City of Plymouth

ITEM #2.a

City Commission Regular Meeting Minutes
Monday, July 20, 2026, 7:00 p.m.
Plymouth City Hall   201 S. Main Street

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

a. Filipczak called the meeting to order at 7:00 PM. leading the Pledge of Allegiance.

b. Present: Mayor Linda Filipczak, Mayor Pro Tem Joe Elliott, Commissioners Latricia Horstman, Jennifer Kehoe, Alanna Maguire, Brock Minton, Karen Sisolak

Also Present: City Manager Chris Porman, City Attorney Bobby Marzano, and various members of City Administration.

c. Proclamation: Filipczak read a proclamation recognizing Parks and Recreation Month.

2. APPROVAL OF MINUTES

a. July 6, 2026 City Commission Committee of the Whole Meeting Minutes

Motion to approve the July 6, 2026 City Commission Regular Meeting Minutes made by Horstman, supported by Elliott;

There was a voice vote
MOTION PASSED UNANIMOUSLY

b. July 6, 2026 City Commission Regular Meeting Minutes

Motion to approve the July 6, 2026 City Commission Regular Meeting Minutes made by Kehoe, supported by Maguire;

There was a voice vote
MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Motion to approve the July 20, 2026 agenda made by Elliott, supported by Sisolak;

There was a voice vote
MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

Motion to approve the Consent Agenda for July 20, 2026 made by Minton, supported by Kehoe;

a. Authorization to Hire – DMS
b. Approval of June 2026 Bills
c. Special Event: Downtown Day, 9/26/2026
d. Special Event: Plymouth Ghosts Cemetery Walk, 10/10/2026

There was a voice vote
MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

Gerry Kilsonk- 375 Red Rider Drive expressed appreciation for temporary no-parking signs placed on Hamilton Avenue in advance of the Art Fair and asked that the same be done for the other large events.

Ed Walton- 1465 Palmer spoke about his experience with the cross-connection compliance program citing Hydro Corp as unresponsive and has had difficulty identifying the specific violation on his property; he requested guidance from the City.

Pete Mundt- 643 North Harvey thanked City staff, and all volunteers for the success of the Bumpers, Bikes & Bands event in Old Village.

6. COMMISSION COMMENTS

Horstman praised the Plymouth District Library, particularly the children's area and the helpfulness of staff.

Minton highlighted the World Cup viewing event downtown, Art in the Park, and reminded residents that absentee voting is underway with the Primary on August 4th.

Elliott also reminded residents of the upcoming August Primary and noted the Wayne County transportation millage informational session on July 28th at the Canton Public Library from 4–6 PM; proposed the Commission schedule a community conversation to update the public on one-year task progress.

Kehoe praised the downtown soccer viewing event organized by private citizens and spoke on the need to schedule Commission events in the parks.

Sisolak highlighted the same Wayne County transit informational meeting on July 28th; encouraged residents to participate in a SEMCOG flooding survey, available on Facebook; advocated for beginning community input efforts in advance of the upcoming five-year strategic plan renewal.

Filipczak echoed appreciation for the City's recent events and recognized Porman and Bolhuis for representing Plymouth at the Western Wayne County transit consortium meetings.

7. OLD BUSINESS

None

8. NEW BUSINESS

a. Update on Parking Fees

Motion to approve the following resolution made by Elliott, supported by Maguire;

RESOLUTION 2026-75

WHEREAS The City Commission's 2026 Strategic Plan includes updating City fee schedules under the Sustainable Infrastructure goal; and

WHEREAS The City's parking violation fine schedule has not been updated since 2012, and the Police Department has completed a review of the current fines and compared them with neighboring communities; and

WHEREAS The proposed revisions better reflect current enforcement costs while maintaining the City's philosophy that parking enforcement is intended to encourage compliance rather than generate revenue.

NOW, THEREFORE, BE IT RESOLVED THAT the City Commission of the City of Plymouth approves the revised Parking Violation Fine Schedule as presented, including increases to standard and handicap parking fines and the simplification of overtime parking fines, while retaining the first-offense provision and 48-hour payment discount.

BE IT FURTHER RESOLVED that the revised fine schedule shall take effect on July 31, 2026.

There was a voice vote

MOTION PASSED UNANIMOUSLY

b. Park Sponsorship Program

Motion to approve the following resolution made by Elliott, supported by Minton, with amendments to Step 4 to require City Commission approval and to add discretionary language regarding naming rights thresholds;

RESOLUTION 2026-76

WHEREAS The City Commission's adopted 2022–2026 Strategic Plan identifies the development of a Park Sponsorship Program as a One-Year Task under the Attractable, Livable Community Goal Area, recognizing the value of public-private partnerships in enhancing parks, recreation facilities, and community amenities; and

WHEREAS The City's adopted Recreation Master Plan encourages strategic partnerships, sustainable investment, and community collaboration to improve parks, recreational facilities, and public spaces; and

WHEREAS The proposed Park Sponsorship Program establishes a clear and transparent framework for accepting monetary, in-kind, property, and public art contributions while providing consistent sponsorship recognition and guidelines for naming opportunities, subject to City Commission approval where applicable; and

WHEREAS The Park Sponsorship Program is intended to encourage voluntary community investment in the City's parks while ensuring that all sponsorships and donations are reviewed in a manner that protects the public interest and remains consistent with the City's adopted plans, policies, and priorities; and

WHEREAS The City Commission finds that adoption of the Park Sponsorship Program will provide an additional mechanism to support park improvements, expand community partnerships, and enhance the long-term sustainability of the City's park system.

NOW, THEREFORE, BE IT RESOLVED THAT the City Commission of the City of Plymouth hereby adopts the City of Plymouth Park Sponsorship Program, as presented, and authorizes the City Administration to administer the program in accordance with its provisions, subject to future amendments approved by the City Commission as necessary.

Park Sponsorship Program information can be found in 7/20/2026 agenda packet: *https://www.plymouthmi.gov/common/pages/GetFile.ashx?key=N5tFAY1l*

There was a voice vote
MOTION PASSED UNANIMOUSLY

c. Repair to Hydraulic Hammer Backhoe Attachment

Motion to approve the following resolution made by Maguire, supported by Kehoe;

RESOLUTION 2026-77

WHEREAS The City of Plymouth maintains a variety of equipment and from time to time the equipment is in need of repairs; and

WHEREAS The Department of Municipal Services needs to have repairs made to the hydraulic hammer backhoe attachment; and

WHEREAS It is a specialized piece of equipment manufactured by CAT and as such, MacAllister CAT of Novi, MI provided a repair quote of $9,706.78 for parts, labor, testing, and warranty.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the repair of the hydraulic hammer backhoe attachment in the amount of $9,706.78 from MacAllister CAT of Novi, MI. Funding for this repair shall be designated from the Equipment Fund.

There was a voice vote
MOTION PASSED UNANIMOUSLY

d. 2026 Infrastructure Program

Motion to approve the following resolution made by Kehoe, supported by Minton;

RESOLUTION 2026-78

WHEREAS The City of Plymouth operates a roadway system and water & sewer systems to help to maintain public health, safety, welfare and leisure activities of the community; and

WHEREAS The City of Plymouth has adopted a Strategic Plan which calls for sustainable infrastructure improvement; and

WHEREAS The voters approved a road bond for the improvement of our streets and the City Commission has authorized additional funding from other funds to complete capital improvement projects; and

WHEREAS The City Commission has already approved the design phase of an Infrastructure Improvement program for all of the 2026 Infrastructure Projects and the City Administration, along with the City Engineer did put these projects out to bid and the low bidder is Pro-Line Asphalt.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a unit-based contract for the 2026 infrastructure programs, to be inclusive of the streets identified by the City Engineer, as well as improvements to the city water/sewer system, storm sewer improvements. The projects for the 2026 Infrastructure Program are identified as follows:

- Reconstruction of Joel Street from Ann Arbor Trail to Sheridan, including new water main and storm sewer
- New water main on Park Avenue from South Holbrook to Hines Dr.
- Resurfacing on Ann Arbor Trail from Harvey to Joel
- Resurfacing of Ann Arbor Trail from Mill west to railroad tracks
- Resurfacing on Wing from Deer to Harding
- Resurfacing on Maple from Hamilton to Fairground
- Resurfacing on Wing from Main to Harvey
- Resurfacing on Harding from Wing to Joy
- Resurfacing Goldsmith from Lena to Sheldon
- Resurfacing on Evergreen from Penniman to Sheridan
- ADA-compliant sidewalk ramps at Mill and Liberty

BE IT FURTHER RESOLVED THAT the entire scope of the projects in the 2026 Infrastructure Programs, including construction, construction administration, inspection, construction staking, materials testing and as built drawings, and construction contingency for the 2026 Infrastructure Improvement Program, as outlined in the City Engineer's letter of July 13, 2026. The total authorization shall be in the amount of $2,398,570.00. This amount includes a contract with Pro-Line Asphalt in the amount of $1,992,270 and engineering services with Wade Trim in the amount of $206,300. In addition, the City Commission authorizes a construction contingency of $200,000.

2026 Infrastructure Program information can be found in 7/20/2026 agenda packet:
https://www.plymouthmi.gov/common/pages/GetFile.ashx?key=N5tFAY1l

There was a voice vote
MOTION PASSED UNANIMOUSLY

e. Proposal for Main & Union Traffic Study (Authorization for Engineering Services)

Motion to approve the following resolution made by Kehoe, supported by Minton;

<u>RESOLUTION 2026-79</u>

WHEREAS The City of Plymouth maintains a wide range of infrastructure to help protect and preserve the public health, safety, and welfare; and

WHEREAS The City Commission identified the intersection of Main & Union as an area in need of evaluation for non-motorized crossing; and

WHEREAS The City of Plymouth engaged the City Engineer to provide a proposal for Engineering Services for the evaluation of Main Street at Union; and

WHEREAS The City Engineer provided a proposal for professional engineering services for the Main Street non-motorized crossing evaluation.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize Wade Trim to provide professional engineering services for Main Street non-motorized crossing evaluation as outlined in the Engineer's letter dated July 13, 2026, in the amount not to exceed $15,000.00.

There was a voice vote
MOTION PASSED UNANIMOUSLY

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Sisolak: Spoke about Board of Education ballot proposal and the process they use for filling appointed vacancies on their board.
Kehoe: Agreed with Sisolak's comments on the Board of Education appointment process.
Elliott: Planning Commission Meeting working on Quick Zoning Changes
Minton: Cemetery Board Meeting on Wednesday at 5pm
Filipczak: Deputy Fire Chief on board- Brent Muller

A City Commission park function was discussed and also scheduling of a Community Conversation reviewing Strategic Plan.

b. Appointments

ZBA candidates are being reviewed to fill a vacancy on the board.

10. ADJOURNMENT

Motion to adjourn made by Elliott, supported by Sisolak;

There was a voice vote
MOTION PASSED UNANIMOUSLY

The meeting was adjourned at 8:37 P.M.

LINDA FILIPCZAK MAYOR	MAUREEN A. BRODIE, CMC, MiPMC CITY CLERK