



City of Plymouth
City Commission Regular Meeting Minutes
Monday, September 18, 2023, 7:00 p.m.
Plymouth City Hall 201 S. Main St. Plymouth, MI

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

a. Mayor Pro Tem Suzi Deal called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Pro Tem Suzi Deal, Commissioners Linda Filipczak, Alanna Maguire, Kelly O'Donnell, and Marques Thomey

Excused: Mayor Nick Moroz

Also present: City Manager Paul Sincock, Attorney Bob Marzano, and various members of the city administration

2. APPROVAL OF MINUTES

Maguire offered a motion, seconded by Filipczak, to approve the minutes of the September 5, 2023, City Commission meeting.

There was a voice vote.

MOTION PASSED

3. APPROVAL OF THE AGENDA

Filipczak offered a motion, seconded by Kehoe, to approve the agenda for the September 18, 2023, meeting.

There was a voice vote.

MOTION PASSED

4. ENACTMENT OF THE CONSENT AGENDA

a. Approval of August 2023 Bills

b. Special Event: K of C Tootsie Roll Drive, Friday & Saturday 10/6-10/7, 2023

c. Special Event: Christmas in Plymouth/Mistletoe Market, Thursday-Saturday 12/7, 12/8, 12/9, 2023

O'Donnell offered a motion, seconded by Thomey, to approve the consent agenda for the September 18, 2023, meeting.

There was a voice vote.

MOTION PASSED

5. CITIZEN COMMENTS

Walter Muench, 101 S. Union #307, asked about recycling bins and pedestrian crossings, and spoke in support of the Penn Theatre.

John Barrett, 1495 Maple, spoke in support of the Penn Theatre.

Dave Rucinski, 1392 Maple, asked for a resolution to the Penn Theatre property tax situation.

Elizabeth Barker, 42157 Old Pond Circle, spoke in support of the Penn Theatre.

Pete Mundt, 643 N. Harvey, requested any information regarding the Penn Theatre that can be legally communicated to the community.

Denise Varner, 1428 Sheridan, spoke in support of the Penn Theatre.

Ellen Elliott, 760 Penniman, asked those present to look at the Michigan Tax Tribunal's online docket to read the facts of the case.

6. COMMISSION COMMENTS

Marzano explained the timeline of the Penn Theatre property tax exemption request. He noted that he was not the attorney representing the assessors in this case but was aware that the attorney for the Penn asked for and received an extension for summary disposition over the city attorney's opposition. He also explained the processes and similarities between the Penn Theatre case and the decisions made by the city's Zoning Board of Appeals and the Historic District Commission, both of which are also covered under state law, leaving the city without discretion. He reminded the group of a recent ZBA case when a resident objected to the ZBA's decision and brought it before the state board. In this case, the city prevailed, but had to spend money on attorney fees.

Maguire reminded the group that a new COVID-19 vaccine was available.

Kehoe said she appreciated residents attending the meeting and providing feedback and reiterated that the city doesn't have the authority to make decisions on property tax exemptions.

O'Donnell said she wants the Penn Theatre to be as successful as possible as soon as possible.

Filipczak also thanked residents for coming out and expressing their thoughts. She reminded the group of the importance of COVID-19, flu, and RSV vaccines.

Thomey said that prior to being appointed to the City Commission he signed a letter of support for the Penn Theatre to be tax exempt.

Deal said she supported the Penn Theatre and was hoping for a resolution soon. She reminded the group about Downtown Day and recreation millage information sessions and thanked all involved in a successful Fall Festival. She also congratulated the following staff members for their work anniversaries: Jay Miller – 10 years, Jennifer Dergis – 7 years, Dave Cirilli – 7 years, Sue Campbell – 6 years, Max Jenkins – 1 year.

7. OLD BUSINESS

There was no old business.

8. NEW BUSINESS

a. Traffic Control Order 23-1

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2023-83

WHEREAS The City operates several streets and roads which need Traffic Control Orders, and

WHEREAS A Temporary Traffic Control order has been in place in the Gathering Parking Lot.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt Traffic Control Order number 23-01 for one way traffic on Jener Place.

BE IT FURTHER RESOLVED THAT the City Clerk shall make Traffic Control Order 23-01 a part of the official meeting minutes of this City Commission Meeting.

O'Donnell said she received communication from a resident stating she was happy with the change to one-way. Traffic Control Order 23-1 included at end of minutes

There was a voice vote.

MOTION PASSED

b. Traffic Control Order 23-2

The following resolution was offered by Maguire and seconded by Filipczak.

RESOLUTION 2023-84

WHEREAS The City operates several streets and roads which need Traffic Control Orders, and

WHEREAS A Temporary Traffic Control order has been in place in the Gathering Parking Lot.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt Traffic Control Order number 23-02 to create two (2) three-hour parking spaces near the museum.

BE IT FURTHER RESOLVED THAT the City Clerk shall make Traffic Control Order 23-02 a part of the official meeting minutes of this City Commission Meeting.

Commission members stated their approval of the change. O'Donnell read a note from Plymouth Historic Museum Director Liz Kerstens stating she was happy with the new 3-hour parking spaces.

Traffic Control Order 23-2 included at end of minutes

There was a voice vote.

MOTION PASSED

c. 2024 Infrastructure Program

The following resolution was offered by Filipczak and seconded by Kehoe.

RESOLUTION 2023-85

WHEREAS The City of Plymouth maintains a wide range of infrastructure to help protect and preserve the public health, safety, and welfare; and

WHEREAS There is a need to provide improvements to roads, sewers, and the water system in order to keep them in good condition; and

WHEREAS The voters of the city did authorize the sale of bonds to pay for street improvements in 2019; and

WHEREAS The City Engineer has proposed several projects for the 2024 calendar year, to include the following and their preliminary estimated construction costs:

- Traffic Signal/Pedestrian Crossing Intersection Improvement – Main & Church - \$725,000
- Liberty Street between Amelia & N. Mill – Pavement resurfacing – \$370,000
- Spring Street between Starkweather & N. Mill – Pavement resurfacing – \$160,000
- Main Street between Burroughs & Ann Arbor Rd. – Pavement resurfacing - \$450,000
- Water System Valve Replacements – Various locations - \$480,000 - \$600,000
- Roadway preventative maintenance – Various locations - \$125,000

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize Wade Trim to provide preliminary design engineering and bidding services as outlined in the Engineer's letter dated September 13, 2023, in the amount of \$202,000 and as follows:

Church & Main St Intersection & Traffic Signal/Ped Crossing Upgrade Design	\$42,000
Liberty Resurfacing and Water System Design	\$24,000
Spring Street (Parking) Resurfacing Design	\$12,000
South Main Street Resurfacing Design	\$28,000
Valve Replacement Design	\$30,000

Preventative Maintenance Assistance Allowance	\$ 6,000
Topographic Survey Data Collection (Estimated at 20 days)	\$30,000
Project Management and Coordination	\$10,000
Wade Trim Engineering Services Subtotal:	\$182,000
Geotechnical Investigation and Report Allowance:	\$ 20,000
2024 Infrastructure Program Initial Design Fee Estimate:	\$202,000

Wade Trim Engineer Shawn Keough described the process which the city uses to determine which projects are selected each year. Finance Director John Scanlon explained the bonding process. A discussion ensued about leading pedestrian interval (LPI) crossings and push button activators.

Deal entered a letter from Kerri Collins, 730 Penniman, into the record. The letter included comments about pedestrian safety at the Church and Main St. intersection and a request to prioritize improvements to Union St. between Penniman and Ann Arbor Trail.

Josh Rimatzki, 590 Jener, spoke about research on LPI crossings.

Ellen Elliott, 404 Irvin, said she would like to see more research about the use of push button activated LPIs.

There was a voice vote.

MOTION PASSED

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

O'Donnell said the Planning Commission met about a new restaurant being proposed at the ROC site on Ann Arbor Rd, and that the group would be coming back with more details.

Kehoe said the Old Village Association was planning a chili cookoff for October 8.

Maguire said the library was planning to co-host an event at the Penn Theatre and was sponsoring a blood drive on October 29. She also said the library

b. Appointments

There were no appointments.

10. ADJOURNMENT

A motion to adjourn was offered by Thomey and seconded by Kehoe at 8:14 p.m.

There was a voice vote.

MOTION PASSED

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK



City of Plymouth, Michigan Traffic Control Order

Traffic Control Order No. 23-2



TO: Maureen Brodie, CMC
City Clerk

FROM: Chris S. Porman
Street Administrator

RE: Traffic Control Order

DATE: July 10, 2023

Pursuant to the authority provided by Chapter 70 of the Code of Ordinances of the City of Plymouth, with the Uniform Traffic Code for Cities, Townships and Villages of Michigan adopted by reference, per Uniform Traffic Code R 28.1153 Rule 153, Traffic Control Orders, and in the interest of public safety and convenience the following Traffic Control Order is hereby issued by Chris S. Porman, duly authorized as the City of Plymouth Street Administrator.

This Traffic Control Order was preceded by study and investigation of traffic conditions on the following public road or roads in the City of Plymouth:

Church Street Parking

After said investigation, it is hereby ordered and directed that the City of Plymouth Department of Municipal Services erect and maintain the following traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices:

-Install a total of two (2), new three (3) hour parking signs and poles on Church Street between S Main & S Union at the parking spaces on the North side of the right-of-way adjacent to the property at 155 S Main.

Said sign(s) to give notice of the following determination:

Three (3) hour parking restriction on Church Street between S Main and S Union for the two (2) parking spaces immediately East of the two (2) existing Handicap Reserved Parking spaces on the North side of the right-of-way adjacent to the property at 155 S Main

It is further ordered and directed that this order shall become effective upon being filed with the clerk and upon erection of adequate signs giving notice of the existence of aforesaid. This emplacement is ordered temporary subject to review in seventy (70) days with reports and recommendations to the City Manager prior to the expiration of the 90 day test period.

Traffic Control Order No. 23-2 presented for approval by the City Commission of the City of Plymouth on September 18, 2023, following approval it is hereby ordered and directed that this order be filed in the office of the Director of Public Safety of the City of Plymouth.

cc: Paul J. Sincock, City Manager
Al Cox, Director of Public Safety