



Plymouth City Commission

Regular Meeting Agenda

Monday, November 4, 2024 7:00 p.m.
Plymouth City Hall & Online Zoom Webinar

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Join Zoom Webinar: Nov 4 <https://us02web.zoom.us/j/83246694729>

Passcode: 114354 Webinar ID: 832 4669 4729

1. **CALL TO ORDER**
 - a. Pledge of Allegiance
 - b. Roll Call
2. **APPROVAL OF MINUTES**
 - a. October 21, 2024 City Commission Regular Meeting Minutes
 - b. Citizens Academy – Graduation Recognition
3. **APPROVAL OF THE AGENDA**
4. **ENACTMENT OF THE CONSENT AGENDA**
 - a. Special Event: Holiday Greens Market 2024, Saturday, 11/30/2024
 - b. Special Event: Plymouth Goodfellows Paper Sale, Saturday 12/7/2024
 - c. Special Event: Wreaths Across America, Saturday, 12/14/2024
5. **CITIZEN COMMENTS**
6. **COMMISSION COMMENTS**
7. **OLD BUSINESS**
8. **NEW BUSINESS**
 - a. First Quarter Budget Amendments
 - b. Snow & Ice Control Policy 2024 - 25
 - c. Residential Solid Waste Bids
 - d. Authorization for the Purchase of Automated Trash Carts
 - e. Authorization for front load and roll off dumpster solid waste service
9. **REPORTS AND CORRESPONDENCE**
 - a. Liaison Reports
 - b. Appointments

10. ADJOURNMENT

Consent Agenda- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodations. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to clerk@plymouthmi.gov.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

"The government in this community is small and accessible to all concerned."

-Plymouth Mayor Joe Bida

November 1977



City of Plymouth
City Commission Regular Meeting Minutes
Monday, October 21, 2024, 7:00 p.m.
Plymouth City Hall 201 S. Main Street

City of Plymouth
 201 S. Main St.
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov
 Phone 734-453-1234
 Fax 734-455-1892

1. CALL TO ORDER

a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Suzi Deal, Mayor ProTem Kelly O'Donnell, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Nick Moroz

Excused: Commissioner Brock Minton

Also present: City Manager Paul Sincock, City Attorney Bob Marzano, and various members of the city administration

2. APPROVAL OF MINUTES

Moroz offered a motion, seconded by Maguire to approve the October 7, 2024 City Commission Regular Meeting minutes.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Filipczak offered a motion, seconded by Kehoe to approve the agenda for the October 21, 2024 meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

a. Approval of September 2025 Bills

b. Special Event: Compassionate Friends World-Wide Candle Lighting – Sunday 12/8/2024

c. Special Event: Spring Artisan Market, Saturday 5/3/2025

Filipczak offered a motion, seconded by Maguire, to approve the consent agenda for October 21, 2024.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

None

6. COMMISSION COMMENTS

Kehoe: Saturday is the last Farmer's Market for the year.

Maguire: Happy U of M week; Early voting is 10/26/24-11/3/24.

Filipczak: October is Breast Cancer Awareness Month

Deal: The Chamber had a successful Pumpkin Palooza.

7. OLD BUSINESS

None

8. NEW BUSINESS

a. Authorization for Design & Bidding Services – 2025 Infrastructure Program

The following motion was offered by Filipczak and seconded by Moroz

RESOLUTION 2024-84

- WHEREAS The City of Plymouth maintains a wide range of infrastructure to help protect and preserve the public health, safety, and welfare; and
- WHEREAS There is a need to provide improvements to roads, sewers, and the water system in order to keep them in good condition; and
- WHEREAS The voters of the city did authorize the sale of bonds to pay for street improvements in 2019; and
- WHEREAS The City Engineer has proposed several projects for the 2025 calendar year, to include the following and their preliminary estimated construction costs:
- North Holbrook Reconstruction between Plymouth Road and the railroad tracks - \$2,052,000
 - Main Street & Church Street Traffic Signal Upgrades, Road Construction and New Water Main - \$630,000
 - Roadway preventative maintenance – Various locations - \$200,000

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize Wade Trim to provide preliminary design engineering and bidding services as outlined in the Engineer's letter dated October 16, 2024, in the amount of \$215,000 and as follows:

Main/Church Traffic Signal/Ped Crossing Upgrade Coordination	\$ 9,000
Holbrook Water System Design	\$24,000
Holbrook Sanitary Sewer Design	\$30,000
Holbrook Roadway, Storm Sewer, ADA Design	\$78,000
Topographic Survey Data Collection (Estimated at 12 to 14 days)	\$28,000
Permit Assistance	\$ 5,000
Preventative Maintenance Program Assistance	\$ 8,000
Project Management and Coordination	\$13,000

Wade Trim Engineering Services Subtotal:	\$195,000
Geotechnical Investigation and Report Allowance:	<u>\$ 20,000</u>
2025 Infrastructure Program Initial Design Fee Estimate:	<u>\$215,000</u>

There was a voice vote.

MOTION PASSED UNANIMOUSLY

b. Authorization for Engineering Services – Ann Arbor Trail Evaluation

The following motion was offered by Moroz and seconded by O'Donnell

RESOLUTION 2024-85

- WHEREAS The City of Plymouth maintains a wide range of infrastructure to help protect and preserve the public health, safety, and welfare; and
- WHEREAS Residents in the area of Ann Arbor Trail corridor near Hamilton and Fairground engaged the City in discussions related to pedestrian crossing improvements; and
- WHEREAS The City of Plymouth engaged the City Engineer to provide a proposal for Engineering Services for the evaluation of Ann Arbor Trail; and
- WHEREAS The City Engineer provided a proposal for professional engineering services for the Ann Arbor Trail non-motorized crossing evaluation.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize Wade Trim to provide professional engineering services for Ann Arbor Trail non-motorized crossing evaluation as outlined in the Engineer's letter dated October 2, 2024, in the amount not to exceed \$7,500.00.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. Valet Parking Policy Revision

The following motion was offered by Kehoe and seconded by O'Donnell

RESOLUTION 2024-86

WHEREAS The City of Plymouth operates a public parking system and there has been a request to allow valet parking programs to be set up in the downtown area; and

WHEREAS The City Commission identified "Review opportunities for additional parking Spaces" as a one-year task in Goal Area One #1: Sustainable Infrastructure; and

WHEREAS The City Downtown Development Authority Board did review and recommend Changes in the existing Policy to allow for year-round valet parking, and to Designate a specific area for Downtown Valet Parking; and

WHEREAS The City Commission has control of the public parking system and the authority to grant use of public parking spaces to a parking valet system that will use Contracted private parking spaces to allow for more parking availability in the public parking system; and

WHEREAS The Downtown Merchants/Restaurants have indicated a desire to implement a Valet Parking system on a seasonal and pay expenses for such a system in accordance with The revised policy as recommended by the DDA Board at their October 14, 2024, meeting.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the City of Plymouth Valet Parking Policy & Application 2024-2025 as recommended by the DDA Board at their October 14, 2024, meeting. In addition, expenses for the program shall be funded through user fees and/or direct funding from the downtown merchants/restaurants.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

d. Emergency Purchase Confirmation Tree Service

The following motion was offered by Filipczak and seconded by Maguire

RESOLUTION 2024-87

WHEREAS The City of Plymouth experienced a significant storm event on Wednesday, August 28, 2024, which resulted in widespread damage, including downed trees and debris posing Hazards to public safety, obstructing roadways, and damaging public and private property; and

WHEREAS The immediate removal of fallen trees, limbs, and debris is essential to restore public Safety, ensure access for emergency responders, and protect the health and welfare of the Community; and

WHEREAS It was necessary to engage professional tree removal and debris management services on an emergency basis to ensure a timely response to the storm damage and to mitigate further risks to the public; and

WHEREAS Sec. 2-137. - Emergency purchases of the City Charter provides for the City Manager to authorize emergency procurement and services in situations that threaten public health, safety, and welfare,

WHEREAS The City Administration did contract with American Made Trees Services, Art's Residential Tree Services, and Perlongo Excavating to perform emergency tree service for the City of Plymouth

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby confirm the Emergency Authorization for tree services completed by American Made Tree Services in the amount of \$15,750.00. Funding for this authorization is to be allocated from the City's Solid Waste Fund.

NOW BE IT ADDITIONALLY RESOLVED THAT the City Commission of the City of Plymouth does hereby confirm the Emergency Authorization for tree services completed by Art's Residential Tree Service in the amount of \$8,050.00. Funding for this authorization is to be allocated from the City's Solid Waste Fund.

NOW BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby confirm the Emergency Authorization for tree services completed by Perlengo Excavating in the amount of \$30,070.00. Funding for this authorization is to be allocated from the City's Solid Waste Fund.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

e. Authorization to Purchase Pick up Truck

The following motion was offered by Filipczak and seconded by O'Donnell

RESOLUTION 2024-88

WHEREAS The City of Plymouth operates an equipment fleet to help protect the public health, safety, and welfare; and

WHEREAS The City Commission determined that a F350 Pick Up Truck was a piece Of equipment that would be included in the 2024-2025 Budget; and

WHEREAS The City Administration obtained pricing based on the MiDeal Purchasing Program, which the city has used for previous vehicle purchasing; and

WHEREAS The City Administration and staff are recommending the purchase of a 2025 Fleet/Non-Retail Ford F350 4WD 176" Work Truck from Lafonatine Ford of Lansing, MI; and

WHEREAS The City Administration and staff are recommending the purchase of a Boss 9' 2" Power-V DXT Red Steel Blade Snow Plow from Truck & Trailer Specialties of Howell, MI.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of a 2025 Fleet/Non-Retail Ford F350 4WD 176" Work Truck from the MiDeal Purchasing Program in the amount of \$52,893.00 and the expense is to be charged to the Equipment Fund Account 661-000-141.500.

BE IT ADDITIONALLT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of the Boss 9' 2" Power-V DXT Red Steel Blade Snow Plow from Truck & Trailer Specialties utilizing the City of Rochester Hills RFP-RH-20-023 contract awarded in September 2020 in the amount of \$9,767.00 and the expense is to be charged to the Equipment Fund Account of 661+000-141.500.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Kehoe – Provided a DDA meeting update and the next OVA meeting is Oct 30 at 7pm at Meridian Coffee.

Filipczak – Provided an update on the NPFAB and the next Cemetery Board meeting is Oct 28.

Deal – The Generator arrived at the Cultural Center

b. Appointments – None

10. ADJOURNMENT

*The next regular City Commission meeting is 7:00 pm on Monday November 4 at Plymouth City Hall. Maguire offered a motion, seconded by Kehoe to adjourn the meeting at 7:44 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



Special Event Application

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name		Plymouth Goodfellows Inc			
Ph#	734.262.3199	Fax#		Email	plymouthgoodfellows@yahoo.com
Website		plymouthgoodfellows.org			
Address	P O Box 700192		City	Plymouth	State MI Zip 48170
Sponsoring Organization's Agent's Name		Julie Johnston		Title Vice-President	
Ph#	734.673.1874	Fax#		Email	juliejohnston313@gmail.com
Cell#		734.673.1874			
Address	9980 Tennyson		City	Plymouth	State MI Zip 48170

Event Name	Plymouth Goodfellows Paper Sale
Event Purpose	Accept donations for our Christmas campaign
Event Date(s)	Sat Dec 7, 2024
Event Times	8:00 am-1:00 pm
Event Location	City Sidewalks

What Kind Of Activities? Accepting donations and explaining our organization

What is the Highest Number of People You Expect in Attendance at Any One Time? # of people already on streets

Coordinating With Another Event? YES ☐ NO ☒ If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Plymouth Goodfellows volunteers will be distributing our newspaper and accepting donations from the community throughout the city of Plymouth. All volunteers are instructed to be courteous and friendly to community, whether or not donations are given.

RECEIVED

OCT 24 2024

City of Plymouth

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

10.23.2024

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER East Main Street Insurance Services, Inc. Will Maddux PO Box 1298 Grass Valley CA 95945		CONTACT NAME: Will Maddux PHONE (A/C, No, Ext): (530) 477-8521 FAX (A/C, No): E-MAIL ADDRESS: info@theeventhelper.com	
INSURED Plymouth Goodfellows Inc. c/o Harry Stansell 641 Forest Ave, 2 Plymouth MI 48170		INSURER(S) AFFORDING COVERAGE INSURER A: Evanston Insurance Company INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 35378	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR Host Liquor Liability Retail Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	N	3DS5475-M3070801	12/07/2024 12:01 AM	12/08/2024 12:01 AM	
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED <input type="checkbox"/> RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A				
							EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (other than fire) \$ 1,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Deductible \$ 1,000 COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$ EACH OCCURRENCE \$ AGGREGATE \$ \$ PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder listed below is named as additional insured per attached MEGL 2217 01 19. Attendance: 100, Event Type: Charity Sale.

CERTIFICATE HOLDER City of Plymouth 201 S Main St Plymouth MI 48170	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations.

All other terms and conditions remain unchanged.

EVENT REVIEW FORM

EVENT NAME: GOODFELLOWS PAPER SALE TOTAL ESTIMATED FEE: _____

(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>CP</u>
<u>NO SERVICES REQUIRED</u>				
\$250 Bathroom Cleaning Fee Per Day of Event? YES NO				
Labor Costs: \$	Equipment Costs: \$	Materials Costs	\$	
POLICE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MAC</u>
<u>NO SERVICES NEEDED</u>				
Labor Costs \$	Equipment Costs \$	Materials Costs	\$	
FIRE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>AS</u>
<u>NO SERVICES NEEDED</u>				
Labor Costs \$	Equipment Costs \$	Materials Costs	\$	
HVA:	Approved	Denied	(list reason for denial)	Initial
DDA:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$	Equipment Costs \$	Materials Costs	\$	
RISK MANAGEMENT:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MB</u>
Class I - Low Hazard	Event Sponsors must provide current Certificate of Insurance naming City			
Class II - Moderate Hazard	of Plymouth as 'Additional Insured' including in the Description Box/Area.			
Class III - High Hazard	Food vendor/service requirements per Special Event Policy, must also be			
Class IV - Severe Hazard	met for any food. <u>CANNOT BE IN STREETS</u>			
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____				
APPROVED _____ NOT APPROVED _____ DATE _____				

City of Plymouth SPECIAL EVENT APPLICATION

>> FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS <<

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 Calendar days prior to the starting date of the event.

Sponsoring Organization's Legal Name Plymouth Community Chamber of Commerce

Ph# 734-453-1540 Fax# 734-404-6026 Email mary@plymouthmich.org Website www.plymouthmich.org

Address 850 W. Ann Arbor Trail City Plymouth State MI Zip 48170

Sponsoring Organization's Agent's Name Mary Nyhus Title Event Manager

Ph# same Fax# same Email same Cell# _____

Address same City _____ State _____ Zip _____

Event Name Holiday Greens Market 2024

Event Purpose Selling of Holiday Greens at the Farmers Market

Event Date(s) Saturday, November 30, 2024

Event Times 9 a.m. to 3 p.m.

Event Location Downtown Plymouth in The Gathering and outside The Gathering on Penniman Avenue

What Kind Of Activities? Holiday Greens Market

What is the Highest Number of People You Expect in Attendance at Any One Time? 60

Coordinating With Another Event? YES ☐ NO ☒ If Yes, Event Name: _____

Event Details: This event provides an opportunity for Farmers Market vendors to sell holiday greens for the Christmas Season. The people who come to the market are mainly local Plymouth residents and people from the surrounding communities.

RECEIVED

OCT 23 2024

City of Plymouth

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated ☐ Cosponsored Event ☐ Other NonProfit ☐ Other ForProfit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☒ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g. Early in the month of Dec. _____)

Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES ☐ NO ☒ **OTHER VENDORS?** YES ☒ NO ☐
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☒ NO ☐

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

Close off Penniman Avenue between Jimmy Johns and Union. _____

7. **AN EVENT MAP** IS ☐ IS NOT ☒ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☐ NO ☒

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)? YES ☒ NO ☐

If Yes, list the lots or locations where/why this is requested:

The length of the event is over the 2-3 hour time limit in public parking areas _____

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that

- a. A Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
- b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
- c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
- d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
- e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event .

10/16/2024

Date

Mary Nuhus

Signature of **Sponsoring Organization's Agent**

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to:

City Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 4534234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Plymouth Community Chamber of Commerce (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Greens Market (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Mary Nyhus

Date 10/16/2024

Witness Wanda Elveston

Date 10/16/2024

EVENT REVIEW FORM

EVENT NAME: _____ TOTAL ESTIMATED FEE: _____

(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	<u>Approved</u>	Denied	(list reason for denial)	Initial	<u>CP</u>
<u>EVENT TO CLOSE ROAD</u>					
\$250 Bathroom Cleaning Fee Per Day of Event? <u>YES</u> NO					
Labor Costs:	\$ <u>0</u>	Equipment Costs:	\$ <u>0</u>	Materials Costs	\$ <u>0</u>
POLICE:	<u>Approved</u>	Denied	(list reason for denial)	Initial	<u>guc</u>
<u>NO SERVICES NEEDED</u>					
Labor Costs	\$	Equipment Costs	\$ <u>0</u>	Materials Costs	\$
FIRE:	<u>Approved</u>	Denied	(list reason for denial)	Initial	<u>MB</u>
<u>NO SERVICES NEEDED</u>					
Labor Costs	\$	Equipment Costs	\$	Materials Costs	\$
HVA:	Approved	Denied	(list reason for denial)	Initial	
DDA:	<u>Approved</u>	Denied	(list reason for denial)	Initial	<u>SBP</u>
Labor Costs	\$ <u>0</u>	Equipment Costs	\$	Materials Costs	\$
RISK MANAGEMENT:	<u>Approved</u>	Denied	(list reason for denial)	Initial	<u>MB</u>
Class I – Low Hazard	Event Sponsors must provide current Certificate of Insurance naming City				
Class II – Moderate Hazard	of Plymouth as 'Additional Insured' including in the Description Box/Area.				
Class III – High Hazard	Food vendor/service requirements per Special Event Policy, must also be				
Class IV – Severe Hazard	met for any food.				
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____					
APPROVED _____ NOT APPROVED _____ DATE _____					



Special Event Application

ITEM 4.c

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Wreaths Across America
Ph# 207-578-6289 Fax# 866-956-1125 Email region5@wreathsacrossamerica.org Website WreathsAcrossAmerica.org
Address P.O. Box 249 City Columbia Falls State ME Zip 04423
Sponsoring Organization's Agent's Name Arne Eilummo Title Mrs.
Ph# 313-515-8612 Fax# — Email john.c.eilummo@att.net Cell# 313-515-8612
Address 520 Blunk City Plymouth State Mi Zip 48170

Event Name Wreaths Across America
Event Purpose to honor deceased veterans
Event Date(s) December 14, 2024
Event Times NOON till approx 1130-2:00p
Event Location Riverside Cemetery
What Kind Of Activities? please see below
What is the Highest Number of People You Expect in Attendance at Any One Time? approx 100
Coordinating With Another Event? YES ☐ NO ☒ If Yes, Event Name: —
Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

There will be a short ceremony, about 1/2 hour, after which citizens will lay a wreath upon designated veterans graves throughout Riverside Cemetery.

RECEIVED

OCT 21 2024

City of Plymouth

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies – Please Review Section 12.2 f.)
City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☒ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES ☐ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

2nd Saturday of December

Next year's specific dates:

Dec. 13, 2025

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES ☐ NO ☒ **OTHER VENDORS?** YES ☐ NO ☒
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☒
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☒
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☐ NO ☒

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

the City has in the past delivered wreaths from the Ours to the cemetery
on the morning of the event.

7. **AN EVENT MAP** IS ☐ IS NOT ☒ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☒ NO ☐ small sign on Plymouth Rd!
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?
YES ☐ NO ☒
If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

September 29, 2024
Date

Arnie Spence
Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

**Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

Weather Across America

The _____ (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Weather Across America (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature

Sharon (Aunt) Givens
Harold Wright

Date

OCT 18, 2024

Witness

Date

10/18/24

EVENT REVIEW FORM

EVENT NAME: WREATHS ACROSS AMERICA TOTAL ESTIMATED FEE: _____
 (Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>CP</u>
<u>DELIVER WREATHS TO RIVERSIDE</u>				
\$250 Bathroom Cleaning Fee Per Day of Event? <u>YES</u> <u>NO</u>				
Labor Costs: \$	<u>75</u>	Equipment Costs: \$	<u>25</u>	Materials Costs \$
POLICE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>Dec</u>
<u>NO SERVICES NEEDED</u>				
Labor Costs \$		Equipment Costs \$	<u>0</u>	Materials Costs \$
FIRE:	Approved	Denied	(list reason for denial)	Initial
Labor Costs \$		Equipment Costs \$		Materials Costs \$
HVA:	Approved	Denied	(list reason for denial)	Initial
DDA:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
RISK MANAGEMENT:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MB</u>
<u>Class I – Low Hazard</u>	Event Sponsors must provide current Certificate of Insurance naming City			
Class II – Moderate Hazard	of Plymouth as 'Additional Insured' including in the Description Box/Area.			
Class III – High Hazard	Food vendor/service requirements per Special Event Policy, must also be			
Class IV – Severe Hazard	met for any food.			
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____				
APPROVED _____ NOT APPROVED _____ DATE _____				



CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

MEMORANDUM

Date: October 31, 2024
To: Paul Sincock, City Manager
From: John Scanlon, Finance Director
Subject: First Quarter Budget Amendments

Issue: 2024-25 First Quarter Budget Amendments – September 30, 2024

Analysis: Attached are the Revenue and Expenditure reports through September 30, 2024, for the fiscal year ending June 30, 2025. These reports provide details on the General Fund, as well as the nine principal special revenue and enterprise funds. Included are summaries of revenues, expenditures, and changes in fund equity for the current year (green graph) and a comparative summary for the prior year (yellow graph) for each of these ten funds as of the end of September. An investment report is also included.

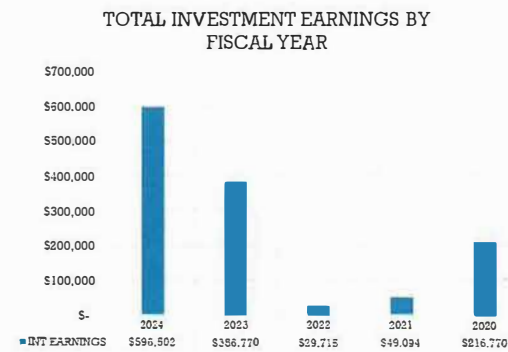
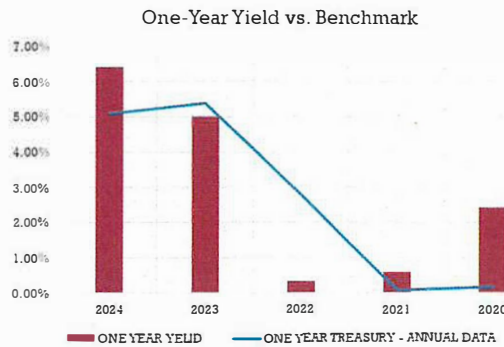
Fiscal Year Ending June 30, 2024 Update

Audit fieldwork has begun, and I anticipate the auditors will present their findings at the December 2, 2024, Commission meeting. Additionally, I've included a report showing the fund balance history for all City funds over the past ten years (blue sheet), representing unaudited figures of the City's financial position from 2015 through 2024. While these numbers may change as adjustments are made during the audit, a review of the blue-colored sheet indicates that, with a few exceptions, the City remains in a fiscally sound position across most operations.

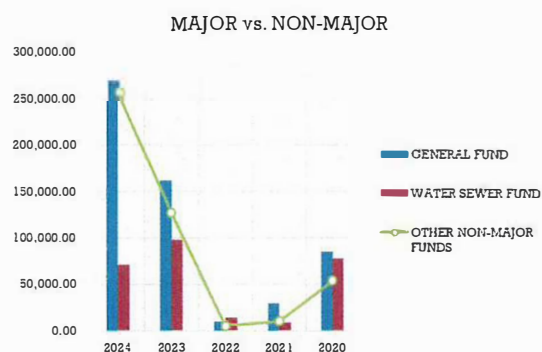
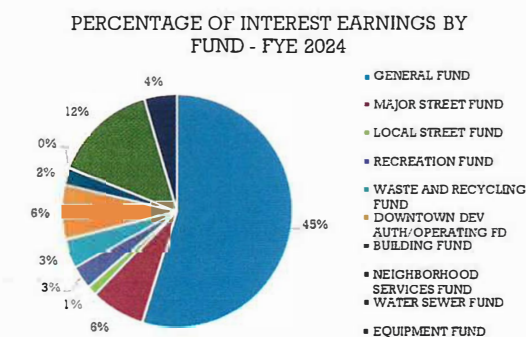
The overall fund balance has increased from \$13,459,208 in 2023 to an estimated \$18,237,010 in 2024. The largest increase in fund balance occurred in the capital improvement funds, rising from \$1,009,121 to \$4,608,880, as the City completed the sale of a second set of bonds in 2024 related to the 2019 ballot proposal. The City has until the 2027/28 fiscal year to utilize these proceeds.

Investment Performance and Reporting 2024

Per the City's investment policy, the investment officer provides an annual report on investments and earnings. In 2024, the City's approximately \$9 million investment portfolio generated \$596,502 in earnings, yielding a 6.42% return, which outpaced the one-year Treasury benchmark by 1.33%. This represents an increase of about \$209,732 over the previous year, largely due to sustained higher-than-average interest rates in the market until the Federal Reserve's rate cut on September 18, 2024. These trends are illustrated in the graphs below:



Of the investment earnings, the General Fund achieved the highest return, representing approximately 45% of the City's overall earnings, while the Water and Sewer Fund contributed about 12%. This allocation is typical, given the size of these funds and the accumulation of required reserves. For the 2024-25 fiscal year, some adjustment in this distribution is anticipated due to the upfront recognition and gradual expenditure of bond proceeds from the 2024 sale. However, bond reserves are subject to additional legal restrictions.



The City currently utilizes three investment vehicles: Certificates of Deposit, a Business Money Market, and a municipal investment pool through Michigan CLASS, all of which are represented in the quarterly investment report. These options are permitted under Michigan Public Act 20 and align with the City's objectives of safety, liquidity, and yield.

Fiscal Year Ending June 30, 2025 Update

The green and yellow graphs, along with the line item reports, provide an overview of our operations as of the end of the first quarter for this fiscal year and the previous one. While the fund balance comparisons in these reports may not reflect our year-end expectations, they reveal certain trends that offer insights into our fiscal trajectory.

Overall, the City's financial health remains stable, with an approximate 9% increase in the total fund balance. Notably, six of the ten principal funds have shown year-over-year increases.

The General Fund currently reports a fund balance of \$10,026,170, with the increase partly due to the timing of property tax collection, which occurs early in the year and is allocated over the course of the year. This \$842,080 increase from last year is a positive indicator. It's worth noting that, as of the first quarter, only about 14% of approved expenditures have been spent. Consequently, the General Fund's unaudited balance as of June 30, 2024, stands at \$4,311,422, reflecting an approximate 8% increase from the previous year. While final audit adjustments are pending, this signifies that the City's financial position remains strong.

The Major and Local Street Funds currently report a combined fund balance of \$2,825,427, an increase of \$204,612 from last year. These funds are expected to continue growing as bond proceeds support the ongoing street construction program. Historically, the City has allowed these funds to accumulate balances while using bond proceeds to cover construction costs. This accumulated balance provides a financial cushion when construction funds are exhausted but debt obligations remain, and we anticipate this trend will continue.

The Recreation Department, funded by both an operating fund and a capital improvement fund, had a combined fund balance of \$22,951 at the end of Fiscal Year 2024, reflecting an 88% decrease from the previous year. The first quarter position is generally not indicative of the department's overall financial health, as expenditures tend to exceed revenues during summer months, while September through February are typically more profitable. Department revenues usually peak in October with hockey rentals and in January with soccer registration, whereas expenditures remain steady without significant fluctuations.

The Waste and Recycling Fund closed Fiscal Year 2024 with a balance of \$1,174,286, a decrease of \$160,297. This reduction reflects the fund's critical role in supporting the fleet vehicle upgrade program, particularly for larger vehicles reaching the end of their useful life that are essential to this service. Currently, revenues are up by \$94,787, and expenditures have increased by \$84,989 compared to the same period last year. Despite these changes, it remains one of the City's healthiest funds.

The DDA Operating Fund and its associated Capital Improvement Fund show a combined increase in fund balance of \$749,372. However, we expect this balance to decrease by the end of Fiscal Year 2025 due to the completion of parking deck updates in fall 2024 and other potential infrastructure upgrades. Nevertheless, the fund balance at the end of September this year stands at \$1,653,961, up from \$1,532,511 at the same time last year, with revenues up by \$85,218 and expenditures down by \$37,040 compared to last year.

At this point in the fiscal year, the Building Fund shows a negative balance of \$28,542. Both revenue and expenditure figures are slightly higher than last year, and overall, we expect a positive trend. We anticipate that this fund will stabilize by the end of Fiscal Year 2024-25, although it traditionally follows a cyclical pattern. We will continue to monitor these trends closely through the second and third quarters.

For the Neighborhood Services Fund, the City receives monthly invoices from Plymouth Township to cover our share of senior services bus costs, based on ridership across both communities. In Fiscal Year End 2024, payments to the Township totaled

\$86,158, up from \$65,459 in the previous year. Over the last five years, payments have averaged \$76,984, with this year's total representing a 15% increase over that average.

The Water and Sewer Fund, the City's second-largest operating fund, differs significantly from other operating funds in terms of accounting methods, making direct comparisons challenging. The unaudited, unrestricted fund balance for the Water and Sewer Fund was recorded at \$1,896,814 at the end of the previous year. It's worth noting that the Water and Sewer Fund typically undergoes the most adjustments as we finalize the fiscal year. This is primarily because the Water and Sewer Fund and the Water and Sewer Capital Improvement Fund, which operate separately throughout the year, are consolidated during the year-end accounting process.

As of June 30, 2024, the Equipment Fund's balance has increased by \$637,230, bringing the total to \$560,375. This growth is largely attributed to the City's sale of its 2016 fire pumper to Brindlee Mountain Fire Apparatus in July 2023 for \$208,423. On August 16, 2024, the state approved the City's deficit elimination plan for the Equipment Fund, and together with the fire truck sale, this approval effectively eliminates any additional state oversight. We anticipate further adjustments during the audit process, with the second-quarter financial statement expected to provide a clear, final representation of the fund's financial position.

As of June 30, 2024, the total fund balance for all operating funds combined stands at \$13,018,581. This substantial balance provides significant financial support for addressing any unforeseen contingencies that may arise during the fiscal year. Reflecting on our progress, it's notable that the combined available fund balance for all operating funds has grown remarkably, rising from \$1.9 million at the end of the 1998-99 Fiscal Year to over \$13 million today.

Long-Term Financial Impacts

In accordance with Public Act 202 of 2017, the City is required to obtain an actuarial valuation for Other Post-Employment Benefits (OPEB) every two years, with a rollover for the intervening year. On September 13, 2024, the City received its most recent valuation, reflecting a total OPEB liability of \$11,226,138—a reduction of approximately 15% from the 2023 valuation of \$13,158,057. Additionally, our annual pension actuarial valuation, as of December 31, 2023, indicates a net pension liability of \$3,535,634. Our funding status has improved to 77%, an increase of 6% from 2022. This data will be represented on form 5572, which will be present to the City Commission prior to the end of the calendar year.

Budget Amendments

The Budget Adjustment Summary outlines the required budget amendments for the first quarter of the 2024-25 Fiscal Year. These adjustments are presented at the activity level, consistent with the initial budget approval. Please note that internal line-item modifications will support these activity-level changes. The amendments in this early report primarily consist of clerical corrections and minor adjustments identified since the fiscal year began. Importantly, none of these changes significantly impact the overall operation of any City funds. The resolution below is required to adopt the proposed amendments.

RESOLUTION

The following resolution was offered by Commissioner _____ and
Seconded by Commissioner _____.

WHEREAS, certain expenditures require allocation to departments differently than originally projected in the 2024-2025 City Budget, as adopted; and

WHEREAS, revenue forecasts and expenditure patterns require modifications to the original budgetary allocations as established in June 2024;

NOW, THEREFORE BE IT RESOLVED, that the 2024-2025 City Budget is hereby amended as indicated in the 1st quarter amendments column of the attached Budget Adjustment Summary which is hereby made a part of this resolution.

BE IT FURTHER RESOLVED, that the Finance Director is hereby authorized to make the line item changes necessary to implement these budgetary amendments.

Requested Action: Approve 2024-25 First Quarter Budget Amendments Resolution

Attachment(s): Quarterly Financial Reports

BUDGET ADJUSTMENT SUMMARY
FIRST QUARTER - FY 24-25

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE: #101							
Property Taxes	7,507,900	-				-	7,507,900
Licenses & Permits	3,700	-				-	3,700
Federal/State Grants	200,000	-				-	200,000
State-Shared Revenues	1,494,410	53,000				53,000	1,547,410
Charges for Services	962,637	-				-	962,637
Cemetery Revenues	157,500	-				-	157,500
Parking Revenues	65,200	-				-	65,200
Other Operating Revenues	650,540	70,000				70,000	720,540
Appropriation of Surplus	2,615,846	(88,835)				(88,835)	2,527,011
Total Operating Revenue	13,657,733	34,165	-	-	-	34,165	13,691,898
Transfers In From Other Sources	10,000	-	-	-	-	-	10,000
Total Revenue All Classes	13,667,733	34,165	-	-	-	34,165	13,701,898
GENERAL FUND EXP: #101							
City Commission	177,645	500				500	178,145
City Manager	421,030	-				-	421,030
Finance Department	595,305	1,500				1,500	596,805
City Clerk	208,320	2,700				2,700	211,020
Management Information Services	472,620	50				50	472,670
City Assessor	86,439	-				-	86,439
Election Services	133,086	400				400	133,486
City Hall Maintenance	161,285	2,940				2,940	164,225
Legal Services	166,000	5,400				5,400	171,400
Other Functions	369,089	600				600	369,689
Police Department	4,803,151	7,500				7,500	4,810,651
Fire Department	1,160,515	10,000				10,000	1,170,515
MSD Administration	353,965	75				75	354,040
MSD Yard Maintenance	96,540	-				-	96,540
Street Lighting	235,000	-				-	235,000
Miscellaneous MSD Services	2,480	-				-	2,480
Bathey Maintenance Expense	-	-				-	-
Special Events	157,470	-				-	157,470
Parking System	86,100	-				-	86,100
MSD Services - DDA	199,685	-				-	199,685
Cemetery	179,310	-				-	179,310
Parks & Public Property	222,985	-				-	222,985
Capital Outlay	2,943,750	2,500				2,500	2,946,250
Debt Service	32,412	-				-	32,412
Tot. Gen'l Operating Expenditures	13,264,182	34,165	-	-	-	34,165	13,298,347
Transfers Out to Other Funds	403,551	-				-	403,551
Contingency	-	-				-	-
Total Expenditures	13,667,733	34,165	-	-	-	34,165	13,701,898

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR ST FUND REV: #202							
Gas & Weight Taxes	843,021	-				-	843,021
Contrib & Other	5,000	-				-	5,000
Appropriation of Surplus	-	-				-	-
TOTAL REVENUE	848,021	-	-	-	-	-	848,021
MAJOR ST FUND EXP: #202							
Administration/Debt	29,055	-				-	29,055
Routine Maintenance	156,355	-				-	156,355
Stormwater System Maintenance	3,000	-				-	3,000
Traffic Signal Maintenance	100,500	-				-	100,500
Snow & Ice Control	69,695	-				-	69,695
Road Construction	-	-				-	-
Transfers Out to Other Funds	421,511	-				-	421,511
Contingency	67,905	-				-	67,905
TOTAL EXPENDITURES	848,021	-	-	-	-	-	848,021

BUDGET ADJUSTMENT SUMMARY

FIRST QUARTER - FY 24-25

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV: #203							
Gas & Weight taxes	281,858	-				-	281,858
Contrib & Other	434,091	3,000				3,000	437,091
Appropriation of Surplus	-	-				-	-
TOTAL REVENUE	715,949	3,000	-	-	-	3,000	718,949
LOCAL ST FUND EXP: #203							
Administration/Debt	28,140	1,500				1,500	29,640
Routine Maintenance	169,705	3,500				3,500	173,205
Stormwater System Maintenance	1,000	-				-	1,000
Traffic Signal Maintenance	61,475	100				100	61,575
Snow & Ice Control	31,080	-				-	31,080
Road Construction	-	-				-	-
Contingency	424,549	(2,100)				(2,100)	422,449
TOTAL EXPENDITURES	715,949	3,000	-	-	-	3,000	718,949

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV: #208							
Cultural Center Revenues	518,000	-				-	518,000
Transfer from General Fund	313,595	-				-	313,595
Administrative Charges	1,000	9,000				9,000	10,000
Program Fees & Charges	350,000	2,300				2,300	352,300
Appropriation of Surplus	139,245	(2,420)				(2,420)	136,825
TOTAL REVENUE	1,321,840	8,880	-	-	-	8,880	1,330,720
RECREATION FUND EXP: #208							
Cultural Center & Administration	1,143,350	280				280	1,143,630
Basic Skills	-	-				-	-
Recreation Vending	-	-				-	-
Recreation Services	4,650	150				150	4,800
Adult Athletics	-	-				-	-
Youth Athletics	5,500	-				-	5,500
Miracle League	10,000	2,300				2,300	12,300
Over 60/70 Hockey	-	6,000				6,000	6,000
PCHA	-	-				-	-
PCHA - Mini Miles	-	-				-	-
MSD Services	6,925	150				150	7,075
Soccer	120,735	-				-	120,735
Liquor	10,540	-				-	10,540
Classes & Special Events	14,120	-				-	14,120
Therapeutic Program	1,000	-				-	1,000
Senior Programs-Classes	5,020	-				-	5,020
Plymouth-Canton Steelers	-	-				-	-
Capital Outlay	-	-				-	-
Contingency	-	-				-	-
TOTAL EXPENDITURES	1,321,840	8,880	-	-	-	8,880	1,330,720

BUDGET ADJUSTMENT SUMMARY

FIRST QUARTER - FY 24-25

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV: #226							
Property Taxes	1,276,460	-				-	1,276,460
Sales of Service	440,600	3,975				3,975	444,575
Transfer from General Fund	-	-				-	-
Appropriation of Surplus	156,138	(8,244)				(8,244)	147,894
TOTAL REVENUE	1,873,198	(4,269)	-	-	-	(4,269)	1,868,929
SOLID WASTE FUND EXP: #226							
Operating Expenses	1,846,929	12,000				12,000	1,858,929
Capital Outlay	10,000	-				-	10,000
Contingency	16,269	(16,269)				(16,269)	-
Transfers Out to Other Funds	-	-				-	-
TOTAL EXPENDITURES	1,873,198	(4,269)	-	-	-	(4,269)	1,868,929

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV: #248							
Property Taxes-Non School	1,256,900	-				-	1,256,900
Program Fees & Other	81,550	-				-	81,550
Appropriation of Surplus	-	-				-	-
TOTAL REVENUES	1,338,450	-	-	-	-	-	1,338,450
DDA OPER FUND EXP: #248							
Administration	359,730	-				-	359,730
Police Services	36,910	-				-	36,910
Streetscape Maintenance	328,305	-				-	328,305
Parking System	57,020	-				-	57,020
Saxton Parking Facility	-	-				-	-
DDA Marketing	125,200	-				-	125,200
Contrib to ODA Debt Funds	209,310	-				-	209,310
Contrib to DDA Cap Imp Fund	100,000	-				-	100,000
Contingency	121,975	-				-	121,975
TOTAL EXPENDITURES	1,338,450	-	-	-	-	-	1,338,450

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BLDG & ENGINEERING FD REV: #249							
Permit Fees	726,350	22,600				22,600	748,950
Contrib. & Other	-	-				-	-
Appropriation of Surplus	2,860	(1,705)				(1,705)	1,155
TOTAL REVENUES	729,210	20,895	-	-	-	20,895	750,105
BLDG & ENGINEERING FD EXP: #249							
Engineering/Inspections	729,210	20,895				20,895	750,105
Capital Outlay	-	-				-	-
Contingency	-	-				-	-
TOTAL EXPENDITURES	729,210	20,895	-	-	-	20,895	750,105

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
NBHD SERVICES FUND REV: #252							
Miscellaneous	16,040	-				-	16,040
Transfer from General Fund	73,010	-				-	73,010
Appropriation of Surplus	-	-				-	-
TOTAL REVENUES	89,050	-	-	-	-	-	89,050
NBHD SERVICES FUND EXP: #252							
Administration	500	-				-	500
OVDA Community Center	2,000	-				-	2,000
Senior Transportation	86,550	-				-	86,550
Contingency	-	-				-	-
TOTAL EXPENDITURES	89,050	-	-	-	-	-	89,050

BUDGET ADJUSTMENT SUMMARY

FIRST QUARTER - FY 24-25

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER OPER FUND REV:							
#592							
Sales & Service Charges	5,136,595	4,550				4,550	5,141,145
Sale of Bonds	-	-				-	-
Appropriation of Surplus	316,930	-				-	316,930
TOTAL REVENUES	5,453,525	4,550	-	-	-	4,550	5,458,075
WATER/SEWER OPER FUND EXP:							
#592							
Administration	4,520,590	1,050				1,050	4,521,640
Trunk & Lateral	342,445	-				-	342,445
Mains Maintenance	218,520	700				700	219,220
Meter Maintenance	177,280	-				-	177,280
Service Maintenance	144,455	1,800				1,800	146,255
Hydrant Maintenance	50,235	1,000				1,000	51,235
Capital Outlay	-	-				-	-
Contingency	-	-				-	-
TOTAL EXPENDITURES	5,453,525	4,550	-	-	-	4,550	5,458,075

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV:							
#561							
Miscellaneous	1,106,698	55,000				55,000	1,161,698
Appropriation of Surplus	-	-				-	-
TOTAL REVENUES	1,106,698	55,000	-	-	-	55,000	1,161,698
EQUIPMENT FUND EXP:							
#561							
Miscellaneous	789,989	150				150	790,139
Contingency	316,709	54,850				54,850	371,559
TOTAL EXPENDITURES	1,106,698	55,000	-	-	-	55,000	1,161,698

CITY OF PLYMOUTH
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY (Green)
UNAUDITED - YEAR ENDED JUNE 30, 2025
SEPTEMBER, 2024



	GENERAL FUND	MAJOR STREETS FUND	LOCAL STREETS FUND	RECREATION FUND	WASTE/ RECYCLING FUND	DDA OPERATING FUND	BUILDING FUND	NEIGHBORHOOD SERVICES FUND	WATER/SEWER FUND	EQUIPMENT FUND
AMENDED BUDGET	\$13,667,733	\$848,021	\$715,949	\$1,321,840	\$1,873,198	\$1,338,450	\$729,210	\$89,050	\$5,453,525	\$1,106,698
EXPENDITURES	\$1,975,789	\$52,101	\$51,416	\$324,563	\$400,712	\$165,955	\$164,816	\$12,431	\$946,942	\$102,971
REVENUES	\$7,690,537	\$74,392	\$34,097	\$70,368	\$1,355,245	\$1,152,312	\$135,115	\$-	\$1,520,869	\$65,272

CITY OF PLYMOUTH
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY (Yellow)
UNAUDITED - YEAR ENDED JUNE 30, 2024
SEPTEMBER, 2023



	GENERAL FUND	MAJOR STREETS FUND	LOCAL STREETS FUND	RECREATION FUND	WASTE/ RECYCLING FUND	DDA OPERATING FUND	BUILDING FUND	NEIGHBORHOOD SERVICES FUND	WATER/SEWER FUND	EQUIPMENT FUND
AMENDED BUDGET	\$11,556,770	\$807,874	\$682,493	\$1,260,510	\$1,800,653	\$1,633,150	\$691,675	\$89,050	\$5,382,260	\$1,028,463
EXPENDITURES	\$2,200,465	\$149,364	\$57,674	\$284,228	\$315,723	\$202,995	\$143,727	\$12,606	\$1,250,335	\$176,795
REVENUES	\$7,403,041	\$81,669	\$133,620	\$114,457	\$1,260,458	\$1,067,094	\$116,279	\$18,291	\$1,541,381	\$304,562

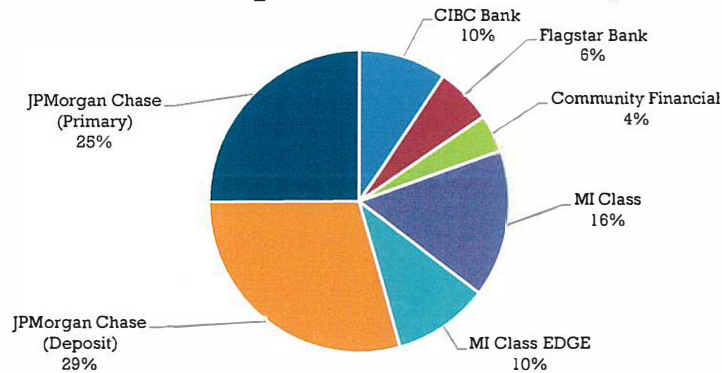
CITY OF PLYMOUTH
FUND EQUITY BALANCES
HISTORY - FISCAL YEARS ENDING JUNE 30, 2015 THRU JUNE 30, 2024
(Unaudited)

FUND #	FUND NAME	FUND BALANCE 6/30/2015	FUND BALANCE 6/30/2016	FUND BALANCE 6/30/2017	FUND BALANCE 6/30/2018	FUND BALANCE 6/30/2019	FUND BALANCE 6/30/2020	FUND BALANCE 6/30/2021	FUND BALANCE 6/30/2022	FUND BALANCE 6/30/2023	-----FY 23-24(Unaud)----- REVENUES THRU 6/30/24	EXPENDITURES THRU 6/30/24	FUND BALANCE THRU 6/30/24
101	GENERAL FUND	1,772,343	1,997,133	1,819,849	1,944,084	1,983,201	2,966,548	3,663,582	3,652,438	3,981,514	10,789,214	10,459,306	4,311,422
102	BUDGET STABILIZATION FUND	550,000	550,000	550,000	550,000	-	55,000	110,000	550,000	550,000	-	-	550,000
151	CEMETERY TRUST FUND	527,761	545,774	566,201	577,976	586,476	600,263	611,076	630,176	642,926	21,983	5,608	659,301
202	MAJOR STREETS FUND	1,164,347	1,255,398	1,404,765	1,369,680	1,237,891	1,031,652	1,154,288	1,251,235	1,253,587	813,451	780,639	1,286,399
203	LOCAL STREETS FUND	448,353	643,382	771,807	299,335	191,318	148,489	582,680	975,740	1,358,977	705,039	529,960	1,534,056
208	RECREATION FUND	270,188	150,826	104,044	103,486	123,203	28,119	13,861	240,879	186,360	1,173,098	1,336,507	22,951
226	WASTE/RECYCLING FUND	579,478	724,363	719,147	851,213	912,639	1,103,441	1,278,122	1,388,457	1,334,583	1,741,115	1,901,412	1,174,286
231	PARKING FUND	91,376	91,376	91,376	91,376	92,168	127,765	127,823	187,823	189,151	121,187	193,632	116,707
242	BROWNFIELD SITE REMED FUND	250,925	250,925	124,364	124,364	124,364	123,010	122,332	122,332	122,332	208	-	122,540
243	BROWNFIELD REDEV AUTH FUND	15,061	15,215	15,368	15,457	16,169	16,893	17,157	19,031	24,293	578,927	566,090	37,130
248	DDA OPERATING FUND	535,788	620,939	558,831	348,342	309,685	453,357	519,144	437,943	668,413	1,299,306	1,300,116	667,604
249	BUILDING FUND	52,415	240,223	295,444	212,092	78,249	55,479	33,899	-	-	675,314	674,156	1,158
252	NEIGHBORHOOD SERVICES FUND	55,511	15,108	895	46,842	44,446	52,426	51,570	61,749	66,320	93,269	88,984	70,605
265	DRUG LAW ENFORCEMENT FUND	4,610	5,946	2,997	79	1,129	2,074	2,074	830	1,005	845	-	1,850
266	OWI FORFEITURE FUND	29,814	37,754	39,252	32,598	27,626	19,669	9,936	6,890	8,971	2,113	-	11,083
267	OMNIBUS FORFEITURE FUND	8,012	5,521	4,562	2,820	1,520	1,278	1,278	344	5,256	39	350	4,945
592	WATER/SEWER FUND	4,781,981	5,572,647	5,661,798	5,817,355	5,578,249	5,409,951	4,654,565	3,713,148	1,778,628	4,967,174	4,849,988	1,895,814
661	EQUIPMENT FUND	193,686	206,693	230,002	367,947	482,675	806,320	714,416	430,772	(76,855)	1,460,207	822,978	560,375
307	2008 GO BOND DEBT FUND	5,320	2,549	2,276	1,448	38,535	-	-	-	-	-	-	-
318	2012 GO/02 REFUNDING BD DEBT FUND	6,865	2,892	1,639	6,098	18,033	206,276	206,276	107,140	239,349	1,193,738	1,041,400	391,688
319	2012 LTGO REFUNDING BD DEBT FUND	3,010	1,710	1,810	2,410	2,485	2,485	1,985	2,435	-	-	-	-
320	2014 LTGO/04 REFNDNG BD DBT FUND	18,051	2,315	1,400	9,479	16,807	-	-	-	-	-	-	-
321	2015 LTGO CAP IMP BOND DEBT FUND - DDA	1,716	1,716	1,716	1,716	1,506	1,506	1,506	1,556	1,556	218,864	217,510	2,910
322	2015 LTGO CAP IMP BOND DEBT FUND - W/S	2,284	2,284	2,284	1,884	1,595	1,595	1,595	1,595	1,595	223,000	223,290	1,305
323	2020 GO BOND DEBT FUND	-	-	-	-	-	-	4,320	37,262	112,126	836,670	735,150	213,645
408	REC CAPITAL IMPROVEMENT FUND	62,145	47,955	38,035	36,784	12,980	3,863	13,885	17,791	-	426,652	426,652	-
445	PUBLIC IMPROVEMENT FUND	146,620	22,556	22,556	22,556	22,639	122,699	147,703	147,703	204,635	4,342	8,728	200,249
485	2015 LTGO CAP IMP BD CONSTR FUND - DDA	403,918	315,926	246,245	191,402	192,745	193,554	1,209,765	1,209,806	798,965	5,668	804,633	-
487	2020 GO BOND CONTR FUND	-	-	-	-	-	5,514,226	3,702,141	1,554,510	-	75,588	75,588	-
488	2024 GO BOND CONTR FUND	-	-	-	-	-	-	-	-	-	5,085,640	765,423	4,320,217
494	DDA CAPITAL IMPROVEMENT FUND	15,212	6,266	58,145	40,242	72,800	89,000	3,391	1,756	-	301,492	219,725	81,768
560	W/S CAPITAL IMPROVEMENT FUND	358,031	499,362	615,907	375,259	207,993	120,337	(17,655)	(130,065)	5,522	800,000	798,875	6,646
	TOTALS												
	OPERATING FUNDS	11,332,252	12,940,082	12,970,346	12,755,047	11,791,010	13,001,735	13,658,160	13,669,785	12,095,461	24,448,258	23,525,138	13,018,581
	DEBT SERVICE FUNDS	39,082	15,065	11,917	23,036	78,962	211,862	215,682	149,988	354,626	2,472,272	2,217,350	609,548
	CAPITAL PROJECT FUNDS	4,175,288	3,078,819	2,050,488	629,460	496,176	6,039,816	5,045,346	2,783,710	1,009,121	6,699,383	3,099,624	4,608,880
	GRAND TOTALS	15,608,767	16,081,921	15,070,788	13,444,327	12,379,128	19,253,414	18,919,188	16,603,483	13,459,208	33,619,913	28,842,112	18,237,010

City of Plymouth
Summary - Cash, Securities & CD's
October 29, 2024

Institution	Bauer Rating	Inv. Type	% Invested	Amount
CIBC Bank	5	CD	9%	\$ 2,500,000.00
Flagstar Bank	3	CD	6%	\$ 1,600,000.00
Community Financial	5	Mon. Mrkt.	4%	\$ 1,066,894.54
MI Class	AAAm	Inv. Pool	16%	\$ 4,185,920.67
MI Class EDGE	AAAf/S1	Inv. Pool	10%	\$ 2,718,319.11
JPMorgan Chase (Deposit)	4	Cash	29%	\$ 7,774,280.31
JPMorgan Chase (Primary)	4	Cash	25%	\$ 6,640,944.69
			100%	\$ 26,486,359.32

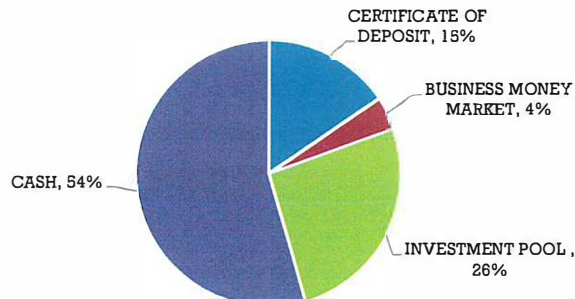
Portfolio Composition - October 29, 2024



Summary - Investment Type
October 29, 2024

Investment Type	Avg. Rating	Avg. Term	% Invested	Amount
CERTIFICATE OF DEPOSIT	4	227.6	15%	\$ 4,100,000.00
BUSINESS MONEY MARKET	5	Overnight	4%	\$ 1,066,894.54
INVESTMENT POOL	AAA	Overnight	26%	\$ 6,904,239.78
CASH	4	Daily	54%	\$ 14,415,225.00
			100%	\$ 26,486,359.32

**Diversification by Investment Type -
October 29, 2024**



QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH
Balance As Of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (DeCr)	% Bdg Used
Fund: 101 GENERAL FUND								
Account Category: Revenues								
Department: 001 PROPERTY TAXES								
101-001-402.000	CURRENT PROPERTY TAX/REAL	6,543,908.06	6,862,444.35	7,088,400.00	7,088,400.00	7,015,726.00	108,391.00	98.97
101-001-405.000	TAXES RECOVERED BY COUNTY	0.00	173.26	(20,000.00)	(20,000.00)	0.00	0.00	0.00
101-001-406.000	TAXES REINSTATED BY COUNTY	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
101-001-408.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	(5,000.00)	(5,000.00)	0.00	0.00	0.00
101-001-420.000	UNCOLLECTABLE TAXES/REAL-PERS	0.00	0.00	(2,500.00)	(2,500.00)	0.00	0.00	0.00
101-001-432.000	PAYMENT IN LIEU OF PROP TAX	0.00	44,712.81	39,000.00	39,000.00	0.00	0.00	0.00
101-001-445.000	PENALTIES & INTEREST	0.00	24,383.03	30,000.00	30,000.00	0.00	0.00	0.00
101-001-447.000	PROPERTY TAX ADMINISTRATION FEE	305,037.00	350,099.83	363,000.00	363,000.00	320,412.00	4,585.00	88.27
Total Dept 001 - PROPERTY TAXES		6,848,945.06	7,281,813.28	7,507,900.00	7,507,900.00	7,336,138.00	112,976.00	97.71
Department: 002 LICENSES & PERMITS								
101-002-476.000	PERMITS/NON-BUSINESS LICENSE	160.00	2,249.00	3,600.00	3,600.00	461.20	241.20	12.81
101-002-476.100	GOING OUT OF BUSINESS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
Total Dept 002 - LICENSES & PERMITS		160.00	2,249.00	3,700.00	3,700.00	461.20	241.20	12.46
Department: 003 FEDERAL GRANTS								
101-003-531.000	STATE/FEDERAL GRANTS	0.00	156,448.00	200,000.00	200,000.00	0.00	0.00	0.00
Total Dept 003 - FEDERAL GRANTS		0.00	156,448.00	200,000.00	200,000.00	0.00	0.00	0.00
Department: 004 STATE SHARED REVENUES								
101-004-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	245,297.68	128,155.00	128,155.00	0.00	0.00	0.00
101-004-574.000	ST SHARED REV/LIQUOR LICENSE	0.00	17,995.45	15,000.00	15,000.00	0.00	0.00	0.00
101-004-574.100	ST SHARED REV/SALES TAX-CONST	159,089.00	1,012,341.00	1,193,966.00	1,193,966.00	174,078.00	0.00	14.58
101-004-574.300	CVTRS/(EVIP) INCENTIVE PAYMENTS/REV	23,780.00	147,440.00	154,347.00	154,347.00	24,740.00	0.00	16.03
101-004-574.500	ST SHARED REV/PUBLIC SAFETY	0.00	2,355.00	2,942.00	2,942.00	472.00	0.00	16.04
Total Dept 004 - STATE SHARED REVENUES		182,869.00	1,425,429.13	1,494,410.00	1,494,410.00	199,290.00	0.00	13.34
Department: 005 CHARGES FOR SERVICES								
101-005-583.000	CHARGES FOR SVCS/WATER FUND	63,750.00	255,000.00	270,530.00	270,530.00	0.00	0.00	0.00
101-005-584.000	CHARGES FOR SVCS/EQUIP FUND	15,375.00	61,500.00	65,250.00	65,250.00	0.00	0.00	0.00
101-005-585.000	CHARGES FOR SVCS/SOLID WASTE	46,250.01	185,000.04	196,267.00	196,267.00	0.00	0.00	0.00
101-005-585.500	CHARGES FOR SVCS/BUILDING FUND	11,750.01	47,000.04	49,860.00	49,860.00	0.00	0.00	0.00
101-005-585.700	CHARGES FOR SERVICES/REC FUND	3,872.79	15,491.16	15,490.00	15,490.00	0.00	0.00	0.00
101-005-587.000	CHARGES FOR SVCS/COURT	1,706.25	1,706.25	0.00	0.00	0.00	0.00	0.00
101-005-588.000	CHARGES FOR SVCS/DDA-ADMIN	16,299.99	65,199.96	69,220.00	69,220.00	0.00	0.00	0.00
101-005-589.000	CHARGES FOR SVCS/DDA-MSD	35,694.99	142,779.96	151,470.00	151,470.00	0.00	0.00	0.00
101-005-589.500	CHARGES FOR SVCS/DDA-PARKING	10,280.01	41,120.04	43,620.00	43,620.00	0.00	0.00	0.00
101-005-590.000	CHARGES FOR SVCS/DMS-HOUS COMM	5,462.49	21,849.96	21,850.00	21,850.00	0.00	0.00	0.00
101-005-590.750	CHARGES FOR SVCS/HOUS P/R FEE	4,097.55	16,390.20	16,390.00	16,390.00	0.00	0.00	0.00
101-005-591.000	CHARGES FOR SVCS/OTHER COMM	0.00	10,982.63	3,000.00	3,000.00	0.00	0.00	0.00
101-005-592.000	CHARGES FOR SVCS/BROWNFIELD	0.00	56,609.04	59,690.00	59,690.00	0.00	0.00	0.00
Total Dept 005 - CHARGES FOR SERVICES		214,539.09	920,629.28	962,637.00	962,637.00	0.00	0.00	0.00
Department: 006 CEMETERY REVENUES								
101-006-633.000	FOUNDATIONS	2,395.00	12,665.00	10,000.00	10,000.00	2,430.00	175.00	24.30
101-006-634.000	GRAVE OPENINGS & CLOSING	18,435.00	89,885.00	60,000.00	60,000.00	18,635.00	6,310.00	31.06
101-006-642.000	CEMETERY LOT SALES	17,700.00	43,325.00	45,000.00	45,000.00	18,000.00	7,800.00	40.00
101-006-643.000	CEMETERY MISC/TRANSFERS	1,050.00	7,726.03	2,500.00	2,500.00	1,550.00	400.00	62.00
101-006-644.000	CRYPT SALES	2,325.00	17,250.00	40,000.00	40,000.00	9,150.00	0.00	22.88
Total Dept 006 - CEMETERY REVENUES		41,905.00	170,851.03	157,500.00	157,500.00	49,765.00	14,685.00	31.60

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Deer)	% Bdg Used
Fund: 101 GENERAL FUND								
Account Category: 007 PARKING REVENUES								
Department: 007 PARKING REVENUES								
101-007-652.000	PARKING FEES/CENTRAL	13,086.00	27,437.49	20,000.00	20,000.00	11,600.00	725.00	58.00
101-007-652.100	PARKING FEES/EAST CENTRAL	400.00	406.49	200.00	200.00	0.00	0.00	0.00
101-007-652.400	PERMIT PARKING	1,485.00	4,804.02	3,000.00	3,000.00	825.00	100.00	27.50
101-007-652.500	PARKING FEES/EV CHARGING	0.00	4,001.61	0.00	0.00	0.00	0.00	0.00
101-007-658.000	PARKING FINES	1,810.00	23,920.00	12,000.00	12,000.00	1,735.00	630.00	14.46
101-007-658.500	PARKING FINES - DDA	1,705.00	37,055.00	30,000.00	30,000.00	4,285.00	1,280.00	14.28
Total Dept 007 - PARKING REVENUES		18,486.00	97,624.61	65,200.00	65,200.00	18,445.00	2,735.00	28.29
Department: 008 OTHER REVENUE								
101-008-628.000	POLICE DEPARTMENT REVENUES	1,550.27	7,902.59	5,900.00	5,900.00	592.97	273.96	10.05
101-008-628.050	CITY PORTION/OFFENDER REG	0.00	100.00	250.00	250.00	51.20	1.20	20.48
101-008-628.200	EMER 911 REVENUES	9,622.26	48,593.78	45,000.00	45,000.00	7,608.12	3,543.34	16.91
101-008-628.300	ACT 302 TRAINING FUNDS	0.00	5,340.90	3,000.00	3,000.00	0.60	0.60	0.02
101-008-628.400	COPS GRANT/CPE CREDITS	0.00	0.00	0.00	0.00	7,500.00	0.00	100.00
101-008-628.500	FALSE ALARM FEES	1,650.00	9,450.00	16,000.00	16,000.00	1,600.60	50.60	10.00
101-008-628.600	PBT TEST (BREATHLIZER)	130.00	510.00	3,000.00	3,000.00	40.60	10.60	1.35
101-008-628.700	LIRC FILING FEES	1,200.00	2,010.00	2,000.00	2,000.00	200.60	0.60	10.03
101-008-628.900	BOND PROCESSING FEE	10.00	30.00	150.00	150.00	10.60	0.60	7.07
101-008-630.000	OVERHEAD ON WORK ORDERS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-008-647.000	DISTRICT COURT REVENUE	0.00	5,139.28	8,000.00	8,000.00	0.00	0.00	0.00
101-008-647.500	DISTRICT COURT-DULI REIMB	0.00	1,190.22	5,500.00	5,500.00	0.00	0.00	0.00
101-008-647.600	JUROR COMPENSATION RETURNS	0.00	40.65	150.00	150.00	0.00	0.00	0.00
101-008-659.000	TOWING AND STORAGE	0.00	120.00	1,500.00	1,500.00	190.60	0.60	12.71
101-008-665.000	INTEREST ON INVESTMENTS	43,660.65	242,102.15	50.00	50.00	19,441.34	40,405.04	38,882.68
101-008-668.000	ROYALTIES/CABLE TV	(10,334.29)	155,859.64	220,000.00	220,000.00	0.00	0.00	0.00
101-008-668.300	CABLE TV/PEG FEES	10,334.29	18,334.29	22,000.00	22,000.00	0.00	0.00	0.00
101-008-668.500	METRO ACT R.O.W. REIMBURSEMENT	0.00	33,814.77	27,000.00	27,000.00	0.00	0.00	0.00
101-008-672.221	2021 SIDEWALK SPECIAL ASSMTS	(462.00)	(462.00)	0.00	0.00	0.00	0.00	0.00
101-008-672.222	2022 SIDEWALK SPECIAL ASSMTS	(3,857.50)	(4,057.50)	0.00	0.00	0.00	0.00	0.00
101-008-672.224	2024 SIDEWALK SPECIAL ASSMTS	0.00	0.00	40,000.00	40,000.00	0.00	0.00	0.00
101-008-675.008	CONTRIBUTION/LIONS PARK IMPROVEMENTS	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00	100.00
101-008-676.000	EXPENSE REIMBURSEMENTS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-008-676.200	REIMBURSEMENT/EQUIP FD ACT 99 PROCEE	0.00	(989.40)	0.00	0.00	0.00	0.00	0.00
101-008-676.208	REIMBURSEMENT/GEOTHERMAL CAP OUTLAY	0.00	0.00	48,290.00	48,290.00	0.00	0.00	0.00
101-008-676.262	REIMBURSEMENT/SPEC ELECTIONS	0.00	0.00	700.00	700.00	0.00	0.00	0.00
101-008-680.000	OTHER INCOME	1,581.11	11,602.31	10,000.00	10,000.00	2,785.22	655.39	27.85
101-008-681.000	PASSPORT PROCESSING FEE	1,225.00	10,885.00	25,000.00	25,000.00	3,535.00	945.00	14.14
101-008-683.000	INSURANCE PROCEEDS	3,940.93	4,366.01	1,000.00	1,000.00	0.00	0.00	0.00
101-008-689.000	SUNDRY (CASH OVER/SHORT)	(0.14)	(0.14)	50.00	50.00	0.00	0.00	0.00
101-008-689.200	INS PREM/RETIREEES & OTHERS	0.00	(13,210.20)	(16,000.00)	(16,000.00)	(3,644.10)	(3,644.10)	22.78
101-008-689.300	SPECIAL EVENTS INCOME	10,886.12	144,067.41	180,000.00	180,000.00	21,524.53	1,850.00	11.96
Total Dept 008 - OTHER REVENUE		96,136.70	707,739.76	650,540.00	650,540.00	86,437.88	44,093.43	13.29
Department: 009 TRANSFERS IN OTHER SOURCES								
101-009-674.711	CONTRIBUTION FR CEMETERY FUND	0.00	26,429.73	10,000.00	10,000.00	0.00	0.00	0.00
101-009-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	2,615,846.00	2,615,846.00	0.00	0.00	0.00
Total Dept 009 - TRANSFERS IN OTHER SOURCES		0.00	26,429.73	2,625,846.00	2,625,846.00	0.00	0.00	0.00
Revenues		7,403,040.85	10,789,213.82	13,667,733.00	13,667,733.00	7,690,537.08	174,730.63	56.27

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdt used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 101 CITY COMMISSION								
101-101-706.000	SALARY & WAGES/ FULL TIME	883.23	3,259.00	4,450.00	4,450.00	1,026.64	503.32	23.07
101-101-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	60.00	100.00	100.00	0.00	0.00	0.00
101-101-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-101-721.000	FRINGE BENEFITS	67.56	253.88	345.00	345.00	78.55	38.51	22.77
101-101-727.000	OFFICE SUPPLIES	0.00	1.32	250.00	250.00	0.00	0.00	0.00
101-101-728.000	POSTAGE	0.00	16.43	1,000.00	1,000.00	17.00	17.00	1.70
101-101-740.000	OPERATING SUPPLIES	33.75	6,390.56	4,000.00	4,000.00	0.00	0.00	0.00
101-101-818.000	CONTRACTUAL SERVICES	47,252.14	109,163.06	75,000.00	75,000.00	9,422.01	6,500.00	12.56
101-101-818.001	CONT SVCS/CABLE TV	0.00	4,500.00	4,000.00	4,000.00	1,350.00	1,350.00	33.75
101-101-818.211	CONT SVCS/AUDITING	0.00	34,650.00	38,000.00	38,000.00	0.00	0.00	0.00
101-101-818.410	CONT SVCS/ADVERTISING PROMOTION	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-101-850.000	COMMUNICATIONS	0.00	0.00	400.00	400.00	0.00	0.00	0.00
101-101-864.000	TRANSPORTATION	0.00	0.00	0.00	0.00	381.90	381.90	100.00
101-101-864.000	CONFERENCES & MEETINGS	0.00	1,663.93	5,000.00	5,000.00	3,114.70	1,606.17	62.29
101-101-880.000	PUBLIC RELATIONS EXPENSE	3,293.16	10,352.19	9,000.00	9,000.00	1,869.34	1,491.93	20.77
101-101-900.000	PRINTING & PUBLISHING	685.50	1,803.77	3,000.00	3,000.00	2,848.19	1,867.49	94.94
101-101-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	571.75	500.00	500.00	0.00	0.00	0.00
101-101-956.000	MISCELLANEOUS	300.00	4,836.60	5,000.00	5,000.00	871.61	239.33	17.43
101-101-957.000	TRAINING EXPENSES	4,994.00	13,237.67	12,000.00	12,000.00	3,000.00	3,000.00	25.00
101-101-958.000	MEMBERSHIPS & DUES	0.00	12,259.00	15,000.00	15,000.00	0.00	0.00	0.00
Total Dept 101 - CITY COMMISSION		57,509.34	203,019.16	177,645.00	177,645.00	23,979.94	16,995.65	13.50
Department: 172 CITY MANAGER								
101-172-706.000	SALARY & WAGES/ FULL TIME	50,020.62	220,636.74	244,290.00	244,290.00	58,466.34	13,534.40	23.93
101-172-706.050	SALARY & WAGES/PART TIME	0.00	0.00	9,600.00	9,600.00	0.00	0.00	0.00
101-172-706.100	SALARY & WAGES/SICK	0.00	9,725.58	7,275.00	7,275.00	1,596.81	0.00	21.95
101-172-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	2,511.54	2,515.00	2,515.00	0.00	0.00	0.00
101-172-706.300	SALARY & WAGES/RETENTION	0.00	3,700.00	3,300.00	3,300.00	291.70	0.00	8.84
101-172-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	16,346.00	6,465.00	6,465.00	0.00	0.00	0.00
101-172-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	4,800.00	4,800.00	0.00	0.00	0.00
101-172-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-172-721.000	FRINGE BENEFITS	15,135.93	72,904.06	76,345.00	76,345.00	17,460.10	4,696.56	22.87
101-172-721.500	POST RETIREMENT BENEFITS	9,112.08	36,448.32	39,490.00	39,490.00	0.00	0.00	0.00
101-172-725.500	MEAL ALLOWANCE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-172-727.000	OFFICE SUPPLIES	22.34	60.56	400.00	400.00	71.52	71.52	17.88
101-172-728.000	POSTAGE	62.31	233.82	400.00	400.00	55.10	0.00	13.78
101-172-740.000	OPERATING SUPPLIES	2,266.46	8,807.83	6,500.00	6,500.00	585.19	0.00	9.00
101-172-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
101-172-850.000	COMMUNICATIONS	114.14	768.99	2,500.00	2,500.00	1,338.22	149.84	53.53
101-172-860.000	TRANSPORTATION	53.86	570.76	800.00	800.00	381.90	381.90	47.74
101-172-864.000	CONFERENCES & MEETINGS	0.00	0.00	2,500.00	2,500.00	2,310.53	1,762.97	92.42
101-172-880.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-172-900.000	PRINTING & PUBLISHING	370.50	967.71	1,000.00	1,000.00	38.50	38.50	3.85
101-172-925.000	SUBSCRIPTIONS & PUBLICATIONS	775.01	1,117.01	1,000.00	1,000.00	0.00	0.00	0.00
101-172-930.000	REPAIRS & MAINTENANCE	0.00	0.00	400.00	400.00	0.00	0.00	0.00
101-172-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	1,070.31	1,000.00	1,000.00	0.00	0.00	0.00
101-172-956.000	MISCELLANEOUS	163.32	3,602.91	3,000.00	3,000.00	413.00	32.00	13.77
101-172-957.000	TRAINING EXPENSES	174.00	587.99	4,000.00	4,000.00	0.00	0.00	0.00
101-172-958.000	MEMBERSHIPS & DUES	330.00	2,350.00	1,500.00	1,500.00	417.95	87.95	27.86

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bgt Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 172 CITY MANAGER								
Total Dept 172 - CITY MANAGER								
		78,600.57	382,410.13	421,030.00	421,030.00	83,426.86	20,755.64	19.81
Department: 212 FINANCE DEPARTMENT								
101-212-706.000	SALARY & WAGES/ FULL TIME	37,931.17	192,207.92	246,935.00	246,935.00	63,971.71	18,569.60	25.91
101-212-706.050	SALARY & WAGES/PART TIME	7,634.18	33,066.88	51,320.00	51,320.00	10,207.19	3,598.33	19.89
101-212-706.100	SALARY & WAGES/SICK	0.00	0.00	11,130.00	11,130.00	0.00	0.00	0.00
101-212-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	1,465.07	0.00	0.00	0.00	0.00	0.00
101-212-706.300	SALARY & WAGES/RETENTION	52.49	3,002.49	1,700.00	1,700.00	0.00	0.00	0.00
101-212-706.600	SALARY & WAGES/VACATION PAYOFF	4.73	4.73	7,610.00	7,610.00	0.00	0.00	0.00
101-212-707.000	SALARY & WAGES/TEMP-SEASONAL	6,882.50	26,467.27	41,200.00	41,200.00	5,158.86	1,340.37	12.52
101-212-709.000	SALARY & WAGES/OVERTIME	66.00	278.63	250.00	250.00	0.00	0.00	0.00
101-212-721.000	FRINGE BENEFITS	15,427.85	74,987.79	145,075.00	145,075.00	25,817.76	7,998.20	17.80
101-212-721.500	POST RETIREMENT BENEFITS	12,345.36	49,381.44	42,135.00	42,135.00	0.00	0.00	0.00
101-212-725.500	MEAL ALLOWANCE	0.00	37.00	150.00	150.00	0.00	0.00	0.00
101-212-727.000	OFFICE SUPPLIES	(49.81)	883.61	3,000.00	3,000.00	595.44	342.16	19.85
101-212-728.000	POSTAGE	62.31	7,968.03	6,000.00	6,000.00	7.16	7.16	0.12
101-212-740.000	OPERATING SUPPLIES	608.75	3,141.63	3,750.00	3,750.00	406.50	0.00	10.84
101-212-818.000	CONTRACTUAL SERVICES	0.00	2,586.23	3,500.00	3,500.00	1,047.83	172.00	29.94
101-212-850.000	COMMUNICATIONS	475.72	848.69	850.00	850.00	80.95	40.49	9.52
101-212-860.000	TRANSPORTATION	0.00	189.38	1,000.00	1,000.00	32.16	32.16	3.22
101-212-864.000	CONFERENCES & MEETINGS	0.00	0.00	1,400.00	1,400.00	747.25	707.25	53.38
101-212-880.000	PUBLIC RELATIONS EXPENSE	0.00	759.00	1,250.00	1,250.00	25.00	25.00	2.00
101-212-900.000	PRINTING & PUBLISHING	952.82	5,854.33	3,000.00	3,000.00	0.00	(284.33)	0.00
101-212-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	189.00	100.00	100.00	0.00	0.00	0.00
101-212-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-212-938.000	EQUIPMENT LEASE EXPENSE	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-212-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	21,339.05	20,600.00	20,600.00	0.00	0.00	0.00
101-212-956.000	MISCELLANEOUS	0.00	75.00	100.00	100.00	0.00	0.00	0.00
101-212-957.000	TRAINING EXPENSES	153.49	1,749.05	2,000.00	2,000.00	159.00	0.00	7.95
101-212-957.500	EDUCATIONAL REIMBURSEMENTS	0.00	1,500.00	0.00	0.00	1,500.00	0.00	100.00
101-212-958.000	MEMBERSHIPS & DUES	159.00	1,207.00	1,000.00	1,000.00	185.00	185.00	18.50
Total Dept 212 - FINANCE DEPARTMENT		82,706.56	429,189.22	595,305.00	595,305.00	109,941.81	32,733.39	18.47
Department: 215 CITY CLERK								
101-215-706.000	SALARY & WAGES/ FULL TIME	22,463.14	96,823.97	90,115.00	90,115.00	27,981.57	8,115.20	31.05
101-215-706.050	SALARY & WAGES/PART TIME	0.00	2,298.03	20,150.00	20,150.00	3,513.36	267.00	17.44
101-215-706.100	SALARY & WAGES/SICK	0.00	4,704.00	3,825.00	3,825.00	0.00	0.00	0.00
101-215-706.300	SALARY & WAGES/RETENTION	0.00	1,700.00	2,000.00	2,000.00	0.00	0.00	0.00
101-215-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	6,664.00	3,400.00	3,400.00	0.00	0.00	0.00
101-215-707.000	SALARY & WAGES/TEMP-SEASONAL	888.00	12,387.20	50.00	50.00	1,116.50	0.00	2,233.00
101-215-709.000	SALARY & WAGES/OVERTIME	0.00	2,503.15	49,165.00	49,165.00	1,667.41	0.00	303.17
101-215-721.000	FRINGE BENEFITS	9,987.92	47,972.93	550.00	550.00	12,896.63	3,977.56	26.23
101-215-721.500	POST RETIREMENT BENEFITS	5,021.85	20,087.40	19,975.00	19,975.00	0.00	0.00	0.00
101-215-725.500	MEAL ALLOWANCE	0.00	98.64	200.00	200.00	0.00	0.00	0.00
101-215-727.000	OFFICE SUPPLIES	14.32	19.32	200.00	200.00	0.00	0.00	0.00
101-215-728.000	POSTAGE	71.96	134.27	570.00	570.00	0.00	0.00	0.00
101-215-740.000	OPERATING SUPPLIES	3,324.65	7,238.07	3,000.00	3,000.00	471.30	0.00	15.71
101-215-818.000	CONTRACTUAL SERVICES	45.00	45.00	2,700.00	2,700.00	0.00	0.00	0.00
101-215-860.000	TRANSPORTATION	186.02	843.21	400.00	400.00	230.48	0.00	57.62
101-215-864.000	CONFERENCES & MEETINGS	0.00	1,499.98	0.00	0.00	0.00	0.00	0.00

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH
Balance As Of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bgdt Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 215 CITY CLERK								
101-215-900.000	PRINTING & PUBLISHING	0.00	1,052.29	1,750.00	1,750.00	788.50	38.50	45.06
101-215-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-215-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	7,572.66	7,300.00	7,300.00	0.00	0.00	0.00
101-215-956.000	MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-215-957.000	TRAINING EXPENSES	0.00	2,690.66	2,000.00	2,000.00	0.00	0.00	0.00
101-215-958.000	MEMBERSHIPS & DUES	1,272.00	3,252.00	370.00	370.00	360.90	0.00	97.54
Total Dept 215 - CITY CLERK		43,274.86	219,586.78	208,320.00	208,320.00	49,026.65	12,398.26	23.53
Department: 228 MGMT INFORMATION SERVICES								
101-228-706.000	SALARY & WAGES/ FULL TIME	29,558.90	127,044.05	141,065.00	141,065.00	37,195.97	10,638.40	26.37
101-228-706.100	SALARY & WAGES/SICK	0.00	6,167.04	5,985.00	5,985.00	0.00	0.00	0.00
101-228-706.300	SALARY & WAGES/RETENTION	0.00	1,550.00	1,550.00	1,550.00	0.00	0.00	0.00
101-228-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	17,987.20	5,320.00	5,320.00	0.00	0.00	0.00
101-228-709.000	SALARY & WAGES/OVERTIME	0.00	664.55	0.00	0.00	0.00	0.00	0.00
101-228-721.000	FRINGE BENEFITS	11,569.69	56,248.79	62,150.00	62,150.00	14,262.50	4,509.40	22.95
101-228-721.500	POST RETIREMENT BENEFITS	7,113.51	28,454.04	29,050.00	29,050.00	0.00	0.00	0.00
101-228-725.500	MEAL ALLOWANCE	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-228-727.000	OFFICE SUPPLIES	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-228-728.000	POSTAGE	62.31	1,191.25	100.00	100.00	0.00	0.00	0.00
101-228-740.000	OPERATING SUPPLIES	525.98	7,464.97	8,500.00	8,500.00	1,510.41	268.00	17.77
101-228-750.000	OPERATING SUPPLIES/SOFTWARE	21,973.00	70,495.01	103,000.00	103,000.00	13,623.61	179.78	13.23
101-228-818.000	CONTRACTUAL SERVICES	4,800.58	70,442.43	102,000.00	102,000.00	15,706.54	4,996.32	15.40
101-228-830.000	COMMUNICATIONS	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-228-860.000	TRANSPORTATION	0.00	82.92	200.00	200.00	0.00	0.00	0.00
101-228-864.000	CONFERENCES & MEETINGS	0.00	0.00	2,000.00	2,000.00	1,151.95	0.00	57.60
101-228-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	602.03	550.00	550.00	0.00	0.00	0.00
101-228-956.000	MISCELLANEOUS	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-228-957.000	TRAINING EXPENSES	0.00	1,495.00	10,000.00	10,000.00	0.00	0.00	0.00
101-228-958.000	MEMBERSHIPS & DUES	50.00	50.00	400.00	400.00	50.00	0.00	12.50
Total Dept 228 - MGMT INFORMATION SERVICES		75,653.97	389,939.28	472,620.00	472,620.00	83,500.98	20,591.90	17.67
Department: 257 CITY ASSESSOR								
101-257-727.000	OFFICE SUPPLIES	0.00	94.88	2,500.00	2,500.00	0.00	0.00	0.00
101-257-728.000	POSTAGE	0.00	883.36	1,000.00	1,000.00	0.00	0.00	0.00
101-257-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
101-257-818.213	CONT SVCS/ASSESSING	17,994.00	66,458.00	73,939.00	73,939.00	26,056.87	7,342.87	35.24
101-257-900.000	PRINTING & PUBLISHING	0.00	460.00	4,000.00	4,000.00	0.00	0.00	0.00
101-257-925.000	SUBSCRIPTIONS & PUBLICATIONS	375.99	1,378.63	1,500.00	1,500.00	501.32	125.33	33.42
101-257-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	1,143.51	1,000.00	1,000.00	0.00	0.00	0.00
101-257-957.000	TRAINING EXPENSES	0.00	181.00	0.00	0.00	0.00	0.00	0.00
101-257-958.000	MEMBERSHIPS & DUES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 257 - CITY ASSESSOR		18,369.99	70,599.38	86,439.00	86,439.00	26,558.19	7,468.20	30.72
Department: 262 ELECTION SERVICES								
101-262-706.000	SALARY & WAGES/ FULL TIME	0.00	0.00	15,900.00	15,900.00	507.56	0.00	3.19
101-262-706.050	SALARY & WAGES/PART TIME	6,040.83	34,351.84	27,905.00	27,905.00	13,511.50	4,239.00	48.42
101-262-706.100	SALARY & WAGES/SICK	0.00	0.00	676.00	676.00	0.00	0.00	0.00
101-262-706.300	SALARY & WAGES/RETENTION	0.00	800.00	515.00	515.00	0.00	0.00	0.00
101-262-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	600.00	600.00	0.00	0.00	0.00
101-262-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	17,188.76	22,000.00	22,000.00	12,012.46	0.00	54.60

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decri)	% Bdg Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 262 ELECTION SERVICES								
101-262-709.000	SALARY & WAGES/OVERTIME	0.00	6,189.77	4,750.00	4,750.00	4,355.16	0.00	91.69
101-262-721.000	FRINGE BENEFITS	482.37	4,356.93	12,565.00	12,565.00	2,538.27	351.05	20.20
101-262-721.500	POST RETIREMENT BENEFITS	885.87	3,543.48	3,525.00	3,525.00	0.00	0.00	0.00
101-262-725.500	MEAL ALLOWANCE	0.00	2,325.46	1,500.00	1,500.00	684.93	0.00	45.66
101-262-727.000	OFFICE SUPPLIES	0.00	92.14	100.00	100.00	0.00	0.00	0.00
101-262-728.000	POSTAGE	0.00	1,828.90	3,130.00	3,130.00	400.00	0.00	12.78
101-262-740.000	OPERATING SUPPLIES	0.00	2,493.53	2,000.00	2,000.00	1,817.59	0.00	90.88
101-262-818.000	CONTRACTUAL SERVICES	137.44	15,966.44	28,250.00	28,250.00	4,386.10	3,491.10	15.53
101-262-860.000	TRANSPORTATION	0.00	536.83	200.00	200.00	530.94	0.00	265.47
101-262-864.000	CONFERENCES & MEETINGS	0.00	400.00	0.00	0.00	0.00	0.00	0.00
101-262-900.000	PRINTING & PUBLISHING	628.00	9,296.76	6,700.00	6,700.00	1,115.28	(682.35)	16.65
101-262-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	114.35	100.00	100.00	0.00	0.00	0.00
101-262-956.000	MISCELLANEOUS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-957.000	TRAINING EXPENSES	0.00	3,201.35	2,000.00	2,000.00	150.95	0.00	7.55
101-262-958.000	MEMBERSHIPS & DUES	0.00	14.76	370.00	370.00	0.00	0.00	0.00
Total Dept 262 - ELECTION SERVICES		8,174.51	102,707.30	133,086.00	133,086.00	42,010.74	7,398.80	31.57
Department: 265 CITY HALL MAINTENANCE								
101-265-706.000	SALARY & WAGES/ FULL TIME	850.98	3,288.36	5,235.00	5,235.00	570.86	160.25	10.90
101-265-706.100	SALARY & WAGES/SICK	0.00	0.00	565.00	565.00	0.00	0.00	0.00
101-265-706.300	SALARY & WAGES/RETENTION	0.00	0.00	25.00	25.00	0.00	0.00	0.00
101-265-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-265-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-265-707.000	SALARY & WAGES/TEMP-SEASONAL	265.50	1,245.62	1,075.00	1,075.00	674.77	156.26	62.77
101-265-709.000	SALARY & WAGES/OVERTIME	0.00	1,234.55	315.00	315.00	0.00	0.00	0.00
101-265-721.000	FRINGE BENEFITS	379.65	1,873.08	3,590.00	3,590.00	389.04	116.05	10.84
101-265-721.500	POST RETIREMENT BENEFITS	633.93	2,535.72	2,455.00	2,455.00	0.00	0.00	0.00
101-265-725.500	MEAL ALLOWANCE	0.00	62.00	0.00	0.00	0.00	0.00	0.00
101-265-740.000	OPERATING SUPPLIES	180.00	19,847.77	8,000.00	8,000.00	2,156.80	1,347.37	26.96
101-265-818.000	CONTRACTUAL SERVICES	14,473.96	83,418.22	94,500.00	94,500.00	18,384.03	8,155.95	19.45
101-265-920.000	PUBLIC UTILITIES	1,682.62	32,442.50	30,000.00	30,000.00	3,384.13	2,172.44	11.28
101-265-930.000	REPAIRS & MAINTENANCE	1,692.24	7,885.89	10,000.00	10,000.00	3,264.52	3,264.52	32.65
101-265-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	5,755.80	5,225.00	5,225.00	0.00	0.00	0.00
101-265-956.000	MISCELLANEOUS	0.00	0.00	0.00	0.00	2,940.00	0.00	100.00
Total Dept 265 - CITY HALL MAINTENANCE		20,158.88	159,589.51	161,285.00	161,285.00	31,764.15	15,372.84	19.69
Department: 266 LEGAL SERVICES								
101-266-818.100	CONT SVCS/CITY ATTY - RETAINER	6,600.00	30,500.00	45,000.00	45,000.00	3,500.00	0.00	7.78
101-266-818.110	CONT SVCS/PROSECUTION RETAINER	7,601.26	55,701.26	55,000.00	55,000.00	11,100.00	7,300.00	20.18
101-266-818.150	CONT SVCS/CITY ATTY - SPECIAL	5,579.00	17,879.50	40,000.00	40,000.00	2,919.00	1,009.00	7.30
101-266-818.165	CONT SVCS/CITY ATTY-BROWNFIELD	2,747.00	684.18	5,000.00	5,000.00	10,400.00	10,400.00	208.00
101-266-818.170	CONT SVCS/PROPERTY TAX APPEALS	6,576.00	14,985.04	15,000.00	15,000.00	1,575.12	1,575.12	10.50
101-266-818.200	CONT SVCS/LABOR ATTORNEY	1,971.00	2,119.00	5,000.00	5,000.00	0.00	0.00	0.00
101-266-900.000	PRINTING & PUBLISHING	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-266-956.000	MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 266 - LEGAL SERVICES		31,074.26	121,868.98	166,000.00	166,000.00	29,494.12	20,284.12	17.77
Department: 268 OTHER FUNCTIONS								

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Balance As Of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bgt Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 268 OTHER FUNCTIONS								
101-268-721.000	FRINGE BENEFITS	0.00	0.00	4,500.00	4,500.00	0.00	0.00	0.00
101-268-721.200	CONTRIBUTION TO HEALTH CARE RESERVE	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-268-724.000	MERS/OPEB ACTUARIAL EVALUATIONS	0.00	0.00	12,000.00	12,000.00	0.00	0.00	0.00
101-268-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
101-268-727.000	OFFICE SUPPLIES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-268-728.000	POSTAGE	236.55	11,018.03	12,000.00	12,000.00	3,848.87	1,500.00	32.07
101-268-740.000	OPERATING SUPPLIES	649.60	3,320.13	6,000.00	6,000.00	765.35	0.00	12.76
101-268-818.000	CONTRACTUAL SERVICES	3,179.13	45,486.07	40,000.00	40,000.00	9,328.22	452.13	23.32
101-268-818.850	CONTR SRVC/PAYROLL PROCESSING	25.00	25.00	0.00	0.00	0.00	0.00	0.00
101-268-818.900	CONTR SRVC/BANK ANALYSIS FEES	0.00	703.50	2,500.00	2,500.00	0.00	0.00	0.00
101-268-832.000	REIMBURSEMENT/35TH DIST COURT	21,601.38	43,038.78	38,000.00	38,000.00	8,669.56	0.00	22.81
101-268-850.000	COMMUNICATIONS	7,999.91	33,990.85	43,000.00	43,000.00	9,680.18	3,786.25	22.51
101-268-864.000	CONFERENCES & MEETINGS	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
101-268-880.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-268-900.000	PRINTING & PUBLISHING	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-268-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-268-938.000	EQUIPMENT LEASE EXPENSE	1,375.40	7,772.09	8,000.00	8,000.00	3,288.38	706.97	41.10
101-268-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	6,000.03	5,000.00	5,000.00	0.00	0.00	0.00
101-268-940.100	EQUIPMENT RENTAL / SUPPLEMENTAL	18,371.49	73,485.96	74,589.00	74,589.00	0.00	0.00	0.00
101-268-956.000	MISCELLANEOUS	212.28	516.65	1,000.00	1,000.00	94.24	0.00	9.42
101-268-957.000	TRAINING EXPENSES	0.00	2,000.00	4,500.00	4,500.00	0.00	0.00	0.00
101-268-960.000	INSURANCE & BONDS	26,208.99	104,835.96	97,000.00	97,000.00	0.00	0.00	0.00
101-268-963.000	BAD DEBT EXP/BANKRUPTCY	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-268-964.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
Total Dept 268 - OTHER FUNCTIONS		79,859.73	332,193.05	369,089.00	369,089.00	35,674.80	6,445.35	9.67
Department: 301 POLICE DEPARTMENT								
101-301-706.000	SALARY & WAGES/ FULL TIME	362,869.94	1,504,162.88	1,639,280.00	1,639,280.00	412,701.82	118,877.48	25.18
101-301-706.050	SALARY & WAGES/PART TIME	14,190.51	52,630.89	81,475.00	81,475.00	17,955.41	4,374.69	22.04
101-301-706.100	SALARY & WAGES/SICK	0.00	51,523.16	63,465.00	63,465.00	0.00	0.00	0.00
101-301-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	5,030.08	5,030.00	5,030.00	0.00	0.00	0.00
101-301-706.200	SALARY & WAGES/HOLIDAY PAY	0.00	69,958.36	69,390.00	69,390.00	0.00	0.00	0.00
101-301-706.300	SALARY & WAGES/RETENTION	0.00	11,800.00	12,360.00	12,360.00	0.00	0.00	0.00
101-301-706.400	SALARY & WAGES/UNIFORM ALLOW	7,082.70	14,511.33	13,835.00	13,835.00	4,788.04	1,317.23	34.61
101-301-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	2,105.60	15,135.00	15,135.00	0.00	0.00	0.00
101-301-706.900	SALARY & WAGES/DEBRIEF PAY	0.00	4,925.50	13,300.00	13,300.00	0.00	0.00	0.00
101-301-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-301-709.000	SALARY & WAGES/OVERTIME	19,922.95	73,147.86	90,000.00	90,000.00	36,317.82	9,259.41	40.35
101-301-709.100	FRNCE BENEFITS	1,335.41	3,506.81	4,000.00	4,000.00	1,801.67	0.00	45.04
101-301-721.000	POST RETIREMENT BENEFITS	155,729.73	682,827.29	747,400.00	747,400.00	184,755.19	57,444.57	24.72
101-301-721.500	EMPLOYEE TESTING & LICENSING	306,403.92	1,225,615.68	1,297,650.00	1,297,650.00	0.00	0.00	0.00
101-301-725.000	MEAL ALLOWANCE	(6,84)	4,938.16	6,140.00	6,140.00	0.00	0.00	0.00
101-301-725.500	OFFICE SUPPLIES	11.25	62.65	100.00	100.00	11.24	0.00	11.24
101-301-727.000	POSTAGE	149.92	1,186.85	2,610.00	2,610.00	659.84	148.68	25.28
101-301-740.000	OPERATING SUPPLIES	62.31	257.14	2,660.00	2,660.00	0.00	0.00	0.00
101-301-740.400	UNIFORM ALLOWANCE	3,212.14	12,054.50	13,920.00	13,920.00	2,075.07	189.25	14.91
101-301-740.700	SAFETY GEAR	322.52	4,002.29	6,180.00	6,180.00	1,046.32	297.97	16.93
101-301-810.000	TOWING CHARGES	0.00	3,106.02	3,380.00	3,380.00	1,986.12	1,743.49	58.76
Total Dept 301 - POLICE DEPARTMENT		0.00	0.00	3,090.00	3,090.00	0.00	0.00	0.00

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdg Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 301 POLICE DEPARTMENT								
101-301-818.000	CONTRACTUAL SERVICES	331.19	13,999.09	46,000.00	46,000.00	32,741.29	19,232.56	71.18
101-301-818.310	CONT SVCS/COMMUNITY RESOURCE SPEC	0.00	0.00	21,220.00	21,220.00	0.00	0.00	0.00
101-301-818.311	CONT SVCS/ DISPATCH	87,300.00	459,651.74	418,440.00	418,440.00	115,950.00	38,650.00	27.71
101-301-819.000	SCHOOL CROSSING GUARDS	0.00	22,558.50	23,300.00	23,300.00	0.00	0.00	0.00
101-301-820.000	SEX OFFENDER REGISTRATION FEES	0.00	90.00	540.00	540.00	30.00	30.00	5.56
101-301-822.000	ANIMAL CONTROL EXPENSES	125.00	650.00	870.00	870.00	100.00	(100.00)	11.49
101-301-830.000	INVESTIGATION EXPENSES	400.00	2,500.00	2,250.00	2,250.00	600.00	200.00	26.67
101-301-835.000	PRISONER/LODGING EXPENSES	0.00	5,600.00	3,190.00	3,190.00	0.00	0.00	0.00
101-301-850.000	COMMUNICATIONS	5,666.10	29,715.65	29,244.00	29,244.00	1,963.95	709.66	6.72
101-301-860.000	TRANSPORTATION	308.32	856.61	580.00	580.00	496.08	271.00	85.53
101-301-864.000	CONFERENCES & MEETINGS	36.61	2,246.84	3,300.00	3,300.00	55.05	55.05	1.67
101-301-880.000	PUBLIC RELATIONS EXPENSE	0.00	1,849.61	1,460.00	1,460.00	0.00	0.00	0.00
101-301-900.000	PRINTING & PUBLISHING	484.00	2,094.28	6,180.00	6,180.00	231.00	192.50	3.74
101-301-930.000	REPAIRS & MAINTENANCE	0.00	161.16	3,580.00	3,580.00	806.13	206.13	22.52
101-301-938.000	EQUIPMENT LEASE EXPENSE	715.02	4,384.24	4,640.00	4,640.00	509.04	127.26	10.97
101-301-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	96,710.66	114,927.00	114,927.00	0.00	0.00	0.00
101-301-956.000	MISCELLANEOUS	0.00	401.40	1,180.00	1,180.00	0.00	0.00	0.00
101-301-957.000	TRAINING EXPENSES	968.49	13,128.11	12,360.00	12,360.00	3,840.17	961.45	31.07
101-301-957.100	TRAINING/HNT	0.00	11,025.46	10,500.00	10,500.00	0.00	0.00	0.00
101-301-957.302	TRAINING EXPENSES - 302 FUNDS	0.00	2,651.98	4,200.00	4,200.00	1,080.00	1,080.00	25.71
101-301-957.400	TRAINING EXPENSES/CPE CREDITS	0.00	0.00	0.00	0.00	3,150.00	0.00	100.00
101-301-958.000	MEMBERSHIPS & DUES	28.00	1,408.00	3,790.00	3,790.00	15.00	15.00	0.40
Total Dept 301 - POLICE DEPARTMENT		967,649.19	4,399,029.38	4,803,151.00	4,803,151.00	825,666.25	255,283.38	17.19
Department: 336 FIRE DEPARTMENT								
101-336-706.750	SALARY & WAGES/MEDICAL FIRST RESP BO	10,850.00	11,283.34	13,500.00	13,500.00	9,300.00	8,300.00	68.89
101-336-721.000	FRINGE BENEFITS	511.04	526.21	2,500.00	2,500.00	488.86	453.84	19.55
101-336-721.500	POST RETIREMENT BENEFITS	68,104.38	272,417.52	272,415.00	272,415.00	0.00	0.00	0.00
101-336-721.650	CONTR POST RETIREMENT BENEFITS-OPER	14,379.68	59,787.71	75,000.00	75,000.00	0.00	0.00	0.00
101-336-740.000	OPERATING SUPPLIES	0.00	7,299.53	5,000.00	5,000.00	0.00	0.00	0.00
101-336-818.000	CONTRACTUAL SERVICES	1,066.31	5,717.03	16,000.00	16,000.00	635.98	182.90	3.97
101-336-818.800	CONTR SERVICES - NFD	271,643.61	883,631.12	686,500.00	686,500.00	159,760.50	0.00	23.27
101-336-850.000	COMMUNICATIONS	127.89	1,540.92	1,500.00	1,500.00	40.01	40.01	2.67
101-336-880.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	300.00	300.00	0.00	0.00	0.00
101-336-900.000	PRINTING & PUBLISHING	3,350.00	4,181.36	1,000.00	1,000.00	0.00	0.00	0.00
101-336-920.000	PUBLIC UTILITIES	594.30	2,031.02	1,800.00	1,800.00	426.47	208.57	23.69
101-336-936.000	REPAIRS & MAINTENANCE/FIRE DAMAGE	0.00	536.52	0.00	0.00	0.00	0.00	0.00
101-336-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	90,094.45	85,000.00	85,000.00	0.00	0.00	0.00
Total Dept 336 - FIRE DEPARTMENT		370,627.21	1,339,046.73	1,160,515.00	1,160,515.00	170,651.82	9,185.32	14.70
Department: 441 MUNICIPAL SERVICES ADMIN								
101-441-706.000	SALARY & WAGES/ FULL TIME	6,613.44	33,938.52	135,725.00	135,725.00	9,359.33	2,699.32	6.90
101-441-706.050	SALARY & WAGES/PART TIME	4,034.82	20,775.15	26,220.00	26,220.00	6,872.41	1,976.59	26.21
101-441-706.100	SALARY & WAGES/SICK	1,007.47	4,052.49	5,350.00	5,350.00	774.20	0.00	14.47
101-441-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	879.03	820.00	820.00	0.00	0.00	0.00
101-441-706.300	SALARY & WAGES/RETENTION	0.00	1,887.49	1,900.00	1,900.00	0.00	0.00	0.00
101-441-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	1,025.00	1,025.00	0.00	0.00	0.00
101-441-706.450	SALARY & WAGES/SAFETY INSPEC. BONUS	6,300.00	6,426.02	6,300.00	6,300.00	1,673.98	0.00	26.57
101-441-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	188.88	3,890.00	3,890.00	0.00	0.00	0.00
101-441-707.000	SALARY & WAGES/TEMP-SEASONAL	2,356.00	13,934.50	500.00	500.00	0.00	0.00	0.00

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Balance As Of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bgdt used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 441 MUNICIPAL SERVICES ADMIN								
101-441-709.000	SALARY & WAGES/OVERTIME	2,077.61	4,994.76	6,115.00	6,115.00	2,104.74	968.99	34.42
101-441-721.000	FRINGE BENEFITS	5,882.45	20,692.41	63,385.00	63,385.00	5,224.18	1,594.60	8.24
101-441-721.500	POST RETIREMENT BENEFITS	7,832.34	31,329.36	33,985.00	33,985.00	0.00	0.00	0.00
101-441-724.000	MERS/OPEB ACTUARIAL EVALUATIONS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-441-725.000	EMPLOYEE TESTING & LICENSING	0.00	956.38	0.00	0.00	51.75	51.75	100.00
101-441-728.000	POSTAGE	62.31	124.62	250.00	250.00	0.00	0.00	0.00
101-441-740.000	OPERATING SUPPLIES	232.81	5,994.98	7,000.00	7,000.00	1,261.14	737.28	18.02
101-441-740.400	UNIFORM ALLOWANCE	5,561.59	17,410.96	22,000.00	22,000.00	5,292.85	1,122.03	24.06
101-441-740.700	SAFETY GEAR	0.00	(1,200.78)	2,000.00	2,000.00	0.00	0.00	0.00
101-441-740.750	FOUL WEATHER GEAR	0.00	487.06	3,000.00	3,000.00	0.00	0.00	0.00
101-441-818.000	CONTRACTUAL SERVICES	6,229.84	31,157.51	17,000.00	17,000.00	13,198.84	983.89	77.64
101-441-818.000	COMMUNICATIONS	638.41	3,508.35	3,500.00	3,500.00	2,225.40	1,776.10	63.58
101-441-900.000	PRINTING & PUBLISHING	0.00	38.50	0.00	0.00	0.00	0.00	0.00
101-441-938.000	EQUIPMENT LEASE EXPENSE	528.32	2,965.76	4,000.00	4,000.00	1,136.64	284.16	28.42
101-441-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,197.32	4,000.00	4,000.00	0.00	0.00	0.00
101-441-957.000	TRAINING EXPENSES	0.00	525.00	5,000.00	5,000.00	0.00	0.00	0.00
101-441-958.000	MEMBERSHIPS & DUES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 441 - MUNICIPAL SERVICES ADMIN		49,357.41	205,264.27	353,965.00	353,965.00	49,175.46	12,194.71	13.89
Department: 443 MUNICIPAL SERVICES YARD MAINT								
101-443-706.000	SALARY & WAGES/ FULL TIME	1,337.42	4,563.45	8,230.00	8,230.00	897.14	251.85	10.90
101-443-706.100	SALARY & WAGES/SICK	0.00	0.00	365.00	365.00	0.00	0.00	0.00
101-443-706.300	SALARY & WAGES/RETENTION	0.00	0.00	35.00	35.00	0.00	0.00	0.00
101-443-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	140.00	140.00	0.00	0.00	0.00
101-443-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	320.00	320.00	0.00	0.00	0.00
101-443-707.000	SALARY & WAGES/TEMP-SEASONAL	408.34	1,948.00	2,195.00	2,195.00	1,052.23	245.57	47.94
101-443-709.000	SALARY & WAGES/OVERTIME	0.00	216.93	250.00	250.00	0.00	0.00	0.00
101-443-721.000	FRINGE BENEFITS	595.00	2,420.82	5,645.00	5,645.00	610.36	182.31	10.81
101-443-721.500	POST RETIREMENT BENEFITS	933.24	3,732.96	3,860.00	3,860.00	0.00	0.00	0.00
101-443-740.000	OPERATING SUPPLIES	490.83	8,513.47	10,000.00	10,000.00	2,398.27	469.00	23.98
101-443-818.000	CONTRACTUAL SERVICES	2,526.92	44,284.66	28,500.00	28,500.00	6,946.36	5,053.31	24.37
101-443-920.000	PUBLIC UTILITIES	433.64	36,923.58	26,000.00	26,000.00	8,442.50	3,485.54	32.47
101-443-930.000	REPAIRS & MAINTENANCE	297.50	22,837.00	10,000.00	10,000.00	299.00	0.00	2.99
101-443-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	1,143.51	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 443 - MUNICIPAL SERVICES YARD MAINT		7,022.89	126,584.38	96,540.00	96,540.00	20,645.86	9,687.58	21.39
Department: 446 STREET SERVICES								
101-446-920.100	STREET LIGHTING - GENERAL	27,651.12	193,270.39	170,000.00	170,000.00	45,980.79	15,507.91	27.05
101-446-920.200	STREET LIGHTING - OLD VILLAGE	9,677.30	68,188.09	65,000.00	65,000.00	15,105.02	4,426.08	23.24
Total Dept 446 - STREET SERVICES		37,328.42	261,458.48	235,000.00	235,000.00	61,085.81	19,933.99	25.99
Department: 523 MISCELLANEOUS MSD SERVICES								
101-523-706.000	SALARY & WAGES/ FULL TIME	23.12	86.23	145.00	145.00	15.54	4.34	10.72
101-523-706.100	SALARY & WAGES/SICK	0.00	0.00	15.00	15.00	0.00	0.00	0.00
101-523-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	15.00	15.00	0.00	0.00	0.00
101-523-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	15.00	15.00	0.00	0.00	0.00
101-523-707.000	SALARY & WAGES/TEMP-SEASONAL	6.79	33.48	275.00	275.00	18.00	4.20	6.55
101-523-709.000	SALARY & WAGES/OVERTIME	0.00	10.83	350.00	350.00	0.00	0.00	0.00
101-523-721.000	FRINGE BENEFITS	9.97	44.65	100.00	100.00	10.51	3.10	10.51
101-523-721.500	POST RETIREMENT BENEFITS	16.14	64.56	65.00	65.00	0.00	0.00	0.00

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Balance As of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdg't Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 523 MISCELLANEOUS MSD SERVICES								
101-523-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-523-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	1,143.51	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 523 - MISCELLANEOUS MSD SERVICES		56.02	1,383.26	2,480.00	2,480.00	44.05	11.64	1.78
Department: 524 BATHEY MAINTENANCE EXPENSE								
101-524-818.000	CONTRACTUAL SERVICES	0.00	1,972.00	0.00	0.00	0.00	0.00	0.00
Total Dept 524 - BATHEY MAINTENANCE EXPENSE		0.00	1,972.00	0.00	0.00	0.00	0.00	0.00
Department: 525 SPECIAL EVENTS								
101-525-706.000	SALARY & WAGES/ FULL TIME	2,292.63	7,824.76	14,110.00	14,110.00	1,568.02	439.66	11.11
101-525-706.100	SALARY & WAGES/SICK	0.00	0.00	625.00	625.00	0.00	0.00	0.00
101-525-706.300	SALARY & WAGES/RETENTION	0.00	0.00	60.00	60.00	0.00	0.00	0.00
101-525-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	240.00	240.00	0.00	0.00	0.00
101-525-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	550.00	550.00	0.00	0.00	0.00
101-525-707.000	SALARY & WAGES/TEMP-SEASONAL	673.23	3,310.64	5,500.00	5,500.00	1,778.81	420.98	32.34
101-525-709.000	SALARY & WAGES/OVERTIME	14,644.94	22,051.19	29,085.00	29,085.00	17,011.17	5,393.59	58.49
101-525-721.000	FRINGE BENEFITS	4,763.61	9,957.31	9,675.00	9,675.00	6,219.25	2,133.61	64.28
101-525-721.500	POST RETIREMENT BENEFITS	1,599.87	6,399.48	6,625.00	6,625.00	0.00	0.00	0.00
101-525-725.500	MEAL ALLOWANCE	1,115.56	1,570.16	1,000.00	1,000.00	1,002.40	500.00	100.24
101-525-740.000	OPERATING SUPPLIES	1,988.32	5,700.08	12,000.00	12,000.00	8,677.54	2,141.01	72.31
101-525-818.000	CONTRACTUAL SERVICES	7,932.00	13,652.00	50,000.00	50,000.00	7,256.51	6,128.51	14.51
101-525-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	32,018.16	28,000.00	28,000.00	0.00	0.00	0.00
Total Dept 525 - SPECIAL EVENTS		35,010.16	102,483.78	157,470.00	157,470.00	43,513.70	17,157.36	27.63
Department: 529 PARKING								
101-529-706.000	SALARY & WAGES/ FULL TIME	544.27	1,857.08	3,350.00	3,350.00	365.03	102.47	10.90
101-529-706.100	SALARY & WAGES/SICK	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-529-706.300	SALARY & WAGES/RETENTION	0.00	0.00	25.00	25.00	0.00	0.00	0.00
101-529-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	75.00	75.00	0.00	0.00	0.00
101-529-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	130.00	130.00	0.00	0.00	0.00
101-529-707.000	SALARY & WAGES/TEMP-SEASONAL	159.80	785.82	425.00	425.00	422.23	99.91	99.35
101-529-709.000	SALARY & WAGES/OVERTIME	0.00	1,132.58	3,575.00	3,575.00	0.00	0.00	0.00
101-529-721.000	FRINGE BENEFITS	0.00	1,199.66	2,300.00	2,300.00	0.00	0.00	0.00
101-529-721.500	POST RETIREMENT BENEFITS	240.83	1,519.08	1,570.00	1,570.00	247.49	74.13	10.76
101-529-740.000	OPERATING SUPPLIES	0.00	23,687.73	5,000.00	5,000.00	0.00	0.00	0.00
101-529-818.000	CONTRACTUAL SERVICES	0.00	447.60	48,000.00	48,000.00	0.00	0.00	0.00
101-529-900.000	PRINTING & PUBLISHING	0.00	0.00	14,000.00	14,000.00	0.00	0.00	0.00
101-529-920.000	PUBLIC UTILITIES	3,351.48	4,130.60	0.00	0.00	0.00	0.00	0.00
101-529-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	8,576.29	7,500.00	7,500.00	0.00	0.00	0.00
Total Dept 529 - PARKING		4,676.15	43,336.44	86,100.00	86,100.00	1,034.75	276.51	1.20
Department: 530 MSD SERVICES - DDA								
101-530-706.000	SALARY & WAGES/ FULL TIME	2,969.96	10,210.34	18,275.00	18,275.00	2,047.49	559.21	11.20
101-530-706.100	SALARY & WAGES/SICK	0.00	0.00	805.00	805.00	0.00	0.00	0.00
101-530-706.300	SALARY & WAGES/RETENTION	0.00	0.00	75.00	75.00	0.00	0.00	0.00
101-530-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	325.00	325.00	0.00	0.00	0.00
101-530-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	725.00	725.00	0.00	0.00	0.00
101-530-707.000	SALARY & WAGES/TEMP-SEASONAL	872.03	4,288.86	13,980.00	13,980.00	2,304.19	545.30	16.48
101-530-709.000	SALARY & WAGES/OVERTIME	4,260.74	10,270.89	12,530.00	12,530.00	6,377.90	730.71	50.90
101-530-721.000	FRINGE BENEFITS	2,275.10	7,904.54	8,570.00	8,570.00	3,403.09	680.56	39.71

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH
Balance As of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 North (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bgdt Used
Fund: 101 GENERAL FUND								
Account Category: Expenditures								
Department: 530 MSD SERVICES - DDA								
101-530-721.500	POST RETIREMENT BENEFITS	2,072.52	8,290.08	0.00	0.00	0.00	0.00	0.00
101-530-725.500	MEAL ALLOWANCE	169.12	257.68	400.00	400.00	175.44	32.00	43.86
101-530-740.000	OPERATING SUPPLIES	3,452.59	116,481.62	45,000.00	45,000.00	17,060.05	10,819.34	37.91
101-530-818.000	CONTRACTUAL SERVICES	3,522.56	49,215.96	58,000.00	58,000.00	3,546.98	1,436.12	6.12
101-530-920.000	PUBLIC UTILITIES	952.94	3,855.80	7,000.00	7,000.00	1,051.88	1,035.88	15.03
101-530-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	38,879.19	34,000.00	34,000.00	0.00	0.00	0.00
Total Dept 530 - MSD SERVICES - DDA		20,547.56	249,654.96	199,685.00	199,685.00	35,967.02	15,839.12	18.01
Department: 567 CEMETERY								
101-567-706.000	SALARY & WAGES/ FULL TIME	4,492.85	15,924.58	17,525.00	17,525.00	3,308.57	944.21	18.88
101-567-706.100	SALARY & WAGES/SICK	0.00	116.13	775.00	775.00	0.00	0.00	0.00
101-567-706.300	SALARY & WAGES/RETENTION	0.00	40.55	75.00	75.00	6.49	6.49	8.65
101-567-706.350	SALARY & WAGES/PAGER PAY	0.00	209.03	295.00	295.00	28.08	28.08	9.52
101-567-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	675.00	675.00	0.00	0.00	0.00
101-567-707.000	SALARY & WAGES/TEMP-SEASONAL	898.92	4,180.21	5,340.00	5,340.00	2,268.04	522.99	42.47
101-567-709.000	SALARY & WAGES/OVERTIME	943.24	3,689.01	2,560.00	2,560.00	514.75	390.70	20.11
101-567-721.000	FRINGE BENEFITS	2,003.43	8,044.62	12,020.00	12,020.00	1,915.70	635.52	15.94
101-567-721.500	POST RETIREMENT BENEFITS	1,987.71	7,950.84	8,220.00	8,220.00	0.00	0.00	0.00
101-567-725.500	MEAL ALLOWANCE	24.00	164.00	225.00	225.00	0.00	0.00	0.00
101-567-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-567-740.000	OPERATING SUPPLIES	5,145.27	17,104.04	20,000.00	20,000.00	1,955.03	303.88	9.78
101-567-818.000	CONTRACTUAL SERVICES	16,626.10	34,089.14	70,000.00	70,000.00	17,677.72	12,143.50	25.25
101-567-920.000	PUBLIC UTILITIES	289.96	3,230.54	7,500.00	7,500.00	238.58	82.35	3.18
101-567-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-567-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	27,444.14	24,000.00	24,000.00	0.00	0.00	0.00
101-567-956.100	CRYPT/NICHE RETURNS	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-567-956.200	LOT SALE/RETURNS	0.00	2,500.00	3,000.00	3,000.00	1,000.00	0.00	0.00
Total Dept 567 - CEMETERY		32,411.48	124,686.83	179,310.00	179,310.00	28,912.96	15,057.72	16.12
Department: 770 PARKS & PUBLIC PROPERTY								
101-770-706.000	SALARY & WAGES/ FULL TIME	7,531.48	26,646.87	18,065.00	18,065.00	7,081.18	2,096.76	39.20
101-770-706.100	SALARY & WAGES/SICK	0.00	232.60	795.00	795.00	0.00	0.00	0.00
101-770-706.300	SALARY & WAGES/RETENTION	0.00	81.25	80.00	80.00	13.02	13.02	16.28
101-770-706.350	SALARY & WAGES/PAGER PAY	0.00	418.77	305.00	305.00	56.25	56.25	18.44
101-770-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	220.00	220.00	0.00	0.00	0.00
101-770-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	695.00	695.00	0.00	0.00	0.00
101-770-707.000	SALARY & WAGES/TEMP-SEASONAL	924.31	4,305.43	9,625.00	9,625.00	2,335.42	538.93	24.26
101-770-709.000	SALARY & WAGES/OVERTIME	0.00	214.25	745.00	745.00	0.00	0.00	0.00
101-770-721.000	FRINGE BENEFITS	2,964.45	11,351.40	12,385.00	12,385.00	3,108.97	916.06	25.10
101-770-721.500	POST RETIREMENT BENEFITS	2,048.31	8,193.24	8,470.00	8,470.00	0.00	0.00	0.00
101-770-725.500	MEAL ALLOWANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-770-740.000	OPERATING SUPPLIES	463.20	9,462.26	30,000.00	30,000.00	9,142.87	8,734.80	30.48
101-770-818.000	CONTRACTUAL SERVICES	25,425.08	58,480.07	43,500.00	43,500.00	14,034.49	7,805.84	32.26
101-770-920.000	PUBLIC UTILITIES	8,850.86	123,445.35	65,000.00	65,000.00	31,702.38	19,058.26	48.77
101-770-930.000	REPAIRS & MAINTENANCE	0.00	13,746.97	15,000.00	15,000.00	0.00	0.00	0.00
101-770-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	20,583.08	18,000.00	18,000.00	0.00	0.00	0.00
Total Dept 770 - PARKS & PUBLIC PROPERTY		48,207.69	277,161.54	222,985.00	222,985.00	67,474.58	39,219.92	30.26
Department: 900 CAPITAL OUTLAY								
101-900-971.436	CAP OUTLAY/CITY HALL IMPRVMENTS	0.00	31,203.68	205,000.00	205,000.00	95,895.79	0.00	46.78

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bgdt Used
Fund: 101 GENERAL FUND								
Account Category: 900 CAPITAL OUTLAY								
Department: 900 CAPITAL OUTLAY								
101-900-971.438	CAP OUTLAY/ MSD BUILDING IMPROVEMENT	0.00	2,307.25	130,000.00	130,000.00	0.00	0.00	0.00
101-900-976.276	CAP OUTLAY/CEMETERY BLDG IMP	0.00	4,796.16	1,100,000.00	1,100,000.00	1,803.60	960.00	0.16
101-900-976.436	CAP OUTLAY/CITY HALL BLDG IMP	8,169.58	19,764.09	0.00	0.00	0.00	0.00	0.00
101-900-976.437	CAP OUTLAY/SIDEWALK REPL	0.00	12,872.46	350,000.00	350,000.00	14.21	0.00	0.00
101-900-976.438	CAP OUTLAY/MSD BUILDING IMP	0.00	1,100.00	210,000.00	210,000.00	0.00	0.00	0.00
101-900-976.751	CAP OUTLAY/CULT CTR BLDG IMPRMENTS	10,665.45	311,581.73	720,000.00	720,000.00	23,409.67	22,400.61	3.25
101-900-977.101	CAP OUTLAY/ CITY COMMISSION	0.00	0.00	7,000.00	7,000.00	0.00	0.00	0.00
101-900-977.212	CAP OUTLAY/ FINANCE DEPT	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-900-977.258	CAP OUTLAY/MGMT INFORM SVCS	649.60	649.60	0.00	0.00	2,048.95	0.00	100.00
101-900-977.301	CAP OUTLAY/POLICE EQUIP	950.00	32,254.79	14,250.00	14,250.00	2,195.00	0.00	15.40
101-900-977.442	CAP OUTLAY/SPEC EVENTS EQUIP	0.00	0.00	202,500.00	202,500.00	0.00	0.00	0.00
101-900-977.443	CAP OUTLAY/PARKING SYSTEM	0.00	16,100.89	0.00	0.00	0.00	0.00	0.00
101-900-980.172	CAP OUTLAY/MGR OFFICE EQUIP	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
101-900-980.258	CAP OUTLAY/MGMT INFO SERV	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 900 - CAPITAL OUTLAY		20,434.63	432,630.65	2,943,750.00	2,943,750.00	125,367.22	23,360.61	4.26
Department: 905 DEBT ADMINISTRATION								
101-905-990.912	CONTRIB TO NVILLE/ACT 99 - 2015 FIRE	31,000.52	31,839.36	32,412.00	32,412.00	30,870.89	30,870.89	95.25
Total Dept 905 - DEBT ADMINISTRATION		31,000.52	31,839.36	32,412.00	32,412.00	30,870.89	30,870.89	95.25
Department: 965 CONTRIBUTIONS								
101-965-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	16,946.00	16,946.00	0.00	0.00	0.00
101-965-965.208	CONTRIBUTION TO RECREATION	62,499.99	298,661.00	313,595.00	313,595.00	0.00	0.00	0.00
101-965-965.249	CONTRIBUTION TO BUILDING FUND	0.00	80,000.00	0.00	0.00	0.00	0.00	0.00
101-965-965.252	CONTRIBUTION TO NBHD SVCS FD	18,252.51	73,010.04	73,010.00	73,010.00	0.00	0.00	0.00
Total Dept 965 - CONTRIBUTIONS		80,752.50	451,671.04	403,551.00	403,551.00	0.00	0.00	0.00
Expenditures		2,200,464.50	10,459,305.89	13,667,733.00	13,667,733.00	1,975,788.61	608,522.90	14.46
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		7,403,040.85	10,789,213.82	13,667,733.00	13,667,733.00	7,690,537.08	174,730.63	
TOTAL EXPENDITURES		2,200,464.50	10,459,305.89	13,667,733.00	13,667,733.00	1,975,788.61	608,522.90	
NET OF REVENUES & EXPENDITURES:		5,202,576.35	329,907.93	0.00	0.00	5,714,748.47	(433,792.27)	
BEG. FUND BALANCE		3,981,513.81	3,981,513.81	4,311,421.74	4,311,421.74	4,311,421.74		
END FUND BALANCE		9,184,090.16	4,311,421.74	4,311,421.74	4,311,421.74	10,026,170.21		

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdg't used
Fund: 202 MAJOR STREET FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
202-000-546.000	GAS & WEIGHT TAX	75,437.52	763,333.69	830,287.00	830,287.00	75,187.73	75,187.73	9.06
202-000-546.100	LOCAL ROADS PROGRAM	1,060.11	12,721.09	12,734.00	12,734.00	1,059.86	1,059.86	8.32
202-000-665.000	INTEREST ON INVESTMENTS	5,171.28	37,396.52	5,000.00	5,000.00	(1,855.48)	3,717.40	(37.11)
Total Dept 000 - GENERAL REVENUES		81,668.91	813,451.30	848,021.00	848,021.00	74,392.11	79,964.99	8.77
Revenues		81,668.91	813,451.30	848,021.00	848,021.00	74,392.11	79,964.99	8.77
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
202-261-706.000	SALARY & WAGES/ FULL TIME	1,963.21	8,045.00	8,695.00	8,695.00	3,046.77	926.07	35.04
202-261-706.050	SALARY & WAGES/PART TIME	576.39	1,650.00	1,165.00	1,165.00	981.83	282.39	84.28
202-261-706.100	SALARY & WAGES/SICK	154.52	624.20	350.00	350.00	120.42	0.00	34.41
202-261-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	125.59	125.00	125.00	0.00	0.00	0.00
202-261-706.300	SALARY & WAGES/RETENTION	0.00	276.51	100.00	100.00	0.00	0.00	0.00
202-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	0.00	0.00	0.00
202-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	350.00	350.00	0.00	0.00	0.00
202-261-709.000	SALARY & WAGES/OVERTIME	316.69	645.88	790.00	790.00	362.77	176.01	45.92
202-261-721.000	FRINGE BENEFITS	990.94	4,550.00	4,935.00	4,935.00	1,384.76	444.50	28.06
202-261-721.500	POST RETIREMENT BENEFITS	683.46	2,733.84	2,945.00	2,945.00	0.00	0.00	0.00
202-261-818.000	CONTRACTUAL SERVICES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
202-261-850.000	COMMUNICATIONS	504.34	2,653.40	3,000.00	3,000.00	606.41	220.20	20.21
202-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00
202-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	67,905.00	67,905.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		5,189.55	25,304.42	96,960.00	96,960.00	6,502.96	2,049.17	6.71
Department: 463 ROUTINE MAINTENANCE								
202-463-706.000	SALARY & WAGES/ FULL TIME	16,067.47	59,106.42	27,400.00	27,400.00	16,169.77	4,818.05	59.01
202-463-706.050	SALARY & WAGES/PART TIME	0.00	1,317.94	2,680.00	2,680.00	0.00	0.00	0.00
202-463-706.100	SALARY & WAGES/SICK	0.00	581.70	1,210.00	1,210.00	0.00	0.00	0.00
202-463-706.300	SALARY & WAGES/RETENTION	0.00	203.19	200.00	200.00	32.56	32.56	16.28
202-463-706.350	SALARY & WAGES/PAGER PAY	0.00	1,047.21	425.00	425.00	140.66	140.66	33.10
202-463-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	200.00	200.00	0.00	0.00	0.00
202-463-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
202-463-707.000	SALARY & WAGES/TEMP-SEASONAL	1,216.08	5,860.49	4,375.00	4,375.00	3,159.70	740.90	72.22
202-463-709.000	SALARY & WAGES/OVERTIME	0.00	157.92	700.00	700.00	93.39	93.39	13.34
202-463-721.000	FRINGE BENEFITS	6,213.65	23,957.06	18,500.00	18,500.00	6,636.93	1,977.31	35.88
202-463-721.500	POST RETIREMENT BENEFITS	2,979.03	11,916.12	12,290.00	12,290.00	0.00	0.00	0.00
202-463-725.500	MEAL ALLOWANCE	0.00	16.00	0.00	0.00	0.00	0.00	0.00
202-463-740.000	OPERATING SUPPLIES	0.00	18,879.33	15,000.00	15,000.00	0.00	0.00	0.00
202-463-818.000	CONTRACTUAL SERVICES	7,051.73	30,055.99	44,500.00	44,500.00	6,297.58	5,143.18	14.15
202-463-818.440	CONT SVCS/CRACK SEALING	0.00	0.00	15,000.00	15,000.00	0.00	0.00	0.00
202-463-850.000	COMMUNICATIONS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
202-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
202-463-960.000	INSURANCE & BONDS	1,034.55	4,138.20	1,875.00	1,875.00	0.00	0.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		34,562.51	167,237.57	156,355.00	156,355.00	32,530.59	12,946.05	20.81
Department: 470 STORMWATER SYSTEM MAINTENANCE								
202-470-825.500	STORMWATER PERMIT FEES	0.00	2,000.00	3,000.00	3,000.00	0.00	0.00	0.00
Total Dept 470 - STORMWATER SYSTEM MAINTENANCE		0.00	2,000.00	3,000.00	3,000.00	0.00	0.00	0.00
Department: 474 TRAFFIC SIGNAL MAINTENANCE								

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Fund: 202 MAJOR STREET FUND								
Account Category: Expenditures								
Department: 474 TRAFFIC SIGNAL MAINTENANCE								
202-474-706.000	SALARY & WAGES/ FULL TIME	492.01	1,679.08	3,030.00	3,030.00	330.05	92.66	10.89
202-474-706.100	SALARY & WAGES/SICK	0.00	0.00	320.00	320.00	0.00	0.00	0.00
202-474-706.300	SALARY & WAGES/RETENTION	0.00	0.00	135.00	135.00	0.00	0.00	0.00
202-474-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	50.00	50.00	0.00	0.00	0.00
202-474-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	120.00	120.00	0.00	0.00	0.00
202-474-707.000	SALARY & WAGES/TEMP-SEASONAL	144.47	710.54	4,375.00	4,375.00	381.80	90.36	8.73
202-474-709.000	SALARY & WAGES/OVERTIME	88.92	162.57	700.00	700.00	93.39	93.39	13.34
202-474-721.000	FRINGE BENEFITS	252.21	921.80	1,850.00	1,850.00	243.75	86.98	13.18
202-474-721.500	POST RETIREMENT BENEFITS	343.41	1,373.64	1,420.00	1,420.00	0.00	0.00	0.00
202-474-740.000	OPERATING SUPPLIES	0.00	3,254.63	10,000.00	10,000.00	144.78	144.78	1.45
202-474-818.000	CONTRACTUAL SERVICES	1,577.38	17,576.04	61,500.00	61,500.00	3,176.63	2,672.33	5.17
202-474-920.000	PUBLIC UTILITIES	1,797.22	11,917.56	12,000.00	12,000.00	2,861.73	936.21	23.85
202-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		4,695.62	42,595.86	100,500.00	100,500.00	7,232.13	4,116.71	7.20
Department: 479 SNOW & ICE REMOVAL								
202-479-706.000	SALARY & WAGES/ FULL TIME	3,539.21	12,549.96	7,660.00	7,660.00	3,387.14	1,005.31	44.22
202-479-706.100	SALARY & WAGES/SICK	0.00	116.12	350.00	350.00	0.00	0.00	0.00
202-479-706.300	SALARY & WAGES/RETENTION	0.00	40.56	50.00	50.00	6.49	6.49	12.98
202-479-706.350	SALARY & WAGES/PAGER PAY	0.00	209.04	130.00	130.00	28.08	28.08	21.60
202-479-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	295.00	295.00	0.00	0.00	0.00
202-479-707.000	SALARY & WAGES/TEMP-SEASONAL	365.53	1,797.45	460.00	460.00	965.67	228.55	209.93
202-479-709.000	SALARY & WAGES/OVERTIME	0.00	3,240.16	3,350.00	3,350.00	0.00	0.00	0.00
202-479-721.000	FRINGE BENEFITS	1,375.71	6,091.96	5,250.00	5,250.00	1,447.98	427.23	27.58
202-479-721.500	POST RETIREMENT BENEFITS	868.59	3,474.36	3,950.00	3,950.00	0.00	0.00	0.00
202-479-725.500	MEAL ALLOWANCE	0.00	107.00	200.00	200.00	0.00	0.00	0.00
202-479-740.000	OPERATING SUPPLIES	0.00	23,449.19	38,000.00	38,000.00	0.00	0.00	0.00
202-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
Total Dept 479 - SNOW & ICE REMOVAL		6,149.04	61,075.80	69,695.00	69,695.00	5,835.36	1,695.66	8.37
Department: 485 ROAD CONSTRUCTION								
202-485-818.406	CONT SVCS/ENG-ARCH	0.00	30,955.95	0.00	0.00	0.00	0.00	0.00
202-485-818.450	CONT SVCS/STREET CONSTRUCTION	0.00	69,803.89	0.00	0.00	0.00	0.00	0.00
Total Dept 485 - ROAD CONSTRUCTION		0.00	100,759.84	0.00	0.00	0.00	0.00	0.00
Department: 965 CONTRIBUTIONS								
202-965-965.203	CONTRIBUTION TO LOCAL STREET	98,767.50	381,666.00	421,511.00	421,511.00	0.00	0.00	0.00
Total Dept 965 - CONTRIBUTIONS		98,767.50	381,666.00	421,511.00	421,511.00	0.00	0.00	0.00
Expenditures		149,364.22	780,639.49	848,021.00	848,021.00	52,101.04	20,807.59	6.14
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		81,668.91	813,451.30	848,021.00	848,021.00	74,392.11	79,964.99	
TOTAL EXPENDITURES		149,364.22	780,639.49	848,021.00	848,021.00	52,101.04	20,807.59	
NET OF REVENUES & EXPENDITURES:		(67,695.31)	32,811.81	0.00	0.00	22,291.07	59,157.40	
BEG. FUND BALANCE		1,253,587.39	1,253,587.39	1,286,399.20	1,286,399.20	1,286,399.20		
END FUND BALANCE		1,185,892.08	1,286,399.20	1,286,399.20	1,286,399.20	1,308,690.27		

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bgt used
Fund: 203 LOCAL STREET FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
203-000-546.000	GAS & WEIGHT TAX	30,218.17	305,775.60	276,762.00	276,762.00	30,118.49	30,118.49	10.88
203-000-546.100	LOCAL ROADS PROGRAM	424.66	5,095.86	5,096.00	5,096.00	424.56	424.56	8.33
203-000-665.000	INTEREST ON INVESTMENTS	2,106.42	6,843.65	50.00	50.00	333.57	0.00	667.14
203-000-674.202	CONTRIBUTION FROM MAJOR STREET	98,767.50	381,666.00	421,511.00	421,511.00	0.00	0.00	0.00
203-000-680.100	MISC/TREES	2,103.50	5,657.50	12,530.00	12,530.00	3,220.00	3,220.00	25.70
Total Dept 000 - GENERAL REVENUES		133,620.25	705,038.61	715,949.00	715,949.00	34,096.62	33,763.05	4.76
Revenues								
		133,620.25	705,038.61	715,949.00	715,949.00	34,096.62	33,763.05	4.76
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
203-261-706.000	SALARY & WAGES/ FULL TIME	2,482.94	8,275.00	8,930.00	8,930.00	3,839.57	1,156.68	43.00
203-261-706.050	SALARY & WAGES/PART TIME	1,152.82	2,035.00	1,230.00	1,230.00	1,963.53	564.74	159.64
203-261-706.100	SALARY & WAGES/SICK	290.50	1,169.17	350.00	350.00	223.64	0.00	63.90
203-261-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	251.15	250.00	250.00	0.00	0.00	0.00
203-261-706.300	SALARY & WAGES/RETENTION	0.00	540.98	100.00	100.00	0.00	0.00	0.00
203-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	0.00	0.00	0.00
203-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	350.00	350.00	0.00	0.00	0.00
203-261-709.000	SALARY & WAGES/OVERTIME	541.17	725.00	760.00	760.00	549.20	266.90	72.26
203-261-721.000	FRINGE BENEFITS	1,368.29	4,650.00	5,055.00	5,055.00	1,878.04	597.94	37.15
203-261-721.500	POST RETIREMENT BENEFITS	699.12	2,796.48	3,015.00	3,015.00	0.00	0.00	0.00
203-261-830.000	COMMUNICATIONS	504.34	2,000.00	4,000.00	4,000.00	606.41	220.20	15.16
203-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,000.00	4,000.00	4,000.00	0.00	0.00	0.00
203-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	424,549.00	424,549.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		7,039.18	26,442.78	452,689.00	452,689.00	9,060.39	2,806.46	2.00
Department: 463 ROUTINE MAINTENANCE								
203-463-706.000	SALARY & WAGES/ FULL TIME	17,982.34	69,168.13	35,170.00	35,170.00	18,583.47	5,829.02	52.84
203-463-706.050	SALARY & WAGES/PART TIME	0.00	3,900.56	0.00	0.00	0.00	0.00	0.00
203-463-706.100	SALARY & WAGES/SICK	0.00	581.71	1,545.00	1,545.00	0.00	0.00	0.00
203-463-706.300	SALARY & WAGES/RETENTION	0.00	203.21	205.00	205.00	32.58	32.58	15.89
203-463-706.350	SALARY & WAGES/PAGER PAY	0.00	1,047.21	1,545.00	1,545.00	140.67	140.67	9.10
203-463-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	550.00	550.00	0.00	0.00	0.00
203-463-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,290.00	1,290.00	0.00	0.00	0.00
203-463-707.000	SALARY & WAGES/TEMP-SEASONAL	1,633.62	7,733.23	2,075.00	2,075.00	4,182.42	972.62	201.56
203-463-709.000	SALARY & WAGES/OVERTIME	0.00	353.91	1,565.00	1,565.00	326.86	163.43	20.89
203-463-721.000	FRINGE BENEFITS	7,063.82	28,762.28	23,830.00	23,830.00	7,654.86	2,275.61	32.12
203-463-721.500	POST RETIREMENT BENEFITS	3,859.80	15,439.20	15,930.00	15,930.00	0.00	0.00	0.00
203-463-740.000	OPERATING SUPPLIES	132.79	1,501.46	12,000.00	12,000.00	1,386.04	0.00	11.55
203-463-742.000	RESIDENT/TREES	0.00	6,150.00	5,000.00	5,000.00	0.00	0.00	0.00
203-463-818.000	CONTRACTUAL SERVICES	1,971.34	12,891.91	10,500.00	10,500.00	4,164.42	2,992.75	39.66
203-463-818.440	CONT SVCS/CRACK SEALING	9,800.00	9,800.00	45,000.00	45,000.00	0.00	0.00	0.00
203-463-850.000	COMMUNICATIONS	0.00	653.40	3,000.00	3,000.00	0.00	0.00	0.00
203-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	7,500.00	7,500.00	7,500.00	0.00	0.00	0.00
203-463-960.000	INSURANCE & BONDS	1,655.31	6,621.24	3,000.00	3,000.00	0.00	0.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		44,099.02	172,307.45	169,705.00	169,705.00	36,471.32	12,406.68	21.49
Department: 470 STORMWATER SYSTEM MAINTENANCE								
203-470-825.500	STORMWATER PERMIT FEES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 470 - STORMWATER SYSTEM MAINTENANCE		0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdg Used
Fund: 203 LOCAL STREET FUND								
Account Category: Expenditures								
Department: 474 TRAFFIC SIGNAL MAINTENANCE								
203-474-706.000	SALARY & WAGES/ FULL TIME	422.73	1,442.15	2,600.00	2,600.00	283.47	79.58	10.90
203-474-706.100	SALARY & WAGES/SICK	0.00	0.00	115.00	115.00	0.00	0.00	0.00
203-474-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	50.00	50.00	0.00	0.00	0.00
203-474-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	100.00	100.00	0.00	0.00	0.00
203-474-707.000	SALARY & WAGES/TEMP-SEASONAL	124.08	610.28	325.00	325.00	327.84	77.57	100.87
203-474-709.000	SALARY & WAGES/OVERTIME	162.57	276.41	275.00	275.00	0.00	0.00	0.00
203-474-721.000	FRINGE BENEFITS	204.63	790.62	1,785.00	1,785.00	192.14	57.59	10.76
203-474-721.500	POST RETIREMENT BENEFITS	294.93	1,179.72	1,225.00	1,225.00	0.00	0.00	0.00
203-474-740.000	OPERATING SUPPLIES	0.00	3,274.18	20,000.00	20,000.00	434.35	434.35	2.17
203-474-818.000	CONTRACTUAL SERVICES	0.00	0.00	30,000.00	30,000.00	0.00	0.00	0.00
203-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		1,208.94	12,573.36	61,475.00	61,475.00	1,237.80	649.09	2.01
Department: 479 SNOW & ICE REMOVAL								
203-479-706.000	SALARY & WAGES/ FULL TIME	2,914.02	10,416.43	3,825.00	3,825.00	2,967.83	887.53	77.59
203-479-706.100	SALARY & WAGES/SICK	0.00	116.13	170.00	170.00	0.00	0.00	0.00
203-479-706.300	SALARY & WAGES/RETENTION	0.00	40.54	50.00	50.00	6.49	6.49	12.98
203-479-706.350	SALARY & WAGES/PAGER PAY	0.00	209.03	75.00	75.00	28.07	28.07	37.43
203-479-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	150.00	150.00	0.00	0.00	0.00
203-479-707.000	SALARY & WAGES/TEMP-SEASONAL	181.90	894.48	295.00	295.00	480.57	113.74	162.91
203-479-709.000	SALARY & WAGES/OVERTIME	0.00	2,714.89	2,625.00	2,625.00	0.00	0.00	0.00
203-479-721.000	FRINGE BENEFITS	1,098.88	4,970.14	1,790.00	1,790.00	1,163.47	341.94	65.00
203-479-721.500	POST RETIREMENT BENEFITS	432.30	1,729.20	0.00	0.00	0.00	0.00	0.00
203-479-725.500	MEAL ALLOWANCE	0.00	149.00	100.00	100.00	0.00	0.00	0.00
203-479-740.000	OPERATING SUPPLIES	699.99	8,491.87	12,000.00	12,000.00	0.00	0.00	0.00
203-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00
Total Dept 479 - SNOW & ICE REMOVAL		5,327.09	39,731.71	31,080.00	31,080.00	4,646.43	1,377.77	14.95
Department: 485 ROAD CONSTRUCTION								
203-485-818.406	CONT SVCS/ENG-ARCH	0.00	41,835.64	0.00	0.00	0.00	0.00	0.00
203-485-818.450	CONT SVCS/STREET CONSTRUCTION	0.00	237,068.61	0.00	0.00	0.00	0.00	0.00
Total Dept 485 - ROAD CONSTRUCTION		0.00	278,904.25	0.00	0.00	0.00	0.00	0.00
Expenditures		57,674.23	529,959.55	715,949.00	715,949.00	51,415.94	17,240.00	7.18
Fund 203 - LOCAL STREET FUND:								
TOTAL REVENUES		133,620.25	705,038.61	715,949.00	715,949.00	34,096.62	33,763.05	
TOTAL EXPENDITURES		57,674.23	529,959.55	715,949.00	715,949.00	51,415.94	17,240.00	
NET OF REVENUES & EXPENDITURES:		75,946.02	175,079.06	0.00	0.00	(17,319.32)	16,523.05	
BEG. FUND BALANCE		1,358,977.04	1,358,977.04	1,534,056.10	1,534,056.10	1,534,056.10		
END FUND BALANCE		1,434,923.06	1,534,056.10	1,534,056.10	1,534,056.10	1,516,736.78		

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bgdt Used
Fund: 208 RECREATION FUND								
Account Category: Revenues								
Department: 021 CULTURAL CENTER REVENUES								
208-021-651.100	ICE ARENA/ICE SHOW	0.00	72.00	0.00	0.00	0.00	0.00	0.00
208-021-651.200	ICE ARENA/RENTAL SKATES	2.00	1,641.00	1,500.00	1,500.00	0.00	0.00	0.00
208-021-651.300	ICE ARENA/OPEN SKATING	142.00	8,885.00	10,000.00	10,000.00	0.00	0.00	0.00
208-021-651.400	ICE ARENA/HOCKEY RENTALS	20,752.50	507,777.50	460,000.00	460,000.00	2,442.50	0.00	0.53
208-021-651.500	ICE ARENA/BASIC SKILLS	(160.00)	1,020.00	0.00	0.00	0.00	0.00	0.00
208-021-651.600	ICE ARENA/OTHER REVENUES	921.62	1,502.74	3,500.00	3,500.00	798.34	398.34	22.81
208-021-651.700	GB/RENTAL-MULTI-PURPOSE ROOM	4,000.00	21,657.50	28,000.00	28,000.00	10,093.00	6,417.00	36.05
208-021-651.730	GB/RECREATION SERVICES	0.00	(175.68)	4,000.00	4,000.00	0.00	0.00	0.00
208-021-651.740	GB/RENTAL-CARD & MEETING ROOM	480.00	3,315.00	6,000.00	6,000.00	675.00	240.00	11.25
208-021-651.750	GB/RENTAL-ARTS & CRAFTS ROOM	0.00	612.00	3,000.00	3,000.00	682.00	0.00	22.73
208-021-653.300	ADVERTISING INCOME	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
Total Dept 021 - CULTURAL CENTER REVENUES		26,138.12	546,307.06	518,000.00	518,000.00	14,690.84	7,055.34	2.84
Department: 022 ADMINISTRATIVE CHARGES								
208-022-665.000	INTEREST ON INVESTMENTS	0.00	16,114.87	1,000.00	1,000.00	9,241.07	9,191.56	924.11
208-022-674.101	CONTRIBUTION FROM GENERAL FUND	62,499.99	298,661.00	313,595.00	313,595.00	0.00	0.00	0.00
208-022-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	139,245.00	139,245.00	0.00	0.00	0.00
Total Dept 022 - ADMINISTRATIVE CHARGES		62,499.99	314,775.87	453,840.00	453,840.00	9,241.07	9,191.56	2.04
Department: 023 PROGRAM FEES & CHARGES								
208-023-651.410	GB/SENIOR PROGRAMS-CLASSES	3,544.50	13,665.50	12,000.00	12,000.00	3,269.00	1,102.00	27.24
208-023-653.100	CLASS & SPECIAL EVENTS	7,013.00	38,579.00	40,000.00	40,000.00	10,032.50	3,185.00	25.08
208-023-654.000	SOCCER REVENUES-REGISTRATIONS	10,980.00	210,302.29	210,000.00	210,000.00	15,645.00	859.00	7.45
208-023-654.100	ADULT ATHLETICS	0.00	(78.00)	0.00	0.00	0.00	0.00	0.00
208-023-654.150	OVER 60/70 HOCKEY	0.00	0.00	44,000.00	44,000.00	1,672.50	0.00	3.80
208-023-654.200	YOUTH ATHLETICS	2,806.00	14,354.00	15,000.00	15,000.00	2,936.00	0.00	19.57
208-023-654.300	MIRACLE LEAGUE	585.00	13,785.00	10,000.00	10,000.00	12,300.00	0.00	123.00
208-023-654.400	PCMA	0.00	4,695.00	0.00	0.00	0.00	0.00	0.00
208-023-655.000	LIQUOR REVENUES	890.00	16,712.50	19,000.00	19,000.00	581.00	0.00	3.06
Total Dept 023 - PROGRAM FEES & CHARGES		25,818.50	312,015.29	350,000.00	350,000.00	46,436.00	5,146.00	13.27
Revenues		114,456.61	1,173,098.22	1,321,840.00	1,321,840.00	70,367.91	21,392.90	5.32
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
208-261-706.000	SALARY & WAGES/ FULL TIME	71,068.51	305,600.55	333,280.00	333,280.00	86,795.08	24,265.64	26.04
208-261-706.050	SALARY & WAGES/PART TIME	6,454.75	26,512.38	39,465.00	39,465.00	7,394.52	2,150.28	18.74
208-261-706.100	SALARY & WAGES/SICK	571.78	9,944.09	14,195.00	14,195.00	2,011.20	1,436.76	14.17
208-261-706.300	SALARY & WAGES/RETENTION	0.00	3,800.00	3,800.00	3,800.00	0.00	0.00	0.00
208-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	22,051.60	12,615.00	12,615.00	0.00	0.00	0.00
208-261-707.000	SALARY & WAGES/TEMP-SEASONAL	3,598.51	31,752.60	52,015.00	52,015.00	7,606.68	1,339.82	14.62
208-261-709.000	SALARY & WAGES/OVERTIME	1,242.78	15,309.52	10,000.00	10,000.00	621.10	328.65	6.21
208-261-721.000	FRINGE BENEFITS	30,100.81	148,115.98	185,750.00	185,750.00	40,367.59	12,735.83	21.73
208-261-721.500	POST RETIREMENT BENEFITS	14,639.61	58,558.44	63,460.00	63,460.00	0.00	0.00	0.00
208-261-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-261-727.000	OFFICE SUPPLIES	0.00	355.52	1,000.00	1,000.00	0.00	0.00	0.00
208-261-728.000	POSTAGE	62.30	124.60	5,000.00	5,000.00	0.00	0.00	0.00
208-261-740.000	OPERATING SUPPLIES	9,898.84	38,853.32	25,000.00	25,000.00	6,601.82	3,019.92	26.41
208-261-740.500	OPERATING SUPPLIES/ROOM RENTAL	0.00	0.00	500.00	500.00	0.00	0.00	0.00
208-261-740.600	OPERATING SUPPLIES/LINEN	519.03	2,819.95	3,500.00	3,500.00	1,265.16	543.68	36.15

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Fund: 208 RECREATION FUND								
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
208-261-741.000	UNIFORMS	0.00	280.97	1,500.00	1,500.00	1,085.40	0.00	72.36
208-261-801.000	CREDIT CARD FEES	0.00	11,677.18	11,000.00	11,000.00	0.00	0.00	0.00
208-261-815.000	ADMINISTRATIVE SERVICES	3,872.79	15,491.16	15,490.00	15,490.00	0.00	0.00	0.00
208-261-818.000	CONTRACTUAL SERVICES	6,632.19	44,500.14	30,000.00	30,000.00	5,854.83	1,354.34	19.52
208-261-850.000	COMMUNICATIONS	1,420.20	6,291.14	10,000.00	10,000.00	2,437.27	1,191.93	24.37
208-261-860.000	TRANSPORTATION	0.00	462.46	1,000.00	1,000.00	0.00	0.00	0.00
208-261-864.000	CONFERENCES & MEETINGS	0.00	950.00	1,150.00	1,150.00	0.00	0.00	0.00
208-261-900.000	PRINTING & PUBLISHING	0.00	415.00	1,500.00	1,500.00	79.00	0.00	5.27
208-261-920.000	PUBLIC UTILITIES	23,429.99	238,376.35	185,000.00	185,000.00	38,189.05	21,896.26	20.64
208-261-930.000	REPAIRS & MAINTENANCE	17,088.93	45,509.84	28,000.00	28,000.00	18,363.74	1,850.00	65.58
208-261-937.000	REPAIRS & MAINTENANCE/INSURANCE CLAIM	0.00	0.00	0.00	0.00	10,767.45	10,767.45	100.00
208-261-938.000	EQUIPMENT LEASE EXPENSE	272.22	1,497.21	4,600.00	4,600.00	544.44	136.11	11.84
208-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	14,994.00	22,000.00	22,000.00	0.00	0.00	0.00
208-261-956.000	MISCELLANEOUS	0.00	75.00	550.00	550.00	0.00	0.00	0.00
208-261-957.000	TRAINING EXPENSES	0.00	467.28	700.00	700.00	0.00	0.00	0.00
208-261-958.000	MEMBERSHIPS & DUES	1,170.00	1,350.00	1,150.00	1,150.00	1,430.00	180.00	124.35
208-261-960.000	INSURANCE & BONDS	15,725.37	62,901.48	57,000.00	57,000.00	0.00	0.00	0.00
208-261-965.402	CONTRIBUTION TO REC CAP IMP FUND	999.99	3,999.96	4,000.00	4,000.00	0.00	0.00	0.00
208-261-965.661	CONTRIBUTION TO EQ FUND	4,338.12	17,352.48	18,930.00	18,930.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		213,106.72	1,130,390.20	1,143,350.00	1,143,350.00	231,414.33	83,196.67	20.24
Department: 755 LIQUOR								
208-755-740.000	OPERATING SUPPLIES	0.00	208.04	0.00	0.00	0.00	0.00	0.00
Total Dept 755 - LIQUOR		0.00	208.04	0.00	0.00	0.00	0.00	0.00
Department: 757 RECREATION SERVICES								
208-757-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	6,037.50	500.00	500.00	512.74	0.00	102.55
208-757-721.000	FRINGE BENEFITS	0.00	461.87	50.00	50.00	39.23	0.00	78.46
208-757-740.000	OPERATING SUPPLIES	0.00	2,897.27	4,000.00	4,000.00	347.91	0.00	8.70
208-757-818.000	CONTRACTUAL SERVICES	0.00	3,594.00	0.00	0.00	0.00	0.00	0.00
208-757-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
Total Dept 757 - RECREATION SERVICES		0.00	12,990.64	4,650.00	4,650.00	899.88	0.00	19.35
Department: 759 YOUTH ATHLETICS								
208-759-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
208-759-721.000	FRINGE BENEFITS	0.00	0.00	150.00	150.00	0.00	0.00	0.00
208-759-740.000	OPERATING SUPPLIES	0.00	5,291.79	1,500.00	1,500.00	193.95	0.00	12.93
208-759-818.000	CONTRACTUAL SERVICES	0.00	1,200.00	500.00	500.00	0.00	0.00	0.00
208-759-920.000	PUBLIC UTILITIES	535.71	977.83	350.00	350.00	268.42	34.29	76.69
208-759-930.000	REPAIRS & MAINTENANCE	0.00	365.75	1,500.00	1,500.00	0.00	0.00	0.00
Total Dept 759 - YOUTH ATHLETICS		535.71	7,835.37	5,500.00	5,500.00	462.37	34.29	8.41
Department: 761 MIRACLE LEAGUE								
208-761-740.000	OPERATING SUPPLIES	202.64	202.64	0.00	0.00	0.00	0.00	0.00
208-761-818.000	CONTRACTUAL SERVICES	11,044.00	25,241.50	10,000.00	10,000.00	12,300.00	0.00	123.00
Total Dept 761 - MIRACLE LEAGUE		11,246.64	25,444.14	10,000.00	10,000.00	12,300.00	0.00	123.00
Department: 764 OVER 60/70 HOCKEY								
208-764-740.000	OPERATING SUPPLIES	0.00	0.00	0.00	0.00	2,950.00	2,950.00	100.00
Total Dept 764 - OVER 60/70 HOCKEY		0.00	0.00	0.00	0.00	2,950.00	2,950.00	100.00

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH
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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bgdt used
Fund: 208 RECREATION FUND								
Account Category: Expenditures								
Department: 765 MSD SERVICES EXPENDITURES								
208-765-706.000	SALARY & WAGES/ FULL TIME	266.30	908.84	1,640.00	1,640.00	178.61	50.16	10.89
208-765-706.100	SALARY & WAGES/SICK	0.00	0.00	75.00	75.00	0.00	0.00	0.00
208-765-706.300	SALARY & WAGES/RETENTION	0.00	0.00	10.00	10.00	0.00	0.00	0.00
208-765-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	30.00	30.00	0.00	0.00	0.00
208-765-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	65.00	65.00	0.00	0.00	0.00
208-765-707.000	SALARY & WAGES/TEMP-SEASONAL	78.20	384.48	115.00	115.00	206.66	48.91	179.70
208-765-721.000	FRINGE BENEFITS	117.81	469.23	1,125.00	1,125.00	121.16	36.32	10.77
208-765-721.500	POST RETIREMENT BENEFITS	185.85	743.40	765.00	765.00	0.00	0.00	0.00
208-765-740.000	OPERATING SUPPLIES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
208-765-818.000	CONTRACTUAL SERVICES	0.00	525.72	1,600.00	1,600.00	0.00	0.00	0.00
208-765-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 765 - MSD SERVICES EXPENDITURES		648.16	3,031.67	6,925.00	6,925.00	506.43	135.39	7.31
Department: 766 SOCCER								
208-766-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
208-766-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-766-721.000	FRINGE BENEFITS	0.00	0.00	85.00	85.00	0.00	0.00	0.00
208-766-740.000	OPERATING SUPPLIES	30,100.93	75,289.95	65,000.00	65,000.00	40,378.01	13,250.00	62.12
208-766-818.000	CONTRACTUAL SERVICES	26,974.18	67,106.99	52,000.00	52,000.00	29,591.14	10,115.02	56.91
208-766-864.000	CONFERENCES & MEETINGS	0.00	0.00	600.00	600.00	0.00	0.00	0.00
208-766-930.000	REPAIRS & MAINTENANCE	0.00	2,136.00	2,000.00	2,000.00	1,536.30	1,536.30	76.82
Total Dept 766 - SOCCER		57,075.11	144,532.94	120,735.00	120,735.00	71,505.45	24,901.32	59.23
Department: 768 LIQUOR								
208-768-740.000	OPERATING SUPPLIES	0.00	1,978.16	540.00	540.00	0.00	0.00	0.00
208-768-740.300	OPERATING SUPPLIES/LIQUOR	0.00	2,956.53	9,000.00	9,000.00	67.17	0.00	0.75
208-768-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 768 - LIQUOR		0.00	4,934.69	10,540.00	10,540.00	67.17	0.00	0.64
Department: 771 CLASSES & SPECIAL EVENTS								
208-771-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-771-710.000	SALARY & WAGES/CONTRACTUAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00
208-771-721.000	FRINGE BENEFITS	0.00	0.00	20.00	20.00	0.00	0.00	0.00
208-771-740.000	OPERATING SUPPLIES	666.33	3,567.59	5,000.00	5,000.00	1,435.91	260.00	28.72
208-771-818.000	CONTRACTUAL SERVICES	0.00	0.00	8,500.00	8,500.00	1,998.00	1,998.00	23.51
208-771-882.000	PROGRAM ADVERTISING	0.00	0.00	200.00	200.00	0.00	0.00	0.00
Total Dept 771 - CLASSES & SPECIAL EVENTS		666.33	3,567.59	14,120.00	14,120.00	3,433.91	2,258.00	24.32
Department: 772 THERAPEUTIC PROGRAM								
208-772-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 772 - THERAPEUTIC PROGRAM		0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Department: 774 SENIOR PROGRAMS - CLASSES								
208-774-707.000	SALARY & WAGES/TEMP-SEASONAL	864.36	3,251.59	4,000.00	4,000.00	931.61	234.27	23.29
208-774-721.000	FRINGE BENEFITS	85.17	320.37	320.00	320.00	91.79	23.09	28.68
208-774-740.000	OPERATING SUPPLIES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
208-774-818.000	CONTRACTUAL SERVICES	0.00	0.00	200.00	200.00	0.00	0.00	0.00
Total Dept 774 - SENIOR PROGRAMS - CLASSES		949.53	3,571.96	5,020.00	5,020.00	1,023.40	257.36	20.39
Expenditures		284,228.20	1,336,507.24	1,321,840.00	1,321,840.00	324,562.94	113,733.03	24.55

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdg Used
Fund: 208 RECREATION FUND								
Fund 208 - RECREATION FUND:								
TOTAL REVENUES		114,456.61	1,173,098.22	1,321,840.00	1,321,840.00	70,367.91	21,392.90	
TOTAL EXPENDITURES		284,228.20	1,336,507.24	1,321,840.00	1,321,840.00	324,562.94	113,733.03	
NET OF REVENUES & EXPENDITURES:		(169,771.59)	(163,409.02)	0.00	0.00	(254,195.03)	(92,340.13)	
BEG. FUND BALANCE		186,359.65	186,359.65	22,950.63	22,950.63	22,950.63		
END FUND BALANCE		16,588.06	22,950.63	22,950.63	22,950.63	(231,244.40)		

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdg't Used
Fund: 226 WASTE AND RECYCLING FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
226-000-402.000	CURRENT PROPERTY TAX/REAL	1,151,698.78	1,207,241.74	1,251,400.00	1,251,400.00	1,238,467.00	19,133.00	98.97
226-000-408.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	(3,750.00)	(3,750.00)	0.00	0.00	0.00
226-000-445.000	PENALTIES & INTEREST	0.00	4,104.45	10,010.00	10,010.00	0.00	0.00	0.00
226-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	80,546.59	18,800.00	18,800.00	0.00	0.00	0.00
226-000-617.000	TRANSFER STATION	2,701.00	10,825.00	6,500.00	6,500.00	3,021.00	1,145.00	46.48
226-000-618.000	RECYCLE BINS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
226-000-635.000	SOLID WASTE DISPOSAL FEES	99,599.25	398,371.11	405,000.00	405,000.00	101,915.75	32,707.75	25.16
226-000-635.500	SOLID WASTE OPT-IN FEES	0.00	0.00	250.00	250.00	0.00	0.00	0.00
226-000-635.900	SOLID WASTE PENALTIES & INT	1,740.03	6,316.25	9,800.00	9,800.00	2,080.30	712.07	21.23
226-000-636.000	BAG/TAG SALES	808.00	3,339.00	5,000.00	5,000.00	486.00	276.00	9.72
226-000-637.000	SPECIAL REFUSE	1,666.00	5,062.00	5,000.00	5,000.00	1,583.00	564.00	31.66
226-000-665.000	INTEREST ON INVESTMENTS	1,142.05	20,255.50	6,550.00	6,550.00	3,717.40	3,717.40	56.75
226-000-680.000	OTHER INCOME	128.00	128.00	2,000.00	2,000.00	0.00	0.00	0.00
226-000-680.100	MISC/TREES	575.00	1,225.00	0.00	0.00	0.00	0.00	0.00
226-000-680.226	TREE ORDINANCE - REPLACEMENT	400.00	3,700.00	0.00	0.00	3,975.00	0.00	100.00
226-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	156,138.00	156,138.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		1,260,458.11	1,741,114.64	1,873,198.00	1,873,198.00	1,355,245.45	58,255.22	72.35
Revenues		1,260,458.11	1,741,114.64	1,873,198.00	1,873,198.00	1,355,245.45	58,255.22	72.35
Account Category: Expenditures								
Department: 521 RECYCLING								
226-521-706.000	SALARY & WAGES/ FULL TIME	44,751.43	201,778.15	166,775.00	166,775.00	60,379.04	18,046.19	36.20
226-521-706.050	SALARY & WAGES/PART TIME	0.00	0.00	29,215.00	29,215.00	0.00	0.00	0.00
226-521-706.100	SALARY & WAGES/SICK	1,294.99	6,005.82	6,840.00	6,840.00	1,204.37	0.00	17.61
226-521-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	650.00	650.00	0.00	0.00	0.00
226-521-706.300	SALARY & WAGES/RETENTION	0.00	1,002.51	1,735.00	1,735.00	26.05	26.05	1.50
226-521-706.550	SALARY & WAGES/PAGER PAY	0.00	837.49	2,220.00	2,220.00	112.50	112.50	5.07
226-521-706.600	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	350.00	350.00	0.00	0.00	0.00
226-521-707.000	SALARY & WAGES/TEMP-SEASONAL	3,719.76	17,932.50	5,735.00	5,735.00	9,667.67	2,267.23	168.57
226-521-709.000	SALARY & WAGES/OVERTIME	7,263.94	24,579.14	18,790.00	18,790.00	14,680.46	8,296.48	78.13
226-521-721.000	FRINGE BENEFITS	19,955.68	95,424.33	99,510.00	99,510.00	29,565.50	10,079.34	29.71
226-521-721.500	POST RETIREMENT BENEFITS	14,922.69	59,690.76	62,735.00	62,735.00	0.00	0.00	0.00
226-521-725.500	MEAL ALLOWANCE	16.00	343.00	500.00	500.00	92.00	92.00	18.40
226-521-728.000	POSTAGE	0.00	2,958.00	2,500.00	2,500.00	2,000.00	2,000.00	80.00
226-521-740.000	OPERATING SUPPLIES	15,851.65	42,736.22	40,000.00	40,000.00	4,719.84	4,941.29	11.80
226-521-815.000	ADMINISTRATIVE SERVICES	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
226-521-818.000	CONTRACTUAL SERVICES	46,250.01	185,000.04	196,267.00	196,267.00	96,502.82	93,949.60	67.02
226-521-818.801	CONT SRVC/RESIDENTS	44,318.91	153,146.79	144,000.00	144,000.00	127,624.83	45,041.61	24.50
226-521-818.802	CONT SRVC/RECYCLING	54,951.46	519,377.92	521,000.00	521,000.00	32,928.75	10,976.25	23.69
226-521-818.803	CONT SRVC/LEAF COLLECTION	0.00	67,082.80	60,000.00	60,000.00	0.00	0.00	0.00
226-521-818.804	CONT SRVC/TRANSFER STATION	8,870.81	22,942.57	30,000.00	30,000.00	2,743.82	359.33	9.15
226-521-818.805	CONT SRVC/HAZARDOUS WASTE	11,783.90	29,367.30	13,000.00	13,000.00	17,858.20	0.00	0.00
226-521-850.000	COMMUNICATIONS	504.34	2,653.40	5,000.00	5,000.00	606.42	220.20	12.13
226-521-900.000	PRINTING & PUBLISHING	0.00	3,091.00	4,000.00	4,000.00	0.00	0.00	0.00
226-521-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	188,678.43	165,000.00	165,000.00	0.00	0.00	0.00
226-521-940.100	EQUIPMENT RENTAL / SUPPLEMENTAL	28,879.50	115,518.00	115,517.00	115,517.00	0.00	0.00	0.00
226-521-957.000	TRAINING EXPENSES	135.00	4,556.30	1,000.00	1,000.00	0.00	0.00	0.00

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdg Used
Fund: 226 WASTE AND RECYCLING FUND								
Account Category: Expenditures								
Department: 521 RECYCLING								
226-521-960.000	INSURANCE & BONDS	1,600.11	6,400.44	6,175.00	6,175.00	0.00	0.00	0.00
226-521-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	16,269.00	16,269.00	0.00	0.00	0.00
226-521-977.000	CAP OUTLAY/EQUIPMENT	0.00	18,282.12	10,000.00	10,000.00	0.00	0.00	0.00
Total Dept 521 - RECYCLING		315,723.42	1,901,411.97	1,873,198.00	1,873,198.00	400,712.27	196,408.07	21.39
Expenditures		315,723.42	1,901,411.97	1,873,198.00	1,873,198.00	400,712.27	196,408.07	21.39
Fund 226 - WASTE AND RECYCLING FUND:								
TOTAL REVENUES		1,260,458.11	1,741,114.64	1,873,198.00	1,873,198.00	1,355,245.45	58,255.22	
TOTAL EXPENDITURES		315,723.42	1,901,411.97	1,873,198.00	1,873,198.00	400,712.27	196,408.07	
NET OF REVENUES & EXPENDITURES:		944,734.69	(160,297.33)	0.00	0.00	954,533.18	(138,152.85)	
BEG. FUND BALANCE		1,334,583.18	1,334,583.18	1,174,285.85	1,174,285.85	1,174,285.85		
END FUND BALANCE		2,279,317.87	1,174,285.85	1,174,285.85	1,174,285.85	2,128,819.03		

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdg't Used
Fund: 248 DOWNTOWN DEV AUTH/OPERATING FD								
Account Category: 000 GENERAL REVENUES								
Department: 301 POLICE DEPARTMENT								
248-000-402.000	CURRENT PROPERTY TAX/REAL	1,037,604.58	1,210,022.10	1,252,400.00	1,252,400.00	1,054,542.00	0.00	84.20
248-000-405.000	TAXES RECOVERED BY COUNTY	0.00	0.00	(3,000.00)	(3,000.00)	0.00	0.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION SHARE	0.00	21,726.73	7,500.00	7,500.00	0.00	0.00	0.00
248-000-619.000	BENCH SALE REVENUES	5,000.00	12,725.00	0.00	0.00	2,500.00	2,500.00	100.00
248-000-620.000	CONCERT REVENUES	20,350.00	14,466.00	80,000.00	80,000.00	88,484.00	0.00	110.61
248-000-665.000	INTEREST ON INVESTMENTS	3,688.96	37,806.56	50.00	50.00	6,786.18	5,947.83	13,572.36
248-000-674.095	CONTRIBUTIONS FOR LIGHT DECORATIONS	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
248-000-679.000	ADVERTISING REVENUE	0.00	2,110.00	0.00	0.00	0.00	0.00	0.00
248-000-680.000	OTHER INCOME	450.00	450.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		1,067,093.54	1,299,306.39	1,338,450.00	1,338,450.00	1,152,312.18	8,447.83	86.09
Revenues								
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
248-261-706.000	SALARY & WAGES/ FULL TIME	21,364.32	98,563.00	101,795.00	101,795.00	28,496.11	7,919.42	27.99
248-261-706.050	SALARY & WAGES/PART TIME	6,165.51	22,163.00	30,090.00	30,090.00	14,303.62	4,091.12	47.54
248-261-706.100	SALARY & WAGES/SICK	0.00	260.60	4,825.00	4,825.00	355.35	355.35	7.36
248-261-706.300	SALARY & WAGES/RETENTION	0.00	450.00	675.00	675.00	0.00	0.00	0.00
248-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	1,625.40	2,140.00	2,140.00	0.00	0.00	0.00
248-261-707.000	SALARY & WAGES/TEMP-SEASONAL	714.80	2,869.85	3,365.00	3,365.00	2,367.45	540.00	70.36
248-261-709.000	SALARY & WAGES/OVERTIME	742.70	797.51	4,000.00	4,000.00	673.68	0.00	16.84
248-261-721.000	FRINGE BENEFITS	11,377.92	52,188.02	58,960.00	58,960.00	16,103.52	5,220.19	27.31
248-261-721.500	POST RETIREMENT BENEFITS	6,163.62	24,654.48	24,560.00	24,560.00	0.00	0.00	0.00
248-261-727.000	OFFICE SUPPLIES	12.60	410.49	500.00	500.00	0.00	0.00	0.00
248-261-728.000	POSTAGE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
248-261-740.000	OPERATING SUPPLIES	28.96	1,733.75	2,000.00	2,000.00	17.41	17.41	0.87
248-261-815.000	ADMINISTRATIVE SERVICES	16,299.99	65,199.96	69,120.00	69,120.00	0.00	0.00	0.00
248-261-818.000	CONTRACTUAL SERVICES	1,791.82	14,038.95	17,000.00	17,000.00	5,361.62	1,539.42	31.54
248-261-850.000	COMMUNICATIONS	726.20	3,628.51	4,500.00	4,500.00	881.83	321.85	19.60
248-261-860.000	TRANSPORTATION	45.42	612.05	1,000.00	1,000.00	0.00	0.00	0.00
248-261-864.000	CONFERENCES & MEETINGS	45.00	1,087.11	2,250.00	2,250.00	550.00	550.00	24.44
248-261-880.000	PUBLIC RELATIONS EXPENSE	0.00	106.27	300.00	300.00	0.00	0.00	0.00
248-261-900.000	PRINTING & PUBLISHING	9.00	154.74	300.00	300.00	0.00	0.00	0.00
248-261-920.000	PUBLIC UTILITIES	740.91	2,556.85	2,750.00	2,750.00	205.50	0.00	68.50
248-261-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-261-930.000	REPAIRS & MAINTENANCE	0.00	1,479.00	2,000.00	2,000.00	0.00	0.00	0.00
248-261-938.000	EQUIPMENT LEASE EXPENSE	0.00	145.26	1,200.00	1,200.00	0.00	0.00	0.00
248-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	500.00	500.00	500.00	0.00	0.00	0.00
248-261-942.000	OFFICE RENT	6,650.00	20,855.00	22,500.00	22,500.00	6,864.00	1,732.00	30.51
248-261-957.000	TRAINING EXPENSES	122.21	816.60	1,000.00	1,000.00	214.74	0.00	21.47
248-261-958.000	MEMBERSHIPS & DUES	730.00	730.00	2,000.00	2,000.00	350.00	350.00	17.50
248-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	121,975.00	121,975.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		73,730.98	317,626.40	481,705.00	481,705.00	77,366.60	22,815.73	16.06
Department: 301 POLICE DEPARTMENT								
248-301-706.000	SALARY & WAGES/ FULL TIME	5,484.84	22,356.93	22,745.00	22,745.00	6,344.40	1,820.07	27.89
248-301-706.100	SALARY & WAGES/SICK	0.00	638.51	0.00	0.00	0.00	0.00	0.00
248-301-706.200	SALARY & WAGES/HOLIDAY PAY	0.00	958.57	1,000.00	1,000.00	0.00	0.00	0.00
248-301-706.300	SALARY & WAGES/RETENTION	0.00	100.00	100.00	100.00	0.00	0.00	0.00

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Balance As Of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bgdt Used
Fund: 248 DOWNTOWN DEV AUTH/OPERATING FD								
Account Category: Expenditures								
Department: 301 POLICE DEPARTMENT								
248-301-706.400	SALARY & WAGES/UNIFORM ALLOW	71.49	293.10	215.00	215.00	16.59	16.59	7.72
248-301-709.000	SALARY & WAGES/OVERTIME	0.00	470.46	1,225.00	1,225.00	0.00	0.00	0.00
248-301-721.000	FRINGE BENEFITS	2,406.86	10,798.35	11,625.00	11,625.00	2,911.13	919.05	25.04
248-301-725.500	MEAL ALLOWANCE	3.75	7.50	0.00	0.00	3.76	0.00	100.00
Total Dept 301 - POLICE DEPARTMENT		7,966.94	35,623.42	36,910.00	36,910.00	9,275.88	2,755.71	25.13
Department: 450 INFRASTRUCTURE MAINTENANCE								
248-450-707.000	SALARY & WAGES/TEMP-SEASONAL	3,698.26	4,335.82	4,060.00	4,060.00	0.00	0.00	0.00
248-450-709.000	SALARY & WAGES/OVERTIME	513.36	513.36	350.00	350.00	0.00	0.00	0.00
248-450-721.000	FRINGE BENEFITS	322.19	370.97	325.00	325.00	0.00	0.00	0.00
248-450-740.000	OPERATING SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-450-815.000	ADMINISTRATIVE SERVICES	35,694.99	142,779.96	151,470.00	151,470.00	0.00	0.00	0.00
248-450-818.000	CONTRACTUAL SERVICES	11,970.64	50,711.53	82,000.00	82,000.00	31,611.73	6,991.57	38.55
248-450-931.000	REPAIRS & MAINT/SUMMER	2,260.00	26,110.00	20,000.00	20,000.00	0.00	0.00	0.00
248-450-932.000	REPAIRS & MAINT/WINTER	0.00	36,019.82	45,000.00	45,000.00	0.00	0.00	0.00
248-450-933.000	HOLIDAY LIGHTS MAINTENANCE	11,100.00	17,280.00	25,000.00	25,000.00	0.00	0.00	0.00
Total Dept 450 - INFRASTRUCTURE MAINTENANCE		65,559.44	278,121.46	328,305.00	328,305.00	31,611.73	6,991.57	9.63
Department: 529 PARKING								
248-529-815.000	ADMINISTRATIVE SERVICES	10,280.01	41,120.04	43,620.00	43,620.00	449.00	0.00	1.03
248-529-818.000	CONTRACTUAL SERVICES	898.00	3,592.00	13,400.00	13,400.00	0.00	0.00	0.00
Total Dept 529 - PARKING		11,178.01	44,712.04	57,020.00	57,020.00	449.00	0.00	0.79
Department: 531 SAXTON PARKING FACILITY								
248-531-920.000	PUBLIC UTILITIES	0.00	3,409.03	0.00	0.00	1,820.09	656.88	100.00
Total Dept 531 - SAXTON PARKING FACILITY		0.00	3,409.03	0.00	0.00	1,820.09	656.88	100.00
Department: 811 MARKETING								
248-811-727.000	OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
248-811-728.000	POSTAGE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
248-811-740.000	OPERATING SUPPLIES	450.00	1,034.00	2,000.00	2,000.00	0.00	0.00	0.00
248-811-794.000	CONCERT EXPENSES	30,729.00	83,334.43	90,000.00	90,000.00	35,936.00	500.00	39.93
248-811-818.000	CONTRACTUAL SERVICES	5,976.90	15,551.68	25,000.00	25,000.00	7,528.23	1,388.31	30.11
248-811-900.000	PRINTING & PUBLISHING	1,154.00	3,403.24	7,000.00	7,000.00	1,967.15	457.95	28.10
Total Dept 811 - MARKETING		38,309.90	103,323.35	125,200.00	125,200.00	45,431.38	2,346.26	36.29
Department: 965 CONTRIBUTIONS								
248-965-965.315	CONTRIB TO 2015 LTGO CAP IMPDEBT FD	0.00	217,300.00	209,310.00	209,310.00	0.00	0.00	0.00
248-965-965.405	CONTRIBUTION TO DDA/CAP IMP FD	6,249.99	300,000.00	100,000.00	100,000.00	0.00	0.00	0.00
Total Dept 965 - CONTRIBUTIONS		6,249.99	517,300.00	309,310.00	309,310.00	0.00	0.00	0.00
Expenditures		202,995.26	1,300,115.70	1,338,450.00	1,338,450.00	165,954.68	35,566.15	12.40
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD:								
TOTAL REVENUES		1,067,093.54	1,299,306.39	1,338,450.00	1,338,450.00	1,152,312.18	8,447.83	
TOTAL EXPENDITURES		202,995.26	1,300,115.70	1,338,450.00	1,338,450.00	165,954.68	35,566.15	
NET OF REVENUES & EXPENDITURES:		864,098.28	(809.31)	0.00	0.00	986,357.50	(27,118.32)	
BEG. FUND BALANCE		668,413.20	668,413.20	667,603.89	667,603.89	667,603.89		
END FUND BALANCE		1,532,511.48	667,603.89	667,603.89	667,603.89	1,653,961.39		

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdg't used
Fund: 249 BUILDING FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
249-000-478.000	PERMITS/BUILDING	72,903.20	400,335.42	475,000.00	475,000.00	68,020.00	15,171.00	14.32
249-000-479.000	PERMITS/ELECTRICAL	13,943.00	51,651.00	65,000.00	65,000.00	14,479.00	6,309.00	22.28
249-000-480.000	PERMITS/MECHANICAL	13,468.00	54,111.00	54,000.00	54,000.00	10,734.00	4,129.00	19.88
249-000-481.000	PERMITS/PLUMBING	6,080.00	26,910.00	40,000.00	40,000.00	4,840.00	835.00	12.10
249-000-481.500	SITE PLAN COMPLIANCE-ADMIN REVIEWS	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
249-000-482.000	SIDEWALK CAFE PERMITS	655.00	12,026.00	10,500.00	10,500.00	385.00	0.00	3.67
249-000-485.000	HOUSING INSPECTION FEES	0.00	0.00	10,000.00	10,000.00	0.00	0.00	0.00
249-000-486.000	SITE PLAN REVIEW FEES	5,700.00	16,025.00	9,350.00	9,350.00	6,850.00	1,875.00	73.26
249-000-487.000	ZONING BOARD FILING FEES	1,150.00	6,250.00	4,000.00	4,000.00	1,700.00	0.00	42.50
249-000-488.000	MEETING REVIEW FEES	1,050.00	1,750.00	3,000.00	3,000.00	350.00	350.00	11.67
249-000-491.000	REGISTRATIONS/ELECTRICAL	500.00	1,580.00	1,500.00	1,500.00	120.00	80.00	8.00
249-000-492.000	REGISTRATIONS/MECHANICAL	360.00	990.00	1,250.00	1,250.00	90.00	45.00	7.20
249-000-493.000	REGISTRATIONS/PLUMBING	135.00	405.00	1,000.00	1,000.00	60.00	0.00	6.00
249-000-494.000	REGISTRATIONS/BUILDING	725.00	2,625.00	2,750.00	2,750.00	995.00	355.00	36.18
249-000-503.000	LOT SPLIT FEES	0.00	0.00	1,000.00	1,000.00	325.00	0.00	32.50
249-000-626.750	W/S TAP ADMINISTRATION FEE	0.00	7,464.00	40,000.00	40,000.00	0.00	0.00	0.00
249-000-657.000	ORDINANCE VIOLATIONS/CITATIONS	0.00	1,415.00	2,000.00	2,000.00	20,948.60	550.00	1,047.43
249-000-665.000	INTEREST ON INVESTMENTS	73.33	11,626.97	3,500.00	3,500.00	2,643.42	2,461.72	75.53
249-000-674.101	CONTRIBUTION FROM GENERAL FUND	0.00	80,000.00	0.00	0.00	0.00	0.00	0.00
249-000-680.000	OTHER INCOME	0.00	150.00	0.00	0.00	2,575.00	0.00	100.00
249-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	2,860.00	2,860.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		116,742.53	675,314.39	729,210.00	729,210.00	135,115.02	32,160.72	18.53
Revenues		116,742.53	675,314.39	729,210.00	729,210.00	135,115.02	32,160.72	18.53
Account Category: Expenditures								
Department: 371 ENGINEERING/INSPECTIONS								
249-371-706.000	SALARY & WAGES/ FULL TIME	48,274.86	209,982.31	247,745.00	247,745.00	61,531.98	18,126.88	24.84
249-371-706.050	SALARY & WAGES/PART TIME	2,148.59	21,748.16	27,010.00	27,010.00	11,515.55	2,942.90	42.63
249-371-706.100	SALARY & WAGES/SICK	0.00	3,770.88	11,155.00	11,155.00	0.00	0.00	0.00
249-371-706.300	SALARY & WAGES/RETENTION	0.00	2,400.00	2,845.00	2,845.00	0.00	0.00	0.00
249-371-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	4,876.20	3,900.00	3,900.00	0.00	0.00	0.00
249-371-707.000	SALARY & WAGES/TEMP-SEASONAL	12,847.50	44,112.32	40,000.00	40,000.00	7,106.55	1,879.80	17.77
249-371-721.000	FRINGE BENEFITS	21,472.06	82,207.72	139,145.00	139,145.00	26,630.49	8,247.04	19.14
249-371-721.500	POST RETIREMENT BENEFITS	11,812.38	47,249.52	50,100.00	50,100.00	0.00	0.00	0.00
249-371-727.000	OFFICE SUPPLIES	244.54	409.13	0.00	0.00	18.22	0.00	100.00
249-371-728.000	POSTAGE	62.31	230.22	100.00	100.00	0.00	0.00	0.00
249-371-740.000	OPERATING SUPPLIES	0.00	1,478.49	1,250.00	1,250.00	0.00	0.00	0.00
249-371-815.000	ADMINISTRATIVE SERVICES	11,750.01	47,000.04	49,860.00	49,860.00	0.00	0.00	0.00
249-371-818.000	CONTRACTUAL SERVICES	32,733.74	181,724.06	145,000.00	145,000.00	32,001.07	9,726.80	22.07
249-371-818.430	CONT SVCS/SNOW REMOVAL	0.00	0.00	500.00	500.00	0.00	0.00	0.00
249-371-818.435	CONT SVCS/WEED MOWING	0.00	965.00	500.00	500.00	15,655.36	350.00	3,131.07
249-371-818.449	CONT SVCS/ZONING	0.00	5,940.00	0.00	0.00	4,232.50	2,552.96	100.00
249-371-850.000	COMMUNICATIONS	448.08	7,432.06	2,700.00	2,700.00	780.84	352.96	28.92
249-371-860.000	TRANSPORTATION	0.00	808.62	500.00	500.00	0.00	0.00	0.00
249-371-864.000	CONFERENCES & MEETINGS	517.94	1,787.28	2,150.00	2,150.00	3,253.21	2,265.65	151.31
249-371-900.000	PRINTING & PUBLISHING	406.00	2,808.10	1,250.00	1,250.00	659.10	399.10	52.73
249-371-930.000	REPAIRS & MAINTENANCE	0.00	0.00	500.00	500.00	310.00	310.00	62.00
249-371-938.000	EQUIPMENT LEASE EXPENSE	270.52	1,487.86	1,500.00	1,500.00	541.04	135.26	36.07
249-371-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	4,500.00	0.00	0.00	0.00	0.00	0.00

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Balance As of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdg t used
Fund: 249 BUILDING FUND								
Account Category: Expenditures								
Department: 371 ENGINEERING/INSPECTIONS								
249-371-957.000	TRAINING EXPENSES	174.00	674.00	500.00	500.00	0.00	0.00	0.00
249-371-958.000	MEMBERSHIPS & DUES	564.00	564.00	1,000.00	1,000.00	580.00	580.00	58.00
Total Dept 371 - ENGINEERING/INSPECTIONS		143,726.53	674,155.97	729,210.00	729,210.00	164,815.91	47,868.89	22.60
Expenditures		143,726.53	674,155.97	729,210.00	729,210.00	164,815.91	47,868.89	22.60
Fund 249 - BUILDING FUND:								
TOTAL REVENUES		116,742.53	675,314.39	729,210.00	729,210.00	135,115.02	32,160.72	
TOTAL EXPENDITURES		143,726.53	674,155.97	729,210.00	729,210.00	164,815.91	47,868.89	
NET OF REVENUES & EXPENDITURES:		(26,984.00)	1,158.42	0.00	0.00	(29,700.89)	(15,708.17)	
BEG. FUND BALANCE		0.00	0.00	1,158.42	1,158.42	1,158.42		
END FUND BALANCE		(26,984.00)	1,158.42	1,158.42	1,158.42	(28,542.47)		

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Balance As Of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdg't used
Fund: 252 NEIGHBORHOOD SERVICES FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
252-000-508.000	OTHER GRANTS - SMART FUNDS	0.00	0.00	8,960.00	8,960.00	0.00	0.00	0.00
252-000-522.000	FEDERAL GRANTS - CDBG	0.00	20,000.00	0.00	0.00	0.00	0.00	0.00
252-000-665.000	INTEREST ON INVESTMENTS	38.04	258.46	30.00	30.00	0.00	0.00	0.00
252-000-674.101	CONTRIBUTION FROM GENERAL FUND	18,252.51	73,010.04	73,010.00	73,010.00	0.00	0.00	0.00
252-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	7,050.00	7,050.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		18,290.55	93,268.50	89,050.00	89,050.00	0.00	0.00	0.00
Revenues		18,290.55	93,268.50	89,050.00	89,050.00	0.00	0.00	0.00
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
252-261-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		0.00	0.00	500.00	500.00	0.00	0.00	0.00
Department: 488 OLD VILLAGE COMMUNITY CENTER								
252-488-920.000	PUBLIC UTILITIES	0.00	2,358.66	2,000.00	2,000.00	39.69	20.39	1.98
Total Dept 488 - OLD VILLAGE COMMUNITY CENTER		0.00	2,358.66	2,000.00	2,000.00	39.69	20.39	1.98
Department: 703 SENIOR TRANSPORTATION								
252-703-727.000	OFFICE SUPPLIES	0.00	0.00	50.00	50.00	0.00	0.00	0.00
252-703-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
252-703-740.000	OPERATING SUPPLIES	0.00	0.00	200.00	200.00	0.00	0.00	0.00
252-703-850.000	COMMUNICATIONS	84.88	467.44	1,200.00	1,200.00	127.62	42.54	10.64
252-703-965.800	CONTRIBUTION TO OTHER AGENCIES	12,521.56	86,158.20	85,000.00	85,000.00	12,263.28	5,777.03	14.43
Total Dept 703 - SENIOR TRANSPORTATION		12,606.44	86,625.64	86,550.00	86,550.00	12,390.90	5,819.57	14.32
Expenditures		12,606.44	88,984.30	89,050.00	89,050.00	12,430.59	5,839.96	13.96
Fund 252 - NEIGHBORHOOD SERVICES FUND:								
TOTAL REVENUES		18,290.55	93,268.50	89,050.00	89,050.00	0.00	0.00	
TOTAL EXPENDITURES		12,606.44	88,984.30	89,050.00	89,050.00	12,430.59	5,839.96	
NET OF REVENUES & EXPENDITURES:		5,684.11	4,284.20	0.00	0.00	(12,430.59)	(5,839.96)	
BEG. FUND BALANCE		66,320.44	66,320.44	70,604.64	70,604.64	70,604.64		
END FUND BALANCE		72,004.55	70,604.64	70,604.64	70,604.64	58,174.05		

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GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bgdt Used
Fund: 592 WATER SEWER FUND								
Department: 000 GENERAL REVENUES								
592-000-531.000	STATE/FEDERAL GRANTS	0.00	50,000.00	0.00	0.00	(50,000.00)	0.00	100.00
592-000-626.000	METERED SALES	694,551.20	2,192,676.38	2,185,450.00	2,185,450.00	661,024.53	239,554.53	30.25
592-000-626.100	FIRE PROTECTION/STANDY-BY	0.00	0.00	200.00	200.00	0.00	0.00	0.00
592-000-626.200	MISC/TURNS ONS-REPAIRS	0.00	1,927.88	1,000.00	1,000.00	3,150.00	1,200.00	315.00
592-000-626.300	MISC/SEWER TV INSPECTION FEES	0.00	0.00	500.00	0.00	0.00	0.00	0.00
592-000-626.500	WATER/SEWER TAP &CONNECT FEES	7,190.00	29,856.00	300,000.00	300,000.00	113,300.00	97,615.00	37.77
592-000-626.900	WATER PENALTY & INTEREST	7,103.45	22,531.84	36,830.00	36,830.00	8,388.93	2,762.62	22.78
592-000-629.000	SEWER SERVICE	799,304.85	2,496,590.37	2,431,310.00	2,431,310.00	754,074.77	273,005.88	31.02
592-000-629.200	TWC SURCHARGE	12,017.46	51,554.22	50,000.00	50,000.00	12,388.54	4,196.37	24.78
592-000-629.900	SEWER PENALTY & INTEREST	8,299.78	25,271.86	45,420.00	45,420.00	9,664.73	3,202.23	21.28
592-000-630.000	OVERHEAD ON WORK ORDERS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-000-665.000	INTEREST ON INVESTMENTS	6,705.53	71,204.82	60,000.00	60,000.00	8,877.19	1.98	14.80
592-000-665.560	INTEREST ON INVEST/WS CAP IMP FD	0.00	0.00	50.00	50.00	0.00	0.00	0.00
592-000-673.000	GAIN/LOSS-SALE OF FIXED ASSETS	0.00	0.00	(10,000.00)	(10,000.00)	0.00	0.00	0.00
592-000-680.000	OTHER INCOME	0.00	725.36	10,000.00	10,000.00	0.00	0.00	0.00
592-000-696.550	BOND PREMIUM AMORTIZATION	6,208.74	24,834.96	24,835.00	24,835.00	0.00	0.00	0.00
592-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	316,930.00	316,930.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		1,541,381.01	4,967,173.69	5,453,525.00	5,453,525.00	1,520,868.69	621,538.61	27.89
Revenues								
		1,541,381.01	4,967,173.69	5,453,525.00	5,453,525.00	1,520,868.69	621,538.61	27.89
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
592-261-706.000	SALARY & WAGES/ FULL TIME	19,300.58	90,324.94	162,580.00	162,580.00	29,204.47	8,867.10	17.96
592-261-706.050	SALARY & WAGES/PART TIME	5,764.02	29,678.59	35,775.00	35,775.00	9,817.91	2,823.72	27.44
592-261-706.100	SALARY & WAGES/SICK	1,452.52	5,845.83	7,475.00	7,475.00	1,118.36	0.00	14.96
592-261-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	1,255.77	970.00	970.00	0.00	0.00	0.00
592-261-706.350	SALARY & WAGES/RETENTION	0.00	3,705.01	2,825.00	2,825.00	0.00	0.00	0.00
592-261-706.600	SALARY & WAGES/PAGER PAY	0.00	0.00	1,650.00	1,650.00	0.00	0.00	0.00
592-261-707.000	SALARY & WAGES/VACATION PAYOUT	0.00	0.00	7,130.00	7,130.00	0.00	0.00	0.00
592-261-709.000	SALARY & WAGES/TEMP-SEASONAL	18.78	18.78	3,000.00	3,000.00	0.00	0.00	0.00
592-261-721.000	SALARY & WAGES/OVERTIME	2,705.79	7,134.69	8,825.00	8,825.00	7,006.90	3,631.27	79.40
592-261-721.500	FRINGE BENEFITS	9,811.83	46,257.60	112,525.00	112,525.00	13,688.98	4,488.42	12.17
592-261-725.000	POST RETIREMENT BENEFITS	15,360.93	61,443.72	58,190.00	58,190.00	0.00	0.00	0.00
592-261-725.000	EMPLOYEE TESTING & LICENSING	0.00	70.00	1,000.00	1,000.00	0.00	0.00	0.00
592-261-725.500	MEAL ALLOWANCE	0.00	8.00	0.00	0.00	0.00	0.00	0.00
592-261-728.000	POSTAGE	1,517.50	8,772.76	9,500.00	9,500.00	4,000.00	0.00	42.11
592-261-740.000	OPERATING SUPPLIES	0.00	4,096.69	7,000.00	7,000.00	0.00	(479.77)	0.00
592-261-815.000	ADMINISTRATIVE SERVICES	63,750.00	255,000.00	270,530.00	270,530.00	0.00	0.00	0.00
592-261-818.000	CONTRACTUAL SERVICES	12,641.07	70,350.74	57,000.00	57,000.00	22,263.00	5,225.08	39.06
592-261-818.150	CONT SVCS/CITY ATTY - SPECIAL	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
592-261-818.480	CONT SRVC/BULK WATER RATE CHARGE	237,617.49	561,289.51	543,170.00	543,170.00	117,329.50	53,129.50	21.60
592-261-818.485	CONT SRVC/BULK WATER FIXED CHARGE	0.00	551,561.23	716,760.00	716,760.00	116,760.03	64,200.00	16.28
592-261-818.500	CONT SRVC/MONTHLY FIXED SEWER CHARGE	236,417.72	1,300,297.46	1,566,450.00	1,566,450.00	354,626.58	118,208.86	22.64
592-261-818.536	CONT SRVC/IMC SURCHARGE	7,986.16	47,916.96	44,500.00	44,500.00	4,080.84	0.00	9.17
592-261-818.551	CONT SRVC/WTUA ADDITIONAL CAPACITY	31,318.68	156,593.40	187,915.00	187,915.00	62,637.36	15,659.34	33.33
592-261-850.000	CONT SRVC/BANK ANALYSIS FEES	0.00	5,154.04	7,000.00	7,000.00	2,070.61	609.22	29.58
592-261-860.000	TRANSPORTATION	3,411.00	17,425.86	30,000.00	30,000.00	3,465.10	1,318.64	11.55
592-261-864.000	CONFERENCES & MEETINGS	0.00	0.00	0.00	0.00	439.52	439.52	100.00
		829.00	829.00	5,000.00	5,000.00	0.00	0.00	0.00

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bgdt Used
Fund: 592 WATER SEWER FUND								
Account Category: 261 ADMINISTRATION								
Department: 261 ADMINISTRATION								
592-261-900.000	PRINTING & PUBLISHING	0.00	1,635.00	10,000.00	10,000.00	0.00	0.00	0.00
592-261-920.000	PUBLIC UTILITIES	(0.83)	301.82	5,000.00	5,000.00	120.88	40.35	2.42
592-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	50,851.77	45,000.00	45,000.00	0.00	0.00	0.00
592-261-957.000	TRAINING EXPENSES	1,909.23	9,071.97	21,000.00	21,000.00	1,772.63	1,772.63	8.44
592-261-958.000	MEMBERSHIPS & DUES	576.43	7,736.59	10,200.00	10,200.00	474.00	48.00	4.65
592-261-959.000	DEPRECIATION	131,250.00	525,000.00	525,000.00	525,000.00	0.00	0.00	0.00
592-261-960.000	INSURANCE & BONDS	5,517.69	22,070.76	20,810.00	20,810.00	0.00	0.00	0.00
592-261-965.560	CONTRIBUTION TO W/S CAPITAL IMP FD	200,000.01	0.00	0.00	0.00	0.00	0.00	0.00
592-261-968.000	BOND DISCOUNT AMORTIZATION	2,340.00	9,360.00	9,360.00	9,360.00	0.00	0.00	0.00
592-261-994.316	INTEREST/2015 CAP IMP DEBT FD	0.00	13,000.00	23,160.00	23,160.00	0.00	0.00	0.00
592-261-998.316	PAYING AGENT FEES/2015 CAP IMP DEBT	0.00	290.00	290.00	290.00	0.00	0.00	0.00
Total Dept 261 - ADMINISTRATION		991,495.60	3,864,348.49	4,520,590.00	4,520,590.00	750,819.67	279,981.88	16.61
Department: 536 TRUNK & LATERAL								
592-536-706.000	SALARY & WAGES/ FULL TIME	19,667.37	72,211.85	27,325.00	27,325.00	21,314.86	6,290.21	78.00
592-536-706.100	SALARY & WAGES/SICK	0.00	842.20	2,950.00	2,950.00	0.00	0.00	0.00
592-536-706.300	SALARY & WAGES/RETENTION	0.00	243.77	250.00	250.00	39.08	39.08	15.63
592-536-706.350	SALARY & WAGES/PAGER PAY	0.00	1,376.26	1,370.00	1,370.00	168.76	168.76	12.32
592-536-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-536-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,050.00	1,050.00	0.00	0.00	0.00
592-536-707.000	SALARY & WAGES/TEMP-SEASONAL	1,366.37	6,479.01	7,810.00	7,810.00	3,503.25	815.31	44.86
592-536-709.000	SALARY & WAGES/OVERTIME	227.38	494.23	700.00	700.00	170.76	170.76	24.39
592-536-721.000	FRINGE BENEFITS	7,460.38	28,934.68	18,735.00	18,735.00	8,371.98	2,491.53	44.69
592-536-721.500	POST RETIREMENT BENEFITS	3,098.73	12,394.92	12,825.00	12,825.00	0.00	0.00	0.00
592-536-725.500	MEAL ALLOWANCE	15.00	15.00	50.00	50.00	0.00	0.00	0.00
592-536-740.000	OPERATING SUPPLIES	0.00	16,734.07	10,000.00	10,000.00	0.00	0.00	0.00
592-536-818.000	CONTRACTUAL SERVICES	962.50	4,466.75	57,500.00	57,500.00	3,746.58	0.00	6.52
592-536-850.000	COMMUNICATIONS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
592-536-920.000	PUBLIC UTILITIES	(92.68)	527.35	1,000.00	1,000.00	182.40	60.77	18.24
592-536-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	51,457.75	45,000.00	45,000.00	0.00	0.00	0.00
592-536-940.100	EQUIPMENT RENTAL / SUPPLEMENTAL	38,469.99	153,879.96	153,880.00	153,880.00	0.00	0.00	0.00
Total Dept 536 - TRUNK & LATERAL		71,175.04	350,057.80	342,445.00	342,445.00	37,497.67	10,036.42	10.95
Department: 537 MAINS MAINTENANCE								
592-537-706.000	SALARY & WAGES/ FULL TIME	21,759.23	83,304.08	36,370.00	36,370.00	25,750.16	7,440.22	70.80
592-537-706.100	SALARY & WAGES/SICK	0.00	1,014.87	1,600.00	1,600.00	0.00	0.00	0.00
592-537-706.300	SALARY & WAGES/RETENTION	0.00	203.17	155.00	155.00	32.56	32.56	21.01
592-537-706.350	SALARY & WAGES/PAGER PAY	0.00	1,407.19	1,400.00	1,400.00	140.67	140.67	10.05
592-537-706.550	SALARY & WAGES/WATER LICENSE BONUS	1,000.00	1,105.00	1,000.00	1,000.00	1,695.00	0.00	169.50
592-537-707.000	SALARY & WAGES/TEMP-SEASONAL	1,798.17	8,602.53	7,110.00	7,110.00	4,644.16	1,085.32	65.32
592-537-709.000	SALARY & WAGES/OVERTIME	197.42	12,641.52	7,390.00	7,390.00	2,199.58	0.00	29.76
592-537-721.000	FRINGE BENEFITS	8,502.85	36,551.83	24,940.00	24,940.00	10,992.47	2,957.45	44.08
592-537-721.500	POST RETIREMENT BENEFITS	4,124.88	16,499.52	17,055.00	17,055.00	0.00	0.00	0.00
592-537-725.500	MEAL ALLOWANCE	0.00	529.70	500.00	500.00	299.95	0.00	59.99
592-537-740.000	OPERATING SUPPLIES	5,206.40	45,389.59	35,000.00	38,256.00	12,623.95	2,736.35	33.00
592-537-818.000	CONTRACTUAL SERVICES	5,208.11	38,168.87	45,000.00	45,000.00	6,873.00	6,873.00	15.27
592-537-930.000	REPAIRS & MAINTENANCE	0.00	3,829.35	15,000.00	15,000.00	0.00	0.00	0.00
592-537-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	28,587.64	25,000.00	25,000.00	0.00	0.00	0.00
592-537-958.000	MEMBERSHIPS & DUES	0.00	425.00	1,000.00	1,000.00	0.00	0.00	0.00

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdg't used
Fund: 592 WATER SEWER FUND								
Account Category: Expenditures								
Department: 537 MAINS MAINTENANCE								
Total Dept 537 - MAINS MAINTENANCE		47,797.06	278,259.86	218,520.00	221,776.00	65,251.50	21,265.57	29.42
Department: 538 METER MAINTENANCE								
592-538-706.000	SALARY & WAGES/ FULL TIME	12,741.13	54,766.95	34,125.00	34,125.00	18,720.10	5,153.38	54.86
592-538-706.100	SALARY & WAGES/SICK	0.00	721.90	1,505.00	1,505.00	0.00	0.00	0.00
592-538-706.300	SALARY & WAGES/RETENTION	0.00	0.00	150.00	150.00	0.00	0.00	0.00
592-538-706.350	SALARY & WAGES/PAGER PAY	0.00	599.98	575.00	575.00	0.00	0.00	0.00
592-538-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	1,400.00	1,400.00	0.00	0.00	0.00
592-538-707.000	SALARY & WAGES/TEMP-SEASONAL	1,628.58	8,009.07	7,125.00	7,125.00	4,302.92	1,018.35	60.39
592-538-709.000	SALARY & WAGES/OVERTIME	88.92	1,030.49	1,000.00	1,000.00	335.05	0.00	33.51
592-538-721.000	FRINGE BENEFITS	6,443.10	29,278.04	23,400.00	23,400.00	7,557.37	2,191.97	32.30
592-538-721.500	POST RETIREMENT BENEFITS	2,273.58	9,094.32	16,000.00	16,000.00	0.00	0.00	0.00
592-538-740.000	OPERATING SUPPLIES	798.95	36,239.20	60,000.00	60,000.00	0.00	0.00	0.00
592-538-818.000	CONTRACTUAL SERVICES	95,773.19	27,100.17	20,000.00	20,000.00	568.08	0.00	2.84
592-538-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	13,722.07	12,000.00	12,000.00	0.00	0.00	0.00
Total Dept 538 - METER MAINTENANCE		119,747.45	180,562.19	177,280.00	177,280.00	31,483.52	8,363.70	17.76
Department: 539 SERVICE MAINTENANCE								
592-539-706.000	SALARY & WAGES/ FULL TIME	4,995.63	19,801.80	7,770.00	7,770.00	6,398.61	1,830.31	82.35
592-539-706.100	SALARY & WAGES/SICK	0.00	260.48	350.00	350.00	0.00	0.00	0.00
592-539-706.300	SALARY & WAGES/RETENTION	0.00	40.56	50.00	50.00	6.49	6.49	12.98
592-539-706.350	SALARY & WAGES/PAGER PAY	0.00	329.04	150.00	150.00	28.08	28.08	18.72
592-539-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	300.00	300.00	0.00	0.00	0.00
592-539-707.000	SALARY & WAGES/TEMP-SEASONAL	370.62	1,822.62	310.00	310.00	979.20	231.77	315.87
592-539-709.000	SALARY & WAGES/OVERTIME	654.50	1,715.50	1,550.00	1,550.00	1,678.63	0.00	108.30
592-539-721.000	FRINGE BENEFITS	2,030.37	8,289.32	5,325.00	5,325.00	2,867.71	716.74	53.85
592-539-721.500	POST RETIREMENT BENEFITS	880.74	3,522.96	3,650.00	3,650.00	0.00	0.00	0.00
592-539-725.500	MEAL ALLOWANCE	1.12	4.48	0.00	0.00	52.64	0.00	100.00
592-539-740.000	OPERATING SUPPLIES	0.00	15,942.78	20,000.00	20,000.00	13,734.57	185.00	68.67
592-539-818.000	CONTRACTUAL SERVICES	4,670.00	65,726.52	90,000.00	90,000.00	29,270.44	4,765.45	32.52
592-539-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	17,152.58	15,000.00	15,000.00	0.00	0.00	0.00
Total Dept 539 - SERVICE MAINTENANCE		13,602.98	134,608.64	144,455.00	144,455.00	55,016.37	7,763.84	38.09
Department: 540 HYDRANT MAINTENANCE								
592-540-706.000	SALARY & WAGES/ FULL TIME	3,685.83	13,050.97	8,520.00	8,520.00	3,488.80	1,034.02	40.95
592-540-706.100	SALARY & WAGES/SICK	0.00	116.50	920.00	920.00	0.00	0.00	0.00
592-540-706.300	SALARY & WAGES/RETENTION	0.00	40.70	50.00	50.00	6.52	6.52	13.04
592-540-706.350	SALARY & WAGES/PAGER PAY	0.00	209.75	210.00	210.00	28.18	28.18	13.42
592-540-706.550	SALARY & WAGES/WATER LICENSE BONUS	0.00	0.00	50.00	50.00	0.00	0.00	0.00
592-540-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	350.00	350.00	0.00	0.00	0.00
592-540-707.000	SALARY & WAGES/TEMP-SEASONAL	421.93	2,014.91	350.00	350.00	1,087.99	254.04	310.85
592-540-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	450.00	450.00	0.00	0.00	0.00
592-540-721.000	FRINGE BENEFITS	1,443.45	5,513.94	5,840.00	5,840.00	1,516.21	447.19	25.96
592-540-721.500	POST RETIREMENT BENEFITS	965.58	3,862.32	3,995.00	3,995.00	0.00	0.00	0.00
592-540-740.000	OPERATING SUPPLIES	0.00	3,619.51	12,500.00	12,500.00	745.44	489.00	5.96
592-540-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
592-540-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	13,722.08	12,000.00	12,000.00	0.00	0.00	0.00
Total Dept 540 - HYDRANT MAINTENANCE		6,516.79	42,150.68	50,235.00	50,235.00	6,873.14	2,258.95	13.68
Expenditures		1,250,334.92	4,849,987.66	5,453,525.00	5,456,781.00	946,941.87	329,670.36	17.35

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH

Balance As Of 09/30/2024

GL Number	Description	YTD Balance	End Balance	24-25	24-25	YTD Balance	Activity For	% Bdg't Used
		09/30/2023	06/30/2024	Original Budget	Amended Budget	09/30/2024	09/30/2024	
		Norm	(Abnorm)			Norm	(Abnorm)	Incr (Decr)
Fund: 592 WATER SEWER FUND								
Fund 592 - WATER SEWER FUND:								
TOTAL REVENUES		1,541,381.01	4,967,173.69	5,453,525.00	5,453,525.00	1,520,868.69	621,538.61	
TOTAL EXPENDITURES		1,250,334.92	4,849,987.66	5,453,525.00	5,456,781.00	946,941.87	329,670.36	
NET OF REVENUES & EXPENDITURES:		291,046.09	117,186.03	0.00	(3,256.00)	573,926.82	291,868.25	
BEG. FUND BALANCE		14,684,879.79	14,684,879.79	14,802,065.82	14,802,065.82	14,802,065.82		
END FUND BALANCE		14,975,925.88	14,802,065.82	14,802,065.82	14,798,809.82	15,375,992.64		

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH
Balance As Of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Deer)	% Bdg't Used
Fund: 661 EQUIPMENT FUND								
Account Category: Revenues								
Department: 000 GENERAL REVENUES								
661-000-531.000	STATE/FEDERAL GRANTS	0.00	0.00	0.00	0.00	50,000.00	0.00	100.00
661-000-665.000	INTEREST ON INVESTMENTS	139.00	21,776.98	750.00	750.00	4,923.44	4,923.44	656.46
661-000-673.000	GAIN/LOSS-SALE OF FIXED ASSETS	208,423.00	246,711.74	0.00	0.00	0.00	0.00	0.00
661-000-674.208	CONTRIBUTION FROM RECREATION	4,338.12	17,352.48	18,930.00	18,930.00	0.00	0.00	0.00
661-000-675.000	RENTAL FEES - FORCE ACCT	0.00	750,821.77	724,962.00	724,962.00	0.00	0.00	0.00
661-000-675.100	RENTAL FEES - FORCE ACCOUNT - HOUSTIN	0.00	0.00	590.00	590.00	0.00	0.00	0.00
661-000-675.200	RENTAL FEES / SUPPLEMENTAL BILLING	85,720.98	342,883.92	343,986.00	343,986.00	0.00	0.00	0.00
661-000-676.000	EXPENSE REIMBURSEMENTS	0.00	55,054.98	0.00	0.00	0.00	0.00	0.00
661-000-680.000	OTHER INCOME	0.00	7,860.47	1,000.00	1,000.00	478.59	1.20	47.86
661-000-683.000	INSURANCE PROCEEDS	203.00	6,270.05	5,000.00	5,000.00	4,132.82	0.00	82.66
661-000-684.200	BUILDING RENTAL - MSD MECHANIC BAY	5,737.50	11,475.00	11,480.00	11,480.00	5,737.50	0.00	49.98
Total Dept 000 - GENERAL REVENUES		304,561.60	1,460,207.39	1,106,698.00	1,106,698.00	65,272.35	4,924.64	5.90
Revenues		304,561.60	1,460,207.39	1,106,698.00	1,106,698.00	65,272.35	4,924.64	5.90
Account Category: Expenditures								
Department: 261 ADMINISTRATION								
661-261-706.000	SALARY & WAGES/ FULL TIME	822.06	2,805.20	5,060.00	5,060.00	551.43	154.79	10.90
661-261-706.100	SALARY & WAGES/SICK	0.00	0.00	225.00	225.00	0.00	0.00	0.00
661-261-706.300	SALARY & WAGES/RETENTION	0.00	0.00	50.00	50.00	0.00	0.00	0.00
661-261-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	0.00	0.00	0.00
661-261-706.600	SALARY & WAGES/VACATION PAYOFF	0.00	0.00	195.00	195.00	0.00	0.00	0.00
661-261-707.000	SALARY & WAGES/TEMP-SEASONAL	241.45	1,187.23	650.00	650.00	637.80	150.95	98.12
661-261-709.000	SALARY & WAGES/OVERTIME	0.00	130.73	100.00	100.00	0.00	0.00	0.00
661-261-721.000	FRINGE BENEFITS	363.82	1,475.61	3,470.00	3,470.00	374.08	112.09	10.78
661-261-721.500	POST RETIREMENT BENEFITS	573.69	2,294.76	2,375.00	2,375.00	0.00	0.00	0.00
661-261-740.000	OPERATING SUPPLIES	35,534.95	165,736.82	115,000.00	115,000.00	27,111.86	13,396.71	23.58
661-261-745.000	FUEL & OIL	11,796.93	72,388.65	90,000.00	90,000.00	13,633.28	6,135.52	15.15
661-261-750.000	OPERATING SUPPLIES/SOFTWARE	0.00	0.00	500.00	500.00	0.00	0.00	0.00
661-261-760.000	OPERATING SUPPLIES/TOOLS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
661-261-815.000	ADMINISTRATIVE SERVICES	15,375.00	61,500.00	65,250.00	65,250.00	0.00	0.00	0.00
661-261-818.000	CONTRACTUAL SERVICES	7,749.64	70,021.91	89,000.00	89,000.00	37,433.48	20,562.98	42.06
661-261-850.000	COMMUNICATIONS	437.31	2,225.97	5,000.00	5,000.00	545.50	190.87	10.91
661-261-864.000	CONFERENCES & MEETINGS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
661-261-930.000	REPAIRS & MAINTENANCE	5,300.59	28,831.41	25,000.00	25,000.00	14,498.73	4,723.00	57.99
661-261-939.000	EQUIPMENT RENTAL	0.00	1,147.96	1,000.00	1,000.00	0.00	0.00	0.00
661-261-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
661-261-959.000	DEPRECIATION	72,500.01	290,000.04	290,000.00	290,000.00	0.00	0.00	0.00
661-261-960.000	INSURANCE & BONDS	20,967.72	83,870.88	59,000.00	59,000.00	0.00	0.00	0.00
661-261-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	316,709.00	316,709.00	0.00	0.00	0.00
661-261-977.000	CAP OUTLAY/EQUIPMENT	665.39	3,790.39	0.00	0.00	0.00	0.00	0.00
661-261-994.001	INTEREST ON CAPITAL LEASE	4,466.82	35,570.22	34,014.00	34,014.00	8,184.98	0.00	24.06
Total Dept 261 - ADMINISTRATION		176,795.38	822,977.78	1,106,698.00	1,106,698.00	102,971.14	45,426.91	9.30
Expenditures		176,795.38	822,977.78	1,106,698.00	1,106,698.00	102,971.14	45,426.91	9.30
Fund 661 - EQUIPMENT FUND:								
TOTAL REVENUES		304,561.60	1,460,207.39	1,106,698.00	1,106,698.00	65,272.35	4,924.64	
TOTAL EXPENDITURES		176,795.38	822,977.78	1,106,698.00	1,106,698.00	102,971.14	45,426.91	

QTR REV AND EXP REPORT FOR CITY OF PLYMOUTH
Balance As of 09/30/2024

GL Number	Description	YTD Balance 09/30/2023 Norm (Abnorm)	End Balance 06/30/2024	24-25 Original Budget	24-25 Amended Budget	YTD Balance 09/30/2024 Norm (Abnorm)	Activity For 09/30/2024 Incr (Decr)	% Bdg't used
Fund: 661 EQUIPMENT FUND								
NET OF REVENUES & EXPENDITURES:		127,766.22	637,229.61	0.00	0.00	(37,698.79)	(40,502.27)	
BEG. FUND BALANCE		2,471,754.95	2,471,754.95	3,108,984.56	3,108,984.56	3,108,984.56		
END FUND BALANCE		2,599,521.17	3,108,984.56	3,108,984.56	3,108,984.56	3,071,285.77		
Report Totals:								
TOTAL REVENUES - ALL FUNDS		12,041,313.96	23,717,186.95	27,143,674.00	27,143,674.00	12,098,207.41	1,035,178.59	
TOTAL EXPENDITURES - ALL FUNDS		4,793,913.10	22,744,045.55	27,143,674.00	27,146,930.00	4,197,694.99	1,421,083.86	
NET OF REVENUES & EXPENDITURES:		7,247,400.86	973,141.40	0.00	(3,256.00)	7,900,512.42	(385,905.27)	



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincoc, City Manager
CC: S:\Manager\Sincoc Files\Memorandum - Snow and Ice Control Policy Adoption 2024 - 11-04-24.docx
Date: October 30, 2024
RE: Snow & Ice Control Policy 2024 - 25

Background

Annually, the City Commission restates its Snow and Ice Control Policy, which contains the priorities for snow and ice control measures. The City Commission has been adopting this policy on an annual basis since 1996, this annual adoption helps to cover a number of legal issues related to snow and ice control. There are a few grammatical changes in the policy between last year and this year.

Under the terms of this policy, the City will plow all residential streets anytime that there are four (4) or more inches of snow. In addition, the policy clearly indicates how the City will begin to respond to any snow event and the responsibilities of the various departments for that response. The policy outlines the responsibilities of our Municipal Service Employees as well as our Police Officers and the Community Dispatch Center in a snow event. The City has had a long-standing practice of responding aggressively to snow events and this policy will help continue that tradition of response. The policy also establishes training requirements for the Municipal Services Staff.

Historically, responding to a snow event was a reactive measure and, in many respects, it still is, however, with the inclusion of brine; Municipal Services has moved towards a more proactive approach. The ability to make and apply brine prior to and during a snow event will help severely decrease the moisture bonding to the road surface prior to crews responding, especially in the overnight hours. With a smaller snow event, the application of brine ahead of the snow fall may be all that is needed to keep the roadway clear. In other snow events, applying brine may provide the extra time crews need to respond in the middle of the night to clear roadways and do so without having to apply a significant amount of salt to break the bond between the ice and roadway. In addition, during road salt operations we will often use a brine/road salt mix to increase the effectiveness of the road salt. Using a brine/road salt mix allows the road salt to be effective at lower temperatures.

For more information on the City of Plymouth "Brine Lab" and how this system works you can go to our YouTube Channel and Aaron will take you through the process. <https://www.youtube.com/watch?v=hqSlnkCk2dI>.

This policy also addresses the "emergency response" of Municipal Services Crews to respond to emergency situations on County or State highways as requested by our Police or Fire Departments. It also addresses the needs of our Fire Services and HVA Operations and the need to keep both City Fire Stations and HVA building clear of snow and ice. It should be noted that we do charge HVA and the Housing Commission for snow removal services.

The policy also serves as a reminder to our property owners that in the event that the City has to remove or hire contractors to remove snow from sidewalks our minimum billing is \$200, plus contractor costs and increases with each offense. Failure to remove snow from sidewalks is the biggest complaint generators for our Code Enforcement, Municipal Services, and the City Manager's Office. This also takes a tremendous amount of time processing each address.

RECOMMENDATION:

The City Administration recommends the annual adoption of the attached Snow and Ice Control Policy. The policy is mainly a departmental operational policy, but there are a number of legal issues contained within the policy and because it involves a major city service, it is appropriate that the City Commission take action on this matter. This policy sets certain legal standards that the City operates under when it comes to snow and ice control measures.

We have provided a proposed resolution for the City Commission to consider regarding this matter. Should you have any questions regarding this matter please feel free to contact either Chris Porman or myself. Once the City Commission adopts the policy, we will place the Policy on our Web Site.



Department of Municipal Services

1231 Goldsmith Plymouth, MI 48170 734-453-7737 phone 734-455-1666 fax

Date: October 30, 2024
To: Paul Sincock, City Manager
From: Chris S. Porman, Director of Municipal Services
Re: Snow & Ice Control Policy 2024

Background:

Due to the coordinated effort required and the costs associated with the aggressive nature with which we confront potential hazardous road conditions, the Department of Municipal Services annually reviews the Snow & Ice Control Policy before presenting it to the City Commission for adoption. As the weather is beginning to change, the snow and icy road conditions will, once again, be a reality of us in the coming months.

The purpose of this policy to set guidelines of responsibilities on how to handle the potentially hazardous road conditions. Included in the policy are responsibilities for the Police Department, Dispatch Center, the Municipal Services Department, in addition to the rights afforded to the City Manager. It further explains how crews will be able to stay in contact with the various entities required for a safe and successful approach to snow & ice control measures.

The Department of Municipal Services has reviewed the policy and updated sections as necessary. It is attached for your review prior to seeking authorization from the City Commission.



**CITY OF PLYMOUTH
DEPARTMENT OF MUNICIPAL SERVICES
SNOW & ICE CONTROL POLICY**

Revised: November 2024

ORIGINALLY ADOPTED BY THE CITY COMMISSION 12/2/96

Z:\Main DMS\Personnel\Manuals and policies\Snow and Ice Control Policy\Snow Ice Control Policy 2024.docx

The City of Plymouth has developed this policy in the interest of protecting the health, safety, and welfare of the residents, businesses, visitors, and employees of the City of Plymouth. This policy has been developed to address known hazards under normal and ideal conditions. It is not practical to attempt to cover every possibility that may arise. While this policy sets minimum standards, the policy does not preclude the use of common sense and additional measures to respond to snow and ice storms. Employees are encouraged to anticipate adverse conditions in any particular area of the City and make appropriate response to those conditions. Employees are authorized to change the priority list as particular situations arise. *(An example of changing the priorities would be to keep the Cultural Center Parking Lot salted on at night while they have activities taking place. A second example would be to drop the school route priority on a weekend.)*

All or parts of this policy may be affected by at least; one or more of the following conditions, which will delay all or some of the services, provided:

- * Equipment Breakdowns
- * Vehicles disabled in deep snow or blocking roadways
- * Weather so severe as to cause crews to be called in from streets;
i.e. white out conditions.
- * Equipment rendered inadequate by the depths of the snow or drifts.
- * Crew Breaks and breaks required for safety, refueling, refilling of material
spreaders and equipment repairs.
- * Unforeseen emergencies

ADVERSE CONDITIONS TO BE MONITORED:

It shall be the duty of the Municipal Service Supervisors to monitor winter weather conditions and to advance plan for particular storm conditions. Winter storm monitoring shall include gathering data from the National Weather Service, Weather Channel, College or University Weather Information Centers, actual observations, internet links to Doppler radar, weather service radar, television or radio reports and other sources that may contain information vital to advance planning.

During regular hours, the Municipal Services Supervisors, in cooperation with the Police Department on duty staff, shall determine a need for snow and ice control measures. After regular hours, the Police Department on duty staff shall have the responsibility of notifying the Plymouth Community Dispatch Center to make contact with the Municipal Services On-Call employee of a possible need for snow and ice control measures. The Police Department should

be aware of the need to begin snow and ice control measures early in the storm period in order to obtain maximum effectiveness of road salt and other measures.

CREWS WORKING AFTER HOURS:

It shall continue to be the policy of the Department of Municipal Services to make radio contact with the Plymouth Community Dispatch Center when they sign on or off the air. The Municipal Services staff will call the Dispatch Center via radio using the call sign "City DMS." The Municipal Services staff will then inform the Dispatch Center that they are beginning snow & ice response. When signing off after the snow & ice response, the DMS staff will again contact the Dispatch Center to inform them that they are signing off from the detail. The Dispatcher must enter the time that the crews came on the air and when they leave into the daily log. This will allow for a legal documentation should that information be needed in the future.

Making radio contact with the Community Dispatch Center as the crews go on the air will also help add a measure of safety for the employees. The radio will provide employees with a direct contact to the Dispatch Center in the event of an equipment break down or in the event that the snow & ice control crew comes across some hazardous situation needing police, fire or medical response.

If Municipal Services crews are not able to contact the Dispatch Center via radio, they will attempt to make contact via the non-emergency phone number at 734-453-8600. If they are unsuccessful in their multiple attempts to make radio contact, they shall note this information on their daily job assignment log, including the approximate time that they attempted contact with dispatch. In addition to noting on daily job assignment log, Municipal Services Supervisory Staff will be notified the next business day of the unsuccessful radio contact with the Dispatch Center. The Municipal Services Department Supervisory Staff shall make the Police Chief and the City Manager aware of the lack of radio contact with dispatch.

After hours crews are also issued cell phones to allow them the ability to stay in contact with Municipal Services Supervisors, Police Department and/or the Community Dispatch Center as an additional safety measure.

SNOW & ICE CONTROL PRIORITY ROUTES:

This policy shall set up a total of six priority routes for snow and ice control measures, those areas shall be known as:

- * PRIORITY ROUTE 1 - Major Streets, including; Main, Penniman, Ann Arbor Trail, and Starkweather, City Hall to include PD & FD.
- * PRIORITY ROUTE 2 - Secondary Streets, including; Harvey, Farmer, Junction, Industrial Drive, Church, Union, Fire Station #3 (Old Village)
- * PRIORITY ROUTE 3 - School Routes, including; Smith School, East Middle School, OLC
- * PRIORITY ROUTE 4 - City Parking Lots and Contracted Service Parking Lots, Including; East Central, Penniman, Tonquish Creek Manor, Cultural Center, Library, Harvey & Wing Lot, Saxton's, HVA
- * PRIORITY ROUTE 5 - Hills, including; Amelia, Rose, Holbrook, Evergreen, Pacific, New England Village area @ Sheldon
- * PRIORITY ROUTE 6 – Targeted snow & ice control response

When it becomes necessary to dispatch a DMS Crew member to respond to snow and ice conditions, the crew responding to salt shall work Priorities 1 - 4 as conditions dictate. Typically, priorities 5 & 6 are responded to during regular work hours, after priorities 1 through 4 have been completed.

City Hall has been added to Priority Route 1 as we need to be able to protect our staff; especially the Police and Fire departments to be able to respond in poor weather conditions, as they are both 24 hour operations. Fire Station #3 was added to Priority Route 2.

This policy shall not prohibit employees from completing any combination of Priority Routes at the same time; providing that conditions allow the mixing of Priority Routes. A specific example of mixing priority routes would include allowing employees who are driving the truck/equipment to treat the Cultural Center lot while salting on Farmer St.

Hours of operations of various facilities will also dictate Priority Routes. Employees operating the truck/equipment should be aware of various city operations including, but not limited to; special events, Ice Arena or Room Rentals at Cultural Center, Library Hours of Operations, and merchant's hours of operations. The schedule for schools is also important; obviously it is not necessary to complete the school routes during the Christmas Holiday Break period.

If an employee is working in a single truck/equipment after hours and in the employee's opinion, additional equipment and manpower may be needed to address the snow and ice control measures, the employee shall make contact with the on-call staff via phone or by contacting the Plymouth Community Dispatch Center to ask them to call the Municipal Services On-Call staff to indicate a possible need for additional manpower and equipment. Community Dispatch will

then be responsible for making the necessary notifications. The Municipal Services On-Call staff will then be responsible for calling in additional manpower as needed based on the review of the storm situation.

SALT/BRINE:

Over the last few years, DMS staff has integrated salt brine into the snow & ice control response. The ability to make/store salt brine was installed inside the DMS garage, as well as the purchase of a brine attachment and a pre-wet attachment for the new Swaploader. In addition, two of the other front-line trucks used for snow & ice control were retro fitted to be able to apply brine for parking lots and other smaller areas.

Rock salt is simply crystals of sodium chloride, or table salt, just not as refined. Until rock salt has been formulated into brine, it will do nothing to stop snow from freezing to the roadway. Agencies that use rock salt in their winter maintenance activities are doing so to create brine on the road surface by having rock salt mix with snow, ice or freezing rain.

Salt brine is a solution of salt and water that has a freezing point lower than water alone. In turn, salt brine can reduce snow and ice adhering to road surfaces. As temperatures dip, either the amount of rock salt or the frequency of application must be increased. Anti-icing, which is spraying brine on roadways before the storm arrives, requires approximately one-third to one-fourth the material of deicing, making it the more cost-effective option. This is proactive approach in dealing with a snow and ice event by treating the road surface before the snow falls. By doing so, you are preventing the formation of ice on the road surface and providing additional time for crew(s) to respond with other measures.

SNOW PLOWING:

It shall continue to be the policy of the City of Plymouth to plow all residential streets in the City when more than four (4) inches of snow has fallen. In addition, the Municipal Services Supervisory Staff has the authority to plow all streets if conditions exist where it would seem reasonable to plow streets due to snow conditions or density.

The Department shall not remove snow from alleyways, unless there is an extreme and critical health and safety issue. Alleyways must have snow removed by private contractors if the adjoining property owners desire that service.

In accordance with the Plymouth City Code Section 70-111, the City Manager, as supervisor and director of the public parking system, shall be deemed to have the authority to order the restriction of on-street and municipal parking lot parking by declaring a "Snow Emergency." The declaration of a "Snow Emergency" shall authorize the City Manager to declare that all on street parking or municipal parking lot parking as being prohibited. This authority will allow crews to plow side streets without the hazards of parked cars on the streets. The Snow Emergency Advisory should be issued to area electronic media and distributed on the

City's Email and Fax Alert System, as well as added to the City's social media presence.

CONTRACTS AUTHORIZED:

The Department of Municipal Services is authorized to render snow and ice control services to other governmental units or public agencies as manpower and equipment allows and providing that the City Priorities can be maintained. Contracting of City services to other governmental units or public agencies (ie-HVA, TCM) must be for either fair compensation or in exchange for similar use of the other agency's equipment and manpower (*mutual aid*).

EMERGENCY HEALTH & SAFETY RESPONSE:

The Department of Municipal Services is authorized to render snow and ice control services on an emergency basis to other governmental agencies including, but not limited to police, fire and emergency medical response agencies. Services can be delivered when requested and only on a time available basis and should only be rendered to protect the public health, safety and welfare. This authorization is for emergency situations only. (*i.e. County salt crew has not responded to Sheldon Road and our Police and/or Fire Department has a call for service.*)

STORM UPDATES:

Whenever possible, the Department of Municipal Services shall provide, to various public agencies, information on the storm and road conditions in the City. This may be accomplished using the City Fax Update and/or E-Mail Programs and/or social media platforms. These programs are an informational fax or e-mail that is prepared and is computer faxed or e-mailed to agencies including; School Transportation Office, City Police, Community Dispatch Center, Community Fire Department, Chamber of Commerce, Tonquish Creek Manor and others who have requested this service.

TRAINING:

All Department of Municipal Services employees will annually be trained on the use of the salt and plow trucks and will be made aware of this policy. Employees operating snowplows and salt trucks should be tested annually with documentation in order demonstrate a working knowledge of safe work practices and procedures for snow and ice control.

ADMINISTRATION:

This policy is to be administered by the City Manager and the Supervisory Staff of the Municipal Services Department.

WORST STORMS:

According to the National Weather Service some of the worst snowstorms that have hit the Metro Area have included the following:

- April 6, 1886 - more than 24 inches
- December 1 – 2, 1974 - 19.3 inches
- December 31, 2013 – January 2, 2014 – 11.1 inches
- January 4-5, 2014 – 10.6 inches
- February 1, 2015 – 16.7 inches

RESIDENTIAL OR COMMERCIAL SIDEWALK SNOW REMOVAL REQUIRED:

The Code of Ordinances for the City of Plymouth Sections 62-89 and 62-90 requires that “Every owner or occupant of any lot or parcel of land adjoining any street or public place in the city along or across which there shall be a sidewalk shall, **within 24 hours after** the same has fallen or formed, remove or cause to be removed any snow or ice which may have fallen or accumulated...and in case of neglect or refusal so to do the City Manager may forthwith cause the removal of same and the expense thereof shall be a lien upon such premises.”

Failure by a property owner or occupant to clear the sidewalks shall cause the City or a City contractor to clear the sidewalks and bill for the removal. This policy hereby establishes the following fee schedule:

First offense = Minimum billing of \$200.00

Second offense = Minimum billing of \$250.00

Third offense & subsequent offenses = Minimum billing of \$400.00

Actual billing will be based on the current hourly rates for manpower, equipment and material; however, in any case, the billing shall not be less than \$200.00 for the first offense, \$250.00 for the second offense and \$400.00 for the third and any subsequent offenses. The determination of the number offenses will be tallied from the date of this policy and will end with the adoption of this policy for the next season. Failure to pay the billing will result in the bill being placed on the tax roll and as a lien against the property.

DUMPING OR PUSHING OF SNOW ONTO THE STREETS IS NOT ALLOWED:

Sections 62-39 and 62-40 of the City of Plymouth Code of Ordinances do not allow the pushing or dumping of snow from any privately owned premises into or onto any street. Most commonly, a private contractor may push snow from a parking lot into the street. These sections of the City of Plymouth Code of Ordinances forbid this type of action. If violations must be corrected by the City the minimum charge for this service shall be \$250.00. Actual billing will be based on the current hourly rates for manpower, equipment and material; however, in any case, the billing shall not be less than \$250.00. Further, violators may be subject to violations of various traffic laws and would be subject to ticketing as deemed appropriate by the Police Department.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth completes snow and ice control measures in order to protect the public health, safety, and welfare; and

WHEREAS The City annually reviews and updates its Snow and Ice Control Policy that directs and gives responsibilities to various City departments.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the City of Plymouth Department of Municipal Services Snow & Ice Control Policy as reviewed and revised on November 4, 2024.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby establish that the minimum billing for the City or its contractors removing snow as a result of violations of Section 62-39 and 62-40 of the Plymouth City Code shall be a minimum of \$200.00, plus the cost of snow removal services.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Solid Waste Bids 11-04-24.docx*
Date: October 31, 2024
RE: Residential Solid Waste Bids

Background

The City Commission was aware that our current solid waste and recycling contract was going to end in December. The Department of Municipal Services also offered an open survey related to solid waste services and due to the open nature of the survey we do not have a statistically accurate survey, but it does provide value to our process. The survey is also a way for the City Commission to gather public input on a number of issues related to solid waste and recycling contracts. The complete copy of the survey is attached for your reference.

The City Commission will recall that we discussed the state of the solid waste industry during our budget study session and the Administration indicated that we were concerned that we would not be able to obtain multiple bids due to Priority Waste buying up all of the residential contracts in our area. Priority Waste is the dominant handler of waste and recycling services in our area. Further, our volume and number of residential units does not make it cost effective for a company from Washtenaw or Livingston Counties to come east to Plymouth. As a result of the marketplace, we only received one bid, and it is from Priority Waste.

This action is the first of three actions that will be required.

- Residential Solid Waste/Recycling Services
- Trash and Recycling Carts
- Dumpster and front load dumpster services

We have attached a memorandum from Department of Municipal Services Director Chris Porman which highlights all of the various options that we looked at, including the replacement of trash carts that have been in service since 2005. The adjusted bid price, which deletes the new trash carts from the vendor and has the City purchasing new carts from our own source is \$18.95 per stop (household) per month. This is up from \$17.67 stop under the current contract.

Recommendation

The City Administration is recommending that the City Commission accept the bid from Priority Waste in the amount of \$18.95 per stop, per month or a total of \$672,421.80 per year. The bid also includes a 3% annual escalator on this rate.

Accepting this bid would mean that the City Commission will purchase replacement trash carts as a separate item and the city will own them. At a future meeting, we will need to review our current rate structure for the monthly service that appears on the water bills. It is anticipated that there will be an increase in rates for the homeowners, but we will need to further review this issue to see when that increase will be needed. We will need to give John Scanlon a little more time to review the contract and the financial condition of the Solid Waste and Recycling Fund. We anticipate that we will be back to the Commission in December/January with a report and recommendation.

There is a lot of material that is included in this packet. As you review the materials, if you have questions, please feel free to contact either Chris Porman or myself in advance of the meeting.



Department of Municipal Services

1231 Goldsmith, Plymouth, MI 48170 734-453-7737 phone 734-455-1666 fax

Date: October 31, 2024
To: Paul J. Sincock, City Manager
From: Chris S. Porman, Director of Municipal Services
Re: 2024 Solid Waste Residential Contract

Background

In 2001, the City of Plymouth began using Republic Services for solid waste collection. In 2005, the City and Republic Services began automated trash collection and were one of the first in Southeast Michigan to do so. In 2014 the administration went through a lengthy bid process review of waste haulers with five bidders before ultimately awarding it to Republic Services. It was also at this time that the City began automated recycling collection in addition to continuing automated trash collection. In 2019, the City extended the contract to Allied Waste Services/Republic Services for 5 years, set to expire on December 31, 2024. In 2023, we were notified that Republic Services had sold our contract to Priority Waste and that was officially transferred over to Priority Waste following the City Commission authorization on October 5, 2023.

During the summer of 2024, a survey was created and offered to all residents to solicit input about their current feelings about the City's solid waste programs, including automated trash/recycling collection, brush chipping, bulk leaf pickup and Spring clean-up. Approximately 550 responses were received, with the results sent to the City Commission and published on the City Solid Waste page on our website. Overall, the responses were generally positive. Over 90% of respondents indicated they strongly liked or liked the automated trash collection program, automated recycling collection, and the yard waste collection.

Based on the survey results, and as we put together the bid package, we looked to continue our current service model of automated trash, automated recycling, and seasonal yard waste collection. We did look at alternative options related to automated cart sizes and who would own the carts, but more on that later. The bid package was published in early October and sealed bids were received until October 30th, when they were opened publicly. There was only one bid submitted, which was by our current vendor, Priority Waste.

Priority Waste submitted a complete bid, inclusive of all documents, insurance, and bid prices requested. It is very challenging to compare one community's solid waste contract to another

as each community's solid waste program is different, for example: automated vs. hand collection, how large or bulk items are handled, frequency of collection, distance to landfill or Material Recovery Facility (MRF) where recycling materials are sorted all play into the pricing a community pays for service.

The most interesting variable in the bid package we wanted to take a look at is the automated carts. What we received in the sealed bid was the comparison between the contractor owning the automated carts, both for trash and recycling vs. if the City purchased and owns the carts but were serviced by a contractor. In addition, we looked at the size of the carts and how that impacted the price. We also requested proposals from companies that manufacture the automated carts, and we believe we can realize some savings by purchasing the carts directly from a manufacturer instead of paying Priority Waste to provide them as part of the contract. This will be discussed in a separate Agenda item.

In the bid package, we asked for the cost associated for a contractor to supply and service our current 65-gallon trash and recycling carts, as well as requested pricing for supplying and servicing 95/96-gallon trash and recycling carts. These costs were compared against the city buying those same size carts and having a contractor empty them on a weekly basis. In short, based on the bid price the carts purchased by a contractor would cost approximately \$75 each, whereas the City can purchase the same for approximately \$48, thereby saving approximately \$27 per cart over the life of the 5-year contract. When you factor in that we have roughly one trash cart and one recycling cart per stop and there are currently 2,957 stops, quick math suggests approximately \$160,000 in savings.

The other interesting fact or figure and the only real change to the program would be the size of the "standard" cart. Our current standard size is 65-gallon. The pricing to purchase and/or service a 95/96-gallon size cart does not increase. We could provide the residents and businesses that participate in the solid waste program with 30-gallons more capacity for both trash and recycling on a weekly basis for no additional cost to the city. In the recent survey, the majority of respondents indicated that they were satisfied with the current 65-gallon cart, but almost 100 responded and indicated a 95/96-gallon size was preferred. This was also supported in the comments and summarized in the report.

I would suggest that we move toward the 95/96-gallon size as the standard option; however, still allow for the 65-gallon to be available should someone so choose. Over the past ten years, the contractor, Republic or Priority Waste, has had a tough time in providing us with additional 65-gallon carts. This was primarily due to the fact that we were one of, if not the only community still using the 65-gallon size. That was the original size when we first rolled out the automated trash collection in 2005 and when we added automated recycling in 2014 the same size was ultimately chosen by the City Commission; even though we could have had 95/96-gallon recycling carts for the same price as the 65-gallon carts.

In conclusion, the bid provided by Priority Waste is in line with what the solid waste market bears at this time. Our current cost per stop with Priority Waste for trash/recycling/yard waste

is \$17.67 per month and we have 2,957 stops. The proposed price from Priority Waste less the cost of the automated trash and recycling cart is \$18.95 per stop per month.

Cost Breakdown

Current Contract Price \$17.67 per stop per month x 2957 stops = \$627,002.28

Bid Price \$21.45 per stop per month x 2957 stops = \$761,131.80

Less \$1.25 (Alternate a) per month x 2957 stops = (\$44,355)

Less \$1.25 (Alternate e) per month x 2957 stops = (\$44,355)

Adjusted Bid Price \$18.95 per stop per month x 2957 stops = \$672,421.80
(Less the cost of the carts)

I do not recommend any other changes to the service delivery model we currently have for the City of Plymouth. This proposal keeps our collection days on Monday, Tuesday, & Wednesday, as well as bulk items, provides seasonal yard waste collection in plastic cans or brown yard waste bags, and still provides for a Spring Clean-up (usually beginning of May). We requested pricing for an additional "Spring Clean Up" style event; however, our annual volumes are quite small compared to what it was 6 years ago. We also requested pricing for a Household Hazardous Waste collection day; however, with the proposed 300 car minimum at approximately \$100+ per car, this option doesn't seem prudent with the free, Wayne County passes to a facility just outside Plymouth, and other free HHW event days provided by the county each year.

Recommendation

I recommend that the City Commission accept the bid from Priority Waste in the amount of \$18.95 per stop per month for 2957 stops for an annual total of \$672,421.80 with a 3% annual escalator to provide solid waste services, including automated trash, automated recycling and yard waste services to the City of Plymouth from January 1, 2025, through December 31, 2029, as outlined in the bid specifications. This would have Priority Waste service the 95/96-gallon carts and/or 65-gallon carts owned by the City of Plymouth. There is a copy of the City of Plymouth bid specifications and the completed bid package from Priority Waste attached for review. Should the City Commission approve this contract, we would then proceed with having the City Commission consider the purchase of the carts as outlined in a separate Agenda item with further reference material.

Should you have any questions, please feel free to contact me.



2024 SOLID WASTE SURVEY RESULTS

Overview:

This survey is aimed at gathering valuable feedback from the residents of Plymouth, MI, regarding solid waste management services provided by the city.

ABSTRACT

Plymouth's waste services get high marks for convenience, though residents see room for improvement in pickup timing, cart sizes, and smoother coordination to make the city even cleaner and more efficient.

Prepared by:

Department of Municipal Services

Executive Summary: Feedback on City Solid Waste Services

The feedback on the city's solid waste services reveals a generally positive reception with notable areas for improvement. Automated trash collection is appreciated for its convenience and effectiveness, notably reducing the need for handling individual trash bags and contributing to cleaner streets. However, there are occasional issues with missed pickups, inconsistent timing, and rough handling of bins, which has led to some frustration among users. Concerns about the cost and size of the carts persist, with mixed feelings about the current model and suggestions for larger carts and improved service consistency.

Regarding large or oversized item pickup, residents value the flexibility of the current pay-per-use system, which includes a spring cleanup and the use of orange tags. They prefer this user-pay model over higher general rates. Although some find the system effective, issues with obtaining tags and concerns about potential misuse if the service were made unlimited are prevalent. Suggestions include making tags available online and considering more frequent pickups.

The annual spring cleanup day is highly valued for its convenience and the opportunity to dispose of large items at no extra cost. Many residents suggest adding a fall cleanup day to better manage the volume of waste and accommodate varying schedules. While some appreciate the repurposing of items by scavengers, others find it disruptive and unsafe. Improved publicity and more accessible disposal options are also desired.

The recycling program is seen as effective and convenient, with new carts facilitating easier recycling. However, there is confusion about what materials can be recycled, and some residents feel the carts are too small. There is a call for better educational efforts, larger bins, and assurance that materials are properly processed. Inconsistent pickup times also frustrate some users.

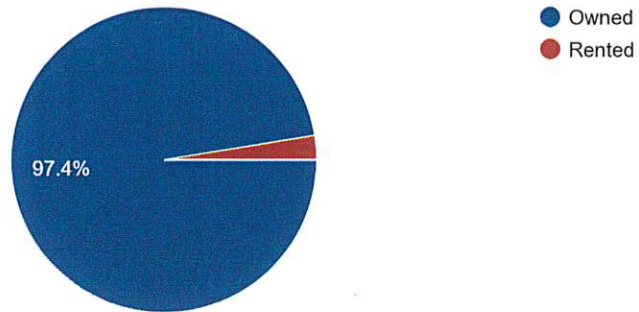
The yard waste pickup service is praised for its convenience and environmental benefits, though there are requests to extend the service into the winter. Improvements in handling and the possibility of automated carts are suggested, alongside better communication and reliability.

The brush chipping program is valued for managing large branches and storm debris, but users desire more frequent pickups and better communication about schedules. Complaints about inconsistent pickup times and mess left behind highlight the need for clearer scheduling and an online reporting system.

Finally, the fall leaf pick-up service is appreciated for its convenience in managing leaves, but residents have expressed concerns about the timing of pickups, with suggestions for more frequent or better-aligned schedules. There are also calls for using vacuum trucks to improve the effectiveness and cleanliness of the service. Overall, while the city's solid waste services are valued, there is a clear opportunity for enhancements in service consistency, communication, and handling.

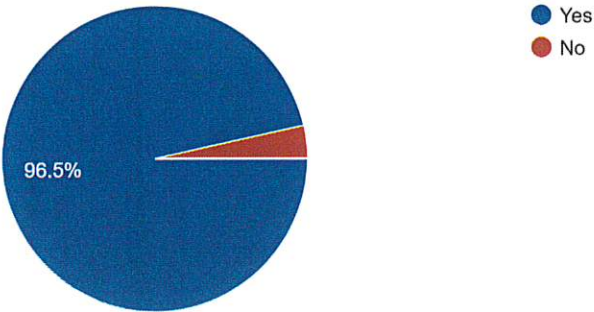
Demographics

My residence is
548 responses

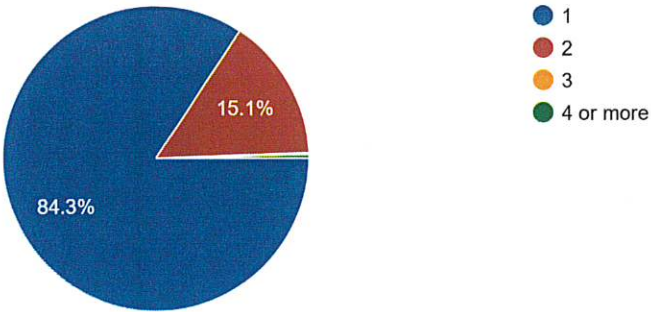


Automatic Trash Cart

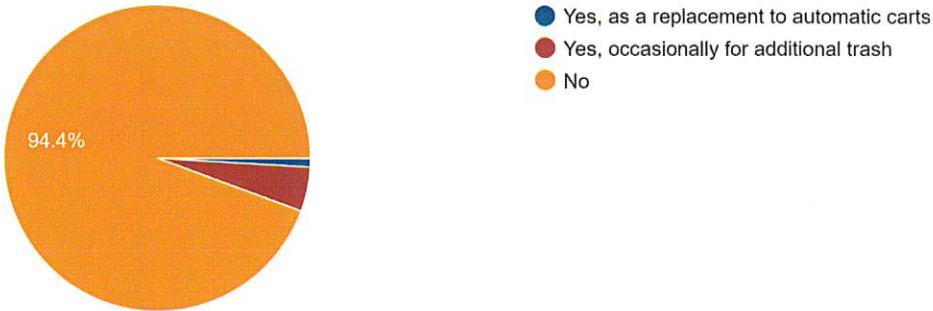
I currently use an automated trash cart
548 responses



If yes, how many trash carts do you currently have?
529 responses

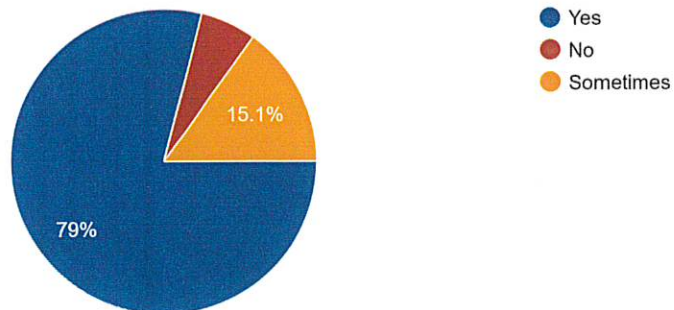


I currently use Green City Trash Bags
535 responses



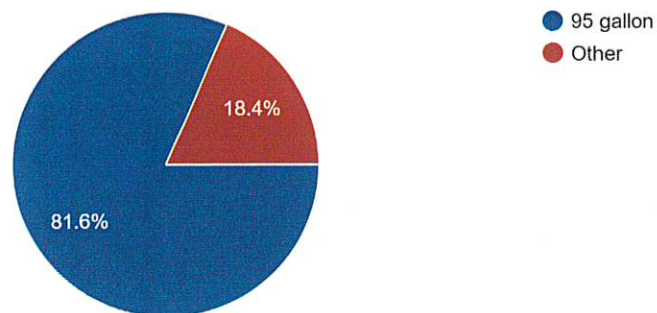
The current automated trash carts are 65 gallons. Is this sufficient for your household?

538 responses



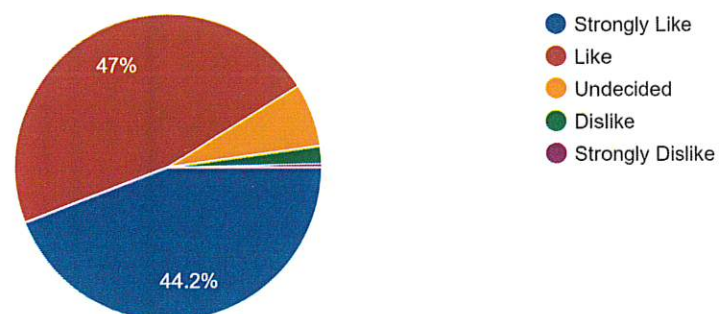
If no, what size would work best?

114 responses



My current feelings about the automated trash cart program can be described as

541 responses



Here's a summary of the feedback on automatic trash carts:

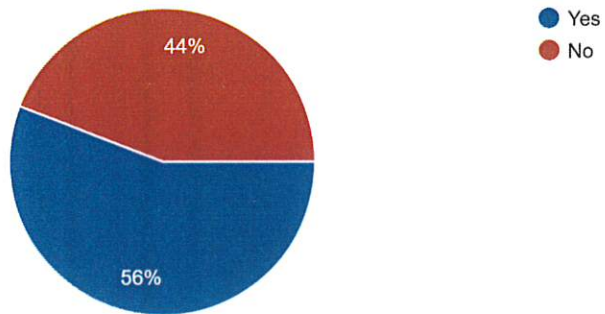
- **Overall Satisfaction:** Most users find the automated trash carts convenient, effective, and easy to use. They appreciate the cleaner streets and the reduction in handling individual trash bags.
- **Service Reliability:** The service is generally reliable, but there are occasional issues with missed pickups, inconsistent timing, and rough handling of bins. Some users are frustrated with delays and the condition of bins after pickup.
- **Cart Concerns:** Users have mixed feelings about the cost of renting carts, and some find them too small or awkward. Issues with damaged or improperly emptied carts are also noted.
- **Additional Services:** Many users are interested in expanding services, such as adding composting, more bulk pickup days, and improved recycling options. They also seek better communication about trash policies.
- **Improvements:** Suggestions include improving cart handling, offering larger or additional carts, enhancing service consistency, and considering alternate pickup schedules or new contracts.

In summary, while automated carts are valued for their convenience and effectiveness, there are opportunities to improve service consistency, cart handling, and waste disposal options.

Large or Oversized Item Pickup

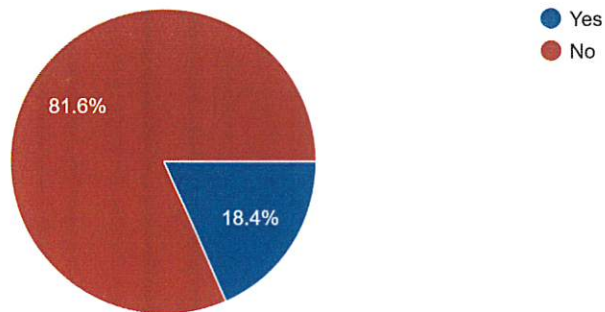
Large or oversized items are currently disposed of individually with a special refuse (orange) tag. I currently use or have used the large or oversize item pickup.

545 responses



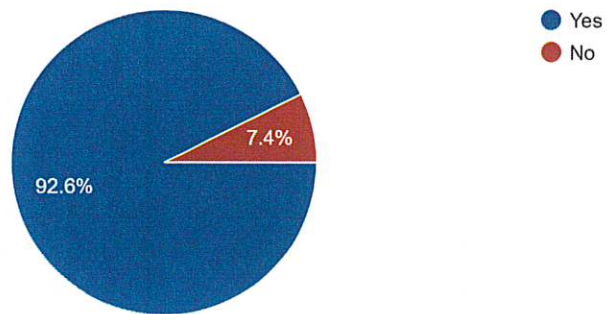
Would you support a higher fee for unlimited curbside large item pickup?

538 responses



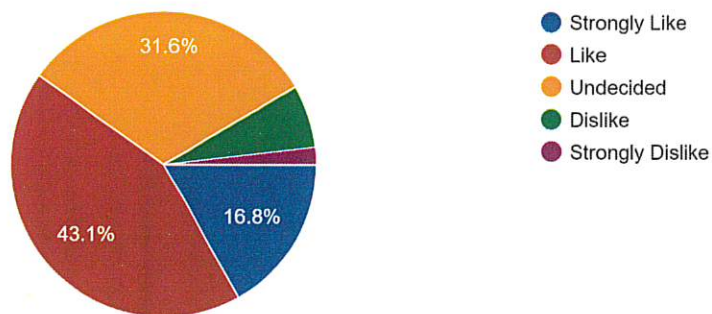
If no, would you prefer to continue to purchase special refuse (orange) tags to have large items picked up at the curb?

461 responses



My current feelings about the large or oversized item pickup can be described as

541 responses



Here's a summary of the feedback on special refuse:

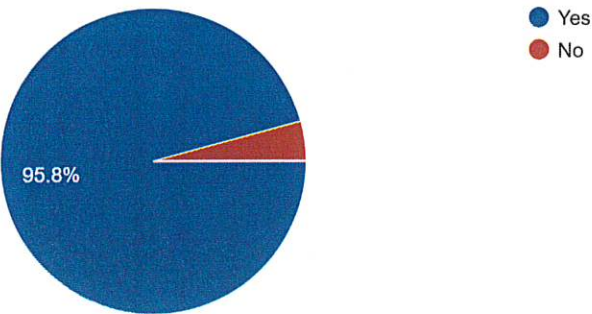
- **Current System:** Most people are satisfied with the existing system, which includes pay-per-use orange tags. They value the flexibility of paying only when needed, avoiding a constant fee increase.
- **Cost Concerns:** There is a clear preference for paying for large item disposal on a case-by-case basis rather than through higher general rates. Residents are wary of increasing fees for everyone to cover this service, favoring a user-pay model.
- **Convenience:** While some find the current system effective, others find it inconvenient, particularly in obtaining tags. Suggestions include making tags available online or through more accessible methods.
- **Frequency and Abuse:** Concerns exist about potential misuse if large item pickup were made unlimited, such as non-residents dumping items and landlords exploiting the service.
- **Alternative Suggestions:** Proposals include more frequent pickups, online ordering for tags, or additional cleanup days. However, many prefer to keep the current system or explore minor improvements.

Overall, there is a preference for maintaining the current system with improvements to make tag purchase easier and more convenient.

Spring Clean Up

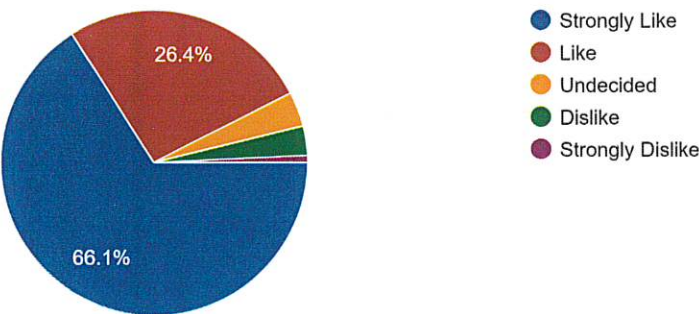
Spring Clean Up is the "big trash pickup" held on a Saturday in May. I currently participate or have participated in the annual Spring Clean Up day.

549 responses



My current feelings about the Spring Clean Up day can be described as

545 responses



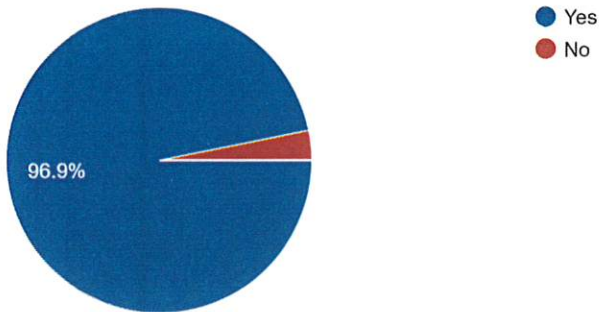
Here's a summary of the feedback on spring cleanup:

1. **Current System:** Most people appreciate the annual spring cleanup day, finding it a great opportunity to dispose of large items at no extra cost. They value that many items are recycled or repurposed by others rather than ending up in the landfill.
2. **Desire for More Frequent Cleanups:** A significant number of residents suggest having a second cleanup day, ideally in the fall, to complement the spring event. Many believe that having two cleanups per year would be more convenient and beneficial.
3. **Convenience and Timing:** Some feedback indicates that the current timing (usually in spring) may not be ideal for everyone, with suggestions to move it to a later date or add a fall cleanup. There are also concerns about the one-day timing, which can be challenging for those with busy schedules.
4. **Issues with Trash Pickers:** While some people appreciate that items are repurposed by pickers, others find the increased traffic and rummaging by scavengers disruptive and sometimes unsafe.
5. **Communication and Accessibility:** Some residents feel the cleanup day is not well-publicized and would benefit from better communication. Suggestions include extending the time for setting items out or making the program more accessible, possibly by adding more options for disposing of certain items year-round.

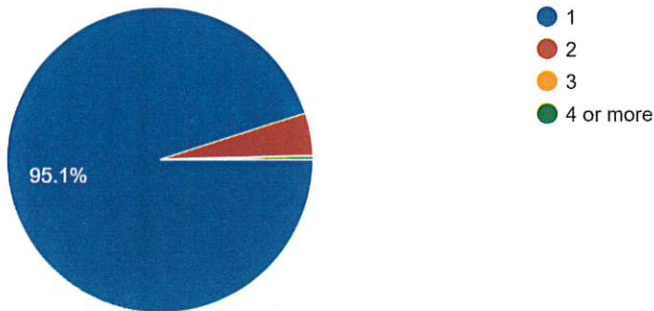
Overall, the consensus is that the cleanup day is highly valued and effective, but there is a strong preference for expanding the program to include an additional fall cleanup day.

Automated Recycling Cart

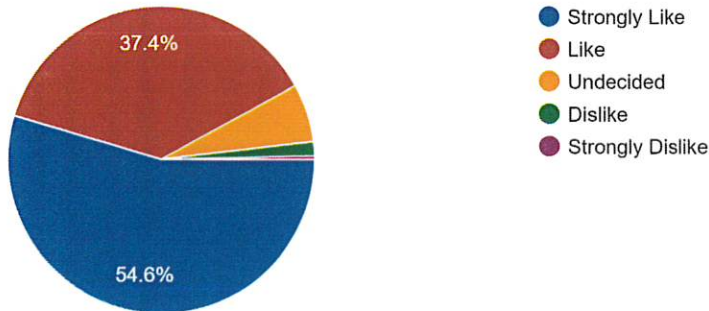
I currently use an automated recycling cart
543 responses



If yes, how many automated recycling carts do you have?
527 responses



My current feelings about the automated recycling cart program can be described as
538 responses



Here's a summary of the feedback on the recycling program:

Positives:

- The recycling service is generally seen as convenient and effective.
- The new carts are appreciated for their size, ease of use, and ability to keep materials contained.
- Many people value the option to recycle curbside and believe it encourages more recycling.
- The program is noted for timely pickups and helpful staff.

Areas for Improvement:

- There is confusion and a lack of clarity about what can be recycled, especially concerning plastics, colored glass, and other materials.
- Some residents feel the carts are too small and suggest larger bins or additional pickups during peak times like holidays.
- There's concern about whether the items are actually being recycled or ending up in landfills.
- There are calls for more educational efforts and clear guidelines to reduce contamination and improve the effectiveness of the program.

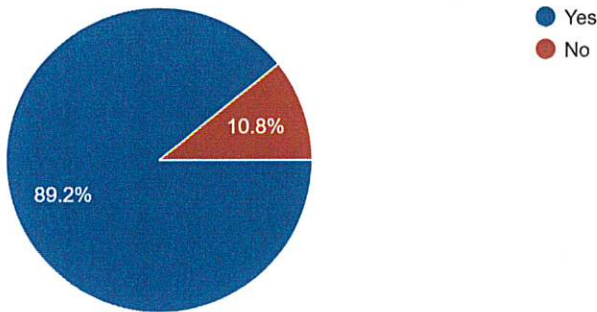
Additional Comments:

- Suggestions include better communication about recycling practices, more options for recycling items like Styrofoam and batteries, and improved handling of large or excess materials.
- Some residents express frustration with inconsistent pickup times and occasional missed pickups.

Overall, while the recycling program is valued and seen as a step in the right direction, there is a strong desire for more information, larger carts, and assurance that materials are properly processed.

Yard Waste/Compost Pickup

I currently use a compost can or compost bags
546 responses

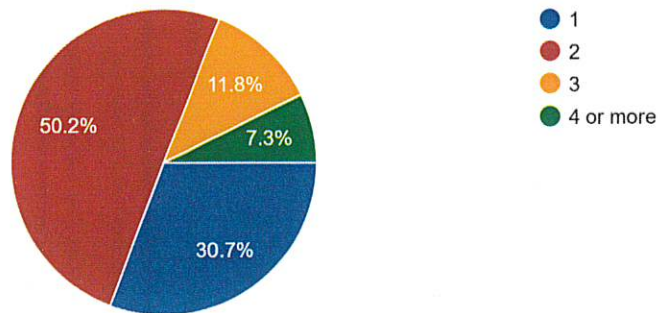


If yes, on average, I place cans and/or bags for pickup...
508 responses



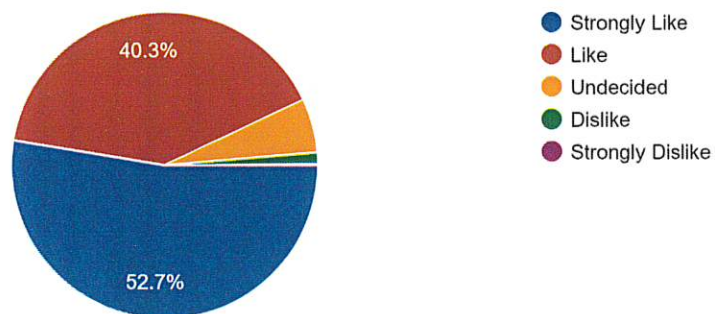
How many cans and/or bags do you place out when you put out cans and/or bags for pickup?

508 responses



My current feelings about the yard waste program can be described as

528 responses



Here's a summary of the feedback on the yard waste pickup service:

Positives:

- **Convenience:** Many users appreciate the convenience of weekly yard waste pickup, especially for garden waste, grass clippings, and branches. It's seen as an easy solution for maintaining clean and tidy yards.
- **Environmental Impact:** The service helps keep yard waste out of landfills, which is valued by those concerned about environmental sustainability.
- **Efficiency:** The program is generally regarded as effective and helpful, with many noting that it meets their needs for managing yard waste.
- **Service Quality:** The contractors are praised for their hard work, though there are occasional complaints about inconsistent handling of lids and leaving debris behind.

Areas for Improvement:

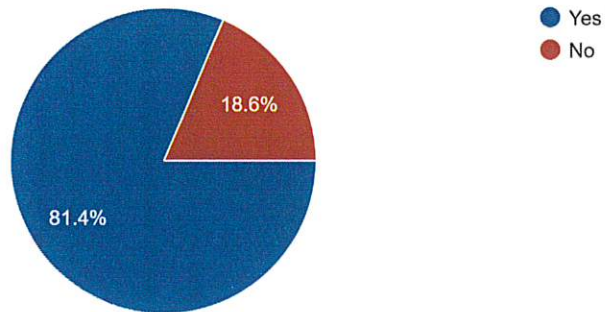
- **Timing:** Several users would like the service to start earlier in the spring and continue later into the fall or even through winter. There's a demand for a final pickup in January to manage late-falling leaves and a desire for more frequent pickups during peak seasons.
- **Handling:** There are complaints about contractors not always placing cans back properly or leaving waste behind. Some users also find it inconvenient to have to break down or bundle larger branches.
- **Automated Options:** There's interest in having automated carts for yard waste, similar to the garbage and recycling programs, to make the process more efficient and user-friendly.
- **Communication:** A few users noted issues with missed pickups and inconsistencies in service, indicating a need for better communication and reliability.

Overall, the service is valued for its role in maintaining clean neighborhoods and supporting environmental efforts, with room for improvement in terms of timing and handling.

Brush Chipping Program

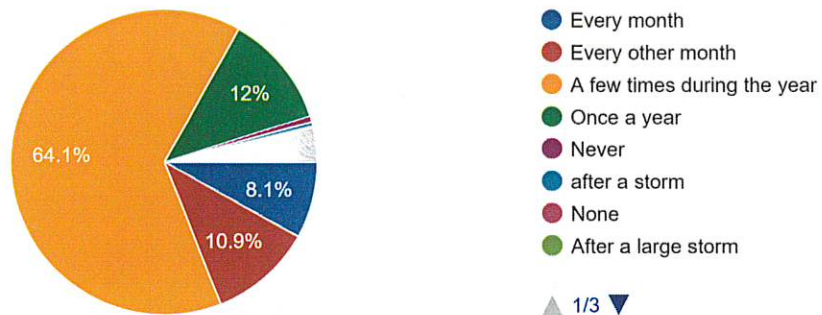
I currently use or have used the monthly brush chipping program for large limbs

548 responses



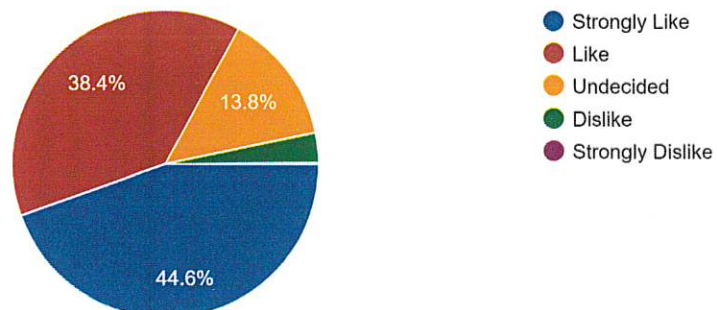
If yes, on average, I place large limbs out for pickup...

468 responses



My current feelings about the brush chipping program can be described as

516 responses



Here's a summary of the feedback on the brush chipping program:

Positives:

- **Convenience:** Many appreciate the convenience of being able to place large branches out for pickup, especially after storms.
- **Efficiency:** The program is praised for helping with storm debris and large limbs that are too big for regular trash collection.
- **Ease of Use:** Users find it easy to put large clippings out for chipping, which saves them from needing to cut them into smaller pieces.

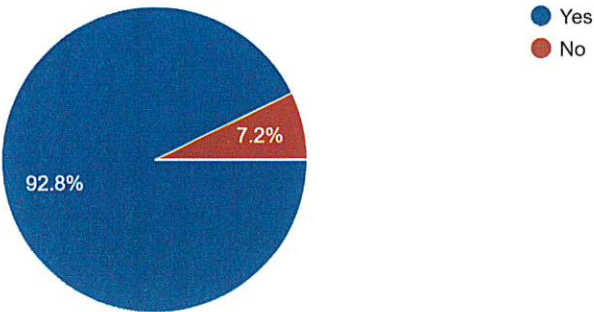
Areas for Improvement:

- **Timing and Frequency:** There is a strong desire for more frequent pickups. Many users report that brush piles and limbs can sit on the curb for weeks before being picked up. Suggestions include increasing the frequency to every two weeks or improving the schedule consistency.
- **Communication:** Some users are unclear about the schedule or were unaware of the service until recently. Better communication and publicizing the program could help.
- **Handling:** Complaints include inconsistent pickup times and occasional mess left behind. Some users suggest a website or more streamlined communication to report brush and coordinate pickups.
- **Scheduling Issues:** Many feel the current schedule is unreliable, leading to frustration when brush is not picked up as planned. Some suggest having designated pickup days or clearer scheduling.

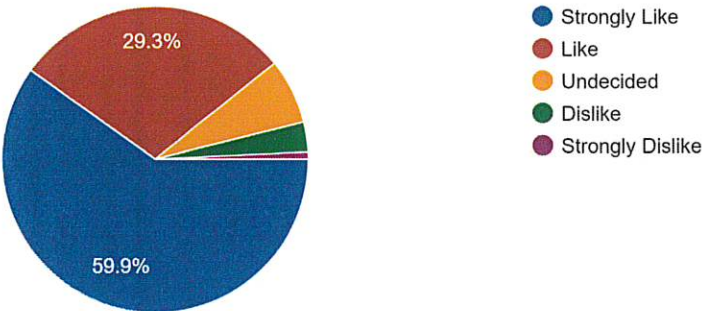
Overall, while the service is valued and considered helpful, especially after storms, improvements are needed in scheduling, communication, and handling of the collected brush.

Fall Bulk Leaf Pickup

I have used or plan to use the fall bulk leaf pickup
545 responses



My current feelings about the fall bulk leaf pickup can be described as
539 responses



Here's a summary of the feedback on the fall leaf pick-up service:

Positives:

- **Convenience:** Many residents appreciate not having to bag leaves, as it saves time and effort.
- **Service:** The service is seen as a great benefit, making it easier to manage large quantities of leaves and maintain tidy yards and streets.
- **Communication:** The city does a good job of informing residents about pick-up schedules, and the option to put leaves in the street is valued.

Areas for Improvement:

- **Timing:** The timing of the pick-ups is often criticized. The first pick-up is generally considered too early, while the last one is sometimes too late, especially if snow has already fallen. There are suggestions for more frequent pick-ups or a shift in the schedule to better align with leaf drop.
- **Messiness:** The pick-up process can be messy, with leaves sometimes blowing back onto lawns or creating debris in the streets. Some residents have noted that large piles of leaves remain on the street for extended periods, making the area look untidy and affecting street parking.
- **Effectiveness:** The method of collection is also a concern. Some people feel that the current equipment does not pick up all the leaves effectively, and there are calls to use vacuum trucks instead.

Overall, while the leaf pick-up service is highly valued for its convenience and utility, improvements in timing, cleanliness, and effectiveness are frequently mentioned.

Overall Summary:

Automated Trash Collection:

- **Overall Satisfaction:** Residents generally find automated trash carts to be convenient, effective, and easy to use. They appreciate the cleaner streets and reduction in handling individual bags.
- **Service Reliability:** While the service is mostly reliable, occasional issues include missed pickups, inconsistent timing, and rough handling of bins. Users have expressed frustration with delays and the condition of bins post-pickup.
- **Cart Concerns:** There are mixed feelings about cart costs, with some finding them too small or awkward. Complaints also include damaged or improperly emptied carts.
- **Additional Services:** There is a strong interest in expanding services, such as composting, increased bulk pickup days, and improved recycling options. Better communication about trash policies is also desired.
- **Improvements:** Suggestions include enhancing cart handling, offering larger carts, improving service consistency, and considering alternate pickup schedules or contracts.

Large or Oversized Item Pickup:

- **Current System:** Most users are satisfied with the current system, which includes spring cleanup and pay-per-use tags. They value the flexibility and cost-effectiveness of the user-pay model.
- **Cost Concerns:** Residents prefer paying for large item disposal on a case-by-case basis rather than through higher general rates. There is resistance to increasing fees for everyone.
- **Convenience:** Some find the current system effective but inconvenient, particularly in obtaining tags. Suggestions include making tags available online or through more accessible methods.
- **Frequency and Abuse:** Concerns about potential misuse if unlimited pickups were introduced, such as non-residents dumping items and landlords exploiting the service, are noted.
- **Alternative Suggestions:** Proposals include more frequent pickups, online ordering for tags, or additional cleanup days, but many prefer to keep the current system with minor improvements.

Spring Clean Up Day:

- **Current System:** The annual spring cleanup day is highly valued for its convenience and the opportunity to dispose of large items at no extra cost. Residents appreciate the recycling and repurposing of items.
- **Desire for More Frequent Cleanups:** Many suggest adding a fall cleanup day to complement the spring event. This is seen as more convenient and beneficial.
- **Convenience and Timing:** There are suggestions to move the cleanup to a later date or add another cleanup, as well as extending the one-day event to accommodate busy schedules.
- **Issues with Trash Pickers:** While some appreciate repurposing by pickers, others find it disruptive and unsafe.

- **Communication and Accessibility:** Improved publicity and more accessible disposal options year-round are suggested.

Automated Recycling Collection:

- **Positives:** The recycling service is seen as convenient and effective, with appreciation for the new carts that are easy to use and help contain materials. Timely pickups and helpful contractors are noted.
- **Areas for Improvement:** There is confusion about recycling guidelines, especially for plastics and colored glass. Some find the carts too small and suggest larger bins or additional pickups. There are calls for more education and assurances that materials are processed correctly.
- **Additional Comments:** Suggestions include better communication, options for recycling items like Styrofoam and batteries, and improved handling of large or excess materials. Some frustration with inconsistent pickup times is also noted.

Yard Waste Pickup Service:

- **Positives:** The weekly yard waste pickup is appreciated for its convenience and environmental impact. The service is effective and contractors are praised, though occasional issues are noted.
- **Areas for Improvement:** Requests include starting the service earlier in spring and extending it into the fall or winter. Improvements in handling and the possibility of automated carts are suggested. Better communication and reliability are also desired.

Brush Chipping Program:

- **Positives:** The program is valued for its convenience in managing large branches and storm debris. Users find it easy to use.
- **Areas for Improvement:** There is a call for more frequent pickups and better communication about schedules. Complaints include inconsistent pickup times and mess left behind. Some users suggest clearer scheduling or an online reporting system.

Fall Leaf Pick-Up Service:

- **Positives:** The service is appreciated for its convenience in managing large quantities of leaves. Communication about pick-up schedules is valued.
- **Areas for Improvement:** Timing of pickups is often criticized, with suggestions for more frequent pickups or a shift in schedule to better match leaf drop. Concerns include messiness of the process and equipment effectiveness, with calls for using vacuum trucks.

Overall, while city waste management services are valued, there are clear opportunities for improvements in service consistency, communication, and handling across various programs.

NOTICE TO BIDDERS

Notice is hereby given that the City of Plymouth, Michigan will accept sealed bids up until Wednesday, October 30, 2024 at 10:30AM. The bid opening will take place at 10:30 AM on Wednesday, October 30, 2024, at Plymouth City Hall located at 201 S. Main Street, Plymouth, MI 48170 for the following:

Residential Solid Waste Services Including refuse, recycling and yard waste pick up

**City of Plymouth
Department of Municipal Services
c/o City Clerk
Plymouth City Hall
201 S. Main Street
Plymouth, Michigan 48170**

Work related to this proposal consists of furnishing all necessary labor, supervision, equipment and supplies for the collection and transportation of municipal residential solid waste and recyclables. Disposal of waste and recyclables shall be at approved sites provided by the contractor.

A certified check, cashier's check or bid bond in the amount of \$25,000 (twenty-five thousand dollars) payable to the City of Plymouth, MUST accompany the proposal.

Specifications and bid documents are available at the city hall during normal business hours. You may also download a copy of the documentation from the City's web site at: <http://www.plymouthmi.gov>.

The City of Plymouth reserves the right to accept or reject any or all bids, in whole or in part, and to waive any irregularities.

Maureen Brodie, CMC
City Clerk
City of Plymouth

Residential Solid Waste Services Proposal Specifications

The City of Plymouth Department of Municipal Services (DMS), 201 S. Main, Plymouth MI, 48170, (Department offices are located at 1231 Goldsmith, Plymouth, MI 48170) is seeking the services of a contractor to provide residential solid waste collection services for the City of Plymouth residential districts and light commercial/business/office districts.

The purpose of this bid is to provide residential trash, recycling and yard waste collection services to 2957 residential and light commercial properties of varying size. The current level of curb side service can be summarized as automated 95/96-gallon or 65-gallon trash carts, automated 95/96-gallon or 65-gallon recycling carts, manually collected 32 gallon yard waste containers; including lawn refuse bags (emptied once per week), large bulk item collection once per year (aka Spring Clean Up), and large item pick up on a tag based system (performed on a resident request basis once weekly).

The City of Plymouth is interested in acquiring residential solid waste services to match our current service levels and several alternatives to increase the level of service or adjust the scheduled frequency of collection. Those submitting proposals to meet the minimum requirements are encouraged to also submit proposals for the alternatives.

Please include costs associated with any alternative submittals. The City may choose an alternative submitted by a vendor that meets or exceeds the minimum bid specifications as listed below.

Each bidder is cautioned to examine carefully all conditions affecting the collection, transportation, handling, and billing of solid waste, recyclables and yard waste in the City of Plymouth. Bidders shall make all necessary investigations to acquaint themselves with the quantity and character of the City of Plymouth's Solid Waste, Recyclables and Yard waste.

Each bid shall be accompanied by a certified check on a solvent bank, or a bid bond, made payable to the City of Plymouth, Michigan in the amount of Twenty-Five Thousand Dollars (\$25,000). The deposit shall be evidence of good faith by the bidder and will be returned to the successful bidder when he/she has executed the contract with the City of Plymouth and furnished the requisite insurance and bond, or when the Proposal/Bid has been rejected. In the event that any bidder having been awarded a contract fails to execute said proposed contract with the City within fifteen (15) days after the awarding thereof, his deposit shall be forfeited to the City, not as a penalty but as actual liquidated damages incurred by the City by reason of his default. The City of Plymouth, Michigan shall not be required to prove such liquidated damages.

SPECIFICATIONS:

Section 1: Statements of Experience and Financial Condition

1. Detailed Statement of Experience in Residential Municipal Solid Waste, Recycling and Yard waste Collections. Emphasize experience in a community using automated cart-based collection systems as well as manual methods of collection. The statement should show experience in recycling collection. The Statement should show the experience of the local hauler or the local division of a larger company operating in the Metro Detroit Areas with this type of program.
2. Current Financial Statement: This should be prepared by a Certified Public Accountant.
3. The bidder shall provide a complete description of the bidder's organization, including the team to be assigned to work on this project and the lead responsible representative. It is important that the lead contact person be available at all times, twenty-four hours a day, seven days a week, for emergencies.
4. The bidder shall provide a list of customer references, including governmental and not-for profit customers, if available, where similar work has been performed.

Section 2: Contract Requirements

1. The initial term of the contract shall be for the period of five years from January 1, 2025 through December 31, 2029.

Required Services

- a. Once per week pick up of green city trash bags, bags purchased by resident through City offices
- b. Once per week pick up of automated trash cart (65 gallon), carts to be provided by and owned by the contractor
- c. Once per week pick up of automated recycling cart (65 gallon), carts to be provided by and owned by the contractor
- d. Once per week pick up of manually collected yard waste (seasonal), bin owned by resident
- e. Large item pick up on an as requested basis by residents, purchase of "Special Refuse Tag" by resident through City offices
- f. Once per year "Spring Clean Up", limited to 8 cans and 2 large items per residence

Alternative/Additional Services

- a. Once per week pick up of automated trash cart (65 gallon), carts to be provided by and owned by the City of Plymouth
- b. Once per week pick up of automated trash cart (95/96 gallon), carts to be provided by and owned by the contractor
- c. Once per week pick up of automated trash cart (95/96 gallon), carts to be provided by and owned by the City of Plymouth
- d. Once per week pick up of automated recycling cart (65 gallon), carts to be provided by and owned by the City of Plymouth
- e. Once per week pick up of automated recycling cart (95/96 gallon), carts to be provided by and owned by the contractor
- f. Once per week pick up of automated recycling cart (95/96 gallon), carts to be provided by and owned by the City of Plymouth
- g. Additional pick up date for "Spring Clean Up", likely held in the Fall, limited to

- 8 cans and 2 large items per residence
 - h. One day Household Hazardous Waste collection, held at a centralized location in the City
2. Bidder must provide three (3) copies of the proposal to the City of Plymouth.
 3. Insurance shall be in accordance with the City of Plymouth insurance requirements.
 - a. General Liability. Minimum of \$4,000,000 Products/Completed Operations, minimum \$4,000,000 General Aggregate, minimum \$2,000,000 Each Occurrence. Coverage must be placed with a carrier rated not less than A-, VIII by A. M. Best & Co. The City of Plymouth must be included as an additional insured. Please use the following additional insured wording: City of Plymouth is included as additional insured with respects to the general liability policy.
 - b. Minimum of \$3,000,000 Automobile Liability Insurance
 - c. Minimum of \$1,000,000 Workers Compensation Insurance
 4. The contractor will conform to all applicable Federal, State, and local laws.
 5. All solid waste haulers that engage in the practice of collecting or disposing of solid waste, leaves, yard waste or recyclable material in the City of Plymouth must obtain a material collection license in the manner outlined in the City of Plymouth Code of Ordinances Sec. 58, Art. III.
 6. The signed contract is not assignable or transferable to any other company without the expressed, written approval of the City.
 7. It is intended that the successful bidder shall furnish complete equipment, labor, supervision, machinery, materials and all necessary supplies to perform all of the work required under the Proposal/Bid Documents and to provide a legal disposal site as defined in Michigan Public Act 641 as amended for the disposal of municipal refuse.
 8. The City of Plymouth intends to receive bids in the form of an "All inclusive" price. Your base bid should include all labor, equipment, material, overhead, disposal, taxes, surcharges, fuel, services, etc. that are applicable. Please refer to the bid proposal form for the breakdown of the bid based on service.
 9. The City of Plymouth reserves the right to approve or deny any request from the contractor to sub-contract any portion of the contract. The contractor will submit a request to City in writing of the intent to sub-contract any or all portions of the contract. If the contractor, at their option, utilizes the services of a sub-Contractor for any part of the work, the Contractor shall be fully responsible for all acts or omissions of their sub-contractors and of persons and organizations directly or indirectly employed by them and of persons and organizations for whose acts by any of them may be liable to the same extent that they are responsible for acts and omissions of persons directly employed by the contractor. Nothing shall create any contractual relationship between the City of Plymouth and any sub-contractor. The City of Plymouth shall not be responsible for payments to any sub-contractor. It is the intent of this section to allow occasional use of sub-contractors should the need arise. The prime contractor should have the available equipment and employees to handle the contract under normal conditions.

10. Bidder shall be duly licensed by the appropriate authorities to perform work.
11. During the contract period, the City of Plymouth or its representatives reserve the right to inspect any Material Recovery Facility or other facilities used by the Contractor to ensure compliance with the contract or Proposal/Bid. Such inspection will be conducted during normal operating hours. The City also maintains the Right to bring one or more staff members and/or members of the Wayne County Department of the Environment on said facility tours.
12. The successful bidder shall be able to verify in writing that recyclables are in fact being recycled in a manner acceptable to the City.
13. The Contractor shall make all collections of Solid Waste, Recyclables and Yard waste and shall transport same to the Materials Recovery Facility and ultimately to the disposal site in and by use of modern, sanitary collection units that are metal, enclosed, water tight, "packer type" collection vehicles.
14. Contractor shall provide and maintain during the entire period of the contract a fleet of such collection vehicles sufficient in number and capacity to efficiently perform the work and render the service required by this contract. Each collection vehicle shall be maintained in a neat and sanitary condition at all times and shall be road-worthy. All vehicles must be in compliance with all local, county, state, and federal laws. Further, the Contractor shall keep collection vehicles washed and painted indicating the Company or corporation's name.
15. Should the City of Plymouth agree to have the contractor own the automated trash and recycling carts, the Contractor shall provide and maintain during the entire period of the contract, a sufficient number of automated collection containers (trash/recycling carts) to uniformly service the residents and small businesses participating in the City of Plymouth Curbside Solid Waste Collection Program. Such containers will be maintained in an aesthetically pleasing manner and be clearly marked indicating the Corporation's name and a unique identification number. The City reserves the right to approve or deny containers used within the City.
16. Should the City of Plymouth agree to have the contractor own the automated trash and recycling carts, the contractor shall ensure that additional automated collection containers (trash/recycling carts) are available. The City will hold a reserve of 500 additional carts at the Municipal Services Yard at the start of the contract period. These carts will be used to replace broken or missing carts or add to current stops that request additional carts. Additional carts beyond the initial reserve should be delivered to the City of Plymouth within 30 days of a written request from the City of Plymouth or its representative. Any additional carts delivered shall match the original containers in size, style, color and construction. The City reserves the right to approve or deny containers used within the City. If the contractor is unable to deliver additional carts the City will purchase the carts and bill the contractor for the expense.
17. The Contractor shall ensure that its employees take due care and caution of public and private property located near disposal containers. The Contractor shall be responsible for the safe handling of the container and shall be responsible for damage done to the container. Each container must be placed in the location in which it was found.

18. The Contractor shall clean up all solid waste, recyclables, and compostables spilled by the collectors. Trucks must be equipped with brooms or other supplies at all times to enable operators to pick up spilled materials. Clean up of spilled materials must be immediate. Failure to comply shall result in a charge back to the Contractor of \$75.00 for the first offense, \$150.00 for the second offense and \$200.00 for the third offense and beyond. Repeated violations may result in termination of contract.
19. Any breakdown in equipment phoned in to the Contractor's service representative must be resolved and the equipment restored to full service capability within four hours of being reported. Any other complaints phoned into the Contractor's service representative must be resolved to an acceptable level within twenty-four hours of reporting. Failure to comply shall result in a charge back to the Contractor of \$75.00 for the first offense, \$150.00 for the second offense and \$200.00 for the third offense and beyond. Repeated violations may result in termination of contract.
20. The Contractor shall employ only competent and trustworthy employees, including a reliable foreman or supervisor. Should the City at any time notify, in writing, the Contractor or its representatives that the work or behavior on the job of any employee is insolent, disorderly, careless, unobservant, dishonest, not in compliance with proper orders, or in any way a detriment to the satisfactory progress of the work, such employee shall be disciplined as deemed appropriate by the Contractor. Failure of the Contractor to correct the situation or to allow continued unacceptable behavior of an employee will be considered a breach of the Contract.
21. The contractor shall maintain an office for the receipt of service calls and complaints from the City of Plymouth. Such office shall be open and available for such calls at a minimum of Monday through Friday of each week from 8:00am to 5:00pm local time, except holidays. There shall be a customer service representative specifically assigned to the City of Plymouth account. This representative must be available by phone 24 hours per day, 7 days per week.
22. The Contractor shall, prior to or simultaneous with the execution of the contract, execute and furnish to the City a performance bond in the penal sum of Fifty Thousand dollars (\$50,000) payable to the City of Plymouth. Such bond shall be conditioned that (acts of God excepted) the Contractor for and during the period of the contract will faithfully and fully comply with the contract provisions.
23. The Contractor agrees to file all certificates of insurance and performance bonds with the City Clerk simultaneous with, or prior to the execution of the contract with the City of Plymouth. Such Certificates shall clearly indicate, to the satisfaction of the City of Plymouth that the insurance as required is in effect and in full force.
24. In the event that the Contractor shall fail, neglect, or refuse to perform any or all of the duties, obligations, or agreements under the contract, the City of Plymouth may perform such duties, obligations, or agreements, or have such duties, obligations, or agreements performed, and charge all costs thereof to the Contractor. The Contractor shall pay all said costs to the City, and the City may collect the same in a manner authorized by law, or the City may collect same from monies due, or which become due, to the Contractor, or collect the same from the oblige under the performance bond filed in connection with the contract.
25. The contract may be terminated by the City of Plymouth or by the Contractor for cause, upon thirty (30) days written notice to the other party. If terminated for

cause by the City, the City may at any time, without compensation to the Contractor, take over the work, or may enter into agreements with others for the performance of the work and services herein contracted for. Such termination shall not relieve the Contractor of its surety of liability for failure to faithfully perform under the terms of the Contract, and in such case, the reasonable expense incurred by the City of Plymouth, in performing or causing to be performed the work and services provided for in the contract, which shall be in excess of sums which would have been payable under the contract, shall be chargeable to the Contractor and/or surety.

26. No Municipal solid waste, compostables or recyclables shall be collected except between the hours of 7:00 A.M. and 7:00 P.M. If a collection day falls on a Contractor's recognized holiday, the Contractor may elect to collect on the day after the holiday, provided that the same number of collections would be provided by Friday at 7:00 P.M. of the same week. The Contractor shall provide the City with a complete holiday schedule upon execution of the Contract.
27. The Contractor shall at all times observe and comply with all federal, state and local laws, ordinances, and/or regulations which in any manner affect the work to be done under the contract.
28. Bidder must not be in default to the City of Plymouth for any amount.
29. The City's right of review shall include the ability to seek information, comments and recommendations from outside sources including but not limited to; Wayne County Department of the Environment, Michigan Municipal League, American Public Works Association, State of Michigan, Environmental Industries Association, staff at cities, townships, villages; and other sources available to the City.
30. At the end of the contract all materials, equipment and other property owned by the contractor shall be removed by the contractor. The method and timing of the removal will be coordinated between the contractor and the City.
31. A City Contract Administrator shall be appointed by the City Manager for the purposes of the Contract.

Section 3: Schedule and Routes

1. The Contractor shall, prior to the execution of this contract, furnish the Contract Administrator with a proposed schedule of routes and days on which routes will be worked. The City shall approve or modify it in the best interest of the City.
2. Currently the City has a three (3) day a week schedule of pickups; Monday through Wednesday. Should the Contractor choose to change the present collection schedule, the Contractor shall be required to pay the City of Plymouth a onetime fee of five thousand (\$5,000) dollars for printing and publishing costs. The fees are required in order to properly notify residents and to handle additional phone calls related to the changing of the collection schedule
3. No municipal solid waste, recyclables and yard waste shall be collected EXCEPT between the hours of 7:00 A.M. and 7:00 P.M. During any 90 day period the contractor fails to complete collection prior to 7:00 pm on at least five (5) occasions, the city shall deduct \$750.00 for each occasion, in no event shall collection take place before dawn or after dusk, each occurrence shall result in a deduction of \$750.00. Special permission may be granted to extend the collection daily collection

period in the event of equipment failure, acts of god, or high volumes of materials such as with Spring Clean Up Weeks.

4. During any given 90-day period the contractor on at least two occasions does not complete pick up in a collection area until the day following the designated collection day the city shall deduct \$1,000 for each occasions. For each complaint of failure to make collection from the complaint's container is not made within twenty-four (24) hours the city shall deduct the sum of seventy-five (75) dollars.

Section 4: Background Information on Required Services

1. The City of Plymouth uses a volume-based method of solid waste disposal. Under the City's Automated trash cart program of Solid Waste Disposal, each resident is required to pay the City for the disposal costs for trash that they generate. This system is designed to provide the maximum incentive for residents to both precycle and recycle. The City's program has received national recognition as a program that is highly successful. Consistently the City of Plymouth maintains one of the highest recycling rates in Wayne County.
2. A basic element of the City's solid waste program is that the Contractor provides a very high level of service. The Contractor is required to report and provide a daily listing of households who may have violated the City's Solid Waste/Resource Recovery Ordinance. The Contractor's staff working the various routes must be familiar with the City's programs.
3. Another element of the success of the program is on-going education and enforcement. Currently, the City sends out monthly electronic newsletters to help inform residents of the requirements of the various solid waste and recycling programs or additions to the programs. The Contractor will be expected to assist in the education program by supplying information requested by the City and providing various publications or print copy if needed by the City. Due to the complexity of the City's program, ALL information to residents must be APPROVED by the City Contract Administrator before it's published and distributed by the City or the Contractor.
4. Currently the City of Plymouth has solid waste pick up once a week for every household. The City has 2,957 residential and light commercial/business/office accounts. The City is split into three collection areas with pick up occurring Monday through Wednesday (see attached pick up map). A final determination of the exact amount of accounts to be handled by the Contractor will be determined mutually between the City and the Contractor based on the number of actual stops the Contractor is expected to make on a weekly basis.
5. The City has used the automated trash cart system since 2005 and considers the program vital to maintain continued compliance with County and State regulations on solid waste and recycling. An expansive recycling program that accepts a large variety of items is helping make the program a success with the residents. The use of this system has resulted in substantial reduction in the amount of solid waste placed at the curb.
6. The City of Plymouth offers a once a year "Spring Clean Up." This is one time each year that the automated trash cart is not utilized and residents can place items at the curb for pick by the Contractor. Due to previous abuses in the system the City has placed a restriction on the amount of solid waste that can be placed at the curb during Spring Clean Up. Currently the City restricts residents to an Eight (8) can limit and two large items for Spring Clean Up. The Eight (8) can limit is very

subjective and it is to prevent persons from filling the tree lawn from property line to property line. The City and the present Contractor have held Spring Clean up on a single Saturday in late spring. This allowed the Contractor a better opportunity to schedule the equipment and employees. The City is willing to accept an alternate schedule for Spring Clean Up. The important goal is that the Contractor completes the work in a timely manner.

7. The Special Refuse Tag system also allows residents to dispose of "large" items such as couches, beds, stoves, refrigerators, etc., at any time during the year. The residents are required to place a SPECIAL REFUSE TAG on a large item for disposal. Residents purchase SPECIAL REFUSE TAGS at the City Municipal Services Offices. Items that have Freon in them will be required to have the Freon removed and certified prior to pick up in order to comply with the Clean Air Act; no Special Refuse Tag is needed for these items. The large items are to be picked up each week on an agreed upon schedule between the Contractor and the City.
8. The City of Plymouth offers residents curbside yard waste pick up. Yard waste materials are currently required to be in solid re-useable containers or in large paper yard bags (Kraft Type). Currently collection of yard waste is made by separate truck generally from first week of April through first week of December. The exact schedule depends on weather conditions and is worked out between the City Contract Administrator and the Contractor. PLEASE NOTE: The City of Plymouth staff currently performs a brush chipping service year round. All woody debris left loose or bundled at the curb is picked up by the City staff. In addition, the City of Plymouth staff currently performs a curb side bulk leaf collection. All bulk leaves piled at the curb are picked up by the City staff. The yard waste portion of this contract is for bagged and canned yard waste only.
9. The City of Plymouth currently offers one of the most aggressive recycling programs in Wayne County. It is the City's desire to continue to offer our residents an extensive recycling program. The City currently uses a co-mingled automated 65 or 95/96 gallon bin. The City currently offers curbside recycling of the following items; steel, tin and aluminum, metal pots/pans, plastic types 1, 2, 3, 4, & 5, Corrugated Cardboard, paperboard, Mixed Office Paper/Junk Mail, Magazines and Catalogs, Newspapers WITH inserts, Telephone Books and glass food and beverage containers. The City is also looking to expand our curbside recycling program as new markets develop. Additional items may be added by mutual agreement between the City and the Contractor at NO additional cost to the City. The City will consider proposals that include a different set of recyclable materials from those included in the current program; provided that the bidder sufficiently demonstrates that such changes will NOT substantially reduce the current volume of recyclables and the environmental impact and success of the current program. The goal of the City's program is to continue to offer one of the most advanced recycling programs in Wayne County. Also since residents pay by the volume of trash they produce, residents need to have one of the most expansive recycling programs in the County as an alternative to land filling.
10. Currently the City of Plymouth pays its Solid Waste Contractor once a month. The City of Plymouth currently pays on a per stop basis, per month. The price includes all composting, solid waste and recycling pick up and disposal costs.
11. The City of Plymouth will require that the Contractor provide reports that are acceptable to the Wayne County Department of the Environment for reporting

purposes on volume going to landfills, and volume recycled.

12. All pickups are to be performed on the normal collection day. In other words, it is unacceptable to the City to have Solid Waste Picked Up one day and Recyclable Pick Up another day. Also all recyclable items shall be picked up each week. Having separate weeks for different recyclables is unacceptable to the City.
13. The Contractor shall be responsible to supply a 65 gallon automated trash cart for each of the 2,957 stops. Trash carts shall be a uniform color and be marked with the logo of the contractor and a unique identification number. The contractor shall also supply a quantity of 500 additional trash carts as a reserve to be held by the City in the event a cart goes missing, is damaged or residents request additional carts.
14. The Contractor shall be responsible to supply a 65 gallon automated recycling cart for each of the 2,957 stops. Recycling carts shall be a uniform color; separate from the trash cart and be marked with the logo of the contractor and a unique identification number. The contractor shall also supply a quantity of 500 additional recycling carts as a reserve to be held by the City in the event a cart goes missing, is damaged or residents request additional carts.
15. All green city refuse bags are required to be picked up each week. The green bags are an alternative to and/or an addition to the automated trash cart program.

Section 5: Background Information on Alternative/Additional Services

- a. The City is exploring options related to the City purchasing and owning the 65 gallon automated trash carts. The automated trash carts would be a standard, commercially available product that the contractor would service on a weekly basis. The City is desirous to obtain pricing related to the contractor providing service on the automated carts owned by the City.
- b. The Contractor shall be responsible to supply 95/96 gallon automated trash cart for each of the 2,957 stops. Trash carts shall be a uniform color, which is easily distinguishable from the recycling carts and be marked with the logo of the contractor and a unique identification number. The contractor shall also supply a quantity of 500 additional trash carts as a reserve to be held by the City in the event a cart goes missing, is damaged or residents request additional carts. All pickups are to be performed on the normal collection day.
- c. The City is exploring options related to the City purchasing and owning the 95/96 gallon automated trash carts. The automated trash carts would be a standard, commercially available product that the contractor would service on a weekly basis. The City is desirous to obtain pricing related to the contractor providing service on the automated carts owned by the City.
- d. The City is exploring options related to the City purchasing and owning the 65 gallon automated recycling carts. The automated recycling carts would be a standard, commercially available product that the contractor would service on a weekly basis. The City is desirous to obtain pricing related to the contractor providing service on the automated carts owned by the City.
- e. The Contractor shall be responsible to supply 95/96 gallon automated recycling cart for each of the 2,957 stops. Recycling carts shall be a uniform color, which is easily distinguishable from the recycling carts and be marked with the logo of the contractor and a unique identification number. The contractor shall also supply a quantity of 500 additional recycling carts as a reserve to be held by the City in the event a cart goes missing, is damaged or

residents request additional carts. All pickups are to be performed on the normal collection day.

- f. The City is exploring options related to the City purchasing and owning the 95/96 gallon automated recycling carts. The automated recycling carts would be a standard, commercially available product that the contractor would service on a weekly basis. The City is desirous to obtain pricing related to the contractor providing service on the automated carts owned by the City.
- g. This option includes the following: The contractor shall provide for two (2) "Spring Clean Ups" per year. All of the requirements and description will be identical to the Spring Clean Up described in the Required Service above. The City is interested in receiving pricing for an additional Spring Clean Up date to be scheduled in the Late Summer/Early Fall.
- h. This option includes the following: The City and the Contractor would host an Annual Household Hazardous Waste Collection day. This event will be hosted by the contractor and be limited to City Residents only. The City is willing to accept proposals from contractors related to this option. Proposals include types of restrictions and contractor needs to host the event. The City will provide a location to host the event as well as advance promotion of the event. Vendors should provide information related to their experience in hosting this type of event in other communities. Sub-contractors working with the primary vendor are acceptable.

Vendors with Questions:

Questions related to this Request for Proposal should contact Chris Porman, Director at cporman@plymouthmi.gov of City of Plymouth Department of Municipal Services, office phone: (734) 453-7737.

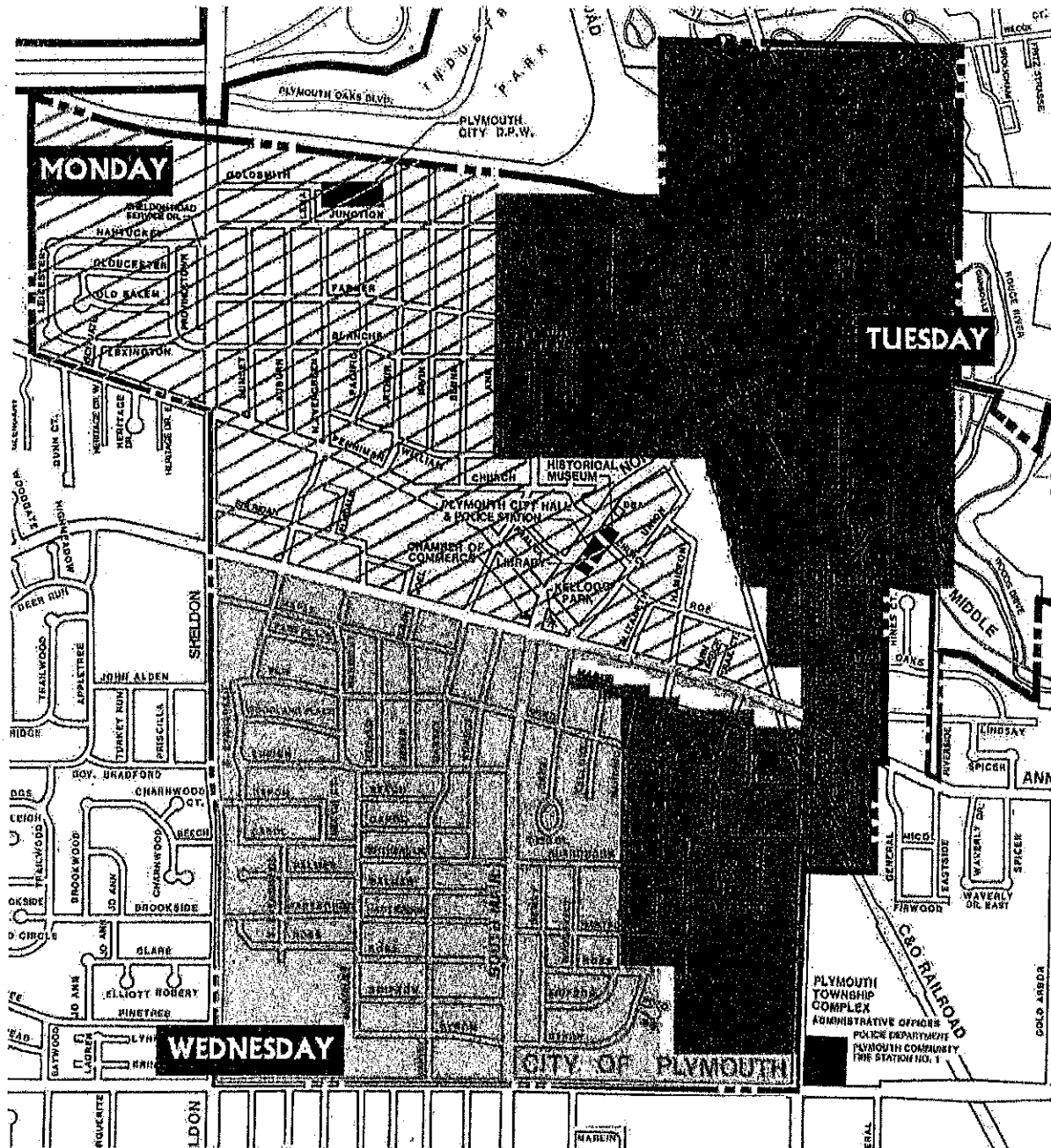
Required Services, All Inclusive of Above Described Specifications	
Price Per Stop, Per Month First Year of Contract	Trash Services \$
	Recycling Service \$
	Yard Waste Service\$
Price Per Stop, Per Month Second Year of Contract	Trash Services \$
	Recycling Service \$
	Yard Waste Service \$
Price Per Stop, Per Month Third Year of Contract	Trash Services \$
	Recycling Service \$
	Yard Waste Service \$
Price Per Stop, Per Month Fourth Year of Contract	Trash Services \$
	Recycling Service \$
	Yard Waste Service \$
Price Per Stop, Per Month Fifth Year of Contract	Trash Services \$
	Recycling Service \$
	Yard Waste Service \$

Note: Trash services include: automated trash cart, green city trash bag collection, tagged large item pick up and one annual "Spring Clean Up" collection.

Alternative/Additional Services, All Inclusive of Above Described Specifications	
a) Price Per Stop, Per Month, Automated 65 gallon Trash Cart, Emptied Weekly. Carts to be provided and owned by the City of Plymouth	Year 1 \$
	Year 2 \$
	Year 3 \$
	Year 4 \$
	Year 5 \$
b) Price Per Stop, Per Month, Automated 95/96 gallon Trash Cart, Emptied Weekly. Carts to be provided and owned by the Contractor	Year 1 \$
	Year 2 \$
	Year 3 \$
	Year 4 \$
	Year 5 \$
c) Price Per Stop, Per Month, Automated 95/96 gallon Trash Cart, Emptied Weekly. Carts to be provided and owned by the City of Plymouth	Year 1 \$
	Year 2 \$
	Year 3 \$
	Year 4 \$
	Year 5 \$
d) Price Per Stop, Per Month, Automated 65 gallon recycling Cart, Emptied Weekly. Carts to be provided and owned by the City of Plymouth	Year 1 \$
	Year 2 \$
	Year 3 \$
	Year 4 \$
	Year 5 \$
e) Price Per Stop, Per Month, Automated 95/96 gallon recycling Cart, Emptied Weekly. Carts to be provided and owned by the Contractor	Year 1 \$
	Year 2 \$
	Year 3 \$
	Year 4 \$
	Year 5 \$
f) Price Per Stop, Per Month, Automated 95/96 gallon recycling Cart, Emptied Weekly. Carts to be provided and owned by the City of Plymouth	Year 1 \$
	Year 2 \$
	Year 3 \$
	Year 4 \$
	Year 5 \$

CITY OF PLYMOUTH

Solid Waste Routes





City of Plymouth Department of Municipal Services


Bid opening - October 30, 2024

Residential Solid Waste Services

Attendees: Chris Porman

Adam Gerlach

Hannah Knight

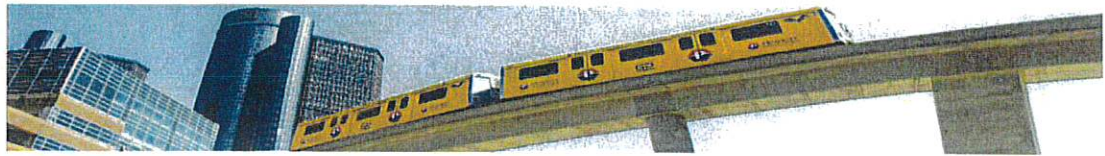
Bidder Name								Required Services															
	3 Copies of All Docs	Statement of Experience	Financial Statement	Description of org.	List of References	Proof of Insurance	Bid Bond	Yr 1-Trash /mth	Yr 1-Recycling /mth	Yr 1-Yard Waste /mth	Yr 2-Trash /mth	Yr 2-Recycling /mth	Yr 2-Yard Waste /mth	Yr 3-Trash /mth	Yr 3-Recycling /mth	Yr 3-Yard Waste /mth	Yr 4-Trash /mth	Yr 4-Recycling /mth	Yr 4-Yard Waste /mth	Yr 5-Trash /mth	Yr 5-Recycling /mth	Yr 5-Yard Waste /mth	
Priority Waste	X	X	X	X	X	X		\$ 21.45	inc.	inc.	\$ 22.09	inc.	inc.	inc.	\$ 22.76	inc.	inc.	\$ 23.44	inc.	inc.	\$ 24.14	inc.	inc.



City of Plymouth Department of Municipal Services Attendees: Chris Porman Adam Gerlach Hannah Knight
Bid opening - October 30, 2024
Residential Solid Waste Services

Alternate/Additional Services

Bidder Name	Alternate a		Alternate b		Alternate c		Alternate d		Alternate e		Alternate f		Alternate g		Alternate h	
	Year	Bid Price	Year	Bid Price	Year	Bid Price	Year	Bid Price	Year	Bid Price	Year	Bid Price	Year	Bid Price	Year	Bid Price
Priority Waste	1	\$-1.25/unit	1	inc.	1	\$-1.25/unit	1	\$-1.25/unit	1	\$-1.25/unit (*inc.)	1	\$-1.25/unit	1	\$11,500	1	\$110/car
	2	"	2	"	2	"	2	"	2	"	2	"	2	\$11,845	2	\$113.30/car
	3	"	3	"	3	"	3	"	3	"	3	"	3	\$12,200.35	3	\$116.70/car
	4	"	4	"	4	"	4	"	4	"	4	"	4	\$12,566.36	4	\$120.20/car
	5	"	5	"	5	"	5	"	5	"	5	"	5	\$12,943.35	5	\$123.81/car
	1		1		1		1		1	*there was an error in the bid proposal on this item. Please see email for clarification.	1		1		1	*all prices above are based on minimum 300 cars
	2		2		2		2		2		2		2		2	
	3		3		3		3		3		3		3		3	
	4		4		4		4		4		4		4		4	
	5		5		5		5		5		5		5		5	
	1		1		1		1		1		1		1		1	
	2		2		2		2		2		2		2		2	
	3		3		3		3		3		3		3		3	
	4		4		4		4		4		4		4		4	
	5		5		5		5		5		5		5		5	
	1		1		1		1		1		1		1		1	
	2		2		2		2		2		2		2		2	
	3		3		3		3		3		3		3		3	
	4		4		4		4		4		4		4		4	
	5		5		5		5		5		5		5		5	



October 31, 2024

City of Plymouth
Office of the City Clerk
201 S. Main Street
Plymouth, Michigan 48170

Re: City of Plymouth, Notice To Bidders, Residential Solid Waste Services Including Refuse,
Recycling And Yard Waste Pick Up.

Dear Mr. Porman,

As a follow up on the Priority Waste Bid submitted on October 30, 2024, in which I identified an error in our bid submitted (Item "E" of "Alternative/Additional Services") *prior to the bid opening at 10:30am.*

Please find attached the corrected pricing for item "E" only of the bid, as always should you have any additional questions or concerns, please feel free to contact me at your earliest convenience.

Sincerely,

Paul Ruthenberg
Municipal Relations
Priority Waste
586-228-1200
313-215-1673 (cell)

Alternative/Additional Services, All Inclusive of Above Described Specifications	
a) Price Per Stop, Per Month, Automated 65 gallon Trash Cart, Emptied Weekly. Carts to be provided and owned by the City of Plymouth	Year 1 \$ -1.25 from unit rate
	Year 2 \$ -1.25 from unit rate
	Year 3 \$ -1.25 from unit rate
	Year 4 \$ -1.25 from unit rate
	Year 5 \$ -1.25 from unit rate
b) Price Per Stop, Per Month, Automated 95/96 gallon Trash Cart, Emptied Weekly. Carts to be provided and owned by the Contractor	Year 1 \$ included in required serviced bid
	Year 2 \$ included in required serviced bid
	Year 3 \$ included in required serviced bid
	Year 4 \$ included in required serviced bid
	Year 5 \$ included in required serviced bid
c) Price Per Stop, Per Month, Automated 95/96 gallon Trash Cart, Emptied Weekly. Carts to be provided and owned by the City of Plymouth	Year 1 \$ -1.25 from unit rate
	Year 2 \$ -1.25 from unit rate
	Year 3 \$ -1.25 from unit rate
	Year 4 \$ -1.25 from unit rate
	Year 5 \$ -1.25 from unit rate
d) Price Per Stop, Per Month, Automated 65 gallon recycling Cart, Emptied Weekly. Carts to be provided and owned by the City of Plymouth	Year 1 \$ 1.25 from unit rate
	Year 2 \$ -1.25 from unit rate
	Year 3 \$ -1.25 from unit rate
	Year 4 \$ -1.25 from unit rate
	Year 5 \$ -1.25 from unit rate
e) Price Per Stop, Per Month, Automated 95/96 gallon recycling Cart, Emptied Weekly. Carts to be provided and owned by the Contractor	Year 1 \$ included in required serviced bid
	Year 2 \$ included in required serviced bid
	Year 3 \$ included in required serviced bid
	Year 4 \$ included in required serviced bid
	Year 5 \$ included in required serviced bid
f) Price Per Stop, Per Month, Automated 95/96 gallon recycling Cart, Emptied Weekly. Carts to be provided and owned by the City of Plymouth	Year 1 \$ -1.25 from unit rate
	Year 2 \$ -1.25 from unit rate
	Year 3 \$ -1.25 from unit rate
	Year 4 \$ -1.25 from unit rate
	Year 5 \$ -1.25 from unit rate

RESOLUTION

The following Resolution was offered by _____ and seconded by _____

WHEREAS The City of Plymouth offers solid waste and recycling collection and disposal/recycling in
Effort to help protect the public health, safety and welfare, and

WHEREAS The City uses private contractors for this service and recently the city went out to bid
For residential solid waste and recycling collection services, and

WHEREAS The city received one bid for these services.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby
authorize a contract for residential solid waste and recycling services with Priority Waste in accordance
with their bid submitted on October 30, 2024.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Authorization for the purchase of automated solid waste carts - 11-04-24.docx*
Date: October 31, 2024
RE: Authorization for the Purchase of Automated Trash Carts

Background

The City Commission is aware that we will be replacing the 2005 trash carts as a part of our new solid waste and recycling contract. As you are aware, the City Administration reviewed the options of purchasing the carts ourselves or having the contractor purchase them on our behalf. When we ran the numbers, it is more cost efficient for the city to purchase the carts, that would result in a cost reduction to the city of more than \$150,000.

We have attached a memorandum from Chris Porman, which indicates that we received pricing from five different vendors and there is additional background information included in the memorandum. This is the second part of three actions related to solid waste management issues. The first was approval of the new contract, this is the purchase of the new trash carts and third will be the large volume dumpsters for various municipal facilities.

Recommendation

The City Administration recommends that the City Commission authorize the purchase of trash and recycle carts in the amount of \$382,750 to include the following:

- 3,250 - 95-gallon automated trash carts
- 3,250 - 95-gallon automated recycling carts.
- 750 - 65-gallon automated trash carts
- 750 - 65-gallon automated recycling carts.

The purchase price shall include an estimated \$20,00 for shipping and that includes printing the City seal on all carts, as well as numbering all carts for inventory purposes. The purchase should be authorized from Otto Environmental Services.

We have prepared a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions, please contact either Chris Porman or myself in advance of the meeting.



Department of Municipal Services

1231 Goldsmith, Plymouth, MI 48170 734-453-7737 phone 734-455-1666 fax

Date: October 31, 2024
To: Paul J. Sincock, City Manager
From: Chris S. Porman, Director of Municipal Services
Re: Purchase of Automated Carts

Background

In addition to placing the front load/dumpster service as well as the residential service, out for sealed bids, the City solicited proposals to purchase automated trash and recycling carts to be owned by the City and serviced by the contractor as part of the residential solid waste program. The city received 5 quotes, from some of the largest automated cart providers in the industry; Schaefer, Sierra, Otto, Toter, and Uline. The pricing requested was for 4,000 carts; for trash and recycling, shipping, as well as the ability to brand the carts with the City name, seal, etc.

As mentioned in the background info for the residential contract, we can purchase the 95-gallon carts for as low as \$46, and 65-gallon for \$42.50, whereas the contractor provided pricing would have increased our residential solid waste contract price by \$75 per cart over the life of the contract. It should be noted that City staff would have still been involved with assembly, delivery, as well as documenting the cart numbers to the addresses as this is how we track and ultimately bill for solid waste service. The price difference of \$29 and \$32.50 (depending on cart size) per cart, when most homes have one trash, and one recycling cart was too much to ignore. There is a significant amount of work to assemble, deliver, and track the new carts, but it's not new to the DMS.

In 2005, we assisted in performing all three tasks during the initial rollout of automated trash collection and again in 2014 for the automated recycling. Many of the carts currently in service are the original 2005 65-gallon brown trash carts and the original 2014 65-gallon blue/grey automated recycling carts. With a useful life of approximately ten years, it is time to replace them. More importantly, most of the carts in service are branded with the name of a contractor that no longer has a contract with the City. I would request our initial order to be 4,000 carts for each of the trash and recycling. This will certainly provide enough for the initial roll out and extras for those that request a second cart, etc. Of those 4,000 for each service, I would request we order 3,250 95-gallon size and 750 of the 65-gallon size. As mentioned in the residential background info, the cost to the City for the contractor to collect the 95-gallon is no different than for them to collect a 65-gallon cart. In essence, we would be able to provide an additional

City of Plymouth Trash and Recycling Quotes 2024

Company/Contact	Qty	Item	Unit Price	Net Amount	Color Choice	Notes
Schaefer Plastics +Ed Sudol (ed.sudol@ssi-plastic.com) 704-303-4598	4000	65 gallon-TRASH cart	\$45.11	\$180,440.00	Yes	Includes hot stamp
	4000	65 gallon-RECYCLE cart	\$45.11	\$180,440.00	Yes	Includes hot stamp
	4000	95 gallon-TRASH cart	\$50.27	\$201,080.00	Yes	Includes hot stamp
	4000	95 gallon-RECYCLE cart	\$50.27	\$201,080.00	Yes	Includes hot stamp
	1	Estimated Freight Charges	\$1,419.00	\$15,609.00 *		Actual freight applied once invoiced
Sierra Container Group +Rob Eck (rob@sierracontainer.com) 352-461-3788	4000	65 gallon-TRASH cart	\$47.50	\$190,000.00	Yes	Includes hot stamp
	4000	65 gallon-RECYCLE cart	\$47.50	\$190,000.00	Yes	Includes hot stamp
	4000	95 gallon-TRASH cart	\$53.50	\$214,000.00	Yes	Includes hot stamp
	4000	95 gallon-RECYCLE cart	\$53.50	\$214,000.00	Yes	Includes hot stamp
	1	Estimated Freight Charges	\$950.00	\$10,500.00 *		
Otto Environmental Systems +Bill Koenig (Bill.Koenig@otto-usa.com) 980-413-6315	750	65 gallon-TRASH cart	\$42.50	\$31,875.00	Yes	Includes hot stamp
	750	65 gallon-RECYCLE cart	\$42.50	\$31,875.00	Yes	
	3250	95 gallon-TRASH cart	\$46.00	\$149,500.00	Yes	Includes hot stamp
	3250	95 gallon-RECYCLE cart	\$46.00	\$149,500.00	Yes	
	1	Estimated Freight Charges		\$20,000.00 *		
Uline +Customer.Service@uline.com 1-800-295-5510	4000	65 gallon-TRASH cart	\$125.00	\$500,000.00	Yes	No Hot Stamp
	4000	65 gallon-RECYCLE cart	\$125.00	\$500,000.00	Yes	No Hot Stamp
	4000	95 gallon-TRASH cart	\$145.00	\$580,000.00	Yes	No Hot Stamp
	4000	95 gallon-RECYCLE cart	\$145.00	\$580,000.00	Yes	No Hot Stamp
	1	Estimated Freight Charges		\$8,000.00 *		
Toter +Liz Bauer (wqinfo@wastequip.com) 980-300-6691	4000	64 gallon-TRASH cart	\$46.75	\$187,000.00	Yes	Includes hot stamp
	4000	64 gallon-RECYCLE cart	\$46.75	\$187,000.00	Yes	Includes hot stamp
	4000	96 gallon-TRASH cart	\$51.75	\$207,000.00	Yes	Includes hot stamp
	4000	96 gallon-RECYCLE cart	\$51.75	\$207,000.00	Yes	Includes hot stamp
	1	Estimated Freight Charges		\$30,000.00 *		

*Freight will be depended on which size carts are delivered. The bigger carts take up more room therefore needing more trucks to deliver vs. the smaller carts.



95MILLENNIUM



MODEL	Millennium 95G
LOAD RATING	335 lbs
ASSEMBLY WEIGHT	approx. 34.5 lbs
STACKING	10 High
LTL STACKING	8 High
TOTAL QUANTITY (53' TRUCK)	560



95MILLENNIUM

BUILT FOR TODAY'S COLLECTION NEEDS

Durability increased with "double-pinned" lid attachment

Longevity increased with contoured lid that reduces warp and water entrapment

Unique, contoured body designed for automated lifting equipment

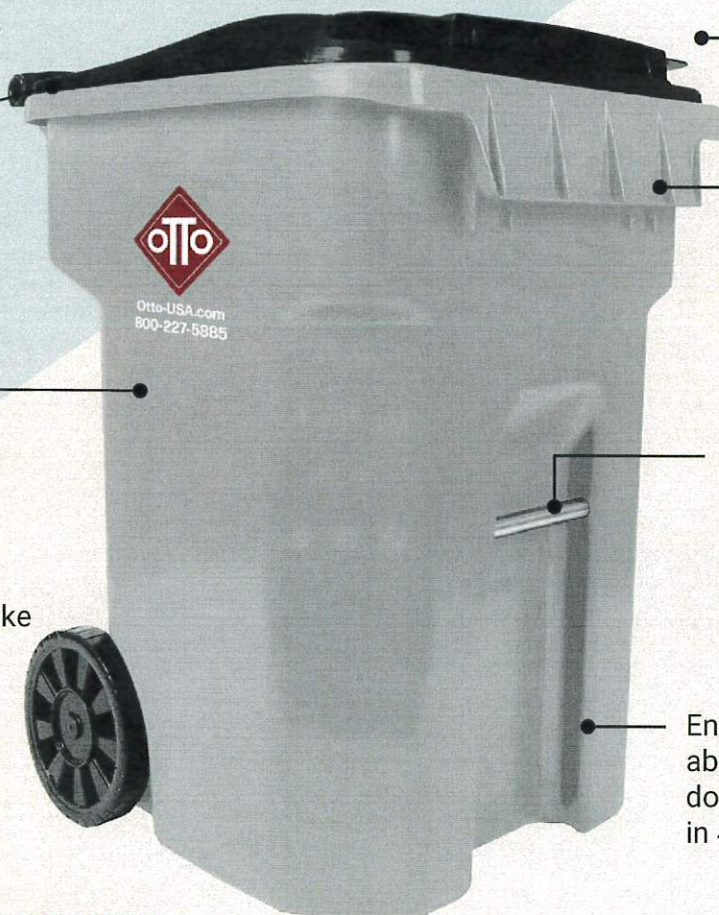
Molded foot access and large handle make maneuvering easier, even with heavy loads in place

Sanitary, easy-open lift lip

Lasts longer with UV resistant plastic for long-term exposure to sunlight

Corrosion-resistant hardware protects and increases durability

Engineered for stability: able to resist tipping and does not blow over – even in 40 mph winds



AVAILABLE COLORS

The Millennium container is available in eight standard colors. Over 80 custom colors available upon request.



68 - Dark Blue



51 - Light Blue



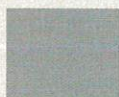
56 - Green



65 - Forest Green



50 - Dark Gray



57 - Light Gray



63 - Brown



60 - Black

YOUR CART YOUR WAY!

Your cart is your billboard; every trash day passersby see your company name. Take the opportunity to stand out from the rest.

At Otto, we work with you to design your carts so you get the most from your investment.

Customize your cart with color logos, lid graphics, or custom color. We can also include serialization, RFID, barcodes, and more.

Make your carts, **Truly Your Carts.**

Contact your Area Sales Manager to explore your options.

Duramax Holdings LLC dba Otto Environmental Systems
12700 General Drive, Charlotte, North Carolina 28273
800-795-6886 • info@otto-usa.com • otto-usa.com
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Otto06182024





TM

65EDGE



MODEL	Edge 65G
LOAD RATING	230 lbs
ASSEMBLY WEIGHT	approx. 29.5 lbs
STACKING	9 High
LTL STACKING	8 High
TOTAL QUANTITY (53' TRUCK)	720



65EDGE

BUILT FOR TODAY'S COLLECTION NEEDS

Durability increased with "double-pinned" lid attachment

Longevity increased with contoured lid that reduces warp and water entrapment

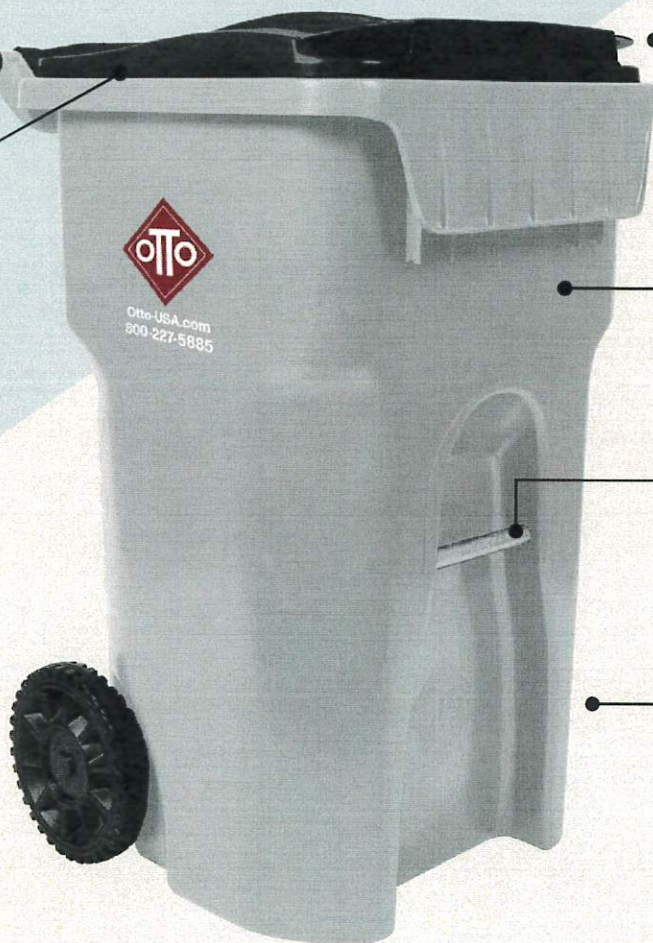
Sanitary, easy-open lift lip

Lasts longer with UV resistant plastic for long-term exposure to sunlight

Corrosion-resistant hardware protects and increases durability

Molded foot access and large handle make maneuvering easier, even with heavy loads in place

Unique, contoured body designed for automated lifting equipment



AVAILABLE COLORS

The Edge container is available in eight standard colors. Over 80 custom colors available upon request.



68 - Dark Blue 51 - Light Blue 56 - Green 65 - Forest Green

50 - Dark Gray 57 - Light Gray 63 - Brown 60 - Black

YOUR CART YOUR WAY!

Your cart is your billboard; every trash day passersby see your company name. Take the opportunity to stand out from the rest.

At Otto, we work with you to design your carts so you get the most from your investment.

Customize your cart with color logos, lid graphics, or custom color. We can also include serialization, RFID, barcodes, and more.

Make your carts, **Truly Your Carts.**

Contact your Area Sales Manager to explore your options.

Otto06182024
Duramax Holdings LLC dba Otto Environmental Systems
12700 General Drive, Charlotte, North Carolina 28273
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info

Duramax Holdings LLC
DBA Otto Environmental Systems
12700 General Drive
Charlotte, NC 28273



Quote: 27865

Page: 1/4

Jennifer Coykendall
City of Plymouth, Michigan
1231 Goldsmith
Plymouth MI 48170

Dear Jennifer,

Thank you for allowing Otto Environmental Systems North America, Inc. the opportunity to present this quotation to City of Plymouth, Michigan. Please let me know if you have any questions, and thank you for your interest.

Proposal Valid: October 31, 2024 - November 30, 2024

Line	Product	Description	Quantity	Net Price	Net Value
10	9786060-FH0YC000H0-PRECISIONT01	95 Gal Mil Trash Cart PRECISION (SK)	3,250 Each	46.00 USD / 1 Each	149,500.00 USD
List Price 46.00 USD / 1 Each 149,500.00 USD Freight 19,859.65 USD 8,184.75 USD State (%) 6.00 % Cart Style: 95 Gal Mil 10-Stack/Metal Bar/Bib/One Handle Cart Base Color: 60 - Black Lid Color: 60 - Black Wheel: WHLIM10 - 10" WHEEL X .844 INJCT MLD AXLE ORANGE					
20	9786075-FI0OC0000H-BOUNTIFULR01	95 Gal Mil Recycle Cart BOUNTIFUL (SK)	3,250 Each	46.00 USD / 1 Each	149,500.00 USD
List Price 46.00 USD / 1 Each 149,500.00 USD Freight 19,859.65 USD 8,184.74 USD State (%) 6.00 % Cart Style: 95 Gal Mil 10-Stack/Metal Bar/Bib/One Handle Cart Base Color: 60 - Black Lid Color: 75 - Cobalt Blue Wheel: WHLIM10 - 10" WHEEL X .844 INJCT MLD					

Otto Environmental Systems North America, Inc.
12700 General Drive, Charlotte, NC 28273



Quote: 27865

Page: 2 / 4

30	6926060- FI0W000000- STOCK0000T01	65 Gal Edge Trash Cart STOCK0000 (SK)h	750 Each	42.50 USD / 1 Each	31,875.00 USD
<div>List Price42.50 USD / 1 Each31,875.00 USD Freight19,859.65 USD1,745.08 USD State (%)6.00 %</div> <div>Cart Style: 65 Gal Edge/Plastic Bar/Bib/One Handle Cart Base Color: 60 - Black Lid Color: 60 - Black Wheel: WHLIM10 - 10" WHEEL X .844 INJCT MLD</div>					
40	6926075- FI0W0000HH- HOWCOUSA0M01	65 Gal Edge Other Cart HOWCOUSA0 (SK)	750 Each	42.50 USD / 1 Each	31,875.00 USD
<div>List Price42.50 USD / 1 Each31,875.00 USD Freight19,859.65 USD1,745.08 USD State (%)6.00 %</div> <div>Cart Style: 65 Gal Edge/Plastic Bar/Bib/One Handle Cart Base Color: 60 - Black Lid Color: 75 - Cobalt Blue Wheel: WHLIM10 - 10" WHEEL X .844 INJCT MLD</div>					

Total Item Net Value	362,750.00 USD
Freight	19,859.65 USD
Total	382,609.65 USD

All Credit Card transactions are subject to a 2.5% processing fee.

Orders containing premium colors may or may not include extended lead times.

Sincerely,

Bill Koenig

Bill.Koenig@otto-usa.com

Otto orders are assumed to ship when ready unless prior arrangements have been made via your Otto contact.

In the absence of prior arrangements, storage fees may accrue and be invoiced for any items held more than 30 days from the date of completion of your order.

Terms & Conditions for Quoted Freight

The quoted freight rate is for reference only and may change if shipping variables change before shipment. In the event of a change, the adjusted freight rate will be communicated ahead of shipment.

Fuel surcharges are subject to market fluctuation and actual surcharges invoiced by the carrier will be invoiced to the customer.

Quoted freight rates are based upon shipment of your order during regular shipment days (Monday - Friday). Should after hours, weekend, or holiday shipment be needed, additional fees will apply, and the corresponding freight rate will be communicated ahead of shipment.

Should you require weekend shipping, these freight rates will be quoted separately, as they are normally higher in cost than shipments during the regular workweek (Monday - Friday).

Quoted freight rates assume shipping of your order 48 hours from the time of order completion. Customer will be charged for shipment premiums requested by a customer before the minimum 48-hour notice.

Should a delivery address change before the shipment of your order, an adjusted freight rate will be communicated ahead of shipment. Should a delivery address change after the shipment of your order, a re-consignment fee will be charged once all updated charges are known by the carrier.

Detention Fees - If customer holds up driver at destination and carrier charges Otto detention fees (typically after 2 hours), customer will be invoiced the actual charge along with an administration fee.

TERMS AND CONDITIONS OF SALE

TERMS AND CONDITIONS OF SALE

NOTICE: THE OFFER, ORDER ACKNOWLEDGEMENT, ORDER ACCEPTANCE, OR SALE OF ANY PRODUCTS DESCRIBED ON THE FRONT SIDE OF THIS DOCUMENT IS SUBJECT TO AND CONDITIONED UPON ACCEPTANCE OF THE TERMS CONTAINED IN THIS INSTRUMENT. ANY ADDITIONAL OR DIFFERENT TERMS PROPOSED BY PURCHASER ARE OBJECTED TO BY AND WILL NOT BE BINDING UPON OTTO ENVIRONMENTAL SYSTEMS NORTH AMERICA, LLC OR OCM SOLUTIONS, LLC (AS THE CASE MAY BE) ("OTTO") UNLESS SPECIFICALLY ASSENTED TO IN WRITING BY OTTO. UNLESS EXPLICITLY OBJECTED TO BY PURCHASER IN WRITING RECEIVED BY OTTO WITHIN FIVE (5) BUSINESS DAYS, THESE TERMS AND CONDITIONS OF SALE SHALL APPLY TO THIS OFFER, ORDER OF ACKNOWLEDGEMENT, ORDER ACCEPTANCE, OR SALE, WHETHER OR NOT THEY APPLIED TO A PRIOR PURCHASE BY PURCHASER. AS USED IN THESE TERMS AND CONDITIONS OF SALE, "PRODUCTS" MEANS THOSE PRODUCTS SET FORTH ON THE FRONT SIDE OF THIS DOCUMENT.

1. **ACCEPTANCE.** All orders received by Otto are subject to final acceptance or confirmation by Otto and no terms or orders are binding upon Otto until so accepted.
2. **DELIVERIES.** Unless otherwise specified by Otto in writing, all deliveries are F.O.B. Otto's place of business (UCC Terms). All deliveries shall be made via common carrier or some other reasonable means chosen by Otto. All risk of loss to Products sold shall pass to Purchaser upon delivery by Otto of such Products to a common carrier. Title to the Products shall remain with Otto until Purchaser pays the purchase price in full to Otto. Delivery is conditional on the timely receipt by Otto of documents necessary for the completion of the order, any down payment, and Purchaser's compliance with these terms and conditions. Delivery schedules represent Otto estimates only, and partial deliveries are permissible. Otto will use reasonable efforts to meet delivery schedules. Otto will not be liable for any delay in the performance of orders of contracts, or in the delivery or shipment of Products or for any damages suffered by Purchaser by reason of such delay. Delivery is subject to Purchaser maintaining credit satisfactory to Otto. Otto may suspend or delay performance or delivery at any time pending receipt of assurances, including full or partial prepayment or payment of any outstanding amounts owed, adequate to Otto in its discretion of Purchaser's ability to pay. Failure to provide such assurances shall entitle Otto to cancel this contract without further liability or obligation to Purchaser.
3. **RECEIVING DELAYS.** If for any reason Purchaser fails to accept delivery of any of the Products on the date set forth in the delivery schedules, or if Otto is unable to deliver the Products on such date because Purchaser has not provided appropriate instructions, documents, licenses or authorizations: (i) risk of loss to the Products shall pass to Purchaser and (ii) Otto, at its option, may store or arrange for a third party to store the Products until Purchaser picks them up, whereupon Purchaser shall be liable for all related costs and expenses (including, without limitation, storage and insurance).
4. **PRICES.** Unless otherwise specified by Otto on the front side of this document, prices are quoted F.O.B. Otto's place of business (UCC Terms). Prices are subject to change by Otto without notice to Purchaser, and those prices set forth on the front side of this document will apply to the order. Prices do not include sales, use, excise, privilege, or any similar tax levied by any government, and Purchaser shall pay any such applicable tax. Upon the request of Otto, Purchaser shall provide Otto a tax exemption certificate acceptable to the appropriate taxing authorities.
5. **TERMS OF PAYMENT.** Unless otherwise specified by Otto on the front side of this document, the purchase price shall be due in full by Purchaser thirty (30) days of tender of delivery of the Products. Extension of credit, if any, may be changed or withdrawn by Otto at any time. Invoices not paid by their due date will be subject to carrying charges. Carrying charges shall accrue and be added to the unpaid balance in the amount of one and one-half percent (1-1/2%) per month of any overdue unpaid balance, or the maximum rate permitted by law, whichever is less. Purchaser shall reimburse Otto for the costs of collection, including, without limitation, reasonable attorneys' fees, of any overdue amount owed by Purchaser to Otto, and such collection costs shall also be subject to the carrying charges. Purchaser may not hold back or set off any amounts owed to Otto in satisfaction of any claims asserted by Purchaser against Otto.
6. **RETURNED GOODS AND CLAIMS.** Within ten (10) business days of delivery to Purchaser, Purchaser must give written notice to Otto of any claim by Purchaser based upon the condition, quantity, or grade of the Products sold or of any claimed nonconformity with the Purchaser's specifications, and the notice must indicate the basis of the claim in detail. Purchaser's failure to comply with this Paragraph shall constitute irrevocable acceptance by Purchaser of the Products delivered and shall bind Purchaser to pay to Otto the full price of such Products.
7. **CANCELLATION/CHANGES.** Purchaser may not cancel or change an order once placed with and accepted by Otto except with the prior written consent of Otto and upon terms that will indemnify Otto against any loss. Otto may correct mathematical or clerical errors.
8. **WARRANTY. OTTO IS SELLING TO PURCHASER THE PRODUCTS AND PURCHASER ACCEPTS THE PRODUCTS "AS IS," AND OTTO EXPRESSLY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, ARISING FROM COURSE OF DEALING OR USAGE OF TRADE, OR STATUTORY, INCLUDING BUT NOT LIMITED TO THE IMPLIED CONDITIONS AND WARRANTIES OF MERCHANTABILITY, QUALITY, FITNESS FOR A PARTICULAR PURPOSE, CORRESPONDENCE WITH DESCRIPTION OR QUALITY, TITLE, QUIET POSSESSION AND NON-INFRINGEMENT.**

Descriptions, representations and other information concerning Products contained in Otto's catalogs, advertisements or other promotion materials or statements or representations made by Otto sales representatives or distributors shall not be binding upon Otto.

In no case shall Otto be liable for any special, incidental or consequential damages based upon breach of contract, negligence, strict liability, tort or any other legal theory, even if Otto is notified of the possibility of such damages. In all cases, Otto's maximum liability arising out of or relating to these Terms and Conditions and any Purchase Order, regardless of the legal theory, shall not exceed the contract price actually paid by Purchaser in respect of the Products supplied by Otto to which such liability relates. Otto shall not be liable for any loss, damage, detention or delay due directly or indirectly to causes beyond its reasonable control, such as acts of God, acts of Purchaser, acts of civil or military authority, fires, strikes, floods, epidemics, war, riot, delays in transportation, government restrictions or embargoes, or difficulties in obtaining necessary labor, materials, manufacturing facilities or transportation due to such causes.

9. **INDEMNIFICATION.** Purchaser will defend, indemnify and hold harmless Otto against all claims, losses, liabilities, damages and expenses on account of any damage to property or injury or death of persons caused by or arising out of or relating to Purchaser's (and/or any of Purchaser's employee's, agent's, affiliate's and customer's) distribution, storage, handling, use, or disposal of Products or caused by or arising out of: (i) any breach of contract by Purchaser; (ii) any tortious acts or omissions of Purchaser (and/or any of Purchaser's employees, agents, affiliates and customers); or (iii) any willful misconduct or any violation by Purchaser (and/or by any of Purchaser's employees, agents, affiliates and customers) of any applicable law, rule or regulation.

10. **SECURITY AGREEMENT.** Purchaser hereby grants to Otto a continuing purchase money security interest in all Products sold and/or delivered to it and to the proceeds thereof. Purchaser shall execute and deliver any financing statements and other documents that Otto may reasonably require for the perfection of Otto's security interest, and Purchaser hereby authorizes Otto to do all other acts reasonably necessary for the establishment, perfection, preservation, and enforcement of its security interest. Purchaser shall maintain adequate insurance against casualty, loss, fire, or theft of the Products for so long as the security interest is in effect.

11. **LIMITATIONS.** Any action by Purchaser under or relating to this Agreement or the Products sold must be commenced within one (1) year after such cause of action has accrued.

12. **GOVERNING LAW; JURISDICTION.** This Agreement, and any and all claims arising out of or related to this Agreement or any of the proposals, negotiations, communications or understandings regarding this Agreement shall be governed by and construed in accordance with the laws of the State of North Carolina ("North Carolina") applicable to contracts made entirely within and wholly performed in North Carolina, without regard to its choice of law provisions. Any claim, action, suit or other proceeding initiated under or in connection with these Terms and Conditions or any Purchase Order may be asserted, brought, prosecuted and maintained only in any federal or state court in the State of North Carolina having jurisdiction over the subject matter thereof, and the parties hereby waive any and all right to object to the laying of venue in any such court and to any right to claim that any such court may be an inconvenient forum. The parties agree that the United Nations Convention on Contracts for the International Sale of Goods shall not apply to this Agreement.

13. **CUMULATIVE REMEDIES; WAIVER.** Except where specifically stated to the contrary, all remedies available to the parties for breach of this Agreement under this Agreement, at law or in equity, are cumulative and may be exercised concurrently or separately, and the exercise of any one remedy shall not be deemed an election of such remedy to the exclusion of other remedies. No waiver by either party to this Agreement of any breach of any provision of this Agreement shall be deemed a course of conduct or a waiver of a subsequent breach of that or any other provision.

14. **ENTIRE AGREEMENT.** Otto and Purchaser acknowledge that these Terms and Conditions of Sale together with Otto's invoice, constitute the entire agreement between Otto and Purchaser with regard to the sale or transfer of the Products sold and supersede all prior oral or written statements of any kind made by the parties or their representative. These Terms and Conditions of Sale may not be amended, modified, or supplemented except by written agreement executed by Otto and Purchaser.

15. **SEVERABILITY.** If any portion of this Purchase Order is found by a court of competent jurisdiction to be invalid or unenforceable, this Purchase Order shall be construed in all respects as if the invalid or unenforceable portion had been omitted and all other portions are fully enforceable.

16. **ACCOUNT CREDITS.** In the event that the Purchaser is entitled to a credit because of a warranty claim or a price adjustment, Otto will honor the credit for a period of six (6) months from the date of the credit invoice. Any credits claimed after six (6) months will be deemed expired. Additionally, Otto will not provide cash for any claim for credit, but will only allow credits to be redeemed for product.

AFFIRMATIVE ACTION. This contractor and subcontractor shall abide by the requirements of 41 CFR § 60-1.4(a), 60-300.5(a), and 60-741.5(a). These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender

identity, national origin, protected veteran status or disability.

RESOLUTION

The following Resolution was offered by _____ and seconded by

WHEREAS The City of Plymouth operates a solid waste and recycling program
That uses automated trash/recycling carts in order to help protect
The public health and safety, as well as to protect against rodents and
Other vermin, and

WHEREAS The City Administration has provided pricing from five different vendors
And the lowest and best pricing is from Otto Environmental Systems.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby authorize a
contract with Otto Environmental Systems in an amount of \$382,750 for the following:

- 3,250 - 95 gallon automated trash carts
- 3,250 - 95 gallon automated recycling carts.
- 750 - 65 gallon automated trash carts
- 750 – 65 gallon automated recycling carts.

Further, the pricing shall include the delivery and hot stamping of the City seal on all of
the carts as well as a number of all of the carts for city inventory purposes.

BE IT FURTHER RESOLVED THAT funding for this purchase shall be authorized from the
Solid Waste and Recycling Fund.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: *S:\Manager\Sincock Files\Memorandum - Authorization for front end and roll off dumpster service - 11-04-24.docx*
Date: November 1, 2024
RE: Authorization for front load and roll off dumpster solid waste service

Background

The third part of our solid waste and recycling authorizations is to award a new contract for front load and roll off dumpster services. These are large volume services that we use at City Hall, the Plymouth Cultural Center and at the Municipal Services Yard. Again, we went out to bid on this service and we received one valid bid for these services.

We have attached a memorandum from Chris Porman which outlines the services that we are requesting as a part of this bid and the outline of the new pricing. We are seeing an anticipated increase in pricing as a result of market factors in the solid waste industry. Costs for these services are billed to various funds based on location and use.

Recommendation

The City Administration recommends that the City Commission authorize a contract with Priority Waste for front load and roll off dumpster services for the City in accordance with their bid. Funding for these services is spread across a number of city funds, based on use and location.

We have prepared a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting, please feel free to contact either Chris Porman or myself.



Department of Municipal Services

1231 Goldsmith Plymouth, MI 48170 734-453-7737 phone 734-455-1666 fax

Date: October 30, 2024
To: Paul J. Sincock, City Manager
From: Chris S. Porman, Director of Municipal Services
Re: Front-Load and Roll-Off Dumpster Bids

Background

The Department of Municipal Services recently went out for bids on roll-off dumpsters and front-load dumpsters. At the Municipal Services yard, we currently have a 40-yard open-top roll-off dumpster which we use throughout the year, as well as charge residents for its use. That dumpster is changed on an as needed basis, approximately 20 times a year. We also have a cardboard dumpster/compactor that is changed on an as needed basis, approximately 6 times per year.

The Cultural Center has an 8-yard front-load dumpster which is emptied Monday, Wednesday and Friday. City Hall has a 6-yard dumpster that is emptied on the same schedule as the Cultural Center's dumpster.

We received a total of 1 bid from Priority Waste. The bid submitted was a complete bid for all services required and some additional services. While there was a slight increase, they are not excessive. The increase for the Cultural Center dumpster will go from approximately \$3,000 per year to just over \$4,000 per year. There is about the same increase in the roll off/open top dumpster at the DMS yard and that takes into account approximately 20 switch outs and about 6 tons per switch out.

	<u>Previous Contract 2020-2024</u>	<u>New Bid Amount</u>
Cultural Center (month)	\$251.66	\$337.74
City Hall (month)	\$188.75	\$253.31
DMS trash roll off	\$208.22 + \$28.14/ton	\$225 + \$35/ton
DMS cardboard	\$208.22 + \$28.14/ton	\$225 + \$35/ton

Recommendation

It is my recommendation that Priority Waste be awarded the contract for the roll-off dumpsters and the front-load dumpsters as referenced in the bid documents for the level of service at the various locations for the pricing provided in their sealed bid.

Attached is a copy of the bid documents, as well as the bid tally.

Should you have any questions, please feel free to contact me.



Attendees Chris Porman

Adam Gerlach

Front Load & Roll Off Dumpster Services

Hannah Knight

[illegible]

NOTICE TO BIDDERS

Notice is hereby given that the City of Plymouth, Michigan will accept sealed bids up until Wednesday, October 30, 2024 at 10:30AM. The bid opening will take place at 10:30AM on Wednesday, October 30, 2024 at Plymouth City Hall located at 201 S. Main Street, Plymouth, MI 48170 for the following:

Front Load & Roll Off Dumpster Service

**City of Plymouth
Department of Municipal Services
c/o City Clerk
Plymouth City Hall
201 S. Main Street
Plymouth, Michigan 48170**

Specifications and bid documents are available at the city hall during normal business hours. You may also download a copy of the documentation from the City's web site at www.plymouthmi.gov.

The City of Plymouth reserves the right to accept or reject any or all bids, in whole or in part, and to waive any irregularities.

Maureen Brodie, CMC
City Clerk
City of Plymouth

Front Load & Roll Off Dumpster Service Proposal Specifications

The City of Plymouth Department of Municipal Services (DMS), 201 S. Main, Plymouth MI, 48170, (Department offices are located at 1231 Goldsmith, Plymouth, MI 48170) is seeking the services of a contractor for Front Load & Roll Off Dumpster Service for the City of Plymouth owned facilities.

The purpose of this bid is to provide solid waste services to City owned facilities. There are currently one 6yd front load trash dumpster at City Hall and one 8yd front load trash dumpster at the Plymouth Cultural Center. The City also operates a transfer station consisting of one 40yd roll off open top trash dumpster and one 40yd cardboard compactor roll off body. The City is also interested in obtaining competitive pricing to include a recycling collection container, changed out on an as needed basis. Please refer to the form below for the collection schedule.

The City of Plymouth is interested in acquiring solid waste and cardboard recycling services to match our current service levels and allow flexibility to handle increased demand in the future. Those submitting proposals to meet the minimum requirements are encouraged to also submit other alternatives to meet our current service needs as well as options/alternatives to meet increased demand if needed in the future. However the proposal must include required pricing to meet our current needs as specified below.

Please include costs associated with any alternative submittals. The City may choose an alternative submitted by a vendor that meets or exceeds the minimum bid specifications as listed below.

Each bidder is cautioned to examine carefully all conditions affecting the collection, transportation and handling of solid waste and cardboard in the City of Plymouth facilities. Bidders shall make all necessary investigations to acquaint themselves with the quantity and character of the City of Plymouth facilities' Solid Waste and Cardboard.

SPECIFICATIONS:

Section 1: Statements of Experience and Financial Condition

1. Detailed Statement of Experience in Solid Waste Collection. The Statement should show experience of the local hauler or the local division of a larger company operating in the Metro Detroit Areas with this type of program.
2. Detailed Statement of Experience in Recycling. This statement should emphasize experience in commercial recycling programs in the Metro Detroit area, particularly cardboard collection and recycling.
3. Current Financial Statement: This should be prepared by a Certified Public Accountant.
4. The bidder shall provide a complete description of the bidder's organization, including the team to be assigned to work on this project and the lead responsible representative. It is important that the lead contact person be available at all times, twenty-four hours a day, seven days a week, for emergencies.
5. The bidder shall provide a list of customer references, including governmental and not-for profit customers, if available, where similar work has been performed.

Section 2: Contract Requirements

1. The initial term of the contract shall be for the period of five years from January 1, 2025 through December 31, 2029.

Front Load Trash Dumpsters

- a. One six (6) yard trash dumpster emptied three days per week, currently Monday, Wednesday & Friday, located at City Hall, 201 S. Main
- b. One eight (8) yard trash dumpster emptied three days per week, currently Monday, Wednesday & Friday, located at Plymouth Cultural Center, 525 Farmer

Transfer Station: Open top and Compactor Units

- a. One forty (40) yard open top trash roll off dumpster to be emptied by call in, located at Municipal Services Yard, 1231 Goldsmith
 - b. One forty (40) yard cardboard compactor roll off body to be emptied by call in, located at Municipal Services Yard, 1231 Goldsmith
 - c. One recycling collection container, located at Municipal Services Yard, 1231 Goldsmith
2. Bidder must provide three (3) copies of the proposal to the City of Plymouth.
 3. Insurance shall be in accordance with the City of Plymouth insurance requirements.
 4. The contractor will conform to all applicable Federal, State, and local laws.
 5. All solid waste haulers that engage in the practice of collecting or disposing of solid waste, leaves, yard waste or recyclable material in the City of Plymouth must obtain a material collection license in the manner outlined in the City of Plymouth Code of Ordinances Sec. 58, Art. III.
 6. The signed contract is not assignable or transferable to any other company without the expressed, written approval of the City.

7. Bidder shall be duly licensed by the appropriate authorities to perform work.
8. During the contract period, the City of Plymouth, or its representatives reserve the right to inspect any Material Recovery Facility or other facilities used by the Contractor to ensure compliance with the contract or Proposal/Bid. Such inspection will be conducted during normal operating hours.
9. The Contractor shall make all collections of Solid Waste and Recyclables and shall transport same to the Materials Recovery Facility and ultimately to the disposal site in and by use of modern, sanitary collection units that are metal, enclosed, water tight, "packer type" collection vehicles.
10. Contractor shall provide and maintain during the entire period of the contract a fleet of such collection vehicles sufficient in number and capacity to efficiently perform the work and render the service required by this contract. Each collection vehicle shall be maintained in a neat and sanitary condition at all times and shall be road-worthy. All vehicles must be in compliance with all local, county, state, and federal laws. Further, the Contractor shall keep collection vehicles washed and painted indicating the Company or corporation's name.
11. The Contractor shall provide and maintain during the entire period of the contract a sufficient number of containers to uniformly service the City and prevent overflow into public or private areas. Such containers will be maintained in an aesthetically pleasing manner and painted indicating the Corporation's name. The City reserves the right to approve containers used within the City.
12. The Contractor shall ensure that its employees take due care and caution of public and private property located near disposal containers. The Contractor shall be responsible for the safe handling of the container and shall be responsible for damage done to the container. Each container must be placed in the location in which it was found.
13. The Contractor shall clean up all solid waste, recyclables, and compostables spilled by the collectors. Trucks must be equipped with brooms or other supplies at all times to enable operators to pick up spilled materials. Clean up of spilled materials must be immediate. Failure to comply shall result in a charge back to the Contractor of \$75.00 for the first offense, \$150.00 for the second offense and \$200.00 for the third offense and beyond. Repeated violations may result in termination of contract.
14. Any breakdown in equipment phoned in to the Contractor's service representative must be resolved and the equipment restored to full service capability within four hours of being reported. Any other complaints phoned into the Contractor's service representative must be resolved to an acceptable level within twenty-four hours of reporting. Failure to comply shall result in a charge back to the Contractor of \$75.00 for the first offense, \$150.00 for the second offense and \$200.00 for the third offense and beyond. Repeated violations may result in termination of contract.
15. The Contractor shall employ only competent and trustworthy employees, including a reliable foreman or supervisor. Should the City at any time notify, in writing, the Contractor or its representatives that the work or behavior on the job of any employee is insolent, disorderly, careless, unobservant, dishonest, not in compliance with proper orders, or in any way a detriment to the satisfactory progress of the work, such employee shall be disciplined as deemed appropriate by the Contractor. Failure of the Contractor to correct the situation or to allow continued unacceptable behavior of an employee will be considered a breach of the Contract.

16. The contractor shall maintain an office for the receipt of service calls and complaints from the City of Plymouth. Such office shall be open and available for such calls at a minimum of Monday through Friday of each week from 8:00am to 5:00pm local time, except holidays. There shall be a customer service representative specifically assigned to the City of Plymouth account. This representative must be available by phone 24 hours per day, 7 days per week.
17. The Contractor agrees to file all certificates of insurance with the City Clerk simultaneous with, or prior to the execution of the contract with the City of Plymouth. Such Certificates shall clearly indicate, to the satisfaction of the City of Plymouth that the insurance as required is in effect and in full force.
18. In the event that the Contractor shall fail, neglect, or refuse to perform any or all of the duties, obligations, or agreements under the contract, the City of Plymouth may perform such duties, obligations, or agreements, or have such duties, obligations, or agreements performed, and charge all costs thereof to the Contractor. The Contractor shall pay all said costs to the City, and the City may collect the same in a manner authorized by law, or the City may collect same from monies due, or which become due, to the Contractor, or collect the same from the obligee under the performance bond filed in connection with the contract.
19. The contract may be terminated by the City of Plymouth or by the Contractor for cause, upon thirty (30) days written notice to the other party. If terminated for cause by the City, the City may at any time, without compensation to the Contractor, take over the work, or may enter into agreements with others for the performance of the work and services herein contracted for. Such termination shall not relieve the Contractor of its surety of liability for failure to faithfully perform under the terms of the Contract, and in such case, the reasonable expense incurred by the City of Plymouth, in performing or causing to be performed the work and services provided for in the contract, which shall be in excess of sums which would have been payable under the contract, shall be chargeable to the Contractor and/or surety.
20. No Municipal solid waste, compostables or recyclables shall be collected except between the hours of 6:00am and 6:00pm. If a collection day falls on a Contractor's recognized holiday, the Contractor may elect to collect on the day after the holiday, provided that the same number of collections would be provided by Saturday at 6:00pm of the same week. The Contractor shall provide the City with a complete holiday schedule upon execution of the Contract.
21. Bidder shall replicate the service to the listed location on the existing schedule utilizing the existing container sizes. Bid shall be based on replicating the listed service locations, service frequency, and size/type of waste containers.
22. Bidder shall also submit a price list for additional future dumpsters and shall include dimensions and price for each dumpster. Price list shall remain in effect for a minimum of one year.
23. Bidder shall include with bid the additional cost for extra pick-ups on all current and future dumpsters. Price shall remain in effect for a minimum of one year.
24. To accommodate various special events that are held throughout the year, bidder shall include a proposal for additional roll-off and front-load dumpsters on a temporary basis for use at special events and other seasonal activities. Time frame of service and location of dumpsters will be determined by the City of Plymouth

based on the temporary activity.

25. The contractor shall provide all prices inclusive of all foreseen costs. No additional surcharges, charges, fees, extras, etc. will be permitted.

26. Bidder must not be in default to the City of Plymouth for any amount.

Section 3: Installation

1. Installation of all equipment is the responsibility of the Contractor. All equipment will need to be installed on dates and times to be coordinated between the Contractor and the City. Anticipated installation will be during the period between December 23 and December 31, 2024.

Vendors with Questions:

Questions related to this Request for Proposal should contact Chris Porman, Director at cporman@plymouthmi.gov of City of Plymouth Department of Municipal Services, office phone: (734) 453-7737.

RESOLUTION

The following Resolution was offered by _____ and seconded by _____

WHEREAS The City of Plymouth has front end and roll off solid waste dumpster services at Various city facilities in order to collect solid waste and recycling materials in a safe Manner that will help to protect the public health and safety, and

WHEREAS The city administration did accept bids for front end and roll off services for the Plymouth Cultural Center, City Hall, Municipal Services solid waste and Municipal Services cardboard recycling and the lowest best bid is from Priority Waste.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a contract with Priority Waste for the following services:

- Plymouth Cultural Center – Eight (8) Yard Dumpster* \$337.74 monthly
- City Hall – Six (6) Yard Dumpster* \$253.31 monthly
 - * Service is Monday, Wednesday, Friday
- Municipal Services Yard – One (1) Forty (40) Yard open top trash roll off dumpster to be emptied on a call-in basis. \$225.00 + \$35.00 per ton
- Municipal Services Yard – One (1) Forty (40) Yard cardboard compactor roll off body to be emptied on a call-in basis. \$225.00 + \$35.00 per ton