



# Plymouth City Commission

## Regular Meeting Agenda

Monday, December 18, 2023 7:00 p.m.  
Plymouth City Hall & Online Zoom Webinar

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City of Plymouth  
201 S. Main St.  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Join Zoom Webinar <https://us02web.zoom.us/j/85838447810>

Passcode: 709711 Webinar ID: 858 3844 7810

### 1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

### 2. AUDIT PRESENTATION

### 3. APPROVAL OF MINUTES

- a. December 4, 2023 City Commission Regular Meeting Minutes
- b. Approval of November 2023 Bills

### 4. APPROVAL OF THE AGENDA

### 5. ENACTMENT OF THE CONSENT AGENDA

- a. Special Event: 41<sup>ST</sup> Annual Plymouth Ice Festival- Friday- Sunday February 2-4, 2024
- b. Special Event: Spring Artisan Market- Saturday, April 20, 2024
- c. Special Event: PraiseFest in Kellogg Park- Sunday, June 2, 2024

### 6. CITIZEN COMMENTS

### 7. COMMISSION COMMENTS

### 8. OLD BUSINESS

### 9. NEW BUSINESS

- a. Recreation Master Plan Adoption
- b. State Highway Permit

### 10. REPORTS AND CORRESPONDENCE

- a. Liaison Reports
- b. Appointments – if needed

### 11. ADJOURNMENT

Consent Agenda- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodations. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to [clerk@plymouthmi.gov](mailto:clerk@plymouthmi.gov).

# City of Plymouth Strategic Plan 2022-2026

## GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

### OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35<sup>th</sup> District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

## GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

### OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

## GOAL AREA THREE - COMMUNITY CONNECTIVITY

### OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

## GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

### OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

*“The government in this community is small and accessible to all concerned.”*

-Plymouth Mayor Joe Bida

November 1977



## City of Plymouth City Commission Regular Meeting Minutes Monday, December 4, 2023, 7:00 p.m. Plymouth City Hall 201 S. Main Street

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City of Plymouth  
201 S. Main St.  
Plymouth, Michigan 48170-1637

[www.plymouthmi.gov](http://www.plymouthmi.gov)  
Phone 734-453-1234  
Fax 734-455-1892

### 1. CALL TO ORDER

a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Suzi Deal, Mayor Pro Tem Kelly O'Donnell, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton, Nick Moroz

Also present: City Manager Paul Sincock, Attorney Bob Marzano and various members of the City administration

### 2. APPROVAL OF MINUTES

Filipczak offered a motion, seconded by Minton, to approve the minutes of the November 20, 2023 City Commission meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

### 3. APPROVAL OF THE AGENDA

Kehoe offered a motion, seconded by Filipczak, to approve the agenda for the December 4, 2023, meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

### 4. ENACTMENT OF THE CONSENT AGENDA

a. Special Event: Meet Santa in Starkweather Park – Sunday, December 10, 2023

Minton offered a motion, seconded by Moroz, to approve the consent agenda for the December 4, 2023, meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

### 5. CITIZEN COMMENTS

Karen Sisolak, 939 Penniman, spoke about creating a parks and recreation commission.

Jan Waller, 1051 N. Mill, gave an update on the Old Village Association.

Ellen Elliott, 404 Irvin, spoke about the recreation master plan.

Jeff Sisolak, 939 Penniman, spoke about recreation.

### 6. COMMISSION COMMENTS

Minton said he would like to consider a parks and recreation advisory board.

O'Donnell thanked the Run DTP group for organizing a run on Thanksgiving.

Moroz also thanked the Run DTP group and noted it was the tenth year the group has sponsored the run.

Filipczak said Karl's Cabin reopened.

Maguire said she also would like to consider a parks and recreation advisory board. She commended the Old Village Association for their work this year.

Deal reminded the group that Doug Griffiths of 13 Ways would be coming on December 5. She gave an update on upcoming events downtown, the holiday light contest and Wreaths Across America. She also

congratulated the following staff members for their work anniversaries: Don Schnettler – 26 years; Michelle VanDenBeurgeury – 16 years; Brandon Haarala – 10 years.

**7. OLD BUSINESS**

There was no old business.

**8. NEW BUSINESS**

a. Authorization to Hire – Municipal Services Department

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2023-101

WHEREAS The City of Plymouth has an Ordinance which requires that the City Manager seek prior and express approval before filling any full-time employee position within the City staff; and

WHEREAS The City Administration is currently seeking prior and express approval to fill one open position at the Department of Municipal Services at this time.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby grant prior and express approval for the hiring of one full time position at the Department of Municipal Services at this time.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

b. Adoption of the Snow and Ice Policy

The following motion was offered by Minton and seconded by Moroz.

RESOLUTION 2023-102

WHEREAS The City of Plymouth completes snow and ice control measures in order to protect the public health, safety, and welfare; and

WHEREAS The City annually reviews and updates its Snow and Ice Control Policy that directs and gives responsibilities to various City departments.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the City of Plymouth Department of Municipal Services Snow & Ice Control Policy as reviewed and revised on December 4, 2023.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby establish that the minimum billing for the City or its contractors removing snow as a result of violations of Section 62-39 and 62-40 of the Plymouth City Code shall be a minimum of \$200.00.



**CITY OF PLYMOUTH  
DEPARTMENT OF MUNICIPAL SERVICES  
SNOW & ICE CONTROL POLICY**

**Revised: December 2023**

*ORIGINALLY ADOPTED BY THE CITY COMMISSION 12/2/96*

*Z:\Main\DMS\Personnel\Manuals and policies\Snow Ice Control Policy 2023.docx*

The City of Plymouth has developed this policy in the interest of protecting the health, safety, and welfare of the residents, businesses, visitors, and employees of the City of Plymouth. This policy has been developed to address known hazards under normal and ideal conditions. It is not practical to attempt to cover every possibility that may arise. While this policy sets minimum standards, the policy does not preclude the use of common sense and additional measures to respond to snow and ice storms. Employees are encouraged to anticipate adverse conditions in any particular area of the City and make appropriate response to those conditions. Employees are authorized to change the priority list as particular situations arise. *(An example of changing the priorities would be to keep the Cultural Center Parking Lot salted on at night while they have activities taking place. A second example would be to drop the school route priority on a weekend.)*

All or parts of this policy may be affected by at least one or more of the following conditions, which will delay all or some of the services, provided:

- \* Equipment Breakdowns
- \* Vehicles disabled in deep snow or blocking roadways
- \* Weather so severe as to cause crews to be called in from streets; i.e. White out Conditions.
- \* Equipment rendered inadequate by the depths of the snow or drifts.
- \* Crew Breaks and breaks required for safety, refueling, refilling of material spreaders and equipment repairs.
- \* Unforeseen emergencies

**ADVERSE CONDITIONS TO BE MONITORED:**

It shall be the duty of the Municipal Service Supervisors to monitor winter weather conditions and to advance plan for particular storm conditions. Winter storm monitoring shall include gathering data from the National Weather Service, Weather Channel, College or University Weather Information Centers, actual observations, internet links to Doppler radar, weather service radar, television or radio reports and other sources that may contain information vital to advance planning.

During regular hours, the Municipal Services Supervisors, in cooperation with the Police Department on duty staff, shall determine a need for snow and ice control measures. After regular hours, the Police Department on duty staff shall have the responsibility of notifying the Plymouth Community Dispatch Center to make contact with the Municipal Services On-Call employee of a possible need for snow and ice control measures. The Police Department should

be aware of the need to begin snow and ice control measures early in the storm period in order to obtain maximum effectiveness of road salt and other measures.

**CREWS WORKING AFTER HOURS:**

It shall continue to be the policy of the Department of Municipal Services to make radio contact with the Plymouth Community Dispatch Center when they sign on or off the air. The Municipal Services staff will call the Dispatch Center via radio using the call sign "City DMS." The Municipal Services staff will then inform the Dispatch Center that they are beginning snow & ice response. When signing off after the snow & ice response, the DMS staff will again contact the Dispatch Center to inform them that they are signing off from the detail. The Dispatcher must enter the time that the crews came on the air and when they leave into the daily log. This will allow for a legal documentation should that information be needed in the future.

Making radio contact with the Community Dispatch Center as the crews go on the air will also help add a measure of safety for the employees. The radio will provide employees with a direct contact to the Dispatch Center in the event of an equipment break down or in the event that the snow & ice control crew comes across some hazardous situation needing police, fire or medical response.

If Municipal Services crews are not able to contact the Dispatch Center via radio, they will attempt to make contact via the non-emergency phone number at 734-453-8600. If they are unsuccessful in their multiple attempts to make radio contact, they shall note this information on their daily job assignment log, including the approximate time that they attempted contact with dispatch. In addition to noting on daily job assignment log, Municipal Services Supervisory Staff will be notified the next business day of the unsuccessful radio contact with the Dispatch Center. The Municipal Services Department Supervisory Staff shall make the Police Chief and the City Manager aware of the lack of radio contact with dispatch.

After hours crews are also issued cell phones to allow them the ability to stay in contact with Municipal Services Supervisors, Police Department and/or the Community Dispatch Center as an additional safety measure.

## SNOW & ICE CONTROL PRIORITY ROUTES:

This policy shall set up a total of six priority routes for snow and ice control measures, those areas shall be known as:

- \* PRIORITY ROUTE 1 - Major Streets, including; Main, Penniman, Ann Arbor Trail, and Starkweather, City Hall to include PD & FD.
- \* PRIORITY ROUTE 2 - Secondary Streets, including; Harvey, Farmer, Junction, Industrial Drive, Church, Union, Fire Station #3 (Old Village)
- \* PRIORITY ROUTE 3 - School Routes, including; Smith School, East Middle School, OLG
- \* PRIORITY ROUTE 4 - City Parking Lots and Contracted Service Parking Lots, Including; East Central, Penniman, Tonquish Creek Manor, Cultural Center, Library, Harvey & Wing Lot, Saxton's.
- \* PRIORITY ROUTE 5 - Hills, including; Amelia, Rose, Holbrook, Evergreen, Pacific, New England Village area @ Sheldon
- \* PRIORITY ROUTE 6 - Targeted snow & ice control response

When it becomes necessary to dispatch a DMS Crew member to respond to snow and ice conditions, the crew responding to salt shall work Priorities 1 - 4 as conditions dictate. Typically, priorities 5 & 6 are responded to during regular work hours, after priorities 1 through 4 have been completed.

City Hall has been added to Priority Route 1 as we need to be able to protect our staff, especially the Police and Fire departments to be able to respond in poor weather conditions, as they are both 24 hour operations. Fire Station #3 was added to Priority Route 2.

This policy shall not prohibit employees from completing any combination of Priority Routes at the same time; providing that conditions allow the mixing of Priority Routes. A specific example of mixing priority routes would include allowing employees who are driving the truck/equipment to treat the Cultural Center lot while salting on Farmer St.

Hours of operations of various facilities will also dictate Priority Routes. Employees operating the truck/equipment should be aware of various city operations including, but not limited to; special events, Ice Arena or Room Rentals at Cultural Center, Library Hours of Operations, and merchant's hours of operations. The schedule for schools is also important; obviously it is not necessary to complete the school routes during the Christmas Holiday Break period.

If an employee is working in a single truck/equipment after hours and in the employee's opinion, additional equipment and manpower may be needed to address the snow and ice control measures, the employee shall make contact with the on-call staff via phone or by contacting the Plymouth Community Dispatch Center to ask them to call the Municipal Services On-Call staff to indicate a possible need for additional manpower and equipment. Community Dispatch will

then be responsible for making the necessary notifications. The Municipal Services On-Call staff will then be responsible for calling in additional manpower as needed based on the review of the storm situation.

#### **SALT/BRINE:**

Over the last few years, DMS staff has integrated salt brine into the snow & ice control response. The ability to make/store salt brine was installed inside the DMS garage, as well as the purchase of a brine attachment and a pre-wet attachment for the new Swaploader. In addition, two of the other front-line trucks used for snow & ice control were retro fitted to be able to apply brine for parking lots and other smaller areas.

Rock salt is simply crystals of sodium chloride, or table salt, just not as refined. Until rock salt has been formulated into brine, it will do nothing to stop snow from freezing to the roadway. Agencies that use rock salt in their winter maintenance activities are doing so to create brine on the road surface by having rock salt mix with snow, ice or freezing rain.

Salt brine is a solution of salt and water that has a freezing point lower than water alone. In turn, salt brine can reduce snow and ice adhering to road surfaces. As temperatures dip, either the amount of rock salt or the frequency of application must be increased. Anti-icing, which is spraying brine on roadways before the storm arrives, requires approximately one-third to one-fourth the material of deicing, making it the more cost-effective option. This is proactive approach in dealing with a snow and ice event by treating the road surface before the snow falls. By doing so, you are preventing the formation of ice on the road surface and providing additional time for crew(s) to respond with other measures.

#### **SNOW PLOWING:**

It shall continue to be the policy of the City of Plymouth to plow all residential streets in the City when more than four (4) inches of snow has fallen. In addition, the Municipal Services Supervisory Staff has the authority to plow all streets if conditions exist where it would seem reasonable to plow streets due to snow conditions or density.

The Department shall not remove snow from alleyways, unless there is an extreme and critical health and safety issue. Alleyways must have snow removed by private contractors if the adjoining property owners desire that service.

In accordance with the Plymouth City Code Section 70-111, the City Manager, as supervisor and director of the public parking system, shall be deemed to have the authority to order the restriction of on-street and municipal parking lot parking by declaring a "Snow Emergency." The declaration of a "Snow Emergency" shall authorize the City Manager to declare that all on street parking or municipal parking lot parking as being prohibited. This authority will allow crews to plow side streets without the hazards of parked cars on the streets. The Snow Emergency Advisory should be issued to area electronic media and distributed on the

City's Email and Fax Alert System, as well as added to the City's social media presence.

**CONTRACTS AUTHORIZED:**

The Department of Municipal Services is authorized to render snow and ice control services to other governmental units or public agencies as manpower and equipment allows and providing that the City Priorities can be maintained. Contracting of City services to other governmental units or public agencies (ie-HVA) must be for either fair compensation or in exchange for similar use of the other agency's equipment and manpower (*mutual aid*).

**EMERGENCY HEALTH & SAFETY RESPONSE:**

The Department of Municipal Services is authorized to render snow and ice control services on an emergency basis to other governmental agencies including, but not limited to police, fire and emergency medical response agencies. Services can be delivered when requested and only on a time available basis and should only be rendered to protect the public health, safety and welfare. This authorization is for emergency situations only. (*i.e. County salt crew has not responded to Sheldon Road and our Police and/or Fire Department has a call for service.*)

**STORM UPDATES:**

Whenever possible, the Department of Municipal Services shall provide, to various public agencies, information on the storm and road conditions in the City. This may be accomplished using the City Fax Update and/or E-Mail Programs and/or social media platforms. These programs are an informational fax or e-mail that is prepared and is computer faxed or e-mailed to agencies including; School Transportation Office, City Police, Community Dispatch Center, Community Fire Department, Chamber of Commerce, Tonquish Creek Manor and others who have requested this service.

**TRAINING:**

All Department of Municipal Services employees will annually be trained on the use of the salt and plow trucks and will be made aware of this policy. Employees operating snowplows and salt trucks should be tested annually with documentation in order demonstrate a working knowledge of safe work practices and procedures for snow and ice control.

**ADMINISTRATION:**

This policy is to be administered by the City Manager and the Supervisory Staff of the Municipal Services Department.

## **WORST STORMS:**

According to the National Weather Service some of the worst snowstorms that have hit the Metro Area have included the following:

- April 6, 1886 - more than 24 inches
- December 1 – 2, 1974 - 19.3 inches
- December 31, 2013 – January 2, 2014 – 11.1 inches
- January 4-5, 2014 – 10.6 inches
- February 1, 2015 – 16.7 inches

## **RESIDENTIAL OR COMMERCIAL SIDEWALK SNOW REMOVAL REQUIRED:**

The Code of Ordinances for the City of Plymouth Sections 62-89 and 62-90 requires that “Every owner or occupant of any lot or parcel of land adjoining any street or public place in the city along or across which there shall be a sidewalk shall, **within 24 hours after the same has fallen or formed, remove or cause to be removed any snow or ice which may have fallen or accumulated...and in case of neglect or refusal so to do the City Manager may forthwith cause the removal of same and the expense thereof shall be a lien upon such premises.**”

Failure by a property owner or occupant to clear the sidewalks shall cause the City or a City contractor to clear the sidewalks and bill for the removal. This policy hereby establishes the following fee schedule:

First offense = Minimum billing of \$200.00

Second offense = Minimum billing of \$250.00

Third offense & subsequent offenses = Minimum billing of \$400.00

Actual billing will be based on the current hourly rates for manpower, equipment and material; however, in any case, the billing shall not be less than \$200.00 for the first offense, \$250.00 for the second offense and \$400.00 for the third and any subsequent offenses. The determination of the number offenses will be tallied from the date of this policy and will end with the adoption of this policy for the next season. Failure to pay the billing will result in the bill being placed on the tax roll and as a lien against the property.

## **DUMPING OR PUSHING OF SNOW ONTO THE STREETS IS NOT ALLOWED:**

Sections 62-39 and 62-40 of the City of Plymouth Code of Ordinances do not allow the pushing or dumping of snow from any privately owned premises into or onto any street. Most commonly, a private contractor may push snow from a parking lot into the street. These sections of the City of Plymouth Code of Ordinances forbid this type of action. If violations must be corrected by the City the minimum charge for this service shall be \$250.00. Actual billing will be based on the current hourly rates for manpower, equipment and material; however, in any case, the billing shall not be less than \$250.00. Further, violators may be subject to violations of various traffic laws and would be subject to ticketing as deemed appropriate by the Police Department.

There was a discussion about reporting complaints and implementation of the plan.

Pete Mundt, 643 N. Harvey, asked whether the commercial process was the same as the residential process.

Josh Rimatzki, 590 Jener, asked if residents and businesses only need to clear snow when it reaches four inches.

There was a voice vote.

**MOTION PASSED UNANIMOUSLY**

## **9. REPORTS AND CORRESPONDENCE**

### **a. Liaison Reports**

Filipczak said there would be a Historic District Commission meeting on December 6.

O'Donnell said the Planning Commission would be meeting on December 13.

Kehoe said the Zoning Board of Appeals was scheduled to meet on December 7.

b. Appointments

There were no appointments.

c. Bob's Soup Talk

City Attorney Bob Marzano gave a presentation on ethics, liability and indemnity, press and media relations, the Freedom of Information Act, the Open Meetings Act, and boundaries.

**10. ADJOURNMENT**

A motion to adjourn was offered by O'Donnell and seconded by Moroz at 8:03 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

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SUZI DEAL  
MAYOR

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MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK

**CITY OF PLYMOUTH  
Wayne County, Michigan**

**AUDITED FINANCIAL REPORT**

**For the Fiscal Year Ended  
June 30, 2023**

CITY OF PLYMOUTH  
For the Year Ended June 30, 2023

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CITY OF PLYMOUTH  
For the Year Ended June 30, 2023

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BASIC FINANCIAL STATEMENTS

# PSLZ PLLC

## *Certified Public Accountants*

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Dennis M. Siegner, C.V.A.  
Kaitlin J. McDuff, C.P.A.  
Kevin F. Kurkie, C.P.A.

### Independent Auditor's Report

To the Honorable Mayor and City Commission  
City of Plymouth, Michigan

#### **Opinions**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Plymouth, Michigan, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate of all remaining fund information of the City of Plymouth, Michigan, as of June 30, 2023, and the respective changes in its financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the City and to meet our ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Honorable Mayor and City Commission  
City of Plymouth, Michigan

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a rest basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, amount other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Required Supplementary Information**

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplemental information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### **Supplemental Information**

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Plymouth's basic financial statements. The other supplemental information, as identified in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to underlying accounting and other records used to prepare the basic financial statements or the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information, as identified in the table of contents is fairly stated in all material respects in relation to the basic financial statements as a whole.

Respectfully,



PSLZ PLLC  
Certified Public Accountants

December 7, 2023



# CITY OF PLYMOUTH

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## Management's Discussion and Analysis

As management of the City of Plymouth, we offer readers of the City of Plymouth's financial statements this narrative overview and analysis of the financial activities of the City of Plymouth for the fiscal year ended June 30, 2023.

### Financial Highlights

- The assets of the City of Plymouth exceeded its liabilities at the close of the most recent fiscal year by \$24,756,478 (*net position*).
- As of the close of the current fiscal year, the City of Plymouth's governmental funds reported combined ending fund balances of \$10,643,740, a decrease of \$751,558 in comparison with the prior year. Approximately 35% of this total amount, \$3,706,710 is *available for spending* at the government's discretion (*uncommitted fund balance*).
- At the end of the current fiscal year, combined fund balance for the general fund was \$4,531,514, an increase of \$329,076 over the prior year, and approximately 46% of total general fund expenditures.
- The City of Plymouth's total long-term debt decreased \$1,425,492 during the fiscal year as the City added installment notes payable for new vehicles during fiscal year 2023 less annual debt service payments.

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City of Plymouth's basic financial statements. The City of Plymouth's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-wide financial statements.** The *government-wide financial statements* are designed to provide readers with a broad overview of the City of Plymouth's finances in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the City of Plymouth's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Plymouth is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash*

flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City of Plymouth that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City of Plymouth include general government, public safety, highways and streets, sanitation, and culture and recreation. The business-type activities of the City of Plymouth include a water and sewer system.

The government-wide financial statements include not only the City of Plymouth itself (known as the *primary government*), but also a legally separate Downtown Development Authority, and other "non major" component units for which the City of Plymouth is financially accountable. Financial information for these *component units* are reported separately from the financial information presented for the primary government itself. The government-wide financial statements can be found on pages 12-14 of this report.

**Fund financial statements.** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Plymouth, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Plymouth can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental funds.** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City of Plymouth maintains twenty-one individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund which is the only governmental major fund. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* elsewhere in this report.

The City of Plymouth adopts an annual appropriated budget for its general fund and special revenue funds. A budgetary comparison statement has been provided for the general fund on page 55 to demonstrate compliance with this budget.

**Proprietary funds.** The City of Plymouth maintains a single proprietary fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City of Plymouth uses an enterprise fund to account for its water and sewer activity.

*Internal service funds* are an accounting device used to accumulate and allocate costs internally among the City of Plymouth's various functions. The City of Plymouth uses an internal service fund to account for its fleet of vehicles, and other equipment. Because both of these services predominantly benefit governmental rather than business-type functions, they have been included within *governmental activities* in the government-wide financial statements.

**Fiduciary funds.** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the City of Plymouth's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on page 20 of this report.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 23-50 of this report.

**Other information.** In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the City of Plymouth's progress in funding its obligation to provide pension benefits and other post-employment benefits to its employees. This information can be found on pages 51 - 54 of this report.

The combining statements referred to earlier in connection with nonmajor governmental funds are presented immediately following the required supplementary information on pensions. Combining and individual fund statements and schedules can be found on pages 56-64 of this report.

## **Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City of Plymouth, assets exceeded liabilities by \$24,756,478 at the close of the most recent fiscal year.

By far the largest portion of the City of Plymouth's net position (136%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment); less any related debt used to acquire those assets that is still outstanding. The City of Plymouth used these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the City of Plymouth's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

### City of Plymouth's Net Position

	Governmental Activities		Business-type Activities		Total	
	2023	2022	2023	2022	2023	2022
Current and other assets	\$ 13,317,417	\$ 15,577,613	\$ 2,464,090	\$ 4,106,961	\$ 15,781,507	\$ 19,684,574
Capital Assets	27,058,983	24,604,851	13,385,922	12,042,402	40,444,905	36,647,253
Total Assets	<u>40,376,400</u>	<u>40,182,464</u>	<u>15,850,012</u>	<u>16,149,363</u>	<u>56,226,412</u>	<u>56,331,827</u>
Deferred Outflows	<u>708,563</u>	<u>1,932,879</u>	<u>-</u>	<u>7,447</u>	<u>708,563</u>	<u>1,940,326</u>
Long-term liabilities	25,972,985	26,083,431	430,000	705,000	26,402,985	26,788,431
Other liabilities	<u>2,750,532</u>	<u>3,751,543</u>	<u>685,462</u>	<u>389,493</u>	<u>3,435,994</u>	<u>4,141,036</u>
Total Liabilities	<u>28,723,517</u>	<u>29,834,974</u>	<u>1,115,462</u>	<u>1,094,493</u>	<u>29,838,979</u>	<u>30,929,467</u>
Deferred Inflows	<u>2,289,848</u>	<u>4,745,416</u>	<u>49,670</u>	<u>74,505</u>	<u>2,339,518</u>	<u>4,819,921</u>
Net Position:						
Net Investment						
in capital assets	20,763,730	18,994,511	12,906,252	11,270,344	33,669,982	30,264,855
Restricted	5,376,178	4,828,279	-	4,320	5,376,178	4,832,599
Unrestricted (Deficit)	<u>(16,068,310)</u>	<u>(16,287,837)</u>	<u>1,778,628</u>	<u>3,713,148</u>	<u>(14,289,682)</u>	<u>(12,574,689)</u>
Total Net Position	<u>\$ 10,071,598</u>	<u>\$ 7,534,953</u>	<u>\$ 14,684,880</u>	<u>\$ 14,987,812</u>	<u>\$ 24,756,478</u>	<u>\$ 22,522,765</u>

An additional portion of the City of Plymouth's net position \$5,376,178 represents resources that are subject to external restrictions on how they may be used.

	Governmental Activities		Business-type Activities		Totals	
	2023	2022	2023	2022	2023	2022
Program Revenues:						
Charges for Services	\$ 3,342,825	\$ 3,243,675	\$ 4,521,810	\$ 4,554,855	\$ 7,864,635	\$ 7,798,530
Operating Grants & Contrib.	2,049,079	1,800,613	-	-	2,049,079	1,800,613
Capital Grants & Contrib.	-	-	-	-	-	-
General Revenues:						
Property Taxes	9,815,585	9,257,319	-	-	9,815,585	9,257,319
State Shared Revenues	1,170,941	1,119,978	-	-	1,170,941	1,119,978
Franchise Fees	192,933	203,432	-	-	192,933	203,432
Investment Earnings	225,811	6,017	97,617	13,757	323,428	19,774
Total Revenues	<u>16,797,174</u>	<u>15,631,034</u>	<u>4,619,427</u>	<u>4,568,612</u>	<u>21,416,601</u>	<u>20,199,646</u>
Program Expenses:						
General Government	2,043,696	1,284,484	-	-	2,043,696	1,284,484
Public Safety	5,886,661	4,986,577	-	-	5,886,661	4,986,577
Public Works	4,797,256	3,562,703	-	-	4,797,256	3,562,703
Recreation and Cultural	1,327,694	1,128,927	-	-	1,327,694	1,128,927
Other	-	231,699	-	-	-	231,699
Interest on Long-Term Debt	205,222	392,904	-	-	205,222	392,904
Water and Sewer	-	-	4,922,359	4,828,254	4,922,359	4,828,254
Total Expenses	<u>14,260,529</u>	<u>11,587,294</u>	<u>4,922,359</u>	<u>4,828,254</u>	<u>19,182,888</u>	<u>16,415,548</u>
Change in Net Position	<u>\$ 2,536,645</u>	<u>\$ 4,043,740</u>	<u>\$ (302,932)</u>	<u>\$ (259,642)</u>	<u>\$ 2,233,713</u>	<u>\$ 3,784,098</u>

**Governmental activities.** Governmental activities increased the City of Plymouth's net position by \$2,536,645.

**Business-type activities.** Business-type activities decreased the City of Plymouth's net position by \$302,932. The City's only business-type activity, the water and sewer fund, has demonstrated improvement for the past few years parallel with the improvements in the governmental activities sector. Much of the accumulation of unrestricted assets are the result of the City Commission's desire to provide more reserves to cover unanticipated system replacements as well as to provide for significant future internal funding of ongoing utility replacements as part of the street construction program.

### Financial Analysis of the Government's Funds

As noted earlier, the City of Plymouth uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds.** The focus of the City of Plymouth's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City of Plymouth's financing requirements. In particular, *unrestricted fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City of Plymouth's governmental funds reported combined ending fund balances of \$10,643,740, a decrease of \$751,558 in comparison with the prior year.

**Proprietary funds.** The City of Plymouth's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net position of the Water and Sewer Fund at the end of the year amounted to \$1,778,628. The decrease in net position was \$302,932 compared to a decrease of \$259,642 in the prior year. Other factors concerning the finances of the fund have already been addressed in the discussion of the City of Plymouth's business-type activities.

### **General Fund Budgetary Highlights**

The budget is a collaborative process between the City administration and City Commission, which begins with the distribution of materials to department heads in January of each year. Department heads submit their funding request in February. Costs are deliberated and funding requests are debated, which ultimately results in a proposed budget delivered to the City Commission per Charter Section 8.2. Through the budget review process, the final draft is created and sent to the City Commission for approval in June of each year. The multi-year budget model, which the City adopted beginning with the 2004-05 budget, has provided the administration with much needed assistance in achieving financial stability and strengthening operational fund balances as reflected in this audit report. The City of Plymouth reviews and approves budget amendments on a quarterly basis during November, February, May and June of each year. It is through this process that the City administration and City Commission are able to adaptively adjust to our ever-changing environment.

### **Capital Asset and Debt Administration**

**Capital assets.** The City of Plymouth's investment in capital assets for its governmental and business type activities as of June 30, 2023, amounts to \$40,444,905 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system improvements, machinery and equipment, park facilities, roads and highways.

Most of the significant capital asset changes during the current fiscal year occurred as we near the completion of infrastructure improvements as part of the street reconstruction program involving replacement of roads, drainage systems and water and sewer utility mains.

2023 Road projects included:

Carol/S. Evergreen – McKinley to Beech

Penniman Retaining Wall – Harvey to Church

**Long-term debt.** At the end of the current fiscal year, the City of Plymouth had total bonded and installment debt outstanding of \$7,228,690 in addition to \$410,000 of debt obligations from the DDA, all of which comprises debt backed by the full faith and credit of the government. The City made annual debt service payments of \$1,960,828 and \$200,000 of payments by the DDA. The City also obtained installment loans of \$735,336 for the purchase of a fire truck and other vehicles. Additional information on the City of Plymouth's long-term debt can be found in notes III.D. on page 38-39.

## **Economic Factors and Next Year's Budgets and Rates**

The overall financial health of the city remains stable. In June 2023, the City Commission approved a General Fund budget totaling \$11,556,770, with an allocation of \$1,530,700 for Capital Improvements. Notably, \$550,982 of the Capital Improvements budget will be funded from the remaining balance of the American Rescue Plan Act (ARPA) of 2021 award. This budgetary framework is designed to ensure the City's sustained ability to deliver high-level services while addressing emerging challenges in a dynamically changing economy. Furthermore, in May 2023, the city introduced a newly established fund balance policy. This policy serves as a guiding framework, reinforcing a commitment to a strategic, long-term approach to financial management.

In 2024, the city plans to issue \$5,386,119 in bonds, representing the remaining balance of the approved \$12,280,000 from the 2019 ballot proposal. These bonds are crucial for sustaining the city's annual street construction program. A notable concern leading up to the bond sale is the current federal reserve interest rate range of 5.25-5.50%, a significant increase from the 1.00-1.25% range observed in 2020 during the City's last bond issuance. This interest rate will serve as a guiding metric for the bond market in determining an appropriate rate for the City. However, another critical determinant is the City's bond rating. The City has consistently upheld an "AA" bond rating, signifying a "very strong capacity to meet its financial commitments." The confirmation of this rating will rely on a thorough examination of the City's financial statements, its present financial position, and adherence to established policies and procedures.

The City of Plymouth remains fortunate to experience a robust and growing housing market, even in the face of a limited supply of developable land. Taxable values in the city demonstrated a commendable growth rate of 5% in the past year. However, in adherence to the Headlee Formula, originating from the Headlee Amendment of 1978, municipalities in the State of Michigan are subject to a maximum allowable inflationary growth rate of 5%. Therefore, the City maintained its maximum allowable millage rate for 2023 at 10.3410, consistent with the rate set in 2022. Notably, this marks the first instance since the 2014-15 fiscal year that the City has maintained its operating millage from the previous year.

The waste and recycling operating millage rate remained constant at 1.8200 mills, while the city's general obligation debt millage rate saw a decrease from 2.9500 mills to 2.7300 mills due to reduced debt expenditures. The adjustment in the General Obligation (GO) debt millage aligns with the service requirements stemming from the sale of street bonds in 2012 and 2020.

Recommendations put forth by the staff for service charges and utility rates, effective July 1, 2023, included maintaining the trash cart service fees at \$10.25 per month, marking the fourth consecutive year without an increase. Water and sewer usage charges experienced a 6% increase per thousand gallons, rising from \$6.10 and \$7.81 to \$6.48 and \$8.32, respectively. The City Commission approved all proposed fee adjustments.

**Requests for Information**

This financial report is designed to provide a general overview of the City of Plymouth's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Finance Director, 201 S. Main Street, City of Plymouth, Michigan 48170.

**CITY OF PLYMOUTH**  
**Statement of Net Position**  
**June 30, 2023**

	Primary Government			Component Units
	Governmental Activities	Business-type Activities	Total	
<b>ASSETS</b>				
Cash and Cash Equivalents	\$ 12,269,537	\$ 1,312,370	\$ 13,581,907	\$ 2,612,690
Investments	77,983	-	77,983	-
Receivables (net of allowance for uncollectibles)	288,456	1,020,758	1,309,214	5,212
Due from Other Funds	122,311	-	122,311	-
Due from Primary Government	-	-	-	10,824
Due from Other Governmental Units	355,303	-	355,303	-
Inventory	76,461	130,962	207,423	-
Prepaid Expenses	127,366	-	127,366	-
Capital Assets (Net of Accumulated Depreciation)	27,058,983	13,385,922	40,444,905	3,905,114
Total Assets	<u>40,376,400</u>	<u>15,850,012</u>	<u>56,226,412</u>	<u>6,533,840</u>
<b>DEFERRED OUTFLOWS OF RESOURCES</b>				
Deferral related to Pension and OPEB	708,563	-	708,563	-
<b>LIABILITIES</b>				
Accounts Payable	1,115,256	652,171	1,767,427	947,718
Accrued Liabilities	227,994	33,291	261,285	54,625
Due to Component Unit	10,824	-	10,824	-
Due to Other Governmental Units	345,476	-	345,476	-
Unearned Revenue	1,050,982	-	1,050,982	-
Noncurrent Liabilities:				
Compensated Absences	366,521	-	366,521	-
Other Post Employment Benefits (OPEB)	13,158,057	-	13,158,057	-
Net Pension Liability	5,649,717	-	5,649,717	-
Due within one year	1,836,996	210,000	2,046,996	205,000
Due in more than one year	4,961,694	220,000	5,181,694	205,000
Total Liabilities	<u>28,723,517</u>	<u>1,115,462</u>	<u>29,838,979</u>	<u>1,412,343</u>
<b>DEFERRED INFLOW OF RESOURCES</b>				
Deferral related to Pension and OPEB	1,775,323	-	1,775,323	-
Unamortized Bond Premium	514,525	49,670	564,195	38,345
	<u>2,289,848</u>	<u>49,670</u>	<u>2,339,518</u>	<u>38,345</u>
<b>NET POSITION</b>				
Net Investment in Capital Assets	20,763,730	12,906,252	33,669,982	3,456,769
Restricted for:				
Capital Projects	204,635	-	204,635	-
Debt Service	351,475	-	351,475	-
Special Revenue	4,177,142	-	4,177,142	-
Other	642,926	-	642,926	-
Unrestricted (Deficit)	(16,068,310)	1,778,628	(14,289,682)	1,626,383
Total Net Position	<u>\$ 10,071,598</u>	<u>\$ 14,684,880</u>	<u>\$ 24,756,478</u>	<u>\$ 5,083,152</u>

**CITY OF PLYMOUTH**  
**Statement of Activities**  
**For the Year Ended June 30, 2023**

	<b>Program Revenues</b>			
<b>Expenses</b>	<b>Charges for Services</b>	<b>Operating Grants and Contributions</b>	<b>Capital Grants and Contributions</b>	
<b>Functions/Programs</b>				
<b>Primary Government:</b>				
Governmental Activities:				
General Government	\$ 2,043,696	\$ 1,222,223	\$ 492,023	\$ -
Public Safety	5,886,661	769,235	64,805	-
Public Works	4,797,256	499,329	1,096,105	-
Recreation and Cultural	1,327,694	852,038	396,146	-
Interest on Long-Term Debt	205,222	-	-	-
Total Governmental Activities	14,260,529	3,342,825	2,049,079	-
Business-type Activities:				
Water and Sewer	4,922,359	4,521,810	-	-
Total Primary Government	\$ 19,182,888	\$ 7,864,635	\$ 2,049,079	\$ -
<b>Component Units:</b>				
D.D.A./B.R.A./E.D.C.	\$ 1,478,033	\$ 156,116	\$ 33,896	\$ 100,000

General Revenues:  
Property Taxes  
State Shared Revenues  
Franchise Fee  
Unrestricted Investment Earnings  
Total General Revenues and Transfers

Change in Net Position  
Net Position - Beginning

Net Position - Ending

**Net (Expense) Revenue and Changes in Net Position**

<b>Primary Government</b>			
<b>Governmental Activities</b>	<b>Business-type Activities</b>	<b>Total</b>	<b>Component Units</b>
\$ (329,450)	\$ -	\$ (329,450)	\$ -
(5,052,621)	-	(5,052,621)	-
(3,201,822)	-	(3,201,822)	-
(79,510)	-	(79,510)	-
<u>(205,222)</u>	-	<u>(205,222)</u>	-
<u>(8,868,625)</u>	-	<u>(8,868,625)</u>	-
-	<u>(400,549)</u>	<u>(400,549)</u>	-
<u>(8,868,625)</u>	<u>(400,549)</u>	<u>(9,269,174)</u>	-
-	-	-	<u>(1,188,021)</u>
9,815,585	-	9,815,585	1,503,262
1,170,941	-	1,170,941	-
192,933	-	192,933	-
<u>225,811</u>	<u>97,617</u>	<u>323,428</u>	<u>39,526</u>
<u>11,405,270</u>	<u>97,617</u>	<u>11,502,887</u>	<u>1,542,788</u>
2,536,645	(302,932)	2,233,713	354,767
<u>7,534,953</u>	<u>14,987,812</u>	<u>22,522,765</u>	<u>4,728,385</u>
<u>\$ 10,071,598</u>	<u>\$ 14,684,880</u>	<u>\$ 24,756,478</u>	<u>\$ 5,083,152</u>

**CITY OF PLYMOUTH**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2023**

	General	2020 Road Construction Fund	Other Governmental Funds	Total Governmental Funds
<b><u>ASSETS</u></b>				
Cash and Cash Equivalents	\$ 5,604,582	\$ 544,597	\$ 6,119,357	\$ 12,268,536
Investments	-	-	77,983	77,983
Receivables (net of allowance for uncollectibles):				
Taxes	69,520	-	-	69,520
Accounts	100,859	-	118,077	218,936
Due from Other Funds	122,311	-	-	122,311
Due from Other Governmental Units	158,180	-	197,123	355,303
Inventory	25,127	-	37,916	63,043
Prepaid Expenditures	127,366	-	-	127,366
	<u>\$ 6,207,945</u>	<u>\$ 544,597</u>	<u>\$ 6,550,456</u>	<u>\$ 13,302,998</u>

**LIABILITIES AND FUND BALANCE**

Liabilities:				
Accounts Payable	\$ 592,094	\$ 35,616	\$ 408,916	\$ 1,036,626
Accrued and Other Liabilities	177,055	-	38,295	215,350
Due to Other Governmental Units	345,476	-	-	345,476
Due to Component Unit	10,824	-	-	10,824
Unearned Revenue	550,982	-	500,000	1,050,982
Total Liabilities	<u>1,676,431</u>	<u>35,616</u>	<u>947,211</u>	<u>2,659,258</u>
Fund Balances:				
Non Spendable-Inventory and Prepaid Expenditures	152,493	-	37,916	190,409
Non Spendable-Long Term Accounts Receivable	122,311	-	-	122,311
Restricted:				
Capital Projects	-	508,981	204,635	713,616
Debt Service	-	-	351,475	351,475
Special Revenue	-	-	4,177,142	4,177,142
Other	-	-	642,926	642,926
Committed	550,000	-	189,151	739,151
Unassigned	3,706,710	-	-	3,706,710
Total Fund Balances	<u>4,531,514</u>	<u>508,981</u>	<u>5,603,245</u>	<u>10,643,740</u>
Total Liabilities and Fund Balances	<u>\$ 6,207,945</u>	<u>\$ 544,597</u>	<u>\$ 6,550,456</u>	

Amounts reported for governmental activities in the statement of net position are different because:

Capital Assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	23,256,683
Internal Service Funds are used by management to charge the costs of motor pool to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position. These liabilities do not require current resources:	2,471,755
Other Post Employment Benefits Liability	(13,976,287)
Compensated Absences Liability	(366,521)
Net Pension Liability	(5,898,247)
Deferred Charges on Bonds	(514,525)
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.	(5,545,000)
Net Position of Governmental Activities	<u>\$ 10,071,598</u>

**CITY OF PLYMOUTH**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended June 30, 2023**

	<u>General</u>	<u>2020 Road Construction Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>				
Property Taxes	\$ 6,803,220	\$ -	\$ 3,012,365	\$ 9,815,585
Licenses and Permits	2,802	-	558,604	561,406
Intergovernmental:				
Federal, State and Local	1,497,747	-	1,630,953	3,128,700
Charges for Services	1,164,593	-	1,336,263	2,500,856
Interest	146,839	3,537	71,127	221,503
Other	536,729	-	32,395	569,124
Total Revenues	<u>10,151,930</u>	<u>3,537</u>	<u>6,641,707</u>	<u>16,797,174</u>
<b>Expenditures</b>				
Current:				
General Government	2,373,101	-	-	2,373,101
Public Safety	5,504,074	-	666,400	6,170,474
Public Works	1,185,730	-	2,431,372	3,617,102
Recreation and Cultural	-	-	1,229,779	1,229,779
Debt Service:				
Principal	-	-	1,565,000	1,565,000
Interest and Other Charges	-	-	239,050	239,050
Capital Outlay	317,891	1,633,398	402,937	2,354,226
Total Expenditures	<u>9,380,796</u>	<u>1,633,398</u>	<u>6,534,538</u>	<u>17,548,732</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>771,134</u>	<u>(1,629,861)</u>	<u>107,169</u>	<u>(751,558)</u>
<b>Other Financing Sources (Uses)</b>				
Transfers In	-	-	818,256	818,256
Transfers Out	(442,058)	-	(376,198)	(818,256)
Total Other Financing Sources (Uses)	<u>(442,058)</u>	<u>-</u>	<u>442,058</u>	<u>-</u>
Net Change in Fund Balances	329,076	(1,629,861)	549,227	(751,558)
Fund Balances - Beginning	<u>4,202,438</u>	<u>2,138,842</u>	<u>5,054,018</u>	<u>11,395,298</u>
Fund Balances - Ending	<u>\$ 4,531,514</u>	<u>\$ 508,981</u>	<u>\$ 5,603,245</u>	<u>\$ 10,643,740</u>

**CITY OF PLYMOUTH**  
**Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**of Governmental Funds to the Statement of Activities**  
**For the Year Ended June 30, 2023**

Amounts reported for governmental activities in the statement of activities (page 12-13) are different because:

Net change in fund balances - total governmental funds (page 15)	\$	(751,558)
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay expenditures exceeded depreciation expense in the current period.</p>		
Capital Outlay		2,241,075
Depreciation Expense		(1,493,230)
<p>The net decrease in other post employment benefit obligations (OPEB) does not require current resources and are not included in governmental funds.</p>		
		2,500,402
<p>The net increase in Net Pension Liability does not require current resources and are not included in governmental funds.</p>		
		(2,147,370)
<p>The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.</p>		
Bond Amortization		73,503
Principal Repayments		1,565,000
Compensated Absences increase		(35,329)
<p>Internal service funds are used by management to charge the costs of fleet management and management information systems to individual funds. The net revenue of certain activities of internal service funds is reported with governmental activities.</p>		
		<u>584,152</u>
Change in net position in governmental activities (page 13)	\$	<u><u>2,536,645</u></u>

**CITY OF PLYMOUTH**  
**Balance Sheet**  
**Proprietary Funds**  
**June 30, 2023**

	<b>Business Type Activity Enterprise Fund</b>	<b>Governmental Activities - Internal Service</b>
	<b>Water &amp; Sewer</b>	<b>Equipment Fund</b>
<b><u>ASSETS</u></b>		
Current Assets:		
Cash and Cash Equivalents	\$ 1,312,370	\$ 1,001
Accounts Receivable	1,020,758	-
Inventory	130,962	13,418
Total Current Assets	2,464,090	14,419
Property, Plant and Equipment:		
Water and Sewer Infrastructure	22,535,261	-
Machinery, Equipment and Vehicles	1,570,174	7,661,785
Accumulated Depreciation	(10,719,513)	(3,859,485)
Net Property, Plant and Equipment	13,385,922	3,802,300
Total Assets	\$ 15,850,012	\$ 3,816,719
<b><u>LIABILITIES, DEFERRED INFLOWS AND NET POSITION</u></b>		
Current Liabilities:		
Accounts Payable	\$ 652,171	\$ 78,630
Accrued Liabilities	33,291	12,644
Current Portion of Long Term Debt Payable	210,000	246,996
Total Current Liabilities	895,462	338,270
Long-Term Liabilities:		
Notes Payable	-	1,006,694
Bonds Payable	220,000	-
Total Long-Term Liabilities	220,000	-
Deferred Inflow - Bond Refunding	49,670	-
Total Deferred Inflows	49,670	-
Net Position:		
Net Investment in Capital Assets	12,906,252	2,548,610
Unrestricted	1,778,628	(76,855)
Total Net Position	14,684,880	2,471,755
Total Liabilities, Deferred Inflows and Net Position	\$ 15,850,012	\$ 3,816,719

**CITY OF PLYMOUTH**  
**Statement of Revenues, Expenses and Changes in Fund Equity**  
**Proprietary Funds**  
**For the Year Ended June 30, 2023**

	<b>Business Type Activity Enterprise Fund</b>	<b>Governmental Activities - Internal Service</b>
	<b>Water &amp; Sewer</b>	<b>Equipment Fund</b>
<b><u>Operating Revenues:</u></b>		
Charges for Services	\$ 4,521,810	\$ -
Rental Income	-	1,191,275
Miscellaneous	-	56,095
Total Operating Revenues	4,521,810	1,247,370
<b><u>Operating Expenses:</u></b>		
Personal Services, Other and Administrative	832,996	470,773
Trunk and Lateral	307,530	-
Mains Maintenance	165,928	-
Service Maintenance	31,788	-
Sewage Disposal Charges	1,669,349	-
Purchased Water	1,185,935	-
Meter Maintenance	162,246	-
Hydrant Maintenance	27,734	-
Depreciation and Amortization	530,138	160,615
Total Operating Expenses	4,913,644	631,388
Operating Income (Loss)	(391,834)	615,982
<b><u>Non-Operating Revenues (Expenses):</u></b>		
Interest Income	97,617	7,845
Interest Expense	(8,715)	(39,675)
Total Non-Operating Revenues (Expenses)	88,902	(31,830)
Net Income (Loss)	(302,932)	584,152
Net Position, Beginning	14,987,812	1,887,603
Net Position, Ending	\$ 14,684,880	\$ 2,471,755

**CITY OF PLYMOUTH**  
**Statement of Cash Flows**  
**Proprietary Funds**  
**For the Year Ended June 30, 2023**

	<b>Business Type Activity Enterprise Fund</b>	<b>Governmental Activities - Internal Service</b>
	<b>Water &amp; Sewer</b>	<b>Equipment Fund</b>
<b><u>CASH FLOWS FROM OPERATING ACTIVITIES</u></b>		
Receipts from customers and users	\$ 4,683,685	\$ 56,095
Receipts from quasi-external transactions	-	1,191,275
Payments to suppliers	(3,227,671)	(450,226)
Payments to employees	(859,866)	(9,420)
Net Cash Provided by Operating Activities	596,148	787,724
<b><u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</u></b>		
Purchases of Capital Assets	(1,873,658)	(1,866,902)
Installment Loan Proceeds	-	735,338
Principal Paid on Capital Debt	(275,000)	(120,828)
Interest Paid on Capital Debt	(26,103)	(39,675)
Net Cash Provided (Used) by Capital and Related Financing Activities	(2,174,761)	(1,292,067)
<b><u>CASH FLOWS FROM INVESTING ACTIVITIES</u></b>		
Interest Earned	97,617	7,845
Net Increase (Decrease) in Cash and Cash Equivalents	(1,480,996)	(496,498)
Cash and Cash Equivalents, Beginning	2,793,366	497,499
Cash and Cash Equivalents, Ending	\$ 1,312,370	\$ 1,001
<b><u>Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:</u></b>		
Operating Income (Loss)	\$ (391,834)	\$ 615,982
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities:		
Depreciation and Amortization Expense	530,138	160,615
(Increase) Decrease in Receivables	161,875	-
Increase (Decrease) in Accounts Payable	322,839	11,077
Increase (Decrease) in Accrued Liabilities	(26,870)	50
Net Cash Provided by Operating Activities	\$ 596,148	\$ 787,724

**CITY OF PLYMOUTH**  
**Statement of Fiduciary Net Position**  
**Fiduciary Funds**  
**June 30, 2023**

	<b><u>Custodial Funds</u></b>
<b><u>ASSETS</u></b>	
Cash	\$ 4,994
 <b><u>LIABILITIES</u></b>	
Due to Other Governments	<u>4,994</u>
 <b>NET POSITION</b>	 \$ <u><u>-</u></u>

**CITY OF PLYMOUTH**  
**Statement of Changes in Fiduciary Net Position**  
**Fiduciary Funds**  
**For the Fiscal Year Ended June 30, 2023**

	<b><u>Custodial Funds</u></b>
Additions:	
Taxes Collected for Other Governments	\$ 22,023,610
 Deductions:	
Payment of Taxes to Other Governments	<u>22,023,610</u>
 Change in Net Position	 \$ <u><u>-</u></u>

**CITY OF PLYMOUTH**  
**Statement of Net Position - Component Units**  
**June 30, 2023**

	<u>Major Funds</u>		<u>Non Major</u>	<u>Total</u>
	<u>Downtown Development Authority</u>	<u>Brownfield Redevelopment Authority</u>	<u>Economic Development Authority</u>	
<b><u>ASSETS</u></b>				
Cash and Cash Equivalents	\$ 2,053,717	\$ 558,973	\$ -	\$ 2,612,690
Accounts Receivable	5,212	-	-	5,212
Due from Primary Government	-	-	10,824	10,824
Capital Assets (Net of Accumulated Depreciation)	3,905,114	-	-	3,905,114
Total Assets	<u>5,964,043</u>	<u>558,973</u>	<u>10,824</u>	<u>6,533,840</u>
<b><u>LIABILITIES</u></b>				
Accounts Payable	535,370	412,348	-	947,718
Accrued Liabilities	54,625	-	-	54,625
Noncurrent Liabilities:				
Due within one year	205,000	-	-	205,000
Due in more than one year	205,000	-	-	205,000
Total Liabilities	<u>999,995</u>	<u>412,348</u>	<u>-</u>	<u>1,412,343</u>
<b><u>DEFERRED INFLOW OF RESOURCES</u></b>				
Unamortized Bond Premium	<u>38,345</u>	<u>-</u>	<u>-</u>	<u>38,345</u>
<b><u>NET POSITION</u></b>				
Net Investment in Capital Assets	3,456,769	-	-	3,456,769
Unrestricted	1,468,934	146,625	10,824	1,626,383
	<u>\$ 4,925,703</u>	<u>\$ 146,625</u>	<u>\$ 10,824</u>	<u>\$ 5,083,152</u>

**CITY OF PLYMOUTH**  
**Statement of Activities - Component Units**  
**For the Year Ended June 30, 2023**

<b>Functions/Programs</b>	<b>Program Revenues</b>				<b>Net (Expense) Revenue and Changes in Net Position</b>			<b>Total</b>
	<b>Expenses</b>	<b>Charges for Services</b>	<b>Operating Grants and Contributions</b>	<b>Capital Grants and Contributions</b>	<b>Major Funds</b>		<b>Non Major</b>	
					<b>Downtown Development Authority</b>	<b>Brownfield Redevelopment Authority</b>	<b>Economic Development Authority</b>	
<b>Major Funds:</b>								
Downtown Development Authority	\$ 1,021,717	\$ 156,116	\$ 33,896	\$ -	\$ (831,705)	\$ -	\$ -	\$ (831,705)
Brownfield Redevelopment Authority	456,316	-	-	100,000	-	(356,316)	-	(356,316)
Total	\$ 1,478,033	\$ 156,116	\$ 33,896	\$ 100,000	(831,705)	(356,316)	-	(1,188,021)
General Revenues:								
Property Taxes					1,146,946	356,316	-	1,503,262
Unrestricted Investment Earnings					34,263	5,263	-	39,526
Total General Revenues					1,181,209	361,579	-	1,542,788
Change in Net Position								
Net Position - Beginning					4,576,199	141,362	10,824	4,728,385
Net Position - Ending					\$ 4,925,703	\$ 146,625	\$ 10,824	\$ 5,083,152

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The City of Plymouth was incorporated March 14, 1932, under the provisions of Act 279, P.A. 1909, as amended (Home Rule City Act). The City operates under a Commission-Manager form of government and provides the following services as authorized by its charter: public safety (police, fire, and inspection), highways and streets, sanitation, community development, culture-recreation, public improvements, planning and zoning, water and sewerage system, and general administrative services. It also operates a municipal cemetery.

As required by generally accepted accounting principles, these financial statements present the City of Plymouth and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities are, in substance, part of the City's operations and so data from these units is combined with data of the primary government. The discretely presented component units, on the other hand, are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the government. Each blended and discretely presented component unit has a June 30 fiscal year end.

*Blended Component Units*

The City of Plymouth Municipal Building Authority is governed by a five (5) member Board appointed by the Mayor with City Commission approval. Although it is legally separate from the City, the Building Authority is reported as if it were part of the primary government because its sole purpose is to finance and construct the City's public buildings and parking structures.

*Discretely Presented Component Units*

The City of Plymouth Downtown Development Authority (DDA) Board is comprised of up to twelve (12) members appointed by the Mayor with City Commission approval. The DDA is responsible for the creation of a development and financing plan for the downtown district or a development area within the district to promote economic growth. The Authority must obtain City Commission approval of all development and financing plans. The annual operating budget and any modifications also require the approval of the Plymouth City Commission.

The City of Plymouth Economic Development Corporation (EDC) is governed by a nine (9) member board appointed by the Mayor with City Commission approval. The EDC was established to promote economic development within the City.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

A. Reporting Entity – Continued

*Discretely Presented Component Units – Continued*

The City of Plymouth Brownfield Redevelopment Authority (BRA) is comprised of a nine (9) member board appointed by the Mayor with City Commission approval. The BRA was established to promote the revitalization of environmentally distressed areas of the City.

The above component units are discretely presented within the City financial statements because they are legally separate and financially accountable to the City. Financial accountability is demonstrated by the City Commission making the appointments to the respective boards, approving the annual operating budgets and any amendments of each component unit and approving development and financing plans of the EDC and DDA. Separate financial statements for these component units have not been prepared.

*Joint Ventures*

As of December 31, 2011, the City concluded participation with the Charter Township of Plymouth in a joint venture to operate the Plymouth Community Fire Department (PCFD), which provided fire services for residents and businesses of both the City and Township. As of January 1, 2012, the City became a participant with the City of Northville in a joint venture to receive fire services provided by the Northville City Fire Department (NCFD) to residents and businesses of the City of Plymouth. Both intergovernmental agreements are considered joint ventures because the City has an ongoing financial interest and ongoing financial responsibility related to the former service with the Charter Township of Plymouth and the City of Northville. The City has an obligation to the Township related to cost sharing or retirement pensions and retiree healthcare costs for employees who served under the agreement. Under the agreement with the City of Northville, the City will share staffing expenses of the NCFD based on a percentage related to the number of fire runs in each city compared to the total for both cities. The same percentage also applies to equipment rental charges of the City of Northville's Equipment Fund related to fire equipment of the NCFD.

The City also participates in an intergovernmental service agreement with Plymouth Township for Community services (E911, Police Dispatch). The Township has sole ownership of the assets of the "Plymouth Community Communication Center" established by the agreement.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation  
– Continued

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

Governmental Funds

The City reports the following major governmental fund:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

In addition, the City reports on the following fund types:

The special revenue funds account for revenue sources that are legally restricted to expenditures for specific purposes (not including expendable trusts or capital projects).

The debt service funds account for the resources accumulated and payments made for principal and interest on long-term debt of governmental funds.

The capital project funds are used to account for construction projects and their related revenue sources.

Permanent funds are used to report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs. This includes the perpetual care fund for the municipal cemetery.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation  
– Continued

Proprietary Funds

Proprietary funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Proprietary funds include the following fund types:

Enterprise Funds are used to account for those operations that are financed and operated in a manner similar to private business or where the City Commission has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability. The City's enterprise fund is the Water and Sewer Fund, which is reported as a major fund.

Internal Service Funds account for operations that provide services to other departments or agencies of the City on a cost reimbursement basis. As these services predominantly benefit governmental rather than business-type functions, they have been included within the *governmental* activities in the government-wide financial statements.

Fiduciary Funds

Fiduciary Funds account for assets held by the government in a custodial capacity on behalf of others.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation  
– Continued

Restricted Resources

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as needed.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

D. Assets, Liabilities and Net Position or Equity

1. Deposits and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. State statutes authorize the City to invest in obligations of the U.S. Treasury, commercial paper of certain investment grades, and deposits of Michigan commercial banks.

2. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds" (i.e. the current portion of interfund loans) or "advances to/from other funds" (i.e. non-current portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables of \$1,309,214 are shown net of allowances for uncollectible accounts.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity – Continued

3. Inventory

Inventories are valued at cost using the first-in/first out (FIFO) method. The costs of governmental fund-type inventories are recorded as expenditures when consumed rather than when purchased.

4. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of capitalized value of the assets constructed.

Property, plant and equipment of the primary government, as well as the component units, are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	15-30
Equipment	5-20
Infrastructure	15-30

5. Compensated Absences

In accordance with contracts negotiated with the various employee groups of the City, individual employees have vested rights upon termination of employment to receive payment for unused vacation and sick leave under formulas and conditions specified in the contracts.

All sick and vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured. The long-term portion of compensated absences related to the governmental funds is a liability recorded in the Statement of Net Position.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity – Continued

6. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

Long-term debt is recognized as a liability of a governmental fund when due. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the Statement of Net Position. Long-term liabilities expected to be financed from proprietary funds are reported as liabilities in those funds.

7. Fund Equity

In the fund financial statements, governmental funds report the following components of fund balance:

Non-spendable – Amounts that are not in spendable form or are legally or contractually required to be maintained intact.

Restricted – Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.

Committed – Amounts that have been formally set aside by City Commission for use for a specific purpose. Commitments are made and can be rescinded only via resolution of the City Commission.

Assigned – Intent to spend resources on specific purposes expressed by the City Commission but are neither restricted nor committed. The City's intent would be to spend committed funds prior to the use of uncommitted/unassigned funds. When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity – Continued

7. Fund Equity – Continued

Unassigned – This is the residual classification for the general fund. This classification represents fund balance that has not been restricted, committed, or assigned to specific purposes within the general fund.

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

1. The City is legally subject to the budgetary control requirements of the State of Michigan P.A. 621 of 1978 (Uniform Budgeting Act). The following is a summary of the requirements of this act:
  - a. Budgets must be adopted for the General and Special Revenue Funds.
  - b. Budgets must be balanced.
  - c. Budgets must be amended as necessary.
  - d. Public hearings must be held prior to adoption.
  - e. Expenditures cannot exceed budget appropriations.
  - f. Expenditures must be authorized by a budget appropriation prior to being incurred.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY – Continued

A. Budgetary Information – Continued

2. The City follows these procedures in establishing the budgetary data reflected in these financial statements:
  - a. At the first meeting in April, the City Manager submits to the City Commission the proposed operating budgets for the fiscal year commencing the following July 1. The operating budgets include proposed expenditures and the means of financing them, for the General, Special Revenue, Debt Service and Proprietary Fund Types.
  - b. Public hearings are conducted at City Hall to obtain taxpayer comments.
  - c. Prior to June 30, the budgets are legally enacted at the activity level for the General Fund and at the activity level expenditure level for the Special Revenue Funds through passage of a resolution.
  - d. Formal budgetary integration is employed as a management control device during the year for all budgetary funds.
  - e. The City Manager is authorized to transfer amounts not to exceed 10% of the departmental budget between departmental (activity level) appropriation accounts.
  - f. Budget appropriations lapse at year end.
  - g. The City does not employ encumbrance accounting as an extension of formal budgetary integration in the governmental funds.
  - h. Budgeted amounts are reported as originally adopted, or as amended by the City Commission.

B. Compliance with P.A. 621 of 1978

1. Deficit Fund Balance

The City has no funds with deficit balances.

2. Excess of Expenditures Over Appropriations in Budgetary Funds

The budgets for the General and Special Revenue Funds are adopted at the activity level. The City had no expenditures in excess of budget appropriations in the budgetary funds at June 30, 2023.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

III. DETAILED NOTES ON ALL FUNDS

A. Deposits and Investments

Under State law, the City is permitted to invest in deposits with Michigan commercial banks, savings and loans and credit unions, obligations of the U.S. Treasury, and corporate bonds and commercial paper with certain investment grades. State law limits investments in commercial paper, corporate bonds, and mutual bond funds to the top two ratings issued by nationally recognized statistical rating organizations. The City's investment policy does not further limit its investment choices.

A reconciliation of cash to the accompanying financial statements follows:

Statement of Net Position:	
Cash and Cash Equivalents	\$ 13,581,907
Statement of Fiduciary Net Position-Cash	<u>4,994</u>
Total	<u>\$ 13,586,901</u>

**Custodial Credit Risk.** In the event of a bank failure, the City's deposits may not be recovered. Neither State law nor the City's investment policy requires consideration of custodial credit risk. As of June 30, 2023, the City's book balance of its deposits was \$13,586,901 of which \$2,187,532 was uninsured and uncollateralized. The City believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the City evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

<u>Component Units:</u>	<u>Carrying Amount</u>	<u>Bank Balance</u>	<u>FDIC Insured</u>
Downtown Development Authority	\$2,053,717	\$2,053,717	\$ -
Economic Development Corporation	-	-	-
Brownfield Redevelopment Authority	<u>558,973</u>	<u>558,973</u>	<u>-</u>
	<u>\$2,202,347</u>	<u>\$ 2,202,347</u>	<u>\$ -</u>

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

III. DETAILED NOTES ON ALL FUNDS – Continued

A. Deposits and Investments – Continued

Interest Rate Risk. The City's investment policy does not restrict investment maturities, other than commercial paper which can only be purchased with a 270 day maturity. At year end, the average maturities of deposits are as follows:

<u>Investments</u>	<u>Fair Value</u>	<u>Weighted Avg Maturity</u>
Michigan CLASS Investment Pool	\$ 2,187,532	.21
Trust Fund:		
Mutual Fund – Bonds and Cash	1,000	Not Available
Mutual Fund – Equity	<u>76,983</u>	Not Available
	<u>\$ 2,265,515</u>	

Credit Risk. State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The City has no investment policy that would further limit its investment choices. As of year end, the credit quality ratings of debt securities (other than the U.S. government) are as follows:

<u>Investments</u>	<u>Fair Value</u>	<u>Rating</u>	<u>Rating Organization</u>
MI CLASS Investment Pool	\$ 2,187,532	AAAm	S&P
Trust Fund:			
Mutual Fund – Cash	1,000	Not Available	
Mutual Funds – Equity	<u>76,983</u>	Not Available	
	<u>\$ 2,265,515</u>		

Concentration of Credit Risk. The City's investment policy places no limit on the amount the City may invest in any one issuer. The City does have more than 5% of its total cash and investments in the Michigan CLASS Investment Pool (16%).

Investments in Entities that Calculate Net Asset Value per Share. As of the fiscal year ended June 30, 2023, the City holds shares or interests in investment pools where the fair value of the investments are measured on a recurring basis using net asset value per share of the investment pools.

The Michigan CLASS investment pool (fair value \$2,187,532) has no unfunded commitments, no restrictions on redemption frequency, and has no redemption notice period.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

III. DETAILED NOTES ON ALL FUNDS – Continued

B. Capital Assets

Capital asset activity for the year ended June 30, 2023 was as follows:

<u>Governmental Activities:</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital Assets, not depreciated:				
Land	\$ 1,256,528	\$ -	\$ -	\$ 1,256,528
Capital Assets, being depreciated:				
Buildings and Improvements	7,591,856	395,017	-	7,986,873
Machinery and Equipment	2,366,533	150,000	-	2,516,533
Infrastructure	33,300,166	1,696,058	-	34,996,224
Internal Service Fund	6,885,392	1,866,902	(1,090,509)	7,661,785
	<u>50,143,947</u>	<u>4,107,977</u>	<u>(1,090,509)</u>	<u>53,161,415</u>
Less: Accumulated Depreciation:				
Buildings and Improvements	(5,693,124)	(208,929)	-	(5,902,053)
Machinery and Equipment	(2,705,511)	(236,079)	-	(2,941,590)
Infrastructure	(13,607,610)	(1,048,222)	-	(14,655,832)
Internal Service Fund	(4,789,379)	(160,615)	1,090,509	(3,859,485)
	<u>(26,795,624)</u>	<u>(1,653,845)</u>	<u>1,090,509</u>	<u>(27,358,960)</u>
Governmental Activities Capital Assets, net	<u>\$ 24,604,851</u>	<u>\$ 2,454,132</u>	<u>\$ -</u>	<u>\$ 27,058,983</u>

Depreciation expense was charged to functions of the primary government as follows:

General Government	\$ 105,362
Public Safety	144,748
Public Works	1,127,280
Recreation and Cultural	115,840
Charged though Internal Service Funds	160,615
	<u>\$ 1,653,845</u>

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

III. DETAILED NOTES ON ALL FUNDS – Continued

B. Capital Assets – Continued

<u>Business-type Activities:</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital Assets, being depreciated:				
Water and Sewer Mains	\$ 21,887,693	\$ 647,568	\$ -	\$ 22,535,261
Equipment	344,084	1,226,090	-	1,570,174
	<u>22,231,777</u>	<u>1,873,658</u>	<u>-</u>	<u>24,105,435</u>
Less: Accumulated Depreciation:				
Water and Sewer Mains	(9,869,927)	(499,280)	-	(10,369,207)
Equipment	(319,448)	(30,858)	-	(350,306)
	<u>(10,189,375)</u>	<u>(530,138)</u>	<u>-</u>	<u>(10,719,513)</u>
Business-type Activities Capital Assets, net	<u>\$ 12,042,402</u>	<u>\$ 1,343,520</u>	<u>\$ -</u>	<u>\$ 13,385,922</u>

<u>Component Units:</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital Assets, not depreciated:				
Land	\$ 597,000	\$ -	\$ -	\$ 597,000
Capital Assets, being depreciated:				
Infrastructure	\$ 7,399,570	\$ 426,585	\$ -	\$ 7,826,155
Buildings	1,987,295	182,918	-	2,170,213
Equipment	232,473	-	-	232,473
	<u>9,619,338</u>	<u>609,503</u>	<u>-</u>	<u>10,228,841</u>
Less: Accumulated Depreciation:				
Infrastructure	(5,932,529)	(220,983)	-	(6,153,512)
Buildings	(527,493)	(48,986)	-	(576,479)
Equipment	(163,658)	(27,078)	-	(190,736)
	<u>(6,623,680)</u>	<u>(297,047)</u>	<u>-</u>	<u>(6,920,727)</u>
Component Units Capital Assets, net	<u>\$ 3,592,658</u>	<u>\$ 312,456</u>	<u>\$ -</u>	<u>\$ 3,905,114</u>

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

III. DETAILED NOTES ON ALL FUNDS – Continued

C. Interfund Receivables, Payables and Transfers

1. Interfund Receivables and Payables

The composition of interfund balances as of June 30, 2023, is as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Housing Commission Agency	\$ <u><u>122,311</u></u>

2. Interfund Transfers

<u>Transfers In</u>	<u>Transfers Out</u>	<u>Amount</u>
Recreation	General Fund	\$ 250,000
Solid Waste Fund	General Fund	9,048
Building Fund	General Fund	55,000
Neighborhood Services	General Fund	73,010
Public Improvement Fund	General Fund	55,000
Local Street Fund	Major Street Fund	372,198
Recreation CIF	Recreation	4,000
		\$ <u><u>818,256</u></u>

Transfers represent budgeted operating subsidies and funding for debt service, planned transfers between the Street Funds, and assistance with capital projects.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

III. DETAILED NOTES ON ALL FUNDS – Continued

D. Long-Term Debt

The following is a summary of long-term debt transactions of the City for the year ended June 30, 2023:

	Balance			Balance	Balance
	July 1, 2022	Additions	Reductions	June 30, 2023	Within 1 Year
Governmental Activities:					
2012 LTGO Bonds	\$ 2,020,000	\$ -	\$ 1,010,000	\$ 1,010,000	\$ 1,010,000
2020 GO Bonds	5,090,000	-	555,000	4,535,000	580,000
Total Bonds	7,110,000	-	1,565,000	5,545,000	1,590,000
Installment Loans	639,182	735,336	120,828	1,253,690	246,996
	<u>\$ 7,749,182</u>	<u>\$ 735,336</u>	<u>\$ 1,685,828</u>	<u>\$ 6,798,690</u>	<u>\$ 1,836,996</u>
Business-type Activities:					
2015 Cap Imp Bonds	\$ 635,000	\$ -	\$ 205,000	\$ 430,000	\$ 210,000
2012 GO Refunding Bonds	70,000	-	70,000	-	-
	<u>\$ 705,000</u>	<u>\$ -</u>	<u>\$ 275,000</u>	<u>\$ 430,000</u>	<u>\$ 210,000</u>
Component Unit-DDA					
2015 Cap Imp Bonds	<u>\$ 610,000</u>	<u>\$ -</u>	<u>\$ 200,000</u>	<u>\$ 410,000</u>	<u>\$ 205,000</u>

The following is a summary of general obligation debt outstanding (excluding compensated absences) of the City as of June 30, 2023:

	Number of	Interest	Maturing	Principal
	Issues	Rate (Coupon)	Through	Outstanding
Governmental Activities:				
Gen Obligation Bonds	2	1.43-4.75%	2030	\$ 5,545,000
Act 99 Installment Loans	6	2.87%-5.34%	2029	1,253,690
Total Govt Activities				<u>\$ 6,798,690</u>
Business-type Activities:				
Gen Obligation Bonds	1	2.00-4.00%	2025	<u>\$ 430,000</u>
Component Unit-DDA				
Gen Obligation Bonds	1	4.00%	2025	<u>\$ 410,000</u>

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

III. DETAILED NOTES ON ALL FUNDS – Continued

D. Long-Term Debt – Continued

The annual debt service requirements to maturity for debt outstanding as of June 30, 2023 are as follows:

Year Ended	Governmental Activities		Business-type Activities		Component Unit-DDA	
	Principal	Interest	Principal	Interest	Principal	Interest
2024	\$ 1,836,996	\$ 220,020	\$ 210,000	\$ 13,000	\$ 205,000	12,300
2025	834,605	164,980	220,000	4,400	205,000	4,100
2026	1,035,650	132,707	-	-	-	-
2027	698,468	92,385	-	-	-	-
2028	719,861	71,391	-	-	-	-
2029	958,110	50,343	-	-	-	-
2030	715,000	21,450	-	-	-	-
	<u>\$ 6,798,690</u>	<u>\$ 753,276</u>	<u>\$ 430,000</u>	<u>\$ 17,400</u>	<u>\$ 410,000</u>	<u>\$ 16,400</u>

E. Property Taxes

Property taxes are assessed as of each December 31. The City tax levy is billed on July 1, and taxes are considered delinquent on March 1, at which time the applicable property is subject to lien and penalty and interest is assessed. The maximum authorized operating levy for the City is 15 mills prior to “rollback” required by State laws, and additional amounts for Solid Waste as provided by State law. The City also levies voter approved amounts for general obligation debt. The millage rates for the 2022 tax roll were as follows:

	<u>Tax Rate</u>
General Operating	10.3410
Refuse	1.8200
General Obligation Debt	<u>2.9500</u>
Total	<u>15.1110</u>

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

IV. OTHER INFORMATION

A. Defined Benefit Pension Plan

Plan Description

The City participates in an agent multiple-employer defined benefit pension plan administered by the Municipal Employees Retirement System of Michigan (MERS) that covers all full-time employees of the City. MERS was established as a statewide public employee pension plan by the Michigan Legislature under PA 135 of 1945 and is administered by a nine-member Retirement Board. MERS issues a publicly available financial report, which includes the financial statements and required supplemental information of this defined benefit plan. This report can be obtained at [www.mersofmichigan.com](http://www.mersofmichigan.com) or in writing to MERS at 1134 Municipal Way, Lansing, Michigan 48917.

Benefits Provided

The Plan provides certain retirement, disability, and death benefits to plan members and beneficiaries. PA 427 of 1984, as amended established and amends the benefit provisions of the participants in MERS. There are three divisions, all closed to new hires.

Employees Covered by Benefit Terms

At the December 31, 2022 measurement date, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently Receiving benefits	50
Inactive plan members entitled to but not yet receiving benefits	3
Active plan members	<u>0</u>
Total employees covered by MERS	<u>53</u>

Contributions

The State of Michigan Constitution, Article 9, Section 24, requires that financial benefits arising on account of employee service rendered in each year be funded during that year. Accordingly, MERS retains an independent actuary to determine the annual contribution. The employer is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS retirement board. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The employer may establish contribution rates to be paid by its covered employees.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

IV. OTHER INFORMATION – Continued

A. Defined Benefit Pension Plan – Continued

Net Pension Liability

The net pension liability reported at June 30, 2023 was determined using a measure of the total pension liability and the pension net position as of December 31, 2022. The December 31, 2022 total pension liability was determined by an actuarial valuation performed as of that date.

Changes in the net pension liability during the measurement year were as follows:

<u>Changes in Net Pension Liability</u>	<u>Increase (Decrease)</u>		
	<u>Total Pension Liability</u>	<u>Plan Net Position</u>	<u>Net Pension Liability</u>
Balance at December 31, 2021	\$ <u>15,534,179</u>	\$ <u>10,550,135</u>	\$ <u>4,984,044</u>
Service Cost	-	-	-
Interest	1,072,978	-	1,072,978
Contributions-Employer	-	1,482,830	(1,482,830)
Contributions-Employee	-	-	-
Net Investment Income	-	(1,080,737)	1,080,737
Differences between expected and actual experience	(24,551)	-	(24,551)
Benefit Payments, including refunds	(1,469,031)	(1,469,031)	-
Administrative Expenses	-	(19,339)	19,339
Net Changes	<u>(420,604)</u>	<u>(1,086,277)</u>	<u>665,673</u>
Balance at December 31, 2022	\$ <u><u>15,113,575</u></u>	\$ <u><u>9,463,858</u></u>	\$ <u><u>5,649,717</u></u>

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

IV. OTHER INFORMATION – Continued

A. Defined Benefit Pension Plan – Continued

Pension Expense and Deferred Outflows of Resources Related to Pensions

For the year ended June 30, 2023, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Source</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Net difference between projected and actual earnings on pension plan investments	\$ -	\$ 814,998
Change in Assumptions	-	-
Employer contributions to the plan subsequent to the measurement date	<u>566,468</u>	<u>-</u>
Total	<u>\$ 566,468</u>	<u>\$ 814,998</u>

Amounts reported as deferred outflows of resources related to pensions will be recognized in pension expense as follows. These amounts are exclusive of the employer contributions to the plan made subsequent to the measurement date (\$566,468), which will impact the net pension liability in fiscal year 2024, rather than pension expense.

<u>Years Ending June 30</u>	<u>Amount</u>
2024	\$ (53,325)
2025	(142,067)
2026	(250,522)
2027	(369,084)

Actuarial Assumptions

The total pension liability in the December 31, 2022 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increases	3.75%
Investment rate of return	7.00%

Mortality rates were based on the RP-2014 Healthy Annuitant Mortality Tables of a 50 percent male and 50 percent female blend. For disabled retirees, the regular mortality table is used with a 10-year set forward in ages to reflect the higher expected mortality rates of disabled members.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

IV. OTHER INFORMATION – Continued

A. Defined Benefit Pension Plan – Continued

Discount Rate

The discount rate used to measure the total pension liability was 7.25 percent. The projection of cash flows used to determine the discount rate assumes that employee contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Projected Cash Flows

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a model in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return as of December 31, 2021, the measurement date, for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Global Equity	60%	4.50%
Global Fixed Income	20%	2.00%
Private Investments	20%	7.00%

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

IV. OTHER INFORMATION – Continued

A. Defined Benefit Pension Plan – Continued

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the City, calculated using the discount rate of 7.25 percent, as well as what the City's net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Net Pension Liability of the City	\$ 6,908,093	\$ 5,649,717	\$ 4,557,999

B. Defined Contribution Plan

Plan Description

The City of Plymouth contributes to the City of Plymouth defined contribution plan, which is a defined contribution money purchase pension plan. The plan is administered by the ICMA Retirement Corporation (ICMA) who sponsors the prototype plan. Amendments are developed by ICMA and submitted to the City Commission for approval.

A defined contribution money purchase pension plan provides pension benefits in return for services rendered, provides an individual account for each participant, and specifies how contributions to the individual's account are to be determined instead of specifying the amount of benefits the individual is to receive. Under a defined contribution pension plan, the benefits a participant will receive depend solely on the amount contributed to the participant's account, the returns earned on investments of those contributions, and forfeitures of other participants' benefits that may be allocated to such participant's account. All employees hired on or after March 31, 1999 are eligible to participate in the plan. Contributions made by the City vest after five years; employee contributions vest immediately. The City contributes 15% of gross pay for each eligible employee.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

IV. OTHER INFORMATION – Continued

C. Other Postemployment Benefits

Plan Description

The City provides retiree healthcare benefits to eligible employees upon retirement in accordance with labor contracts.

Benefits Provided

The City provides medical, prescription drug, dental, and vision benefits for retirees and their spouses. Benefits are provided by a third-party insurer.

Employees Covered by Benefit Terms

At the July 1, 2021 valuation date, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefits	95
Inactive plan members entitled to but not yet receiving benefits	0
Active Plan Members	<u>38</u>
Total	<u>133</u>

Contributions

Active service members are not required to make contributions to the plan. The City has no obligation to make contributions in advance but are being financed on a "pay-as-you-go" basis. At the fund level, the expense is recognized by the City as the payments to the employees are made.

Summary of Significant Accounting Policies

For the purpose of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB (if applicable), and OPEB expenses, have been determined on the same basis as they are reported for the City. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms.

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

IV. OTHER INFORMATION – Continued

C. Other Postemployment Benefits – Continued

Changes in Net OPEB Liability

The components of the change in the net OPEB liability are summarized as follows:

<u>Changes in Net OPEB Liability</u>	Increase (Decrease)		
	<u>Total OPEB Liability</u>	<u>Plan Net Position</u>	<u>Net OPEB Liability</u>
Balance at July 1, 2022	\$ 13,019,013	\$ -	\$ 13,019,013
Service Cost	156,041	-	156,041
Interest Cost	527,721	-	527,721
Employer Contributions	-	544,718	(544,718)
Benefit Payments	(544,718)	(544,718)	-
Net Changes	<u>139,044</u>	<u>-</u>	<u>139,044</u>
Balance at June 30, 2023	<u>\$ 13,158,057</u>	<u>\$ -</u>	<u>\$ 13,158,057</u>

Deferred Outflows or Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2023, the City recognized deferred inflows of resources as follows:

<u>Source</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Change in Assumptions	\$ -	\$ 960,325
Difference between expected and actual experience	142,095	-
	<u>\$ 142,095</u>	<u>\$ 960,325</u>

Amounts reported as deferred inflows of resources related to OPEB benefits will be recognized in subsequent years expense as follows:

<u>Years Ending June 30</u>	<u>Amount</u>
2024	\$ (818,230)
2025	-

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

IV. OTHER INFORMATION – Continued

C. Other Postemployment Benefits – Continued

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the City, calculated using the discount rate of 2.18 percent, as well as what the City's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	<u>1% Decrease</u> <u>(1.18%)</u>	<u>Current</u> <u>Discount Rate</u> <u>(2.18%)</u>	<u>1% Increase</u> <u>(3.18%)</u>
Net OPEB Liability	\$ <u>15,234,237</u>	\$ <u>13,158,057</u>	\$ <u>11,506,908</u>

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the net OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using healthcare trends rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	<u>1% Decrease</u>	<u>Healthcare Cost</u> <u>Trend Rate</u>	<u>1% Increase</u>
Net OPEB Liability	\$ <u>10,949,443</u>	\$ <u>13,158,057</u>	\$ <u>15,871,745</u>

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

IV. OTHER INFORMATION – Continued

C. Other Postemployment Benefits – Continued

Actuarial Assumptions

The total OPEB liability was determined by an actuarial valuation as of July 1, 2021. The following actuarial assumptions were applied:

Actuarial Cost Method	Entry-age normal
Discount Rate	2.18%
Salary Increases	3.00% including inflation
Investment Rate of Return	n/a
Retirement Age:	Nonunion: Hired prior to July 1, 1989: Age 60 with 10 years of service, Age 55 with 15 years, or or any age with 25 years of service. Hired on or after July 1, 1989 and before July 1, 2014: Age 55 with 15 years of service or any age with 25 years of service. Police: Hired prior to July 1, 2001: Age 50 with 20 years of service or any age with 25 years of service. Hired on or after July 1, 2001 and before July 1, 2017: Age 52 with 20 years of service or or any age with 25 years of service.
Mortality	Pub-2010 General Retiree Mortality Table
Healthcare Trend Rate	7.50% pre-65, 5.75% post-65; grading to 4.50%

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

IV. OTHER INFORMATION – Continued

D. Risk Management

The City purchases insurance coverage through traditional means. The City's property and liability and workers compensation coverages are on file in the Risk Manager's office.

The City has contracted with Blue Cross and Blue Shield of Michigan to administer a self-funded health insurance program. Under the plan, the City pays a fixed administrative and reinsurance fee, and self-insures claims within plan limits. The plan has a \$100,000 specific stop-loss limit per insured (contract) per plan year (October 1 to September 30). Claims in excess of the individual stop-loss or aggregate stop-loss limits are covered under the reinsurance coverage. |

Changes in the balance of claim liability during the past year are as follows:

Unpaid claims at beginning of year	\$ 314,043
Incurred claims (including IBNRs)	1,242,780
Claims Paid	<u>(1,159,747)</u>
Unpaid claims, at end of year	<u>\$ 397,076</u>

CITY OF PLYMOUTH  
Notes to Financial Statements  
June 30, 2023

IV. OTHER INFORMATION – Continued

E. Upcoming Accounting Pronouncements

In June 2022, the Governmental Accounting Standards Board issued Statement No. 101, *Compensated Absences*, which updates the recognition and measurement guidance for compensated absences as well as the disclosure requirements. This statement requires that the compensated absence liability be recognized for leave that has not been used and leave that has been used but not yet paid in cash or settled through noncash means. This statement is effective for the City's financial statements beginning with the fiscal year ending June 30, 2025.

REQUIRED SUPPLEMENTARY INFORMATION

**CITY OF PLYMOUTH**

**Required Supplemental Information**

**Schedule of Changes in the Net Pension Liability and Related Ratios**

**Last Ten Fiscal Years (schedule is built prospectively upon implementation of GASB 68)**

	2023	2022	2021	2020	2019	2018	2017	2016	2015
Total Pension Liability:									
Service Cost	\$ 1,072,978	\$ 1,152,642	\$ 1,140,559	\$ 1,199,462	\$ 1,216,144	\$ 1,232,243	\$ 1,241,442	\$ 6,213	\$ 6,541
Interest	-	418,589	457,544	471,397	-	-	-	1,237,027	620,584
Change in Assumptions	(24,551)	(450,409)	85,989	(109,121)	123,281	105,749	159,894	793,944	-
Other Changes	-	-	-	-	-	-	-	(151,532)	-
Benefit payments, including refunds	(1,469,031)	(1,505,989)	(1,544,219)	(1,551,052)	(1,544,857)	(1,533,596)	(1,499,120)	(1,480,828)	642,952
Net Change in Total Pension Liability	(420,604)	(385,167)	139,873	10,686	(205,432)	(195,604)	(97,784)	404,824	(189,162)
Total Pension Liability, Beginning of year	15,534,179	15,919,346	15,779,473	15,768,787	15,974,219	16,169,823	16,267,607	15,862,783	16,051,945
Total Pension Liability, End of year	\$ 15,113,575	\$ 15,534,179	\$ 15,919,346	\$ 15,779,473	\$ 15,768,787	\$ 15,974,219	\$ 16,169,823	\$ 16,267,607	\$ 15,862,783
Plan Fiduciary Net Position:									
Contributions - Employer	\$ 1,482,830	\$ 1,329,128	\$ 1,162,616	\$ 1,013,528	\$ 951,494	\$ 1,164,214	\$ 1,324,818	\$ 1,444,796	\$ 1,423,876
Contributions - Employee	(1,080,737)	1,302,865	1,059,146	1,081,716	(337,090)	1,101,381	874,780	(117,516)	468,230
Net Investment Income	(19,339)	(14,964)	(17,174)	(18,614)	(17,238)	(17,470)	(17,267)	(17,213)	(17,309)
Administrative Expenses	(1,469,031)	(1,505,989)	(1,544,219)	(1,551,052)	(1,544,857)	(1,533,596)	(1,499,120)	(1,480,828)	(1,459,239)
Benefit payments, including refunds	(1,086,277)	1,111,040	660,369	525,578	(947,691)	714,529	683,211	(170,761)	415,558
Net Change in Plan Fiduciary Net Position	10,550,135	9,439,095	8,778,726	8,253,148	9,200,839	8,486,310	7,803,099	7,973,860	7,558,302
Plan Fiduciary Net Position, Beg. of year	\$ 9,463,858	\$ 10,550,135	\$ 9,439,095	\$ 8,778,726	\$ 8,253,148	\$ 9,200,839	\$ 8,486,310	\$ 7,803,099	\$ 7,973,860
Plan Fiduciary Net Position, End of year	\$ 5,649,717	\$ 4,984,044	\$ 6,480,251	\$ 7,000,747	\$ 7,515,639	\$ 6,773,380	\$ 7,683,513	\$ 8,464,508	\$ 7,888,923
City's Net Pension Liability - Ending	62.6%	67.9%	59.3%	55.6%	52.3%	57.6%	52.5%	48.0%	50.3%
Plan Fiduciary Net Position as a Percent of Total Pension Liability	-	-	-	-	-	-	-	-	-
Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	n/a	n/a	63,988	67,366
City's Net Pension Liability as a Percent of Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	n/a	n/a	13228%	11711%

**CITY OF PLYMOUTH**  
**Required Supplemental Information**  
**Schedule of City Pension Contributions-MERS**  
**Last Ten Fiscal Years**

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Actuarially determined contribution	\$ 1,344,708	\$ 1,220,952	\$ 887,928	\$ 739,128	\$ 763,860	\$ 1,365,298	\$ 1,377,112	\$ 1,105,528	\$ 943,224	\$ 812,726
Contributions in relation to the actuarially determined contribution	\$ 1,544,708	\$ 1,420,952	\$ 1,087,928	\$ 939,128	\$ 963,860	\$ 1,365,298	\$ 1,527,112	\$ 1,105,528	\$ 943,224	\$ 812,726
Contribution Excess (Deficiency)	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -
Covered Employee Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,988	\$ 161,704	\$ 156,984	\$ 161,326
Contributions as a Percentage of Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	n/a	2386.6%	683.7%	600.8%	503.8%

Actuarial valuation information relative to the determination of contributions:  
Actuarially determined contribution rates are calculated as of December 31 each year, which is 18 months prior to the beginning of the fiscal year in which the contributions are required.

Methods and assumptions used to determine contribution rates:  
Actuarial Cost Method Entry age normal cost

Amortization Method Level percent

Remaining Amortization Period 10 years

Asset Valuation Method 5-year smoothed market

Inflation 2.50%

Projected Salary Increases 3.00% including inflation

Investment Rate of Return 7.00%

Retirement Age Experience based tables of rates that are specific to the type of eligibility condition.

Mortality 50% Male - 50% Female blend of the RP-2014 Healthy Annuitant Mortality Tables, with rates multiplied by 105%; RP-2014 Employee Mortality Tables; and RP-2014 Juvenile Mortality Tables

**CITY OF PLYMOUTH**

**Required Supplemental Information**

**Schedule of Changes in the Net OPEB Liability and Related Ratios**

**Last Ten Fiscal Years (schedule is built prospectively upon implementation of GASB 75)**

	2023	2022	2021	2020	2019	2018
Total OPEB Liability:						
Service Cost	\$ 156,041	\$ 288,363	\$ 249,172	\$ 190,780	\$ 284,513	\$ 261,172
Interest	527,721	384,655	494,585	550,224	501,687	473,847
Change in Assumptions	-	(7,155,965)	-	3,042,646	-	(761,596)
Change in Experience	-	1,058,843	-	333,526	-	-
Benefit payments, including refunds	(544,718)	(479,259)	(580,389)	(491,214)	(648,287)	(527,324)
Net Change in Total Pension Liability	139,044	(5,903,363)	163,368	3,625,962	137,913	(553,901)
Total OPEB Liability, Beginning of year	13,019,013	18,922,376	18,759,008	15,133,046	14,995,133	15,549,034
Total OPEB Liability, End of year	\$ 13,158,057	\$ 13,019,013	\$ 18,922,376	\$ 18,759,008	\$ 15,133,046	\$ 14,995,133
Plan Fiduciary Net Position:						
Contributions - Employer	\$ 544,718	\$ 479,259	\$ 580,389	\$ 491,214	\$ 648,287	\$ 527,324
Benefit Payments	(544,718)	(479,259)	(580,389)	(491,214)	(648,287)	(527,324)
Net Change in Plan Fiduciary Net Position	-	-	-	-	-	-
Plan Fiduciary Net Position, Beginning of year	-	-	-	-	-	-
Plan Fiduciary Net Position, End of year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City's Net OPEB Liability - Ending	\$ 13,158,057	13,019,013	\$ 18,922,376	\$ 18,759,008	\$ 15,133,046	\$ 14,995,133
Plan Fiduciary Net Position as a Percent of Total OPEB Liability	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	n/a
City's Net OPEB Liability as a Percent of Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	n/a

**CITY OF PLYMOUTH**

**Required Supplemental Information**

**Schedule of City OPEB Contributions**

**Last Ten Fiscal Years**

	2023	2022	2021	2020	2019	2018	2017	2016	2015
Actuarially determined contribution	\$ 1,096,864	\$ 479,259	\$ 580,389	\$ 491,214	\$ 590,263	\$ 539,082	\$ 926,180	\$ 926,180	\$ 926,180
Contributions in relation to the actuarially determined contribution	1,096,864	479,259	580,389	491,214	648,287	527,324	641,891	516,636	603,717
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ (58,024)	\$ 11,758	\$ 284,289	\$ 409,544	\$ 322,463
Covered Employee Payroll	\$ 2,400,541	2,822,190	3,294,820	3,294,820	2,967,630	3,226,054	3,206,966	n/a	n/a
Contributions as a Percentage of Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Actuarial valuation information relative to the determination of contributions:

Valuation Date: Actuarially determined contribution rates are calculated as of July 1 each year.

Methods and assumptions used to determine contribution rates:

- Actuarial Cost Method: Entry-age normal
- Amortization Method: Level percentage of payroll
- Discount Rate: 2.18%
- Salary Increases: 3.00% including inflation
- Investment Rate of Return: n/a
- Retirement Age: n/a
- Nonunion:
  - Hired prior to July 1, 1989: Age 60 with 10 years of service, Age 55 with 15 years, or or any age with 25 years of service.
  - Hired on or after July 1, 1989 and before July 1, 2014, Age 55 with 15 years of service or any age with 25 years of service.
- Police:
  - Hired prior to July 1, 2001: Age 50 with 20 years of service or any age with 25 years of service.
  - Hired on or after July 1, 2001 and before July 1, 2017: Age 52 with 20 years of service or any age with 25 years of service.
- Mortality: Pub-2010 General Retiree Mortality Table multiplied by 105%. RP-2014 Employee Mortality Tables; and RP-2014 Juvenile Mortality Tables
- Healthcare Trend Rate: 7.50% pre-65; 5.75% post-65; grading to 4.50%

**CITY OF PLYMOUTH**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Budget and Actual**  
**For the Year Ended June 30, 2023**

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
<b>Revenues:</b>				
Property Taxes	\$ 6,769,220	\$ 6,769,220	\$ 6,803,220	\$ 34,000
Licenses and Permits	3,700	3,700	2,802	(898)
Intergovernmental - State	1,169,387	1,257,387	1,407,747	150,360
Intergovernmental - Federal	479,100	90,000	90,000	-
Charges for Services	1,113,130	1,157,405	1,164,593	7,188
Interest Earnings	50	125,125	146,839	21,714
Other Revenues	660,490	663,750	536,729	(127,021)
Total Revenues	<u>10,195,077</u>	<u>10,066,587</u>	<u>10,151,930</u>	<u>85,343</u>
<b>Expenditures:</b>				
General Government:				
City Commission	133,725	142,375	142,317	58
City Manager	351,190	365,035	343,473	21,562
Attorney	149,500	159,500	126,798	32,702
Finance	602,050	541,225	503,755	37,470
Clerk	178,030	196,550	179,048	17,502
Elections	112,340	121,820	80,835	40,985
Assessing	88,565	83,315	77,428	5,887
Management Information Services	366,200	370,450	343,988	26,462
Cemetery	157,580	161,910	251,304	(89,394)
Other	291,786	345,111	324,155	20,956
	<u>2,430,966</u>	<u>2,487,291</u>	<u>2,373,101</u>	<u>114,190</u>
Public Safety:				
Police	4,413,260	4,535,200	4,261,534	273,666
Fire	1,257,690	1,270,850	1,242,540	28,310
	<u>5,670,950</u>	<u>5,806,050</u>	<u>5,504,074</u>	<u>301,976</u>
Public Works:				
Municipal Services Administration	346,075	361,930	241,735	120,195
City Hall Maintenance	116,605	163,755	154,439	9,316
Parks and Public Property	212,360	216,330	171,235	45,095
Municipal Services Yard Maintenance	83,845	85,845	66,376	19,469
Street Services	195,000	208,000	219,702	(11,702)
Miscellaneous MSD Services	2,375	4,425	3,042	1,383
Special Events	181,175	181,175	99,437	81,738
Parking	52,750	94,350	81,683	12,667
MSD Services--DDA	174,725	177,725	148,081	29,644
	<u>1,364,910</u>	<u>1,493,535</u>	<u>1,185,730</u>	<u>307,805</u>
Capital Outlay	<u>1,257,300</u>	<u>690,800</u>	<u>317,891</u>	<u>372,909</u>
Total Expenditures	<u>10,724,126</u>	<u>10,477,676</u>	<u>9,380,796</u>	<u>1,096,880</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(529,049)</u>	<u>(411,089)</u>	<u>771,134</u>	<u>1,182,223</u>
<b>Other Financing Uses:</b>				
Transfers Out	<u>(437,058)</u>	<u>(442,058)</u>	<u>(442,058)</u>	<u>-</u>
Total Other Financing Uses	<u>(437,058)</u>	<u>(442,058)</u>	<u>(442,058)</u>	<u>-</u>
Net Change in Fund Balance	(966,107)	(853,147)	329,076	1,182,223
Fund Balance - Beginning	<u>4,202,438</u>	<u>4,202,438</u>	<u>4,202,438</u>	<u>-</u>
Fund Balance - Ending	<u>\$ 3,236,331</u>	<u>\$ 3,349,291</u>	<u>\$ 4,531,514</u>	<u>\$ 1,182,223</u>

OTHER SUPPLEMENTARY INFORMATION

**CITY OF PLYMOUTH**  
**Combining Balance Sheet**  
**Nonmajor Governmental Funds**  
**June 30, 2023**

	<b>Special Revenue</b>	<b>Debt Service</b>	<b>Capital Projects</b>	<b>Permanent Funds Cemetery Care</b>	<b>Total Nonmajor Governmental Funds</b>
<b><u>ASSETS</u></b>					
Cash and Cash Equivalents	\$ 4,412,820	\$ 351,475	\$ 798,150	\$ 556,912	\$ 6,119,357
Investments	-	-	-	77,983	77,983
Accounts Receivable	110,046	-	-	8,031	118,077
Due from Other Governmental Units	197,123	-	-	-	197,123
Inventory	37,916	-	-	-	37,916
Total Assets	\$ 4,757,905	\$ 351,475	\$ 798,150	\$ 642,926	\$ 6,550,456
<b><u>LIABILITIES AND FUND BALANCE</u></b>					
Liabilities:					
Accounts Payable	\$ 315,401	\$ -	\$ 93,515	\$ -	\$ 408,916
Accrued and Other Liabilities	38,295	-	-	-	38,295
Unearned Revenue	-	-	500,000	-	500,000
Total Liabilities	353,696	-	593,515	-	947,211
Fund Balance:					
Non Spendable-Inventory	37,916	-	-	-	37,916
Restricted	4,177,142	351,475	204,635	642,926	5,376,178
Committed	189,151	-	-	-	189,151
Total Fund Balance	4,404,209	351,475	204,635	642,926	5,603,245
Total Liabilities and Fund Balance	\$ 4,757,905	\$ 351,475	\$ 798,150	\$ 642,926	\$ 6,550,456

**CITY OF PLYMOUTH**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balance**  
**Nonmajor Governmental Funds**  
**For the Year Ended June 30, 2023**

	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Permanent Funds Cemetery Care</u>	<u>Total Nonmajor Governmental Funds</u>
<b>Revenues:</b>					
Property Taxes	\$ 1,135,663	\$ 1,876,702	\$ -	\$ -	\$ 3,012,365
Licenses and Permits	558,604	-	-	-	558,604
Intergovernmental	1,135,036	114,771	381,146	-	1,630,953
Charges for Services	1,323,513	-	-	12,750	1,336,263
Interest	49,545	19,650	1,932	-	71,127
Other	32,395	-	-	-	32,395
Total Revenues	<u>4,234,756</u>	<u>2,011,123</u>	<u>383,078</u>	<u>12,750</u>	<u>6,641,707</u>
<b>Expenditures:</b>					
Public Safety	666,400	-	-	-	666,400
Public Works	2,431,372	-	-	-	2,431,372
Recreation and Cultural	1,229,779	-	-	-	1,229,779
Debt Service:					
Principal	-	1,565,000	-	-	1,565,000
Interest and Other Charges	-	239,050	-	-	239,050
Capital Outlay	-	-	402,937	-	402,937
Total Expenditures	<u>4,327,551</u>	<u>1,804,050</u>	<u>402,937</u>	<u>-</u>	<u>6,534,538</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(92,795)</u>	<u>207,073</u>	<u>(19,859)</u>	<u>12,750</u>	<u>107,169</u>
<b>Other Financing Sources (Uses):</b>					
Operating Transfers In	759,256	-	59,000	-	818,256
Operating Transfers Out	(376,198)	-	-	-	(376,198)
Total Other Financing Sources (Uses)	<u>383,058</u>	<u>-</u>	<u>59,000</u>	<u>-</u>	<u>442,058</u>
Net Change in Fund Balances	290,263	207,073	39,141	12,750	549,227
Fund Balance, July 1	<u>4,113,946</u>	<u>144,402</u>	<u>165,494</u>	<u>630,176</u>	<u>5,054,018</u>
Fund Balance, June 30	<u>\$ 4,404,209</u>	<u>\$ 351,475</u>	<u>\$ 204,635</u>	<u>\$ 642,926</u>	<u>\$ 5,603,245</u>

**CITY OF PLYMOUTH**  
**Nonmajor Special Revenue Funds**  
**Combining Balance Sheet**  
**June 30, 2023**

	<u>Major Street</u>	<u>Local Street</u>	<u>Recreation</u>	<u>Solid Waste</u>
<b><u>ASSETS</u></b>				
Cash and Cash Equivalents	\$ 1,169,034	\$ 1,393,082	\$ 212,090	\$ 1,364,642
Accounts Receivable	-	-	-	92,894
Due From Other Governmental Units	128,436	51,426	7,940	-
Inventory	<u>25,943</u>	<u>8,647</u>	<u>1,678</u>	<u>1,648</u>
Total Assets	<u>\$ 1,323,413</u>	<u>\$ 1,453,155</u>	<u>\$ 221,708</u>	<u>\$ 1,459,184</u>
 <b><u>LIABILITIES AND FUND BALANCE</u></b>				
Liabilities:				
Accounts Payable	\$ 65,944	\$ 89,900	\$ 22,208	\$ 116,047
Accrued and Other Liabilities	3,882	4,278	13,140	8,554
Total Liabilities	<u>69,826</u>	<u>94,178</u>	<u>35,348</u>	<u>124,601</u>
Fund Balance:				
Non Spendable-Inventory	25,943	8,647	1,678	1,648
Restricted	1,227,644	1,350,330	184,682	1,332,935
Committed	-	-	-	-
Total Fund Balance	<u>1,253,587</u>	<u>1,358,977</u>	<u>186,360</u>	<u>1,334,583</u>
Total Liabilities and Fund Balance	<u>\$ 1,323,413</u>	<u>\$ 1,453,155</u>	<u>\$ 221,708</u>	<u>\$ 1,459,184</u>

<u>Parking</u>	<u>Neighborhood Services</u>	<u>Building</u>	<u>Drug Enforcement</u>	<u>OVI Forfeiture</u>	<u>Omnibus Forfeiture</u>	<u>Total</u>
\$ 189,151	\$ 69,085	\$ 505	\$ 1,005	\$ 8,971	\$ 5,255	\$ 4,412,820
-	-	17,152	-	-	-	110,046
-	4,346	4,975	-	-	-	197,123
-	-	-	-	-	-	37,916
<u>\$ 189,151</u>	<u>\$ 73,431</u>	<u>\$ 22,632</u>	<u>\$ 1,005</u>	<u>\$ 8,971</u>	<u>\$ 5,255</u>	<u>\$ 4,757,905</u>
\$ -	\$ 7,111	\$ 14,191	\$ -	\$ -	\$ -	\$ 315,401
-	-	8,441	-	-	-	38,295
-	7,111	22,632	-	-	-	353,696
-	-	-	-	-	-	37,916
-	66,320	-	1,005	8,971	5,255	4,177,142
189,151	-	-	-	-	-	189,151
<u>189,151</u>	<u>66,320</u>	<u>-</u>	<u>1,005</u>	<u>8,971</u>	<u>5,255</u>	<u>4,404,209</u>
<u>\$ 189,151</u>	<u>\$ 73,431</u>	<u>\$ 22,632</u>	<u>\$ 1,005</u>	<u>\$ 8,971</u>	<u>\$ 5,255</u>	<u>\$ 4,757,905</u>

**CITY OF PLYMOUTH**  
**Nonmajor Special Revenue Funds**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balance**  
**For the Year Ended June 30, 2023**

	<u>Major Street</u>	<u>Local Street</u>	<u>Recreation Fund</u>	<u>Solid Waste</u>
<b>Revenues:</b>				
Property Taxes	\$ -	\$ -	\$ -	\$ 1,135,663
Licenses and Permits	-	-	-	-
Intergovernmental	757,129	303,039	-	74,868
Charges for Services	-	-	852,038	421,728
Interest	18,316	4,292	8,784	12,444
Other	-	12,460	-	14,100
Total Revenues	<u>775,445</u>	<u>319,791</u>	<u>860,822</u>	<u>1,658,803</u>
<b>Expenditures:</b>				
Public Safety	-	-	-	-
Public Works	400,895	308,752	-	1,721,725
Recreation and Cultural	-	-	1,161,340	-
Total Expenditures	<u>400,895</u>	<u>308,752</u>	<u>1,161,340</u>	<u>1,721,725</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>374,550</u>	<u>11,039</u>	<u>(300,518)</u>	<u>(62,922)</u>
<b>Other Financing Sources (Uses):</b>				
Operating Transfers In	-	372,198	250,000	9,048
Operating Transfers Out	(372,198)	-	(4,000)	-
Total Other Financing Sources (Uses)	<u>(372,198)</u>	<u>372,198</u>	<u>246,000</u>	<u>9,048</u>
Net Change in Fund Balance	2,352	383,237	(54,518)	(53,874)
Fund Balance, July 1	<u>1,251,235</u>	<u>975,740</u>	<u>240,878</u>	<u>1,388,457</u>
Fund Balance, June 30	<u>\$ 1,253,587</u>	<u>\$ 1,358,977</u>	<u>\$ 186,360</u>	<u>\$ 1,334,583</u>

<u>Parking</u>	<u>Neighborhood Services</u>	<u>Building</u>	<u>Drug Enforcement</u>	<u>OVI Forfeiture</u>	<u>Omnibus Forfeiture</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,135,663
-	-	558,604	-	-	-	558,604
-	-	-	-	-	-	1,135,036
-	-	48,122	-	1,625	-	1,323,513
1,328	-	4,353	-	6	22	49,545
-	-	-	175	450	5,210	32,395
<u>1,328</u>	<u>-</u>	<u>611,079</u>	<u>175</u>	<u>2,081</u>	<u>5,232</u>	<u>4,234,756</u>
-	-	666,079	-	-	321	666,400
-	-	-	-	-	-	2,431,372
-	68,439	-	-	-	-	1,229,779
<u>-</u>	<u>68,439</u>	<u>666,079</u>	<u>-</u>	<u>-</u>	<u>321</u>	<u>4,327,551</u>
<u>1,328</u>	<u>(68,439)</u>	<u>(55,000)</u>	<u>175</u>	<u>2,081</u>	<u>4,911</u>	<u>(92,795)</u>
-	73,010	55,000	-	-	-	759,256
-	-	-	-	-	-	(376,198)
<u>-</u>	<u>73,010</u>	<u>55,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>383,058</u>
1,328	4,571	-	175	2,081	4,911	290,263
<u>187,823</u>	<u>61,749</u>	<u>-</u>	<u>830</u>	<u>6,890</u>	<u>344</u>	<u>4,113,946</u>
<u>\$ 189,151</u>	<u>\$ 66,320</u>	<u>\$ -</u>	<u>\$ 1,005</u>	<u>\$ 8,971</u>	<u>\$ 5,255</u>	<u>\$ 4,404,209</u>

**CITY OF PLYMOUTH**  
**Nonmajor Debt Service Funds**  
**Combining Balance Sheet**  
**June 30, 2023**

	<u>2012</u> <u>Refunding</u> <u>GO Debt</u>	<u>2020</u> <u>GO Debt</u>	<u>Total</u>
<b><u>ASSETS</u></b>			
Cash and Cash Equivalents	\$ <u>239,349</u>	\$ <u>112,126</u>	\$ <u>351,475</u>
 <b><u>LIABILITIES AND FUND BALANCE</u></b>			
Liabilities	\$ -	\$ -	\$ -
Fund Balance:			
Restricted - Debt Service	<u>239,349</u>	<u>112,126</u>	<u>351,475</u>
Total Liabilities and Fund Balance	\$ <u>239,349</u>	\$ <u>112,126</u>	\$ <u>351,475</u>

**CITY OF PLYMOUTH**  
**Nonmajor Debt Service Funds**  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balance**  
**For the Year Ended June 30, 2023**

	<b>2012</b>		<b>2020</b>		<b>Total</b>
	<b>Refunding</b>		<b>GO Debt</b>		
	<b>GO Debt</b>		<b>GO Debt</b>		<b>Total</b>
<b><u>Revenues:</u></b>					
Property Taxes	\$ 1,126,021	\$	750,681	\$	1,876,702
Intergovernmental	68,863		45,908		114,771
Interest Income	9,525		10,125		19,650
Total Revenues	<u>1,204,409</u>		<u>806,714</u>		<u>2,011,123</u>
<b><u>Expenditures:</u></b>					
Debt Service:					
Principal Retirement	1,010,000		555,000		1,565,000
Interest and Fiscal Charges	62,200		176,850		239,050
Total Expenses	<u>1,072,200</u>		<u>731,850</u>		<u>1,804,050</u>
Excess (Deficiency) of Revenues Over Expenditures	132,209		74,864		207,073
Fund Balance, July 1	<u>107,140</u>		<u>37,262</u>		<u>144,402</u>
Fund Balance, June 30	<u>\$ 239,349</u>	\$	<u>112,126</u>	\$	<u>351,475</u>

**CITY OF PLYMOUTH**  
**Nonmajor Capital Project Funds**  
**Combining Balance Sheet**  
**For the Year Ended June 30, 2023**

	<u>Recreation Capital Improvement</u>	<u>Public Improvement</u>	<u>Total</u>
<b><u>ASSETS</u></b>			
Cash and Cash Equivalents	\$ 93,515	\$ 704,635	\$ 798,150
Total Assets	<u>\$ 93,515</u>	<u>\$ 704,635</u>	<u>\$ 798,150</u>
<b><u>LIABILITIES AND FUND BALANCE</u></b>			
Liabilities:			
Accounts Payable	\$ 93,515	\$ -	\$ 93,515
Unearned Revenue	-	500,000	500,000
	<u>93,515</u>	<u>500,000</u>	<u>593,515</u>
Fund Balance:			
Restricted - Construction	-	204,635	204,635
Total Liabilities and Fund Balance	<u>\$ 93,515</u>	<u>\$ 704,635</u>	<u>\$ 798,150</u>

**CITY OF PLYMOUTH**  
**Nonmajor Capital Project Funds**  
**Combining Statement of Revenues, Expenditures**  
**and Changes in Fund Balance**  
**For the Year Ended June 30, 2023**

	<u>Recreation Capital Improvement</u>	<u>Public Improvement</u>	<u>Total</u>
<b><u>Revenue:</u></b>			
Intergovernmental	\$ 381,146	\$ -	\$ 381,146
Interest Income	-	1,932	1,932
Total Revenue	<u>381,146</u>	<u>1,932</u>	<u>383,078</u>
<b><u>Expenditures:</u></b>			
Capital Outlay	<u>402,937</u>	-	<u>402,937</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(21,791)</u>	<u>1,932</u>	<u>(19,859)</u>
<b><u>Other Financing Sources:</u></b>			
Operating Transfers In	<u>4,000</u>	<u>55,000</u>	<u>59,000</u>
Total Other Financing Sources	<u>4,000</u>	<u>55,000</u>	<u>59,000</u>
Net Change in Fund Balance	(17,791)	56,932	39,141
Fund Balance - July 1	<u>17,791</u>	<u>147,703</u>	<u>165,494</u>
Fund Balance - June 30	<u>\$ -</u>	<u>\$ 204,635</u>	<u>\$ 204,635</u>



# Special Event Application

City of Plymouth  
 201 S. Main  
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
 Phone 734-453-1234  
 Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

Sponsoring Organization's Legal Name JAG Entertainment LLC

Ph# 2488178836 Fax# \_\_\_\_\_ Email james@myjagenterte Website \_\_\_\_\_

Address 40480 Grand River Ste H City Novi State MI Zip 48375

Sponsoring Organization's Agent's Name James Gietzen Title President

Ph# 2488178836 Fax# \_\_\_\_\_ Email james@myjagenterte Cell# 2488637043

Address 40480 Grand River Ste H City Novi State MI Zip 48375

Event Name 41st Annual Plymouth Ice Festival

Event Purpose Promote downtown plymouth during the off season

Event Date(s) Feb 2rd to 4th

Event Times Feb 2, 5 to 10. Feb 3, 10 to 10. Feb 4, 10 to 6.

Event Location Downtown Plymouth Area

What Kind Of Activities? Ice carvings in front of businesses and in Kellogg park. Booths and activitys along

What is the Highest Number of People You Expect in Attendance at Any One Time? 3000

Coordinating With Another Event? YES  NO  If Yes, Event Name: \_\_\_\_\_

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

- Main street. vendors and activitys
- Kellogg park - larger ice carvings
- Penniman - Food trucks, food vendors and family fun activities
- Gathering - Vendors and space for dinning

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*  
City Operated  Co-sponsored Event  Other Non-Profit  Other For-Profit  Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES  NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

First weekend of February

Next year's specific dates:

Feb, 1,2 and 3, 2025

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

3. **FOOD VENDORS/ CONCESSIONS?** YES  NO  **OTHER VENDORS?** YES  NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES  NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES  NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES  NO

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services.  
(see Attachment B)

Bike Fence est. 500ft, and Trash carts

7. **AN EVENT MAP IS**  **IS NOT**  attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES  NO

If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES  NO

If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
  - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
  - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
  - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

12-16-23

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City**

Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The JAG Entertainment LLC (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Plymouth Ice Festival (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date 12-6-2023

Witness \_\_\_\_\_

Date \_\_\_\_\_

EVENT REVIEW FORM

EVENT NAME: Ice Fest TOTAL ESTIMATED FEE: \_\_\_\_\_

(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>CP</u>
STAFFING FENCING PORT-A-JOHN				
\$250 Bathroom Cleaning Fee Per Day of Event? <u>YES X 3 DAYS</u> NO				
Labor Costs: \$	<u>6,000</u>	Equipment Costs: \$	<u>1200</u>	Materials Costs \$ <u>2500</u>
POLICE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>QC</u>
1 - SUPERVISOR → 25 HRS. 2 - OFFICERS				
Labor Costs \$		Equipment Costs \$	<u>5570</u>	Materials Costs \$
FIRE:	Approved	Denied	(list reason for denial)	Initial
Labor Costs \$		Equipment Costs \$		Materials Costs \$
HVA:	Approved	Denied	(list reason for denial)	Initial
DDA:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
RISK MANAGEMENT:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MB</u>
Class I – Low Hazard	Event Sponsors must provide current Certificate of Insurance naming City			
Class II – Moderate Hazard	of Plymouth as 'Additional Insured' including in the Description Box/Area.			
Class III – High Hazard	Food vendor/service requirements per Special Event Policy, must also be			
Class IV – Severe Hazard	met for any food.			
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____				
APPROVED _____ NOT APPROVED _____ DATE _____				



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
12/13/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> David Chapman Agency, Inc. P.O. Box 30109 Lansing, MI 48909	<b>CONTACT NAME:</b> Karen Schaffner, CIC	
	<b>PHONE (A/C, No, Ext):</b> (517) 319-8237	<b>FAX (A/C, No):</b> (517) 321-9443
<b>E-MAIL ADDRESS:</b> kschaffner@davidchapmanagency.com		
<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
<b>INSURER A:</b> Auto Owners Insurance Company		<b>18988</b>
<b>INSURER B:</b>		
<b>INSURER C:</b>		
<b>INSURER D:</b>		
<b>INSURER E:</b>		
<b>INSURER F:</b>		

**INSURED** **Jag Entertainment LLC**  
**James Gietzen**  
**127 N Wixom Rd**  
**Wixom, MI 48393**

**COVERAGES** **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X		06320810	1/30/2024	1/30/2025	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>300,000</b> MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b> \$
A	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			06320810	1/30/2024	1/30/2025	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y <input type="checkbox"/> N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	06146427	1/30/2024	1/30/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ <b>100,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>100,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>500,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Re: Plymouth Ice Festival, February 1, 2024 through February 5, 2024.

The City of Plymouth is included as an Additional Insured for General Liability only per form #55373, as required by written contract.

**CERTIFICATE HOLDER**

City of Plymouth  
 201 South Main  
 Plymouth, MI 48170

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



# Special Event Application

City of Plymouth  
 201 S. Main  
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
 Phone 734-453-1234  
 Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

**Sponsoring Organization's Legal Name** Plymouth Downtown Development Authority

Ph# 734-4551453 Fax# \_\_\_\_\_ Email dda@plymouthmi.gov Website downtownplymouth.org

Address 831 Penniman City Plymouth State MI Zip 48170

**Sponsoring Organization's Agent's Name** Sam Plymale Title Director

Ph# \_\_\_\_\_ Fax# \_\_\_\_\_ Email \_\_\_\_\_ Cell# \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

**Event Name** Spring Artisan Market

**Event Purpose** A Market for Downtown businesses, local non-profits, and other vendors to kick off the spring season in Downtown Plymouth

**Event Date(s)** Saturday, April 20

**Event Times** 9 AM-3 PM

**Event Location** The Gathering and Penniman between Main and Union

**What Kind Of Activities?** sale of handmade goods

**What is the Highest Number of People You Expect in Attendance at Any One Time?** 100

**Coordinating With Another Event?** YES  NO  If Yes, Event Name: \_\_\_\_\_

**Event Details:** (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)  
30 to 40 vendors will sell handmade goods

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*  
City Operated  Co-sponsored Event  Other Non-Profit  Other For-Profit  Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES  NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): 2nd to last Saturday in April

Next year's specific dates: April 19, 2025

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

3. **FOOD VENDORS/ CONCESSIONS?** YES  NO  **OTHER VENDORS?** YES  NO

4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES  NO

5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES  NO

6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES  NO

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services.  
(see Attachment B)

Bathrooms Open

7. **AN EVENT MAP** IS  IS NOT  attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES  NO   
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?  
YES  NO   
If Yes, list the lots or locations where/why this is requested:

\_\_\_\_\_

\_\_\_\_\_

10.

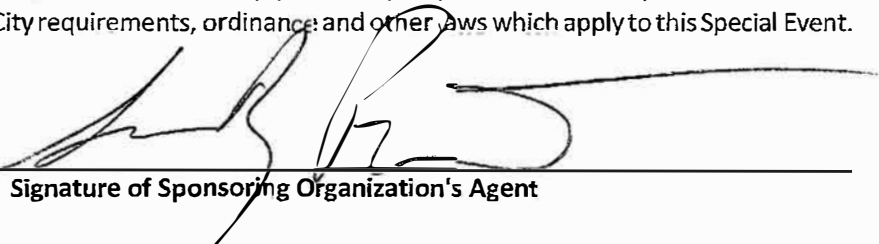
**CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that

- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
- b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
- c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
- d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
- e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

12-11-2023

Date



Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City**

Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

**EVENT REVIEW FORM**

EVENT NAME: Artisan Mkt TOTAL ESTIMATED FEE: \_\_\_\_\_

(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

<b>MUNICIPAL SERVICES:</b>	<input checked="" type="radio"/> <b>Approved</b>	<input type="radio"/> <b>Denied</b>	(list reason for denial)	Initial <u>CP</u>
	<u>NO PARKING SIGNAGE</u>			
	\$250 Bathroom Cleaning Fee Per Day of Event? <input checked="" type="radio"/> <b>YES</b> <input type="radio"/> <b>NO</b>			
Labor Costs: \$	<u>75</u>	Equipment Costs: \$	<u>20</u>	Materials Costs \$
<b>POLICE:</b>	<input checked="" type="radio"/> <b>Approved</b>	<input type="radio"/> <b>Denied</b>	(list reason for denial)	Initial <u>glec</u>
	<u>NO SERVICES NEEDED</u>			
Labor Costs \$		Equipment Costs \$	<u>0</u>	Materials Costs \$
<b>FIRE:</b>	<input type="radio"/> <b>Approved</b>	<input type="radio"/> <b>Denied</b>	(list reason for denial)	Initial
Labor Costs \$		Equipment Costs \$		Materials Costs \$
<b>HVA:</b>	<input type="radio"/> <b>Approved</b>	<input type="radio"/> <b>Denied</b>	(list reason for denial)	Initial
<b>DDA:</b>	<input checked="" type="radio"/> <b>Approved</b>	<input type="radio"/> <b>Denied</b>	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
<b>RISK MANAGEMENT:</b>	<input checked="" type="radio"/> <b>Approved</b>	<input type="radio"/> <b>Denied</b>	(list reason for denial)	Initial <u>MS</u>
<u>Class I – Low Hazard</u>	Event Sponsors must provide current Certificate of Insurance naming City			
Class II – Moderate Hazard	of Plymouth as 'Additional Insured' including in the Description Box/Area.			
Class III – High Hazard	Food vendor/service requirements per Special Event Policy, must also be			
Class IV – Severe Hazard	met for any food.			
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____				
APPROVED _____ NOT APPROVED _____ DATE _____				



# Special Event Application

City of Plymouth  
 201 S. Main  
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
 Phone 734-453-1234  
 Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

**Sponsoring Organization's Legal Name** Our Lady of Good Counsel Parish Plymouth

Ph# (734) 453-0326 Fax# (734) 416-9257 Email lajinesst@olgcp parish.net Website olgcp parish.net

Address 1062 Church St. City Plymouth State MI zip 48170

**Sponsoring Organization's Agent's Name** Reverend Todd Lajiness Title Administrator

Ph# (734) 453-0326 Fax# (734) 416-9257 Email lajinesst@olgcp parish.net Cell# (734) 625-5332

Address 1062 Church St. City Plymouth State MI zip 48170

**Event Name** PraiseFest in Kellogg Park

**Event Purpose** Religious celebration and worship concert for Catholic holiday, Corpus Christi

**Event Date(s)** Sunday, June 2, 2024

**Event Times** 2:30 - 4:30 PM

**Event Location** Kellogg Park

**What Kind Of Activities?** Exposition of the Blessed Sacrament, Praise and Worship Music, Prayer

**What is the Highest Number of People You Expect in Attendance at Any One Time?** 1000

**Coordinating With Another Event?** YES  NO  **If Yes, Event Name:** \_\_\_\_\_

**Event Details:** (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)  
The program will include music, prayer, and a procession around Kellogg Park.  
Also requesting use of the "Farmers' Market" parking pavilion in case of inclement weather. Welcome tables and signage at park entrances for hospitality.

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*  
City Operated  Co-sponsored Event  Other Non-Profit  Other For-Profit  Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES  NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Changes with liturgical calendar, always in June

Next year's specific dates:

Sunday, June 22, 2025

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

3. **FOOD VENDORS/ CONCESSIONS?** YES  NO  **OTHER VENDORS?** YES  NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES  NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES  NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES  NO

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services.  
(see Attachment B)

Police presence, municipal services assistance, tables and chairs (TBD), sound system setup

7. **AN EVENT MAP IS**  **IS NOT**  attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES  NO   
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: Please complete a sign illustration / description sheet and include with the application.

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?  
YES  NO   
If Yes, list the lots or locations where/why this is requested:

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
  - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
  - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
  - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

10/24/23

Date



Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City**

Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The OLGC Parish Plymouth (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the PraiseFest (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date 10/24/23

Witness David Elsey

Date 10/24/23

EVENT NAME: Praise Fest EVENT REVIEW FORM TOTAL ESTIMATED FEE: \_\_\_\_\_  
 (Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>CP</u>
<u>LABOR</u>				
<u>PA SYSTEM</u>				
\$250 Bathroom Cleaning Fee Per Day of Event? <u>YES</u> NO				
Labor Costs: \$	<u>300</u>	Equipment Costs: \$	<u>125</u>	Materials Costs \$ <u>100</u>
POLICE:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>guc</u>
<u>2 OFFICERS @ 3 HRS EACH</u>				
Labor Costs \$		Equipment Costs \$	<u>456</u>	Materials Costs \$
FIRE:	Approved	Denied	(list reason for denial)	Initial
Labor Costs \$		Equipment Costs \$		Materials Costs \$
HVA:	Approved	Denied	(list reason for denial)	Initial
DDA:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>SBP</u>
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
RISK MANAGEMENT:	<u>Approved</u>	Denied	(list reason for denial)	Initial <u>MB</u>
Class I – Low Hazard	Event Sponsors must provide current Certificate of Insurance naming City			
<u>Class II – Moderate Hazard</u>	of Plymouth as 'Additional Insured' including in the Description Box/Area.			
Class III – High Hazard	Food vendor/service requirements per Special Event Policy, must also be			
Class IV – Severe Hazard	met for any food.			
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____				
APPROVED _____ NOT APPROVED _____ DATE _____				



## Administrative Recommendation

---

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Paul J. Sincock, City Manager  
CC: S:\Manager\Sincock Files\Memorandum - Recreation Master Plan Adoption - 12-18-23.docx  
Date: December 13, 2023  
RE: Recreation Master Plan Adoption

---

### Background

The City Commission began discussing the Recreation Master Plan as a part of the One-Year Tasks development with Dr. Lew Bender in February of 2023. It was then that the City Commission placed an emphasis on the Recreation Department, as a part of the “attractable, livable community” goal area. Further, the City Commission discussed the Recreation Master Plan process at a Committee of the Whole (COW) meeting in April of this year. Based on informal discussions with Plymouth Township it was determined that the city and township were looking at different public input models and it might be best for each to prepare our own plan and then perhaps have a joint meeting and adopt a joint resolution supporting each other’s plan. In addition, based on the April COW meeting, the city commissioned a consultant to assist in this effort as well as an EPIC/MRA survey of our city residents to play a leading role in the community input part of the process. We also made available several other opportunities outside of the statistically accurate survey of residents for the public to participate in the Master Planning Process.

A current Recreation Master Plan is a requirement of the State of Michigan Department of Natural Resources in order to be eligible for any State Grants. The intent of the Plan is to meet the needs of the state DNR and provide a guide during our annual budgeting process for any potential future capital improvement programs. Again, the primary purpose of the plan is eligibility for state grants, and the plan can be amended during its “life.”

Both the City and Township work closely with several public and private agencies that provide recreation opportunities for our residents, and we have numerous partnerships to provide recreation and facilities. The state requires that the jurisdictional focus of this Master Plan be on the city owned and operated parks and recreation facilities and programs.

Our staff has previously provided to City Commission and general public with online and printed access to a complete copy of the draft Recreation Master Plan and survey results. The draft plan was available on the City’s web site and at City Hall and the Cultural Center. This generated some public input, and this was one method to allow for an additional period for public comment. Further, we had EPIC/MRA survey of our residents and the Commission will recall that the contractor indicated that based on our small population, we could choose the accuracy of the survey based on the number of interviews. The City Commission had a proposal that a range that would be accurate within 6.2% to 6.9%. Despite the higher costs, the Commission chose the survey with the accuracy rate of within +/- 6.2%.

To gather additional input, the city placed the same EPIC/MRA survey on our web site to allow all citizens and non-residents to participate. The results were amazingly close to each other, considering one survey is accurate within 6.2% and the other was wide open to anyone without regard to residency or how many times you could take the survey. We have also received a few letters and emails related to the proposed Master Plan.

During the development of the master plan, our staff has also has discussions with our regular user groups such as senior citizen exercise, over sixty hockey, over seventy hockey, Plymouth Hockey Association, Plymouth High School hockey, soccer program participants, senior bridge groups, and participants in our many programs.

The State of Michigan requires that the City Commission hold a public hearing, which was held on November 20, 2023. There were several public comments at that meeting, and the City Commission delayed adoption to allow those comments to be a part of the final document. The meeting minutes are also included in the proposed master plan.

In the agenda packet, we are providing the City Commission an electronic copy of the Master Plan. Putting the plan in the agenda packet ensures that the public will have access to the document in advance of the meeting.

## **Recommendation**

The City Administration recommends that the City Commission adopt the Recreation Master Plan for 2024 – 2028 as presented. We have had more public comments on this plan than any plan prior to this year. We are very proud of the plan and the amount of public input that went into the plan. The capital listing is now broken down by year, location and pieces of equipment to perhaps add some clarity to the plan. We have eliminated any potential future developments from the capital plan. However, we remind the City Commission that the plan is a requirement for the State of Michigan for grants, and we can amend as needed.

We have attached a proposed Resolution for the City Commission to consider adopting this plan. Once Plymouth Township adopts their Recreation Master Plan, there may be an opportunity to have the two boards meet in a joint Committee of the Whole, to discuss the various philosophies on recreation and perhaps adopt some type of joint resolution of support for each other's plan.



# Memo

**To:** Paul Sincock, City Manager  
**From:** Steve Anderson, Recreation Director   
**Date:** 12/13/2023  
**Re:** Recreation Master Plan 2024-2028 City Commission Adoption

As you are aware, the next step in the 2024-2028 Recreation Master Plan process for the State of Michigan Department of Natural Resources (DNR) would be the adoption of the document by the City Commission.

The adoption of the Recreation Master Plan is by official resolution of the City Commission.

The following items were edited within the proposed Recreation Master Plan since the Public Hearing on Nov. 20, 2024:

- Added Park establishment dates when possible. Some dates are still under research by the Plymouth Historical Society. Any dates currently under historical review will be added by the staff when the proper research has been completed.
- Due to the hard work of the DMS Staff, there are updated capital improvement listings expanded to include each piece of playground equipment, initial installation dates and anticipated life spans. Budget estimates have also been adjusted to the per piece cost. The actual cost could dramatically change later due to neighborhood resident replacement preferences as well as actual project date material and labor costs.

Two versions of the capital improvement chart have been created. One chart is sorted by the park location. The other chart sorts by the estimated date of removal /replacement of the listed equipment.

- Meeting Minutes from the Nov. 20<sup>th</sup> Public Hearing added to appendix as required by the DNR.
- Legal Affidavit and receipt for the Rec Master Plan Public Hearing and 30-day of review posting in the Detroit Legal News added to appendix as required by the DNR.
- Listed 2022-23 & 2023-24 City Commissions, Leah Groya and EPIC-MRA to adoption date page.

- Added two e-mails of comment to appendix.

We appreciate the public interest generated around the 2024-2028 Recreation Master Plan. We have not had this much interest over the past three Recreation Master Plans combined. However, I would like to strongly recommend that we do not get bogged in adding small or specific project scope within this plan.

The Recreation Master Plan is a document designed within the guidelines of the DNR to qualify the city for State of Michigan grant funding. The document was written specifically in this manner to achieve this singular purpose.

We want to leave the document broad enough in its concepts to include any current funding sources or for any new funding sources created by the State of Michigan over the lifespan of the document. Additionally, this or future City Commissions may amend the Recreation Master Plan with the DNR if they see fit by following the appropriate DNR protocols.

Lastly, if the City Commission chooses to not adopt the Recreation Master Plan this evening, please keep in mind that the deadline for electronic submittal to the DNR for the 2024 grant year is Feb 1, 2024. This means that the Jan. 3, 2024, City Commission meeting would be the last opportunity to approve the Recreation Master Plan and still allow the staff time to meet the steps required by the DNR to meet the mandatory Feb. 1, 2024, deadline.

If you have any additional questions, please feel free to contact me at any time.

**Resolution of Adoption  
City of Plymouth Commission  
City of Plymouth Parks and Recreation Master Plan 2024-2028**

WHEREAS, the City of Plymouth has undertaken a planning process to determine the parks and recreation needs and desires of its residents during a five-year period covering the years 2024 through 2028; and

WHEREAS, the City of Plymouth followed the process of developing a parks and recreation master plan in accordance with the most recent guidelines developed by the Department of Natural Resources; and

WHEREAS, residents of the Plymouth community were provided with opportunities during the development of the draft plan to express opinions, ask questions, and discuss aspects of the plan via a telephone survey, online survey, email, phone, and at Commission meetings; and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least 30 days; and

WHEREAS, a public hearing was held on November 20, 2023 at City Hall to provide an opportunity for residents to express opinions, ask questions, and discuss the City of Plymouth Parks and Recreation Master Plan; and

NOW, THEREFORE BE IT RESOLVED the City of Plymouth Commission hereby adopts the City of Plymouth Parks and Recreation Master Plan (2024-2028) to serve as a guide for future parks and recreation development and activities.

Ayes:

Nays:

Absent:

Adopted: December 18, 2023

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Suzi Deal, Mayor  
City of Plymouth

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Maureen Brodie, Clerk  
City of Plymouth



**CITY OF PLYMOUTH**  
MICHIGAN

**5 YEAR  
PARKS + RECREATION  
MASTER PLAN**

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**2024 - 2028**

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Adopted: XXXXXXXXX  
[plymouthmi.gov](http://plymouthmi.gov)



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**2022-2023 Commission**

Nick Moroz, Mayor

Suzi Deal, Mayor Pro-Tem

Linda Filipczak, Commissioner

Jennifer Kehoe, Commissioner

Alanna Maguire, Commissioner

Kelly O'Donnell, Commissioner

Marques Thomey, Commissioner

**2023-2024 Commission**

Suzi Deal, Mayor

Kelly O'Donnell, Mayor Pro-Tem

Linda Filipczak, Commissioner

Jennifer Kehoe, Commissioner

Alanna Maguire, Commissioner

Brock Minton, Commissioner

Nick Moroz, Commissioner

Paul Sincock, City Manager

Steve Anderson, Recreation Director


Brandon Szachta, Asst. Recreation Director

Ron Baase, Facility Operations Manager

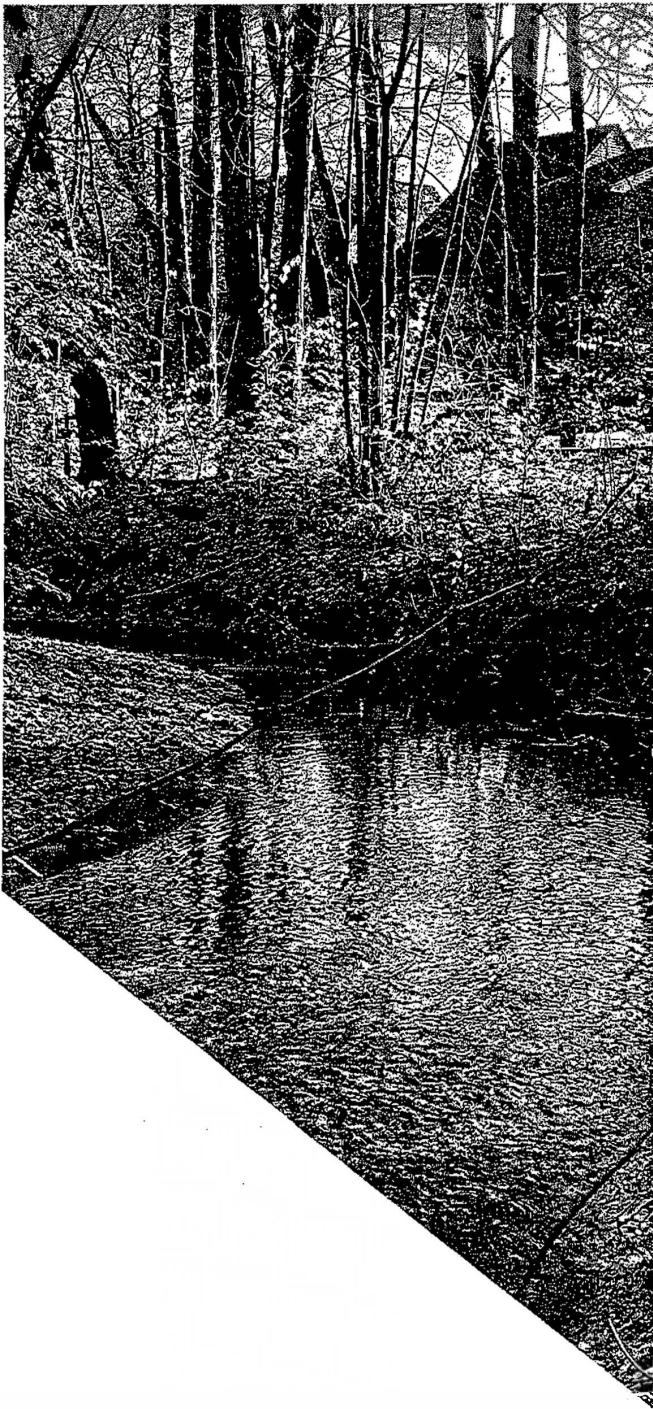
Ian Anderson, Asst. Facility Manager

Adopted: \_\_\_\_\_

Printed: January 2024



Leah Groya, Planning Consultant  
EPIC-MRA, Public Survey Consultant



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6	Planning Process
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39	Basis For Action
56	Action Plan
66	Appendix

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# COMMUNITY DESCRIPTION

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The 2024-2028 City of Plymouth Parks and Recreation Plan was adopted by the Plymouth City Commission to serve as a guide and decision making document for future parks and recreation facilities and programs. The Plan presents an inventory of existing facilities and programs within the City as well as an evaluation of opportunities and needs. The Plan considers the existing facilities as well as the anticipated demand for additional or improved facilities and programs. The Plan also includes goals, objectives and a 5-Year Action Plan.

The jurisdiction and focus of this Master Plan is on the city-owned and operated parks and recreation facilities and programs. The Plan is also intended to enable the City to continue to apply for funding assistance from various agencies and work toward implementing the documented recommendations. This Plan specifically provides for five years of grant eligibility with the Michigan Department of Natural Resources.

The City of Plymouth is located in northwestern Wayne County, Michigan. Wayne County is the largest county in the State in terms of population, and encompasses the City of Detroit. Although the western portion of Wayne County was once primarily an agricultural area, the communities surrounding Plymouth are now highly urbanized including Plymouth Township, Northville, Northville Township, and Canton Township.

Native Americans lived in the area for centuries. The Tonquish band of Potawatomi were the last, leaving the area just before the first European settlers arrived in 1824. The first settlers of European origin arrived in the area in 1824 and by 1825 there were enough people to make up a small settlement. The Village of Plymouth was incorporated in 1867 and became a city in 1932.

According to the 2020 Census, the City of Plymouth has a population of 9,370 people (a 2.6 % increase from 2010). Major state highways and freeways include M-14, I-96 and I-275. These highways effectively connect the Plymouth community with the rest of the Detroit/Ann Arbor Metropolitan Area. The City is entirely surrounded by Plymouth Township. Other communities nearby include Northville Township and the City of Northville to the north, the City of Livonia to the east and Canton Township to the south. Salem Township (in Washtenaw County) is to the west.



# PLANNING PROCESS

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This Plan was developed utilizing the Michigan Department of Natural Resources (MDNR) Community Park, Recreation, Open Space and Greenway Plan Guidelines. Following the MDNR Guidelines, and filing this adopted Plan with the MDNR, allows the City to remain eligible to apply for various MDNR administered parks and recreation related grant funds. The 5-Year Plan was prepared by the City of Plymouth over an approximately 6-month period. The previous Plymouth Community Parks + Recreation Master Plan 2018-2022 was used as a foundation.

This section of the Plan documents the process used to develop the Plan as well as those involved with providing input.

## **Background Studies**

The necessary data to begin the formulation of the background studies for the plan was collected from various sources including: City staff, City Department of Recreation, the previous Plymouth Community Parks + Recreation Master Plan 2018-2022 as well as field observations.

The Community Description includes a brief introduction to the City of Plymouth and the jurisdiction and focus of the Plan.

The Administrative Structure section of the Plan describes how recreation is governed and operated within the City. This includes information gathered from the City outlining staff responsibilities, function of the City Recreation Department, and a fiscal analysis (as it relates to recreation) of the last few years.

The Inventory chapter provides an overview of the parks and recreation facilities within the City of Plymouth. This information was collected through a field survey conducted in June and July 2023. The location of each facility is described and mapped, as well as an overview of the various programs, activities, and events offered throughout the City. The chapter also includes a brief description of public school recreational facilities, other significant recreation-related facilities in the community as well as regional recreation facilities in and around Plymouth.

### **Basis For Action**

The Basis For Action section of the document analyzes factors inside and outside of the City that may have an effect on the direction of recreation over the next five years. This portion of the plan also helps to provide the rationale for the goals, guidelines/objectives and capital improvement priorities. Several factors were analyzed including current recreation trends (on both national and state levels), comparison of City acreage, staffing, budget levels to other typical parks and recreation agencies in the country, service area gaps, existing plans and reports, and results of the various input from residents, staff and elected officials.

### **Input**

The City gathered input in a number of ways during the development of the plan as summarized below. Additional detail is provided in the Basis For Action section and Appendix.

#### **Parks and Recreation Telephone Survey (Statistically Accurate)**

The City funded a telephone survey of 264 adult residents of the City. The survey was conducted by EPIC-MRA based in Lansing and

completed in September 2023. Additional detail is provided in the Basis For Action section and Appendix.

#### **Parks and Recreation Online Questionnaire**

During the development of the Plan, the City posted a questionnaire to their website in order to give opportunity for people to provide written input for consideration. The availability of the questionnaire was published on social media and via email blasts. The questionnaire was available from September 18-27, 2023 and 371 responses were collected. Additional detail is provided in the Basis For Action section and Appendix.

#### **Commission Meeting Discussions**

The City Recreation Director met with the City Commission at their regular meetings in August and September 2023. The Director gave a brief overview of the project and planning process. The Commission focused discussions on priority capital projects as well as ballot language for the City's first parks and recreation millage. The draft plan was discussed at the October and November 2023 Commission Meetings.

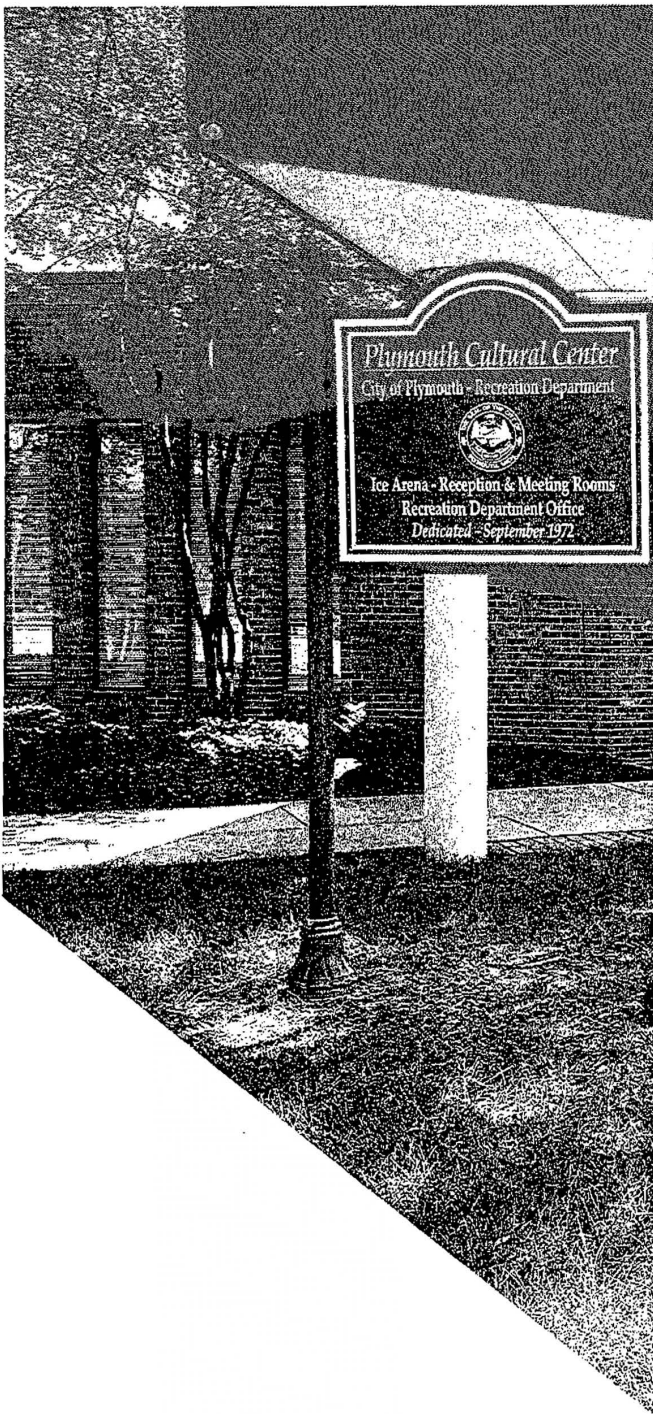
#### **Action Program**

The Action Program section of the document outlines the direction that the City would like to take over the next five years in order to maintain and improve recreation opportunities within the community. The Action Program includes goals and guidelines as well as a table of capital improvement priorities.

#### **Public Hearing + Adoption**

The draft Recreation Master Plan was made available for public review October 20, 2023 at the Cultural Center, City Hall, and City website. The public hearing was held in front of the City Commission on November 20, 2023. A brief overview of the purpose of the plan, process, and contents was presented.

The Plymouth City Commission adopted the Parks + Recreation Master Plan by resolution at their \_\_\_\_\_ meeting.



# ADMINISTRATIVE STRUCTURE

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This section of the Plan documents how parks and recreational activities and resources are governed and administered in the City of Plymouth. The functions of the various departments and staff with responsibility for recreation as well as budgetary expenditures and revenues are detailed.

Public Act 156 of 1917 (Local Government, Operate System of Public Recreation) authorizes cities, villages, counties, townships, and school districts to operate systems of public recreation and playgrounds. Section 1 of PA 156 of 1917 indicates that any city, village, county or township may:

1. Operate a system of public recreation and playgrounds;
2. Acquire equipment and maintain land, buildings, or other recreational facilities;
3. Employ a superintendent of recreation and assistants; and,
4. Vote to expend funds for the operation of such a system.

As is depicted in the organizational chart on the following page, the responsibility of managing, maintaining and improving recreation facilities within the City of Plymouth is primarily met by the Recreation Department as well as the Department of Municipal Services. However, the ultimate authority for the provision of parks and recreation in the City is held by the seven-member City Commission. As is described in Section 5.8 of the City Code, the Commission “shall provide for the public peace, health, and recreation, and for the safety of persons and property”. The City Commission is made up of seven residents who then elect a Mayor to lead the meetings and perform other ceremonial functions. Members of the City Commission may serve a maximum of three consecutive terms of office. City Commissioners are elected at large on a city-wide basis. The City Commission establishes the annual itemized budget for the recreation fund and generally oversees use of the budget. The Commission has the final say on large improvement projects, use of additional funds and land acquisitions. All decisions are based on recommendations from the City Manager, Recreation Director, and input from the public. Additionally, the Commission approves all grant applications and adopts the Parks and Recreation Master Plan.

### City Staff and Departments

The City of Plymouth Recreation Department falls under the purview of the City Manager and is responsible for a variety of tasks including:

- Program activities and organized sports offered by the City including facilitating enrollment and coordinating time and program locations
- Coordinate the use of multiple recreation facilities
- Provide referrals to volunteer sport organizations
- Recommend land, facility expansions and additional needs to the City Manager and City Commission
- Overseeing maintenance of recreational facilities with oversight from Municipal Services Department for the City Parks.
- Staffing and maintenance of the Cultural Center
- Overseeing and administering the City’s recreation fund

The Recreation Department includes four full-time staff (Recreation Director, Assistant Recreation Director, a Facility Manager, and Assistant Facility Manager) as well as a number of part time, seasonal and contractual staff.

### Relationships with Other Agencies

The City has working relationships with a number of public and private agencies to assist in providing a variety of programming and additional outdoor space including:

- *Plymouth Community Arts Council (PCAC)*  
The City partners with PCAC for children’s summer concert series in Kellogg Park.
- *Wayne County Parks*  
Green space for soccer, t-ball; special events
- *Plymouth Canton Community Schools*  
Green space for soccer and t-ball (with paid permit fee)
- *Miracle League of Plymouth*  
Miracle League Field for t-ball games and practices
- *TDM (former Visteon)*  
Green space for soccer
- *Plymouth Community Council on Aging (PCCA)*  
A nonprofit organized to coordinate programs that promote and safeguard the independence and well-being of senior citizens of the greater Plymouth community. The PCCA is sponsored by Plymouth Township, City of Plymouth, Plymouth Department of Recreation, Plymouth Community United Way and Senior Alliance.
- *Plymouth Community United Way*  
Funding for senior transportation, food distribution and other senior programs.

- *Plymouth Chamber of Commerce*  
Marketing and special events
- *Plymouth Downtown Development Authority*  
Oversees programming and special events in downtown Plymouth and Kellogg Park including Friday night Concert's.
- *Annual Festival Organizations*  
Partner with the city and use city services to run and manage events including annual Ice Festival, Fall Festival, Art in the Park, etc.
- *Plymouth Garden Club*  
Annual plantings at Veteran's Park and Garden Club Park
- *Rotary Club of Plymouth*  
Plantings on Main Street at Kellogg Park

A number of schools, private organizations, leagues, etc. utilize City park properties and facilities (with various fees/rental agreements) including:

- Plymouth Canton Little League
- Assorted Travel Baseball Programs
- Plymouth Reign Soccer Club
- Plymouth Hockey Association
- Over 60 Hockey League
- Over 60 Hockey Drop-In Program
- Over 70 Hockey League
- Women's Flames Hockey Team
- Plymouth High School Varsity Hockey
- Plymouth Phantoms Travel Hockey
- Wayne Co Parks Special Events
- United Way Food Subsidies
- Noon Rotary Club of Plymouth
- Duplicate Bridge Program
- Party Bridge Program

### **Role of Volunteers**

The City incorporates and relies on a number of volunteers to provide youth sports, some senior citizen programs, etc. By far, the majority of the volunteers are coaches, assistant coaches and team managers for the youth soccer program (80-100 adult volunteers per season). Youth t-ball has 30-40 adult

volunteers per season and senior citizen programs have 20-30 adult volunteers for programs throughout the year.

### **Fiscal Analysis**

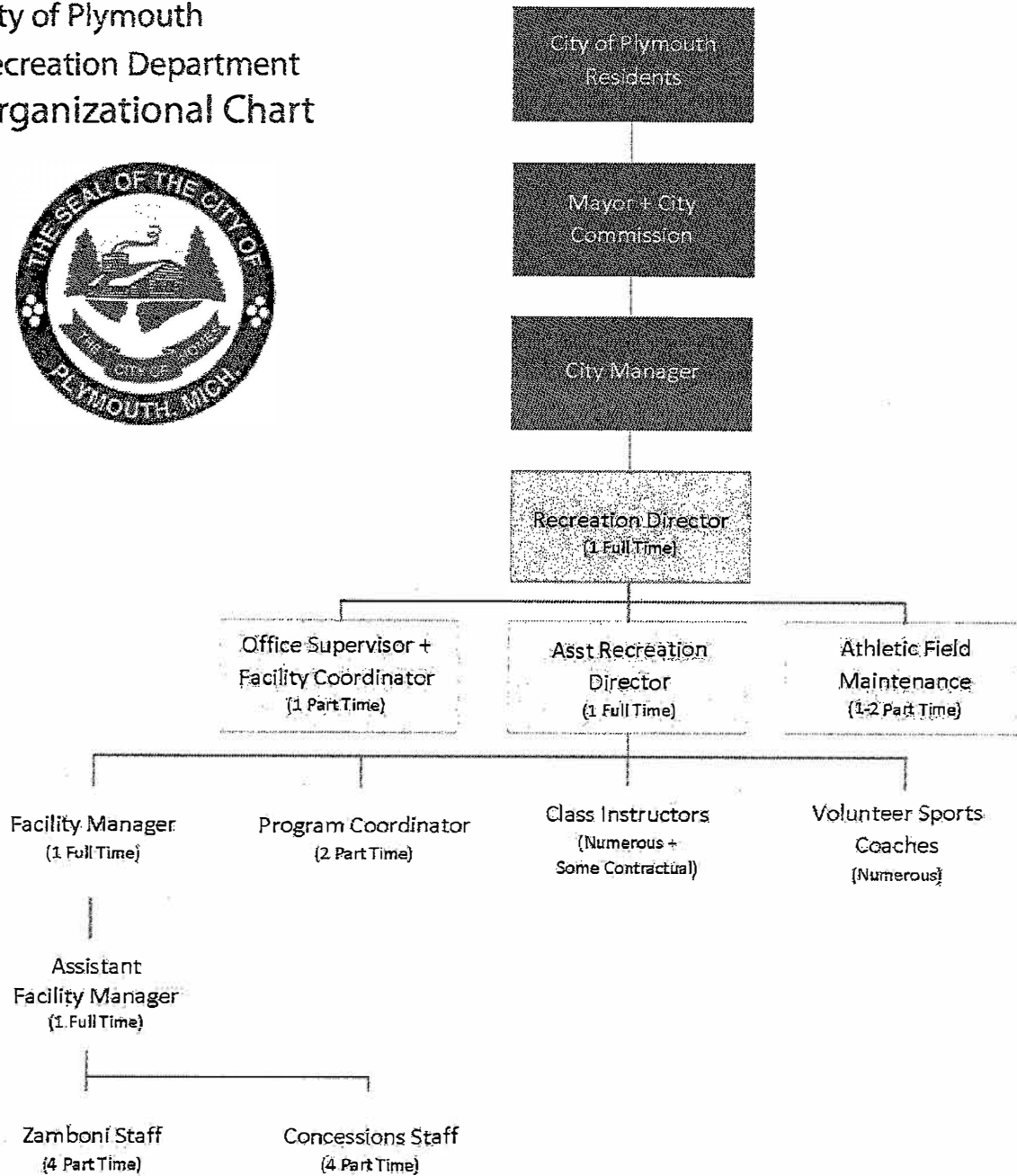
The provision of recreation within the City of Plymouth is funded through a variety of means. Revenues and expenditures over the past 6 years are summarized on the following pages to illustrate revenue and spending patterns related to parks and recreation in the City of Plymouth. Historically, the revenues generated from parks and recreation facilities and programming fall below the total recreation expenditures. The City supports parks and recreation through general fund dollars, as do many municipalities.

The City of Plymouth fiscal year begins July 1. From 2018-2024, both expenditures and revenues have remained fairly stable. The City funds parks and recreation primarily by the revenues generated from the various recreation facilities and programs and have been between \$1.18 - \$1.27 million per year. Revenues from hockey rentals and soccer are the two largest revenue generating programs. Contributions from the General Fund (listed under Administrative Charges) have varied between \$250,000 - \$500,000 each year since 2018. In terms of expenditures, Administration (salaries, equipment rental, repairs, maintenance, utilities, etc.) and the soccer program consume the majority of the recreation budget. Expenditures have ranged between \$900k (during the peak of COVID-19) and \$1.26 million budgeted for 2023/2024.

Over the past 6 years, the City has recovered between 55% - 79% of expenditures through revenue generation (not including grants, donations or transfers from the General Fund).

The National Recreation and Parks Association 2023 Agency Performance Review indicates that the typical Parks and Recreation Agency with a population less than 20,000 (as does the City) has 62% of their park and recreation operating expenditures derived from their general fund, 25% from earned revenue, 7% from dedicated levies, 1% from grants, 1% from sponsorships and 4% from other revenues.

# City of Plymouth Recreation Department Organizational Chart



City of Plymouth  
 Recreation Department  
 Revenues + Expenditures 2018-2024

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
<b>EXPENDITURES 2018-2023</b>	<b>actual</b>	<b>actual</b>	<b>actual</b>	<b>actual</b>	<b>actual</b>	<b>budgeted</b>
Administration	\$ 857,270.64	\$ 872,508.00	\$ 801,405.67	\$ 894,934.81	\$ 965,112.81	\$ 1,084,755.00
Recreation Services & Vending	\$ 37,399.70	\$ 24,456.81	\$ 1,566.40	\$ 3,179.10	\$ 3,197.32	\$ 4,650.00
Basic Skills	\$ 5,900.22	\$ 9,545.08	\$ 6,865.56	\$ -	\$ -	\$ -
Youth Athletics	\$ 3,910.99	\$ 1,426.67	\$ 7,324.19	\$ 4,582.39	\$ 4,466.71	\$ 5,500.00
Miracle League	\$ 12,250.00	\$ 11,085.00	\$ 11,190.00	\$ 8,775.00	\$ 8,235.00	\$ 10,000.00
PCHA	\$ 25,172.82	\$ 13,936.45	\$ 12,824.00	\$ -	\$ -	\$ -
Mini Mites	\$ 3,672.35	\$ 3,035.65	\$ 1,633.37	\$ 3,327.24	\$ 421.18	\$ -
MSD Services	\$ 4,930.05	\$ 11,999.33	\$ 11,386.60	\$ 7,560.93	\$ 4,472.77	\$ 6,740.00
Soccer	\$ 99,099.96	\$ 88,466.45	\$ 63,562.26	\$ 111,535.62	\$ 114,649.45	\$ 118,150.00
Liquor	\$ 2,373.90	\$ 3,896.64	\$ 1,332.37	\$ 4,983.47	\$ 9,718.42	\$ 10,540.00
Classes & Special Events	\$ 15,634.74	\$ 9,418.23	\$ 582.75	\$ 1,634.88	\$ 14,769.82	\$ 14,150.00
Senior Programs - Classes / TR	\$ 3,542.32	\$ 2,653.20	\$ -	\$ 3,584.46	\$ 3,445.24	\$ 6,025.00
Plymouth Canton Steelers	\$ 27,900.00	\$ 2,100.00	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 1,099,057.69</b>	<b>\$ 1,054,527.51</b>	<b>\$ 919,673.17</b>	<b>\$ 1,044,097.90</b>	<b>\$ 1,128,488.72</b>	<b>\$ 1,260,510.00</b>
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
<b>REVENUES 2018-2023</b>	<b>actual</b>	<b>actual</b>	<b>actual</b>	<b>actual</b>	<b>actual</b>	<b>budgeted</b>
Cultural Center	\$ 569,018.09	\$ 425,200.78	\$ 346,527.61	\$ 518,768.18	\$ 553,598.63	\$ 501,000.00
Administrative Charges	\$ 252,766.85	\$ 367,140.76	\$ 400,160.00	\$ 500,000.00	\$ 258,784.22	\$ 461,510.00
Program Fees & Charges	\$ 296,989.30	\$ 167,101.89	\$ 158,727.66	\$ 252,347.37	\$ 290,688.99	\$ 298,000.00
<b>TOTAL</b>	<b>\$ 1,118,774.24</b>	<b>\$ 959,443.43</b>	<b>\$ 905,415.27</b>	<b>\$ 1,271,115.55</b>	<b>\$ 1,103,071.84</b>	<b>\$ 1,260,510.00</b>
<b>TOTAL REVENUES (ALL FUNDS)</b>	<b>\$ 1,118,774.24</b>	<b>\$ 959,443.43</b>	<b>\$ 905,415.27</b>	<b>\$ 1,271,115.55</b>	<b>\$ 1,103,071.84</b>	<b>\$ 1,260,510.00</b>
<b>TOTAL EXPENDITURES (ALL FUNDS)</b>	<b>\$ 1,099,057.69</b>	<b>\$ 1,054,527.51</b>	<b>\$ 919,673.17</b>	<b>\$ 1,044,097.90</b>	<b>\$ 1,128,488.72</b>	<b>\$ 1,260,510.00</b>
<b>NET</b>	<b>\$ 19,716.55</b>	<b>\$ (95,084.08)</b>	<b>\$ (14,257.90)</b>	<b>\$ 227,017.65</b>	<b>\$ (25,416.88)</b>	<b>\$ -</b>

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## INVENTORY

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Developing a complete inventory of recreation facilities, programs, and events is an essential component of a Recreation Master Plan. It provides a base of information to use in developing the Action Plan. Understanding what facilities, programs, and events are available to residents assists in future decision-making processes.

This portion of the Plan includes several components. The first component is a description of the recreation facilities and programs that the City of Plymouth owns and operates. Recreation, social and cultural facilities located within the City but owned and operated by outside agencies such as the public school district were also inventoried. A description of regional recreation facilities including those found within and just outside of the City are also summarized. The inventory includes an assessment of the barrier-free compliance status (using the MDNR guidelines) of City-owned park facilities. Lastly, this chapter includes a description of the facilities that were partially or completely acquired and/or developed using MDNR recreation grant funding.

City records show that Kellogg Park was a declared public park as early as 1867. The City slowly added to its supply of green spaces and public parks ever since. Plymouth's next addition to the parks was Hough Park dedicated in 1926. Plymouth continued its trend of investing in green spaces during the 1940's by purchasing the following parks: Auburn—Junction (Kiwanis Club Park); Burroughs-Coolidge (Lions Club Park); Holbrook-Caster (Louise Markham Park); Hamilton Playground (Fairground Park); Forest-Sutherland (Garden Club Park); and Wing-Herald Park (Rotary Club Park). The Elm St. Playground (Smith Park) was added in May of 1956.

The origin of the Adopt-A-Park Program began in the early 1980's when the City Recreation Department began approaching local service groups to help in the improvement of the valuable green spaces in the City. This led to the names of the parks in the City as they are more commonly known today.

The City of Plymouth Recreation Department offers a variety of programs for residents of the greater Plymouth Community. City of Plymouth residents contribute to the support of the City of Plymouth Recreation Department through property taxes, therefore, City of Plymouth residents are charged lesser rates for programs. An example of this would be that the Fall Soccer fees for WSSL age groups is \$171 for non-City residents and \$126 for City residents. All Cultural Center facility rentals are the same charge regardless of residency (per long-term property lease agreement with the school district).

A sampling of the recreation programs available include:

- Youth Hockey
- Over 60 Hockey
- Over 70 Hockey
- Tai Chi
- Youth Soccer
- T-Ball
- Cardio, Core and Fitness Classes
- Pilates
- Adult Yoga

- Senior Exercise
- Senior Bridge
- Senior Woodcarving
- Daddy Daughter Dance
- Kickboxing
- Trivia Night
- Euchre Tournaments
- Cornhole Leagues
- Pickleball Leagues
- Citizens Academy
- Seminars
- Special Events

In addition to the above programs, many others are also available depending on the time of year, as the City's programs change for each of the four seasons. These programs and classes are available to all citizens in the City of Plymouth in addition to citizens living in the greater Plymouth Community. Programs, activities, and classes are provided for all ages. Most of the recreation programs and activities are held at City facilities such as the Cultural Center, but others, such as the youth soccer program, utilizes several area soccer fields both in and outside of the City.

The City of Plymouth also will partner with the Plymouth Community Council on Aging (PCCA) to provide social and recreation activities to seniors in the community. The PCCA offices are at the Plymouth Township Hall and the Township Friendship Station building is utilized by the PCCA who organizes and offers programs such as line dancing, cardio exercise, yoga, chair exercise, bingo, knitting, cards, lunches, and a variety of talks on subjects such as elder care, diabetes, etc. Day trips are also organized to a variety of restaurants and activities throughout metro Detroit.

The City also contributes funds to the Plymouth Community Senior Transportation program (shared funding with the Township) that operates out of the Township's Friendship Station. The program provides rides to residents 60 years old and older within and around the Plymouth community for a nominal fee.

The City-owned parks were inventoried in June/July 2023 with findings documented on

the following pages. The City of Plymouth owns 17 public park and recreation facilities that encompass approximately 22 acres of land including the Plymouth Community Cultural Center and Ice Arena. In addition, residents of the City are served by several properties owned by the school district, Wayne County, Plymouth Township, as well as private and/or non-profit recreation providers.

An inventory table has been developed that lists the various parks and recreation facilities in the City and the various amenities found at each park. In addition, narrative summaries for each City-owned park have been developed. An Inventory Map illustrates the location of each park and facility.

**City of Plymouth Grant History**

When preparing a 5-year Parks and Recreation Plan, the Michigan Department of Natural Resources requires that information be provided concerning grants that have been received in the past for acquisition or development of recreation facilities. In the past, the City has received two grants for recreation facility development. A brief assessment of each project is noted and the most recent Post-Completion Self Certification Report PR1944 are provided in the Appendix.

**CITY OF PLYMOUTH  
MDNR GRANT HISTORY**

**Grant Title:**  
Tonawick Creek Neighborhood Park  
(1967)

**Grant Number:** 26-00087

**Grant Amount:** \$8,632,500

**Scope Items:** Acquisition of four parcels of land totaling 1.72 acres for development of neighborhood park.

**Current Status:** Property remains as public outdoor recreation as a passive park with open space and walking trail.

**Grant Title:**  
Plymouth Cultural Center Renovations  
(2000)

**Grant Number:** GM00-289

**Grant Amount:** \$634,983

**Scope Items:** Dasher board system replacement, lighting, energy reduction system for lighting and refrigerations, exit signage, 2 locker room addition, zamboni storage room addition.

**Current Status:** Facility remains available for public use. All scope items were installed and remain active.

### **Barrier Free Status of Parks (MDNR Rating)**

With the passage of the Americans with Disabilities Act of 1990 (ADA), all areas of public service and accommodation became subject to barrier-free requirements, including parks and recreation facilities and programs. Each City park summary sheet included in this chapter notes an accessibility ranking (as defined and required by the MDNR) for the park. Ratings are for planning purposes only.

Each facility was given a rating of 1 through 5 (MDNR rating) with the following definitions:

1. None of the facilities/park areas meet guidelines
2. Some of the facilities/park areas meet guidelines
3. Most of the facilities/park areas meet guidelines
4. Entire park meets guidelines
5. Entire park was developed/renovated using principals of universal design

The barrier free status rating can change as ADA improvements are implemented over time.

In 2004, the federal Architectural and Transportation Barriers Compliance Board (known as the Access Board) issued updated guidelines, entitled the Americans with Disabilities Act Accessibility Guidelines (ADAAG), for new or altered facilities covered by the Americans with Disabilities Act of 1990 (Public Law 101-336) or the Architectural Barriers Act of 1968 (Public Law 90-480).

The ADAAG guidelines should be referred to when designing new or renovating parks and recreation facilities.



**City of Plymouth  
Park Inventory  
2023**

Name	Type	Acres	Parking Lot	Permanent Restroom	Concessions	Outdoor Lighting	Storage / Equipment Facility	Picnic Areas	Picnic Shelter/Pavilion	Picnic Tables	Grills	Gymnasium	Practice Ball Diamond	Little League Field (60' bases)	Batting Cage	Tennis Court	Hockey / Ice Skating - Indoor	Play Equipment	Multi-Purpose Facility	Football Field	Soccer Field	Basketball Hoop	Volleyball Court (Sand)	Walking/Jogging/Bike Path	Gazebo	Fishing	18-hole Golf Course	Swimming Pool - Indoor	Open Space	Track	Dog Waste Station	Drinking Fountain	Meeting Space		
<b>CITY OF PLYMOUTH PARKS</b>																																			
Cultural Center & Ice Arena	CP	4.23	X	X	X	X	X	X		3							1		X													X	X	X	
Don Massey Field	S	2.80	X			X	X							1	1						1											X			
Knights of Columbus Park	NP	0.50						X	1	2								X										X			X				
Fairground Park	NP	2.52				X		X		8			1					X			1	1	1					X			X	X			
Garden Club Park	NP	0.66				X		X	1	3	1		1					X			1							X			X	X			
Kiwanis Club Park	NP	0.77						X	1	4	2		1					X										X			X	X			
Smith Park	MP	0.37						X	1	2								X										X			X	X			
Rotary Club Park	NP	0.71						X	1	2								X										X			X	X			
Jack Wilcox Park	MP	0.28						X	1	4								X										X			X	X			
Kellogg Park	CP	1.14		X		X		X																				X			X	X			
Louis Markham Park	MP	0.42										1													1			X							
Lion's Club Park	NP	2.15						X	1	9	2							X										X			X				
Point Park	MP	0.67				X				3																		X							
Starkweather Park	MP	0.24				X		X		X															1			X			X				
Veteran's Memorial Park	S	0.75				X																						X							
Hough Park	MP	1.95																										X			X				
Tonquish Creek Neighborhood Park	NP	1.72																						X				X							
<b>Total Acreage and Facilities</b>		<b>21.88</b>							<b>7</b>	<b>40</b>	<b>6</b>		<b>3</b>	<b>1</b>	<b>1</b>		<b>1</b>			<b>4</b>	<b>1</b>	<b>1</b>		<b>2</b>											
<b>PLYMOUTH CANTON SCHOOLS</b>																																			
East Middle School		21.00	X				X					1	2								1	6	1					X							
Smith Elementary School		9.00	X									1	1					X			1	1						X							
<b>Total Acreage and Facilities</b>		<b>30.00</b>										<b>2</b>	<b>3</b>							<b>2</b>	<b>10</b>	<b>1</b>													
<b>COUNTY PARKS</b>																																			
Hines Park (over 2,000 acres)		60.00	X	X		X	X	X	X	X	X		3					X			2			X		X		X							
<b>Total Acreage and Facilities</b>		<b>60</b>	<b>acres in City of Plymouth</b>										<b>3</b>				<b>2</b>																		
<b>OTHER FACILITIES</b>																																			
St. John's Resort		184.00	X	X		X	X												X								1	1						X	
Plymouth Arts & Recreation Complex (FARC)		15.80	X	X	X	X	X					1	1		6				X	1	1			X			1	X	1					X	
Bilkie Family - Miracle League Plymouth		1.40	X	X	X		X		1	X				1																					
Plymouth Community Arts Council (PCAC)		0.6	X	X															X																X
TDM Soccer Fields		6	X																			2													
<b>Total Acreage and Facilities</b>		<b>207.80</b>							<b>1</b>		<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>6</b>					<b>1</b>	<b>3</b>						<b>1</b>	<b>2</b>		<b>1</b>					

## PLYMOUTH COMMUNITY CULTURAL CENTER + ICE ARENA

Size: 4.23 acres  
 MMR Assessment Rating: 4  
 Year Established: 1972  
 Last Updated: 2023

The Plymouth Community Cultural Center is the City's only indoor recreation facility, located on 4.23 acres north of the privately held Plymouth Arts and Recreation Center (PARC). The Plymouth Cultural Center offers a wide variety of recreation opportunities including the NHL-sized geo-thermal Ice Arena used by organized hockey leagues and teams as well as for figure skating and open skating. When the ice is removed for the summer, the city converts the space to 5 pickleball courts for leagues and drop-in play. Related facilities include a concession stand, zamboni storage garage, equipment rooms, ADA accessible bleachers, and an ADA accessible viewing area. In 2023, the original 1972 locker rooms were completely reconfigured and renovated to meet ADA requirements and allow for multi-gender teams and referees.

The facility includes a geothermal based ice refrigeration plant and heat reclamation system (2010), as well as meeting and banquet rooms that were updated with new carpet and paint (2023). The large banquet room can accommodate up to 160 people and includes a stage. Meeting rooms that accommodate up to 50 people are also available for smaller meetings and seminars. The banquet and meeting rooms are complimented by full kitchen facilities. All 4 restrooms were updated to meet ADA standards (2022). At regular times throughout the year, the Cultural Center's meeting rooms are utilized by the Rotary Club of Plymouth, Plymouth Community Council on Aging, Plymouth Hockey Association, Western Suburban Soccer League, and various recreation classes.

Other features at the Cultural Center include lounge areas, vending machines, outdoor picnic tables, outdoor benches, and a bike rack. Recreation Department offices are also located within the building.



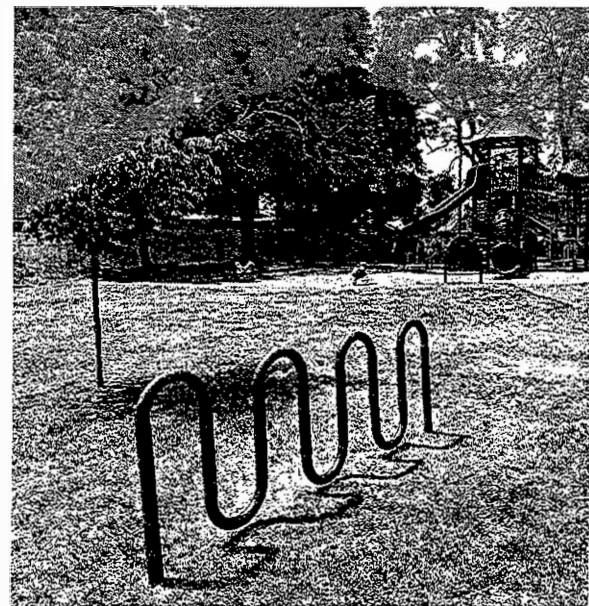
## KNIGHTS OF COLUMBUS PARK

Size: 0.5 acres

MEQR Accessibility Rating: 4

Year Established: Under research by  
Plymouth Historical  
Museum

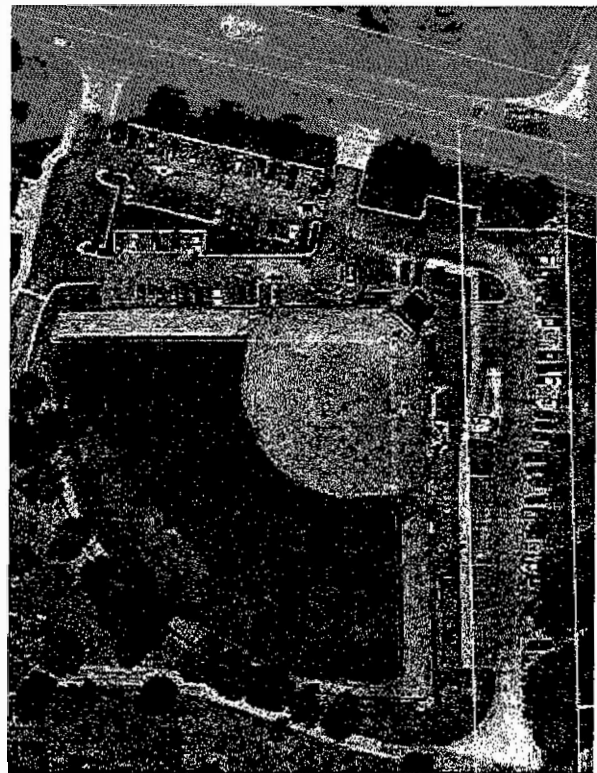
Knights of Columbus Park is a one-half acre neighborhood park located at the corner of Spring Street and Holbrook Avenue in the northeastern portion of the City. The primary recreation facilities at the Knights of Columbus Park include a playground, swings, and a picnic shelter. The park also has two picnic tables, a bike rack, trash receptacles, a pollinator garden, and brick pathways.



## DON MASSEY FIELD

Size: 2.8 acres  
MDNR Accessibility Rating: A  
Year Established: Under research by  
Plymouth Historical  
Museum

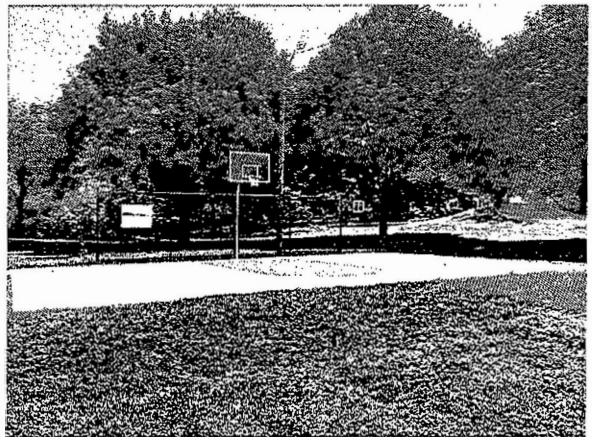
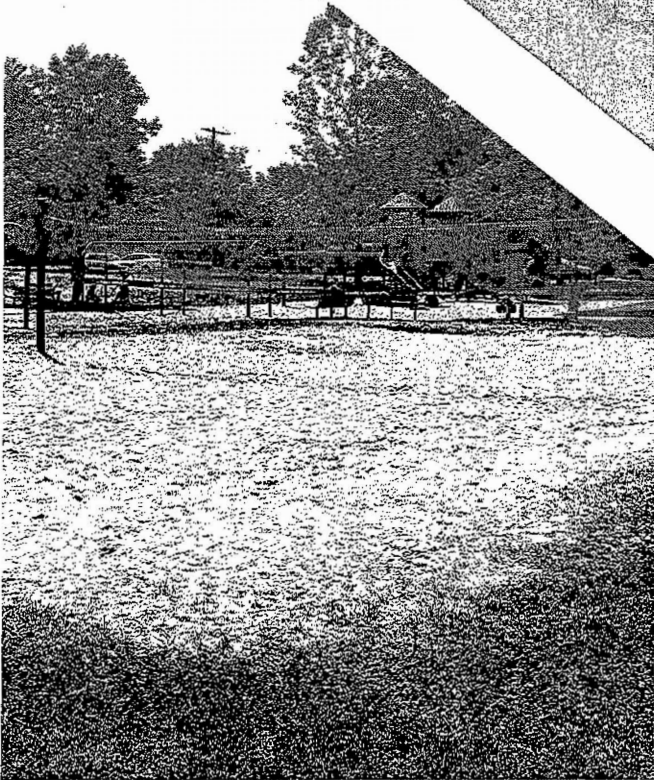
This community park is located on Plymouth Road in the eastern portion of the City. Don Massey Field is on approximately 2.8-acres on the east side of the City adjacent to the 35th District Court and Riverside Cemetery. The City's largest baseball/softball field accounts for the sole recreation facility and the majority of the property at the park. The outfield is used for U-5/U-8 soccer fields. The baseball/softball field features a two-story press box building, batting cage, bleachers, covered dugouts, electronic scoreboard, outdoor lighting and a drinking fountain. Additionally, a paved parking area serves the park.



# FAIRGROUND PARK

Size: 2.52 acres  
MMNR Accessibility Rating: 2  
Year Established: 1991

Fairground Park accommodates a variety of recreation facilities including a sand volleyball court, a basketball hoop with concrete playing area (renovated in 2022 with a number of donations), a playground, a practice baseball field and a soccer field. The soccer field and baseball field are not regulation size and share the same undefined playing area in the eastern half of the park. A hill is used for sledding by small children in the northern portion of the park. Additional amenities at the park include picnic tables, drinking fountain, trash receptacles and outdoor lighting. The Fairground Park Association donates money toward improvements and assists with clean up.

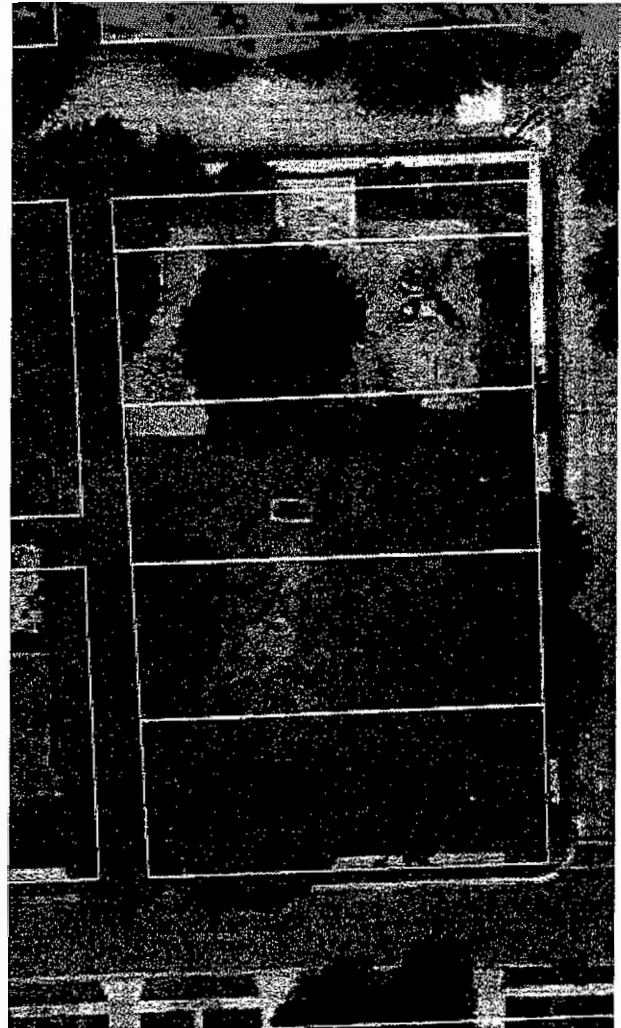
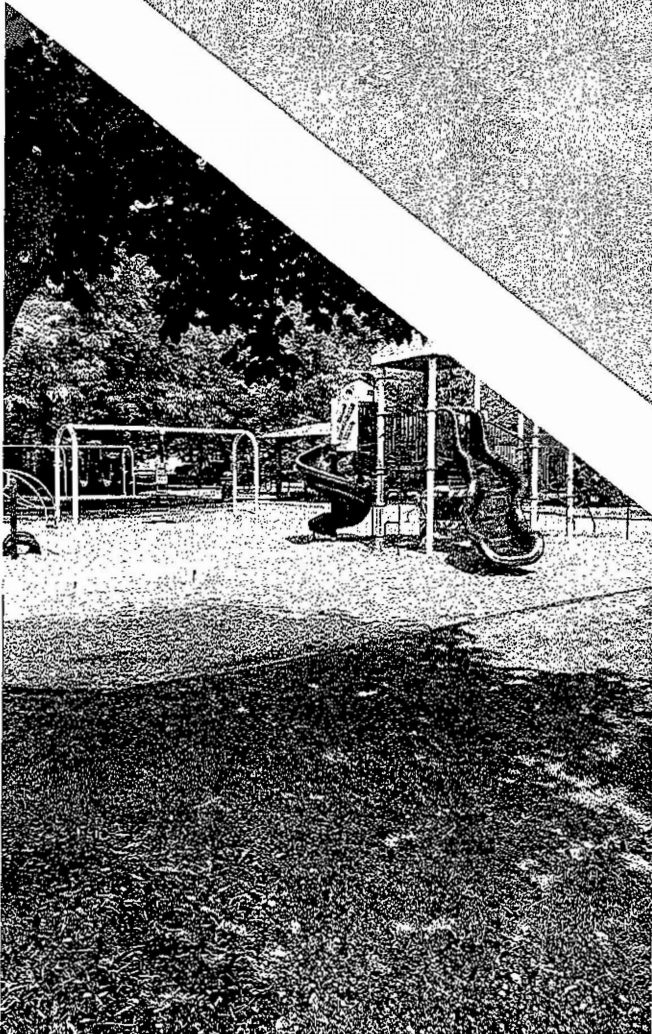


## GARDEN CLUB PARK

Size: 0.66 acres  
MDNR Accessibility Rating: 3  
Year Established: 1974

Garden Club Park is located on a 0.66-acre parcel along Forest Avenue between Carol and Sutherland Avenues. This neighborhood park provides recreation opportunities for the residents in the southwestern portion of the City of Plymouth.

Although it is a small park, several recreation facilities are found including one small softball backstop (12 and under), a mini soccer field with two small goals, a playground and a picnic shelter. In addition to the primary facilities, the park features benches, a bike rack, tire swing, swing set, picnic tables, a grill, drinking fountain and trash receptacles. The park is also served by outdoor lighting.



## KIWANIS CLUB PARK

Size: 0.77 acres

NIDNR Accessibility Rating: 3

Year Established: 1968

Kiwanis Club Park is a small neighborhood park found in the City's northwest corner. The 0.77-acre park is located along the east side of Auburn Avenue between Junction Avenue and Farmer Street.

Facilities at the park include a practice ball backstop for small children and two soccer goals (not a full soccer field). There is a picnic pavilion with 4 picnic tables and 2 grills as well as a large play structure, smaller play structure, and swings. Additional park amenities include benches, bike rack, drinking fountain, dog waste station, and trash receptacles.

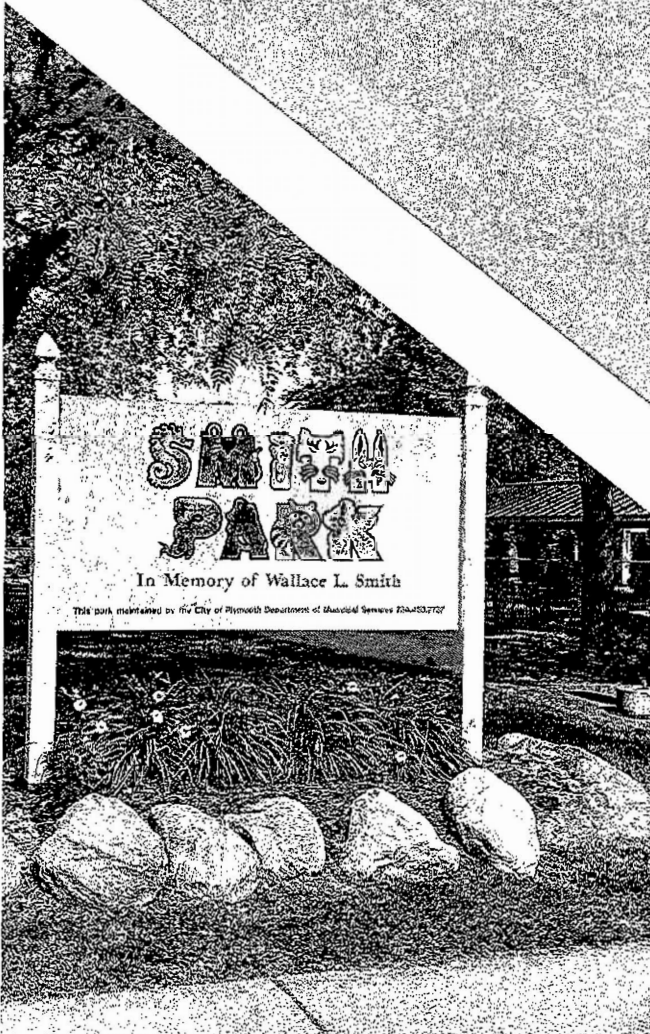
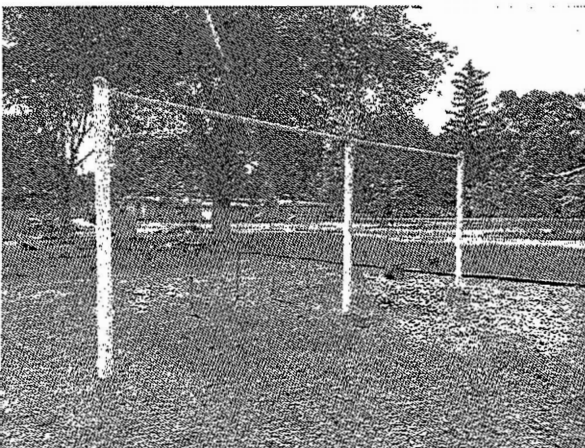
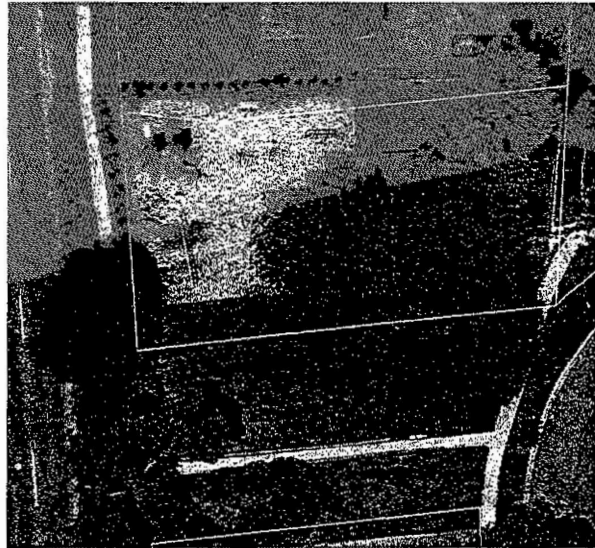


# SMITH PARK

Size: 0.37 acres  
MNDR Accessibility Rating: 4  
Year Established: 1955

Smith Park (0.37-acres) is located at the end of Elm Avenue, near Sheldon Road along the western edge of the City. Although the main access to the park is from Elm Avenue, pedestrians can access the park from the Sheldon Road side.

Smith Park features a playground area with a swing set, slide and other play pieces. A shelter with two picnic tables is another main feature at the park and is popular during summer months. Park benches, drinking fountain (people and dogs), dog waste station and trash receptacles are additional amenities.

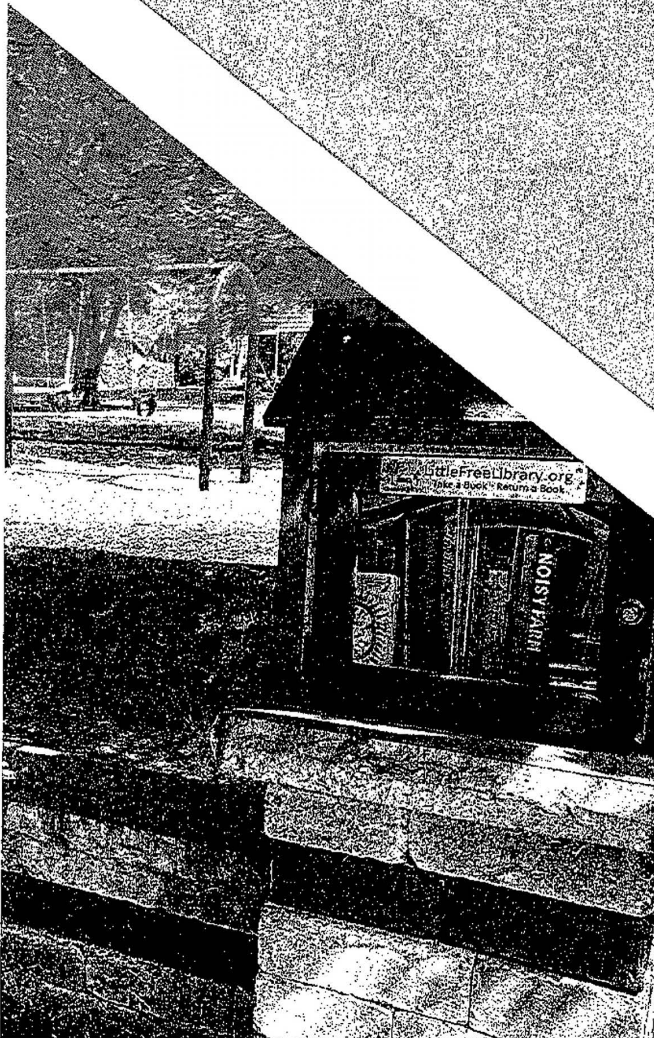


## ROTARY CLUB PARK

Size: 0.71 acres  
MSNR Accessibility Rating: 4  
Year Established: 1954

Classified as a neighborhood park, Rotary Club Park occupies 0.71 acres of land at the intersection of Wing Street and Herald Street, southwest of downtown.

Rotary Club Park includes open space areas as well as a playground and a shelter with two picnic tables. Additional facilities at the park include benches, dog waste station, little free library, drinking fountain, and trash receptacles.



# JACK WILCOX PARK

Size: 0.28 acres  
 MDNR Accession Number: 4  
 Year Established: 1954  
 Under Management by: Plymouth Historical Museum

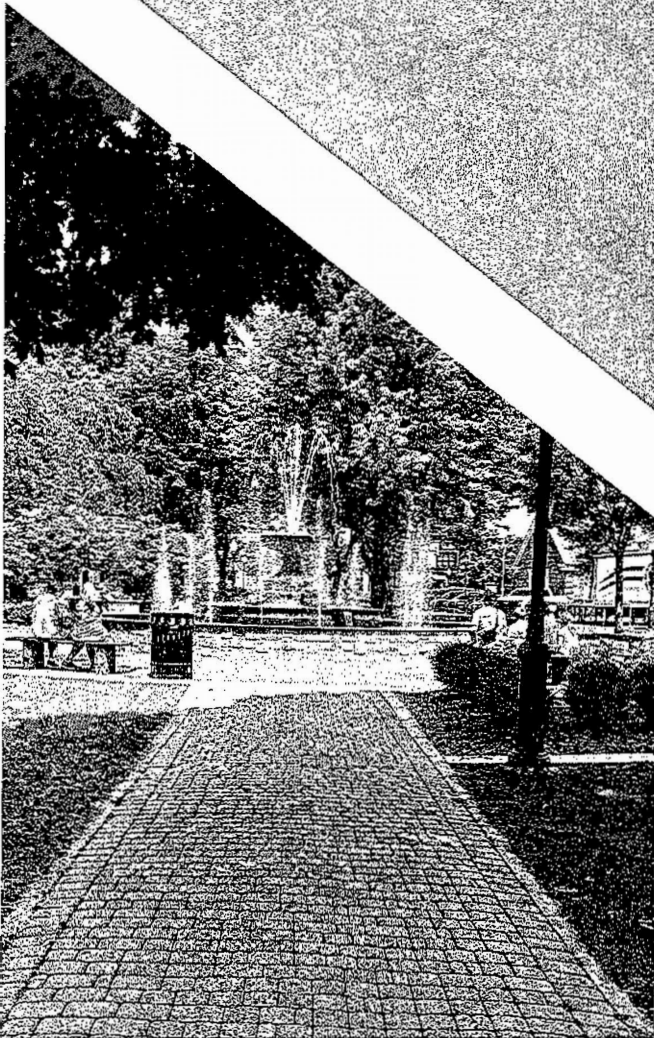
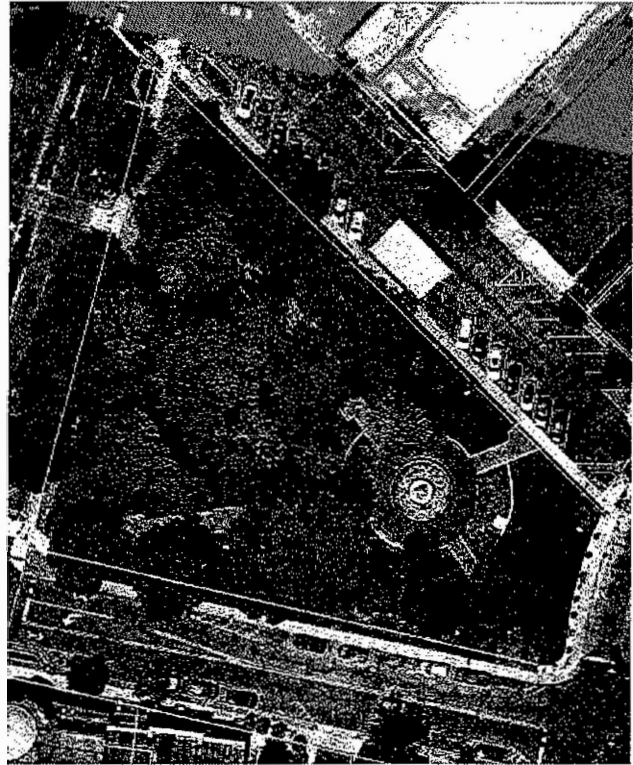
Jack Wilcox Park is a 0.28-acre park in the southern portion of the City at the corner of Dewey Avenue and Byron Avenue. This park features several recreation amenities including two playground structures and a shelter. Other features include benches, 4 picnic tables, a drinking fountain (people and dogs), dog waste station and brick pathways.



## KELLOGG PARK

Size: 1.14 acres  
MDNR Accessibility Rating: A  
Year Established: 1907

With its central location in the heart of Downtown Plymouth, Kellogg Park is one of the City's most visible and busiest parks and community spaces. Kellogg Park includes a central water feature (renovated in 2021), drinking fountains, benches, trash receptacles and brick walkways. The park is most commonly utilized for gathering, eating, people watching, and a resting spot for visitors and patrons of Plymouth's Central Business District. Many festivals and events are held at the park throughout the year including Art in the Park, Plymouth Fall Festival, Plymouth Ice Festival, Music in the Park Concerts, as well as private weddings.



## LOUISE MARKHAM PARK

Size: 0.42 acres  
MOMR Accessibility Rating: 4  
Year Established: 1940

Louise Markham Park (formerly Caster Park) is located near the corner of Farmer Street and Holbrook Avenue in the northeastern portion of the City.

This 0.42 acre mini-park includes a gazebo, benches and walkways connecting to Holbrook Street and the Starkweather Lofts. The property was given to the City in 1940 by Louise Markham who had lived in Plymouth most of her life. She gave it to the City in order to protect it from becoming a gravel pit and for use as a municipal park. In 2016, the Starkweather Lofts apartment developers added the gazebo and pathway as part of a public benefit agreement.

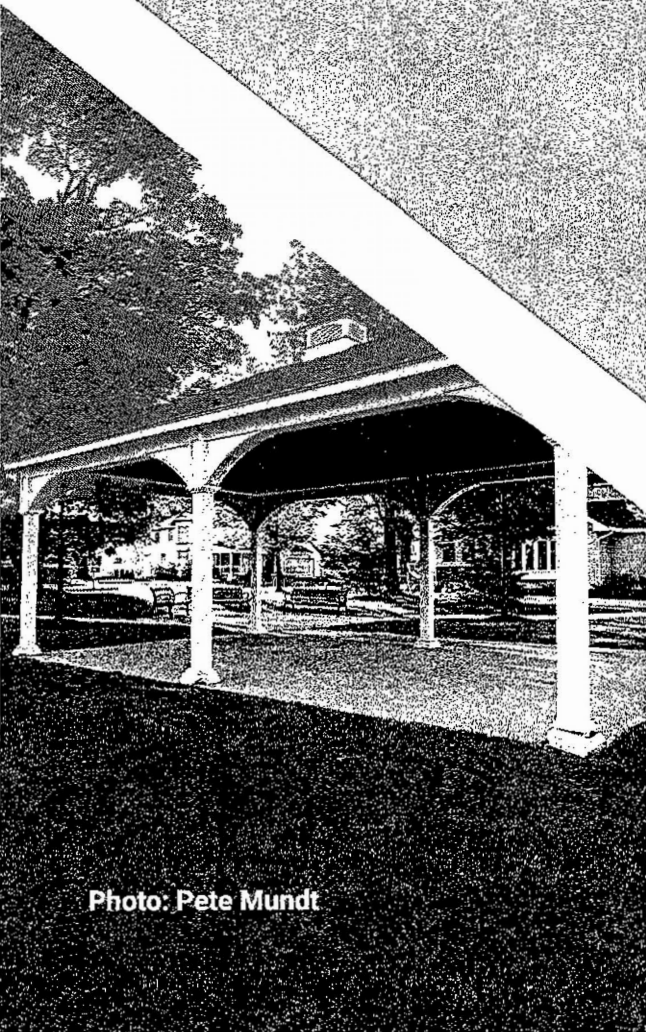
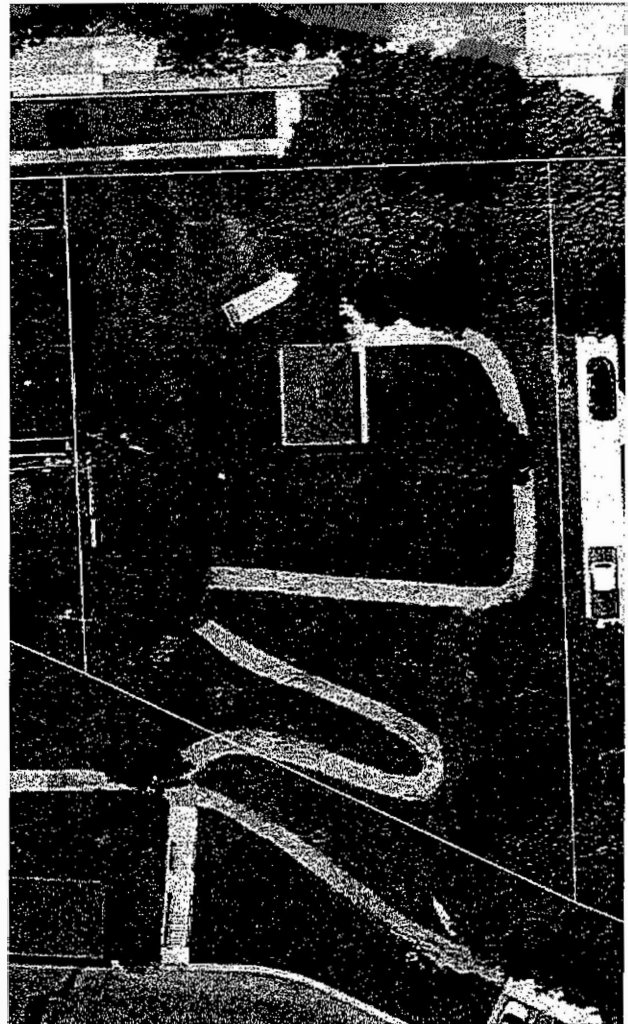


Photo: Pete Mundt



## LION'S CLUB PARK

Size: 2.15 acres  
MDNR Accessibility Rating: A  
Year Established: 1940

Lions Club Park is a 2.15-acre neighborhood park located along Burroughs Avenue between Coolidge Street and Harding Avenue in the southeastern corner of Plymouth.

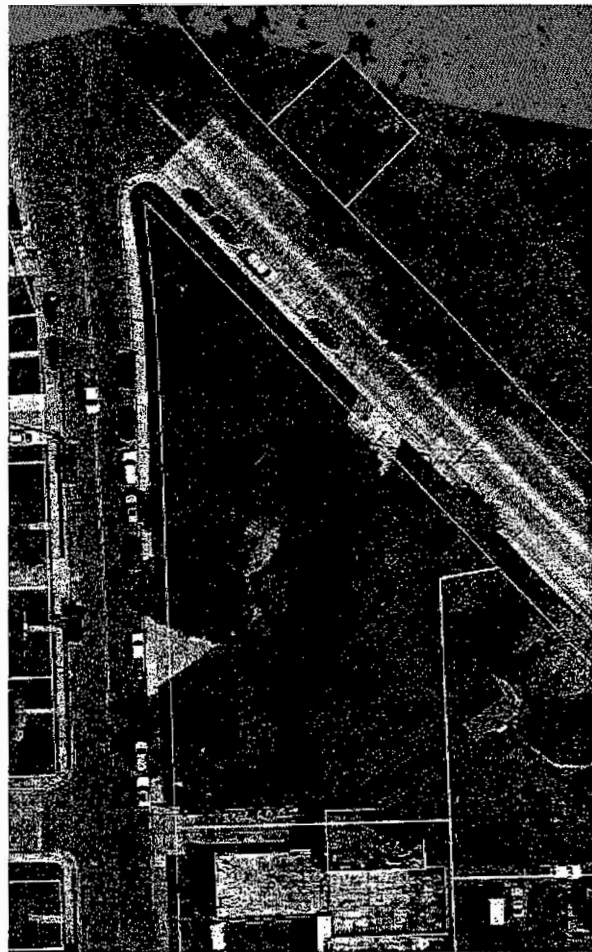
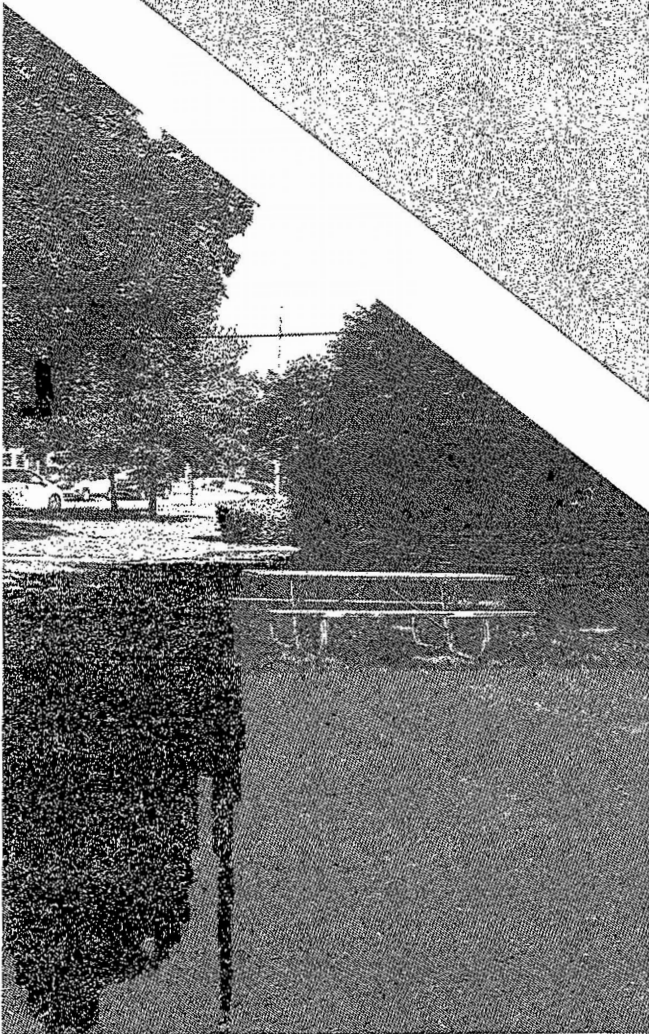
Lion's Club Park is comprised of two segments, divided by Burroughs Avenue. The parkland on the north side of Burroughs Avenue is maintained as natural open space along Tonquish Creek with two benches and a pollinator garden. The park's active recreation facilities are found on the south side of Burroughs Avenue including a large shelter with picnic tables, a playground area, grills, swing sets, benches, dog waste station, trash receptacles and outdoor lighting.



## POINT PARK

Size: 0.57 acres  
MDOT Accessibility Rating: 3  
Year Established: Under research by  
Plymouth Historical  
Museum

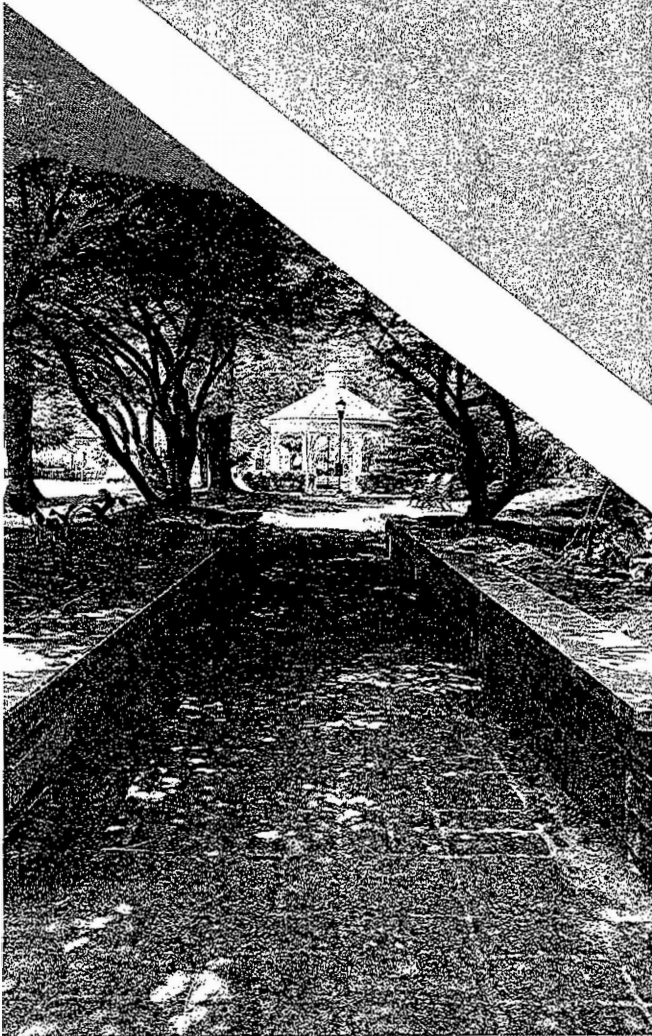
Point Park is a triangle shaped open space located in the northern portion of the City near Wilcox Lake at Starkweather Avenue and Mill Street. Point Park serves as an entryway to the northern portion of the City from Plymouth Township. Point Park does not include active recreation facilities. The park includes a flag pole, benches, picnic tables, paved walkways and outdoor lighting.



## STARKWEATHER PARK

Size: 0.24 acres  
MDNR Accessibility Rating: A  
Year Established: Under research by  
Plymouth Historical  
Museum

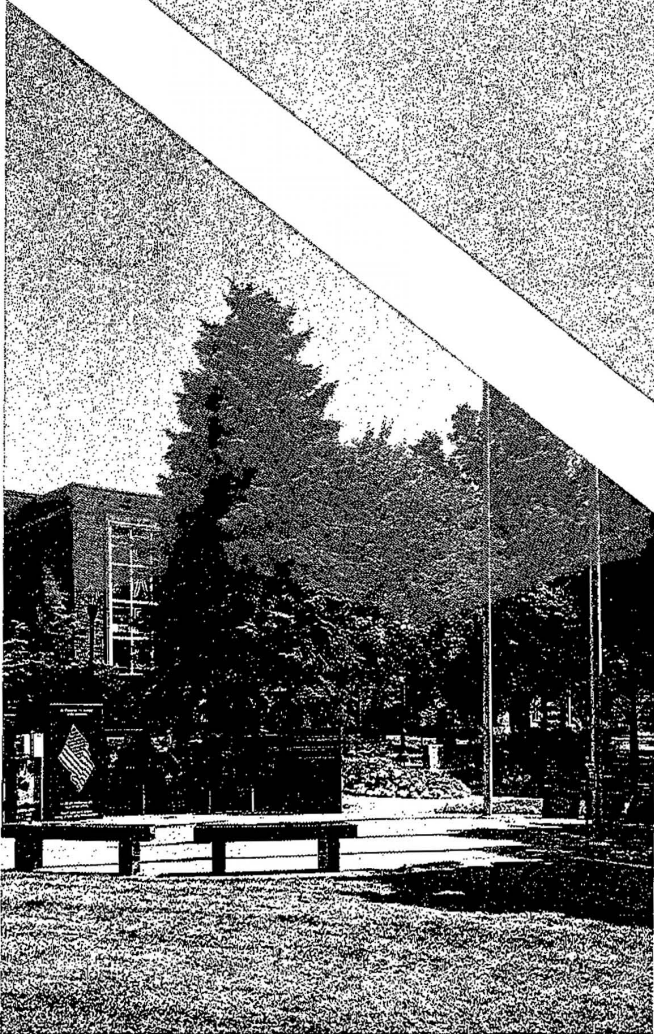
Starkweather Park is a small, 0.24-acre park on the north side of Farmer Avenue between Starkweather Avenue and Mill Street in the northeastern corner of Plymouth. Facilities in the park include a gazebo, benches, dog waste station, landscaping beds, trash receptacles, brick walkways and outdoor lighting. The park is sometimes used as a location for private weddings.



# VETERAN'S MEMORIAL PARK

Size: 0.75 acres  
MDNR Accessibility Rating: 4  
Year Established: Under research by Plymouth Historical Museum

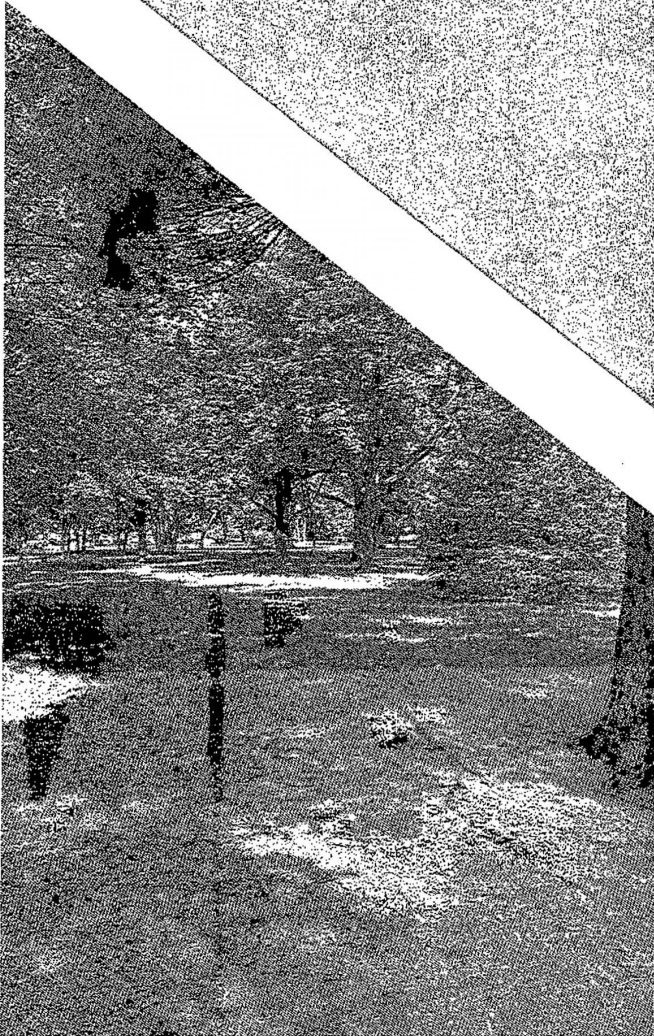
Veteran's Memorial Park is located at the intersection of Main Street and Church Street, just south of the PARC facility in the center of Plymouth. The park includes open space, paved sidewalks and landscaping features. The park also features long-standing stone walls at its entrances and perimeter. The centerpiece of the park is the memorial plaza with a number of war memorials, flags and monuments. The park was privately funded by a conglomerate of veterans groups and multiple fundraising efforts. In addition, the local Veterans group established a park trust fund derived from the sale of a house located on Main Street in downtown Plymouth that was previously used for veteran's programs.



## HOUGH PARK

Size: 1.95 acres  
MDNR Accessibility Rating: B/A  
Year Established: 1925

Hough Park is a 1.95 acre park located between Maple Avenue and Park Place in the western portion of the City. The park is undeveloped open space with significant trees and natural areas. The park has dog waste station and is utilized mainly by the neighboring residents for passive recreational purposes.



## TONQUISH CREEK PARK

Size: 1.72 acres  
MDNR Accessibility Rating: 3  
Year Established: Under research by  
Plymouth Historical  
Museum

MDNR Grant: 26-00087 (1967)

Tonquish Creek Park is a 1.72-acre open space and walking trail that is located north of Sheridan Street and connects to Harvey Street in the western portion of the City. The park is undeveloped open space/natural area with an informal walking trail, extensive trees, benches, lamp posts and natural areas. The Tonquish Creek (a tributary to the Rouge River) runs through the property. The property is utilized for passive recreational purposes such as nature walks.



### **Plymouth Township Facilities**

Plymouth Township surrounds the City of Plymouth owns 7 public park and recreation facilities totaling approximately 176 acres of land including the 70-acre Plymouth Township Park and the 86-acre Hilltop Golf Course. The Township Park includes shelters, walking paths, nature trail, playgrounds, fishing pond, baseball diamonds, sledding hill and a spray park.

### **Public School Facilities**

The Plymouth-Canton Community School District owns and operates 2 properties in the City of Plymouth. This includes East Middle School and Smith Elementary School. Facilities at each school property are detailed on the Inventory Table.

### **Hines Park - Wayne County Facilities**

In terms of total acreage, Wayne County's Hines Park (2300 acres) is the largest recreation facility comprising approximately 60 acres in the City. The park encompasses the properties along both sides of Edward Hines Drive as it traverses through the City of Plymouth and the eastern portion of Plymouth Township. The segment of Hines Park within Plymouth is part a larger linear park and trail system operated by Wayne County Parks that stretches 17.5 miles along Hines Drive and the Rouge River from Northville to Dearborn, connecting communities in between. The linear parkway consists of undeveloped natural open spaces along Hines Drive with developed recreation areas and parking areas at points within the parkway. Each of these recreation areas are given a separate name. Within Plymouth and Plymouth Township, four such facilities within Hines Park are found:

#### *Wilcox Lake Recreation Area*

This area within Hines Park is found on the north side of Wilcox Lake in Plymouth Township. The Wilcox Picnic Area is located on Wilcox Lake. It features a small shelter, play equipment and fishing docks. Wilcox Lake is one of four impoundments built along the middle branch of the Rouge River by settlers in the 1800's to power a mill. The old Hardenberg Gristmill was built around 1850

and powered from the dam on Wilcox Lake, fostering the growth of a settlement that became the City of Plymouth. The historic mill was purchased by Henry Ford in 1922 and converted into a Village Industry Plant that produced taps (device used to manufacture screws). This cottage industry plant became an important manufacturer of small parts for the Pratt and Whitney airplane engine during World War II. The mill was given to the Wayne County Park Trustees by Ford Motor Company for incorporation into Hines Park in 1949.

#### *Gunsolly Mills Recreation Area*

This recreation area is found along Hines Drive between Wilcox Road and Plymouth Road. Formally the home of a carding mill frequented by Henry Ford and his family to have their wool carded (carding cleans, separates, and straightens the wool fibers, producing lofty wool ready for spinning into yarn). This site now houses a picnic shelter with a children's play structure and a radio car race track that is open during daylight hours.

#### *Plymouth Riverside Recreation Area*

This area is located within the City of Plymouth along the banks of the Middle Rouge River. One of the oldest picnic areas in Hines Park, this scenic area offers a combination of facilities and settings. The historic comfort station is architecturally significant and ADA accessible. Patterned after a train station, this structure was built in 1926 and is complemented with a picnic shelter and a play structure.

#### *Haggerty Recreation Area*

This recreation area within Hines Park is found along Hines Drive southeast of the City of Plymouth. This area has two soccer fields, two ball diamonds, and a Tudor-style comfort station. This area is utilized for sport activities and is home to the First Responders Memorial.

### **Regional Nonmotorized Trails**

Two regionally significant nonmotorized trails travel through the Plymouth community, the 275 Metro Trail and the Hines Drive Bike Path. The 275 Metro Trail began back in the 1970s as the Michigan Department of

Transportation's response to the then-fuel crisis. Significant improvements have taken place over the past 10 years with the paved trail running from Novi in the north to New Boston in the south. The Friends of the 275 Metro Trail is an active group of volunteers that advocate and assist with clean up activities.

The Hines Bike Path is 17.5 miles long within Hines Park and traversing along Hines Drive. A portion of the Hines Drive Bike Path helps to connect the northern and southern sections of the 275 Metro Trail. The Hines Bike Path and 275 Metro Trail connect to and provide access to numerous miles of other regional trail corridors in metropolitan Detroit.

#### **Other Recreation Facilities/Offerings**

There are other private and/or non-profit entities within the Plymouth community that can assist in providing diverse and comprehensive recreation opportunities to the community. In addition to those described here there are a number of fitness studios/gyms in the Plymouth community.

#### *St. John's Resort*

St. John's Resort is located along Sheldon Road in Plymouth Township. This 184-acre property includes an 18-hole PGA Championship golf course, 7-hole par 3 course, clubhouse building, pro shop, indoor golf range, hotel, restaurants, chapel and wedding and conference center.

#### *Plymouth Arts & Recreation Complex (PARC)*

The non-profit PARC is located at the PARC complex (former Central Middle School) in downtown Plymouth. Their mission is to enrich lives through quality arts, education and recreation programs for all ages. PARC signed a Purchase Agreement in 2015 to



purchase the property from the Plymouth-Canton School District with private funds. PARC serves as the landlord of the facility and houses a number tenants that run a variety of programs such as theater productions, youth sports, culinary arts classes, orchestra concerts and arts education. Tenants range from the Michigan Philharmonic to the Friends of the Rouge. The existing PARC facility also includes a swimming pool, gymnasium, tennis courts, and outdoor athletic fields.

#### *Bilkie Family – Miracle Field*

The Miracle League of Plymouth is a nonprofit organization dedicated to providing children with physical and mental disabilities an opportunity to play organized baseball.

The league is non-competitive, with all players getting to bat and circle the bases each inning. The Miracle League is for 5 and older with a Spring and Fall season. The Plymouth T-ball league uses the Bilkie Family Miracle League field for their programs. The City manages the Miracle League registration and janitorial services in exchange for using the field for T-ball.



#### *USA Hockey Arena*

The 25-acre USA Hockey Arena site is located on Beck Road in Plymouth Township. The multi-purpose ice sports facility is home to the USA Hockey's National Team Development Program. In addition, summer camps, open skate, and learn to skate/play programs are offered. The facility includes a restaurant/brewery and can also accommodate special events such as music concerts, trade shows and graduation commencements.

#### *Victory Ice Center*

The Victory Ice Center is located east of the City on Plymouth Road in Plymouth Township. The facility is home to the Victory Honda AAA Hockey Club and Salem High School Hockey. The Arena was rebuilt in 2017/2018 and includes a pro shop, concession stand, and locker rooms.

*Western Wayne County Conservation Association*

The Western Wayne County Conservation Association operates an approximately 80-acre parcel in the western portion of Plymouth Township. The association is a sportsman’s club created to promote the conservation of natural resources and wildlife in Michigan. The property includes a clubhouse building and a number of outdoor shooting/archery ranges.

*TDM Soccer Fields*

Two irrigated soccer fields (11v11) were built by the City in 1993 on TDM property (just north of M-14). The fields are maintained by the City with TDM providing water and electric. TDMs adult teams utilize the fields on Monday and Thursday evenings and Sundays.

*Plymouth Community Arts Council (PCAC)*

The Plymouth Community Arts Council (PCAC) was founded in 1969 to provide quality fine and performing arts, and cultural opportunities to the greater Western Wayne County community. Programs and activities focus on ensuring accessibility to all the arts by all ages. The PCAC’s mission is to develop and to promote the appreciation and accessibility of the Arts for everyone in the greater community and in doing so, encourage and foster artistic excellence.

The PCAC complex on Sheldon Road includes the Joanne Winkleman Hulce Center for the Arts and the Artsco House directly adjacent for artist studios, media center, additional classroom space and program offices. The PCAC complex provides arts education classes, a theater program, concerts, lectures & seminars, recitals, workshops, artist studio space, community-based enrichment activities & private rentals.

*Plymouth YMCA*

The YMCA operates out of the PARC facility and partners with other organizations to provide programs and services throughout the Plymouth/Canton area.

**Significant Facilities Outside of Plymouth**

*Plymouth-Canton Educational Park*

Commonly known as PCEP or “The Park”, the 305-acre campus in just south of Plymouth Township and includes three public secondary schools – Salem High School, Canton High School, and Plymouth High School. Facilities include swimming pools, performing arts auditorium, gymnasiums, an 8,000-seat football and field events stadium, two tracks, nature trail, numerous baseball and softball fields, soccer fields and tennis courts.

*Maybury State Park*

The MDNR’s Maybury State Park is just north of Plymouth in Northville Township and contains almost 1,000 acres of gently rolling terrain, open meadow, mature forest, and a variety of wildlife and abundant wildflowers. The park includes numerous trail for hiking, biking, mountain biking, and cross-country skiing. Maybury also includes picnic areas, shelters, playground, restrooms, riding stables, a fishing pond, baseball fields, and soccer fields.





# BASIS FOR ACTION

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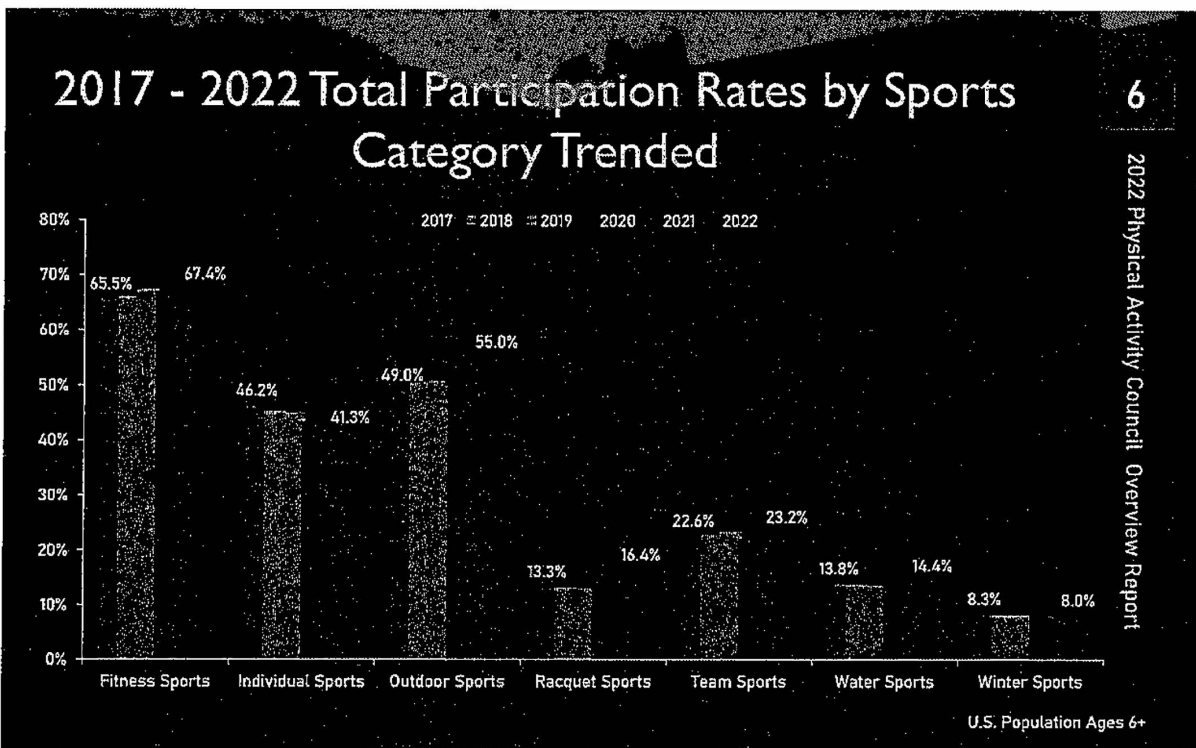
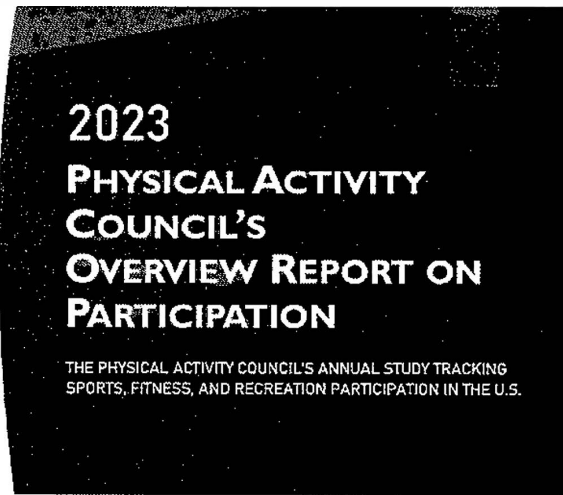
This section of the Plan is intended to further analyze a variety of factors within and outside the City of Plymouth that may have an affect on recreation trends and/or planned improvements over the next five years. This chapter provides the rationale for the goals, objectives, and desired capital improvements. This rationale is based on analysis and consideration of many elements including: current recreation trends, comparison of parks to national benchmarks, service area gaps, demographic trends, existing plans, and results of community and staff input. It should be noted that each piece of information and analysis contained within this section must be considered as one piece of the puzzle and as one piece of the whole bigger picture. Each of the factors discussed contributes to the determination of need.

### Recreation Trends

Recreation trends occurring nationally may provide insight into activities that can be expected to draw a large number of participants and activities that have shown the greatest growth in popularity. The Physical Activity Council published a 2023 Participation Report tracking sports, fitness, and recreation participation in the US. The data was collected via 18,000 online interviews in 2022.

Sports and activities are grouped into 1 of 7 categories: Fitness Sports, Individual Sports, Outdoor Sports, Racquet Sports, Team Sports, Water Sports and Winter Sports. Most categories showed a moderate increase in participation from 2017 to 2022.

Outdoor Sports (such as bicycling, hiking, fishing, running, skiing) had the most gain, increasing 6% over the six-year period. Individual Sports (such as bowling, hunting, roller skating, golf) saw the greatest loss with a nearly 5% decrease over the same 6-year period. Racquet Sports (such as tennis, pickleball, table tennis) gained popularity with a 3.1% increase in participation. Fitness sports/activities (such as dance, pilates, jogging, walking for fitness, aquatics, stair-climbing, weights) increased by 1.9%.



### National Benchmarks

An additional planning tool available for parks and recreation agencies is the 2023 National Recreation and Parks Association (NRPA) Agency Performance Review. The review provides for valuable benchmarks and insights that help:

- guide professionals in the evaluation of performance of their agencies
- make informed decisions on the optimal set of service and facility offerings based on demographics while also providing comparative agency data from other communities/agencies
- show prevalence of expanded activities and offerings of agencies throughout the nation

Data is a valuable tool but not the final answer in terms of decision-making. This benchmarking data and metrics can be used as a piece of the overall conversation as the City moves forward. The 2023 NRPA report contains data 1,000+ park and recreation agencies across the United States as reported between 2020 and 2022. Additional data (by size of jurisdiction) was pulled from interactive tables at [www.nrpa.org](http://www.nrpa.org) website.

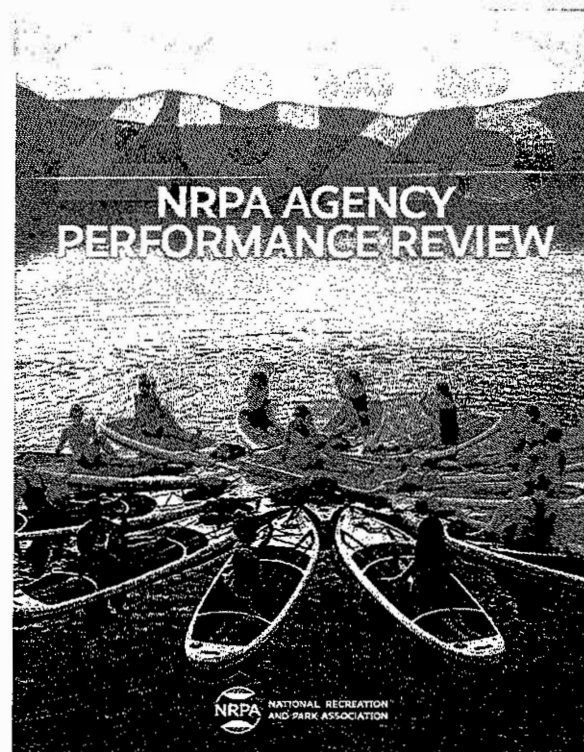
The data on the following pages highlights metrics for the typical park and recreation agency with a population of less than 20,000 (as is the case for the City of Plymouth). A comparison of City of Plymouth data is provided based on the most recent inventory and latest expenditure and revenue data. This data and comparison is intended to continue to inform the Action Plan and discussions over the next 5 years. Every agency and community needs are different.

A table is also included to benchmark the current facility offerings in the City to other jurisdictions in the United States with similar populations. Details regarding size, condition, etc. are not considered and comparison data is available for only a limited number of facility types. Indoor and outdoor facilities owned by other public, quasi-public, or private entities can assist in providing many of the compared facility types (i.e. Wayne County, School District, Township, PARC, etc.),

however, those are not under the control of the City in terms of use, scheduling, maintenance and/or improvements.

When comparing typical agencies in the same population range as Plymouth, the City falls below the benchmark for compared outdoor facility types with the exception of playgrounds. The City has 1 playground for every 1,171 residents as compared to the benchmark of 1 for every 2,014 people.

The comparison for Indoor Facilities is a bit more challenging as the benchmark data includes individual figures for Recreation Centers, Community Centers, Senior Centers, etc. It is difficult to fully understand exactly what size these facilities may be or what types of offerings may or may not be included in each of these category types.



<b>The Typical Park + Recreation Agency</b> (population less than 20,000)	<b>City of Plymouth</b> (population 9,370) US Census 2020
1 Park for every 1,225 residents	1 Park for every 551 residents
13.0 acres of parkland per 1,000 residents	2.43 acres of parkland per 1,000 residents
\$1,200,000 annual operating expenditures (median)	\$1.084 M annual operating expenditures (median last 5 yrs)
\$2M budgeted over next 5 years for capital expenditures	Contingent upon outcome of November 2023 millage
Recovers 26% of operating expenditures through revenue generation (not including grants)	Recovers 55% - 79% of operating expenditures through revenue generation (not including grants   last 6 years)
11.3 FTEs (full-time equivalents) (mix of full-time and part-time employees)	10 FTEs (full-time equivalents) (mix of full-time and part-time employees does not include contractors/seasonals)

Source: 2023 NRPA Agency Performance Review

## City of Plymouth Facilities Comparison

Bench Marked to 2023 NPRA Agency

City of Plymouth Population 9,370 (2020 Census)

### OUTDOOR FACILITIES

	City of Plymouth		
	Number of Residents Per Facility Benchmark	Number of Facilities Owned by City of Plymouth	Number of Residents Per Facility Owned by City of Plymouth
Playgrounds	2,014	8	1,171
Basketball Courts	3,729	1 (a)	9,370
Dog Park	11,100	0	N/A
Community Gardens	8,178	0	N/A
Tennis Courts	2,805	0	N/A
Pickleball Courts	3,252	0	N/A
Diamond Fields: baseball-youth	3,114	1 (b)	9,370
Diamond Fields: baseball - adult	7,627	0	N/A
Diamond Fields: softball fields - adult	5,800	0	N/A
Diamond Fields: softball fields - youth	5,079	0	N/A
Rectangular Fields: soccer field	3,600	0	N/A
Rectangular Fields: football field	8,637	0	N/A
Rectangular Fields: lacrosse field	9,786	0	N/A
Rectangular Fields: field hockey	18,000	0	N/A
Multiuse courts - basketball, volleyball	5,093	0	N/A
Multipurpose synthetic field	9,518	0	N/A

Does not consider condition.

(a) 1 hoop in Fairground Park.

(b) Don Massey Field plus 3 practice fields

### City of Plymouth Facilities Comparison

Bench Marked to 2023 NPRA Agency

City of Plymouth Population 9,370 (2020 Census)

#### INDOOR FACILITIES

	City of Plymouth		
	Number of Residents Per Facility Benchmark	Number of Facilities Owned by City of Plymouth	Number of Residents Per Facility Owned by City of Plymouth
Recreation Centers (including gyms)	9,745	1 (d)	9,370
Community Centers	8,829	0	N/A
Senior Centers	14,000	0	N/A
Performance Amphitheater	11,100	0	N/A
Nature Centers	10,633	0	N/A
Ice Rink (Indoor)	8,000	1	9,370
Teen Centers	14,593	0	N/A

(d) Cultural Center includes program, meeting and banquet space

Source: 2023 NPRA Agency Performance Review

### 10-Minute Walk to Park

The 10-Minute Walk program is an advocacy campaign launched by The Trust for Public Land, National Recreation and Park Association, Urban Land Institute, and supported by the US Conference of Mayors, establishing the goal that all Americans should live within a 10-minute walk (half-mile) of a high-quality park or green space. As noted in the campaign, studies show that high-quality parks provide a wide range of benefits to urban residents and cities themselves. These include:

- physical and mental health benefits, by providing opportunities to be physically active and to interact with nature
- economic benefits by boosting business and helping to revitalize neighborhoods
- community-building benefits by providing opportunities for neighbors to interact with each other and work together to improve their surroundings
- environmental benefits by cleaning and cooling the air and providing opportunities for environmental education

To illustrate the proximity of recreation areas to residents, a map has been created that shows residents of the City of Plymouth all have a publicly-owned green space within a 10-minute walk (1/2 mile) of their home. School and privately-owned facilities have not been included due to their lack of availability and/or control by the municipalities. Nuances of this analysis can be argued – i.e. Point Park currently serves more as a gateway to the community as opposed to a traditional park and school properties, open spaces within neighborhoods and private recreation related properties can and do provide some recreation benefits to residents of the community.

### Community Demographics

The socioeconomic characteristics of a community also play a role in the demand for certain types of recreation facilities. By examining socioeconomic characteristics such

as population density, age, and household size, municipalities can identify trends and opportunities that may influence future land use and recreation decisions and/or policy choices. This section provides a brief summary of a handful of socioeconomic characteristics of the City that may (along with a number of other pieces of data and information) influence parks and recreation planning decisions.

The US Census as well as the SEMCOG website community profiles (US Census Bureau and American Community Survey) serves as the primary source of data for this demographics section. Census/ACS statistics are presented for the City in comparison to the County and State. In addition, a series of maps are included that illustrate a few relevant pieces of Census data by block group within the City.

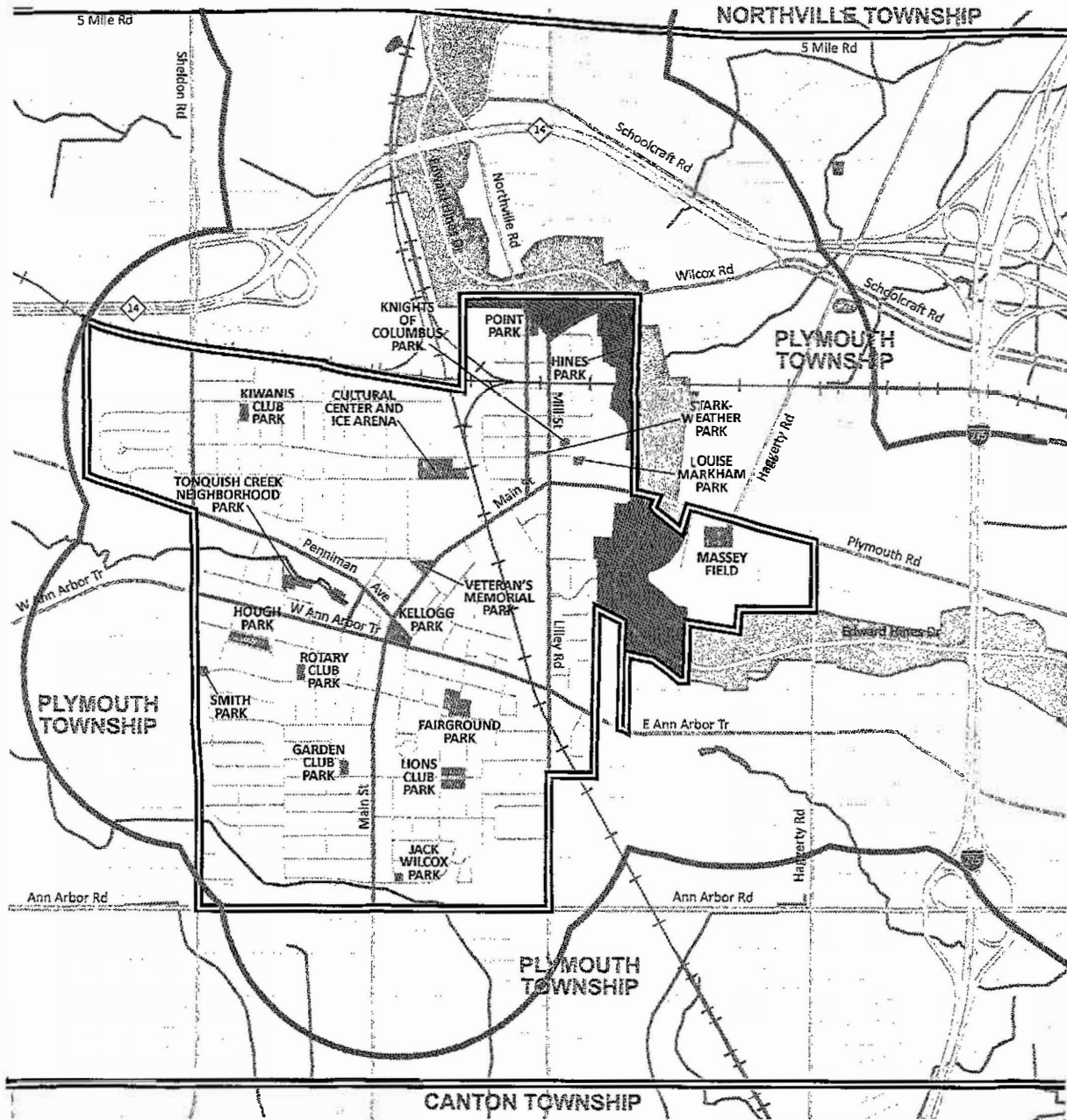
#### *Population Trends and Forecast*









Between 1980 and 2020, the City experienced a 6.2% decline in population, but has been stable and moderately rising since 2000. In 2010, the population was 9,132 and in 2020, 9,370 people resided in the City. The population is forecasted to remain relatively stable over the next 20 years.

#### *Population by Block Group*

Population and population density characteristics can have an influence on parks and recreation planning. Where population is most dense, there is typically a greater need for park facilities. Conversely, it may not be as practical or economical to locate park facilities within sparsely populated areas.

The Population Density by Block Group Map illustrates the number of people living within the City by block group (as defined by the US Census). The most dense portion of the City are those areas west of the railroad tracks, and generally west of Main Street.



-  10-Minute Walk to Park (one-half mile)
-  City of Plymouth Parks
-  County Parks
-  Major Roads
-  Other Roads
-  Railroad
-  Rivers and Streams
-  Municipal Boundary



**10-MINUTE WALK TO PARK MAP**  
 CITY OF PLYMOUTH  
 PARKS & RECREATION  
 MASTER PLAN  
 2024 - 2028

*Median Age*





Knowledge of a community's age distribution can also play a role in the planning of park facilities and programs. Whether an area is comprised of older or younger citizens can influence such things as the facilities that are most desired within parks. The Median Age by Block Group Map shows the median age for the block groups within the City. The Block Group with the highest median age is in the southern section between Lilley and Main and south of Ann Arbor Trail. The Old Village area has the lowest median age.

*Household Size*

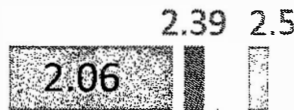
A household, as defined by the US Census, is all persons who occupy the same housing unit. A housing unit can be described as a house, apartment, mobile home, a group of rooms, or a single room used as a separate living quarters. A characteristic of today's population is the declining size of households. There are several factors that demographers have linked to the declining size. People are marrying later, postponing having children, and having fewer children. The number of single parent households is increasing, thus contributing to the decline in average household size. Household size is another factor that may be of interest when making recreation facility and program decisions. A high person per household figure can be an indication that an area is comprised of families with children and thus could justify family or youth-oriented recreation facilities. Conversely, an area with a low person per household figure may require recreation facilities more favorable to singles, adults or the elderly.

The geographic distribution of household size in the City is portrayed on the Average Household Size by Block Group Map. The highest average household sizes are found west of the railroad tracks (which correlates to the population density map), with the block group in the northwest section of the City having the highest average household size.

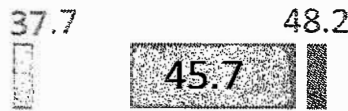
*Demographic Comparisons  
US Census 2020 +  
SEMCOG Community Profiles*

-  City
-  Twp
-  County
-  SE Mich (SEMCOG)

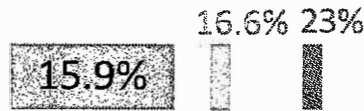
Average Household Size



Median Age



Percent Over 65 years



Percent Under 18 years

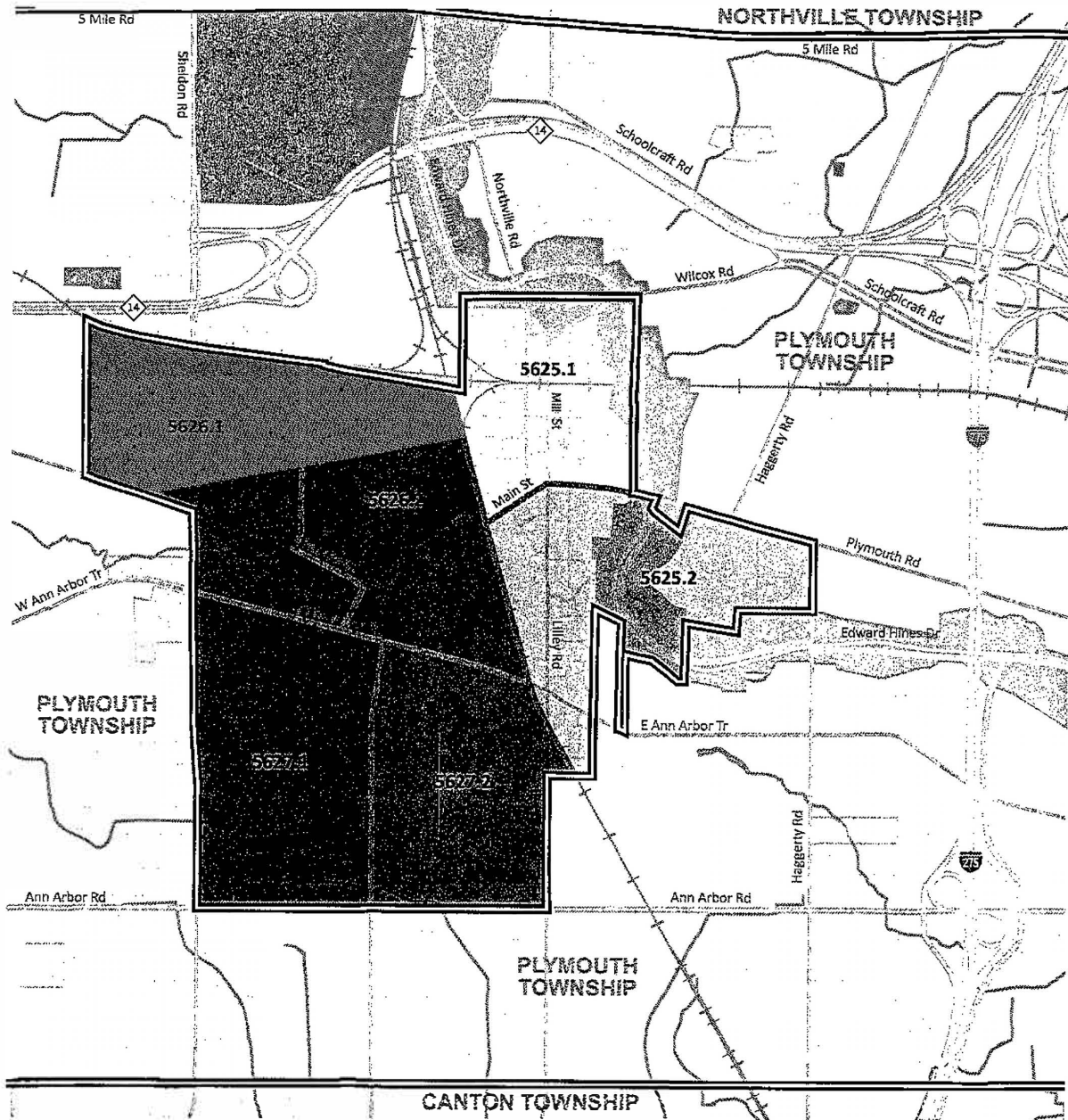


Percent Bachelors Degree or Higher



Median Household Income (2021 dollars)

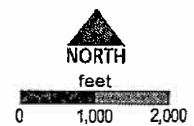




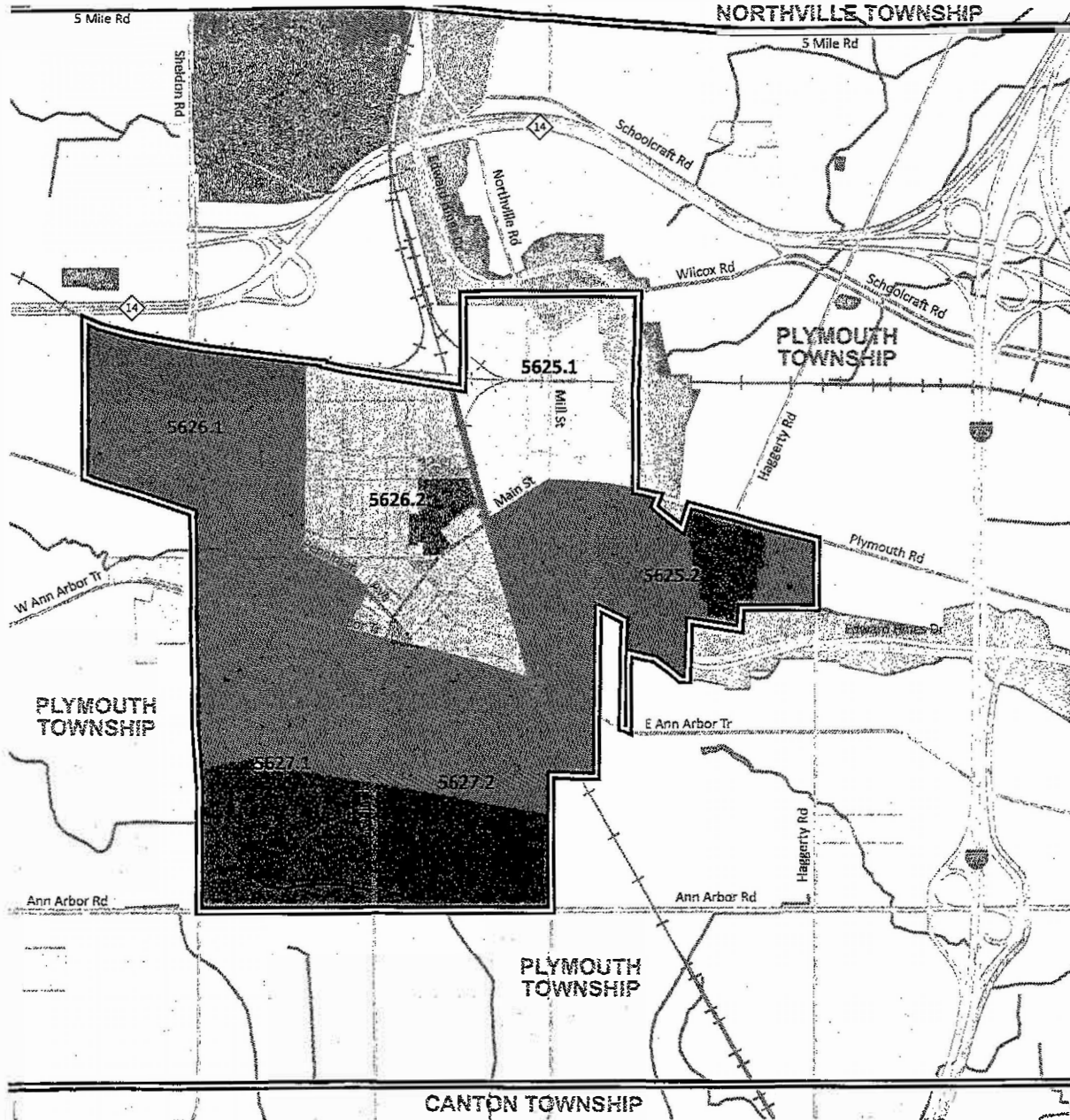
**CENSUS DATA LEGEND**  
Population Density by Block Group  
(people/sq. mile)

- 2,500 TO 2,900
- 3,000 TO 3,499
- 3,500 TO 3,999
- 4,000 TO 4,499
- 4,500 TO 5,000

- Major Roads
- Other Roads
- Railroad
- Rivers and Streams
- Municipal Boundary
- Block Group Boundary
- 5627.1** Block Group I.D.



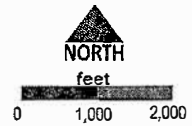
**POPULATION DENSITY MAP**  
CITY OF PLYMOUTH  
PARKS & RECREATION  
MASTER PLAN  
2024 - 2028



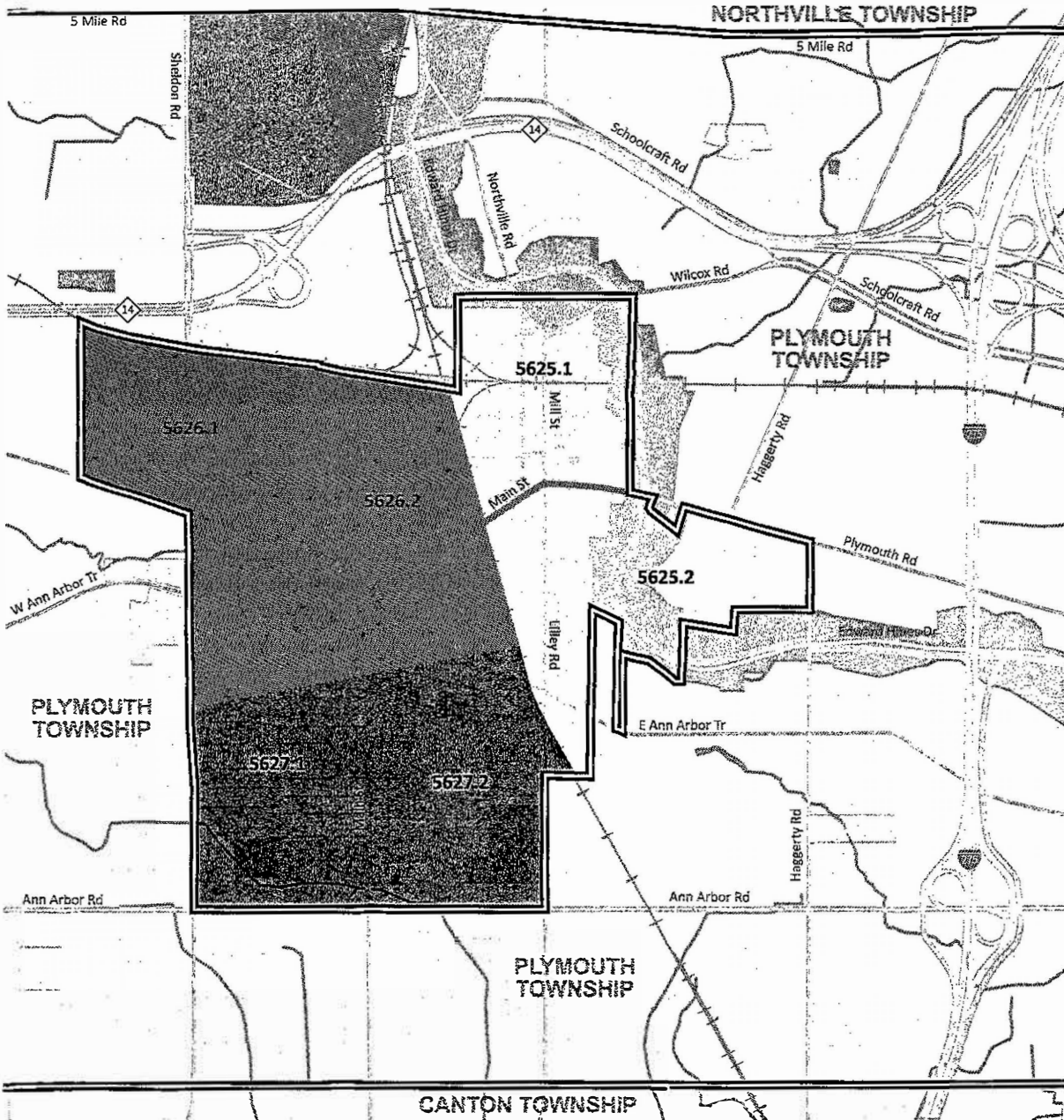
**CENSUS DATA LEGEND**  
 Median Age by Block Group

- 34.9 OR LESS
- 35.0 TO 39.9
- 40.0 TO 44.9
- 45.0 TO 49.9
- 50.0 OR MORE

- Major Roads
- Other Roads
- Railroad
- Rivers and Streams
- Municipal Boundary
- Block Group Boundary
- 5627.1** Block Group I.D.














**MEDIAN AGE MAP**  
 CITY OF PLYMOUTH  
 PARKS & RECREATION  
 MASTER PLAN  
 2024 - 2028

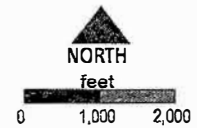


**CENSUS DATA LEGEND**

Average Household Size by Block Group

-  1.74 AND LESS
-  1.75 TO 1.99
-  2.00 TO 2.24
-  2.25 TO 2.49
-  2.50 AND ABOVE

-  Major Roads
-  Other Roads
-  Railroad
-  Rivers and Streams
-  Municipal Boundary
-  Block Group Boundary
- 5627.1** Block Group I.D.



**AVERAGE HOUSEHOLD SIZE MAP**  
 CITY OF PLYMOUTH  
 PARKS & RECREATION  
 MASTER PLAN  
 2024 - 2028

**Influencing Planning Initiatives**

It is important to examine plans that have been developed by the City, Township, or other agencies over the past several years that may affect and/or influence the existing or future recreation areas and facilities in the Plymouth Community. A description of these is provided on the following pages.

*SEMCOG Parks and Recreation Master Plan (2019)*

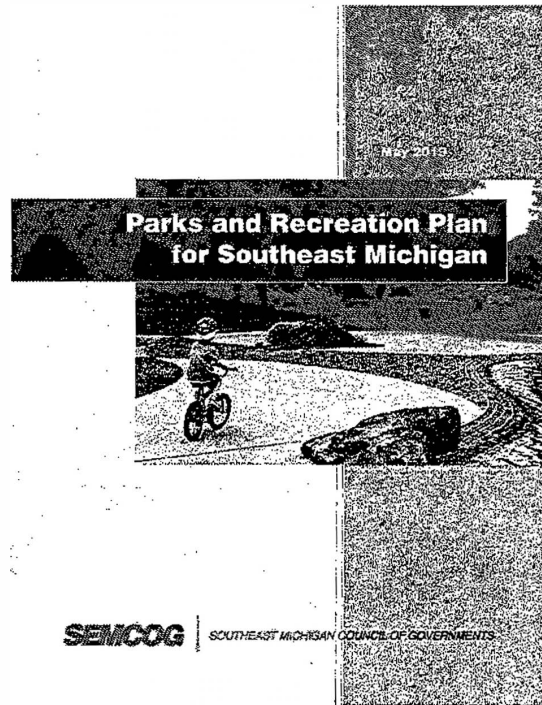
The SEMCOG Parks and Recreation Master Plan focuses on enhancing the region’s recreation system and builds on recommendations from other existing regional plans and policies. The Plan contains the following six regional policies:

- Integrate community health and wellness initiatives with outdoor recreation opportunities
- Ensure equitable access to recreation opportunities for people of all backgrounds, ages, and abilities in SE Michigan
- Promote the economic value of parks and recreation
- Support conservation and stewardship in balance with recreation opportunities
- Raise awareness among residents and visitors
- Foster collaboration among stakeholders

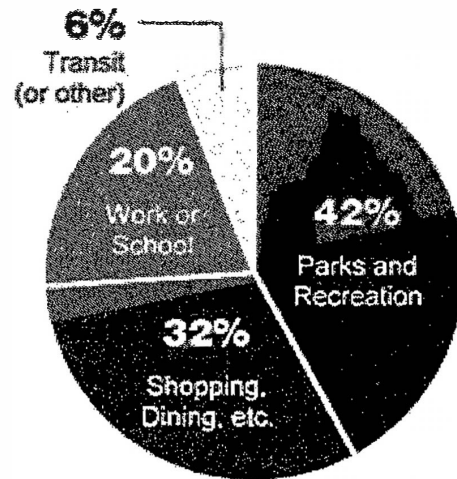
*Bicycle and Pedestrian Plan for Southeast Michigan (SEMCOG 2020)*

SEMCOG and MDOT worked together to develop a Bicycle and Pedestrian Mobility Plan for the SE Michigan Region to establish a common vision for bicycling and walking in the region, and provide guidance on how to increase the connectivity, use, and safety of the system for all residents. To continue enhancing the system and meet the needs of the region, the plan recommends the following regional policies:

- Connect and expand the network
- Ensure equitable access
- Increase safety



**Walking and Biking Trip Purposes in Southeast Michigan (SEMCOG)**



- Promote healthy lifestyles and vibrant communities
- Provide education
- Ensure sustainability

*Wayne County Parks and Recreation Plan*

Wayne County Parks also developed a new 5-Year Plan in 2022/23. The plan includes updated goals, objectives, and capital improvement priorities. In addition to recent improvements along the Hines Park system, for the Plymouth area, the plan calls for parking improvements at the Recreation Areas as well as significant funding for Wilcox Lake for dredging, habitat restoration, and various amenities.

*Wayne County Connecting the Rouge*

Connecting the Rouge is a regional planning effort initiated by Wayne County Parks. It is an effort to connect the trails along Hines Drive to the Lower Rouge and downriver portions of the Rouge River Gateway Greenway. The Framework Plan identifies linkages between neighborhoods, communities, jobs, commercial areas, and destinations throughout the Rouge Valley.

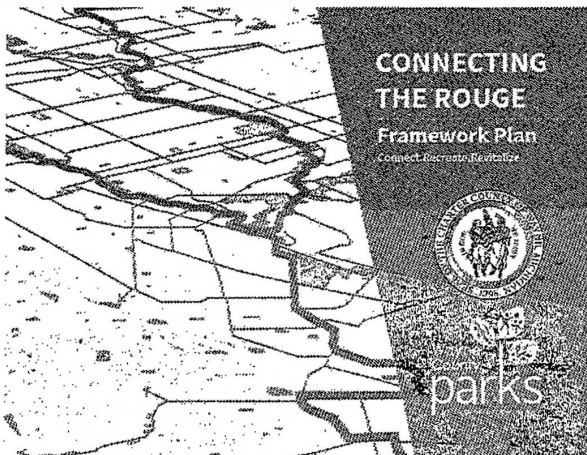
Wayne County's Hines Park Trail runs east-west and parallel to Hines Drive for 16 miles, and traverses through and along the east side of the City of Plymouth. The Framework Plan includes a number of recommendations and goals including widening the Hines Trail to 14-feet when possible and providing buffered

or protected bike lanes on Hines Drive. The Framework Plan also identifies a number of priority connections to/from the City of Plymouth including Plymouth Road/Main Street, and Ann Arbor Trail.

*City of Plymouth Strategic Plan*

The City Commission updated their Strategic Plan in the Spring of 2023. The Plan includes 4 goals and associated tasks to focus on in the coming year. The 4 goals include Sustainable Infrastructure, Staff Development/Training/Succession, Community Connectivity, and Attractive, Livable Community. A number of objectives and/or tasks within the Strategic Plan relate to parks and recreation including items such as:

- use of native and pollinator-friendly plants
- growing a mature tree canopy
- improve existing and pursue additional recreational and public green space opportunities for all ages
- determine direction for Recreation Master Plan 2024-2028
- review park sponsorship program
- identify green space for recreation department
- explore dog park
- citizen surveys for recreation and master plans
- provide for committee of the whole on recreation and planning master plans



## Input

The City of Plymouth gathered input in a number of ways during the development of the Plan as is summarized on the following pages. Additional details are provided in the Appendix.

### *EPIC-MRA Phone Survey 2023*

The City funded a telephone survey in September 2023 that focused on parks and recreation services as well as planning and development issues. Lansing-based EPIC-MRA was hired to develop and conduct the survey of 264 adult respondents living in the City. Some of the results are highlighted here (as noted in the EPIC-MRA summary document):

- The most visited recreational facilities by phone survey respondents visited are Kellogg Park, Hines Park, and Neighborhood Parks.
- It was nearly unanimous that telephone survey respondents believe that recreational activities, special events, and parks enhance home values and provide an economic benefit to the community.
- Nearly 8 in 10 respondents (79%) were in favor of the city purchasing activity space to replace green space lost due to the needs of the school district.
- 65% of respondents were 'aware' of Tonquish Creek Nature Area and 41% reported recent visitation.
- Just over 1/3 of respondents reported that they and/or another member of their household participates in an organized recreational activity.
- Regarding desired park amenities, an open ended question was asked with the top responses (besides undecided) being Playgrounds (14%), Walking Trails (9%), Dog Park (7%), and Soccer Fields (7%).

The screenshot shows a social media post from the City of Plymouth. The post text reads: "The City of Plymouth Recreation Department and Planning Commission Phone Survey starts today and will run through this week. Additional information is below." Below the text is a circular logo for the City of Plymouth Recreation Department and Planning Commission. The main heading of the post is "CITY OF PLYMOUTH RECREATION DEPARTMENT AND PLANNING COMMISSION PHONE SURVEY STARTS THE WEEK OF SEPTEMBER 11<sup>th</sup>". The post is attributed to "Contracted by the City of Plymouth through EPIC-MRA of Lansing, MI". There are five bullet points of information: 1) Random City of Plymouth residents will receive phone calls from EPIC-MRA seeking input for the upcoming city's Recreation Master Plan and overall City Master Plan. 2) Calls from EPIC-MRA will go out to both cell phones and landlines. All incoming calls from EPIC-MRA will start with a 734-area code. 3) This phone survey is designed to help collect statistically accurate data equally from all age demographics, 18 and above. 4) This information will be used by the City Commission and the City Planning Commission for future recreational and city planning initiatives. 5) Starting the week of September 18<sup>th</sup>, an online version of this identical survey will be available on the City of Plymouth webpage. This online version will be open to all members of the public. Stay tuned for more information. At the bottom of the post, there are social media interaction icons for Like, Comment, and Share, with a count of 2 likes, 1 comment, and 1 share.

- In regard to bike lanes, 46% responded they thought there were enough bike lanes and 47% think more bike racks are needed (particularly downtown and at Kellogg Park).
- The most preferred methods to receive information are via email, direct mail, and the city website

*Online Questionnaire 2023*

During the development of the Plan, and just after the phone survey was conducted, the City posted a questionnaire to their website as an informal opportunity for people to provide written input for consideration. The availability of the questionnaire was published via social media and was email blasted. The questionnaire was available from September 18 - September 27, 2023 and 371 responses were collected with approximately 80% being City residents and 16% residing in Plymouth Township. A few highlights are listed below with the full results in the Appendix.

- The most visited recreational facilities by respondents were Kellogg Park, City Neighborhood Parks, and Hines Park.
- 63.6% believe that Recreational Activities, Special Events and Provides provide a lot of economic benefit to the Plymouth Community.
- 79.5% of online respondents believe that maintained parks and green spaces enhance the property values of homes by a lot.
- 38.3% are very aware of Tonquish Creek Park and Nature Area while 18.1% are not aware of it all.
- 62.5% are in favor of the purchase of vacant land by the City at a future date in order to create new parks and restore recreational programming.
- The most preferred methods to receive information are via email, city website, and Facebook.
- In regard to bike lanes, 41% think there are enough bike lanes and 56.6% think there are enough bike racks.

*City Commission Meeting Discussions*

The 5 Year Plan and elements of the Plan were discussed at several Commission meetings (which are broadcast and open to the public) in August, September, and October 2023. This included review and discussion of priority capital improvements for parks at the August Commission Meeting. The draft plan was reviewed at the October 2023 City Commission meeting for further discussion prior to release and posting for broader public comment.

*Public Hearing*

A public hearing was held on November 20, 2023 in front of the City Commission in order to gather final comments on the draft Plan. A brief overview was given prior to public comments and Commission discussion. Seven members of the public commented at the City Public Hearing and several emailed comments. Comments received at the hearing focused on process, engagement, priorities and partnerships.

The agenda and meeting minutes from the November 20, 2023 public hearing are included in the Appendix as are copies of emailed comments received by the City.



## ACTION PLAN

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The Action Plan outlines the direction that the City would like to pursue over the next five years to maintain and improve parks and recreation opportunities within the community. The findings and results summarized in the Basis for Action section of this Plan were utilized to develop the goals, objectives and capital improvement priorities detailed on the following pages.

The Plan is intended to serve as a guide and decision-making document for future recreation facilities and programs. The Action Plan outlines the improvements the City would like to focus on during the life of the Plan. The Plan is not intended to solve all of the issues, concerns and desires related to parks and recreation, rather to identify and document them so they can be addressed and focused on in the upcoming months and years.

*Current funding and staffing levels at the City are not sufficient for all of the ideas and desires documented in this Action Plan to be implemented – rather, this plan documents opportunities, desires and priorities to consider moving forward.*

**Goals and Objectives**

As has been done in past City Parks and Recreation Master Plans, goals and objectives were developed to assist in providing direction to staff as well as the City Commission. The goals and objectives are intended to be as significant as the capital improvement priorities and serve to provide further guidance and direction to the City over the next five years. It is envisioned that this Action Plan will be reviewed on a regular basis and be utilized as a tool for decision making.

The following goals and objectives were developed by reviewing language from previous plans, brainstorming with City staff and leadership, as well as input from the telephone survey and online questionnaire. They are listed in no particular order of importance or priority.

City of Plymouth

# PARKS + RECREATION GOALS

2024-2028



## Connectivity + Accessibility

Strive to ensure connectivity and accessibility for all ages and abilities via improved pedestrian and bicyclist safety and mobility.



## Natural Resources

Preserve and protect the natural resources and environmentally sensitive lands within the City while maintaining appropriate public use, access, and enjoyment.



## Programs

Offer high-quality, diverse, accessible, and affordable parks and recreation programs.



## Facilities

Where appropriate and possible, seek opportunities to improve and expand existing and potential future parks and recreation facilities.



## Operations, Maintenance + Funding

Strive to ensure effective and efficient operation and maintenance of public parks and facilities and seek alternative funding sources and partnerships to assist in implementation.



## Partnerships

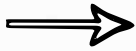
When possible, coordinate with other recreation providers and entities in order to provide residents with diverse program and facility opportunities that are cost effective and efficient.



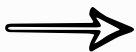
### **Connectivity + Accessibility**

Strive to ensure connectivity and accessibility for all ages and abilities via improved pedestrian and bicyclist safety and mobility.

#### **Objectives**



Work to develop a **Community Connectivity (Nonmotorized) Plan** focused on opportunities to improve pedestrian and cyclist safety and mobility. Prioritize connectivity between the Township and City, downtown, Hines Park, 275 Bike Path, parks, and schools. Consider locations for sidewalks, trails, bike lanes, safe crossings, awareness and education.



Continue to focus on improving **barrier free and universal accessibility** at all City facilities and parks including access to picnic tables, grills, paths, playing fields, parking areas, restrooms, play equipment, etc.

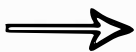
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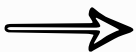
### **Natural Resources**

Preserve and protect the natural resources and environmentally sensitive lands within the City while maintaining appropriate public use, access, and enjoyment.

#### **Objectives**



When implementing improvements within Lion's Park and/or Tonquish Creek Park, do so in conjunction with the recommendations of the Rouge River Middle One Subwatershed Management Plan.



Strive to protect and restore water quality, stream channels and riparian corridors in public parks by implementing erosion control measures, and soft shoreline stabilization techniques



Utilize environmentally-friendly design and construction standards, including Low Impact Development (LID) techniques and stormwater best management practices when making improvements to City parks and facilities.



Promote the addition/creation of pollinator gardens on park properties where possible.



### Programs

Offer high-quality, diverse, accessible, and affordable parks and recreation programs.

### Objectives



When offering programs and/or expanding programs, seek a **diversity of options that are inclusive of all ages and abilities.**



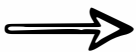
Discuss ideas and methods for developing a **shared, online community resource.** The resource would serve as a central location and calendar for all recreational opportunities in Plymouth – including public, quasi-public and private program providers. This could involve stakeholders such as the Library, Schools, Township, City, YMCA, PCCA, PARC, etc. The goal of the community resource is to improve residents' ability to know what programs are offered and by whom.



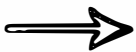
### Partnerships

When possible, coordinate with other recreation providers and entities in order to provide residents with diverse program and facility opportunities that are cost effective and efficient.

### Objectives



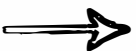
The City should leave open all options to pursue opportunities to **develop partnerships** (public-public or public-private) that would benefit the greater good of the community.



**Cooperate and collaborate** with the Township, Schools, Wayne County and nearby communities to avoid duplication and reduce redundancy.



Consider **formal partnerships** to invest in green space improvements and/or maintenance in exchange for reduced rate/free use of property by City programs.



Maintain **high levels of communication and cooperation** with the various service clubs, associations and athletic organizations.



**Facilities**

Where appropriate and possible, seek opportunities to improve and expand existing and potential future parks and recreation facilities.

**Objectives**



Be aware of **real estate, and underused public and private properties** that may become available for use and/or expansion of public recreation areas, particularly in those areas of the community that are currently underserved, as well as properties no longer utilized by the school district, or other agencies within or adjacent to the City. Evaluate for use as recreation facility and/or park.



Prioritize **acquisition and development of property** for elements such as athletic fields, pickleball courts, dog park, play structures, synthetic turf surface, etc.



Continue to seek opportunities and partnerships with public and private land owners for the development of **additional turf/field sport facilities.**



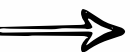
Continue to make improvements at the **Cultural Center** in order to remain as one of the premier ice facilities in the area. Potential improvements include LED lighting upgrades, energy efficient windows, new insulated roof, as well as solar power to offset electrical use at the building.



A number of the play structures in City of Plymouth parks are aging. Plan for **replacement of play structures** at a number of City Parks as proposed in the Capital Improvement Priorities table. Consider making a variety of unique destinations with modern and challenging equipment.



Continue to work to improve the **ADA accessibility** at all parks by providing elements such as barrier free play equipment, pathways to and from facilities, bleachers, playground surfacing, etc. All new additions to parks and facilities should be designed to be universally accessible to ensure access and use by people of all abilities.



Maintain **Kellogg Park** as a focal point in downtown Plymouth and a gathering space for the community. Consider a turf management program due to the heavy use of the park.



Pursue options and determine feasibility for a **Dog Park.**



## **Operations, Maintenance + Funding**

Strive to ensure effective and efficient operation and maintenance of public parks and facilities and seek alternative funding sources and partnerships to assist in implementation.

### **Objectives**

- ➔ Ensure investment into **high quality maintenance and upkeep** of public parks, particularly those that are heavily used such as Kellogg Park, Cultural Center and neighborhood parks.
- ➔ Continue the commitment to **fiscal responsibility** by exploring and seeking avenues to generate alternative revenue sources through donations, fees, foundations, grants, sponsorships and partnerships.
- ➔ All improvements and additions to parks should be done so with **long-term maintenance** in mind including materials and placement. Review proposed improvements with maintenance staff for input.
- ➔ Current funding and staffing levels are not sufficient for all of the desired improvements and programs to be implemented. Seek voter input on **possible millage for parks and recreation**. In addition, consider and plan for staffing needs if funding levels increase and/or if significant programming or facility expansions come to fruition.
- ➔ **Review Master Plan on an annual basis** (a few months prior to annual Commission budget meetings may be ideal) to ensure continued progress and focus.

**Capital Improvement Priorities**

The capital improvement priorities for this Parks and Recreation Plan have been established for two primary reasons:

- to function as a planning framework and guide for the City Commission and municipal staff; and,
- to enable the City to apply for grant funding for proposed projects.

The identified capital improvement priorities on the following pages is not a fixed element and is neither all inclusive or exclusive. The table reflects the results of brainstorming, data gathering, analysis and input from a variety of sources during the planning process. It is likely that the opportunities and plan may change at some point during the next five years due to unanticipated circumstances such as private donations, changing recreation trends, funding alternatives, community opinion and/or available grants. Funding availability is a key factor in the City's ability to implement the capital improvement priorities.

The following capital improvement priorities table is organized in two ways. The first table is organized by park and the second table is organized by which project is the furthest past its life expectancy. It is difficult to predict desires, funding availability, etc., in the years to come. However, it is important to note that parks and recreation capital projects undertaken by the City should address the goals set forth in this Plan.

City of Plymouth  
 Capital Improvement Priorities  
 Sorted by Park and based on Life Expectancy

Park	Capital Project/Element	Installation Date	Estimated Life Expectancy	Estimated Removal/Replacement	Estimated Cost
Kiwanis Park	Play Structure (2-5 age group)	May 31, 2019	20 yrs	2039	\$100,000
	Play Structure (5-12 age group)	November 10, 2016	15-20 yrs	2030	\$200,000
	Swings (2-5 age group)	May 31, 2019	20 yrs	2039	\$45,000
	Swings (5-12 age group)	July 25, 2000	15-20 yrs	2015	\$45,000
	Other Equip (spinner)	November 10, 2016	15-20 yrs	2030	\$15,000
	Playground Safety Surfacing	May 31, 2019	5 yrs	2024	\$7,000
Knights of Columbus Park	Play Structure (5-12 age group)	April 18, 2015	20 yrs	2035	\$100,000
	Swings (5-12 age group)	pre-1998	20 yrs	2018	\$50,000
	Other Equip (rockers)	pre-1998	20 yrs	2018	\$15,000
	Playground Safety Surfacing	April 18, 2015	5 yrs	2020	\$7,000
Rotary Park	Play Structure (5-12 age group)	August 2004	20 yrs	2024	\$75,000
	Swings (2-5&5-12 age group)	May 11, 2015	20 yrs	2035	\$200,000
	Playground Safety Surfacing	July 14, 2006	5 yrs	2011	\$9,000
Garden Club Park	Play Structure (5-12 age group)	July 20, 2001	15-20 yrs	2016	\$50,000
	Swings (2-5&5-12 age group)	July 20, 2001	20 yrs	2021	\$50,000
	Swings (Tire)	July 20, 2001	20 yrs	2021	\$15,000
	Other Equip (rockers)	August 2008	20 yrs	2028	\$15,000
	Other Equip (climber-geo dome)	pre-1997	20 yrs	2017	\$20,000
	Playground Safety Surfacing	July 20, 2001	5 yrs	2006	\$7,000
Fairground Park	Play Structure (5-12 age group)	July 20, 2001	20 yrs	2021	\$250,000
	Swings (2-5&5-12 age group)	July 20, 2001	20 yrs	2021	\$50,000
	Swings (Tire)	July 20, 2001	20 yrs	2021	\$15,000
	Other Equip (rocker)	July 20, 2001	20 yrs	2021	\$15,000
	Other Equip (parallel bars)	July 20, 2001	20 yrs	2021	\$15,000
	Playground Safety Surfacing	July 20, 2001	5 yrs	2006	\$9,000
Lion's Club Park	Play Structure (2-12 age group)	June 4, 1995	20 yrs	2015	\$100,000
	Swings (2-5 age group)	pre-2004	20 yrs	2024	\$25,000
	Swings (5-12 age group)	pre-2004	20 yrs	2024	\$25,000
	Swings (Handicap)	November 3, 2004	20 yrs	2024	\$12,000
	Playground Safety Surfacing	May 31, 2019	5 yrs	2024	\$7,000
Jack Wilcox Park	Play Structure (2-5 age group)	September 17, 2004	20 yrs	2024	\$75,000
	Play Structure (5-12 age group)	September 17, 2004	20 yrs	2024	\$100,000
	Swings (Tire)	September 17, 2004	20 yrs	2024	\$15,000
	Playground Safety Surfacing	September 17, 2004	5 yrs	2009	\$7,000
Smith Park	Play Structure (2-12 age group)	October 28, 2002	20 yrs	2022	\$75,000
	Swings (2-5&5-12 age group)	October 28, 2002	20 yrs	2022	\$50,000
	Other Equip (rockers)	October 28, 2002	20 yrs	2022	\$15,000
	Other Equip (climber-geo dome)	pre-1997	25 yrs	2022	\$20,000
	Other Equip (parallel bars)	pre-1997	25 yrs	2022	\$15,000
	Other Equip (slide)	pre-1997	20 yrs	2017	\$8,000
Plymouth Cultural Center	Playground Safety Surfacing	October 28, 2002	5 yrs	2007	\$7,000
	Canopy Awning Replacement	January 2020	10 yrs	2030	\$25,000
	Roof Replacement	June 2006	15 yrs	2021	\$1,300,000
	Window Replacement	December 1972	30 yrs	2002	\$150,000
	Zamboni Replacement (propane)	July 2002	20 yrs	2022	\$200,000
	Zamboni Replacement (electric)	July 2018	20 yrs	2038	\$200,000
	Geo-Thermal Replacement / Upgrade	June 2010	10 yrs	2020	\$500,000
Parking Lot Mill & Fill	pre-1996	20 yrs	2016	\$300,000	
Don Massey Field	Outfield Lighting Upgrade	pre-1976	30 yrs	2006	\$75,000
	Parking Lot Mill & Fill	July 2002	20 yrs	2022	\$200,000
	Roofs and Facias	July 2001	20 yrs	2021	\$50,000
	Public Restrooms	new construction	X	X	\$275,000

\*All cost estimates are projected amounts only. Actual costs will be based on neighborhood resident input on replacement units as well as actual project date material / labor costs.

City of Plymouth  
 Capital Improvement Priorities  
 Sorted by Estimated Removal/Replacement and based on Life Expectancy

Park	Capital Project/Element	Original Installation Date	Estimated Life Expectancy	Estimated Removal/Replacement	Estimated Cost
Plymouth Cultural Center	Window Replacement	December 1972	30 yrs	2002	\$150,000
Garden Club Park	Playground Safety Surfacing	July 20, 2001	5 yrs	2006	\$7,000
Fairground Park	Playground Safety Surfacing	July 20, 2001	5 yrs	2006	\$9,000
Don Massey Field	Outfield Lighting Upgrade	pre-1976	30 yrs	2006	\$75,000
Smith Park	Playground Safety Surfacing	October 28, 2002	5 yrs	2007	\$7,000
Jack Wilcox Park	Playground Safety Surfacing	September 17, 2004	5 yrs	2009	\$7,000
Rotary Park	Playground Safety Surfacing	July 14, 2006	5 yrs	2011	\$9,000
Kiwanis Park	Swings (5-12 age group)	July 25, 2000	15-20 yrs	2015	\$45,000
Lion's Club Park	Play Structure (2-12 age group)	June 4, 1995	20 yrs	2015	\$100,000
Garden Club Park	Play Structure (5-12 age group)	July 20, 2001	15-20 yrs	2016	\$50,000
Plymouth Cultural Center	Parking Lot Mill & Fill	pre-1996	20 yrs	2016	\$300,000
Garden Club Park	Other Equip (climber-geo dome)	pre-1997	20 yrs	2017	\$20,000
Smith Park	Other Equip (slide)	pre-1997	20 yrs	2017	\$8,000
Knights of Columbus Park	Swings (5-12 age group)	pre-1998	20 yrs	2018	\$50,000
Knights of Columbus Park	Other Equip (rockers)	pre-1998	20 yrs	2018	\$15,000
Knights of Columbus Park	Playground Safety Surfacing	April 18, 2015	5 yrs	2020	\$7,000
Plymouth Cultural Center	Geo-Thermal Replacement / Upgrad	June 2010	10 yrs	2020	\$500,000
Garden Club Park	Swings (2-5&5-12 age group)	July 20, 2001	20 yrs	2021	\$50,000
Garden Club Park	Swings (Tire)	July 20, 2001	20 yrs	2021	\$15,000
Fairground Park	Play Structure (5-12 age group)	July 20, 2001	20 yrs	2021	\$250,000
Fairground Park	Swings (2-5&5-12 age group)	July 20, 2001	20 yrs	2021	\$50,000
Fairground Park	Swings (Tire)	July 20, 2001	20 yrs	2021	\$15,000
Fairground Park	Other Equip (rocker)	July 20, 2001	20 yrs	2021	\$15,000
Fairground Park	Other Equip (parallel bars)	July 20, 2001	20 yrs	2021	\$15,000
Plymouth Cultural Center	Roof Replacement	June 2006	15 yrs	2021	\$1,300,000
Don Massey Field	Roofs and Facias	July 2001	20 yrs	2021	\$50,000
Smith Park	Play Structure (2-12 age group)	October 28, 2002	20 yrs	2022	\$75,000
Smith Park	Swings (2-5&5-12 age group)	October 28, 2002	20 yrs	2022	\$50,000
Smith Park	Other Equip (rockers)	October 28, 2002	20 yrs	2022	\$15,000
Smith Park	Other Equip (climber-geo dome)	pre-1997	25 yrs	2022	\$20,000
Smith Park	Other Equip (parallel bars)	pre-1997	25 yrs	2022	\$15,000
Plymouth Cultural Center	Zamboni Replacement (propane)	July 2002	20 yrs	2022	\$200,000
Don Massey Field	Parking Lot Mill & Fill	July 2002	20 yrs	2022	\$200,000
Kiwanis Park	Playground Safety Surfacing	May 31, 2019	5 yrs	2024	\$7,000
Rotary Park	Play Structure (5-12 age group)	August 2004	20 yrs	2024	\$75,000
Lion's Club Park	Swings (2-5 age group)	pre-2004	20 yrs	2024	\$25,000
Lion's Club Park	Swings (5-12 age group)	pre-2004	20 yrs	2024	\$25,000
Lion's Club Park	Swings (Handicap)	November 3, 2004	20 yrs	2024	\$12,000
Lion's Club Park	Playground Safety Surfacing	May 31, 2019	5 yrs	2024	\$7,000
Jack Wilcox Park	Play Structure (2-5 age group)	September 17, 2004	20 yrs	2024	\$75,000
Jack Wilcox Park	Play Structure (5-12 age group)	September 17, 2004	20 yrs	2024	\$100,000
Jack Wilcox Park	Swings (Tire)	September 17, 2004	20 yrs	2024	\$15,000
Garden Club Park	Other Equip (rockers)	August 2008	20 yrs	2028	\$15,000
Kiwanis Park	Play Structure (5-12 age group)	November 10, 2016	15-20 yrs	2030	\$200,000
Kiwanis Park	Other Equip (spinner)	November 10, 2016	15-20 yrs	2030	\$15,000
Plymouth Cultural Center	Canopy Awning Replacement	January 2020	10 yrs	2030	\$25,000
Knights of Columbus Park	Play Structure (5-12 age group)	April 18, 2015	20 yrs	2035	\$100,000
Rotary Park	Swings (2-5&5-12 age group)	May 11, 2015	20 yrs	2035	\$200,000
Plymouth Cultural Center	Zamboni Replacement (electric)	July 2018	20 yrs	2038	\$200,000
Kiwanis Park	Play Structure (2-5 age group)	May 31, 2019	20 yrs	2039	\$100,000
Kiwanis Park	Swings (2-5 age group)	May 31, 2019	20 yrs	2039	\$45,000
Don Massey Field	Public Restrooms	new construction	X	X	\$275,000

\*All cost estimates are projected amounts only. Actual costs will be based on neighborhood resident input on replacement units as well as actual project date material / labor costs.



# APPENDIX

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**Public Survey Results**

**Public Notice**

**Public Hearing Meeting Minutes**

**Public Comment Emails**

**Resolution of Adoption**





City of Plymouth  
5-Year Parks + Recreation  
Master Plan 2024-2028

Adopted: XXXXXXXX 2024  
[plymouthmi.gov](http://plymouthmi.gov)

# **City of Plymouth Citizen Survey**

## **September 2023**

Presented by:

**EPIC ■ MRA**

### **EXECUTIVE SUMMARY and DEMOGRAPHIC ANALYSIS**



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## METHODOLOGY

**EPIC • MRA** administered interviews with 264 adult residents residing within the City of Plymouth, Michigan from September 11<sup>th</sup> through September 15<sup>th</sup>, 2023. Respondents were selected utilizing an interval method of randomly selecting records of published residential telephone numbers. In addition, a commercially available list of cell phones - designated as being in the possession of city residents - was obtained. Eighty percent of the sample, or 214 interviews, were completed via cell phone contact. Interviews were terminated if, in response to the initial question of the interview, the respondent reported living somewhere other than in the City of Plymouth.

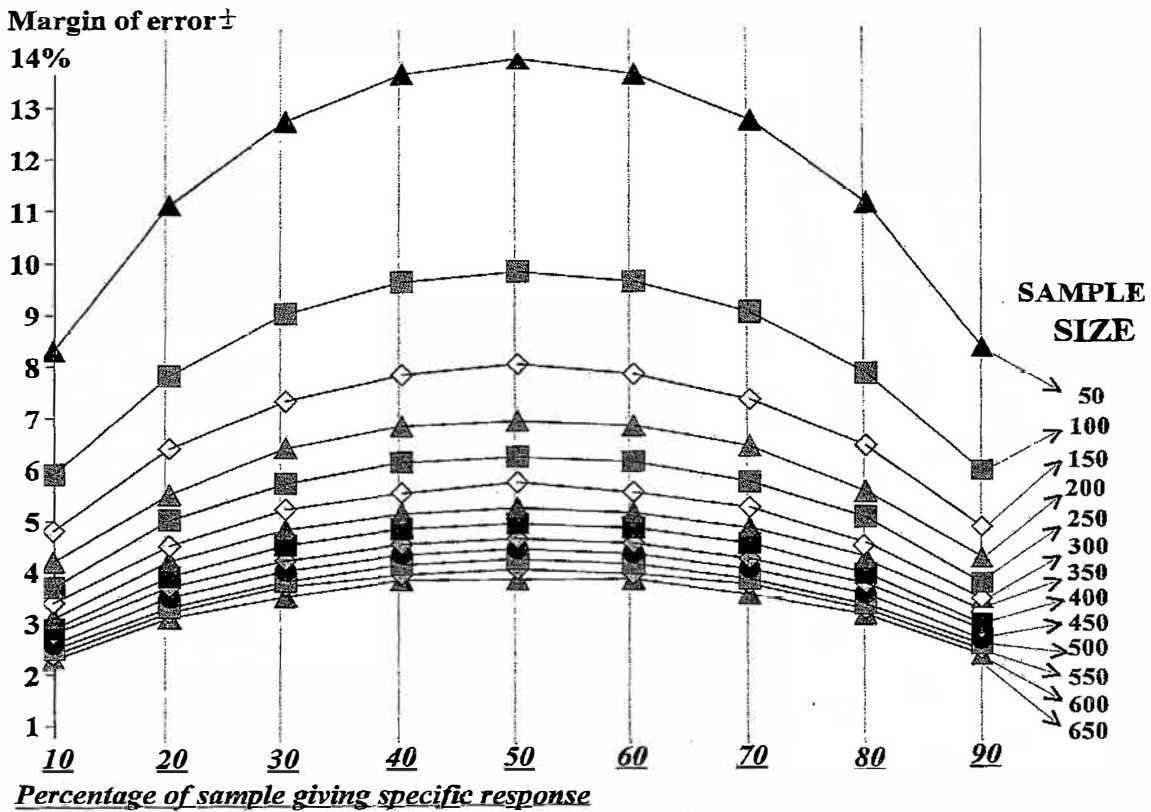
In interpreting survey results, all surveys are subject to error; that is, the results of the survey may differ from those that would have been obtained if the entire populations were interviewed. This “margin of error” quantifies the degree to which random sampling will differ from a survey of the entire population, taking into account, among other things, the disposition of individuals who do not complete the interview. Put another way, the opinions of those who are not randomly selected or who decline to be interviewed, are no more or less likely to be different – within the margin of error – than the opinions of those who complete an interview and are included in the sample. The size of sampling error depends on the total number of respondents to the particular question.

For example, a “Total” Oppose of 52 percent was recorded in response to the hypothetical proposition of, “*Would you strongly favor, somewhat favor, somewhat oppose, or strongly oppose the City of Plymouth allowing duplexes to be built in single-family residential neighborhoods*” (Q. 27). As indicated in the chart that follows, this percentage would have a sampling error of plus or minus 6.0 points. This means that with repeated sampling, it is very likely (95 times out of every 100), the percentage for the entire population would fall between 58 percent and 46 percent, hence 52 percent  $\pm 6.0$  points.

EPIC • MRA SAMPLING ERROR BY PERCENTAGE (AT 95 IN 100 CONFIDENCE LEVEL)

*Percentage of sample giving specific response*

SAMPLE SIZE:	<u>10</u>	<u>20</u>	<u>30</u>	<u>40</u>	<u>50</u>	<u>60</u>	<u>70</u>	<u>80</u>	<u>90</u>
	% margin of error ±								
650	2.3	3.1	3.5	3.8	3.8	3.8	3.5	3.1	2.3
600	2.4	3.2	3.7	3.9	4.0	3.9	3.7	3.2	2.4
550	2.5	3.3	3.8	4.1	4.2	4.1	3.8	3.3	2.5
500	2.6	3.5	4.0	4.3	4.4	4.3	4.0	3.5	2.6
450	2.8	3.7	4.2	4.5	4.6	4.5	4.2	3.7	2.8
400	2.9	3.9	4.5	4.8	4.9	4.8	4.5	3.9	2.9
350	3.1	4.2	4.8	5.1	5.2	5.1	4.8	4.2	3.1
300	3.4	4.5	5.2	5.5	5.7	5.5	5.2	4.5	3.4
250	3.7	5.0	5.7	6.1	6.2	6.1	5.7	5.0	3.7
200	4.2	5.5	6.4	6.8	6.9	6.8	6.4	5.5	4.2
150	4.8	6.4	7.3	7.8	8.0	7.8	7.3	6.4	4.8
100	5.9	7.8	9.0	9.6	9.8	9.6	9.0	7.8	5.9
50	8.3	11.1	12.7	13.6	13.9	13.6	12.7	11.1	8.3



## EXECUTIVE SUMMARY

EPIC • MRA was commissioned in September 2023 by the City of Plymouth to measure public opinion about a variety of city-specific features and policies, focusing attention on parks, recreation opportunities, housing, and issues related to them. Questions going to bicycle accommodations, and the effectiveness of ordinances concerning the tree canopy and residential lot landscaping were also tested.

### -- Parks and Recreational Activity Opportunities

There was near unanimity among respondents that recreational activities, special events, and parks enhance home values and provide an economic benefit to the community as a whole; a sentiment quite strongly held. This observation is substantiated by the nearly eight-in-ten respondents who reported being in favor of the city purchasing activity space to replace the space lost to the school district's needs. The value of parks to respondents can also be found in the responses given to which recreational facilities they or a member of their household has . . . *visited within the past year.*

When presented with a list of eleven separate public and/or privately maintained facilities, four of them were City of Plymouth sites – Kellogg, Hines, City neighborhood parks, and Plymouth Cultural Center – which found from 95 percent to 65 percent of respondents reporting affirmatively that a household member had recently visited it. Two private concerns – P.A.R.C. (64%) and private fitness center (58%) – were the only two other venues receiving a majority of respondents reporting visitation. While 65 percent of respondents indicated an “Awareness” of Tonquish Creek Park and Nature Area in an earlier question, just 41 percent reported recent visitation. The Don Massey Baseball/Softball Field received the lowest proportion among city-owned facilities at 22 percent, private dance and art studios received fewer than one-in-five respondents answering in the affirmative about visitation.

Consistent with the number of respondents reporting school-age children in their household (33%), just over one-third of respondents reported that either they and/or another member of their household participates in an organized recreational activity. When asked what park amenities might be preferred in any new space acquired, *Playgrounds* garnered the most responses (14%), but there were more than two dozen other specific responses to this open-ended question. Substantiating this correlation are the results of an open-ended question asking what type of activities these respondents engaged in, where Soccer (21%) and other youth team sports

captured the lion's share of the up-to-four responses solicited. Moreover, an immediately following open-ended question asked respondents to identify any other not-currently-offered activity or league the city might sponsor. In response, half of respondents were unable to offer a specific response, and to the extent any were offered, *Pickleball* was the only item breaking double digits.

Up to three responses were recorded for an open-ended question asking respondents for their preferred method of receiving information about recreational or special events in the city. In all, over a dozen different categories were mentioned, with *Email* (44%) and *Direct mail* (20%) being the two most mentioned modes of communication for this purpose. Other frequently mentioned means were, *City website* (10%), *Facebook* (8%), and *Text Message* (6%).

### -- Bicycles

Again, one-third shows up as the proportion of respondents who were of the opinion that *More* bicycle lanes are needed in the city. Only 15 percent reported their belief that there are *Too Many*, with the balance expressing the opinion that there were *Enough* (21%) or were undecided (6%) on the question. These proportions shifted, however, when it came to opinions about the number of bicycle racks needed. For bike racks, nearly half of respondents (47%) reported *More* were needed, compared to the one-third who believed there are already *Enough*.

For those who expressed that *More* lanes or racks were needed for bicycles, a follow-up open-ended question accepted up-to-two responses as to where the respondent would like to see them located. In the case of bike lanes, Ann Arbor Trail, Main, Penniman, and Harvey together received over half of all of the over fourteen specific responses. As for more bike rack locations, *Downtown* captured nearly one-in-four responses and together with *Kellogg Park* (20%) and *Near Parks* (12%), the three locations account for more than half of thirteen site-specific responses.

### -- Housing

The topic of housing was introduced with a question asking respondents to express whether they believed the City of Plymouth has *Too Many*, *Too Few*, or *About the Right Amount* of multi-family housing units, described as including duplexes, apartments, and townhomes. Opinion was split at 17 percent apiece between "too many" and "too few", with a strong majority of 58 percent reporting "enough". In a follow-up question asking if the city should allow more duplexes in residential areas, however, a slim 52 percent majority reported being *Oppose[d]* to the notion, with 37 percent saying they favored the proposition. Importantly, the intensity of

sentiment among opponents of more duplexes – as expressed by the modifier *Strongly* – was nearly two-and-half times that of those expressing support.

Respondents were next given a description of accessory dwelling units (ADUs), which referred to them as separate same-lot detached housing units that may or may not be used for short or long-term rental. The question went on to ask if the respondent would Favor or Oppose allowing ADUs on the second level of detached garages. A strong 59 percent majority were in “favor” of such a proposal compared to the 37 percent expressing opposition, with the intensity of those favoring being slightly higher than intensity of opposition.

The size and height of single-family homes and the height of garages were the next focus of the interview, with each of these three inquiries being a measurement of opinion of about whether the size and height regulations in city ordinance has been observed post-COVID – that is, since March of 2020. As for the size and height of post-COVID construction of single-family homes, respondents were in a statistical tie (46% “yes” – 48% “no”) regarding the appropriateness (not necessarily compliance with city ordinance) of their size, but were more certain about the new construction height, with two-thirds reporting it has been appropriate.

Consistent with their perceptions of the appropriateness of single-family new construction size and height, considerably fewer respondents expressed a belief that the city ordinance specifications governing the height of homes should be *Decreased* (23%), than those reporting a preference for a decrease in size specifications (37%).

When the same pairing of questions was presented regarding the height of detached garages, the results were decidedly more lopsided than with single-family homes. Perhaps reflecting the receptivity to ADUs discussed above, over three-quarters of respondents perceived the height of post-COVID detached garages as being appropriate and only 10 percent expressed a preference for the city to decrease the height specifications for these structures.

### -- Trees and Landscaping

Respondents were informed that a 2017 city ordinance aimed to increase the number of trees in the city and were then asked if they believed if *Enough*, *Too Much*, or *Too Little* was done in this regard. The next question posed the same inquiry regarding a 2023 ordinance setting the minimum square footage of landscaped area on all residential property. As can be seen in the comparison of results chart below, the greatest area of disparity between the results lies in the volunteered response of *Unaware* of the ordinance, which is over three times higher in the case of the landscaping ordinance than the ordinance concerning trees.

2017 Tree Ordinance		2023 Landscaping Ordinance
48%	Done Enough	42%
29%	Done Too Little	21%
10%	Done Too Much	7%
5%	Unaware (volunteered)	18%
8%	Undecided	12%

**-- Upshot of the Findings**

The residents of the City of Plymouth value their parks and the recreational opportunities available to them. So much so, most report at least one household member having visited a park within the last year. Moreover, they overwhelmingly say “yes” in response to a question generally asking if the city should expend funds to replace green space (and its attendant youth sports programming) lost to the school district. It is cautioned, however, that this question did not apprise respondents of many important particulars of such a purchase (i.e., cost, location, etc.), so any official decisions in this regard should not place too much reliance on this single result to a very generalized proposition.

One-third of respondents expressed a preference for more bicycle lanes to be established, with four major thoroughfares dominating the specific locales named as where they should be located. Unlike with bike lanes, a strong plurality of respondents reported a preference for the city to provide more bicycle racks. Kellogg Park and Downtown were overwhelmingly named as the preferred places for the location of more bike racks.

As for local availability of multi-family housing, a strong majority of residents express the belief that there is the right amount of these types of dwellings, and they are opposed to allowing duplexes in neighborhoods otherwise filled with single-family homes. These findings notwithstanding, there is great receptivity to the city allowing ADUs to be established on the second level of detached garages; a finding consistent with the three-quarters of respondents’ perceptions that the height of post-COVID construction of garages has been “appropriate”, and the only one-in-ten expressing a desire to see this garage height specification “decreased”.

Unlike the questions regarding garage heights, there is greater difference of opinion when it comes to the size of single-family homes. There is a virtual tie in perception concerning the “appropriateness” of post-COVID construction home size and nearly two-of-five respondents

express a preference for the ordinance regulating home size decrease the allowed mass of new homes. As for the height of homes, respondent sentiment is not nearly as acute as it is regarding home size and indeed, is closer to the proportions expressed about garage heights.

### QUESTION-BY-QUESTION RESULTS

#### -- Value of Recreation Opportunities and Green Space – Q's. 2 & 3

Two initial survey questions – the presentation of which was rotated – went to respondents’ perceptions of the economic benefit of maintained parks and availability of recreation activities have for the community as a whole and residents’ home values, particularly. The available response options were, *A lot, Some, Only a little, and No benefit at all.*

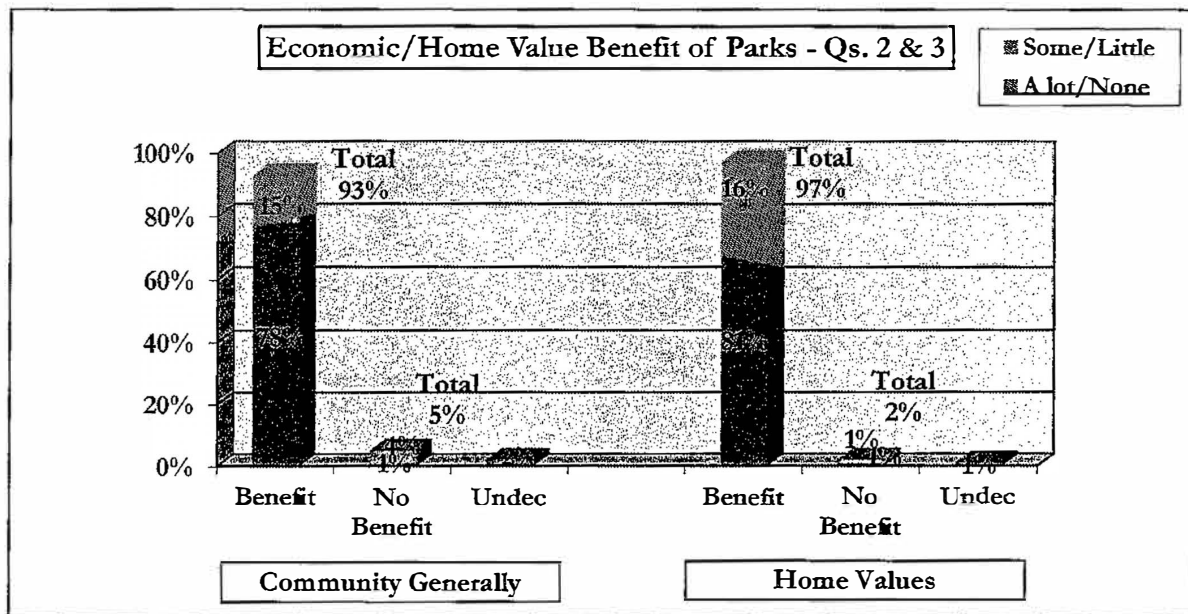
The questions read:

*How much of an economic benefit do you believe that Recreational Activities, Special Events and Park provide to the Plymouth Community?*

and,

*How much do you believe that maintained parks and green spaces enhance the property values of homes in the Plymouth Community?*

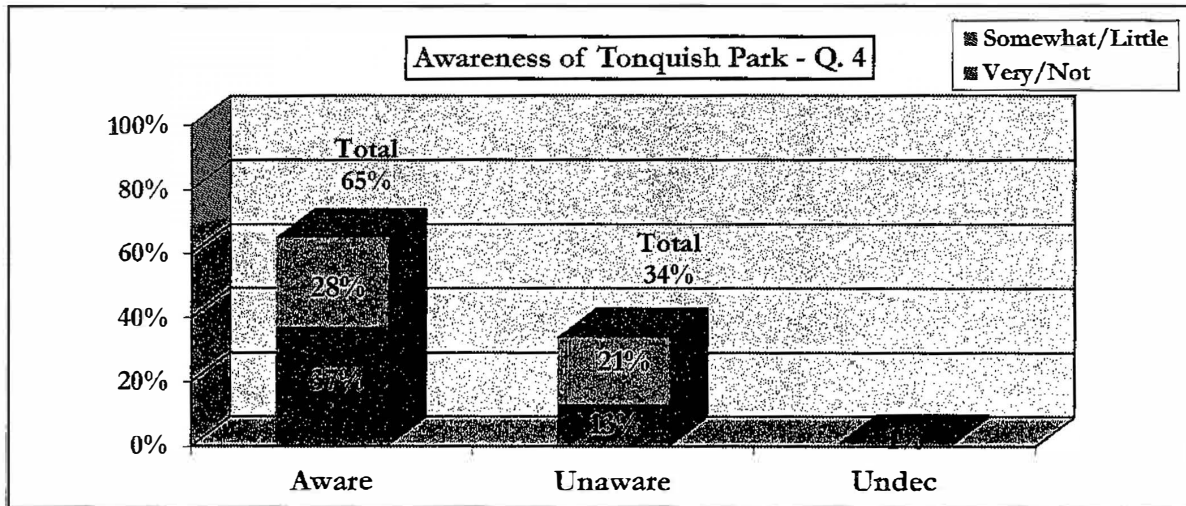
The chart below illustrates the results for these two questions:



*With such overwhelming results, subgroup breakouts are not instructive.*

#### -- Awareness of Tonquish Creek Park and Nature Area – Q. 4

Respondents were next asked to assess their level of awareness of the Tonquish Creek Park and Nature area. The available responses for awareness levels were : *Very, Somewhat, Only a little, and Not aware at all.* The graph that follows illustrates that just under two-out-of-three respondents reported at least “somewhat” aware of the existence of Tonquish.



Subgroups reporting "Little/Not at all" in proportions greater than the norm of the combined 34% included:

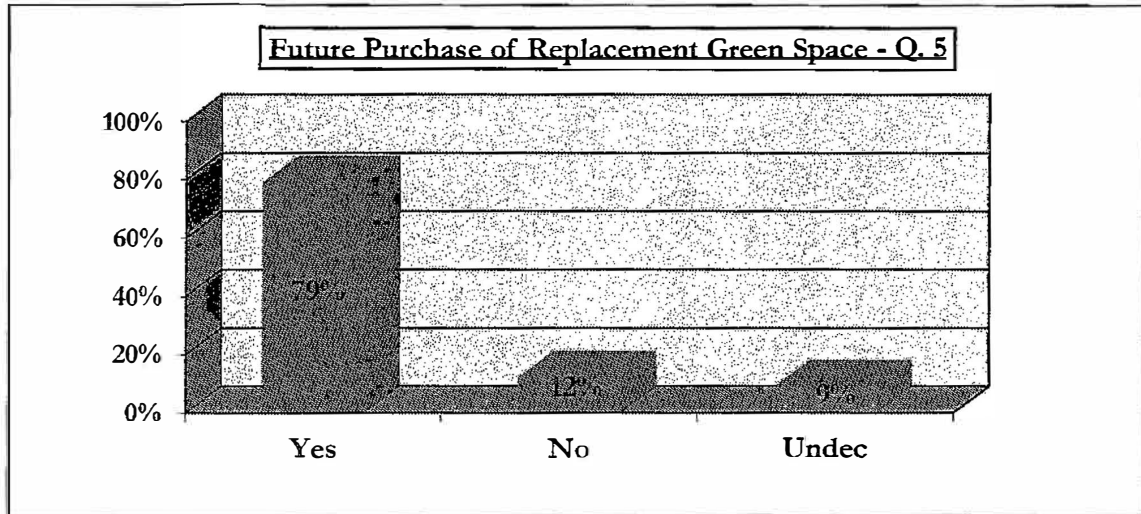
- 53% Visited Tonquish – No
- 52% Residency – 1-5 Years
- 50% Visited Any Park – No
- 48% Age 18-34
- 42% Bike Lanes – Need more
- 45% Visited PARC – No
- 44% Home Sizes Right after COVID? – Yes
- 44% Parks Enhance Home Values – Little/Not at all
- 42% Home Size Ordinance – Don't change
- 40% Visited Don Massey – No
- Garage Height Ordinance – Increase
- Tree Ordinance – Done Enough

Subgroups reporting "Very/Somewhat" in proportions greater than the norm of the combined 65% included:

- 91% Visited Tonquish – Yes
- 85% Visited Private Dance – Yes
- 82% Visited Don Massey – Yes
- 80% Landscape Ordinance – Too Little
- 78% Garage Height Ordinance – Decrease
- 77% Recreation Participation – HH member
- 76% Home Sizes Right after COVID? – No
- Home Size Ordinance – Decrease
- Home Height Ordinance – Decrease
- Residency – 16+ Years
- 75% Home Height Right after COVID? – No
- 71% Visited PARC – Yes
- 72% Number of Multi-Family – Too Few
- Garage Height Right after COVID – No
- Tree Ordinance – Too Little
- Children at Home? – Yes
- 70% Bike Racks – Enough
- Visited Private Gym – Yes
- Age 50-64
- Age 65+

**-- Future Possible Purchase of Land for Parks – Q. 5**

Respondents were told the city had lost activity space due to the needs of the school district. They were then asked if they would be in favor of the city’s future purchase of vacant land to replace the green space lost to the school district and reestablish recreational programs eliminated due to that loss. As can be seen in the graph below, nearly eight-in-ten respondents reported *Yes* in response to this framing of the question.



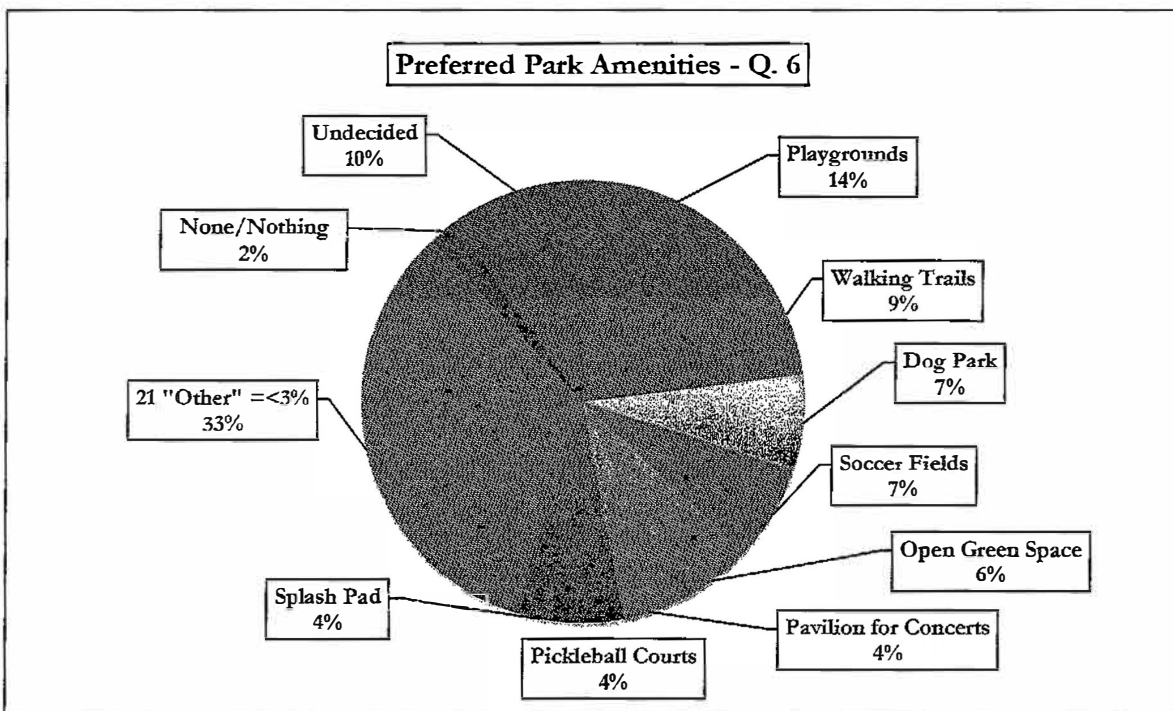
*Subgroups reporting "No" in proportions greater than the norm of 12% included:*

- 26% *Parks' Economic Benefit to Community – Little/None*
- 23% *Bike Lanes – Too Many*
- 21% *Parks' Benefit to Home Values – Little/None*
- 19% *Age 65+*
- 18% *Allow ADU's – Oppose*
- Landscape Ordinance – Too Little*
- 17% *Recreation Participation – HH member*
- Bike Racks – Enough*

**-- Preferred Park Amenities – Q. 6**

Respondents were next presented with an opportunity to express their preference for which park amenities should be included if additional funding for park development became available to the city. In response to this open-ended question, 29 separate categories of park amenities were reported, including two percent responding, *None/nothing*. The only specifically mentioned item reaching double digits – at 14 percent – was *Playgrounds/Playscapes*. Several of the other specifically mentioned categories could arguably be grouped together to reach double digits (e.g., *tennis courts, pickleball courts, basketball courts, baseball fields, soccer fields, and athletic fields generally*), but the unique requirements of each of these courts and

fields argued for separate categorization. The chart below illustrates the distribution of responses for the eight specific responses garnering four percent or more mentions, along with those 10 percent who were *undecided*.



Subgroups reporting "Playgrounds" in proportions greater than the norm of 14% included:

- 26% Visited Don Massey – Yes
- 23% Bike Lanes – Too Many
- 20% Bike Racks – Enough
- 19% Bike Lanes – Enough
- Allow ADUs – Oppose

Subgroups reporting "Dog Park" in proportions greater than the norm of 7% included:

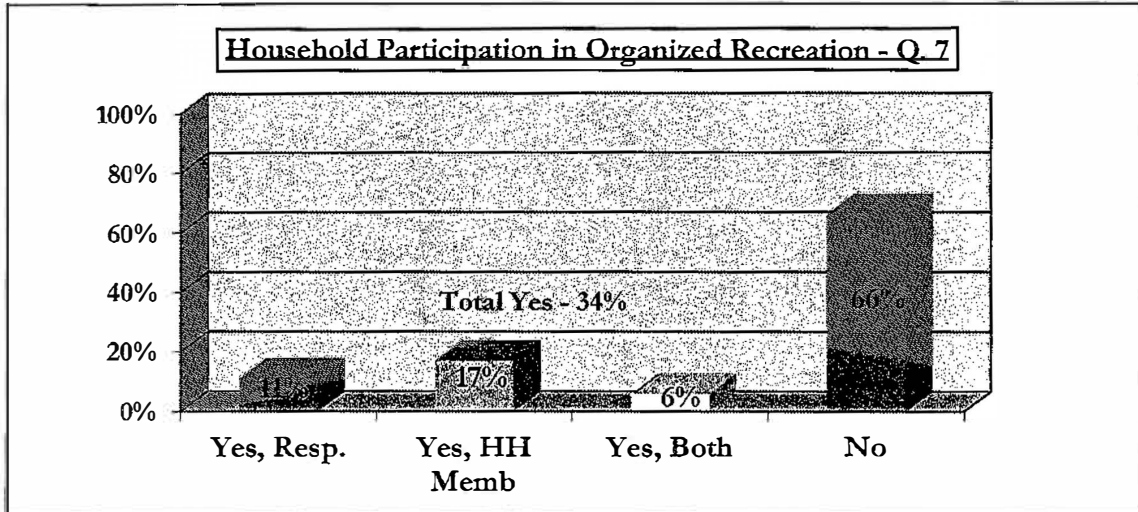
- 15% Residency – 1-5 Years
- 11% Visited PARC – Yes
- Home Heights Right after COVID? – No

Subgroups reporting "Open Space" in proportions greater than the norm of 6% included:

- 12% Tree Ordinance – Too Little
- Age 18-34

### -- Participation in Organized Recreational Activities – Q. 7

An even two-thirds of respondents reported that neither they nor any other member of their household *participate[s] in a recreational or athletic program organized by a league or association*.



Subgroups reporting "Yes" in proportions greater than the norm of the combined 34% included:

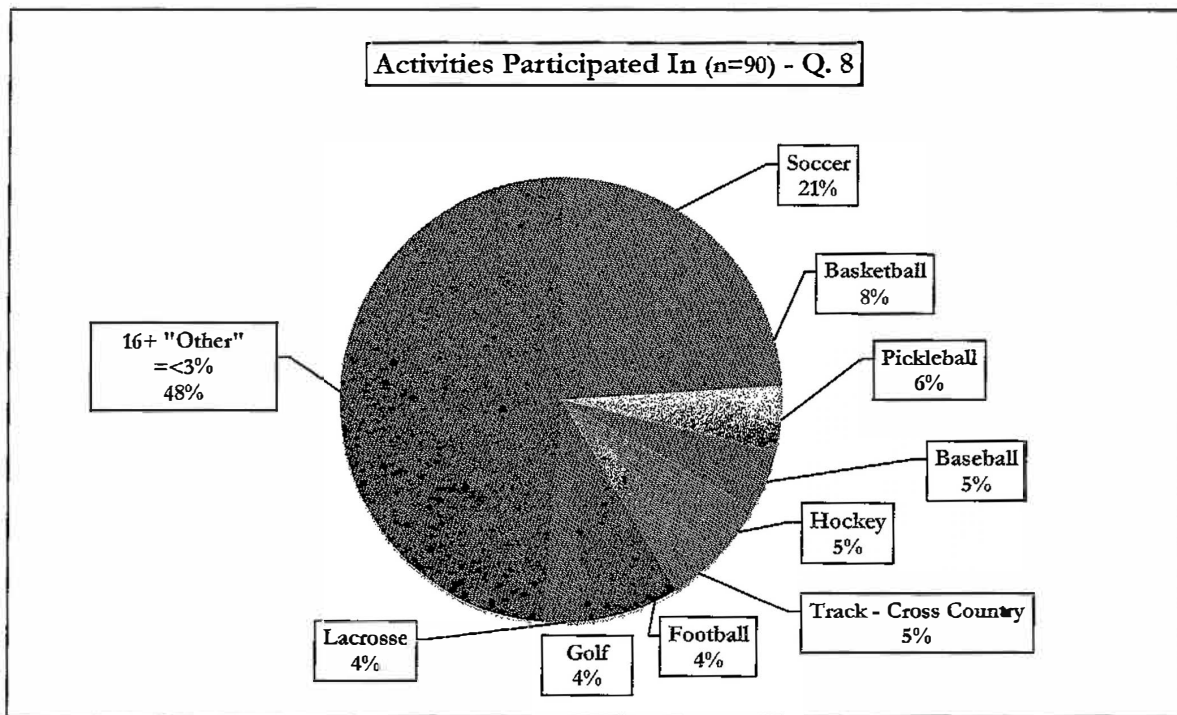
- 71% Age 35-49
- 65% Children at Home? – Yes
- 53% Visited School Playground – Yes
- 49% Visited Private Dance – Yes
- Visited Private Art – Yes
- Residency – 6-15 Years
- 48% Info Source – Text Message
- 44% Visited PARC – Yes
- Visited Don Massey – Yes
- 43% Visited Cultural Center – Yes
- 41% Visited Tonquish – Yes
- 39% Visted Private Gym – Yes
- Info Source – Facebook

Subgroups reporting "No" in proportions greater than the norm of 66% included:

- 85% School Playground – Haven't Visited
- Age 65+
- 83% Cultural Center – Haven't Visited
- PARC -- Haven't Visited
- 81% Children at Home? – No
- 76% Parks' Economic Benefit to Community – Little/None
- Age 18-34
- 75% Parks Enhance Home Values – Little/Not at all
- 74% Residency – 1-5 Years
- 73% Private Gym – Haven't Visited
- Age 50-64
- Residency 16+ Years
- 71% Tonquish – Unaware
- Info Source – Direct Mail
- Garage Height Ordinance – Increase

**-- Types of Organized Recreational Activities – Q. 8**

Respondents reporting household participation in organized recreation activities in the previous question (n=90) were asked which types of activities the household members engaged in. Up to four responses were allowed in this open-ended question. This resulted in over 26 separate categories of activities being recorded, with over 16 of them being mentioned by three percent or fewer of the respondents. The following chart illustrates the distribution of the predominant responses:



*Subgroups reporting "Soccer" in proportions greater than the norm of 21% included:*

- 28% Home Size Ordinance – Decrease
- 27% Home Sizes Right after COVID? – No
- Garage Height Right after COVID – Yes
- Children at Home – Yes
- Residency 6-15 Years
- 26% Recreation Participation – HH member

*With a total n-size of 90 for this question, further subset analysis would not be instructive.*

**-- What New Recreational Activities to Add? – Q. 9**

All respondents were asked to identify any new *activities, recreational or athletic programs, or leagues*, the City of Plymouth should offer that are not currently offered. Unlike

the results of Question 6, which asked what types of facilities respondents would like to see more of should the city find funding for it, this “new activities” question produced 50 percent of the sample to report either *Nothing/None* (14%) or *Undecided* (36%), compared to the combined 12 percent not offering a specific response in the previous question.

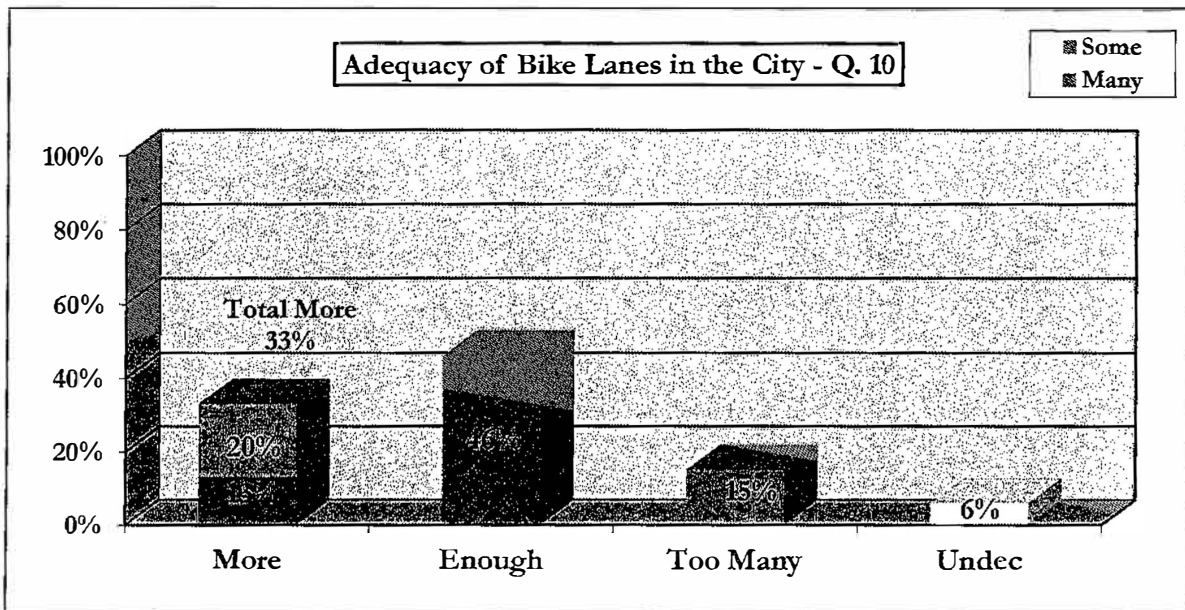
As with the prior question, however, the responses covered a wide range of activities covering over 19 separate categories. The highest proportions of specific activity responses were: *Pickleball* (12%), *Tennis* (5%), with *Soccer* and *Swimming* at four percent each. The remaining cited activities garnered three percent or less of the responses from the 132 respondents naming a specific activity in answer to this question.

*Subgroups reporting “Pickleball” in proportions greater than the norm of 12% included:*

- 19% Age 50-64
- Residency 1-5 Years
- 17% Age 35-49

**– Adequacy of Bicycle Lanes – Q. 10**

The interview moved next to a series of questions involving the city’s attention to bike traffic. In the first of this series, all respondents were asked to report their perception of the adequacy of the number of bicycle lanes throughout the city. The response options for this inquiry were: *Enough*, *Too many*, and *Too few*. If a respondent reported their belief that there were too few lanes, they were asked to offer a gradation of *Many* or *Some*, to describe how many more lanes are needed. The graph below illustrates the distribution of responses:



Subgroups reporting "More" in proportions greater than the norm of the combined 33% included:

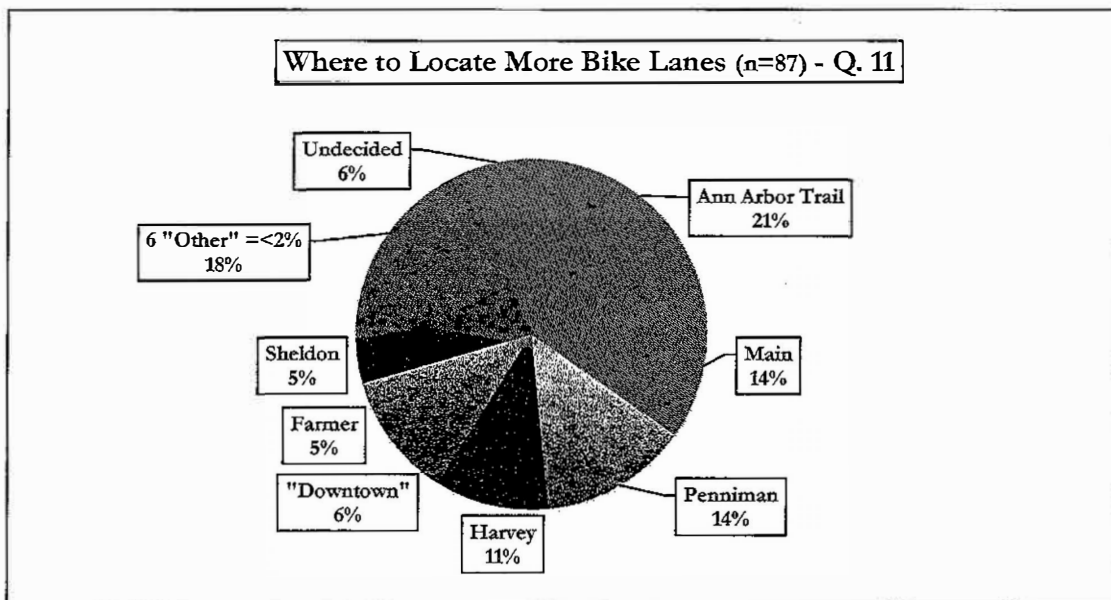
- 51% Garage Height Ordinance – Increase
- 49% Bike Lanes – More
- Info Source – Direct Mail
- 45% Landscape Ordinance – Too Little
- 43% Allow More Duplexes – Favor
- 41% Home Height Ordinance – Decrease
- 40% Tonquish – Not Aware
- Age 18-34
- 38% Tree Ordinance – Too Little

Subgroups reporting "Too many" in proportions greater than the norm of 15% included:

- 29% Parks' Economic Benefit to Community – Little/None
- 20% Multi-Family Housing – More
- Home Sizes Right after COVID? – No
- Garage Height Ordinance – Increase
- 19% Age 65+

**-- Where to Create More Bicycle Lanes? – Q. 11**

For the eighty-seven respondents reporting an opinion that "More" bike lanes were needed, a follow-up question asked them to identify where in the city they would like to see them located. Over 14 separate locations were named in response to this question, which allowed up to two responses to be recorded. The top cited locations are illustrated in the chart below:



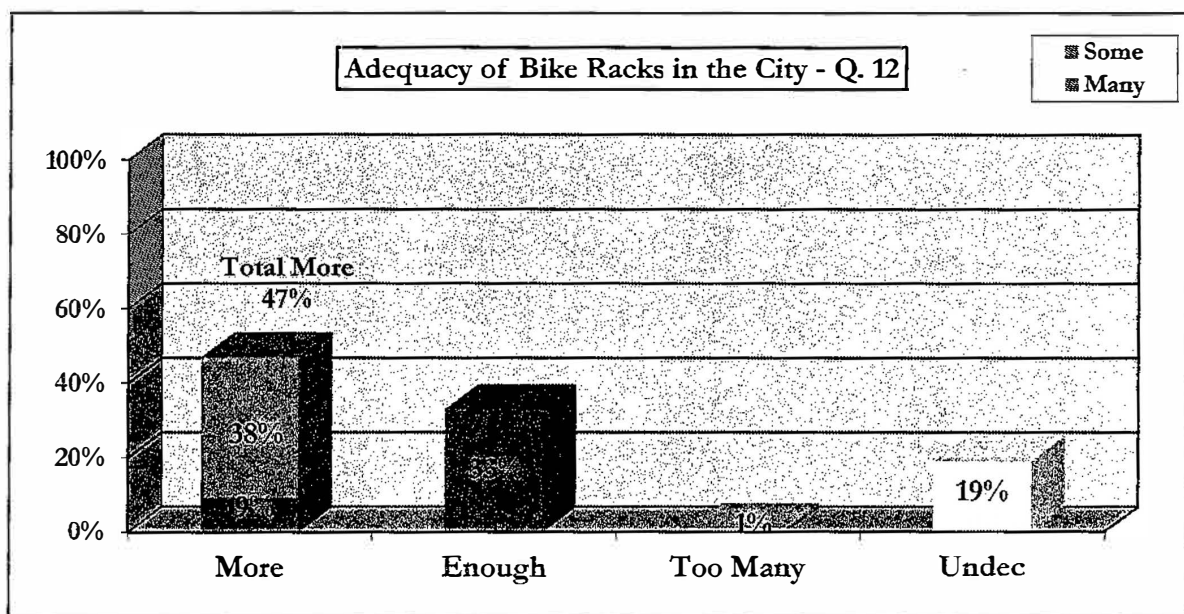
Subgroups reporting "Ann Arbor Trail" in proportions greater than the norm of 20% included:

- 26% Tonquish – Aware
- Visited School Playground – Yes

With a total n-size of 87 for this question, further subset analysis would not be instructive.

– Sufficient Number of Bike Racks – Q. 12

In a question framed like the preceding question regarding bike lanes, respondents were asked to report if they believed there were *Enough*, *Too many*, or if *More* bike racks were needed in the city. Again, for those reporting “more”, a follow-up asked them to assess the degree to which they believed more were needed by selecting either *Many* or *Some* as a gradation option. As the graph below illustrates, a plurality of respondents expressed the opinion that “more” bike racks are needed throughout the city.



Subgroups reporting “More” in proportions greater than the norm of the combined 47% included:

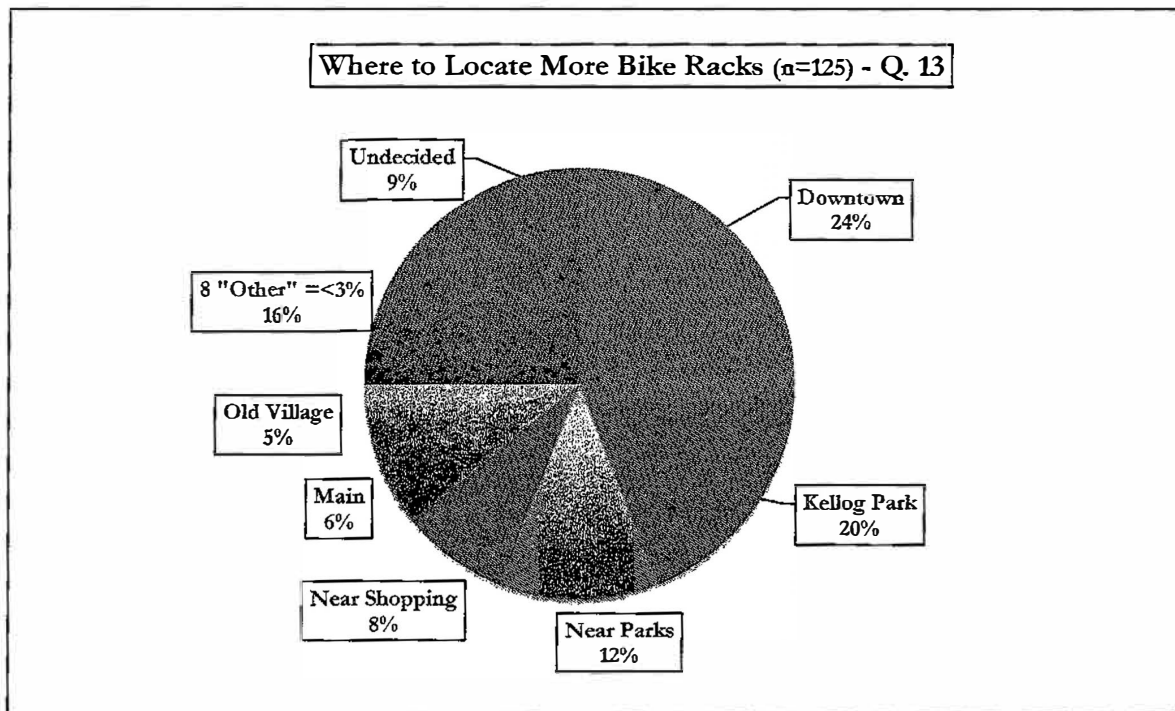
- 70% Bike Lanes – More
- 64% Age 18-34
- 62% Residency – 1-5 Years
- 61% Visited Private Art Studio – Yes
- Landscape Ordinance – Too Little
- 57% Home Height Ordinance – Decrease
- Tree Ordinance – Too Little
- 55% Visited PARC – Yes
- 56% Home Size Ordinance – Decrease
- 54% Visited Private Gym – Yes
- 53% Info Source – Email
- Home Heights Right after COVID? – No
- 52% Parks’ Economic Benefit to Community – A Lot/Some
- Visited School Playground – Yes
- Home Sizes Right after COVID? – No

Subgroups reporting “Enough” in proportions greater than the norm of 33% included:

- 48% Recreation Participation – HH member
- 45% Bike Lanes – Enough
- 43% Parks' Economic Benefit to Community – Little/None
- 42% Children at Home? – Yes
- 41% Garage Height Ordinance – Increase
- 40% Visited Don Massey – Yes
- Home Sizes Right after COVID? – Yes
- Landscape Ordinance – Enough
- 38% Parks Enhance Home Values – Little/Not at all

**-- Where to Locate More Bike Racks? – Q. 13**

For those reporting an opinion that “More” bike racks were needed, a follow-up question asked them to identify where in the city they would like to see the racks located. Again, over 14 separate locations were named in response to this question, which allowed up to two responses to be recorded, with Downtown and Kellog Park capturing the lion’s share of responses. The top cited locations are illustrated in the chart below:



Subgroups reporting “Downtown” in proportions greater than the norm of 24% included:

- 39% Residency – 6-15 Years
- 37% Visited a Private Gym – No
- 30% Bike Lanes – Enough
- Multi-Family Housing – About Right
- Home Size Ordinance – Keep the Same
- 29% Info Source – Direct Mail

**-- Measurement of Park and Recreation Facility Attendance – Qs. 14-24**

The next section of the interview presented respondents with names or descriptions of eleven separate City-owned or commercial facilities and asked them to report if anyone in their household had visited the location in the past year. The individual names/descriptions were presented in a rotated fashion to avoid possible bias introduced by a static order of presentation.

As can be seen in the chart that follows, six of the eleven items presented garnered more than half of respondents answering in the affirmative, with three of them receiving a well-in-excess of 80 percent affirmative proportion. Commercially owned art and dance studios received an affirmative response from fewer than one-in-five respondents.

The following chart illustrates the responses to each of the eleven presented items, sorted in order of highest to lowest respondent household member visitation.

*INTRO TO Q.14: Now I would like to read a list of recreational facilities to you. For each, please tell me if you or any other members of your household have visited that facility within the past year. The first one is...*

<b>[READ AND ROTATED]</b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>UND/ REF</u></b>
Kellogg Park	95%	5%	---
Hines Park	90%	10%	---
Any City Neighborhood Park	87%	13%	---
Plymouth Cultural Center	65%	34%	1%
P.A.R.C. (the privately owned, former Central Middle School)	64%	36%	0%
Any commercially owned fitness center or gym	58%	42%	---
Any school playground or gymnasium	49%	51%	0%
Tonquish Creek Park and Nature Area	41%	58%	1%
Don Massey Baseball / Softball Field	22%	78%	0%
Any commercially owned art studio	18%	82%	---
Any commercially owned dance studio	13%	86%	1%

*Subgroups reporting "No" for the Plymouth Cultural Center in proportions greater than the norm of 34% included:*

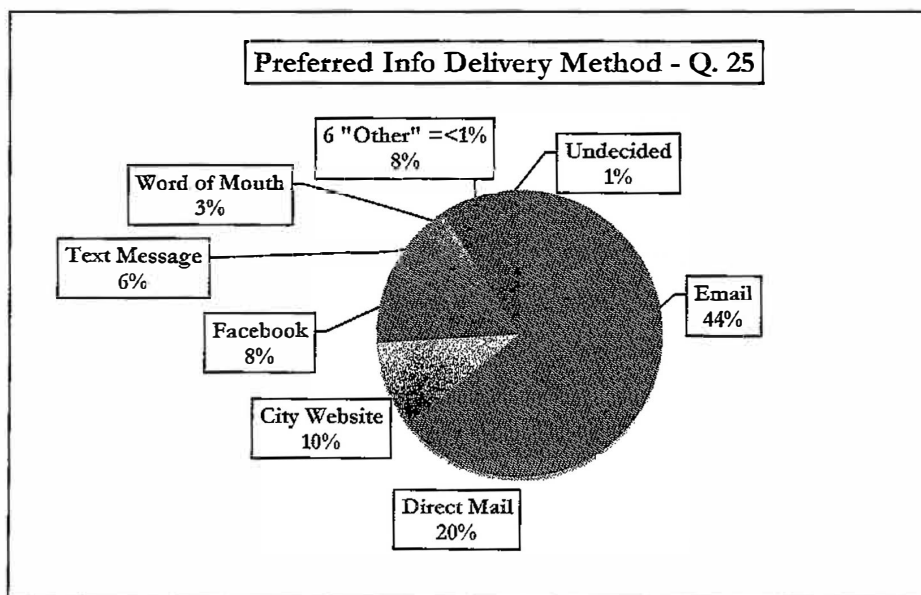
- 56% Visited PARC – No  
Residency – 1-5 Years
- 48% Age 18-34
- 43% Recreation Participation – No HH members
- 40% Visited School Playground – No  
Age 65+
- 41% Info Source – Direct Mail
- 39% Visited Private Gym – No  
Children at Home? – No
- 38% Multi-Family Housing – More  
Home Size Ordinance – Keep the Same  
Tree Ordinance – Enough

*Subgroups reporting "No" for the P.A..R.C. in proportions greater than the norm of 36% included:*

- 59% Visited Cultural Center – No
- 50% Parks' Economic Benefit to Community – Little/None  
Visited Tonquish – No
- 48% Visited School Playground – No
- 47% Tonquish – Unaware  
Info Source – Direct Mail  
Children at Home? – No
- 45% Parks Enhance Home Values – Little/Not at all  
Recreation Participation – No HH members  
Age 65+
- 42% Residency – 1-5 Years
- 42% Allow More Duplexes – Favor
- 41% Visited Private Dance – No  
Multi-Family Housing – More
- 40% Bike Lanes – Too Many  
Bike Racks – Enough  
Visited Private Art Studio – No  
Home Size Ordinance – Keep the Same  
Age 50-64

## **-- Preferred Mode of Learning About Activities/Events – Q. 25**

As a follow-up to the visitation measurement battery, respondents were asked their preferred method of receiving information about recreation and special events. Up to two responses were recorded, with the top method being *Email* (44%), followed by *Direct Mail* (20%), and the *City Website* (10%). The following chart illustrates the distribution of the major responses:



Subgroups reporting "Email" in proportions greater than the norm of 44% included:

- 54% Children at Home? – Yes
- 53% Visited Art Studio – Yes
- 52% Recreation Participation – HH members
- 51% Home Size Ordinance – Decrease
- Home Height Ordinance – Decrease
- 50% Home Sizes Right after COVID? – No
- 49% Visited PARC – Yes
- Visited School Playground – Yes

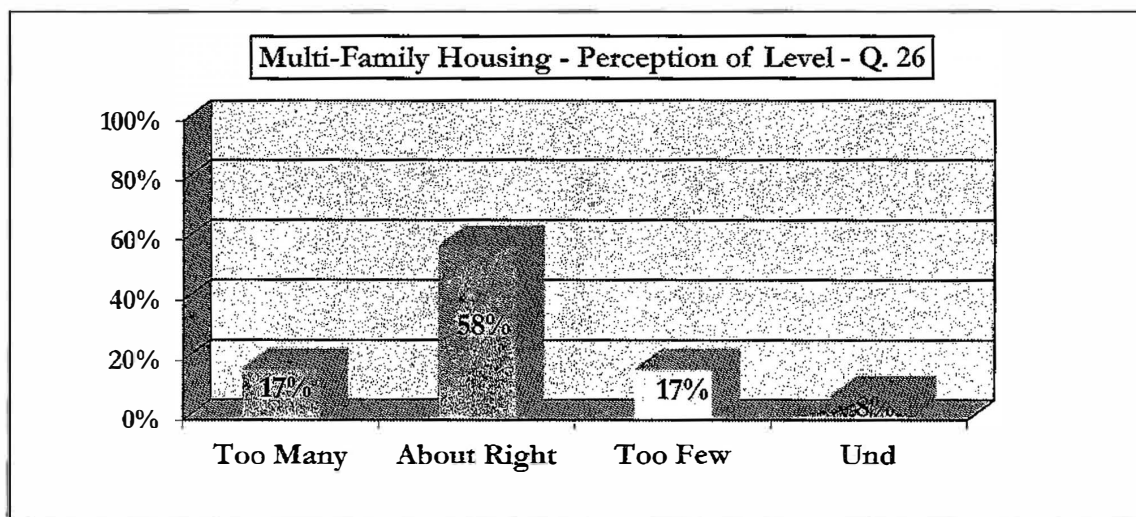
Subgroups reporting "Direct Mail" in proportions greater than the norm of 20% included:

- 27% Bike Lanes – More
- Visited PARC – No
- Age 65+
- 26% Parks' Economic Benefit to Community – Little/None
- 25% Parks Enhance Home Values – Little/Not at all
- Visited Cultural Center – No
- Visited School Playground – No
- Landscape Ordinance – Too Little
- Children at Home? – No

## -- Opinion About Multi-Family Housing – Q. 26

The interview next turned to the topic of housing in Plymouth, beginning with a question describing different types of multi-family housing such as duplexes and apartments. The question then solicited the opinion of respondents as to whether they believed the City of Plymouth currently has *Too many*, *Too few*, or the *Right amount* of multi-family housing units.

As illustrated in the graph below, a strong 58 percent majority of respondents selected the “right amount” answer option.



Subgroups reporting “Too many” in proportions greater than the norm of 17% included:

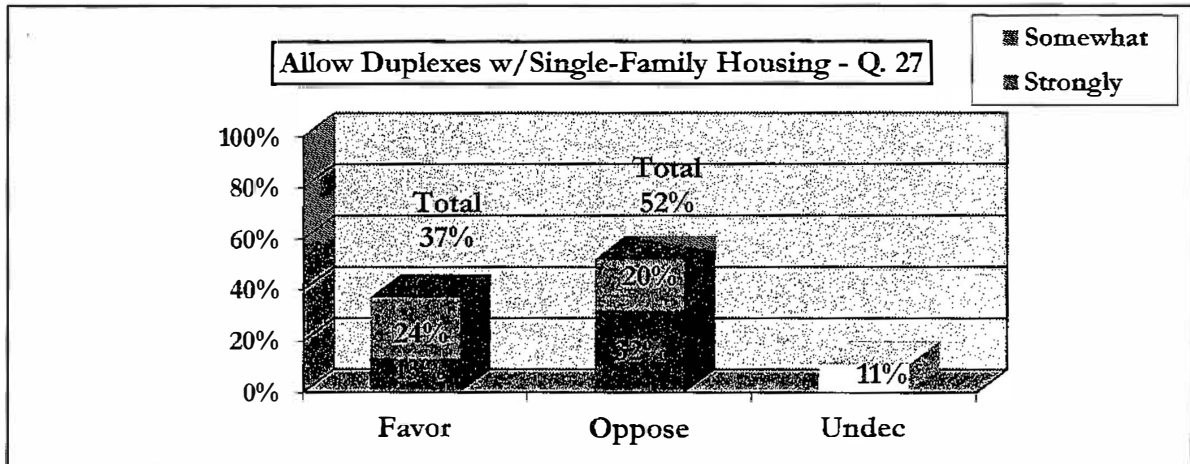
- 35% Bike Lanes – Too Many
- 29% Parkland Replacement Purchase – No
- 28% Allow More Duplexes – Oppose
- 27% Age 65+
- 25% Parks’ Economic Benefit to Community – Little/None
- Home Height Ordinance – Decrease
- 23% Tree Ordinance – Too Little
- Residency – 16+ Years

Subgroups reporting “Too few” in proportions greater than the norm of 17% included:

- 38% Garage Height Ordinance – Increase
- 32% Age 18-34
- 35% Bike Lanes – Need More
- 29% Landscape Ordinance – Unaware
- 25% Home Height Right after COVID? – No
- Home Height Ordinance – Decrease

### -- Favor/Oppose Duplexes in Single-Family Neighborhoods – Q. 28

After asking respondents about their perception of the sufficiency of the number of multi-family housing units in the city, the interview next inquired of them if they would *Favor* or *Oppose* (with each of these responses having the further modifiers of *Strongly* and *Somewhat* recited as an available response) allowing duplexes to be built in single-family residential neighborhoods. As the graph below illustrates, a majority of respondents registered opposition, with better than half of the overall total being of the *Strongly* oppose variety.



Subgroups reporting "Favor" in proportions greater than the total norm of 37% included:

- 56% Age 18-34
- 54% Garage Height Ordinance – Increase
- 50% Allow ADUs – Favor
- 48% Bike Lanes – Need More
- Multi-Family Housing – More
- 43% Visited PARC – No
- 42% Recreation Participation – Respondent
- Info Source – Direct Mail
- Residency – 6-15 Years
- 41% Tonquish – Unaware

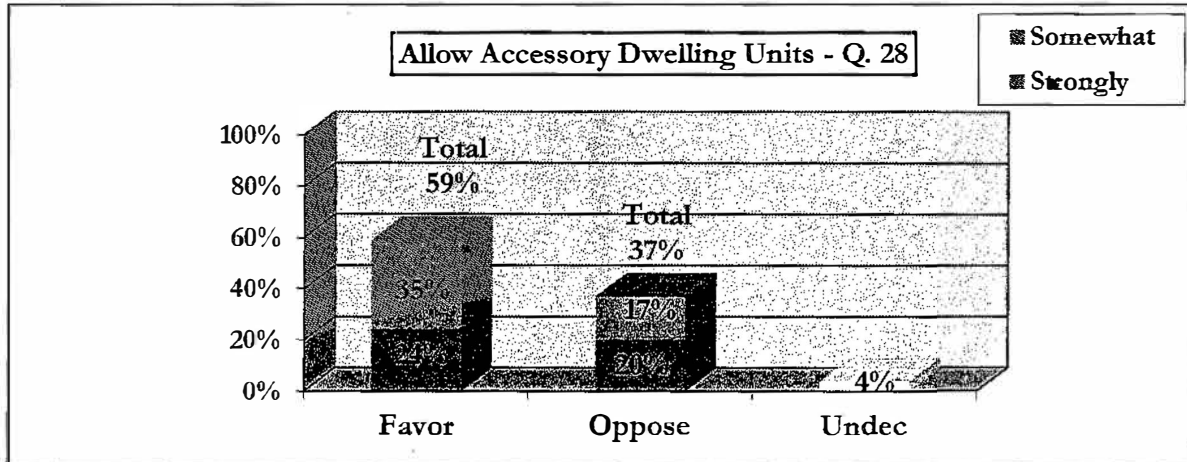
Subgroups reporting "Oppose" in proportions greater than the total norm of 52% included

- 72% Allow ADUs – Oppose
- 67% Parks Enhance Home Values – Little/Not at all
- 64% Bike Lanes – Too Many
- 62% Age 65+
- Residency 1-5 Years
- 60% Bike Lanes – Enough
- 59% Age 50-64
- 58% Bike Racks – Enough
- Visited Tonquish – No
- 57% Recreation Participation – HH Members
- Visited Don Massey – No
- Multi-Family Housing – About Right
- Home Sizes Right after COVID? – Yes
- Garage Height Ordinance – Don't Change

### -- Favor/Oppose 2<sup>nd</sup> Level Garage ADU – Q. 28

After providing a description of accessory dwelling units – including their utilization as long and short-term rentals – solicitation of *Favor* or *Oppose* to the city allowing this type of dwelling to be established on the second level of detached garages was made to respondents. For further refinement of the responses, if a respondent reported "Favor" or "Oppose", a gradation of intensity of the sentiment was asked to be assigned in the form of, *Strongly* or *Somewhat*.

As is illustrated in the graph below, there is a strong majority support for the proposition of allowing ADU's as described, although, as a proportion of the respective totals, proponents express their sentiment more intensely than do those who oppose the proposition.



Subgroups reporting "Favor" in proportions greater than the total norm of 59% included:

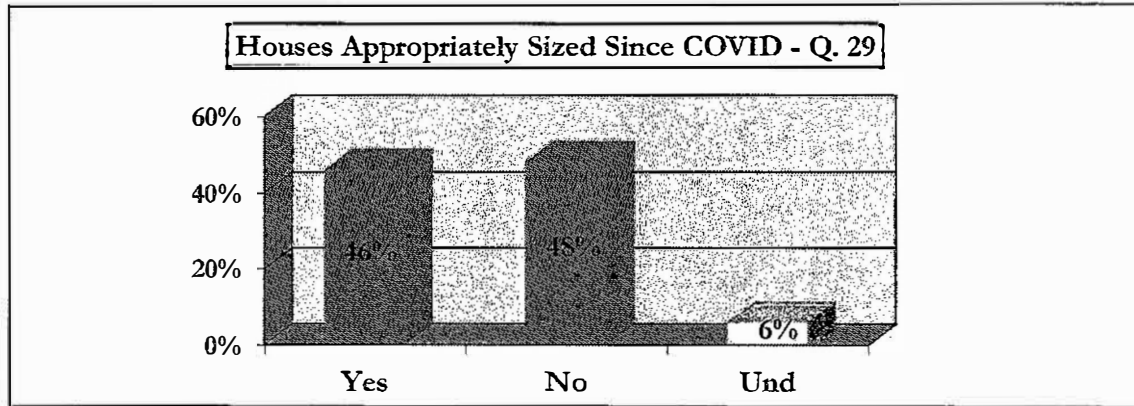
- 81% Allow More Duplexes – Favor
- 73% Visited Art Studio – Yes
- 68% Age 18-34
- 67% Residency – 6-15 Years
- 66% Visited Tonquish – Yes
- 65% Home Height Right after COVID? – No
- Landscape Ordinance – Unaware
- Age 35-49
- 64% Parkland Replacement Purchase – Yes
- Bike Lanes – Too Many
- Tree Ordinance – Too Little
- Landscape Ordinance – Too Little
- 63% Home Height Ordinance – Decrease

Subgroups reporting "Oppose" in proportions greater than the total norm of 37% included:

- 45% Age 50-64
- 43% Bike Lanes – Enough
- 42% Parks Enhance Home Values – Little/Not at all
- Bike Lanes – Enough
- Visited Tonquish – No
- Home Size Ordinance – Decrease

**-- Size and Mass of Single-Family Homes Since COVID – Q. 29**

Using March of 2020 as a frame of reference, respondents were asked – after being informed that the city has ordinances controlling their mass and size – if the homes built in the city since the designated calendar point of the COVID onset have been appropriately sized. The graph below illustrates the nearly even split in opinion regarding this question:



Subgroups reporting “Yes” in proportions greater than the total norm of 46% included:

- 72% Home Size Ordinance – Keep the Same
- 69% Residency – 1-5 Years
- 61% Home Height Right after COVID? – Yes
- 59% Tonquish – Unaware
- 58% Garage Height Ordinance – Increase
- 56% Bike Racks – Enough
- Visited Don Massey – Yes
- 55% Visited Private Art Studio – Yes
- Home Height Ordinance – Keep the Same
- Garage Height Right after COVID – Yes
- 54% Landscape Ordinance – Enough
- 52% Bike Lanes – Enough
- Multi-Family Housing – About Right
- 51% Visited Private Gym – Yes
- Allow More Duplexes – Oppose
- Garage Height Ordinance – Keep the Same

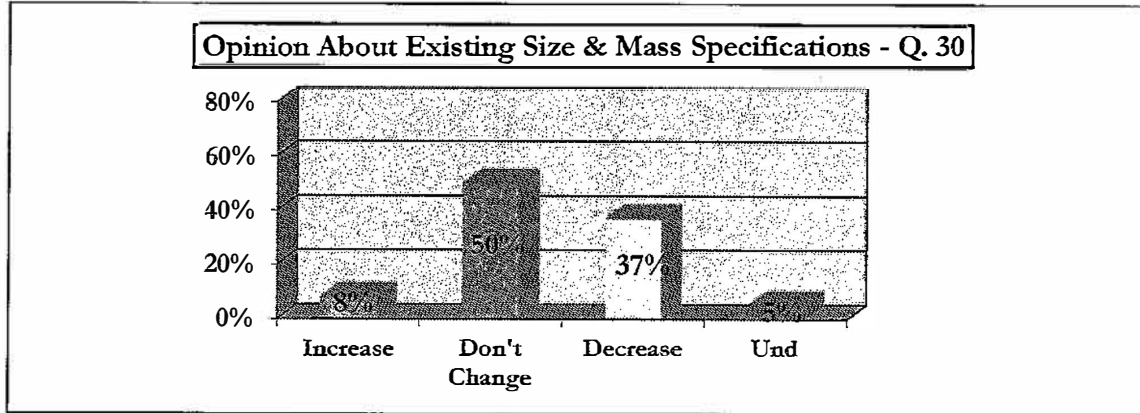
Subgroups reporting “No” in proportions greater than the total norm of 48% included:

- 94% Home Size Ordinance – Decrease
- 85% Home Height Ordinance – Decrease
- 83% Home Height Right after COVID? – No
- 66% Bike Lanes – Too Many
- 64% Landscape Ordinance – Too Little
- 57% Age 65+
- 56% Tonquish – Unaware
- Multi-Family Housing – More
- 54% Recreation Participation – HH Members
- Age 50-64
- Residency – 16+ Years
- 53% Bike Racks – Need More
- Visited Tonquish – Yes
- Visited PARC – Yes
- Visited Private Gym – Yes

**– Citizen Opinion About Home Mass & Size Ordinance – Q. 30**

The next housing-related question asked respondents to select which of three recited options regarding the size and mass of single-family homes the existing Plymouth City ordinance allows. The response options offered were to – *Increase*, *Decrease*, or *Not change* – the existing

ordinance’s size and mass specifications. One-half of respondents opted for the status quo, with slightly under four-in-ten expressing a preference for a decrease in the size and mass specifications. The following chart illustrates the distribution of responses:



Subgroups reporting “Decrease” in proportions greater than the total norm of 37% included:

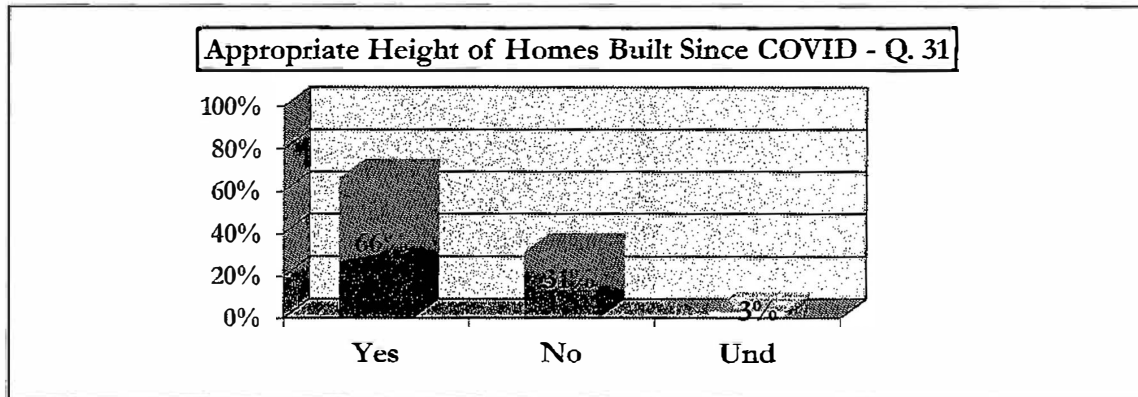
- 72% Home Sizes Right after COVID? – No
- 67% Home Height Right after COVID? – No
- 61% Landscape Ordinance – Too Little
- 47% Recreation Participation – HH Members
- 46% Multi-Family Housing – Need More
- Tree Ordinance – Too Little
- 44% Visited Tonquish – Yes
- Children at Home? – Yes
- Age 35-49
- 43% Tonquish – Aware
- Bike Lanes – Too Many
- Bike Racks – More
- 42% Visited School Playground – Yes

Subgroups reporting “Don’t change” in proportions greater than the total norm of 50% included:

- 79% Home Sizes Right after COVID? – Yes
- 74% Residency – 1-5 Years
- 64% Home Height Right after COVID? – Yes
- Home Height Ordinance – Keep the Same
- 61% Tonquish – Aware
- 60% Age 18-34
- 59% Tree Ordinance – Too Much
- 58% Parks Enhance Home Values – Little/Not at all
- 57% Multi-Family Housing – About Right
- Garage Height Right after COVID – Yes
- 56% Bike Racks – Enough
- Visited School Playground – No
- Tree Ordinance – Enough
- Landscape Ordinance – Enough
- 55% Visited Cultural Center – No
- Visited PARC – No
- Garage Height Ordinance – Increase
- Tree Ordinance – Enough
- 54% Visited Tonquish – No

**-- Height of Single-Family Homes Since COVID – Q. 31**

In a reprise of the question regarding new home mass and size constructed since March of 2020, respondents were asked – after being informed that the city has ordinances controlling the height of single family homes – if the homes built in the city since the COVID onset have been of the appropriate height. The graph below illustrates the distribution of responses to this question about the height of homes built since March of 2020:



*Subgroups reporting “Yes” in proportions greater than the total norm of 66% included:*

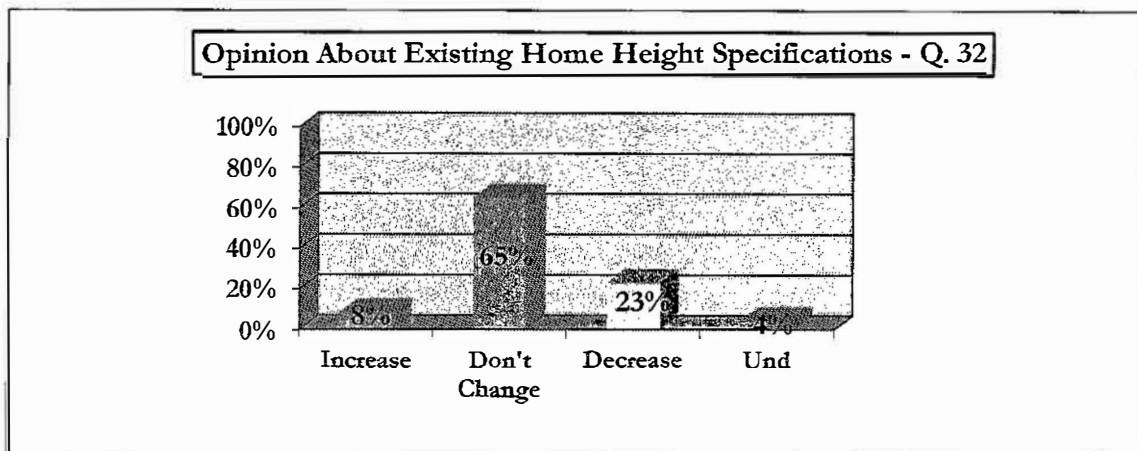
- 89% Home Height Ordinance – Keep the Same
- 87% Home Sizes Right after COVID? – Yes
- 84% Home Size Ordinance – Keep the Same
- 80% Age 18-34
- 79% Visited Private Art Studio – Yes
- Garage Height Right after COVID – Yes
- Residency – 1-5 Years
- 77% Garage Height Ordinance – Increase
- 76% Landscape Ordinance – Enough
- 74% Parks’ Economic Benefit to Community – Little/None
- Visited Don Massey – Yes
- Garage Height Ordinance – Keep the Same
- 73% Tonquish – Aware
- Bike Racks – Enough
- 72% Multi-Family Housing – About Right
- 71% Allow ADUs – Oppose
- Tree Ordinance – Enough
- Residency – 6-15 Years

*Subgroups reporting “No” in proportions greater than the total norm of 31% included:*

- 93% Home Height Ordinance – Decrease
- 56% Home Size Ordinance – Decrease
- 53% Home Sizes Right after COVID? – No
- 47% Landscape Ordinance – Unaware
- 41% Multi-Family Housing – More
- Landscape Ordinance – Too Little
- 39% Age 65+
- 37% Tree Ordinance – Too Little
- 36% Parks Enhance Home Values – Little/Not at all

**-- Citizen Opinion About Home Height Ordinance – Q. 32**

As with the earlier question about the ordinance specifying the allowed mass and size of homes, respondents were asked whether the city’s home height ordinance should allow an increase or decrease in home heights, or if the ordinance’s specifications should remain the same. Just under two-thirds of respondents reported a desire that the ordinance remain unchanged.



*Subgroups reporting “Decrease” in proportions greater than the total norm of 23% included:*

- 71% Garage Height Right after COVID – No
- 70% Home Height Right after COVID? – No
- 47% Home Size Ordinance – Decrease
- 40% Home Sizes Right after COVID? – No
- 38% Landscape Ordinance – Too Little
- 33% Multi-Family Housing – Need More
- Tree Ordinance – Too Little
- 31% Landscape Ordinance – Unaware
- Age 50-64
- Age 65+
- Residency – 16+ Years
- 29% Bike Lanes – Need More
- 28% Bike Racks – Need More
- 27% Tonquish – Aware
- 25% Children at Home? – No

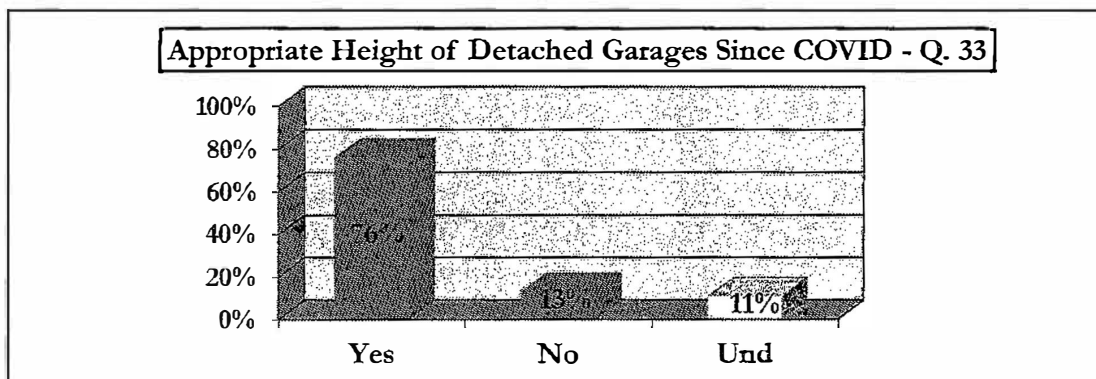
*Subgroups reporting “Don’t change” in proportions greater than the total norm of 65% included:*

- 87% Home Heights Right after COVID? – Yes
- 83% Home Size Ordinance – Keep the Same
- 81% Residency – 1-5 Years
- 79% Garage Height Ordinance – Keep the Same
- 78% Home Sizes Right after COVID? – Yes
- 76% Landscape Ordinance – Enough
- 75% Garage Height Right after COVID – Yes
- 74% Multi-Family Housing – About Right
- 73% Age 35-49
- 72% Visited Private Art Studio – Yes
- Age 18-34
- 71% Bike Racks – Enough
- Children at Home? – Yes

- 70% *Allow ADUs – Oppose*
- Tree Ordinance – Enough*
- 69% *Visited Tonquish – Yes*

**– Height of Detached Garages Since COVID – Q. 33**

In the final pair of questions addressing residential construction ordinance specifications, respondents were asked – after being informed that the city has ordinances controlling the height of detached garages – if the detached garages built in the city since the onset of the pandemic in March of 2020 have been of the appropriate height. The graph below illustrates the distribution of responses:



*Subgroups reporting “Yes” in proportions greater than the total norm of 76% included:*

- 96% *Age 18-34*
- 91% *Visited Private Art Studio – Yes*
- Home Sizes Right after COVID? – Yes*
- 90% *Home Heights Right after COVID? – Yes*
- 88% *Garage Height Ordinance – Increase*
- Garage Height Ordinance – Keep the Same*
- 87% *Home Height Ordinance – Keep the Same*
- 86% *Home Size Ordinance – Keep the Same*
- 84% *Residency – 1-5 Years*
- 83% *Bike Racks – Enough*
- Visited Don Massey – Yes*
- 82% *Landscape Ordinance – Enough*
- 81% *Recreation Participation – HH Members*
- Children at Home? – Yes*
- Residency – 6-15 Years*
- 80% *Visited Private Gym – Yes*
- Tree Ordinance – Enough*

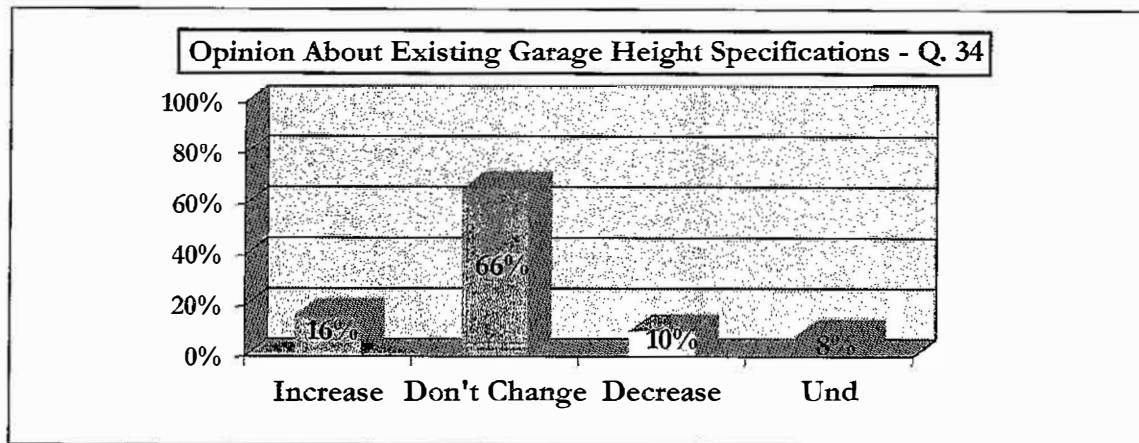
*Subgroups reporting “No” in proportions greater than the total norm of 13% included:*

- 41% *Home Height Ordinance – Decrease*
- 36% *Home Heights Right after COVID? – No*
- 26% *Home Size Ordinance – Decrease*
- 24% *Home Sizes Right after COVID? – No*
- 23% *Landscape Ordinance – Too Little*
- 22% *Age 50-64*

- 19% *Bike Lanes – Too many*
- Residency – 16+ Years*
- 17% *Multi-Family Housing – Need More*
- Age 65+*

**-- Citizen Opinion About Garage Height Ordinance – Q. 34**

As with the earlier questions about the ordinance specifying the allowed mass, size and height of homes, respondents were asked whether the city’s detached height ordinance should allow an increase or decrease in garage heights, or if the ordinance’s specifications should remain the same. An even two-thirds of respondents reported a desire that the ordinance remain unchanged.



Subgroups reporting “Increase” in proportions greater than the total norm of 16% included:

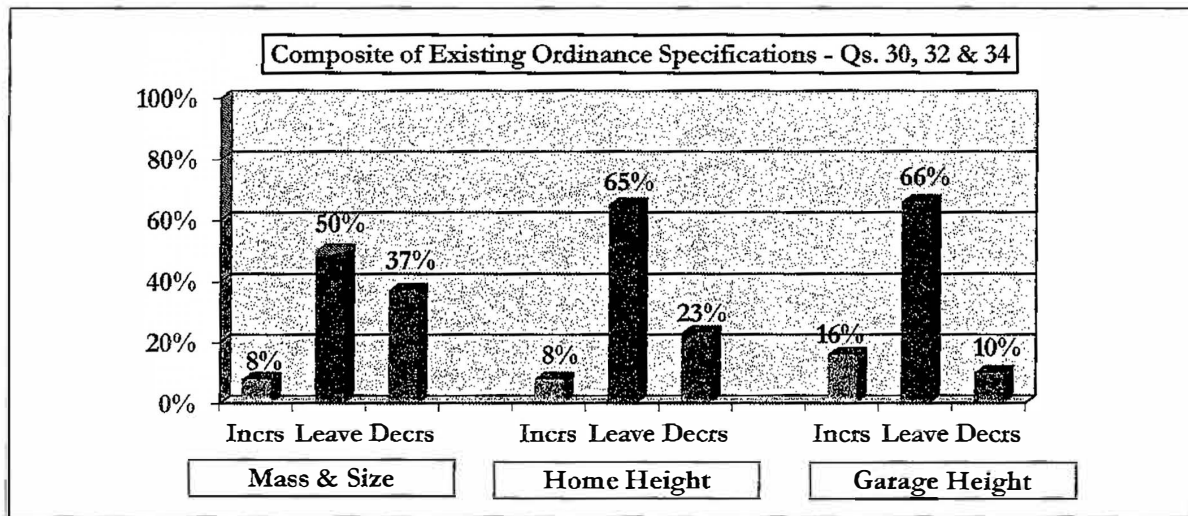
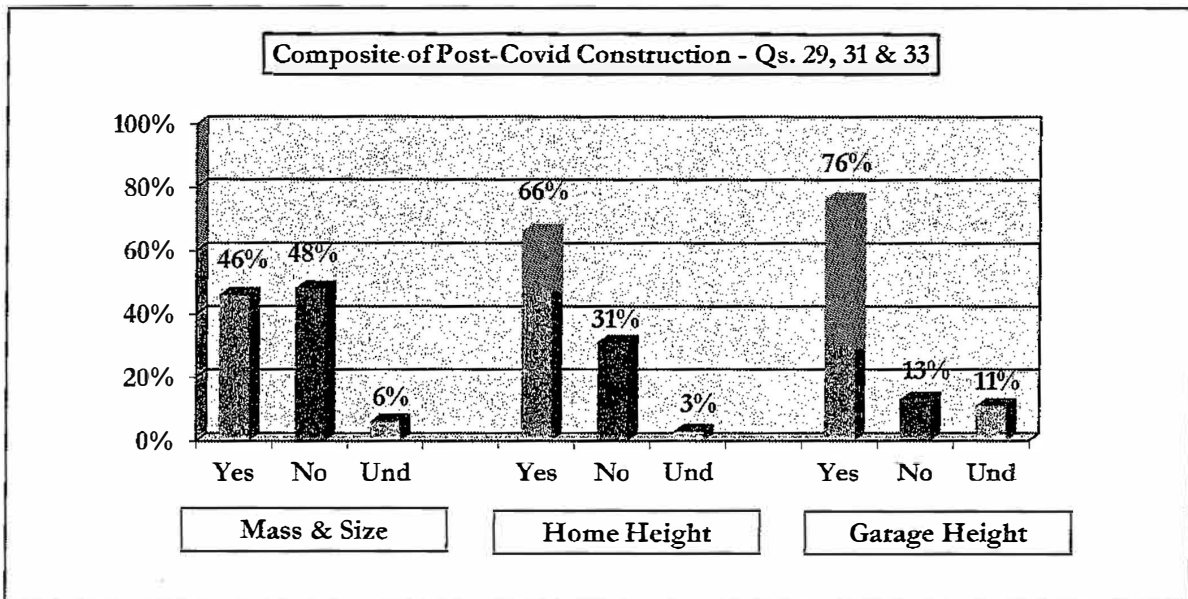
- 36% *Age 18-34*
- 29% *Residency – 1-5 Years*
- 24% *Bike Lanes – Need More*
- Multi-Family Housing – Need More*
- 23% *Allow More Duplexes – Favor*
- Allow ADUs – Favor*
- 22% *Landscape Ordinance – Enough*
- 21% *Bike Lanes – Too Many*
- 20% *Bike Racks – Enough*
- Visited Tonquish – Yes*
- Home Sizes Right after COVID? – Yes*

Subgroups reporting “Decrease” in proportions greater than the total norm of 10% included:

- 34% *Home Height Ordinance – Decrease*
- 26% *Home Heights Right after COVID? – No*
- 23% *Home Size Ordinance – Decrease*
- 22% *Bike Lanes – Too Many*
- Landscape Ordinance – Too Little*
- 19% *Home Sizes Right after COVID? – No*
- 18% *Tree Ordinance – Too Little*
- 16% *Age 50-64*
- 15% *Allow ADUs – Oppose*
- Residency – 16+ Years*

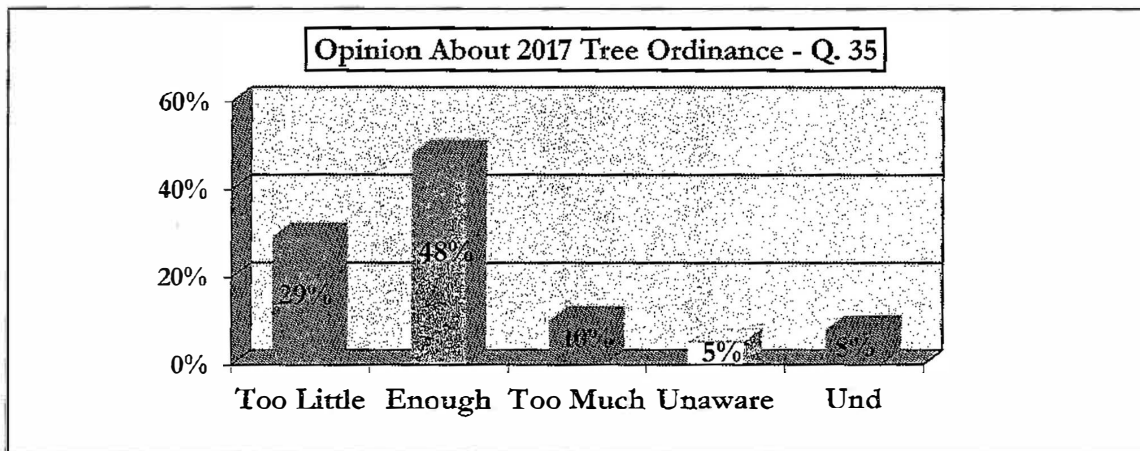
Subgroups reporting "Don't change" in proportions greater than the total norm of 66% included:

- 80% Home Height Ordinance – Keep the Same
- 77% Garage Height Right after COVID – Yes
- 76% Recreation Participation – HH Members Attended a Private Art Studio – Yes
- 74% Home Heights Right after COVID? – Yes
- 73% Allow ADUs – Oppose
- Home Size Ordinance – Keep the Same
- 72% Bike Lanes – Enough
- Allow More Duplexes – Oppose
- Home Sizes Right after COVID? – Yes
- 71% Multi-Family Housing – About Right
- Children at Home? – Yes
- 70% Bike Racks – More Needed



**-- Perception of Effect of Plymouth’s Tree Ordinance – Q. 35**

Respondents were informed that the city had adopted an ordinance in 2017 aimed at protecting, preserving, and reforesting the tree canopy. They were asked to report whether this ordinance had done *Enough*, *Too little*, or *Too much*, in achieving the stated aim. As the graph below shows, a plurality of respondents reported the ordinance has done “enough”, nearly three-in-ten reporting “too little”, with five percent volunteering (a non-recited response option) that they were unaware of the ordinance.



Subgroups reporting “Too little” in proportions greater than the total norm of 29% included:

- 48% Info Source – Website
- 45% Landscape Ordinance – Too Little
- 41% Visited Private Art Studio – Yes
- Home Height Ordinance – Decrease
- Landscape Ordinance – Unaware
- 40% Age 50-64
- 37% Multi-Family Housing – Need More
- Residency – 16+ Years
- 36% Visited School Playground – Yes
- Home Size Ordinance – Decrease
- 35% Home Heights Right after COVID? – No
- 34% Bike Racks – Need More
- 36% Visited Tonquish – Yes
- 33% Bike Lanes – Need More
- Visited Cultural Center – Yes
- Visited PARC – Yes

Subgroups reporting “Enough” in proportions greater than the total norm of 48% included:

- 68% Landscape Ordinance – Enough
- Age 18-34
- 58% Home Height Ordinance – Increase
- 57% Visited Don Massey – Yes
- Info Source – Direct Mail
- Residency – 1-5 Years

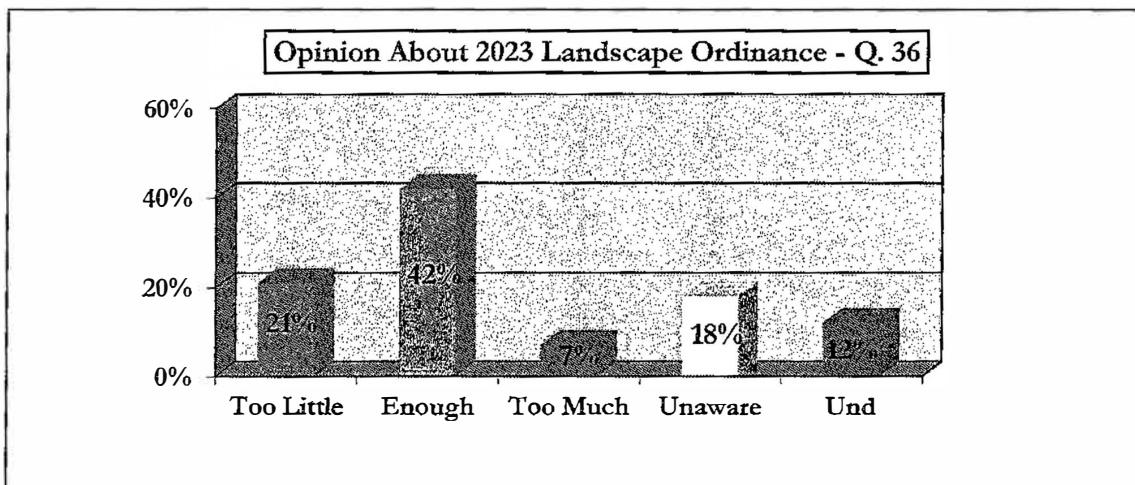
- 56% *Garage Height Ordinance – Increase*
- 55% *Tonquish – Unaware*
- 54% *Visited Cultural Center – No*
- Multi-Family Housing – About Right*
- Home Size Ordinance – Keep the Same*
- Residency – 6-15 Years*
- 53% *Visited Private Gym – No*
- 52% *Bike Lanes – Need More*
- Visited PARC – No*

Subgroups reporting “Too much” in proportions greater than the total norm of 10% included:

- 22% *Parks’ Economic Benefit to Community – Little/None*
- 18% *Bike Lanes – Too Many*
- 17% *Age 65+*
- 14% *Parks Enhance Home Values – Little/Not at all*
- Bike Racks – Enough*

**-- Perception of Effect of Plymouth’s Landscape Ordinance – Q. 35**

Respondents were informed that the city had adopted a 2023 ordinance establishing a minimum square footage of landscaped area on all residential properties. They were asked to report whether this ordinance had done *Enough*, *Too little*, or *Too much*, to protect and enhance the landscaped areas of the city. As the graph below shows, a plurality of respondents again reported the ordinance has done “enough”, with slightly lower proportions than in the previous question logging responses of “too much” or “too little”. The decline in those latter two categories is made up in the volunteered response of “unaware”, which in this instance found 18 percent being unaware of this ordinance.



Subgroups reporting “Too little” in proportions greater than the total norm of 21% included:

- 36% *Garage Height Right after COVID – No*
- 35% *Home Size Ordinance – Decrease*
- Home Height Ordinance – Decrease*

- 34% *Tree Ordinance – Too Little*
- 32% *Residency – 6-15 Years*
- 31% *Age 35-49*
- 29% *Bike Lanes – Need More*
- Visited Tonquish – Yes*
- Visited School Playground – Yes*
- 28% *Recreation Participation – HH Members*
- Info Source – Direct Mail*
- Home Sizes Right after COVID? – No*
- Home Heights Right after COVID? – No*
- 27% *Bike Racks – Need More*
- Visited Private Gym – No*
- 26% *Tonquish – Aware*
- 25% *Visited PARC – Yes*
- Info Source – Email*
- Children at Home? – Yes*

*Subgroups reporting “Enough” in proportions greater than the total norm of 42% included:*

- 62% *Residency – 6-15 Years*
- 59% *Tree Ordinance – Enough*
- 58% *Garage Height Ordinance – Increase*
- 51% *Bike Racks – Enough*
- 49% *Visited School Playground – No*
- 48% *Home Sizes Right after COVID? – Yes*
- Home Heights Right after COVID? – Yes*
- Home Height Ordinance – Keep the Same*
- Age 18-34*
- 47% *Tonquish – Unaware*
- Bike Lanes – Too Many*
- 46% *Visited Don Massey – Yes*
- Visited Private Gym – Yes*
- Home Size Ordinance – Keep the Same*

*Subgroups reporting “Unaware” in proportions greater than the total norm of 19% included:*

- 28% *Home Heights Right after COVID? – No*
- 26% *Tree Ordinance – Too Little*
- 25% *Parks Enhance Home Values – Little/Not at all*
- Home Height Ordinance – Decrease*
- 24% *Multi-Family Housing – Need More*
- Residency – 16+ Years*

**RESPONDENT DEMOGRAPHICS**

Do you currently have school age children, 18 years old or younger, living in your household?

- 33% Yes
- 67% No
- 0% Undecided/Refused

Are you currently registered to vote in the City of Plymouth?

- 98% Yes
- 2% No
- 0% Undecided/Refused

Could you please tell me in what year you were born? **[IF REFUSED, ASK: 'Would you please tell me into which of the following categories your age would fall? Please stop me when I get to a category that applies to you.' AND READ 1 TO 4]**

**[RECORD YEAR HERE \_\_\_\_ AND THEN CODE BELOW]**

- 22% 18 to 34 years (1989 to 2005)
- 24% 35 to 49 (1974 to 1988)
- 29% 50 to 64 (1959 to 1973)
- 25% 65 and over (1958 or before)
- Undecided/Refused

For how many years have you lived in the City of Plymouth? **[DO NOT READ - CODE BEST RESPONSE]**

- 16% 5 years or less
- 31% 6 to 15 years
- 47% Over 16 years
- 6% All of their life (VOLUNTEERED)
- 0% Undecided/Refused

####

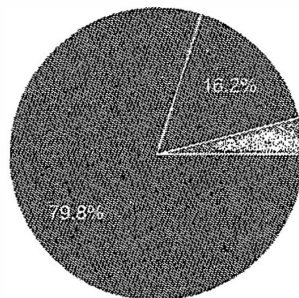
# CITY OF PLYMOUTH RECREATION DEPARTMENT MASTER PLAN ONLINE SURVEY RESULTS

Open on-line for public input from Sept. 18 – 27, 2023

## Question 1.

In what city or township do you reside?

371 responses

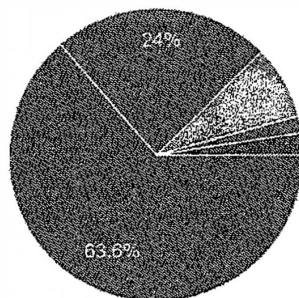


- City of Plymouth
- Plymouth Township
- Other

## Question 2.

How much of an economic benefit do you believe that Recreational Activities, Special Events and Parks provide to the Plymouth Community? Would you say...

371 responses

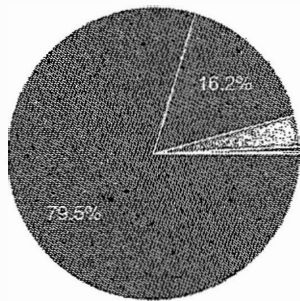


- A lot
- Some
- Only a little
- No benefit at all
- Undecided

**Question 3.**

How much do you believe that maintained parks and green spaces enhance the property values of homes in the Plymouth Community? Would you say...

371 responses

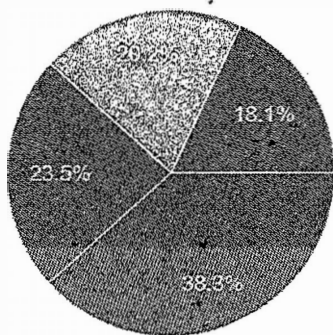


- A lot
- Some
- Only a little
- No benefit at all
- Undecided

**Question 4.**

Tonquish Creek Park and Nature Area, located in the City of Plymouth, before today, would you say you were...

371 responses

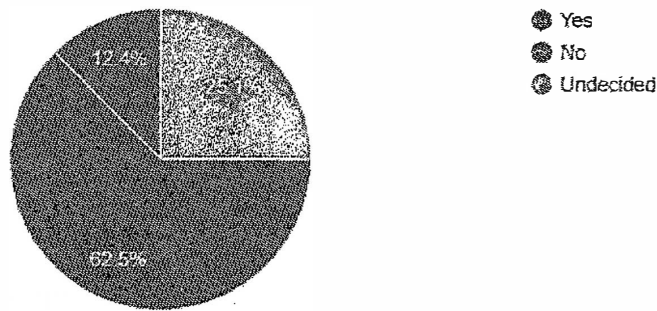


- Very aware of it
- Somewhat aware of it
- Only a little aware of it
- Not aware of it at all

**Question 5.**

Recently, due to the school district's need to repurpose some green space, the City of Plymouth's Recreation Department has lost activity space that in turn has required a reduction in some youth sports programming. Generally speaking, would you be in favor of the purchase of vacant land by the City at a future date in order to create new parks and restore recreational program offerings?

371 responses



**Question 6.**

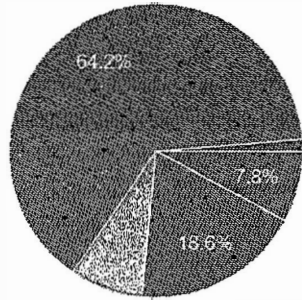
If additional funding became available for the City to use to develop a new park, what park amenities would you like to see included?

(See text answer summary after pie chart graph questions)

**Question 7.**

Do you or any members of your household participate in a Recreational or Athletic Program organized by a League or Association?

371 responses



- Yes, yourself
- Yes, other members of the household
- Yes, both
- No members of the household
- Undecided

**Question 8.**

What Recreational or Athletic Program(s) do you or other members of your household participate in?

(See text answer summary after pie chart graph questions)

**Question 9.**

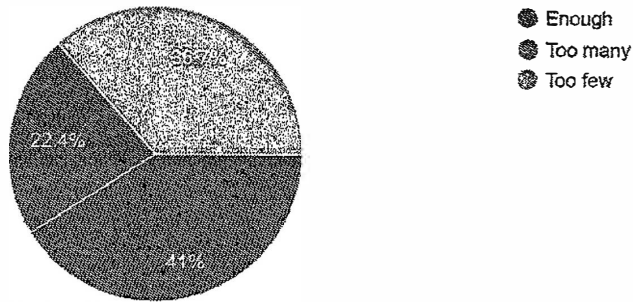
What new Activities, Recreational or Athletic Programs, or Leagues would you like to see offered in the City that are not currently offered?

(See text answer summary after pie chart graph questions)

**Question 10.**

In your opinion, are there enough, too many, or too few bicycle lanes located throughout the city?

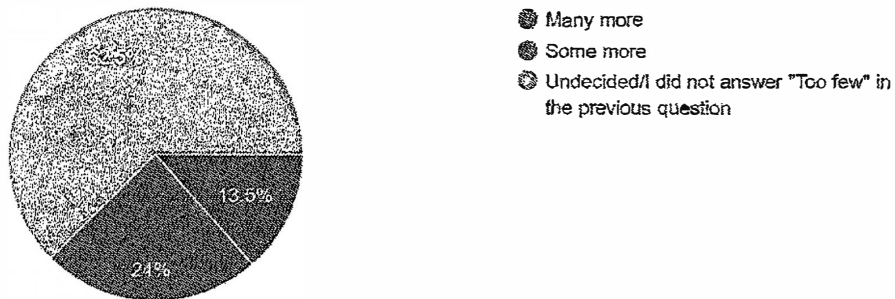
371 responses



**Question 11.**

If you answered "Too few" to the previous question, do you think many more, or just some more, are needed?

371 responses



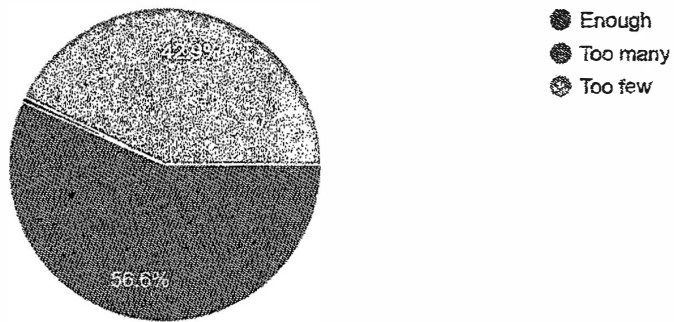
**Question 12.**

On what streets would you like to see additional bike lanes located?

(See text answer summary after pie chart graph questions)

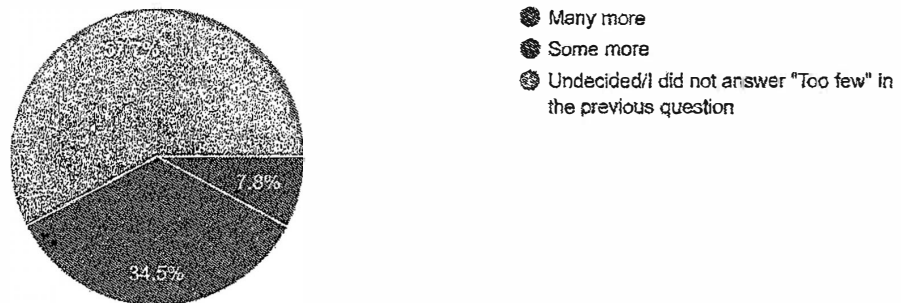
**Question 13.**

In your opinion, are there enough, too many, or too few bicycle racks located throughout the city?  
371 responses



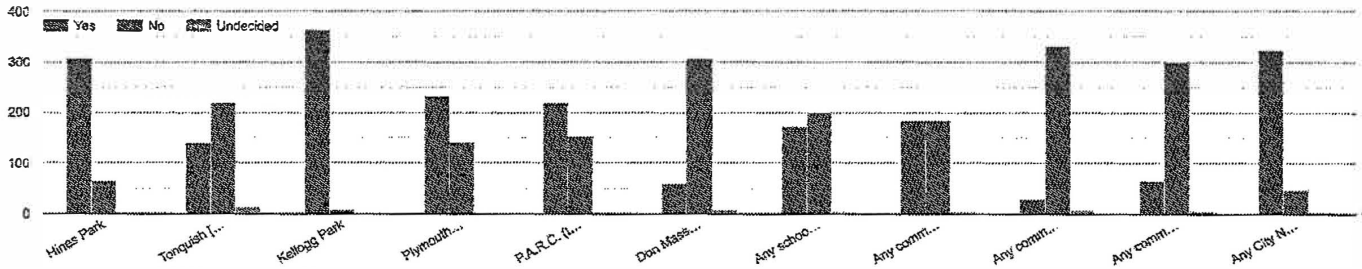
**Question 14.**

If you answered "Too few" to the previous question, do you think many more, or just some more, are needed?  
371 responses



### Question 15.

Below is a list of recreational facilities in the City of Plymouth. For each, please tell me if you or any other members of your household have visited that facility within the past year



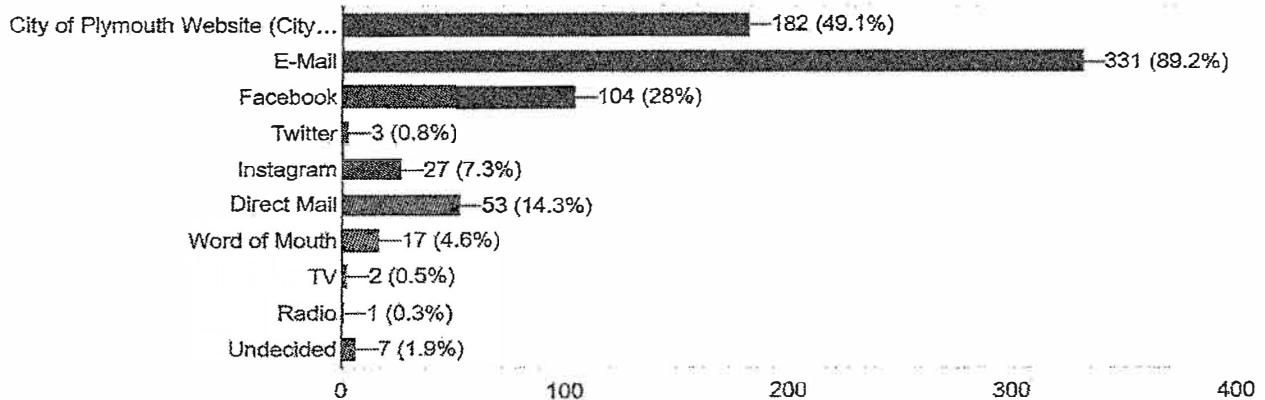
Locations in order on graph:

1. Hines Park
2. Tonquish Creek Park
3. Kellogg Park
4. Plymouth Cultural Center
5. P.A.R.C.
6. Don Massey Field
7. Any school playground or gymnasium
8. Any commercially owned fitness center or gym
9. Any commercially owned dance studio
10. Any commercially owned art studio
11. Any City Neighborhood Park

### Question 16.

What is your preferred method(s) of receiving information regarding Recreational or Special Events in the Plymouth Community?

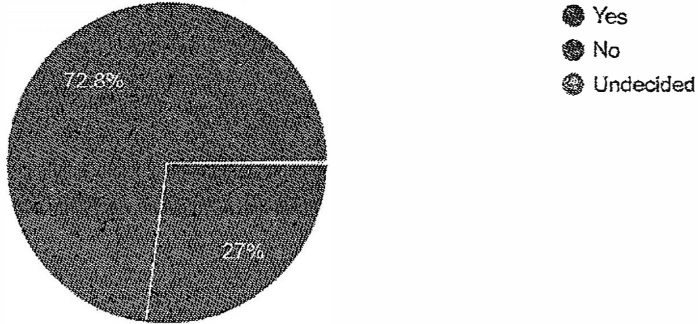
371 responses



**Question 17.**

Do you currently have school age children, 18 years old or younger, living in your household?

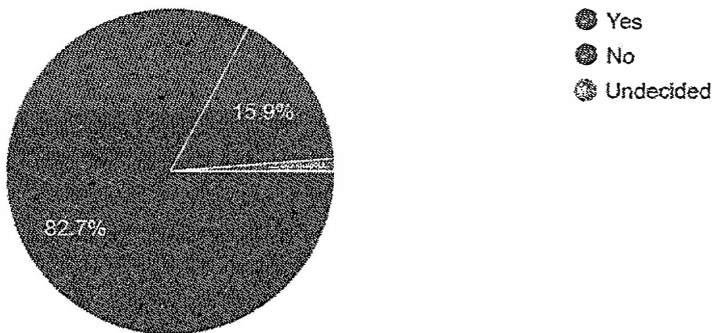
371 responses



**Question 18.**

Are you currently registered to vote in the City of Plymouth?

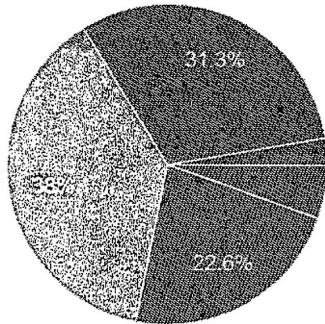
371 responses



**Question 19.**

What year were you born?

371 responses

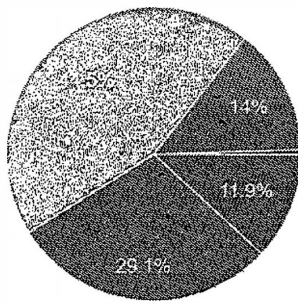


- 18 to 34 years - (1989 to 2005)
- 35 to 49 - (1974 to 1988)
- 50 to 64 - (1959 to 1973)
- 65 and over - (1958 or before)
- Undecided

**Question 20.**

For how many years have you lived in the City of Plymouth

371 responses



- 5 years or less
- 6 to 15 years
- Over 16 years
- I do not live in the City of Plymouth
- Undecided

**Question 21.**

Do you have any additional input for the Recreation Master Plan?

(See text answer summary after pie chart graph questions)

# Text answer input

## Question 6.

If additional funding became available for the City to use to develop a new park, what park amenities would you like to see included?

A dog park would be nice, a natural green space without a lot of play areas...we have a lot of small kiddie parks
A dog park!!!
A dog park.
A dog run
A park for teens, perhaps a skate park or outdoor roller skate park. We have plenty of parks for children but nothing for the teenagers.
A public pool! Many of many neighbors talk about how much we wish Plymouth had a public pool. Would be a HUGE addition to the city. I would also like to see an outdoor ice skating rink in the winter.
accessibility for people with disabilities
ADA approved play area for children
Amenities particularly for young children and families, and seating and activities for older adults
Amphitheater
an area for pets
An interactive natural beauty area landscaped to attract a variety of birds, butterflies, etc... this would be beneficial to all for learning and as an example for homeowners wishing to transform their property.
An outdoor ice skating rink would be fun. Would love to see a park with activities that vary based on the season (like Campus Martius).
Any additional funding should go towards fixing the roads, for example Harvey between Wing and AA Trail.
anything
Area for kids sporting events that are multi use - soccer, etc. and playground area.
asphalt-paved running trails
athletic clubs for children; exercise space for adults
Athletic fields
Attractive landscaping.
barbeque pavilions (covered)
Baseball / soccer fields, playgrounds, outdoor physical fitness equipment
Basketball and tennis courts, baseball and football/soccer fields
basketball courts, public pool, skateboard park
Basketball courts, soccer field
Basketball quart

Bathrooms

BATHROOMS!

Benches

benches

Benches & Picnic tables

Benches and picnic tables, and trash containers.

Benches for seating for, especially, senior citizens.

Benches with backs, small tables near the benches, less emphasis on children's play areas and more emphasis on quiet areas. Lawn mowers and leaf blowers disturb the quiet areas in the city.

Better playground equipment, basketball court, pickle ball court, soccer fields, tennis courts (or redo the ones at PARC)...and dream scenario would be a public pool!

Bike path

Biking & Hiking Trails

Bouldering, mountain bike skills, skateboarding, pickleball

children's playscape

Children's recreational league areas

City pool

Climbing walls, outdoor exercise/kinestetics, nature trails

Comfortable seating, play structures for children

Community garden

Community pool

Community pool, courts, skate park

Corn hole, pavilion, grill, restrooms

Dedicated soccer fields for game and practice. Basketball courts.

Disc Golf, outdoor fitness equipment, sprayscape/splash pad, and dog park

Dog friendly options

Dog friendly walking trails, pollinator gardens, amphitheater

Dog friendly, water feature, floral presence, shaded areas

Dog park

Dog park

Dog park

Dog park

Dog park

Dog park

Dog park

Dog park

Dog park and skate park for the kids

Dog park in addition to what is needed to supplement kid's play spaces.

Dog park or dog friendly space, benches, gardens, trails

Dog park so we dog owners don't have to go into canton or northville

Dog park(s) and/or dog-friendly park(s), restrooms, drinking fountains.

Dog park, pickle ball courts, pool
Dog park, tennis courts, gardens
dog park, walking trails
dog waste station, playground, volleyball nets, pickleball or tennis courts
Don't support the tax increase. many other areas need addressing.
Environmentally friendly playground
First, complete the Kellogg Park improvements; I would like to see an all-inclusive playground and walking or biking trails.
fountains informative statues (i.e., the one in front of the Wilcox House)
General fitness amenities (running trail/track), or bicycle trails
Green space and sidewalks
Green space, trees, playground
grills,
Gym - outdoor pool - pickleball
Handicapped accessible
Hiking trails, restrooms, drinking fountains
Hiking trails, sitting areas, splash pads, native plants, bike path accessibility
How about some exercise equipment specifically for seniors as seen in Asian communities
I do not support adding infrastructure if the Township is not contributing. Must be joint. We are too small to do it alone.
I guess it depends on the area.
I like it how it is. No changes required.
I think green space is extremely important, I wish the city would feel so too. The city unfortunately chooses to continue to build on every "green" space there is left in this once beautiful city.
I want to see weekend open skating returned to the cultural center. This is ridiculous we have a facility in the city of plymouth that taxpayers support with zero access. You did away with figure skating there years ago and now families can't even open skate?
I would not support funding through additional residential property taxes.
I would prefer you lower our taxes.
ice skating rink
I'm an older adult, not sure, but I support play areas for people of all ages & abilities.
Indoor and/or outdoor pool where my daughter could take swimming lessons and I could do water aerobics
Isolated dog park, soccer fields, jogging track
Key entry and membership only of City residents, for a dog park
Kid playground equipment
Lots of multi use green space, walking/bike trails
Mixed use - walking, workout area, play structure, etc.
More baseball fields and green space
More soccer and baseball fields.
Mountain Biking or Street Hockey would be fun
Multi-Use fields and pickleball
Native gardens with larval host plants for butterflies & walking paths
Native plants, trees, walking/hiking trails, restrooms, dog bags, roller hockey rinks

Natural areas, soccer fields, pickleball courts
Natural/unmowed space
Nature trail improvements on Tonquish creek and better pedestrian connections and signage between city land and Hines Drive county parkland.
nature walk paths
Nice tennis courts with lights for play at night
no
No answer at this time
No opinion.
no playgrounds
None
None
none
None if I will be taxed.
None, the City can not even pick up the brush. The City needs to focus on "needs", not wants or more fiefdom building.
Only interested if the park is officially smoke, vape, and marijuana free
Outdoor and indoor Pickleball courts.
Outdoor aquatic center
Outdoor pool
Outdoor pool
Park similar to Westland newest park or more kids rec sports
Park would accommodate sports fields and play structures
Parking lot with shuttle
Passive green space, community gardens, native pollinator gardens, rain gardens
Paved walkways
pavilion in Fairground Park
Pet friendly walking paths
Pétanque court
pickel ball, dog park, running track
Pickelball
Pickle Ball
Pickle ball counts
Pickle ball court(s)
Pickle ball courts
pickle ball courts
Pickle Ball Courts
Pickle ball courts
Pickle ball courts (growing in popularity), green space.
Pickle ball courts, tennis courts

Pickle ball courts, trees planted close enough for hammocks, maybe a pavilion. And depending on the purpose or target audience of the park, a children's playground is always appreciated by parents of little ones

Pickle ball courts, walking trails, butterfly garden

Pickle ball, a rec center (like the summit or Livonia), a public pool.

Pickle ball, dog park

pickle ball, soccer fields, natural areas

Pickle ball, tennis courts, and roller hockey

Pickleball

Pickleball

Pickleball

Pickleball

Pickleball

Pickleball

Pickleball

pickleball

Pickleball

Pickleball courts

pickleball courts

Pickleball courts

Pickleball courts

Pickleball courts

Pickleball courts

Pickleball courts

Pickleball courts

Pickleball courts

Pickleball, bathrooms

Pickleball, more bike lanes and trails,

Pickleball, soccer, dog park

Pickleball, soccer, running track

Picnic tables and benches

Picnic tables, swings

Picnic tables/playground equipment./ dog park

Play scapes, benches, fountain

Play structure for children

playground

Playground pickleball

Playgrounds, splash pads, softball fields

Pool

Pool

pool, Splash pad, outdoor ice rink, pickleball

Public grill and pavilion, working drinking fountains both for pets and humans.
Public pool, disc golf
Public Pool, ice rink, outdoor track
Public sports fields
Pure greenery. Bench's, tables, trees, etc. peace!! From the ridiculous crowds downtown
Quiet sitting areas..seating with backs to facilitate reading, visiting with friends
Rec building with pool and lazy River
Recreation center (gym, basketball, racquetball, etc).
Rest rooms
Restrooms and tables or benches
restrooms, drinking fountain, accessible equipment
Revenue generation such as concessions, sports shop, as well as restrooms
Sand box
Shaded swings, public pool, splash pad, squishy turf (no mulch), pavilion with benches, bathrooms, playscape, toddler playscape
Skateboard park, outdoor hockey rinks, tennis courts, pickle ball courts,
small children play structures
Small pavilion for inclement weather events
Soccer fields (11v11), pavilions. Online pavilion and event space rental capabilities
Soccer fields, a splash pad, areas that could be rented for picnics and events
Soccer fields, new playground
soccer fields, playgrounds, pickle ball courts, basketball courts
Soccer pitch, benches, walking paths
soccer, pickleball
Soccer, pickleball, corn hole, shaded picnic area,
Socially distanced options, accessible play structures, water bottle filling stations
Some or all of at least the most used equipment now in or parks. Survey other nearby city parks for potential equipment inclusion.
Sports fields, playground structures/equipment, walking paths
Sports fields, restrooms, playgrounds
Sports fields, Skate park, Dog Park
Sports fields, walking trails, benches
Swimming Pool, Dog Park, Multi-Use Courts
tables and shade
Tennis court
The city should focus on maintaining the current parks they have today before spending money to purchase new parks. Why did residents paying an incredible amount of taxes have to form a group, raise money, and improve Fairground Park? Why is the city neglecting the parks? Garden Club Park's playscape has been broken with caution tape on it for over 4 months. Other play items are falling apart. Why is the city neglecting this? When will it be fixed? EYESORES are everywhere in a community of \$500K+ homes. Lower economic communities have nicer parks than Plymouth. Plymouth deserves better management and care of the parks they have before investing in more.
The only park we use is Kellogg Park
Tire swing. Swing set. Picnic tables some covered some now.

Toilet facilities
Trails for walking, bike path
Trees grass benches tables water paths. A place to be.
Trees grass places to sit.
Trees!!
Trees, benches maybe tables for picnic
Trees, grass, playground equipment
Updated playscapes and landscaping, updated or additional amenities for mixed use i.e. reading, picnics, make parks more accessible for handicapped individuals. Planting or replanting of trees that provide maximal canopy + habitat for native species with minimum disruption to streets and power infrastructure. Fixes to existing parks i.e. working water fountains for people/pets, new trash cans where needed and updated lighting that is attractive and energy efficient.
Walking and biking trails along with some gardens.
Walkable space, trees
walking and bicycling trails
walking path
Walking path. (Public restrooms if this is going to be a place for a lot of sports games will be played)
walking paths
Walking paths
Walking paths
Walking paths
walking paths
Walking paths
Walking paths and park benches
Walking paths and pickleball courts (indoor and outdoor)
Walking paths excluding bicycles, scooters, roller blades
walking paths that allow dog walking on leashes
Walking, trails
Walking trails with trees and greenery
Walking trails, fitness structures, kids swings and structures
Walking trails.
Walking/exercise stations
Walking/running track
Picnic tables – covered and uncovered
Outdoor exercise station for adults (like at Gunsolly Mills area in Hines Park)
Water activities, pavilion access, keeping broken things fixed.
Water available
Water Fountains, electrical hook up
We have plenty of Parks and PARC to use.
We need more soccer fields. We are the only city that does not have a designated park for fields. And it is unacceptable that we have had to cut teams because of the shortage. Soccer is such a big sport in our area.
we would love to have a community pool - similar to Ann Arbor
Whatever is needed based on the city of Plymouth's rec Dept based in demand.

Work-out stations along a walking trail

Would like to see special events at parks like art walks and local street musicians on the weekends or food trucks and special events.

Youth Sports only

Youth sports, restrooms. I don't want non-residents weighing in on this question. They don't pay taxes here to be able to dictate how my tax dollars are spent.

**Question 8.**

What Recreational or Athletic Program(s) do you or other members of your household participate in?

Anytime Fitness/Novi
baseball, flag football, dance, theater, fitness
Baseball, soccer, basketball
basketball
basketball
biking
Bowling/shuffleboard (table)
Children's soccer league
City youth soccer program, city youth basketball program
Community Education golf
Community parks, PARC activities, Cultural Center, tennis,
Corn hois league, youth hockey
Cornhole league
cornhole, fitness classes
Cornhole, trivia, pickleball
Council on aging
Current: Open Skate. In the past, youth soccer, T-Ball, and "learn to play hockey" events.
currently a member of three running clubs
cycling and ice hockey
DCFC/Canton Soccer Club Travel Soccer, PCCS middle school cross country, PCCS CEBL
Downpup yoga and pickleball at the PARC
Euchre, trivia. Skating lessons and other children's activities a long time ago when daughter was younger.
Exercise class; walking
exercise classes at Cultural Center
Exercise programs
fitness classes & currently taking classes @ Schoolcraft College, not offered in Plymouth
Football, basketball, La cross
Gardening/ landscaping, robotics
Golf

golf
Golf
Golf
Golf
Golf and physical fitness
golf league
golf pickleball
Golf, bike riding, tennis
golf, hockey
Golf, Pickle Ball.
Golf, tennis, pickle ball
Grandkids play
gym
Gym, Yoga, Pickleball
Hockey
Hockey
Hockey
Hockey and golf
Hockey and soccer
Hockey North America, Plymouth Cornhole League
hockey, soccer
I haven't participated in any yet because my child is not old enough, or the date and times usually don't work for me. But I have acquaintances that do benefit from these recreational offerings
I would participate in pickleball.
I've done fitness classes, dog training, trivia night
Kids soccer
Lacrosse, baseball, volleyball, softball, golf
Mt Bike rides with Motor City MTB Assoc
My son did participate in Soccer until the city had to cancel a league for his age group this year (due to the lack of space) now he plays on a Canton Rec team.
N/A
N/A
N/a
n/a
N/A
n/a
N/A

N/A
N/A
NA
na
NA
nature walks
No organized programs
none
None
None
None
None
none
none
None
None
None
none
None
none
none
none
None
None
None
None
none
none
None
None
None
None
None
None
None
None
None
None
None
None (previously soccer)
none at present, soccer in the past.
None at the moment
None at this time, but in the past my child participated in soccer through Plymouth rec.
none at this time.
None in the city/township
None. When our kids were young they played rec soccer

Nothing current. Previously youth soccer, corn hole, basketball
Nothing within the city other than biking, walking, Friday concerts but I think organized activities are important to the community. Our son grew up participating in youth sports here.
Nothing within the city.
PARC
pickelball
Pickle ball
Pickle ball, cycling ,ice skating, golf
Pickleball
Pickleball
Pickleball at PARC
Pickleball in the ice rink this summer
Pickleball league and trivia (is that considered "recreational?" It's fun
Pickleball, soccer
Pickleball, swing dance
Plymouth Reign Soccer, summer indoor pickleball at cultural center
Plymouth soccer and hockey programs
Plymouth Soccer Rec
Pool
rec soccer
Reign soccer, previously rec soccer, pickleball
Running, bicycling, kayaking, hiking, paddle boarding
Running, Tennis, Biking
Sailboat racing, National Ski Patrol
Senior hockey
Senior softball and pickleball
Skate park
soccer
Soccer
Soccer
Soccer
Soccer
soccer
Soccer
Soccer

Soccer
soccer
soccer and lacrosse
Soccer and TBall
Soccer baseball pickleball
Soccer, Baseball, Hockey, and Dance
Soccer, baseball, hockey, basketball
Soccer, basketball
Soccer, basketball
Soccer, basketball
soccer, hockey
Soccer, hockey
soccer, pickleball
soccer, pickleball
Soccer, running, cycling
Soccer, swimming
Soccer, tball
Soccer, TBall
Soccer, Volleyball, and Lacrosse
Soccer-adult rec league
softball, hockey
Some exercise classes
Son plays baseball in college, but used city facilities for years in the past.
Special Olympics
Sports
Summer indoor pickleball
Summer Pickleball League at Plymouth Cultural Center
Swim
Tai Chi
Tai Chi and Pickleball
Tball
T-ball
t-ball, soccer, fitness classes
Tee ball
tennis
Tennis/Pickleball.
Theater
Travel soccer

Triva Night - multiple times
Trivia
Trivia, soccer, tai chi
Walking
Walking
Walking
walking and gardening
walking indoors
Walking, birdwatching
Walking, biking, golfing
We go to the health club Planet Fitness
We have participated in soccer and T-ball in the past.
We play tennis at the arts park area
We took a tai chi class
We used to participate in soccer for many years but my daughter is too old now.
We want to join a pickle ball group
weight lifting / swimming
When my children are old enough, they will participate in recreational activities (within the next two years).
Workout classes
Workout classes, basketball, lacrosse, volleyball, football.
Yoga
Yoga, soccer and lacrosse
Yoga, walking
youth basketball and volleyball, adult volleyball
Youth soccer
Youth soccer
Youth soccer
Youth soccer, youth baseball.
Youth sports
Youth sports, yoga classes, personal training, walking, dog walking

**Question 9.**

What new Activities, Recreational or Athletic Programs, or Leagues would you like to see offered in the City that are not currently offered?

30-40 minute lunchtime yoga
A recreation center with aquatics etc
Activities and events for seniors
additional hiking/nature trails; adult tennis league;
Adult coed soccer
Adult kickball league
Adult Rec leagues in basketball, tennis, softball/baseball or open gym time for pickup leagues
Adult recreational leagues for things like softball/dodgeball/soccer/etc
Adult soccer, volleyball, public skating (not hockey related)
Adult Tennis
Adult tennis lessons
Adult walking or biking groups, more swimming options on nights and weekends
Adults and youth basketball leagues
Aquatics
Arts and crafts programs
Basketball league, sand volleyball league, tennis league
Basketball, more summer camps
Basketball, so it will get the hoops off the curbs.
Bike path
Bocce Ball
Dog park
easier activities for older people with health issues
Eucre, trivia
Facility that accomodates recreation activities similar to Canton's Summit, Pickle Ball, walking trails,
Field hockey
Fitness Center
Gentile yoga
Golf league and tennis for middle school

Golf leagues where individual players could sign up and play with other individuals

High school level, non school related baseball, tennis leagues.

High-school age basketball program and/or league, climbing walls/bouldering opportunities, high-school and adult indoor volleyball program and/or league

historical city walking tours.

I am not sure

I can't think of anything

I don't know what is currently offered

I know that you offer recreational corn hole games in the summer, and I think that kubb would be a great summer game that many would pick up on quickly

I would like to see more activities for senior citizens.

Ice skating, summer soccer, tennis, football, hockey

I'd like to see more Boot camp, cross fit type of programs offered after 5pm.

Indoor pickleball, outdoor pool

It would be great if the city allowed more spots for the Plymouth Canton Special Olympics to practice.

Just fix the parks we have. Get rid of wood chips add soft asphalt pads, Water the grass, cut the branches overgrown. Rake the parks to pick up sticks. Just fix what we already have. Our parks are embarrassing...

Lacrosse

lacrosse and paddle ball

Mens Hockey league 30 years up.

More activities for seniors, like Trivia

More athletics to get kids outside and away from screens.

more classes offered for seniors for exercise or recreation ex. dance classes

More open skate at community center

More pickleball

More pickleball

More Pickleball offerings

More senior activities or mixed ages

More senior programs at the cultural center in the day time.

More space for pickleball other than the indoor PARC league
More yoga in different parks as there are too many people in the DTP sessions.
More youth classes
Mountain Biking or Street Hockey would be fun
n/a
N/A
n/a
n/a
N/A
n/a
N/A
NA
No idea.
No response
Non- or low-competition sports/yoga/group activities for teens. There are generally very few physical/recreational opportunities for high school students who just want to learn a sport or engage in physical activity for the fun of it, without the pressure/time commitment of a school or club team. Seems like a possible niche for Parks & Rec to fill!
None
None
None
None
None
None
None
None
none
none
None
None
None
None
None
None
None, let the parents fund and organize it.
None.
None. I like just sitting in the park
none...mostly provide location to play.

not sure
not sure
Not sure if the City has adequate space to do much at the level it would need to be to be successful.
Not sure right now
Of course pickleball times like northville offers
Off leash Dog park
ok as is
outdoor aquatic center (something more interesting than just a rectangular pool, splash/spray area, slides, lazy river, etc. Huntington Woods is just one example, google has many to use for inspiration). This would further enhance quality of life in plymouth, the waitlist at colony is several years. A municipal outdoor pool could also have a membership system & people would pay for it because they are doing it currently at numerous private facilities. Many programming options, movie night, theme parties, swim lessons, life guard training, ect.
look at emerging trends, climbing wall, pickleball, skatepark, outdoor winter skating ribbon/bike and roller blade at other times, mini golf...think beyond the traditional activities
Outdoor pickleball
Outdoor Pickleball League
Outdoor pool
Outdoor yoga!! I used to do yoga at the cultural center and I miss it very much. We have beautiful green spaces in Plymouth and I wish there were yoga offerings outside.
Pickleball
pickelball courts
pickelball for youth and adults and nice basketball courts
pickle ball
pickle ball
Pickle Ball
pickle ball
Pickle ball
Pickle ball
Pickle ball and tennis
Pickle ball courts
Pickle Ball league
Pickle ball ping pong euchre
pickle ball, soccer
Pickleball

pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball courts
pickleball courts would be nice
Pickleball I
pickleball league
Pickleball league or drop in recreational times
Pickleball, kickball, adult soccer,
Pickleball, yoga, zumba, adult lap swimming, water aerobics, swim lessons for children
Pilates and yoga
pinocle club
Pool club/team, water polo, gymnastics club
Rollerskating
Senior physical activity mornings.
Senior programs. Like Livonia
Soccer club
Swim
Swim league, volleyball, lacrosse
Swimming
Tai chi
Tennis and pickleball
Tennis lessons please
Tennis lessons,
Tennis, Pickle ball, Youth Soccer for US11 returned!
Ultimate frisbee league, young professional soccer league. More active opportunities for active sports that help people get to know others.
Undecided
Undecided
unknown
Volleyball, lacrosse, flag football

Walking / running paths

Walking clubs, offerings for teens over 13, an arrangement with PARC for municipal open swim, dog park

Water activities, physical fitness

Whiffleball league, adult soccer, stretching and mobility classes (not yoga)

Yoga classes

Yoga, dances for seniors, or couples, not kids. Walking groups during the day.

Youth Dance/Gymnastics

**Question 12.**

On what streets would you like to see additional bike lanes located?

AA Trail
AAT, Harvey, Main St.
All main streets
All main streets leading from DTP to Hines Drive
All major roads
All major roads. In addition Main Street: Ann Arbor Trail, Harvey, Penniman, Church, Union,
all major streets
All major streets in the city....Penniman, AA Trail, Harvey, etc.
all of Main Street; Farmer
All the way down A2 Trail
Ann arbor road
Ann Arbor road, Ann Arbor trail, Powell, Main
ann arbor road, old village, and connections to hines park
Ann Arbor Road, Sheldon, Farmer, Main Street
Ann Arbor Tr., Penniman, Forest, Would also include a historical bike tour for visitor's and residents
Ann Arbor Trail
ann arbor trail
Ann Arbor trail
Ann Arbor trail
Ann Arbor trail
Ann Arbor trail
Ann Arbor Trail and maybe Penniman
Ann Arbor Trail and Penniman
ann arbor trail and pennimen
Ann Arbor Trail and Sheldon to better connect to West, RedBell, and Bird.
Ann Arbor Trail, Ann Arbor Rd, all of Main St, Sheldon, Beck
Ann Arbor Trail, Harvey Street, Penniman/Church Streets
Ann Arbor Trail, Harvey, Farmer, Junction
Ann Arbor trail, Harvey, penniman

Ann arbor trail, Harvey, penniman
Ann Arbor Trail, I should be able to travel safely on a bike from one end of P to the other
Ann Arbor Trail, Main St
Ann Arbor Trail, Main St., Mill, Starkweather, Farmer
Ann Arbor Trail, Penman
Ann Arbor Trail, Penniman, Blanche.
Ann Arbor Trail, Penniman, Harvey, Starkweather, Mill, Farmer
Ann Arbor trail, Penniman, Union
Ann Arbor Trl
as many as possible
Bike lanes connecting Hines Park to downtown would be helpful
Canton Center Road
Church, Penniman, Harvey, Ann Arbor Trail
Cyclists share the road with cars and our streets should encourage coexistence -- many city streets are so narrow by creating a bike lane would potentially make for more dangerous situations with cars and cyclists. We should prioritize pedestrians, walking is likely the most used mode of transportation in the city following cars.
Deer, Wing, Harvey
Due to the large traffic volume I don't enjoy biking in the city as often as I did.
E. Ann Arbor Trl, Lilley/Mill, Plymouth Rd
Evergreen, MckKinley,
Everywhere
Extended North on Main Street to Mill. Ann Arbor Trail
Farmer
Farmer Sheldon to a Hines park connection.
Farmer, Evergreen, Church, Union, Ann Arbor Trail
Farmer, main street, penniman, mill street, plymouth road - most importantly bike lanes need to be contiguous and connect to destinations; in segments or isolation they are not effective. Need an overall non-motorized plan by a qualified non-motorized specialist, not Wade Trim!
Harvey

Harvey

Harvey

Harvey

Harvey definitely, and the North half of Main, as it's really not safe to ride there at all unless on the sidewalks, which is not allowed and also not safe to pedestrians. Also Farmer, since cars there tend to go \*much\* faster than the speed limit. Lilly/Mill also. The strictly residential streets are really generally ok to ride without dedicated lanes. All the surrounding county roads too—Sheldon, Ann Arbor Rd—but I suppose that's not up to the City.

Harvey towards old village, Main street toward old village, Ann Arbor Trail, Starkweather

Harvey, Adams

Harvey, Ann Arbor Trail

Harvey, Ann arbor trail, Lilley, Penniman

Harvey, Ann Arbor trail, main st from mill to town.

Harvey, Main north

Harvey, Main Street, Ann Arbor trail, Ann Arbor road

Harvey, Main, Ann Arbor Trail, Liley, Penniman, Farmer, Old Town

Harvey, McKinley, Lilley/Mill, Penniman, all of Main Street, Ann Arbor Trail

Harvey, Mill, Lilley

Harvey, Mill, Starkweather, Ann Arbor Trail, Farmer

Harvey, Penniman and Ann Arbor Trail

I'd like to see signage directing/encouraging cyclists to stay on roads with bike lanes. It seems dangerous when they are riding on the 2 lane streets that don't have bike lanes, for example Ann Arbor Trail.

I'm not sure but I'm hesitant to ride on any major street

It is uncomfortable biking into downtown from the North (taking Harvey or Main St). It would be nice to see Harvey have a dedicated bike lane, but I understand logistical issues with width.

It's not so much that we need more bike lanes (although that would be great, especially on Penniman and Ann Arbor Trail), it's that we need barriers between the cars and the bikes. I don't feel comfortable using the bike lanes on Main because I'm usually with my kids and I don't believe cars are respectful of our safety.

I've seen 1 person using the Main St bike lane. Total waste of space/money.

Lilley, Olde Village streets

Lilley/ Mill, Ann Arbor Trail - don't get rid of car lanes for bikes like Main St ( big mistake)

Lilly, Ann Arbor trail

Main st, Ann Arbor trail, harvey

main st, starkweather, ann arbor trail

main street

Main Street (or parallel street)

Main Street from Mill to downtown, Starkweather, Mill

Main street, Penniman, Ann arbor trail and the downtown area.

Main towards Old village

Main, Ann Arbor Trail

Main, Lilly, starkweather

main, starkweather, ann arbor trail, penniman, farmer

Main, Starkweather, Harvey

Main, Wing, Union, AA Trail, Penniman

Mill St., Starkweather, Main St (North of the railroad tracks), and continuing out to Hines Dr.

More on Main to Plymouth rd and Starkweather

Most people cycle on Hines. Bicycle lanes getting there and to downtown and old town destinations

N/A

N/a

n/a

N/A

N/A

Na

No comment

No more .. very few people use them and is causing issues with traffic

No more. There's already too many bikes lanes and virtually no one uses the ones that are there! It makes driving down town a nightmare

No paths on streets. Too dangerous. Dedicated bike paths

No reply

Non that interfere with parking

None

None

None

none

None

None

None

None

None

none

none

None

None

None

None

None

None

None

None

None

**NONE bicyclists NEVER obey rules of the road**

None I have never seen ANY person biking down the ones on Main St. just added congestion to the street traffic on Main & Ann Arbor Trail. Need to INSTALL a left turn arrow on the traffic light@ that intersection. Impossible to turn when concerts or activities are ongoing, maybe one car is able to turn on green after waiting for people to cross.

None that I can think of. The bike lanes on Main are under used and because lanes have eliminated traffic has increased considerably on S Harvey.

**NONE!! CANCEL ALL!! TOO MANY ALOOF INCONSIDERATE BIKERS HERE. I WILL HELP BLACKOUT PAINT EXISTING LANE MARKINGS.**

None, a too many "road diets" already

None, the bike lanes are a hazard. Most people on bikes do not obey traffic laws and are dangerous to pedestrians. The police should be enforcing traffic laws for those on bikes.

None, the ones on Main Street are rarely used. The addition of the lanes has not been positive on the traffic flow

None, the ones on Main Street are rarely used! Stop trying to keep up with Ann Arbor

None.

None. Never seen a bike yet on Main Street

None. Remove the ones you already have, that no one uses, on Main street

None. Stop trying to be like Ann Arbor. They are killing their businesses and traffic is a complete nightmare.

North Main Street, Starkweather

North main, Harvey, forest, starkweather, mill. Also build protected bike lanes on South main. The current configuration feels dangerous

Not bike lanes but protected bike facilities or off-road facilities. All arterials and collectors in Downtown Plymouth. Not needed on residential streets.

not sure

Not sure, the bike lanes on main street are terrible and I never see anyone use them.

Nowhere

On streets that have the appropriate dimensions to accommodate them.

Penniman

Penniman and Ann Arbor Trail

Penniman and Ann Arbor Trail.

Penniman, Ann Arbor Trail

Penniman, Ann Arbor Trail, Farmer

Please no more bike lanes!

Plymouth Rd., Lilley-Mill, Starkweather, Ann Arbor Trail, Sheldon Road.

Plymouth Road North of town

possibly Mill and extended on Main St.

Protected lanes for Main Street and Ann Arbor trail.

routes (not streets): route from Main Street to Hines Park, to Kroger, to Old Village, etc.

Sheldon

Should be on all prime use roadways. Not needed internal to subdivisions.

Starkweather, Mill, Farmer, Plymouth, Ann Arbor Trail, Ann Arbor Road, Main, Center, Penniman - EVERY STREET

Streets and at least a lane in a half for safety space

Streets that lead to/from Hines Drive (Starkweather & Farmer. Riverside).  
AA Trail.  
Evergreen.

The bike lanes on Main Street are never used! I've never seen anyone in one

The busy streets. AA Trail, penniman, farmer, mill, main.

The problem is the cars do not respect them

There are enough bike lanes. Many are dangerous because bikers do not obey traffic laws

There are more bikes on the sidewalk on main Street than use the bike lane.

Throughout the downtown area

To access Hines dr, either Starkweather from Main to Hines, or Mill between Main and Wilcox. Also Main St from Kellogg to Lilley would be good.

trails not streets, streets are too dangerous and in need of repair

Undecided

unsure

We don't use the bike lanes that the city installed on Main St.  
Waste of taxpayer money.

We need to incorporate Hines Drive into our rec plan. A resource too long overlooked.

Wilcox road connecting to Old Village and Hines Drive. Riverside connecting to Hines Drive.

You'd have to be crazy to ride a bike on Main Street with the bike lanes or not. The road is a mess with potholes and cracks. FIX THAT.

**Question 21.**

Do you have any additional input for the Recreation Master Plan?

A community outdoor pool would be amazing!!!! Northville has one, canton, we need one too. It's the only thing missing in our town

Add gymnasium and gym access to City residences....and be careful of "adding" parking, at the expense of green-spaces or good walkability. I think most people accept they have to walk more, to park in downtowns...lets not make this a city of parking spots.

All in all I believe the city does an exceptional job for it's residents

Any recreational activity (fall fest, art festival, music in park) is just a massive mosh pit. It's like spring break in ft. lauderdale.

Better access to Hines Park from the city.  
Walking and biking trails.

Beyond currently identified parcels for acquisition and change back to passive natural/native landscapes, there should be a more consorted effort to restore the Tonquish Creek trail head/and trail to a naturalized area. The area is currently overrun with invasive, full of garbage/broken concrete, thick with sediment, the sides of the river are falling in carrying with it old street lamps. Old Village suffers from very few parks - or very poor access to Hines Park due to Mill/Wilcox/Northville Roads are very dangerous to cross, especially with children.

Bike paths on city streets are for a small minority at the inconvenience of many. Bicyclists generally do not adhere to traffic laws and bikes should be licensed.

Build a swimming pool at the lumber mart site. Residents only, no parking lot

Build mor electric car charging stations.

City sponsored 5Ks / races that involve residential streets being closed need to be strictly limited to non-profits or for profits who can demonstrate 100% of funds are given to charity.

Recommend the next survey state what the the City boundaries are.

Recommend the next survey include links to the ordinances so people can read about them before responding to the survey.

Hines park is in the city???

Clean up the foliage surrounding the ball field south of the Cultural Center.

Concentrate on walkability and green space. Playgrounds are nice, but there also needs to be space for people to walk and ride bikes.

Connecting Hines Drive with bike routes on Wilcox and Riverside roads would be a excellent plan.

Connecting trails and bike facilities is a key element. All bike lanes should be barrier separated or off-road.

Continue doing all we can to beautify Kellogg Park—our crown jewel. More trees are needed.

Continue to work with the township

Create additional parking spaces around town to coincide with the overload of events during summer and also for the development in and around the downtown area.

Suggestion: Move Tae Kwan Do occupants to another location (maybe by Bode's) and knock the building down to create more parking spaces close to the park.

Enforce parking times more frequently to keep people from staying too long and not go to local businesses.

Think about parking limits in public lots (i.e. like by EG Nicks, Library... etc) to keep people from leaving cars all day and sometimes all night

Creating additional parking and saving the Penn Theater should be the city's top priorities.

D 1) Provide a detailed list of what you plan to spend the millage on as I am concerned this does not exist. 2) somewhere on the city web page state that this millage will be on the ballot and provide the list from above. 3) Consider Drop the current millage request and create a new one for a nice recreation complex similar to what Livonia has and which all ages can enjoy.

Do a better job of getting input. Also, the communication of this 'PLAN' is very poor. IF this mileage goes down it'll be because it was poorly promoted. People want great parks and recreation but, the way this millage was approached was not good.

Dog p ark

explain the full master plan..

Fitness trails

Focus on our small town and not what Ann Arbor is doing!!

For neighborhood parks with soccer fields, consider installing turf. It is impossible to establish and maintain good grass, it's weeds and bare most of the time.

Install new play structures in all parks that are modern, interesting and have a lot of play value as opposed to the large plastic ones that look big but really do not have a lot of play value for kids.

For the love of God, stop with the bike lanes.

Get something like Canton's Summit

Great considerations and love the amenities, but I think there can be a better strategy to secure alternate public/private funding rather than fund by tax increases!

Green spaces are important

Have it done by a professional. Not the hacks at Wade Trim

Have not seen

I can not stress enough how the city needs to prevent developers from bulldozing but of homes. Make a bulldoze permit so expensive that developers won't do it. The city needs to preserve these homes or we will be left with nothing but overdeveloped streets that have no charm or character. It is a shame to see

I do not believe it is going to give you a clear picture of what people really want/need. I know that is hard to determine, but this won't do it,

I grew up in Dearborn where there are city pools available in the summer as well as a civic center with an indoor pool. I would love to have aquatic programs for my daughter available through the city. Many of the swim clubs in the area charge \$1,500 per summer and they all have waitlists, so I think many citizens would be thrilled to have the option to purchase a membership for aquatic programs through the city.

I love the availability of the neighborhood parks.

I oppose any attempt to raise taxes to fund the recreational programs.

I think green space is important, but unfortunately our taxes are so high already. It would be nice if the city could use some of its tax revenue to support this effort. The tax base of the city is massive and I can not fathom where all this money goes.

I think that Kellogg Park is much more important to the city than the small parks dispersed in the neighborhoods. In terms of funding, Kellogg should be the priority

I think we need to take a much harder look at sizes of new houses & garages to better fit our neighborhoods. I dread the day when a large house/garage reduces sunlight to MY yard.

I would love to know more about it

I would love to see the rose compass painted!!! It's there keep it up.

I've been going to Royal Oak and West Bloomfield for years because of their recreational facilities and classes. Way more attuned to senior activities than Plymouth.

If, as stated, the Rec Department is looking to add space for youth sports, I would like to be sure that this project would include only youth sports, not sneaking in adult sport activities or redefining youth sports.

Improve the city parks in materials (maintain playscapes, landscaping). The city should be held accountable and held to the same standards to maintain its current parks, as they put on its residents. Let's place focus (and all of our increased tax dollars there!)

Include more native plantings in our parks. Spaces that are not open areas for organized recreation should be planted with native species. We have the opportunity to get on the Homegrown National Park map in a big way!

It is best to socialize ideas prior to vaguely requesting a milage without specifying where the funds will go.

It would be helpful if surveys included an option to copy your completed survey to send to your email.

Like schools, recreation is an investment in the community

Love the energy Brandon has brought to the Department. Lots of unique opportunities from trivia, comhole, citizens academy. Keep up the good work!

More green space.

More green spaces please. Seems that every corner of undeveloped property has disappeared.

Also, the residences that back up to Tonquish Creek need to fix the drainage issues that their landscaping created.....the trail is no longer passable west of the senior housing.

More indoor adult events, eucre trivia games etc.

More marked bike lanes will make biking in the city safer for everyone and keep bikes off of the sidewalks.

More pickleball

More pickleball courts

More recreation department activities for all ages, especially young adults, is a must.

More trees. More thoughtfulness to green and historic charm and/or less of the same looking new builds.

My opinion is the city is doing a good job and is forward thinking

n/a

N/A

NA
Nature reserve areas with gardens - like MSU's Tollgate would be nice.
Need more quiet green spaces and trees
No
No
No
No
no
no
No
No
no
No new taxes!
No new taxes!
No one uses the bike lanes because they are in the street and they don't follow the road rules at all. They just roll thru the lights.
None
None
Nope!
Not at this time
Not at this time.
Not sure exactly what the plan is.
Over development has greatly decreased the quality of life in this area. Not everything is simply about money and big profits
PARC has so much potential but I wish it had more city recreational activities, especially more open swim and gym times. If there were more places I could take my kids on rainy or very cold days, I would be so happy.
Parks are a huge plus factor for the city. The more we can turn vacant land into usable parks the better. Condos are nice but keep a balance between housing and park area on newly developed plots.
Pedestrian friendly downtown is very important for all of us I believe
pickle ball courts are needed in the city.
Please communicate often using emails, and public meetings (with Zoom), throughout the planning stages of any money spent from the millage if passed.
Please continue to support a recreational soccer program and work to restore the offerings up through U14.
Please don't commercialize Plymouth or drastically change it.
Please fix the fountains in all the parks. Only one that works is in Smith Park. Why are they left broken for the past couple years?
Please no Marijuana dispensaries, retail, grow facilities or storage.
Plymouth is a nice place to play and recreate. You're doing a nice job.
Plymouth's parks are well-maintained and reflect well on the community. You are doing a great job.

Public pool + better shade tolerant and high traffic grass in Kellogg park

Put it in the shredder and focus on gutting the cultural center of anything to do with hockey... then consider uses that really benefit and appeal to City residents.

Quit being a bully with downtown restaurants and the Penn Theatre.

Really think a community pool would be a great and compelling asset!

Retaining green space is critical.

Route Tonquish creek from under the city to create a pond on the Wilcox House property. I think it is private property so it is complicated, but if city were to buy the property it could remain protected and be extension of Kellogg Park with a pond for walking and even skating when conditions permit.

Scale the plan down a notch and reduce your millage ask.

Seek more input from residents rather than so strongly relying upon consultants, and the DDA

Spend more time encouraging investment by homeowners instead of stifling it. The costs of land and construction is very expensive, people do not need to be told what to do. Most builders and homeowners have great ideas and are creating homes that will last much longer than the ones they tore down. Also leave the restaurants alone with their outdoor seating. We have a short outdoor dining season, the restaurants are a huge asset to the city and a large reason why people come here. It's a very difficult business with staffing, cost of food and other expenses, support them please.

Stop rezoning properties, focus on the safety and security of the people that live here and not build, build, build. Consider an ordinance to force homeowners to take care of their trees, trimming them as needed not just letting them grow through power lines resulting in power outages that can easily be avoided. Requiring dead trees and evergreens to be removed as these are a fire hazard and perpetuate electricity outages during storms. A tree ordinance is one thing but actually taking care of them is another.

Stop trying to be Ann Arbor - focus on fields and parks not bike lanes which are not used

Take the bike lanes off Main Street

Thank you for your efforts

Thanks for your work and care for the city I love.

The City would benefit from having an outdoor pool. I know we have limited land resources, but we are a fantastic city, and we can and should think about these things. Lastly, thank you to the City and to the planning commission for being attentive to NOISE. We deal with trains, and that is something that we can work with the railroads about. But one thing we CAN control is the noise emitted by vehicles and motorcycles. I'd like to see this policed better in the City. This is such a tremendous place to walk and congregate. Motor cyclists have every right to come in and enjoy the city. They do NOT have a right to ruin the time of peaceful walkers, including those with dogs and babies, outdoor diners, and everyone else who is respectful of others. I'd like to see either signage in the DTP or some intentional policing to share that we have allowable decible levels by ordinance in the City, and that we police it.

Lastly, as for getting information in general and regarding special events, I'd add that the option of this coming via text/sms would be a welcome addition. So many of us get our information by being notified via text to our phones.

Thanks for asking for our input!

The Cultural Center should have the Council on aging activities there. There is more room there for senior activities. There could be travel activities there also for Seniors. The city does nothing for seniors when it comes to activities. It is all done through the township.

The park at Maple & Evergreen needs one or two signs indicating that it is a public park and not just for the rich. It should also be developed to have one or two soccer fields. If my neighborhood park can house a soccer field, then the rich people should have one or two in their neighborhood, especially with the size of that park. A play structure for little kids should also be put in that park. Maybe a few benches and better lighting for at night.

There should be signs at the park at Maple and Evergreen should have signs indicating that it is a public park, not a park just for the rich living around the park. This park should also have a soccer field because it is so large. My neighborhood park has a field and it is a lot smaller. Maybe a Playscape as well.

Too much emphasis is being placed on recreation to the detriment of maintaining and enhancing the parks.

We always hear 'One Plymouth' yet if a City resident wants to reserve a shelter in McClumpha we cannot do so because we do not reside at a Township address...and yet City residents pay far more in taxes and the Township residents seem to think they have a bigger voice on what tax dollars are spent creating. Just an observation...

We are very upset about the lack of clarity and enforcement of the crosswalk signs on Evergreen at Penniman and at Ann Arbor Trail. Cars do not stop at all. The signs state that cars must stop for pedestrians "in the crosswalk". No one knows what that means. Does it include the sidewalk right at the street where pedestrians are waiting to cross? Does it merely state the obvious law that you can't drive straight into someone who is in crosswalk in the street? I've watched our children and our neighbors sit at those crosswalks, push the lights, and wait and wait for drivers to do anything. I can't believe our tax dollars paid those signs and lights without any enforcement by police or a clear ordinance that cars must stop if the lights are flashing.

We need to cooperate with neighboring communities instead of increasing our infrastructure so that we don't get trapped in having property and buildings that we won't be able to maintain long term. If this is truly a joint master plan it needs to be jointly supported from a fiscal standpoint; any additional infrastructure should be purchased and maintained by the entire community - the city and the township. The model used by the Plymouth District Library is a good example. I am not in favor of any opened ended millage request that includes items that are not definitive.

We need ways to get people out of their houses and meeting each other, engaging with each other and building community. It doesn't have to be a sports thing. Think beyond the sports box and offer opportunities for engagement that can be enjoyed by many different people.

We really appreciate the dog bags in the parks! Such a nice little touch that helps keep them clean if people forget / run out.

Continue to invest in a walkable downtown. This is why we and many of our friends moved to the city of Plymouth.

Plymouth needs an outdoor public pool! It's too bad that people have to join long waitlists or join a club to swim laps or go hangout on a hot day.

A social zone downtown would be really nice.

What happened to working with Plymouth Township? Why should survey include people who don't live in the city. They will not be paying the tax. Our neighborhood parks are great.

What is the master plan? Also, the City doesn't need a joint recreation plan with Plymouth Twp.

When there is a event going on in the downtown Plymouth area, such as Music in the Park, or art fairs, etc. There is no place. I have often left because I could not park and I can't walk that far due to health reasons. I have tried to go to a particular shop or restaurant or go to the Penn, and after driving around 2 or 3 times, I often have to leave due to lack of parking or the time restrictions. 2 hours parking limit is not enough time to go out to eat and see a movie. And if there is something going on in the downtown area and you just want to support the Penn, I often can't go due to the parking situation. Thank you.

Would be awesome to have a Plymouth Rec Center like Livonia has.

Would LOVE to see plans for a public pool!

Yes, I would not be opposed to a MODERATE millage to improve the recreation facilities in Plymouth, however the proposed millage is WAY too high. I will vote no as the millage as it stands now.

Yes.. don't see how many people you can jam in this small town. It's cute.. historical.. and very pleasant to live in but definitely overcrowding will be a problem. We are not above crime..dope..drugs...etc...we are all human. Love the churches in this town.. whether you like it or not... we all need God.

# Detroit Legal News.

1409 Allen Drive • Suite B • Troy, Michigan 48083  
(248) 577-6100 • Fax (248) 577-6111

CITY OF PLYMOUTH  
ATTN: MAUREEN BRODIE  
201 S. MAIN

PLYMOUTH MI 48170

INVOICE NO.	1799939
INVOICE DATE	10/25/2023
ACCOUNT NO.	DS06593
AMOUNT ENCLOSED	\$
FILE NO.	1799939

TOTAL DUE	106.00
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TO ENSURE PROPER CREDIT, PLEASE RETURN TOP PORTION WITH PAYMENT

DESCRIPTION	TRANSACTION AMOUNT
DISPLAY AD: 2 X 4.5" DETROIT LEGAL NEWS LEAD: DRAFT PLAN PARKS/ REC MASTER PLAN	81.00
AFFIDAVIT FEE 10/18/23	25.00
	106.00

ACCOUNT NO.
DS06593

INVOICE NO.
1799939

INVOICE TOTAL	106.00
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## Detroit Legal News

OAKLAND COUNTY LEGAL NEWS  
AFFIDAVIT OF PUBLICATION

In the Matter of:


CITY OF PLYMOUTH  
COMMISSION PUBLIC NOTICE  
DRAFT PLAN PARKS & RECREATION MASTER  
PLAN

STATE OF MICHIGAN  
COUNTY OF OAKLAND

Jennifer Dado, an employee of the publisher of Detroit Legal News, having knowledge of the facts, being duly sworn, deposes and says that a notice, a true copy of which is annexed hereto, was published in: Detroit Legal News, a newspaper printed and circulated in said State and Wayne County, on October 18, 2023 A.D. and that she is the principal clerk of the printers of said newspaper and knows that facts stated herein.

  
\_\_\_\_\_  
Jennifer Dado

Subscribed and sworn before me this 26th day  
of October A.D., 2023

  
\_\_\_\_\_  
Christina Jacobs  
Notary Public Macomb County, Michigan.  
My Commission expires: February 24, 2027  
Acting in Oakland County, Michigan.

**CITY OF PLYMOUTH  
COMMISSION PUBLIC NOTICE**

**DRAFT PLAN AVAILABLE AND PUBLIC HEARING  
5 YEAR PARKS AND RECREATION  
MASTER PLAN (2024-2028)**

Notice is hereby given to any and all interested parties that a public hearing will be held by the Plymouth City Commission on November 20, 2023 at 7:00 pm at City Hall, located at 201 S. Main. The public hearing is being held to receive comments on a draft City of Plymouth 5-Year Parks and Recreation Master Plan (2024-2028). The draft plan reflects the City's priorities for the next five years and, once adopted, will serve as a guide for City staff and the City Commission. The draft Master Plan will be available for public review beginning October 20, 2023 on the City website at [www.plymouthmi.gov](http://www.plymouthmi.gov), at City Hall, 201 S. Main and at the Plymouth Cultural Center, 525 Farmer, during regular business hours.

All interested persons attending the hearing will be given an opportunity to be heard in respect to this matter. If you cannot attend this meeting, you may submit comments to the attention of Steve Anderson, Recreation Director at [sanderson@plymouthmi.gov](mailto:sanderson@plymouthmi.gov).

Maureen Brodie, Clerk, City of Plymouth

Publish: 10/18/2023



City of Plymouth  
City Commission Regular Meeting Minutes  
Monday, November 20, 2023, 7:00 p.m.  
Plymouth City Hall 201 S. Main Street

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City of Plymouth  
201 S. Main St.  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

**1. CALL TO ORDER**

a. Mayor Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Suzi Deal, Mayor Pro Tem Kelly O'Donnell, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Brock Minton, Nick Moroz

Also present: City Manager Paul Sincock, Attorney Bob Marzano and various members of the City administration

**2. APPROVAL OF MINUTES**

Filipczak offered a motion, seconded by Moroz, to approve the minutes of the November 6, 2023, and November 13, 2023 City Commission meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**3. APPROVAL OF THE AGENDA**

Moroz offered a motion, seconded by Filipczak, to approve the agenda for the November 20, 2023, meeting.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**4. ENACTMENT OF THE CONSENT AGENDA**

a. Approval of October 2023 Bills

b. Special Event: Wreaths Across America – Saturday, December 16, 2023

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**5. CITIZEN COMMENTS**

Adam Covington, 674 Sunset, spoke about transparency in local government.

Pete Mundt, 643 N. Harvey, thanked those in Old Village who decorated the park.

**6. PUBLIC HEARING**

a. 2024-2028 Recreation Master Plan

Deal opened the public hearing at 7:11 p.m.

Jeff Sisolak, 939 Penniman, voiced concerns about the process and content in the plan.

Adam Covington, 674 Sunset, spoke about priorities for local government.

Karen Sisolak, 939 Penniman, spoke about community engagement.

Scott Lorenz, 1310 Maple, also spoke about community engagement.

Ellen Elliott, 404 Irvin, noted that Doug Griffiths mentions the need for community engagement in his book.

Karen Sisolak, 939 Penniman, said communication goes both ways.

Ron Picard, 1373 Sheridan, spoke about partnerships.

Deal closed the public hearing at 7:34.

Recreation Director Steve Anderson said the Department of Natural Resources requires a master plan to be submitted no later than February 1 to be eligible for grants and that he'd like it to be ready no later than January 3. He said he welcomed public engagement in the process.

Commission members discussed their thoughts about the value of partnerships, the need to be specific as well as broad in the action plan, whether items in the action plan should be prioritized, and the potential to add items, including infrastructure around Wilcox Lake, a dog park, and a public pool.

It was agreed that a revised recreation master plan would be reviewed in December.

## 7. COMMISSION COMMENTS

Maguire commended the DMS on leaf pickup and wished all a happy Thanksgiving.

Filipczak also wished all a happy Thanksgiving.

Moroz offered condolences to the family and friends of former City of Plymouth Finance Director Mark Christiansen.

Kehoe thanked the DMS for putting up holiday decorations.

Deal said the Red Kettle Kickoff was very successful, and she thanked Jimmy Johns for providing additional cups for hot chocolate. She said retailers liked the Ladies Shopping Night and she thanked DMS for putting up decorations. She also reminded the group about the December 5 Doug Griffiths event and said the Santa parade would be on November 24.

## 8. OLD BUSINESS

There was no old business.

## 9. NEW BUSINESS

a. Annual County Right of Way Maintenance Permits A-24119 & A-24064

The following resolution was offered by Filipczak and seconded by Minton.

### RESOLUTION 2023-98

WHEREAS The City of Plymouth (hereinafter the "Community") periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the "County") for permits to conduct emergency repairs, annual maintenance work and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel; and

WHEREAS Pursuant to Act 51 of 1951, being MCL247.651 *et seq*, the County permits and regulates such activities noted above and related temporary road closures.

NOW THEREFORE BE IT RESOLVED, in consideration of the County granting such Permit (hereinafter the "Permit"), the Community agrees and resolves that:

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees therefore pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit, thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor's behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.

The incorporation by the County of this resolution as a part of a Permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide necessary police supervision, establish detours and post all necessary signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

The resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

BE IT FURTHER RESOLVED that the following individuals are authorized in their official capacity as the Community's authorized representative to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work with the County road right-of-way or local roads on behalf of the Community:

Chris Porman,	Municipal Services Director
Dave Cirilli,	Municipal Services
Adam Gerlach,	Municipal Services
Steve Faiman,	Municipal Services
Mike Brindley,	Municipal Services
Al Cox,	Director of Public Safety
Paul Sincock,	City Manager

PERMIT OFFICE  
33809 MICHIGAN AVE  
WAYNE, MI 48184  
PHONE (734) 858-2774  
FAX (734) 595-6356



Permit No. <b>A-24064</b>	
ISSUE DATE 10/9/2023	EXPIRES 12/31/2024
REVIEW NO.	Work Order 79646

72 HOURS BEFORE ANY  
CONSTRUCTION CALL  
Inspection Staff  
(734) 858-2761  
FOR INSPECTION

WAYNE COUNTY  
DEPARTMENT OF PUBLIC SERVICES  
**PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN**

PROJECT NAME: City of Plymouth - Maintenance

LOCATION: CITY/TOWNSHIP: City of Plymouth

PERMIT HOLDER:

1231 Goldsmith  
Plymouth, MI 48170-1637  
Contact MR CHRIS PORMAN

Work: (734) 453-7737  
Work Ext:  
Mobile:  
Home:

CONTRACTOR:

Work:  
Work Ext:  
Mobile:  
Home:

Contact:

DESCRIPTION OF PERMITTED ACTIVITY (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

TO OCCUPY THE RIGHT-OF-WAY OF COUNTY ROADS FOR THE BELOW ACTIVITIES

- SANITARY SEWER INSPECTION, REPAIR AND ROUTINE MAINTENANCE.
- WATERMAIN INSPECTION, REPAIR AND ROUTINE MAINTENANCE
- DUST PALATIVE, CALCIUM& SALT APPLICATIONS.
- SIDEWALK REPAIR AND REPLACEMENT.
- TO PERFORM STREET SWEEPING OPERATIONS DURING DAYLIGHT HOURS ONLY.

ALL ACTUAL INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIALS AND EMERGENCY WORK , IF REQUIRED, SHALL BE BILLED TO PERMIT HOLDER

REFER TO ATTACHMENTS REFERENCED BELOW FOR ANNUAL PERMIT REQUIREMENTS AND CONDITIONS

ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT

PAVEMENT REPAIRS REQUIRE A SEPARATE PERMIT AND ARE NOT TO BE COMPLETED UNDER THE TERMS OF THIS ANNUAL PERMIT.

PERMIT HOLDER AGREES TO SUBMIT MONTHLY REPORTS OF WORK PERFORMED UNDER THIS PERMIT

FINANCIAL SUMMARY	DEPOSITOR	APPROVED PLANS PREPARED BY
		Applicant:
TOTAL PERMIT AMOUNT	Bank:	PLANS APPROVED BY
Credit	Tender Type:	Mathew Fiems
	Date:	DATE
	Check No.:	REQUIRED ATTACHMENTS
	Final Check:	Approved Plans, General Conditions, Indemnity and Insurance Attachment, Rules, Specifications and Procedures for Permit.

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

MR CHRIS PORMAN  
PERMIT HOLDER NAME / AUTHORIZED AGENT

DATE

WAYNE COUNTY DEPARTMENT  
OF PUBLIC SERVICES

PREPARED BY

CONTRACTOR NAME / AUTHORIZED AGENT

DATE

VALIDATED BY PERMIT COORDINATOR

DATE

PERMIT OFFICE  
 33809 MICHIGAN AVE  
 WAYNE, MI 48184  
 PHONE (734) 858-2774  
 FAX (734) 595-6356



Permit No. <b>A-24119</b>	
ISSUE DATE 10/16/2023	EXPIRES 12/31/2024
REVIEW NO.	Work Order 79359

72 HOURS BEFORE ANY  
 CONSTRUCTION CALL  
 Inspection Staff  
 (734) 858-2761  
 FOR INSPECTION

WAYNE COUNTY  
 DEPARTMENT OF PUBLIC SERVICES

PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN

PROJECT NAME: PAVEMENT RESTORATION  
 LOCATION: VARIOUS CITY/TOWNSHIP: City of PLYMOUTH

PERMIT HOLDER:	CONTRACTOR:
1231 Goldsmith Plymouth, MI 48170-1637 Contact: MR CHRIS PORMAN	Work: (734) 453-7737 Work Ext: Mobile: Home: Contact:

DESCRIPTION OF PERMITTED ACTIVITY (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

TO REPLACE AND REPAIR PAVEMENT CUTS DUE TO UTILITY REPAIRS WITHIN THE RIGHT-OF-WAY OF VARIOUS ROADS IN WAYNE COUNTY IN ACCORDANCE WITH THE WAYNE COUNTY RULES, SPECIFICATIONS AND PROCEDURES MANUAL & WAYNE COUNTY STANDARD PLANS FOR PERMIT CONSTRUCTION.

AT LEAST 72 HOURS PRIOR TO CONSTRUCTION, THE PERMIT HOLDER SHALL SUBMIT WRITTEN NOTICE OF CONSTRUCTION, INCLUDING THE LOCATION AND DATE OF THE WORK ALONG WITH CONSTRUCTION PLANS TO THE PERMIT OFFICE FOR APPROVAL.

THE FINAL AREA OF ANY PAVEMENT TO BE REPLACED AND/OR OVERLAID SHALL BE DETERMINED AND MARKED OUT BY THE COUNTY.

FOR EACH PROJECT, ALL ACTUAL PLAN REVIEW AND INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIALS AND EMERGENCY WORK, IF REQUIRED, SHALL BE BILLED TO THE PERMIT HOLDER ON A MONTHLY BASIS.

ANY ROAD CLOSURE SHALL BE IN COMPLIANCE WITH THE MICHIGAN MANUAL OF TRAFFIC CONTROL DEVICES.  
<http://rtrubzd.fhws.dot.gov>

THE ATTACHMENTS LISTED BELOW ARE INCORPORATED BY REFERENCE AS PART OF THE CONDITIONS OF THIS PERMIT.

FINANCIAL SUMMARY	DEPOSITOR	APPROVED PLANS PREPARED BY Applicant:
TOTAL PERMIT AMOUNT	Bank: Tender Type: Date: Check No.: Final Check:	PLANS APPROVED BY Matthew Fierms DATE
Credit		REQUIRED ATTACHMENTS Approved Plans, General Conditions, Indemnity and Insurance Attachment, Rules, Specifications and Procedures for Permit.

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

MR CHRIS PORMAN PERMIT HOLDER NAME / AUTHORIZED AGENT	DATE	WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES	PREPARED BY
CONTRACTOR NAME / AUTHORIZED AGENT	DATE	VALIDATED BY PERMIT COORDINATOR	DATE



**Wayne County Department of Public Services  
Engineering Division – Permit Office  
Scope of Allowable Work and Conditions  
for Annual Pipeline Utility Permits**

**General Conditions:**

The Permit Holder shall comply with all requirements of the Miss Dig Statute, MCL §460.701 et seq., as amended. The Permit Holder shall call "MISS DIG" at (800) 482-7181, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.

The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office, at (734) 955-9920, before starting any emergency underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County. For non emergency work, the Permit Holder shall call (734) 955-2154 at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting work.

Traffic shall be maintained in accordance with the current Manual on Uniform Traffic Control Devices and Wayne County Specifications.

A current copy of the, "Wayne County Rules, Specifications and Procedures for Construction Permits" shall be attached and incorporated as part of the conditions of the permit is available online at

[http://waynecounty.com/cip/engineering\\_office.htm](http://waynecounty.com/cip/engineering_office.htm)

Annual Utility Permits are limited to the following scope of work:

Excavation within the right-of-way for the purpose of inspection, making repairs, and routine maintenance of the utility owned facilities.

**Special Conditions for Annual Pipeline Utility Permits**

1. Emergency repairs may be made provided notification is given to the Permit Office as soon as possible, and no later than the next Wayne County business day.
2. Immediate notification must be given for emergency (public safety, health and welfare) operations which involve cutting of pavement. An individual permit shall be obtained by the Permit Holder as soon as possible.
3. The Permit Office shall be notified of normal repairs in advance and in writing. The Permit Holder shall provide the approximate location and date of all work to be performed.
4. Utility companies shall submit monthly reports to the Permit Office listing location, date and type of activity for each activity performed under the blanket permit for that month. These reports may be faxed to 734.595.6356.



Wayne County Department of Public Services  
Engineering Division - Permit Office

**Indemnity and Insurance Attachment for Pipeline Permits**

The Permit Holder shall defend and hold harmless Wayne County, the Department of Public Services, its officials and employees against any and all claims, suits and judgments to which Wayne County, the Department, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including County property. The Permit Holder shall provide this indemnity whether the negligence is due to the Permit Holder or to joint negligence of the Permit Holder and the County, arising out of any and all activities performed under the permit or in connection with work not authorized by the permit, or resulting from the failure to comply with the terms of the permit, or arising out of the continued existence of the work product that is subject to the permit.

Certificates of insurance shall be required for all construction permits, excluding residential driveway permits. General liability and automotive liability insurance coverage shall be in amounts detailed below:

*The general liability insurance coverage shall be in amounts not less than \$2,000,000 each occurrence and \$5,000,000 general aggregate. Proof of automobile liability shall be in amounts not less than \$2,000,000 combined single limit for each accident, bodily injury per accident, and property damage per accident, and in an amount not less than \$2,000,000 for bodily injury each person, each occurrence and property damage liability \$2,000,000 each occurrence.*

The certificate of insurance must be provided by a person, the corporation, or by authorized representatives who signed personally either the application or permit. Insurance shall remain in force until the permit is released by Wayne County.

The WC/DPS shall be a Certificate Holder on the policy of insurance worded as, "Wayne County, and its officers, agents and employees are named as additional insured parties." It is also required that the annual permit numbers are included on each certificate of insurance.

The insurance shall cover a period not less than the term of the permit and shall provide that it cannot be cancelled or reduced without thirty (30) days advance written notice to Wayne County, by Certified mail, first-class, return receipt requested. The thirty (30) days shall begin on the date when the County received the notice, as evidenced by the return receipt.

Such insurance shall provide by endorsement therein for the thirty (30) day notice by the insurer to the Permit Office prior to termination, cancellation or material alteration of the policy.

Licensee agrees to make application for renewal thereof at least sixty (60) days before the expiration date of the policy then in force and to file a certified copy of such renewed policy with the Permit Office. The policy shall also provide by endorsement for the removal of the contractual exclusion.

Should insurance coverage be cancelled or reduced below acceptable limits, or allowed to expire, the authorization to continue work under the permit shall be suspended or revoked and shall not resume until new insurance is in force and accepted by Wayne County. Wayne County may, in such cases, take appropriate action to restore or protect the road and appurtenances. All costs incurred by this action shall be deducted from any remaining inspection deposit, bond and/or Letter of Credit and, if necessary, the Permit Holder may be billed to defray actual expenses.



b. Authorization to Hire - Municipal Services Department

The following motion was offered by Moroz and seconded by Filipczak.

RESOLUTION 2023-99

WHEREAS The City of Plymouth has an Ordinance which requires that the City Manager seek prior and express approval before filling any full-time employee position within the City staff; and

WHEREAS The City Administration is currently seeking prior and express approval to fill one open position at the Department of Municipal Services at this time.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby grant prior and express approval for the hiring of one full time position at the Department of Municipal Services at this time.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. Authorization to Hire – Recreation Department

The following motion was offered by Moroz and seconded by Kehoe.

RESOLUTION 2023-100

WHEREAS The City of Plymouth has a hiring policy which prohibits the hiring of any relative of a current City employee unless authorized by the City Commission; and

WHEREAS The Recreation Department has recommended the hiring of Ethan Buzuvis and he is the son of employee John Buzuvis.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby specifically authorize the hiring of Ethan Buzuvis as a part-time employee at the Recreation Department.

Ed Walton, 1465 Palmer, asked whether the position could become full time without Commission approval. He was told no.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**10. REPORTS AND CORRESPONDENCE**

a. Liaison Reports

Kehoe gave an update on the Planning Commission's November meeting.

b. Appointments

There were no appointments.

**11. ADJOURNMENT**

A motion to adjourn was offered by Minton and seconded by Maguire at 8:14 p.m.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

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SUZI DEAL  
MAYOR

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MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK

**Anderson, Steve**

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**From:** Sincock, Paul  
**Sent:** Wednesday, November 29, 2023 4:10 AM  
**To:** Anderson, Steve  
**Subject:** Fwd: Recreation Master Plan Draft Comments

PJS  
Sent from my iPhone

Begin forwarded message:

**From:** Robert Hurley <hurlman66@gmail.com>  
**Date:** November 29, 2023 at 03:52:38 EST  
**To:** Group - Commission <commission@plymouthmi.gov>  
**Subject:** Recreation Master Plan Draft Comments

I would like to see more NATIVE trees planted in the City and in the Parks.

It would be good to have a NATIVE tree planting plan, maybe a tree Commission. Gladly be a part of this.

The City is doing a good job of planting Trees but lots of space for more trees.

---  
Kind Regards  
Robert Hurley

Dear City of Plymouth Commission,

As the Executive Director of the Miracle League of Plymouth, I am writing to express my full support for the proposed Recreation Master Plan developed by The City of Plymouth Recreation Department. This plan presents a comprehensive strategy to improve and expand our community's recreational facilities and programs, which I believe is essential for the physical and mental well-being of all our residents, including those with disabilities.

From my perspective, the implementation of this Master Plan will provide invaluable benefits. It will offer children better facilities to play and interact, fostering their physical skills and promoting social interaction.

I wholeheartedly endorse the proposed Recreation Master Plan. I urge the community to support its implementation for the betterment of Plymouth.

Sincerely,

A handwritten signature in black ink, appearing to read 'Stacey Diefenbach', with a long horizontal flourish extending to the right.

Stacey Diefenbach

Executive Director

Miracle League of Plymouth

**Anderson, Steve**

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**To:** Sincock, Paul  
**Subject:** RE: Comment on Parks and Recreation Master Plan

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**From:** Jeffrey Murray <[jeffrobmurr@gmail.com](mailto:jeffrobmurr@gmail.com)>  
**Sent:** Tuesday, November 28, 2023 9:41 PM  
**To:** Group - Commission <[commission@plymouthmi.gov](mailto:commission@plymouthmi.gov)>  
**Subject:** Comment on Parks and Recreation Master Plan

Dear City Commissioners:

I wanted to briefly comment on the proposed Master Plan for the Parks Department, and in particular, how I hope the City will set its priorities in light of the recent, disappointing millage results. In short, the City's play structures and fields are its most valuable public asset and make this a fun place for our children to grow up in. I was heartened to see so many proposed renovations at different play structures around town, and to whatever extent you are still able to do so, please prioritize those proposed projects.

Thank you for your consideration,

—  
Jeff Murray  
734-546-0286  
[jeffrobmurr@gmail.com](mailto:jeffrobmurr@gmail.com)



November 1, 2023

Dear Plymouth Recreation Department – Cultural Center Ice Arena,

As the President of the Plymouth Hockey Association, I am writing to express our full support for the proposed Recreation Master Plan developed by the City of Plymouth. This plan presents a strategy to improve our community's recreational facilities, which we believe is essential for the physical and mental well-being of all Plymouth residents.

The Plymouth Cultural Center is a vital part of our efforts to foster the community's love for hockey and as the only community operated ice arena in the Plymouth area, the implementation of this Master Plan can help secure possible funding for the arena that may in turn offer our players better facilities to train and play. This may also attract more families to participate in hockey activities, contributing to a healthier and more active community.

The Plymouth Hockey Association endorses the proposed Recreation Master Plan. We also hope the City Commission will support the plan for the betterment of the Plymouth community.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "DJ Bloomingburg".

**DJ BLOOMINGBURG**  
**PRESIDENT & HOUSE DIRECTOR**  
**PLYMOUTH HOCKEY ASSOCIATION**  
[WWW.PLYMOUTHHOCKEY.US/HOME](http://WWW.PLYMOUTHHOCKEY.US/HOME)  
P | (734) 274-0652

October 26<sup>th</sup> 2023

Dear City of Plymouth Commission and Recreation Department Staff,

I am writing to you as the Director of the Plymouth Community Council on Aging to express our support for the proposed Recreation Master Plan.

Our organization has been serving the senior citizen community in our area for decades. As such, we understand the importance of recreational activities in promoting physical health, mental well-being, and social interaction among our members. The proposed Recreation Master Plan aligns with our mission, and we believe it will greatly benefit our community.

We are confident that the implementation of this Recreation Master Plan will have a positive impact on our community. We look forward to seeing the plan come to fruition.

Thank you for considering my endorsement. Please feel free to contact me if you need any further information or clarification.

Sincerely,



Bobbie Pummill

Director

Plymouth Community Council on Aging

**From:** Barr, Marleta <[mbarr@plymouthmi.gov](mailto:mbarr@plymouthmi.gov)>  
**Sent:** Tuesday, October 17, 2023 9:37 AM  
**To:** Buzuvis, John <[jbuzuvis@plymouthmi.gov](mailto:jbuzuvis@plymouthmi.gov)>  
**Subject:** FW: City Commission Meeting Monday October 16-Proposed Recreation Master Plan and Citizen Survey Results

fyi

**From:** Dave Rucinski <[davrucinski@gmail.com](mailto:davrucinski@gmail.com)>  
**Sent:** Tuesday, October 17, 2023 9:33 AM  
**To:** David Rucinski <[daverucinski6@gmail.com](mailto:daverucinski6@gmail.com)>  
**Subject:** City Commission Meeting Monday October 16-Proposed Recreation Master Plan and Citizen Survey Results

To Kellogg Park Email List:

Following is a summary of the city commission meeting on October 16 regarding the draft of the City of Plymouth Recreation Master Plan:

1. Attached are both the proposed recreation master plan and the recent Epic-MRA citizen survey conducted in September. Pages 1-69 relate to the master plan. Pages 70-151 refer to the Epic-MRA citizen survey. Also attached is the city "wish list" of recreation projects to try to support the \$15,000,000 millage request.
2. The city commission passed a resolution to put the proposed recreation master plan out for public comment for the next 30 days. I did not hear in the meeting specifically how the citizen comments were going to be collected and tabulated. At the November 20 city commission meeting there will be an official "public hearing" to receive further input from the citizens, if there are any. After the public hearing, the city commission may discuss and make further changes, if necessary, or vote to approve the master plan. The master plan is required by the state in order for the city to apply for recreation grants from the MDNR.

I have no comments regarding the proposed recreation master plan. However, I did make some comments about the citizen survey during the city commission meeting.

1. The past recreation surveys showed that the citizens said that recreation was important and enhanced the value of our properties. However, the past surveys never indicated that the citizens wanted more recreation despite what certain people representing the city were saying.
2. Question 5 on the survey (P 81 of the attachment; P 10 of the survey) asked about the "future possible purchase of land for parks." 79% of the citizens responded yes to this question.
3. Regarding question 5, Epic-MRA has a cautionary statement (P 77 on the attachment; P 6 of the survey). It reads, **"It is cautioned, however, that this question did not apprise respondents of many important particulars of such a purchase (i.e., cost, location, etc.), so any official decisions in this regard should not place too much reliance on this single result to a very generalized proposition."**

4. Based on this statement by Epic-MRA, I hope the city does not try to use this 79% answer as supporting the \$15,000,000 "wish list."
5. Question 6 of the survey (P 81 of the attachment; P 10 of the survey) asked about the "preferred park amenities." 14% of the citizens said playgrounds/playscapes were important. Other categories were walking trails (9%), dog park (7%), soccer fields (7%), open green space (6%), pavilion for concerts (4%), pickle ball courts (4%) and splash pad (4%). These results seem to indicate that the city's proposal to spend \$8,550,000 on the "Lumber Mart " and the unknown location of the "synthetic turf athletic field (location TBA)" projects may not be supported by the citizens. I'll leave it to you to make your own determination.
6. After a citizen survey is completed, the city usually has a presentation of the survey results at the next city commission meeting. The city did not do that with this survey. Did the city choose not to publicly discuss the results because the survey does not support the \$15,000,000 millage request?

Please vote.

Sincerely,  
Dave Rucinski  
730-8003



## Administrative Recommendation

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

[www.plymouthmi.gov](http://www.plymouthmi.gov)  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Paul J. Sincock, City Manager  
CC: *S:\Manager\Sincock Files\Memorandum - Annual State Highway Permit - 2024 - 12-18-23.docx*  
Date: December 13, 2023  
RE: Annual State Highway Permit – 2024

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### **Background**

Recently, the City Commission approved the annual permits for County roads and rights of way that allows the city to do maintenance and repairs to utilities in those areas. We must also obtain an annual permit to work in the State right of way.

The City is required to file a new permit for operations within the right of way of the State Trunkline Road, namely Ann Arbor Road. The City has water mains and sanitary sewers located in the right of way of Ann Arbor Road and our routine and emergency maintenance of those facilities requires that we obtain a permit to complete the work. This is an annual permit process.

The State of Michigan requires that we have a City Commission Resolution designating the persons authorized to make application to the State for a permit. For the past several years, this has been the City Manager, Director & Assistant Director of Municipal Services and the Director of Public Safety.

### **RECOMMENDATION:**

The City Administration recommends that the City Commission authorize the City Manager, Director and Assistant Director of Municipal Services, and the Director of Public Safety to sign the Application and Permit for operations within state trunkline right of way. This will allow the Administration to process the documentation with the State of Michigan.

We have attached a State of Michigan proposed Resolution for the City Commission to consider regarding this matter and information from the State of Michigan. Should you have any questions in advance of the meeting please feel free to contact me.



## Department of Municipal Services

1231 Goldsmith Plymouth, MI 48170 734-453-7737 phone 734-455-1666 fax

Date: December 13, 2023  
To: Paul Sincock, City Manager  
From: Chris S. Porman, Assistant City Manager/Director of Municipal Services  
Re: 2024 Annual State Highway Permit

### **Background:**

Each year, the City of Plymouth must file a new permit for operations within the State Trunkline Right of Way (Ann Arbor Road), per Michigan Department of Transportation (MDOT). The City has water mains and sanitary sewers located within the right of way along Ann Arbor Road and any routine or emergency repairs require we have a permit on file.

MDOT requires, as part of the process, that we pass a resolution designating the individuals authorized to make application to the State for a permit. For the past several years, this has been DMS Supervisors and the Director of Public Safety.

The City Commission will need to authorize the DMS Supervisors and Director of Public Safety to sign the application and permit for operations within the State trunkline right of way. This will allow us to process the permit documentation with the State of Michigan.

I have enclosed a State of Michigan proposed Resolution for consideration. This is the same resolution that the Commission has passed in previous years for this permit. Should you have any questions, please feel free to contact me.

Website: [www.ci.plymouth.mi.us](http://www.ci.plymouth.mi.us)

email: [dms@ci.plymouth.mi.us](mailto:dms@ci.plymouth.mi.us)

## PERFORMANCE RESOLUTION FOR MUNICIPALITIES

*This Performance Resolution (Resolution) is required by the Michigan Department of Transportation for purposes of issuing to a Municipality an "Individual Permit for Use of State Highway Right of Way", and/or an "Annual Application and Permit for Miscellaneous Operations within State Highway Right of Way".*

RESOLVED WHEREAS, the \_\_\_\_\_ City of Plymouth  
(County, City, Village, Township, etc.)

hereinafter referred to as the "MUNICIPALITY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;

NOW THEREFORE, in consideration of the DEPARTMENT granting such PERMIT, the MUNICIPALITY agrees that:

1. Each party to this *Resolution* shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this *Resolution*, as provided by law. This *Resolution* is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.
2. If any of the work performed for the MUNICIPALITY is performed by a contractor, the MUNICIPALITY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employees, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the MUNICIPALITY. Failure of the MUNICIPALITY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.
3. Any work performed for the MUNICIPALITY by a contractor or subcontractor will be solely as a contractor for the MUNICIPALITY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the MUNICIPALITY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the MUNICIPALITY.
4. The MUNICIPALITY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.
5. The MUNICIPALITY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the MUNICIPALITY'S facilities according to a PERMIT issued by the DEPARTMENT.

- 6. With respect to any activities authorized by a PERMIT, when the MUNICIPALITY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.
- 7. The incorporation by the DEPARTMENT of this *Resolution* as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.
- 8. This *Resolution* shall continue in force from this date until cancelled by the MUNICIPALITY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the MUNICIPALITY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the MUNICIPALITY.

Title and/or Name:

Chris Porman, Assistant City Manager/Municipal Services Director

Adam Gerlach, Assistant Municipal Services Director

Al Cox, Director of Public Safety

Paul Sincock, City Manager

I HEREBY CERTIFY that the foregoing is a true copy of a resolution adopted by

the \_\_\_\_\_  
(Name of Board, etc.)

of the \_\_\_\_\_ of \_\_\_\_\_  
(Name of MUNICIPALITY) (County)

at a \_\_\_\_\_ meeting held on the \_\_\_\_\_ day

of \_\_\_\_\_ A.D. \_\_\_\_\_.

\_\_\_\_\_  
*Signed*

\_\_\_\_\_  
*Title*

\_\_\_\_\_  
*Print Signed Name*