



City of Plymouth
City Commission Regular Meeting Minutes
Monday, May 4, 2026, 7:00 p.m.
Plymouth City Hall 201 S. Main Street

ITEM #2.a

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

- a. Mayor Linda Filipczak called the meeting to order at 7:00 p.m. with a Girl Scout Daisy Troop leading the Pledge of Allegiance.
- b. Present: Mayor Linda Filipczak, Mayor Pro Tem Joe Elliott, Commissioners Latricia Horstman, Jennifer Kehoe, Alanna Maguire, Karen Sisolak

Excused: Commissioner Brock Minton

Also present: City Manager Chris Porman, City Attorney Bob Marzano, and various members of the City Administration

- c. Filipczak acknowledged Asian American & Pacific Islander Heritage Month, Jewish American Heritage Month, Municipal Clerks Week, National Police Week, and Public Works Week with proclamations.

2. APPROVAL OF MINUTES

Motion to approve the April 20, 2026 City Commission Regular Meeting Minutes made by Horstman, supported by Sisolak;

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Motion to approve the agenda for May 4, 2026 made by Maguire, supported by Elliott;

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

Motion to approve the consent agenda for May 4, 2026 made by Sisolak, supported by Maguire;

- a. Special Event: Regeneration Foundation 5K Charity Ruck and Walk, 5/16/26
- b. Special Event: Christmas in Plymouth, 12/11 & 12/12/26

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

none

6. COMMISSION COMMENTS

Horstman: Commented that the Old Village Yard & Trunk Sale in Old Village had a great turnout this past weekend; Commended DMS and Arts Tree Service for taking care of an old boulevard tree in their boulevard.

Maguire: Commented that Trash Amnesty Day (Spring Clean-up) is Sat May 9 for north of Ann Arbor Trail; Thanked the Chamber of Commerce for the Taste of Plymouth event; Thanked the mayor for acknowledging minorities and city services through a proclamation.

Elliott: Spoke about e-bikes and the related article from Chief Cox in the Plymouth Pulse.

Kehoe: Echoed Maguire's comments on minority group recognition; Keep Plymouth Leafy Tree Blitz 6pm-7pm at Rotary Park tomorrow; Plymouth Library Grand Re-opening is June 10; Saturday is the first Farmer's Market for the year; The last DTP Forward Engagement Session is May 20 at the Cultural Center from 5:30-8:30.

Sisolak: The first CIA meeting is tomorrow at 3:30pm at City Hall;

Filipczak: Recognized the retirement of Plymouth dispatcher Chris Clark; Recognized employee anniversaries: Tom Alexandris – Director of IT/HR 34 Years; Chris Porman – City Manager/Municipal Services Director –27 Years; Adam Gerlach - Assistant Director of Municipal Services - 17 Years; Greta Bolhuis – Planning & Community Development Director –12 Years; Brandon Szachta – Assistant Recreation Director - 4 Years; Stephanie Scott – Finance Clerk - 1 Year.

7. OLD BUSINESS

- a. Zoning Ordinance Amendments - Batch 4, Version 2 - Second Reading
Motion to approve the following resolution made by Elliott, supported by Kehoe;

RESOLUTION 2026-43

WHEREAS The Planning Commission of the City of Plymouth reviewed the proposed zoning ordinance amendments which update Section 78-100 of the City's Zoning Ordinance; and

WHEREAS The Planning Commission held a public hearing on March 11, 2026 to receive public comment about the zoning ordinance amendments; and

WHEREAS At the conclusion of the public hearing, the Planning Commission approved the text amendment and recommended review and approval by the City Commission; and

WHEREAS The City Commission has completed a first reading of the proposed language on April 6, 2026.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby approve the zoning ordinance amendments to Section 78-100.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the City Commission directs the City Clerk to publish the zoning ordinance amendments to be effective the day after publication.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

8. NEW BUSINESS

a. Designation of Street Administrator

Motion to approve the following resolution made by Kehoe, supported by Sisolak;

RESOLUTION 2026-44

Michigan Department
of Transportation
2012 (07/09)

**RESOLUTION FOR DESIGNATION
OF STREET ADMINISTRATOR**

*This information is required by Act 51, P.A. 1951 as amended. Failure
to supply this information will result in funds being withheld.*

MAIL TO: Michigan Department of Transportation, Bureau of Finance
and Administration, P.O. Box 30050, **Lansing, MI 48909.**
or Fax to: 517-241-2589

NOTE: Indicate, if possible, where Street Administrator can usually be reached during normal
working hours, if different than City or Village Office. List any other office held by the Administrator.

Councilperson or Commissioner _____
offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate Adam Gerlach
Municipal Services Assistant Director as the single Street Administrator for the City or Village of
Plymouth in all transactions with the State Transportation Department
as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner _____

Yeas _____

Nays _____

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting
of the governing body of this municipality on the _____ day of _____

CITY OR VILLAGE CLERK (SIGNATURE)	EMAIL ADDRESS mbrodie@plymouthmi.gov	DATE 4/20/2026
STREET ADMINISTRATOR (SIGNATURE) 	EMAIL ADDRESS agerlach@plymouthmi.gov	DATE 4/20/2026
ADDRESS OF CITY OR VILLAGE OFFICE City of Plymouth, Municipal Services Department, 1231 Goldsmith		P.O. BOX
CITY OR VILLAGE Plymouth	ZIP CODE 48170	PHONE NUMBER (734) 453-7737

There was a voice vote.
MOTION PASSED UNANIMOUSLY

b. Intergovernmental Agreement – Multi Modal Path to Hines Dr.

Motion to approve the following resolution made by Kehoe, supported by Maguire;

RESOLUTION 2026-45

- WHEREAS The City of Plymouth Five-Year Strategic Plan identifies improving non-motorized access and connectivity between the Old Village area and Hines Park; and
- WHEREAS Wayne County owns and operates Hines Park and has expressed a willingness to partner with the City to advance planning for improved access; and
- WHEREAS The proposed Intergovernmental Agreement provides for Wayne County to contribute up to \$160,000 toward the cost of concept design and preliminary engineering for a multi-modal access path connecting Mill Street, Wilcox Road, and Hines Drive; and
- WHEREAS The City of Plymouth will serve as the lead agency for the project and will be responsible for project management and any costs exceeding the County's contribution; and
- WHEREAS The City Attorney and City's Insurance Provider have reviewed and approved the Intergovernmental Agreement; and
- WHEREAS The City Commission finds that entering into this Agreement is in the best interest of the City and its residents by promoting safe, non-motorized transportation and enhancing access to regional recreational assets.

NOW, THEREFORE, BE IT RESOLVED that the Plymouth City Commission hereby approves the Intergovernmental Agreement between the City of Plymouth and the County of Wayne for Concept Design and Preliminary Engineering for a Multi-Modal Access Path to Hines Drive; and

BE IT FURTHER RESOLVED that the Mayor is authorized to execute the Agreement on behalf of the City of Plymouth and to take all necessary actions to implement the terms of the Agreement.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. Wayne County Hazard Mitigation Plan 2025 Update

Motion to approve the following resolution made by Sisolak, supported by Maguire;

RESOLUTION 2026-46

- WHEREAS The City Commission of the City of Plymouth recognizes the threat that natural hazards pose to people and property within the City of Plymouth; and
- WHEREAS Wayne County Department of Homeland Security and Emergency Management has prepared a multi-hazard mitigation plan, hereby known as Wayne County Hazard Mitigation Plan 2025 Update in accordance with federal laws, including the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and
- WHEREAS Wayne County Hazard Mitigation Plan 2025 Update identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in the City of Plymouth from the impacts of future hazards and disasters; and
- WHEREAS Adoption by the City Commission of the City of Plymouth demonstrates its commitment to hazard mitigation and achieving the goals outlined in the Wayne County Hazard Mitigation Plan 2025 Update.

NOW THEREFORE, BE IT RESOLVED BY THE City Commission of the City of Plymouth, MI, THAT: the City Commission of the City of Plymouth adopts the Wayne County Hazard Mitigation Plan 2025 Update. While content related to the City of Plymouth may require revisions to meet the plan approval requirements, changes occurring after adoption will not require the City Commission of the City of Plymouth to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

ADOPTED by a vote of ____ in favor and ____ against, and ____ abstaining, this ____ day of _____, _____.

By: _____ (print name)

ATTEST: By: _____ (print name)

APPROVED AS TO FORM: By: _____ (print name)

There was a voice vote.

MOTION PASSED UNANIMOUSLY

d. Solid Waste Contract Consent of Change of Control

Motion to approve the following resolution made by Kehoe, supported by Horstman;

RESOLUTION 2026-47

WHEREAS The City of Plymouth offers solid waste and recycling collection and disposal/recycling in an effort to help protect the public health, safety and welfare; and

WHEREAS Priority Waste LLC, the City of Plymouth's contracted solid waste hauler, has notified the City of a pending ownership transaction in which TPG, a global asset manager, will acquire a controlling equity interest in the company; and

WHEREAS The transaction constitutes a change in ownership at the equity level only and does not involve assignment of the City's existing contract, with Priority Waste LLC remaining the contracting party and all terms, conditions, and service obligations continuing in full force and effect; and

WHEREAS The City's consent is required under the existing agreement to acknowledge that the ownership change is permitted, does not constitute a default or termination event, and allows the contract to continue uninterrupted, and such consent has been reviewed by the City Attorney with no issues identified.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth hereby authorizes the execution of the Consent to Change of Control form provided by Priority Waste LLC; and

BE IT FURTHER RESOLVED, that the Mayor is authorized to sign the Consent to Change of Control on behalf of the City.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

e. Emergency Authorization Confirmation – Compressors at Cultural Center

Motion to approve the following resolution made by Kehoe, supported by Elliott;

RESOLUTION 2026-48

WHEREAS The City of Plymouth maintains a variety of buildings and from time to time the buildings are in need of repairs or upgrades; and

WHEREAS The Plymouth Cultural Center had two compressors fail on the building's dehumidification systems; and

WHEREAS These compressors are necessary in the operation of the ice arena to prevent condensation and fogging; and

WHEREAS The City Administration authorized the emergency repairs and notified the City Commission of the emergency situation and the actions that were taken.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby confirm the emergency replacement and installation of two compressors and related installation costs. This authorization is in the amount of \$19,743.21 for purchase and installation work performed by Altech Mechanical Service. Funding for this authorization is from the Recreation Fund (208-261-930.000).

There was a voice vote.

MOTION PASSED UNANIMOUSLY

f. Riverside Cemetery – Mausoleum Repairs – Construction Manager

Motion to approve the following resolution made by Elliott, supported by Horstman;

RESOLUTION 2026-49

WHEREAS The City of Plymouth has owned and operated Riverside Cemetery for nearly 150 years, providing burial services and maintaining facilities intended for perpetual use; and

WHEREAS The Garden Mausoleum, constructed in 1989, has experienced ongoing structural deficiencies, design flaws, and maintenance challenges that have worsened over time; and

WHEREAS Burial trends have shifted significantly toward cremation, resulting in reduced demand for crypt spaces and increased demand for niche spaces, which are currently sold out; and

WHEREAS The City Commission previously authorized design services, and through collaboration with Ehresman Architects and the Cemetery Board of Trustees, a comprehensive renovation concept has been developed to address both structural repairs and evolving service needs; and

WHEREAS Due to the complexity of the project and the need for flexibility in design and construction methods, the Construction Manager delivery approach was determined to be the most effective means to control costs, encourage innovation, and successfully complete the project; and

WHEREAS A competitive proposal process identified Shaw Construction as the most qualified firm to serve as Construction Manager, demonstrating a clear understanding of the project and a comprehensive approach to its execution.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth hereby approves the Construction Manager Services Contract with Shaw Construction in an amount not to exceed \$1,100,000 for the Riverside Cemetery Garden Mausoleum Renovation Project;

BE IT FURTHER RESOLVED, that the City Commission authorizes a 5% contingency in the amount of \$55,000, to be funded from Operating and/or Contractual Services accounts if necessary to address unforeseen field conditions or project adjustments.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Kehoe: DDA meeting is May 11 at 7pm at City Hall, CIA meets tomorrow at 3:30 pm at City Hall.

Elliott: ZBA meets this Thursday at 7pm at City Hall.

Filipczak: No HDC or Cemetery meetings this month; Budget Study Session is May 11 at 5 pm at City Hall; Nurses Week begins May 6.

Maguire: Library trustee meeting is May 19 at 7pm in the Friends Room; Grand Re-opening of the Plymouth Library is June 10 11am-8pm.

Horstman: Commented that the OVA meeting is last Wednesday of month at Meridian Coffee and spoke about events in Old Village.

b. Appointments

None

10. ADJOURNMENT

The next regular City Commission meeting is 7:00 pm on Monday, May 18 at Plymouth City Hall. A motion to adjourn the meeting was made by Sisolak, supported by Elliott;

There was a voice vote.

MOTION PASSED UNANIMOUSLY

Filipczak adjourned the meeting at 7:51 p.m.

LINDA FILIPCZAK
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK