



Plymouth City Commission

Regular Meeting Agenda

Monday, February 2, 2026 7:00 p.m.
Plymouth City Hall & Online Zoom Webinar

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Join Zoom Webinar: Feb 2 <https://us02web.zoom.us/j/82122148568>

Passcode:511464 Webinar ID: 821 2214 8568

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

2. APPROVAL OF MINUTES

- a. January 20, 2026 City Commission Regular Meeting Minutes
- b. January 26, 2026 City Commission Special Meeting Minutes - C.O.W. Strategic Planning
- c. January 27, 2026 City Commission Special Meeting Minutes - Joint Training w/Boards & Commissions

3. APPROVAL OF THE AGENDA

4. ENACTMENT OF THE CONSENT AGENDA

Unless moved to be placed as a separate item on the agenda, items on the Consent Agenda will be approved by one motion as Agenda Item #4.

- a. Special Event: Spring Fever in the Park- (24/7) 5/27/26 to 5/5/26
- b. Special Event: 2026 Fridays Music in the Air -5/29,6/5,6/12,6/19,6/26,7/3,7/17,7/24,7/31,8/7,8/14,8/21,8/28,9/4
- c. Special Event: Michigan Philharmonic Youth Orchestra Pops Concert- Tuesday 6/2/26
- d. Special Event: Wilcox Wednesdays Music in the Park 2026- 6/17,6/24,7/1,7/8,7/15,7/22,7/29,8/5,8/12,8/19

5. CITIZEN COMMENTS

This section of the agenda allows up to 3 minutes for public comments to present information for items not on the current agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

6. COMMISSION COMMENTS

7. OLD BUSINESS

8. NEW BUSINESS

- a. Zoning Ordinance Amendments - First Reading
- b. The Rock Magazine 2026 Agreement
- c. Wide Open West Transfer of Franchise Holder

9. REPORTS AND CORRESPONDENCE

- a. Liaison Reports
- b. Appointments

10. ADJOURNMENT

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodations. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to clerk@plymouthmi.gov.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

"The government in this community is small and accessible to all concerned."

-Plymouth Mayor Joe Bida, 1977



City of Plymouth
 City Commission Regular Meeting Minutes
 Tuesday, January 20, 2026, 7:00 p.m.
 Plymouth City Hall 201 S. Main Street

City of Plymouth
 201 S. Main St.
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov
 Phone 734-453-1234
 Fax 734-455-1892

1. CALL TO ORDER

Mayor Linda Filipczak called the meeting to order at 7:00 p.m.

Present: Mayor Linda Filipczak, Mayor Pro Tem Joe Elliott, Commissioners Latricia Horstman, Jennifer Kehoe, Alanna Maguire, Brock Minton, Karen Sisolak

Also present: City Manager Chris Porman, City Attorney Bob Marzano, and various members of the City Administration

2. APPOINTMENT – CITY COMMISSION

Filipczak made a motion to approve the appointment of Latrisha Horstman to the City Commission, supported by Maguire;

RESOLUTION 2026-04

WHEREAS There was a vacancy in the office of City Commissioner created on December 15, 2025, when Commissioner Colleen Pobur submitted her resignation from the City Commission effective at the end of the meeting on December 15, 2025; and

WHEREAS The resignation was acted upon at the Commission meeting on January 5, 2026.

NOW, THEREFORE, BE IT RESOLVED the City Commission of the City of Plymouth does hereby confirm the Mayor's appointment of Latricia Horstman to the office of City Commissioner to fulfill the term of office of Colleen Pobur and the appointment is to be effective starting on January 20, 2026.

There was a roll call vote:

Sisolak Y Minton Y Elliott Y Kehoe Y Maguire Y Filipczak Y

MOTION PASSED UNANIMOUSLY

City Clerk administered the Oath of Office to Horstman, who then took her seat as Commissioner.

3. APPROVAL OF MINUTES

- a. Motion to approve the January 5, 2026 City Commission Regular Meeting Minutes made by Minton supported by Elliott

There was a voice vote.

MOTION PASSED UNANIMOUSLY

- b. Motion to approve the January 8, 2026 Special Meeting Minutes made by Kehoe, supported by Minton, with Sisolak abstaining from voting due to absence.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

- c. Motion to approve the January 13, 2026 Special Meeting Minutes made by Maguire, supported by Minton.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. APPROVAL OF THE AGENDA

Motion to approve the agenda for January 20, 2026 made by Elliott supported by Minton.

Approval of December bills was moved to Consent Agenda.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. ENACTMENT OF THE CONSENT AGENDA

Motion to approve the consent agenda for January 20, 2026 made by Elliott supported by Sisolak.

- a. Special Event: Spring Artisan Market- Saturday 4/18/2026
- b. Special Event: OLGC PraiseFest in Kellogg Park- Sunday 6/7/2026
- c. Approval of December 2025 Bills

There was a voice vote.

MOTION PASSED UNANIMOUSLY

6. CITIZEN COMMENTS

Pete Mundt, 643 N Harvey and Mark Oppat, 253 Blanche both congratulated Horstman on her appointment. Mundt spoke about the Community Conversation at the Cultural Center and it was a great event.

7. COMMISSION COMMENTS

Commission members welcomed Horstman to the Commission. Members also spoke about the Community Conversation at the Cultural Center; it went very well and was well received.

Kehoe commented that the Plymouth Ice Festival is coming up the last weekend of January.

Sisolak spoke about the monthly bill approval process.

8. PUBLIC HEARING

- a. Old Village Corridor Improvement/Tax Increment Financing Authority

Filipczak opened the public hearing at 7:20 p.m.

Bernard Eisbrenner, 774 Starkweather offered his thoughts pro/con of the draft plan and suggested revisions.

Filipczak closed the public hearing at 7:24 p.m.

This public hearing provided an opportunity for interested parties to submit written or verbal comments on all aspects of the draft plan. Following the close of the hearing, state law requires a 60-day waiting period during which the City Commission is not authorized to take action.

The draft plan is available on the City website and also as part of the City Commission agenda located at: <https://www.plymouthmi.gov/common/pages/GetFile.ashx?key=P7pCAYJE>

9. OLD BUSINESS

None

10. NEW BUSINESS

- a. Final Paymnet Proline Asphalt – Saxton’s Project

Motion to authorize the following resolution made by Minton, supported by Sisolak;

RESOLUTION 2026-05

WHEREAS The City completed Saxton’s Parking Lot Project in 2023; and

WHEREAS The project has been completed by Pro-Line Asphalt Paving and they are requesting final payment on the project; and

WHEREAS the City Engineer has reviewed the project and it meets all design specifications.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize final payment to Pro-Line Asphalt Paving Corporation in the amount of \$20,000.00 for work completed on the Saxton's Parking Lot Project and authorize the City Manager to sign Pay Certificate #3 (Final) on this project.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

b. First Amendment to Salem Landfill Letter of Intent

Motion to authorize the following resolution made by Elliott, supported by Kehoe;

RESOLUTION 2026-06

WHEREAS The City of Plymouth is the owner of a former landfill located at 7511 Chubb Road, Northville, Michigan 48168, which ceased operation in 1971; and

WHEREAS, The City Commission approved a 180-day non-binding Letter of Intent with RSB Holdings, LLC on August 4, 2025, to evaluate a potential purchase of the property for use as a mulch production and storage facility; and

WHEREAS, The initial 180-day term of the Letter of Intent expires on January 31, 2026; and

WHEREAS, RSB Holdings, LLC has worked with the Michigan Department of Environment, Great Lakes, and Energy (EGLE) to conduct required due diligence related to the proposed use of the property; and

WHEREAS The First Amendment to the Letter of Intent provides for an additional 180-day non-binding and non-exclusive due diligence period; and

WHEREAS, The City of Plymouth Brownfield Attorney has reviewed and approved the First Amendment to the Letter of Intent;

NOW, THEREFORE, BE RESOLVED, that the City of Plymouth City Commission approves the First Amendment to the Letter of Intent and authorizes the mayor to execute the amendment on behalf of the city.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. 2026 Infrastructure Program – Design Authorization

Motion to authorize the following resolution made by Maguire, supported by Minton;

RESOLUTION 2026-07

WHEREAS The City of Plymouth maintains a wide range of infrastructure to help protect and preserve the public health, safety, and welfare; and

WHEREAS There is a need to provide improvements to roads, sewers, and the water system in order to keep them in good condition; and

WHEREAS The voters of the city authorized the sale of bonds to pay for street improvements in 2019; and

WHEREAS The City Engineer has proposed several projects for the 2026 calendar year, to include the following and their preliminary estimated construction costs:

- Wilcox Water Main
- Riverside Comfort Station Water System Upgrades Construction Estimate \$300,000
- Joel St./Ann Arbor Trail Water Main/Road Reconstruction Construction Estimate \$320,000
- Water Main Replacement Under Active Railroad Crossings
- Hines Ct. Sewer Improvements Construction Estimate \$150,000 - \$200,000
- Sanitary Sewer Manhole Repairs
- Lead Service Line Replacement Construction Estimate \$200,000
- Roadway – Preventative Maintenance Treatments Construction Estimate \$486,400

NOW, THEREFORE, BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize Wade Trim to provide preliminary design engineering and bidding services as outlined in the Engineer's letter dated January 15, 2026, in the amount not to exceed \$249,000 and as follows:

| | |
|---|----------|
| Wilcox Water Main Design & Permitting | \$18,000 |
| Water Main on Park St. Design & Permitting | \$27,000 |
| Joel/Ann Arbor Tr Infrastructure Upgrades Design & Permitting | \$24,000 |
| Water Main Replacement under Railroad Tracks | \$20,000 |
| Hines Court Sewer Improvements | \$20,000 |
| Sanitary Sewer Manhole Repairs | \$20,000 |
| Lead Service Line Replacement | \$15,000 |
| Roadway Preventative Maintenance Program | \$15,000 |
| Topographic Survey Data Collection | \$50,000 |
| Project Management and Coordination | \$10,000 |

Wade Trim Engineering Services Subtotal: \$219,000
Geotechnical Investigation and Report Allowance: \$ 30,000
2026 Infrastructure Program Initial Design Fee Estimate: \$249,000

Kehoe noted that the Wilcox Water Main is a water that the City had capped in the past and is included in this project to get the water main functioning again.

Porman explained how priorities are determined when choosing projects of this type.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

11. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Kehoe: Reported on the DDA meeting and encouraged watching the video of the meeting available on the City's website.

Elliott: Reported on the Planning Commission meeting; they are continuing work on 2026 ordinance updates as identified in the master plan. Also noted that a compatibility ordinance would be discussed at the upcoming Strategic Planning meeting.

Filipczak: No HDC meeting for February and reported on the NPFAB meeting; great response times.

b. Appointments

Filipczak put forward the following board appointments with a motion to approve made by Horstman, seconded by Minton;

| | | |
|-------------------------|--------------------------|-------------------------------|
| <u>Board of Review:</u> | Jefferson Boyle | Appointed as Alternate Member |
| <u>DDA:</u> | Lynne Taylor-Kilgore (B) | Appointed |
| <u>PLANNING COMM:</u> | Donald Webb | Appointed |
| | Zak Funk | Appointed as Alternate Member |
| | Joseph Hawthorne | Reappointed |
| | Kathleen Rossie | Reappointed |
| | Hollie Saraswat | Reappointed |
| <u>ZBA:</u> | Jefferson Boyle | Appointed |
| | Rebecca Smith | Reappointed |

There was a voice vote.
MOTION PASSED UNANIMOUSLY

12. ADJOURNMENT

The next regular City Commission meeting is 7:00 pm on Monday, February 2 at Plymouth City Hall. Filipczak adjourned the meeting at 7:56 p.m.

There was a voice vote.
MOTION PASSED UNANIMOUSLY

LINDA FILIPCZAK
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



**Plymouth City Commission-Committee of the Whole
Strategic Plan One-Year Task Development Minutes
Monday January 26, 2026 – 5:30 p.m.
Plymouth City Hall, 201 S. Main St., Plymouth, MI**

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

The meeting was called to order at 5:30 p.m.

Mayor Filipczak thanked everyone for attending.

PRESENT: Mayor Linda Filipczak, Mayor Pro Tem Joe Elliott, Commissioners Latricia Horstman, Jennifer Kehoe, Alanna Maguire, Brock Minton, Karen Sisolak

ALSO PRESENT: City Manager Chris Porman and various department heads

2. CITIZEN COMMENT

None

3. CITY COMMISSION COMMITTEE OF THE WHOLE DISCUSSION

City Manager Chris Porman led the City Commission through their discussion for the Draft of their 2026 one-year task development on the 2022-2026 Strategic Plan.

4. ADJOURNMENT

Elliott offered a motion, seconded by Minton to adjourn the meeting at 7:03 p.m.

There was a voice vote

MOTION PASSED UNANIMOUSLY

The meeting was adjourned at 9:18 p.m.

LINDA FILIPCZAK
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



Plymouth City Commission Hosts Boards & Commissions
Legal Update and Liability Insurance Training Minutes
Tuesday January 27, 2026 – 5:00 p.m.
Plymouth Cultural Center, 525 Farmer St., Plymouth, MI

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

The meeting was called to order at 5:00 p.m.

PRESENT: Mayor Linda Filipczak, Mayor Pro Tem Joe Elliott, Commissioners Latricia Horstman, Jennifer Kehoe, Alanna Maguire, Brock Minton, Karen Sisolak

ALSO PRESENT: City Manager Chris Porman, City Attorney Robert Marzano, various department heads and members from the following Boards and Commissions:

Board of Review

Cemetery Board of Trustees

Corridor Improvement Authority

Downtown Development Authority

Economic Development Corporation/Brownfield Redevelopment Authority

Historic District Commission

Planning Commission

Zoning Board of Appeals

2. CITIZEN COMMENT

None

3. REQUIRED BOARDS AND COMMISSIONS TRAINING

Mayor Filipczak opened the training session and thanked everyone for attending and for their commitment and valued service to the City of Plymouth. She explained that the training will be a review of the required operations of various Boards and Commissions and will provide a brief overview of the various laws and regulations that affect Boards & Commissions members. Mayor Filipczak turned the training session over to the City Attorney Robert Marzano.

City Attorney Marzano provided an overview of the presentation concerning:

ETHICS

LIABILITY AND INDEMNITY

PRESS AND MEDIA RELATIONS

FREEDOM OF INFORMATION ACT AND OPEN MEETINGS ACT

BOUNDARIES

City Attorney Marzano explained that the members do have a role as a commission member/board member. They are required to comply with all local, state, and federal laws. When they have a decision

to make they should ask themselves – is it right for the Community; Is it right for the City; Is it ethical and legal; Is it consistent with our values and policies; Is it something for which I am willing to be accountable? He spoke about “conflict of interest issues” as well.

Liability and Indemnity issues concerning potential legal liability as commission member/board members. When will the City of Plymouth indemnify them for their actions and when the City of Plymouth will not indemnify them for their actions. Knowledge of potential claims or lawsuits and with press and media relations, always remember what their role is with the City of Plymouth, being careful not to overstep that role.

Press and Media Relations inquiries should be handled through the City Manager.

Attorney Marzano spoke about the “Freedom of Information Act & Open Meetings Act” and such items as written documents for requests emails (business and personal) and that this act applies to all public bodies. A meeting is the convening of a public body at which a quorum is present for the purpose of deliberating toward or rendering a decision on public policy. He spoke about public notices posted for public meetings, minutes and closed session meetings and how they should be handled.

Attorney Marzano spoke about “Boundaries” for Boards and Commissions as well as City Commission boundaries, and what to do when they have a question.

The City’s liability insurance representative, Tammy LaVallee also spoke about situations that can create liability for the City and individual board members.

Attorney Marzano stressed the importance of preventing things from possibly creating a liability issue and if there are any questions whatsoever, they need to direct them to the City Manager’s office at any time.

4. ADJOURNMENT

ADJOURNMENT OF TRAINING SESSION:

Mayor Filipczak adjourned the Training Session for the Boards and Commission Members at 6:45 p.m.

The meeting was adjourned at 6:45 p.m.

LINDA FILIPCZAK
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



Special Event Application

City of Plymouth
 201 S. Main
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov
 Phone 734-453-1234
 Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Plymouth Community Chamber of Commerce

Ph# 734-453-1540 Fax# 734-404-6062 Email mary@plymouthmich.org Website www.plymouthmich.org

Address 850 W. Ann Arbor Trail City Plymouth State MI Zip 48170

Sponsoring Organization's Agent's Name Mary Nyhus Title Event Coordinator

Ph# same Fax# same Email same Cell# _____

Address same City _____ State _____ Zip _____

Event Name Spring Fever in the Park 2026

Event Purpose To promote and enhance the community & celebrate spring

Event Date(s) March 27 to May 5, 2026 (poles to come down May 6 or 7)

Event Times 24/7

Event Location Kellogg Park

What Kind Of Activities? Local businesses/groups create a Spring Fever creation to be viewed by visitors in DTP.

What is the Highest Number of People You Expect in Attendance at Any One Time? N/A

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)
Local businesses, clubs, groups and residents create Spring Creations. There will about 50 Spring Creations spaces available in Kellogg Park along Main Street and Ann Arbor Trail for the community to enjoy upon completion.

RECEIVED JAN 19 2026

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): _____

Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

We will need ~50 poles sunk into the ground in Kellogg Park, spaced mostly along Main Street and along Ann Arbor Trail and Penniman.

7. **AN EVENT MAP** IS IS NOT attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES NO

If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

01/20/2026

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

Plymouth Chamber of Commerce
The _____ (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Spring Fever in the Park (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature Mary Nyhus

Date 01/20/2026

Witness Wendell Clout

Date 01/20/2026

Name of Event: *Spring Fever in the Park 2020*
 Date: *3/27 - 5/5*
 Location: *Wallops Park*

| | | | | |
|---|---|--------------------|--------------------------|--------------------|
| MUNICIPAL SERVICES: | <u>Approved</u> | Denied | (list reason for denial) | Initial <i>AA</i> |
| <i>2 FTE Approx. 6 HRS Setup & Takedown</i> | | | | |
| \$250 Bathroom Cleaning Fee Per Day of Event? YES <u>NO</u> | | | | |
| Labor Costs: <i>\$850.00</i> | Equipment Costs: <i>\$200.00</i> | Materials Costs | \$ | <i>0</i> |
| POLICE: | <u>Approved</u> | Denied | (list reason for denial) | Initial <i>Juc</i> |
| <i>No SERVICES NEEDED</i> | | | | |
| Labor Costs \$ | Equipment Costs \$ | Materials Costs \$ | | |
| FIRE: | <u>Approved</u> | Denied | (list reason for denial) | Initial |
| Labor Costs \$ | Equipment Costs \$ | Materials Costs \$ | | |
| HVA: | <u>Approved</u> | Denied | (list reason for denial) | Initial |
| DDA: | <u>Approved</u> | Denied | (list reason for denial) | Initial <i>SBP</i> |
| Labor Costs \$ | Equipment Costs \$ | Materials Costs \$ | | |
| RISK MANAGEMENT: | <u>Approved</u> | Denied | (list reason for denial) | Initial <i>MB</i> |
| Class I - Low Hazard | Event sponsors must provide current Certificate of Insurance naming City of Plymouth as 'Additional Insured' including in the Description Box/Area. | | | |
| <u>Class II - Moderate Hazard</u> | Food vendor/service requirements, per Special Event Policy | | | |
| Class III - High Hazard | must also be met for any food. | | | |
| Class IV - Severe Hazard | | | | |

INSURANCE



Special Event Application

City of Plymouth
 201 S. Main
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov
 Phone 734-453-1234
 Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Downtown Development Authority

Ph# 734-455-1453 Fax# _____ Email dda@plymouthmi.gov Website downtownplymouth.org

Address 831 Penniman City Plymouth State MI Zip 48170

Sponsoring Organization's Agent's Name Sam Plymale Title Director

Ph# 734-455-1453 Fax# _____ Email splymale@plymouthmi.gov Cell# _____

Address 831 Penniman City Plymouth State MI Zip 48170

Event Name 2026 Bank of Ann Arbor Music In the Air Live Music Concert Series

Event Purpose Draw residents and visitors to Downtown Plymouth with live music, entertainment

Event Date(s) [14 dates] 5/29, 6/5, 6/12, 6/19, 6/26, 7/3, 7/17, 7/24, 7/31, 8/7, 8/14, 8/21, 8/28, 9/4

Event Times 7PM -10PM (set up begins at 4PM)

Event Location Kellogg Park

What Kind Of Activities? Live music

What is the Highest Number of People You Expect in Attendance at Any One Time? 5,000

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)
14 Friday nights of a variety of live music on Kellogg Park's band shell stage.
"Fun Zone" with family friendly activities.
Non-profit and for profit vendors (see DDA Concert Vendor Policy for details).
Concert sponsors may have booths to distribute marketing materials.

RECEIVED JAN 15 2025

10.

CERTIFICATION AND SIGNATURE: I understand and agree on behalf of the sponsoring organization that

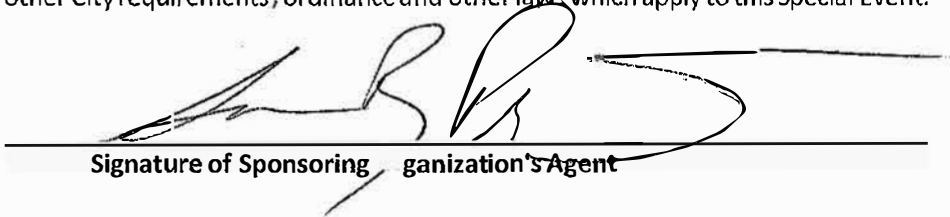
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
- b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
- c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
- d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
- e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

Date

1/13/2026

Signature of Sponsoring organization's Agent



RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

**Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170**

Phone: (734) 453-1234 ext. 203



Music in the Air Friday Night Concert Layout Date: 8/22/2025



(Geff Phillips and Friends / Military Appreciation Night)

SAMPLE

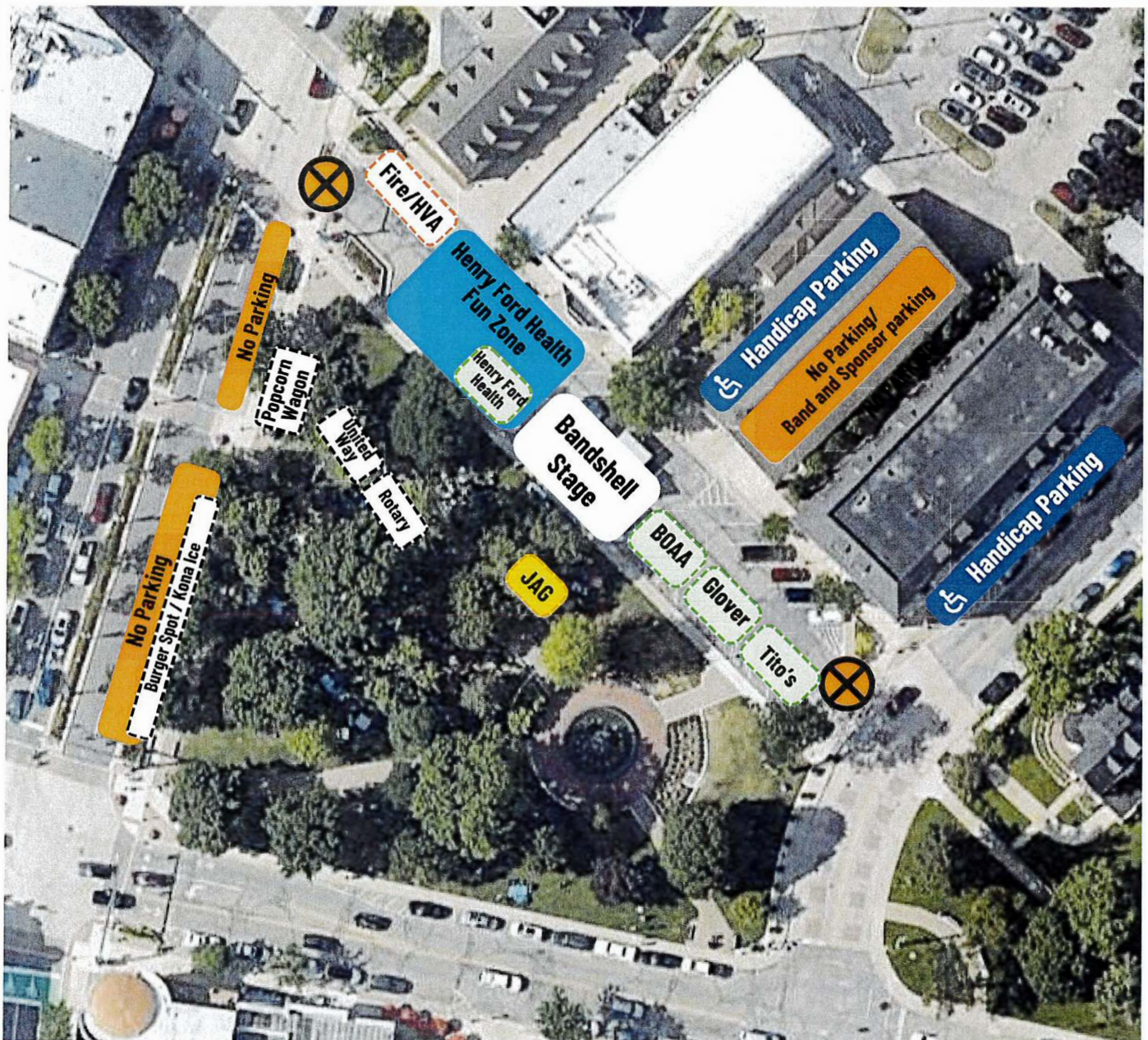
Henry Ford Health Fun Zone

(4) pieces of bike exercise, set of cornhole giant connect 4
3 tables, 8 chairs

No Parking

"No Parking" signs

- Penniman Ave between Main/Union (including Handicap spot in front of bank)
- EAST side of The Gathering, **Handicap** on the WEST side of Gathering by Penn Theatre, Union
- Main St along the park between Ann Arbor Tr. and Penniman



Event Barricade (sign or vehicle)



Sponsor



Vendor/Guest

Name of Event: *Music in the Air*
 Date: *[4 dates]*
 Location: *Wetlogg Park*

| | | | | | |
|--|------------------------------------|--------------------|--------------------------|--------------------|------------------|
| MUNICIPAL SERVICES: | <u>Approved</u> | Denied | (list reason for denial) | Initial | <i>AL</i> |
| | <i>Staffing</i> | | | | |
| | <i>Barricades</i> | | | | |
| | <i>No Parking</i> | | | | |
| | | | | | |
| \$250 Bathroom Cleaning Fee Per Day of Event? <u>YES</u> | | | NO | | |
| Labor Costs: | <i>\$1,100.00</i> | Equipment Costs: | <i>\$250.00</i> | Materials Costs | <i>\$ 100.00</i> |
| POLICE: | <u>Approved</u> | Denied | (list reason for denial) | Initial | <i>JLC</i> |
| | <i>NATASJ @ 124 HRS = \$3100</i> | | | | |
| | <i>1 OFFICER @ 20 HRS = \$1520</i> | | | | |
| Labor Costs \$ | | Equipment Costs \$ | <i>4620</i> | Materials Costs \$ | |
| FIRE: | <u>Approved</u> | Denied | (list reason for denial) | Initial | |
| | <i>4 FF / EVENT</i> | | | | |
| Labor Costs \$ | <i>470 / EVENT</i> | Equipment Costs \$ | | Materials Costs \$ | |
| HVA: | Approved | Denied | (list reason for denial) | Initial | |
| | | | | | |
| DDA: | <u>Approved</u> | Denied | (list reason for denial) | Initial | <i>SFL</i> |
| | | | | | |
| Labor Costs \$ | <i>0</i> | Equipment Costs \$ | | Materials Costs \$ | |
| RISK MANAGEMENT: | <u>Approved</u> | Denied | (list reason for denial) | Initial | <i>MS</i> |
| Class I - Low Hazard | | | | | |
| Class II - Moderate Hazard | | | | | |
| <u>Class III - High Hazard</u> Food vendor/service requirements, per Special Event Policy, must be met for any food. | | | | | |
| Class IV - Severe Hazard | | | | | |



Special Event Application

City of Plymouth
 201 S. Main
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov
 Phone 734-453-1234
 Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organ Michigan Philharmonic

Ph# 7344512112 Fax# _____ Email joan@michiganphil.org Website michiganphil.org

Address 650 Church St City Plymouth State Michiga Zip 47170

Sponsoring Organization's Agent's Name Joan Walton **Title** Executive Director

Ph# 2487613177 Fax# _____ Email joan@michiganphil.org Cell# 2487613177

Address 650 Church St City Plymouth State Michig Zip 48170

Event Name Michigan Philharmonic Youth Orchestra Pops Concert

Event Purpose community concert

Event Date(s) June 2, 2026

Event Times 4p-8p (concert start time 6p)

Event Location Kellogg Park

What Kind Of Activities? live music

What is the Highest Number of People You Expect in Attendance at Any One Time? park capacity

Coordinating With Another Event? YES NO **If Yes, Event Name:** _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

MPYO student musicians will perform classical pops music. Free to the public

RECEIVED
 JAN 26 2025
 City of Plymouth

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*
 City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): first Tuesday in June
 Next year's specific dates: _____

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services. (see Attachment B)

we will need to be hooked up to the city sound system/speakers in the park

 650 Church St

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO
 If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

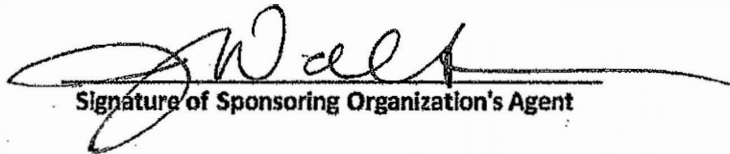
9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)? YES NO
 If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named Insured party on the policy. (See Policy 12.10 for Insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

1/12/26

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

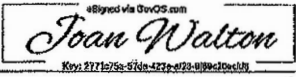
Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Michigan Philharmonic (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the MPYO concert (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature:  ©Signed via DocuSign
Kms: 21716756-67de-422e-8f23-809e210e189

Date 1/12/26

Witness 

Date 1/12/26

Name of Event: Michigan Philharmonic Youth Orchestra Pops Concert
 Date: 6/2/20
 Location: Kellogg Park

| | | | | |
|---|---|--------------------|--------------------------|---------------------------|
| MUNICIPAL SERVICES: | <u>Approved</u> | Denied | (list reason for denial) | Initial <u>AE</u> |
| 1 FTE Approx. 6 HRS | | | | |
| PA System | | | | |
| No Parking | | | | |
| \$250 Bathroom Cleaning Fee Per Day of Event? <u>YES</u> NO | | | | |
| Labor Costs: | \$400.00 | Equipment Costs: | \$100.00 | Materials Costs \$ 100.00 |
| POLICE: | <u>Approved</u> | Denied | (list reason for denial) | Initial <u>Jec</u> |
| 1 - OFFICER @ 2 HRS | | | | |
| Labor Costs \$ | | Equipment Costs \$ | 152- | Materials Costs \$ |
| FIRE: | <u>Approved</u> | Denied | (list reason for denial) | Initial |
| Labor Costs \$ | | Equipment Costs \$ | | Materials Costs \$ |
| HVA: | <u>Approved</u> | Denied | (list reason for denial) | Initial |
| DDA: | <u>Approved</u> | Denied | (list reason for denial) | Initial <u>SBP</u> |
| Labor Costs \$ | 0 | Equipment Costs \$ | | Materials Costs \$ |
| RISK MANAGEMENT: | <u>Approved</u> | Denied | (list reason for denial) | Initial <u>MB</u> |
| Class I - Low Hazard | Event sponsors must provide current Certificate of Insurance naming City of Plymouth as 'Additional Insured' including in the Description Box/Area. | | | |
| Class II - Moderate Hazard | | | | |
| Class III - High Hazard | Food vendor/service requirements, per Special Event Policy, must also be met for any food. | | | |
| Class IV - Severe Hazard | <u>no insurance provided</u> | | | |



Special Event Application

City of Plymouth
 201 S. Main
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov
 Phone 734-453-1234
 Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Plymouth Community Arts Council

Ph# 7344164278 Fax# _____ Email lisa@plymoutharts.com Website www.plymoutharts.com

Address 774 N. Sheldon Rd City Plymouth State MI Zip 48170

 _____ Lisa Howard _____

Sponsoring Organization's Agent's Name _____ Title Exec. Director

Ph# 7344164278 Fax# _____ Email lisa@plymoutharts.com Cell# 7346120428

Address 774 N. Sheldon Rd City Plymouth State MI Zip 48170

Event Name Wilcox Wednesdays Music In The Park

Event Purpose To provide free family concerts in Kellogg Park

Event Date(s) Ten Wednesdays: June 17-August 19, 2026

Event Times 12 noon-1pm show plus setup time

Event Location Kellogg Park

What Kind Of Activities? Music on stage, sponsors with tables,

What is the Highest Number of People You Expect in Attendance at Any One Time? 1500

Coordinating With Another Event? YES NO If Yes, Event Name: _____

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

Performers arrive 1 hour before showtime. Earth Angels and Saline Fiddlers typically come in 1.5 hours early with their more complex set ups. Many use the City sound system, some bring their own. They set up in the band shell. The PCAC will provide stage banners for display at the beginning of the season. Sponsors and PCAC host set up tables that they provide along the NW brick walkway that leads in to the fountain area. Families arrive beginning around 11:30am and set up lawn picnic-style seating. There are senior groups that also attend, arriving in their own transport vehicles. Kona Ice (season sponsor) parks their truck next to the stage. Show begins at 12noon and ends at 1:00pm, with one exceptional week during the summer when we have Plymouth Fife and Drum play for 20 minutes following the feature performer.

RECEIVED JAN 22 2026

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies – Please Review Section 12.2 f.)
City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Wednesday after PCCS gets out for the

Next year's specific dates:

Future start expected June 16, 2027

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services. (see Attachment B)

We will need electricity for stage and for sound equipment. Fire, EMS, public restroom, DMS Stage crew to install

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs. Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES NO

If Yes, list the lots or locations where/why this is requested:


We would like Penniman in front of The Penn to be blocked off to autos beginning at 10:50am to keep our families and pedestrians safe. Performer parking will be reserved inside the closed area next to stage

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

1/21/2026

Date

uSigned via GovOS.com


Key: 10590acc-1521-4231a1ca-2979a0181d6

Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

Manager's Office
 City Hall
 201 S. Main Street
 Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Plymouth Community Arts (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Wilcox Wednesdays Music In The (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 
eSigned via GevOS.com
Key: 10599ec-b51d-423f-a1ca-2979e0181c9

Date 1/21/2026

Witness 
eSigned via GevOS.com
Key: 5130c622-3faa-4b1f-b7fc-b27c7086a13

Date _____



Wilcox
Wednesdays
Music
in the Park

Hosted by The Plymouth
Community Arts Council



Activities - Summer Art Camps
Enrichment - Art Film Series
Classes - Concerts & Recitals
Workshops - And More!

Visit our website for concert events &
Full Community Calendar Schedule
WWW.PLYMOUTH-MA.COM

Wilcox Wednesdays
Music in the Park

FREE admission, but a \$5 donation to
you by hand, please consider!

THE WILCOX
FOUNDATION

DJI Builders Inc.

Meemix

Root's

MEMO

DVA

WATSON

ALM

Name of Event: Wilcox Wednesdays Music in the Park
 Date: 0/17-8/19/20 (10) Wednesdays
 Location: Wetlogg Park, The Gathering for rain

MUNICIPAL SERVICES: Approved Denied (list reason for denial) Initial AD

1 FTE Approx. 2 HRS / concert
PA System (As requested)
No Parking

\$250 Bathroom Cleaning Fee Per Day of Event? YES NO

Labor Costs: \$150.00 / Event Equipment Costs: \$50.00 / Event Materials Costs \$ 100.00 / Event

POLICE: Approved Denied (list reason for denial) Initial guc

No SERVICES NEEDED

Labor Costs \$ Equipment Costs \$ 0 Materials Costs \$

FIRE: Approved Denied (list reason for denial) Initial

2 FF / EVENT

Labor Costs \$ 1500 Equipment Costs \$ Materials Costs \$

HVA: Approved Denied (list reason for denial) Initial

DDA: Approved Denied (list reason for denial) Initial SBP

Labor Costs \$ 0 Equipment Costs \$ Materials Costs \$

RISK MANAGEMENT: Approved Denied (list reason for denial) Initial mb

Class I - Low Hazard Event sponsors must provide current Certificate of Insurance naming City of Plymouth as 'Additional Insured' including in the Description Box/Area.

Class II - Moderate Hazard Food vendor/service requirements per Special Event Policy, must also be met for any food. need insurance

Class III - High Hazard

Class IV - Severe Hazard



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
CC: S:\Manager\Porman Files\Memorandum - Zoning Ordinance Amendments 2-2-26.docx
Date: January 28, 2026
RE: Zoning Ordinance Amendments

Background

Following the Zoning Audit that began in 2022, 26 “quick” amendments were identified as areas for updates/corrections/clarifications. The reasons included alignment with state law, outdated language in terminology or phrasing used and inconsistencies with the Master Plan.

The Planning Commission has been working on these, including a dedicated Sub-Committee for this purpose. These changes were discussed and presented in batches for ease of understanding and ability to complete and accomplish these in an efficient manner. The Planning Commission held a Public Hearing on December 10, 2025, and has recommended the first set of changes to the City Commission for approval.

We have attached a memorandum from our Planning Director Greta Bolhuis, which provides extensive additional background information. In addition, we have included a tracked change version of the pertinent ordinance changes for ease of reading and understanding of the changes. Furthermore, the Meeting Minutes of the December 10, 2025 Planning Commission are attached.

RECOMMENDATION:

The City Administration recommends that the City Commission complete a first reading of the proposed zoning ordinance amendments as presented and approve the same. In addition, City Administration recommends the City Commission set the second reading for their next regular City Commission meeting, which is on February 17, 2026. Greta will be on hand on Monday night, should there be any questions that come up at the meeting.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please contact Greta Bolhuis or myself.

ADMINISTRATIVE RECOMMENDATION

To: Chris Porman, City Manager
From: Greta Bolhuis, AICP, Planning and Community Development Director *GRB*
Date: January 26, 2026
Re: Zoning Ordinance Amendments to Sections 78-281, 78-377, 78-406, 78-42, 78-52, 78-181, 78-111, and 78-21

BACKGROUND:

In 2022, the City contracted with Carlisle Wortman to complete an audit of the city zoning ordinances to identify:

- Inconsistencies with the Master Plan and Future Land Use Map
- Ordinance language that is inconsistent with other laws
- Outdated ordinance language

As part of the audit, 26 quick zoning ordinance amendments were identified. The Zoning Audit Sub-Committee of the Planning Commission has been meeting monthly to review and address these matters. A public hearing was held on December 10, 2025 at the Planning Commission meeting, at which time the Commission voted to recommend that the City Commission approve the first set of changes, which include:

Sec. 78-281. Special uses. Change the notice requirements for special land use to not less than 15 days before the date of the hearing. **Reasoning:** Alignment with State Law.

Sec. 78-377. Public hearings. change item (c) to state that "Public hearings for an amendment to this title, or the zoning map, that affects more than ten *adjacent* properties shall only require notice in a newspaper", with the added text in bold, italicized font. **Reasoning:** Alignment with State Law.

Sec. 78-406. Notice. Amend to reference Section 78-377 requirements of the not less than 15-day window by mail and in the newspaper for notices for the Zoning Board of Appeals. **Reasoning:** Alignment with State Law.

Sec. 78-42. Special land uses permitted after review and approval. Change the reference when uses are required to "be located only on major or collector thoroughfares as designated in the city's master plan" to major arterials and major collectors on the National Functional Classification designation, maintained by the State of Michigan. **Reasoning:** Alignment with State of Michigan road designations.

Sec. 78-52. Special land uses permitted after review and approval. Change the reference when uses are required to “be located only on major or collector thoroughfares as designated in the city’s master plan” to major arterials and major collectors on the National Functional Classification designation, maintained by the State of Michigan. **Reasoning:** Alignment with State of Michigan road designations.

Sec. 78-181. Principal uses permitted. Change the reference when uses are required to “be located only on major or collector thoroughfares as designated in the city’s master plan” to major arterials and major collectors on the National Functional Classification designation, maintained by the State of Michigan. **Reasoning:** Alignment with State of Michigan road designations.

Sec. 78-111. Principal uses permitted. Change “tavern” in Section 78-111 – Principal uses permitted in the B-3 Zoning District to “bar/lounge” since tavern is not used elsewhere. **Reasoning:** Tavern is not defined, nor is it used in any other section of the Zoning Ordinance.

Sec. 78-21. Definitions. Remove definitions not used outside of Article II: billboard, delicatessen, mechanical amusement device, rooming house, mobile home park/manufactured home community. Remove regulatory language from definitions where possible, such as removing the reference to “one-story” in the convenience grocery store definition and “separated from each other by a “firewall” from the townhome/rowhouse definition. **Reasoning:** Eliminate terms not used in the Zoning Ordinance. Keep regulatory language in the “body” of the Zoning Ordinance.

The proposed zoning ordinance amendments are attached for your review. The City Attorney has reviewed the proposed changes. The Planning Commission meeting minutes from December 2025 are also attached.

RECOMMENDATION:

Staff recommends that the City Commission complete a first reading of the proposed zoning ordinance amendments, as presented and approve the same. Staff further recommends the City Commission set the second reading of the proposed language at the next regular City Commission meeting.

If you have any questions, please contact me directly.

Sec. 78-281. Special uses.

(a) *Application.* Applications for special use permits authorized in this chapter shall be submitted to the building official on a form provided by the city. In addition to a complete application form, the applicant is required to submit a site plan prepared in accordance with article XX, site plan review.

(b) *Procedures.*

(1) The building official shall review the proposed application and site plan to determine if all required information has been supplied, and, forward the completed application, site plan, and supporting data to the city planning commission or city commission depending on the special use permit being requested. Any request for a special use permit made pursuant to section 78-297 of this chapter shall be approved by the city commission only.

(2) Upon receipt of the application for a special use permit, the planning commission or city commission, as specified, shall hold a public hearing in accordance with the notification requirements described hereafter.

A notice of the public hearing shall be published in at least one newspaper of general circulation and sent by mail or personal delivery to all persons to whom real property is assessed within 300 feet of the boundary of the property in question, and to the occupants of all structures within 300 feet. If the name of the occupant is not known, the term "occupant" may be used in making notification. Notification need not be given to more than one occupant of a structure, except that if a structure contains more than one dwelling unit or spatial area owned or leased by different individuals, partnerships, businesses, or organizations, one occupant of each unit or spatial area shall receive notice. In the case of a single structure containing more than four dwelling units or other distinct spatial areas owned or leased by different individuals, partnerships, businesses, or organizations, notice may be given to the manager or owner of the structure who shall be requested to post the notice at the primary entrance to the structure.

The notice shall be given not less than ~~five days or more than fifteen~~ (15) days before the date the application will be considered. The notice shall describe the property in question and the nature of the special use permit request; state the time, date, and location of the public hearing; and, indicate when and where written comments will be received concerning the request.

(3) Upon conclusion of the public hearing procedures, the planning commission or city commission, as specified, may issue a special use permit. Upon approval of a special use, the planning commission or city commission, as specified, may consider the site plan. A copy of the planning commission's or city commission's decision, with any conditions or reasons for rejection, shall be sent promptly to the building official and to the applicant.

[...]

Sec. 78-377. Public hearings.

In instances where a public hearing is required under this chapter with the planning commission, the zoning board of appeals, or the city commission, written notice of the public hearing shall be in accordance with the Michigan Zoning Enabling Act, Public Act 110 of 2006 as amended, MCL 125.3101 et seq., and the Open Meetings Act, MCL 15.261 et seq. Notice shall be as follows:

(a) *Notice content.* The notice shall do all of the following:

(1) Describe the nature of the request;

(2) Indicate the property that is the subject of the request. The notice shall include a listing of all existing street addresses within the property. Street addresses do not need to be created and

listed if no such addresses currently exist within the property. If there are no street addresses, other means of identification may be used;

- (3) State when and where the request will be considered;
 - (4) Indicate when and where written comments will be received concerning the request.
- (b) *Notice publication and mailing.* Notice shall be published and mailed no less than fifteen days prior to the public hearing as follows:
- (1) Notice of the request shall be published in a newspaper of general circulation in the city.
 - (2) Notice shall be sent by mail or personal delivery to the owners of property for which approval is being considered.
 - (3) Notice shall also be sent to all persons to whom real property is assessed within three hundred feet of the subject property and to the occupants of all structures within three hundred feet of the subject property regardless of whether the property or structure is located in the zoning jurisdiction. Notification need not be given to more than one occupant of a structure, except that if a structure contains more than one dwelling unit or spatial area owned or leased by different persons, one occupant of each unit or spatial area shall be given notice. If a single structure contains more than four dwelling units or other distinct spatial areas owned or leased by different persons, notice may be given to the manager or owner of the structure, who shall be requested to post the notice at the primary entrance to the structure. If the name of the occupant is not known, the term "occupant" may be used for the intended recipient of the notice.
 - (4) The notice under subsection (b)(3) of this section is considered to be given when personally delivered or when deposited during normal business hours for delivery with the United States Postal Service or other public or private delivery service.
- (c) *Ordinance amendments and rezoning of more than ten properties.* Public hearings for an amendment to this title, or the zoning map, that affects more than ten adjacent properties shall only require notice in a newspaper, which shall not be required to indicate the property subject to the request under subsection (a)(2) of this section, and notice shall not be required to be mailed to individual properties under subsections (b)(2) and (b)(3) of this section.
- (d) *Zoning board of appeals interpretations and appeals.* Public hearings for ordinance interpretations and appeals of administrative decisions by the zoning board of appeals shall only require notice in a newspaper, as required in subsection (a)(2) of this section and if the interpretation or appeal of an administrative decision involves a specific property, notice shall also be given to the person bringing the appeal, as required in subsection (b)(2) of this section. Variances shall require full notification under subsections (b)(1) through (b)(3) of this section.

Sec. 78-406. Notice.

The zoning board of appeals shall make no recommendation except in a specific case and after a hearing conducted by such board. The written notice containing the time and place of such public hearing shall be published and mailed in accordance with Section 78-377. A written notice of the time and place of such public hearing shall be mailed to the owners, at the addresses given in the last assessment roll, of all lots or parcels of land lying within 300 feet of the property in question. Such notices to be delivered personally or by first class mail addressed to the respective owners at the addresses given in the last assessment roll of the city.

Sec. 78-42. Special land uses permitted after review and approval.

The following uses may be permitted by the planning commission subject to article 23, the review and approval of the site plan by the planning commission, and the imposition of special conditions which, in the opinion of the commission, are necessary to ensure that the land use or activity authorized is compatible with

adjacent uses of land, the natural environment and the capacities of public services and facilities affected by the land use, and subject further to a public hearing held in accord with section 78-281:

- (1) Churches and other facilities normally incidental thereto subject to section 78-~~296300~~.
[...]
- (8) Bed and breakfast operations shall be located only on major arterials and majors collectors as designated on the National Functional Classification, maintained by the State of Michigan ~~major or collector thoroughfares as designated in the city's master plan~~ and shall further be subject to section 78-287.
- (9) Accessory buildings and uses customarily incident to any of the above special land uses.

(Ord. of 10-6-03)

Sec. 78-52. Special land uses permitted after review and approval.

The following uses may be permitted by the planning commission subject to section 23, the review and approval of the site plan by the planning commission, and the imposition of special conditions which, in the opinion of the commission, are necessary to ensure that the land use or activity authorized is compatible with adjacent uses of land, the natural environment and the capacities of public services and facilities affected by the land use, and subject further to a public hearing held in accord with section 78-281:

- (1) Churches and other facilities normally incidental thereto subject to section 78-~~296300~~.
[...]
- (8) Bed and breakfast operations shall be located only on major arterials and majors collectors as designated on the National Functional Classification, maintained by the State of Michigan ~~major or collector thoroughfares as designated in the city's master plan~~ and shall further be subject to section 78-287.
- (9) Accessory buildings and uses customarily incident to any of the above special land uses.

(Ord. of 10-6-03; Ord. No. 2012-04, § 5, 11-5-12)

Sec. 78-181. Principal uses permitted.

- (a) In the mixed use district, no building or land shall be used and no building shall be erected except for one or more of the following specified uses unless otherwise provided in this chapter:

[...]

- (11) Bed and breakfast operations shall be located only on major arterials and majors collectors as designated on the National Functional Classification, maintained by the State of Michigan ~~major or collector thoroughfares as designated in the city's master plan~~ and shall further be subject to city licensing provisions. Bed and breakfast operations shall further be subject to the following:
 - a. Such dwellings shall meet all applicable codes and ordinances of the city, county and state.
 - b. Floor plans drawn to scale of all floors to be utilized for bed and breakfast activities shall be submitted to the city.
 - c. Buildings shall be suitable in character for the use proposed and shall not be cause for a change in character of the neighborhood.
 - d. The dwelling shall be a building with not more than six sleeping rooms available for guests of the bed and breakfast dwelling.

- e. There shall be no separate cooking facilities provided for the bed and breakfast occupants. Meals, other than those served as a part of the normal operation of the household, shall be served only to occupants of the bed and breakfast facility.
- f. Approved smoke detectors shall be provided in individual sleeping units and in common hallways.
- g. Emergency egress lighting to assure continued illumination for a duration of not less than one hour in case of emergency or primary power loss.
- h. An approved fire extinguisher in the common hallway accessible to all occupants.
- i. Every sleeping unit shall have at least one operable window approved for emergency egress or rescue, except where the sleeping unit is provided with a door to a corridor having access to two remote exits in opposite directions.
- j. Occupancy shall be of a transient nature for periods not to exceed one week in duration in any one month by any transient occupant. A guest registry indicating name, address, phone number and vehicle license number, shall be kept indicating dates of arrival and departure of guests and shall be available to the city for inspection upon request.
- k. One unlighted wall sign not exceeding six square feet in area may be provided. Such wall sign shall not be an awning, changeable copy or channel letter sign. Bed and breakfast operations shall not be permitted freestanding signs.
- l. Off-street parking shall be provided based upon one space for each rental room and one space for the operator of the facility. It is the city's intent to not encourage yards to be destroyed, landscaping removed or the integrity of the neighborhood altered in order to provide parking. In those instances where parking requirements cannot be met, the applicant may request special consideration from the planning commission. In such a case the applicant shall submit an analysis of parking required and parking provided within a 300-foot radius of the subject parcel. After analyzing this data, the planning commission may lower the number of the required parking spaces based on the fact that sufficient off-street parking exists in the neighborhood.
- m. Such bed and breakfast dwelling shall not be located within two 200 feet as measured from the nearest property lines of another such facility.

(12) Accessory buildings and uses customarily incident to any of the above permitted uses.

[...]

Sec. 78-111. Principal uses permitted.

In a B-3, general business district, no building or land shall be used and no building shall be erected except for one or more of the following specified uses unless otherwise provided in this chapter.

Permitted uses:

- (1) Office buildings for any of the following occupations: governmental, executive, administrative, professional, accounting, writing, clerical, stenographic, drafting, sales, post offices and public utility offices.
- (2) Medical office, dental office, physical therapy and chiropractic office; including clinics. Professional offices of lawyers, architects, engineers, and similar or allied professions.
- (3) Child care centers and nursery schools.
- (4) Private clubs and lodge halls.
- (5) Off-street parking lots and parking facilities.
- (6) Meeting halls and related services.

- (7) Any generally recognized retail business which supplies commodities on the premises, for persons residing in adjacent residential areas such as: groceries, meats, dairy products, baked goods or other foods, drugs, dry goods and notions or hardware.
- (8) Restaurants not serving alcoholic beverages, sit-down restaurants, carry-out restaurants or other places serving food except those having the character of a drive-in, or having a drive-through component. ~~Restaurants not serving alcoholic beverages, including carry-out restaurants and sit-down restaurants.~~
- (9) Any personal service establishment which performs services on the premises for persons residing in adjacent residential areas, such as: shoe repair, dry cleaning shops, tailor shops, beauty parlors, barbershops. Any service establishment of an office-showroom or workshop nature of an electrician, decorator, dressmaker, tailor, shoemaker, baker, commercial printing/copying, upholsterer, or an establishment doing radio, television or home appliance repair, photographic reproduction, and similar establishments that require a retail adjunct and of no more objectionable character than the aforementioned subject to the following provision: No more than five persons shall be employed at any time in the fabrication, repair and other processing of goods.
- (10) Large box retail uses (over 70,000 square feet).
- (11) Home improvement centers.
- (12) Reserved. ~~Restaurants and taverns where the patrons are served while seated within a building occupied by such establishment, and wherein such establishment does not extend as an integral part of, or accessory thereto, any service of a drive-in, or open front store.~~
- (13) Regional shopping centers containing multi-tenant spaces totaling greater than 50,000 square feet.
- (14) Theaters or assembly halls when completely enclosed.
- (15) Banks, credit unions, savings and loan associations, and other financial institutions including drive-through facilities, drive-through branches, 24-hour automatic tellers.
- (16) Municipal buildings and governmental offices.
- (17) Offices and showrooms of plumbers, electricians, decorator or similar trades, in connection with which not more than 25 percent of the floor area of the building or part of the building occupied by the establishment is used for making, assembling, remodeling, repairing, altering, finishing, or refinishing its products or merchandise; and provided that the ground floor premises facing upon, and visible from any abutting street shall be used only for entrances, offices, or display. All storage of material on any land shall be within the confines of the building or part thereof occupied by the establishment.
- (18) Newspaper offices and printing shops.
- (19) Funeral homes.
- (20) Storage facilities when incident to and physically connected with any principal use permitted, provided that such facility is within the confines of the building or part thereof occupied by such establishment.
- (21) Bus passenger stations.
- (22) Governmental offices or other governmental uses; public utility offices, exchanges, transformer stations, pump stations, and service yards, but not including outdoor storage.
- (23) Self-service laundry and dry cleaning establishments.
- (24) Bowling alleys, indoor archery range, indoor tennis courts or similar forms of indoor commercial recreation.
- (25) Pool or billiard parlor or club.
- (26) Video rental establishments.

- (27) Storage of materials or goods to be sold at retail provided such storage is within a building or is enclosed as not to be visible to the public from any abutting non-industrial district or public street.
- (28) Other uses which are similar to the above uses.
- (29) Accessory structures customarily incident to the above permitted uses.
- (30) Residential uses shall be permitted provided such living units are located on the second floor or above.

Sec. 78-21. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

[...]

~~Billboard shall mean:~~

- ~~(1) — A poster panel or painted bulletin and includes any structure panel, board or object designed exclusively to support such poster, panel, or a painted bulletin.~~
- ~~(2) — A surface whereon advertising matter is set in view conspicuously and which advertising does not apply to premises or any use or premises wherein it is displayed or posted.~~

[...]

~~Convenience grocery store. A one-story,~~ retail store primarily designed and stocked to sell food, beverages, and other household supplies to customers who purchase a relatively few items (in contrast to a "supermarket"). Convenience grocery stores are designed to attract a large volume of stop and go traffic.

[...]

~~Delicatessen means an establishment where food and beverage items are sold for both off-premises preparation consumption, carry-out and/or on-premises consumption.~~

[...]

~~Mechanical amusement device means any machine or device which, upon the insertion of a coin, currency, slug, token, plate or disc, operates or may be operated as a game, of contest of skill or amusement when the element of skill in such operation predominates over chance or luck. It shall include mechanical, electrical, or electronic video games, mechanical grabbing devices, pinball games, mechanical, electrical, or electronic baseball, football, basketball, hockey and similar sports type games, mechanical, electrical, or electronic card games, shooting games, laser tag, target games, or any other machine, device or apparatus which may be used as a game of skill and wherein the player initiates, employs or directs any force generated by such machine.~~

[...]

~~Mobile home/manufactured home means any building or structure, transportable in one or more sections, which is built on a chassis and designed to be sold as a dwelling with or without a permanent foundation, when connected to the required utilities, and includes plumbing, heating, air conditioning and electrical systems contained in the structure. Mobile home does not include recreational equipment.~~

[...]

~~Townhome/rowhouse means a building containing three or more dwelling units arranged side by side, separated from each other by a firewall and having separate direct means of egress and ingress to each unit from the outside.~~

[...]



Plymouth Planning Commission

Regular Meeting Minutes

Wednesday, December 10, 2025 - 7:00 p.m.

City of Plymouth
201 S. Main Street
Plymouth, Michigan 48170

www.plymouthmi.gov
734-453-1234

1. CALL TO ORDER

Chair Hollie Saraswat called the meeting to order at 7:01 p.m.

Present: Chair Hollie Saraswat, Commissioners Joe Hawthorne, Marni Schroeder, Trish Horstman, Zach Funk, Sidney Filippis, and Katie Rossie

Excused: Vice Chair Kyle Medaugh, Commissioner Dave Scott

Also present: Planning and Community Development Director Greta Bolhuis and Planning Consultant Sally Elmiger

2. CITIZENS COMMENTS

Two citizens, Scott Lorenz (1310 Maple) and Elizabeth Volaric (216 N Holbrook), raised concerns about the zoning ordinance amendments. They noted the limited time provided for public review and suggested pausing the process for better public engagement.

3. APPROVAL OF MEETING MINUTES

Schroeder moved to approve the minutes of the November 12, 2025 meeting as written. Filippis seconded. The motion carried unanimously.

4. APPROVAL OF THE AGENDA

Schroeder made a motion to approve the agenda as written for the December 10, 2025 meeting. Horstman seconded.

The motion carried unanimously.

5. COMMISSION COMMENTS

Horstman invited everyone to visit Old Village on Sunday from 1-3 PM for a free Santa event at Starkweather Park.

Schroeder clarified that the zoning ordinance sub-committee had been meeting since June, with meetings open to the public. She explained they intentionally divided the work into smaller batches for better transparency and noted that the updates were discussed at the November meeting.

Chair Saraswat expressed her hope for continued support from the new City Commission for the Planning Commission's efforts.

Filippis added that there was no intention to rush or dismiss feedback; the commission was simply trying to manage its workload efficiently.

6. PUBLIC HEARINGS

- a. Amendment to Zoning Ordinance Secs. 78-281, 78-377, 78-406, 78-42, 78-52, 78-181, 78-111, 78-91, 78-101, 78-182, and 78-21.

Planning Director Bolhuis provided historical context on the zoning audit project, which began in 2022 at the City Commission's directive. The audit identified inconsistencies and outdated language within the ordinance, resulting in 26 recommended changes to be implemented in batches. A sub-committee of four

planning commissioners has been working on these items since June 2025.

Chair Saraswat opened the public hearing at 7:24 PM.

Elizabeth Volaric (216 N Holbrook) expressed concern about a particular change that might increase density and affect neighborhood compatibility.

David Pierce (1147 Ann Arbor Trail) suggested the commission should provide redlined documents showing changes and explanations of why each change was being made to improve public understanding.

Chair Saraswat closed the public hearing at 7:30 PM.

The commission discussed each proposed amendment in detail. After thorough discussion, the commission made the following considerations with the proposed actions i.e. items outlined in yellow.

Amendments for Tasks # 1, 2, 3, 6, 9, 21 (Secs. 78-281, 78-377, 78-406, 78-42, 78-52, 78-181, 78-111)

Consideration: Straightforward changes aimed at bringing the ordinance in compliance with state law and aligning language to current standards.

Action: Supported for recommendation to the City Commission.

Amendment 10: Inclusion of e-commerce in Commercial Districts (Secs. 78-91, 78-101, 78-182)

Consideration: The amendment highlighted the need for precise language to prevent businesses from becoming small goods factories, thus ensuring they remain compatible with retail and service business models.

Action: Tabled for further discussion in January to ensure a comprehensive understanding and address public concerns.

Amendment 20: One-story requirement for convenience stores and separation by a firewall (Sec. 78-21)

Consideration: Focused on removing regulatory language from definitions to prevent contradictions and align with the zoning ordinance.

Action: After additional discussion, supported for recommendation to the City Commission.

Motion by Schroeder, seconded by Filippis, to recommend to the City Commission **approval of amendments to zoning ordinance sections 78-281, 78-377, 78-406, 78-42, 78-52, 78-181, 78-111, 78-21 as written and discussed.**

There was a roll call vote.

YES: Horstman, Funk, Filippis, Schroeder, Rossie, Chair Saraswat

NO: Hawthorne

The motion carried.

7. OLD BUSINESS

a. Quick Zoning Ordinance Amendments

The commission also discussed four potential amendments that are set to be notified for future public hearings i.e. items outlined in blue. These discussions highlighted the commission's aim to ensure clarity and alignment of the zoning ordinance with the zoning audit findings while considering clarity and ease of use and understanding.

Amendment 7: Convert Section 78-133 to Performance Standards or Require Fire Department Sign-Off

Consideration: Streamline the section title to accurately reflect the need for fire department sign-off, thus aligning with the operational reality and providing clarity for those referencing this section.

Action: Supported for further consideration at a public hearing

Amendment 8: Update Inconsistent Terms

Consideration: Change "special use" to "special land use", "Michigan Department of Environmental Quality" or "MDEQ" to "Michigan Department of Environment, Great Lakes, and Energy" or "EGLE", and "church" to "religious institution" across sections to adhere to current language standards was highlighted. This amendment involves conducting a thorough search and replacement of outdated terms to improve comprehension and regulatory alignment.

Action: Supported for further consideration at a public hearing

Amendment 23: Consolidate Fence Regulations into a Single Section

Consideration: Create a centralized, cohesive section for all fence-related regulations to eliminate fragmentation and assist in both compliance and future amendment processes.

Action: Supported for further consideration at a public hearing

Amendment 24: Merge and Streamline Vested Rights Sections from Articles 1 and 27

Discussion: The current zoning ordinance contains vested rights guidelines in both Articles 1 and 27. Reduce redundancy and enhance the clarity of the vested rights section by consolidating them into one streamlined article.

Action: Supported for further consideration at a public hearing

8. NEW BUSINESS

a. Amendment to Zoning Ordinance Sec. 78-409

Planning & Community Development Director Bolhuis presented a proposed amendment that would allow the Zoning Board of Appeals to grant variances for special land use conditions specifically in the Ann Arbor Road Corridor District.

After discussion of the implications, the Commission decided to postpone the item to gather more information and context.

Filippis made a motion to ~~postpone~~ the amendment to Zoning Ordinance Sec. 78-409 to a future meeting. Rossie seconded the motion.

There was a roll call vote.

YES: Horstman, Funk, Filippis, Schroeder, Hawthorne, Rossie, Chair Saraswat

The motion carried unanimously.

9. REPORTS AND CORRESPONDENCE

City Commissioner Minton announced this would be his last meeting as liaison to the Planning Commission. He thanked the members for their service and noted that while leadership positions had been established on the City Commission, a new liaison had not yet been determined.

10. ADJOURNMENT

Funk made a motion to adjourn. Schroeder seconded.

There was a voice vote.

The motion carried unanimously.

The meeting was adjourned at 8:30 p.m.

RESOLUTION

The following Resolution was offered by Commissioner _____ and seconded by Commissioner _____.

WHEREAS The Planning Commission of the City of Plymouth reviewed the proposed zoning ordinance amendments which update Sections 78-281, 78-377, 78-406, 78-42, 78-52, 78-181, 78-111, and 78-21 of the City's Zoning Ordinance, and

WHEREAS The Planning Commission held a public hearing on December 10, 2025 to receive public comment about the zoning ordinance amendments, and

WHEREAS At the conclusion of the public hearing, the Planning Commission approved the text amendment and recommended review and approval by the City Commission, and

WHEREAS The City Commission has completed a first reading of the proposed language.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby approve the zoning ordinance amendments to Sections 78-281, 78-377, 78-406, 78-42, 78-52, 78-181, 78-111, and 78-21.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the City Commission will hold a second reading of the proposed zoning ordinance amendments at their next regular meeting.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris S. Porman, City Manager
Hannah Knight, Assistant to the City Manager
CC: S:\Manager\Porman Files\Memorandum - Rock Magazine Agreement 2026 - 2-2-26.docx
Date: January 29, 2026
RE: The Rock Magazine 2026 Agreement

Background

The City of Plymouth Communications plan is a central focus of community engagement. As we provide various opportunities for engagement, a key communication channel is print & publications. One of the suggestions was to enhance the newsletter. While we have certainly taken the design and content as first layers of that enhancement, we have also been conscious of the delivery of the messaging. One way to do that has been to partner with another publication for increased coverage area. *The Rock* magazine has been a valuable information center about the Plymouth community every month.

The City has partnered with *The Rock* magazine since 2025 to publish a monthly two-page insert that provides a "City Highlights Edition" that highlights upcoming deadlines, registrations, meetings, and community updates. This two-page insert is an extension of our monthly digital newsletter called the *Plymouth Pulse*. The *Rock* magazine has a large audience within the community reaching 20,300 addresses along with 800 copies being hand delivered around Plymouth, which allows our community engagement to expand significantly. This magazine is mailed to all Plymouth residents and businesses. Its journalism reputation expands past the Plymouth area. *Journeyman Publishing* (publishing company that produces *The Rock*) also produces a local magazine called, *The Ville* for the Northville area.

As part of our trial with the *Rock Magazine*, we were charged \$2,000 a month or \$1,000 per page for the two-page spread. We've been notified that this cost is increasing to \$2,800/a month, \$33,600/annual is we proceed with a month-to-month basis. If we choose to sign a one-year agreement, we can take advantage of the \$1,000 per page or \$2,000 per month fee we have been paying. By approving the one-year agreement, we would save \$9,600 over the month-to-month plan.

Recommendation

The City Administration recommends that the City Commission authorize a one-year (12 months) agreement with *The Rock Magazine* for two-page coverage in the amount of \$1,000 per page or \$2,000 per month. A proposed Resolution has been prepared and is attached for the City Commission's consideration. Should you have any questions regarding this matter in advance of the meeting, please contact Hannah Knight or me.

The Rock

Plymouth's News and Lifestyle Magazine

Local Journalism Matters

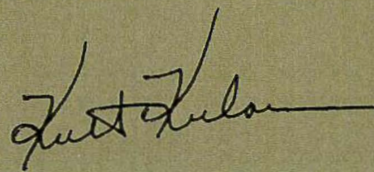
After more than two decades as a reporter and editor for local newspapers, and two years of successfully producing *The Vile Magazine* of Northville, I have decided to launch a new publication - the locally owned and produced *The Rock* - focused solely on what's going on in the Plymouth community.

We're going to deliver it in a different manner than traditional newspapers and magazines use. We're not going to charge subscription fees; instead, we're going to mail it - free of charge - to every address in the Plymouth community. That's a total of nearly 21,000 addresses in the 48170 zip code. This gives our advertisers more bang for their buck.

Studies show print media on the decline in many instances, so you might ask, "Why should I advertise?" The answer is simple: It's all about the content. Our stories, photographs and features are all about local events, local traditions, local teams and, especially, about local people. That's something readers are clamoring for, something they value.

There are studies that conclude readers trust print more than any other medium. Quality publications, especially local ones, keep them focused and engaged. That's because people WANT to know what's going on in their hometown - in their schools, in their local government and with their neighbors. That's what *The Rock* delivers each and every month.

Research tells us that advertising in publications with a loyal readership lends to the credibility of the advertiser. We consider our advertisers partners in this mission to keep our community informed about the local news that matters. Our staff of professional, award-winning journalists have been covering the communities including Plymouth for decades, which translates into quality content that keeps our readers engaged.



Kurt Kuban, publisher

ADVERTISING SIZES

(1) NO BLEED OPTION
8.5" x 8.75"
Prints with white space around ad

OR

(2) FULL BLEED OPTION
8.75" x 8.875"
Covers entire page and includes .125" bleed on all sides

Full Back Cover Ad
 (8.5" x 10.75")

\$2400

(1) NO BLEED OPTION
8" x 10.25"
Prints with white space around ad

OR

(2) FULL BLEED OPTION
8.75" x 11"
Covers entire page and includes .125" bleed on all sides

Full Premium Page Ad
 (8" x 10.75")

\$1900

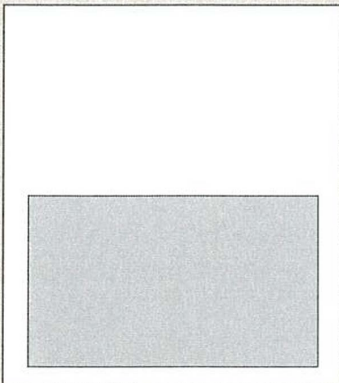
(1) NO BLEED OPTION
8" x 10.25"
Prints with white space around ad

OR

(2) FULL BLEED OPTION
8.75" x 11"
Covers entire page and includes .125" bleed on all sides

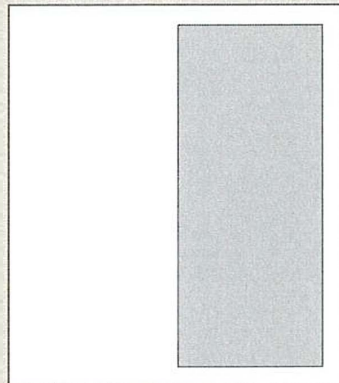
Full Standard Page Ad
 (8" x 10.75")

\$1400



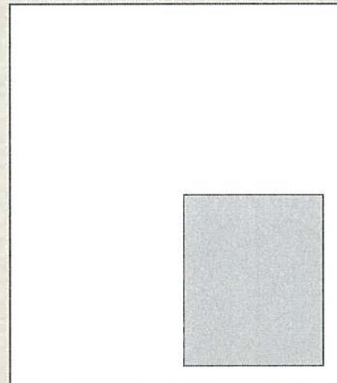
Half Page "Horizontal" Ad
 (8" x 5")

\$900



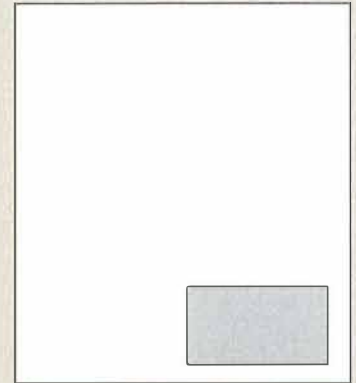
Half Page "Vertical" Ad
 (3.875" x 10.25")

\$900



Quarter Page Ad
 (3.875" x 5")

\$600



Eighth Page Ad
 (3.875" x 2.375")

\$400

ADVERTISING SPECIFICATIONS

Submit your artwork or ad at 300 dpi.

All colors must be created as Process colors (No Spot Colors) and as CMYK.

No artwork from the web or Facebook.

Can be submitted in JPEG, PSD, PDF and TIFF file formats. We cannot accept Microsoft Word, Publisher or Pagemaker documents as digital artwork.



Journeyman Publishing

The Rock is a product of Journeyman Publishing. 16435 Franklin Road, Northville, MI 48168. (734) 716-0783.



RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____

- WHEREAS The City Commission did adopt a one-year task of "Continue to review and implement recommendations from Communications Plan as part of their Strategic Plan; and
- WHEREAS The City of Plymouth places a high priority on effective community engagement and Communication with residents and businesses through a variety of channels, including print and digital publications; and
- WHEREAS Since 2025, the city has partnered with The Rock Magazine to publish a monthly Two-page "City Headlines Edition," which serves as an extension of the City's digital Newsletter, the Plymouth Pulse, and provides timely information regarding City Meetings, deadlines, registrations, and community updates; and
- WHEREAS The Rock Magazine is mailed to all Plymouth residents and businesses, reaching Approximately 20,300 addresses with additional hand-delivered copies, thereby Significantly expanding the City's communication reach and visibility; and
- WHEREAS Entering into a one-year agreement with The Rock Magazine at a cost of \$1,000 per page, or \$2,000 per month, will result in cost savings of \$9,600 compared to a Month-to-month arrangement.

NOW, THEREFORE, BE IT RESOLVED that the City Commission of the City of Plymouth, Michigan, hereby authorizes the City Administration to enter into a one-year (12-month) agreement with The Rock Magazine for a monthly two-page City Headlines Edition at a cost not to exceed \$2,000 per month.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Chris Porman, City Manager
CC: S:\Manager\Porman Files\Memorandum - Wide Open West WOW Uniform Video Service Local Franchise Agreement 02-02-2026.docx
Date: January 30, 2026
RE: Wide Open West Transfer of Franchise Holder

BACKGROUND:

WideOpenWest, LLC has submitted to the City of Plymouth a Uniform Video Service Local Franchise Agreement to provide notice of a transfer of Franchise Holder to Bandit MidCo, Inc as the new controlling parent company of WideOpenWest Michigan, LLC

The Uniform Video Service Local Franchise Agreement Transfer of Franchise Holder has been received by the City Manager's/City Clerk's offices. As confirmed by the Telecommunications Division of the Michigan Public Service Commission (MPSC), the provider is in compliance with the required law to provide notice to the franchising entity within 15 days of the transfer that was effective as of 12/31/2025, with notice filed 1/14/2026 and the entity should retain a record of their documents.

RECOMMENDATION:

Based on the information confirmed by the MPSC, the City Administration recommends that the City Commission formally acknowledge the transfer of control of WideOpenWest Michigan, LLC as franchise holder to Bandit MidCo, Inc. Should you have any questions in advance of the meeting please feel free to contact me.

ATTACHMENT 2

**UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT
(Pursuant to 2006 Public Act 480)
(Form must be typed)**

Affected Franchise Agreement(s): See Attached List of Communities

Date: 1/14/26

Type of Change (Check one): Amended Termination Transfer

Current information on record:

| | | |
|--|-----------|---------------------|
| Applicant's Name: WideOpenWest Michigan, LLC | | |
| Address 1: 380 Wright Industrial Parkway | | |
| Address 2: PO Box 360 | | Phone: 224-339-2512 |
| City: Pottersville | State: MI | Zip: 48876 |
| Federal I.D. No. (FEIN): 04-3561701 | | |

For Amended Agreement(s):

Agreement that is being Amended:

Types of Amendments:

A. Change in Legal Name or assume business name, etc: (Approval from Secretary of State must be attached.)

| |
|-------------------|
| 1. Existing Name: |
| 2. New Name: |

B. Change in Principal Business Address or Name of Person Authorized to Receive Notice:

1. New Principal/business office address:

| |
|--|
| Address 1: |
| Address 2: |
| City, State, Zip: |
| Email: |
| Phone: Fax: |

2. New Name and Title of person authorized to receive notice:

| | |
|--|--------|
| Name: | Title: |
| Address 1: | |
| Address 2: | |
| City, State, Zip: | |
| Email: | |
| Phone: Fax: | |

C. Increase/Decrease in the Territory:

| |
|---|
| 1. <u>Reason for the change:</u> |
| 2. <u>Description of change:</u> |
| 3. <u>List the new unit(s) and unincorporated area(s) to be served under this change:</u> |

D. Additional changes (please attach any additional changes that have been made, which have not been previously recorded in this Attachment):

For Termination:

| |
|--|
| Effective date of Termination: |
| Agreement associated with the Termination: |
| Identify the number of customers covered by the Agreement being terminated: |
| Identify the method used to notify the Franchising Entity of the termination of service (Attach a copy of the notification): |

For Transfer of Agreement(s):

(A transfer will require the new franchise holder or new controlling parent company to complete the information for the "New Agreement Holder")

| | |
|--|-------------------|
| Name of Current Franchise Holder: WideOpenWest Michigan, LLC | |
| Contact Name: Michael Healy | |
| Address 1: 380 Wright Industrial Parkway | |
| Address 2: PO Box 360 | |
| City, State, Zip: Potterville | |
| Email: michael.healy@wowinc.com | |
| Phone: 224-339-2512 | Fax: 517-543-8057 |
| Federal I.D. No. (FEIN): 04-3561701 | |

ATTACHMENT

| | |
|---|------|
| Name of New Franchise Holder or controlling parent company as applicable: Bandit MidCo, Inc. (new controlling parent company) | |
| Contact Name: Ulises R. Pin, Joshua M. Bobeck, & Leetal Weiss | |
| Address 1: 750 Park of Commerce Drive | |
| Address 2: | |
| City, State, Zip: Boca Raton, FL, 33487 | |
| Email: joshua.bobeck@morganlewis.com | |
| Phone: 561-570-4644 | Fax: |
| Federal I.D. No. (FEIN): 39-3752890 | |
| Email: joshua.bobeck@morganlewis.com | |

Company executive officers:

| |
|--|
| Name(s): |
| Title(s): |
| Person(s) authorized to represent the company before the Franchising Entity and the Commission: Michael Healy |

Describe the video service area footprint as set forth in Section 2(3)(e) of the Act. (An exact description of the video service area footprint to be served, as identified by a geographic information system digital boundary meeting or exceeding national map accuracy standards.)

Because this notification pertains only to a transfer of control of the franchisee, the video service area remains unchanged.

[Option A, for Providers that Options B and C are not applicable, a description based on a geographic information system digital boundary meeting or exceeding national map accuracy standards]

[Option B, for Providers with 1,000,000 or more access lines in Michigan using telecommunication facilities to provide Video Service, a description based on entire wire centers or exchanges located in the Franchising Entity]

[Option C, for an Incumbent Video Service Provider, it satisfies this requirement by allowing the Franchising Entity to seek right-of-way information comparable to that required by a permit under the METRO Act as set forth in its last cable franchise or consent agreement from the Franchising Entity entered into before the effective date of the Act]]

Explain the transaction that defines the transferee as a successor in interest (Attachments are acceptable):

The Franchisee is a wholly-owned subsidiary of WideOpenWest, Inc. ("WOW"). Pursuant to an Agreement and Plan of Merger (the "Agreement"), dated as of August 11, 2025, DigitalBridge Group, Inc. ("DigitalBridge"), a leading global alternative asset manager dedicated to investing in digital infrastructure, and Crestview Partners ("Crestview"), a leading private equity firm, completed a take-private acquisition of WOW on December 31, 2025.

As a result of the Transaction, WOW became a wholly-owned subsidiary of Bandit MidCo, Inc. ("Bandit Midco"). DigitalBridge, through various investment vehicles, holds an approximate 63% interest in Bandit Midco. Crestview, WOW's largest stockholder prior to this transaction, obtained an approximate indirect 37% interest in Bandit Midco. Further information regarding the Transaction is available at <https://www.digitalbridge.com/news/2025-08-11-wideopenwest-wow-inc-to-be-taken-private-by-digitalbridge-group-inc-and-crestview-partners-in-15-billion-transaction> and <https://www.digitalbridge.com/news/2025-12-31-digitalbridge-and-crestview-partners-complete-take-private-acquisition-of-wideopenwest-wow>.

Post-closing, the Franchisee remains a wholly-owned subsidiary of WOW. The Transaction did not involve any change in the Franchise holder or any transfer of the Franchisee's assets or customers, and no retail customer's cable service provider will change as a result. In addition, it is anticipated that Franchisee's local operations and personnel will remain unchanged.

Effective date of Transfer: 12/31/25

(Per 2006 Public Act 480: A notice of transfer shall be filed with the Franchising Entity within 15 days of the completion of the transfer)

Agreement associated with the Transfer:

https://www.sec.gov/Archives/edgar/data/1701051/000110465925077817/tm2523141d7_ex2-1.htm

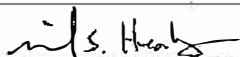
For All Applications:

**Verification
(Provider)**

I, Michael Healy, of lawful age, and being first duly sworn, now state: As an officer of the Provider, I am authorized to do and hereby make the above commitments. I further affirm that all statements made above are true and correct to the best of my knowledge and belief.

Name and Title (printed): Michael Healy

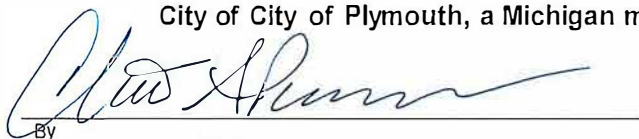
Signature:



Date: 1/14/26

(Franchising Entity)

City of City of Plymouth, a Michigan municipal corporation



| | |
|------------------|------------------------|
| By | Chris Porman |
| Print Name | City Manager |
| Title | 201 S. Main St. |
| Address | Plymouth, MI 48170 |
| City, State, Zip | 734-453-1234 |
| Phone | 734-455-1892 |
| Fax | cporman@plymouthmi.gov |
| Email | 2/2/2026 |
| Date | |

ATTACHMENT 2

WideOpenWest Michigan, LLC Franchises

| Municipality | Clerk Mailing Address |
|-------------------------|---|
| Allen Park | Clerk, 15915 Southfield Rd, Allen Park MI 48101 |
| Berkley | Clerk, 3338 Coolidge Hwy, Berkley MI 48072 |
| Beverly Hills (Village) | Clerk, 18500 W 13 Mile Rd, Beverly Hills MI 48025 |
| Birmingham | Clerk, 151 Martin St, Birmingham MI 48009 |
| Canton Township | Clerk, 1150 S Canton Center Rd, Canton MI 48188 |
| Carlton Township | Clerk, 11120 Grafton Rd, Carleton MI 48117 |
| Center Line | Clerk, 7070 Ten Mile Rd, Center Line MI 48015 |
| Clawson | Clerk, 425 N Main St, Clawson MI 48017 |
| Clinton | Clerk, 119 E Main St, Clinton MI 49236 |
| Dearborn | Clerk, 13615 Michigan Ave, Dearborn MI 48126 |
| Dearborn Heights | Clerk, 6045 Fenton Rd, Dearborn Heights MI 48127 |
| Farmington | Clerk, 23600 Liberty St, Farmington MI 48335 |
| Fraser | Clerk, 33000 Garfield Rd, Fraser MI 48026 |
| Garden City | Clerk, 6000 Middlebelt Rd, Garden City MI 48135 |
| Gibraltar | Clerk, 29450 Munro St, Gibraltar MI 48173 |
| Grosse Ile | Clerk, 9601 Groh Rd, Grosse Ile MI 48138 |
| Grosse Pointe Shores | Clerk, 795 Lake Shore Rd, Grosse Pointe Shores MI 48236 |
| Grosse Pointe Woods | Clerk, 20025 Mack Plaza, Grosse Pointe Woods MI 48236 |
| Harper Woods | Clerk, 19617 Harper Ave, Harper Woods MI 48225 |
| Harrison Township | Clerk, 34500 Dunham Rd, Harrison Twp MI 48045 |
| Hazel Park | Clerk, 111 E 9 Mile Rd, Hazel Park MI 48030 |
| Huntington Woods | Clerk, 12911 Nadine Ave, Huntington Woods MI 48070 |
| Laingsburg | Clerk, 114 N Woodhull Rd, Laingsburg MI 48848 |
| Lathrup Village | Clerk, 27400 Southfield Rd, Lathrup Village MI 48076 |
| Lincoln Park | Clerk, 1355 Southfield Rd, Lincoln Park MI 48146 |
| Livonia | Clerk, 33000 Civic Center Dr, Livonia MI 48154 |
| Madison Heights | Clerk, 300 W 13 Mile Rd, Madison Heights MI 48071 |
| Melvindale | Clerk, 18520 Allen Rd, Melvindale MI 48122 |
| Milford | Clerk, 1100 Atlantic St, Milford MI 48381 |
| Milford Township | Clerk, 1100 Atlantic St, Milford MI 48381 |
| Morrice | Clerk, 203 W Main St, Morrice MI 48857 |
| Mt. Clemens | Clerk, 1 Crocker Blvd, Mt Clemens MI 48043 |
| Northville Township | Clerk, 16565 Six Mile Rd, Northville MI 48168 |
| Perry | Clerk, 3515 Perry Rd, Perry MI 48872 |
| Perry Township | Clerk, 3515 Perry Rd, Perry MI 48872 |
| Pleasant Ridge | Clerk, 23925 Woodward Ave, Pleasant Ridge MI 48069 |
| Plymouth | Clerk, 201 S Main St, Plymouth MI 48170 |

WideOpenWest Michigan, LLC Franchises

| Municipality | Clerk Mailing Address |
|--------------------------|--|
| Plymouth Township | Clerk, 9955 N Haggerty Rd, Plymouth MI 48170 |
| Pulaski Township | Clerk, 101 W Chicago Rd, Jonesville MI 49250 |
| Redford Charter Township | Clerk, 15145 Beech Daly Rd, Redford MI 48239 |
| Riverview | Clerk, 14100 Civic Park Dr, Riverview MI 48193 |
| Rochester | Clerk, 400 Sixth St, Rochester MI 48307 |
| Rochester Hills | Clerk, 1000 Rochester Hills Dr, Rochester Hills MI 48309 |
| Roseville | Clerk, 29777 Gratiot Ave, Roseville MI 48066 |
| Royal Oak | Clerk, 203 S. Troy St., Royal Oak MI 48067 |
| Shelby Township | Clerk, 52700 Van Dyke Ave, Shelby Twp MI 48316 |
| South Lyon | Clerk, 335 S Warren St, South Lyon MI 48178 |
| Sterling Heights | Clerk, 40555 Utica Rd, Sterling Heights MI 48313 |
| Taylor | Clerk, 23555 Goddard Rd, Taylor MI 48180 |
| Trenton | Clerk, 2800 Third St, Trenton MI 48183 |
| Troy | Clerk, 500 W Big Beaver Rd, Troy MI 48084 |
| Utica | Clerk, 7550 Auburn Rd, Utica MI 48317 |
| Warren | Clerk, 1 City Square, Warren MI 48093 |
| Wayne | Clerk, 3355 S Wayne Rd, Wayne MI 48184 |
| Westland | Clerk, 36300 Warren Rd, Westland MI 48185 |
| Wixom | Clerk, 49045 Pontiac Trail, Wixom MI 48393 |
| Woodhaven | Clerk, 21869 West Rd, Woodhaven MI 48183 |
| Woodhull Township | Clerk, 7777 Gregory Rd, Perry MI 48872 |

RESOLUTION

ACKNOWLEDGEMENT OF TRANSFER OF FRANCHISE HOLDER

The following Resolution was offered by Comm. _____ and seconded by Comm. _____;

WHEREAS WideOpenWest, LLC has submitted to the City of Plymouth a Uniform Video Service Local Franchise Agreement to provide notice of a transfer of Franchise Holder to Bandit MidCo, Inc as the new controlling parent company of WideOpenWest Michigan, LLC; and

WHEREAS As required by law, the provider has to provide notice within 15 days of the transfer that was effective as of 12/31/2025, with notice filed 1/14/2026.

NOW, THEREFORE, BE IT RESOLVED, that the City of Plymouth has received notice and hereby acknowledges the Transfer of Franchise Holder from WideOpenWest Michigan LLC to Bandit MidCo, Inc. as of 12/31/2025