



Northville Plymouth Fire Advisory Board Meeting Agenda

Monday, July 20, 2026 - 4:00 p.m.

Plymouth City Hall, 201 S. Main Street, Plymouth

1. Roll Call: Chair Brian Turnbull, Members Mayor Linda Filipczak, Jim Rachwal, Chris Porman, George Lahanas
2. Approval of Meeting Minutes for April 20, 2026
3. Reports From the Fire Chief
4. Next Meeting Date
5. Adjournment



Northville Plymouth Fire Advisory Board Meeting Minutes

Monday, April 20, 2026 - 4:00 p.m.

Northville City Hall, 215 W. Main Street, Northville

CALL TO ORDER: Chair Brian Turnbull called the meeting to order at 4:05 p.m.

ROLL CALL: Members Present – Chair Brian Turnbull, Mayor Linda Filipczak, Chief Jim Rachwal, Chris Porman, George Lahanas. Also present – NCFD Chief Matt Samhat, Plymouth Director of Public Safety Al Cox.

APPROVAL OF THE MEETING MINUTES: It was moved by Filipczak and seconded by Rachwal to approve the Meeting Minutes of January 20, 2026, as presented. MOTION PASSED.

REPORTS FROM THE FIRE CHIEF:

- It was noted there was a delay in proving the reports for the Agenda packet and there was discussion related to getting those reports in a timelier manner to align with the Agenda Packet.
- Deputy Chief – Candidate was former Battalion Chief from Northville Twp (retired). Accepted verbal offer and plans to start with Northville City May 26th.
- Fire Inspections – Up a bit. Working on streamlining paperwork. Inspections were combined and not broken apart and Chief is trying to break it out. It is new software that combines everything because it is a single login. Heavier in Plymouth, but Northville is up because of the Downs property. 234 in 2026 vs 143 in 2025.
 - In the first quarter –
 - 102 New Inspections
 - 110 Re-inspections
 - 5 Plan Reviews
 - 11 other types of inspections

- Training Report
- Probationary hours are up almost 2x vs this Q last year. Overall training is consistent this year vs last year. Outside training hours are way up compared to last year based on new online software. It's also good for pump operations.
- ISO Report requires more training to score higher marks in that area. Its difficult to find those hours, but it is being discussed.

- Staffing Report
- On par with last couple years, with increase in 1 extra at Station 2. A few are in the hiring process and there appears to be a steady flow of applicants coming in over the past few months.
- 19 members are dual station responders.
- ISO report – Free Staffing folks can count as long as they are documented (maybe log in via IM Responding even though they are not being paid) 2 Free Staffers and sometime 3 from time to time.
 - Total Staffing is showing 51 members at this point – 27 members at Station 1 and 23 at Station 2, with one Admin.
 - The average total staff over the past four years is 50 persons. Staffing remains stable.
 - Challenges include “training” members who leave for full time departments.
- Responder Percentages
 - Leadership meeting on April 21 to discuss those that respond to less than 10%. Some are in process of leaving as they have other job offers, etc.
 - Working on comparison numbers with new software to compare Q to Q
 - Responders – of the 51 members, 21 have a response percentage above 20%.
 - Responders – At least 17 members have a less than 10% response percentage. Letters being sent to those members.

- Station Run Volume
- Both stations up and Station 2 has jumped even more. 105 Haggerty is larger call volume. Discussion about possible charging for services for those that are qualified but choose not to perform and instead call for services.
- Q1 total is 552 combined and was 489 this time last year.

- Response Times –
- 6:27 in Q1 2026, 5:59 in Q1 2025 – Dispatch to Arrival Response Time
- The overall emergency response times are as follows:
 - Northville Station – 5:18, 5:57 last year
 - Plymouth Station – 6:33, 5:23 last year
- Mutual Aid
 - Steady from last year 21 Q1 this year, compared to 22 Q1 last year
- New Org Chart and Updated Titles (Title Change to bring more in alignment with industry standards) – With new Deputy Chief, it was good time to make that change

NEXT MEETING DATE: July 20, 2026, at 4:00 p.m. at Plymouth City Hall

ADJOURNMENT: There being no further business to come before the board, it was moved by Porman and seconded by Lahanas to adjourn the meeting. MOTION PASSED. 5:01PM



Northville City Fire Department

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Fire Inspections

	2026	Jan	Feb	Mar	Q.1	Apr	May	Jun	Q.2	Jul	Aug	Sep	Q.3	Oct	Nov	Dec	Q.4	Total	2025
New Inspection		79	14	9	102	7			7									109	30
Re-Inspection		33	38	39	110	24			24									134	100
Complaint Total																		0	1
Occupancy Measurement		0	0	5	5	0			0									5	4
Plan Review		1	2	2	5	10			10									15	2
Event Review		0	0	0	0	0			0									0	0
Internal Site Plan Review		0	0	0	0	0			0									0	0
Hydro		0	0	1	1	1			1									2	1
Other		6	3	2	11	1			1									12	5
Total		119	57	58	234	43			43									277	143



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Training Report

2026	January	February	March	Q.1	April	May	June	Q.2	July	August	September	Q.3	October	November	December	Q.4	Year	2025
Thurs Training Hrs	263	298	256	817	150			150									967	810
Sessions	8	8	8	24	6			6									30	26
Station 1 Hrs	65	77	46	188	31			31									219	
Station 2 Hrs	50	63	48	161	23			23									184	
Dual St Responder Hrs	130	155	156	441	95			95									536	
Probationary Training Hrs	90	84	20	194	4			4									198	100
Sessions	13	11	3	27	1			1									28	
Outside Training Hrs	85	54	105	244	8			8									252	28
Sessions	2	1	7	10	1			1									11	
USAR Training Hrs	16	16	8	40	8			8									48	
Sessions	1	1	1	3	1			1										
HazMat Training Hrs	0	0	0	0	0			0									0	
Sessions	0	0	0	0	0			0										



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Staffing Report

Total Staffing				
	2026	2025	2024	2023
FF/Paramedic	4	4	6	4
FF/Specialist	0	0	0	0
FF/EMT	29	27	28	19
FF/MFR	4	4	4	4
FF	8	9	12	8
Paramedic	1	1	1	1
EMT	4	4	3	4
Cadet	1	1	2	3
Total Personnel	51	50	56	43

* 19 members are dual station responders

Admin				
	2026	2025	2024	2023
FF/EMT	1	1	1	1
Total	1	1	1	1

Station 1				
	2026	2025	2024	2023
FF/Paramedic	2	2	4	2
FF/Specialist	0	0	0	0
FF/EMT	15	14	14	11
FF/MFR	0	0	0	0
FF	4	5	5	3
Paramedic	1	1	1	1
EMT	4	4	2	2
Cadet	1	1	2	3
Total	27	27	28	22

Station 2				
	2026	2025	2024	2023
FF/Paramedic	2	2	2	2
FF/Specialist	0	0	0	0
FF/EMT	13	12	13	7
FF/MFR	4	4	4	4
FF	4	4	7	5
Paramedic	0	0	0	0
EMT	0	0	1	2
Cadet	0	0	0	0
Total	23	22	27	20



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Responder Percentages

	Jan %	Feb %	Mar %	1st Q	Apr %	May %	Jun %	2nd Q	Jul %	Aug %	Sept %	3rd Q	Oct %	Nov %	Dec %	4th Q
Station 1 >20%	15	16	16	15	13			13								
Station 2 >20%	7	6	5	6	4			4								
Station 1 10-20%	1	4	1	0	0			0								
Station 2 10-20%	3	4	4	5	1			1								
Station 1 <10%	7	5	8	8	12			12								
Station 2 <10%	9	10	10	9	14			14								



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Station Run Volume

2026	January	February	March	Q1	April	May	June	Q2	July	August	September	Q3	October	November	December	Q4	Year	Q1 2025	Q1 2024	Q1 2023
Station 1																				
Medical - St. 1	42	37	49	128	18			18									146	130	126	103
Fire/Other (Including MA) - St. 1	26	21	23	70	5			5									75	47	58	166
Medical Standby - St. 1	0	0	0	0	0			0									0	0	0	
Car Seat Assists - St. 1	0	0	0	0	0			0									0	0		
Fire Alarm Install - St. 1	0	0	0	0	0			0									0	2		
Mutual Aid Given - St. 1	4	4	9	17	0			0									17	17	20	
Mutual Aid Received - St. 1	0	0	0	0	0			0									0	0	0	
Transports - St. 1	6	3	8	17	2			2									19	10	28	
# Of Calls - St. 1	68	58	72	198	23			23									221	179	184	289
Station 2																				
Medical - St. 2	105	84	88	277	56			56									333	229	199	171
Fire/Other (Including MA) - St. 2	30	17	26	73	19			19									92	63	67	150
Medical Standby - St. 2	0	0	0	0	0			0									0	0	0	
Car Seat Assists - St. 2	0	0	0	0	0			0									0	10		
Fire Alarm Install - St. 2	3	0	0	3	1			1									4	7		
Mutual Aid Given - St. 2	2	2	3	7	2			2									9	6	6	
Mutual Aid Received - St. 2	1	0	0	1	1			1									2	2	0	
Transports - St. 2	2	3	3	8	3			3									11	22	34	
# Of Calls - St. 2	138	101	114	353	76			76									429	309	266	321
Special Teams																				
HazMat	0	0	0	0	0			0									0			
USAR	0	1	0	1	0			0									1			



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Dept Run Volume

	2026	January	February	March	Q 1	April	May	June	Q 2	July	August	September	Q 3	October	November	December	Q 4	Year	Q1 2025	Q1 2024	Q1 2023	
Department Totals																						
Medical - Dept Total		147	121	137	405	74			74									479	359	325	274	
Fire/Other (Including MA) - Dept Total		56	38	49	143	24			24									167	110	125	316	
Medical Standby - Dept Total		0	0	0	0	0			0									0	0	0		
Car Seat Assists - Dept Total		0	0	0	0	0			0									0	10			
Fire Alarm Install		3	0	0	3	1			1									4	9			
Mutual Aid Given - Dept Total		6	6	12	24	2			2									26	23	26		
Mutual Aid Received - Dept Total		1	0	0	1	1			1									2	2	0		
Transports - Dept Total		8	6	11	25	5			5									30	32	62		
# Of Calls - Dept Total		206	160	186	552	99			99									651	489	450	590	

Dept Totals	1st Q Runs	1st Q %	2nd Q Runs	2nd Q %	3rd Q Runs	3rd Q %	4th Q Runs	4th Q %	Yr Total	Yr %	Q1 2025
Medical	405	73.5%	74	74.7%					479		
Fire/Other	143	26.0%	24	24.2%					167		
Medical Standby	0	0.0%	0	0.0%					0		
Car Seat Assist	0	0.0%	0	0.0%					0		
Fire Alarm Install	3	0.5%	1	1.0%					4		
Total	551	100.0%	99	100.0%					650		
St 1 (Fire/Medical)	188	35.8%	23	23.5%					221	34.1%	36.7%
St 2 (Fire/Medical)	353	64.1%	75	76.5%					428	65.9%	63.3%



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Response Times

	2026	January	February	March	Q.1	April	May	June	Q.2	July	August	September	Q.3	October	November	December	Q.4	Year	Q1 2025
Avg Run Times (Metrics)																			
Alarm Processing Time	0:00:59	0:00:48	0:00:54	0:00:54	0:00:54	0:00:47			0:00:47									0:00:52	0:00:39
Turnout Time	0:02:26	0:01:56	0:01:57	0:02:06	0:02:06	0:01:55			0:01:55									0:02:03	0:02:06
Travel Time	0:04:11	0:04:10	0:04:38	0:04:20	0:04:20	0:05:14			0:05:14									0:04:33	0:03:56
Call-Arrival Repose Time	0:07:37	0:06:55	0:07:33	0:07:22	0:07:22	0:07:55			0:07:55									0:07:30	0:06:39
Disp-Arrival Response Time	0:06:37	0:06:06	0:06:37	0:06:27	0:06:27	0:07:08			0:07:08									0:06:37	0:05:59
Emergent Time (D-A)	0:06:32	0:05:44	0:05:59	0:06:05	0:06:05	0:06:08			0:06:08									0:06:06	0:05:36
Non-Emergent Time (D-A)	0:06:46	0:06:45	0:07:35	0:07:02	0:07:02	0:08:31			0:08:31									0:07:24	0:06:33
Northville Emergent Time	0:05:38	0:05:06	0:05:10	0:05:18	0:05:18	0:04:11			0:04:11									0:05:01	0:05:57
Plymouth Emergent Time	0:06:57	0:06:09	0:06:33	0:06:33	0:06:33	0:06:38			0:06:38									0:06:34	0:05:23

Dept Times	% Change	2022	% Change	2023	% Change	2024	% Change	2025
Alarm Processing Time	-9.70%	0:01:01	7.40%	0:01:05	-30.77%	0:00:45	15.35%	0:00:52
Turnout Time	-10.40%	0:04:52	-42.00%	0:02:50	-25.88%	0:02:06	-2.11%	0:02:03
Travel Time	17.20%	0:02:40	24.70%	0:03:20	26.00%	0:04:12	8.49%	0:04:33
Call-Arrival Repose Time	2.90%	0:08:34	-15.40%	0:07:15	-2.76%	0:07:03	6.38%	0:07:30
Disp-Arrival Response Time	-2.10%	0:07:32	-18.30%	0:06:10	2.16%	0:06:18	5.02%	0:06:37



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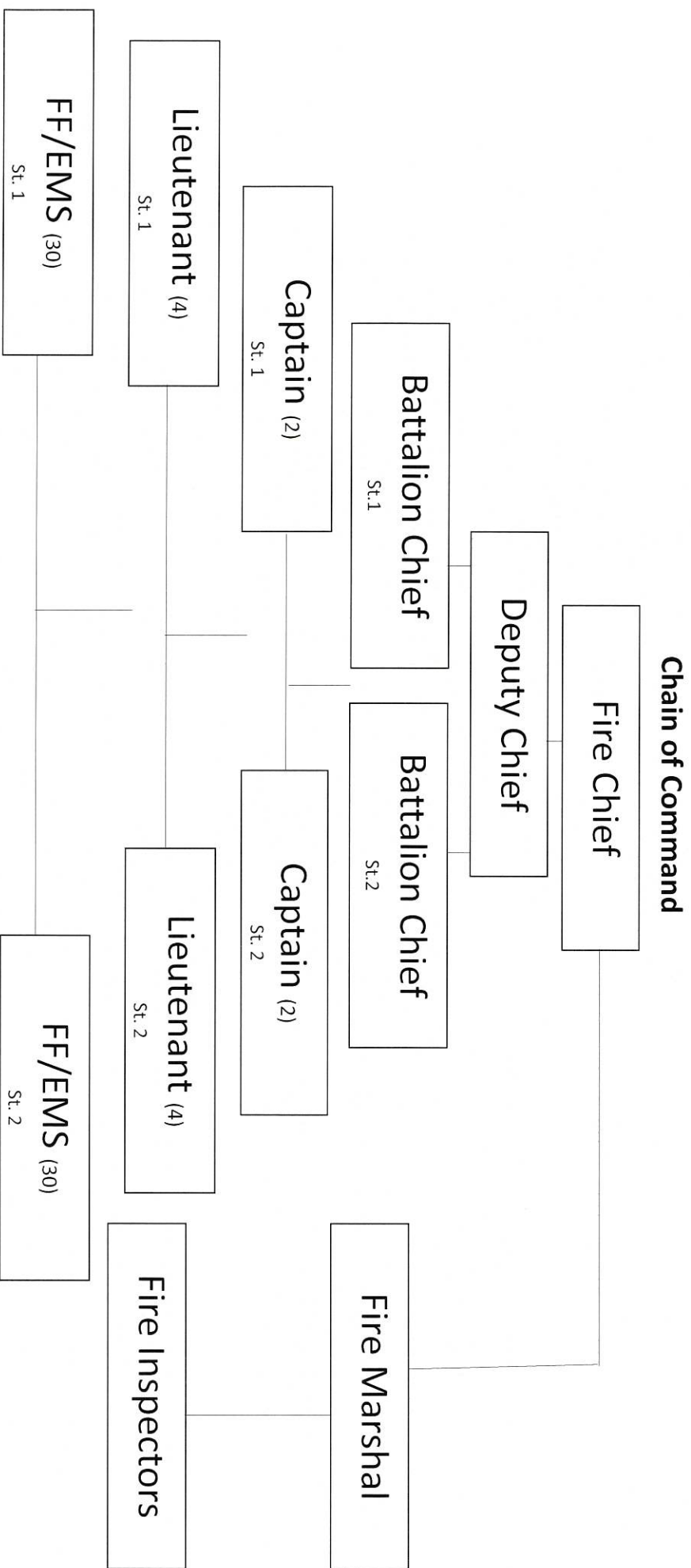
Mutual Aid

2026	January	February	March	Q 1	April	May	June	Q 2	July	August	September	Q 3	October	November	December	Q 4	Year	2025
<u>Mutual Aid</u>																		
Received	1	0	0	1	1			1									2	2
Northville Twp	4	3	7	14	0			0									14	8
Plymouth Twp	2	1	3	6	2			2									8	6
Novi	0	0	1	1	0			0									1	8
Salem	0	0	0	0	0			0									0	0
Total Given	6	4	11	21	2			2									23	22



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Northville Station • 215 W. Main St. • Northville, MI 48167 • 248-449-9919
Plymouth Station • 201 S. Main St. • Plymouth, MI 48170 • 734-453-1234 Ext. 281



Northville City Fire Department

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Officer List

Fire Chief

Matt Samhat

Deputy Chief

Brent Muller

Battalion Chief

Vacant

Captain

Scott Rice (Fire Inspector)
Aaron O'Donnell (Fire Inspector)
David Allstaedt (Fire Inspector)
Sylvia Stepien

Lieutenant

Ken Wiewiora
Zavin Nazaretian
Adam Rice
Tyler Zajac
Charlie Jordan

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Training Report

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Northville City Fire Department

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Staffing Report

Total Staffing				
	2026	2025	2024	2023
FF/Paramedic	3	4	6	4
FF/Specialist	0	0	0	0
FF/EMT	26	26	27	18
FF/MFR	4	4	4	4
FF	7	9	12	8
Paramedic	1	1	1	1
EMT	6	4	3	4
Cadet	2	1	2	3
Total Personnel	49	49	55	42

* 19 members are dual station responders

Admin				
	2026	2025	2024	2023
FF/Paramedic	1			
FF/EMT	1	1	1	1
Total	2	1	1	1

Station 1				
	2026	2025	2024	2023
FF/Paramedic	1	2	4	2
FF/Specialist	0	0	0	0
FF/EMT	12	14	14	11
FF/MFR	0	0	0	0
FF	5	5	5	3
Paramedic	1	1	1	1
EMT	4	4	2	2
Cadet	2	1	2	3
Total	25	27	28	22

Station 2				
	2026	2025	2024	2023
FF/Paramedic	2	2	2	2
FF/Specialist	0	0	0	0
FF/EMT	13	12	13	7
FF/MFR	4	4	4	4
FF	2	4	7	5
Paramedic	0	0	0	0
EMT	2	0	1	2
Cadet	0	0	0	0
Total	23	22	27	20



Northville City Fire Department

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Responder Percentages

	Jan %	Feb %	Mar %	1st Q	Apr %	May %	Jun %	2nd Q	Jul %	Aug %	Sept %	3rd Q	Oct %	Nov %	Dec %	4th Q
Station 1 >20%	15	16	15	15	13	14	15	14								
Station 2 >20%	7	7	7	7	6	9	11	8								
Station 1 10-20%	1	2	1	0	1	4	3	1								
Station 2 10-20%	4	4	3	5	1	4	4	2								
Station 1 <10%	5	4	6	6	8	6	6	7								
Station 2 <10%	7	7	8	6	11	7	6	8								

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Station Run Volume

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Northville City Fire Department

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Dept Run Volume

2026	January	February	March	Q 1	April	May	June	Q 2	July	August	September	Q 3	October	November	December	Q 4	Year	2025	2024	2023
Department Totals																				
Medical - Dept Total	143	121	137	401	119	124	146	389									885	652	652	605
Fire/Other (including MA) - Dept Total	56	38	49	143	38	53	50	141									314	253	253	502
Medical Standby - Dept Total	0	0	0	0	0	0	0	0									0	1	1	
Car Seat Assists - Dept Total	0	0	0	0	0	0	0	0									0			
Fire Alarm Install	4	0	0	4	2	1	1	4									10			
Mutual Aid Given - Dept Total	6	6	12	24	3	3	5	11									48	48		
Mutual Aid Received - Dept Total	1	0	0	1	1	1	3	5									6	0	0	
Transports - Dept Total	8	6	11	25	6	4	11	21									59	104	104	
# Of Calls - Dept Total	203	160	186	549	159	178	197	534									1210	905	905	1107

Dept Totals	1st Q Runs	1st Q %	2nd Q Runs	2nd Q %	3rd Q Runs	3rd Q %	4th Q Runs	4th Q %	Yr Total	Yr %
Medical	401	73.2%	389	72.8%	95	97.9%			885	
Fire/Other	143	26.1%	141	26.4%		0.0%			284	
Medical Standby	0	0.0%	0	0.0%		0.0%			0	
Car Seat Assist	0	0.0%	0	0.0%		0.0%			0	
Fire Alarm Install	4	0.7%	4	0.7%	2	2.1%			10	
Total	548	100.0%	534	100.0%	97	100.0%			1179	
St. 1 (Fire/Medical)	199	36.3%	188	35.5%	43	34.4%			430	35.7%
St. 2 (Fire/Medical)	349	63.7%	342	64.5%	82	65.6%			773	64.3%



Northville City Fire Department

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Response Times

	2026	January	February	March	Q.1	April	May	June	Q.2	July	August	September	Q.3	October	November	December	Q.4	Year	2025	2024	2023
Avg Run Times (Metrics)																					
Alarm Processing Time		0:00:59	0:00:48	0:00:55	0:00:54	0:00:52	0:01:00	0:01:00	0:00:57									0:00:58	0:00:46	0:00:45	0:01:05
Turnout Time		0:02:27	0:01:56	0:01:58	0:02:07	0:01:48	0:01:43	0:01:49	0:01:47									0:01:55	0:02:02	0:02:06	0:02:50
Travel Time		0:04:06	0:04:10	0:04:36	0:04:17	0:04:58	0:04:18	0:04:49	0:04:42									0:04:24	0:04:21	0:04:12	0:03:20
Call-Arrival Repose Time		0:07:32	0:06:55	0:07:33	0:07:20	0:07:38	0:07:01	0:07:38	0:07:25									0:07:18	0:07:08	0:07:03	0:07:15
Disp-Arrival Response Time		0:06:32	0:06:06	0:06:35	0:06:24	0:06:46	0:06:00	0:06:38	0:06:28									0:06:20	0:06:22	0:06:18	0:06:10
Emergent Time (D-A)		0:06:29	0:05:44	0:05:56	0:06:03	0:05:56	0:05:49	0:06:02	0:05:56									0:05:50			
Non-Emergent Time (D-A)		0:06:38	0:06:45	0:07:35	0:06:59	0:08:02	0:06:14	0:07:35	0:07:17									0:07:04			
Northville Emergent Time		0:05:38	0:05:06	0:05:08	0:05:17	0:04:15	0:05:23	0:05:12	0:04:57									0:04:56			
Plymouth Emergent Time		0:06:53	0:06:09	0:06:30	0:06:31	0:06:25	0:06:06	0:06:31	0:06:21									0:06:17			

Dept Times	% Change	2022	% Change	2023	% Change	2024	% Change	2025
Alarm Processing Time	-9.70%	0:01:01	7.40%	0:01:05	-30.77%	0:00:45	27.50%	0:00:57
Turnout Time	-10.40%	0:04:52	-42.00%	0:02:50	-25.88%	0:02:06	-8.61%	0:01:55
Travel Time	17.20%	0:02:40	24.70%	0:03:20	26.00%	0:04:12	4.55%	0:04:23
Call-Arrival Repose Time	2.90%	0:08:34	-15.40%	0:07:15	-2.76%	0:07:03	3.39%	0:07:17
Disp-Arrival Response Time	-2.10%	0:07:32	-18.30%	0:06:10	2.16%	0:06:18	0.27%	0:06:19



Northville City Fire Department

Serving the cities of Northville and Plymouth

Mutual Aid

2026	January	February	March	Q.1	April	May	June	Q.2	July	August	September	Q.3	October	November	December	Q.4	Year	2025	2024	2023
Mutual Aid																				
Received	1	0	0	1	1	1	3	5									6	4	8	3
	Northville Twp	4	3	7	14	1	0	2	3								20	23	56	12
	Plymouth Twp	2	1	3	6	2	3	3	8								23	11	26	45
	Novi	0	0	1	1	0	0	0	0								1	10	3	17
	Salem	0	0	0	0	0	0	0	0								1	1	1	6
Total Given	6	4	11	21	3	3	5	11									45	45	86	80