Plymouth City Commission
Regular Meeting Agenda
Monday, August 17, 2026 7:00 p.m.
Plymouth City Hall & Online Zoom Webinar

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Join Zoom Webinar: https://us02web.zoom.us/j/84698459763
Passcode: 009464 Webinar ID: 846 9845 9763

1. **CALL TO ORDER**
   a. Pledge of Allegiance
   b. Roll Call

2. **APPROVAL OF MINUTES**
   a. August 3, 2026 City Commission Regular Meeting Minutes

3. **APPROVAL OF THE AGENDA**

4. **ENACTMENT OF THE CONSENT AGENDA**
   Unless moved to be placed as a separate item on the agenda, items on the Consent Agenda will be approved by one motion as Agenda Item #4.

   a. Special Event: Old Village General Bike Night, 8/18, 9/1 & 9/15, 10/6 & 10/20
   b. Authorization to Hire – DMS
   c. Approval of July 2026 Bills

5. **CITIZEN COMMENTS**
   This section of the agenda allows up to 3 minutes for public comments to present information for items not on the current agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

6. **COMMISSION COMMENTS**

7. **OLD BUSINESS**

8. **NEW BUSINESS**
   a. Paperless Agenda Information
   b. Wayne County PAYS Program
   c. DMS UHF/VHF Radio System Console Repair
   d. Pavement Markings

9. **REPORTS AND CORRESPONDENCE**
   a. Liaison Reports
   b. Appointments

10. **ADJOURNMENT**

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodation. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to clerk@plymouthmi.gov.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE
OBJECTIVES 1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety 2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy 3. Partner with or become members of additional environmentally aware organizations 4. Increase technology infrastructure into city assets, services, and policies 5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet 6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION
OBJECTIVES 1. Create a 5-year staffing projection 2. Review current recruitment strategies and identify additional resources 3. Identify/establish flex scheduling positions and procedures 4. Develop a plan for an internship program 5. Review potential department collaborations 6. Hire an additional recreation professional 7. Review current diversity, equity, and inclusion training opportunities 8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY
OBJECTIVES 1. Engage in partnerships with public, private and non-profit entities 2. Increase residential/business education programs for active citizen engagement 3. Robust diversity, equity, and inclusion programs 4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY
OBJECTIVES 1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices 2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages 3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety 4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations 5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction 6. Modernize and update zoning ordinance to reflect community vision 7. Implement Kellogg Park master plan

"The government in this community is small and accessible to all concerned."

-Plymouth Mayor Joe Bida
November 1977

City of Plymouth

ITEM #2.a

City Commission Regular Meeting Minutes

Monday, August 3, 2026, 7:00 p.m.

Plymouth City Hall 201 S. Main Street

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

a. Filipczak called the meeting to order at 7:00 PM. leading the Pledge of Allegiance.

b. Present: Mayor Linda Filipczak, Mayor Pro Tem Joe Elliott, Commissioners Latricia Horstman, Jennifer Kehoe, Brock Minton, Karen Sisolak

Excused: Commissioner Alanna McGuire

Also Present: City Manager Chris Porman, City Attorney Robert Marzano, and various members of City Administration.

2. APPROVAL OF MINUTES

a. July 20, 2026 City Commission Regular Meeting Minutes

Motion to approve the July 20, 2026 City Commission Regular Meeting Minutes made by Kehoe, supported by Minton;

There was a voice vote
MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Motion to approve the August 4, 2026 agenda made by Horstman, supported by Sisolak;

There was a voice vote
MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

Motion to approve the Consent Agenda for August 4, 2026 made by Elliott, supported by Minton;

a. Special Event: Plymouth Fall Festival, 9/11–9/13/26

b. Special Event: Alleluia Romanian Church Youth Choir, 9/25/26

c. Special Event: Scarecrows in the Park, 9/25–11/2/26

d. Special Event: 45th Annual Plymouth Ice Festival, 2/5–2/7/27

There was a voice vote
MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

Carl Batishill, Director of the Plymouth Community Band, thanked the City for ability to hold concerts in Kellogg Park, noting the band had completed its 67th concert season and commended staff for their exceptional support.

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6. COMMISSION COMMENTS

Voters were reminded that the primary election was the following day and encouraged residents to vote and mail-in ballots could still be submitted on Election Day by drop box at City Hall or voting in person at the polls at the Cultural Center.

Keep Plymouth Leafy is having a Tree Blitz Tuesday from 6-7 p.m.at Kiwanis Park

There are new park sculptures along Main Street and residents are encouraged to take note of the public art additions to the community.

The mayor recognized the following employee service anniversaries: Sergeant Josh Carroll (PD 22 years), Ken Campbell (MSD 4 years), Abby Gazvoda (Finance 3 years), Matt Lawson (Rec 2 years), and Isaiah Crisovan (MSD 1 year). She also congratulated Deputy Clerk Bridgman on receiving the Certified Municipal Clerk designation. Filipczak also recognized City Manager Porman, who received the Rotary District Council of Governors Award for his work developing strategic plans for Rotary Clubs across Southeast Michigan and Southwest Ontario.

7. OLD BUSINESS

a. Zoning Text Amendment – Ann Arbor Road Corridor – Second Reading

Motion to approve the following resolution made by Minton, supported by Kehoe;

RESOLUTION 2026-80

WHEREAS The Planning Commission of the City of Plymouth reviewed the proposed zoning ordinance amendments which update Section 78-161 of the City's Zoning Ordinance; and

WHEREAS The Planning Commission held a public hearing on August 13, 2025 to receive public comment about the zoning ordinance amendments; and

WHEREAS At the conclusion of the public hearing, the Planning Commission approved the text amendment and recommended review and approval by the City Commission; and

WHEREAS The City Commission has completed a first reading of the proposed language on September 15, 2025; and

WHEREAS The Plymouth Township Board of Trustees approved comparable language on July 21, 2026.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby approve the proposed zoning ordinance amendments to Section 78-161.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the City Commission directs the City Clerk to publish the zoning ordinance amendments to be effective the day after publication.

There was a voice vote
MOTION PASSED UNANIMOUSLY

8. NEW BUSINESS

a. Multi-Family Residential Zoning Ordinance Amendment – First Reading

Motion to approve the following resolution made by Minton, supported by Kehoe;

RESOLUTION 2026-81

WHEREAS The Planning Commission of the City of Plymouth reviewed the proposed zoning ordinance amendments which update Sections 78-21 and 78-191 of the City's Zoning Ordinance; and

WHEREAS The Planning Commission held a public hearing on July 15, 2026 to receive public comment about the zoning ordinance amendments; and

WHEREAS At the conclusion of the public hearing, the Planning Commission approved the text amendment and recommended review and approval by the City Commission; and

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WHEREAS The City Commission has completed a first reading of the proposed language.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the proposed zoning ordinance amendments to Sections 78-21 and 78-191.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the City Commission will hold a second reading of the proposed zoning ordinance amendments at their next regular meeting.

Zoning Text Amendment information can be found in 8/3/2026 agenda packet:
https://www.plymouthmi.gov/common/pages/GetFile.ashx?key=tP9FAQ4B

Porman introduced a proposed amendment for the first reading, altering the multi-family residential zoning ordinance for RM1 and RM2 properties. The amendment updates the density calculation from a rooms-per-acre to a dwelling units-per-acre metric to align with the Master Plan and industry best practices. The Planning Commission reviewed the proposal over four months and passed it unanimously.

Commissioners discussed key concerns:

- Elliott mentioned past confusion with the current method and sought clarity on "net acre" and calculation consistency. He reviewed varying impacts on properties like Tonquish Manor and the proposed Lumber Mart development, finding them generally neutral or more restrictive.
- Kehoe emphasized the Planning Commission's careful deliberation and warned against viewing density negatively, noting that other standards also limit it.
- Sisolak supported the new calculation but sought community engagement, addressing concerns about net acre clarity and RM2 property sizes.
- Horstman backed multi-unit housing diversity, suggesting a future community discussion on density.
- Minton highlighted that many existing city buildings already surpass both calculations' densities.

Bolhuis explained that the net acre definition excludes streets, conforming to industry standards.

City Attorney Marzano advised against expansive exclusions, which could cause legal issues.

Some other concerns were expressed about the potential of the amendment to unintentionally increase density, suggesting the need for broader community discourse on the city's future development. The amendment was supported for its limited scope and benefits for duplex and triplex calculations, stressing the need to remain density-neutral for inclusivity. It was argued that increased density could enhance housing opportunities and strengthen the tax base, advocating against resistance to change and a welcoming approach for new residents. The flexibility the unit-per-acre calculation brings for aligning with market needs, especially for multi-bedroom apartments, was highlighted.

There was a voice vote

MOTION PASSED UNANIMOUSLY with a friendly amendment by Elliott, supported by Kehoe to schedule the second reading at a future meeting rather than the next regular meeting.

b. Intergovernmental Agreement – Wayne County Park Millage Funds

Motion to approve the following resolution made by Sisolak, supported by Elliott;

RESOLUTION 2026-82

WHEREAS The City of Plymouth and the County of Wayne are two separate Governmental Units; and

WHEREAS They have chosen to enter into an Intergovernmental Agreement for improvements to City's Recreational facilities at the Plymouth Cultural Center; and

WHEREAS Funding for this project is from the Wayne County Parks Tax Millage and the County is returning a small portion of the tax money generated by the City of Plymouth Properties to the City for improvements to Parks and Recreation facilities.

NOW THEREFORE BE IT RESOLVED THAT The City Commission of the City of Plymouth does hereby authorize the mayor to execute the documents titled Agreement between the County of Wayne and the City of Plymouth for upgrades to the lighting systems in addition to the purchase of tables and chairs at the Plymouth Cultural Center. This agreement is to have the County provide $24,534.00 to assist the city with those improvements.

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Intergovernmental Agreement information can be found in 8/3/2026 agenda packet:
https://www.plymouthmi.gov/common/pages/GetFile.ashx?key=tP9FAQ4B

There was a voice vote
MOTION PASSED UNANIMOUSLY

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c. CLEMIS Agreement

Motion to approve the following resolution made by Elliott, supported by Sisolak;

RESOLUTION FOR GOVERNING BODY OF PARTICIPANTS

Plymouth Police Department
City of Plymouth
RESOLUTION # 2026-83
Participation in CLEMIS Authority Interlocal Agreement

The City of Plymouth Police Department (the "Public Agency") is a "public agency" as that term is defined under section 2(e) of the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, as amended, MCL 124.502(e).

Under section 28 of article 7 of the Michigan Constitution of 1963 and the Urban Cooperation Act of 1967, 1967 (Ex Sess) PA 7, as amended, MCL 124.501 to 124.512 ("Act 7"), a public agency may exercise jointly with any other public agency any power, privilege, or authority that the public agency shares in common and that each might exercise separately.

The Public Agency possesses the powers, privileges, and authorities to perform various activities relating to courts and law enforcement management information systems.

The Public Agency wants to exercise powers, privileges, and authorities jointly with Oakland County, the Charter Township of Bloomfield, the Charter Township of White Lake, and other participating public agencies under an interlocal agreement creating the Courts and Law Enforcement Management Information System (CLEMIS) Authority (the "CLEMIS Interlocal Agreement") and become a participating public agency under and party to the CLEMIS Interlocal Agreement.

The Public Agency also wants to use the services of the CLEMIS System operated by the Courts and Law Enforcement Management Information System (CLEMIS) Authority (the "Authority") by entering into a services agreement with the Authority.

The City of Plymouth City Commission therefore resolves as follows:

- that the interlocal agreement between Oakland County, the Charter Township of Bloomfield, the Charter Township of White Lake, and other participating public agencies creating the CLEMIS Interlocal Agreement is hereby approved;
- that the City of Plymouth Police Department is hereby authorized to enter into a participation agreement with the Authority to enter into and become a party to the CLEMIS Interlocal Agreement;
- that the City of Plymouth Police Department is hereby authorized to enter into the CLEMIS Main Services Agreement (the "CLEMIS MSA") between the Public

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Agency and the Authority;

- that the Chief of Police of the City of Plymouth Police Department is hereby authorized and directed to transmit a copy of this resolution to the Authority and execute the participation agreements for the CLEMIS Interlocal Agreement and the CLEMIS MSA on behalf of the City of Plymouth Police Department; and
- that the Chief of Police of the City of Plymouth Police Department is hereby authorized and directed to file a copy of the participation agreement for the CLEMIS Interlocal Agreement, including the CLEMIS Interlocal Agreement, on behalf of the City of Plymouth Police Department with the clerk of each county in which the Public Agency is located.

Certification

I, Maureen Brodie, Clerk of the City of Plymouth hereby certify all of the following:

(1) that this resolution of the City Commission was adopted at a regular meeting of the City Commission held on August 3, 2026;
(2) that the resolution remains in effect;
(3) that the meeting was held in compliance with the Open Meetings Act, 1976 PA 267, as amended, MCL 15.261 to 15.275; and
(4) that the minutes of the meeting were kept and have been or will be made available as required by the Open Meetings Act, 1976 PA 267, as amended, MCL 15.261 to 15.275.

Motioned by: Elliott
Seconded by: Sisolak

"Motion to approve the interlocal agreement between the City of Plymouth Police Department with the CLEMIS AUTHORTY for the Courts & Law Enforcement Management Information Systems services."

Yes- 6
No- 0
Passed- Unanimously

Date: August 3, 2026 By: _____

Name:
Maureen A. Brodie
[Clerk]

CLEMIS Agreement information can be found in 8/3/2026 agenda packet:
https://www.plymouthmi.gov/common/pages/GetFile.ashx?key=tP9FAQ4B

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d. Community Conversation - Discussion

Porman requested Commission direction on scheduling the second community conversation. Two dates were available at the Cultural Center: Monday, August 24, or Thursday, August 27. The second community conversation is intended to provide residents with a progress update on the current year's tasks, gather feedback, identify future priorities, and serve as an initial step in developing the City's next five-year strategic plan. The Commission selected Monday, August 24, 2026 at 6:00 PM as the date and time for the event.

e. Community Gardens - Discussion

Porman presented a request from the Old Village Association to explore a community garden program. The City currently lacks a formal program and the commission's guidance was requested on researching and developing a proposal. Existing small garden in Old Village may require relocation if the land is repurposed. Residents backed the idea, citing community benefits, emphasizing the need for relocation. The commission supported the concept for its mental health and community connection benefits. Kehoe expressed workload concerns, but Porman noted the research would leverage existing models. Sisolak stressed fair application, and City Attorney Marzano found no conflict since the vote centered on feasibility, not specific locations or groups. The administration was tasked with exploring the concept further for policy and operational proposals.

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

None

b. Appointments

None

10. ADJOURNMENT

Motion to adjourn made by Minton, supported by Sisolak;

There was a voice vote
MOTION PASSED UNANIMOUSLY

The meeting was adjourned at 8:34 P.M.

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_____
LINDA FILIPCZAK
MAYOR

_____
MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK

Special Event Application

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Old Village General

Ph# 2488843939 Fax# _____ Email ovg@handinhandbuild.c Website _____

Address 689 N Mill St City Plymouth State MI Zip 48170

Sponsoring Organization's Agent's Name Anthony M Giglio **Title** _____

Ph# 2488843939 Fax# _____ Email ovg@handinhandbuild.c Cell# _____

Address 689 N Mill St City Plymouth State MI Zip 48170

Event Name Bike Night

Event Purpose Establish a family oriented night centered around motorcycles and community, meet new friends, kids

Event Date(s) 1st & 3rd Tuesday every month, concluding in October

Event Times 5pm - 9pm

Event Location Old Village General, utilizing public parking spaces on Liberty & Mill

What Kind Of Activities? Reserving parking for participants to park motorcycles in front of and along liberty street not

What is the Highest Number of People You Expect in Attendance at Any One Time? 50

Coordinating With Another Event? YES ☐ NO ☑ **If Yes, Event Name:** _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Requesting parking spots on Liberty street from the corner of Mill to the end of Old Village General deck be blocked off.

The event simply centers on reserving a block of parking for motorcycles to park together and depending on growth eventually reserve spots on Mill. My store will operate like any other night. To me it is simply a group outreach to bring people together to spend time in Old Village, make new friends, patronize local establishments.

Some involvement from local police on their bike would be awesome or even some of our city officials that I now know saddle up on two wheels ;)

Thank you for the consideration. I would also be more than happy to design a no parking sign to be deployed for Bike night to make things a little easier. Anthony

RECEIVED AUG 02 2026

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*

City Operated ☐ Co-sponsored Event ☐ Other Non-Profit ☑ Other For-Profit ☐ Political or Ballot Issue ☐

2. **ANNUAL EVENT: Is this event expected to occur next year?** YES ☑ NO ☐

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): 1st & 3rd tuesday, May-October

Next year's specific dates:

****See section 12.13 for license & insurance requirements for vendors****

3. **FOOD VENDORS/ CONCESSIONS?** YES ☐ NO ☑ **OTHER VENDORS?** YES ☐ NO ☑

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES ☐ NO ☑

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES ☐ NO ☑

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES ☐ NO ☑

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services. *(see Attachment B)*

Signs for restricting parking. as mentioned I would love to design an approved sign to be deployed specifically for

7. **AN EVENT MAP IS** ☑ **IS NOT** ☐ attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES ☑ NO ☑
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application**.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?
YES ☐ NO ☑
If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that

a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)

b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).

c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)

d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)

e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

8/2/2026

Date

eSigned via GovOS.com
Anthony M Giglio
Key: 10f509ac-b51d-423f-a1aa-2979e0118106

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Old Village General _____ *(organization name)* agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Bike Night _____ *(event name)* by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature eSigned via GovOS.com Anthony M Giglio Key: 10|509ec-b51d-423f-a1ae-2979e01f81d6 _____ Date 8/2/2026 _____

Witness _____ Date _____

W Liberty St
W Liberty St
N Mill St
N Mill St
N Mill St
Google Maps

Name of Event: Bike Night at Old Village General Store
Date: 1st + 3rd Tuesday, monthly, until October
Location: Liberty Street

MUNICIPAL SERVICES:	**Approved**	**Denied**	(list reason for denial)	**Initial** AG
	- No Parking on Liberty - Post for "Motorcycle Use Only"			
$250 Bathroom Cleaning Fee Per Day of Event? YES (NO)				
Labor Costs: $100.00/event	Equipment Costs: $50.00/event		Materials Costs $ 25.00/event	
POLICE:	**Approved**	**Denied**	**(list reason for denial)**	**Initial** JEC
	N/O SERVICES NEEDED			
Labor Costs $ 0	Equipment Costs $		Materials Costs $	
FIRE:	**Approved**	**Denied**	(list reason for denial)	**Initial** BM
No Services needed				
Labor Costs $ 0	Equipment Costs $		Materials Costs $	
HVA:	**Approved**	**Denied**	(list reason for denial)	**Initial**
DDA:	**Approved**	**Denied**	(list reason for denial)	**Initial** SBP
Labor Costs $ 0	Equipment Costs $		Materials Costs $	
RISK MANAGEMENT:	**Approved**	**Denied**	(list reason for denial)	**Initial** MB
Class I – Low Hazard	Event sponsors must provide current Certificate of Insurance naming City of Plymouth/Certificate Holder as 'Additional Insured' including in the Description Box/Area in order to hold an event. Food vendor/service requirements, per Special Event Policy [see sec. 12.13], must also be met for any food/beverage offerings			
Class II – Moderate Hazard				
Class III – High Hazard				
Class IV – Severe Hazard				

Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - Authorization to Hire - DMS - 08-17-26.docx*
Date: August 14, 2026
RE: Authorization to Hire - DMS

Background

The City Commission will recall that they were notified on August 14th, 2026, of a departure from the Department of Municipal Services. The employee was a valued member of the team, and it once again proves our people are highly sought after by other organizations.

The City Commission adopted the Employment Ordinance on August 7, 2000, and it requires that the City Manager seek advance and express approval prior to filling any full-time position. The City Administration is seeking the approval of the City Commission for authorization to hire at this time in order to move forward with the hiring procedure.

This position is in the budget, and it does not expand our F.T.E. count.

Recommendation

The City Administration recommends that the City Commission authorize the filling of the open position with the Department of Municipal Services. We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions regarding this matter please feel free to contact me.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City Commission did adopt what is commonly known as the Hiring Ordinance in August of 2000; and

WHEREAS The Ordinance requires that the City Administration seek prior and express approval for any full-time position; and

WHEREAS The City Administration is seeking prior and express approval for the hiring of one (1) Municipal Services employee to fill the vacancy in that department.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize prior and express approval to hire one (1) Municipal Services employees.

Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - Paperless Agenda - 08-17-26.docx*
Date: August 13, 2026
RE: Paperless Agenda Information

Background

As part of the City Commission's 2026 One-Year Tasks, Administration was directed to research paperless agenda packets. Our IT Director, Tom Alexandris has completed an initial review of the software, hardware, implementation requirements and estimated costs associated with transitioning the City Commission and other boards and commissions to a paperless system.

A paperless agenda system represents more than simply scanning or converting the existing paper agenda packet into an electronic document. It provides an electronic workflow for preparing, submitting, compiling, distributing and publishing agenda materials. Board and commission members can electronically access supporting documents, while the system can also assist staff with preparation of meeting minutes, resolutions and voting records.

The City has 54 members serving on regularly scheduled boards and commissions, with an additional 18 members serving on boards and commissions that meet as needed. A full transition would therefore involve multiple boards, staff liaisons and meeting processes.

Implementation would require agenda management software and tablets or laptops for board and commission members. Staff recommends standardized City-provided equipment rather than a Bring Your Own Device approach to simplify technical support and system management.

If pursued, implementation would likely occur over several months, beginning with the City Commission. Staff anticipates operating paper and electronic processes in parallel for one or two meetings before transitioning fully and subsequently bringing other regularly scheduled boards and commissions onto the system.

Preliminary costs are estimated at $8,000–$10,000 annually for software and $53,200–$55,200 for hardware. These estimates would be refined if the Commission directs Administration to proceed with further evaluation.

Recommendation

Administration recommends that the City Commission review the information presented and provide direction regarding whether Administration should continue pursuing implementation of a paperless agenda system.

If the Commission wishes to proceed, Administration would conduct additional research regarding available vendors, system capabilities, implementation requirements, final costs and an appropriate phased implementation schedule before returning to the Commission with a formal recommendation and any necessary budget authorization.

No formal action or expenditure is requested at this time beyond providing direction to Administration on how the Commission would like to proceed.

CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

TO: Chris Porman
City Manager

August 11, 2026

FROM: Tom Alexandris
Director of IT/HR

SUBJECT: Paperless Agenda Information

In February of this year, the City Commission adopted their One-Year Tasks list as part of the 5-Year Strategic Plan. One item under task area #3, Community Connectivity is 'Research Paperless Agenda Packets'. I have been researching the topic of paperless agendas for use by the City Commission and the subservient boards. The concept of paperless agendas packets is not just taking the paper packet and converting it to an electronic version and posting it on the City's website. This is a complete change in the meeting agenda preparation and delivery method to commissioners/board members and the public.

First off, I wanted to provide a listing of the boards/commissions that would be impacted. The ones listed with an asterisk meet as needed and do not have a regular schedule.

Primary Board/Commission

- City Commission – 7 Members (Plus City Attorney)

Subservient/Secondary Boards/Commissions -

- Brownfield Redevelopment Authority/Economic Development – 9 Members *
- Cemetery Board - 5 Members
- Corridor Improvement Authority – 6 Members (Plus the Mayor)
- Downtown Development Authority – 12 Members (Plus the Mayor)
- Historic District Commission – 7 Members
- Local Officer Compensation Commission – 5 Members *
- Planning Commission – 9 Members
- Tax Abatement Committee - 4 Members *
- Zoning Board of Appeals – 5 Members (Plus Two Alternates)

In total there are 54 members on boards/commission that meet on a regularly scheduled basis. Further, there are 18 members on board/commissions that meet as needed.

I've broken down things for consideration into 4 areas: Software, Hardware, Implementation, Costs

Software –

Paperless agenda software is basically a workflow for the preparation/delivery of a meeting agenda. Further, it also provides a method for the preparation of the meeting minutes. It allows for

electronic submittal of items for the agenda. They are compiled with interactive links including video if necessary. It would then be published for use by the public and all board members/commissioners.

Board members/commissioners would access the software to view the agenda and all supporting materials such as pictures, maps, drawings, etc. Notes could be added for their use as well. The public would also access the agenda packet online.

Minutes can be taken during the meeting directly in the software providing links to resolutions, votes, etc. This would allow for a speedier compilation of minutes vs taking notes and preparing the minutes after the meeting.

Hardware –

There would not be a great deal of hardware needed to implement paperless agendas from the preparation side. Most of that is already in place as part of the current technology infrastructure. The primary costs would be associated with the end users (i.e. board/commission members). Each end user would need to be provided with a tablet/laptop. They would access the packet via the device. It would be needed at their respective meetings as well since a copy would not be printed. In addition, the device could also be configured for access their City email as well.

There is an alternative to the City providing devices to board/commissioner members that would allow those members to use their own devices. This is commonly known as 'Bring Your Own Device' or BYOD. I would not suggest this route from a management perspective. It is easier to support everyone on the same platform vs different vendors, operating systems, etc.

Implementation –

This would be a multi-month process to implement as this would need to cover all the boards and commissions. For this to be successful, all boards/commissions would need to participate. Further all board/commission members would also be required to participate. If just 1 board/commission member does not participate it negates any potential value of implementing a paperless agenda. Basically, it's 'all or nothing' if we are truly going to implement something like this program.

My suggestion would be to have the City Commission lead the implementation. Have a parallel process for one or two meetings then fully commit to the paperless agenda. Work through any issues that come up and then begin bringing the other boards on-line.

There is one caveat to this in that there are three boards/commissions that meet as needed. A decision would need to be made whether they would be included in this process. While I did say it's an all or nothing scenario, that was directed towards the boards/commission that meet on a regular basis. The focus has been on the ones that have a specific meeting schedule.

Costs –

This can be broken down into three parts: Software, Tablets/Laptops for Board/Commission members and Laptops for City Administrative Staff.

Software - In looking at a few of the leading vendors in this area, this would be a yearly service fee of approximately $8,000 to $10,000. This would be a 'Software as a Service' or SAAS. There is no software installed but is hosted on remote servers and access view a web browser. Think of Google Workspace as an example.

Hardware (Board/Commission Members) – There is a need for a tablets/laptops for each board member to be able access the paperless agenda packets. We would need to allocate roughly $800 per device for roughly 60 devices. This includes the 54 board/commissioner members plus spare devices.

Hardware (City Staff) – For the staff that are liaisons to the various boards, we would need to ensure they have the appropriate hardware. This could be a secondary device or replacing a primary device. Based on a preliminary review, I'm estimating the costs of around $10-$12k.

Summary –

Software - $8,000-$10,000
Hardware - $53,200-$55,200

Moving forward, I am requesting direction as to how you want me to proceed.

Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - Wayne County PAYS Program - 08-17-26.docx*
Date: August 12, 2026
RE: Wayne County PAYS Program

Background

Public Act 79 of 2026 amended the General Property Tax Act to continue delinquent property tax payment reduction and foreclosure prevention programs, including the Pay As You Stay (PAYS) Program. These programs provide qualifying homeowners with opportunities to address delinquent property taxes and avoid foreclosure. The legislation removed the previous sunset provisions, making these tools permanent under state law.

The Wayne County Treasurer has notified the City of its intent to reestablish the PAYS Program. Based on information provided by the Treasurer's Office, municipalities that do not wish to participate must provide written notice of nonparticipation within 21 days. If the City does not opt out, no action is required.

Recommendation

Administration **does not recommend that the City Commission opt out of the PAYS Program**. The program provides an additional tool for qualifying homeowners experiencing delinquent property taxes to resolve those obligations while avoiding foreclosure. As noted in the Finance Director's memorandum, these programs are generally intended to increase tax collections, prevent foreclosure, and promote housing stability.

Accordingly, **no action is recommended or required by the City Commission at this time**. However, because the City has a limited period in which it may elect not to participate, Administration believes it is appropriate to bring the matter to the Commission's attention. Should the Commission wish to opt out, there is a proposed resolution attached, but again, no action is required from the Commission to participate.

CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main St.
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

MEMORANDUM

Date: August 11, 2026
To: Chris Porman, City Manager
From: Priya J King, Finance Director
Subject: Pay As You Stay (PAYS) program

Issue: Pay As You Stay (PAYS) Senate Bill 423

Analysis: Public Act 33 of 2020 authorized counties and foreclosing governmental units to:

1. Establish Delinquent Property Tax Installment Payment plans
2. Create agreements to avoid foreclosure
3. Allow Delinquent Tax Payment Reduction Programs
4. Give courts authority to delay foreclosure cases

Public Act 33 was intended to give temporary authority for a means to avoid foreclosure. Section 78q(5) authorizes counties to enter into foreclosure prevention agreements until June 30, 2026. Without further legislative action, this authority would have expired.

On July 27, 2026, Governor Gretchen Whitmer signed Senate Bill 423 which became Public Act 79 of 2026. The legislation amended the same sections of the General Property Tax Act and removed the sunset dates for foreclosure prevention agreements and delinquent tax relief programs, making these homeowner assistance tools permanent under state law.

The continuation of these programs provides distressed homeowners opportunities to resolve delinquent property taxes while avoiding foreclosure. From a fiscal perspective, Public Act 33 and Public Act 79 are generally intended to increase tax collections and prevent foreclosure to provide increased housing stability.

Requested Action: No action is required.

Attachment(s): Notice to Intent to reestablish PAYS Program from the Wayne County Treasurer's Office

ERIC R. SABREE
Wayne County Treasurer

JEAN-VIERRE ADAMS
Chief Deputy Treasurer

NOTICE OF INTENT TO REESTABLISH PAYS PROGRAM

To: Local Treasurers in Wayne County

From: Eric R. Sabree, Wayne County Treasurer

Re: Wayne County PAYS Program

Dated: August 11, 2026

As originally enacted, Section 78g of the General Property Tax Act provided that the Pay As You Stay ("PAYS") Program would expire on July 1, 2025. On July 27, 2026, Governor Gretchen Whitmer signed Senate Bill 423 of 2025 (2026 Public Act 79) into law, which removed the statutory sunset provision and restored the authority of county treasurers to administer the PAYS Program.

Accordingly, the Wayne County Treasurer will resume administration of the PAYS Program for qualified homeowners residing in participating cities, townships, and villages within Wayne County. This correspondence serves as notice to each city, township, and village treasurer (each, a "Local Treasurer") of the program's resumption and advising you that your local unit of government has the option of not participating in the PAYS Program.

If a Local Treasurer provides the Wayne County Treasurer a notice of nonparticipation, all properties within the respective jurisdiction will be excluded from the PAYS Program. If a Local Treasurer does not provide a notice of nonparticipation, that treasurer is presumed to have consented to participation.

The terms and conditions to be offered under the PAYS Program and other information relevant to your decision making are described in the attached **Exhibit A**. Please review those terms and conditions prior to making your decision as an "opt-out" cannot be rescinded after the 21-calendar day notice period.

If you determine that your local government unit will not participate in the PAYS program, you must provide the Wayne County Treasurer written notice of nonparticipation which must be delivered within 21 calendar days of the date of this notice (MCL 211.78g (10)(b)(i)).

A notice of non-participation must be mailed to the Wayne County Treasurer at 400 Monroe Street, 5th Floor, Detroit, Michigan 48226 **and** by email to: WCTODELINQUENTTAXES@waynecounty.com.

Local Treasurers and Assessors, who have not opted out of participating in the PAYS Program, are requested to forward to the Wayne County Treasurer Excel files reflecting the properties that have been granted exemptions from taxes under MCL 211.7u, as soon as possible for exemptions granted for 2026. Such Excel files are to be emailed to WCTODELINQUENTTAXES@waynecounty.com. The format of the Excel file is as follows:

NAME OF MUNICIPALITY

	PARCEL NUMBER	ADDRESS	TAXPAYER NAME	PRECEEDING YEAR TAXABLE VALUE	PTE YEAR
1					
2					

If you have any questions regarding this notice or the PAYS Program, please email them to Chief Deputy Treasurer Jean-Vierre Adams at jvadams@waynecountymi.gov.

EXHIBIT A TERMS AND CONDITIONS OF PAYS

A. Properties that Qualify for the PAYS Program.

The PAYS Program will apply to property: (a) that has received or will receive a property tax exemption under the provisions of MCL 211.7u, (b) has unpaid delinquent taxes, and (c) is located in a city, town, or village in Wayne County that has not opted out of the PAYS Program pursuant to the terms of MCL 211.78g (10)(b).

B. Reductions in Delinquent Taxes.

For property that meets the qualifications to be included in the PAYS Program, one or more of the following methods of reducing unpaid delinquent taxes[1] would be available to homeowners who participate in the PAYS Program:

1. If the total amount of unpaid delinquent taxes is greater than 10% of the property's taxable value for the calendar year preceding the year the property was exempt under MCL 211.7u, then the amount required to redeem the property under MCL 211.78g(3)(a) will be reduced to 10% of the property's taxable value for the calendar year preceding the year the property was exempt under MCL 211.7u.
2. All unpaid delinquent taxes that represent charges for services that have become delinquent and have been certified to the Wayne County Treasurer for collection of taxes and enforcement of the lien for the taxes under section 21(3) of the revenue bond act of 1933, 1933 PA 94 (MCL 141.121) may be canceled.
3. All of the interest, penalties, and fees required to be paid under the GPTA with respect to unpaid delinquent taxes will be cancelled.

[1] "Unpaid delinquent taxes" means the amount of taxes turned over to the Wayne County Treasurer for collection. Such amount would include millage assessments, administrative fees and interest fees imposed by the local units of government and may include solid waste fees and water department charges.

With respect to the provisions of B.1 through B.3, above, the following will apply:

(a) In the event that a property has been exempt under MCL 211.7u for more than one calendar year, for purposes of determining the property's taxable value for the calendar year "preceding" the year the property was exempt under MCL 211.7u, the calendar year immediately preceding the last prior consecutive calendar year that the property was exempt under MCL 211.7u will be used. By way of example, if a property was exempt in 2022, 2024, 2025, the taxable value for 2023 will be used, not the taxable value for the 2021 calendar year.

(b) The 10% of taxable value amount determined in Section B(1) above, may be further reduced by 10% of the amount of unpaid delinquent taxes required to be paid to redeem the property if the property is redeemed by a single lump-sum payment (MCL 211. 78g (8)(b)). **The single lump-sum payment must be paid within 45 days after the date on the notice to the homeowner from the WCTO that they are eligible for reduction of delinquent taxes under the PAYS Program.**

(c) The Wayne County Treasurer will not impose any additional interest, penalties, fees, or other charges or any kind in connection with the PAYS Program (See, MCL 211.78g(d)).

(d) The PAYS Program would apply to property that is subject to an approved delinquent property tax installment payment plan under MCL 211.78q(1) or an approved tax foreclosure avoidance agreement under MCL 211.78q(5). Failure of a homeowner to pay amounts under such a plan or agreement does not prohibit a homeowner from participating in the PAYS Program.

(e) The Wayne County Treasurer will offer a payment plan to all eligible homeowners under which the reduced amount payable under MCL 211.78g(8) must be paid over a period of up to 36 months in (approximately) equal monthly installments, without interest (the "PAYS Plan"). The initial payment required to enter a PAYS Plan is the greater of 3% of the reduced amount or $25.00. Under the PAYS payment

agreement, if the homeowner misses 3 payments within a six (6) month period, the WCTO office will send the homeowner a **"notice of missed payments"** and the homeowner will have the opportunity to pay all missed payments within 90 calendar days after the date of the "notice of missed payments." If the homeowner fails to pay all missed payments within this period (or such later period as approved by the Wayne County Treasurer), the homeowner will be in default under the PAYS Plan.

(f) If the homeowner is in default under a PAYS Plan all of the following will apply:

(i) The amount required to be paid to redeem the property is the sum of *(a)* any unpaid delinquent taxes on the property and *(b)* interest under MCL 211.78g(3)(b) and any additional interest, fees, charges and penalties otherwise applicable to any unpaid taxes on the property, including, but not limited to, interest, fees, charges, and penalties canceled under MCL 211.78g(d); and

(ii) The property must be included in the immediately succeeding petition for foreclosures under MCL 211.78h.

(g) Once the homeowner has completely paid the reduced amount of delinquent taxes under Section B and in accordance with any PAYS Plan, any remaining unpaid taxes, interest, penalties, and fees otherwise payable will be cancelled by the Wayne County Treasurer, including, but not limited to, any interest, fee, or penalty payment required under a Section 78q(1) delinquent property tax installment payment plan or a Section and 78q(5) tax foreclosure avoidance agreement.

C. Impact on Local Units of Government and Taxing Jurisdictions.

1. A reduction of unpaid delinquent taxes under MCL 211.78g(a)(i) must be allocated to each taxing unit based on the proportion that its unpaid delinquent taxes certified to the Wayne County Treasurer bear to the

total amount of unpaid delinquent taxes certified to the Wayne County Treasurer in connection with the property.

2. All payments collected in connection with property under MCL 211.78g (paid in either a single lump-sum or under a PAYS Plan) must be distributed to each taxing unit that has certified to the Wayne County Treasurer unpaid delinquent taxes for the property in an amount based on the proportion that the taxing unit's unpaid delinquent taxes certified to the Wayne County Treasurer bear to the total amount of unpaid delinquent taxes certified to the Wayne County Treasurer in connection with the property.
3. If a payment reduction under MCL 211.78g(8) is in effect for property for which Wayne County has issued notes under the GPTA that are secured by delinquent taxes interest on that property, at any time within 2 years after the date that those taxes were returned as delinquent, the Wayne County Treasurer will charge back to any taxing unit in Wayne County the face amount of the delinquent taxes that were owed to that taxing unit on the date those taxes were returned as delinquent, less the amount of any payments received by the Wayne County Treasurer on that property. All subsequent payments of delinquent taxes and interest on that property will be retained by the Wayne County Treasurer in a separate account and either paid to or credited to the account of that taxing unit.
4. Any payment under a delinquent property tax installment plan pursuant MCL 211.78q(1) or under a tax foreclosure avoidance agreement pursuant to MCL 211.78q(5) that are made during the calendar year in which an owner of property is on the PAYS Plan must be credited to the amount owed as calculated under MCL 211.78q(8), with the credit not to exceed the amount owed under MCL 211.78g(8).

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS, Public Act 79 of 2026 amended the General Property Tax Act to continue delinquent property tax payment reduction and foreclosure prevention programs; and

WHEREAS, MCL 211.78g permits eligible local units of government to provide notice of nonparticipation in such programs; and

WHEREAS, the Wayne County Treasurer has provided notice of its intent to reestablish the Pay As You Stay (PAYS) Program; and

WHEREAS, the City Commission has determined that the City of Plymouth should not participate in the PAYS Program at this time.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth directs the City Finance Director/Treasurer to provide written notice to the Wayne County Treasurer of the City's nonparticipation in the Pay As You Stay (PAYS) Program in accordance with MCL 211.78g.

BE IT FURTHER RESOLVED, that the City Finance Director/Treasurer is authorized to take any necessary administrative action to effectuate the City's nonparticipation.

Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - DMS UHF-VHF Radio System Console Repair - 08-17-26.docx*
Date: August 14, 2026
RE: DMS UHF/VHF Radio System Console Repair

BACKGROUND

The Department of Municipal Services (DMS) relies on UHF/VHF radios for daily operations and to maintain clear communication among employees working in the field. The system is used year-round for operations including snow plowing, bulk leaf collection, sewer cleaning, tree trimming, and special events.

Historically, the City's Police, Fire, and Municipal Services radio systems were interconnected through a central console. As Police and Fire transitioned to the State of Michigan's 800 MHz radio system, DMS remained the City's primary user of the UHF/VHF system. It was not cost effective to move all our radios towards the 800MHz system, as it also allowed for redundancy in our communications should one system fail. The console located at the Plymouth Township Community Dispatch Center continued to provide a link between the two systems.

Recent upgrades at the Dispatch Center resulted in the legacy equipment connecting the DMS UHF/VHF system with the Police and Fire radio system becoming incompatible and being disconnected. During recent special events, this has required officers and supervisors to carry and monitor multiple radios in order to maintain communication between departments.

DMS staff, Police Command, and Dispatch have reviewed potential solutions with radio system experts. The most cost-effective option identified is to replace the obsolete console equipment with compatible hardware and software.

Motorola Solutions has provided a proposal totaling $13,992.39, consisting of $11,135.25 for hardware and software and $2,857.14 for installation and programming. Pricing is provided through the State of Michigan MiDEAL extended purchasing program.

Funding for this purchase is included in the FY 2026–2027 Capital Improvement Plan under the Equipment Fund.

This project represents the first of two anticipated improvements to the DMS radio system. Staff expects to return to the City Commission with a separate proposal for the replacement of handheld and vehicle-mounted UHF radios.

RECOMMENDATION

Administration recommends that the City Commission authorize the purchase of hardware, software, installation, and programming services from Motorola Solutions of Chicago, Illinois, pursuant to Quote #08072026, in an amount not to exceed $13,992.39, with funding from the Equipment Fund as provided in the FY 2026–2027 Capital Improvement Plan.

Department of Municipal Services

1231 Goldsmith, Plymouth, MI 734-453-7737 dms@plymouthmi.gov

Date: August 13, 2026
To: Chris S. Porman, City Manager
From: Adam Gerlach, Deputy Director of Municipal Services
Re: DMS UHF/VHF Radio System Console Repair

BACKGROUND:
During our normal operations, the Municipal Services staff and crew use several different communications systems, including UHF/VHF radios. The UHF radios are an essential tool that allow the staff and crew to work safely and efficiently by providing clear two way communications to the entire team simultaneously. We use the UHF radios year round for most tasks that involve a crew working together, just a few examples include: snow plowing, bulk leaf pick up, sewer cleaning, tree trimming, and special events.

At one time the Police, Fire, Municipal Services and other City departments all operated UHF/VHF radio systems. The radio systems were all interconnected through a main base station otherwise referred to as the console. The console for the City radio systems was housed in City Hall until the Plymouth Township Community Dispatch began, and the City's UHF radio console was moved to the Dispatch Center at Township Hall. Due to changing regulations, Police and Fire have switched from UHF radios to the State of Michigan operated 800mHz system, leaving Municipal Services as the only user of the UHF radio system. The console at the Dispatch Center has served as the link between the Police/Fire 800mHz radios and the DMS UHF radios. With the changing requirements for public safety communications, and as equipment reaches the end of its service life, the console hardware and software at the Dispatch Center is regularly being updated. With one of the recent updates the legacy equipment that provided the link between DMS and Police/Fire was incompatible and the obsolete equipment was disconnected. At the last couple special events, the missing link between the radio systems required officers and supervisors to carry and monitor multiple radios.

DMS staff, Police Command, and Dispatch have been working on possible solutions to this radio system issue. After discussing the issue with radio system experts, we found the most cost effective option is to replace the obsolete equipment in the console at the Dispatch Center. Motorola Solutions has provided a proposal to provide and install the compatible radio system equipment. The equipment (hardware and software) cost is $11,135.25 and labor to install and program the system is $2,857.14 for a total cost of $13,992.39. The quote from Motorola Solutions is attached for reference.

RECOMMENDATION:
The City staff recommend that the City Commission authorize the purchase of the hardware and services as detailed on Quote #08072026 from Motorola Solutions of Chicago, IL in the amount of $13,992.39. The equipment pricing is provided through the State of Michigan, MiDeal extended purchasing program. The funding for this purchase is covered in the 2026-2027 budget in the Capital Improvement Plan under the Equipment Fund. The capital improvement plan with the line item noted is attached.

As you are aware this proposal to repair the radio system console at the Dispatch Center is the first of two parts needed to update the DMS radio system. In the near future we will finalize the second proposal for replacement handheld and vehicle mounted UHF radios for the City's fleet.

Should you have any questions, please feel free to contact me.

MOTOROLA SOLUTIONS

QUOTE # 08072026

CUSTOMER: PLYMOUTH, CITY OF
ADDRESS: 201 S MAIN
PLYMOUTH MI, 48170

ATTN: Justin Bulmer
CUSTOMER #:
DATE: August 7, 2026

MOTOROLA SOLUTIONS
500 W MONROE ST.
STE 4400
CHICAGO, IL 60661

Presented by CSM:
Brent Ohrman
brent.ohrman@motorolasolutions.com

LINE ITEM	O	QTY	NOMENCLATURE	DESCRIPTION	UNIT PRICE	DISC PRICE	EXTENDED PRICE
				HARDWARE EQUIPMENT			
1		1	L37TSS9PW1CN	ALL BAND CONSOLETTE CN.	$11,053.00	$ 8,289.75	$ 8,289.75
1	a	1	GA00318AB	ADD: 5Y ESSENTIAL SERVICE.	$480.00	$480.00	$ 480.00
1	b	1	CA01598AB	ADD: AC LINE CORD US.	$0.00	$ -	$ -
1	c	1	G51AT	SOFTWARE LICENSE ENH:SMARTZONE.	$1,766.00	$ 1,324.50	$ 1,324.50
1	d	1	GA05507AA	DEL: DELETE 7/800MHZ BAND.	-$800.00	$ (600.00)	$ (600.00)
1	f	1	L999AG	ADD: FULL FP W/E5/KEYPAD/CLOCK/VU.	$929.00	$ 696.75	$ 696.75
1	g	1	QA05751AA	ADD: NO ENCRYPTION, CLEAR RADIO (NO ADP) (US ONLY).	$0.00	$ -	$ -
1	h	1	G806BL	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX.	$607.00	$ 455.25	$ 455.25
1	i	1	QA09113AB	ADD: BASELINE RELEASE SW.	$0.00	$ -	$ -
1	j	1	W22BA	ADD: STD PALM MICROPHONE APX.	$85.00	$ 63.75	$ 63.75
1	k	1	G361AH	SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX.	$353.00	$ 264.75	$ 264.75
2		1	HKN6233C	MOBILE RADIO APX CONSOLETTE RACK MOUNT KIT.	$214.00	$ 160.50	$ 160.50
						EQUIPMENT TOTAL	**$ 11,135.25**
				SERVICES			
3	Labor - Existing Hardware Removal, Installation, Run cables, misc materials						$ 2,857.14
						SERVICES TOTAL	**$ 2,857.14**
						HARDWARE & SERVICES TOTAL	**$ 13,992.39**

NOTES:
* Please indicate acceptance of this service by signing below and providing a Purchase Order or Notice to Proceed referencing quote #08072026

QUOTE VALID FOR 60 DAYS
TERM: MiDeal Equipment Discounts

Customer Signature **DATE**

Item Description	Req By	Account #		R N	Est Life	Dept Priority	Method of Funding: Approp	Act 99	Grant	Bonds	Dept Req Est Cost	Manager Revisions	Budgeted Cost
PUBLIC IMPROVEMENT FUND													
	DMS	445-770	-977.000	N	5	1	X				-	-	-
PUBLIC IMPROVEMENT FUND TOTAL											-	-	-
WATER & SEWER FUND													
Lead & galvanized service line replacement program	DMS	592-261	-818.000	R,N	4	1	X				50,000	-	50,000
Utility patch repair	DMS	592-261	-818.000	R	5	1	X				50,000	-	50,000
Replace construction/safety barricades	DMS	592-261	-818.000	R	10	2	X				25,000	-	25,000
Replace isolation valves (valve, structure, pipe & connections)	DMS	592-261	-818.000	R	10	1	X				60,000	-	60,000
Replace fire hydrants	DMS	592-261	-818.000	R	10	1	X				20,000	-	20,000
Subtotal											**205,000**	-	**205,000**
Water Portion of Road Project 2026													
Wilcox water main engineering	DMS	560-588	-818.406	R	50	1	X				18,000	-	18,000
Riverside Comfort Station water system upgrades-engineering	DMS	560-588	-818.406	R	50	1	X				24,300	-	24,300
Water main replacement under active railroad crossings	DMS	560-588	-818.406	R	50	1	X				20,000	-	20,000
Lead service line replacement-engineering	DMS	560-588	-818.406	R	50	1	X				15,000	-	15,000
Road preventative maintenance- topographic survey	DMS	560-588	-818.406	R	50	1	X				12,500	-	12,500
Road preventative maintenance- construction management	DMS	560-588	-818.406	R	50	1	X				2,500	-	2,500
Riverside Comfort Station road reconstruct-construction	DMS	560-588	818.450	R	25	1	X				270,000	-	270,000
Lead service line replacement-construction	DMS	560-588	818.450	R	25	1	X				200,000	-	200,000
Water Subtotal of Road Plan 2026											**562,300**	-	**562,300**
Sewer Portion of Road Project 2026													
Hines Ct - sewer improvements-engineering	DMS	560-589	-818.406	R	10	1	X				20,000	-	20,000
Sanitary sewer manhole repairs	DMS	560-589	-818.406	R	10	1	X				20,000	-	20,000
Road preventative maintenance - topographic survey	DMS	560-589	-818.406	R	25	1	X				12,500	-	12,500
Road preventative maintenance - construction management	DMS	560-589	-818.406	R	25	1	X				2,500	-	2,500
Hines Ct - sewer improvements-construction	DMS	560-589	-818.406	R	25	1	X				200,000	-	200,000
Sewer Subtotal of Road Plan 2026											**255,000**	-	**255,000**
WATER / SEWER FUND TOTAL											**1,022,300**	-	**1,022,300**
EQUIPMENT FUND													
Body camera/in-car video system	POL	661-000	-977.301	R	5		X				175,000		175,000
Salt Truck 8-10yd, GMC 8500 MY'01 replace with Swaploader DMS 121	DMS	661-000	-141.500	N	15	1	X				350,000		350,000
Salt Truck 8-10yd, GMC 8500 MY'0p replace with Swaploader DMS 122	DMS	661-000	-141.500	N	15	1	X				350,000	(350,000)	-
ATTACH - Swaploader Leaf Vac Body (Replace T-vac (DMS 147)	DMS	661-000	-141.500	N	15	1	X				200,000		200,000
Sewer Cleaner - Vactor 2100i/Freightliner 113SD MY'22 (DMS-22-137	DMS	661-000	-141.500	N	15	1	X				600,000		600,000
Replace 2-way Radio system(UHF/VHF/800mHZ)	DMS	661-000	-141.500	N	15	1	X				50,000		50,000
Hearing Protection & Safety Communication System -Sonetics	DMS	661-000	-141.500	N	15	1	X				7,500	(7,500)	-
EQUIPMENT FUND TOTAL											**1,732,500**	**(357,500)**	**1,375,000**

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS, the Department of Municipal Services relies on its UHF radio system for daily operations and communication with other City departments; and

WHEREAS, recent upgrades at the Plymouth Township Community Dispatch Center resulted in legacy equipment connecting the DMS UHF system with the Police and Fire radio system becoming incompatible; and

WHEREAS, Motorola Solutions has provided Quote #08072026 to replace the necessary equipment and restore connectivity at a total cost of $13,992.39, utilizing State of Michigan MiDEAL pricing; and

WHEREAS, funding is available in the FY 2026–2027 Capital Improvement Plan under the Equipment Fund.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth authorizes the purchase of radio system equipment and installation services from Motorola Solutions in an amount not to exceed $13,992.39, with funding from the Equipment Fund.

Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: *S:\Manager\Porman Files\Memorandum - Pavement Marking 08-17-26.docx*
Date: August 14, 2026
RE: Pavement Markings 2026

Background

The City regularly maintains pavement markings throughout the community to support traffic safety and maintain public parking areas. The proposed 2026 work includes traffic lane markings, stop bars, crosswalks, lane-use symbols, and regular and accessible parking spaces throughout the City, including Downtown, Old Village, and other public properties.

Staff have compared pricing from PK Contracting as well as Action Pavement Striping as others were not responsive or could not provide all services requested. The City has utilized Action Pavement Striping of Milan, Michigan, for pavement marking services nearly every year since 2018. Staff reports that the contractor has been responsive, accommodating with scheduling, and has maintained relatively minimal price increases during that period.

The proposed work will be completed on a unit-price basis, meaning the City will pay only for the actual quantities completed and field verified. The four estimates are:

- Parking pavement markings: $20,766.00
- Crosswalk and stop bar markings: $52,092.25
- Lane-use symbol markings: $7,850.00
- Traffic pavement markings: $19,676.40

The total estimated cost is $100,384.65. Funding is included in the FY 2026-2027 Budget across the Major Streets, Local Streets, DDA, General Fund, and Capital Improvements funds.

Recommendation

Administration recommends that the City Commission approve the four unit-based estimates from Action Pavement Striping totaling $100,384.65, plus a $5,000 contingency, for a total project authorization not to exceed $105,384.65. The contingency will allow staff to address changes to parking stalls in the DDA and additional pavement markings identified during the project.

Department of Municipal Services

1231 Goldsmith, Plymouth, MI 734-453-7737 dms@plymouthmi.gov

Date: August 13, 2026
To: Chris S. Porman, City Manager
From: Adam Gerlach, Deputy Director of Municipal Services
Re: 2026 Street Striping (Pavement Marking)

BACKGROUND:
In order to maintain traffic safety conditions, the City needs to re-mark or re-stripe the pavement markings (traffic control lines) on our streets. In addition, the lines indicating designated parking spots throughout the City, including the DDA, Old Village, and other public properties are in need of a fresh coat of paint. While City crews have completed this work in the past, it has been many years since the City has had the necessary equipment and manpower, and as such, this service is provided by a private contractor.

We have prepared initial quantity estimates to include stop bars, crosswalks, lane use markings, symbols, as well as the white and yellow lane markings. Furthermore, the regular and handicap parking spaces throughout all public parking areas are included in the total scope of the project. All markings will conform to the current Michigan Manual of Uniform Traffic Control Devices (MMUTCD) specifications, which include the reflective beads on all traffic control markings.

The City contacted multiple companies, some were unresponsive in providing pricing or potential scheduling, and others were unable to provide pricing for the entire scope of work. Action Pavement Striping of Milan, MI was originally contacted in 2018 after City staff observed the work they were completing at a local business. The City has been contracting with Action Pavement Striping to maintain our parking and traffic pavement markings nearly every year since. The contractor is responsive in their communication, accommodating with their schedule and their pricing has been held to minimal increases for 8 years. Some comparison items from the quote for reference:

Service	Quantity	PK Contract	Action Striping
4" Yellow & White Traffic	58,588 LF	$5.00 LF	$0.30 LF
24" Stop Bar	3,990 LF	$20.00 LF	$5.00 LF
6" Cross Walk	18,367 LF	$10.00 LF	$1.75 LF
Left Turn Arrow Symbol	20ea	$500.00ea	$100.00ea
Slow 25 MPH Symbol	8ea	$1,000.00ea	$150.00ea
4" White & HC Blue Parking	45,700 LF	~	$0.38 LF

We are proposing a unit-based project, in which we only pay for the quantity of work that is completed based on a cost per unit. The quoted price is an estimation of the work to be done and the actual price will be based on the actual units of work performed, which will be field verified. The quotes from Action Pavement Striping are attached for reference.

RECOMMENDATION:

The City staff recommend that the City Commission approve the following unit based estimates from Action Pavement Striping of Milan, MI: Estimate #1387 for parking pavement markings in the amount of $20,766.00, Estimate #1388 for crosswalk and stop bar pavement markings in the amount of $52,092.25, Estimate #1389 for lane use symbol pavement markings in the amount of $7,850.00, and Estimate #1391 for traffic pavement markings in the amount of $19,676.40. The total of the four estimates from Action Pavement Striping is $100,384.65. The funding for this purchase is covered in the 2026-2027 budget in the Contractual Services line items under the following funds: Major Streets, Local Streets, DDA, General Fund (Parking, DMS Services DDA, DMS Yard, Parks & Public Property), and Capital Improvements.

This project is necessary to complete in order to maintain the traffic control lines before they deteriorate beyond a level that would pose a safety hazard. In addition, City staff recommend a contingency in the amount of $5,000.00 to address changes to parking stalls in the DDA area, and any additional markings that may come up in the field as this project progresses.

Should you have any questions, please feel free to contact me.

Action Pavement Striping
11740 Tuttle Hill
Milan, MI 48160 USA
+17346524132
pavementstriper@gmail.com
http://www.actionpavementstriping.com

Estimate

ADDRESS
Adam Gerlach
City Of Plymouth
1231 goldsmith
Plymouth, Mi 48170

ESTIMATE #	DATE
1387	08/02/2026

DATE	ACTIVITY	QTY	RATE	AMOUNT
	L.F RE-STRIPE parking stall lines for parking lots and streets. 4" white/blue	45,700	0.38	17,366.00
	H.C Hc stencils	68	50.00	3,400.00
	. Would prefer to perform work on a night shift for minimal customer impact. All areas to be painted will be cleaned off with a blower. All paint used is Sherwin Williams traffic marking paint applied with a Graco line lazer.	1	0.00	0.00
	.. It is the customers responsibility to have the lot cleared prior to our arrival. Any downtime will result in additional charges. Includes 1 trip to each property, any additional trips to the property to complete striping will have our minimum trip charge added to the bill.	1	0.00	0.00
	.... Excludes: permits, inspections, repairs to hidden structures, such as irrigation lines, electrical lines, or anything not marked by the miss dig system. Permits applied for and secured by Action Pavement Striping will be reimbursed cost plus 15% processing fee. Access to the property will need to be maintained at all times during the project or	1	0.00	0.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
	additional charges will apply. Unless otherwise stated, payment is due upon completion of work.			

SUBTOTAL	20,766.00
TAX	0.00
TOTAL	**$20,766.00**

Accepted By

Accepted Date

Action Pavement Striping
11740 Tuttle Hill
Milan, MI 48160 USA
+17346524132
pavementstriper@gmail.com
http://www.actionpavementstriping.com

Estimate

ADDRESS
Adam Gerlach
City Of Plymouth
1231 goldsmith
Plymouth, Mi 48170

ESTIMATE #	DATE
1388	08/02/2026

DATE	ACTIVITY	QTY	RATE	AMOUNT
	crosswalk re-striped 6 inch glass beaded l.f line Crosswalk (l.f) 6" line White traffic paint with glass bead applied.	18,367	1.75	32,142.25
	Stop Bar 2 ft wide with glass bead l.f 24" Stop Bar (l.f) White traffic paint wit glass bead applied	3,990	5.00	19,950.00
	. All areas to be painted will be cleaned off with a blower. All paint used is Sherwin Williams traffic marking paint applied with a Graco line lazer.	1	0.00	0.00
	.... Excludes: permits, inspections, repairs to hidden structures, such as irrigation lines, electrical lines, or anything not marked by the miss dig system. Permits applied for and secured by Action Pavement Striping will be reimbursed cost plus 15% processing fee. Access to the property will need to be maintained at all times during the project or additional charges will apply. Unless otherwise stated, payment is due upomcompletion of work.	1	0.00	0.00

SUBTOTAL	52,092.25
TAX	0.00
TOTAL	**$52,092.25**

Accepted By

Accepted Date

Action Pavement Striping
11740 Tuttle Hill
Milan, MI 48160 USA
+17346524132
pavementstriper@gmail.com
http://www.actionpavementstriping.com

Estimate

ADDRESS
Adam Gerlach
City Of Plymouth
1231 goldsmith
Plymouth, Mi 48170

ESTIMATE #	DATE
1389	08/02/2026

DATE	ACTIVITY	QTY	RATE	AMOUNT
	STENCIL slow 25 mph. White paint with glassbead	8	150.00	1,200.00
	MDOT ARROW Mdot left turn arrow White with glass bead	20	100.00	2,000.00
	MDOT ARROW Mdot straight + left turn arrow white with glass bead	1	150.00	150.00
	MDOT ARROW Mdot arrow right turn arrow white with glass bead	4	100.00	400.00
	MDOT ARROW Mdot straight + right turn arrow	7	150.00	1,050.00
	STENCIL School stencil White with glass bead	2	100.00	200.00
	MDOT ARROW Mdot straight arrow White with glass bead	4	100.00	400.00
	RR CROSSING 2 R with 2 X & 2 stop bars. White with glass bead	14	175.00	2,450.00
	. All areas to be painted will be cleaned off with a blower. All paint used is Sherwin Williams traffic marking paint applied with a Graco line lazer.	1	0.00	0.00
	.... Excludes: permits, inspections, repairs to hidden structures, such	1	0.00	0.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
	as irrigation lines, electrical lines, or anything not marked by the miss dig system. Permits applied for and secured by Action Pavement Striping will be reimbursed cost plus 15% processing fee. Access to the property will need to be maintained at all times during the project or additional charges will apply. Unless otherwise stated, payment is due upon completion of work.			

SUBTOTAL	7,850.00
TAX	0.00
TOTAL	**$7,850.00**

Accepted By

Accepted Date

Action Pavement Striping
11740 Tuttle Hill
Milan, MI 48160 USA
+17346524132
pavementstriper@gmail.com
http://www.actionpavementstriping.com

Estimate

ADDRESS
Adam Gerlach City Of Plymouth 1231 goldsmith Plymouth, Mi 48170

ESTIMATE #	DATE
1391	08/12/2026

DATE	ACTIVITY	QTY	RATE	AMOUNT
	L.F RE-STRIPE 4" Yellow &/or White traffic paint with glass bead.	58,588	0.30	17,576.40
	L.F RE-STRIPE 6" Yellow traffic paint with glass bead	200	0.50	100.00
	L.F RE-STRIPE 12" Yellow traffic paint with glass bead added	1,000	2.00	2,000.00

SUBTOTAL	19,676.40
TAX	0.00
TOTAL	**$19,676.40**

Accepted By

Accepted Date

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth operates several roadways and public Parking areas in order to provide for the safe and orderly movement Of the public, and

WHEREAS From time to time there is a need to provide the re-marking of the A variety of pavement markings in order to enhance the safe flow Of traffic and parking in the City, and

WHEREAS, the four unit-based estimates total $100,384.65, with funding available in the FY 2026-2027 Budget; and

WHEREAS, Administration recommends an additional $5,000 contingency for field adjustments and additional pavement markings that may be required during the project.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth hereby approves the 2026 Street Striping and Pavement Marking project with Action Pavement Striping in an amount not to exceed $105,384.65, inclusive of contingency, and authorizes the City Manager to execute the necessary documents to complete the work.

BE IT FURTHER RESOLVED THAT funding for this project is authorized from the General Fund, DDA, Major Street and Local Street Funds as appropriate.