



Plymouth Downtown Development Authority

Regular Meeting Minutes

Monday, January 8, 2024 - 7:00 p.m.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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Phone 734-453-1234
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1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:00 p.m.

Present: Chair Pollard, Mayor Suzi Deal, Members Ellen Elliott, Jennifer Frey, Richard Matsu, Dan Johnson, Ed Saenz

Excused: Members Brian Harris, Shannon Perry, Paul Salloum

Also present: Economic Development Director John Buzuvis and DDA Director Sam Plymale

2. ELECTION OF OFFICERS

Elliott offered a motion to elect Pollard for the position of chair. Deal seconded the motion, and there were no other nominations.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

Deal offered a motion to elect Matsu for the position of vice chair. Saenz seconded the motion, and there were no other nominations.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

3. CITIZENS COMMENTS

There were no citizen comments.

4. APPROVAL OF AGENDA

Deal offered a motion, seconded by Matsu, to approve the agenda for Monday, December 11, 2024.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

5. APPROVAL OF MEETING MINUTES

Deal offered a motion, seconded by Johnson, to approve the meeting minutes for both the informational meeting and the regular meeting on December 11, 2023.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

6. BOARD COMMENTS

Pollard thanked Andre Martinelli and Pat O'Neill for their past service to the DDA board and welcomed Jennifer Frey and Ed Saenz to the board. Frey and Saenz introduced themselves to the group.

Deal also thanked Martinelli and O'Neill and welcomed Saenz and Frey. She said the City Commission would be working on their strategic plan at a meeting on January 11 from 5-9 p.m. at the Plymouth Cultural Center, and said the public was welcome to attend.

7. OLD BUSINESS

There was no old business.

8. NEW BUSINESS

a. Five-Year Action Plan Update

Plymale provided an update of projects on the five-year action plan. He said he would be meeting with Sally Elmiger to begin the process of developing a new action plan and that the public would have numerous opportunities to participate in the process.

9. REPORTS AND CORRESPONDENCE

There were no reports or correspondence.

10. ADJOURNMENT

Matsu offered a motion, seconded by Johnson to adjourn the meeting at 7:15 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY