



City of Plymouth  
City Commission Regular Meeting Minutes  
Tuesday, January 20, 2026, 7:00 p.m.  
Plymouth City Hall 201 S. Main Street

ITEM #2.a

City of Plymouth  
201 S. Main St.  
Plymouth, Michigan 48170-1637

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Phone 734-453-1234  
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**1. CALL TO ORDER**

Mayor Linda Filipczak called the meeting to order at 7:00 p.m.

Present: Mayor Linda Filipczak, Mayor Pro Tem Joe Elliott, Commissioners Latricia Horstman, Jennifer Kehoe, Alanna Maguire, Brock Minton, Karen Sisolak

Also present: City Manager Chris Porman, City Attorney Bob Marzano, and various members of the City Administration

**2. APPOINTMENT – CITY COMMISSION**

Filipczak made a motion to approve the appointment of Latrisha Horstman to the City Commission, supported by Maguire;

RESOLUTION 2026-04

WHEREAS There was a vacancy in the office of City Commissioner created on December 15, 2025, when Commissioner Colleen Pobur submitted her resignation from the City Commission effective at the end of the meeting on December 15, 2025; and

WHEREAS The resignation was acted upon at the Commission meeting on January 5, 2026.

NOW, THEREFORE, BE IT RESOLVED the City Commission of the City of Plymouth does hereby confirm the Mayor's appointment of Latricia Horstman to the office of City Commissioner to fulfill the term of office of Colleen Pobur and the appointment is to be effective starting on January 20, 2026.

There was a roll call vote:

Sisolak Y Minton Y Elliott Y Kehoe Y Maguire Y Filipczak Y

MOTION PASSED UNANIMOUSLY

City Clerk administered the Oath of Office to Horstman, who then took her seat as Commissioner.

**3. APPROVAL OF MINUTES**

- a. Motion to approve the January 5, 2026 City Commission Regular Meeting Minutes made by Minton supported by Elliott

There was a voice vote.

MOTION PASSED UNANIMOUSLY

- b. Motion to approve the January 8, 2026 Special Meeting Minutes made by Kehoe, supported by Minton, with Sisolak abstaining from voting due to absence.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

- c. Motion to approve the January 13, 2026 Special Meeting Minutes made by Maguire, supported by Minton.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**4. APPROVAL OF THE AGENDA**

Motion to approve the agenda for January 20, 2026 made by Elliott supported by Minton.  
Approval of December bills was moved to Consent Agenda.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**5. ENACTMENT OF THE CONSENT AGENDA**

Motion to approve the consent agenda for January 20, 2026 made by Elliott supported by Sisolak.

- a. Special Event: Spring Artisan Market- Saturday 4/18/2026
- b. Special Event: OLGCA PraiseFest in Kellogg Park- Sunday 6/7/2026
- c. Approval of December 2025 Bills

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**6. CITIZEN COMMENTS**

Pete Mundt, 643 N Harvey and Mark Oppat, 253 Blanche both congratulated Horstman on her appointment. Mundt spoke about the Community Conversation at the Cultural Center and it was a great event.

**7. COMMISSION COMMENTS**

Commission members welcomed Horstman to the Commission. Members also spoke about the Community Conversation at the Cultural Center; it went very well and was well received. Kehoe commented that the Plymouth Ice Festival is coming up the last weekend of January. Sisolak spoke about the monthly bill approval process.

**8. PUBLIC HEARING**

- a. Old Village Corridor Improvement/Tax Increment Financing Authority

Filipczak opened the public hearing at 7:20 p.m.

Bernard Eisbrenner, 774 Starkweather offered his thoughts pro/con of the draft plan and suggested revisions.

Filipczak closed the public hearing at 7:24 p.m.

This public hearing provided an opportunity for interested parties to submit written or verbal comments on all aspects of the draft plan. Following the close of the hearing, state law requires a 60-day waiting period during which the City Commission is not authorized to take action.

The draft plan is available on the City website and also as part of the City Commission agenda located at: <https://www.plymouthmi.gov/common/pages/GetFile.ashx?key=P7pCAYJE>

**9. OLD BUSINESS**

None

**10. NEW BUSINESS**

- a. Final Paymnet Proline Asphalt – Saxton’s Project

Motion to authorize the following resolution made by Minton, supported by Sisolak;

RESOLUTION 2026-05

WHEREAS The City completed Saxton’s Parking Lot Project in 2023; and

WHEREAS The project has been completed by Pro-Line Asphalt Paving and they are requesting final payment on the project; and

WHEREAS the City Engineer has reviewed the project and it meets all design specifications.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize final payment to Pro-Line Asphalt Paving Corporation in the amount of \$20,000.00 for work completed on the Saxton's Parking Lot Project and authorize the City Manager to sign Pay Certificate #3 (Final) on this project.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

b. First Amendment to Salem Landfill Letter of Intent

Motion to authorize the following resolution made by Elliott, supported by Kehoe;

RESOLUTION 2026-06

WHEREAS The City of Plymouth is the owner of a former landfill located at 7511 Chubb Road, Northville, Michigan 48168, which ceased operation in 1971; and

WHEREAS, The City Commission approved a 180-day non-binding Letter of Intent with RSB Holdings, LLC on August 4, 2025, to evaluate a potential purchase of the property for use as a mulch production and storage facility; and

WHEREAS, The initial 180-day term of the Letter of Intent expires on January 31, 2026; and

WHEREAS, RSB Holdings, LLC has worked with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to conduct required due diligence related to the proposed use of the property; and

WHEREAS The First Amendment to the Letter of Intent provides for an additional 180-day non-binding and non-exclusive due diligence period; and

WHEREAS, The City of Plymouth Brownfield Attorney has reviewed and approved the First Amendment to the Letter of Intent;

NOW, THEREFORE, BE RESOLVED, that the City of Plymouth City Commission approves the First Amendment to the Letter of Intent and authorizes the mayor to execute the amendment on behalf of the city.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. 2026 Infrastructure Program – Design Authorization

Motion to authorize the following resolution made by Maguire, supported by Minton;

RESOLUTION 2026-07

WHEREAS The City of Plymouth maintains a wide range of infrastructure to help protect and preserve the public health, safety, and welfare; and

WHEREAS There is a need to provide improvements to roads, sewers, and the water system in order to keep them in good condition; and

WHEREAS The voters of the city authorized the sale of bonds to pay for street improvements in 2019; and

WHEREAS The City Engineer has proposed several projects for the 2026 calendar year, to include the following and their preliminary estimated construction costs:

- Wilcox Water Main
- Riverside Comfort Station Water System Upgrades                      Construction Estimate     \$300,000
- Joel St./Ann Arbor Trail Water Main/Road Reconstruction            Construction Estimate     \$320,000
- Water Main Replacement Under Active Railroad Crossings
- Hines Ct. Sewer Improvements    Construction Estimate     \$150,000 - \$200,000
- Sanitary Sewer Manhole Repairs
- Lead Service Line Replacement    Construction Estimate     \$200,000
- Roadway – Preventative Maintenance Treatments                      Construction Estimate     \$486,400

NOW, THEREFORE, BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize Wade Trim to provide preliminary design engineering and bidding services as outlined in the Engineer’s letter dated January 15, 2026, in the amount not to exceed \$249,000 and as follows:

Wilcox Water Main Design & Permitting	\$18,000
Water Main on Park St. Design & Permitting	\$27,000
Joel/Ann Arbor Tr Infrastructure Upgrades Design & Permitting	\$24,000
Water Main Replacement under Railroad Tracks	\$20,000
Hines Court Sewer Improvements	\$20,000
Sanitary Sewer Manhole Repairs	\$20,000
Lead Service Line Replacement	\$15,000
Roadway Preventative Maintenance Program	\$15,000
Topographic Survey Data Collection	\$50,000
Project Management and Coordination	\$10,000

<b>Wade Trim Engineering Services Subtotal:</b>	<b>\$219,000</b>
<b>Geotechnical Investigation and Report Allowance:</b>	<b><u>\$ 30,000</u></b>
<b>2026 Infrastructure Program Initial Design Fee Estimate:</b>	<b>\$249,000</b>

Kehoe noted that the Wilcox Water Main is a water that the City had capped in the past and is included in this project to get the water main functioning again.

Porman explained how priorities are determined when choosing projects of this type.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**11. REPORTS AND CORRESPONDENCE**

a. Liaison Reports

Kehoe: Reported on the DDA meeting and encouraged watching the video of the meeting available on the City’s website.

Elliott: Reported on the Planning Commission meeting; they are continuing work on 2026 ordinance updates as identified in the master plan. Also noted that a compatibility ordinance would be discussed at the upcoming Strategic Planning meeting.

Filipczak: No HDC meeting for February and reported on the NPFAB meeting; great response times.

b. Appointments

Filipczak put forward the following board appointments with a motion to approve made by Horstman, seconded by Minton;

<u>Board of Review:</u>	Jefferson Boyle	Appointed as Alternate Member
<u>DDA:</u>	Lynne Taylor-Kilgore (B)	Appointed
<u>PLANNING COMM:</u>	Donald Webb	Appointed
	Zak Funk	Appointed as Alternate Member
	Joseph Hawthorne	Reappointed
	Kathleen Rossie	Reappointed
	Hollie Saraswat	Reappointed
<u>ZBA:</u>	Jefferson Boyle	Appointed
	Rebecca Smith	Reappointed

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**12. ADJOURNMENT**

The next regular City Commission meeting is 7:00 pm on Monday, February 2 at Plymouth City Hall. Filipczak adjourned the meeting at 7:56 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

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LINDA FILIPCZAK  
MAYOR

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MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK