



City of Plymouth  
City Commission Regular Meeting Minutes  
Monday, July 7, 2025, 7:00 p.m.  
Lion's Park – Burroughs & Harding

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City of Plymouth  
201 S. Main St.  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

**1. CALL TO ORDER**

- a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.
- b. Roll Call

Present: Mayor Suzi Deal, Commissioners Linda Filipczak, Alanna Maguire, Brock Minton  
Excused: Mayor Pro-Tem Colleen Pobur, Commissioners Jennifer Kehoe, Nick Moroz

Also present: City Manager Paul Sincock, City Attorney Bob Marzano, and various members of the City Administration

Sincock recognized the Plymouth Lion's Club for their final commitment of a \$100,000 donation.

**2. APPROVAL OF MINUTES**

- a. June 16, 2025 City Commission Regular Meeting Minutes

Motion to approve the June 16, 2025 City Commission Regular Meeting Minutes made by Filipczak, supported by Minton.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**3. APPROVAL OF THE AGENDA**

Motion to approve the agenda for July 7, 2025 made by Minton supported by Filipczak to include removal of item #9.b. for a future agenda when more members are present.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**4. ENACTMENT OF THE CONSENT AGENDA**

- a. Special Event: Inside-Out Sale – Friday/Saturday 7/25/2025 – 7/26/2025

Motion to approve the consent agenda item made by Filipczak supported by Maguire.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**5. CITIZEN COMMENTS**

Trish Horstman, 771 Davis thanked everyone involved for a successful Pride event.

Michelle Dillon, 1328 W. AATrl. Spoke about consultant contract renewal.

Greg Pappas, 1465 Ross spoke about park and street improvement and reducing taxes.

Kristin McHale Johnson, 712 Fairground spoke about park improvement opportunities.

Karen Sisolak, 939 Penniman spoke about a parks & rec advisory board.

Jim Mulhern, 396 Arthur spoke about support for Parks and Recreation and the July 4 parade was a great event.

Scott Lorenz, 1310 Maple spoke about consultant contract renewal.

Katherine Szary, 1107 W. AATrl spoke about consultant contract renewal.

**6. COMMISSION COMMENTS**

Minton, Filipczak, Maguire, Deal spoke about removal of item #9.b from the agenda, and thanked everyone involved for a successful Pride event and July 4 parade.

Deal also recognized employee anniversaries of Jamie Grabowski -LT/Detective-July 23-28 Years, Jonathan Hiemstra- Police Officer-July 8-12 Years, Brandon Tesner-Operations Technician- July 5-3 Years and retirement of Police Service Aide of Stephanie Smith.

**7. OLD BUSINESS – None**

**8. NEW BUSINESS**

a. Authorization to Hire City Clerk’s Office

Motion to authorize the following resolution made by Minton, supported by Filipczak:

RESOLUTION 2025-60

WHEREAS The City of Plymouth has an Ordinance which requires that the City Manager seek prior and express approval before filling any full-time employee position within the city staff; and

WHEREAS The City Administration has also recommended that the City Commission authorize the upgrading of a three-quarter time position in the City Clerk’s Office to full-time.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby grant prior and express approval for the upgrading of one three-quarter time position to full time.

Karen Sisolak, 939 Penniman asked about budgeting for item.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

~~b. Authorization for Contract Renewal~~

~~Motion to approve the following resolution made by \_\_\_\_\_, supported by \_\_\_\_\_:~~

~~RESOLUTION 2025-61~~

~~WHEREAS The City of Plymouth uses the firm of Carlisle/Wortman Associates for professional Planning Services; and~~

~~WHEREAS Their contract includes a retainer fee that includes that they provide plan review, preparation and attendance at the monthly Planning Commission meeting, as well as related discussions and correspondence with the administrative team.~~

~~NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby authorize a renewal contract for professional services with Carlisle/Wortman and authorizes the City Manager to sign the contract on behalf of the City. Further, the City Clerk shall ensure that a complete copy of the proposed contract shall be included in the meeting minutes of this City Commission meeting.~~

ITEM REMOVED FOR FUTURE AGENDA

b. Authorization to Purchase Security Barricades System

Motion to approve the following resolution made by Filipczak supported by Minton:

RESOLUTION 2025-62

WHEREAS The City of Plymouth works to help protect the public health, safety, and welfare of residents and visitors to the City; and

WHEREAS Due to the number of events and activities that the city has taking place, it is necessary to provide additional deterrents for vehicles entering pedestrian areas; and

WHEREAS The Federal General Services Administration has a contract for Meridan modular barriers that provide vehicle deterrents for pedestrian areas.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of the Archer 1200 Barrier system from Meridan Rapid Defense Group under the terms of the GSA Contract in the amount of \$249,444.60. This purchase is authorized in accordance with the 2025 – 26 City Budget.

Karen Sisolak, 939 Penniman spoke about postponing this purchase to coordinate with streetscape discussion.

Kristin McHale Johnson, 712 Fairground asked about which event the portable barricades would be used. Sincock advised that, being portable, they would be able to be utilized at most events throughout the entire city for additional safety.

Katherine Szary, 1107 W AATrl. Spoke about parking on Maple St. during event.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**9. REPORTS AND CORRESPONDENCE**

a. Liaison Reports:

Maguire: She and mayor met with the PCCA and they will bring something back after their July meeting. Attended the June Library Board meeting; renovations are ongoing and the drive-through service will be available soon.

Filipczak: No meetings this month for HDC, NPFAB or Cemetery Board.

Minton: Planning Commission meeting on July 16 and a special PC meeting on July 17 to handle additional business.

Deal: No DDA meeting for July.

b. Appointments

There were no appointments.

**10. ADJOURNMENT**

The next regular City Commission meeting is 7:00 pm on Monday, July 21 at Wilcox Park – Byron & Dewey. Motion made by Minton, supported by Filipczak, to adjourn the meeting at 7:42 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

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SUZI DEAL  
MAYOR

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MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK