



City of Plymouth
City Commission Regular Meeting Minutes
Monday, October 6, 2025, 7:00 p.m.
Plymouth City Hall 201 S. Main Street

City of Plymouth
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1. CALL TO ORDER

- a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.
- b. Roll Call

Present: Mayor Suzi Deal, Mayor Pro-Tem Colleen Pobur, Commissioners Jennifer Kehoe, Alanna Maguire, Brock Minton, Nick Moroz

Excused: Commissioner Linda Filipczak

Also present: City Manager Paul Sincock, City Attorney Bob Marzano, and various members of the City Administration

2. APPROVAL OF MINUTES

- a. September 15, 2025 City Commission C.O.W. Meeting Minutes
- b. September 15, 2025 City Commission Regular Meeting Minutes

Motion to approve the September 15, 2025 City Commission Regular Meeting Minutes and the City Commission C.O.W. Meeting Minutes made by Moroz, supported by Pobur;

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Motion to approve the agenda for October 6, 2025 made by Minton, supported by Maguire;

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

Motion to approve the consent agenda for October 6, 2025 made by Kehoe, supported by Minton;

- a. Special Event: Ladies Holiday Shopping Night 2025 – 11/13/2025
- b. Special Event: Walk of Trees 2025 – 11/21/2025 to 1/5/2026

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. PROCLAMATION (moved from item #2 to item #5 on agenda)

Mayor Deal celebrated City Manager Paul Sincock with a proclamation to recognize and thanked him for his 47+ years of distinguished and dedicated service, along with countless contributions to the City. The formal proclamation officially declared October 17, 2025, as 'Paul J. Sincock Day' in the City of Plymouth. The proclamation emphasized Paul's 'Five Rules for Decision Making,' which include considerations for community benefit, legality and ethics, alignment with policies, and personal accountability—principles that guided his governance style. The tribute highlighted his visionary leadership, financial stewardship, and commitment to fostering teamwork and mutual respect within city operations.

Several officials expressed their deep appreciation for Sincok's legacy and contributions to the community to honor and thank Paul for his many years of service, and to commend his impact on local governance and community development. Officials included Congresswoman Debbie Dingell's office (Alexa presented Paul with a Congressional Record Statement), State Representative Matt Koleszar (formal recognition delayed due to shutdown is forthcoming), and Wayne County Commissioner Melissa Daub (presented Paul with County Resolution).

In a series of emotional tributes, citizens, past employees, current Commission members, City Attorney Marzano and past Mayor Oliver Wolcott shared personal stories that illustrated Paul's responsiveness, integrity, reliability and accessibility. These included stories of his hands-on approach and his consistent support during community challenges. His leadership was described as collaborative, principled, and deeply rooted in community values. Speakers praised Paul's mentorship and the positive culture he fostered among city staff.

City Commissioners reflected on Paul's long-standing role and the stability he brought to City operations. He was credited with improving meeting efficiency and fostering a collaborative, productive environment. His leadership was described as principled and deeply community-focused.

Acknowledgments concluded with heartfelt admiration and gratitude. Paul was celebrated as a cornerstone of Plymouth's governance, a public servant who was truly one of a kind in his genuine devotion to the city's 2.2 square miles. His principled leadership and transformative impact have left a lasting legacy that will continue to shape Plymouth's future. Paul also offered some thoughts on his legacy.

6. CITIZEN COMMENTS

Commissioner Melissa Daub (earlier) provided an update regarding a grant application submitted by the Plymouth Community Council on Aging. She and Commissioner Mareki have each applied for \$25,000 in grant funding, for a total of \$50,000. Although progress has been slow, they are hopeful for approval by November.

State Representative Matt Koleszar provided updates on the state budget that was finalized last Friday at 4:00 AM:

- Local Roads Funding: Increase of 33.4%, totaling \$367,000 for infrastructure improvements.
- Universal School Meals Program: Preserved in the budget, saving families approximately \$780 per child annually in grocery costs. This is one of the most popular programs among residents.
- Local Projects: Most projects across the state saw reduced funding, except for a \$750,000 grant secured for Schoolcraft College's building trades facility, supporting 600 students annually entering high-demand trades.

Ellen Elliott, 404 Irvin Presented a summary from the Friends of the Penn forum on September 27 about rat infestation and offered use of the Penn Theater for additional gatherings. She also provided a printed overview of the forum to the Commission that included addresses of residences of attendees identified as having a rat issue; she noted that the addresses were provided with permission of those residents.

Joe Elliott, 404 Irvin, also spoke about the forum at the Penn Theater and the importance of using data-driven approaches to address rat issues. A preliminary heatmap was created based on citizen reports, but more data is needed to understand the full scope of the situation. Elliott voiced concerns and provided feedback regarding the rat situation, while also commending city staff and volunteers for their efforts in assisting.

Patty Jamison, 255 N. Harvey, and others discussed the role of a Facebook group in organizing residents and sharing information. They emphasized the need for respectful dialogue and community unity. She also spoke about positive meetings with various City Commissioners related to workings of city processes.

Karen Sisolak 939 Penniman, requested that CIA meetings be added to city calendar. Deal noted that meetings will be added to the calendar as they are scheduled.

Greg Jamison, 255 N. Harvey, commented of forum attendance of no city representation.

Jim Mulhern 396 Arthur, thanked enforcement officer, Kim Crova and all City staff for their positive enforcement efforts to help get things cleaned up related to the rat/vermin issues. He also agreed with Patty Jamison's feedback.

Susan Clark 305 Farmer St., raised concerns about speeding on Farmer St. and requested more police presence.

7. COMMISSION COMMENTS

Maguire thanked Rep. Koleszar for his efforts to preserve \$12 million in the budget for the Michigan Arts and Culture Council, encouraging local institutions to apply for grants; thanked Plymouth Coffee Bean for hosting Coffee with Commissioners event, which fostered open discussions on downtown parking, park sponsorships, and the Old Village Corridor Improvement Project; thanked Commissioner Daub for supporting funding for the Plymouth Community Council on Aging.

Moroz commended residents, city communications and staff for rat prevention efforts; the Chili Cookoff was a successful community event.

Kehoe absentee ballots have been mailed for the November 4 election; also spoke positively about Coffee with Commissioners; there is a survey available at [dtpforward](#) related to the Downtown redesign and there is an informational DTP Forward Open House/Public Engagement at the Cultural Center at the Cultural Center on Oct 15 at 5:30pm; addressed Greg Jamison's comment on attendance at the Penn Theater forum: as this was planned independent of the City and Commission, making attendance difficult due to personal commitments and Downtown Day conflicts.

Minton thanked Gerlach and Porman for their efforts on road repairs; thanked Moroz for securing funding for csx crossing repairs.

Deal recognized employee anniversaries: Steve Anderson, Recreation Director-32 Years; Maureen Brodie, City Clerk-28 Years; Mike Brindley, Foreman/Sidewalk Inspector-27 Years; Jennifer Coykendall, MSD Administrative Assistant-25 Years; David Edwards, Sergeant-14 Years; John Scanlon, Finance Director/Treasurer-8 Years; Brian Ronayne, DMS Operations Technician-5 Years; Tracy Boucher, Finance Operations Coordinator-3 Years.

8. OLD BUSINESS – none

9. NEW BUSINESS

a. Police Training Grant – Lead Agency Acceptance

Motion to authorize the following resolution made by Pobur, supported by Moroz;

RESOLUTION 2025-89

WHEREAS The City of Plymouth operates a Police Department dedicated to protecting public health and safety; and

WHEREAS Ongoing training is essential to ensure that police officers remain informed of the latest practices, technology, and decision-making strategies; and

WHEREAS The City of Plymouth has applied for and been awarded a grant from the Michigan Commission on Law Enforcement Standards (MCOLES) to support officer training through the Force Science Institute; and

WHEREAS The City of Plymouth has been designated as the lead agency and will be responsible for grant administration, registration of participants, and collection of cost-share payments from participating agencies.

NOW, THEREFORE, BE IT RESOLVED, that the City Commission of the City of Plymouth hereby accepts the grant award from the Michigan Commission on Law Enforcement Standards and authorizes the City to serve as the lead agency for the Force Science Institute training program; and

BE IT FURTHER RESOLVED, that in return for serving as lead agency, the City of Plymouth shall receive three complimentary registrations for its officers to attend the training program.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

b. Contract for Building Official Services

Motion to authorize the following resolution made by Moroz, supported by Kehoe;

RESOLUTION 2025-90

WHEREAS The City Commission is aware that the City of Plymouth has contracted with Carlisle/Wortman for Building Department Services since 2015; and

WHEREAS The City Commission is aware that Carlisle/Wortman has provided excellent services since that time; and

WHEREAS Carlisle/Wortman has provided the administration with a contract that would guarantee a minimum level of services and allow for flexibility as service requirements increase or decrease;

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby approve the enclosed contract for a period of three (3) years with Carlisle/Wortman for Building Department Consulting Services from date of execution through June 30, 2028.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

10. REPORTS AND CORRESPONDENCE

a. Liaison Reports:

Minton: Reported on the ZBA – 2 non-use variances approved.

Kehoe: DDA meeting is Monday at 7pm; OVA Chili Cookoff was very successful.

Maguire: PCCA is co-hosting with the Plymouth Twp Police Department a Senior Fraud & Identity Theft presentation on November 20 at 10am at the Friendship Station. Plymouth Library is hosting a Magic of Diwali presentation on October 18 11am-noon.

b. Appointments – none.

11. ADJOURNMENT

The next regular City Commission meeting is 7:00 pm on Monday, October 20 at Plymouth City Hall. Motion made by Minton, supported by Pobur to adjourn the meeting at 7:58 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK