



Northville Plymouth Fire Advisory Board

Meeting Minutes

Monday, July 18, 2022 4:00 p.m.
Northville City Hall

1. ROLL CALL

Present: Chair Brian Turnbull, Member Paul Sincock, Member Pat Sullivan

Excused: Vice Chair Tony Sebastian, Member Jim Rachwal

Also Present: Chief Matt Samhat

2. APPROVAL OF MEETING MINUTES

Sincock made a motion, seconded by Sullivan, to approve the minutes of the April 4, 2022, meeting.

MOTION PASSED 3-0

3. FIRE INSPECTION REPORT

Samhat reported a total of 171 fire inspections had been completed in the second quarter of 2022: 16 in Northville and 130 in Plymouth. Plymouth has a high number of inspections due to work on pre-incident surveys.

4. TRAINING REPORT

Samhat said department members attended a total of 750 hours of Thursday night department training during the second quarter of 2022

5. PERSONNEL STAFFING REPORT

Samhat reported that there are currently 47 staff members, including 22 at station one and 24 at station two. These numbers are down slightly from last year.

6. RUN VOLUME REPORT

Station one received 171 calls for service in the second quarter, and station two received 309.

7. REVIEW OF NORTHVILLE STATION RESPONSE TIMES

The group reviewed Northville (station one) response times provided by Samhat. For the year-to-date, the average call-to-arrival response time was 7:36, with a dispatch to arrival time of 6:44. This represents a 9.2% improvement over 2021.

8. REVIEW OF PLYMOUTH STATION RESPONSE TIMES

The group reviewed Plymouth (station two) response times. For the year-to-date, the average call-to-arrival response time was 8:41, with a dispatch to arrival time of 7:44, representing a .5% improvement from 2021.

Samhat reported that an average of five personnel responded to calls in the second quarter in Northville, and 6 personnel responded in Plymouth.

9. FINANCIAL REPORT

A review of the year-to-date budget showed that the department is currently running slightly under-budget.

11. OTHER BUSINESS

There was a discussion about response expectations and concerns that the policy on staffing for events was not working because personnel are not using the I Am Responding board.

11. NEXT MEETING DATE

The next meeting will be on Monday, October 17, 2022, at Northville City Hall.

12. ADJOURNMENT

Sincock offered a motion, seconded by Sullivan, to adjourn the meeting.

MOTION PASSED 3-0

Respectfully submitted,

Paul J. Sincock, Recording Secretary