



# Plymouth Downtown Development Authority

## Regular Meeting Minutes

### Monday, October 9, 2023 - 7:00 p.m.

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City of Plymouth  
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#### 1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:15 p.m.

Present: Chair Pollard, Mayor Nick Moroz, Members Ellen Elliott, Dan Johnson, Shannon Perry, Paul Salloum

Excused: Vice Chair Andre Martinelli, Members Brian Harris and Richard Matsu, Patrick O'Neill

Also present: Economic Development Director John Buzuvis and DDA Director Sam Plymale

#### 2. CITIZENS COMMENTS

There were no citizen comments.

#### 3. APPROVAL OF THE AGENDA

Moroz offered a motion, seconded by Perry, to approve the agenda for Monday, October 9, 2023.

There was a voice vote.

MOTION PASSED

#### 4. APPROVAL OF THE MEETING MINUTES

Moroz offered a motion, seconded by Perry, to approve the minutes of the September 11, 2023, regular meeting.

There was a voice vote.

MOTION PASSED

#### 5. BOARD COMMENTS

Elliott said a downtown she recently visited had "walk your wheels" reminders painted on the sidewalks, and she thought Plymouth might consider doing the same in place of stickers in the future. She also thanked Salloum for initiating conversation on homelessness at the last City Commission meeting and stated that she would like residents to be educated in best practices.

Salloum said he was concerned about safety when people sleep on the sidewalk and suggested an ordinance prohibiting it.

Pollard said she would like to see social service resources given to the homeless and to business owners. She also thanked DDA staff for their work on Downtown Day.

**8. OLD BUSINESS**

a. DDA Five-Year Action Plan Update

Plymale provided an update on the Saxtons Lot, the 2024 infrastructure program, and the recreation millage.

**7. NEW BUSINESS**

There was no new business.

**8. REPORTS AND CORRESPONDENCE**

a. DDA New Hire – Assistant to the DDA Director

Plymale said he hired Meghan Oliver for the position, and she introduced herself to the group.

b. Taking Plymouth to the Next Level Community Forum Information

Plymale suggested that DDA Board members attend the community event on December 5 to gather thoughts for the group's 2024 Strategic Plan.

c. Events Update

Plymale thanked those who volunteered at Downtown Day and reviewed a list of upcoming events.

Moroz said the City Commission would have an outdoor dining policy resolution at their next meeting. He invited DDA members to send him comments or attend the meeting.

**9. ADJOURNMENT**

Perry offered a motion, seconded by Moroz, to adjourn the meeting at 7:51 p.m.

There was a voice vote.

MOTION PASSED