



City of Plymouth  
Historic District Commission  
Regular Meeting Minutes  
Wednesday, April 3, 2024 - 7:00 p.m.

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

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**1. CALL TO ORDER**

- a. Chair Colleen Polin called the meeting to order at 7:02 p.m.

Present: Chair Polin, Vice Chair Stan Cole, Members Meghan Covino, Gania Kandalajt, John Townsend

Excused: Members Jeremy Borys, Joshua Mrozowski

Also present: Economic Development Director John Buzuvis and City Commission Liaison Linda Filipczak

**2. CITIZEN COMMENTS**

There were no citizen comments.

**3. APPROVAL OF THE MINUTES**

Townsend offered a motion, seconded by Kandalajt, to approve the minutes of the February 7, 2024 regular meeting.

There was a voice vote.

MOTION PASSED

**4. APPROVAL OF THE AGENDA**

Covino offered a motion, seconded by Cole, to approve the agenda for April 3, 2024.

There was a voice vote.

MOTION PASSED

**5. COMMISSION COMMENTS**

There were no commission comments.

**6. ELECTION OF OFFICERS**

Buzuvis asked for a nomination for the office of Chair of the Historic District Commission. Cole nominated Polin. Buzuvis asked three more times if there were any other nominations, and there were none.

There was a voice vote.

POLIN WAS ELECTED CHAIR

Polin asked for a nomination for the office of Vice Chair of the Historic District Commission. Townsend nominated Cole. Polin asked three more times if there were any other nominations, and there were none.

There was a voice vote.

COLE WAS ELECTED VICE CHAIR

**7. OLD BUSINESS**

a. Designation of Minor Work to Administration

***Commission Discussion***

Commission members reviewed the document outlining the designated minor work to administration suggestions compiled by the subcommittee. Items on the list included signage, awnings, paint, fencing, porches and decks, trees, sidewalks and driveways, doors and windows, gutters and downspouts, roofs, and items representing a false sense of history. Commission members suggested changes, and it was agreed that the subcommittee would provide the group with a revised document for the next meeting.

**8. NEW BUSINESS**

There was no new business

**8. REPORTS AND CORRESPONDENCE**

Kandalaft said she would give a report at the next meeting about a National Parks Service seminar she recently attended on the use of substitute materials on historic buildings.

Polin showed the group a book about the history of the Rotary Club of Plymouth.

**9. ADJOURNMENT**

Townsend offered a motion, seconded by Covino, to adjourn the meeting at 8:17 p.m.

There was a voice vote.

MOTION PASSED