



City of Plymouth
City Commission Regular Meeting Minutes
Monday, June 17, 2024, 7:00 p.m.
Lions Park (Burroughs and Harding)

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

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Phone 734-453-1234
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1. CALL TO ORDER

a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Suzi Deal, Mayor Pro Tem Kelly O'Donnell, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton, and Nick Moroz

Also present: City Manager Paul Sincock, City Attorney Bob Marzano, and various members of the city administration

c. Proclamation: LBGTQ Month
Deal read the proclamation.

d. Proclamation: Pollinator Week
Deal read this proclamation as well.

2. APPROVAL OF MINUTES

Filipczak offered a motion, seconded by Kehoe, to approve the June 3, 2024 regular meeting minutes.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Kehoe offered a motion, seconded by O'Donnell, to approve the agenda for the June 17, 2024 meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

- a. Special Event: Bumpers, Bikes & Bands, Sunday 7/21/2024
- b. Approval of May 2024 Bills

Filipczak offered a motion, seconded by Kehoe, to approve the consent agenda for June 17, 2024.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. CITIZEN COMMENTS

Penny Kazmierski, 295 Burroughs, asked for a crosswalk for Smith School and suggested placing pedestrian crossing signs in the streets.

Carly Cirilli, 202 N. Mill, thanked the city for the Pollinator Week proclamation and gave a report on Plymouth Pollinators.

Ellen Elliott, 404 Irvin, thanked the Plymouth Pollinators for their work.

Ron Picard, 1373 Sheridan, thanked Deal for participating in the Memorial Day program.

6. COMMISSION COMMENTS

Kehoe spoke about crosswalks and thanked Carly and Dave Cirilli for their work with Plymouth Pollinators.

O'Donnell spoke about Keep Plymouth Leafy and Plymouth Pollinators working together. She asked Sincoc to give examples of projects that could be done at Lions Park if the parks millage passed. He said the two-acre park could potentially house a small soccer field, and that the playground equipment could be updated. He also noted that Tonquish Creek runs through the park, and a partnership with Friends of the Rouge could be helpful. He stressed that residents in the neighborhood would be consulted prior to any upgrades.

Filipczak thanked residents for coming to the meeting in the park and said all neighborhood parks needed some upgrades.

Moroz thanked the DDA and DMS for their work on the Music in the Air concerts.

Deal reminded the group that phase 2 of the summer infrastructure improvements would begin soon on Penniman, Arthur, Theodore, and Adams. She also congratulated the 2024 graduates.

7. OLD BUSINESS

There was no old business.

8. NEW BUSINESS

a. Community Development Department Fee Schedule

The following motion was offered by Filipczak and seconded by Minton.

RESOLUTION 2024-62

WHEREAS The City Commission of the City of Plymouth has reviewed the proposed fee schedule amendments; and

WHEREAS The City of Plymouth Community Development Department monitors and suggests fee changes as necessary; and

WHEREAS The suggested amendments will allow staff to cover costs related to the operation of the building department and planning and zoning projects; and

WHEREAS Staff recommends that the City Commission reviews these fee schedules annually as part of the city budget process.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby adopt the attached fee schedule.

NOW THEREFORE BE IT FURTHER RESOLVED THAT the proposed and amended fee schedule as attached will go into effect for all plan reviews completed and permits applied for and issued on or after July 1, 2024.

General Permit Requirements

ADMINISTRATIVE FEES

A \$25.00 administrative fee will be added to building, electrical, and municipal services permits. A \$40.00 application fee will be added to mechanical and plumbing permits. The minimum permit fee is \$70.00. The penalty for starting work without first obtaining a permit is double permit fees.

PERMIT REFUNDS

A permit refund must be requested in writing by the permit holder. When a permit refund is approved, an administrative fee of \$150.00 shall be retained. Plan review fees are not refundable. Expired permits are not refundable.

PERMIT RENEWALS

Permit renewal fees shall be 50% of the original permit fee or \$100.00, whichever is greater. Permits may be renewed once for a period of six (6) months.

BONDS

A performance bond is required as necessary to protect the public and public property. The fee is \$2,500.00. Fees shall be paid using a certified check, money order, or cash. Abandonment of work for a period of six (6) months or failure to call for a final inspection upon completion of work will result in forfeiture of bond monies. Bonds will not be returned on expired permits.

INSPECTION FEES

Additional or special inspections beyond those inspections covered within the permit fees shall be charged at a fee of \$80.00 per inspection. An \$80.00 re-inspection fee shall be added to each permit when two or more inspections are disapproved or locked out. Overtime inspections fees are assessed when an inspection is required outside of the 8:00 a.m. to 4:30 p.m. business hours. Holiday inspection fees are assessed when an inspection is required on a day when City of Plymouth offices are closed. Fees for overtime or holiday inspections shall be \$150.00 per half hour or fraction thereof.

DEFINITIONS

Residential is any development that falls under the purview of the Michigan Residential Code. Commercial/industrial is any development that falls under the purview of the Michigan Building Code.

CURRENT CODE BOOKS

2015 Michigan Building Code
2015 Michigan Residential Code
2021 Michigan Mechanical Code
2021 Michigan Plumbing Code
2023 National Electrical Code

Building

	Effective Date	Current Fee
ADMINISTRATIVE		
Moving structure within or through City of Plymouth	7/1/2024	\$3,000.00
Moving structure into City of Plymouth	7/1/2024	\$6,000.00
Temporary certificate of occupancy	7/1/2024	\$300.00
Certificate of occupancy for existing building or addition	7/1/2024	\$150.00
Builder registration, one year cycle ending May 31	7/1/2024	\$30.00
PLAN REVIEW: RESIDENTIAL		
New construction - up to 2,999 square feet	7/1/2024	\$350.00
New construction - 3,000 square feet or more	7/1/2024	\$550.00
Addition, alteration - up to 1,499 square feet	7/1/2024	\$150.00
Addition, alteration - 1,500 square feet or more	7/1/2024	\$300.00
Basic zoning review	7/1/2024	\$35.00
PLAN REVIEW: COMMERCIAL/INDUSTRIAL		
New construction, per square foot	7/1/2024	\$0.15, \$400 min.
Addition, alteration, per square foot - up to 1,499 square feet	7/1/2024	\$0.15, \$150 min.
Addition, alteration, per square foot - 1,500 square feet or more	7/1/2024	\$0.15
Basic zoning review	7/1/2024	\$50.00
NEW CONSTRUCTION, ADDITIONS, ALTERATIONS		
Base fee	7/1/2024	\$100.00
Each \$1,000 of construction cost, residential	7/1/2024	\$15.00
Each \$1,000 of construction cost, commercial/industrial	7/1/2024	\$17.00
SIGNS		
Sign permit, includes two (2) signs at one business site	7/1/2024	\$100.00
DEMOLITION		
Residence	7/1/2024	\$400.00
Commercial/industrial, per square foot	7/1/2024	\$0.12, \$500 min.
Accessory structure	7/1/2024	\$100.00
Interior only	7/1/2024	\$200.00
OTHER FEES		
Roof, windows, door/doorwall, siding, awning or canopy, basement waterproofing	7/1/2024	\$125.00
Prefabricated shed, accessory structure, or ramp (less than 200 SF)	7/1/2024	\$100.00
Residential concrete	7/1/2024	\$150.00
Fence/wall	7/1/2024	\$90.00
Insulation only	7/1/2024	\$125.00

Plumbing

	Effective Date	Current Fee
ADMINISTRATIVE		
Plumbing registration, three year cycle	7/1/2024	\$15.00
FIXTURES		
New stack or stack alteration (soil, waste, vent and inside conductor), each	7/1/2024	\$15.00
Sump pump, sewage ejector, or interceptor (any description), each	7/1/2024	\$15.00
Fixtures, floor drains, special drains, water connected appliances, each	7/1/2024	\$15.00
Water heater, new	7/1/2024	\$30.00
Water heater, replacement	7/1/2024	\$50.00
WATER DISTRIBUTION SYSTEM		
3/4" to 1" water piping	7/1/2024	\$40.00
1 1/4" to 2" water piping	7/1/2024	\$50.00
2 1/2" and larger water piping	7/1/2024	\$65.00
Backflow preventor	7/1/2024	\$100.00
SEWERS AND DRAINS		
Sub soil drains (inside)	7/1/2024	\$35.00
Interior sewer	7/1/2024	\$200.00
Interior water service	7/1/2024	\$200.00
GAS PIPING AND PRESSURE TEST		
Residential gas piping	7/1/2024	\$50.00
Commercial or industrial gas piping	7/1/2024	\$60.00
Gas pressure test	7/1/2024	\$50.00
Additional gas pressure test, same location	7/1/2024	\$45.00
PLAN REVIEW FEES		
Plumbing plan review, per hour	7/1/2024	\$60.00

Electrical

	Effective Date	Current Fee
ADMINISTRATIVE		
Electrical registration, one year cycle	7/1/2024	\$20.00
SERVICE		
Service, up to 200 Amp	7/1/2024	\$60.00
Service, over 200 Amp through 599 Amp	7/1/2024	\$110.00
Service, over 600 Amp	7/1/2024	\$160.00
Temporary service	7/1/2024	\$60.00
Sub panels	7/1/2024	\$20.00
CIRCUITS		
Circuits	7/1/2024	\$15.00
Data/Telecommunications, per device	7/1/2024	\$6.00 each, \$25 min.
Furnace, central air conditioning circuit	7/1/2024	\$20.00
Smoke Detector, per system	7/1/2024	\$25.00
Fire Alarm System, per device	7/1/2024	\$5.00 each, \$60 min.
FIXTURES		
Fixtures (lights and plugs), per 25	7/1/2024	\$20.00
Pole lights in parking lots, per light	7/1/2024	\$15.00
MOTORS/GENERATORS		
Up to 20 HP or KW	7/1/2024	\$30.00
More than 20 HP or KW to 40 HP or KW	7/1/2024	\$40.00
More than 40 HP or KW to 60 HP or KW	7/1/2024	\$50.00
More than 60 HP or KW	7/1/2024	\$55.00
FEEDERS		
Feeders, bus ducts, etc.	7/1/2024	\$20 per 50 feet
Conduit only	7/1/2024	\$60.00
EQUIPMENT		
Swimming pools or hot tubs	7/1/2024	\$60.00
Car chargers	7/1/2024	\$60.00
Solar panels, per panel	7/1/2024	\$20.00
Power outlets (ranges, dryers, etc.)	7/1/2024	\$15.00
SIGN		
Sign	7/1/2024	\$60.00
PLAN REVIEW FEES		
Electrical plan review, per hour	7/1/2024	\$60.00
Solar panel plan review, (includes 2 hours for building and electrical)	7/1/2024	\$160.00
Fire alarm review (includes 3 review hours)	7/1/2024	\$200.00

Mechanical

	Effective Date	Current Fee
ADMINISTRATIVE		
Mechanical registration, three year cycle	7/1/2024	\$15.00
GAS PIPING AND PRESSURE TEST		
Residential gas piping	7/1/2024	\$50.00
Commercial or industrial gas piping	7/1/2024	\$60.00
Gas pressure test	7/1/2024	\$50.00
Additional gas pressure test, same location	7/1/2024	\$45.00
Exhaust or ventilation systems test	7/1/2024	\$50.00
ITEM		
Air Conditioning (including split systems)	7/1/2024	\$60.00
Bath fan with ventilation	7/1/2024	\$15.00
Boilers	7/1/2024	\$80.00
Coils (heat/cool)	7/1/2024	\$60.00
Damper (control, back draft, barometric, or fire/smoke)	7/1/2024	\$50.00
Duct alteration or addition onto existing system	7/1/2024	\$60.00
Gas/oil burning equipment (furnace, roof top units, generators)	7/1/2024	\$60.00
Gas burning fireplace (including pre-fab, gas log)	7/1/2024	\$85.00
Heat pumps	7/1/2024	\$60.00
Make up air units	7/1/2024	\$80.00
Refrigeration (split system)	7/1/2024	\$60.00
Solid fuel equipment (includes chimney)	7/1/2024	\$80.00
Unit heaters	7/1/2024	\$60.00
Water heater, new	7/1/2024	\$30.00
Water heater, replacement	7/1/2024	\$50.00
Fire suppression system	7/1/2024	\$60.00
Each sprinkler head/nozzle	7/1/2024	\$2.00
DUCTWORK AND PIPING		
Humidifier/Air Cleaner	7/1/2024	\$50.00
Chimney Liner	7/1/2024	\$40.00
Complete distribution system	7/1/2024	\$90.00
Exhaust fans (kitchen and bath)	7/1/2024	\$15.00
PLAN REVIEW FEES		
Mechanical plan review, per hour	7/1/2024	\$60.00
Fire suppression review (includes 3 review hours)	7/1/2024	\$200.00

Right-of-Way

	Effective Date	Current Fee
ADMINISTRATIVE		
Alley, street, or easement vacation petition (see City Clerk for details)	7/1/2024	\$1,000.00
CLOSURE		
Dumpster, trailer, POD, etc. in legal parking space between 7 and 90 days	7/1/2024	\$100.00
Sidewalk closure between 7 and 90 days	7/1/2024	\$150.00
Renewal of dumpster, trailer, POD, etc. in legal parking space between 91 and 180 days	7/1/2024	\$175.00
Renewal of sidewalk closure between 91 and 180 days	7/1/2024	\$200.00
Temporary road closure	7/1/2024	\$200.00
Temporary lane closure	7/1/2024	\$150.00
Temporary public parking space closure	7/1/2024	\$100.00
PLAN REVIEW		
Closure/detour plan review	7/1/2024	\$50.00
Basic ordinance review, residential	7/1/2024	\$35.00
Basic ordinance review, commercial/industrial	7/1/2024	\$50.00
Stormwater impact review	7/1/2024	\$100.00
Engineering fees may apply (see pg. 11)	7/1/2024	
WORK IN THE RIGHT-OF-WAY		
Fiber optics, cable, utility work (not covered by the Metro Act)	7/1/2024	\$125.00
Residential driveway approach, curb cut, public sidewalk	7/1/2024	\$100.00
Commercial/industrial driveway approach, curb cut, public sidewalk	7/1/2024	\$150.00

Water and Sewer

	Effective Date	Current Fee
WATER AND SEWER CONNECTION CHARGES		
Residential connection from sump pump to storm sewer line	7/1/2024	\$300.00
Up to and including 1 inch water tap	7/1/2024	\$3,530.00
1.5 inch water tap	7/1/2024	\$3,750.00
2 inch water tap	7/1/2024	\$6,515.00
3 inch water tap	7/1/2024	\$11,410.00
4 inch water tap	7/1/2024	\$19,274.00
Up to and including 6 inch sewer tap	7/1/2024	\$10,000.00
6 inch water tap	7/1/2024	\$38,792.00
8 inch sewer tap	7/1/2024	\$25,000.00
8 inch water tap	7/1/2024	\$50,000.00
10 inch sewer tap	7/1/2024	\$40,000.00
12 inch sewer tap	7/1/2024	\$55,000.00
14 inch sewer tap	7/1/2024	\$70,000.00
Road replacement fee	7/1/2024	Actual cost, \$500 min.
WATER AND SEWER SERVICE CHARGES		
New construction meter install	7/1/2024	\$150.00
Water service disconnection	7/1/2024	\$200.00
Fire hydrant usage	7/1/2024	\$100 plus charge for water
EXTERIOR PLUMBING WORK		
Storm sewer (building to main or any part therein)	7/1/2024	\$200.00
Sanitary sewer (building to main or any part therein)	7/1/2024	\$200.00
Water service (building to main or any part therein)	7/1/2024	\$200.00
Manholes, catch basins	7/1/2024	\$200.00

Housing Inspection

	Effective Date	Current Fee
HOUSING INSPECTION FEES		
Registration fee	7/1/2024	\$30.00
Initial inspection	7/1/2024	\$60.00
Re-inspection fee	7/1/2024	\$50.00
Each additional unit over three (3) (applicable to initial and re-inspection)	7/1/2024	\$5.50
No show/no access fee	7/1/2024	\$50.00
Tenant requested inspection	7/1/2024	\$50.00
Certificate of compliance	7/1/2024	\$10.00
Transfer certificate of compliance to new owner	7/1/2024	\$10.00
VA and FHA inspections, per inspection	7/1/2024	\$500.00

Planning and Zoning

	Effective Date	Current Fee
PLANNING COMMISSION FEES		
The applicant/developer is fully responsible for any and all fees, costs, and/or expenses, including any charges incurred due to outside plan review, which are associated with the development/application review, whether approval of the application is granted or not. All outstanding fees shall be paid to the City of Plymouth prior to being placed on a meeting agenda and prior to the issuance of a permit.		
Site Plan		
Pre-application meeting, per meeting	7/1/2024	\$350.00
Conceptual review	7/1/2024	\$550.00
Site plan review, base fee	7/1/2024	\$1,000.00
Site plan review, per acre fee	7/1/2024	\$75.00
Revised site plan	7/1/2024	\$800.00
Minor site plan review	7/1/2024	\$650.00
Special Land Use and Site Plan		
Special land use and site plan review, base fee	7/1/2024	\$1,800.00
Special land use and site plan review, per acre fee	7/1/2024	\$75.00
Zoning Change		
Zoning district boundary change or conditional rezoning	7/1/2024	\$800.00
Zoning ordinance text amendment	7/1/2024	\$800.00
Planned Unit Development		
Preliminary planned unit development, base fee	7/1/2024	\$1,500.00
Preliminary planned unit development, per acre fee	7/1/2024	\$75.00
Final planned unit development, base fee	7/1/2024	\$1,100.00
Final planned unit development, per acre fee	7/1/2024	\$75.00
Revised preliminary or final planned unit development	7/1/2024	\$1,000.00
Planned unit development approval extension	7/1/2024	\$850.00
Planned unit development approval amendment	7/1/2024	\$850.00
Other Planning Commission fees		
Ann Arbor Road Corridor sign review	7/1/2024	\$400.00
Special meeting (at the Commission's discretion)	7/1/2024	\$800.00
ZONING FEES		
Zoning verification letter	7/1/2024	\$75.00
Site plan verification, base fee	7/1/2024	\$200.00
Site plan verification, per acre fee	7/1/2024	\$25.00
Land division, land recombination, per involved parcel	7/1/2024	\$150.00
Condominium review	7/1/2024	\$500.00
Address creation, per new address	7/1/2024	\$30.00

Planning and Zoning (Cont.)

	Effective Date	Current Fee
ENGINEERING FEES		
Wade Trim daily inspection rate	7/1/2024	\$850.00
Engineering deposit	7/1/2024	3% of total project
Engineering plan review	7/1/2024	Actual cost + 5%
OTHER REVIEW FEES		
Planning consultant review	7/1/2024	Actual cost + 5%
City department review fee, per hour	7/1/2024	\$100.00
ZONING BOARD OF APPEALS		
Ordinance interpretation only	7/1/2024	\$300.00
Single-family residential variance application	7/1/2024	\$300.00
All other uses variance application	7/1/2024	\$550.00
Special meeting (at the Board's discretion)	7/1/2024	\$300.00
HISTORIC DISTRICT COMMISSION		
Administrative review	7/1/2024	\$75.00
Historic District Commission review	7/1/2024	No fee
BROWNFIELD REDEVELOPMENT FEES		
Administrative fee (comes out of the tax capture)	7/1/2024	10% of captured value per PA 381
Application fee, total project investment \$0-5 Million	7/1/2024	\$250.00
Application fee, total project investment \$5-10 Million	7/1/2024	\$500.00
Application fee, total project investment \$10 Million+	7/1/2024	\$1,000.00
PAYMENT IN LIEU OF PARKING		
One parking space	7/1/2024	\$10,000.00

There was a voice vote.

MOTION PASSED UNANIMOUSLY.

b. Fourth Quarter Budget Amendments

The following resolution was offered by O'Donnell and seconded by Moroz.

RESOLUTION 2024-63

WHEREAS Actual patterns of departmental expenditures occur differently than originally projected in the 2023-2024 City Budget as adopted in June of 2023; and

WHEREAS Overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS The City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City;

NOW, THEREFORE BE IT RESOLVED that the 2023-2024 City Budget is hereby amended as indicated in the 4th quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED that the City Finance Director is authorized to change the budgetary appropriations as necessary to comply with the Budget Amendments Summary effective June 17, 2024.

BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER - FY 23-24

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE: #101							
Property Taxes	7,007,370	-	-	-	125,000	125,000	7,132,370
Licenses & Permits	3,700	-	-	-	-	-	3,700
Federal/State Grants	550,982	-	-	-	-	-	550,982
State-Shared Revenues	1,322,322	-	28,350	-	99,000	127,350	1,449,672
Charges for Services	933,680	1,707	-	-	-	1,707	935,387
Cemetery Revenues	157,500	-	3,500	11,900	18,700	34,100	191,600
Parking Revenues	85,200	1,800	5,750	-	175	7,725	92,925
Other Operating Revenues	650,540	27,000	41,500	102,510	21,455	192,465	843,005
Appropriation of Surplus	855,476	(1,677)	31,945	122,503	-	152,771	1,008,247
Total Operating Revenue	11,546,770	28,830	111,045	236,913	264,330	641,118	12,187,888
Transfers In From Other Sources	10,000	-	-	-	-	-	10,000
Total Revenue All Classes	11,556,770	28,830	111,045	236,913	264,330	641,118	12,197,888
GENERAL FUND EXP: #101							
City Commission	145,375	-	28,250	13,550	19,000	60,800	206,175
City Manager	376,145	275	6,880	5,850	2,625	15,830	391,775
Finance Department	567,260	-	2,995	(29,650)	-	(26,655)	540,605
City Clerk	181,865	2,325	10,720	12,000	14,100	39,145	221,010
Management Information Services	408,135	-	6,620	8,700	400	15,720	423,855
City Assessor	82,918	-	-	(3,800)	100	(3,700)	79,218
Election Services	130,320	-	485	450	3,650	4,585	134,905
City Hall Maintenance	150,955	-	-	7,450	6,095	13,545	164,500
Legal Services	155,500	-	7,100	(10,000)	-	(2,900)	152,600
Other Functions	322,661	7,025	29,000	(4,000)	4,000	36,025	358,686
Police Department	4,566,813	-	(5,300)	(12,600)	51,900	34,000	4,600,813
Fire Department	1,160,515	3,050	5,225	255,338	1,060	264,673	1,425,188
MSD Administration	311,055	6,155	22,335	3,650	2,100	34,240	345,295
MSD Yard Maintenance	85,505	-	10,950	7,350	24,000	42,300	127,805
Street Lighting	195,000	-	-	-	55,000	55,000	250,000
Miscellaneous MSD Services	2,290	-	-	-	-	-	2,290
Bathey Maintenance Expense	-	-	-	-	2,000	2,000	2,000
Special Events	145,475	-	(16,100)	-	3,650	(12,450)	133,025
Parking System	51,800	-	-	20,080	150	20,230	72,030
MSD Services - DDA	177,440	-	29,500	7,800	8,500	45,800	223,240
Cemetery	178,550	-	(10,000)	(5,200)	500	(14,700)	163,850
Parks & Public Property	218,655	-	25,085	(3,450)	25,500	47,135	265,790
Capital Outlay	1,530,700	-	(42,700)	(65,000)	-	(107,700)	1,423,000
Debt Service	32,412	-	-	-	-	-	32,412
Tot. Gen'l Operating Expenditures	11,177,344	18,830	111,045	208,518	224,330	562,723	11,740,067
Transfers Out to Other Funds	379,426	10,000	-	28,395	40,000	78,395	457,821
Contingency	-	-	-	-	-	-	-
Total Expenditures	11,556,770	28,830	111,045	236,913	264,330	641,118	12,197,888

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR ST FUND REV: #202							
Gas & Weight Taxes	802,874	-	-	-	-	-	802,874
Contrib & Other	5,000	-	-	10,000	-	10,000	15,000
Appropriation of Surplus	-	-	-	40,998	79,950	120,948	120,948
TOTAL REVENUE	807,874	-	-	50,998	79,950	130,948	938,822
MAJOR ST FUND EXP: #202							
Administration/Debt	27,580	-	880	-	-	880	28,460
Routine Maintenance	152,530	-	10,660	36,700	10,100	57,460	209,990
Stormwater System Maintenance	3,000	-	-	-	-	-	3,000
Traffic Signal Maintenance	84,970	-	-	-	100	100	85,070
Snow & Ice Control	70,120	-	1,295	2,700	2,750	6,745	76,865
Road Construction	-	-	2,000	65,000	67,000	134,000	134,000
Transfers Out to Other Funds	401,437	-	-	-	-	-	401,437
Contingency	68,237	-	(14,835)	(53,402)	-	(68,237)	-
TOTAL EXPENDITURES	807,874	-	-	50,998	79,950	130,948	938,822

**BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER - FY 23-24**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV: #203							
Gas & Weight taxes	281,056	-	-	-	-	-	281,056
Contrib & Other	401,437	5,000	-	-	-	5,000	406,437
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	682,493	5,000	-	-	-	5,000	687,493
LOCAL ST FUND EXP: #203							
Administration/Debt	25,385	-	-	-	-	-	25,385
Routine Maintenance	159,005	-	10,560	17,025	11,100	38,685	197,690
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	51,885	150	80	-	-	230	52,115
Snow & Ice Control	32,770	-	4,870	9,260	1,220	15,350	48,120
Road Construction	-	-	-	280,000	50,000	330,000	330,000
Contingency	412,448	4,850	(15,510)	(306,285)	(62,320)	(379,265)	33,183
TOTAL EXPENDITURES	682,493	5,000	-	-	-	5,000	687,493

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV: #208							
Cultural Center Revenues	501,000	-	18,490	17,615	17,200	53,305	554,305
Transfer from General Fund	298,661	-	-	-	-	-	298,661
Administrative Charges	1,000	-	-	10,000	-	10,000	11,000
Program Fees & Charges	298,000	-	3,110	675	17,950	21,735	319,735
Appropriation of Surplus	161,849	-	-	24,510	-	24,510	186,359
TOTAL REVENUE	1,260,510	-	21,600	52,800	35,150	109,550	1,370,060
RECREATION FUND EXP: #208							
Cultural Center & Administration	1,084,755	-	12,950	28,100	25,400	66,450	1,151,205
Basic Skills	-	-	-	-	-	-	-
Recreation Vending	-	-	-	-	-	-	-
Recreation Services	13,850	-	-	2,600	-	2,600	16,450
Adult Athletics	-	-	-	-	-	-	-
Youth Athletics	5,500	-	310	-	-	310	5,810
Miracle League	10,000	-	2,255	13,200	-	15,455	25,455
PCHA	-	-	-	-	-	-	-
PCHA - Mini Mites	-	-	-	-	-	-	-
MSD Services	6,740	-	330	100	-	430	7,170
Soccer	118,150	-	-	7,800	9,750	17,550	135,700
Liquor	10,540	-	-	1,000	-	1,000	11,540
Classes & Special Events	4,650	-	5,755	-	-	5,755	10,405
Therapeutic Program	1,000	-	-	-	-	-	1,000
Senior Programs-Classes	5,325	-	-	-	-	-	5,325
Plymouth-Canton Steelers	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,260,510	-	21,600	52,800	35,150	109,550	1,370,060

**BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER - FY 23-24**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV: #226							
Property Taxes	1,196,160	-	12,000	11,700	50,000	73,700	1,269,860
Sales of Service	440,600	-	1,425	1,875	7,600	10,900	451,500
Transfer from General Fund	7,755	-	-	-	-	-	7,755
Appropriation of Surplus	156,138	-	31,075	(2,475)	-	28,600	184,738
TOTAL REVENUE	1,800,653	-	44,500	11,100	57,600	113,200	1,913,853
SOLID WASTE FUND EXP: #226							
Operating Expenses	1,760,653	-	44,500	11,100	57,600	113,200	1,873,853
Capital Outlay	40,000	-	-	-	-	-	40,000
Contingency	-	-	-	-	-	-	-
Transfers Out to Other Funds	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,800,653	-	44,500	11,100	57,600	113,200	1,913,853

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
PARKING FUND REV: #231							
Miscellaneous	10	-	-	-	120,000	120,000	120,010
Appropriation of Surplus	180,000	-	-	-	(120,000)	(120,000)	60,000
TOTAL REVENUE	180,010	-	-	-	-	-	180,010
PARKING FUND EXP: #231							
Contingency	10	-	-	-	-	-	10
Construction	180,000	-	-	-	-	-	180,000
TOTAL EXPENDITURES	180,010	-	-	-	-	-	180,010

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
BROWNFIELD SITE REM FUND REV: #242							
Federal/State Grants	-	-	-	-	-	-	-
Contrib. & Other	50	-	-	-	-	-	50
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	50	-	-	-	-	-	50
BROWNFIELD SITE REM FUND EXP: #242							
Capital Improvements	-	-	-	-	-	-	-
Miscellaneous	50	-	-	-	-	-	50
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	50	-	-	-	-	-	50

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
BROWNFIELD OPER FUND REV: #243							
Property Taxes	572,440	-	-	-	-	-	572,440
Contrib. & Other	210	-	-	-	10,000	10,000	10,210
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	572,650	-	-	-	10,000	10,000	582,650
BROWNFIELD OPER FUND EXP: #243							
Administration	57,240	-	-	-	-	-	57,240
Site Remediation	515,200	-	-	-	-	-	515,200
Contrib & Other	-	-	-	-	-	-	-
Contingency	210	-	-	-	-	-	210
TOTAL EXPENDITURES	572,650	-	-	-	-	-	572,650

**BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER - FY 23-24**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV: #248							
Property Taxes-Non School	1,550,600	-	(316,735)	-	-	(316,735)	1,233,865
Program Fees & Other	82,550	-	25,450	12,110	-	37,560	120,110
Appropriation of Surplus	-	-	41,740	(2,710)	-	39,030	39,030
TOTAL REVENUES	1,633,150	-	(249,545)	9,400	-	(240,145)	1,393,005
DDA OPER FUND EXP: #248							
Administration	332,580	-	1,400	800	-	2,200	334,780
Police Services	35,820	-	45	100	-	145	35,965
Streetscape Maintenance	325,810	-	600	6,500	-	7,100	332,910
Parking System	55,350	-	-	-	-	-	55,350
Saxton Parking Facility	-	-	1,000	2,000	-	3,000	3,000
DDA Marketing	113,700	-	-	-	-	-	113,700
Contrib to DDA Debt Funds	217,300	-	-	-	-	-	217,300
Contrib to DDA Cap Imp Fund	300,000	-	-	-	-	-	300,000
Contingency	252,590	-	(252,590)	-	-	(252,590)	-
TOTAL EXPENDITURES	1,633,150	-	(249,545)	9,400	-	(240,145)	1,393,005

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
BLDG & ENGINEERING FD REV: #249							
Permit Fees	610,300	-	3,090	5,687	1,940	10,717	621,017
Contrib. & Other	-	10,000	-	30,000	40,000	80,000	80,000
Appropriation of Surplus	81,375	(10,000)	-	(35,687)	(35,688)	(81,375)	-
TOTAL REVENUES	691,675	-	3,090	-	6,252	9,342	701,017
BLDG & ENGINEERING FD EXP: #249							
Engineering/Inspections	691,675	-	3,090	-	6,252	9,342	701,017
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	691,675	-	3,090	-	6,252	9,342	701,017

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
NBHD SERVICES FUND REV: #252							
Miscellaneous	16,040	-	-	-	-	-	16,040
Transfer from General Fund	73,010	-	-	-	-	-	73,010
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	89,050	-	-	-	-	-	89,050
NBHD SERVICES FUND EXP: #252							
Administration	500	-	-	-	-	-	500
OVDA Community Center	2,000	-	-	-	-	-	2,000
Senior Transportation	86,550	-	-	-	-	-	86,550
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	89,050	-	-	-	-	-	89,050

**BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER - FY 23-24**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
REC CAP IMP FUND REV: #408							
Contrib. & Other	274,000	-	-	-	152,650	152,650	426,650
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	274,000	-	-	-	152,650	152,650	426,650
REC CAP IMP FUND EXP: #408							
Capital Improvements	250,000	-	-	-	152,650	152,650	402,650
Contingency	24,000	-	-	-	-	-	24,000
TOTAL EXPENDITURES	274,000	-	-	-	152,650	152,650	426,650

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
2015 LTGO CAP IMP BD CONST FD REV: #485							
Contrib. & Other	-	-	-	-	-	-	-
Appropriation of Surplus	1,200,000	-	-	-	(401,035)	(401,035)	798,965
TOTAL REVENUES	1,200,000	-	-	-	(401,035)	(401,035)	798,965
2015 LTGO CAP IMP BD CONST FD REV: #485							
Capital Outlay	1,200,000	-	-	-	(401,035)	(401,035)	798,965
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,200,000	-	-	-	(401,035)	(401,035)	798,965

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
2024 GO CAP IMP BD CONST FD REV: #488							
Contrib. & Other	-	-	-	-	5,039,740	5,039,740	5,039,740
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	-	-	-	-	5,039,740	5,039,740	5,039,740
2024 GO CAP IMP BD CONST FD EXP: #488							
Capital Outlay	-	-	-	-	1,014,230	1,014,230	1,014,230
Contingency	-	-	-	-	4,025,510	4,025,510	4,025,510
TOTAL EXPENDITURES	-	-	-	-	5,039,740	5,039,740	5,039,740

**BUDGET ADJUSTMENT SUMMARY
FOURTH QUARTER - FY 23-24**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER OPER FUND REV:							
#592							
Sales & Service Charges	4,998,825	40,000	-	-	-	40,000	5,038,825
Sale of Bonds	-	-	-	-	-	-	-
Appropriation of Surplus	383,435	-	49,670	-	62,150	111,820	495,255
TOTAL REVENUES	5,382,260	40,000	49,670	-	62,150	151,820	5,534,080
WATER/SEWER OPER FUND EXP:							
#592							
Administration	4,483,730	-	1,295	(12,000)	3,000	(7,705)	4,476,025
Trunk & Lateral	332,840	-	21,000	(5,000)	12,000	28,000	360,840
Mains Maintenance	226,100	-	20,750	12,250	18,100	51,100	277,200
Meter Maintenance	176,350	80,000	800	1,200	15,000	97,000	273,350
Service Maintenance	111,345	(40,000)	5,725	6,500	12,050	(15,725)	95,620
Hydrant Maintenance	51,895	-	100	(2,950)	2,000	(850)	51,045
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	5,382,260	40,000	49,670	-	62,150	151,820	5,534,080

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV:							
#661							
Miscellaneous	1,028,463	-	32,045	26,500	63,702	122,247	1,150,710
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	1,028,463	-	32,045	26,500	63,702	122,247	1,150,710
EQUIPMENT FUND EXP:							
#661							
Miscellaneous	993,698	-	1,315	26,500	14,150	41,965	1,035,663
Contingency	34,765	-	30,730	-	49,552	80,282	115,047
TOTAL EXPENDITURES	1,028,463	-	32,045	26,500	63,702	122,247	1,150,710

There was a voice vote.

MOTION PASSED UNANIMOUSLY

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Kehoe said the Old Village Pride event was scheduled for June 23 and that the Old Village Association would be meeting on June 26.

Filipczak said the HDC was scheduled to meet on June 19.

Minton gave an update on the ZBA and Planning Commission.

Deal said she met with chairs of all of the boards and commissions prior to this meeting.

b. Appointments

Deal offered a motion, seconded by Filipczak, to appoint Tara Ahmet to the Housing Commission.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

10. ADJOURNMENT

Filipczak offered a motion, seconded by Minton, to adjourn the meeting at 7:35 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK