



# Northville Plymouth Fire Advisory Board

## Meeting Minutes

Monday, May 1, 2023 4:00 p.m.  
Northville City Hall

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### 1. ROLL CALL

Present: Chair Marques Thomey, Members George Lahanas, Jim Rachwal, Paul Sincock, Brian Turnbull

Also Present: Plymouth Mayor Nick Moroz, Plymouth Public Safety Director Al Cox, Chief Matt Samhat

### 2. APPROVAL OF MEETING MINUTES

Turnbull made a motion, seconded by Sincock, to approve the minutes of the January 17, 2023 meeting.

MOTION PASSED

### 3. FIRE INSPECTION REPORT

Samhat provided a first quarter report outlining the fire inspections. The report shows a total of 282 inspections – half of them new inspections and half of them re-inspections.

### 4. TRAINING REPORT

Samhat said department members attended a total of 743 hours of Thursday night department training, 8 individual training hours, 162 hours of outside training, 41 hours of USAR training and 41 hours of HazMat training in the first quarter of the year. He noted that there was a significant increase in the outside training hours. He reported that the department will participate in a HazMat training on rail cars at the Norfolk-Southern Lines on August 16, 2023.

### 5. PERSONNEL STAFFING REPORT

Samhat reported that there are currently 43 staff members, including 23 at station one and 19 at station two.

### 6. RUN VOLUME REPORT

Samhat reported that in the first quarter of 2023, station one received 269 calls for service, and station two received 325. The higher-than-usual number of calls was related to several winter storms.

### 7. REVIEW OF RESPONSE TIMES

The group reviewed the 2023 first quarter response times provided by Samhat. The average call-to-arrival response time at Station One was 7:04, with a dispatch-to-arrival time of 5:53. At Station Two, the average call-to-arrival response time was 7:29, and the dispatch-to arrival-time was 6:25. Samhat said staffing the two stations has decreased the response times.

**8. REVIEW OF CPSM ARTICLE – REDUCING LIGHTS AND SIREN VEHICLE OPERATION**

The group reviewed the article.

**9. NEXT MEETING DATE**

The next meeting will be on Monday, August 7, 2023, at 4:00 p.m. at Plymouth City Hall.

**12. ADJOURNMENT**

Turnbull offered a motion, seconded by Lahanas, to adjourn the meeting.

MOTION PASSED

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