



City of Plymouth
City Commission Regular Meeting Minutes
Wednesday, January 3, 2024, 7:00 p.m.
Plymouth City Hall 201 S. Main Street

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

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Phone 734-453-1234
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1. CALL TO ORDER

a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Suzi Deal, Commissioners Linda Filipczak, Brock Minton, and Nick Moroz

Excused: Mayor Pro Tem Kelly O'Donnell, and Commissioners Jennifer Kehoe and Alanna Maguire

Also present: City Manager Paul Sincock, Attorney Bob Marzano and various members of the City administration

2. APPROVAL OF MINUTES

Filipczak offered a motion, seconded by Minton, to approve the minutes of the December 5-7 13 Ways meetings and the December 18, 2023 City Commission meeting.

Karen Sisolak, 939 Penniman, expressed concern over the use of the term "team angry" in the 13 Ways meeting minutes. She also spoke about the reference to the upcoming strategic planning meeting in the minutes.

Ellen Elliott, 404 Irvin, said she wasn't under the impression that the 13 Ways meetings were open to the public.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. APPROVAL OF THE AGENDA

Minton offered a motion, seconded by Filipczak, to approve the agenda for the January 3, 2024 meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

4. ENACTMENT OF THE CONSENT AGENDA

There were no items on the consent agenda.

5. CITIZEN COMMENTS

There were no citizen comments.

6. COMMISSION COMMENTS

Minton said the term "team angry" was used in the *13 Ways to Kill Your Community* book.

Moroz thanked all involved in the 13 Ways programs and noted that there were members of the public at every session. He said the information gathered would be useful in the strategic plan and master plan. He also congratulated Rotary Firefighter of the Year Luke Cadeau, Police Officer of the Year Scott Hockenberry, and Municipal Services First Responder of the Year Dave Cirilli.

Filipczak said seeing the city through non-biased eyes in the 13 Ways sessions was valuable.

Deal said the strategic planning session would be on January 11 from 5-9 p.m. at the Plymouth Cultural Center. She said the meeting would be open to the public, and that all are welcome to attend. She also reminded the group that the Ice Fest would take place February 2-4, and she congratulated the following employees for their work anniversaries: Al Cox – 26 years; Scott Hockenberry – 7 years; Samantha Jost – 2 years; Greg DiMaio – 2 years; Dee Dee Perino – 2 years; James Cleary – 1 year.

7. OLD BUSINESS

There was no old business.

8. NEW BUSINESS

a. Approval of Traffic Control Order 23-03 – Saxton’s Parking Lot Signs

The following resolution was offered by Filipczak and seconded by Minton.

RESOLUTION 2024-01

WHEREAS The City operates several streets and roads which need Traffic Control Orders; and

WHEREAS A Temporary Traffic Control order has been in place in the Municipal Parking Lot on the corner of Ann Arbor Trail and Deer Street, commonly known as the Saxtons Parking Lot.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt Traffic Control Order number 23-03 to create two (2) van accessible handicapped parking spaces and four (4) electric vehicle charging spaces.

BE IT FURTHER RESOLVED THAT the City Clerk shall make Traffic Control Order 23-03 a part of the official meeting minutes of this City Commission Meeting.



City of Plymouth, Michigan Traffic Control Order



Traffic Control Order No. 23-3

TO: Maureen Brodie, CMC
City Clerk

FROM: Chris S. Porman
Street Administrator

RE: Traffic Control Order

DATE: October 31, 2023

Pursuant to the authority provided by Chapter 70 of the Code of Ordinances of the City of Plymouth, with the Uniform Traffic Code for Cities, Townships and Villages of Michigan adopted by reference, per Uniform Traffic Code R 28.1153 Rule 153, Traffic Control Orders, and in the interest of public safety and convenience the following Traffic Control Order is hereby issued by Chris S. Porman, duly authorized as the City of Plymouth Street Administrator.

This Traffic Control Order was preceded by study and investigation of traffic conditions on the following public road or roads in the City of Plymouth:

Ann Arbor Trl and Deer St (aka Saxtons) Public Parking Lot

After said investigation, it is hereby ordered and directed that the City of Plymouth Department of Municipal Services erect and maintain the following traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices:

-Install a total of two (2), new handicap parking signs, van accessible plaques and poles within the public parking lot at the parking spaces on the North side of the lot adjacent to the Ann Arbor Trl frontage, in addition the parking stalls shall be delineated in blue, stenciled with the accessibility symbol and include an adjacent hatched area meeting accessibility guidelines for barrier-free access

Additionally:

-Install a total of four (4), new electric vehicle charging station signs and poles within the public parking lot at the parking spaces on the South side of the lot adjacent to the access drive from Deer St., in addition the parking stalls shall be stenciled with an "Electric Vehicle Charging Station Only" symbol

Said sign(s) and pavement markings to give notice of the following determination:

Van accessible handicap reserved parking restriction within the public parking lot along the Northern most row of parking for the one (1) parking space at the Westernmost marked stall, and also for the one (1) parking space immediately to the West of the Easternmost marked stall

Additionally:

Electric vehicle charging station restriction within the public parking lot along the Southern most row of parking for the Westernmost four (4) marked stalls of the row

It is further ordered and directed that this order shall become effective upon being filed with the clerk and upon erection of adequate signs giving notice of the existence of aforesaid. This emplacement is ordered temporary subject to review in seventy (70) days with reports and recommendations to the City

Manager prior to the expiration of the 90 day test period.

Traffic Control Order No. 23-3 presented for approval by the City Commission of the City of Plymouth on January 15, 2024, following approval it is hereby ordered and directed that this order be filed in the office of the Director of Public Safety of the City of Plymouth.

cc: Paul J. Sincock, City Manager
Al Cox, Director of Public Safety

There was a voice vote.

MOTION PASSED UNANIMOUSLY

b. Authorization to Hire – Police Department

The following motion was offered by Filipczak and seconded by Moroz.

RESOLUTION 2024-02

WHEREAS The City Commission did adopt what is commonly known as the Hiring Ordinance in August of 2000; and

WHEREAS The Ordinance requires that the City Administration seek prior and express approval for any full-time position; and

WHEREAS The City Administration is seeking prior and express approval for the hiring of a police officer to fill a vacancy in that department.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize prior and express approval to hire a police officer. The City Administration is authorized to proceed with hiring the new police officer.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

REPORTS AND CORRESPONDENCE

a. Liaison Reports

Minton said the ZBA would be meeting on January 4 and the Planning Commission would be meeting on January 10.

b. Appointments

Deal said the following board and commission members were being recommended for reappointment:

Planning Commission – Kyle Medaugh

Historic District Commission – Colleen Polin, John Townsend, Gania Kandalaft

Cemetery Board – Don Hess

Board of Review – John Townsend (reappointed as a full member)

She said the following citizens were being recommended for appointment.

Zoning Board of Appeals – Becca Smith

DDA – Ed Saenz, Jennifer Frey

Planning Commission – Latricia Horstman, Sidney Filippis.

Filipczak offered a motion, seconded by Minton, to approve the slate of appointments as presented.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

9. ADJOURNMENT

A motion to adjourn was offered by Filipczak and seconded by Minton at 7:21 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

SUZI DEAL
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK