



Plymouth City Commission

Regular Meeting Agenda

Tuesday, January 21, 2025 7:00 p.m.
Plymouth City Hall & Online Zoom Webinar

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Join Zoom Webinar: Jan 21 <https://us02web.zoom.us/j/81372505882>

Passcode:039371 Webinar ID: 813 7250 5882

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

2. SELECTION OF MAYOR PRO-TEM

3. APPROVAL OF MINUTES

- a. January 6, 2025 City Commission Regular Meeting Minutes
- b. January 14, 2025 City Commission Teambuilding Workshop Special Meeting Minutes

4. APPROVAL OF THE AGENDA

5. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of December 2024 Bills

6. CITIZEN COMMENTS

7. COMMISSION COMMENTS

8. OLD BUSINESS

9. NEW BUSINESS

- a. Police Mutual Aid Agreement Update
- b. Confirmation of Emergency Repairs to Vector Truck

10. REPORTS AND CORRESPONDENCE

- a. Liaison Reports
- b. Appointments

11. ADJOURNMENT

Consent Agenda- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodations. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to clerk@plymouthmi.gov.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

"The government in this community is small and accessible to all concerned."

-Plymouth Mayor Joe Bida
November 1977

ADMINISTRATIVE UPDATE

To: Mayor & City Commission

CC: S:\Manager\Sincock Files\Memorandum - Selection of Mayor Pro-Tem to fill vacancy in office - 01-21-25.doc

From: Paul J. Sincock -City Manager

Date: 1/16/2025

Re: Selection of Mayor Pro-Tem

As the City Commission is aware, the office of Mayor Pro-Tem became vacant as of January 7, 2025, and this is the first regular meeting of the City Commission since that time. In accordance with the City Charter there needs to be a nomination of a member of the Commission and a majority vote to fill the vacancy. The City Charter states:

if there is a vacancy in the office of Mayor Pro-tem or if the sitting Mayor Pro-tem did not carry over at the regular biennial election, then the floor shall be open for nominations for that office. If the person nominated for the office of Mayor or Mayor Pro-tem does not receive a majority of votes from the members of the City Commission, then the chair shall accept additional nominations for the office of Mayor or Mayor Pro-tem. Once a nomination is placed on the floor, a vote of the City Commission shall be taken. Once a nominated person receives a majority vote from the City Commission, he/she shall take the office of Mayor or Mayor Pro-tem in accordance with this Charter.

This should be a simple nomination, followed by a second, which is then followed by a vote of the City Commission. If the first person nominated has four or more votes they shall be sworn in as the Mayor Pro-Tem. If the first person nominated has three votes or less, then the Mayor will then open the floor for a second person to be nominated, and the process repeats until a nominee has four or more votes.

If you have any questions regarding this matter, please feel free to contact me.



City of Plymouth
City Commission Regular Meeting Minutes
Monday, January 6, 2025, 7:00 p.m.
Plymouth City Hall 201 S. Main Street

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Suzi Deal, Mayor ProTem Kelly O'Donnell, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton, Nick Moroz

Also present: City Manager Paul Sincock, City Attorney Bob Marzano, and various members of the city administration

2. APPROVAL OF MINUTES

Filipczak offered a motion, seconded by Minton to approve the December 16, 2024 City Commission Regular Meeting minutes.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Maguire offered a motion, seconded by Minton to approve the agenda for the January 6, 2025 meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

None

5. CITIZEN COMMENTS

Ed Walton, 1465 Palmer, thanked O'Donnell for her service to the City.

Karen Sisolak, 939 Penniman, thanked O'Donnell for her service to the City. Also spoke about City Commission one-year plan goal setting.

Ellen Elliott, 404 Irvin, thanked O'Donnell for her service to the City. Also spoke about website calendar formatting and asked when the City Commission's Strategic Plan One-Year Task Goal Setting will take place.

6. COMMISSION COMMENTS

Deal clarified that the January 14th 5:00 p.m. to 9:00 p.m. meeting is a team session and January 21st at 5:00 p.m. will be the Goal Planning session prior to the City Commission meeting.

Commission members thanked O'Donnell for her service to the City and her positive leadership and wished her well.

Kehoe acknowledged the positive revisions to the City's website calendar.

O'Donnell and Deal also spoke about the Hanukkah event; it was a great event.

Deal recognized employee anniversaries: Chief Al Cox 27 yrs; Officer Scott Hockenberry 8 yrs; Recreation Samatha Just 3 yrs; Officer Greg DiMaio 3 yrs; Police Records DeeDee Perino 3 yrs; Parking Enforcement James Cleary 2 yrs.

7. OLD BUSINESS

a. Final Reading of Ordinance Changes for Police Department

The following motion was offered by Filipczak and seconded by Kehoe:

RESOLUTION 2025-01

WHEREAS The City of Plymouth has a Code of Ordinances and from time to time it is necessary to update the Ordinance due to changes in law or technology.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby amend the following sections of City Ordinances at their second and Final Reading as attached:

- Section 54-76 – Public Intoxication
- Section 54-78 – Trespass at night
- Section 54-233 – Malicious Use of Service Provided by Telecommunications Service Providers
- Section 54-276 – General Prohibition
- Section 54-278 – Paraphernalia
- Section 54-327 – Minors under 18 Years of Age
- Section 54-328 – Aiding, Abetting Prohibited
- Section 54-361 – Use or Possession of Tobacco Products by Minors
- Section 54-362 – Sale of Tobacco Products, Vapor Product or Alternative Nicotine Products to Persons Under 21 Years of Age
- Section 14-14 – Running at Large
- Section 14-15 – Offenses by Dogs

BE IT FURTHER RESOLVED THAT The City Commission adds the following sections to the Code of Ordinances at their First Reading.

- Section 54-9 – Violations of State Law
- Section 54-209 – Replica or facsimile of firearms
- Section 54-281 – Controlled substances to be kept in original package
- Section 54-329 – Spray Paint

There was a voice vote.

MOTION PASSED UNANIMOUSLY

8. NEW BUSINESS

a. Ordinance Amendment Chapter 14 Animals

The following motion was offered by Kehoe and seconded by O'Donnell:

RESOLUTION 2025-02

WHEREAS The City of Plymouth City Commission has been contacted by a concerned community member who has requested the city amend ordinances to specifically prohibit ground feeding leading to rodent harborage; and

WHEREAS The City of Plymouth City Commission have requested the administration to develop ordinance language to address the issue raised by the community member; and

WHEREAS The City of Plymouth City Commission have held a first reading of the proposed language to address these issues in Chapter 14, Article I Section 14.2 of the City of Plymouth Code of Ordinances.

NOW, THEREFORE BE IT RESOLVED that the City of Plymouth does hereby approve the draft ordinance amendments and schedules a second and final reading of the same for the next regularly scheduled meeting.

Jim Mulhern, 396 Arthur, thanked the Commission and Administration for addressing the issue.

Ellen Elliott, 404 Irvin, thanked the Commission and Administration for addressing the issue and asked for clarification on enforcement; Chief Cox offered information on enforcement coming from a citizen or the City.

Maguire voiced concerns with the proposed ordinance as currently written in sections 14-2a related to feeding and/or poisoning, 14-2d related to ticketing.

Kehoe asked if this can be done through ordinance enforcement rather than police enforcement. Buzuvis explained the ordinance enforcement process. She agreed with Maguire's concerns and also would be in support of the ordinance if the sections in question as written were re-written to address the concerns.

Filipczak offered information on how the issues were addressed in her neighborhood.

Minton questioned what 'approved processes' meant in 14-2a. Buzuvis explained that it basically means licensed exterminators and licensed approved extermination practices according to the International Property Maintenance Code. Current ordinances do not allow for residents intentionally using poisonous substances.

O'Donnell agreed that it is an important ordinance to have, but some wording could be addressed related to professional exterminators and also clarifying 'wild' animals in 14-2b.

Deal suggested withdrawal of the motion to allow the verbiage to be re-written to address concerns.

Kehoe withdrew her motion, supported by O'Donnell to allow the item to be re-written and brought back at a future meeting.

NO ACTION

b. Ann Arbor Trail Pedestrian Improvements at Hamilton Street

The following motion was offered by Moroz and seconded by Minton

RESOLUTION 2025-03

WHEREAS The City of Plymouth maintains a streets system and pedestrian walkways for the public health safety and welfare; and

WHEREAS There are times that due to changing conditions with traffic and pedestrian flows there is a need to make improvements to the interaction between vehicles and pedestrians; and

WHEREAS After a study by a traffic engineer there have been recommendations make to make improvements to the intersection of Ann Arbor Trail and Hamilton.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby direct the City Engineer to include in the 2025 Infrastructure Program the recommended improvements to the intersection of Ann Arbor Trail and Hamilton to include crosswalk installation along with ADA Compliant ramps, pavement markings, potential streetlight improvements and parking restrictions. Further, to also include the proactive installation of pedestrian activated Rapid Rectangular Flashing Beacons at this intersection.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. Waste & Recycling Rate Increase

The following motion was offered by Filipczak and seconded by O'Donnell:

RESOLUTION 2025-04

WHEREAS The City of Plymouth operates a solid waste and recycling program to help protect the public health, safety and welfare; and

WHEREAS The City Commission of the City of Plymouth reviews rates for the Solid Waste and Recycling Program as a part of their process to ensure the financial stability of the Waste and Recycling Fund; and

WHEREAS The City Administration did indicate in June of 2024 that there would be need to review the rates once a new Solid Waste and Recycling Contract went into effect on January 1, 2025; and

WHEREAS The City Commission did review the rate structure of the Waste and Recycling Fund in coordination with the new contract for curb cart service.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby increase the rate for curb cart service by 25 cents and adopt the rate of \$10.50 per month for trash cart service that this rate shall be effective on January 1, 2025.

Colleen Pobur, 240 N. Harvey, commented that most other communities are seeing much higher increases.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Minton reported on the ZBA and Planning Commission
Kehoe DDA meeting will be January 13 at 7:00 pm.
Filipczak reported on the NPFAB

b. Appointments/Reappointments

O'Donnell offered a motion, supported by Minton for the following Boards & Commissions appointments/reappointments:

Reappointments

Board of Review:	Steven Repasky
Cemetery Board:	Katherine Townsend, Jillian Marecki
DDA:	Dan Johnson, Richard Matsu, Shannon Perry
EDC/Brownfield:	Alan Deal
Historic District Commission:	Joshua Mrozowski, Meghan Covino
Planning Comm:	Zach Funk
Plym Housing Commission:	Marilyn Alimpich
ZBA:	Mike Devine, Jim Burrows, Rob Mengel [appointed as full member], Michael Pappas-Alternate, Scott Silvers-Alternate

Appointments

Planning Commission:	Dave Scott, Marni Schroeder
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There was a voice vote.

MOTION PASSED UNANIMOUSLY

Deal acknowledged O'Donnell's resignation, thanking her for her service to the City and wished her well. O'Donnell spoke about her time on the Commission and thanked everyone.

Deal offered a motion, supported by Moroz to appoint Colleen Pobur as City Commissioner to fill the vacancy left by O'Donnell.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

10. ADJOURNMENT

*The next regular City Commission meeting is 7:00 pm on Tuesday January 21 at Plymouth City Hall. O'Donnell offered a motion, seconded by Filipczak to adjourn the meeting at 8:01 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



**Special Meeting
Plymouth City Commission
Teambuilding Workshop
Tuesday January 14, 2025 – 5:00 p.m.
Plymouth Cultural Center, 525 Farmer St., Plymouth, MI**

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

The meeting was called to order at 5:00 p.m.

Mayor Deal thanked everyone for attending and welcomed Dr. Lew Bender.

PRESENT: Mayor Suzi Deal, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton, Nick Moroz, Colleen Pobur

ALSO PRESENT: City Manager Paul Sincock, Assistant City Manager Chris Porman, Attorney Bob Marzano and various department heads

2. CITIZEN COMMENTS

Mayor Deal opened the meeting for any Citizen Comments.

Ellen Elliott, 404 Irvin, asked when the strategic planning portion of the meeting will be.

Karen Sisolak 939 Penniman, asked when citizens could ask questions and/or provide citizen input. Also asked for clarification as to purpose of today's City Commission Team Building Workshop.

Mayor Deal re-stated that this is the time for any Citizen Comments.

3. DR. LEW BENDER

Dr. Lew Bender facilitated the meeting, providing various team-building exercises and discussion with City Commission and staff.

4. ADJOURNMENT

The meeting was adjourned at 9:15 p.m.

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Western Wayne County Police Mutual Aid Agreement - 01-21-25.docx
Date: January 15, 2025
RE: Police Mutual Aid Agreement Update

Background

The City Commission may be aware that we participate in the Western Wayne County Police Mutual Aid Agreement, and we have been active in this program since it first became formalized in 1987. This is an update of the current agreement. Prior to 1987 it was just an informal agreement where each department would help the other out. Basically, this agreement outlines a procedure that would allow each police department to call on others in the event of a major incident. For example, this agreement would be used in the event of a major disaster such as a tornado, hazardous materials incident or plane crash. It could also be used for major public safety incidents where a large area needs to be secured.

Obviously, no single community can have enough resources to respond to major incidents in their jurisdiction. This agreement allows each community the opportunity to call upon others to assist and it outlines the methods by which this call up of additional resources is handled. This agreement was passed by the Wayne County Chiefs, and each Chief is bringing it back to their individual communities for approval. Just as with the Fire Mutual Aid Agreement, each responding community is responsible for their costs of responding and for their employees that they send to an incident.

RECOMMENDATION:

The City Administration recommends that the City Commission adopt the proposed Western Wayne County Police Mutual Aid Agreement as presented. Chief Cox will be on hand to answer any specific questions that the Commission may have regarding this matter. This agreement is an update of an existing agreement related to the same issue.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact either Chief Cox or myself.

PLYMOUTH POLICE DEPARTMENT MEMORANDUM

TO: PAUL SINCOCK, CITY MANAGER
FROM: A.L. COX, DIRECTOR OF PUBLIC SAFETY *A.L. Cox*
SUBJECT: WESTERN WAYNE COUNTY POLICE MUTUAL AID AGREEMENT REVISED & UPDATED
DATE: 1/15/2025

BACKGROUND

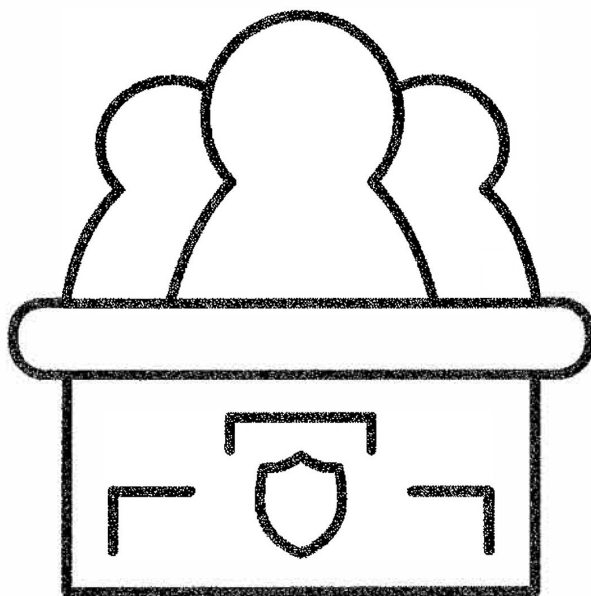
The Western Wayne County Police Mutual Aid Agreement was adopted in 1987. The original agreement was designed to provide a force multiplier for crowd control needs during protests or other civil disturbances. On June 19, 2007, the agreement was updated to provide for the prevention of, response to and recovery from any disaster, hazardous situation, or emergency. On October 1, 2017, the agreement was updated in order to provide an all-hazard mutual aid response that is consistent with requirements of the federal government via the National Incident Management System (NIMS). And most recently, on October 28, 2024, the agreement was again updated to clean up definitions, address required interoperable communications, address agency liability and insurance issues, and to add recipients of LEIN message notifications.

The Agreement recognizes that the best response to any large-scale emergency will require the assistance and teamwork of neighboring agencies located in Western Wayne County. In addition to providing the framework for the appropriateness of a mutual aid call-out, the agreement also establishes the Mutual Aid Committee made up of personnel from across Western Wayne County.

RECOMMENDATION

The City of Plymouth has participated in the Western Wayne County Police Mutual Aid Agreement since its inception. While we have had minimal need and use of it over the years, the peace of mind that comes with knowing that all necessary resources during an emergency are available to us is invaluable. And, based on our limited personnel and the social unrest, acts of domestic terrorism, and crime across the country over the last five years, it is clear that our participation in this agreement is necessary. For these reasons, I respectfully request that the October 28, 2024 revision of the Western Wayne County Police Mutual Aid Agreement be reviewed and approved by the City Commission. It should also be noted that the agreement has been reviewed and approved by the City Attorney.

WESTERN WAYNE COUNTY



POLICE MUTUAL AID AGREEMENT

October 28, 2024

SECTION ONE
PURPOSE AND SCOPE

1. The original Western Wayne Mutual Aid Agreement adopted in 1987, was narrowly focused on crowd control and related issues. The document was revised in 2007 and again in 2017 to provide for an all-hazard mutual aid response that consistent with the tenants of the National Incident Management System. This current agreement clarifies commitments, roles, and responsibilities of the member partners.
2. Our jurisdictions continue to face threats to public health and safety from both man-made and natural emergencies and disasters. Incidents include, but are not limited to: fires, snow storms, ice storms, tornadoes, wind storms, wave action, oil spills, water contamination, utility failures, hazardous peacetime radiological incidents, major transportation accidents, aircraft disasters, hazardous materials incidents, epidemics, pandemics, air contamination, blight, drought, infestation, explosions, hostile military or paramilitary actions, active assailants, riots, or civil disturbances capable of causing severe damage to property and danger to life. We must now confront the threats to public health and safety posed by international or domestic terrorist attacks involving chemical, biological, radiological, nuclear, incendiary or explosive (CBRNE) weapons.

SECTION TWO
BENEFITS

1. This agreement recognizes that the effective, efficient response to any emergency can best be achieved by the application and leveraging of the collective resources of the political jurisdictions that are part of this agreement.
2. This agreement recognizes that The National Incident Management System (NIMS) has been adopted by and guides all levels of government, nongovernmental organizations and the private sector to work together to prevent, protect against, mitigate, respond to and recover from planned or unplanned events. NIMS is a comprehensive, nationwide, systematic approach to incident management, including the command and coordination of incidents, resource management, and information management
3. This agreement follows the protocols set forth in the NIMS including the use of the Incident Command System (ICS) as directed under the National Response Framework (NRF). The ICS is a standardized approach to the command, control, and coordination of emergency response providing a common hierarchy within which responders from multiple agencies can be effective. ICS clarifies chain of command improving accountability, improves communication among all disciplines, establishes a systematic planning process, establishes a predesigned management structure, and fosters cooperation between agencies.

SECTION THREE

PARTICIPATING AGENCIES

This agreement is entered into between the Western Wayne County political subdivisions (“Participating Political Subdivisions”) of the following Participating Agencies:

Belleville Police Department
Canton Township Public Safety Department
Dearborn Police Department
Dearborn Heights Police Department
Garden City Police Department
Huron Clinton Metropolitan Authority Police Department
Huron Township Police Department
Inkster Police Department
Livonia Police Department
Northville Police Department
Northville Township Police Department
Plymouth Police Department
Plymouth Township Police Department
Redford Township Police Department
Romulus Police Department
Schoolcraft College Police Department
Sumpter Township Police Department
Van Buren Township Public Safety Department
Wayne Police Department
Wayne County Metropolitan Airport Authority Police Department
Wayne County Sheriff's Department
Westland Police Department

1. Agencies may be signatories to more than one Mutual Aid Agreement.

SECTION FOUR

AUTHORITIES AND REFERENCES

1. Authorities

- National Emergency Management Association - Model Intrastate Mutual Aid Legislation, March 2004
- Michigan Emergency Management Assistance Compact November 11, 2004
- Mutual Police Assistance Agreements Act 236 of 1967, § 123.811 - 123.814
- Michigan Emergency Management Act, Act 390 of 1976

2. References

- Western Wayne County Mutual Aid Police Task Force Agreement, October 1, 2017
- Michigan Municipal Risk Management Authority Law Enforcement Committee - Resource Materials Relating to Reciprocal Law Enforcement Aid Agreement Background/History
- National Incident Management System (NIMS), October 2017
- Incident Command System (ICS)
- Wayne County Emergency Management and Homeland Security Operations Plan and Nuclear Facility Emergency Procedures

SECTION FIVE

LAW ENFORCEMENT RESPONDERS DEFINED

1. A “Law Enforcement Responder” is a first responder, which is a person who has specialized skills, training, knowledge, and experience, and is among the first to arrive at an emergency scene to provide assistance or resolve the incident. Under this definition, an emergency responder may or may not be required to possess a license, certificate, permit or other official recognition for their expertise in a particular field or area of knowledge. A law enforcement responder includes, but is not limited to, police officer, trooper, sheriff’s deputy, reserve officer, or auxiliary officer.
2. Personnel of any responding Participating Political Subdivision while in the jurisdiction of the requesting political subdivision shall have the powers, authorities, duties, and responsibilities as those of the requesting jurisdiction.

SECTION SIX

GOVERNANCE STRUCTURE AND OPERATIONS OVERSIGHT

1. The Western Wayne County Police Mutual Aid Agreement will be governed utilizing the Western Wayne County Police Mutual Aid Bylaws approved and dated, October 28, 2024.

SECTION SEVEN

RECOGNITION OF LICENSURE AND CERTIFICATIONS

1. If a person or entity holds a license, certificate or other permit issued by a Participating Political Subdivision or is credentialed by the State in a professional, mechanical or other skill and the assistance of that person or entity is requested by a Participating Political Subdivision, the person or entity shall be deemed to be licensed, certified or permitted in the political subdivision requesting assistance for the duration of the declared emergency or authorized drills or exercises and subject to any limitation and conditions the chief executive,

or their designee, of the Participating Political Subdivision receiving assistance may prescribe by executive order or otherwise. The provisions of the Michigan Emergency Management Act (P.A. 390 of 1976 Sec. 11 as amended; MCL30.411) shall apply when the personnel, equipment or other resources of any participating government respond as an assisting party and provide emergency assistance outside their respective jurisdictions under the agreement.

SECTION EIGHT

PROTOCOLS FOR INTEROPERABLE COMMUNICATIONS

1. The Office of Michigan's Public Safety Communications System (MPSCS) ensures a stable, secure framework of interoperable communications for all state, federal, tribal, and private first responders.
2. To maintain effective operations and communications MPSCS develops policy and procedures to guide staff actions in our support of emergency first responders across Michigan. Through MPSCS policies and procedures this trunked radio system provides rapid response and facilitates cooperation of emergency personnel through statewide coverage and advanced technology.
3. Each political subdivision entering into this Agreement fully supports the inter-operability of our present 800 MHz trunked radio communications systems.
4. The interoperable Event Talkgroups utilized during a WWMA call out will be determined by the Incident Commander and/or the WWMA Liaison at the time mobilization is imminent. The Incident Commander will determine when a situation exists that requires use of an Event Talkgroup and notify his/her dispatch center. The dispatch center having jurisdiction over the location of the incident shall follow internal agency procedures to secure a designated Event Talkgroup(s) through the MPSCS by utilizing an Event Request Form.

SECTION NINE

LIABILITY AND INDEMNIFICATION

1. All activities performed under this agreement are deemed hereby to be governmental functions.
2. Each Participating Political Subdivision shall assume the full responsibility for the actions of its own employees, personnel, and/or agents acting pursuant to this Agreement as to liability and as to the payment of benefits to such employees, personnel, and/or agents all to the same extent as such employees, personnel, and/or agents are insured, indemnified and otherwise

protected when acting within the Participating Political Subdivision respective corporate limits.

3. Each Participating Political Subdivision agrees to be responsible for the negligent or wrongful acts or omissions of their respective employees, personnel, and/or agents. Nothing in this Agreement shall be construed as creating an obligation to indemnify or defend any other Participating Political Subdivision, or their employees, personnel, or agents, for any claim, damage, or liability arising out of or stemming from an act or action of a Participating Political Subdivision or their employees, personnel, and/or agents.
4. This section is not intended, and shall not be construed, to waive or limit any immunity defense which the respective governmental entity may have, including, but not limited to, governmental immunity. The indemnity provisions set forth herein shall survive the termination of this Agreement.

SECTION TEN

INSURANCE

1. A Participating Political Subdivision understands and agrees that each participating subdivision shall bear the full and sole responsibility for any and all losses or damages arising out of or connected with any police mutual aid assistance rendered by the Participating Political Subdivision under this Agreement insofar as such costs and expenses relate to its own equipment used or dispatched hereunder, including such expenses and charges for equipment, supplies and materials used, expended, damaged, or destroyed while rendering assistance under this Agreement.
2. Further, it shall be the responsibility of the participating subdivision to insure or indemnify itself against any public liability for injury or damage arising out of the rendering of any law enforcement related assistance pursuant to this Agreement.

SECTION ELEVEN

WORKERS' COMPENSATION AND OTHER BENEFITS

1. Each Participating Political Subdivision shall be responsible for the payment of all benefits to all of its employees, personnel, and/or agents acting pursuant to this Agreement, including, but not limited to the payment of wages, salaries, disability payments, pension benefits, workers' compensation claims, and claims for injuries, damage to or destruction of equipment and clothing, claims for medical expenses and claims for other damages of whatever nature. Responders shall receive any additional state and federal benefits that may be available to them for line of duty deaths.

SECTION TWELVE

DEPLOYMENT NOTIFICATION

1. A Participating Political Subdivision may request assistance of other Participating Political Subdivisions in preventing, mitigating, responding to, and recovering from disasters and emergencies that result in locally declared emergencies, or a request from a Police Chief, Public Safety Director, Sheriff, or their designee, or in concert with authorized drills or exercises as allowed under this agreement. Request for assistance shall be made through the chief executive officer of a Participating Political Subdivision or their police designee.
2. Requests may either be verbal or in writing. Verbal requests will be followed up with a written request or copies of the LEIN messages forwarded to the Mutual Aid Command Liaison Officer who will forward a copy to the Wayne County Homeland Security and Emergency Management.
3. On an initial deployment notification, each Participating Jurisdiction in the requested Zone Control will commit up to ten percent (10%) of their sworn law enforcement personnel to the extent that it does not endanger primary operations and may withdraw loaned personnel or equipment where circumstances require redeployment in their respective jurisdiction. Personnel commitments will take into consideration personnel assigned to special operations teams include, but not limited to, the Western Wayne Special Operations Team (WWSOT), Western Wayne Mobile Field Force (WWMFF) and/or Western Wayne Crisis Negotiation Team (WWCNT). These teams are comprised of personnel from jurisdictions electing to participate in these teams and may or may not be members belonging to the Western Wayne County Mutual Aid Agreement.
4. Before a second or third deployment notification is made within a given Zone Control, each remaining Zone Control will be requested to support the incident with a commitment of ten percent of their personnel as they are able.

SECTION THIRTEEN

RECIPROCITY/REIMBURSEMENT

1. A Participating Political Subdivision understands and agrees that each Participating Political Subdivision shall bear the full and sole responsibility for any and all costs and expenses arising from, or connected with, any police mutual aid assistance rendered by the Participating Political Subdivision under this Agreement insofar as such costs and expenses relate to its own personnel and equipment used or dispatched hereunder, including such personnel pay and fringe benefits, overtime, backfill of resources, stand by time, equipment, supplies, and materials etc. while rendering assistance under this Agreement.

2. The requesting political subdivision, when making application for federal or state funds for reimbursement of the cost of the emergency operation, shall apply for such funds for responding participating political subdivisions as established under the Michigan Emergency Management Act (P.A. 390 of 1976 Sec. 11 as amended; MCL30.411). Each political subdivision will supply the applicable information and will maintain appropriate records to support such applications.
3. Any fees or re-imbursements shall be in accordance with procedures developed by the Mutual Aid Committee and approved by the participating jurisdictions. Any reimbursement received by the requesting political subdivision shall be prorated between all Participating Political Subdivisions in direct proportion to the costs incurred. Should a dispute arise between parties to the agreement regarding reimbursement or fees, the parties will make every effort to resolve the dispute within 30 days of written notice of the dispute to the parties.
4. If an agreement cannot be reached it shall be submitted by the Mutual Aid Committee at the next Western Wayne County Chiefs Meeting for a final decision.

SECTION FOURTEEN

TERMINATION

1. It is understood and agreed that any Participating Political Subdivision hereto may at any time withdraw from participating in this Agreement upon the vote of its governing body and serving written notice of such Resolution of Withdrawal to the Western Wayne County Police Mutual Aid Committee; provided, however that any such withdrawal shall in no way change the rights and responsibilities of the remaining Participating Political Subdivisions to each other hereunder.

SECTION FIFTEEN

DISPUTE RESOLUTION

1. In the event of any dispute arising out of or relating to this Agreement, both parties agree to first attempt to resolve the matter through good-faith negotiation. If the parties are unable to reach a resolution within thirty (30) days of either party providing written notice of the dispute, the matter shall be referred to the Western Wayne County Police Mutual Aid Committee for investigation and mediation. If this does not result in resolution, the matter will be submitted by the Committee at the next Western Wayne County Police Chief's Meeting for a final decision.

SECTION SIXTEEN

MODIFICATIONS AND AMMENDMENTS

1. This Agreement shall be subject to an annual review by the Western Wayne Mutual Aid Committee, wherein any proposed modifications or amendments may be discussed and agreed upon in good faith. Additionally, any Participating Political Subdivision may propose a change to the Agreement during an after-action review following deployment of the team or upon receipt of information that may impact the Agreement. Any proposed changes must be submitted in writing. Upon mutual agreement, modifications or amendments shall be documented in writing and incorporated into this Agreement. Failure to reach a consensus on proposed changes shall not invalidate the Agreement, and it shall remain in effect until the next annual review.

SECTION SEVENTEEN

OPERATIONAL PLAN AND PROCEDURES REQUIREMENT

1. A Participating Political Subdivision may request the assistance of other Participating Political Subdivisions in preventing, mitigating, responding to, and recovering from disasters and emergencies that result in local state of emergency, or a upon request from a Police Chief, Public Safety Director, Sheriff, or their designee, or in concert with authorized drills or exercises as allowed under this agreement. Request for assistance shall be made through the chief executive officer of a participating political subdivision or their law enforcement designee.
2. Exigent requests may be verbal; however, verbal request will be followed up with a written request or copies of the LEIN messages forwarded to a Mutual Aid Command Liaison Officer and the appropriate Zone Control, who will forward a copy to the Michigan State Police Region 2 South District Liaison and the Wayne County Homeland Security & Emergency Management Director for their visibility.

SECTION EIGHTEEN

SUPPLEMENTAL INFORMATION

1. **Disaster Declaration Process**
 - a) When an incident occurs, local police, fire and emergency medical services are normally the first to respond. They initially assess the situation, determine its nature, scope and magnitude, and determine if additional assistance is required.
 - b) Additional departments and agencies may become involved depending on the nature of the incident. The local emergency management coordinator (EMC) is notified and monitors the situation. If the incident escalates to the point where coordination among

several agencies is required, the EMC activates the local Emergency Operations Center (EOC) and notifies key personnel.

- c) The EMC may recommend that the chief executive of the county or municipality declare a “local state of emergency” under the Michigan Emergency Management Act (Public Act 390 of 1976, as amended), which activates appropriate response and recovery aspects of the local government. Local response procedures are followed as stated in local Emergency Operations Plans (EOPs).
- d) If conditions warrant, the local government’s Michigan State Police, Emergency Management and Homeland Security Division (MSP/EMHSD) District Coordinator is notified and, in conjunction with the local EMC, assesses the situation and recommends the personnel, services, and equipment needed.

2. Request for State Assistance

- a) If the chief executive determines that the incident is beyond the control of the local government, he or she may request that the Governor declare a “state of emergency” or “state of disaster” under the Michigan Emergency Management Act and activate state assistance in accordance with the provisions set forth in the act.
- b) This request is made through the MSP/EMHSD District Coordinator and forwarded to the MSP/EMHSD in Lansing, which notifies the Governor of the nature, scope and magnitude of the situation.

**WESTERN WAYNE
COUNTY
POLICE MUTUAL
AID AGREEMENT**



BYLAWS

The Western Wayne County Police Mutual Aid Agreement (WWMA) will adopt the National Incident Management Systems (NIMS) comprehensive, national approach to incident management that is applicable at all jurisdictional levels and across functional disciplines and establishes baseline concepts, processes and protocols for the management of incidents at all levels of governments across all sectors. This will allow our jurisdictions to maintain compliance with federally mandated NIMS activities and thus making more of a contribution to the National Response Framework for the management of catastrophic incidents.

SECTION ONE - OFFICERS

The Western Wayne County Police Mutual Aid participating political subdivisions shall elect the following police personnel who shall serve as members of the Mutual Aid Committee and whose responsibilities shall be as follows:

Chairperson - The Chairperson shall officiate over all regular, special and/ or emergency meetings of the participating political subdivisions and shall govern the body in accordance with the organizational and operational procedures.

The Chairperson, or Vice-Chairperson in their absence, shall be the spokesperson for the participating political jurisdictions. All official statements relating to the position of the Western Wayne County Police Mutual Aid Agreement shall be communicated through the Mutual Aid Committee.

The Chairperson shall maintain all records relating to the Mutual Aid Agreement in conjunction with the Secretary.

Vice-Chairperson - Shall assume the duties and responsibilities of the Chairperson in their absence.

Secretary - The Secretary shall be appointed by the Chair or Vice-Chairperson and serve at their pleasure for any work that is related to the Mutual Aid Agreement.

The Secretary shall record the minutes of meetings and maintain records in conjunction with the chairperson.

Personnel/Training Director - Shall be responsible for the training of designated logistic, intelligence, and public relations officers as well as other training needs established by the Mutual Aid Committee. Shall assume the duties and responsibilities of the Chairperson, in the absence of the Chairperson and Vice-Chairperson.

Operations Director - Shall be responsible for coordination of all operational plans for any disaster or hazardous situation which may occur within the geographical boundaries of the Western Wayne County Police Mutual Aid participating political subdivisions and shall ensure that copies are on file. Shall assume the duties and responsibilities of the Chairperson in the absence of the Chairperson, Vice-Chairperson or Personnel/Training Director.

SECTION TWO - ELIGABILITY FOR OFFICE

Persons elected to a mutual aid office must be a senior command officer of a member participating political subdivision.

SECTION THREE - ELECTION OF OFFICERS

Elections shall be held at the regular November meeting of the Western Wayne County Chiefs meeting. Terms of office are three year terms beginning in January.

Should a position be vacated prior to the expiration of the term, the chairperson shall recommend a person to the Western Wayne County Chiefs at their monthly meeting a replacement to complete that term of office.

SECTION FOUR - MEETINGS

Mutual Aid Committee meetings shall normally be held at the time and place of the Western Wayne County Chiefs Meeting.

SECTION FIVE - VOTING ON MUTUAL AID ISSUES

One member from each participating political subdivision shall have one vote.

SECTION SIX - QUORUM

Two-thirds of the participating political subdivisions must be represented at a meeting to validate any official action or change in the Mutual Aid Agreement.

SECTION SEVEN - ASSOCIATE MEMBERS

Representatives of various disciplines or other subject matter experts may become non-voting members of the Western Wayne County Police Mutual Aid Agreement with the approval of the Western Wayne Mutual Aid Committee.

SECTION EIGHT - RULES OF ORDER

Meetings shall be governed by the current edition of the Roberts Rules.

The Vice-Chairman shall be the official parliamentarian.

SECTION NINE - GENERAL BUSINESS

All matters relating to the Western Wayne County Police Mutual Aid Agreement or operation of WWMA must be ratified by a simple majority of the members present at the monthly meeting of the Western Wayne County Chiefs Meeting.

No business matters shall be concluded or acted upon unless:

- Proper notification has been made to the members in advance of the meeting and any amendments or revisions of the WWMA Agreement must be in writing to all participating jurisdictions before being voted upon
- Or, at least two-thirds of the members are present at the Western Wayne County Police Chiefs Meeting where the new item of business is raised.

SECTION TEN - COMMITTEES

The Chairperson or members of WWMA by simple majority may appoint special committees from among the voting members as it is deems necessary.

SECTION ELEVEN - EXPENDITURES

If there are expenditures in relation to this agreement they must be approved by the Mutual Aid Committee and at least two-thirds of the members present at the Western Wayne County Police Chiefs Meeting where the expenditures are present.

RESOLUTION

The following Resolution was offered by Comm. _____ and seconded by Comm. _____.

WHEREAS The City of Plymouth participates in the Western Wayne County Police Mutual Aid Program to allow the participating communities to have additional resources in Time of emergency, and

WHEREAS From time to time the agreement needs to be updated and the Wayne County Chiefs have endorsed the proposed agreement, and

WHEREAS The City Police Chief has reviewed the document and is recommending its Approval, and

WHEREAS The City Attorney has reviewed the document as well.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the Western Wayne County Police Mutual Aid Agreement, dated October 28, 2024, and is attached hereto and incorporated by reference.

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to include a copy of the agreement as a part of these meeting minutes.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - Confirmation of Emergency Authorization Vactor Truck 01-21-25.docx
Date: January 17, 2025
RE: Confirmation of Emergency Repairs to Vactor Truck

Background

On the evening of January 6, 2025, the City Administration notified the City Commission that the City Manager had authorized emergency repairs to the Vactor truck at Municipal Services. We estimated at that time that the repairs would be approximately \$16,000+/- . You may recall that the issue was water pressure with the sewer cleaning system on the truck. Municipal Services had the truck into the dealer, and they began the rebuild of the rodder water pump based on the emergency authorization.

Ultimately, the truck had to be taken out of service to the city, while repairs were made. We were very fortunate that the dealer provided us with a rental unit at no charge.

The repair work has been completed, and we are seeking confirmation of the emergency purchase authorization in the amount of \$17,628.20. As additional background, we have attached a copy of the emails related to this matter informing the City Commission of the emergency authorization and the need to confirm the purchase at a later date.

RECOMMENDATION:

The City Administration recommends that the City Commission confirm the emergency repairs to the Vactor Truck in the amount of \$17,628.20 as attached.

We have attached a proposed Resolution for the City Commission to consider regarding this matter.



Department of Municipal Services

1231 Goldsmith, Plymouth, MI

734-453-7737

dms@plymouthmi.gov

Date: January 15, 2025
To: Paul J. Sincock, City Manager
From: Chris Porman, Assistant City Manager & Director – DMS
Nick Johns, Foreman DMS
Re: Confirmation of Emergency Authorization – Vactor Repairs

Background:

On January 6, 2025, we notified you about some mechanical issues the Vactor truck was experiencing. We took the truck to Jack Doheny Company (JDC), who we bought the truck from to investigate and assess.

The main issue was related to the rodder pump and its inability to maintain pressure. As you are aware the rodder pump controls the pressure in the water system used when we clean sewers, etc. Without adequate pressure, we would simply be trying to clean the sewers with a garden hose. JDC indicated that they could rebuild the pump, and while there was a significant cost, it was less expensive than the purchase and installation of a new pump.

Once we knew the extent of anticipated repairs and the cost for such, we notified you and you provided the emergency authorization to complete repairs. The largest cost center was in the rebuilding of the rodder pump, as well as the labor to complete a couple other minor repairs.

It should be noted that based on our relationship with JDC, we are able to secure a loaner Vactor truck, free of charge for a couple of days, while our truck was being repaired. Repairs have since been made, the loaner truck returned, and our truck is working as well as before.

The cost for labor and repairs to JDC is in the amount of \$17,628.20. Funding for these repairs will come from the Equipment Fund.

I would recommend the City Commission confirm the Emergency Repair Authorization as outlined in this memo and attached invoice.

Should you have any questions related to this report or request, please feel free to contact me.



Outlook

Emergency Repairs to the Vactor Truck

From Sincock, Paul <psincock@plymouthmi.gov>

Date Mon 1/6/2025 5:48 PM

To Group - Commission <commission@plymouthmi.gov>

Cc

Please be advised that we have been experiencing some mechanical issues with our Vactor Truck. This is the multi-use vacuum & water jetting truck that is used to clean sewers, on water main breaks and for other hydro-excavation efforts (to ID potential lead water lines).

We've been experiencing various problems, especially with the water pressure. We had the truck inspected by a Vactor mechanic at Jack Doheny (only authorized Vactor repair outlet in our area), who found that the main pump is cracked and needs to be replaced. The initial repair estimate is approximately \$16,000+/-, due to the amount of work needed to gain access to this unit and the cost of a pump, similar size to one found on a fire truck.

Given that this is a critical piece of equipment for maintaining our water and sewer systems I have authorized emergency repairs to get this truck back in service as soon as possible. We anticipate that we will have an action item on your next agenda to confirm the final repair costs.

If you have any questions, please feel free to contact me.

PJS

Vector Truck Repair

From Johns, Nick <njohns@plymouthmi.gov>

Date Mon 1/6/2025 2:35 PM

To Porman, Chris <cporman@plymouthmi.gov>

Hi Chris,

I'm reaching out to update you on the ongoing issues with the Vector truck. We've been experiencing various problems, especially with the pressure. We had the truck inspected by a Vector mechanic at Jack Doheny, who found that the main pump is cracked and needs to be replaced.

The initial repair estimate is around \$16,000, but this could increase if any additional issues are discovered during the process. Given that this is a critical piece of equipment for maintaining our sewer system, I recommend we seek authorization for the repairs.

If you have any questions, please feel free to contact me.



Nick Johns
Foreman
Municipal Services
njohns@plymouthmi.gov
Phone: 734-453-7737 ext. 113
1231 Goldsmith, Plymouth, MI 48170

www.plymouthmi.gov





Remit To:
Jack Doherty Company
 PO BOX 675546
 DETROIT, MI 48267-5546

INVOICE

Invoice No.

250552

Invoice Date 1/7/25

SERVICE**Invoice To**

PLYMOUTH, CITY OF
 201 SOUTH MAIN STREET
 PLYMOUTH MI 48170

Ship To:

PLYMOUTH, CITY OF
 201 SOUTH MAIN STREET
 PLYMOUTH MI 48170

INFORMATION

Job Number:	82878	Due Date:	02/10/2025	Customer Code.:	PLYM0005
Service Date:	12/3/24	Taken By:	ASCHMELING	Site Code:	_MAIN
Branch:	1100	Equip. Hours:	1,207	Site Contact:	PLYM0005 PARTS CONTACT
P.O. No.:	EMERGENCYPUMPREPAI	Equip. Miles:	0	Phone:	734-453-7737
Equip. No:	24487 ^{RS}	Make:	VA	Serial No.:	22-07V-21031
Customer Eq. No:		Model:	2100I	Chassis VIN:	3ALHG3FE5PDNX9611
		Equip. Desc:	2115SE2I100ARD		

NOTES**Service Job Notes:**

CONTACT: BRANDON (734)777-9618

- LOW PRESSURE & GPM, POSSIBLE POTENTIOMETER ISSUE
- HOSE REEL SPEED TOUCHY, SOMETIMES JUST STOPS
- FLOATBALLS GET STUCK

INSPECTED LOW PRESSURE ISSUE AND FLOAT BALLS STICKING ISSUE. REPLACED HOSE REEL SPEED POTENIOMETER. CLEANED INSIDE FLOAT BALL BOXES, GRIND FLOAT BALL SEATS, TEST FIT FLOAT BALLS, REINSTALL FLOAT BALL CAGES. UNIT HAD A PRESSURE ISSUE ON STROKE, INSPECTED CHECK VALVES & AIR TEST RODDER PUMP. REMOVED PIPE RACK, SHUT ALL HYDRAULIC VALVES OFF, REMOVED WATER AND HYDRAULIC LINES, REMOVED DRAIN LINES AND WATER BLOCK. REMOVED RODDER PUMP AND REMOVED SHIFT BLOCK, CLEANED RODDER PUMP, REBUILT RODDER PUMP. CLEANED CHECK VALVES, SHIFT BLOCKS, AND WATER BLOCKS. INSTALLED HYDRAULIC BLOCK AND SHIFT BLOCK ON RODDER PUMP. SET RODDER PUMP ON FRAME, CONNECT HYDRAULIC LINES, INSTALLED WATER BLOCK AND LINES. INSTALL WATER MANIFOLD AND CHECK VALVES, INSTALL WATER VALVE AND DRAIN VALVES AND LINES. TIE UP WIRES AND LINES. FILL WITH WATER AND RUN & TEST ON RECIRC. TOPPED OFF HYDRAULIC OIL. RAN & TEST WATER THROUGH HOSE, 100GPM AND 2400PSI. NO LEAKS.

DETAILS

Qty	Type	Part No.	Description	Rate	Price	Tax	Amount
1.00	OTHER	SHOP SUPPLIES	SHOP SUPPLIES	\$839.44	\$839.44	\$0.00	\$839.44
1.00	PART	VA-46908D	POTENTIOMETER ASSEMBLY	\$137.50	\$137.50	\$0.00	\$137.50
1.00	PART	V3-41280JD	SCREEN,80 MESH,3	\$27.00	\$27.00	\$0.00	\$27.00
9.00	PART	ZO-AW68	HYD OIL (GAL)	\$15.89	\$143.01	\$0.00	\$143.01

PLEASE SEE OUR TERMS AND CONDITIONS ON OUR WEBSITE TEAMJDC.COM



248-349-0904
 AR@teamjdc.com
 teamjdc.com



Remit To:

Jack Doherty Company

PO BOX 675546

DETROIT, MI 48267-5546

INVOICE

Invoice No.

250552

Invoice Date

1/7/25

SERVICE

DETAILS

Qty	Type	Part No.	Description	Rate	Price	Tax	Amount
1.00	PART	V3-62180AQR	REBUILT 62180AQ PUMP	\$12,500.00	\$12,500.00	\$0.00	\$12,500.00
6.25	LABOR	NOVO	GENERAL LABOR	\$175.00	\$1,093.75	\$0.00	\$1,093.75
16.50	LABOR	FUGA	GENERAL LABOR	\$175.00	\$2,887.50	\$0.00	\$2,887.50

Labor Total:	\$3,981.25
Parts Total:	\$12,807.51
Consumables:	\$0.00
Freight:	\$0.00
Other:	\$839.44
Tax:	\$0.00
Total:	\$17,628.20

Name: _____

Signature: _____

Date: _____

Payment Terms: 45 DAYS FROM INVOICE

PLEASE SEE OUR TERMS AND CONDITIONS ON OUR WEBSITE TEAMJDC.COM

RESOLUTION

The following Resolution was offered by Comm. _____
and seconded by Comm. _____.

WHEREAS The City of Plymouth maintains a variety of equipment and from time to time the equipment is in need of emergency repairs, and

WHEREAS The Department of Municipal Services had to have emergency repairs made to the Vactor Truck rodder pump system, and

WHEREAS This failure of pump system required the use of a temporary Vactor truck to be used by the City and it was supplied at no charge by the dealer, and

WHEREAS The failed pump had to be replaced, and

WHEREAS The City Administration authorized the emergency repairs and actions and notified the City Commission of the emergency situation and the actions that were taken.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby confirm the emergency repairs to the City's Vactor Truck in the amount of \$17,628.20 and authorizes payment to Jack Doheny Company. Funding for this repair shall be designated from the Equipment Fund.