



City of Plymouth
City Commission Regular Meeting Minutes
Monday, May 5, 2025, 7:00 p.m.
Plymouth City Hall 201 S. Main Street

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
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1. CALL TO ORDER

a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Suzi Deal, Mayor Pro Tem Colleen Pobur, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton

Excused: Commissioner Nick Moroz

Also present: City Manager Paul Sincock, City Attorney Robert Marzano, and various members of the City Administration

c. Proclamations

Mayor Deal read a proclamations in recognition of Municipal Clerk's Week and National Police Week.

2. APPROVAL OF MINUTES

Filipczak offered a motion, seconded by Pobur to approve the April 21, 2025 City Commission Regular Meeting Minutes.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Pobur offered a motion, seconded by Minton to approve the May 5, 2025 meeting agenda.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

Minton offered a motion, seconded by Filipczak to approve the Consent Agenda for the May 5, 2025 meeting.

a. Special Event: Glow Yoga, Sound Bath & Cello – Date Change – 6/17/2025

b. Special Event: Robots in the Park – 8/10/25

c. Special Event: Plymouth Fall Fest 2025 – 9/5/25-9/7/25

There was a voice vote

MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

Karen Sisolak 939 Penniman- Spoke about flooding and what has been/can be done.

Carol Uber 852 W AATrI /Home Sweet Home- Spoke about flooding/flood plain and what is being done.

Krystal Shiklanian 904 WAATrI /Radiant Fine Jewelry- Spoke about flooding and what can be done.

Cindy Eckley 833&839 Penniman /Frame Works- Spoke about flooding/flood plain and DTE drainage damage on 833/839/843/849 Penniman along Fleet St. in 2016.

Andrea Proctor 942 W AATrI /Home Interior Warehouse- Spoke about flooding/flood plain.

Tom Doran 1191 Sheridan- Asked for consideration of possible parking safety impacts for Tonquish Creek Manor from proposed Champion Development project.

Lori Collick 896 W AATrI /Kemnitz Fine Candy- Spoke about floods.

Mary Ellen Lewandowski 328 S. Harvey /Rubber Stamps Unlimited- Spoke about floods and maintenance.

Randy Collick 896 W AATrI /Kemnitz Fine Candy- Spoke about floods, maintenance and what is/can be done.

Mary Gladchun 1000 W AATrI- Spoke about concerns with the proposed Champion PUD

Mike Gladchun 1000 W AATrI- Spoke about concerns with the proposed Champion PUD

Tammy Hambick 595 Forest /Salon Elegance- Spoke about flooding/flood plain and maintenance.

Scott Lorenz 1310 Maple St.- Spoke about concerns with the proposed Champion PUD; Spoke about flooding, maintenance, what can be done; Spoke about Mayor Duggan coming to Chicane at 8am Thursday.

Warren Stobbe 450 Forest /Bella Mia- Spoke about flooding, maintenance and what can be done.

6. COMMISSION COMMENTS

Deal explained that the Tonquish Creek drain is a regional/Wayne County issue and encouraged residents to continue providing feedback and the City is in contact organizations for possible assistance. Updates will be provided as available.

Sincock agreed with Lorenz and Sisolak that the Tonquish Creek drain is a Regional issue – not a City issue. Tonquish Creek goes to out to M-14/Beck Rd. and past Ridge Rd. The tube covers several areas under the City and exits the City in the area of Savvy Sliders on Ann Arbor Rd. and goes to Plymouth Township. The areas under the City from Harvey St. > Meadows Condominiums > Lion's Park > Byron St & Ford St Condos > Savvy Sliders on Ann Arbor Rd. is part of the Wayne County Drain System and is under the jurisdiction of the Wayne County Drain Commission.

The City worked with residents several years ago that experienced flooding to file a claim with the County Drain Commission. The Drain Commission's Board of Determination rejected the claim due to a large group, including several surrounding areas in the watershed, being opposed to a special assessment to implement a special program by the Drain Commission.

Going west of Harvey and well beyond Sheldon Rd., is a Michigan natural water course that is primarily running through private property, and is under the jurisdiction of EGLE.

Some water comes into Tonquish Creek from M-14 and there have been several developments down Sheldon Rd. and further west over the years.

The tube for Tonquish Creek technically belongs to Wayne County. The City does inspect and constantly monitors and maintains the tube for flows entering the tube in the City.

Crews were on site during the recent floods clearing the grate and closing street access due to flooding. Related information was sent out during the overnight hours.

The City has received information from businesses that experienced flooding. This will be forwarded to County Emergent Management, State Emergency Management and the Wayne County Drain Commissioner.

There has been no reported damage to the tube; the City physically inspects the tube annually.

FEMA provides all information on flood plains and that information is available on their website.

Purchasers typically would also receive flood plain information from their realtors.

2012 updates may have the most current flood plain information.

There is more ground water than in the past coming from the west. The City is also part of the County's Storm Water plan through the Storm Water Ordinance which requires Storm Water Detention that helps with volume of water flow.

The County Drain Commission claim filing process is available to apply for. The City cannot apply for this, but is happy to help work through the process.

City crews are continuing monitoring and the City has notified the County Drain Commissioner's office of the flooding and requested that they come in.

Commissioners thanked business for coming out and encouraged continued communication as the City and residents work together for a path to move forward.

Minton thanked Sincock for providing the explanation surrounding the situation.

Pobur noted that the City Police Department had 5500 calls for service so far this year and spoke about partnerships the police department has with several organizations to assist with needs of residents: Higiera Health for psychiatric emergencies/mental health care; First Step Victim Assistance and Lethality Assessment programs; Growth Work for Juvenile Diversion programs; New Hope Center for Grief Support; Hope Not Handcuffs for substance abuse.

Filipczak spoke about the recent Public Safety commendation awards and the City is very blessed to have the team we do. Also remember nurses as it is Nurse's Week.

Kehoe noted that Public Safety also checks and installs smoke detectors, Farmers Market begins next Saturday.

Maguire noted that sustainable infrastructure is a priority in the City's Strategic Plan. Some things the City has done to help with water runoff is rain garden installation, impervious surface ordinance amendments, and City teams work around the clock during natural disasters. Maguire thanked the Chamber of Commerce for the Chamber Showcase event; Congratulations to recent college graduates; May is Military Appreciation Month, Jewish American Heritage Month, Asian American and Pacific Islander Month and Older Americans Month. She also encouraged everyone to contact the Senator Dana Polehanke's office to support a moratorium on a Department of Natural Resource Commission pilot proposal related lethal and inhumane methods of Canada geese/goslings to control goose the population at senpolehanki@senate.michigan.gov.

Deal spoke about the Artisan Market and the mailing of the Plymouth Pulse is at the post office; extended version will continue to be available online. She also acknowledged employee anniversaries for May:

Paul Sincock – City Manager – May 10 – 47 Years

Steve Faiman – Assistant Director of Municipal Services/Cemetery Sexton – May 24 – 37 years

Tom Alexandris – Director of IT/HR – May 11 – 33 Years

Chris Porman – Assistant City Manager/Municipal Services Director – May 10 – 26 Years

Adam Gerlach - Assistant Director of Municipal Services - May 15 - 16 Years

Greta Bolhuis – Planning & Community Development Director – May 19 – 11 Years

Brandon Szachta – Assistant Recreation Director - May 23 - 3 Years

Richard Adams – DMS Laborer - May 15 - 1 Year

Cody Ayers – Operations Technician - May 15 - 1 Year

7. OLD BUSINESS – none

9. NEW BUSINESS

a. Ordinance Amendment Chapter 14 Animals – Vermin Prevention

The following motion was offered by Pobur and seconded by Minton:

RESOLUTION 2025-30

WHEREAS The City of Plymouth City Commission has been contacted by a concerned community member who has requested the city amend ordinances to prohibit ground feeding leading to rodent harborage; and

WHEREAS The City of Plymouth City Commission has requested the administration to develop ordinance language to address the issue raised by the community member; and

WHEREAS The City of Plymouth City Commission has held a first reading of the proposed language to address these issues in Chapter 14, Article I Section 14.2 of the City of Plymouth Code of Ordinances.

NOW, THEREFORE BE IT RESOLVED that the City of Plymouth does hereby approve the draft ordinance amendments and schedules a second and final reading of the same for the next regularly scheduled meeting.

Commission members agreed that the new version of this is an improvement and addressed concerns from the previous draft and are comfortable with the revisions. Some agree this is needed and others commented that the same goals could be accomplished with better community education, similar to recycling, rather than the ordinance.

Everett Smith owner 896 W AATrl, commented on his distaste for geese and inquired on humane eradication. Also asked about Tonquish Creek tube drainage. Maguire addressed the geese inquiry.

Jim Mulhern 396 Arthur St., thanked the Commission for supporting an animal feeding ordinance.

Tammy Hambrick 165 Hartsough is not sure about the need for an ordinance. Deal explained that it is aimed at better educating those who put food on the ground that draws other animals.

There was a voice vote.

MOTION PASSED 5-1

b. Police Officer Contract Tentative Agreement

The following motion was offered by Filipczak and seconded by Maguire:

RESOLUTION 2025-31

WHEREAS The City of Plymouth has employee groups that are represented by unions, and from time to time those union contracts expire and new contracts need to be negotiated; and

WHEREAS The contract with the Plymouth Police Officers through their Representative Agent from POAM expires on June 30, 2025, and a new contract needs to be implemented; and

WHEREAS The City and the union have in good faith met and discussed a new agreement that would begin on July 1, 2025; and

WHEREAS The City and the union have come to a tentative agreement on a new contract.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the tentative agreement between the City and the City's police officers as represented by POAM. The terms of the four-year agreement are outlined in the City Manager's write-up for the City Commission.

BE IT FURTHER RESOLVED THAT the City Commission directs the City Administration to use the framework of this agreement to continue contract talks with other unions.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. Municipal Services Workers Contract Tentative Agreement

The following motion was offered by Minton and seconded by Kehoe:

RESOLUTION 2025-32

WHEREAS The City of Plymouth has employee groups that are represented by unions, and from time to time those union contracts expire and new contracts need to be negotiated; and

WHEREAS The contract with the Municipal Services Workers through their Representative Agent from Technical, Professional & Office Workers Association of Michigan (TPOAM) expires on June 30, 2025, and a new contract needs to be implemented; and

WHEREAS The City and the union have in good faith met and discussed a new agreement that would begin on July 1, 2025; and

WHEREAS The City and the union have come to a tentative agreement on a new contract.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the tentative agreement between the City and the City's Municipal Services Worker as represented by TPOAM. The terms of the four-year agreement are outlined in the City Manager's write-up for the City Commission and include changes in wages, defined contribution plan, emergency on-call schedule, alignment on vacation time, retention policy, commercial driver's license issues, gender neutral language, issues related to resignation or termination, after hour emergency call in, and disability insurance issues.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

d. Employee Manual Updates

The following motion was offered by Filipczak and seconded by Minton:

RESOLUTION 2025-33

WHEREAS The City of Plymouth maintains an employee manual for its employees covering a variety of topics; and

WHEREAS The policy manual requires updates periodically as changes are made to ensure compliance with any legal statues at the local, state and federal levels of government; and

WHEREAS The policy manual is also being revised to update ongoing employee recruitment and retention initiatives; and

WHEREAS The City staff has researched and proposed the latest changes.

NOW THEREFORE BE IT RESOLVED, that the City of Plymouth adopts the recommendations from the City Administration regarding the updates to the sections of the employee manual including Credit Card policy, Technology policy, Organizational Charts, Vacation Leave, Retention, Parental Leave, Tuition Allowance, Bereavement Leave, Michigan Sick Time Leave Act and other clerical changes.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

e. Cooling Tower Plate Exchanger Replacement

The following motion was offered by Pobur and seconded by Minton:

RESOLUTION 2025-34

WHEREAS The City of Plymouth maintains a variety of public buildings and from time to time, they need a variety of maintenance; and

WHEREAS The Plymouth Cultural Center is environmentally friendly facility due to the geo-thermal system that operates at that building; and

WHEREAS It has been determined that the mechanical system at the that building needs repairs and updating to include the replacement of a Plate Exchanger designed to transfer heat; and

WHEREAS The City did have complete engineering drawings completed by GreenPath Design, Kelly Sugg P.E.; and

WHEREAS Two bids were received from Johnson Controls and Shaw Construction; and

WHEREAS The bid from Johnson Controls did not meet bid specifications.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a contract with Shaw Construction in the amount of \$87,996.00 for the replacement of the Plate Exchanger in accordance with the bid specifications. Fund-ing for this project is authorized from the Recreation Fund. Further, the City Commission rejects all other bids for this project.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

f. Authorization for the purchase of Sidewalk Street Sweeper

The following motion was offered by Kehoe and seconded by Filipczak:

RESOLUTION 2025-35

WHEREAS The City of Plymouth operates an equipment fleet to help protect the public health, safety and welfare; and

WHEREAS The City Commission determined that a sidewalk sweeper was a piece of equipment that would be included in the 2024 - 25 Budget; and

WHEREAS The City Administration did demonstrate sidewalk sweepers; and

WHEREAS The City Administration and staff is recommending the purchase of the MultiHog CV350 Sweeper.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of a MultiHog CV350 Sidewalk Sweeper from Brown Equipment Company in the amount of \$137,500.00 and the expense is to be cost shared with the Downtown Development Authority and charged to the Equipment Fund Account 661-000-141-500.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

g. City Commission and Planning Commission to Approve Final Master Plan

The following motion was offered by Pobur and seconded by Minton:

RESOLUTION 2025-36

WHEREAS The City Commission is the legislative body of the City of Plymouth; and

WHEREAS The City Commission has policy forming powers for the City of Plymouth; and

WHEREAS The City Commission has reviewed the language of Public Act 33 of 2008 governing the approval or rejection by the legislative body; and

WHEREAS The City Commission has asserted the right to approve or reject the master plan as the final step for adoption of the plan.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby assert the right to approve or reject the master plan as the final step for adoption of the City of Plymouth Master Plan, as outlined in Public Act 33 of 2008.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

h. Budget Amendments – Third Quarter FY 24-25

The following motion was offered by Filipczak and seconded by Pobur:

RESOLUTION 2025-37

WHEREAS Actual patterns of departmental expenditures occurred differently than originally projected in the 2024-2025 City Budget as adopted in June of 2024; and

WHEREAS Overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS The City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City.

NOW, THEREFORE BE IT RESOLVED, that the 2024-2025 City Budget is hereby amended as indicated in the 3rd quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED that the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Amendments Summary effective May 5, 2025.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

BUDGET ADJUSTMENT SUMMARY
THIRD QUARTER - FY 24-25

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE: #101							
Property Taxes	7,507,900	-	-	-	-	-	7,507,900
Licenses & Permits	3,700	-	-	-	-	-	3,700
Federal/State Grants	200,000	-	-	194,535	-	194,535	394,535
State-Shared Revenues	1,494,410	53,000	300	-	-	53,300	1,547,710
Charges for Services	982,637	-	-	5,500	-	5,500	988,137
Cemetery Revenues	157,500	-	-	500	-	500	158,000
Parking Revenues	85,200	-	-	17,000	-	17,000	102,200
Other Operating Revenues	650,540	70,000	140,250	58,805	-	269,055	919,595
Appropriation of Surplus	2,615,846	(88,835)	-	(442,180)	-	(531,015)	2,084,831
Total Operating Revenue	13,657,733	34,165	140,550	(165,840)	-	8,875	13,666,608
Transfers In From Other Sources	10,000	-	-	-	-	-	10,000
Total Revenue All Classes	13,667,733	34,165	140,550	(165,840)	-	8,875	13,676,608
GENERAL FUND EXP: #101							
City Commission	177,645	500	2,375	9,125	-	12,000	189,645
City Manager	421,030	-	650	5,550	-	6,200	427,230
Finance Department	595,305	1,500	175	2,725	-	4,400	599,705
City Clerk	208,320	2,700	2,250	500	-	5,450	213,770
Management Information Services	472,620	50	3,505	7,300	-	10,855	483,475
City Assessor	86,439	-	-	-	-	-	86,439
Election Services	133,086	400	22,185	6,250	-	28,835	161,921
City Hall Maintenance	161,285	2,940	700	5,700	-	9,340	170,625
Legal Services	166,000	5,400	-	-	-	5,400	171,400
Other Functions	369,089	600	-	4,700	-	5,300	374,389
Police Department	4,803,151	7,500	1,025	11,650	-	20,175	4,823,326
Fire Department	1,160,515	10,000	-	-	-	10,000	1,170,515
MSD Administration	353,965	75	3,460	6,900	-	10,435	364,400
MSD Yard Maintenance	96,540	-	-	58,200	-	58,200	154,740
Street Lighting	235,000	-	-	28,500	-	28,500	263,500
Miscellaneous MSD Services	2,480	-	-	-	-	-	2,480
Bathym Maintenance Expense	-	-	-	-	-	-	-
Special Events	157,470	-	1,925	4,700	-	6,625	164,095
Parking System	86,100	-	4,400	310	-	4,710	90,810
MSD Services - DDA	199,685	-	-	28,500	-	28,500	228,185
Cemetery	179,310	-	-	900	-	900	180,210
Parks & Public Property	222,985	-	285	40,500	-	40,785	263,770
Capital Outlay	2,943,750	2,500	68,350	(645,000)	-	(574,150)	2,369,600
Debt Service	32,412	-	29,265	-	-	29,265	61,677
Tot. Gen'l Operating Expenditures	13,264,182	34,165	140,550	(422,990)	-	(248,275)	13,015,907
Transfers Out to Other Funds	403,551	-	-	257,150	-	257,150	660,701
Contingency	-	-	-	-	-	-	-
Total Expenditures	13,667,733	34,165	140,550	(165,840)	-	8,875	13,676,608

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR ST FUND REV: #202							
Gas & Weight Taxes	843,021	-	-	-	-	-	843,021
Contrib & Other	5,000	-	-	15,000	-	15,000	20,000
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	848,021	-	-	15,000	-	15,000	863,021
MAJOR ST FUND EXP: #202							
Administration/Debt	29,055	-	-	-	-	-	29,055
Routine Maintenance	156,355	-	10,750	25,600	-	36,350	192,705
Stormwater System Maintenance	3,000	-	-	-	-	-	3,000
Traffic Signal Maintenance	100,500	-	-	-	-	-	100,500
Snow & Ice Control	69,695	-	(10,750)	3,875	-	(6,875)	62,820
Road Construction	-	-	-	-	-	-	-
Transfers Out to Other Funds	421,511	-	-	-	-	-	421,511
Contingency	67,905	-	-	(14,475)	-	(14,475)	53,430
TOTAL EXPENDITURES	848,021	-	-	15,000	-	15,000	863,021

BUDGET ADJUSTMENT SUMMARY

THIRD QUARTER - FY 24-25

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV: #203							
Gas & Weight taxes	281,858	-	-	-	-	-	281,858
Contrib & Other	434,091	3,000	-	-	-	3,000	437,091
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	715,949	3,000	-	-	-	3,000	718,949
LOCAL ST FUND EXP: #203							
Administration/Debt	28,140	1,500	-	-	-	1,500	29,640
Routine Maintenance	169,705	3,500	13,745	20,000	-	37,245	206,950
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	61,475	100	(14,800)	500	-	(14,200)	47,275
Snow & Ice Control	31,080	-	1,055	7,025	-	8,080	39,160
Road Construction	-	-	-	-	-	-	-
Contingency	424,549	(2,100)	-	(27,525)	-	(29,625)	394,924
TOTAL EXPENDITURES	715,949	3,000	-	-	-	3,000	718,949

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV: #208							
Cultural Center Revenues	518,000	-	(28,920)	(31,740)	-	(60,660)	457,340
Transfer from General Fund	313,595	-	-	181,650	-	181,650	495,245
Administrative Charges	1,000	9,000	46,200	17,000	-	72,200	73,200
Program Fees & Charges	350,000	2,300	-	(17,425)	-	(15,125)	334,875
Appropriation of Surplus	139,245	(2,420)	-	(113,875)	-	(116,295)	22,950
TOTAL REVENUE	1,321,840	8,880	17,280	35,610	-	61,770	1,383,610
RECREATION FUND EXP: #208							
Cultural Center & Administration	1,143,350	280	11,700	20,560	-	32,540	1,175,890
Basic Skills	-	-	-	-	-	-	-
Recreation Vending	-	-	-	-	-	-	-
Recreation Services	4,650	150	480	-	-	630	5,280
Adult Athletics	-	-	-	-	-	-	-
Youth Athletics	5,500	-	-	175	-	175	5,675
Miracle League	10,000	2,300	-	-	-	2,300	12,300
PCHA - Mini Mites	-	-	150	-	-	150	150
Over 50/70 Hockey	-	6,000	3,500	9,000	-	18,500	18,500
PCHA	-	-	-	-	-	-	-
MSD Services	6,925	150	150	175	-	475	7,400
Soccer	120,735	-	-	-	-	-	120,735
Liquor	10,540	-	-	-	-	-	10,540
Classes & Special Events	14,120	-	1,300	5,700	-	7,000	21,120
Therapeutic Program	1,000	-	-	-	-	-	1,000
Senior Programs-Classes	5,020	-	-	-	-	-	5,020
Plymouth-Canton Steelers	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,321,840	8,880	17,280	35,610	-	61,770	1,383,610

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV: #226							
Property Taxes	1,276,460	-	23,000	-	-	23,000	1,299,460
Sales of Service	440,600	3,975	5,000	7,600	-	16,575	457,175
Transfer from General Fund	-	-	-	-	-	-	-
Appropriation of Surplus	156,138	(8,244)	63,700	139,325	-	194,781	350,919
TOTAL REVENUE	1,873,198	(4,269)	91,700	146,925	-	234,356	2,107,554
SOLID WASTE FUND EXP: #226							
Operating Expenses	1,846,929	12,000	91,700	146,925	-	250,625	2,097,554
Capital Outlay	10,000	-	-	-	-	-	10,000
Contingency	16,269	(16,269)	-	-	-	(16,269)	-
Transfers Out to Other Funds	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,873,198	(4,269)	91,700	146,925	-	234,356	2,107,554

BUDGET ADJUSTMENT SUMMARY

THIRD QUARTER - FY 24-25

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV: #248							
Property Taxes-Non School	1,256,900	-	-	750	-	750	1,257,650
Program Fees & Other	81,550	-	-	39,630	-	39,630	121,180
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	1,338,450	-	-	40,380	-	40,380	1,378,830
DDA OPER FUND EXP: #248							
Administration	359,730	-	-	83,270	-	83,270	443,000
Police Services	36,910	-	-	50	-	50	36,960
Streetscape Maintenance	328,305	-	-	(15,500)	-	(15,500)	312,805
Parking System	57,020	-	-	-	-	-	57,020
Saxton Parking Facility	-	-	-	9,660	-	9,660	9,660
DDA Marketing	125,200	-	-	-	-	-	125,200
Contrib to DDA Debt Funds	209,310	-	-	-	-	-	209,310
Contrib to DDA Cap Imp Fund	100,000	-	-	70,000	-	70,000	170,000
Contingency	121,975	-	-	(107,100)	-	(107,100)	14,875
TOTAL EXPENDITURES	1,338,450	-	-	40,380	-	40,380	1,378,830

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
BLDG & ENGINEERING FD REV: #249							
Permit Fees	726,350	22,600	13,475	(29,805)	-	6,270	732,620
Contrib & Other	-	-	-	75,500	-	75,500	75,500
Appropriation of Surplus	2,860	(1,705)	-	-	-	(1,705)	1,155
TOTAL REVENUES	729,210	20,895	13,475	45,695	-	80,065	809,275
BLDG & ENGINEERING FD EXP: #249							
Engineering/Inspections	729,210	20,895	13,475	45,695	-	80,065	809,275
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	729,210	20,895	13,475	45,695	-	80,065	809,275

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
NBHD SERVICES FUND REV: #252							
Miscellaneous	16,040	-	-	-	-	-	16,040
Transfer from General Fund	73,010	-	-	-	-	-	73,010
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	89,050	-	-	-	-	-	89,050
NBHD SERVICES FUND EXP: #252							
Administration	500	-	-	-	-	-	500
OVDA Community Center	2,000	-	-	-	-	-	2,000
Senior Transportation	86,550	-	-	-	-	-	86,550
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	89,050	-	-	-	-	-	89,050

BUDGET ADJUSTMENT SUMMARY

THIRD QUARTER - FY 24-25

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER OPER FUND REV: #592							
Sales & Service Charges	5,136,595	4,550	31,900	119,750	-	156,200	5,292,795
Sale of Bonds	-	-	-	-	-	-	-
Appropriation of Surplus	316,930	-	-	-	-	-	316,930
TOTAL REVENUES	5,453,525	4,550	31,900	119,750	-	156,200	5,609,725
WATER/SEWER OPER FUND EXP: #592							
Administration	4,520,590	1,050	(39,825)	4,500	-	(34,375)	4,486,215
Trunk & Lateral	342,445	-	20,750	9,800	-	30,550	372,995
Mains Maintenance	218,520	700	24,850	32,750	-	58,300	276,820
Meter Maintenance	177,280	-	(9,875)	85,000	-	75,125	252,405
Service Maintenance	144,455	1,800	11,600	(15,100)	-	(1,700)	142,755
Hydrant Maintenance	50,235	1,000	24,500	2,800	-	28,300	78,535
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	5,453,525	4,550	31,900	119,750	-	156,200	5,609,725

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV: #661							
Miscellaneous	1,106,698	55,000	7,600	12,000	-	74,600	1,181,298
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	1,106,698	55,000	7,600	12,000	-	74,600	1,181,298
EQUIPMENT FUND EXP: #661							
Miscellaneous	789,989	150	7,600	12,000	-	19,750	809,739
Contingency	316,709	54,850	-	-	-	54,850	371,559
TOTAL EXPENDITURES	1,106,698	55,000	7,600	12,000	-	74,600	1,181,298

10. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Minton: Planning Commission meets next Wednesday at 7pm

Filipczak: No HDC meeting this month, NPFAB met earlier this month, Cemetery meeting is May 19

Kehoe: DDA meets Monday at 7pm, OVA Pride event is coming up and they are accepting donations for this event.

Maguire: Plymouth Library Board meets May 20 at 7:30pm; PCCA annual membership meeting is Friday May 16 at 11am at the Friendship Station 42375 Schoolcraft Rd.; Thanked Rep. Matt Koleszar requested annual funding of \$250,000 for 2026-2030 to support the senior center. Others can express their support of this at 517-373-0854 or mattkoleszar@house.mi.gov. Maguire is also meeting with Sen. Rosemary Baer re: Senate support for this; State Senators Rosemary Baer, Dana Polehanke and Mary Cavanaugh are hosting a Senior Summit Friday May 16 from 11am-2pm at the Costick Community Center in Farmington Hills.

Deal: Congratulations to John Scanlon on completing his MSU MBA (specializing in Integrative Management).

b. Appointments - None

11. ADJOURNMENT

*The next regular City Commission meeting is 7:00 pm on Monday May 19 at Plymouth City Hall. Pobur offered a motion, seconded by Minton to adjourn the meeting at 8:59 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK