City of Plymouth

ITEM #2.b

City Commission Regular Meeting Minutes

Monday, July 6, 2026, 7:00 p.m.

Plymouth City Hall 201 S. Main Street

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

a. Filipczak called the meeting to order at 7:00 PM. leading the Pledge of Allegiance.

b. Present: Mayor Linda Filipczak, Mayor Pro Tem Joe Elliott, Commissioners Latricia Horstman, Jennifer Kehoe, Alanna McGuire, Brock Minton, Karen Sisolak

Also Present: City Manager Chris Porman, City Attorney Bobby Marzano, and various members of City Administration.

2. APPROVAL OF MINUTES

a. June 15, 2026 City Commission Regular Meeting Minutes

Motion to approve the June 15, 2026 City Commission Regular Meeting Minutes made by Minton, supported by McGuire.

There was a voice vote
MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Motion to approve the July 6, 2026 agenda made by Kehoe, supported by McGuire.

There was a voice vote
MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

a. Special Event: She Moves Plymouth, 8/23/26 [11:00 AM to 4:00 PM]

Motion to approve the Consent Agenda made by Kehoe, supported by Sisolak.

There was a voice vote
MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

Ellen Elliott 404 Irvin and Martha Walton 1465 Palmer, commented on the excellent organization of the July 4th parade, citing a great event with strong attendance and enthusiastic performers.
Rick Hall 299 Blunk, expressed concern about scaffolding that has remained at 489 Blunk on the southwest corner for more than 13 months, noting that no visible progress has been made on the property.

6. COMMISSION COMMENTS

Commissioners praised the record-setting July 4th parade and its regional media coverage. Great attendance and very well run.

Sisolak recognized City Administration for resolving a traffic signal mast arm warranty issue at Penniman/Harvey.

Elliott highlighted America 250 programming at the Historical Museum, a recent rodent educational forum held at the Cultural Center.

Kehoe requested that the volunteer policy discussed at a prior Committee of the Whole be added to the next agenda to support ongoing parks initiatives.

Filipczak recognized employee anniversaries: Officer Jonathan Hempstra-Police Department, 13 years; Brandon Tessner-Operations Technician, DMS, 4 years.

7. OLD BUSINESS

None

8. NEW BUSINESS

a. Final Payment – 2021 Infrastructure Project

Motion to approve the following resolution made by Minton, supported by Kehoe;

RESOLUTION 2026-69

WHEREAS The City completed 2021 Infrastructure Project, which was added to the 2020 Infrastructure Project; and

WHEREAS The project has been completed by Pro-Line Asphalt Paving and they are requesting final payment on the project; and

WHEREAS The City Engineer has reviewed the project and it meets all design specifications.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize final payment to Pro-Line Asphalt Paving Corporation in the amount of $22,178.20 for work completed on the 2021 Infrastructure Project and authorize the City Manager to sign Pay Certificate #12A (Final) on this project.

There was a voice vote
MOTION PASSED UNANIMOUSLY

b. Final Payment – 2024 Infrastructure Project

Motion to approve the following resolution made by Horstman, supported by Maguire;

RESOLUTION 2026-70

WHEREAS The City completed 2024 Infrastructure Project; and

WHEREAS The project has been completed by Pro-Line Asphalt Paving and they are requesting final payment on the project; and

WHEREAS The City Engineer has reviewed the project and it meets all design specifications.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize final payment to Pro-Line Asphalt Paving Corporation in the amount of $25,744.48 for work completed on the 2024 Infrastructure Project and authorize the City Manager to sign Pay Certificate #7 (Final) on this project.

There was a voice vote
MOTION PASSED UNANIMOUSLY

c. Final Payment – 2025 Sidewalk Program & Contract Award 2026

Motion to approve the following resolution made by Kehoe, supported by Minton;

RESOLUTION 2026-71

WHEREAS It is the goal of the City Commission to improve public spaces and the infrastructure of the City; and

WHEREAS There is a need to inspect sidewalks around the City to ensure that they are safe and the city shall inspect one-quarter of the City each year; and

WHEREAS There is a need to repair utility patches in the roadway or sidewalks that were a result of the city doing utility work; and

WHEREAS The City completed 2025 Sidewalk Repair & Utility Patch Program, and the project has been completed by Barrientos Contracting and they are requesting final payment on the project; and

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize final payment to Barrientos Contracting in the amount $10,216.56. Further, funding for this project is to be authorized from the Water and Sewer Fund, Street Funds and Sidewalk Improvement Funds.

BE IT ADDITIONALLY RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a one-year unit-based contract with Barrientos Contracting based on their bid submittal with annual escalator which was reviewed by the City Engineer.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth hereby establishes a construction contingency in the amount of $18,000.

BE IT STILL FURTHER RESOLVED THAT the City Commission of the City of Plymouth hereby establishes the following criteria for sidewalk repairs.

- SETTLEMENT/HEAVING – A rise or drop of approximately ¾ of an inch or more between any two (2) sections of sidewalk.
- CRACKING – More than two (2) cracks of one-quarter (1/4) inch in width or more in any two (2) lineal feet of sidewalk section.
- SCALING – If, in any five (5) foot lineal section of sidewalk, more than twenty-five (25%) percent of the surface area has scaled off to a depth of one-quarter (1/4) inch or greater, that section of sidewalk shall be replaced.
- TOO FLAT – The concrete has dipped to allow water to pond to a depth of three-quarters (3/4) of an inch or more.
- CITY REPAIRS – The City of Plymouth shall be responsible for expenses related to the installation of new-handicapped ramps at the corners and for any sidewalk flags that have manhole covers in them. In addition, the City shall attempt to locate the responsible party for damage caused to sidewalks by utility dig ups. The City shall NOT be responsible for raised sidewalks due to tree roots and it remains the policy of the City NOT to remove live healthy trees.

Minton inquired about the self-reporting process for residents with sidewalk concerns, Porman confirmed that residents may contact the city directly, with the Administration willing to evaluate those requests.

There was a voice vote

MOTION PASSED UNANIMOUSLY

d. Intergovernmental Agreement – Wayne County for Block Grant Funding (CDBG)

Motion to approve the following resolution made by Maguire, supported by Minton;

<u>RESOLUTION 2026-72</u>

WHEREAS The City Commission of the City of Plymouth has been a sub-recipient of the Wayne County for Community Development Block Grant funding for several decades; and

WHEREAS The Department of Housing and Urban Development (HUD), requires the City and County to renew Subrecipient Agreements from time to time; and

WHEREAS The City of Plymouth wishes to continue their relationship as a subrecipient of Wayne County for Community Development Block Grant funding; and

WHEREAS The Department of Housing and Urban Development is requiring Wayne County to renew the Subrecipient Agreement with each subrecipient community to remain in compliance.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby approve the enclosed Subrecipient Agreement for Community Development Block Grant effective from July 1, 2025, through June 30, 2027.

NOW BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth authorizes the mayor to sign the agreement on behalf of the City of Plymouth.

Subrecipient Agreement can be found in 7/6/2026 agenda packet:
https://www.plymouthmi.gov/common/pages/GetFile.ashx?key=N5tFAY1l

There was a voice vote
MOTION PASSED UNANIMOUSLY

e. Dehumidification Software and Hardware Update
Motion to approve the following resolution made by Maguire, supported by Horstman;

<u>RESOLUTION 2026-73</u>

WHEREAS The City of Plymouth maintains a variety of buildings and from time to time the buildings are in need of repairs or upgrades; and

WHEREAS The 2026-27 Capital Improvement Budget identified the Arena Dehumidification Control System in need of replacement; and

WHEREAS Automated Energy Systems (AES) has built the current computer system that runs the Geo/HVAC system; and

WHEREAS AES provided a quote for $17,200 for the replacement and programming, etc. of the controllers for the system.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase and installation of the arena dehumidification software and hardware from Automated Energy Systems (AES) of Madison Heights, MI in the amount of $17,200.00. Funding for this authorization is from the Recreation Fund (408-900-976.751).

There was a voice vote
MOTION PASSED UNANIMOUSLY

f. Emergency Purchase Confirmation – Cultural Center

Motion to approve the following resolution made by Elliott, supported by Kehoe;

RESOLUTION 2026-74

WHEREAS The City of Plymouth maintains a variety of buildings and from time to time the buildings are in need of repairs or upgrades; and

WHEREAS The Plymouth Cultural Center has been working on upgrades to its open-loop evaporative cooling system and discovered the Lakos centrifugal separator in need or replacement; and

WHEREAS The Lakos centrifugal separator helps remove dirt and particles from the water before circulating through the mechanical system; and

WHEREAS The City Administration authorized the emergency repairs and notified the City Commission of the emergency situation and the actions that were taken.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby confirm the emergency replacement and installation of the Lakos centrifugal separator and related installation costs. This authorization is in the amount of $11,610 for purchase and installation work performed by Thermalnetics. Funding for this authorization is from the Recreation Fund (208-261-930.000).

There was a voice vote
MOTION PASSED UNANIMOUSLY

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Kehoe: DDA meeting for the month was canceled.

Minton: HDC meeting was also canceled.

Horstman: The Bumper, Bikes & Bands Old Village car show is Sunday, July 19th. This year's event will feature an expanded family area including a touch-a-truck zone, with vehicles selected in coordination with DMS staff. The event is free to attend and will include food trucks and live music.

b. Appointments

No appointments were reported.

10. ADJOURNMENT

Motion to adjourn made by Minton, supported by McGuire;

There was a voice vote
MOTION PASSED UNANIMOUSLY

The meeting was adjourned at 7:35 P.M.

LINDA FILIPCZAK	MAUREEN A. BRODIE, CMC, MiPMC
MAYOR	CITY CLERK