



Plymouth Downtown Development Authority

Regular Meeting Minutes

Monday, September 9, 2024 - 7:00 p.m.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:00 p.m.

Present: Chair Pollard, Vice Chair Richard Matsu, Mayor Suzi Deal, Members Ellen Elliott, Jennifer Frey, Dan Johnson, Ed Saenz, Paul Salloum

Excused: Members Brian Harris and Shannon Perry

Also present: Economic Director John Buzuvis and DDA Director Sam Plymale (via Zoom)

2. CITIZENS COMMENTS

There were no citizen comments

2. APPROVAL OF AGENDA

Deal offered a motion, seconded by Saenz, to approve the agenda for Monday, September 9, 2024.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. APPROVAL OF MEETING MINUTES

Saenz offered a motion, seconded by Johnson, to approve the minutes of the August 12, 2024 regular meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. BOARD COMMENTS

Elliott said she had received good feedback from pedestrians who no longer have to push a button to activate the walk signal.

Pollard thanked the DMS staff for their help after the recent severe storm.

6. OLD BUSINESS

a. Strategic Plan Update

Plymale updated the group on the status of items in the strategic plan. There was a short discussion on cameras in Kellogg Park and a future art walk project.

7. NEW BUSINESS

a. Valet Parking Discussion

Buzuvis said the owners of The Ledger asked the city to consider allowing them to use five parking spaces to stage valet parking offsite, leading him to recommend updating the policy. The group

reviewed items in the draft and there was consensus that consideration be given to the effect on adjacent businesses, the number of spaces that would be allowed, closing valet services when the lot is full, whether patrons of other businesses would be allowed to use the service, and the hours of operation.

Stefan Stefanakis, owner of The Ledger, explained his proposal, and said that if the city approved valet parking, he would hire a reputable, experienced company.

It was agreed that staff would compile the comments and prepare a draft policy for the October DDA meeting, which, if approved, would be sent to the City Commission for its consideration.

8. REPORTS AND CORRESPONDENCE

There were no reports or correspondence.

9. ADJOURNMENT

Saenz offered a motion, seconded by Matsu, to adjourn the meeting at 8:08 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY