



City of Plymouth
City Commission Regular Meeting Minutes
Monday, November 4, 2024, 7:00 p.m.
Plymouth City Hall 201 S. Main Street

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Suzi Deal, Mayor ProTem Kelly O'Donnell, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton, Nick Moroz

Excused: None

Also present: City Manager Paul Sincock, City Attorney Bob Marzano, and various members of the city administration

2. APPROVAL OF MINUTES

Filipczak offered a motion, seconded by O'Donnell to approve the October 21, 2024 City Commission Regular Meeting minutes.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

2.b CITIZENS ACADEMY GRADUATION RECOGNITION

Deal thanked the participants of the citizens academy program and presented them with certificates of completion.

3. APPROVAL OF THE AGENDA

Kehoe offered a motion, seconded by Minton to approve the agenda for the November 4, 2024 meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

- a. Special Event: Holiday Greens Market 2024 – Sunday 11/30/2024
- b. Special Event: Plymouth Goodfellows Paper Sale, Saturday 12/7/2024
- c. Special Event: Wreaths Across America, Saturday 12/14/2024

Minton offered a motion, seconded by Filipczak to approve the consent agenda for November 4, 2024.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

Kevin Postel, 1095 York St., spoke about a fence construction issue behind his house he is working with Community Development on.

Jim Mulhern, 396 Arthur, thanked the Commission for considering an ordinance proposal related to feeding animals.

6. COMMISSION COMMENTS

Maguire: Thanked the clerk's office and all staff for their work on the early voting and election and reminded everyone to vote on Tuesday.

Filipczak: Complimented the Chamber Gala event and spoke about the Commission's educational efforts and representation on the Parks and Recreation millage.

Moroz: Recognized pollworkers and staff on early voting efforts and also complemented the communications consultant and staff for the nice work on the Plymouth Pulse.

O'Donnell: Invited those interested to get involved and apply for boards and commissions as there currently are openings.

Kehoe: Reminded everyone to vote on Tuesday.

Minton: Recognized the clerk's office and staff for election efforts in addition to election data available on the city website.

Deal: Echoed all comments on elections and recognized employee service anniversaries: Justin Bulmer-17 years, Dawn Shipe-14 years, David Cowell-9 years, Nicholas Teppen-3 years.

7. OLD BUSINESS

None

8. NEW BUSINESS

a. First Quarter Budget Amendments

The following motion was offered by Minton and seconded by Filipczak:

RESOLUTION 2024-89

WHEREAS Certain expenditures require allocation to departments differently than originally projected in the 2024-2025 City Budget, as adopted; and

WHEREAS Revenue forecasts and expenditure patterns require modifications to the original budgetary allocations as established in June 2024;

NOW, THEREFORE BE IT RESOLVED, that the 2024-2025 City Budget is hereby amended as indicated in the 1st quarter amendments column of the attached Budget Adjustment Summary which is hereby made a part of this resolution.

BE IT FURTHER RESOLVED, that the Finance Director is hereby authorized to make the line item changes necessary to implement these budgetary amendments.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

b. Snow & Ice Control Policy 2024-25

The following motion was offered by Filipczak and seconded by Maguire:

RESOLUTION 2024-90

WHEREAS The City of Plymouth completes snow and ice control measures in order to protect the public health, safety, and welfare; and

WHEREAS The City annually reviews and updates its Snow and Ice Control Policy that directs and gives responsibilities to various City departments.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the City of Plymouth Department of Municipal Services Snow & Ice Control Policy as reviewed and revised on November 4, 2024.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby establish that the minimum billing for the City or its contractors removing snow as a result of violations of Section 62-39 and 62-40 of the Plymouth City Code shall be a minimum of \$200.00, plus the cost of snow removal services.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. Residential Solid Waste Bids

The following motion was offered by Kehoe and seconded by Moroz:

RESOLUTION 2024-91

WHEREAS The City of Plymouth offers solid waste and recycling collection and disposal/recycling in effort to help protect the public health, safety and welfare; and

WHEREAS The City uses private contractors for this service and recently the city went out to bid for residential solid waste and recycling collection services; and

WHEREAS The City received one bid for these services.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a contract for residential solid waste and recycling services with Priority Waste in accordance with their bid submitted on October 30, 2024.

There was discussion and a voice vote.

MOTION PASSED UNANIMOUSLY

d. Authorization for the Purchase of Automated Trash Carts

A motion was offered by Moroz and seconded by O'Donnell for the resolution as present. Moroz withdrew the original motion and offered the following motion, seconded by Filipczak:

RESOLUTION 2024-92

WHEREAS The City of Plymouth operates a solid waste and recycling program that uses automated trash/recycling carts in order to help protect the public health and safety, as well as to protect against rodents and other vermin; and

WHEREAS The City Administration has provided pricing from five different vendors and the lowest and best pricing is from Otto Environmental Systems.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby authorize a contract with Otto Environmental Systems in an amount of \$382,750 for the a standard trash cart size of 65 gallon with an alternative option to receive a 95 gallon trash cart.

Further, the pricing shall include the delivery and hot stamping of the City seal on all of the carts as well as a number of all of the carts for city inventory purposes.

BE IT FURTHER RESOLVED THAT funding for this purchase shall be authorized from the Solid Waste and Recycling Fund.

There was discussion and a voice vote.

MOTION PASSED UNANIMOUSLY

e. Authorization for Front Load and Roll Off Dumpster Solid Waste Service

The following motion was offered by Filipczak and seconded by Minton:

RESOLUTION 2024-93

WHEREAS The City of Plymouth has front end and roll off solid waste dumpster services at various city facilities in order to collect solid waste and recycling materials in a safe manner that will help to protect the public health and safety; and

WHEREAS The City Administration did accept bids for front end and roll off services for the Plymouth Cultural Center, City Hall, Municipal Services solid waste and Municipal Services cardboard recycling and the lowest best bid is from Priority Waste.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a contract with Priority Waste for the following services:

- Plymouth Cultural Center – Eight (8) Yard Dumpster* \$337.74 monthly
- City Hall – Six (6) Yard Dumpster* \$253.31 monthly
 - o * Service is Monday, Wednesday, Friday
- Municipal Services Yard – One (1) Forty (40) Yard open top trash roll off dumpster to be emptied on a call-in basis. \$225.00 + \$35.00 per ton
- Municipal Services Yard – One (1) Forty (40) Yard cardboard compactor roll off body to be emptied on a call-in basis. \$225.00 + \$35.00 per ton

There was a voice vote.

MOTION PASSED UNANIMOUSLY

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Minton – The next Planning Commission meeting is next Wednesday at 7pm with a work session this Wednesday. The next ZBA meeting is this Thursday at 7pm.

Kehoe – Provided an update on upcoming events and new business in town, the OVA and the next DDA meeting is November 11 ant 7pm.

Filipczak – Provided an update on the Cemetery Board meeting last Monday and upcoming improvements.

b. Appointments – None

10. ADJOURNMENT

*The next regular City Commission meeting is 7:00 pm on Monday November 18 at Plymouth City Hall. Minton offered a motion, seconded by Moroz to adjourn the meeting at 7:59 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK