



# Northville Plymouth Fire Advisory Board

## Meeting Minutes

Monday, February 5, 2024 4:00 p.m.

Plymouth City Hall

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### 1. ROLL CALL

Present: Chair Brian Turnbull, Members Linda Filipczak, George Lahanas, Jim Rachwal, Paul Sincock

Also Present: Plymouth Public Safety Director Al Cox, Fire Chief Matt Samhat

### 2. APPROVAL OF MEETING MINUTES

Sincock made a motion, seconded by Rachwal, to approve the minutes of the November 6, 2023 meeting.

MOTION PASSED

### 3. FIRE INSPECTION REPORT

Samhat provided an update and said downturn in inspections was due to Lt. Rice being on vacation.

### 4. TRAINING REPORT

Samhat indicated that some outside training took a break during the holidays.

### 5. PERSONNEL STAFFING REPORT

Samhat presented a report and discussed future recruitment plans.

### 6. RUN VOLUME REPORT

Samhat reviewed the overall runs between the two stations.

### 7. REVIEW OF RESPONSE TIMES

Samhat showed response times for both stations, using the daytime, nights, and weekend staffing is having a positive impact on response times. There was a short discussion on the use of the I am Responding board to let everyone know who is on duty and responding to calls.

### 8. FINANCIAL REPORT

The group reviewed the financial report provided by the City of Northville. The cost of staffing is impacting the overall budget, but Samhat indicated that everything seems to be in line with projections.

### 10: NEXT MEETING DATE

The next meeting will be on Monday, May 6, 2024, at 4:00 p.m. at Northville City Hall.

### 12. ADJOURNMENT

Rachwal offered a motion, seconded by Sincock, to adjourn the meeting.

MOTION PASSED