



Special Meeting Notice

Plymouth City Commission

Committee of the Whole

Monday, July 6, 2026 - 5:30 P.M. - 6:45 P.M.

Plymouth City Hall - 201 S Main St.

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

The Committee of the Whole will meet on Monday July 6, 2026, from 5:30 p.m. - 6:45 p.m. for discussion on Parks.



Special Meeting Agenda

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1. COMMITTEE OF THE WHOLE - CALL TO ORDER
2. DISCUSSION - Parks Sponsorship and Public Participation & Volunteer Framework
3. DISCUSSION - Parks Advisory Board
4. ADJOURNMENT

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodations. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to clerk@plymouthmi.gov.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with/or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

"The government in this community is small and accessible to all concerned."

*-Plymouth Mayor Joe Bida
November 1977*

City of Plymouth ~~Adopt-a-Park V.2.0~~Park Sponsorship Program

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Public Participation & Volunteer Engagement Framework

Celebrating Partnerships. Supporting Parks. Building Community.

Overview & Strategic Vision

The City of Plymouth has a rich tradition of strong community involvement in the stewardship of its public spaces. From the founding of Fall Festival to our neighborhood parks, partnerships have always defined our park system.

As we face new challenges in funding ongoing maintenance and improvements, we are proud to introduce the ~~Adopt-a-Park Program~~Park Sponsorship Program—a flexible, transparent framework to empower individuals, civic groups, local businesses, and philanthropic organizations to play a direct and recognized role in maintaining and enhancing our city’s parks.

- 5-Year Strategic Plan (2022–2026) prioritizes:
 - Enhancing sustainable infrastructure (green parks, EV chargers, native/pollinator-friendly plantings)
 - Fostering staff development, including adding recreation professionals
 - Strengthening community connectivity via public–private partnerships
 - Delivering an attractive, livable community, with expanded green space and improved recreation facilities
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- Recreation Master Plan (2024–2028) outlines:
 - Needs for facility enhancements (playgrounds, lighting, ADA upgrades, bike access)
 - Strong public support for sustainability, including pollinator gardens and native plantings
 - Desire for joint initiatives and partnerships
 - Requirement for grant eligibility and funding-driven action plans

Program Goals

The City of Plymouth ~~Adopt a Park Program~~ **Park Sponsorship** is designed to foster meaningful public-private partnerships that support the long-term sustainability, accessibility, and vitality of the City's parks and green spaces. The program provides equitable opportunities for residents, businesses, civic organizations, and philanthropic partners to invest in park amenities and infrastructure while promoting transparency, accountability, and consistent stewardship of sponsored projects.

Through shared civic pride and community investment, the program seeks to accelerate park enhancements, including playground improvements, ADA-accessible amenities, lighting, and other infrastructure improvements that improve the quality of life for residents and visitors. Additionally, the program encourages sustainable and connected park environments through investments in native landscaping, pollinator gardens, water bottle filling stations, plazas, benches, bicycle amenities, and other features that strengthen Plymouth's park system for current and future generations.

Program Goals

- ~~Foster public-private partnerships that support the long-term health and accessibility of our parks.~~
- ~~Provide equitable opportunities for community members and organizations to sponsor park amenities and infrastructure.~~
- ~~Ensure consistent maintenance, recognition, and transparency for all sponsored or donated projects.~~
- ~~Accelerate park improvements like play structures, ADA accessibility, lighting, and signage through support and shared civic pride.~~
- ~~Enhance sustainability and connectivity with native landscaping, pollinator gardens, bottle fill stations, plazas, benches, and bike racks.~~

Annual Review

The City of Plymouth shall review the ~~Adopt a Park Program~~ **Park Sponsorship** and all associated policies, sponsorship tiers, naming rights provisions, and recognition guidelines on an annual basis. The City reserves the right to amend, modify, or discontinue any portion of the program as necessary to ensure it continues to serve the public interest and aligns with the City's strategic priorities.

City of Plymouth ~~Adopt a~~ **Park Sponsorship Tiers**

Celebrating Partnerships. Supporting Parks. Building Community.

Tier Name	Contribution Level	Focus & Examples	Recognition
<p>Neighborhood Giver <u>Park Friend</u> (Individual Sponsor)</p>	<p>Up to \$500 <u>\$100</u></p>	<p>Grassroots support for general park care such as paint touch-ups, trash bags, mitts, light tools, pollinator plants, flower bulbs</p>	<p><u>Thank-you email and annual recognition on City website</u> Thank-you e-certificate; name included in annual sponsor list on website</p>
<p>Playground Pal <u>Partner</u></p>	<p>\$501 <u>Up to \$2,500</u></p>	<p>Enhancements like inclusive play panels, infant/toddler swings, ADA-compliant surfacing, replacement mulch, interactive elements, repair kits, small shade features</p>	<p><u>All previous benefits plus inclusion in Digital name listing at City Hall and Cultural Center;</u> optional recognition sign near play area</p>
<p>Park Steward <u>Green Space Steward</u></p>	<p>\$2,501– <u>\$5,000</u></p>	<p>Park furniture (picnic tables, benches, <u>seating</u>), tree planting, native landscaping, <u>garden beds</u>, interpretive signage, waste/recycling bins, bike racks</p>	<p><u>All previous benefits plus recognition in annual Parks Stewardship Report in City newsletter</u> Nameplate in supported park; website and newsletter recognition</p>
<p>Community Champion</p>	<p>\$5,001– \$24,999</p>	<p>Infrastructure upgrades like water <u>drinking</u> fountains, wayfinding signage, <u>fitness climbing</u> equipment, upgraded lighting</p>	<p><u>All previous benefits plus a personalized engraved stone recognition marker placed within the supported park</u> Park signage, annual sponsor appreciation, website & social media mention</p>

Tier Name	Contribution Level	Focus & Examples	Recognition
Legacy Leader <u>Placemaker</u>	\$25,000– \$99,999	Larger improvements including pavilion renovations, athletic field fencing, irrigation systems, accessible walking paths	<u>All previous benefits plus recognition at a City Commission meeting and commemorative proclamation</u> Custom signage in park, recognition at city events, official city proclamation
Visionary Partner <u>Legacy</u> <u>Partner</u>	\$100,000+	Transformational additions like full playgrounds or playscapes <u>new play equipment, new pavilion</u> , new park construction, permanent public art, large-scale park redesigns, or nature-based play zones	<u>All previous benefits plus 10-year recognition signage, naming opportunity consideration (subject to City Commission approval) and feature story in City publications. Naming rights (10 years), citywide media recognition, partnership planning with city staff and community, feature story in city publications</u> recognition, partnership planning with city staff and community, feature story in city publications

In-Kind Partner

Contribution Level: Donation of goods, professional services, materials, equipment, labor, or expertise that directly supports park improvements, maintenance, beautification, or programming. All in-kind contributions are subject to review and acceptance by the City in its sole discretion, which includes determining the appropriateness, fair market value, and corresponding recognition associated with the donation.

Focus & Examples: Landscape materials, trees, playground equipment, construction services, engineering or design services, concrete work, excavation, equipment use, volunteer labor, signage fabrication, benches, or specialized professional services.

Recognition: In-kind donors shall receive recognition and benefits commensurate with the fair market value of their contribution and in accordance with the applicable sponsorship tier.

In-Kind Contributions: The City may accept in-kind donations of materials, equipment, professional services, labor, or other resources that further the goals of the ~~Adopt a Park Program~~ Park Sponsorship program. Acceptance of all in-kind donations is subject to City approval and determination that the contribution serves a public purpose and aligns with the City's park and recreation priorities.

Additional Information:Notes:

Payment Terms for Naming Rights

- For approved naming rights opportunities, the City may, at its sole discretion, allow sponsorship commitments to be fulfilled through annual installment payments over a period not to exceed ten (10) years. The payment schedule, contribution amount, and any applicable terms and conditions shall be established through a written agreement approved by the City.
- Naming recognition may be contingent upon the sponsor remaining in good standing and fulfilling the terms of the agreement. Failure to make required payments or otherwise comply with the agreement may result in suspension, modification, or termination of the naming designation, as determined by the City in its sole discretion.

City Contribution and Matching Funds

- Participation in the ~~Adopt a Park Program~~Park Sponsorship program does not create an obligation for the City of Plymouth to provide matching funds, supplemental appropriations, or additional financial contributions toward any sponsored project, park improvement, or naming opportunity. Any City funding, in-kind services, or future capital investments shall be determined solely by the City Commission through its annual budget process and capital planning priorities.
- Sponsors and donors acknowledge that contributions made through this program are voluntary and do not guarantee a corresponding financial investment, reimbursement, or cost-sharing commitment by the City.

Naming Rights Notes

- Naming opportunities associated with the City of Plymouth ~~Adopt a Park Program~~Park Sponsorship Program are intended to recognize transformational contributions that provide a lasting public benefit. Naming rights are not automatic and may be considered only for exceptional contributions that significantly enhance, expand, or redevelop a park or park amenity.
- Recognition through naming rights is honorary in nature and does not convey ownership, control, exclusive use, property rights, management authority, or any other legal interest in City property. All parks and park amenities remain publicly owned and operated by the City of Plymouth for the benefit and enjoyment of the community.
- The City reserves the right to approve, deny, modify, or revoke any naming request at its sole discretion. Proposed names shall be consistent with the City's mission, values, and commitment to serving the public interest and shall not be detrimental to the City's reputation or inconsistent with community standards.
- Names that are primarily promotional, political, discriminatory, offensive, or otherwise incompatible with the character and purpose of public parks shall not be considered. All naming rights opportunities require approval by the City Commission and may be subject to terms, conditions, and duration limitations established by the City.

- Approved naming rights shall be granted for a period of ten (10) years from the date of formal designation unless otherwise specified by the City Commission. Upon expiration of the naming period, the naming rights holder shall be granted a first right of refusal to renew the naming designation under terms and conditions established by the City. Renewal is not guaranteed and remains subject to City Commission approval, continued appropriateness of the name, and the public interest.
- ~~Playground Pal is a perfect tier for residents, scout troops, and neighborhood groups who want to support play spaces at a grassroots level.~~
- ~~All sponsors will receive project updates, recognition based on their tier, and opportunities to participate in community celebration events.~~

Public Participation & Volunteer Engagement Framework Celebrating Partnerships. Supporting Parks. Building Community.

Purpose

To create an active, ongoing pipeline of volunteers—drawn from individuals, families, neighborhood groups, civic organizations, and businesses—who contribute their time, skills, and resources to the upkeep and enhancement of Plymouth’s parks, while fostering civic pride and community connection.

1. Participation Framework

- **Core Volunteer Groups**
Rather than relying on one-off events alone, establish affinity-based volunteer teams that can be called upon for seasonal projects.
 - **Neighborhood Park Teams** – Residents near each park adopt that park for periodic cleanup and minor maintenance.
 - **Youth & Scout Crews** – Partner with Boy Scouts, Girl Scouts, school clubs, and sports teams for service projects.
 - **Corporate & Civic Partners** – Invite local businesses, Rotary, Kiwanis, and church groups for team-building volunteer days.
 - **Citywide Park Stewards** – A volunteer network that supports multiple parks as needed.
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2. Volunteer Pipeline Strategy

Recruitment Sources:

- Annual **Adopt-a-Park Kickoff Meeting** (spring) for all interested individuals & groups.
- Outreach through schools, faith-based organizations, service clubs, and HOA newsletters.
- Social media spotlights on volunteer opportunities and completed projects.
- Partnership with local events (Farmers Market, Fall Festival) to host an “Adopt-a-Park” booth.

Sign-Up Process:

- Online volunteer interest form with option to join a specific park team or the citywide “On Call” team.
- Match volunteers to park needs, project dates, and preferred activities (cleanup, planting, light repairs, etc.).

3. Seasonal Volunteer Events

Create a rhythm of recurring, themed events so people know when they can plug in:

Season	Event Name	Focus
Spring	"Plymouth Parks Bloom"	Pollinator planting, mulching, playground cleanup
Summer	"Green & Clean" Days	Litter sweeps, light painting, small repairs
Fall	"Leaf & Love" Cleanup	Leaf raking, invasive plant removal, winter prep
Winter	"Frosty Friends" Help Out	Snow removal on paths, prepping park signage & benches