1,078.70	Ton	\$ 110.00	\$ 118,657.00	\$ 118,657.00	100.00%	1,078.70	\$ 118,657.00	\$ 118,657.00	\$ -
19	Concrete Curb and Gutter, Detail Ft	1,771.00	1,771.00	1,771.00	LR	\$ 20.00	\$ 35,420.00	\$ 35,420.00	100.00%	1,771.00	\$ 35,420.00	\$ 35,420.00	\$ -
20	Concrete Sidewalk, 4 inch	8,027.00	8,027.00	8,027.00	SR	\$ 5.00	\$ 40,135.00	\$ 40,135.00	100.00%	8,027.00	\$ 40,135.00	\$ 40,135.00	\$ -
21	Concrete Sidewalk, 8 inch	0.00			SR	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
22	Standard Storm Catch Basin	7.00	7.00	7.00	Each	\$ 4,000.00	\$ 28,000.00	\$ 28,000.00	100.00%	7.00	\$ 28,000.00	\$ 28,000.00	\$ -
23	Remove Sanitary Sewer	0.00			LR	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -



Certificate for Payment No. 12A - Final

PROJECT NAME: 2021 Infrastructure Improvement Program (Hartsough and Jener) and (Harvey Street - Ann Arbor Trail to Penitman)

JOB NO. PLY2124-04-41

CLIENT: City of Plymouth

DATE: June 19, 2026

Contract Date: May 10, 2021

Construction Start Date: May 10, 2021

Substantial Completion Date: Sept 30, 2020

Extended To: Oct 1, 2022

Final Completion Date: Oct 15, 2020

Extended To: Oct 1, 2022

Period Start Date: January 6, 2022

Period End Date: September 10, 2022

Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Pnced	Total Amount Earned	Total Amount Earned Previous Periods	Amount Earned This Period
24	Concrete Sidewalk Ramp, 6-inch	0.00	1,325.50	1,325.50	Sft	\$ 14.00	\$ -	\$ 18,557.00	100.00%	1,325.50	\$ 18,557.00	\$ 18,557.00	\$ -
25	Reinstall Salvaged Brick Paver	0.00			Sft	\$ 20.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
26	Water Main, 12 inch Ductile Iron, Trench B	0.00	1,126.00	1,126.00	Lft	\$ 160.00	\$ -	\$ 180,160.00	100.00%	1,126.00	\$ 180,160.00	\$ 180,160.00	\$ -
27	Water Main, 6 inch Ductile Iron, Trench B	0.00	17.00	17.00	Lft	\$ 84.00	\$ -	\$ 1,428.00	100.00%	17.00	\$ 1,428.00	\$ 1,428.00	\$ -
28	Water Main, Abandon with Flowable Fill	0.00	20.00	20.00	Cyd	\$ 200.00	\$ -	\$ 4,000.00	100.00%	20.00	\$ 4,000.00	\$ 4,000.00	\$ -
29	Gate Valve and Well, 12 inch	0.00	10.00	10.00	Each	\$ 6,500.00	\$ -	\$ 65,000.00	100.00%	10.00	\$ 65,000.00	\$ 65,000.00	\$ -
30	Fire Hydrant Assembly	0.00	3.00	3.00	Each	\$ 5,000.00	\$ -	\$ 15,000.00	100.00%	3.00	\$ 15,000.00	\$ 15,000.00	\$ -
31	Connection to Existing 6 inch Water Main	0.00	3.00	3.00	Each	\$ 3,500.00	\$ -	\$ 10,500.00	100.00%	3.00	\$ 10,500.00	\$ 10,500.00	\$ -
32	Connection to Existing 8 inch Water Main	0.00	1.00	1.00	Each	\$ 3,500.00	\$ -	\$ 3,500.00	100.00%	1.00	\$ 3,500.00	\$ 3,500.00	\$ -
33	Connect Existing GV&W	0.00			Each	\$ 4,200.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
34	Water Service, 4 inch, Ductile Iron, Long	0.00	1.00	1.00	Each	\$ 10,000.00	\$ -	\$ 10,000.00	100.00%	1.00	\$ 10,000.00	\$ 10,000.00	\$ -
35	Water Service, 1-inch, Type K Copper, Short	0.00	6.00	6.00	Each	\$ 1,700.00	\$ -	\$ 10,200.00	100.00%	6.00	\$ 10,200.00	\$ 10,200.00	\$ -
36	Curb Stop and Box	0.00	7.00	7.00	Each	\$ 300.00	\$ -	\$ 2,100.00	100.00%	7.00	\$ 2,100.00	\$ 2,100.00	\$ -
37	Mountable Curb and Gutter	0.00			Lft	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
38	Restoration with 3-inches Topsoil and Nursery Sod	0.00	755.00	755.00	Syd	\$ 10.00	\$ -	\$ 7,550.00	100.00%	755.00	\$ 7,550.00	\$ 7,550.00	\$ -
39	Mobilization	0.00	1.00	1.00	Lsum	\$ 85,000.00	\$ -	\$ 85,000.00	100.00%	1.00	\$ 85,000.00	\$ 85,000.00	\$ -
40	Sanitary Sewer, 8-inch PVC Truss Pipe, Trench B	0.00			Lft	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
41	Remove and Replace 12-inch RCP Storm Sewer	0.00			Lft	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
42	Adjust Structure	0.00	12.00	12.00	Each	\$ 650.00	\$ -	\$ 7,800.00	100.00%	12.00	\$ 7,800.00	\$ 7,800.00	\$ -
43	Remove and Replace Frame and Cover	0.00	4,722.00	4,722.00	Lbs	\$ 2.25	\$ -	\$ 10,624.50	100.00%	4,722.00	\$ 10,624.50	\$ 10,624.50	\$ -
44	Inlet Filter	0.00	11.00	11.00	Each	\$ 100.00	\$ -	\$ 1,100.00	100.00%	11.00	\$ 1,100.00	\$ 1,100.00	\$ -
45	Temporary Gravel Construction Entrance/Exit	0.00			Each	\$ 1,500.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
46	Drives and Sidewalk, Concrete, 6-inch	0.00	3,009.50	3,009.50	Sft	\$ 6.00	\$ -	\$ 18,057.00	100.00%	3,009.50	\$ 18,057.00	\$ 18,057.00	\$ -
47	Earth Excavation for Area Under Proposed Stamped Concrete	0.00			Cyd	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
48	Connect to Existing Storm Structure	0.00	10.00	10.00	Each	\$ 1,600.00	\$ -	\$ 16,000.00	100.00%	10.00	\$ 16,000.00	\$ 16,000.00	\$ -
49	12-Inch Storm Sewer, C-76 CLIV RCP, Trench B	0.00	220.00	220.00	Lft	\$ 140.00	\$ -	\$ 30,800.00	100.00%	220.00	\$ 30,800.00	\$ 30,800.00	\$ -
50	Sump Pump Leads	0.00			Lft	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
51	Underdrain, 6-inch W/ Geotextile Fabric Wrap	0.00	280.00	280.00	Lft	\$ 15.00	\$ -	\$ 4,200.00	100.00%	280.00	\$ 4,200.00	\$ 4,200.00	\$ -
52	Embankment	0.00			Cyd	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
53	Sprinkler System Allowance	0.00			Lsum	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
54	Sign, Type B, Temp, Prismatic, Form	0.00			Sft	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
55	Sign, Type B, Temp, Prismatic, Oper	0.00			Sft	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
56	Barricade, Type III, High Intensity, Lighted, Form	0.00			Each	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
57	Barricade, Type III, High Intensity, Lighted, Oper	0.00			Each	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
58	Plastic Drum, High Intensity, Lighted, Form	0.00			Each	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -



Certificate for Payment No. 12A - Final

PROJECT NAME: 2021 Infrastructure Improvement Program (Hartsough and Jener)
and (Harvey Street - Ann Arbor Trail to Penniman)

JOB NO. PLY2124-04T
CLIENT: City of Plymouth
DATE: June 19, 2026
Contract Date: May 10, 2021
Construction Start Date: May 10, 2021

Substantial Completion Date: Sept 30, 2020
Extended To: Oct 1, 2022
Final Completion Date: Oct 15, 2020
Extended To: Oct 1, 2022
Period Start Date: January 6, 2022
Period End Date: September 10, 2022

Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Placed	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
59	Plastic Drum, High Intensity, Lighted, Oper	0.00			Each	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
60	Minor Traffic Devices	0.00			Lsum	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
61	Audio Video Route Surveys	1.00	1.00	1.00	Lsum	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	100.00%	1.00	\$ 4,000.00	\$ 4,000.00	\$ -
62	Inspector Days	87.3844	87.3844	87.3844	Days	\$ 800.00	\$ 69,907.50	\$ 69,907.50	100.00%	87.38	\$ 69,907.50	\$ 69,907.50	\$ -
63	Pavement Marking	0.00			Lsum	\$ 15,000.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
64	Cold Milling Bituminous Pavement, 1 inch	0.00			Syd	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
65	Butt Joints	0.00			Syd	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
66	Replace Brick Pavers	0.00			Sft	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
67	Remove and Replace 10-inch NonReinf Concrete Pavement	0.00			Syd	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
68	Remove and Replace 10-inch NonReinf Concrete Jt Repairs	0.00			Syd	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
69	Traffic Maintenance and Control	1.00	1.00	1.00	Lsum	\$ 120,000.00	\$ 120,000.00	\$ 120,000.00	100.00%	1.00	\$ 120,000.00	\$ 120,000.00	\$ -
70	Epoxy Anchored Linc Ties #5 Bar X 18" X30" OC	0.00			Each	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
71	Clean and Seal w/ hot Pour Rubber on Old Cone Joints	0.00			Lft	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
72	Drives and Sidewalk, Concrete, 8-inch	310.00	310.00	310.00	Sft	\$ 10.00	\$ 3,100.00	\$ 3,100.00	100.00%	310.00	\$ 3,100.00	\$ 3,100.00	\$ -
73	7" Plain Concrete	0.00			Syd	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
74	24-inch Storm Sewer, C-76 CIV RCP, Trench B	498.00	498.00	498.00	Lft	\$ 130.00	\$ 64,740.00	\$ 64,740.00	100.00%	498.00	\$ 64,740.00	\$ 64,740.00	\$ -
75	72" Storm Structure (CB) over Ex 42" Pipe	0.00			Each	\$ 14,000.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
76	72" Storm Structure (CB) over Ex 24" Pipe	1.00	1.00	1.00	Each	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00	100.00%	1.00	\$ 11,000.00	\$ 11,000.00	\$ -
77	New Brick Pavers (along sidewalk and ADA ramps)	0.00			Sft	\$ 30.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
78	Brick Wall	0.00			Lsum	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
79	Landscape Allowance	0.00			Lsum	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
80	Connect to Existing 12" Water Main	4.00	4.00	4.00	Each	\$ 6,000.00	\$ 24,000.00	\$ 24,000.00	100.00%	4.00	\$ 24,000.00	\$ 24,000.00	\$ -
81	Connect to Existing 10" Water Main	0.00			Each	\$ 6,000.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
82	Mist Arms	0.00			Lsum	\$ -	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
83	Concrete Crosswalk Band, 12" wide x 10" Deep	35.50	35.50	35.50	Lft	\$ 45.00	\$ 1,597.50	\$ 1,597.50	100.00%	35.50	\$ 1,597.50	\$ 1,597.50	\$ -
84	Concrete Brick Paver Base Course, 3.5" w/Acceptholes	12.50	12.50	12.50	Syd	\$ 80.00	\$ 1,000.00	\$ 1,000.00	100.00%	12.50	\$ 1,000.00	\$ 1,000.00	\$ -
85	Reinstalled Salvaged Brick Paver (Crosswalk)	0.00			Sft	\$ 20.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
86	Brick Paver Salvage (Crosswalk)	0.00			Sft	\$ 10.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
87	Remove & Replace Sanitary Sewer Lead, 6-inch PVC Sch 40	169.00	169.00	169.00	Lft	\$ 190.00	\$ 32,110.00	\$ 32,110.00	100.00%	169.00	\$ 32,110.00	\$ 32,110.00	\$ -
88	Maintenance Aggregate	438.00	438.00	438.00	Ton	\$ 40.00	\$ 17,520.00	\$ 17,520.00	100.00%	438.00	\$ 17,520.00	\$ 17,520.00	\$ -
89	Concrete Driveway Opening, Det M	144.00	144.00	144.00	Lft	\$ 35.00	\$ 5,040.00	\$ 5,040.00	100.00%	144.00	\$ 5,040.00	\$ 5,040.00	\$ -
90	20 inch Water Main Box	40.00	40.00	40.00	Lft	\$ 1,100.00	\$ 44,000.00	\$ 44,000.00	100.00%	40.00	\$ 44,000.00	\$ 44,000.00	\$ -
91	Water Service, 1.5 Inch, Short	1.00	1.00	1.00	Each	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	100.00%	1.00	\$ 2,500.00	\$ 2,500.00	\$ -
	Extra's Hartsough and Jener												



Certificate for Payment No. 12A - Final

PROJECT NAME: 2021 Infrastructure Improvement Program (Hartsough and Jener)
and (Harvey Street - Ann Arbor Trail to Pennington)

JOB NO. PLY2124-047
CLIENT: City of Plymouth
DATE: June 19, 2021
Contract Date: May 10, 2021
Construction Start Date: May 10, 2021

Substantial Completion Date: Sept. 30, 2020
Extended To: Oct. 1, 2022
Final Completion Date: Oct. 15, 2020
Extended To: Oct. 1, 2022
Period Start Date: January 6, 2022
Period End Date: September 10, 2022

Item #	DESCRIPTION	Contract Qty	(%) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Comp. Let	Total Qty Placed	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
E10-001	Restoration w/5 inches Topsoil, Sod, Fertilizer and Mulch (Old Village)	1,350.00	1,350.00	Syd	\$ 8.80	\$ 11,880.00	\$ 11,880.00	100.00%	1,350.00	\$ 11,880.00	\$ 11,880.00	\$ -	
E10-002	Water Main Break Near Hartsough and McKeen's (CI)	1.00	1.00	Lsum	\$ 6,617.51	\$ 6,617.51	\$ 6,617.51	100.00%	1.00	\$ 6,617.51	\$ 6,617.51	\$ -	
E10-003	Install MI over Existing and Inlet of Harvey and Hartsough (CI)	1.00	1.00	Lsum	\$ 8,209.60	\$ 8,209.60	\$ 8,209.60	100.00%	1.00	\$ 8,209.60	\$ 8,209.60	\$ -	
E10-004	Jener Brick Paver Repair (Old Village)	1.00	1.00	Lsum	\$ 2,273.25	\$ 2,273.25	\$ 2,273.25	100.00%	1.00	\$ 2,273.25	\$ 2,273.25	\$ -	
E10-005	605 Jener Sump line Repair (Old Village)	1.00	1.00	Lsum	\$ 787.50	\$ 787.50	\$ 787.50	100.00%	1.00	\$ 787.50	\$ 787.50	\$ -	
E10-006	Jener Irrigation (Old Village)	1.00	1.00	Lsum	\$ 4,865.70	\$ 4,865.70	\$ 4,865.70	100.00%	1.00	\$ 4,865.70	\$ 4,865.70	\$ -	
E10-007	Jener Mulch & Rocks (Old Village)	1.00	1.00	Lsum	\$ 1,254.75	\$ 1,254.75	\$ 1,254.75	100.00%	1.00	\$ 1,254.75	\$ 1,254.75	\$ -	
E10-008	Hartsough Irrigation (Old Village)	1.00	1.00	Lsum	\$ 2,832.90	\$ 2,832.90	\$ 2,832.90	100.00%	1.00	\$ 2,832.90	\$ 2,832.90	\$ -	
E10-009	Hartsough Mulch around Trees (Old Village)	1.00	1.00	Lsum	\$ 892.50	\$ 892.50	\$ 892.50	100.00%	1.00	\$ 892.50	\$ 892.50	\$ -	
E11-039	Hartsough Street restoration cleanup (Old Village)	1.00	1.00	Lsum	\$ 4,100.25	\$ 4,100.25	\$ 4,100.25	100.00%	1.00	\$ 4,100.25	\$ 4,100.25	\$ -	
E11-040	Jener Street restoration cleanup (Old Village)	1.00	1.00	Lsum	\$ 4,331.25	\$ 4,331.25	\$ 4,331.25	100.00%	1.00	\$ 4,331.25	\$ 4,331.25	\$ -	
E12-041	1191 Hartsough Sanitary Lead Repair	1.00	1.00	Lsum	\$ 6,858.55	\$ 6,858.55	\$ 6,858.55	100.00%	1.00	\$ 6,858.55	\$ 6,858.55	\$ -	
Extra's Harvey													
E10-010	Remove and relay existing brick pavers AA Trail (Old Village)	696.00	696.00	Sft	\$ 12.60	\$ 8,769.60	\$ 8,769.60	100.00%	696.00	\$ 8,769.60	\$ 8,769.60	\$ -	
E10-011	Belden Brick Reimbursement - 4230 Red-3290 Black (Old Village)	1.00	1.00	Lsum	\$ 13,088.72	\$ 13,088.72	\$ 13,088.72	100.00%	1.00	\$ 13,088.72	\$ 13,088.72	\$ -	
E10-012	Concrete Pavement 9-inch (Reinf Concrete with Fabric) (GM)	206.44	206.44	Syd	\$ 83.00	\$ 17,134.52	\$ 17,134.52	100.00%	206.44	\$ 17,134.52	\$ 17,134.52	\$ -	
E10-013	Concrete Curb 6-inch Integral at Sidewalk (GM)	269.00	269.00	Lft	\$ 13.00	\$ 3,497.00	\$ 3,497.00	100.00%	269.00	\$ 3,497.00	\$ 3,497.00	\$ -	
E10-014	Concrete Curb 12-inch Integral Sidewalk (GM)	118.00	118.00	Lft	\$ 31.00	\$ 3,658.00	\$ 3,658.00	100.00%	118.00	\$ 3,658.00	\$ 3,658.00	\$ -	
E10-015	Concrete Step Riser (GM)	1.00	1.00	Each	\$ 580.00	\$ 580.00	\$ 580.00	100.00%	1.00	\$ 580.00	\$ 580.00	\$ -	
E10-016	Minor Traffic Devices - Credit Adjustment (City of Plymouth Cost)	1.00	1.00	Lsum	\$ (15,000.00)	\$ (15,000.00)	\$ (15,000.00)	100.00%	1.00	\$ (15,000.00)	\$ (15,000.00)	\$ -	
E10-017	Geotextile Fabric and Geotextile Grid	104.00	104.00	Syd	\$ 10.00	\$ 1,040.00	\$ 1,040.00	100.00%	104.00	\$ 1,040.00	\$ 1,040.00	\$ -	
E10-018	12-inch Gate Valve and Box (CI)	1.00	1.00	Each	\$ 4,500.00	\$ 4,500.00	\$ 4,500.00	100.00%	1.00	\$ 4,500.00	\$ 4,500.00	\$ -	
E10-019	RFC 111 - Rework Storm Manhole 21 (CI)	1.00	1.00	Lsum	\$ 3,741.73	\$ 3,741.73	\$ 3,741.73	100.00%	1.00	\$ 3,741.73	\$ 3,741.73	\$ -	
E10-020	RFC 211 - Sanitary Sewer Backup (CI)	1.00	1.00	Lsum	\$ 2,442.79	\$ 2,442.79	\$ 2,442.79	100.00%	1.00	\$ 2,442.79	\$ 2,442.79	\$ -	
E10-021	RFC 311 - Storm Connection at 84-inch (CI)	1.00	1.00	Lsum	\$ 4,485.83	\$ 4,485.83	\$ 4,485.83	100.00%	1.00	\$ 4,485.83	\$ 4,485.83	\$ -	
E10-022	RFC 711 - Galvanized Water Service RPL 334, 342, 350 (CI)	1.00	1.00	Lsum	\$ 5,880.99	\$ 5,880.99	\$ 5,880.99	100.00%	1.00	\$ 5,880.99	\$ 5,880.99	\$ -	
E11-023	RFC 811 - Galvanized Water Service RPL at 322 (CI)	1.00	1.00	Lsum	\$ 6,641.50	\$ 6,641.50	\$ 6,641.50	100.00%	1.00	\$ 6,641.50	\$ 6,641.50	\$ -	
E11-024	RFC 8A11 - Replacing Sanitary Sewer near 84" (CI)	1.00	1.00	Lsum	\$ 10,444.46	\$ 10,444.46	\$ 10,444.46	100.00%	1.00	\$ 10,444.46	\$ 10,444.46	\$ -	
E11-025	RFC 911 - Extra Mobilization for additional CB (CI)	1.00	1.00	Lsum	\$ 6,471.10	\$ 6,471.10	\$ 6,471.10	100.00%	1.00	\$ 6,471.10	\$ 6,471.10	\$ -	
E11-026	Harvey Street restoration cleanup (Old Village)	1.00	1.00	Lsum	\$ 6,121.50	\$ 6,121.50	\$ 6,121.50	100.00%	1.00	\$ 6,121.50	\$ 6,121.50	\$ -	
E11-027	Rebuild Planter Box at Post Office (Old Village)	1.00	1.00	Lsum	\$ 1,228.50	\$ 1,228.50	\$ 1,228.50	100.00%	1.00	\$ 1,228.50	\$ 1,228.50	\$ -	
E11-028	Holders & Cobblestone at 328, 334, 362 & 896 (Old Village)	1.00	1.00	Lsum	\$ 3,260.25	\$ 3,260.25	\$ 3,260.25	100.00%	1.00	\$ 3,260.25	\$ 3,260.25	\$ -	
E11-029	New Stone step at 905 Pennington (Old Village)	1.00	1.00	Lsum	\$ 1,207.50	\$ 1,207.50	\$ 1,207.50	100.00%	1.00	\$ 1,207.50	\$ 1,207.50	\$ -	
E11-030	Edging, topsoil & mulch at 342 thru 350 (Old Village)	1.00	1.00	Lsum	\$ 4,347.00	\$ 4,347.00	\$ 4,347.00	100.00%	1.00	\$ 4,347.00	\$ 4,347.00	\$ -	



Certificate for Payment No. 12A - Final

PROJECT NAME: 2021 Infrastructure Improvement Program (Hartsough and Jener)
and (Harvey Street - Ann Arbor Trail to Penman)

JOB NO. PLY2124-041

CLIENT: City of Plymouth

DATE: June 19, 2026

Contract Date: May 10, 2021

Construction Start Date: May 10, 2021

Substantial Completion Date: Sept. 30, 2020

Extended To: Oct. 1, 2022

Final Completion Date: Oct. 15, 2020

Extended To: Oct. 1, 2022

Period Start Date: January 6, 2022

Period End Date: September 10, 2022

Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Placed	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
E11-031	Irrigation & Landscaping at 1000 AA Trail (Old Village)	1.00	1.00	1.00	Lsum	\$ 5,082.00	\$ -	\$ 5,082.00	100.00%	1.00	\$ 5,082.00	\$ 5,082.00	\$ -
E11-032	Irrigation at 1007 AA Trail (Old Village)	1.00	1.00	1.00	Lsum	\$ 1,076.25	\$ -	\$ 1,076.25	100.00%	1.00	\$ 1,076.25	\$ 1,076.25	\$ -
E11-033	Edging, sump pump line repair at 334 Harvey (Old Village)	1.00	1.00	1.00	Lsum	\$ 1,149.75	\$ -	\$ 1,149.75	100.00%	1.00	\$ 1,149.75	\$ 1,149.75	\$ -
E11-034	Irrigation repair at 908 Penman (Old Village)	1.00	1.00	1.00	Lsum	\$ 1,407.00	\$ -	\$ 1,407.00	100.00%	1.00	\$ 1,407.00	\$ 1,407.00	\$ -
E11-035	New Clay Brick Pavers plus cutting (Old Village)	1.00	1.00	1.00	Lsum	\$ 18,070.50	\$ -	\$ 18,070.50	100.00%	1.00	\$ 18,070.50	\$ 18,070.50	\$ -
E11-036	Remove and Relay Old Pavers at Penman (Old Village)	1.00	1.00	1.00	Lsum	\$ 2,226.00	\$ -	\$ 2,226.00	100.00%	1.00	\$ 2,226.00	\$ 2,226.00	\$ -
E11-037	New concrete red/black brick pavers (Old Village)	1.00	1.00	1.00	Lsum	\$ 4,396.35	\$ -	\$ 4,396.35	100.00%	1.00	\$ 4,396.35	\$ 4,396.35	\$ -
E11-038	Harvey prep for Fall Festival (CD)	1.00	1.00	1.00	Lsum	\$ 15,000.00	\$ -	\$ 15,000.00	100.00%	1.00	\$ 15,000.00	\$ 15,000.00	\$ -
E11-041	Additional saw cutting for curb removal (FMG)	1.00	1.00	1.00	Lsum	\$ 787.50	\$ -	\$ 787.50	100.00%	1.00	\$ 787.50	\$ 787.50	\$ -
E11-042	4-inch White Pavement Markings (PK)	10,123.00	10,123.00	10,123.00	Lsum	\$ 0.1155	\$ -	\$ 1,169.21	100.00%	10,123.00	\$ 1,169,206.5	\$ 1,169.21	\$ -
E11-043	4-inch Yellow Pavement Markings (PK)	49,788.00	49,788.00	49,788.00	Lsum	\$ 0.1155	\$ -	\$ 5,750.51	100.00%	49,788.00	\$ 5,750,514.0	\$ 5,750.51	\$ -
E11-044	Sharrow Symbol painted (PK)	2.00	2.00	2.00	Each	\$ 183.75	\$ -	\$ 367.50	100.00%	2.00	\$ 367.50	\$ 367.50	\$ -
E11-045	6-inch White Crosswalk (PK)	570.00	570.00	570.00	Lft	\$ 1.58	\$ -	\$ 900.60	100.00%	570.00	\$ 900.60	\$ 900.60	\$ -
E11-046	12-inch White Crosswalk (PK)	80.00	80.00	80.00	Lft	\$ 3.15	\$ -	\$ 252.00	100.00%	80.00	\$ 252.00	\$ 252.00	\$ -
E11-047	24-inch Stop Bar (PK)	146.00	146.00	146.00	Lft	\$ 6.30	\$ -	\$ 919.80	100.00%	146.00	\$ 919.80	\$ 919.80	\$ -
E11-048	Symbol Left Turn Arrow (PK)	4.00	4.00	4.00	Each	\$ 68.25	\$ -	\$ 273.00	100.00%	4.00	\$ 273.00	\$ 273.00	\$ -
E11-049	Symbol Right Turn Arrow (PK)	1.00	1.00	1.00	Each	\$ 68.25	\$ -	\$ 68.25	100.00%	1.00	\$ 68.25	\$ 68.25	\$ -
E11-050	Symbol Only (PK)	5.00	5.00	5.00	Each	\$ 68.25	\$ -	\$ 341.25	100.00%	5.00	\$ 341.25	\$ 341.25	\$ -
E11-051	Symbol Right Turn Arrow plus Thru Arrow Combo (PK)	1.00	1.00	1.00	Each	\$ 99.75	\$ -	\$ 99.75	100.00%	1.00	\$ 99.75	\$ 99.75	\$ -
E11-052	Symbol Left Turn Arrow Thru Arrow Combo (PK)	1.00	1.00	1.00	Each	\$ 99.75	\$ -	\$ 99.75	100.00%	1.00	\$ 99.75	\$ 99.75	\$ -
E11-053	Concrete Joint Sealing (SealDeller)	1.00	1.00	1.00	Lsum	\$ 2,171.93	\$ -	\$ 2,171.93	100.00%	1.00	\$ 2,171.93	\$ 2,171.93	\$ -
E12-051	Concrete Curb 6-inch at NW Penman/Harvey & SW Trail/Harvey (GM)	55.00	55.00	55.00	Lft	\$ 13.00	\$ -	\$ 715.00	100.00%	55.00	\$ 715.00	\$ 715.00	\$ -
E12-055	Sanitary Lead Repair at SW Corner of Ann Arbor Trail/Harvey	1.00	1.00	1.00	Lsum	\$ 6,745.50	\$ -	\$ 6,745.50	100.00%	1.00	\$ 6,745.50	\$ 6,745.50	\$ -
Improvement Totals							\$ -	\$ 2,453,994.00	100.00%		\$ 2,453,994.00	\$ 2,453,994.00	\$ -

INSPECTOR DAYS USED BY CONTRACTOR

Totals to Date

Item #	DESCRIPTION	Plan Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Original Contract Total	Current Contract Total	% of Days Bid	Total Qty	Total Amount	Total Amount From Previous Periods	Amount Due This Period
14	Inspector Days Used	162.9157	162.9157	162.9157	Days	\$ 800.00	\$ -	\$ 130,332.52	100.00%	162.9156	\$ 130,332.50	\$ 130,332.50	\$ -

The following Resolution was offered by _____ and seconded by _____.

WHEREAS The City completed 2021 Infrastructure Project, which was added to the 2020 Infrastructure Project, and

WHEREAS The project has been completed by Pro-Line Asphalt Paving and they are Requesting final payment on the project, and

WHEREAS the City Engineer has reviewed the project and it meets all design Specifications.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize final payment to Pro-Line Asphalt Paving Corporation in the amount of \$22,178.20 for work completed on the 2021 Infrastructure Project and authorize the City Manager to sign Pay Certificate #12A (Final) on this project.



Administrative Recommendation –

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: S:\Manager\Porman Files\Memorandum - Final Payment – Pro-Line Asphalt 2024 Infrastructure Project - 07-06-26.docx
Date: June 18, 2026
RE: Final Payment – Pro-Line Asphalt 2024 Infrastructure Project

Background

The City Commission policy requires that the City Administration bring forward and seek final payment approval for major infrastructure projects. The Commission may be aware that Pro-Line Asphalt was the general contractor on the 2024 Infrastructure Project. The Commission will recall that the project included Spring, Liberty, Joel/Sheridan, Main St. as well as resurfacing work on Adams, Theodore, Sunset, Penniman, Maple, Union, Arthur, and the Municipal Services yard, including part of Lena. The project was completed and everything was open to the public on November 2, 2024. As is customary for these large projects, final payment is not released until punch list items are completed and inspected.

The City Commission authorized a total construction cost of \$2,510,925 + 5% (\$126,000 contingency) = \$2,636,925.00 for the project. The final cost on the project was \$2,593,786.10, which is approximately \$43,000 less than what was authorized. The contractor is looking for final payment following completion of punch list items and reconciliation with their sub-contractors. There was a retention of \$20,000 from this contract as well as some additional pay items making the final payment to the contractor \$25,744.48. Even with the final payment, the project came in under budget using some of the contingency monies. The pay request has been reviewed and approved by the City Engineer. At this time, we are seeking approval to make final payment to Pro-Line Asphalt Paving in the amount of \$25,744.48.

Recommendation

The City Administration recommends that the City Commission authorize payment to Pro-Line Asphalt in the amount of \$25,744.48.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.



Wade Trim Associates, Inc.
25251 Northline Road • Taylor, MI 48180
734.947.9700 • www.wadetrim.com

May 28, 2026

City of Plymouth
201 South Main Street
Plymouth, MI 48170

Attention: Chris Porman
City Manager

Re: 2024 Infrastructure Improvement Program
Pay Estimate No. 7F and Change Order No. 7F

Dear Chris Porman:

Enclosed, please find Certificate for Payment No. 7F and Change Order No. 7F for the 2024 Infrastructure Improvement Program. The 2024 Infrastructure Improvement Program was originally approved by the City Commission on May 6, 2024. The contractor, Pro-Line Asphalt, has requested their final payment for their work on the project and the release of retention that has been held to date.

The original construction work that occurred, per the contract documents, throughout the City on Spring, Liberty, Joel/Sheridan, and Main Street, as well as the resurfacing areas on Penniman, Maple, Union, and Arthur (Alternate #1) and at the DPW Yard/Lena intersection (Alternate #2) was completed on November 2, 2024. Additional sanitary sewer work was completed on Amelia as part of the Old Village improvements. Punchlist work was completed in the summer of 2025, and the prime contractor took some extra time to reconcile their quantities with their subcontractors (specifically PK Contracting).

The total earned to date for the work completed on the entire project is \$2,588,041.62. As part of the final payment to Pro-Line Asphalt, we are recommending the release of the \$20,000 retention that was previously held on the project. The total balance due to Pro-Line Asphalt as part of this Final Pay Certificate 7F is **\$25,744.48**.

Change Order No. 7F (for \$5,744.48) is a reconciling change order that increases the final contract amount to include the final reconciliation of PK Contracting's pavement markings on the project. Please note that the total change order amount is now \$82,861.09, which is still within the \$126,000 construction contingency that was originally approved for this project. The contractor has provided a final sworn statement and waivers of lien from all their subcontractors. We have included them as attachments to this letter.

Final closeout of this project is recommended, and we are requesting that you place this item on a future City Commission agenda so that the final project payment can be approved and the project can be closed. Please sign Certificate for Payment No. 7F and Change Order No. 7F and return .pdf copies of both to our office for our records.

City of Plymouth
May 28, 2026
Page 2

Please contact me directly at 313.363.1434 if you have any questions. Thank you for the opportunity to provide engineering services to the City of Plymouth on this infrastructure project.

Very truly yours,

Wade Trim Associates, Inc.

A handwritten signature in black ink, appearing to read "Shawn W. Keough". The signature is fluid and cursive, with a large initial "S" and "W".

Shawn W. Keough, PE
Senior Vice President

SWK:jlb

PLY 2129-02T

2024 CERT FOR PAY 7F & CO 7F LTR 5-28-26.DOCX

Enclosures (Pay Estimate #7F, Change Order #7F, Sworn Statement, and Waivers of Lien)

cc: Abby Gazvoda, Deputy Finance Director (via email)
Adam Gerlach, Assistant Director of Utilities (via email)



Certificate for Payment No. 7-Final

Owner: City of Plymouth
205 S. Main St
Plymouth, MI 48170

Contractor: Pro-line Asphalt Paving Corp
11797 29 Mile Road
Washington, MI 48905

Job No. PLY 2129-02T

Project: 2024 Infrastructure Improvement Program

Engineer's Certificate for Payment

Date: May. 6, 2026
Substantial Completion Date: Oct. 15, 2024
Extended To: Nov. 15, 2024
Final Completion Date: Oct. 30, 2024
Extended To: Nov. 15, 2024
Period Start Date: Nov. 2, 2024
Period End Date: Nov. 15, 2024

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the data comprising the above application, the ENGINEER to the best of his knowledge, information and belief and subject to the limitations stated in the Contract Documents certifies to the OWNER that: (1) Work has progressed to the point indicated, (2) the quality of the Work is in accordance with the Contract Documents, and (3) the CONTRACTOR is entitled to payment of the Total Balance Due This Certificate.

Contract Overview	
Original Contract Amount :	\$ 2,510,925.00
Total Change Order Amount :	\$ 82,861.10
Current Contract Price :	\$ 2,593,786.10
Remaining Contract Balance w/Retention :	\$ (0.00)
Payment Certificate Information	
Total Amount Earned :	\$ 2,593,786.10
Less Previous Certificates :	\$ (2,513,960.37)
Less Retention Amount :	\$ -
Less Inspector Days :	\$ (54,081.25)
Total Balance Due This Certificate :	\$ 25,744.48

Prepared By: John W Hopp
Digitally signed by John W Hopp
DN: C=US, E=jhopp@wadetrim.com,
O="Wade Trim", OU=Construction Engineer
CN=John W Hopp
Date: 2026.05.06 10:27:30-04'00'

Reviewed By: Shawn W. Keough
Digitally signed by Shawn W. Keough
Date: 2026.05.13 11:04:31 -04'00'

Certified By: Gregory A. Stanley
Digitally signed by Gregory A. Stanley
DN: cn=Gregory A. Stanley, o.ou,
email=gstanley@wadetrim.com, c=US
Date: 2026.05.06 15:45:44 -04'00'
Construction Department PE Date

Owner Approval

Reviewed _____ Date _____
Approved _____ Date _____



Certificate for Payment No. 7-Final

Owner: City of Plymouth
205 S. Main St
Plymouth, MI 48170

Contractor: Pro-line Asphalt Paving Corp
11797 29 Mile Road
Washington, MI 48905

Job No. PLY 2129-02T

Project: 2024 Infrastructure Improvement Program

CONTRACTOR'S CERTIFICATION

The undersigned CONTRACTOR certifies that to the best of his knowledge, information and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the OWNER, and that current payment shown herein is now due.

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period covered by this Application, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from the OWNER, or its agents, and the owner's ENGINEER, or its agents, in addition to the regular items set forth in the Contract as dated above executed between myself and the OWNER, and in the Change Orders for Work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Contractor's Application for Payment

Date: May. 6, 2026
Substantial Completion Date: Oct. 15, 2024
Extended To: Nov. 15, 2024
Final Completion Date: Oct. 30, 2024
Extended To: Nov. 15, 2024
Period Start Date: Nov. 2, 2024
Period End Date: Nov. 15, 2024

Contract Overview	
Original Contract Amount :	\$ 2,510,925.00
Total Change Order Amount :	\$ 82,861.10
Current Contract Price :	\$ 2,593,786.10
Remaining Contract Balance w/Retention :	\$ (0.00)
Payment Certificate Information	
Total Amount Earned :	\$ 2,593,786.10
Less Previous Certificates :	\$ (2,513,960.37)
Less Retention Amount :	\$ -
Less Inspector Days :	\$ (54,081.25)
Total Balance Due This Certificate:	\$ 25,744.48

Ben Jones 5/14/26
 Printed Name Date
[Signature] 5/14/26
 Signature Date



Certificate for Payment No. 7-Final
 PROJECT NAME: 2024 Infrastructure Improvement Program
 JOB NO. PLY 2129-02T
 CLIENT: City of Plymouth
 DATE: May 6, 2026
 Contract Date: May 21, 2024
 Construction Start Date: May 21, 2024

Substantial Completion Date: Oct 15, 2024
 Extended To: Nov 15, 2024
 Final Completion Date: Oct 30, 2024
 Extended To: Nov 15, 2024

Period Start Date: November 2, 2024
 Period End Date: November 15, 2024

Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Placed	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
1	Mobilization, Max 5%	1.00			LS	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	100.00%	1.00	\$ 85,000.00	\$ 85,000.00	\$ -
2	Traffic Maintenance and Control	1.00			LS	\$ 85,000.00	\$ 85,000.00	\$ 85,000.00	100.00%	1.00	\$ 85,000.00	\$ 85,000.00	\$ -
3	Audio Video Route Survey	1.00			LS	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	100.00%	1.00	\$ 2,500.00	\$ 2,500.00	\$ -
4	Minor Traffic Devices	1.00			LS	\$ 80,000.00	\$ 80,000.00	\$ 80,000.00	100.00%	1.00	\$ 80,000.00	\$ 80,000.00	\$ -
5	Inspector Days	63.6250	13.6250	63.6250	Day	\$ 850.00	\$ 54,081.25	\$ 54,081.25	100.00%	63.6250	\$ 54,081.2500	\$ 54,081.2500	\$ -
6	Sign, Type B, Temp, Prismatic, Special, Furn	16.9600	1.6960	1.6960	SF	\$ 10.00	\$ 16,960.00	\$ 16,960.00	100.00%	1.6960	\$ 16,960.00	\$ 16,960.00	\$ -
7	Sign, Type B, Temp, Prismatic, Special, Oper	1.6960	1.6960	1.6960	SF	\$ 1.00	\$ 1,696.00	\$ 1,696.00	100.00%	1.6960	\$ 1,696.00	\$ 1,696.00	\$ -
8	Barreade, Type III, High Intensity, Lighted, Furn	26.0000	18.00	26.00	EACH	\$ 100.00	\$ 2,600.00	\$ 2,600.00	100.00%	26.00	\$ 2,600.00	\$ 2,600.00	\$ -
9	Barreade, Type III, High Intensity, Lighted, Oper	26.0000	18.00	26.00	EACH	\$ 1.00	\$ 26.00	\$ 26.00	100.00%	26.00	\$ 26.00	\$ 26.00	\$ -
10	Plastic Drum	480.0000	280.00	480.00	EACH	\$ 30.00	\$ 14,400.00	\$ 14,400.00	100.00%	480.00	\$ 14,400.00	\$ 14,400.00	\$ -
11	Pavement Excavation	31.30650	-73.87	626.13	CY	\$ 50.00	\$ 15,653.25	\$ 31,306.50	100.00%	626.13	\$ 31,306.50	\$ 31,306.50	\$ -
12	Remove Concrete Curb and Gutter	25.37020	-706.04	1,268.96	LF	\$ 20.00	\$ 5,074.04	\$ 25,370.20	100.00%	1,268.96	\$ 25,370.20	\$ 25,370.20	\$ -
13	Concrete Pavement, Remove	22.54000	162.50	563.50	SY	\$ 40.00	\$ 9,016.00	\$ 22,540.00	100.00%	563.50	\$ 22,540.00	\$ 22,540.00	\$ -
14	HMA Pavement, Remove	16.90925	51.37	676.37	SY	\$ 25.00	\$ 4,236.75	\$ 16,909.25	100.00%	676.37	\$ 16,909.25	\$ 16,909.25	\$ -
15	Drainage Structure, Remove	0.0000	-4.00	0.00	EACH	\$ 1,000.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
16	Cold Milling Bituminous Pavement, 1.5 inch	40,534.28	-1,000.00	0.00	SY	\$ 3.75	\$ 151,993.50	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
17	Cold Milling Bituminous Pavement, 2 inch	40,534.28	-3,690.86	10,809.14	SY	\$ 3.75	\$ 151,993.50	\$ 40,534.28	100.00%	10,809.14	\$ 40,534.28	\$ 40,534.28	\$ -
18	Pavement for Butt Joint Remove	6.75000	-4.5000	0.00	SY	\$ 15.00	\$ 101.25	\$ 6,750.00	0.00%	0.00	\$ -	\$ -	\$ -
19	Concrete Drives and Sidewalks, Remove	7,940.20	176.08	3,176.08	SF	\$ 2.50	\$ 19,850.50	\$ 7,940.20	100.00%	3,176.08	\$ 7,940.20	\$ 7,940.20	\$ -
20	Storm Sewer, Remove	50.0000			LF	\$ 50.00	\$ 2,500.00	\$ 2,500.00	100.00%	50.00	\$ 2,500.00	\$ 2,500.00	\$ -
21	Gate Valve and Well, Remove	18.0000	-2.00	15.00	EACH	\$ 1,200.00	\$ 21,600.00	\$ 18,000.00	100.00%	15.00	\$ 18,000.00	\$ 18,000.00	\$ -
22	Fire Hydrant, Rem	0.0000	-1.00	0.00	EACH	\$ 750.00	\$ 750.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
23	Inlet Filter	56.0000	-15.00	56.00	EACH	\$ 100.00	\$ 5,600.00	\$ 5,600.00	100.00%	56.00	\$ 5,600.00	\$ 5,600.00	\$ -
24	Water Main, 8-inch, D.I., Trench "B"	66,750.75	36.67	296.67	LF	\$ 225.00	\$ 15,018.75	\$ 66,750.75	100.00%	296.67	\$ 66,750.75	\$ 66,750.75	\$ -
25	Water Main, Abandon with Flowable Fill	5.0000	-10.00	0.00	CY	\$ 500.00	\$ 2,500.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
26	Gate Valve and Well, 8-inch	104,000.00	-2.00	13.00	EACH	\$ 8,000.00	\$ 832,000.00	\$ 104,000.00	100.00%	13.00	\$ 104,000.00	\$ 104,000.00	\$ -
27	Connect Exist. Water Main w/ M1 Soid Sleeve	0.00			EACH	\$ 8,000.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
30	Water Service, 1-inch, Type K, Copper, Long	8.0000	1.00	4.00	EACH	\$ 2,000.00	\$ 16,000.00	\$ 8,000.00	100.00%	4.00	\$ 8,000.00	\$ 8,000.00	\$ -
31	Water Service, 1-inch, Type K, Copper, Short	3.0000	1.00	3.00	EACH	\$ 2,000.00	\$ 6,000.00	\$ 3,000.00	100.00%	3.00	\$ 6,000.00	\$ 6,000.00	\$ -
32	Water Service, HDPE, 1-inch, Long	29,900.00	-1.00	7.00	EACH	\$ 3,700.00	\$ 110,730.00	\$ 25,900.00	100.00%	7.00	\$ 25,900.00	\$ 25,900.00	\$ -
33	Water Service, HDPE, 1.5-inch, Long	9.0000	1.00	2.00	EACH	\$ 4,500.00	\$ 40,500.00	\$ 9,000.00	100.00%	2.00	\$ 9,000.00	\$ 9,000.00	\$ -
34	Water Service, HDPE, 2-inch, Long	6.0000			EACH	\$ 6,000.00	\$ 36,000.00	\$ 6,000.00	100.00%	1.00	\$ 6,000.00	\$ 6,000.00	\$ -
35	8" X 6" Reducer	6.3000	-2.00	14.00	EACH	\$ 450.00	\$ 2,835.00	\$ 6,300.00	100.00%	14.00	\$ 6,300.00	\$ 6,300.00	\$ -
36	8" X 8" X 8" Tee	3.0000			EACH	\$ 800.00	\$ 2,400.00	\$ 2,400.00	100.00%	3.00	\$ 2,400.00	\$ 2,400.00	\$ -



Certificate for Payment No. 7-Final
 PROJECT NAME: 2024 Infrastructure Improvement Program
 JOB NO. P1A 2125-0271
 CLIENT: City of Plymouth
 DATE: May 6, 2025
 Contract Date: May 21, 2024
 Construction Start Date: May 21, 2024

Substantial Completion Date: Oct 15, 2024
 Expanded To: Nov 15, 2024
 Final Completion Date: Oct 30, 2024
 Expanded To: Nov 15, 2024
 Period Start Date: November 1, 2024
 Period End Date: November 15, 2024

Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Paced	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
37	Fire Hydrant Assembly	0.00			EACH	\$ 2,500.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
38	Curb Stop and Box, 1.5hch	16.00	3.00	16.00	EACH	\$ 300.00	\$ 4,800.00	\$ 4,800.00	100.00%	16.00	\$ 4,800.00	\$ 4,800.00	\$ -
39	Curb Stop and Box, 1.5hch	2.00	1.00	2.00	EACH	\$ 650.00	\$ 1,300.00	\$ 1,300.00	100.00%	2.00	\$ 1,300.00	\$ 1,300.00	\$ -
40	Curb Stop and Box, 2-hch	1.00			EACH	\$ 850.00	\$ 850.00	\$ 850.00	100.00%	1.00	\$ 850.00	\$ 850.00	\$ -
41	Remove CB Cover and Replace with Manhole Cover	0.00			EACH	\$ 1,000.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
42	Adjust Structure	17.00	-15.00	17.00	EACH	\$ 800.00	\$ 13,600.00	\$ 13,600.00	100.00%	17.00	\$ 13,600.00	\$ 13,600.00	\$ -
42A	Temporary Lowering of Drainage Structure	0.00	-62.00	0.00	EACH	\$ 550.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
43	Reconstruct Structure	0.00	-124.00	0.00	VF	\$ 50.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
44	Remove and Replace Frame and Cover	0.00	-21,645.00	0.00	LB	\$ 2.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
45	Connect to Existing Storm Structure	0.00	-2.00	0.00	EACH	\$ 1,000.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
46	12-inch Storm Sewer, C-76, CIV RCP, Branch B	185.00	-15.00	185.00	LF	\$ 100.00	\$ 18,500.00	\$ 18,500.00	100.00%	185.00	\$ 18,500.00	\$ 18,500.00	\$ -
47	Standard Storm Inlet	2.00	-270.00	90.00	EACH	\$ 1,000.00	\$ 2,000.00	\$ 10,000.00	100.00%	2.00	\$ 2,000.00	\$ 10,000.00	\$ 8,000.00
48	Underdrain, 6-inch W/ Geotextile Fabric Wrap	2.00			LF	\$ 20.00	\$ 40.00	\$ 1,800.00	100.00%	2.00	\$ 1,800.00	\$ 1,800.00	\$ -
49	Standard Storm Catch Basin	2.00			EACH	\$ 5,000.00	\$ 10,000.00	\$ 10,000.00	100.00%	2.00	\$ 10,000.00	\$ 10,000.00	\$ -
50	Build Standard CB Over Existing Sewer	0.00			EACH	\$ 5,000.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
51	Build Standard MH Over Existing Sewer	0.00			CV	\$ 50.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
52	Subgrade, Underdrain and 21AA Aggregate Backfill	0.00	-100.00	0.00	TON	\$ 40.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
53	Subgrade Base Course, 21AA	0.00	-473.17	1,124.17	TON	\$ 40.00	\$ -	\$ 44,976.80	100.00%	1,124.17	\$ 44,976.80	\$ 44,976.80	\$ -
54	Drive and Sidewalk, Concrete, 6-hch	1,056.71	1,056.71	1,056.71	SF	\$ 7.00	\$ 7,396.97	\$ 8,796.97	100.00%	1,056.71	\$ 8,796.97	\$ 8,796.97	\$ -
55	Blotment Pavement, Wearing Course, 130T	2,086.27	2,086.27	2,086.27	TON	\$ 115.00	\$ 240,121.05	\$ 236,471.05	100.00%	2,086.27	\$ 236,471.05	\$ 236,471.05	\$ -
56	Blotment Pavement, Leaveling Course, 3C	682.31	222.31	682.31	TON	\$ 115.00	\$ 78,465.65	\$ 78,465.65	100.00%	682.31	\$ 78,465.65	\$ 78,465.65	\$ -
57A	Hand Paving	127.30	77.30	127.30	TON	\$ 200.00	\$ 25,478.00	\$ 25,478.00	100.00%	127.30	\$ 25,478.00	\$ 25,478.00	\$ -
58	8-inch Plain Concrete Pavement	776.87	375.87	776.87	SY	\$ 84.00	\$ 65,257.08	\$ 65,257.08	100.00%	776.87	\$ 65,257.08	\$ 65,257.08	\$ -
59	Pavement Markings, Waterborne, 4 inch Blue	0.00	-700.00	0.00	LF	\$ 1.95	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
59A	Pavement Markings, Waterborne, 4 inch White	217.00	-1,085.00	217.00	LF	\$ 1.00	\$ 217.00	\$ 217.00	100.00%	217.00	\$ 217.00	\$ 217.00	\$ -
59B	Pavement Markings, Waterborne, 4 inch Yellow	6,704.00	3,104.00	6,704.00	LF	\$ 0.50	\$ 3,352.00	\$ 3,352.00	100.00%	6,704.00	\$ 3,352.00	\$ 3,352.00	\$ -
59C	Pavement Markings, Waterborne, 6 inch White	2,664.00	-536.00	2,664.00	LF	\$ 0.65	\$ 1,731.60	\$ 1,731.60	100.00%	2,664.00	\$ 1,731.60	\$ 1,731.60	\$ -
59D	Pavement Markings, Waterborne, 24 inch Stop Bar	0.00	-100.00	0.00	LF	\$ 8.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
59E	Pavement Markings, 12 inch Crosswalk	0.00	-423.00	0.00	LF	\$ 4.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
59F	Pavement Markings, Waterborne, Handstepped Symbol	0.00	-6.00	0.00	EACH	\$ 95.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
59G	Pavement Markings, Thermoplastic, Left Turn Arrow	2.00	-1.00	2.00	EACH	\$ 250.00	\$ 500.00	\$ 500.00	100.00%	2.00	\$ 500.00	\$ 500.00	\$ -
59H	Pavement Markings, Thermoplastic, Right Turn Arrow and Through	0.00	-1.00	0.00	EACH	\$ 295.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
59I	Pavement Markings, Thermoplastic, Bike, Small Symbol	10.00	-1.00	10.00	EACH	\$ 195.00	\$ 1,950.00	\$ 1,950.00	100.00%	10.00	\$ 1,950.00	\$ 1,950.00	\$ -
59J	Pavement Markings, Thermoplastic, Direction Arrow Symbol, Bike	10.00	-1.00	10.00	EACH	\$ 195.00	\$ 1,950.00	\$ 1,950.00	100.00%	10.00	\$ 1,950.00	\$ 1,950.00	\$ -
59K	Pavement Markings, Thermoplastic, Merge Arrow	1.00			EACH	\$ 400.00	\$ 400.00	\$ 400.00	100.00%	1.00	\$ 400.00	\$ 400.00	\$ -
59L	Pavement Markings, Thermoplastic, Merge	1.00			EACH	\$ 400.00	\$ 400.00	\$ 400.00	100.00%	1.00	\$ 400.00	\$ 400.00	\$ -



Contract for Payment No. 2-Final
 PROJECT NAME: 2024 Infrastructure Improvement Program
 JOB NO. PLY 2129-027
 CLIENT: City of Plymouth
 DATE: May 6, 2026
 Contract Date: May 21, 2024
 Construction Start Date: May 21, 2024

Substantial Completion Date: Oct 15, 2024
 Estimated For: Nov 15, 2024
 Final Completion Date: Oct 30, 2024
 Estimated To: Nov 15, 2024
 Period Start Date: November 2, 2024
 Period End Date: November 15, 2024

Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Placed	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
50M	Pavement Markings, Thermoplastic, Onk	1.00	-1.00	0.00	EACH	\$ 275.00	\$ 275.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
50N	Pavement Markings, Thermoplastic Arrow Symbol	4.00	2.00	3.00	EACH	\$ 295.00	\$ 1,180.00	\$ 885.00	100.00%	3.00	\$ 885.00	\$ 885.00	\$ -
60	Remove and Salvage Parking Bumpers	63.00	-1.00	12.00	EACH	\$ 200.00	\$ 12,600.00	\$ 2,400.00	100.00%	12.00	\$ 2,400.00	\$ 2,400.00	\$ -
61	Concrete Collar	4.00	-1.00	0.00	EACH	\$ 1,300.00	\$ 5,200.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
62	Concrete Parking Bumper	12.00	17.00	29.00	EACH	\$ 250.00	\$ 7,250.00	\$ 7,250.00	100.00%	29.00	\$ 7,250.00	\$ 7,250.00	\$ -
63	Concrete curb, MDOT Detail F4	15.00	-15.00	0.00	LF	\$ 50.00	\$ 750.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
64	Curb and Center Concrete Detail F4	1,100.00	-238.65	1,461.35	LF	\$ 22.00	\$ 32,400.00	\$ 46,763.20	100.00%	1,461.35	\$ 46,763.20	\$ 46,763.20	\$ -
65	Salvage Concrete, 4-inch	2,000.00	-406.21	2,343.79	SF	\$ 6.00	\$ 16,500.00	\$ 14,062.74	100.00%	2,343.79	\$ 14,062.74	\$ 14,062.74	\$ -
66	Salvage Ramp, Concrete, 6-inch	2.20	2.20	752.20	SF	\$ 18.00	\$ 39,596.40	\$ 13,539.60	100.00%	752.20	\$ 13,539.60	\$ 13,539.60	\$ -
67	Restoration with 1-inch Topsoil and Nursery Sod	491.00	-491.00	509.00	SY	\$ 11.00	\$ 5,401.00	\$ 5,509.00	100.00%	509.00	\$ 5,509.00	\$ 5,509.00	\$ -
68	Spreader Allowance	1.00	-1.00	0.00	LS	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
69	Maintenance Agt	10.00	-30.00	0.00	TON	\$ 50.00	\$ 500.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
	Extra												
E01-05	Concrete Base Course	6,100	725.40	725.40	SF	\$ 9.33	\$ 56,927.98	\$ 6,767.98	100.00%	725.40	\$ 6,767.98	\$ 6,767.98	\$ -
E02-06	RF#01 - Spring Street - Cracked Concrete for SISC	6,100	1.00	1.00	LS	\$ 1,347.41	\$ 8,228.41	\$ 1,347.41	100.00%	1.00	\$ 1,347.41	\$ 1,347.41	\$ -
E03-07	RF#02 - Spring Street - Sanitary Sewer Lead Repairs	6,100	1.00	1.00	LS	\$ 3,909.84	\$ 23,940.84	\$ 3,909.84	100.00%	1.00	\$ 3,909.84	\$ 3,909.84	\$ -
E03-08	RF#03 - Palmer McKinley Leasing GY&W	6,100	1.00	1.00	LS	\$ 4,600.20	\$ 28,002.20	\$ 4,600.20	100.00%	1.00	\$ 4,600.20	\$ 4,600.20	\$ -
E03-09	RF#04 - Hantsough-Evrygreen - Added Fire Hydrant	6,100	1.00	1.00	LS	\$ 1,050.95	\$ 6,407.75	\$ 1,050.95	100.00%	1.00	\$ 1,050.95	\$ 1,050.95	\$ -
E03-10	RF#05 - Deer and Maple GY lowering	6,100	1.00	1.00	LS	\$ 856.77	\$ 5,221.87	\$ 856.77	100.00%	1.00	\$ 856.77	\$ 856.77	\$ -
E03-11	RF#06 - One Hall GY&W lowering	6,100	1.00	1.00	LS	\$ 2,288.80	\$ 13,942.80	\$ 2,288.80	100.00%	1.00	\$ 2,288.80	\$ 2,288.80	\$ -
E03-12	RF#07 - S Main Street 2-12' GY&W embankments	6,100	1.00	1.00	LS	\$ 31,803.22	\$ 193,999.72	\$ 31,803.22	100.00%	1.00	\$ 31,803.22	\$ 31,803.22	\$ -
E03-13	RF#08 - Expedition Dig at Liberty/Davis and for FH at Liberty/VanDale	6,100	1.00	1.00	LS	\$ 3,673.88	\$ 22,413.88	\$ 3,673.88	100.00%	1.00	\$ 3,673.88	\$ 3,673.88	\$ -
E03-14	RF#09 - Installed FH at Liberty/VanDale	6,100	1.00	1.00	LS	\$ 4,831.01	\$ 29,487.01	\$ 4,831.01	100.00%	1.00	\$ 4,831.01	\$ 4,831.01	\$ -
E03-15	RF#09A - Remove 6" Water at Liberty	6,100	1.00	1.00	LS	\$ 9,596.66	\$ 58,520.66	\$ 9,596.66	100.00%	1.00	\$ 9,596.66	\$ 9,596.66	\$ -
E03-16	RF#010 - Wall Cures on S Main Street 08/07/24	6,100	1.00	1.00	LS	\$ 9,408.70	\$ 57,473.70	\$ 9,408.70	100.00%	1.00	\$ 9,408.70	\$ 9,408.70	\$ -
E03-17	RF#011 - Wall Cures on S Main Street 08/07/24	6,100	1.00	1.00	LS	\$ 12,430.90	\$ 75,820.90	\$ 12,430.90	100.00%	1.00	\$ 12,430.90	\$ 12,430.90	\$ -
E03-18	RF#012 - Exploratory Excavation at 165173 Liberty	6,100	1.00	1.00	LS	\$ 12,124.90	\$ 74,972.90	\$ 12,124.90	100.00%	1.00	\$ 12,124.90	\$ 12,124.90	\$ -
E03-19	RF#013 - Replaced Storm C/B near 165173 Liberty	6,100	1.00	1.00	LS	\$ 11,006.60	\$ 67,120.60	\$ 11,006.60	100.00%	1.00	\$ 11,006.60	\$ 11,006.60	\$ -
E03-20	RF#014 - Jet and Suction - set up alternate water supply - cut and cap existing man	6,100	1.00	1.00	LS	\$ 8,093.35	\$ 49,373.35	\$ 8,093.35	100.00%	1.00	\$ 8,093.35	\$ 8,093.35	\$ -
E03-21	RF#015 - Repairing Storm C/B's and San MH at Joel & Sheridan	6,100	1.00	1.00	LS	\$ 15,011.81	\$ 91,573.81	\$ 15,011.81	100.00%	1.00	\$ 15,011.81	\$ 15,011.81	\$ -
E03-22	RF#016 - Fixing storm sewer on Amelia Street	6,100	1.00	1.00	LS	\$ 10,541.58	\$ 64,350.58	\$ 10,541.58	100.00%	1.00	\$ 10,541.58	\$ 10,541.58	\$ -
E03-23	RF#017 - Installing new Sanitary MH on Amelia	6,100	1.00	1.00	LS	\$ 10,824.63	\$ 66,009.63	\$ 10,824.63	100.00%	1.00	\$ 10,824.63	\$ 10,824.63	\$ -
E03-24	RF#018 - Sanding Sewer repair on Davis	6,100	1.00	1.00	LS	\$ 18,641.26	\$ 113,897.26	\$ 18,641.26	100.00%	1.00	\$ 18,641.26	\$ 18,641.26	\$ -
E03-25	Concrete Saw cutting Main Street	6,100	1.00	1.00	LS	\$ 420.00	\$ 2,562.00	\$ 420.00	100.00%	1.00	\$ 2,562.00	\$ 2,562.00	\$ -
E03-26	Concrete Saw cutting W Liberty Street	6,100	1.00	1.00	LS	\$ 834.75	\$ 5,091.75	\$ 834.75	100.00%	1.00	\$ 5,091.75	\$ 5,091.75	\$ -



Certificate for Payment No. 7-Final
 PROJECT NAME: 2024 Infrastructure Improvement Program
 JOB NO. PLY 2129-02T
 CLIENT: City of Plymouth
 DATE: May 6, 2024
 Contract Date: May 21, 2024
 Construction Start Date: May 21, 2024

Substantial Completion Date: Oct 15, 2024
 Estimated To: Oct 30, 2024
 Final Completion Date: Oct 30, 2024
 Expanded To: Nov 15, 2024
 Period Start Date: November 2, 2024
 Period End Date: November 15, 2024

Item #	DESCRIPTION	Contract Qty	(+/-) Qty	Rev. Qty	Unit	Unit Price	Contract Total Per Item	Current Contract Total Per Item	% of Work Complete	Total Qty Placed	Total Amount Earned	Total Amount From Previous Periods	Amount Earned This Period
E06-27	Prepwork Asphalt Patching Areas on November 2nd		1.00	1.00	LS	\$ 7,740.94	\$ -	\$ 7,740.94	100.00%	1.00	\$ 7,740.94	\$ 7,740.94	\$ -
E06-28	Pavement Markings, Waterborne, 12 inch, Stop Bar	0.00			LF	\$ 7.00	\$ -	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
E07-29	Pavement Markings, Thermoplastic 6 inch Crosswalk	304.00	304.00	304.00	LF	\$ 4.00	\$ -	\$ 1,216.00	100.00%	304.00	\$ 1,216.00	\$ -	\$ 1,216.00
E07-30	Pavement Markings, Thermoplastic, 24 inch, Stop Bar	52.00	52.00	52.00	LF	\$ 15.75	\$ -	\$ 819.00	100.00%	52.00	\$ 819.00	\$ -	\$ 819.00
E07-31	Pavement Markings, Thermoplastic, 12 inch, Crosswalk	491.00	491.00	491.00	LF	\$ 6.83	\$ -	\$ 3,353.53	100.00%	491.00	\$ 3,353.53	\$ -	\$ 3,353.53
E07-32	Pavement Markings, Thermoplastic, 12 inch, Stop Bar	65.00	65.00	65.00	LF	\$ 6.83	\$ -	\$ 443.95	100.00%	65.00	\$ 443.95	\$ -	\$ 443.95
ALTERNATE 1													
70	Remove Concrete Curb and Gutter		329.50	329.50	LF	\$ 30.00	\$ 6,000.00	\$ 15,885.00	100.00%	329.50	\$ 15,885.00	\$ 15,885.00	\$ -
71	Cold Milling Bituminous Pavement, 2 inch		790.20	25,791.20	SY	\$ 3.74	\$ 97,250.00	\$ 96,717.00	100.00%	25,791.20	\$ 96,717.00	\$ 96,717.00	\$ -
72	Adjust Structure		800.00	1.00	EA	\$ 800.00	\$ 80,000.00	\$ 800.00	100.00%	1.00	\$ 800.00	\$ 800.00	\$ -
72A	Temporary Lowering of Drainage Structures		100.00	0.00	EA	\$ 450.00	\$ 55,000.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
73	Reconstruct Structure		300.00	0.00	VF	\$ 50.00	\$ 10,000.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
74	Remove and Replace Frame and Cover		30,260.00	0.00	LB	\$ 2.00	\$ 78,400.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
75	Bituminous Pavement Wearing Course		200.20	3,000.20	TON	\$ 150.00	\$ 36,000.00	\$ 390,026.00	100.00%	3,000.20	\$ 390,026.00	\$ 390,026.00	\$ -
76	Bituminous Pavement Leveeing Course, 3C		27.97	227.97	TON	\$ 120.00	\$ 24,000.00	\$ 28,556.40	100.00%	227.97	\$ 28,556.40	\$ 28,556.40	\$ -
77	Pavement Marking, Waterborne, 12 inch, Yellow		60.00	0.00	LF	\$ 10.00	\$ 600.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
77A	Pavement Marking, Waterborne, 4 inch, White		1,648.00	52.00	LF	\$ 1.00	\$ 1,700.00	\$ 52.00	100.00%	52.00	\$ 52.00	\$ 52.00	\$ -
77B	Pavement Marking, Waterborne, 4 inch, Yellow		3,336.00	5,056.00	LF	\$ 0.50	\$ 750.00	\$ 2,538.00	100.00%	5,056.00	\$ 1,328.00	\$ 2,338.00	\$ -
77C	Pavement Marking, Waterborne, 4 inch, Blue		500.00	0.00	LF	\$ 1.95	\$ 975.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
77D	Pavement Marking, Waterborne, 24 inch, Stop Bar		200.00	0.00	LF	\$ 8.00	\$ 1,600.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
77E	Pavement Marking, Waterborne, 12 inch, Crosswalk		4,650.00	0.00	LF	\$ 4.00	\$ 2,660.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
77F	Pavement Marking, Waterborne, Handicapped Symbol		9.00	0.00	EA	\$ 95.00	\$ 855.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
77G	Pavement Marking, Thermoplastic, Left Turn Arrow		1.00	0.00	EA	\$ 250.00	\$ 250.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
77H	Pavement Marking, Thermoplastic, Right Turn Arrow and Through		1.00	0.00	EA	\$ 295.00	\$ 295.00	\$ -	0.00%	0.00	\$ -	\$ -	\$ -
78	Curb and Gutter, Concrete Detail F3		329.50	529.50	LF	\$ 32.00	\$ 6,500.00	\$ 16,944.00	100.00%	529.50	\$ 16,944.00	\$ 16,944.00	\$ -
Extra (A1, B)													
E01-01	Concrete Drive and Sidewalks, Remove		334.91	1,534.91	SF	\$ 2.50	\$ -	\$ 3,837.28	100.00%	1,534.91	\$ 3,837.28	\$ 3,837.28	\$ -
E02-02	Drive and Sidewalks, Concrete, 6-inch		883.50	583.50	SF	\$ 7.00	\$ -	\$ 4,084.50	100.00%	583.50	\$ 4,084.50	\$ 4,084.50	\$ -
E02-03	Sidewalk, Concrete, 4-inch		507.00	507.00	SF	\$ 6.00	\$ -	\$ 3,042.00	100.00%	507.00	\$ 3,042.00	\$ 3,042.00	\$ -
E02-04	Sidewalk Ramp, Concrete, 6-inch		208.00	208.00	SF	\$ 18.00	\$ -	\$ 3,744.00	100.00%	208.00	\$ 3,744.00	\$ 3,744.00	\$ -
ALTERNATE 2													
A2	Absence for Lane/Cold/Smith Intersection and DNSV Yard		0.56076667	1.26076667	LS	\$ 360,000.00	\$ 360,000.00	\$ 453,876.00	100.00%	1.26076667	\$ 453,876.00	\$ 453,876.00	\$ -



DO NOT PAY FROM THIS DOCUMENT

Contract Change Order 7-Final

Date: May. 6. 2026

Owner: City of Plymouth
205 S. Main St
Plymouth, MI 48170
Contractor: Pro-line Asphalt Paving Corp
11797 29 Mile Road
Washington, MI 48905

Extention of Time

Substantial Completion Date:	Oct. 15, 2024
Number of Days Added:	31
Extended To:	Nov. 15, 2024
Final Completion Date:	Oct. 30, 2024
Number of Days Added:	16
Extended To:	Nov. 15, 2024

Job No. PLY 2129-02T

Project: 2024 Infrastructure Improvement Program

THIS CHANGE ORDER CONSTITUTES FULL MUTUAL ACCORD AND SATISFACTION FOR ALL TIME AND COSTS RELATED TO THIS CHANGE. BY ACCEPTANCE OF THIS CHANGE ORDER, THE CONTRACTOR HEREBY AGREES THAT THIS CHANGE REPRESENTS AN EQUITABLE ADJUSTMENT TO THE CONTRACT AND FURTHER AGREES TO WAIVE ANY FURTHER CLAIMS OR CHANGES ARISING OUT OF, OR AS A RESULT OF, THIS CHANGE, OR THE ACCUMULATION OF CHANGES AS RELATED TO THIS SUBJECT.

Change Order Overview	
Contract Amount:	\$ 2,510,925.00
Total Change Order Amount(_1_ to _7_):	\$ 82,861.09
Current Contract Price:	\$ 2,593,786.09
Total Amount Previous Change Orders:	\$ 77,116.61
Total Amount This Change Order:	\$ 5,744.48
Net Change to Contract:	3.30%

"APPROVALS REQUIRED"

THIS CONTRACT CHANGE ORDER, WHEN APPROVED, WILL CONSTITUTE AUTHORIZATION FOR THE FOLLOWING CHANGE IN PLAN TO BE CONSTRUCTED IN ACCORDANCE WITH ALL PROVISIONS OF THIS CONTRACT, INCLUDING THE FURNISHING OF THE NECESSARY BONDS AND INSURANCE.

Prepared By: John W Hopp Digitally signed by John W Hopp _____ Date _____
 Construction Department: Wade Trim Digitally signed by Shawn W. Keough _____ Date _____
 Recommended By: Shawn W. Keough Digitally signed by Shawn W. Keough _____ Date: 2026.05.13 11:03:44 -04'00'
 Engineer: Wade Trim Associates _____ Date _____
 Accepted By: *[Signature]* _____ Date: 5/14/26
 Contractor: Pro-line Asphalt Paving Corp _____ Date _____
 Approved By: _____ Date _____
 Owner: City of Plymouth _____ Date _____



Engineer's Certificate for Payment

Certificate for Payment No. 7-Final

Owner: City of Plymouth
205 S. Main St
Plymouth, MI 48170

Contractor: Pro-line Asphalt Paving Corp
11797 29 Mile Road
Washington, MI 48905

Job No. PLY 2129-02T

Project: 2024 Infrastructure Improvement Program

Date: May. 6, 2026

Substantial Completion Date: Oct. 15, 2024
Extended To: Nov. 15, 2024

Final Completion Date: Oct. 30, 2024
Extended To: Nov. 15, 2024

Period Start Date: Nov. 2, 2024
Period End Date: Nov. 15, 2024

CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on the data comprising the above application, the ENGINEER to the best of his knowledge, information and belief and subject to the limitations stated in the Contract Documents certifies to the OWNER that; (1) Work has progressed to the point indicated, (2) the quality of the Work is in accordance with the Contract Documents, and (3) the CONTRACTOR is entitled to payment of the Total Balance Due This Certificate.

Table with 2 columns: Description and Amount. Includes sections for Contract Overview and Payment Certificate Information.

Prepared By: John W Hopp
Digitally signed by John W Hopp
DN: cn=John W Hopp, o=WADE TRIM, ou=Construction Engineer, email=jwhopp@wadetrim.com, c=US
Date: 2026.05.06 10:27:30-0400'

Owner Approval

Reviewed By: Shawn W. Keough
Digitally signed by Shawn W. Keough
Date: 2026.05.06 10:43:10-04'00'

Reviewed Date

Certified By: Gregory A. Stanley
Digitally signed by Gregory A. Stanley
DN: cn=Gregory A. Stanley, o, ou, email=gstanley@wadetrim.com, c=US
Date: 2026.05.06 15:45:14-04'00'

Approved Date



Contractor's Application for Payment

Certificate for Payment No. 7-Final

Owner: City of Plymouth
205 S. Main St
Plymouth, MI 48170

Contractor: Pro-line Asphalt Paving Corp
11797 29 Mile Road
Washington, MI 48905

Job No. PLY 2129-02T

Project: 2024 Infrastructure Improvement Program

Date: May. 6, 2026

Substantial Completion Date: Oct. 15, 2024
Extended To: Nov. 15, 2024

Final Completion Date: Oct. 30, 2024
Extended To: Nov. 15, 2024

Period Start Date: Nov. 2, 2024
Period End Date: Nov. 15, 2024

CONTRACTOR'S CERTIFICATION

The undersigned CONTRACTOR certifies that to the best of his knowledge, information and belief, the work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by him for Work for which previous Certificates for Payment were issued and payments received from the OWNER, and that current payment shown herein is now due.

CONTRACTOR'S DECLARATION

I hereby declare that I have not, during the period covered by this Application, performed any work, furnished any material, sustained any loss, damage or delay for any reason, including soil conditions encountered or created, or otherwise done anything for which I shall ask, demand, sue for, or claim compensation from the OWNER, or its agents, and the owner's ENGINEER, or its agents, in addition to the regular items set forth in the Contract as dated above executed between myself and the OWNER, and in the Change Orders for Work issued by the OWNER in writing as provided thereunder, except as I hereby make claim for additional compensation and/or extension of time, as set forth on the itemized statement attached hereto.

Table with 2 columns: Description and Amount. Rows include Contract Overview (Original Contract Amount, Total Change Order Amount, Current Contract Price, Remaining Contract Balance w/Retention) and Payment Certificate Information (Total Amount Earned, Less Previous Certificates, Less Retention Amount, Less Inspector Days, Total Balance Due This Certificate).

Handwritten signature 'Ben Jones' and date '5/14/26' above printed name 'Ben Jones' and date 'Date'. Below is another handwritten signature and date '5/14/26' above 'Signature' and 'Date'.

RESOLUTION

The following Resolution was offered by _____ and seconded by _____

WHEREAS The City completed 2024 Infrastructure Project, and

WHEREAS The project has been completed by Pro-Line Asphalt Paving and they are
Requesting final payment on the project, and

WHEREAS the City Engineer has reviewed the project and it meets all design
Specifications.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize final payment to Pro-Line Asphalt Paving Corporation in the amount of \$25,744.48 for work completed on the 2024 Infrastructure Project and authorize the City Manager to sign Pay Certificate #7 (Final) on this project.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - Final Payment Sidewalk Program 2025 and Contract Award 2026 - 06-15-26.docx*
Date: June 11, 2026
RE: Final Payment Sidewalk Program 2025 & Contract Award 2026

BACKGROUND

The City Commission policy requires that the City Administration come and seek final payment approval for major infrastructure projects. The Commission is aware that Barientos Contracting was the contractor on the 2025 Sidewalk Repair & Utility Patch Program.

The City Commission authorized a total budget of \$330,000 for the project, and the unit-based bid for the project was \$291,075. The final cost on the project was \$204,331.39 and was under the original amount without using the contingency. The contractor has completed their work, as well as the punch list items, on the projects.

The contractor is now requesting first and final payment in the amount of \$10,216.56. It should be noted that approximately \$61,000 was billed back to the property owners for sidewalk replacements and approximately \$65,000 was contributed, in addition, by E & E Manufacturing for repairs to Industrial Dr. The remainder will be charged to the Water & Sewer Fund or Street Funds, depending on where the work actually took place at.

The City Commission will also recall that when the program was placed out to bid in 2025, there was a provision for extending the contract on a one-year basis for a period not extending beyond a total of three years with a 5% annual escalator. The administration would like to exercise that option as the prices are competitive to what the market is for sidewalk contractors as well as savings from the bid process and extra contract management for the Engineering firm. Barrientos has been a reliable contractor that was responsive to questions, comments, and concerns (which there were few).

Again this would be a unit-based contract, meaning we would only pay for the quantities delivered and not a lump sum contract. The total in the budget is \$180,000, with \$100,000 for residential sidewalk replacement (most of which is billed back to residents), \$30,000 for city repairs, and \$50,000 for utility patch repairs.

Should the Commission approve the extension, this program would need to provide residents a 30-day notice to repair the sidewalks themselves or have the city's contractor make the repairs. Following any repairs, city crews once again inspect to ensure they are repaired properly.

Lastly, as has been the practice, the administration would recommend the City Commission authorize the criteria used for inspections and repairs. This has been reviewed by the City's insurance agent and has been the same criteria approved in previous years by the Commission. The most common issue in sidewalk inspection compliance is a ¼ inch or more rise/drop, which results in a potential trip hazard.

We have attached memorandum from Municipal Services Superintendent Nick Johns which further outlines the final payment process and this project.

RECOMMENDATION

The City Administration recommends that the City Commission authorize payment to Barrientos Contracting in the amount of \$10,216.56. Funding for this project is covered in the Water and Sewer Fund, Street Funds and General Fund Sidewalk Construction Program.

In addition, the City Administration recommends that the City Commission renew/extend the contract with Barrientos Contracting for one year, with the annual escalator. Unit based prices are in the memo from Municipal Services. This contract would be in an amount not to exceed \$180,000 with a contingency of \$18,000 for field-based corrections or additions required to meet grade, etc.

Further, the City Administration recommends that the City Commission adopt the attached criteria used for inspections on sidewalks that are not in compliance.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.



Department of Municipal Services

1231 Goldsmith, Plymouth, MI

734-453-7737

dms@plymouthmi.gov

Date: June 25, 2026
To: Chris Porman, City Manager
From: Adam Gerlach, Deputy Director of Municipal Services
Nick Johns, Municipal Services Superintendent
Re: 2025 Sidewalk Program Final Payment & 2026 Contract Award

Background:

Per the policy of the City Commission, prior to the final payment being made to contractors on infrastructure projects, City Commission approval is required. The Commission will recall that the City awarded Barrientos Contracting of Romulus, MI the 2025 Sidewalk Repair Program. Work has been completed and the contractor is now seeking final payment.

Work was completed August through October of 2025. It should be noted that the original authorized amount based on initial estimated quantities was not to exceed \$291,075.00 with a contingency of \$29,000.00. For the 2025 project, the final cost of the work completed totaled \$204,331.29. For reference, approximately \$61,000.00 was billed back to property owners for sidewalk repairs and approximately \$65,000.00 was contributed by E & E Manufacturing for repairs to Industrial Dr.

The final payment amount owed to the contractor is \$10,216.56. All work has been inspected by City staff and quantities have been verified between the city and the contractor.

You will recall, the City Sidewalk Repair Program was placed out to bid in 2025 with the provision for up to a three-year contract, renewable annually. Based on the original bid from Barrientos Contracting, which includes a 5% annual escalator, the unit pricing for the 2026 year is as follows.

4" Conc. Sidewalk Remove and Replace = \$7.88/SF
6" Conc. Drive & Sidewalk Remove and Replace = \$8.72/SF
6" ADA Conc. Sidewalk ramp Remove and Replace = \$8.72/SF
8" Conc. Drive & Sidewalk Remove and Replace = \$9.45/SF
Curb and Gutter Remove and Replace = \$22.05/LF
8" Conc. Pavement Remove and Replace = \$87.15/SY
12" Conc. Pavement Remove and Replace = \$113.40/SY
8" Conc. Pavement w/Integral Curb Remove and Replace = \$118.65/SY
12" Conc. Pavement w/Integral Curb Remove and Replace = \$123.90/SY

For Fiscal Year 2026-27, the city budgeted \$100,000 for residential sidewalk repairs (with costs billed back to property owners) and \$30,000 for city repairs, which include enhancements for ADA intersection crosswalks. Furthermore, there is \$50,000 for utility patch repairs (watermain breaks, etc.). The total budgeted price for all sidewalk and street repairs is \$180,000.

As in years past, the sidewalk program could begin in approximately one month as we need to provide 30-day notice to the residents. The notices to the residents who have sidewalk sections marked for repair, give them the option to fix it themselves, or the City's contractor would perform the work and the city would then bill for those services.

In addition to awarding the contract to Barrientos Contracting for work to be performed, the criteria, which the City Commission has previously adopted, is included for reference. The sidewalk repair specification lists several measures by which a sidewalk may be listed as non-compliant. The most significant, in importance, as well as the most common issue seen during the inspections would be the settlement/heaving resulting in a rise or drop of approximately three-quarter (3/4) inch, which results in a potential trip hazard.

Recommendation:

We recommend that the Commission approve the final payment to Barrientos Contracting in the amount of \$10,216.56. Funding for the sidewalk repair program comes from the City's Capital Improvement Funds.

We further recommend renewing the contract with Barrientos Contracting for an additional year, as we have a good working relationship and the pricing remains competitive. This is a unit price-based program, meaning that the city would only pay the contractor for actual quantities of work performed, which is verified by DMS staff. The Department of Municipal Services is recommending awarding the 2026-27 Sidewalk and Utility Patch Repair Program contract to Barrientos Contracting in an amount not to exceed \$180,000.00, as well as a contingency of \$18,000.00.

It should be noted that monies for this project come from fees charged for property owners to repair sections of their sidewalk based on the criteria enclosed. Other funds used to pay for this project include the Street Fund(s), as well as the Water & Sewer Fund. The city staff is confident in the contractor's ability to perform this year's work in a safe and timely manner.

Should you have any questions prior to the meeting, please feel free to contact us.



Barrientos Contracting

30211 Ecorse Road | Romulus, Michigan 48174
 734-512-6761 | main@barrientoscontracting.com |
 barrientoscontracting.com

RECIPIENT:

City of plymouth
 1231 Gold Smith
 Plymouth, Michigan 48170
 Phone: (734) 787-7576

Invoice #773

Issued	May 28, 2026
Due	Jun 27, 2026
Total	\$10,216.56

Account Balance	\$10,216.56
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For Services Rendered

Product/Service	Description	Total
Sidewalk program retainage.	Retained amount as per agreement 5% for sidewalk replacement program	\$10,216.56
	Billed amount \$194,114.83	

Total	\$10,216.56
Account balance	\$10,216.56

Pay Now

Every concrete construction project will cause hardscape, lawn, and/or landscaping damage. Any excavation can guarantee tire marks, scratches, yard damage, and/or ruts in the path of travel and wide work area. This damage can occur to existing concrete or asphalt surfaces or other hardscapes as well. The project coordinator can issue a change order for the use of plywood at an additional cost to protect against some damage, although this is not guaranteed to prevent all lawn damage and ruts. In any case, plywood cannot be used where any machinery turns. Plywood will not completely avoid any ruts or damage. BC is not liable for any damage to adjacent concrete or asphalt surfaces. Patching is available upon homeowner request & expense but does not guarantee a permanent solution.

BC uses street brooms and leaf blowers to clean hard surfaces that are used to access the area. Client should expect to pressure wash or clean as needed at homeowners expense after the job is complete.

Sprinklers, lawn, shrubbery, flowers, and trees adjacent to the work site may be damaged during the construction process. BC is not responsible for landscaping



Barrientos Contracting

30211 Ecorse Road | Romulus, Michigan 48174
734-512-6761 | main@barrientoscontracting.com |
barrientoscontracting.com

Notes Continued...

repairs. Client is responsible for transplanting any plants of value prior to commencement. Client should expect landscape damage after construction is complete. Client should expect to repair damage to lawn from street to the installation area and the area immediately adjacent to the installation within a 30-foot distance. Expect edge of concrete to be a unfinished surface unless otherwise specified in this estimate. This edge can be covered with mulch or other landscaping material by regrading to the height of the new concrete placement. Replacement, addition, or re-grading and re-seeding soil is not included in the project. **THE CLIENT IS RESPONSIBLE FOR CONTACTING A LANDSCAPER/SPRINKLER COMPANY TO ARRANGE ANY NECESSARY REPAIRS AT THE OWNERS EXPENSIVE.** No verbal agreements recognized.

Be aware that all concrete may crack, heave, lift, chip, stain, splinter, fragment, flake, and spall at any time in its life. Concrete may crack within days, weeks, or months of being placed. This does not make it a faulty product. Cracking is natural. Michigan's extreme climate may also cause settlement or heaving during extreme wet, dry, cold, or hot conditions. **CRACKING OF CONCRETE IS TO BE EXPECTED.** \$250.00 deposit upon confirmation of estimate is

NON-REFUNDABLE

FOR RESIDENTIAL PROJECTS: Final payment must be made via check, cash, or credit card upon date of completion of concrete project. B.C. uses a third-party payment service that charges 3.5% of the total amount paid for any card purchase exceeding \$200. For commercial projects, a net 15 payment is required unless documented otherwise. We require 50% payment the day we begin. We will NOT schedule concrete without first payment has been received and payment has been cleared. **NEXT PAYMENT IS 35% THE MORNING OF POUR.** Barrientos Contracting WILL charge a 5% fee based on the project's residual balance for each day that payment is not made as stated above.

Dispute Resolution / Binding Arbitration

Any dispute, claim, or controversy arising out of or relating to this Agreement, the work performed, or the relationship between the parties shall be resolved exclusively by binding arbitration. Arbitration shall be conducted in accordance with the rules of the American Arbitration Association (AAA) (or another mutually agreed arbitration service). The arbitration shall take place in the state and county where the project is located, unless otherwise agreed in writing. The parties agree that arbitration shall be the sole and exclusive remedy, and they knowingly waive any right to trial by judge or jury. The arbitrator's decision shall be final and binding and may be entered as a judgment in any court of competent jurisdiction.

Each party shall bear its own legal fees unless otherwise awarded by the arbitrator. The arbitrator may award reasonable attorneys' fees and costs to the prevailing party if permitted by law.

Right to Suspend or Terminate Work

Contractor reserves the right to suspend or terminate work, without liability, upon written notice if:

- Project conditions are unsafe, materially altered, or unsuitable for proper performance of the work
- Customer, occupants, or third parties interfere with, obstruct, delay, or hinder Contractor's work
- Customer engages in abusive, hostile, or unreasonable conduct
- Customer fails to provide reasonable cooperation, access, approvals, or required project conditions
- Customer fails to make payments as required under this Agreement

In such event, Contractor shall be entitled to payment for all work performed, materials supplied, costs incurred, and reasonable demobilization expenses.

Thank you for your business. Please contact us with any questions regarding this invoice.



City of Plymouth Sidewalk Program Sidewalk Repair & Replacement Specifications

The City Commission of the City of Plymouth does hereby continue the following criteria for sidewalk repairs. Where one (1) or more of the following are observed to exist, the City shall require the repair or replacement of the sidewalk to correct the deficient condition(s).

- **SETTLEMENT/HEAVING** – A rise or drop of approximately three-quarters (3/4) of an inch or more between any two (2) sections of sidewalk.
- **CRACKING** – More than two (2) cracks of one-quarter (1/4) inch in width or more in any two (2) lineal feet of sidewalk section
- **SCALING** – More than twenty-five (25%) of the surface area has scaled off to a depth of one-quarter (1/4) inch or greater on any five (5) lineal foot section of sidewalk
- **TOO FLAT** – The concrete has dipped to allow water to pond to a depth of three-quarters (3/4) of an inch or more across the sidewalk

Per the City of Plymouth Code of Ordinances Chapter 62, Article III, Sec. 62-83. – Order to repair. Whenever any sidewalks shall become out of repair within the city, the city manager shall give the owner or occupant of the premises in front of or adjacent to which such sidewalk is located, notice to repair the same within 30 days thereof, and in default thereof such manager shall have the power to repair such sidewalk and charge the cost and expense thereof to such owner of such property.

The City of Plymouth shall be responsible for expenses related to sidewalk improvements to construct curb ramps and detectable warning surfaces where a pedestrian circulation path meets a vehicular way as required by the US Access Board accessibility guidelines for pedestrian facilities in public rights-of-way. The City of Plymouth shall be responsible for expenses related to sidewalk sections that include utility access structures. The City shall NOT be responsible for expenses related to sidewalk repairs due to tree roots, furthermore it remains the policy of the City to NOT permit the removal of live healthy city street trees for the purpose of limiting sidewalk repairs.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm.

- WHEREAS It is the goal of the City Commission to improve public spaces and the infrastructure of the City; and
- WHEREAS There is a need to inspect sidewalks around the City to ensure that they are safe and the city shall inspect one-quarter of the City each year; and
- WHEREAS There is a need to repair utility patches in the roadway or sidewalks that were a result of the city doing utility work.
- WHEREAS The City completed 2025 Sidewalk Repair & Utility Patch Program, and the project has been completed by Barrientos Contracting and they are requesting final payment on the project, and

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize final payment to Barrientos Contracting in the amount \$10,216.56. Further, Funding for this project is to be authorized from the Water and Sewer Fund, Street Funds and Sidewalk Improvement Funds.

BE IT ADDITIONALLY RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a one-year unit-based contract with Barrientos Contracting based on their bid submittal with annual escalator which was reviewed by the City Engineer.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth hereby establishes a construction contingency in the amount of \$18,000.

BE IT STILL FURTHER RESOLVED THAT the City Commission of the City of Plymouth hereby establishes the following criteria for sidewalk repairs.

- SETTLEMENT/HEAVING – A rise or drop of approximately ¾ of an inch or more between any two (2) sections of sidewalk.
- CRACKING – More than two (2) cracks of one-quarter (1/4) inch in width or more in any two (2) lineal feet of sidewalk section.
- SCALING – If, in any five (5) foot lineal section of sidewalk, more than twenty-five (25%) percent of the surface area has scaled off to a depth of one-quarter (1/4) inch or greater, that section of sidewalk shall be replaced.
- TOO FLAT – The concrete has dipped to allow water to pond to a depth of three-quarters (3/4) of an inch or more.
- CITY REPAIRS – The City of Plymouth shall be responsible for expenses related to the installation of new-handicapped ramps at the corners and for any sidewalk flags that have manhole covers in them. In addition, the City shall attempt to locate the responsible party for damage caused to sidewalks by utility dig ups. The City shall NOT be responsible for raised sidewalks due to tree roots and it remains the policy of the City NOT to remove live healthy trees.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - CDBG Intergovernmental Agreement with County ending June 30 2027 - 07-6-26.docx*
Date: June 9, 2026
RE: Intergovernmental Contract – Wayne County for Block Grant Funding (CDBG)

Background

The City Commission is aware that we are part of a consortium of communities that participate in the Wayne County Community Development Block Grant Program. These are federal funds that are passed through the County and then out to the local municipalities. Due to our population demographics, it is difficult for us to receive funding directly from the state and federal government. We typically use this funding to help us fund a small portion of our share of the senior transportation program that is run with Plymouth Township.

You will notice that term of the agreement is July 1, 2025, through June 30, 2027; however, we just recently received the agreement package.

Our Economic Development Director, John Buzuvis handles processing these funds and we have attached a memorandum which will provide additional background information. In addition, we have attached the entire intergovernmental contract between the City and County.

Recommendation

The City Administration recommends that the City Commission approve the intergovernmental contract, known as the Subrecipient Agreement for Community Development Block Grant between the Charter County of Wayne and the City of Plymouth. This agreement will remain in effect through June 30, 2027.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please contact John Buzuvis or myself.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Chris Porman, City Manager

From: John Buzuvis, Economic Development Director

CC: S:\Community Development\John\John\CDBG\2025 Application

Date: June 8, 2026

RE: Community Development Block Grant (CDBBG) Subrecipient Agreement 2025-2027

Background: The City of Plymouth is a sub-recipient of Wayne County for Community Development Block Grant (CDBG) funds administered by the Department of Housing and Urban Development (HUD). The City has been a sub-recipient of Wayne County for CDBG funds for decades and as such have from time-to-time had to renew contracts and enter into agreements with Wayne County to remain in compliance with HUD. The city has typically dedicated as much CDBG funding as allowed by HUD to offset the cost of the Senior Transportation and/or Americans with Disabilities (ADA) compliance projects. The City of Plymouth received \$20,000 in CDBG funding for the 2025 program year (to be spent by December 31, 2026) to be used in public service projects that enhance suitable living environment.

Historically, as you may recall, the City was required to do a significant amount of administrative work including multiple public hearings and legal postings to receive CDBG funding from Wayne County. In 2019 Wayne County streamlined the process and reduced the administrative burden on sub-recipients for CDBG funding and took on the responsibility for holding public hearings, compiling myriad reports and applications. The City is required to maintain a Subrecipient Agreement with Wayne County to remain eligible for CDBG funding. These agreements are multi-year in nature and as such need to be executed by the city and county on occasion. At this time Wayne County is requesting the city, to review, approve and execute the enclosed subrecipient agreement.

The enclosed agreement once executed will run through June 30, 2027. The agreement memorializes each parties' responsibilities for compliance with HUD and other federal requirements related to CDBG funding. The agreement precludes the city from applying for CDBG funding through the Small Cities or State of Michigan directly while this agreement is in effect. Additionally, the agreement contains requirements specific to HOME Investment Partnership Program requirements; however, these requirements do not apply as the city does not, and has not, participated in that program.

If the City Commission should choose to not renew the agreement our relationship as a subrecipient for CDBG with Wayne County would be terminated. The City would have to seek CDBG funds from the State of Michigan directly. This would create a significant administrative burden and would require myriad staff resources to set the program up and operate it.

RECOMMENDATION:

The Administration recommends the City Commission review and approve the enclosed Community Development Block Grant Subrecipient Agreement and authorize the mayor to sign the agreement on behalf of the city.

Attached please find a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

**SUBRECIPIENT AGREEMENT FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
BETWEEN THE
CHARTER COUNTY OF WAYNE
AND
CITY OF PLYMOUTH**

Term July 1, 2025, through June 30, 2027

**Catalog of Federal Domestic Assistance (CFDA)
14.218 Community Development Block Grants/Entitlement Grants**

THIS SUBRECIPIENT AGREEMENT (the “**Agreement**”) is made effective as of the 1st day of July, 2025, by and between the **Charter County of Wayne**, acting through the Community Development Department a Division of the Economic Development Department whose address is the Guardian Building, 500 Griswold, Detroit, Michigan 48226 (hereinafter referred to as the “**Recipient or County**”) and the **City of Plymouth**, whose address is 201 S. Main, Plymouth, Michigan 48170 (the “**Subrecipient**”).

Mutual Understandings

- A.** Wayne County has entered into an agreement with the U.S. Department of Housing and Urban Development (“**HUD**”) to be the recipient of Community Development Block Grant (“**CDBG**”) Funds as an “Urban County” pursuant to the Housing and Community Development Act of 1974, as amended (the “**Act**”), Wayne County will receive these Funds to effect the purposes of its CDBG Program, pursuant to which it will make grants to eligible subrecipients to engage in community development activities.
- B.** The Subrecipient has applied to the Recipient for a grant pursuant to the CDBG Program to provide financing for specific activities outlined in an application submitted to the Recipient for the HUD Program Year 2025 starting July 1, 2025 (“**Program Year**”).
- C.** The Subrecipient may apply to the Recipient for additional grant Funds pursuant to the CDBG Program that are approved by the Wayne County Community Development Division for specific CDBG-eligible activities as Funds are available.
- D.** Both the Subrecipient and the Recipient (“**Parties**”) by entering into this Agreement are bound in accordance with 24 CFR Part 570.503,
- E.** The Work to be performed under this Agreement must be completed within twenty-four (24) months of July 1 of the respective HUD Program Year unless otherwise extended through the Recipient's administrative review process.
- F.** The Parties are entering into this Agreement to memorialize the terms and conditions under which the grant will be made and administered.
- G.** The exhibits attached to this Agreement are hereby incorporated in and made a part of this Agreement.

Section 1

Definitions

In addition to the words and terms elsewhere defined in this Agreement and the exhibits hereto, the following words and terms as used in this Agreement shall have the following meanings for the purposes of this Agreement unless the context or use indicates another or different meaning or intent. Furthermore, any definition that conflicts with a definition as provided for in any laws, rules, and regulations applicable to Community Development Block Grants and a specific context shall supersede the definition or portion of the definition that conflicts below:

- 1.01 **"Agreement"** means this document in its final form, including all exhibits, as executed by the County and Subrecipient.
- 1.02 **"CDBG"** means Community Development Block Grant pursuant to the Housing and Community Development Act of 1974, as amended.
- 1.03. **"CDBG Funds"** means Community Development Block Grant Funds made available to the County pursuant to the Housing and Community Development Act of 1974, as amended for the purpose of dispensing these Funds for eligible CDBG Activities under this Agreement. **The CDBG Funds contemplated for this Agreement are \$20,000.00 (Twenty Thousand Dollars and Zero Cents).**
- 1.04. **"City"** means the following:
 - (i) Any unit of general local government located in Wayne County that is classified as a municipality by the United States Bureau of the Census, or
 - (ii) Any other unit of general local government located in Wayne County that is a town or township.
- 1.05. **"Closing or Closing Date"** shall mean the date and time, which shall be mutually agreed upon by the Subrecipient and the County, at which the Subrecipient shall execute this Agreement and any other documents deemed necessary by the County in connection with this transaction and Project.
- 1.06. **"Contractor"** shall mean an entity or person paid with CDBG Funds in return for a specific service (e.g., construction, program management). Contractors must be selected through a competitive procurement process by the Subrecipient unless otherwise noted in this Agreement.
- 1.07. **"Counsel"** shall mean a person admitted to practice law in the State of Michigan and who may be the legal advisor for the County or the Subrecipient.

- 1.08. **"LMA"** shall mean low and moderate income area benefiting all residents of a primarily residential area in which at least 51% of the residents have incomes at or below 80% of area income.
- 1.09. **"LMI"** shall mean low and moderate income.
- 1.10. **"LMH"** shall mean low and moderate housing activities that will be occupied by a household whose income is at or below 80% of area median income.
- 1.11. **"LMC"** shall mean low and moderate limited clientele activities whose income is at or below 80% of area median income.
- 1.12. **"LMJ"** shall mean low and moderate job creation and retention LMI benefit national objective addresses activities designed to create or retain permanent jobs, at least 51 percent of which will be made available to or held by LMI persons.
- 1.13. **"Program Income"** means revenue (i.e., gross income) received by a state, unit of general local government, or Subrecipient that is directly generated from the use of CDBG Funds.
- 1.14. **"Program Manager"** means the Wayne County staff person currently managing the Wayne County CDBG program.
- 1.15. **"Recipient"** or **"County"** shall mean the County of Wayne, Michigan.
- 1.16. **"Records"** shall mean all records, data, notes, reports, discs, and documents in whatever format related to this Agreement and the Work under this Agreement and as further defined in Section 5 of this Agreement.
- 1.17. **"Regulations"** shall mean the regulations relating to the CDBG Program promulgated by HUD.
- 1.18. **"Rehabilitation"** shall mean any rehabilitation of residential property to the extent necessary to comply with applicable laws, codes, and other requirements relating to housing safety, quality and habitability, in order to sell, or redevelop such homes and properties. Rehabilitation may include improvements to increase the energy efficiency or conservation of such homes and properties or provide a renewable energy source for such homes and properties.

1.19. “**Subrecipient**” shall mean **City of Plymouth**, a unit of local government or municipality that the County has awarded CDBG Funds to perform eligible activities under the CDBG Program.

Section 2

Statement of Purpose and Eligible Activities of the Housing and Community Development Act

2.01 CDBG Objective

The primary objective of Title I of the Housing and Community Development Act of 1974, as amended, and of the community development program of each grantee, is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. By executing this Agreement the Subrecipient agrees with the Recipient to provide housing and community development activities in accordance with the objectives of the Act.

2.02 Compliance With CDBG Eligible Activity Requirements

The Subrecipient will be responsible for administering the CDBG Program in a manner satisfactory to the County and consistent with any standards as a condition of providing these Funds. The following is a list of eligible activities for CDBG under this Agreement:

Public services. Provision of public services (including labor, supplies, and materials) including but not limited to those concerned with employment, crime prevention, child care, health, drug abuse, education, fair housing counseling, energy conservation, welfare (but excluding the provision of income payments identified under § 570.207(b)(4)), homebuyer down payment assistance, or recreational needs. To be eligible for CDBG assistance, a public service must be either a new service or a quantifiable increase in the level of an existing service above that which has been provided by or on behalf of the unit of general local government (through funds raised by the unit or received by the unit from the State in which it is located) in the 12 calendar months before the submission of the action plan;

2.03 National Objectives.

Each eligible activity funded with CDBG Funds must meet one of the three national objectives:

1. Benefits low and moderate income persons

- a. (LMA) Area Benefit – activity provides benefit to area where at least 51% of residents receive low- to moderate-incomes:
 - 1) Area is primarily residential and activity meets LMI needs.
 - 2) Income levels are documented by Census or an approved substitute.
 - 3) Exceptions apply under special circumstances.

- b. (LMC) Limited Clientele -- activity benefits a limited number of persons who are at least 51% (LMI) Low and Moderate Income:
 - 1) Persons are presumed to be LMI (abused children, elderly, homeless).
 - 2) Assistance is for LMI persons owning or developing microenterprises.
 - 3) Activity is a job training or placement activity. (Conditions do apply.)

- c. (LMH) Housing -- activity provides or improves residential structures to be occupied by LMI persons:
 - 1) At least 51% of units must be occupied by LMI.
 - 2) Exceptions to the 51% rule are possible under limited circumstances.

- d. (LMJ) Jobs -- activity creates or retains jobs:
 - 1) At least 51% of the jobs must be held by or available to LMI persons.

2. Aids in the prevention or elimination of slums or blight

The area in which the activity occurs must be designated as slum or blighted. The following tests apply:

- a. The delineated area in which the activity occurs must meet a definition of a slum, blighted, deteriorated or deteriorating area under state or local law;
- b. The area must also meet either one of the two conditions specified below:
 - 1) At least 25 percent of the properties throughout the area exhibit the following:

- i. Physical deterioration of buildings/improvements;
 - ii. Abandonment of properties;
 - iii. Chronic high occupancy turnover rates or chronic high vacancy rates in commercial or industrial buildings;
 - iv. Significant declines in property values or abnormally low property values relative to other areas in the community; or
 - v. Known or suspected environmental contamination. •
- 2) Public improvements throughout the area are in a general state of deterioration. |
- c. Documentation must be maintained by the State on the boundaries of the area and the conditions that qualified the area at the time of its designation. The designation of an area as slum or blighted must be re-determined every 10 years for continued qualifications

3. Meets a need having a particular urgency (referred to as urgent need).

- 1) Conditions are a serious and immediate threat to health and welfare and are of recent origin
- 2) It cannot fund activity on its own as other sources of money are unavailable.

Section 3

Statement of Work/Budget, Payment Guidelines, and Due Diligence Requirements

3.01 Description of Work and Deadlines

The term of this Agreement is July 1, 2025, to June 30, 2027. The work to be performed for the eligible CDBG activities under this Agreement is set forth in the attached Appendix A (“Work”) and shall, at the election of Recipient, also conform to any submittals (i.e. RFPs or applications) by Subrecipient to Recipient in the process of receiving the CDBG Funds. Any Work shall be completed on or before (24) months from July 1 of the respective HUD Program Year unless otherwise extended through Recipient’s approved modification

process. The Subrecipient agrees that this deadline may be unilaterally shortened by the Recipient, at the Recipient's sole discretion, if a more expeditious schedule is required for the Recipient to comply with any HUD regulations, including, but not limited to, 24 CFR 570.902.

3.02 CDBG Activity Description

The description of each CDBG activity shall be in sufficient detail as to provide a sound basis for the Recipient to effectively monitor performance under this Agreement. Such description will, at minimum, allow for a clear understanding of the need and benefit of the activity and the proposed eligible activity and National Objective. Recipient may ask for a written clarification of the work and CDBG activity at any time during this Agreement before making a payment under this Agreement. If such clarification does not reasonably indicate compliance with CDBG standards, Recipient will not be required to release any payment until a sufficient clarification is provided. The Subrecipient shall submit to the Recipient a budget covering the costs for the CDBG eligible activities.

3.03 Transfer or Reallocation

During the term of this Agreement, Subrecipient may transfer or reallocate the budget covering costs between different eligible activities that were originally set up in the application. However, if an activity was not set up in the original application, then Subrecipient must follow the rules for public hearings to add such new activity. All transfers of eligible activities are limited to transfer within the CDBG Program only and with consent from the County.

3.04 Payment Restrictions

It is expressly agreed and understood that the total amount to be paid by the Recipient under this Agreement shall not exceed the CDBG Funds amount **actually awarded and received by Recipient** for this Agreement as specifically noted in Section 1 (Definitions) of this Agreement. It is also expressly agreed and understood that all amounts allocated hereunder to the Subrecipient by the Recipient shall be on a reimbursement basis for monies already

spent by the Subrecipient or its contractors on approved (or pre-approved in writing if required by 2 CFR 200.407) eligible activities for projects meeting National Objectives. Subrecipient shall have no claim for detrimental reliance or otherwise for expenses it incurs for ineligible activities or projects not meeting National Objectives as interpreted by HUD or for claims for funds that have not been actually awarded to Recipient. All requests for payment reimbursements shall be submitted on a monthly basis with all the required documentations and certifications of the Subrecipient's financial management system in accordance with the standards specified in OMB Circular A-85. All incomplete payment requests will not be processed and will be returned to the Subrecipient to complete.

3.05 Payment Disputes

In the event that there is a disagreement over the eligibility of a payment by Recipient to Subrecipient of CDBG Funds under this Agreement, Recipient will not be required to make any such payment until a clear written ruling by HUD has been obtained. If the payment has already been made and the funds are still in the possession of Subrecipient or its agents, the funds will be returned to Recipient immediately until a written ruling by HUD has been obtained. Recipient may waive this requirement in writing or require another reasonable alternative such as escrow if it deems it in the best interest of the Recipient. In any event, Subrecipient must repay Recipient for any payment made by Recipient to Subrecipient subsequently disallowed by HUD. Such repayment will be with interest and administrative fees if HUD has demanded repayment and Recipient has already paid HUD.

3.06 Timely Execution of Agreement Required

The CDBG Funds are subject to strict timelines for eligible expenditure or they are subject to recapture. Accordingly, strict adherence to deadlines is required to avoid such recapture and penalties. Subrecipients must return properly authorized and executed copies of this Agreement, with any accompanying resolutions required for proper authorization, within 30 days of receipt of the Agreement. Recipient will have the right to re-assign the CDBG Funds allocated to Subrecipient if Subrecipient does not comply with the provisions of this sub-section and Subrecipient will have no claim against Recipient.

3.07 Due Diligence Requirements

Recipient may require Subrecipient to provide certain documents and documentation to ensure that the work is in compliance with CDBG Requirements and this Agreement. Subrecipient must provide such documentation in a reasonable and timely manner. Recipient may condition any payment under this Agreement on the provision of such documentation. All such requests will be made in writing by the Subrecipient.

Section 4

Contractors

4.01 Using Contractors

Subrecipient may only use a contractor for work performed with CDBG Funds in compliance with all applicable laws, rules, and regulations governing contractors for CDBG projects. Any request for reimbursement for a non-conforming use of contractors will be denied and may also require recoupment by Subrecipient of any compensation of the contractor in violation of any laws, rules, or regulations.

4.02 Contractor Procurement

Contractors must be procured competitively according to Federal Office of Management and Budget (OMB) rules, **24 CFR 85.36**, and **2 CFR 200.320**. If the Subrecipient is acquiring goods and services, such as professional consulting, environmental review or planning, totaling no more than **\$100,000** then small purchase procurement (24 CFR 85.36(d)(1) and 84.44(e)(2)) can be used which allows Subrecipient to obtain quotes from potential vendors with a detailed description of the goods or services needed without publishing a formal request for proposals or invitation for bids. This method cannot be used if the amount of contract exceeds \$100,000 in value. In general, the small purchases procedures also should not be used to acquire construction Contractors. It is recommended that these acquisitions occur under the sealed bid approach.

4.03 Agreements with Contractors

Subrecipients must enter into written agreements with Contractors.

In order to meet HUD and County CDBG Program requirements, agreements with Contractors must address the following:

1. Scope of services to be provided, consistent with this Agreement.
2. Identification of intended beneficiaries, if applicable.
3. Schedule for work completion.
4. Budget and payment schedule.
5. Provisions for termination for nonperformance or poor performance.
6. Other provisions required regarding:
 - a. Equal opportunity
 - b. Nondiscrimination
 - c. Labor standards
 - d. Anti-lobbying
 - e. Conflict of interest
7. Provisions for maintenance of workers' compensation insurance.
8. Provisions for maintenance of unemployment, disability and liability insurance as required.
9. Provisions for records retention (min. 4 yrs. from submittal of final expenditure report or conclusion of any audit or litigation).
10. Provision permitting monitoring/auditing by County and Subrecipient.
11. Provision requiring Contractor to abide by the covenants of this Agreement.
12. Provisions requiring appropriate bonds where required or reasonable.

4.04 Limitation on Term of Contractor Agreements

In compliance with federal procurement rules, the term of and agreements between Subrecipient and Contractors may not exceed three years.

Section 5
Records and Reports

5.01 Records Requirements

The Subrecipient shall comply with 24 CFR Part 570.506 and maintain full and complete books, ledgers, journals, accounts, or records wherein are kept all entries reflecting its operation pursuant to this Agreement. The records shall be kept in accordance with generally accepted accounting principles and practices and according to the provisions of the 2 CFR 200 and the provisions of 24 CFR Part 85, as modified by 24 CFR 570.502(a). The Subrecipient shall maintain all records required by the Federal regulations specified in 24 CFR 570.506 that are pertinent to the activities to be funded under this Agreement. Such records shall include but not be limited to:

- A. Records providing a full description of each activity undertaken;
- B. Records demonstrating that each activity undertaken meets one of the National Objectives of the CDBG program;
- C. Records required to determine the eligibility of activities;
- D. Records required to document the acquisition, improvement, use or disposition of real property acquired or improved with CDBG assistance;
- E. Records documenting compliance with the fair housing and equal opportunity components of the CDBG program;
- F. Financial records as required by 24 CFR 570.502, and 24 CFR 84.21–28; and
- G. Other records necessary to document compliance with Subpart K of 24 CFR Part 570.

5.02 Retention of Records

The Subrecipient shall retain all financial records, supporting documents, statistical records, and all other records pertinent to the Agreement for a period of three (3) years. The retention period begins on the date of the submission of the Recipient's annual performance and evaluation report to HUD in which the activities assisted under the Agreement are reported on for the final time. Notwithstanding the above, if there is

litigation, claims, audits, negotiations or other actions that involve any of the records cited and that have started before the expiration of the three-year period, then such records must be retained until completion of the actions and resolution of all issues, or the expiration of the three-year period, whichever occurs later.

5.03 Recipient Right to Examine and Audit

The Recipient, including the Legislative Auditor General, shall have the right to examine and audit all books, records, documents and other supporting data of the Subrecipient, or any consultants or agents rendering services under this Agreement, whether directly or indirectly, which will permit adequate evaluation of the services, the cost, or pricing data submitted by the Subrecipient. The Subrecipient shall include a similar covenant allowing for Recipient audit in any contract it has with a Contractor, consultant or agent whose services will be charged directly or indirectly to the Recipient. This right to audit shall include, but shall not be limited to, the Recipient's right to request, and to be supplied in a timely manner, copies of any and all such books, documents, records and other supporting data. The Recipient may delay payment to the Subrecipient pending the receipt of such records and the results of any related audit without penalty or interest.

5.04 Activity Description Records

The records shall contain a full description of each activity assisted or being assisted with CDBG Funds. This description shall include its location and the amount of CDBG Funds budgeted and expended for the activity; and whether (i) the activity assists persons who qualify as Low-to-Moderate-Income persons; (ii) will aid in the prevention or elimination of blight or slums; (iii) or is designed to alleviate conditions which pose a serious and immediate threat to the health or welfare of the community.

5.05 Program Related Reports

The Subrecipient shall prepare in a timely manner and submit, to the Recipient, all program-related reports required by the Wayne County CDBG Manual. These reports

include, but are not limited to, a year-end report and the Program Income report described in Section 6 below.

Section 6

Program Income

6.01 Treatment of Program Income

Program Income (as defined at 24 CFR 570.500(a) and as further clarified in 2 CFR 200.80 if applicable) generated by activities carried out with CDBG Funds made available under this Agreement may be retained by the Subrecipient upon written permission of Recipient via its authorized director of CDBG Programs if the income is treated as additional CDBG Funds subject to all applicable requirements governing the use of CDBG Funds, the Recipient's Procedures for Reporting Program Income and Direct Benefit Activities. The Recipient's Procedures for Reporting Program Income and Direct Benefit Activities are subject to change with reasonable notice to the Subrecipient. The use of Program Income by the Subrecipient shall comply with the requirements set forth at 24 CFR 570.504. Subrecipient may only use such Program Income during the Agreement period and only for activities permitted under this Agreement and shall reduce requests for additional CDBG Funds by the amount of any such Program Income balance on hand.

6.02 Interest Bearing Account Requirement

Program Income in the form of repayments to, or interest earned on, a revolving fund shall be deposited into an interest-bearing account and any interest earned by such funds accumulating in this account must be remitted annually, at the end of each program year, to the Recipient.

6.03 Remittance Guidelines

Program Income cash balances or investments thereof in excess of one-twelfth of the CDBG Funds amount under this Agreement, except for those needed immediately, those in revolving loan Funds, those resulting from lump-sum draw-downs authorized under 24 CFR Part 570.513, and those invested or held as additional security for a Section 108 loan

guarantee, must be remitted to the Recipient annually, at the end of each program year. The amount to be remitted will be calculated based on the total Program Income balances (with the exceptions noted above) held by the Subrecipient and all of its subrecipients as of the last day of the Recipient's Program Year.

Section 7

Use of Real Property

7.01 Use Restrictions

Without properly authorized permission from Recipient, the Subrecipient may not change the use of any real property acquired or improved with CDBG Funds in excess of \$25,000 from the use for which the acquisition or improvement was made. Permission for an exception to this rule from Recipient will not be given unless the Subrecipient provides affected citizens with reasonable notice of any proposed change and the new use meets one of the objectives of the program earlier set forth and authorized under this Agreement. If such new use does not qualify under those objectives, the new use may be permitted, provided that the CDBG fund is reimbursed for the current fair market value of the property, less any portion of the value attributable to expenditure of non-CDBG Funds.

7.02 Security Requirement

In the event that the Subrecipient intends to perform an activity that involves real property, Wayne County may require a mortgage, note, or other instrument to secure the National Objective.

7.03 Requirement of Notice and Permission for Sale of Property

Subrecipient may not sell any property acquired with CDBG Funds without providing adequate advance written notice to Recipient and obtaining duly authorized written permission from Recipient for such a sale.

Section 8

Compliance with Federal Laws, Rules, and Regulations

8.01 General Compliance With Law and Specifically Federal Law

Subrecipient shall comply with all Regulations including 24 CFR Part 570.502 and the Uniform Administrative Requirements and shall carry out each activity in compliance with all Federal, State and local laws, rules, and regulations, including but not limited to the following:

- A. Subrecipient will affirmatively further fair housing and shall comply with the letter and spirit of Title VIII of the Civil Rights Act of 1968, as amended.
- B. Subrecipient shall insure that all contracts involving the employment of laborers and mechanics comply with the provisions of the Davis Bacon Act, the Contract Work Hours and Safety Standards Act, the Copeland Anti-Kickback Act, and the Fair Labor Standards Act.
- C. Subrecipient shall comply with the National Environmental Policy Act of 1969, and its associated regulations and Executive Orders.
- D. Subrecipient shall provide reasonable relocation assistance to any persons displaced as a result of any Work performed under this Agreement. All assistance must meet the requirements of the Uniform Relocation Assistance and Real Property Acquisition Act of 1970, as amended.
- E. Subrecipient will comply with the Single Audit Act of 1984 and 2 CFR 200.
- F. Subrecipient will insure that no CDBG Funds will be expended for acquisition or construction purposes in an area that has been designated as having special flood hazards, unless the community in which the area is situated is participating in a National Flood Insurance Program.

- G. Subrecipient shall not discriminate in the sale, leasing, financing, or the provision of brokerage services for housing, because of race, color, religion, sex, national origin or disability.
- H. Subrecipient shall not exclude any person from participation in the program on the basis of race, color, national origin, sex, age, or disability.
- I. Subrecipient shall not discriminate against any person on the basis of race, color, religion, sex, national origin or disability in all phases of construction during the performance of any federally-assisted construction contracts.
- J. Subrecipient agrees that no lead paint shall be used in any residential structure constructed or rehabilitated with CDBG Funds.
- K. Subrecipient agrees to all terms of Executive Order 12549 regarding suspension or debarment outlined through 24 CFR Part 570.609 and 24 CFR Part 24 and agrees to execute the Certification Regarding Debarment and Suspension in Appendix D. In addition, the Subrecipient agrees to require all contractors and subcontractors under this Agreement to execute the Certification Regarding Debarment and Suspension in **Appendix D**.
- L. The Subrecipient agrees to comply with (a) the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended (URA), and implementing regulations at 49 CFR Part 24 and 24 CFR 570.606(b); (b) the requirements of 24 CFR 570.606(c) governing the Residential Anti-displacement and Relocation Assistance Plan under section 104(d) of the HCD Act; and (c) the requirements in 24 CFR 570.606(d) governing optional relocation policies. [The Recipient may preempt the optional policies.] The Subrecipient shall provide relocation assistance to displaced persons as defined by 24 CFR 570.606(b)(2) that are displaced as a direct result of acquisition, rehabilitation, demolition or conversion for a CDBG-assisted project. The Subrecipient also agrees to comply with applicable Recipient ordinances, resolutions and policies concerning the displacement of persons from their residences.

- M. Subrecipient must comply with the requirements of 2 CFR Part 200 (OMB-87) and any of its provisions or requirements that override any other regulation or circular listed in this Agreement will supersede the requirements of those restrictions in this Agreement.
- N. In compliance with 2 CFR, Section 200.338 Subrecipient must make proper disclosures of all violations of Federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the award under this Agreement.
- O. Subrecipient is subject to other applicable regulations governing the use of the CDBG Funds, whether set forth herein or not, and any amendments or policy revisions thereto which may become effective during the term of this Agreement.

8.02 Compliance With State and Local Law

Subrecipient is deemed to be aware of all applicable State and Local laws, rules and regulations and must comply with all such laws, rules, and regulations. The laws, rules, and regulations include, but are not limited to:

- A. Wayne County Ethics in Public Contracting Ordinance
- B. Wayne County Contracting Requirements
- C. Wayne County Legislative Auditor General audit requirements.
- D. For any property funded by CDBG, state and local regulations governing construction, rehabilitation, and rental of that property.
- E. All state and local permitting requirements.
- F. All state and local laws regarding participation and inclusion of minority and women owned businesses or individuals.
- G. All state and local laws prohibiting business with certain entities.
- H. All applicable state and local environmental laws, rules, and regulations.

- I. All applicable state and local human and civil rights laws.

Section 9

Suspension and Termination

9.01 Termination For No Cause

The County may terminate this Agreement without cause at any time in accordance with 24 CFR Part 85.43 and 24 CFR Part 85.44, without incurring any further liability, other than as stated in this Article by giving written notice to the Subrecipient of the termination. The notice must specify the effective date, at least 30 days prior to the effective date of the termination, and this Agreement will terminate as if the date were the date originally given for the expiration of this Agreement. If the Agreement is terminated, the County will pay the Subrecipient for the eligible and authorized services rendered prior to notice of termination, as soon as can be authorized. The County will compute the amount of the payment on the basis of the services rendered, and other means which, in the judgment of the County represents a fair value of the services provided, less the amount of any previous payments made. The final payment constitutes full payment. If the Subrecipient accepts the payment, the Agreement is satisfied.

9.02 Termination for Material Breach

The County may terminate this Agreement because the Subrecipient has failed to materially comply with any term of this Agreement, or any award or grant it receives. The grant or award may be suspended or terminated according to the specifications or within the time limit provided in this Agreement. The County may procure, upon such terms and in such manner as the County may deem appropriate, services similar to those terminated, and the Subrecipient shall be liable to the County for any costs to obtain and transition similar services, provided the Subrecipient shall continue the performance of this Agreement to the extent not terminated under the provisions of this Article. In addition to any legal remedies otherwise available to the County by law or equity, the Subrecipient shall be responsible for all additional costs, charges, and damages incurred by the County in connection with the completion of the Agreement. Such expenses shall be deducted

from any monies due or which may become due to the Subrecipient under the Agreement. If such expense exceeds the sum which would have been payable under the Agreement, then the Subrecipient shall pay, on demand, such excess amount to the County. Should a deficiency exist, the County may, to the extent allowed by law, offset such a deficiency against any compensation or reimbursement due or allocated by County or any of its component units to the Subrecipient in any context. . All excess re-procurement costs and damages shall not be considered by the parties to be consequential, indirect or incidental, and shall not be excluded by any other terms otherwise included in the Agreement.

9.03 Subrecipient's Duties After Termination

After receipt of a Notice of Termination and except as otherwise directed by the County, the Subrecipient must:

- A. Stop work under the Agreement on the date and to the extent specified in the Notice of Termination.
- B. Obligate no additional CDBG Funds for payroll costs and other costs beyond the date as the County specifies.
- C. No later than the date the termination is effective but sooner if County requests, present all Agreement records and submit to the County all Records as the County specifies, all pertinent keys to files, and carry out such directives as the County may issue concerning the safeguarding or disposition of files and property.
- D. Submit within 30 days a final report of receipts and expenditures of CDBG Funds relating to this Agreement.
- E. Place no further orders on contracts or subcontracts for materials, services, or facilities, except as may be necessary for completion of such portion of the Work under this Agreement as is not terminated;
- F. Terminate all orders and subcontracts to the extent that they relate to the portion of Work so terminated;
- G. Submit within 30 days a listing of all creditors, Contractors, lessors, and other parties with which the Subrecipient has incurred financial obligations pursuant to the Agreement.

H. Secure any Work to prevent any damage or waste.

9.04 Records Upon Termination

Upon termination of this Agreement, all Records prepared by the Subrecipient under this Agreement or in anticipation of this Agreement shall, at the option of the County, become County's exclusive property, whether or not in the possession of the Subrecipient. The Records are free from any claim or retention of rights on the part of the Subrecipient except as specifically provided. The Subrecipient must return all properties of the County to County.

9.05 Failure to Deliver Records

Any intentional failure or delay by the Subrecipient to deliver the Records to the County will cause irreparable injury to the County not adequately compensable in damages and for which the County has no adequate remedy at law. The Subrecipient will pay the County \$100.00 per day as damages, and not as a penalty, until it delivers the Records to the County. The County may seek and obtain injunctive relief in a court of competent jurisdiction and compel delivery of the Records which the Subrecipient consents to as well as all applicable damages and costs. The County has unrestricted use of the Records for the purpose of completing the services.

9.06 Access to Records Upon Termination

Access to Records prior to delivery must be restricted to authorized representatives of the County and the Subrecipient. The Subrecipient has no right to disclose or use any information gathered in the course of its work without obtaining the written concurrence of the County. All the information must be confidential and handled in such a manner at all times as to preserve confidentiality. The Records as well as any related products and materials are proprietary to the County, having been developed for the County for its own and sole use.

9.07 Assistance to Terminate

In addition, each party will assist the other party in the orderly termination of this Agreement and the transfer of all aspects, tangible or intangible, as may be necessary for the orderly, non-disrupted business continuance of each party.

Section 10

Reversion of Assets

10.01 Return of Unspent CDBG Funds

Upon expiration of this Agreement, Subrecipient shall transfer to the Recipient any CDBG Funds on hand and any accounts receivable attributable to the use of CDBG Funds at the time of expiration.

10.02 Unused Equipment

In all cases in which equipment acquired, in whole or in part, with CDBG Funds is sold, the proceeds shall be Program Income (prorated to reflect the extent that CDBG Funds were used to acquire the equipment). Equipment not needed by the Subrecipient for activities under this Agreement may be retained after compensating the Recipient for the current fair market value of the equipment less the percentage of non-CDBG Funds used to acquire the equipment.

Section 11

Expenditure of Community Development Block Grant Funds

11.01 Compliance With CDBG Spending Requirements

The Subrecipient agrees to expend any CDBG Funds received under this Agreement only in compliance with the Housing and Community Development Act of 1974, as amended, and the regulations of the Department of Housing and Urban Development as set forth in Volume 24, CFR Part 570, and in particular, Sections 570.200 through 570.208. The Subrecipient also specifically acknowledges that the Recipient is bound by 24 CFR 570.902, which requires the Recipient to spend its available Funds in a timely manner. The

Subrecipient agrees to fully cooperate with the Recipient's efforts to comply with this section, which may require the Subrecipient to either expedite the spending of its CDBG Funds prior to the date shown in Section 3.01 hereof, or possibly return unspent CDBG Funds to the Recipient. Those regulations are incorporated in this Agreement by reference.

Section 12
Amendment

12.01 Amendment Requirements

This Agreement may be amended by written instruments signed by authorized representatives by both parties. Any amendments or changes to the projects or budget shall be in writing, consistent with the Consolidated Plan and Annual plan of the County on file with HUD, and shall only need the approval of the Director of Community Development of Wayne County, or his/her designee, an authorizing representative of the Subrecipient, and must also comply with the Housing and Community Development Act of 1974, as amended.

Section 13
Indemnification

13.01 General Indemnification and Hold Harmless Requirement

The Subrecipient agrees, to the extent allowed by law, to indemnify and hold harmless the Recipient against and from any and all liabilities, obligations, damages, penalties, claims, costs, charges and expenses (including, without limitation, fees and expenses of attorneys, expert witnesses and other consultants) which may be imposed upon, incurred by or asserted against the Recipient by reason of any of the following occurring during the term of this Agreement or related to this Agreement or its implementation:

- A. Any negligent or tortious act, error, or omission held in a court of competent jurisdiction to be attributable, in whole or in part to the Subrecipient, or any of its personnel, employees, consultants, agents or any entities associated, affiliated

(directly or indirectly), or subsidiary to the Subrecipient now existing or hereafter created, their agents and employees for whose acts any of them might be liable.

B. Any failure by the Subrecipient, its Contractors, or any of its associates, to perform its obligations either implied or expressed under this Agreement.

13.02 Responsibility for Property Loss

The Subrecipient agrees that it is its responsibility and not the responsibility of the Recipient to safeguard the property and materials that its employees, Contractors, or its associates use in performing this Agreement. The Subrecipient shall hold the Recipient harmless for costs and expenses resulting from any loss of such property and materials used by its employees, Contractors and associates pursuant to the Subrecipient's performance under this Agreement.

13.03 Coverage of the term "Recipient"

For purposes of the hold-harmless provisions, the term "Recipient" shall be deemed to include the County of Wayne and all other associated, affiliated, or subsidiary departments or divisions now existing or hereafter created, their agents, Program Manager and employees.

13.04 Independent Contractor Relationship between Recipient and Subrecipient

The relationship of the Subrecipient to the Recipient is and shall continue to be that of an independent contractor and no liability or benefits, such as workers' compensation, pension rights, or liabilities, insurance rights or liabilities, or other provisions or liabilities, arising out of or related to a contract for hire or employer/employee relationship, shall arise or accrue to either party or either party's agent, subcontractor or employee as a result of the performance of this Agreement. No relationship, other than that of independent contractor shall be implied between the parties or either party's agent, employee, or contractor. The Subrecipient agrees to hold the Recipient harmless from any such claims and any related costs or expenses.

13.05 Comprehensive Duty to Defend, Indemnify, and Hold Harmless

To the extent permitted by law, the Subrecipient must defend, indemnify and hold harmless the County, its employees, agents, officer and directors, from and against any claims, demands, penalties, fines, liabilities, settlements, damages, costs or expenses, including attorneys' and consultant's fees, investigation and laboratory fees, court costs and litigation expenses, known or unknown, contingent or otherwise, arising out of or related in any way by the Work undertaken by the Subrecipient.

Section 14

Insurance

14.01 The Subrecipient shall maintain at all times, at its expense, during the term of this Agreement the following insurance. The Subrecipient will be responsible for requiring the same insurance of its contractors. Any shortfalls in insurance for contractors, specific to services related to this Agreement, will be the responsibility of the Subrecipient. If the Subrecipient maintains insurance through the Michigan Municipal Risk Association or the Michigan Municipal League the County will accept such insurance if it substantively meets the coverage requirements below, as determined by the County Risk Management Division:

- A. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an “occurrence” basis, including products and completed operations, property damage, bodily injury and personal and advertising injury with limits no less than \$2,000,000 per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this Contract or the general aggregate limit shall be twice the required occurrence limit.
- B. Builder’s Risk (Course of Construction) insurance utilizing an “All Risk” (Special Perils) coverage form, with limits equal to the completed value of the project and no coinsurance penalty provisions.

- C. Workers' Compensation: insurance as required by the State of Michigan, with Statutory Limits, and Employer's Liability Insurance with limits of no less than \$1,000,000 per accident for bodily injury or disease.
- D. Automobile Liability: Insurance Services Office Form Number CA 0001 covering, Code 1 (any auto), or if the subrecipient has no owned autos, Code 8 (hired) and 9 (non-owned), with limits no less than \$1,000,000 per accident for bodily injury and property damage.
- E. Umbrella or Excess Liability Policy in an amount not less than \$3,000,000. Umbrella or Excess policy wording shall be at least as broad as the primary or underlying policy(ies) and shall apply both to the Subrecipient's general liability and to its automobile liability insurance and shall be written on an occurrence basis. The County, officials, employees and others as may be specified in any "Special Conditions" shall be named as an additional insured under this policy.
- F. Professional Liability (if Design/Build), Insurance appropriate to the Subrecipient's profession, with limits no less than \$3,000,000 per occurrence or claim, \$3,000,000 aggregate.
- G. Contractors' Pollution Legal Liability and/or Asbestos Legal Liability and/or Errors and Omissions (if project involves environmental hazards) with limits no less than \$1,000,000 per occurrence or claim, and \$2,000,000 policy aggregate.

If the Subrecipient maintains higher limits than the minimum insurance coverage required in Section 14.01, the Subrecipient shall maintain the coverage for the higher insurance limits for the duration of the Contract.

14.02 Additional Insured Status. The County, its officers, officials, employees, volunteers, and others as may be specified in any "Special Conditions" shall be additional insured's on

the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Subrecipient including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Subrecipient's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

- 14.03 Primary Coverage.** For any claims related to this Contract, the Subrecipient's insurance coverage shall be primary insurance as respects the County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the County, its officers, officials, employees, or volunteers shall be excess of the Subrecipient's insurance and shall not contribute with it.
- 14.04 Notice of Cancellation.** Each insurance policy shall state that coverage shall not be canceled, except with notice to the County.
- 14.05 Waiver of Subrogation.** Subrecipient grants to the County a waiver of any right to subrogation which any insurer of the Subrecipient may acquire against the County by virtue of the payment of any loss under such insurance. Subrecipient agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the County has received a waiver of subrogation endorsement from the insurer.
- 14.06 Deductibles and Self-Insured Retentions.** Any deductibles or self-insured retentions must be declared to and approved by the County. The County may require the Subrecipient to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- 14.07 All insurance must be effected under valid and enforceable policies, issued by recognized, responsible insurers qualified to conduct business in Michigan which are well-rated by national rating organizations. All companies providing the coverage required shall be licensed or approved by the Insurance Bureau of the State of Michigan and shall have a policyholder's service rating no lower than A:VII as listed in A.M. Best's Key Rating guide, current edition or interim report.**

14.08 Claims-made Policies. If any of the required policies provide coverage on a claims-made basis:

- A. The Retroactive Date must be shown and must be before the date of the Contract or the date the Subrecipient starts to perform the services.
- B. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Contract.
- C. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the Contract effective date, the Subrecipient must purchase “extended reporting” coverage for a minimum of five (5) years after completion of Contract work.

14.09 Verification of Coverage. Entity shall furnish the County with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this Article. The County shall receive and approve all certificates and endorsements before the Subrecipient begins providing services. Failure to obtain the required documents prior to commencement of services shall not waive the Subrecipient's obligation to provide them. The County reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by the Article, at any time.

14.10 Subcontractors. Subrecipient shall require and verify that all subcontractors maintain insurance satisfying all the stated requirements, and Subrecipient shall ensure that the County is an additional insured on insurance required from subcontractors.

14.11 Special Risks or Circumstances. The County reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

14.12 The Subrecipient must submit certificates evidencing the insurance to the Risk Management Division at the time the Subrecipient executes the Contract, and at least fifteen (15) days prior to the expiration dates of expiring policies.

Section 15

Assignment and Subcontract

15.01 Restrictions on Transfer or Assignment

The Subrecipient shall not assign or encumber directly or indirectly any interest whatsoever in this Agreement, and shall not transfer any interest therein (whether by assignment or novation), without the prior written consent of the Recipient. Any such consent given in any one instance shall not relieve the Subrecipient of its obligation to obtain the prior written consent of the Recipient to any further assignment.

15.02 Subcontracts

a. Approvals

The Subrecipient shall not enter into any subcontracts with any Contractor, without the written consent of the Recipient prior to the execution of such agreement. Such approval shall not constitute a basis for privity between the Recipient and the Contractor. The Subrecipient agrees to hold harmless the Recipient from any such claims initiated pursuant to any subcontracts it enters into in performance of this Agreement.

b. Monitoring

The Subrecipient will monitor all subcontracted services on a regular basis to assure contract compliance. Results of monitoring efforts shall be summarized in written reports and supported with documented evidence of follow-up actions taken to correct areas of noncompliance.

c. Content

The Subrecipient shall cause all of the provisions of this Agreement in its entirety to be included in and made a part of any subcontract executed in the performance of this Agreement. The Subrecipient further agrees to comply with these "Section

3” requirements as embodied in the following language if applicable to Subrecipient and to include the following language in all contract or subcontracts executed under this Agreement:

“The work to be performed under this Agreement is a project assisted under a program providing direct Federal financial assistance from HUD and is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701). Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to low- and very low-income residents of the project area, and that contracts for work in connection with the project be awarded to business concerns that provide economic opportunities for low- and very low-income persons residing in the metropolitan area in which the project is located.”

d. Selection Process

The Subrecipient shall undertake to insure that all contracts and subcontracts let in the performance of this Agreement shall be awarded on a fair and open competition basis in accordance with applicable procurement requirements of 24 CFR 85.36. Executed copies of all contracts and subcontracts shall be forwarded to the Recipient along with documentation concerning the selection process.

15.03 Succession

This Agreement shall inure in all particulars to the parties, their agents, successors and assignees to the extent permitted by law.

Section 16
Conflict of Interest

16.01 Covenant of No Conflict of Interest

The Subrecipient covenants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance of the services under this Agreement. The Subrecipient further covenants that in the performance of this Agreement, no person having any such interest shall be employed or retained by the Subrecipient.

16.02 Warranty of Non-Solicitation of County Employees

The Subrecipient also warrants that it will not and has not employed any Wayne County employee to solicit or secure this Agreement upon any agreement or arrangement for payment of a commission, percentage, brokerage, or contingent fee, either directly or indirectly, and that if this warranty is breached, the Recipient may, at its option, terminate this Agreement without penalty, liability or obligation, or may, at its election, deduct from any amounts owed to the Subrecipient, the amount of any such commission, percentage, brokerage, or contingent fee.

16.03 Compliance With Conflict of Interest Laws, Rules, and Regulations

The Subrecipient agrees to abide by the provisions of 24 CFR 84.42, 570.611 and 2 CFR 200.318, which include (but are not limited to) the following:

- A. No employee, officer or agent of the Subrecipient shall participate in the selection, or in the award, or administration of, a contract supported by federal funds if a conflict of interest, real or apparent, would be involved.
- B. No covered persons who exercise or have exercised any functions or responsibilities with respect to CDBG-assisted activities, or who are in a position to participate in a decision-making process or gain inside information with regard to such activities, may obtain a financial interest in any contract, or have a financial interest in any contract,

subcontract, or agreement with respect to the CDBG-assisted activity, or with respect to the proceeds from the CDBG-assisted activity, either for themselves or those with whom they have business or immediate family ties, during their tenure or for a period of one (1) year thereafter. For purposes of this paragraph, a "covered person" includes any person who is an employee, agent, consultant, officer, or elected or appointed official of the Recipient, the Subrecipient, or any designated public agency.

- C. Maintaining a written conflict of interest policy in accordance with 2 CFR 200.318 prohibiting Employee and Organizational Conflicts of Interest including non-Federal, State, or local government parent, affiliate, or subsidiary organizations.

Section 17

Notices

17.01 Manner of Notice

All notices, consents, approvals, requests and other communications (called "Notices") required or permitted under this Agreement shall be given in writing and mailed by first-class mail and addressed as follows:

If to the Subrecipient:

If to the Recipient:

The Charter County of Wayne
Community Development Division
28th Floor, Wayne County Building
500 Griswold
Detroit, Michigan 48226-2831
Attention: Director of Community Development

17.02 Effect of Notice and Requirements

All notices shall be deemed given on the day of mailing. Either party to this Agreement may change its address for the receipt of notices at any time by giving notice to the other as provided. Any notice given by a party must be signed by an authorized representative of such party.

17.03 Special Notices

Notwithstanding the requirement above as to the use of first-class mail, termination notices and change of address notices shall be sent by registered or certified mail, postage prepaid, return receipt requested.

17.04 Point of Contact

Subrecipient shall designate a point of contact who is an authorized employee of Subrecipient to communicate with County regarding this Agreement and the Work (“Point of Contact”). All communications on behalf of Subrecipient to Recipient regarding this Agreement and the Work should include the Point of Contact. County is not obligated to communicate with any individual or entity regarding the Agreement, Work, or CDBG Program that is not an employee or political appointee of Subrecipient.

Section 18

Severability of Provisions

18.01 Provisions Enforceable Despite Disallowed Provisions

If any provision of this Agreement or the application to any person or circumstance shall, to any extent, be judicially determined to be invalid or unenforceable, the remainder of the Agreement or the application of such provision to persons or circumstances other than those as to which it is invalid or unenforceable, shall not be affected, and each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

Section 19

Jurisdiction

19.01 Jurisdiction and Venue in Wayne County, State of Michigan

This Agreement, and all actions arising hereunder, shall be governed by, subject to, and construed according to the law of the State of Michigan. The Subrecipient agrees consents and submits to the personal jurisdiction of any competent court in Wayne County, Michigan, for any action arising out of this Agreement. The Subrecipient agrees that service of process at the address and in the manner specified in this Agreement will be sufficient to put the Subrecipient on notice. The Subrecipient also agrees it will not commence any action against the Recipient because of any matter whatsoever arising out of, or relating to, the validity, construction, interpretation and enforcement of this Agreement, in any courts other than those in the County of Wayne, State of Michigan unless original jurisdiction can be had in the United States District Court for the Eastern District of Michigan, Southern Division, the Michigan Supreme Court or the Michigan Court of Appeals.

Section 20

CDBG Certification

20.01 Ongoing Certification Compliance Required

Subrecipient shall execute and comply with all the CDBG Certifications attached as Appendix C to this Agreement. Subrecipient understands it may be required to comply with future certifications as issued.

Section 21

Authorization / Misc

21.01 Proper Authorization

Each party represents and warrants that all corporate actions and all governmental approvals necessary for the authorization, execution, delivery and performance of this Agreement have been taken and that each is ready and capable to perform its obligations. Each party further warrants that the person signing this Agreement is authorized to do so on behalf of its principal and is empowered to bind the principal to this Agreement.

21.02 Signage Requirement

For projects exceeding \$25,000, the Subrecipient shall erect a sign on the project site stating that the project is being financed in part by HUD and the Wayne County CDBG Program and providing the appropriate contacts for obtaining information on activities being conducted at the site and for reporting suspected criminal activities. The sign erected on the project site shall comply with all requirements of the state and local law applicable to on-premise outdoor advertising.

21.03 Effectiveness

This Agreement is effective subject to an authorizing resolution by the Wayne County Commission and subsequent execution by the Wayne County Executive or his designee.

[SIGNATURES ON NEXT PAGE]

Section 22

Signature

22.01 Duly Authorized Signatures

The Recipient and the Subrecipient, by and through their duly authorized officers and representatives have executed this Agreement as of the dates below.

CITY OF PLYMOUTH

By: _____

[AUTHORIZED SIGNER TITLE]

Date:

CHARTER COUNTY OF WAYNE

By: _____

Warren C. Evans
Wayne County Executive

Date:

APPENDIX A

CDBG PROJECTS

Grantee	PY 2025 Grant Amount	Activity	Amount	Activity Matrix No.	National Objective	Limited Clientele	Census Tract	Benefit	Performance Measure	Contract No.
City of Plymouth	\$20,000	Public Services	\$20,000	05E	LMC	City wide	N/A	980 persons	Enhance Suitable Living	25/21/05E

*Transfers amounting more than fifteen percent (15%) of total allotment will require a public hearing per the Wayne County Citizen Participation Plan.

APPENDIX B
PROGRAM INCOME

WAYNE COUNTY CDBG PROGRAM INCOME REPORT

COMMUNITY/ENTITY:

GRANT YEAR:

QUARTER:

July 1, 2025 to June 30, 2027

COMPLETE HIGHLIGHTED SPACES ONLY

		Q1 Jul-Sep	Q2 Oct-Dec	Q3 Jan-Mar	Q4 Apr-Jun	TOTALS
Beg Bal	\$ - (June 30th only)	-	-	-	-	-
INCOME SOURCES						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Total Income Sources		-	-	-	-	-
EXPENDITURES - Stipulate Contract No. and Activity Name						
Planning Expenditures Summary Only - Attach Detail Listing						
		-	-	-	-	-
Administrative Expenditures Summary Only - Attach Detail Listing						
		-	-	-	-	-
Public Service Expenditures Summary Only - Attach Detail Listing						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
Non-Cap Expenditures Summary - Attach Detail Listing						
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
TOTAL EXPENDITURES		-	-	-	-	-

Instructions for Completing the Quarterly Program Income Report

Income received by your organization directly generated from the use of Community Development Block Grant (CDBG) Funds, such as revolving loans, lien repayments, and sales from disposition of CDBG property, must be reported to the Wayne County Community Development Division. At the end of each quarter (June, September, December, March), complete and submit this Program Income Form to Wayne County Community Development Division, 500 Griswold 10th floor, Detroit, Michigan, 48226.

Use the Program Income Report in Excel to electronically the amount of Program Income received during the quarter, and the amount received year to date (year beginning July). Also record the amount of Program Income that was spent on an eligible activity during the quarter being reviewed and year to date. The cumulative balance space should reflect the total amount of Program Income on hand at the end of the current reporting period (this would include any unspent Program Income received during the previous reporting period).

There is also a space provided on the form for you to record the source of the Program Income received in the quarter being reviewed. If the Funds are coming from more than one source, please identify how much is coming from each source.

A CDBG Request for Payment with all required supporting documentation for the expenses paid using Program Income must accompany the Program Income Report.

Any form not received by the tenth business day after the end of the quarter review may result in the suspension of payment on vouchers submitted to the County for reimbursement. Make certain the form is signed and dated on the bottom of the form.

Please remember to clear with our office any activity requiring the use of Program Income before Program Income is expended.

APPENDIX C
CERTIFICATIONS

Local Government Certifications

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the local government, as the Subrecipient of the jurisdiction, certifies that:

Affirmatively Further Fair Housing -- The Subrecipient understands that the jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard. The local government will fully cooperate with the jurisdiction in this regard.

Anti-Displacement and Relocation Plan -- The jurisdiction will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs. The local jurisdiction will fully cooperate with the jurisdiction in this regard.

Drug Free Workplace -- The local government will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the local government's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The local government's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the activities supported by the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and

- (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
- 5. Notifying the jurisdiction in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
- 6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Take appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (b) Require such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- 7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying – As a Subrecipient of the jurisdiction, to the best knowledge and belief of the local government:

- 1. No Federal appropriated Funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any Funds other than Federal appropriated Funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all sub awards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- As a Subrecipient of the jurisdiction, to the best knowledge of the local government, the consolidated plan of the jurisdiction is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with Plan – As a Subrecipient of the jurisdiction, to the best knowledge of the local government, the housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA Funds are consistent with the consolidated plan.

Section 3 – The local government shall, and as a Subrecipient of the jurisdiction, to the best of the local government's knowledge, the jurisdiction will comply with Section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Certifying Officer

Date

Specific CDBG Certifications

As a Subrecipient to the Entitlement Community, the local government certifies that:

Citizen Participation -- To the best of its knowledge, the entitlement community is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan – To the best of its knowledge, the entitlement community’s consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income (see CFR 24 Part 570.2 and CFR 24 Part 570).

Following a Plan – To the best of its knowledge, the entitlement community is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- To the best of its knowledge, the entitlement community has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG Funds, and to its best knowledge, the local government certifies that the entitlement community has developed its Action Plan so as to give maximum feasible priority to activities that benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities, which the entitlement community certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available;
2. Overall Benefit. To the best of its knowledge, the aggregate use by the entitlement community of CDBG Funds including section 108 guaranteed loans during program year(s) 2010, 2011, 2013 (a period specified by the local government consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. To the best of its knowledge, the entitlement community will not attempt to recover any capital costs of public improvements assisted with CDBG Funds, including Section 108 loan guaranteed Funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG Funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG Funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG Funds.

To the best of the local government's knowledge, the jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG Funds, including Section 108, unless CDBG Funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG Funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG Funds if the jurisdiction certifies that it lacks CDBG Funds to cover the assessment.

Excessive Force – The local government, and to its best knowledge, the jurisdiction, has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to, or exit from, a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-Discrimination laws – To the best of its knowledge, the grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint – To the best of its knowledge, the activities of the local government and jurisdiction concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws – The local government, and to the best of its knowledge, the jurisdiction, will comply with applicable laws.

Certifying Officer

Date

Appendix To Certifications

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I apply. (This is the information to which jurisdictions certify.)
4. For grantees who are individuals, Alternate II applies. (Not applicable jurisdictions.)
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).

7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

<NONE>

Check X if there are workplaces on file that are not identified here; The certification with regard to the drug free workplace required by 24 CFR part 24, subpart F.

9. Definitions of terms in the Non-Procurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C.812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).

APPENDIX D

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

CERTIFICATION REGARDING DEBARMENT AND SUSPENSION

Subrecipient: **City of Plymouth**
Agreement: **2025 CDBG Subrecipient Agreement**
Agreement Year: **July 1, 2025 through June 30, 2027**

1. The Subrecipient certifies to the best of its knowledge and belief, that:
 - a. The Subrecipient and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal agency;
 - b. The Subrecipient and its principals have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under public transaction; violation of Federal or State antitrust statutes, or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - c. The Subrecipient and its principals are not presently indicted or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in 1. B. above; and;
 - d. The Subrecipient and its principals have not, within a three-year period preceding this Agreement, had one or more public transactions (Federal, State or local) terminated for cause or default.
2. The certification in this clause is a material representation of fact upon which reliance was placed. When the Recipient determines that the Subrecipient knowingly rendered an erroneous certification, in addition to other remedies available to the Recipient, the Recipient may terminate this Agreement for cause or default.
3. The Subrecipient shall provide immediate written notice to the Recipient if, at any time, Recipient learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms “covered transaction”, “debarred”, “suspended”, “ineligible”, “lower tier covered transaction”, “Grantee”, “person”, “primary covered transaction”, “principal”, “proposal”, and “voluntarily excluded”, as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549: 45 CFR Part 76.

5. The Subrecipient agrees that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the Recipient.
6. The Subrecipient further agrees that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion-Lower Tier Covered Transaction", provided by the Recipient, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A Subrecipient may rely upon a certification of a participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A Subrecipient may decide the method and frequency by which it determines the eligibility of its principals. Each Subrecipient may, but is not required to, check the Non-procurement List (of excluded parties).
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a Subrecipient is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. If a Subrecipient is in a covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Recipient, the Recipient may terminate this transaction for cause or default.

EXECUTION

IN WITNESS WHEREOF, the Subrecipient has executed this Certification on the dates set forth below.

WITNESSES:

SUBRECIPIENT

By: _____

Dated: _____

STATE OF MICHIGAN)
)
COUNTY OF WAYNE)

This document was acknowledged before me on _____ by _____, on behalf of _____.

Notary Public,
Wayne County, Michigan
My Commission Expires: _____
Acting in County of _____, Michigan

**EXHIBIT E
FFATA FORMS**

INFORMATION REQUEST FORM

FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA)

200.331 Checklist

COUNTY DEPARTMENT: Economic Development

FISCAL YEAR: 2025

AWARD ID #	AMOUNT
B-25-UC-26-0003	\$20,000

Please complete the following information:

Subawardee UEI: _____

Subawardee Name (must match name in SAM): _____

Subawardee Address: _____

Amount of subaward (obligated amount): _____

Subaward Obligation/Action Date: _____

Identification of whether the award is R&D (yes or no): _____

Subaward Period of Performance Start and End Date: _____

Federal Funding Agency ID **Leave Blank**

Federal Funding Agency Name **Leave Blank**

Federal Award Identification Number (FAIN) **Leave Blank**

NAICS code for contracts/CFDA program number for grants:_____

Subawardee Number:_____

Location of entity (including congressional district):_____

Subawardee Principal Place of Performance (including congressional district):_____

As provided to you by your subawardee, in your subawardee's business or organization's preceding completed fiscal year, did its business or organization (the legal entity to which the DUNS number it provided belongs) receive (1) 80% or more of its annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements; and (2) \$25,000.000 or more in annual gross revenues from U.S. federal contracts, subcontracts, loans, grants, subgrants, and/or cooperative agreements? Please answer YES or NO: _____

As provided to you by your subawardee, does the public have access to information about the compensation of the executives in the subawardee's business or organization (the legal entity to which the UEI it provided belongs) through periodic reports filed under Section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d) or Section 6104 of the Internal Revenue Code of 1986? Please answer YES or NO: _____

Required Subrecipient Disclosure Under 2 CFR 200

Required information includes:

- (1) Federal Award Identification:
 - a. Subrecipient name (which must match registered name in SAM);
 - b. Subrecipient's UEI number (see 2 CFR 25 Universal Identifier and System for Award Management).
 - c. Federal Award Identification Number (FAIN);
 - d. **Federal Award Date (see Section 200.39 Federal award date);**
 - e. Subaward Period of Performance Start and End Date;
 - f. **Amount of Federal Funds Obligated by this action**
 - g. Total Amount of Federal Funds Obligated to the subrecipient;
 - h. **Total Amount of the Federal Award;**
 - i. **Federal award project description, as required to be responsive to the Federal Funding Accountability and Transparency Act (FFATA);**
 - j. Name of Federal awarding agency, pass-through entity, and contact information for awarding official; U.S. Department of Housing and Urban Development;
 - k. CFDA Number and Name; the pass-through entity must identify the dollar amount made available under each Federal award and the CFDA number at time of disbursement;
 - l. Identification of whether the award is R&D,
 - m. Indirect cost rate for the Federal award (including if the de minimus rate is charged per Section 200.414 Indirect (F&A) costs)

RESOLUTION

The following Resolution was offered by Commissioner _____ and seconded by Commissioner _____.

WHEREAS The City Commission of the City of Plymouth has been a sub-recipient of the Wayne County for Community Development Block Grant funding for several decades, and

WHEREAS The Department of Housing and Urban Development (HUD), requires the City and County to renew Subrecipient Agreements from time to time, and

WHEREAS The City of Plymouth wishes to continue their relationship as a subrecipient of Wayne County for Community Development Block Grant funding, and

WHEREAS The Department of Housing and Urban Development is requiring Wayne County to renew the Subrecipient Agreement with each subrecipient community to remain in compliance,

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby approve the enclosed Subrecipient Agreement for Community Development Block Grant effective from July 1, 2025, through June 30, 2027.

NOW BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth authorizes the mayor to sign the agreement on behalf of the City of Plymouth



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

*To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: S:\Manager\Porman Files\Memorandum - Authorization of AES Arena Dehumidification Unit Software and Hardware Update - 07-06-26.docx
Date: June 29, 2026
RE: Authorization of AES Arena Dehumidification Unit Software and Hardware Update

Background

The City Commission is aware that in the 2026-27 Capital Improvement Plan, the arena dehumidification control system was identified for replacement. Having a dehumidification is a vital part of the ice and ice arena side of the operations. The original system was installed over 15 years ago as part of the geo-thermal upgrades.

While the original company is no longer supporting that work and instead of having them fly an engineer out to try and diagnose a problem, and other staff back out to maybe work on the problem, we reached out to Automated Energy Systems (AES) for assistance. AES worked with the City back in 2020 when we needed to upgrade the computer system for the Geo/HVAC controls and the original company was no longer in the market.

AES came out and was able to diagnose the problem and also come up with a solution that integrates the new components with our existing controls. In essence, one operating platform that automates the systems, instead of multiple systems that struggled to communicate.

Recommendation

The City Administration recommends that the City Commission authorize the quote from AES in the amount of \$17,200.00. With AES' technical abilities and more, importantly their experience and knowledge of our current system (they built it), we view them as a sole source provider of this service. The funding would come from the Recreation's Capital Improvement budget, which is attached for reference.


Steve Anderson has provided additional information and can provide more specific technical information on this item.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.



Memo

To: Chris Porman, City Manager

From: Steve Anderson, Recreation Director 

CC:

Date: 6-29-26

Re: AES Arena Dehumidification Unit Software and Hardware Update

As you know, the arena relies on a 10,000 CFM dehumidification unit that plays a major role in keeping our ice in good and safe condition and is in operation for at least nine months each year. The system was originally installed by NovelAire Systems of Baton Rouge, Louisiana in 2011 as part of the geo system upgrade.

Over time, the unit's original input/output (I/O) Flex data boards have begun to fail. In fact, both boards are now in such poor condition that we had to bypass some of the computer controls to make it through the final weeks of this year's ice season.

Unfortunately, technology ages, parts become obsolete, and eventually systems need to be updated or replaced. When we reached out to NovelAire to explore options for updating the control system, the response wasn't very encouraging. No engineer from 15 years ago is still with the company, and the current team no longer supports equipment that was this "old". Their only option offered was to fly an engineer here from Baton Rouge to determine whether they even want to take on the project. Then fly a different technician back out again if they decide to proceed.

This situation is very similar to what happened in 2020, when the Canadian company that built the computer system for our Geo/HVAC controls left the market entirely, leaving us without any form of technical support. Thankfully, with the City's strong network in construction and technology, we were able to find Automated Energy Systems (AES) in Madison Heights, Michigan. They rebuilt our entire computer system and have provided reliable support ever since.

That experience taught us an important lesson: our systems are highly specialized, and having local partners who understand them is invaluable. Relying on companies located across the country, or in another country, simply isn't a dependable long-term strategy.

Since AES already built and supports our current operational system, we asked them to evaluate the dehumidification unit and explore options for replacing the failing I/O boards. Even better, we asked whether the new components could be integrated into our main "JACE" computer system so everything could operate under one unified platform instead of two systems that never communicated well in the first place.

The good news is that AES found compatible components and can tie the dehumidification controls into the JACE system using BAC-Net. For those with a technical background, the AES quote includes all components and requirements to complete the project.

While we typically seek competitive bids whenever possible, this is a unique situation. AES has intimate knowledge of our system and understands its vast complexities. Because of that, I am requesting that the City Commission approve AES as the sole supplier for this project.

The proposal from AES totals \$17,200.00, which is already included in the 2016–27 Capital Improvement Plan (see attached). I know this information can be very technical, so please feel free to reach out to me anytime if you'd like more details or clarification.



201 W. Thirteen Mile Rd.
Madison Heights, MI 48071
Phone: 248 914-8659
email:roger@aesbas.com

Proposal RG 2675

Jun 25, 2026

Customer:

Plymouth Cultural Center
525 Farmer Street
Plymouth, MI 48170

Attention: Steve Anderson

Project Location:

Plymouth Cultural Center
525 Farmer Street
Plymouth, MI 48170

Scope of work: Controller Replacement and Programming of Novelaire Dehumidification Unit

Included:

- Removal of Existing Controllers
 - ALC I/O Flex 6126
 - ALC I/O Flex 8160
- Replace Controllers with Tridium IO-R-34 and IO-R-16 Input/Output Modules (Qty2)
 - Reconnect inputs and outputs to IO-R- 34
 - Wire RS-485 Communications to the IO-R the he Phoenix Contact JACE
 - Program the JACE to control the RTU for dehumidification
 - Cleanup Input and Output wiring from the Phoenix Contact IO modules that will no longer be used. (The new controls will be fully integrated into the JACE)
- Programming
 - Program the controls to dehumidify based on existing space humidity
 - Program the Unit to dehumidify per Novelaire Sequence
 - Clean up existing hardwired points in the JACE programming
 - Create Graphic
- Check Test and Startup
 - Test the operation with documentation
- All end devices(actuators, sensors, valves etc) are presumed to be in working order
 - Any devices not in working order may be replaced at an extra cost

Total cost of work above:-----\$17,200



201 W. Thirteen Mile Rd.
Madison Heights, MI 48071
Phone: 248 914-8659
email:roger@aesbas.com

Clarifications:

- During the warranty period a remote access connection must be maintained. If a remote access is not available a vehicular surcharge and hourly rate will apply to site visits.
- Remote Internet access on ports 80, 1911, 3011 or secured ports 443, 4911, 5011 required for the remote access of the Tridium building automation system.
- New Ethernet drops and Static IP addresses will be provided by others.
- Work in tenant spaces will be performed after normal working hours or on weekends.
- Any work that is not specifically outlined in this proposal will be performed at additional cost.

Payment and Terms:

All payments are due 30 days from invoice date. Any fee incurred in collecting monies will be the customer's responsibility.

Conditions:

Any alteration or deviation from stated specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. The owner shall carry fire, tornado and other necessary insurance. Automated Energy Systems will carry workers compensation and liability insurance.

Submitted:

Roger Gehle
Automated Energy Systems
Signature: _____

Date: _____

Acceptance of Proposal:

The prices, specifications and conditions stated herein are satisfactory and are accepted. You are authorized to do the work as specified. Payment will be made as outlined in this agreement.

Signature: _____

Name (please print): _____

Date: _____ Title: _____

Note: This proposal may be withdrawn by Automated Energy Systems if not accepted within thirty (30) days.

Item Description	Req By	Account #		R N	Est Life	Dept Priority	Method of Funding				Dept Req Est Cost	Manager Revisions	Budgeted Cost
							Approp	Act 99	Grant	Bonds			
RECREATION CAPITAL IMPROVEMENT FUND													
Compressor control module update	REC	408-900	-977.751	R	15	1	X				35,000	-	35,000
Arena dehumid control system *	REC	408-900	-976.751	R	15	1	X				18,000	-	18,000
Backup scroll compressor	REC	408-900	-977.751	N	15	1	X				11,000	-	11,000
Fast Ice System - Replaces Zamboni H2O feed	REC	408-900	-977.751	N	15	2	X				35,000	-	35,000
PCC replacement windows - CPF Grant	REC	408-900	-976.752	R	25	2			X		400,000	-	400,000
PCC roof replacement - CPF Grant	REC	408-900	-976.752	R	15	2			X		450,000	-	450,000
Canopy entrance /heated vestibule - CPF Grant	REC	408-900	-976.751	R	15	2			X		20,000	-	20,000
TDM soccer shed- Irrigation-Wayne County Grant	REC	408-900	-977.751	R	15	2			X		15,000	-	15,000
Soccer goals	REC	408-900	-977.751	R	25	3			X		20,000	-	20,000
RECREATION CAPITAL IMPROVEMENT FUND TOTAL											1,004,000	-	1,004,000
2024 ROAD BOND FUND													
Major- portion of 2026 Street Plan													
Preventative maintenance/Engineering Costs	DMS	488-485	818.406	R	25	1	X				52,200	-	52,200
Riverside Comfort Station road reconstruct	DMS	488-485	818.450	R	25	1	X				30,000	-	30,000
Joel St/Ann Arbor Trail road reconstruction	DMS	488-485	818.450	R	25	1	X				160,000	-	160,000
Ann Arbor Trail-Mill to railroad tracks	DMS	488-485	818.450	R	25	1	X				46,900	-	46,900
Ann Arbor Trail-Harvey to Joel	DMS	488-485	818.450	R	25	1	X				59,500	-	59,500
Goldsmith- Sheldon to Lena	DMS	488-485	818.450	R	25	1	X				98,000	-	98,000
Local- portion of 2026 Street Plan													
Preventative maintenance/Engineering Costs	DMS	488-485	818.406	R	25	1	X				49,500	-	49,500
Joel St/Ann Arbor Trail road reconstruction	DMS	488-485	818.450	R	25	1	X				160,000	-	160,000
Maple, Hamilton Intersection to Fairground	DMS	488-485	818.450	R	25	1	X				100,000	-	100,000
Wing/Joy/Deer to west end of Joy	DMS	488-485	818.450	R	25	1	X				98,000	-	98,000
Evergreen- Penniman to Sheridan	DMS	488-485	818.450	R	25	1	X				84,000	-	84,000
2024 ROAD BOND FUND TOTAL											938,100	-	938,100

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____

- WHEREAS The City of Plymouth maintains a variety of buildings and from time to time the buildings are in need of repairs or upgrades, and
- WHEREAS The 2026-27 Capital Improvement Budget identified the Arena Dehumidification Control System in need of replacement, and
- WHEREAS Automated Energy Systems (AES) has built the current computer system that runs the Geo/HVAC system, and
- WHEREAS AES provided a quote for \$17,200 for the replacement and programming, etc. of the controllers for the system.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase and installation of the arena dehumidification software and hardware from Automated Energy Systems (AES) of Madison Heights, MI in the amount of \$17,200.00. Funding for this authorization is from the Recreation Fund (408-900-976.751).



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Parman Files\Memorandum - Emergency Purchase Lakos Centrifugal Separator - 07-06-26.docx*
Date: June 29, 2026
RE: Emergency Purchase Confirmation Lakos Centrifugal Separator

Background

On June 2, 2026, the City Commission was notified of an emergency authorization to replace and install a Lakos centrifugal separator. This was discovered during the replacement of the water tower plate exchanger and is important to cooling system by pulling materials from the water before they hit the plate exchanger.

Staff worked with Thermalnetics, who inspected the unit previously and obtained pricing of \$11,610 which includes shipping and installation. There was a 5-6 week lead time and we needed to move on this emergency authorization in order to have the plate exchanger program completed by mid-July.

Recommendation

The City Administration recommends that the City Commission confirm the emergency purchase authorization for replacement and installation of the Lakos centrifugal separator at the Cultural Center.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

Emergency Authorization - Cultural Center

From Porman, Chris <cporman@plymouthmi.gov>
Date Tue 6/2/2026 3:17 PM
To Group - Commission <commission@plymouthmi.gov>

Good Afternoon,

As you may be aware, we have been working on replacement for the plate exchanger at the Cultural Center. One of the components tied to the system is a centrifugal separator, which pulls materials from the water before it hits the plate exchanger. We could not inspect this item until it was taken offline during the replacement of the plate exchanger and even then, we have tried to have it cleaned/repaired; however, that has been unsuccessful, and as such, it needs to be replaced. There is a 5–6-week lead time on this unit, and we need to order now to have it delivered and installed before we put ice back in later this summer. We have worked with Thermalnetics, who has inspected the unit before and received the price of \$11,610 for the unit including installation. I have given Emergency Purchase authorization to move forward with this project, and you will see this come before at a future meeting for confirmation. Any questions, please let Steve Anderson or me know.



Chris Porman
City Manager

P: (734) 453-1234 x238

E: cporman@plymouthmi.gov

City Manager's Office
201 S Main
Plymouth, Michigan 48170

www.plymouthmi.gov





CITY OF PLYMOUTH

www.plymouthmi.gov

Recreation Department
Plymouth Cultural Center
525 Farmer
Plymouth, MI 48170

Phone 734-455-6620

Memo

To: Chris Porman, City Manager

From: Steve Anderson, Recreation Director 

CC:

Date: 6-29-26

Re: Lakos Centrifugal Separator Emergency Replacement

As you may know, the water tower and its plate exchanger include a Lakos centrifugal separator as part of the open-loop evaporative cooling system for the Cultural Center's Geo/HVAC setup. During the recent replacement of the water tower plate exchanger, we discovered that the twenty-year-old Lakos unit was severely rusted and filled with thick mineral buildup. This separator plays an important role in protecting the plate exchanger by preventing debris from clogging the metal plates and reducing cooling performance.

The Lakos itself is a tall, 450 lb., steel tube-shaped unit that uses centrifugal force, moving water at roughly 300 gallons per minute, to remove contaminants pulled into the water tower before they can circulate through the rest of the mechanical system. The simplest way to picture it is to imagine a 300-gallon-per-minute salad spinner that spins out dirt and other particles from the water.

Because the Lakos is built directly into the cooling water flow, we had no practical way to assess its condition until we began disassembling the plate exchanger during the second week of May. Once we saw the extent of the deterioration, it became clear that ordering a replacement immediately was necessary, especially given the six-week lead time. This helps ensure we can complete the plate exchanger project by mid-July.

The cost for the Lakos Model HTX-0285-V centrifugal separator, including shipping from California, is \$11,610.00. This expense will be charged to the repairs and maintenance account (208-261-930.000). The invoice from ThermalNetics of Auburn Hills, Michigan is attached for your review.

Please feel free to reach out anytime if you have questions or would like more details.



THERMALNETICS
a member of **DAIKIN** group

INVOICE

Page: 1

ThermalNetics, Inc
3955 Pinnacle Court , Ste#200
Auburn Hills, MI 48326
United States of America

Invoice Number: BC-PSINV049225
Invoice Date: 6/25/2026

Bill To: City of Plymouth
Abby Gazvoda
Accounts Payable Dept - Abby Gazvoda
201 S. Main
Plymouth, MI 48170
United States of America

Ship To: City of Plymouth
26189PM
Accounts Payable Dept - Abby Gazvoda
201 S. Main
Plymouth, MI 48170
United States of America

Ship Via
Ship Date 6/25/2026
Due Date 7/25/2026
Terms Net 30 Days

Customer ID BC-C02076
P.O. Number 00062522
P.O. Date 6/25/2026
Our Order No.
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
.MFG-ALT Lakos model HTX-0285-V centrifugal separator	Each	1	1	11,610.00	11,610.00

Amount Subject to Sales Tax USD 0
Amount Exempt from Sales Tax 11,610.00

Subtotal: 11,610.00
Invoice Discount: 0.00
Total Sales Tax: 0.00

Total USD: 11,610.00

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm.

- _____
- WHEREAS The City of Plymouth maintains a variety of buildings and from time to time the buildings are in need of repairs or upgrades, and
- WHEREAS The Plymouth Cultural Center has been working on upgrades to its open-loop evaporative cooling system and discovered the Lakos centrifugal separator in need or replacement, and
- WHEREAS The Lakos centrifugal separator helps remove dirt and particles from the water before circulating through the mechanical system, and
- WHEREAS The City Administration authorized the emergency repairs and notified the City Commission of the emergency situation and the actions that were taken.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby confirm the emergency replacement and installation of the Lakos centrifugal separator and related installation costs. This authorization is in the amount of \$11,610 for purchase and installation work performed by Thermalnetics. Funding for this authorization is from the Recreation Fund (208-261-930.000).