



City of Plymouth
City Commission Regular Meeting Minutes
Monday, August 5, 2024, 7:00 p.m.
Markham Park (Caster & N. Holbrook)

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Suzi Deal, Mayor Pro Tem Kelly O'Donnell, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton, and Nick Moroz

Also present: City Manager Paul Sincock, City Attorney Bob Marzano, and various members of the city administration

2. APPROVAL OF MINUTES

Filipczak offered a motion, seconded by O'Donnell to approve the July 15, 2024 City Commission Special Meeting and Regular Meeting minutes.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Minton offered a motion, seconded by Moroz to approve the agenda for the August 5, 2024 meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

a. Special Event: Plymouth Community Fall Festival, Friday-Sunday 9/6/2024-9/8/2024

b. Special Event: Downtown Day (sidewalk sales & entertainment) Saturday 9/28/2024

c. Special Event: Plymouth Ghosts Cemetery Walk, Saturday 10/12/2024

d. Special Event: Main St. Boulevard Tree Lighting & Salvation Army Red Kettle Kickoff, Friday 11/15/2024

e. Special Event: Santa's City of Plymouth Parade, Friday 11/29/2024

Kehoe offered a motion, seconded by Filipczak, to approve the consent agenda for August 5, 2024.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

No citizen comments

6. COMMISSION COMMENTS

Commissioners commented on the upcoming August Primary election and recent special events and thanked administration, staff and sponsors for their efforts.

They also spoke about the following: The Old Plymouth Post Office (now Westborn) was added to the National Historic Registry; Crosswalk signals in downtown no longer require pressing a button to activate; Bearded Lamb reopened after remodel; DDA video of DMS was very well done; Condolences to the family of former dispatcher Raymond Yudt. Recognition of employee anniversaries: Josh Carroll-20 yrs, Ken Campbell-2 yrs, Abby Gazvoda-1 yr.

7. OLD BUSINESS

No old business.

8. NEW BUSINESS

a. Non-Profit Recognition – Plymouth Canton Steelers Jr. Football

The following motion was offered by Moroz and seconded by Filipczak:

RESOLUTION 2024-69



State of Michigan
Michigan Gaming Control Board
Millionaire Party Licensing
3082 W. Grand Blvd. Suite L-700
Detroit, MI 48202-6062
Phone: (313) 456-4940
Fax: (313) 456-3405
Email: Millionaireparty@michigan.gov
www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103a(i)(ii))

At a REGULAR meeting of the PLYMOUTH CITY COMMISSION

REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by MAYOR SUZI DEAL on AUGUST 5, 2024

DATE

at 7:00 P.M. a.m./p.m. the following resolution was offered:

TIME

Moved by COMMISSIONER MOROZ and supported by COMMISSIONER FILIPCZAK

that the request from PLYMOUTH CANTON STEELERS JR. FOOTBALL of PLYMOUTH

NAME OF ORGANIZATION

CITY

county of WAYNE, asking that they be recognized as a nonprofit

COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be

considered for APPROVAL

APPROVAL/DISAPPROVAL

APPROVAL:	Yeas: <u>7</u>	DISAPPROVAL:	Yeas: <u>na</u>
	Nays: <u>0</u>		Nays: <u>na</u>
	Absent: <u>0</u>		Absent: <u>na</u>

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted

by the PLYMOUTH CITY COMMISSION at a REGULAR

TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on AUGUST 5, 2024

DATE

SIGNED:
TOWNSHIP, CITY, OR VILLAGE CLERK
MAUREEN A. BRODIE, CITY CLERK
PRINTED NAME AND TITLE
201 S. MAIN ST, PLYMOUTH, MI 48170
ADDRESS

Organization Information: PO BOX 6144, PLYMOUTH, MI 48170

ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP

RYAN COOLEY, PRESIDENT 734-891-8940

ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER

There was a voice vote.
MOTION PASSED UNANIMOUSLY

b. Equipment Fund Accounting – Unrestricted Fund Balance 06-30-23

The following resolution was offered by Moroz and seconded by Maguire:

RESOLUTION 2024-70

WHEREAS The City of Plymouth's Equipment Fund has a \$76,855 deficit unrestricted fund balance on June 30, 2023; and

WHEREAS 1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury.

NOW THEREFORE, IT IS RESOLVED that the City Commission of the City of Plymouth adopts the following as the City of Plymouth Equipment Fund Deficit Elimination Plan:

	2023	2024
Unrestricted Net Position (Deficit)	\$ 430,772	\$ (76,855)
Revenue:		
Rental Income	\$ 1,191,275	\$ 1,102,315
Miscellaneous	\$ 56,095	\$ 47,645
Total Operating Revenues	\$ 1,247,370	\$ 1,149,960
Operating Expenses:		
Personal Services, Other Admin	\$ 470,773	\$ 492,750
Depreciation and Amortization	\$ 160,615	\$ 290,000
Total Operating Expenses	\$ 631,388	\$ 782,750
Non-Operating Revenues (Exp):		
Interest Income	\$ 7,845	\$ 21,775
Interest Expense	\$ (39,675)	\$ (35,868)
Total Non-Operating Revenues (Exp)	\$ (31,830)	\$ (14,093)
Net Income (Loss)	\$ 584,152	\$ 353,117
Net Position, Beginning	\$ 1,887,603	\$ 2,471,755
Net Position, Ending	\$ 2,471,755	\$ 2,824,872
Current Assets:	\$ 14,419	\$ 38,192
Current Liabilities:	\$ 91,274	\$ 12,459
Unrestricted	\$ (76,855)	\$ 25,733
Net Investment in Capital Assets	\$ 2,548,610	\$ 2,799,139
Total Net Position	\$ 2,471,755	\$ 2,824,872

*Based on 6/30/2024 unaudited budgeted and actuals as of 7/30/2024

Explanation: On July 3, 2023, the City and Brindlee Mountain Fire Apparatus completed the sale of the City's 2016 fire pumper. This transaction increased the cash balance by \$208,423 and eliminated the negative unrestricted fund balance.

BE IT FURTHER RESOLVED that the City Finance Director is authorized to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. Amendment to Fire Truck Guaranteed Buy-Back Agreement

The following Resolution was offered by Filipczak and seconded by Moroz:

RESOLUTION 2024-71

WHEREAS The City of Plymouth owns a number of public safety fire services vehicles to protect the Public health, safety, and welfare; and

WHEREAS The City has previously entered into a guaranteed buy back agreement with Brindlee Mountain Fire Apparatus to purchase our (1721) Rosenbauer Pumper at the end of five years; and

WHEREAS The City and Brindlee Mountain have completed previous transactions related to them Purchasing city surplus fire equipment; and

WHEREAS The City and Brindlee Mountain have agreed to extend the guaranteed buy back to a time when the city determines that the truck is considered surplus.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize an amendment to the deferred purchase value agreement with Brindlee Mountain Fire Apparatus. Both parties agree that the city shall notify Brindlee Mountain when a decision is made by the city to consider this vehicle as surplus. Brindlee then agrees that they will purchase the vehicle at a fair and equitable price at that time. Both parties will use good faith in determining the value, noting that the current agreement sets the deferred purchase value at \$253,808.00 as of November 2024. Further, Brindlee agrees to not enforce a fail to deliver penalty, since the city is maintaining the ownership of the vehicle for an extended period of time.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Kehoe provided an update on the OVA.

Minton reported provided an update on the ZBA and Planning Commission.

Deal provided information on the Old Village TIF and the next City Commission meeting location*.

b. Appointments

10. ADJOURNMENT

*The next regular City Commission meeting is 7:00 pm on Aug 19 at Kiwanis Park (Auburn & Junction).

Minton offered a motion, seconded by Moroz to adjourn the meeting at 7:17 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK