



City of Plymouth  
City Commission Regular Meeting Minutes  
Monday, April 7, 2025, 7:00 p.m.  
Plymouth City Hall 201 S. Main Street

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City of Plymouth  
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Plymouth, Michigan 48170-1637

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**1. CALL TO ORDER**

- a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.
- b. Roll Call

Present: Mayor Suzi Deal, Mayor Pro Tem Colleen Pobur, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton, Nick Moroz

Also present: City Manager Paul Sincock, City Attorney Robert Marzano, and various members of the city administration

**2. APPROVAL OF MINUTES**

Filipczak offered a motion, seconded by Moroz to approve the March 17, 2025 City Commission Regular Meeting Minutes.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**3. APPROVAL OF THE AGENDA**

Pobur offered a motion, seconded by Maguire to approve the April 7, 2025 meeting agenda.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**4. ENACTMENT OF THE CONSENT AGENDA**

Pobur offered a motion, seconded by Minton to approve the Consent Agenda for the April 7, 2025 meeting.

- a. Special Event: Thursday Adult Sand Volleyball, Thursdays 5/1/2025-9/25/2025
- b. Special Event: West Middle School – 6th Grade Picnic, 5/29/2025
- c. Special Event: Morning Glow Yoga, Sound Bath + Cello, 6/29/2025
- d. Special Event: Voelker Family Gathering-Lion's Club Park, 8/2/2025

There was a voice vote

MOTION PASSED UNANIMOUSLY

**5. CITIZEN COMMENTS**

None.

**6. COMMISSION COMMENTS**

Pobur: Spoke about flooding and commended city team for their work. Also addressed harassment & fear-mongering issues along with inaccurate communications, such as density, tree population, traffic and supporters/non-supporters, being circulated in relation to the PUD development item on the upcoming Planning Commission meeting on Wednesday;

Filipczak: Thanked/commended city team for communications and work on flooding.

Minton: Echoed the comments on the flooding.

Maguire: Spoke about Institute for Museum and Library Services grant funding that will no longer be available and encouraged everyone to contact Congress representatives for support to restore funding.

Kehoe: Spoke about flooding recovery and encouraged shopping at affected businesses. Also spoke about the PUD process and encouraged people to attend the meeting to understand what is involved and what they should base their thoughts and decisions on .

Moroz: Spoke about positive outcomes of difficult situations the City deals with. Thanked staff and businesses assisting with the recent flooding.

Deal: Was disappointed in some of the negative things being communicated and how some people are treating others in relation to the pending PUD development. Behavior is unacceptable and asked everyone to be better and work together for the good of the community.

Citizen Engagement Award applications will be accepted until May 1<sup>st</sup>.

Encouraged public attendance at the Police Department Awards and Commendations Night is April 23 at 6:30 pm at the Cultural Center.

Citizen's Academy starts Wednesday April 9.

Old medications can be dropped off at City Hall to the Police Department for disposal.

Deal also recognized employee anniversaries: Cultural Center Facility Operations Manager, Ron Baase-28 years; Police Officer, Jeff Jones-23 years; DDA Director, Sam Plymale- 11 years; Police Officer, Jim Baber-11 years; Recreation Department, George Braken-3 years; Cultural Center Asst. Facilities Operations Manager, Ian Anderson-2 years.

**7. OLD BUSINESS - none**

**8. NEW BUSINESS**

a. Road Salt Order for 2025 – 26 Winter Season (next winter)

The following motion was offered by Minton and seconded by Filipczak:

RESOLUTION 2025-22

WHEREAS The City of Plymouth operates a road system and the winter months require that the City take certain snow and ice control measures to ensure the public safety; and

WHEREAS The City of Plymouth uses a significant amount of Road Salt to keep the City's roads passable during the winter months; and

WHEREAS The City may choose to participate in the State of Michigan group purchasing plan known as the MIDEAL for the purchase of Road Salt.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the City Administration to enter into an agreement with the State of Michigan for the purchase of Road Salt through the MIDEAL Extended Purchasing Plan for the 2025 - 26 winter season. The City shall contract for 350 tons of road salt and comply with the terms of the MIDEAL contract when it is awarded.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

b. Intergovernmental Agreement with Wayne County Park Millage Funds

The following motion was offered by Filipczak and seconded by Pobur:

RESOLUTION 2025-23

WHEREAS The City of Plymouth and the County of Wayne are two separate Governmental Units; and

WHEREAS They have chosen to enter into an Intergovernmental Agreement for improvements to City's Recreational facilities at the Plymouth Cultural Center; and

WHEREAS Funding for this project is from the Wayne County Parks Tax Millage and the County is returning a small portion of the tax money generated by the City of Plymouth Properties to the City for improvements to Parks and Recreation facilities.

NOW THEREFORE BE IT RESOLVED THAT The City Commission of the City of Plymouth does hereby authorize the mayor to execute the documents titled Agreement between the County of Wayne and the City of Plymouth for upgrades to the lighting systems at the Plymouth Cultural Center. This agreement is to have the County provide \$23,181,00 to assist the city with those improvements.

Commission members discussed certain points of the Draft City Master Plan, including density, structure, implementation strategy, transportation/transit opportunities/charging stations, communications between boards/staff, revenue sources.

They also discussed the process for final approval for the plan and the City Commission would need to pass a resolution indicating final approval by the City Commission, otherwise the Planning Commission would have final approval. This would be done after the Planning Commission Public Hearing.

Sincock noted that charging stations will likely be coming into the Cultural Center lot after the ice comes out in May and there are already charging stations at the Saxton's lot.

Deal confirmed that the City can release the Draft of the Master Plan to neighboring communities. It will also be available on the City's website (confirming comment by Sisolak 939 Pennimen), along with the Proposed Budget.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. Authorization for the Purchase of Additional Automated Trash Carts

The following motion was offered by Moroz and seconded by Kehoe:

RESOLUTION 2025-24

WHEREAS The City of Plymouth operates a solid waste and recycling program that uses automated trash/recycling carts in order to help protect the public health and safety, as well as to protect against rodents and other vermin; and

WHEREAS The City Administration has provided pricing from five different vendors and the lowest and best pricing is from Otto Environmental Systems.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby authorize a contract with Otto Environmental Systems in an amount of \$31,080 for the following:

- 100 - 95 gallon automated trash carts
- 288 - 65 gallon automated trash carts
- 288 – 65 gallon automated recycling carts.

Further, the pricing shall include the delivery and hot stamping of the City seal on all of the carts as well as a number of all of the carts for city inventory purposes.

BE IT FURTHER RESOLVED THAT funding for this purchase shall be authorized from the Solid Waste and Recycling Fund.

Ellen Elliott, 404 Irvin- offered comments on re-use of old carts.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

d. Authorization for Distribution of Draft Master Plan

The following motion was offered by Pobur and seconded by Moroz:

RESOLUTION 2025-25

WHEREAS The City Planning Commission has been working on establishing a new City Master Plan in accordance with State of Michigan regulations; and

WHEREAS The Planning Commission has developed a draft Master Plan and has submitted it to the Plymouth City Commission in accordance with PA 33 of 2008; and

WHEREAS The Plymouth City Commission has had an opportunity to review the draft plan.

NOW THEREFORE BE IT RESOLVED THAT the Plymouth City Commission does hereby authorize the release of the draft Master Plan in accordance with PA 33 of 2008 to the Township of Plymouth and the County of Wayne for the required 63 day review & comment period.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

e. Presentation of Budget – No Action

Sincock reviewed the Manager's Budget Message in advance of the first budget study session scheduled for Tuesday April 15

**9. REPORTS AND CORRESPONDENCE**

a. Liaison Reports

Kehoe: Reported on Old Village new business and events. Next DDA meeting will be on 4/14/25 at 7pm at City Hall.

Moroz: There was no ZBA meeting in March.

Pobur: Reported on the Conference of Western Wayne and information related to transit and decisions the City will need to make in relation to ballot language (there will be a millage proposal on the upcoming August 2026 ballot).

Filipczak: Reported on the Cemetery Board; they are moving forward with plans/renovations. There was no March HDC meeting and NPFAB will meet this month.

Minton: Is interested in upcoming mass transit discussions. Reported on March Planning Commission meeting.

b. Appointments

Minton nominated Kathleen Rossie for appointment to the Planning Commission to fill a vacant position. Pobur offered a motion, seconded by Moroz to appoint Rossie to fill an unexpired term ending December 31, 2025.

**10. ADJOURNMENT**

\*The next regular City Commission meeting is 7:00 pm on Monday April 21 at Plymouth City Hall. Minton offered a motion, seconded by Kehoe to adjourn the meeting at 8:11 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

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SUZI DEAL  
MAYOR

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MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK