Corridor Improvement Authority Board
Regular Meeting Minutes
Tuesday, June 2, 2026 – 4:00 p.m.
City Commission Chambers– 2nd Floor Plymouth City Hall

City of Plymouth
201 S. Main Street
Plymouth, Michigan 48170

www.plymouthmi.gov
734-453-1234

1. **CALL TO ORDER**
   Chair Alex Sugg called the meeting to order at 4:02 p.m.

   Present: Mayor Linda Filipczak, Chair Sugg, Vice-Chair Mark Waller, Members Nikki Johnson, Rebecca Nicholson, and Kyle Sinkus

   Absent: Member Michael Burkey

   Also present: Economic Development Director John Buzvuis and Community Development Coordinator Haley Hall

2. **CITIZENS COMMENTS**
   Jan Waller, 1051 N Mill, wished a happy Pride Month and welcomed everyone to attend the OVA's Pride event on June 14 from 2 p.m. to 6 p.m.

3. **BOARD MEMBER COMMENTS**
   None.

4. **APPROVAL OF AGENDA**
   Johnson offered a motion, seconded by Sinkus, to approve the agenda for the June 2, 2026, meeting.

   There was a voice vote.
   MOTION PASSED UNANIMOUSLY.

5. **APPROVAL OF MEETING MINUTES**
   Mayor Filipczak offered a motion, seconded by Waller, to approve the minutes of the May 5, 2026, meeting.

   There was a voice vote.
   MOTION PASSED UNANIMOUSLY.

6. **REVIEW OF APPROVED DEVELOPMENT PLANS**
   a. Potential One-Year Tasks
   The board discussed potential year-one priorities, focusing on low-cost, high-impact initiatives given the estimated first-year budget of $24,000. The discussion centered on branding and marketing, with consensus that a phased approach is appropriate. Near-term actions identified included developing a business directory for the district, establishing a CIA presence on the City website, social media channels, and pursuing social media outreach. The board also discussed leveraging Placer.ai market data to inform decisions and agreed to a brief demo at the next meeting. Additional topics included wayfinding signage, light pole banners, alley maintenance costs, and parking, including flex parking arrangements and the long-term question of parking requirements.

Pete Mundt, 643 N Harvey, suggested installing a convex traffic mirror on the telephone pole at the corner of Liberty and Starkweather to improve sight lines for drivers exiting ting that intersection.

b. Review of Estimated Costs Benches/Trash Cans

Director Buzuvis and staff presented estimated commodity costs for benches, trash receptacles, and bike racks. The board noted that installing eight trash receptacles plus annual emptying costs would consume nearly the entire first-year budget. The board acknowledged the long-term value of quality, durable furnishings despite higher upfront costs, and agreed to continue evaluating options at a future meeting.

7. REPORTS AND CORRESPONDENCE

Director Buzuvis noted that the final bills related to the setup and implementation of the CIA district are still trickling in, and that a final cost summary along with a payback schedule will be presented to the board at an upcoming meeting.

8. ADJOURNMENT

Nicholson offered a motion, seconded by Waller, to adjourn the meeting at 5:26 p.m.

There was a voice vote.
MOTION PASSED UNANIMOUSLY.