



City of Plymouth
City Commission Regular Meeting Minutes
Wednesday, January 16, 2024, 7:00 p.m.
Plymouth City Hall 201 S. Main Street

City of Plymouth
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1. CALL TO ORDER

a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Suzi Deal, Mayor Pro Tem Kelly O'Donnell, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton, and Nick Moroz

Also present: City Manager Paul Sincock various members of the city administration

2. APPROVAL OF MINUTES

Filipczak offered a motion, seconded by Kehoe, to approve the minutes of the January 3, 2024 regular meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Maguire offered a motion, seconded by Filipczak, to approve the agenda for the January 16, 2024 meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

There were no items on the consent agenda.

5. CITIZEN COMMENTS

There were no citizen comments.

6. COMMISSION COMMENTS

Filipczak thanked the DMS team for doing a phenomenal job on snow removal. She also congratulated the Detroit Lions and team member Aiden Hutchinson, who grew up in Plymouth, for their playoff win.

Moroz also thanked the DMS team.

O'Donnell said she was pleased with the number of residents who attended the strategic planning session and that the collaborative effort helped drive the development of 2024 one-year tasks.

Kehoe said seven members of the public were present at the strategic planning meeting.

Deal thanked the DMS for their snow removal efforts. She congratulated Director of Public Safety Al Cox on being elected president to the Southeastern Michigan Association of Chiefs of Police and Maguire for being appointed by Governor Whitmer to the Michigan Arts and Culture Council. She also said the strategic planning session was helpful, and that the City Commission would review the recommended one-year tasks at their next meeting.

7. OLD BUSINESS

There was no old business.

8. NEW BUSINESS

a. Purchase of Vehicle for Recreation

The following resolution was offered by Moroz and seconded by Filipczak.

RESOLUTION 2024-03

WHEREAS The City of Plymouth maintains a vehicle fleet to move supplies and staff from Site to site to help protect the public health, safety, and welfare, and

WHEREAS From time to time these vehicles need to be replaced with new models, and

WHEREAS The City Administration is recommending the purchase of a new F250 Ford Pick Up Truck, to replace a unit that is over 15 years old and assigned to the Recreation Department.

NOW THEREFORE BE IT RESOLVED THAT The City Commission of the City of Plymouth does hereby authorize the purchase of a new Ford F-250 Pick Up Truck from the LaFontaine Automotive Group in the amount of \$48,660.00 plus \$2,200 for an extended cab. Further, the City Commission authorizes an additional \$7,300 for after-market equipment on the new truck, to include a lift gate and toolbox from Truck & Trailer Specialties, Inc. Both the purchase of the truck and the after-market equipment are being made through the State of Michigan MI-Deal purchasing plan. Funding for these purchases will come from the City's Equipment Fund.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

b. Water System Reliability Study & Plan

RESOLUTION 2024-04

WHEREAS The City of Plymouth operates a water distribution system and as a part of operations there is regular scheduled testing of the water supply as well as certain reports related to system reliability and plans; and

WHEREAS The System Reliability and Plan needs to be updated approximately every five years to help manage and develop the water system; and

WHEREAS There is significant work from the City Engineer that is required for the reports that need to be completed and filed with the State of Michigan and to be of use for future capital improvements in the system.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a contact of work with City Engineer Wade Trim in the amount of \$40,500 to complete a Water Distribution System Reliability Study and General Plan as outlined with the Scope of Work on December 13, 2023. Funding for this report shall be authorized from the City's Water and Sewer Fund and will be partially reimbursed through the State of Michigan DWAM grant program.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

REPORTS AND CORRESPONDENCE

a. Presentation of the 2023 Planning Commission Annual Report

The City Commission reviewed the report and noted that the inclusion of Zoning Board of Appeals information would be helpful when reviewing ordinances.

b. Liaison Reports

Minton gave updates on the Zoning Board of Appeals and the Planning Commission.

Kehoe gave an update on the Downtown Development Authority.

c. Appointments

There were no appointments.

For her “Did You Know” segment, Deal asked Sincock to give the history of The Gathering. Sincock explained that the project was initiated when a Fall Festival chicken barbecue was rained out, and Deal she said it was a great example of a community-driven project.

9. ADJOURNMENT

A motion to adjourn was offered by Minton and seconded by Moroz at 7:21p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK