



# Plymouth City Commission

## Regular Meeting Agenda

Monday, November 20, 2023 7:00 p.m.  
Plymouth City Hall & Online Zoom Webinar

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City of Plymouth  
201 S. Main St.  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Join Zoom Webinar <https://us02web.zoom.us/j/89868690075>

Passcode: 974878 Webinar ID: 898 6869 0075

### 1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

### 2. APPROVAL OF MINUTES

- a. November 6, 2023 City Commission Regular Meeting Minutes
- b. November 13, 2023 City Commission Regular Meeting Minutes

### 3. APPROVAL OF THE AGENDA

### 4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of October 2023 Bills
- b. Special Event: Wreaths Across America – Saturday December 16, 2023

### 5. CITIZEN COMMENTS

### 6. PUBLIC HEARING

- a. 2024-2028 Recreation Master Plan

### 7. COMMISSION COMMENTS

### 8. OLD BUSINESS

### 9. NEW BUSINESS

- a. Annual County Right of Way Maintenance Permits A-24119 & A-24064
- b. Authorization to Hire – Municipal Services Department
- c. Authorization to Hire – Recreation Department

### 10. REPORTS AND CORRESPONDENCE

- a. Liaison Reports
- b. Appointments

### 11. ADJOURNMENT

*Consent Agenda*- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

*Citizen Comments* - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item.

Meetings of the City of Plymouth are open to all without regard to race, sex, color, age, national origin, religion, height, weight, marital status, disability, or any other trait protected under applicable law. Any individual planning to attend the meeting who has need of special assistance under the Americans with Disabilities Act (ADA) should submit a request to the ADA Coordinator at 734-453-1234 ext. 234 at least two working days in advance of the meeting so an attempt can be made to make reasonable accommodations. The request may also be submitted via mail at 201 S. Main St. Plymouth, MI 48170, or email to [clerk@plymouthmi.gov](mailto:clerk@plymouthmi.gov).

# City of Plymouth Strategic Plan 2022-2026

## GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

### OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35<sup>th</sup> District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

## GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

### OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

## GOAL AREA THREE - COMMUNITY CONNECTIVITY

### OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

## GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

### OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan

*“The government in this community is small and accessible to all concerned.”*

-Plymouth Mayor Joe Bida  
November 1977



City of Plymouth  
City Commission Regular Meeting Minutes  
Monday, November 6, 2023, 7:00 p.m.  
Plymouth City Hall 201 S. Main St. Plymouth, MI

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City of Plymouth  
201 S. Main St.  
Plymouth, Michigan 48170-1637

[www.plymouthmi.gov](http://www.plymouthmi.gov)  
Phone 734-453-1234  
Fax 734-455-1892

**1. CALL TO ORDER**

a. Mayor Nick Moroz called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Present: Mayor Moroz, Mayor Pro Tem Suzi Deal, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell, and Marques Thomey

Also present: City Manager Paul Sincock, Attorney Bob Marzano, and various members of the city administration

c. Proclamation – Family Court Awareness Month  
Moroz read the proclamation.

**2. CITIZENS ACADEMY GRADUATION**

Moroz congratulated residents who completed the recent Citizens Academy and presented them with certificates.

**3. APPROVAL OF MINUTES**

Kehoe offered a motion, seconded by Deal, to approve the amended minutes of the October 16, 2023, City Commission meeting.

There was a voice vote.

MOTION PASSED 7-0

**4. APPROVAL OF THE AGENDA**

Filipczak offered a motion, seconded by O'Donnell, to approve the agenda for the November 6, 2023, meeting.

There was a voice vote.

MOTION PASSED 7-0

**5. ENACTMENT OF THE CONSENT AGENDA**

a. Approval of September 2023 Bills

Deal offered a motion, seconded by Kehoe, to approve the consent agenda for the October 16, 2023, meeting.

There was a voice vote.

MOTION PASSED

**6. CITIZEN COMMENTS**

Trish Horstman, 771 Davis, thanked the city for supporting the Old Village Association events this year, and said she was looking forward to discussing an Old Village TIF.

Jan Waller, 1051 N. Mill, said the Old Village Association's Halloween Block Party was a great success, as was their chili cookoff. She asked that the City Commission consider allowing temporary social districts in Old Village for Bumpers, Bikes, and Bands and the chili cookoff.

Kristi Holmes, 633 Starkweather, also asked the City Commission to allow temporary social districts.

Karen Sisolak, 939 Penniman, said a lot of work went into the zoning audit report.

## **7. COMMISSION COMMENTS**

Moroz congratulated the following staff members for their work anniversaries: Nick Tefend – 2 years, David Cowell – 8 years, Dawn Shipe – 13 years, Justin Bulmer – 16 years.

Maguire thanked the Old Village Association for their recent events and reminded residents to vote on November 7.

Kehoe also thanked the OVA and invited anyone with questions about the recreation millage to ask a City Commissioner after the meeting.

Deal congratulated the graduates of the Citizens Academy and said she recently attended the Michigan Municipal League conference.

O'Donnell also congratulated the Citizens Academy graduates. She asked for and received confirmation that the November 13 DDA meeting would be canceled to accommodate the City Commission swearing-in meeting.

Filipczak congratulated the Citizens Academy graduates and thanked the city staff for their hard work. Thomey congratulated the Citizens Academy graduates and asked them to continue to use their knowledge to benefit the community. He said he enjoyed the Chili Cookoff and Halloween Block Party and thinks temporary social districts should be considered. He said he also enjoyed the recent Chamber of Commerce event, and thanked DMS for adding trash cans in the parks.

Moroz said he echoed the positive comments about recent OVA events and thanked the City Clerk's office and other staff members who helped work on the election. He also thanked the Chamber of Commerce for the recent Pumpkin Palooza.

## **8. OLD BUSINESS**

There was no old business.

## **9. NEW BUSINESS**

a. Intergovernmental Agreement Oakland County – CLEMIS Police Program

The following resolution was offered by Filipczak and seconded by Thomey:

### RESOLUTION 2023-92

WHEREAS The City Police Department uses a computer program called CLEMIS or Court and Law Enforcement Management Information System to help protect the public health, safety and welfare; and

WHEREAS The Department has used this software for a number of years and the program is developed by and supported by Oakland County; and

WHEREAS There is a need to adopt an intergovernmental agreement between the City of Plymouth and Oakland County for the continued use of this system; and

WHEREAS The proposed agreement has been reviewed by the City Police Department the City I.T., and the City Attorney's Office.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the Agreement for I.T. Services between Oakland County and the City of Plymouth. Further,

that the Mayor of the City of Plymouth is hereby authorized to sign this agreement on behalf of the City of Plymouth.

BE IT FURTHER RESOLVED THAT THE CITY CLERK shall cause the entire agreement to be a part of the meeting minutes for this meeting and shall insure that the Official Meeting Minutes contain this agreement.

**AGREEMENT FOR I.T. SERVICES BETWEEN  
OAKLAND COUNTY AND  
CITY OF PLYMOUTH**

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This Agreement (the "Agreement") is made between Oakland County, a Municipal and Constitutional Corporation, 1200 North Telegraph Road, Pontiac, Michigan 48341 ("County"), and City of Plymouth ("Public Body") 201 S Main, Plymouth, MI 48170 . County and Public Body may also be referred to jointly as "Parties".

**PURPOSE OF AGREEMENT.** County and Public Body enter into this Agreement for the purpose of providing Information Technology Services ("I.T. Services") for Public Body pursuant to Michigan law.

In consideration of the mutual promises, obligations, representations, and assurances in this Agreement, the Parties agree to the following:

1. **DEFINITIONS.** The following words and expressions used throughout this Agreement, whether used in the singular or plural, shall be defined, read, and interpreted as follows.
  - 1.1. **Agreement** means the terms and conditions of this Agreement and any other mutually agreed to written and executed modification, amendment, Exhibit and attachment.
  - 1.2. **Claims** mean any alleged losses, claims, complaints, demands for relief or damages, lawsuits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation, costs, and expenses, including, but not limited to, reimbursement for reasonable attorney fees, witness fees, court costs, investigation expenses, litigation expenses, amounts paid in settlement, and/or other amounts or liabilities of any kind which are incurred by or asserted against County or Public Body, or for which County or Public Body may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the federal or the state constitution, any federal or state statute, rule, regulation, or any alleged violation of federal or state common law, whether any such claims are brought in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened.
  - 1.3. **"Confidential Information"** means all information and data that the County is required or permitted by law to keep confidential including records of County' security measures, including security plans, security codes and combinations, passwords, keys, and security procedures, to the extent that the records relate to ongoing security of the County as well as records or information to protect the security or safety of persons or property, whether public or private, including, but not limited to, building, public works, and public water supply designs relating to ongoing security measures, capabilities and plans for responding to a violation of the Michigan anti-terrorisms act, emergency response plans, risk planning documents, threat assessments and domestic preparedness strategies.
  - 1.4. **County** means Oakland County, a Municipal and Constitutional Corporation, including, but not limited to, all of its departments, divisions, the County Board of Commissioners, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, volunteers, and/or any such persons' successors.

- 1.5. **Day** means any calendar day beginning at 12:00 a.m. and ending at 11:59 p.m.
- 1.6. **Public Body** means the City of Plymouth which is an entity created by state or local authority or which is primarily funded by or through state or local authority, including, but not limited to, its council, its Board, its departments, its divisions, elected and appointed officials, directors, board members, council members, commissioners, authorities, committees, employees, agents, subcontractors, attorneys, volunteers, and/or any such persons' successors. For purposes of this Agreement, Public Body includes any Michigan court, when acting in concert with its funding unit, to obtain LT. Services.
- 1.7. **Public Body Employee** means any employees, officers, directors, members, managers, trustees, volunteers, attorneys, and representatives of Public Body, licensees, concessionaires, contractors, subcontractors, independent contractors, agents, and/or any such persons' successors or predecessors (whether such persons act or acted in their personal, representative or official capacities), and/or any persons acting by, through, under, or in concert with any of the above who have access to the LT. Services provided under this Agreement. "Public Body Employee" shall also include any person who was a Public Body Employee at any time during the term of this Agreement but, for any reason, is no longer employed, appointed, or elected in that capacity.
- 1.8. **Points of Contact** mean the individuals designated by Public Body and identified to County to act as primary and secondary contacts for communication and other purposes as described herein.
- 1.9. **LT. Services** means the following individual LT. Services provided by County's Department of Information Technology, if applicable:
  - 1.9.1. **Online Payments** mean the ability to accept payment of monies owed to Public Body initiated via a website maintained by County using a credit card, a debit card that functions as a credit card, or electronic debit of a checking account.
  - 1.9.2. **Over The Counter Payments** means the ability to accept payment of monies owed to Public Body initiated via a credit card reader attached to an on-premise computer with access to a website maintained by County using a credit card or a debit card that functions as a credit card.
  - 1.9.3. **Pay Local Taxes** means the ability to accept payment of local property taxes owed to Public Body initiated via a website maintained by County using a credit card, a debit card that functions as a credit card, or an electronic debit of a checking account. (Does not apply to Public Bodies outside of Oakland County).
  - 1.9.4. **Jury Management System** means a subscription based software that facilitates the selection and communication with potential and selected individuals who may serve as jurors.
  - 1.9.5. **Collaborative Asset Management System ("CAMS")** means providing for the collaborative use of information related to public assets, such as water, sanitary sewer, and/or storm sewer infrastructure, that is managed by various governmental entities participating in the CAMS within the County of Oakland in order to promote the effective maintenance and care of these assets.
  - 1.9.6. **Remedial Support Services** means providing Public Body assistance with diagnosis and configuration of Public Body owned system components.

**LT. SERVICES - INTERLOCAL AGREEMENT**

- 1.9.7. **Data Center Use & Services** means providing space for Public Body's equipment in County's Data Center and access to electrical power and backup power.
- 1.9.8. **Oaknet Connectivity** means use of communication lines and network equipment maintained by County for the transmission of digital information whether leased or owned by County.
- 1.9.9. **Internet Service** means access to the Internet from Public Body's work stations. Access from the Internet to Public Body's applications, whether at County or at Public Body (hosting), is not included.
- 1.9.10. **CLEMIS** means the Court and Law Enforcement Management Information System, an information management system comprised of specific software applications (CLEMIS Applications) operated and maintained by the CLEMIS Division of County.
- 1.9.11. **ArcGIS Online** means the ability to access a web based, collaborative Geographic Information System (GIS) that allows users having an ArcGIS Online (AGO) Named User account to create and share maps, applications (apps), layers, analytics, and data in Environmental Systems Research Institute, Inc.'s ("ESRI") secure cloud.
- 1.9.12. **Data Sharing** means the ability for the Public Body to utilize Access Oakland Products and data owned and maintained by the County on or in relation to its Geographic Information System (GIS).
- 1.9.13. **Pictometry Licensed Products** means the ability to use a Geographic Information System (GIS) solution that allows authorized users to access Pictometry-hosted high-resolution, orthogonal and oblique imagery.
- 1.9.14. **Security Best Practices Advice** means providing information on tools that may be used to enhance network security posture.
- 1.10. **Service Center** means the location of technical support and information provided by County's Department of Information Technology.
- 1.11. **Exhibits** mean the following descriptions of I.T. Services which are governed by this Agreement only if they are attached to this Agreement and selected below or added at a later date by a formal amendment to this Agreement:
  - Exhibit I: Online Payments
  - Exhibit II: Over The Counter Payments
  - Exhibit III: Pay Local Taxes
  - Exhibit IV: Jury Management System
  - Exhibit V: Collaborative Asset Management System (CAMS)
  - Exhibit VI: Remedial Support Services
  - Exhibit VII: Data Center Use and Services
  - Exhibit VIII: Oaknet Connectivity
  - Exhibit IX: Internet Service
  - Exhibit X: CLEMIS
  - Exhibit XI: ArcGIS Online

**IT SERVICES - INTERLOCAL AGREEMENT**

- Exhibit XII: Data Sharing
- Exhibit XIII: Pictometry Licensed Products
- Exhibit XIV: Security Best Practice Advice

2. **COUNTY RESPONSIBILITIES.**

- 2.1. County, through its Department of Information Technology, shall provide the I.T. Services selected above which are attached and incorporated into this Agreement.
- 2.2. County shall support the I.T. Services as follows:
  - 2.2.1. **Access.** County will provide secure access to I.T. Services for use on hardware provided by Public Body as part of its own computer system or as otherwise provided in an Exhibit to this Agreement.
  - 2.2.2. **Maintenance and Availability.** County will provide maintenance to its computer system to ensure that the I.T. Services are functional, operational, and work for intended purposes. Such maintenance to County's system will include "bug" fixes, patches, and upgrades, such as software, hardware, database and network upgrades. The impact of patches and/or upgrades to the applications will be thoroughly evaluated by County and communicated to Public Body through their Points of Contact prior to implementation in Public Body's production environment. County will reserve scheduled maintenance windows to perform these work activities. These maintenance windows will be outlined specifically for each application in the attached Exhibits.
    - 2.2.2.1. If changes to scheduled maintenance windows or if additional maintenance times are required, County will give as much lead time as possible.
    - 2.2.2.2. During maintenance windows, access to the application may be restricted by County without specific prior notification.
- 2.3. County may deny access to I.T. Services so that critical unscheduled maintenance (i.e. break-fixes) may be performed. County will make prompt and reasonable efforts to minimize unscheduled application downtime. County will notify the Points of Contact about such interruptions with as much lead time as possible.
- 2.4. **Backup and Disaster Recovery.**
  - 2.4.1. County will perform periodic backups of I.T. Services hosted on County's computer system. Copies of scheduled backups will be placed offsite for disaster recovery purposes.
  - 2.4.2. County will maintain a disaster recovery process that will be used to recover applications during a disaster or failure of County's computer system.
- 2.5. **Auditing.** County may conduct scheduled and unscheduled audits or scans to ensure the integrity of County's data and County's compliance with Federal, State and local laws and industry standards, including, but not limited to, the Health Insurance Portability and Accountability Act (HIPAA) and Payment Card Industry Data Security Standard (PCI DSS.)

2.5.1. In order to limit possibility of data theft and scope of audit requirements, County will not store credit card account numbers. County is only responsible for credit card data only during the time of transmission to payment processor.

2.6. **Training and Information Resources.** County may provide training on use of the I.T. Services on an as-needed basis or as set forth in an Exhibit to this Agreement.

2.7. **Service Center.** I.T. Service incidents requiring assistance must be reported to the Service Center, by the Points of Contact, to the phone number, e-mail or website provided below. The Service Center is staffed to provide support during County’s normal business hours of 8:30 a.m. to 5:00 p.m., EST, Monday through Friday, excluding holidays. The Service Center can receive calls to report I.T. Service outages 24 hours a day, 7 days a week. Outages are defined as unexpected service downtime or error messages. Depending on severity, outage reports received outside of County’s normal business hours may not be responded to until the resumption of County’s normal business hours.

Service Center Phone Number	248-858-8812
Service Center Email Address	servicecenter@oakgov.com
Service Center Website	https://sc.oakgov.com

2.8. County may access, use and disclose transaction information and any content to comply with the law such as a subpoena, Court Order or Freedom of Information Act request. County shall first refer all such requests for information to Public Body’s Points of Contact for their response within the required time frame. County shall provide assistance for the response if requested by the Public Body’s Points of Contact, and if able to access the requested information. County shall not distribute Public Body’s data to other entities for reasons other than in response to legal process.

2.9. I.T. service providers require County to pass through to Public Body certain terms and conditions contained in license agreements, service agreements, acceptable use policies and similar terms of service, in order to provide I. T. Services to Public Body. The County will provide Public Body with access to these terms and conditions. County will provide notice when it becomes aware of changes to the terms and conditions of these agreements that are applicable to Public Body.

**3. PUBLIC BODY RESPONSIBILITIES.**

3.1. Public Body shall immediately notify County of any unauthorized use of the I.T. Services and any breach of security of the I.T. Services. Public Body shall cooperate with County in all investigations involving the potential misuse of County’s computer system or data.

3.2. Public Body is the owner of all data provided by Public Body and is responsible to provide all initial data identified in the attached Exhibits, in a format acceptable to County, and, for the CLEMIS Exhibit, as required by applicable statute, regulation, or administrative rule. Public Body is responsible for ensuring the accuracy and currency of data contained within its applications.

3.3. Public Body shall follow County’s I.T. Services requirements as described on County’s website. Public Body shall comply with County’s minimum standards for each Internet browser used by Public Body to access I.T. Services as set forth in an Exhibit(s) to this Agreement. Public Body shall meet any changes to these minimum standards that County may reasonably update from time to time.

**I.T. SERVICES - INTERLOCAL AGREEMENT**

- 3.4. Public Body shall not interfere with or disrupt the I.T. Services provided herein or networks connected with the I.T. Services.
- 3.5. Public Body requires that each Public Body Employee with access to I.T. Services shall:
  - 3.5.1. Utilize an antivirus software package/system on their equipment and keep same updated in a reasonable manner.
  - 3.5.2. Have a unique User ID and password that will be removed upon termination of Public Body Employee's employment or association with Public Body.
  - 3.5.3. Maintain the most reasonably current operating system patches on all equipment accessing the I.T. Services.
- 3.6. If authorized by County, Public Body may extend I.T. Services to other entities which are created by or primarily funded by state or local authority. If County authorizes Public Body to provide access to any I.T. Services to other entities, Public Body shall require those entities to agree to utilize an antivirus software package/system on computers accessing the I.T. Services and to assign users of the I.T. Services a unique User ID and password that will be terminated when a user is no longer associated with the entity. Public Body must require an entity receiving I.T. Services under this Section, to agree in writing to comply with the terms and conditions of this Agreement and to provide County with a copy of this writing.
- 3.7. For each I.T. Service covered by an Exhibit to this Agreement, Public Body shall designate two representatives to act as a primary and secondary Points of Contact with County. The Points of Contact responsibilities shall include:
  - 3.7.1. Direct coordination and interaction with County staff.
  - 3.7.2. Communication with general public supported by Public Body.
  - 3.7.3. Following County's procedures to report an application incident.
  - 3.7.4. If required by County, attend training classes provided by County either online or at County's Information Technology Building in Waterford, Michigan or other suitable location determined by County.
  - 3.7.5. Providing initial support services to Public Body users prior to logging a Service Center incident with County.
  - 3.7.6. Requesting security changes and technical support from the Service Center.
  - 3.7.7. Testing Applications in conjunction with County, at the times and locations mutually agreed upon by County and Public Body.
  - 3.7.8. To report a service incident to the Service Center, one of Public Body's Points of Contact shall provide the following information:
    - 3.7.8.1. Contact Name
    - 3.7.8.2. Telephone Number
    - 3.7.8.3. Email Address
    - 3.7.8.4. Public Body Name
    - 3.7.8.5. Application and, if possible, the specific module with which the incident is associated.

- 3.7.8.6. Exact nature of the problem or function including any error message that appeared on the computer screen.
- 3.7.8.7. Any action the Points of Contact or user has taken to resolve the matter.
- 3.8. Public Body may track the status of the incident by calling the Service Center and providing the Incident Number.
- 3.9. Public Body shall respond to Freedom of Information Act Requests relating to Public Body's data.
- 3.10. I.T. service providers require County to pass through to Public Body certain terms and conditions contained in license agreements, service agreements, acceptable use policies and similar terms of service, in order to provide I. T. Services to Public Body. Public Body agrees to comply with these terms and conditions. Public Body may follow the termination provisions of this Agreement if it determines that it cannot comply with any of the terms and conditions.

4. **DURATION OF INTERLOCAL AGREEMENT.**

- 4.1. This Agreement and any amendments shall be effective when executed by both Parties with resolutions passed by the governing bodies of each Party except as otherwise specified below. The approval and terms of this Agreement and any amendments, except as specified below, shall be entered in the official minutes of the governing bodies of each Party. An executed copy of this Agreement and any amendments shall be filed by the County Clerk with the Secretary of State. If Public Body is a Court, a signature from the Chief Judge of the Court shall evidence approval by the Public Body, providing a resolution and minutes does not apply. If the Public Body is the State of Michigan, approval and signature shall be as provided by law.
- 4.2. Notwithstanding Section 4.1, the Chairperson of the Oakland County Board of Commissioners is authorized to sign amendments to the Agreements to add Exhibits that were previously approved by the Board of Commissioners but are requested by Public Body after the execution of the Agreement. An amendment signed by the Board Chairperson under this Section must be sent to the Election Division in the County Clerk's Office to be filed with the Agreement once it is signed by both Parties.
- 4.3. Unless extended by an Amendment, this Agreement shall remain in effect for five (5) years from the date the Agreement is completely executed by all Parties or until cancelled or terminated by any of the Parties pursuant to the terms of the Agreement.

5. **PAYMENTS.**

- 5.1. I.T. Services shall be provided to Public Body at the rates specified in the Exhibits, if applicable.
- 5.2. **Possible Additional Services and Costs.** If County is legally obligated for any reason, e.g. subpoena, Court Order, or Freedom of Information Request, to search for, identify, produce or testify regarding Public Body's data or information that is electronically stored by County relating to I.T. Services the Public Body receives under this Agreement, then Public Body shall reimburse County for all reasonable costs the County incurs in searching for, identifying, producing or testifying regarding such data or information. County may waive this requirement in its sole discretion.
- 5.3. County shall provide Public Body with a detailed invoice/explanation of County's costs for I.T. Services provided herein and/or a statement describing any amounts owed to County.

Public Body shall pay the full amount shown on any such invoice within sixty (60) calendar days after the date shown on any such invoice. Payment shall be sent along with a copy of the invoice to: Oakland County Treasurer – Cash Acctg, Bldg 12 E, 1200 N. Telegraph Road, Pontiac, MI 48341.

- 5.4. If Public Body, for any reason, fails to pay County any monies when and as due under this Agreement, Public Body agrees that unless expressly prohibited by law, County or the Oakland County Treasurer, at their sole option, shall be entitled to set off from any other Public Body funds that are in County's possession for any reason, including but not limited to, the Oakland County Delinquent Tax Revolving Fund ("DTRF"), if applicable. Any setoff or retention of funds by County shall be deemed a voluntary assignment of the amount by Public Body to County. Public Body waives any Claims against County or its Officials for any acts related specifically to County's offsetting or retaining of such amounts. This paragraph shall not limit Public Body's legal right to dispute whether the underlying amount retained by County was actually due and owing under this Agreement.
- 5.5. If County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay County any amounts due and owing County under this Agreement, County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to County under this Agreement. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.
- 5.6. Nothing in this Section shall operate to limit County's right to pursue or exercise any other legal rights or remedies under this Agreement or at law against Public Body to secure payment of amounts due County under this Agreement. The remedies in this Section shall be available to County on an ongoing and successive basis if Public Body at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this Agreement, if County pursues any legal action in any court to secure its payment under this Agreement, Public Body agrees to pay all costs and expenses, including attorney fees and court costs, incurred by County in the collection of any amount owed by Public Body.

6. **ASSURANCES**

- 6.1. Each Party shall be responsible for any Claims made against that Party by a third party, and for the acts of its employees arising under or related to this Agreement.
- 6.2. Except as provided for in Section 5.6, in any Claim that may arise from the performance of this Agreement, each Party shall seek its own legal representation and bear the costs associated with such representation, including judgments and attorney fees.
- 6.3. Except as otherwise provided for in this Agreement, neither Party shall have any right under this Agreement or under any other legal principle to be indemnified or reimbursed by the other Party or any of its agents in connection with any Claim.
- 6.4. Public Body shall be solely responsible for all costs, fines and fees associated with any misuse by its Public Body Employees of the I.T. Services provided herein.
- 6.5. This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Agreement shall be construed as a waiver of governmental immunity for either Party.
- 6.6. The Parties have taken all actions and secured all approvals necessary to authorize and complete this Agreement. The persons signing this Agreement on behalf of each Party

have legal authority to sign this Agreement and bind the Parties to the terms and conditions contained herein.

- 6.7. Each Party shall comply with all federal, state, and local ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.

**7. USE OF CONFIDENTIAL INFORMATION**

- 7.1. The Parties shall not reproduce, provide, disclose, or give access to Confidential Information to the County or to a Public Body Employee not having a legitimate need to know the Confidential Information, or to any third-party. County and Public Body Employees shall only use the Confidential Information for performance of this Agreement. Notwithstanding the foregoing, the Parties may disclose the Confidential Information if required by law, statute, or other legal process provided that the Party required to disclose the information: (i) provides prompt written notice of the impending disclosure to the other Party, (ii) provides reasonable assistance in opposing or limiting the disclosure, and (iii) makes only such disclosure as is compelled or required. This Agreement imposes no obligation upon the Parties with respect to any Confidential Information which can establish by legally sufficient evidence: (i) was in possession of or was known by prior to its receipt from the other Party, without any obligation to maintain its confidentiality; or (ii) was obtained from a third party having the right to disclose it, without an obligation to keep such information confidential.
- 7.2. Within five (5) business days' receipt of a written request from the other Party, or upon termination of this Agreement, the receiving Party shall return or destroy all of the disclosing Party's Confidential Information.

**8. DISCLAIMER OR WARRANTIES**

- 8.1. The I.T. Services are provided on an "as is" and "as available" basis. County expressly disclaims all warranties of any kind, whether express or implied, including, but not limited to, the implied warranties of merchantability, fitness for a particular purpose and non-infringement.
- 8.2. County makes no warranty that (i) the I.T. Services will meet Public Body's requirements; (ii) the I.T. Services will be uninterrupted, timely, secure or error-free; nor (iii) the results that may be obtained by the I.T. Services will be accurate or reliable.
- 8.3. Any material or data downloaded or otherwise obtained through the use of the I.T. Services is accessed at Public Body's discretion and risk. Public Body will be solely responsible for any damage to its computer system or loss of data that results from downloading of any material.
9. **LIMITATION OF LIABILITY.** In no event shall either Party be liable to the other Party or any other person, for any consequential, incidental, direct, indirect, special, and punitive or other damages arising out of this Agreement.
10. **DISPUTE RESOLUTION.** All disputes relating to the execution, interpretation, performance, or nonperformance of this Agreement involving or affecting the Parties may first be submitted to County's Chief Information Officer of Information Technology and Public Body's Agreement Administrator for possible resolution. County's Chief Information Officer of Information Technology and Public Body's Agreement Administrator may promptly meet and confer in an effort to resolve such dispute. If they cannot resolve the dispute in five (5) business days, the

dispute may be submitted to the signatories of this Agreement or their successors in office. The signatories of this Agreement may meet promptly and confer in an effort to resolve such dispute.

**11. TERMINATION OR CANCELLATION OF AGREEMENT.**

11.1. Either Party may terminate or cancel this entire Agreement or any one of the I.T. Services described in the attached Exhibits, upon one hundred twenty (120) days written notice, if either Party decided, in its sole discretion, to terminate this Agreement or one of the Exhibits, for any reason including convenience.

11.2. Early termination fees may apply to Public Body if provided for in the Exhibits.

11.3. The effective date of termination and/or cancellation shall be clearly stated in the written notice. Either the County Executive or the Board of Commissioners is authorized to terminate this Agreement for County under this provision. A termination of one or more of the Exhibits which does not constitute a termination of the entire Agreement may be accepted on behalf of County by its Chief Information Officer of Information Technology.

12. **SUSPENSION OF SERVICES.** County, through its Chief Information Officer of Information Technology, may immediately suspend I.T. Services for any of the following reasons: (i) requests by law enforcement or other governmental agencies; (ii) engagement by Public Body in fraudulent or illegal activities relating to the I.T. Services provided herein; (iii) breach of the terms and conditions of this Agreement; or (iv) unexpected technical or security issues. The right to suspend I.T. Services is in addition to the right to terminate or cancel this Agreement according to the provisions in Section 11. County shall not incur any penalty, expense or liability if I.T. Services are suspended under this Section.

13. **DELEGATION OR ASSIGNMENT.** Neither Party shall delegate or assign any obligations or rights under this Agreement without the prior written consent of the other Party.

14. **NO EMPLOYEE-EMPLOYER RELATIONSHIP.** Nothing in this Agreement shall be construed as creating an employee-employer relationship between County and Public Body.

15. **NO THIRD-PARTY BENEFICIARIES.** Except as provided for the benefit of the Parties, this Agreement does not and is not intended to create any obligation, duty, promise, contractual right or benefit, right to indemnification, right to subrogation, and/or any other right in favor of any other person or entity.

16. **NO IMPLIED WAIVER.** Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

17. **SEVERABILITY.** If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.

18. **PRECEDENCE OF DOCUMENTS.** In the event of a conflict between the terms of and conditions of any of the documents that comprise this Agreement, the terms in the Agreement shall prevail and take precedence over any allegedly conflicting terms in the Exhibits or other documents that comprise this Agreement.

19. **CAPTIONS.** The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions, and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural, any reference to gender, and any use of the nominative, objective or possessive case in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
20. **FORCE MAJEURE.** Notwithstanding any other term or provision of this Agreement, neither Party shall be liable to the other for any failure of performance hereunder if such failure is due to any cause beyond the reasonable control of that Party and that Party cannot reasonably accommodate or mitigate the effects of any such cause. Such cause shall include, without limitation, acts of God, fire, explosion, vandalism, national emergencies, insurrections, riots, wars, strikes, lockouts, work stoppages, other labor difficulties, or any law, order, regulation, direction, action, or request of the United States government or of any other government. Reasonable notice shall be given to the affected Party of any such event.
21. **NOTICES.** Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first class U.S. mail postage prepaid, and addressed to the person listed below. Notice will be deemed given on the date when one of the following first occur: (i) the date of actual receipt; (ii) the next business day when notice is sent express delivery service or personal delivery; or (iii) three days after mailing first class or certified U.S. mail.
- 21.1. If Notice is sent to County, it shall be addressed and sent to: Chief Information Officer, Oakland County Department of Information Technology, 1200 North Telegraph Road, Pontiac, Michigan, 48341, and the Chairperson of the Oakland County Board of Commissioners, 1200 North Telegraph Road, Pontiac, Michigan 48341.
- 21.2. If Notice is sent to Public Body, it shall be addressed to: Mayor Nick Moroz, 201 S Main, Plymouth, MI 48170 .
- 21.3. Either Party may change the individual to whom Notice is sent and/or the mailing address by notifying the other Party in writing of the change.
22. **GOVERNING LAW/CONSENT TO JURISDICTION AND VENUE.** This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any Claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan, the 50th District Court of the State of Michigan, or the United States District Court for the Eastern District of Michigan, Southern Division, as dictated by the applicable jurisdiction of the court. Except as otherwise required by law or court rule, venue is proper in the courts set forth above.
23. **ENTIRE AGREEMENT.**
- 23.1. This Agreement represents the entire agreement and understanding between the Parties regarding the specific Services described in the attached Exhibits. With regard to those Services, this Agreement supersedes all other oral or written agreements between the Parties.
- 23.2. The language of this Agreement shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party.

IN WITNESS WHEREOF, Nick Moroz hereby acknowledges that he/she has been authorized by a resolution of the City of Plymouth, a certified copy of which is attached, or by approval of the Chief Judge if the Public Body is a Court, to execute this Agreement on behalf of Public Body and hereby accepts and binds Public Body to the terms and conditions of this Agreement.

EXECUTED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Nick Moroz  
Mayor

WITNESSED: \_\_\_\_\_ DATE: \_\_\_\_\_

AGREEMENT  
ADMINISTRATOR: \_\_\_\_\_ DATE: \_\_\_\_\_  
(IF APPLICABLE)

IN WITNESS WHEREOF, David T. Woodward, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners to execute this Agreement on behalf of Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Agreement.

EXECUTED: \_\_\_\_\_ DATE: \_\_\_\_\_  
David T. Woodward, Chairperson  
Oakland County Board of Commissioners

WITNESSED: \_\_\_\_\_ DATE: \_\_\_\_\_  
Oakland County Board of Commissioners  
County of Oakland

**EXHIBIT VIII  
I.T. SERVICES AGREEMENT  
OAKNET CONNECTIVITY**

**INTRODUCTION**

The I.T. Service described in this Exhibit (OakNet Connectivity) will provide network transport services to government agencies for the purpose of accessing applications and ISP services provided by Oakland County.

**1.0 COUNTY RESPONSIBILITIES**

- 1.1 County shall provide, install, and maintain the network equipment and cable necessary to deliver the I.T. Service of OakNet Connectivity, which will allow Public Body to connect to the County's network (OakNet) at Public Body's facilities and workstations. OakNet Connectivity permits Public Body to access I.T. Services that County has made available to Public Body.
- 1.2 County shall provide Public Body with a private IP address range, subnet mask, and gateway address for use by Public Body in configuring its internal network and to enable use of this I.T. Service.
- 1.3 County shall provide a single port by which Public Body may connect its internal network to OakNet
- 1.4 County shall use reasonable means to provide the I.T. Service for the transmission of information 24 hours a day, 7 days a week.
- 1.5 County and authorized Vendors shall present identification to Public Body for physical access to the OakNet Connectivity equipment for emergency service and scheduled maintenance.
- 1.6 To the extent practicable, County shall notify Public Body sixty (60) days in advance of pending changes in its contract with its third party connection provider(s). If the County's connection provider(s) is increasing costs, County shall provide Public Body with sufficient information to determine if it wishes to continue receiving this I.T. Service.

**2.0 PUBLIC BODY RESPONSIBILITIES**

- 2.1 Public Body shall provide adequate space and electrical power for the County to place equipment, an equipment cabinet, and cable.
- 2.2 Public Body shall promptly provide County staff and authorized third party with physical access to County equipment for emergency service and scheduled maintenance.
- 2.3 Public Body shall not mount any equipment in the County's equipment cabinet.
- 2.4 Public Body shall be responsible for configuring and maintaining Public Body's internal network equipment and cabling. Internal network equipment shall include cables connecting Public Body and County equipment.
- 2.5 Public Body shall configure Public Body workstations and other equipment to operate properly on the internal network, including assignment/configuration of the

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local IP addresses, Network Address Translation (NAT), or Domain Name Services (DNS) and as required to access this I.T. Service.

- 2.6 If Public Body terminates this I.T. Service, Public Body shall pay any charges related to early termination of third party communication services provided by County on behalf of Public Body.
- 2.7 Public Body shall be responsible for all costs associated with the relocation, reconfiguration or removal of County equipment and cable, when any of these changes are initiated by or at the request of Public Body, for any reason, including but not limited to relocation of municipal offices, construction, renovation, and discontinuance of services.
- 2.8 Public Body shall not attempt to access, configure, power cycle or connect to any County equipment unless specifically directed to do so by authorized County Department of Information Technology personnel or third party authorized by County.

**3.0 SUPPORT**

The I.T. Service will be supported by County's Information Technology (I.T.) Department as described in the Agreement.

**4.0 SERVICE AND SUPPORT COSTS**

County will invoice Public Body monthly for the cost of the communication lines. These charges will be based upon the rates set by the County's connection provider. County may choose to waive any fees for qualified law enforcement departments and for Public Bodies located within Oakland County.

**5.0 LICENSE USE AND ACCESS**

- 5.1 County grants to Public Body a nonexclusive license to use the County developed software applications, if any, needed to receive this I.T. Service. This license cannot be provided to any other party without County's consent in writing.

**EXHIBIT X**  
**I.T. SERVICES AGREEMENT**  
**CLEMIS**

**INTRODUCTION.**

The Courts and Law Enforcement Management Information System (known as "CLEMIS") is a multi-faceted, regional public safety information management system, operated and maintained by the Oakland County Department of Information Technology, CLEMIS Division. CLEMIS is comprised of many software applications.

CLEMIS was created in 1968 to address the inability of criminal justice/public safety agencies to electronically share data in a timely manner. The purpose of CLEMIS is to provide innovative technology and related services to criminal justice/public safety agencies to enable them to share data and to improve the delivery of criminal justice/public safety services. Public Bodies that use CLEMIS have realized lower costs and improved efficiency in providing criminal justice/public safety services. These benefits allow first responders additional time to serve and protect citizens.

The Parties agree to the following terms and conditions:

1. **DEFINITIONS.** The following words and expressions used throughout this Exhibit, whether used in the singular or plural, shall be defined and interpreted as follows.
  - 1.1. **CLEMIS** is the Court and Law Enforcement Management Information System, an information management system, comprised of CLEMIS Applications operated and maintained by the CLEMIS Division with recommendations and counsel from the CLEMIS Advisory Committee.
  - 1.2. **CLEMIS Advisory Committee (formerly known as the CLEMIS Advisory or Policy Board)** is an advisory committee that leads the CLEMIS Consortium and that provides recommendations and counsel to the CLEMIS Division regarding the operation and maintenance of CLEMIS.
  - 1.3. **CLEMIS Applications** are the specific software applications that comprise CLEMIS. These software applications are listed and described on the CLEMIS Website and are included in the definition of I.T. Services under this Agreement.
  - 1.4. **CLEMIS Consortium** is a non-legal entity comprised of all CLEMIS Members. Its purpose is to empower criminal justice/public safety agencies to maximize the use of collected data, to enhance daily operations and engage in comprehensive planning. The Consortium is led by the CLEMIS Advisory Committee.
  - 1.5. **CLEMIS Division** is the division in the Oakland County Department of Information Technology responsible for the operation and maintenance of CLEMIS.
  - 1.6. **CLEMIS Fee** is the sum of costs for use of CLEMIS, CLEMIS Applications, and services provided by the CLEMIS Division. These costs are listed and itemized on the CLEMIS Website.
  - 1.7. **CLEMIS Member** means the Public Body that executes this Exhibit and complies with this Agreement.

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- 1.8. **CLEMIS Website** is the portion of the County's website dedicated to CLEMIS located at [www.oakgov.com/clemis](http://www.oakgov.com/clemis) or [www.clemis.org](http://www.clemis.org).
  - 1.9. **Criminal Justice Information Services ("CJIS") Security Policy** is the effective security policy approved by the CJIS Advisory Policy Board setting forth security requirements, guidelines, and agreements for protecting transmission, access, storage, use, generation of, and sources of Criminal Justice Information ("CJI") as defined in the CJIS Security Policy.
  - 1.10. **Fire Records Management System ("FRMS")** is a CLEMIS Application that provides an integrated technology system to participating fire departments, which is further described on the CLEMIS Website.
2. **CLEMIS DIVISION RESPONSIBILITIES.**
- 2.1. **Provision of CLEMIS Applications.** County shall provide Public Body with access to CLEMIS and the specific CLEMIS Applications and services marked on Addendum A, which may be changed from time to time. Addendum A is fully incorporated into this Agreement. Notwithstanding any provision in this Agreement, Addendum A and any changes thereto shall be signed by the CLEMIS Division Manager on behalf of County and the authorized representative as designated on Addendum A on behalf of Public Body. The operational descriptions of the CLEMIS Applications and services are set forth on the CLEMIS Website.
  - 2.2. **Compliance with Laws, Rules, Regulations, and Policies.** County shall comply with all applicable laws, rules, and regulations and the CJIS Security Policy in the delivery, operation, and maintenance of CLEMIS Applications and in the transmission, access, storage, and use of data through or in CLEMIS Applications.
  - 2.3. **No Verification of Data.** County does not verify or review data entered into and stored in CLEMIS for accuracy.
3. **PUBLIC BODY RESPONSIBILITIES.**
- 3.1. **Execution of Exhibit VIII.** Unless approved in writing by the CLEMIS Division, Public Body must execute Exhibit VIII to this Agreement (OakNet Connectivity) to provide connectivity for the use and operation of CLEMIS Applications. If Public Body receives approval from the CLEMIS Division not to use OakNet, such approval will be marked on Addendum A.
  - 3.2. **Execution of Management Control Agreement.** Public Body shall execute a Management Control Agreement with County as required by and consistent with the CJIS Security Policy, which may be amended from time to time. The Management Control Agreement shall be executed by the persons authorized to sign Addendum A.
  - 3.3. **Compliance with Laws, Rules, Regulations, and Policies.** Public Body and Public Body Employees shall comply with the CJIS Security Policy and all applicable laws, rules, and

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regulations when using CLEMIS and when generating, entering, and using data that is stored in CLEMIS.

- 3.4. **Access to CLEMIS.** Only Public Body Employees authorized by Public Body may access and use CLEMIS. Public Body shall keep a list of Public Body Employees authorized to access and use CLEMIS. Public Body shall review this list at least quarterly to ensure its accuracy. Upon written request of County, Public Body shall provide this list to County. Public Body shall not allow any individuals, who are not on this list, to access and use CLEMIS.
- 3.5. **Security/Background Checks.** Public Body shall provide for and pay for security/background checks for all Public Body Employees who access and use CLEMIS, as required by the CJIS Security Policy and any other applicable law, rule, and regulation.
- 3.6. **Data Entrv.** Public Body is solely responsible for entering all data that is required by any CLEMIS Applications into CLEMIS.
- 3.7. **Data Ownership.** All data entered into CLEMIS by Public Body shall be and shall remain the data of Public Body.
- 3.8. **Data Accuracy.** Public Body is solely responsible for ensuring that all data entered into and stored in CLEMIS is accurate and complete. Accurate and complete means that the data does not contain erroneous information. Public Body shall immediately correct erroneous information upon discovery of error. To ensure accurate and complete data, Public Body shall conduct regular and systemic audits to minimize the possibility of generating, transmitting, and storing erroneous information.
- 3.9. **Data Update/Expungment/Redaction.** Public Body is solely responsible for updating, expunging, correcting, record locking, or redacting Public Body's data entered into or stored in CLEMIS, as required by law, rule, regulation, court order, or the CJIS Security Policy.
- 3.10. **Access to Public Body Facilities.** Public Body shall allow County employees access to Public Body facilities for maintenance of CLEMIS and to audit Public Body's use of CLEMIS.
- 3.11. **Provision of Hardware/Equipment.** The hardware/equipment needed to access and use CLEMIS shall be purchased, maintained, repaired and replaced by Public Body, unless otherwise agreed, in writing, by the Parties. The hardware/equipment shall meet the specifications and requirements set forth by the CLEMIS Division.
- 3.12. **Changes or Alternations to Public Body Facilities.** If Public Body is required to or decides to make changes or alternations to its facilities/buildings for any reason, then Public Body is responsible for all costs and expenses associated with moving or relocating hardware/equipment used to access CLEMIS or with moving or relocating the medium/connectivity, e.g., fiber, wireless connections, ISDN Lines, T1 Lines, etc., used to access CLEMIS.

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- 3.13. **E-Mail Address.** Public Body shall create and monitor a generic CLEMIS email address. The CLEMIS Division will provide Public Body instructions on how to create this email address. This email address will be the main point of contact for scheduled maintenance, outages, alerts, etc.
- 3.14. **Cooperation.** Public Body shall fully cooperate with County concerning the performance of this Agreement.
4. **PROVISION OF PUBLIC BODY DATA TO PUBLIC BODY OR THIRD PARTIES.**
- 4.1. **Request by Public Body for Public Body Data.** Public Body may request in writing that County provide a copy of portions of Public Body's data to Public Body. County will provide such data in a format and time period determined by County but will use its best efforts to provide the data in the format and time period requested by Public Body.
- 4.2. **Third Party Requests to County for Public Body Data.**
- 4.2.1. **Michigan Freedom of Information Act Requests.** County will respond pursuant to applicable law, to Michigan Freedom of Information Act ("FOIA") requests addressed and received by County, Subject to applicable law, if County receives a request for Public Body's data possessed by County, County will provide written notice to the requesting person identifying the Public Body and stating that the requesting person shall submit their request to the Public Body. Public Body shall be responsible for responding to all FOIA requests received by the Public Body.
- 4.2.2. **Other Legal Requests (Excluding FOIA Requests) to County for Public Body Data.** County will respond pursuant to applicable law to any subpoena, court order, or other legal request addressed to and received by County for Public Body's data possessed by County. Before responding to said legal request, County will use commercially reasonable efforts to inform Public Body of the request for the purpose of providing Public Body an opportunity to contest the legal request and/or to provide County with information that could impact County's response to the legal request. For the avoidance of doubt, this paragraph 4.2.2. does not apply to FOIA requests, which are governed by paragraph 4.2.1. (above).
- 4.2.3. Section 4.2 only applies to Public Body's data possessed by County for the purposes of providing services under Exhibit X (CLEMIS) and not to any other exhibit. Additionally, this section 4.2 does not apply to the CLEMIS Crash Purchase Application, which is governed by section 6 (below).
- 4.3. **Continuous Access to Public Body Data by Third Parties.**
- 4.3.1. In Addendum A, Public Body may request that County provide continuous access to Public Body's data to a third party. Addendum A shall identify the

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third party and shall set forth any specific instructions regarding the provision of such data to the third party. The County shall determine the manner in which to provide access to Public Body's data.

- 4.3.2. County shall provide and shall continue to provide access to Public Body's data to the third party identified in Addendum A, until Public Body provides written notice to the CLEMIS Manager to stop or change such access. The written notice shall contain the date on which access to Public Body's data shall stop. Upon receipt of this notice, County shall promptly stop the third party's access to Public Body's data and shall use its best efforts to stop third party access to Public Body's data on the date requested by Public Body.
- 4.3.3. In order to effectuate the third party's continuous access to Public Body's data, County will require the third party to execute an agreement with County to govern delivery and/or access to Public Body's data. The CLEMIS Manager is authorized to sign this agreement on behalf of County.
- 4.4. **Providing Public Body Data to Third Parties.** Except as otherwise provided in this Exhibit, the Agreement, or as directed in Addendum A, County will not provide Public Body's data to a third party. Notwithstanding any other provision, County shall provide Public Body's data to related Mugshots, Livescan, Michigan Incident Crime Reporting, and Crash/UD-10 traffic crash reports to the Michigan State Police. County may provide Public Body's data to County contractors and vendors for the purposes of providing services to Public Body, the County, and/or for improving CLEMIS Applications and services.
- 4.5. **Costs for Providing Public Body Data.** If County incurs any costs in providing Public Body's data to a third party or to Public Body, then Public Body shall be responsible for those costs and shall reimburse County for those costs. The CLEMIS Division shall invoice Public Body for such costs. Public Body shall pay the invoice at the location and within the time period stated in the Agreement. The CLEMIS Division may waive these costs in its sole discretion.
- 4.6. **Protected Health Information.** If the data, to be provided to a third party, is Protected Health Information" or "PHI" (defined in 45 CFR 160.103) under the Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and under the changes to HIPAA made by the Health Information Technology for Economic and Clinical Health Act ("HITECH Amendment"), then County and Public Body shall execute a Business Associate Agreement.
- 4.7. **County not Responsible for Third Party Use of Data.** Public Body acknowledges and agrees that if it requests County to provide access to Public Body's data to a third party, County shall not be responsible for any actions of the third party and the third party's use of Public Body's data.

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- 4.8. **Sharing Data with other CLEMIS Members.** Public Body acknowledges and agrees that County may share Public Body's data with other CLEMIS members upon the recommendation and counsel of the CLEMIS Advisory Committee.
5. **FINANCIAL RESPONSIBILITIES—CLEMIS FEE**
- 5.1. **Pavment of CLEMIS Fee.** Public Body shall pay the CLEMIS Fee to County for the CLEMIS Applications and services, which are marked on Addendum A. The amount of the CLEMIS fee and the costs that comprise the CLEMIS Fee are listed and itemized on the CLEMIS Website. The CLEMIS Division shall invoice Public Body on a quarterly basis for the CLEMIS Fee, unless otherwise specified. Public Body shall pay the invoice at the location and within the time period stated in the Agreement.
- 5.2. **Establishment of CLEMIS Fee.** The CLEMIS Division upon the recommendation and counsel of the CLEMIS Advisory Committee shall establish the CLEMIS Fee. The CLEMIS Fee shall be posted on the CLEMIS website and may be obtained from the CLEMIS Division.
- 5.3. **Review of CLEMIS Fee.** The CLEMIS Division and the CLEMIS Advisory Committee shall annually review the CLEMIS FEE.
- 5.4. **CLEMIS and FRMS Funds.** County has established and shall continue to have separate enterprise funds within the County budget for revenues, expenses, and operations of CLEMIS (hereinafter "CLEMIS Fund and FRMS Fund").
- 5.5. **Deposit of CLEMIS Fee.** All monies paid by Public Body to County pursuant to this Exhibit shall be deposited into the CLEMIS Fund or FRMS Fund, as applicable. Only revenues and expenses stemming from CLEMIS operations and maintenance are recorded in the CLEMIS Fund and FRMS Fund; no other County revenues and expenses are recorded in these Funds. Any equity in the CLEMIS Fund and FRMS Fund at the end of the County's fiscal year shall be rolled into the CLEMIS Fund and FRMS Fund for the next fiscal year. Surplus/equity in the CLEMIS Fund and FRMS Fund can only be used for CLEMIS operations and maintenance and not for the general operations of County or Public Body. Any County general fund contributions (transfers) to the CLEMIS Fund and FRMS Fund are strictly based on availability and official appropriation by County and cannot be deemed permanent on-going contributions.
- 5.6. **Financial Statement for CLEMIS and FRMS Funds.** The County Fiscal Services Division shall prepare financial statements for the CLEMIS Fund and FRMS Fund on a quarterly basis. These financial statements will be posted on the CLEMIS Website on a quarterly and year-end basis. The County Director of Management and Budget or his/her designee shall report the condition of the CLEMIS Fund and FRMS Fund to the CLEMIS Advisory Committee, on a quarterly basis.
- 5.7. **Refund of CLEMIS Fee for Operational Problems.** Subject to Section 18 (Force Majeure) of the Agreement, if any CLEMIS Applications are not operational for more than

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fourteen (14) consecutive calendar days, County shall refund the CLEMIS Fee, already paid by Public Body, for the days that the CLEMIS Applications were not operational.

6. **COUNTY/PUBLIC BODY RESPONSIBILITIES FOR CLEMIS CITATION PAYMENT APPLICATION AND CLEMIS CRASH PURCHASE APPLICATION.** If a Public Body uses the CLEMIS Citation Payment Application (hereinafter "Payment Application) and/or the CLEMIS Crash Purchase Application (hereinafter "Purchase Application"), then the following terms and conditions apply:
- 6.1. **Placement of URL.** Public Body shall be responsible for placing the Payment Application and the Purchase Application URLs on its website; the URLs shall be provided by County. Public Body shall include this URL in printed or electronic communications to the general public regarding the Payment Application and the Purchase Application.
  - 6.2. **Questions Regarding Payment of Tickets/Citations/Parking Tickets and Purchase of Crash/Accident Reports.** County shall refer all questions that County receives to Public Body regarding the payment of citations/tickets/parking tickets and the purchase of crash/accident reports and regarding the amount of monies owed to Public Body.
  - 6.3. **Security of Data.** County shall secure and protect data received through the Payment Application and Purchase Application (including credit card information) according to law, County's contractual obligations, and reasonable business standards and practices.
  - 6.4. **No Interference with Contract.** Third-party service providers such as PayPal Inc. and Elavon, Inc. are required for the operation of the Payment Application and Purchase Application. Neither Public Body nor Public Body Employees shall act or fail to act, either directly or indirectly, in a manner to cause any purported breach in any term or condition in any agreement between County and such third party.
  - 6.5. **Enhanced Access Fee.** Persons or entities paying citations/tickets/parking tickets through the Payment Application or purchasing crash/accident reports through the Purchase Application shall be charged an Enhanced Access Fee, in addition to the monies owed to Public Body.
  - 6.6. **Payment Transaction for Payment Application.** When using the Payment Application, a person or entity paying a citation/ticket/parking ticket will authorize two transactions, at the time of payment: (1) one transaction for payment of monies owed to Public Body/Court and (2) one transaction for payment of the Enhanced Access Fee. The funds for the payment to Public Body/Court will be directed to the depository account designated and/or owned by Public Body/Court. The funds for the Enhanced Access Fee will be directed to a depository account designated and owned by County.
  - 6.7. **Amount of Enhanced Access Fee for Payment Application.** The Enhanced Access Fee charged to persons/entities paying citations/tickets/parking tickets through the Payment Application shall be in an amount established by the Oakland County Board of Commissioners, Miscellaneous Resolution # 07121 and as subsequently amended by the

I.T. SERVICES AGREEMENT-EXHIBIT X  
Approved by CLEMIS Strategic Planning Committee 03/11/21  
Approved by CLEMIS Advisory Committee - 4/15/21

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**CLEMIS**

Oakland County Board of Commissioners. Public Body shall receive one dollar (\$1.00) of the Enhanced Access Fee collected for each citation/ticket paid through the Payment Application. Given the small amount of the Enhanced Access Fee for parking tickets, Public Body shall receive no portion of the Enhanced Access Fee collected for parking tickets paid through the Payment Application.

- 6.8. **Amount of Enhanced Access Fee for Purchase Application.** The Enhanced Access Fee charged to persons/entities purchasing crash/accident reports through the Purchase Application shall be in an amount established by the Oakland County Board of Commissioners, Miscellaneous Resolution # 09182 and as subsequently amended by the Oakland County Board of Commissioners. Public Body shall receive one dollar (\$1.00) of the Enhanced Access Fee collected for the purchase of each crash/accident report through the Payment Application.
  - 6.9. **Amount of Fee for Crash/Accident Report.** Public Body shall set the fee for the purchase of the crash/accident report through the Purchase Application. The amount of this fee shall be listed in Addendum A.
  - 6.10. **Distribution of Enhanced Access Fees and Fees for Crash/Accident Reports.** Public Body's portion of the Enhanced Access Fees, set forth in this Exhibit, and the fee for the crash/accident reports, set forth in Addendum A, shall be disbursed to Public Body pursuant to its written instructions. Public Body shall provide the written instructions, required by this section to CLEMIS Division.
  - 6.11. **Obligations and Responsibilities if Public Body is a Court.**
    - 6.11.1. **Access to Website.** If Public Body is a Court, then County shall provide access to a password protected website where Public Body/Court can issue credits or refunds and view daily, weekly, and monthly transactions processed through the Payment Application.
    - 6.11.2. **Contract for Credit Card Processing.** If Public Body is a Court, then County shall establish, maintain, and pay for a separate contract for credit card processing services with the entities currently providing credit card processing services for County, i.e., PayPal Inc. and Elavon, Inc.
    - 6.11.3. **Separate Depository Bank Account.** If Public Body is a Court, then it shall maintain a corresponding depository bank account, with a depository financial institution acceptable to County, for the receipt of monies owed to Public Body/Court. Public Body/Court shall provide County with all necessary bank account numbers and routing number to give effect to this requirement.
7. **CLEMIS ADVISORY COMMITTEE.**
- 7.1. **Establishment and Purpose of CLEMIS Advisory Committee.** The CLEMIS Advisory Committee was established to obtain advice and guidance from CLEMIS Members

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concerning policy, technical, and operational questions for CLEMIS Applications. The purpose behind the CLEMIS Advisory Committee is to allow CLEMIS Members to provide input regarding the operation and management of CLEMIS. The CLEMIS Advisory Committee leads the CLEMIS Consortium and provides recommendations and counsel to the CLEMIS Division regarding the operation, maintenance, and budget for CLEMIS (including suggested security policies, development/operation/modifications to CLEMIS Applications, and actions regarding misuse of CLEMIS).

- 7.2. **Composition of CLEMIS Advisory Committee.** The composition of the CLEMIS Advisory Committee is posted on the CLEMIS Website.
  - 7.3. **CLEMIS Advisory Committee Meetings.** The CLEMIS Advisory Committee meets at least four (4) times per year. CLEMIS Members are encouraged to attend.
  - 7.4. **CLEMIS Advisory Committee Officers.** Every July, the CLEMIS Advisory Committee shall elect a Chairperson by majority vote. The Chairperson shall select and appoint a Co-Chairperson. The CLEMIS Division Manager shall serve as Executive Secretary to the CLEMIS Advisory Committee. The Executive Secretary shall prepare the agenda for CLEMIS Advisory Committee meetings. Prior to each meeting, the Chairperson and the Executive Secretary shall review the contents of each agenda.
  - 7.5. **CLEMIS Advisory Committee Subcommittees.** The CLEMIS Advisory Committee may create subcommittees as it deems appropriate. The subcommittees and their composition and responsibilities shall be posted on the CLEMIS Website. The CLEMIS Advisory Committee Chairperson shall appoint the chairpersons of the subcommittees, except for the Chairperson of the Strategic Planning subcommittee, whose Chairperson is the current President of Oakland County Chiefs of Police Association and except for the Chairperson of Fire Governance whose Chairperson is elected by the Fire Governance Committee members.
8. **TRAINING.** Public Body shall require all Public Employees who use or access CLEMIS to attend training classes required by the CLEMIS Division. The format of the training classes will be at the discretion of the CLEMIS Division, e.g., train the trainer, classroom training, or on-line/remote training. If the training classes are held at County facilities or held in an on-line/remote format, then such training classes are at no cost to Public Body or Public Employees. If the training classes are held at non-County facilities, there may be a charge to Public Body based on time, materials, and location of training classes.
  9. **SUPPORT AND MAINTENANCE SERVICES.** County shall maintain and support the CLEMIS Applications. The CLEMIS Fee includes the costs for support and maintenance services for the CLEMIS Applications and other services provided by the CLEMIS Division, unless otherwise indicated on Addendum A. When providing support and maintenance services for CLEMIS, County has the authority to prioritize its resources, including, but not limited to, the order in which calls for support or maintenance will be resolved and allocation of time of its employees, agents, subcontractors, and equipment.

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Approved by CLEMIS Strategic Planning Committee 03/11/21  
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**10. OBLIGATIONS & RESPONSIBILITIES UPON TERMINATION/CANCELLATION.**

- 10.1. **Use of CLEMIS & CLEMIS Applications.** Upon the effective date of termination or cancellation of this Exhibit, Public Body shall stop using CLEMIS and CLEMIS Applications and it shall not have access to CLEMIS and CLEMIS Applications.
- 10.2. **Use and Access to Public Body's Data.** Upon the effective date of termination or cancellation of this Exhibit, Public Body's data shall not be useable by or accessible to any other CLEMIS Member.
- 10.3. **Transition of Data upon Termination/Cancellation.** Upon termination or cancellation of this Agreement, CLEMIS shall provide a copy of Public Body's data to Public Body in an electronic format and a time period determined by County. Upon written confirmation from Public Body that it received its data, County will purge Public Body's data from CLEMIS and any disaster recovery sites. If County incurs any costs in copying Public Body's data, then Public Body shall be responsible for those costs and shall reimburse County for those costs. The CLEMIS Division shall invoice Public Body for such costs. Public Body shall pay the invoice at the location and within the time period stated in the Agreement. The CLEMIS Division may waive these costs in its sole discretion.
- 10.4. **Obligation to Pay CLEMIS Fee Upon Termination/Cancellation.** Public Body's obligation to pay the CLEMIS Fee shall stop on the effective date of termination or cancellation. If the termination or cancellation date is other than the end of a quarter, any CLEMIS Fee, paid in advance to County, shall be refunded to Public Body on a pro-rated daily basis for the time period that Public Body paid in advance.

I.T. SERVICES AGREEMENT-EXHIBIT X  
Approved by CLEMIS Strategic Planning Committee 03/11/21  
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## ADDENDUM A

### I. CLEMIS CATEGORIES / TIERS

Public Body shall receive the CLEMIS Applications and services associated with the category/tier selected below. The CLEMIS Website describes each category/tier listed below, describes the CLEMIS Applications that are received with a particular category/tier, and lists the cost for the below categories. As used in this Addendum "FTE" means Full-Time Equivalents (Sworn Officers).

Tier 1

16 or more FTE's       6 – 15 FTE's       1 – 5 FTE's

Tier 2

16 or more FTE's       6 – 15 FTE's       1 – 5 FTE's

Tier 3

16 or more FTE's       6 – 15 FTE's       1 – 5 FTE's

Tier 4 Rescinded

Tier 5 Rescinded

Tier 6 (eCLEMIS)

19 or more FTE's       6 – 15 FTE's       1 – 5 FTE's

Tier 7 Public Safety Answering Point (PSAP)/Central Dispatch Center

Tier 8 Jail Management (outside Oakland County)

Federal Departments, Offices, or Agencies Inquiry Only in the State of Michigan (does not contribute any data)

District Court in Oakland County (excluding 52<sup>nd</sup> District Courts)

Pays CLEMIS Fee: received ticket data load and CLEMIS Citation Payment Application is optional.

Does not pay CLEMIS Fee: receives ticket data load and must exclusively use CLEMIS Citation Payment Application.

District Court outside Oakland County

Pays CLEMIS Fee: receives ticket data load and CLEMIS Citation Payment Application is optional.

Does not Pay CLEMIS Fee: receives ticket data load and must exclusively use CLEMIS Citation Payment application.

Circuit Court (outside Oakland County, does not contribute any data)

Prosecutor Office (outside Oakland County, does not contribute any data)

FRMS/CFIRS Participant (Fire Records Management System)

Approved by SP Committee 7-08-15  
Approved by CLEMIS Advisory Committee 7-16/15  
Approved by BOC 8-13-15

**II. Additional CLEMIS Applications**

Public Body may select and shall receive any of the CLEMIS Applications, selected below, for a separate cost. The cost for the CLEMIS Applications is set forth on the CLEMIS Website.

**Mobile Data Computers ("MDC")**

- WITH County provided wireless                       WITHOUT County provided wireless  
 CAD Only WITHOUT County provided wireless

**Livescan**

- WITH printer     WITHOUT printer

**Mugshot**

- Capture Station and Investigative                       Investigative Only

**Jail Management**

- CLEMIS Member located in Oakland County  
 CLEMIS Member located outside Oakland County

**OakVideo** (CLEMIS Member located outside Oakland County)

**Crime Mapping Application**

Vendor Name: Central Square  
Address: 5160 Carroll Canyon Rd. Suite 100, San Diego, CA 92121  
Contact: Brenda Taylor Phone: 563-387-4833  
Email: Brenda.taylor@centralsquare.com

**CLEMIS Public Crime Search**

CLEMIS Public Crime Search is a public access site and application created by CLEMIS and Esri, that shares and publishes crime data of participating CLEMIS members on a public webpage and application and allows the public to sign up for email crime alert notifications. By selecting this application, the Public Body authorizes CLEMIS to share and publish Public Body's crime data with the public, on the CLEMIS Public Crime Search application and webpage and authorizes the public to sign up for email crime alert notifications. The Public Body authorizes CLEMIS to publicly share, publish, and provide notifications for the following crime types: Assaults, Arsons, Burglary, Disorderly Conduct, Disturbing the Peace, DUI, Drug/Narcotics, Crimes, Fraud, Homicide, Motor Vehicle Theft, Robbery, Sex Crimes, Theft/Larceny, Theft from Vehicle, Vandalism and Weapons Law Crimes.

**Pawn Application**

Approved by SP Committee 7-08-15  
Approved by CLEMIS Advisory Committee 7-16/15  
Approved by BOC 8-13-15

**Fire Records Management System In Oakland County**

Phase I  Phase II

**Fire Records Management System Outside Oakland County**

**Police, Fire and/or Public Safety Department Data Extract**

In Oakland County  Outside Oakland County

Vendor Name: Tyler Technologies

Address: 840 W Long Lake Rd # 150, Troy, MI 48098

Contact: Megan Rice Phone: 941-875-2363

Email: Megan.Rice@tylertech.com

**Police, Fire and/or Public Safety Department Data Extract**

In Oakland County  Outside Oakland County

Vendor Name: Utility Associates Inc.

Address: 250 E Ponce De Leon Ave., Suite 700, Decatur, GA 30030

Contact: Eric Bedell, VP of Technology Phone: 800-597-4707

Email: ebedell@utility.com

**Crash Report Payment Amount:** \$5.00

**Enhanced Access Fee Disbursement Instructions**

Disbursement when Requested  Disbursement Quarterly

Make Check Payable to: City of Plymouth

**OPT-IN Exhibit VIII (OakNet Connectivity)** OakNet connectivity is needed

COUNTY: : \_\_\_\_\_

CLEMIS Division Manager \_\_\_\_\_ Date \_\_\_\_\_

PUBLIC BODY:

Title/Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date \_\_\_\_\_

Approved by SP Committee 7-08-15  
Approved by CLEMIS Advisory Committee 7-16/15  
Approved by BOC 8-13-15

There was a voice vote.  
MOTION PASSED UNANIMOUSLY

b. Police Radio Purchase

The following resolution was offered by Thomey and seconded by Deal:

RESOLUTION 2023-93

WHEREAS The City Plymouth uses a variety of two-way radios in order to help protect the public health, safety, and welfare; and

WHEREAS From time to time these radios need to be replaced; and

WHEREAS The State of Michigan requires certain types and models of radios to be used on their system and they offer special state pricing for new radios.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of six (6) Kenwood VP-6430 radios and accessories in the total amount of \$16,512.20.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

c. Water Meter Replacement Policy

The following resolution was offered by Deal and seconded by O'Donnell:

RESOLUTION 2023-94

WHEREAS The City Commission awarded the water meter infrastructure contract to HydroCorp in June 2022; and

WHEREAS Compliance with requests to change out water meters has been waning in September and October 2023; and

WHEREAS A new water meter policy has been drafted to ensure compliance that the water meter infrastructure update is achieved.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby adopt the attached water meter policy to be effective November 7, 2023.

**Water Meter Policy**  
Effective November 7, 2023

1. Water meter infrastructure.
  - a. Water meters are the property of the City of Plymouth. All meters will be read and repaired by the Department of Municipal Services or their agent as often as may be necessary and no additional charge will be made for such service, except through the fault of the consumer not the city (for example: meter is damaged by frost or hot water or otherwise). The cost of the repair of such damage shall be paid by the consumer, the bill for same to be included with the next water bill.
  - b. Any authorized employee of the Department of Municipal Services or their agent shall, at all reasonable hours, have the right to enter the premises where meters are located for the purpose of installing, reading, testing, removing, or inspecting same. No person, firm or corporation shall hinder, obstruct, or interfere with an employee in the lawful discharge of his duties in relation to the care and maintenance of a water meter. Failure to allow access may result in fees being charged, fines being imposed, and/or service being interrupted until such time as access is granted.
  - c. The City of Plymouth utilizes one water meter infrastructure system and reads are performed through that single system. The property owner may choose, at their expense, to utilize an external antenna. The cost to install and administer this additional equipment shall be a one-time \$400.00 fee (equipment wire, external antenna: \$250, installation cost: \$125, admin fee: \$25) that will be placed on the subsequent water bill.
2. Notice. The Department of Municipal Services or their agent shall notify the owner, agent, or occupant by first class mail or by posting a notice in a conspicuous location on the property, that the water meter shall be installed, repaired, or replaced. Such notice shall require that the person having charge of the property shall allow access to install, repair, or replace the water meter within thirty (30) days after the date of the notice.
3. Penalty. Any owner, occupant, or person having charge of a property, who shall refuse or neglect to allow entry to the premises where a water meter is located, shall be subject to an obsolete water meter penalty not to exceed \$100.00 for the first offense, \$150.00 for the second offense, and \$200.00 for the third and each subsequent offense. After three offenses the owner, occupant, or person having charge of a property shall be subject to water service interruption until such time as access is granted. The fee to interrupt or resume water service shall be \$90.00 per trip. All fees and penalties shall be placed on the subsequent water bill.
4. Estimates. Occasionally, it may be necessary to estimate water usage. Estimating is done only when a meter cannot be read. The estimated usage is a rolling three-year average. Once an actual reading is obtained any difference between the actual read and the estimate shall be corrected.

A resident asked about opting out of the program because she does not want radio frequencies in her home. She was informed that she would be able to have the device installed outdoors. There was a discussion about options for people being uncomfortable with a workman in their home.

There was a voice vote.

**MOTION PASSED UNANIMOUSLY**

d. 1<sup>st</sup> Quarter Budget Amendments

The following resolution was offered by Filipczak and seconded by O'Donnell:

RESOLUTION 2023-95

WHEREAS Certain expenditures require allocation to departments differently than originally projected in the 2023-2024 Budget as adopted; and

WHEREAS Revenue forecasts and expenditure patterns require modifications to the original budgetary allocations as established in June 2023; and

NOW THEREFORE BE IT RESOLVED that the 2023-2024 City Budget is hereby amended as indicated in the 1<sup>st</sup> quarter amendments column of the attached Budget Adjustment Summary which is hereby made a part of this resolution.

BE IT FURTHER RESOLVED that the Finance Director is hereby authorized to make the line item changes necessary to implement these budgetary amendments.

BUDGET ADJUSTMENT SUMMARY							
FIRST QUARTER - FY 23-24							
FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>LOCAL ST FUND REV: #203</b>							
Gas & Weight taxes	281,058	-				-	281,058
Contrib & Other	401,437	5,000				5,000	406,437
Appropriation of Surplus	-					-	-
<b>TOTAL REVENUE</b>	<b>682,495</b>	<b>5,000</b>				<b>5,000</b>	<b>687,495</b>
<b>LOCAL ST FUND EXP: #203</b>							
Administration/Debt	25,385	-				-	25,385
Routine Maintenance	159,005	-				-	159,005
Stormwater System Maintenance	1,000	-				-	1,000
Traffic Signal Maintenance	51,855	150				150	52,005
Snow & Ice Control	32,770	-				-	32,770
Road Construction	-	-				-	-
Contingency	412,448	4,850				4,850	417,298
<b>TOTAL EXPENDITURES</b>	<b>682,493</b>	<b>5,000</b>				<b>5,000</b>	<b>687,493</b>
<b>FUND DEPT/ACTIVITY</b>	<b>Approved Budget</b>	<b>1st Qtr. Amendments</b>	<b>2nd Qtr. Amendments</b>	<b>3rd Qtr. Amendments</b>	<b>4th Qtr. Amendments</b>	<b>Tot. All Amendments</b>	<b>Amended Budget</b>
<b>RECREATION FUND REV: #208</b>							
Cultural Center Revenues	501,000	-				-	501,000
Transfer from General Fund	288,861	-				-	288,861
Administrative Charges	1,000	-				-	1,000
Program Fees & Charges	298,000	-				-	298,000
Appropriation of Surplus	161,849	-				-	161,849
<b>TOTAL REVENUE</b>	<b>1,260,510</b>						<b>1,260,510</b>
<b>RECREATION FUND EXP: #208</b>							
Cultural Center & Administration	1,084,755	-				-	1,084,755
Basic Skills	-	-				-	-
Recreation Vending	-	-				-	-
Recreation Services	13,850	-				-	13,850
Adult Athletics	-	-				-	-
Youth Athletics	5,500	-				-	5,500
Miracle League	10,000	-				-	10,000
PCHA	-	-				-	-
PCHA - Mini Mites	-	-				-	-
MSD Services	6,740	-				-	6,740
Soccer	118,150	-				-	118,150
Liquor	10,540	-				-	10,540
Classes & Special Events	4,650	-				-	4,650
Therapeutic Program	1,000	-				-	1,000
Senior Programs - Classes	5,325	-				-	5,325
Plymouth-Canton Steelers	-	-				-	-
Capital Outlay	-	-				-	-
Contingency	-	-				-	-
<b>TOTAL EXPENDITURES</b>	<b>1,260,510</b>						<b>1,260,510</b>



**BUDGET ADJUSTMENT SUMMARY**

**FIRST QUARTER - FY 23-24**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>WATER/SEWER OPER FUND REV:</b>	<b>#592</b>						
Sales & Service Charges	4,898,825	40,000				40,000	5,038,825
Sale of Bonds	-	-				-	-
Appropriation of Surplus	383,435	-				-	383,435
<b>TOTAL REVENUES</b>	<b>5,382,260</b>	<b>40,000</b>				<b>40,000</b>	<b>5,422,260</b>
<b>WATER/SEWER OPER FUND EXP:</b>	<b>#592</b>						
Administration	4,483,730	-				-	4,483,730
Trunk & Lateral	332,840	-				-	332,840
Mains Maintenance	226,100	-				-	226,100
Water Maintenance	178,350	80,000				80,000	258,350
Service Maintenance	111,345	(40,000)				(40,000)	71,345
Hydrant Maintenance	51,895	-				-	51,895
Capital Outlay	-	-				-	-
Contingency	-	-				-	-
<b>TOTAL EXPENDITURES</b>	<b>5,382,260</b>	<b>40,000</b>				<b>40,000</b>	<b>5,422,260</b>
<b>EQUIPMENT FUND REV:</b>	<b>#681</b>						
Miscellaneous	1,028,463	-				-	1,028,463
Appropriation of Surplus	-	-				-	-
<b>TOTAL REVENUES</b>	<b>1,028,463</b>						<b>1,028,463</b>
<b>EQUIPMENT FUND EXP:</b>	<b>#681</b>						
Miscellaneous	993,698	-				-	993,698
Contingency	34,765	-				-	34,765
<b>TOTAL EXPENDITURES</b>	<b>1,028,463</b>						<b>1,028,463</b>

The administration was complimented for their work on the budget, and for significantly increasing the fund balance.

There was a voice vote.

MOTION PASSED UNANIMOUSLY

**10. REPORTS AND CORRESPONDENCE**

a. Liaison Reports

Thomey said he attended a Northville Plymouth Fire Advisory Board meeting earlier in the day and they discussed a train derailment simulation exercise that personnel recently completed. He said the next meeting would be on February 5 at 4:00 p.m. at Plymouth City Hall.

Filipczak gave a report on the November HDC meeting.

O'Donnell said the Planning Commission was scheduled to meet on November 8.

Moroz said this was the last meeting of this iteration of the City Commission and he thanked everyone.

b. Appointments

There were no appointments.

c. Zoning Audit Provided to City Commission

There was a discussion about the complexity of the zoning audit report and a request for a summary document. It was suggested that the group spend some time mulling over the information and revisit it at a December meeting.

**11. ADJOURNMENT**

A motion to adjourn was offered by Thomey and seconded by O'Donnell at 7:54 p.m.

There was a voice vote.  
MOTION PASSED UNANIMOUSLY

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NICK MOROZ  
MAYOR

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MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK



City of Plymouth  
City Commission Meeting Minutes  
Monday, November 13, 2023, 7:00 p.m.  
Plymouth City Hall 201 S. Main St. Plymouth, MI

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

[www.plymouthmi.gov](http://www.plymouthmi.gov)  
Phone 734-453-1234  
Fax 734-455-1892

## 1. CALL TO ORDER

Mayor Moroz called the meeting to order at 7:00 p.m.

## 2. ROLL CALL

PRESENT: Mayor Nick Moroz, Mayor Pro Tem Suzi Deal, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell, and Marques Thomey

ALSO PRESENT: Assistant City Manager Chris Porman, City Attorney Robert Marzano, City Clerk Maureen Brodie, and various City Department Heads.

Mayor Moroz also acknowledged the presence of Judge Michael Gerou, who will be swearing in the new (re-elected) City Commissioners.

## 3. APPROVAL OF THE AGENDA:

O'Donnell offered a motion, seconded by Maguire, to approve the agenda for Monday, November 13, 2023.

MOTION PASSED UNANIMOUSLY

## 4. ELECTION RESULTS

Porman announced the results of the November 7, 2023 election.

Moroz thanked those who worked on the election and congratulated those who were elected. He expressed his disappointment in the failure by 66 votes of the parks and recreation millage, but said he was encouraged that so many residents supported it.

## 5. RECOGNITION OF RETIRING COMMISSION MEMBER

Moroz thanked Marques Thomey for coming out of retirement and providing leadership, particularly on the Northville Plymouth Fire Advisory Board. He also congratulated him for being named to the Eastern Michigan University Board of Regents.

Thomey thanked those present for their support and commented on the professionalism of the staff and the collaboration between the staff, business community, volunteers, and elected officials. He encouraged residents to get involved in the community.

**6. CITIZENS COMMENTS**

The following community members spoke in appreciation of Mayor Moroz and their disappointment that the parks and recreation millage did not pass: Brian Turnbull of Northville; Don Soenen of Plymouth Township; Patty McCain, 520 Marie; Katie Rossi, 985 Harding; Wes Graff of the Plymouth Chamber of Commerce; Debra Kuptz, 997 Carol; Steven Prinz, 485 Amelia; Marie McCormick, 1035 N. Holbrook; Lori 383 W. Harvey; Non-Resident Jake; Wayne County Commissioner Melissa Daub; Kerri Pollard, 444 S. Main St., and chair of the DDA.

**7. OATH OF OFFICE FOR NEWLY ELECTED COMMISSIONERS - JUDGE MICHAEL GEROU:**

a. 35th District Judge Michael Gerou administered the oath of office to elected Commissioners:

Suzi Deal	(2-year term)	Linda Filipczak	(4-year term)
Brock Minton	(4-year term)	Kelly O'Donnell	(4-year term)

City Clerk Brodie took a seat with the City Commission and chaired the next agenda item.

b. Election of Mayor

City Clerk Brodie opened nominations for the Office of Mayor for the City of Plymouth.

As directed by the City Charter, the first nomination for Mayor goes to the sitting Mayor Pro Tem, Commissioner Suzi Deal. Commissioner Deal accepted the nomination.

Brodie asked for a roll call vote from the Commissioners regarding the nomination of Deal for the office of Mayor.

YES: Filipczak, Kehoe, Maguire, Minton, Moroz, O'Donnell, Deal

MOTION PASSED UNANIMOUSLY

35th District Court Judge Michael Gerou administered the Oath of Office for Mayor Suzi Deal.

Mayor Deal was seated. She thanked Moroz for his leadership, said she looked forward to continuing to work with him, and invited him to speak.

Moroz spoke about the accomplishments of the City during his tenure as mayor and his hope for the future.

Deal spoke about the future and her desire to look at what was done in the past, learn from mistakes, and continue to move forward for the benefit of the city.

c. Election of Mayor Pro Tem:

As directed by the City Charter, the first nomination for Mayor Pro Tem goes to the person receiving the highest number of votes, Commissioner O'Donnell.

Commissioner O'Donnell accepted the nomination.

Mayor Deal asked for a roll call vote from the Commissioners regarding the nomination of Commissioner O'Donnell for the office of Mayor Pro Tem.

YES: Filipczak, Kehoe, Maguire, Minton, Moroz, O'Donnell, Deal

MOTION PASSED UNANIMOUSLY

35th District Court Judge Michael Gerou administered the Oath of Office for Mayor Pro-Tem O'Donnell.

Mayor Pro Tem O'Donnell thanked the group and spoke about her priorities.

**8. ADOPTION OF RULES & ORDER OF BUSINESS:**

**RESOLUTION 2023-96**

The following resolution was offered by Moroz and seconded by O'Donnell.

RESOLVED, that pursuant to Section 5.7(f) and 5.7(d) of the City Charter, the City Commission does hereby establish its rules to be (1) the applicable provisions of the City Charter; (2) to the extent not in conflict with (1), the Ethics Code of the City of Plymouth; and (3) to the extent not in conflict with either (1) or (2), Roberts Rules of Order Newly Revised; and

RESOLVED FURTHER, that pursuant to Section 5.7(f) of the City Charter, the City Commission does hereby establish its order of business for regular meetings to be as follows:

1. Call to Order
2. Approval of Minutes
3. Approval of the Agenda
4. Enactment of the Consent Agenda
5. Citizens Comments
6. Commission Comments
7. Old Business
8. New Business
9. Reports and Correspondence
10. Adjournment

With the items on the Consent Agenda to be approved as one motion; and

RESOLVED, that pursuant to City Charter Section 5.7(f), the seating arrangement at the City Commission table, from the perspective of facing the audience, shall be as follows:

Mayor - in the center seat

City Manager - seat to the left of the Mayor

Mayor Pro-Tem - seat to the left of the City Manager

City Attorney- seat to the right of the Mayor

Immediate Past Mayor (if a Commissioner) - seat to the right of the City Attorney

Four (or five) remaining Commissioners-as assigned by the Mayor; and

RESOLVED FURTHER, that pursuant to Section 5.7(f) of the City Charter, the attendance policy for the City Commission shall be as follows:

Each City Commissioner shall attend every regular and special meeting of the City Commission, unless unable to do so for one of the following reasons:

1. An emergency or a confining illness of the Commissioner, or of a member of the Commissioner's family, which requires the Commissioner's personal care;
2. Attendance at another function by a Commissioner as the official representative of the City, as authorized by the City Commission; or
3. Absence from the City of Plymouth on personal business at a location from which it is not practical to return for the Commission meeting.

As soon as a Commissioner anticipates that he or she will miss any regular or special City Commission meeting, or will arrive late to such meeting, the Commissioner shall advise the Mayor or the City Manager of such anticipated absence or late arrival, including the reason for it.

If a Commissioner anticipates having to leave a regular or special City Commission meeting, the Commissioner shall advise the Mayor prior to the start of the meeting as to the reason. At the appropriate meeting's roll call, the Mayor or Clerk shall advise the Commission of any absent Commissioner's reason for such absence, if known; and any Commissioner's anticipated early departure from the meeting. The Mayor shall then state that without objection, the Commissioner shall be recorded as "Absent-excused, reason for absence" or "Absent unexcused", or if it an early departure, then "Absent as of \_p.m. - excused, reason for absence" or "Absent as of \_p.m. - unexcused". If there is an objection, then the Mayor shall call for a vote of the Commission on the proposed recording of the absence.

If a Commissioner is unable to notify the Mayor or Clerk prior to the meeting from which the Commissioner is absent, then the Commissioner shall submit a written explanation of such absence to the Mayor or Clerk prior to the meeting at which the applicable minutes are approved. The City Commission shall then consider such explanation and determine whether to make a correction to the minutes regarding that meeting's attendance record. No further change in the attendance record for any meeting shall be made after the applicable minutes have been approved.

MOTION PASSED UNANIMOUSLY

**9. ADOPTION OF REGULAR MEETING SCHEDULE:**

The following resolution was offered by Moroz and seconded by Minton.

RESOLUTION 2023-97

BE IT RESOLVED, that the Plymouth City Commission shall hold regular City Commission Meetings at 7:00 p.m. on the first and third Mondays of each month, and also on the second Monday of each November following a regular City Commission Election, in the City Commission Chambers at the Plymouth City Hall, 201 S. Main Street or other designated locations; and

BE IT RESOLVED FURTHER, that should the meeting date fall on a holiday, then the meeting shall be held on the Tuesday immediately following said holiday unless otherwise determined, at the above specified time and place; and

BE IT RESOLVED FURTHER, that for the purposes of establishing the regular meeting schedule pursuant to City Charter Section 5.7, the term "holidays" shall mean those days designated as holidays by the State of Michigan in its current statute (*Regulation 5.08. Public Act 124 of 1865*), or as amended in the future; and that if any of these holidays falls on a Sunday, then the next Monday will be considered to be the public holidays for purposes of this schedule.

MOTION PASSED UNANIMOUSLY

**ADJOURNMENT:**

Mayor Deal again thanked and congratulated everyone, then, Kehoe offered a motion, seconded by Filipczak to adjourn the meeting at 8:00 p.m.

MOTION PASSED UNANIMOUSLY

---

SUZI DEAL  
MAYOR

---

MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK



# Special Event Application

## ITEM 4.b

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

### FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name Wreaths Across America

Ph# 207-578-6289 Fax# 866-96-1625 Email region5@wreathsacrossamerica.org Website wreathacrossamerica.org

Address PO Box 249 City Columbia Falls State ME Zip 04623

Sponsoring Organization's Agent's Name Arne' (Florence) Giunno Title

Ph# 313-515-8612 Fax# — Email john.c.giunno@att.net Cell# 313-515-8612

Address 520 Blunk City Plymouth State Mi Zip 48170

Event Name Wreath Across America

Event Purpose \_\_\_\_\_

Event Date(s) December 14, 2023

Event Times 12:00p ~ 1:30p

Event Location Plymouth Riverside Cemetery

What Kind Of Activities? short ceremony / laying of wreaths on veterans graves

What is the Highest Number of People You Expect in Attendance at Any One Time? ~ 100

Coordinating With Another Event? YES  NO  If Yes, Event Name: \_\_\_\_\_

Event Details: (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)

short ceremony, participants will lay wreaths on veterans graves.

NOV 03 2023

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: (Weddings Ceremonies – Please Review Section 12.2 f.)  
City Operated  Co-sponsored Event  Other Non-Profit  Other For-Profit  Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES  NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July):

Third Saturday in December

Next year's specific dates:

' December 21, 2024

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

3. **FOOD VENDORS/ CONCESSIONS?** YES  NO  **OTHER VENDORS?** YES  NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES  NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES  NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES  NO

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services. (see Attachment B)

DMS has delivered wreaths to location on the morning of the event in the past.

7. **AN EVENT MAP** IS  IS NOT  attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES  NO   
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?

YES  NO

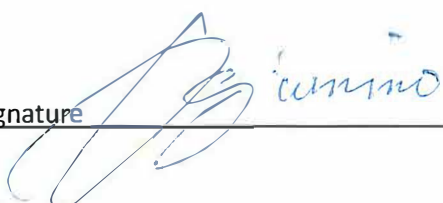
If Yes, list the lots or locations where/why this is requested:



11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The Wreaths Across America (organization name) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Wreaths Across America (event name) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature  iunino  
Witness \_\_\_\_\_

Date October 27, 2023  
Date \_\_\_\_\_

**EVENT REVIEW FORM**

EVENT NAME: \_\_\_\_\_ TOTAL ESTIMATED FEE: \_\_\_\_\_

*(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).*

<b>MUNICIPAL SERVICES:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial	<i>CP</i>
<i>DELIVER WREATHS TO RIVERSIDE</i>					
\$250 Bathroom Cleaning Fee Per Day of Event? YES <span style="float:right;"><u>NO</u></span>					
Labor Costs: \$	<i>75</i>	Equipment Costs: \$	<i>25</i>	Materials Costs \$	
<b>POLICE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial	<i>3057</i>
<i>NO SERVICES NEEDED</i>					
Labor Costs \$		Equipment Costs \$		Materials Costs \$	
<b>FIRE:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial	<i>MS</i>
<i>NO SERVICES NEEDED</i>					
Labor Costs \$	<i>0</i>	Equipment Costs \$		Materials Costs \$	
<b>HVA:</b>	Approved	Denied	(list reason for denial)	Initial	
<b>DDA:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial	<i>SBP</i>
Labor Costs \$	<i>0</i>	Equipment Costs \$		Materials Costs \$	
<b>RISK MANAGEMENT:</b>	<u>Approved</u>	Denied	(list reason for denial)	Initial	<i>MS</i>
<u>Class I – Low Hazard</u>	Event Sponsors must provide current Certificate of Insurance naming City				
Class II – Moderate Hazard	of Plymouth as 'Additional Insured' including in the Description Box/Area.				
Class III – High Hazard	Food vendor/service requirements per Special Event Policy, must also be				
Class IV – Severe Hazard	met for any food.				
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____					
APPROVED _____ NOT APPROVED _____ DATE _____					



## Administrative Recommendation

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City of Plymouth  
 201 S. Main  
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
 Phone 734-453-1234  
 Fax 734-455-1892

To: Mayor & City Commission  
 From: Paul J. Sincock, City Manager  
 CC: S:\Manager\Sincock Files\Memorandum - Recreation Master Plan Public Hearing 11-20-23.docx  
 Date: November 17, 2023  
 RE: Public Hearing – Recreation Master Plan

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### Background

The City Commission previously directed the City Administration to develop a new City of Plymouth Recreation Master Plan. In addition, we commissioned a consultant to assist in this effort as well as an EPIC/MRA survey of our city to play a major role in the community input part of the process. We also made available several other opportunities outside of the statistically accurate survey of residents for the public to participate in the Master Planning Process.

A current Recreation Master Plan is a requirement of the State of Michigan Department of Natural Resources in order to be eligible for any State Grants. The intent of the Plan is to serve as a guide and decision-making document, as well as a tool during our annual budgeting process and any future program/facility improvement programs.

Both the City and Township work closely with several public and private agencies that provide recreation opportunities for our residents, the jurisdiction and focus of this Master Plan is on the city owned and operated parks and recreation facilities and programs.

Our staff has previously provided access to City Commission and general public with online and printed access to a complete copy of the draft Recreation Master Plan and survey results. The draft plan has been available on the City's web site and at City Hall and the Cultural Center for the last 30 days, and this was one method to allow for an additional period for public comment. Further, we put the EPIC/MRA survey questions up on our web site, to allow everyone an opportunity to provide comment. We have also received a couple of letters and emails related to the proposed Master Plan.

In the agenda packet, we are providing the City Commission a draft copy of the Master Plan, as a reference for the meeting in the event a member of the public has specific comments about something in the plan. This will also ensure that the proposed plan is available to the public in advance of the meeting via the agenda packet to allow for further public input.

The purpose of the Public Hearing on Monday is to seek any additional input into the draft plan. Once the public hearing is held, any comments will then be taken and reviewed prior to the City Commission adopting the plan in December.

The City Commission will need to open the Public Hearing to hear any additional comments from the public. After the Public Hearing the City Commission can have discussion related to the plan and move forward for a December adoption.

## Recommendation


The City Administration recommends that the City Commission hold the Public Hearing and seek additional comment from the public. After the Public Hearing the City Commission can provide additional input and direction into the final plan. We do not anticipate adoption of the plan on Monday night as we will need to consider any comments from the City Commission and the public, including those that have come in prior to the public hearing.

We are very proud of the plan and the amount of public input that went into the plan. There have been a significant number of opportunities for the public to participate in the plan. This public hearing is the culmination of the public input phase of the project.

Again, this is a public hearing only, no formal action is needed by the City Commission, but we anticipate that Commissioners may want to provide one more round of input into the final plan.



## Memo

**To:** Paul Sincock, City Manager  
**From:** Steve Anderson, Recreation Director   
**Date:** 11/16/2023  
**Re:** Recreation Master Plan Public Hearing

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As you are aware, as of Nov. 20, 2023, we will have completed the 30-day period of public review for the Draft Recreation Plan as required by the State of Michigan Department of Natural Resources (DNR). The next step required by the DNR process is to hold a Public Hearing for any suggestions for additions or deletions to the final draft.

After the Public Hearing has completed, the following steps are required by the DNR in the Recreation Master Plan process:

- The City Commission adopts the final document by official resolution. The DNR requires that official adoption must be a separate agenda item than the Public Hearing. The official City Commission action may or may not be held the same night as the Public Hearing
- After the City Commission has achieved adoption of the final draft by official resolution, the Recreation Master Plan must then electronically submit to the DNR and SEMCOG.
- Then, a "Post-Completion Self-Certification" form must also be completed by the applicant and electronically submitted to the DNR to complete the process by Feb. 1, 2024.

Over the 30-Day period of public review (as of 11-15-23) we have received one e-mail of comment and three letters of endorsement. We would like to add these submittals to the document appendix (attached). In addition, the administration would like to make the following additional edits to draft plan prior to final adoption of the document by the City Commission:

- Edit "date of adoption" page to include all City Commission members and titles of the 2022-23 and 2023 - 24 elected board.
- Add Leah Groya as Planning Consultant and EPIC-MRA as Public Survey Agency to plan's "date of adoption" page.

- In the “Capital & Large-Scale Operational Priorities” chart, change any funding source listed as “Potential Millage” to “TDB.”
- Any changes as noted in Paul’s Memo regarding edits to the Recreation Master Plan.
- Make edits of any subject matter from the Public Hearing that is received and accepted by the City Commission

Please let me know if you have any questions regarding this step in the 2024-2028 Recreation Master Plan process.

Dear City of Plymouth Commission,

As the Executive Director of the Miracle League of Plymouth, I am writing to express my full support for the proposed Recreation Master Plan developed by The City of Plymouth Recreation Department. This plan presents a comprehensive strategy to improve and expand our community's recreational facilities and programs, which I believe is essential for the physical and mental well-being of all our residents, including those with disabilities.

From my perspective, the implementation of this Master Plan will provide invaluable benefits. It will offer children better facilities to play and interact, fostering their physical skills and promoting social interaction.

I wholeheartedly endorse the proposed Recreation Master Plan. I urge the community to support its implementation for the betterment of Plymouth.

Sincerely,

A handwritten signature in black ink, appearing to read 'Stacey Diefenbach', with a long horizontal flourish extending to the right.

Stacey Diefenbach

Executive Director

Miracle League of Plymouth

October 26<sup>th</sup> 2023

Dear City of Plymouth Commission and Recreation Department Staff,

I am writing to you as the Director of the Plymouth Community Council on Aging to express our support for the proposed Recreation Master Plan.

Our organization has been serving the senior citizen community in our area for decades. As such, we understand the importance of recreational activities in promoting physical health, mental well-being, and social interaction among our members. The proposed Recreation Master Plan aligns with our mission, and we believe it will greatly benefit our community.

We are confident that the implementation of this Recreation Master Plan will have a positive impact on our community. We look forward to seeing the plan come to fruition.

Thank you for considering my endorsement. Please feel free to contact me if you need any further information or clarification.

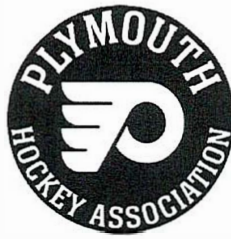
Sincerely,



Bobbie Pummill

Director

Plymouth Community Council on Aging



November 1, 2023

Dear Plymouth Recreation Department – Cultural Center Ice Arena,

As the President of the Plymouth Hockey Association, I am writing to express our full support for the proposed Recreation Master Plan developed by the City of Plymouth. This plan presents a strategy to improve our community's recreational facilities, which we believe is essential for the physical and mental well-being of all Plymouth residents.

The Plymouth Cultural Center is a vital part of our efforts to foster the community's love for hockey and as the only community operated ice arena in the Plymouth area, the implementation of this Master Plan can help secure possible funding for the arena that may in turn offer our players better facilities to train and play. This may also attract more families to participate in hockey activities, contributing to a healthier and more active community.

The Plymouth Hockey Association endorses the proposed Recreation Master Plan. We also hope the City Commission will support the plan for the betterment of the Plymouth community.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "DJ Bloomingburg".

**DJ BLOOMINGBURG**  
**PRESIDENT & HOUSE DIRECTOR**  
**PLYMOUTH HOCKEY ASSOCIATION**  
[WWW.PLYMOUTHHOCKEY.US/HOME](http://WWW.PLYMOUTHHOCKEY.US/HOME)  
P | (734) 274-0652

## Anderson, Steve

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**From:** Buzuvis, John  
**Sent:** Tuesday, October 17, 2023 10:09 AM  
**To:** Sincock, Paul; Anderson, Steve  
**Subject:** FW: City Commission Meeting Monday October 16-Proposed Recreation Master Plan and Citizen Survey Results  
**Attachments:** 2023 Recreation PlanSurvey.pdf; 2023 Recreation Millage Projects.pdf

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**From:** Barr, Marleta <mbarr@plymouthmi.gov>  
**Sent:** Tuesday, October 17, 2023 9:37 AM  
**To:** Buzuvis, John <jbuzuvis@plymouthmi.gov>  
**Subject:** FW: City Commission Meeting Monday October 16-Proposed Recreation Master Plan and Citizen Survey Results

fyi

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**From:** Dave Rucinski <davrucinski@gmail.com>  
**Sent:** Tuesday, October 17, 2023 9:33 AM  
**To:** David Rucinski <daverucinski6@gmail.com>  
**Subject:** City Commission Meeting Monday October 16-Proposed Recreation Master Plan and Citizen Survey Results

To Kellogg Park Email List:

Following is a summary of the city commission meeting on October 16 regarding the draft of the City of Plymouth Recreation Master Plan:

1. Attached are both the proposed recreation master plan and the recent Epic-MRA citizen survey conducted in September. Pages 1-69 relate to the master plan. Pages 70-151 refer to the Epic-MRA citizen survey. Also attached is the city "wish list" of recreation projects to try to support the \$15,000,000 millage request.
2. The city commission passed a resolution to put the proposed recreation master plan out for public comment for the next 30 days. I did not hear in the meeting specifically how the citizen comments were going to be collected and tabulated. At the November 20 city commission meeting there will be an official "public hearing" to receive further input from the citizens, if there are any. After the public hearing, the city commission may discuss and make further changes, if necessary, or vote to approve the master plan. The master plan is required by the state in order for the city to apply for recreation grants from the MDNR.

I have no comments regarding the proposed recreation master plan. However, I did make some comments about the citizen survey during the city commission meeting.

1. The past recreation surveys showed that the citizens said that recreation was important and enhanced the value of our properties. However, the past surveys never indicated that the citizens wanted more recreation despite what certain people representing the city were saying.
2. Question 5 on the survey (P 81 of the attachment; P 10 of the survey) asked about the "future possible purchase of land for parks." 79% of the citizens responded yes to this question.
3. Regarding question 5, Epic-MRA has a cautionary statement (P 77 on the attachment; P 6 of the survey). It reads, "**It is cautioned, however, that this question did not apprise respondents of many important**

**particulars of such a purchase (i.e., cost, location, etc.), so any official decisions in this regard should not place too much reliance on this single result to a very generalized proposition.”**

4. Based on this statement by Epic-MRA, I hope the city does not try to use this 79% answer as supporting the \$15,000,000 “wish list.”
5. Question 6 of the survey (P 81 of the attachment; P 10 of the survey) asked about the “preferred park amenities.” 14% of the citizens said playgrounds/playscapes were important. Other categories were walking trails (9%), dog park (7%), soccer fields (7%), open green space (6%), pavilion for concerts (4%), pickle ball courts (4%) and splash pad (4%). These results seem to indicate that the city's proposal to spend \$8,550,000 on the "Lumber Mart " and the unknown location of the "synthetic turf athletic field (location TBA)" projects may not be supported by the citizens. I'll leave it to you to make your own determination.
6. After a citizen survey is completed, the city usually has a presentation of the survey results at the next city commission meeting. The city did not do that with this survey. Did the city choose not to publicly discuss the results because the survey does not support the \$15,000,000 millage request?

Please vote.

Sincerely,  
Dave Rucinski  
730-8003



**CITY OF PLYMOUTH**  
MICHIGAN

5 YEAR  
PARKS + RECREATION  
MASTER PLAN

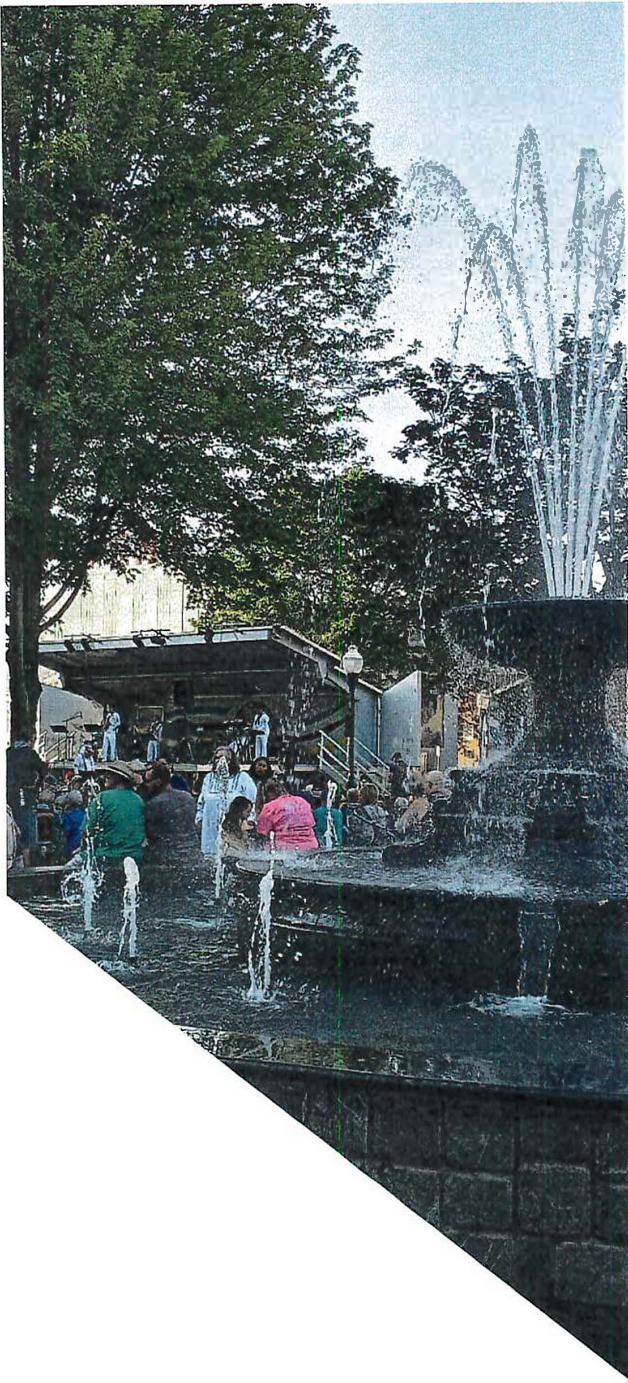
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2024 - 2028

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**DRAFT FOR  
COMMISSION REVIEW  
OCTOBER 2023**

Adopted: January 2024  
[plymouthmi.gov](http://plymouthmi.gov)



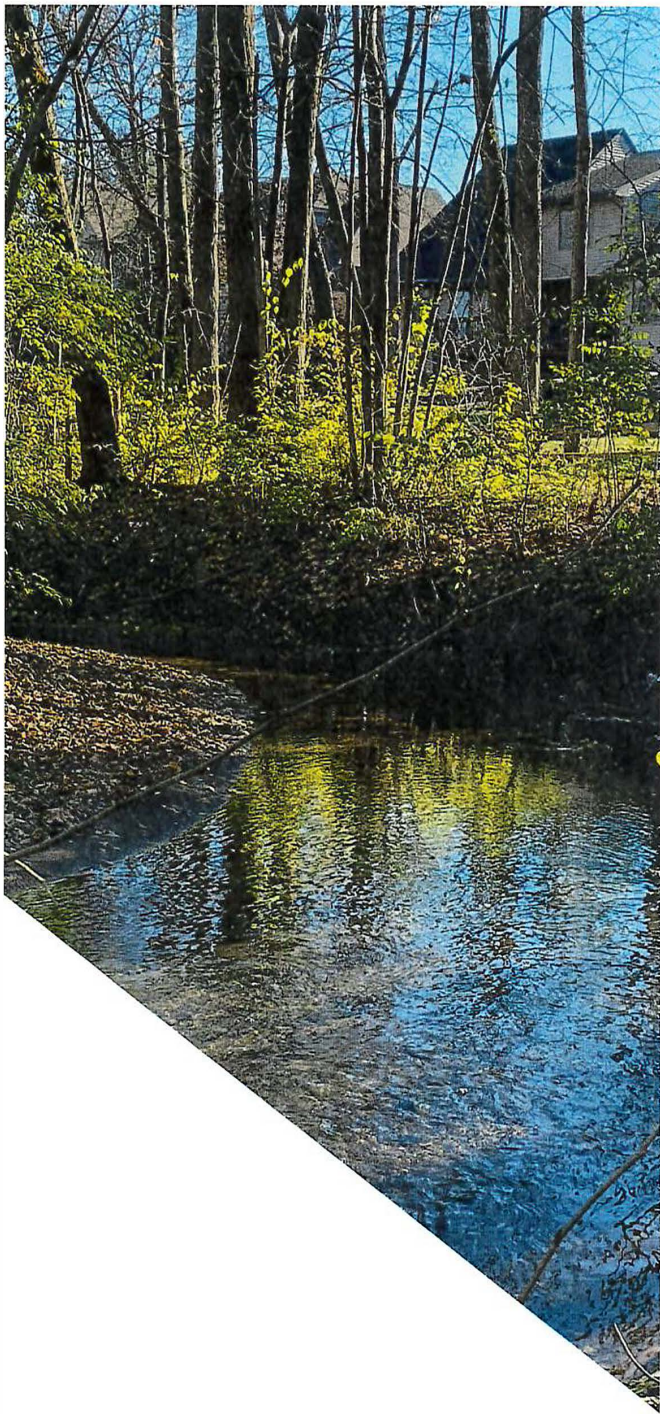
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Nick Moroz, Mayor  
Suzi Deal, Mayor Pro Tem  
Linda Filipczak, Commissioner  
Jennifer Kehoe, Commissioner  
Alanna Maguire, Commissioner  
Kelly O'Donnell, Commissioner  
Marques Thomey, Commissioner

Paul Sincock, City Manager  
Steve Anderson, Recreation Director  
Brandon Szachta, Asst. Recreation Director  
Ron Baase, Facility Operations Manager  
Ian Anderson, Asst. Facility Manager

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Adopted: \_\_\_\_\_



# CONTENTS

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4	<b>Community Description</b>
6	<b>Planning Process</b>
8	<b>Administrative Structure</b>
14	<b>Inventory</b>
39	<b>Basis For Action</b>
56	<b>Action Plan</b>
66	<b>Appendix</b>



# COMMUNITY DESCRIPTION

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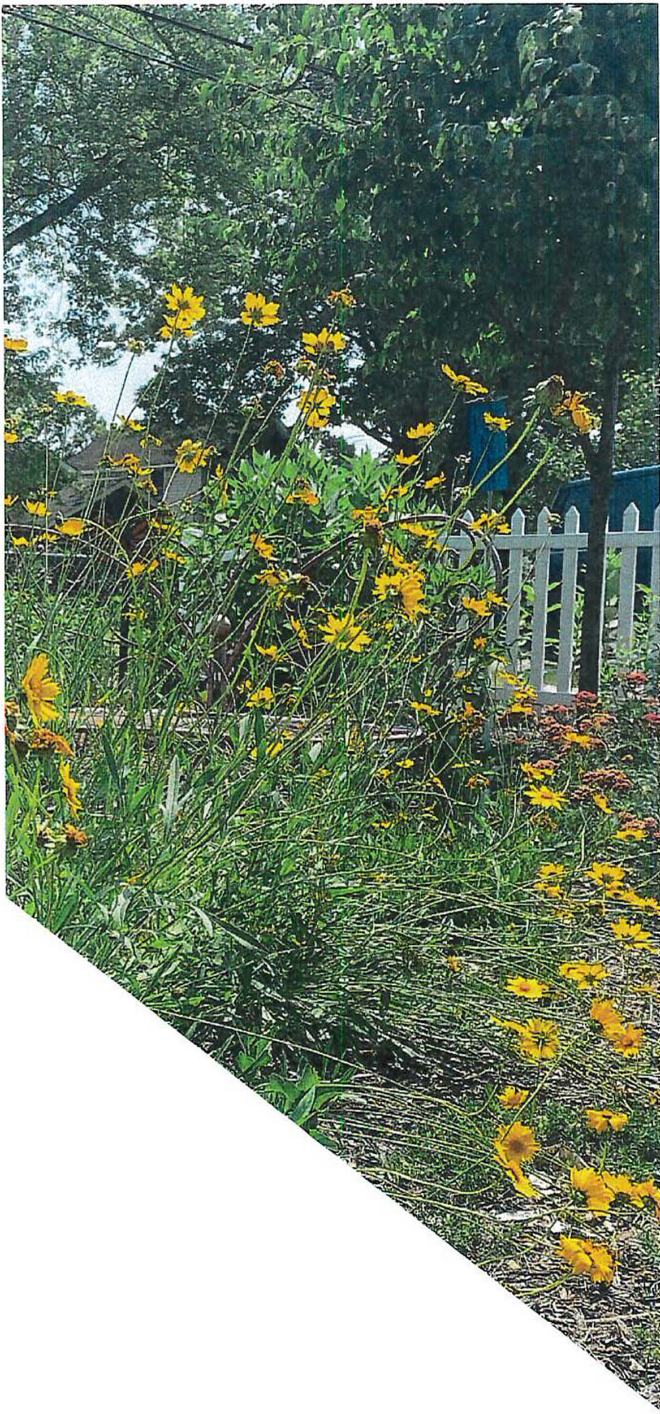
The 2024-2028 City of Plymouth Parks and Recreation Plan was adopted by the Plymouth City Commission to serve as a guide and decision making document for future parks and recreation facilities and programs. The Plan presents an inventory of existing facilities and programs within the City as well as an evaluation of opportunities and needs. The Plan considers the existing facilities as well as the anticipated demand for additional or improved facilities and programs. The Plan also includes goals, objectives and a 5-Year Action Plan.

The jurisdiction and focus of this Master Plan is on the city-owned and operated parks and recreation facilities and programs. The Plan is also intended to enable the City to continue to apply for funding assistance from various agencies and work toward implementing the documented recommendations. This Plan specifically provides for five years of grant eligibility with the Michigan Department of Natural Resources.

The City of Plymouth is located in northwestern Wayne County, Michigan. Wayne County is the largest county in the State in terms of population, and encompasses the City of Detroit. Although the western portion of Wayne County was once primarily an agricultural area, the communities surrounding Plymouth are now highly urbanized including Plymouth Township, Northville, Northville Township, and Canton Township.

Native Americans lived in the area for centuries. The Tonquish band of Potawatomi were the last, leaving the area just before the first European settlers arrived in 1824. The first settlers of European origin arrived in the area in 1824 and by 1825 there were enough people to make up a small settlement. The Village of Plymouth was incorporated in 1867 and became a city in 1932.

According to the 2020 Census, the City of Plymouth has a population of 9,370 people (a 2.6 % increase from 2010). Major state highways and freeways include M-14, I-96 and I-275. These highways effectively connect the Plymouth community with the rest of the Detroit/Ann Arbor Metropolitan Area. The City is entirely surrounded by Plymouth Township. Other communities nearby include Northville Township and the City of Northville to the north, the City of Livonia to the east and Canton Township to the south. Salem Township (in Washtenaw County) is to the west.



# PLANNING PROCESS

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This Plan was developed utilizing the Michigan Department of Natural Resources (MDNR) Community Park, Recreation, Open Space and Greenway Plan Guidelines. Following the MDNR Guidelines, and filing this adopted Plan with the MDNR, allows the City to remain eligible to apply for various MDNR administered parks and recreation related grant funds. The 5-Year Plan was prepared by the City of Plymouth over an approximately 6-month period. The previous Plymouth Community Parks + Recreation Master Plan 2018-2022 was used as a foundation.

This section of the Plan documents the process used to develop the Plan as well as those involved with providing input.

## **Background Studies**

The necessary data to begin the formulation of the background studies for the plan was collected from various sources including: City staff, City Department of Recreation, the previous Plymouth Community Parks + Recreation Master Plan 2018-2022 as well as field observations.

The Community Description includes a brief introduction to the City of Plymouth and the jurisdiction and focus of the Plan.

The Administrative Structure section of the Plan describes how recreation is governed and operated within the City. This includes information gathered from the City outlining staff responsibilities, function of the City Recreation Department, and a fiscal analysis (as it relates to recreation) of the last few years.

The Inventory chapter provides an overview of the parks and recreation facilities within the City of Plymouth. This information was collected through a field survey conducted in June and July 2023. The location of each facility is described and mapped, as well as an overview of the various programs, activities, and events offered throughout the City. The chapter also includes a brief description of public school recreational facilities, other significant recreation-related facilities in the community as well as regional recreation facilities in and around Plymouth.

### **Basis For Action**

The Basis For Action section of the document analyzes factors inside and outside of the City that may have an effect on the direction of recreation over the next five years. This portion of the plan also helps to provide the rationale for the goals, guidelines/objectives and capital improvement priorities. Several factors were analyzed including current recreation trends (on both national and state levels), comparison of City acreage, staffing, budget levels to other typical parks and recreation agencies in the country, service area gaps, existing plans and reports, and results of the various input from residents, staff and elected officials.

### **Input**

The City gathered input in a number of ways during the development of the plan as summarized below. Additional detail is provided in the Basis For Action section and Appendix.

### **Parks and Recreation Telephone Survey (Statistically Accurate)**

The City funded a telephone survey of 264 adult residents of the City. The survey was conducted by EPIC-MRA based in Lansing and

completed in September 2023. Additional detail is provided in the Basis For Action section and Appendix.

### **Parks and Recreation Online Questionnaire**

During the development of the Plan, the City posted a questionnaire to their website in order to give opportunity for people to provide written input for consideration. The availability of the questionnaire was published on social media and via email blasts. The questionnaire was available from September 18-27, 2023 and 371 responses were collected. Additional detail is provided in the Basis For Action section and Appendix.

### **Commission Meeting Discussions**

The City Recreation Director met with the City Commission at their regular meetings in August and September 2023. The Director gave a brief overview of the project and planning process. The Commission focused discussions on priority capital projects as well as ballot language for the City's first parks and recreation millage. Additional detail is provided in the Basis For Action section and Appendix.

### **Action Program**

The Action Program section of the document outlines the direction that the City would like to take over the next five years in order to maintain and improve recreation opportunities within the community. The Action Program includes goals and guidelines as well as a table of capital improvement priorities.

### **Public Hearing + Adoption**

The draft Recreation Master Plan was made available for public review October 20, 2023 at the Cultural Center, City Hall, and City website. The public hearing was held in front of the City Commission on November 20, 2023. A brief overview of the purpose of the plan, process, and contents was presented.

The Plymouth City Commission adopted the Parks + Recreation Master Plan by resolution at their \_\_\_\_\_ meeting.



# ADMINISTRATIVE STRUCTURE

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This section of the Plan documents how parks and recreational activities and resources are governed and administered in the City of Plymouth. The functions of the various departments and staff with responsibility for recreation as well as budgetary expenditures and revenues are detailed.

Public Act 156 of 1917 (Local Government, Operate System of Public Recreation) authorizes cities, villages, counties, townships, and school districts to operate systems of public recreation and playgrounds. Section 1 of PA 156 of 1917 indicates that any city, village, county or township may:

1. Operate a system of public recreation and playgrounds;
2. Acquire equipment and maintain land, buildings, or other recreational facilities;
3. Employ a superintendent of recreation and assistants; and,
4. Vote to expend funds for the operation of such a system.

As is depicted in the organizational chart on the following page, the responsibility of managing, maintaining and improving recreation facilities within the City of Plymouth is primarily met by the Recreation Department as well as the Department of Municipal Services. However, the ultimate authority for the provision of parks and recreation in the City is held by the seven-member City Commission. As is described in Section 5.8 of the City Code, the Commission “shall provide for the public peace, health, and recreation, and for the safety of persons and property”. The City Commission is made up of seven residents who then elect a Mayor to lead the meetings and perform other ceremonial functions. Members of the City Commission may serve a maximum of three consecutive terms of office. City Commissioners are elected at large on a city-wide basis. The City Commission establishes the annual itemized budget for the recreation fund and generally oversees use of the budget. The Commission has the final say on large improvement projects, use of additional funds and land acquisitions. All decisions are based on recommendations from the City Manager, Recreation Director, and input from the public. Additionally, the Commission approves all grant applications and adopts the Parks and Recreation Master Plan.

### City Staff and Departments

The City of Plymouth Recreation Department falls under the purview of the City Manager and is responsible for a variety of tasks including:

- Program activities and organized sports offered by the City including facilitating enrollment and coordinating time and program locations
- Coordinate the use of multiple recreation facilities
- Provide referrals to volunteer sport organizations
- Recommend land, facility expansions and additional needs to the City Manager and City Commission
- Overseeing maintenance of recreational facilities with oversight from Municipal Services Department for the City Parks.
- Staffing and maintenance of the Cultural Center
- Overseeing and administering the City’s recreation fund

The Recreation Department includes four full-time staff (Recreation Director, Assistant Recreation Director, a Facility Manager, and Assistant Facility Manager) as well as a number of part time, seasonal and contractual staff.

### Relationships with Other Agencies

The City has working relationships with a number of public and private agencies to assist in providing a variety of programming and additional outdoor space including:

- *Plymouth Community Arts Council (PCAC)*  
The City partners with PCAC for children’s summer concert series in Kellogg Park.
- *Wayne County Parks*  
Green space for soccer, t-ball; special events
- *Plymouth Canton Community Schools*  
Green space for soccer and t-ball (with paid permit fee)
- *Miracle League of Plymouth*  
Miracle League Field for t-ball games and practices
- *TDM (former Visteon)*  
Green space for soccer
- *Plymouth Community Council on Aging (PCCA)*  
A nonprofit organized to coordinate programs that promote and safeguard the independence and well-being of senior citizens of the greater Plymouth community. The PCCA is sponsored by Plymouth Township, City of Plymouth, Plymouth Department of Recreation, Plymouth Community United Way and Senior Alliance.
- *Plymouth Community United Way*  
Funding for senior transportation, food distribution and other senior programs.

- *Plymouth Chamber of Commerce*  
Marketing and special events
- *Plymouth Downtown Development Authority*  
Oversees programing and special events in downtown Plymouth and Kellogg Park including Friday night Concert's.
- *Annual Festival Organizations*  
Partner with the city and use city services to run and manage events including annual Ice Festival, Fall Festival, Art in the Park, etc.
- *Plymouth Garden Club*  
Annual plantings at Veteran's Park and Garden Club Park
- *Rotary Club of Plymouth*  
Plantings on Main Street at Kellogg Park

A number of schools, private organizations, leagues, etc. utilize City park properties and facilities (with various fees/rental agreements) including:

- Plymouth Canton Little League
- Assorted Travel Baseball Programs
- Plymouth Reign Soccer Club
- Plymouth Hockey Association
- Over 60 Hockey League
- Over 60 Hockey Drop-In Program
- Over 70 Hockey League
- Women's Flames Hockey Team
- Plymouth High School Varsity Hockey
- Plymouth Phantoms Travel Hockey
- Wayne Co Parks Special Events
- United Way Food Subsidies
- Noon Rotary Club of Plymouth
- Duplicate Bridge Program
- Party Bridge Program

### **Role of Volunteers**

The City incorporates and relies on a number of volunteers to provide youth sports, some senior citizen programs, etc. By far, the majority of the volunteers are coaches, assistant coaches and team managers for the youth soccer program (80-100 adult volunteers per season). Youth t-ball has 30-40 adult

volunteers per season and senior citizen programs have 20-30 adult volunteers for programs throughout the year.

### **Fiscal Analysis**

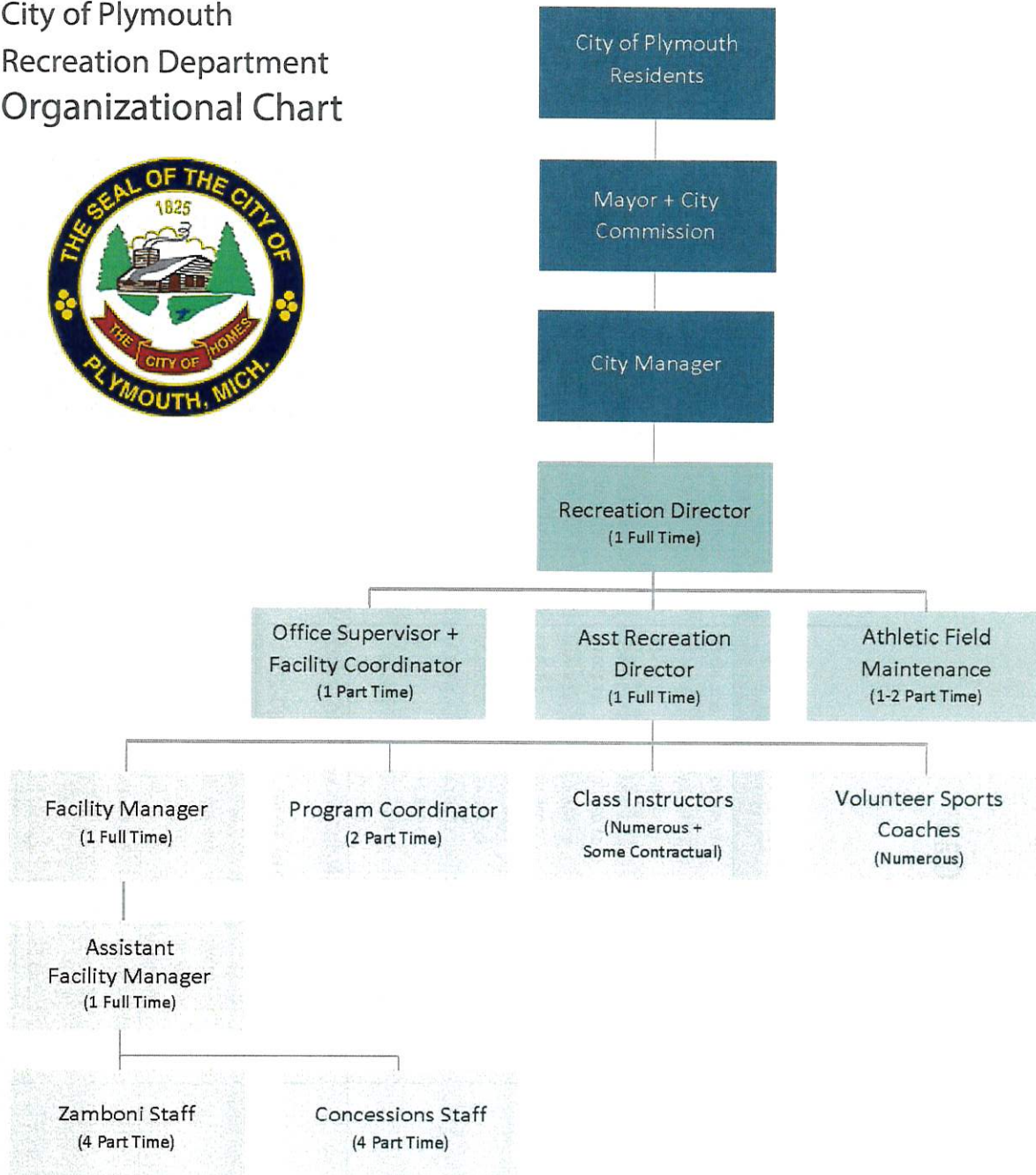
The provision of recreation within the City of Plymouth is funded through a variety of means. Revenues and expenditures over the past 6 years are summarized on the following pages to illustrate revenue and spending patterns related to parks and recreation in the City of Plymouth. Historically, the revenues generated from parks and recreation facilities and programming fall below the total recreation expenditures. The City supports parks and recreation through general fund dollars, as do many municipalities.

The City of Plymouth fiscal year begins July 1. From 2018-2024, both expenditures and revenues have remained fairly stable. The City funds parks and recreation primarily by the revenues generated from the various recreation facilities and programs and have been between \$1.18 - \$1.27 million per year. Revenues from hockey rentals and soccer are the two largest revenue generating programs. Contributions from the General Fund (listed under Administrative Charges) have varied between \$250,000 - \$500,000 each year since 2018. In terms of expenditures, Administration (salaries, equipment rental, repairs, maintenance, utilities, etc.) and the soccer program consume the majority of the recreation budget. Expenditures have ranged between \$900k (during the peak of COVID-19) and \$1.26 million budgeted for 2023/2024.

Over the past 6 years, the City has recovered between 55% - 79% of expenditures through revenue generation (not including grants, donations or transfers from the General Fund).

The National Recreation and Parks Association 2023 Agency Performance Review indicates that the typical Parks and Recreation Agency with a population less than 20,000 (as does the City) has 62% of their park and recreation operating expenditures derived from their general fund, 25% from earned revenue, 7% from dedicated levies, 1% from grants, 1% from sponsorships and 4% from other revenues.

# City of Plymouth Recreation Department Organizational Chart



City of Plymouth  
 Recreation Department  
 Revenues + Expenditures 2018-2024

	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
<b>EXPENDITURES 2018-2023</b>	<b>actual</b>	<b>actual</b>	<b>actual</b>	<b>actual</b>	<b>actual</b>	<b>budgeted</b>
Administration	\$ 857,270.64	\$ 872,508.00	\$ 801,405.67	\$ 894,934.81	\$ 965,112.81	\$ 1,084,755.00
Recreation Services & Vending	\$ 37,399.70	\$ 24,456.81	\$ 1,566.40	\$ 3,179.10	\$ 3,197.32	\$ 4,650.00
Basic Skills	\$ 5,900.22	\$ 9,545.08	\$ 6,865.56	\$ -	\$ -	
Youth Athletics	\$ 3,910.99	\$ 1,426.67	\$ 7,324.19	\$ 4,582.39	\$ 4,466.71	\$ 5,500.00
Miracle League	\$ 12,250.00	\$ 11,085.00	\$ 11,190.00	\$ 8,775.00	\$ 8,235.00	\$ 10,000.00
PCHA	\$ 25,172.82	\$ 13,936.45	\$ 12,824.00	\$ -	\$ -	
Mini Mites	\$ 3,672.35	\$ 3,035.65	\$ 1,633.37	\$ 3,327.24	\$ 421.18	\$ -
MSD Services	\$ 4,930.05	\$ 11,999.33	\$ 11,386.60	\$ 7,560.93	\$ 4,472.77	\$ 6,740.00
Soccer	\$ 99,099.96	\$ 88,466.45	\$ 63,562.26	\$ 111,535.62	\$ 114,649.45	\$ 118,150.00
Liquor	\$ 2,373.90	\$ 3,896.64	\$ 1,332.37	\$ 4,983.47	\$ 9,718.42	\$ 10,540.00
Classes & Special Events	\$ 15,634.74	\$ 9,418.23	\$ 582.75	\$ 1,634.88	\$ 14,769.82	\$ 14,150.00
Senior Programs - Classes / TR	\$ 3,542.32	\$ 2,653.20	\$ -	\$ 3,584.46	\$ 3,445.24	\$ 6,025.00
Plymouth Canton Steelers	\$ 27,900.00	\$ 2,100.00				
<b>TOTAL</b>	<b>\$ 1,099,057.69</b>	<b>\$ 1,054,527.51</b>	<b>\$ 919,673.17</b>	<b>\$ 1,044,097.90</b>	<b>\$ 1,128,488.72</b>	<b>\$ 1,260,510.00</b>
	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
<b>REVENUES 2018-2023</b>	<b>actual</b>	<b>actual</b>	<b>actual</b>	<b>actual</b>	<b>actual</b>	<b>budgeted</b>
Cultural Center	\$ 569,018.09	\$ 425,200.78	\$ 346,527.61	\$ 518,768.18	\$ 553,598.63	\$ 501,000.00
Administrative Charges	\$ 252,766.85	\$ 367,140.76	\$ 400,160.00	\$ 500,000.00	\$ 258,784.22	\$ 461,510.00
Program Fees & Charges	\$ 296,989.30	\$ 167,101.89	\$ 158,727.66	\$ 252,347.37	\$ 290,688.99	\$ 298,000.00
<b>TOTAL</b>	<b>\$ 1,118,774.24</b>	<b>\$ 959,443.43</b>	<b>\$ 905,415.27</b>	<b>\$ 1,271,115.55</b>	<b>\$ 1,103,071.84</b>	<b>\$ 1,260,510.00</b>
<b>TOTAL REVENUES (ALL FUNDS)</b>	<b>\$ 1,118,774.24</b>	<b>\$ 959,443.43</b>	<b>\$ 905,415.27</b>	<b>\$ 1,271,115.55</b>	<b>\$ 1,103,071.84</b>	<b>\$ 1,260,510.00</b>
<b>TOTAL EXPENDITURES (ALL FUNDS)</b>	<b>\$ 1,099,057.69</b>	<b>\$ 1,054,527.51</b>	<b>\$ 919,673.17</b>	<b>\$ 1,044,097.90</b>	<b>\$ 1,128,488.72</b>	<b>\$ 1,260,510.00</b>
<b>NET</b>	<b>\$ 19,716.55</b>	<b>\$ (95,084.08)</b>	<b>\$ (14,257.90)</b>	<b>\$ 227,017.65</b>	<b>\$ (25,416.88)</b>	<b>\$ -</b>

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## INVENTORY

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Developing a complete inventory of recreation facilities, programs, and events is an essential component of a Recreation Master Plan. It provides a base of information to use in developing the Action Plan. Understanding what facilities, programs, and events are available to residents assists in future decision-making processes.

This portion of the Plan includes several components. The first component is a description of the recreation facilities and programs that the City of Plymouth owns and operates. Recreation, social and cultural facilities located within the City but owned and operated by outside agencies such as the public school district were also inventoried. A description of regional recreation facilities including those found within and just outside of the City are also summarized. The inventory includes an assessment of the barrier-free compliance status (using the MDNR guidelines) of City-owned park facilities. Lastly, this chapter includes a description of the facilities that were partially or completely acquired and/or developed using MDNR recreation grant funding.

City records show that Kellogg Park was a declared public park as early as 1867. The City slowly added to its supply of green spaces and public parks ever since. Plymouth's next addition to the parks was Hough Park dedicated in 1926. Plymouth continued its trend of investing in green spaces during the 1940's by purchasing the following parks: Auburn—Junction (Kiwanis Club Park); Burroughs-Coolidge (Lions Club Park); Holbrook-Caster (Louise Markham Park); Hamilton Playground (Fairground Park); Forest-Sutherland (Garden Club Park); and Wing-Herald Park (Rotary Club Park). The Elm St. Playground (Smith Park) was added in May of 1956.

The origin of the Adopt-A-Park Program began in the early 1980's when the City Recreation Department began approaching local service groups to help in the improvement of the valuable green spaces in the City. This led to the names of the parks in the City as they are more commonly known today.

The City of Plymouth Recreation Department offers a variety of programs for residents of the greater Plymouth Community. City of Plymouth residents contribute to the support of the City of Plymouth Recreation Department through property taxes, therefore, City of Plymouth residents are charged lesser rates for programs. An example of this would be that the Fall Soccer fees for WSSL age groups is \$171 for non-City residents and \$126 for City residents. All Cultural Center facility rentals are the same charge regardless of residency (per long-term property lease agreement with the school district).

A sampling of the recreation programs available include:

- Youth Hockey
- Over 60 Hockey
- Over 70 Hockey
- Tai Chi
- Youth Soccer
- T-Ball
- Cardio, Core and Fitness Classes
- Pilates
- Adult Yoga

- Senior Exercise
- Senior Bridge
- Senior Woodcarving
- Daddy Daughter Dance
- Kickboxing
- Trivia Night
- Euchre Tournaments
- Cornhole Leagues
- Pickleball Leagues
- Citizens Academy
- Seminars
- Special Events

In addition to the above programs, many others are also available depending on the time of year, as the City's programs change for each of the four seasons. These programs and classes are available to all citizens in the City of Plymouth in addition to citizens living in the greater Plymouth Community. Programs, activities, and classes are provided for all ages. Most of the recreation programs and activities are held at City facilities such as the Cultural Center, but others, such as the youth soccer program, utilizes several area soccer fields both in and outside of the City.

The City of Plymouth also will partner with the Plymouth Community Council on Aging (PCCA) to provide social and recreation activities to seniors in the community. The PCCA offices are at the Plymouth Township Hall and the Township Friendship Station building is utilized by the PCCA who organizes and offers programs such as line dancing, cardio exercise, yoga, chair exercise, bingo, knitting, cards, lunches, and a variety of talks on subjects such as elder care, diabetes, etc. Day trips are also organized to a variety of restaurants and activities throughout metro Detroit.

The City also contributes funds to the Plymouth Community Senior Transportation program (shared funding with the Township) that operates out of the Township's Friendship Station. The program provides rides to residents 60 years old and older within and around the Plymouth community for a nominal fee.

The City-owned parks were inventoried in June/July 2023 with findings documented on

the following pages. The City of Plymouth owns 17 public park and recreation facilities that encompass approximately 22 acres of land including the Plymouth Community Cultural Center and Ice Arena. In addition, residents of the City are served by several properties owned by the school district, Wayne County, Plymouth Township, as well as private and/or non-profit recreation providers.

An inventory table has been developed that lists the various parks and recreation facilities in the City and the various amenities found at each park. In addition, narrative summaries for each City-owned park have been developed. An Inventory Map illustrates the location of each park and facility.

**City of Plymouth Grant History**

When preparing a 5-year Parks and Recreation Plan, the Michigan Department of Natural Resources requires that information be provided concerning grants that have been received in the past for acquisition or development of recreation facilities. In the past, the City has received two grants for recreation facility development. A brief assessment of each project is noted and the most recent Post-Completion Self Certification Report PR1944 are provided in the Appendix.

**CITY OF PLYMOUTH  
MDNR GRANT HISTORY**

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**Grant Title:  
Tonquish Creek Neighborhood Park  
(1967)**

**Grant Number:** 26-00087

**Grant Amount:** \$8,632.50

**Scope Items:** Acquisition of four parcels of land totaling 1.72 acres for development of neighborhood park.

**Current Status:** Property remains as public outdoor recreation as a passive park with open space and walking trail.

**Grant Title:  
Plymouth Cultural Center Renovations  
(2000)**

**Grant Number:** CM00-289

**Grant Amount:** \$634,983

**Scope Items:** Dasher board system replacement, lighting, energy reduction system for lighting and refrigerations, exit signage, 2 locker room addition, zamboni storage room addition.

**Current Status:** Facility remains available for public use. All scope items were installed and remain active.

**Barrier Free Status of Parks  
(MDNR Rating)**

With the passage of the Americans with Disabilities Act of 1990 (ADA), all areas of public service and accommodation became subject to barrier-free requirements, including parks and recreation facilities and programs. Each City park summary sheet included in this chapter notes an accessibility ranking (as defined and required by the MDNR) for the park. Ratings are for planning purposes only.

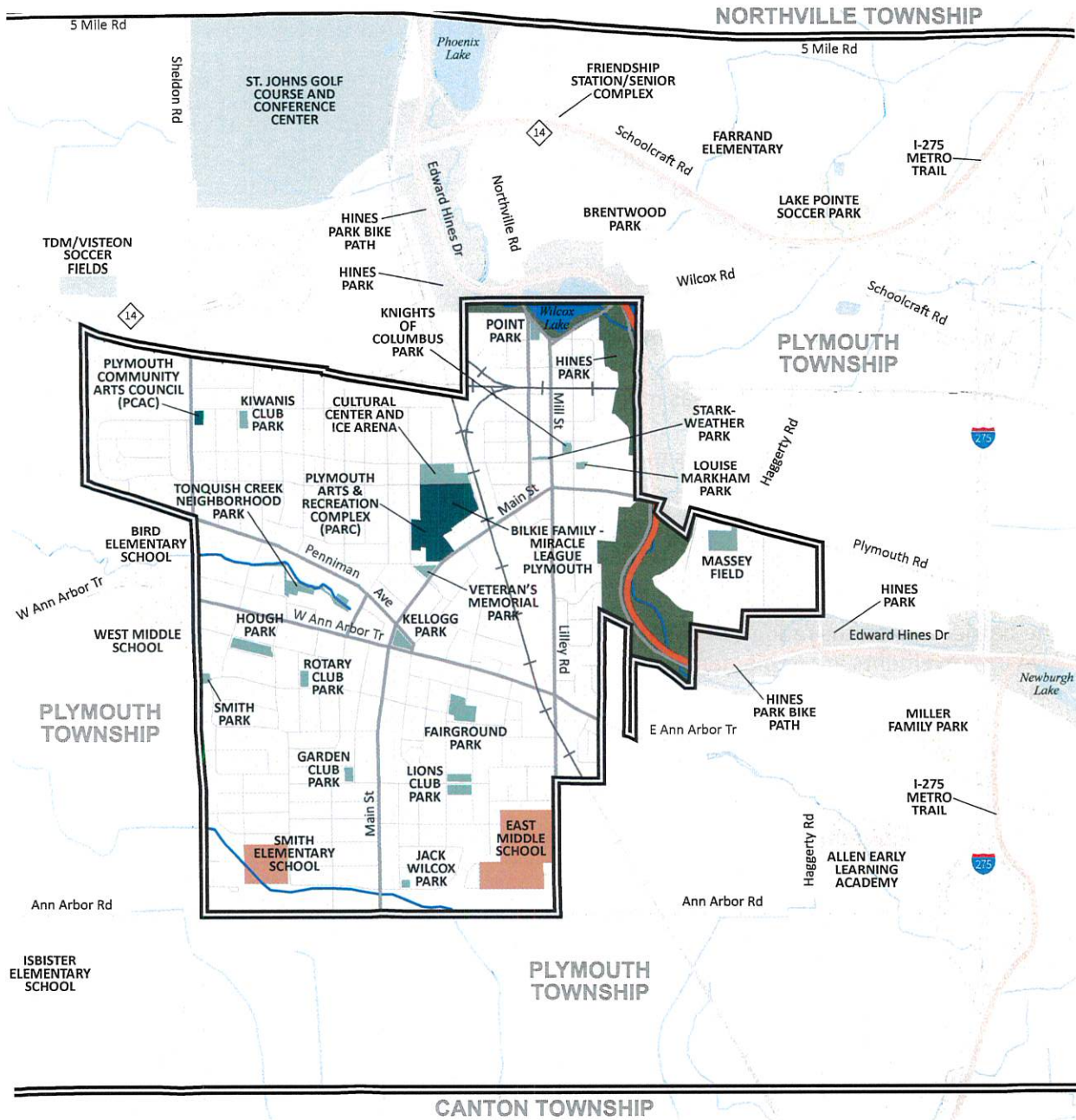
Each facility was given a rating of 1 through 5 (MDNR rating) with the following definitions:

1. None of the facilities/park areas meet guidelines
2. Some of the facilities/park areas meet guidelines
3. Most of the facilities/park areas meet guidelines
4. Entire park meets guidelines
5. Entire park was developed/renovated using principals of universal design

The barrier free status rating can change as ADA improvements are implemented over time.

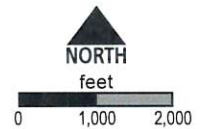
In 2004, the federal Architectural and Transportation Barriers Compliance Board (known as the Access Board) issued updated guidelines, entitled the Americans with Disabilities Act Accessibility Guidelines (ADAAG), for new or altered facilities covered by the Americans with Disabilities Act of 1990 (Public Law 101-336) or the Architectural Barriers Act of 1968 (Public Law 90-480).

The ADAAG guidelines should be referred to when designing new or renovating parks and recreation facilities.



- |   |                         |   |                    |
|---|-------------------------|---|--------------------|
|  | City of Plymouth Parks  |  | Major Roads        |
|  | Plymouth Township Parks |  | Other Roads        |
|  | Schools Property        |  | Railroad           |
|  | County Parks            |  | Rivers and Streams |
|  | Other Facilities        |  | Municipal Boundary |
|  | Nonmotorized Trails     |   |                    |

Recreation Inventory Source:  
Inventory conducted by L Groya Consulting, June 2023



**PARK INVENTORY MAP**  
CITY OF PLYMOUTH  
PARKS & RECREATION  
MASTER PLAN  
2024 - 2028

**City of Plymouth  
Park Inventory  
2023**

Name	Type	Acres	Parking Lot	Permanent Restroom	Concessions	Outdoor Lighting	Storage / Equipment Facility	Picnic Areas	Picnic Shelter/Pavilion	Picnic Tables	Grills	Gymnasium	Practice Ball Diamond	Little League Field (60' bases)	Batting Cage	Tennis Court	Hockey / Ice Skating - Indoor	Play Equipment	Multi-Purpose Facility	Football Field	Soccer Field	Basketball Hoop	Volleyball Court (Sand)	Walking/Jogging/Bike Path	Gazebo	Fishing	18-hole Golf Course	Swimming Pool - Indoor	Open Space	Track	Dog Waste Station	Drinking Fountain	Meeting Space		
<b>CITY OF PLYMOUTH PARKS</b>																																			
Cultural Center & Ice Arena	CP	4.23	X	X	X	X	X	X		3						1		X														X	X	X	
Don Massey Field	S	2.80	X			X	X							1	1						1													X	
Knights of Columbus Park	NP	0.50						X	1	2								X										X		X					
Fairground Park	NP	2.52				X		X		8								X				1	1	1				X		X	X				
Garden Club Park	NP	0.66				X		X	1	3	1		1					X			1						X		X	X					
Kiwanis Club Park	NP	0.77						X	1	4	2		1					X			1						X		X	X					
Smith Park	MP	0.37						X	1	2								X									X		X	X					
Rotary Club Park	NP	0.71						X	1	2								X									X		X	X					
Jack Wilcox Park	MP	0.28						X	1	4								X									X		X	X					
Kellogg Park	CP	1.14		X		X		X																			X		X	X					
Louis Markham Park	MP	0.42											1													1		X							
Lion's Club Park	NP	2.15						X	1	9	2							X									X		X						
Point Park	MP	0.67				X				3																	X								
Starkweather Park	MP	0.24				X		X		X																1		X		X					
Veteran's Memorial Park	S	0.75				X																					X								
Hough Park	MP	1.95																									X								
Tonquish Creek Neighborhood Park	NP	1.72																						X			X								
<b>Total Acreage and Facilities</b>		<b>21.88</b>							<b>7</b>	<b>40</b>	<b>6</b>		<b>3</b>	<b>1</b>	<b>1</b>		<b>1</b>			<b>4</b>	<b>1</b>	<b>1</b>			<b>2</b>										
<b>PLYMOUTH-CANTON SCHOOLS</b>																																			
East Middle School		21.00	X				X					1	2								1	6	1				X								
Smith Elementary School		9.00	X									1	1					X				1	4				X								
<b>Total Acreage and Facilities</b>		<b>30.00</b>										<b>2</b>	<b>3</b>								<b>2</b>	<b>10</b>	<b>1</b>												
<b>COUNTY PARKS</b>																																			
Hines Park (over 2,000 acres)		60.00	X	X		X	X	X	X	X	X		3					X			2			X		X		X							
<b>Total Acreage and Facilities</b>		<b>60</b>	<b>acres in City of Plymouth</b>										<b>3</b>							<b>2</b>															
<b>OTHER FACILITIES</b>																																			
St. John's Resort		184.00	X	X		X	X												X								1	1						X	
Plymouth Arts & Recreation Complex (PARC)		15.80	X	X	X	X	X					1	1			6		X	1	1			X				1	X	1					X	
Bilkie Family - Miracle League Plymouth		1.40	X	X	X	X		1	X				1																						
Plymouth Community Arts Council (PCAC)		0.6	X	X															X																X
TDM Soccer Fields		6	X																		2														
<b>Total Acreage and Facilities</b>		<b>207.80</b>						<b>1</b>				<b>1</b>	<b>1</b>	<b>1</b>	<b>6</b>					<b>1</b>	<b>3</b>						<b>1</b>	<b>2</b>		<b>1</b>					

## PLYMOUTH COMMUNITY CULTURAL CENTER + ICE ARENA

Size: 4.23 acres  
MDNR Accessibility Rating: 4

The Plymouth Community Cultural Center is the City's only indoor recreation facility, located on 4.23 acres north of the privately held Plymouth Arts and Recreation Center (PARC). The Plymouth Cultural Center offers a wide variety of recreation opportunities including the NHL-sized geo-thermal Ice Arena used by organized hockey leagues and teams as well as for figure skating and open skating. When the ice is removed for the summer, the city converts the space to 5 pickleball courts for leagues and drop-in play. Related facilities include a concession stand, zamboni storage garage, equipment rooms, ADA accessible bleachers, and an ADA accessible viewing area. In 2023, the original 1972 locker rooms were completely reconfigured and renovated to meet ADA requirements and allow for multi-gender teams and referees.

The facility includes a geothermal based ice refrigeration plant and heat reclamation system (2010), as well as meeting and banquet rooms that were updated with new carpet and paint (2023). The large banquet room can accommodate up to 160 people and includes a stage. Meeting rooms that accommodate up to 50 people are also available for smaller meetings and seminars. The banquet and meeting rooms are complimented by full kitchen facilities. All 4 restrooms were updated to meet ADA standards (2022). At regular times throughout the year, the Cultural Center's meeting rooms are utilized by the Rotary Club of Plymouth, Plymouth Community Council on Aging, Plymouth Hockey Association, Western Suburban Soccer League, and various recreation classes.

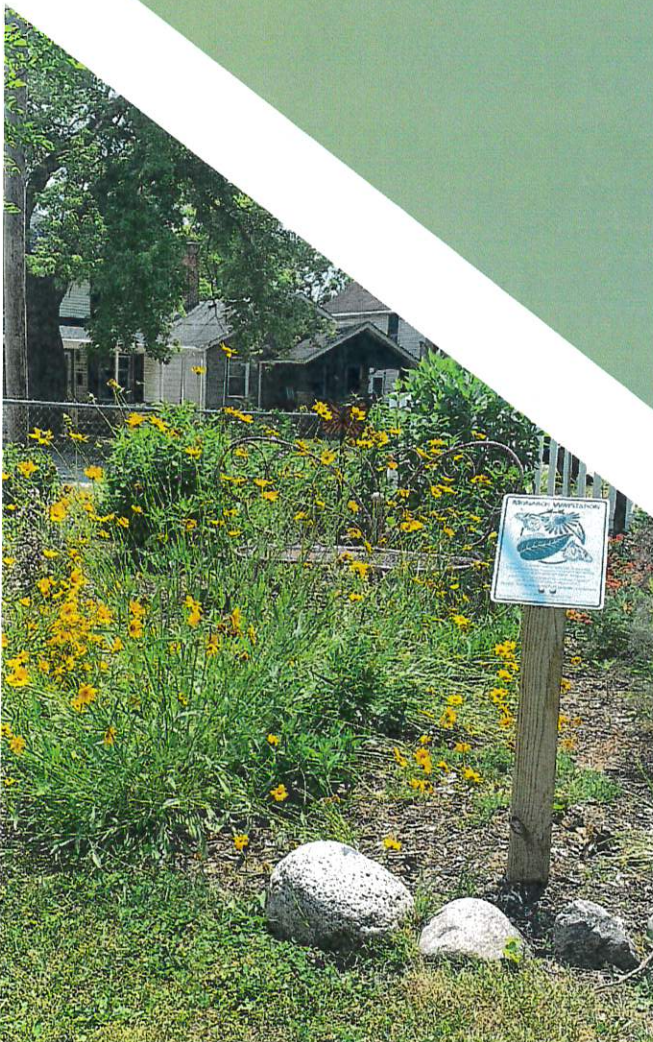
Other features at the Cultural Center include lounge areas, vending machines, outdoor picnic tables, outdoor benches, and a bike rack. Recreation Department offices are also located within the building.



# KNIGHTS OF COLUMBUS PARK

Size: 0.5 acres  
MDNR Accessibility Rating: 4

Knights of Columbus Park is a one-half acre neighborhood park located at the corner of Spring Street and Holbrook Avenue in the northeastern portion of the City. The primary recreation facilities at the Knights of Columbus Park include a playground, swings, and a picnic shelter. The park also has two picnic tables, a bike rack, trash receptacles, a pollinator garden, and brick pathways.

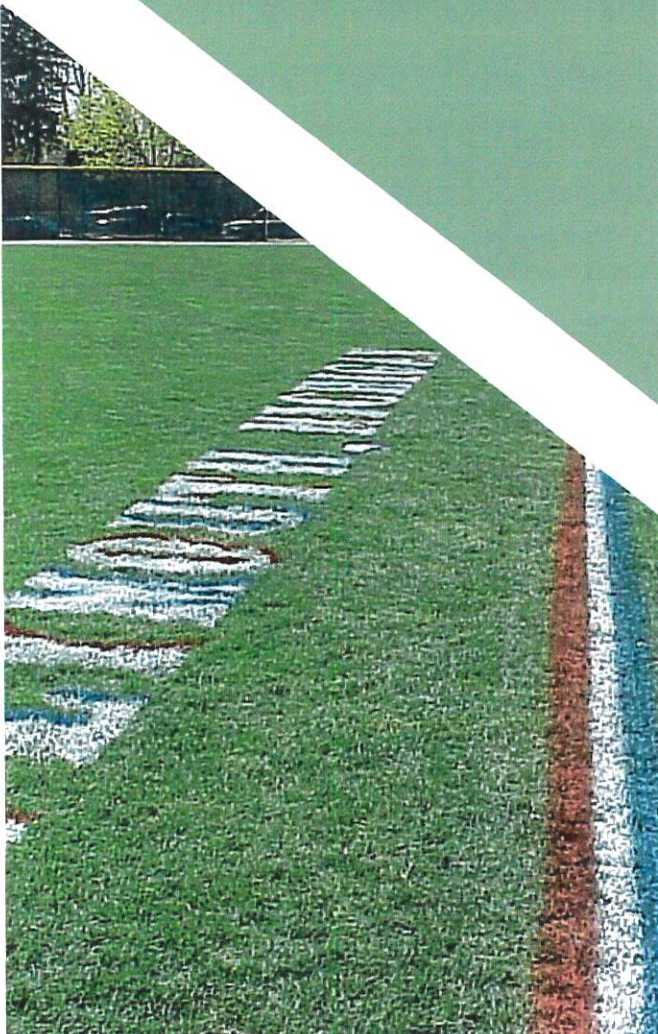
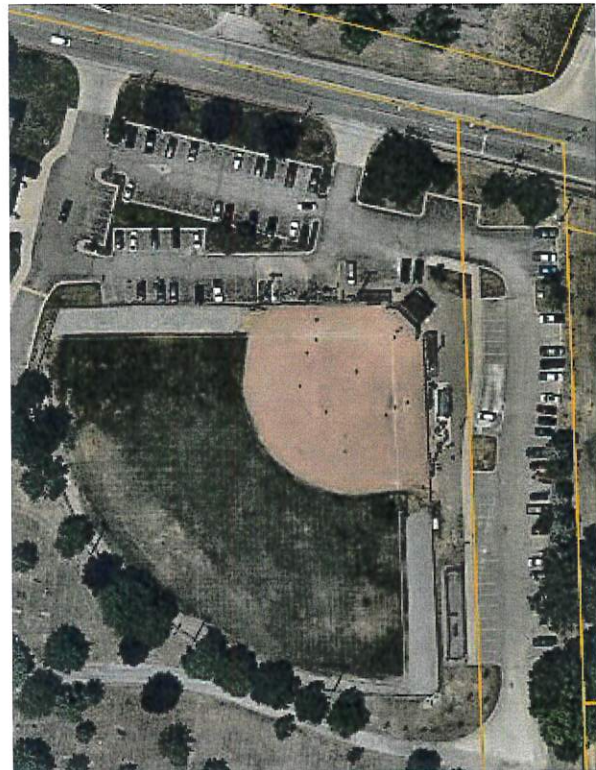


## DON MASSEY FIELD

Size: 2.8 acres

MDNR Accessibility Rating: 4

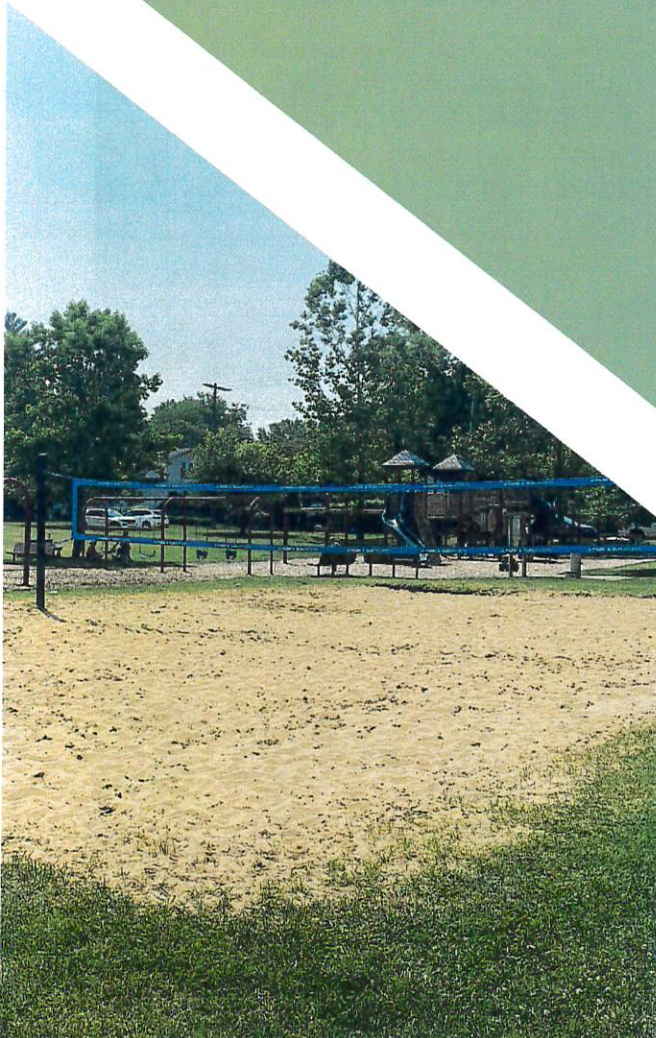
This community park is located on Plymouth Road in the eastern portion of the City. Don Massey Field is on approximately 2.8-acres on the east side of the City adjacent to the 35th District Court and Riverside Cemetery. The City's largest baseball/softball field accounts for the sole recreation facility and the majority of the property at the park. The outfield is used for U-5/U-8 soccer fields. The baseball/softball field features a two-story press box building, batting cage, bleachers, covered dugouts, electronic scoreboard, outdoor lighting and a drinking fountain. Additionally, a paved parking area serves the park.



## FAIRGROUND PARK

Size: 2.52 acres  
MDNR Accessibility Rating: 2

Fairground Park accommodates a variety of recreation facilities including a sand volleyball court, a basketball hoop with concrete playing area (renovated in 2022 with a number of donations), a playground, a practice baseball field and a soccer field. The soccer field and baseball field are not regulation size and share the same undefined playing area in the eastern half of the park. A hill is used for sledding by small children in the northern portion of the park. Additional amenities at the park include picnic tables, drinking fountain, trash receptacles and outdoor lighting. The Fairground Park Association donates money toward improvements and assists with clean up.

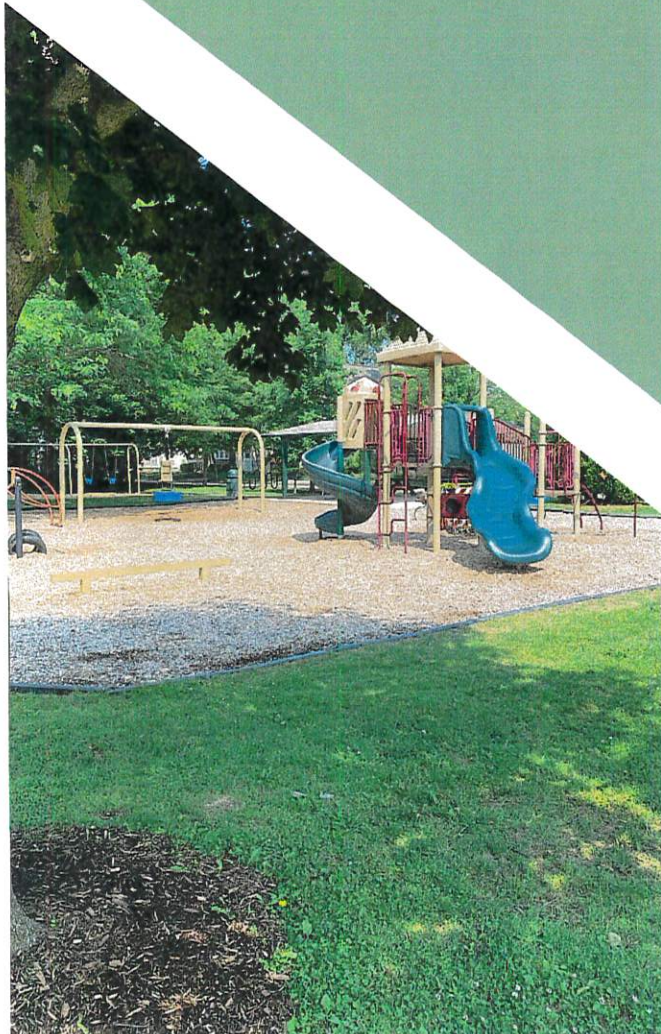


## GARDEN CLUB PARK

Size: 0.66 acres  
MDNR Accessibility Rating: 3

Garden Club Park is located on a 0.66-acre parcel along Forest Avenue between Carol and Sutherland Avenues. This neighborhood park provides recreation opportunities for the residents in the southwestern portion of the City of Plymouth.

Although it is a small park, several recreation facilities are found including one small softball backstop (12 and under), a mini soccer field with two small goals, a playground and a picnic shelter. In addition to the primary facilities, the park features benches, a bike rack, tire swing, swing set, picnic tables, a grill, drinking fountain and trash receptacles. The park is also served by outdoor lighting.



## KIWANIS CLUB PARK

Size: 0.77 acres  
MDNR Accessibility Rating: 3

Kiwanis Club Park is a small neighborhood park found in the City's northwest corner. The 0.77-acre park is located along the east side of Auburn Avenue between Junction Avenue and Farmer Street.

Facilities at the park include a practice ball backstop for small children and two soccer goals (not a full soccer field). There is a picnic pavilion with 4 picnic tables and 2 grills as well as a large play structure, smaller play structure, and swings. Additional park amenities include benches, bike rack, drinking fountain, dog waste station, and trash receptacles.

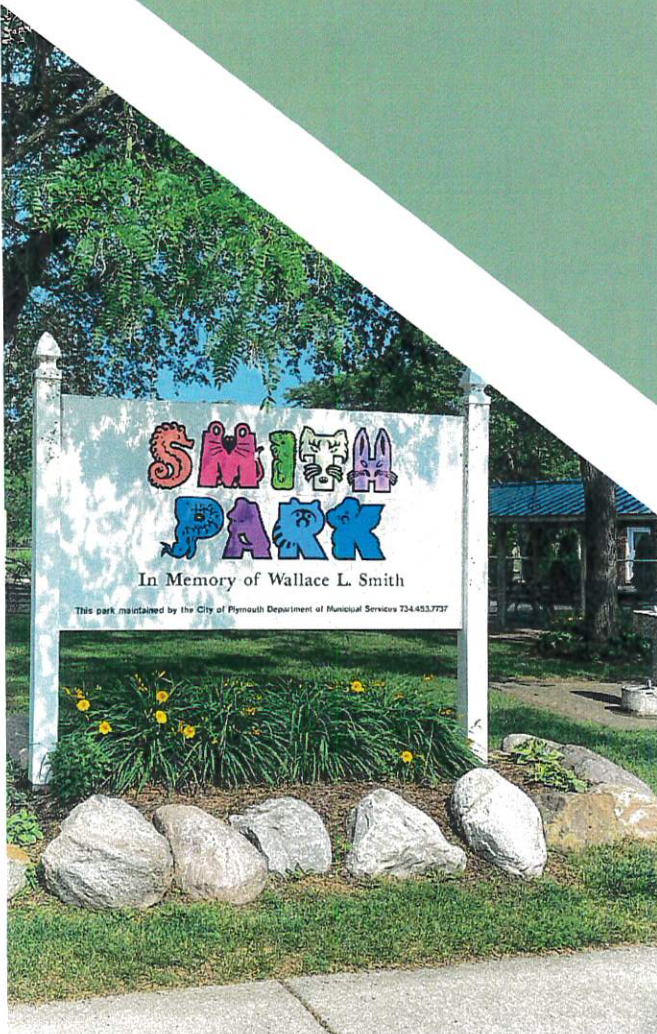


## SMITH PARK

Size: 0.37 acres  
MDNR Accessibility Rating: 4

Smith Park (0.37-acres) is located at the end of Elm Avenue, near Sheldon Road along the western edge of the City. Although the main access to the park is from Elm Avenue, pedestrians can access the park from the Sheldon Road side.

Smith Park features a playground area with a swing set, slide and other play pieces. A shelter with two picnic tables is another main feature at the park and is popular during summer months. Park benches, drinking fountain (people and dogs), dog waste station and trash receptacles are additional amenities.



## ROTARY CLUB PARK

Size: 0.71 acres  
MDNR Accessibility Rating: 4

Classified as a neighborhood park, Rotary Club Park occupies 0.71 acres of land at the intersection of Wing Street and Herald Street, southwest of downtown.

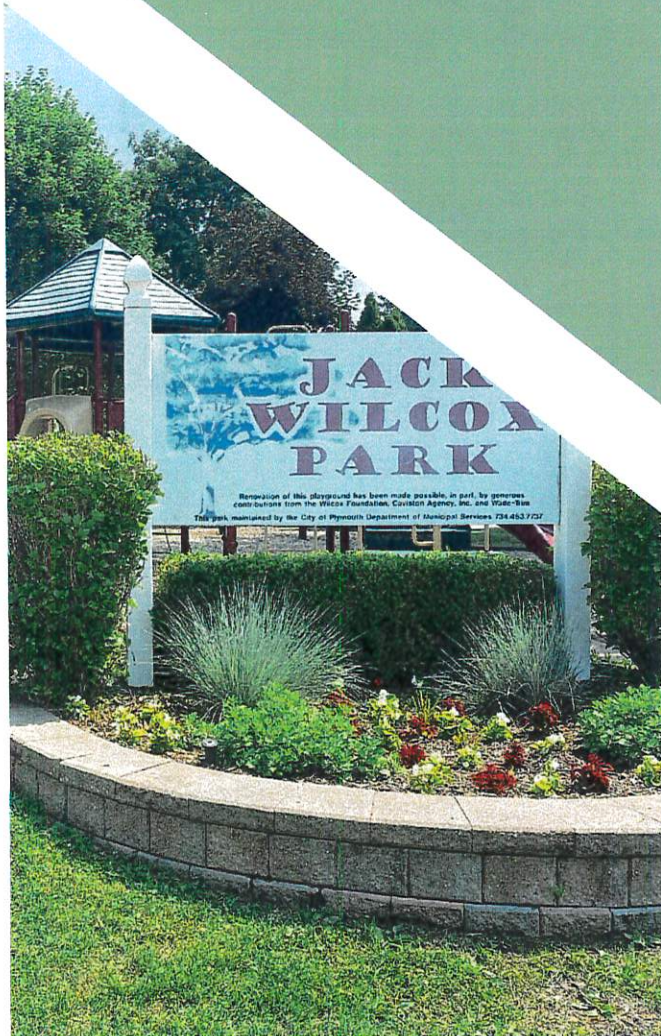
Rotary Club Park includes open space areas as well as a playground and a shelter with two picnic tables. Additional facilities at the park include benches, dog waste station, little free library, drinking fountain, and trash receptacles.



# JACK WILCOX PARK

Size: 0.28 acres  
MDNR Accessibility Rating: 4

Jack Wilcox Park is a 0.28-acre park in the southern portion of the City at the corner of Dewey Avenue and Byron Avenue. This park features several recreation amenities including two playground structures and a shelter. Other features include benches, 4 picnic tables, a drinking fountain (people and dogs), dog waste station and brick pathways.



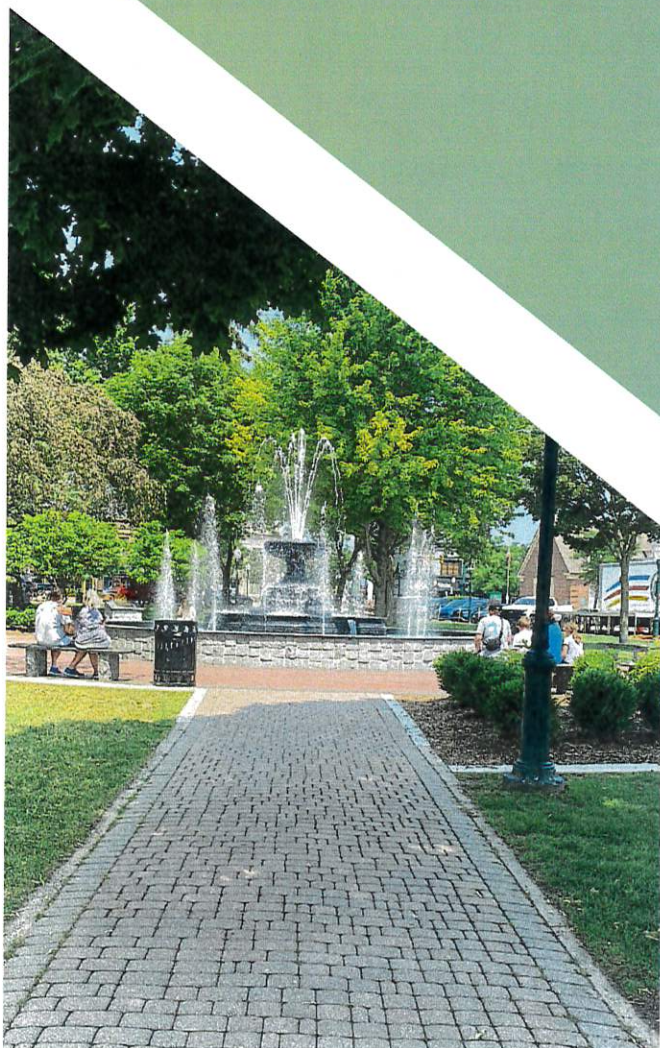
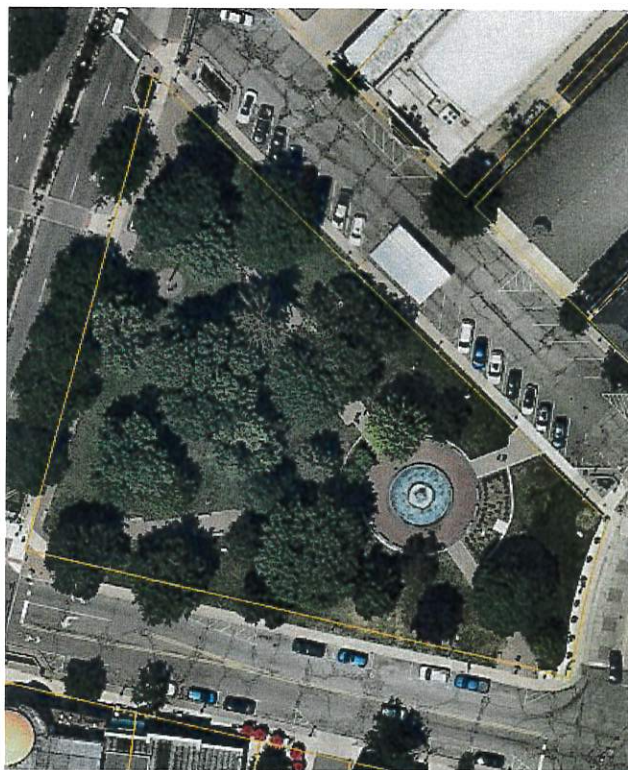
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## KELLOGG PARK

Size: 1.14 acres

MDNR Accessibility Rating: 4

With its central location in the heart of Downtown Plymouth, Kellogg Park is one of the City's most visible and busiest parks and community spaces. Kellogg Park includes a central water feature (renovated in 2021), drinking fountains, benches, trash receptacles and brick walkways. The park is most commonly utilized for gathering, eating, people watching, and a resting spot for visitors and patrons of Plymouth's Central Business District. Many festivals and events are held at the park throughout the year including Art in the Park, Plymouth Fall Festival, Plymouth Ice Festival, Music in the Park Concerts, as well as private weddings.



## LOUISE MARKHAM PARK

Size: 0.42 acres

MDNR Accessibility Rating: 4

Louise Markham Park (formerly Caster Park) is located near the corner of Farmer Street and Holbrook Avenue in the northeastern portion of the City.

This 0.42 acre mini-park includes a gazebo, benches and walkways connecting to Holbrook Street and the Starkweather Lofts. The property was given to the City in 1940 by Louise Markham who had lived in Plymouth most of her life. She gave it to the City in order to protect it from becoming a gravel pit and for use as a municipal park. In 2016, the Starkweather Lofts apartment developers added the gazebo and pathway as part of a public benefit agreement.



Photo: Pete Mundt



## LION'S CLUB PARK

Size: 2.15 acres  
MDNR Accessibility Rating: 4

Lions Club Park is a 2.15-acre neighborhood park located along Burroughs Avenue between Coolidge Street and Harding Avenue in the southeastern corner of Plymouth.

Lion's Club Park is comprised of two segments, divided by Burroughs Avenue. The parkland on the north side of Burroughs Avenue is maintained as natural open space along Tonquish Creek with two benches and a pollinator garden. The park's active recreation facilities are found on the south side of Burroughs Avenue including a large shelter with picnic tables, a playground area, grills, swing sets, benches, dog waste station, trash receptacles and outdoor lighting.



## POINT PARK

Size: 0.67 acres

MDNR Accessibility Rating: 3

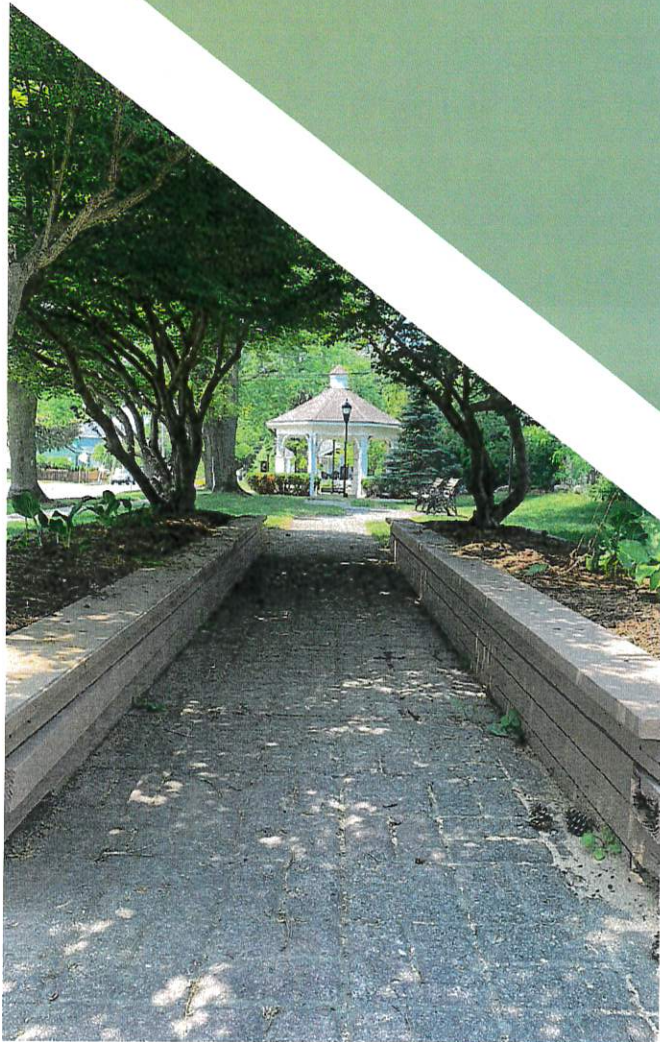
Point Park is a triangle shaped open space located in the northern portion of the City near Wilcox Lake at Starkweather Avenue and Mill Street. Point Park serves as an entryway to the northern portion of the City from Plymouth Township. Point Park does not include active recreation facilities. The park includes a flag pole, benches, picnic tables, paved walkways and outdoor lighting.



# STARKWEATHER PARK

Size: 0.24 acres  
MDNR Accessibility Rating: 4

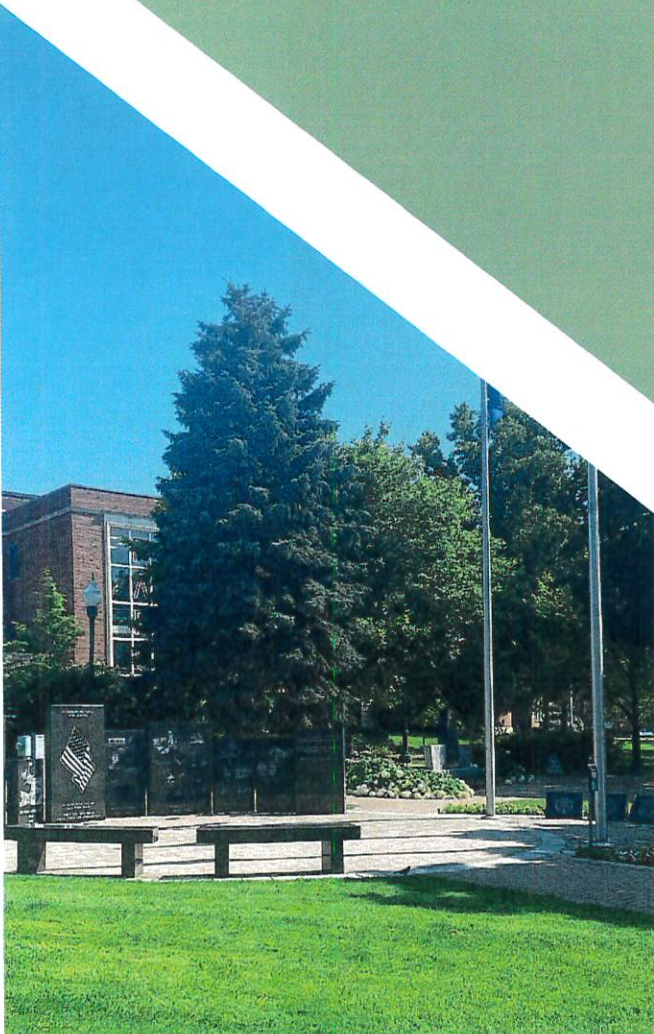
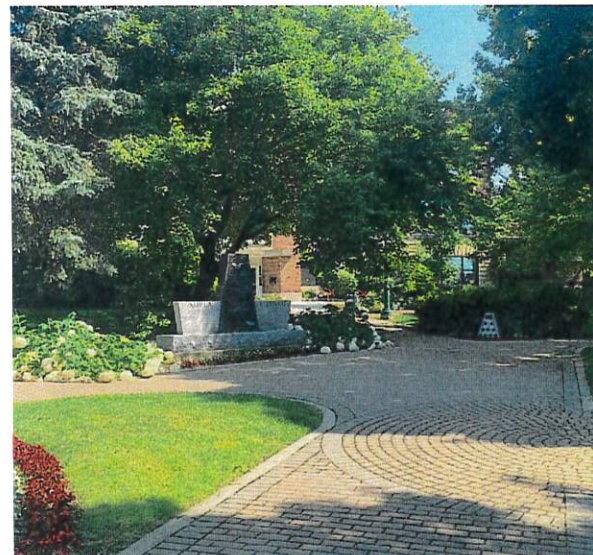
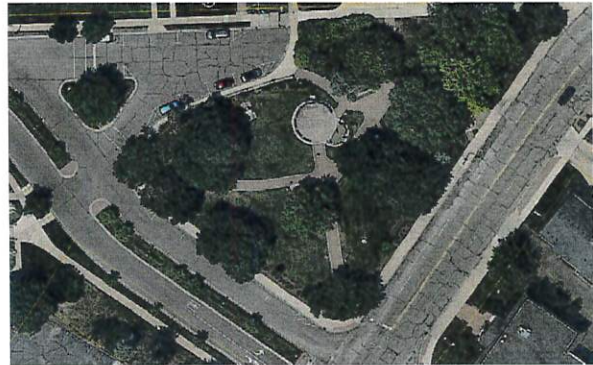
Starkweather Park is a small, 0.24-acre park on the north side of Farmer Avenue between Starkweather Avenue and Mill Street in the northeastern corner of Plymouth. Facilities in the park include a gazebo, benches, dog waste station, landscaping beds, trash receptacles, brick walkways and outdoor lighting. The park is sometimes used as a location for private weddings.



## VETERAN'S MEMORIAL PARK

Size: 0.75 acres  
MDNR Accessibility Rating: 4

Veteran's Memorial Park is located at the intersection of Main Street and Church Street, just south of the PARC facility in the center of Plymouth. The park includes open space, paved sidewalks and landscaping features. The park also features long-standing stone walls at its entrances and perimeter. The centerpiece of the park is the memorial plaza with a number of war memorials, flags and monuments. The park was privately funded by a conglomerate of veterans groups and multiple fundraising efforts. In addition, the local Veterans group established a park trust fund derived from the sale of a house located on Main Street in downtown Plymouth that was previously used for veteran's programs.

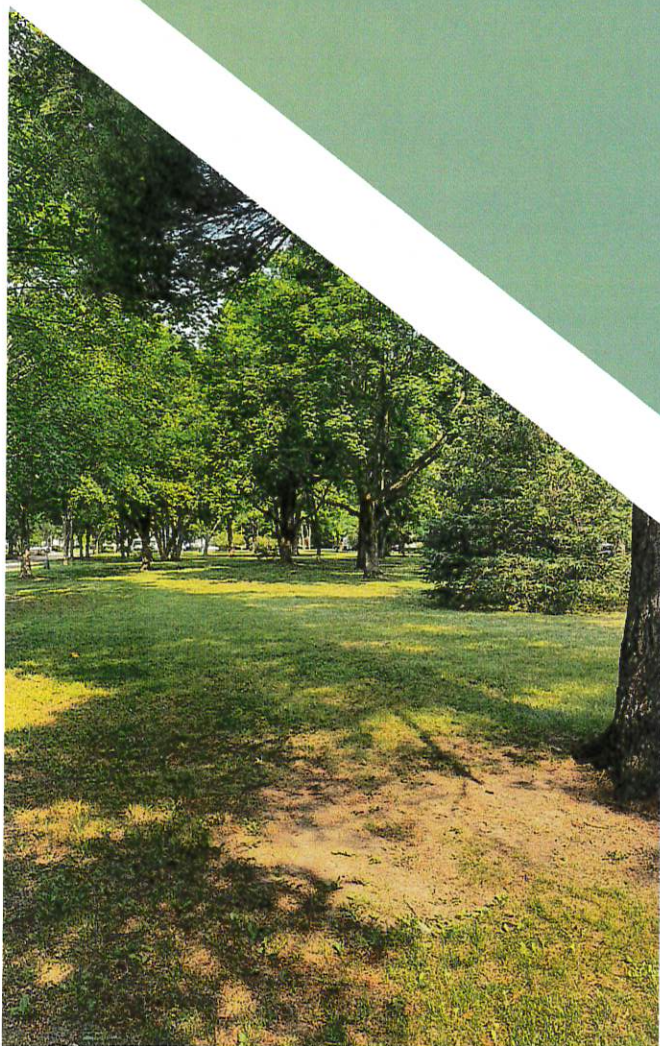
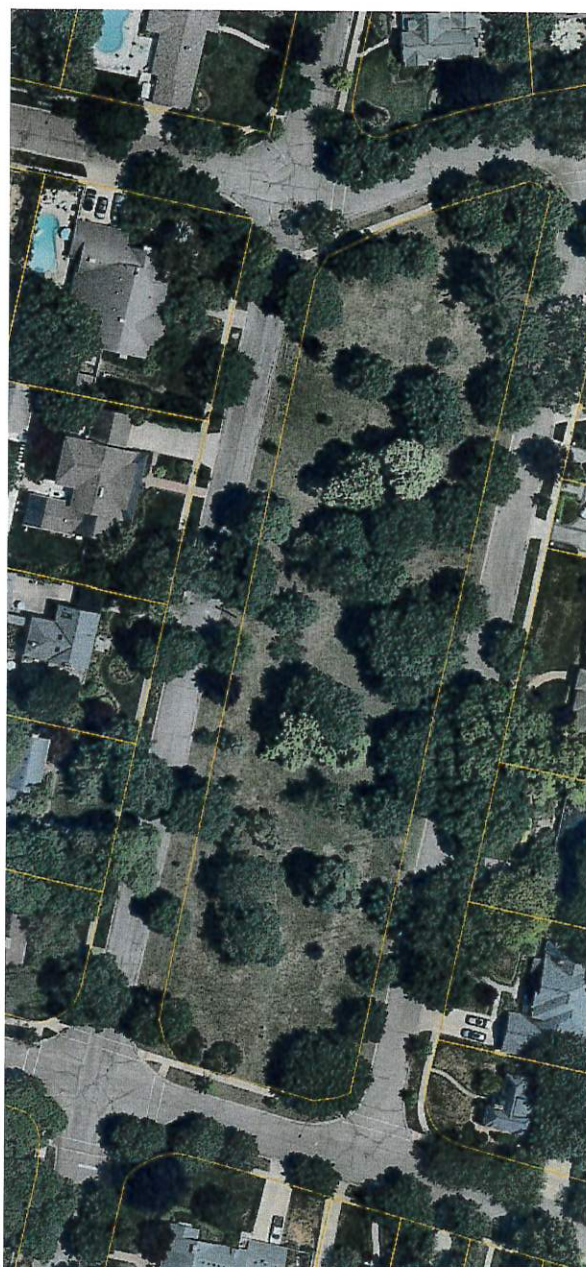


## HOUGH PARK

Size: 1.95 acres

MDNR Accessibility Rating: N/A

Hough Park is a 1.95 acre park located between Maple Avenue and Park Place in the western portion of the City. The park is undeveloped open space with significant trees and natural areas. The park has dog waste station and is utilized mainly by the neighboring residents for passive recreational purposes.



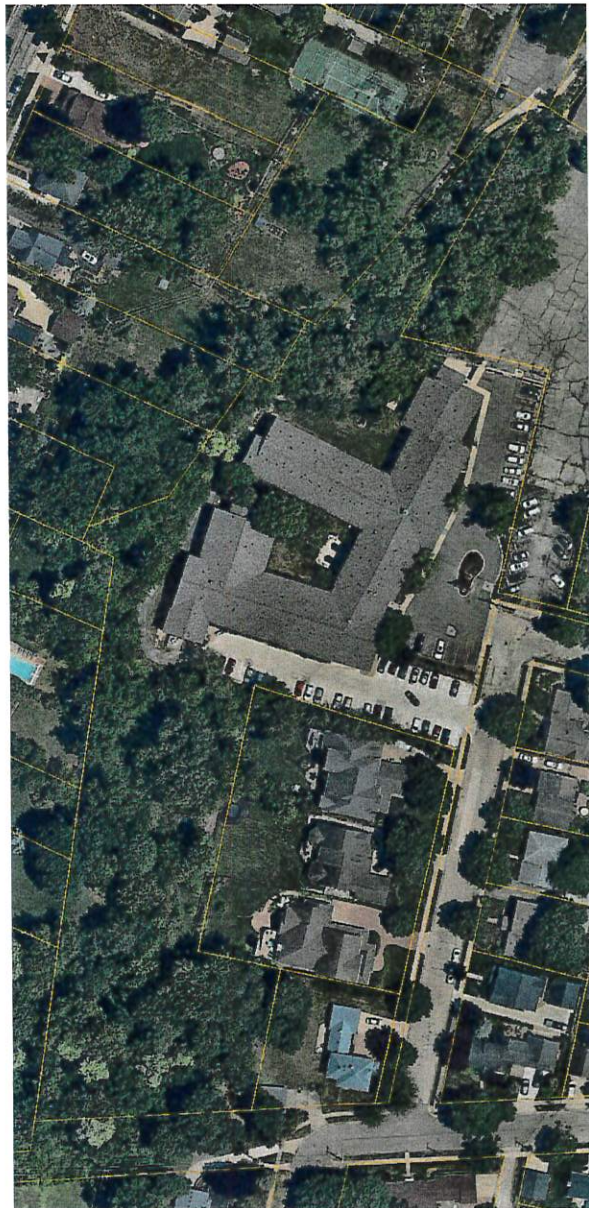
## TONQUISH CREEK PARK

Size: 1.72 acres

MDNR Accessibility Rating: 3

MDNR Grant: 26-00087 (1967)

Tonquish Creek Park is a 1.72-acre open space and walking trail that is located north of Sheridan Street and connects to Harvey Street in the western portion of the City. The park is undeveloped open space/natural area with an informal walking trail, extensive trees, benches, lamp posts and natural areas. The Tonquish Creek (a tributary to the Rouge River) runs through the property. The property is utilized for passive recreational purposes such as nature walks.



### **Plymouth Township Facilities**

Plymouth Township surrounds the City of Plymouth owns 7 public park and recreation facilities totaling approximately 176 acres of land including the 70-acre Plymouth Township Park and the 86-acre Hilltop Golf Course. The Township Park includes shelters, walking paths, nature trail, playgrounds, fishing pond, baseball diamonds, sledding hill and a spray park.

### **Public School Facilities**

The Plymouth-Canton Community School District owns and operates 2 properties in the City of Plymouth. This includes East Middle School and Smith Elementary School. Facilities at each school property are detailed on the Inventory Table.

### **Hines Park - Wayne County Facilities**

In terms of total acreage, Wayne County's Hines Park (2300 acres) is the largest recreation facility comprising approximately 60 acres in the City. The park encompasses the properties along both sides of Edward Hines Drive as it traverses through the City of Plymouth and the eastern portion of Plymouth Township. The segment of Hines Park within Plymouth is part a larger linear park and trail system operated by Wayne County Parks that stretches 17.5 miles along Hines Drive and the Rouge River from Northville to Dearborn, connecting communities in between. The linear parkway consists of undeveloped natural open spaces along Hines Drive with developed recreation areas and parking areas at points within the parkway. Each of these recreation areas are given a separate name. Within Plymouth and Plymouth Township, four such facilities within Hines Park are found:

#### *Wilcox Lake Recreation Area*

This area within Hines Park is found on the north side of Wilcox Lake in Plymouth Township. The Wilcox Picnic Area is located on Wilcox Lake. It features a small shelter, play equipment and fishing docks. Wilcox Lake is one of four impoundments built along the middle branch of the Rouge River by settlers in the 1800's to power a mill. The old Hardenberg Gristmill was built around 1850

and powered from the dam on Wilcox Lake, fostering the growth of a settlement that became the City of Plymouth. The historic mill was purchased by Henry Ford in 1922 and converted into a Village Industry Plant that produced taps (device used to manufacture screws). This cottage industry plant became an important manufacturer of small parts for the Pratt and Whitney airplane engine during World War II. The mill was given to the Wayne County Park Trustees by Ford Motor Company for incorporation into Hines Park in 1949.

#### *Gunsolly Mills Recreation Area*

This recreation area is found along Hines Drive between Wilcox Road and Plymouth Road. Formally the home of a carding mill frequented by Henry Ford and his family to have their wool carded (carding cleans, separates, and straightens the wool fibers, producing lofty wool ready for spinning into yarn). This site now houses a picnic shelter with a children's play structure and a radio car race track that is open during daylight hours.

#### *Plymouth Riverside Recreation Area*

This area is located within the City of Plymouth along the banks of the Middle Rouge River. One of the oldest picnic areas in Hines Park, this scenic area offers a combination of facilities and settings. The historic comfort station is architecturally significant and ADA accessible. Patterned after a train station, this structure was built in 1926 and is complemented with a picnic shelter and a play structure.

#### *Haggerty Recreation Area*

This recreation area within Hines Park is found along Hines Drive southeast of the City of Plymouth. This area has two soccer fields, two ball diamonds, and a Tudor-style comfort station. This area is utilized for sport activities and is home to the First Responders Memorial.

### **Regional Nonmotorized Trails**

Two regionally significant nonmotorized trails travel through the Plymouth community, the 275 Metro Trail and the Hines Drive Bike Path. The 275 Metro Trail began back in the 1970s as the Michigan Department of

Transportation's response to the then-fuel crisis. Significant improvements have taken place over the past 10 years with the paved trail running from Novi in the north to New Boston in the south. The Friends of the 275 Metro Trail is an active group of volunteers that advocate and assist with clean up activities.

The Hines Bike Path is 17.5 miles long within Hines Park and traversing along Hines Drive. A portion of the Hines Drive Bike Path helps to connect the northern and southern sections of the 275 Metro Trail. The Hines Bike Path and 275 Metro Trail connect to and provide access to numerous miles of other regional trail corridors in metropolitan Detroit.

### Other Recreation Facilities/Offerings

There are other private and/or non-profit entities within the Plymouth community that can assist in providing diverse and comprehensive recreation opportunities to the community. In addition to those described here there are a number of fitness studios/gyms in the Plymouth community.

#### *St. John's Resort*

St. John's Resort is located along Sheldon Road in Plymouth Township. This 184-acre property includes an 18-hole PGA Championship golf course, 7-hole par 3 course, clubhouse building, pro shop, indoor golf range, hotel, restaurants, chapel and wedding and conference center.

#### *Plymouth Arts & Recreation Complex (PARC)*

The non-profit PARC is located at the PARC complex (former Central Middle School) in downtown Plymouth. Their mission is to enrich lives through quality arts, education and recreation programs for all ages. PARC signed a Purchase Agreement in 2015 to



purchase the property from the Plymouth-Canton School District with private funds. PARC serves as the landlord of the facility and houses a number tenants that run a variety of programs such as theater productions, youth sports, culinary arts classes, orchestra concerts and arts education. Tenants range from the Michigan Philharmonic to the Friends of the Rouge. The existing PARC facility also includes a swimming pool, gymnasium, tennis courts, and outdoor athletic fields.

#### *Bilkie Family – Miracle Field*

The Miracle League of Plymouth is a nonprofit organization dedicated to providing children with physical and mental disabilities an opportunity to play organized baseball.

The league is non-competitive, with all players getting to bat and circle the bases each inning. The Miracle League is for 5 and older with a Spring and Fall season. The Plymouth



T-ball league uses the Bilkie Family Miracle League field for their programs. The City manages the Miracle League registration and janitorial services in exchange for using the field for T-ball.

#### *USA Hockey Arena*

The 25-acre USA Hockey Arena site is located on Beck Road in Plymouth Township. The multi-purpose ice sports facility is home to the USA Hockey's National Team Development Program. In addition, summer camps, open skate, and learn to skate/play programs are offered. The facility includes a restaurant/brewery and can also accommodate special events such as music concerts, trade shows and graduation commencements.

#### *Victory Ice Center*

The Victory Ice Center is located east of the City on Plymouth Road in Plymouth Township. The facility is home to the Victory Honda AAA Hockey Club and Salem High School Hockey. The Arena was rebuilt in 2017/2018 and includes a pro shop, concession stand, and locker rooms.

### *Western Wayne County Conservation Association*

The Western Wayne County Conservation Association operates an approximately 80-acre parcel in the western portion of Plymouth Township. The association is a sportsman's club created to promote the conservation of natural resources and wildlife in Michigan. The property includes a clubhouse building and a number of outdoor shooting/archery ranges.

### *TDM Soccer Fields*

Two irrigated soccer fields (11v11) were built by the City in 1993 on TDM property (just north of M-14). The fields are maintained by the City with TDM providing water and electric. TDMs adult teams utilize the fields on Monday and Thursday evenings and Sundays.

### *Plymouth Community Arts Council (PCAC)*

The Plymouth Community Arts Council (PCAC) was founded in 1969 to provide quality fine and performing arts, and cultural opportunities to the greater Western Wayne County community. Programs and activities focus on ensuring accessibility to all the arts by all ages. The PCAC's mission is to develop and to promote the appreciation and accessibility of the Arts for everyone in the greater community and in doing so, encourage and foster artistic excellence.

The PCAC complex on Sheldon Road includes the Joanne Winkleman Hulce Center for the Arts and the Artsco House directly adjacent for artist studios, media center, additional classroom space and program offices. The PCAC complex provides arts education classes, a theater program, concerts, lectures & seminars, recitals, workshops, artist studio space, community-based enrichment activities & private rentals.

### *Plymouth YMCA*

The YMCA operates out of the PARC facility and partners with other organizations to provide programs and services throughout the Plymouth/Canton area.

## **Significant Facilities Outside of Plymouth**

### *Plymouth-Canton Educational Park*

Commonly known as PCEP or "The Park", the 305-acre campus is just south of Plymouth Township and includes three public secondary schools – Salem High School, Canton High School, and Plymouth High School. Facilities include swimming pools, performing arts auditorium, gymnasiums, an 8,000-seat football and field events stadium, two tracks, nature trail, numerous baseball and softball fields, soccer fields and tennis courts.

### *Maybury State Park*

The MDNR's Maybury State Park is just north of Plymouth in Northville Township and contains almost 1,000 acres of gently rolling terrain, open meadow, mature forest, and a variety of wildlife and abundant wildflowers. The park includes numerous trails for hiking, biking, mountain biking, and cross-country skiing. Maybury also includes picnic areas, shelters, playground, restrooms, riding stables, a fishing pond, baseball fields, and soccer fields.





## BASIS FOR ACTION

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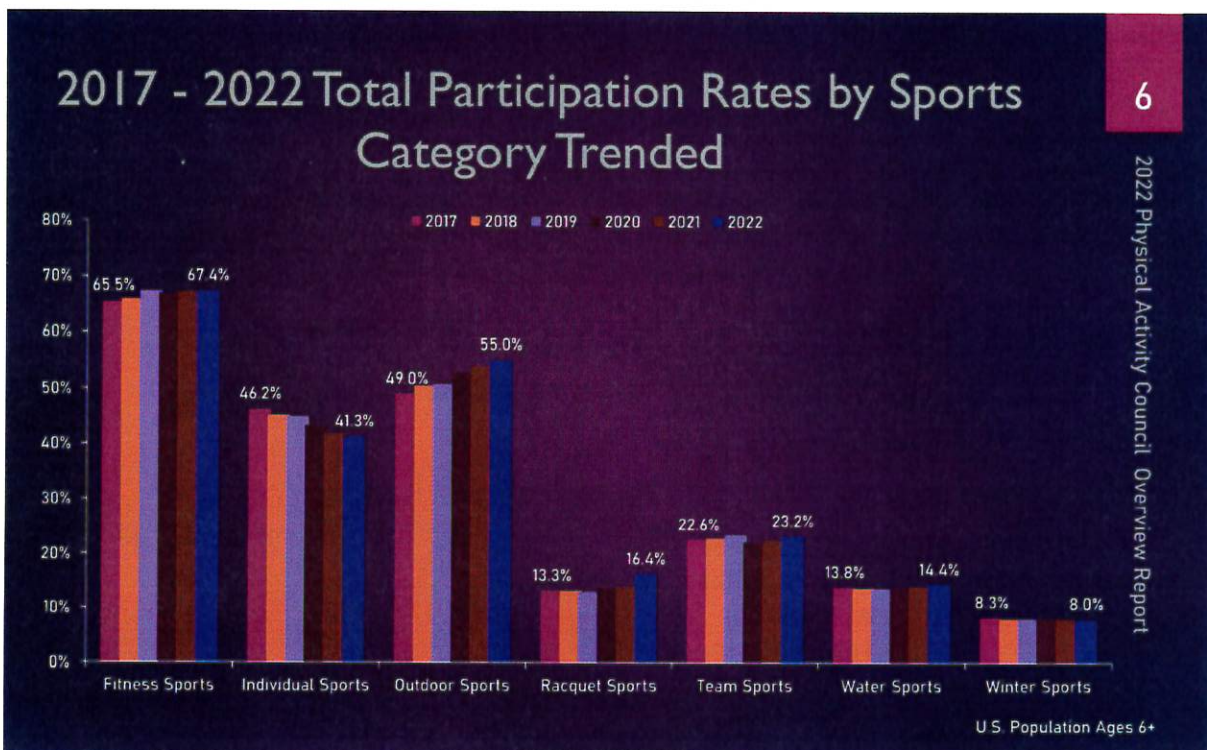
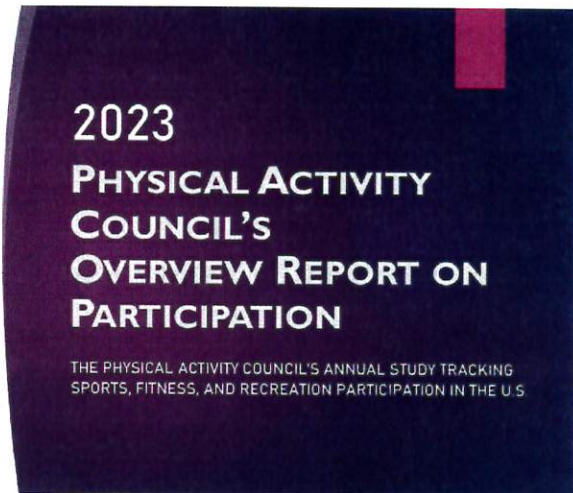
This section of the Plan is intended to further analyze a variety of factors within and outside the City of Plymouth that may have an affect on recreation trends and/or planned improvements over the next five years. This chapter provides the rationale for the goals, objectives, and desired capital improvements. This rationale is based on analysis and consideration of many elements including: current recreation trends, comparison of parks to national benchmarks, service area gaps, demographic trends, existing plans, and results of community and staff input. It should be noted that each piece of information and analysis contained within this section must be considered as one piece of the puzzle and as one piece of the whole bigger picture. Each of the factors discussed contributes to the determination of need.

### Recreation Trends

Recreation trends occurring nationally may provide insight into activities that can be expected to draw a large number of participants and activities that have shown the greatest growth in popularity. The Physical Activity Council published a 2023 Participation Report tracking sports, fitness, and recreation participation in the US. The data was collected via 18,000 online interviews in 2022.

Sports and activities are grouped into 1 of 7 categories: Fitness Sports, Individual Sports, Outdoor Sports, Racquet Sports, Team Sports, Water Sports and Winter Sports. Most categories showed a moderate increase in participation from 2017 to 2022.

Outdoor Sports (such as bicycling, hiking, fishing, running, skiing) had the most gain, increasing 6% over the six-year period. Individual Sports (such as bowling, hunting, roller skating, golf) saw the greatest loss with a nearly 5% decrease over the same 6-year period. Racquet Sports (such as tennis, pickleball, table tennis) gained popularity with a 3.1% increase in participation. Fitness sports/activities (such as dance, pilates, jogging, walking for fitness, aquatics, stair-climbing, weights) increased by 1.9%.



### National Benchmarks

An additional planning tool available for parks and recreation agencies is the 2023 National Recreation and Parks Association (NRPA) Agency Performance Review. The review provides for valuable benchmarks and insights that help:

- guide professionals in the evaluation of performance of their agencies
- make informed decisions on the optimal set of service and facility offerings based on demographics while also providing comparative agency data from other communities/agencies
- show prevalence of expanded activities and offerings of agencies throughout the nation

Data is a valuable tool but not the final answer in terms of decision-making. This benchmarking data and metrics can be used as a piece of the overall conversation as the City moves forward. The 2023 NRPA report contains data 1,000+ park and recreation agencies across the United States as reported between 2020 and 2022. Additional data (by size of jurisdiction) was pulled from interactive tables at [www.nrpa.org](http://www.nrpa.org) website.

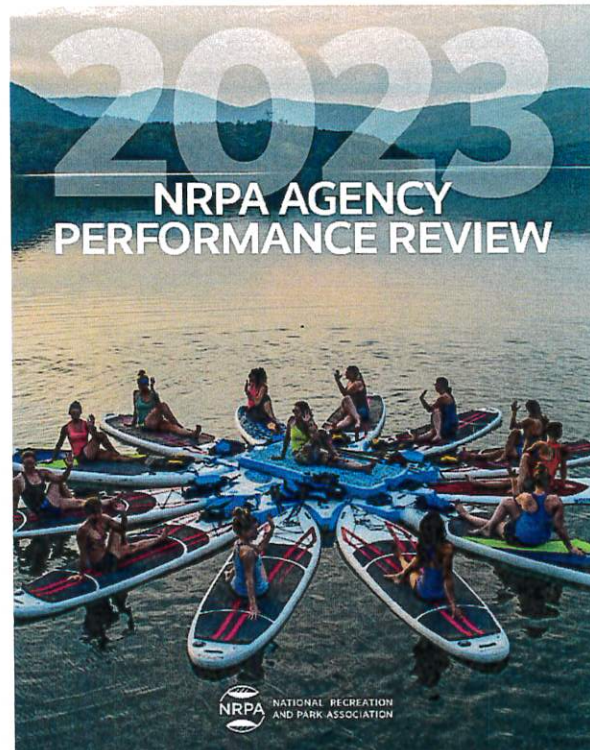
The data on the following pages highlights metrics for the typical park and recreation agency with a population of less than 20,000 (as is the case for the City of Plymouth). A comparison of City of Plymouth data is provided based on the most recent inventory and latest expenditure and revenue data. This data and comparison is intended to continue to inform the Action Plan and discussions over the next 5 years. Every agency and community needs are different.

A table is also included to benchmark the current facility offerings in the City to other jurisdictions in the United States with similar populations. Details regarding size, condition, etc. are not considered and comparison data is available for only a limited number of facility types. Indoor and outdoor facilities owned by other public, quasi-public, or private entities can assist in providing many of the compared facility types (i.e. Wayne County, School District, Township, PARC, etc.),

however, those are not under the control of the City in terms of use, scheduling, maintenance and/or improvements.

When comparing typical agencies in the same population range as Plymouth, the City falls below the benchmark for compared outdoor facility types with the exception of playgrounds. The City has 1 playground for every 1,171 residents as compared to the benchmark of 1 for every 2,014 people.

The comparison for Indoor Facilities is a bit more challenging as the benchmark data includes individual figures for Recreation Centers, Community Centers, Senior Centers, etc. It is difficult to fully understand exactly what size these facilities may be or what types of offerings may or may not be included in each of these category types.



<b>The Typical Park + Recreation Agency</b> (population less than 20,000)	<b>City of Plymouth</b> (population 9,370) US Census 2020
1 Park for every <b>1,225</b> residents	1 Park for every <b>551</b> residents
<b>13.0</b> acres of parkland per 1,000 residents	<b>2.43</b> acres of parkland per 1,000 residents
<b>\$1,200,000</b> annual operating expenditures (median)	<b>\$1.084 M</b> annual operating expenditures (median last 6 yrs)
<b>\$2M</b> budgeted over next 5 years for capital expenditures	Contingent upon outcome of November 2023 millage
Recovers <b>26%</b> of operating expenditures through revenue generation (not including grants)	Recovers <b>55% - 79%</b> of operating expenditures through revenue generation (not including grants   past 6 years)
<b>11.3 FTEs</b> (full-time equivalents) (mix of full-time and part-time employees)	<b>10 FTEs</b> (full-time equivalents) (mix of full-time and part-time employees does not include contractual or seasonals)

Source: 2023 NRPA Agency Performance Review

## City of Plymouth Facilities Comparison

Bench Marked to 2023 NPRA Agency

City of Plymouth Population 9,370 (2020 Census)

### OUTDOOR FACILITIES

	City of Plymouth		
	Number of Residents Per Facility Benchmark	Number of Facilities Owned by City of Plymouth	Number of Residents Per Facility Owned by City of Plymouth
Playgrounds	2,014	8	1,171
Basketball Courts	3,729	1 (a)	9,370
Dog Park	11,100	0	N/A
Community Gardens	8,178	0	N/A
Tennis Courts	2,805	0	N/A
Pickleball Courts	3,252	0	N/A
Diamond Fields: baseball-youth	3,114	1 (b)	9,370
Diamond Fields: baseball - adult	7,627	0	N/A
Diamond Fields: softball fields - adult	5,800	0	N/A
Diamond Fields: softball fields - youth	5,079	0	N/A
Rectangular Fields: soccer field	3,600	0	N/A
Rectangular Fields: football field	8,637	0	N/A
Rectangular Fields: lacrosse field	9,786	0	N/A
Rectangular Fields: field hockey	18,000	0	N/A
Multiuse courts - basketball,volleyball	5,093	0	N/A
Multipurpose synthetic field	9,518	0	N/A

Does not consider condition.

(a) 1 hoop in Fairground Park.

(b) Don Massey Field plus 3 practice fields

### City of Plymouth Facilities Comparison

Bench Marked to 2023 NPRA Agency

City of Plymouth Population 9,370 (2020 Census)

#### INDOOR FACILITIES

	City of Plymouth		
	Number of Residents Per Facility Benchmark	Number of Facilities Owned by City of Plymouth	Number of Residents Per Facility Owned by City of Plymouth
Recreation Centers (including gyms)	9,745	1 (d)	9,370
Community Centers	8,829	0	N/A
Senior Centers	14,000	0	N/A
Performance Amphitheater	11,100	0	N/A
Nature Centers	10,633	0	N/A
Ice Rink (Indoor)	8,000	1	9,370
Teen Centers	14,593	0	N/A

(d) Cultural Center includes program, meeting and banquet space

Source: 2023 NPRA Agency Performance Review

### 10-Minute Walk to Park

The 10-Minute Walk program is an advocacy campaign launched by The Trust for Public Land, National Recreation and Park Association, Urban Land Institute, and supported by the US Conference of Mayors, establishing the goal that all Americans should live within a 10-minute walk (half-mile) of a high-quality park or green space. As noted in the campaign, studies show that high-quality parks provide a wide range of benefits to urban residents and cities themselves. These include:

- physical and mental health benefits, by providing opportunities to be physically active and to interact with nature
- economic benefits by boosting business and helping to revitalize neighborhoods
- community-building benefits by providing opportunities for neighbors to interact with each other and work together to improve their surroundings
- environmental benefits by cleaning and cooling the air and providing opportunities for environmental education

To illustrate the proximity of recreation areas to residents, a map has been created that shows residents of the City of Plymouth all have a publicly-owned green space within a 10-minute walk (1/2 mile) of their home. School and privately-owned facilities have not been included due to their lack of availability and/or control by the municipalities. Nuances of this analysis can be argued – i.e. Point Park currently serves more as a gateway to the community as opposed to a traditional park and school properties, open spaces within neighborhoods and private recreation related properties can and do provide some recreation benefits to residents of the community.

### Community Demographics

The socioeconomic characteristics of a community also play a role in the demand for certain types of recreation facilities. By examining socioeconomic characteristics such

as population density, age, and household size, municipalities can identify trends and opportunities that may influence future land use and recreation decisions and/or policy choices. This section provides a brief summary of a handful of socioeconomic characteristics of the City that may (along with a number of other pieces of data and information) influence parks and recreation planning decisions.

The US Census as well as the SEMCOG website community profiles (US Census Bureau and American Community Survey) serves as the primary source of data for this demographics section. Census/ACS statistics are presented for the City in comparison to the County and State. In addition, a series of maps are included that illustrate a few relevant pieces of Census data by block group within the City.

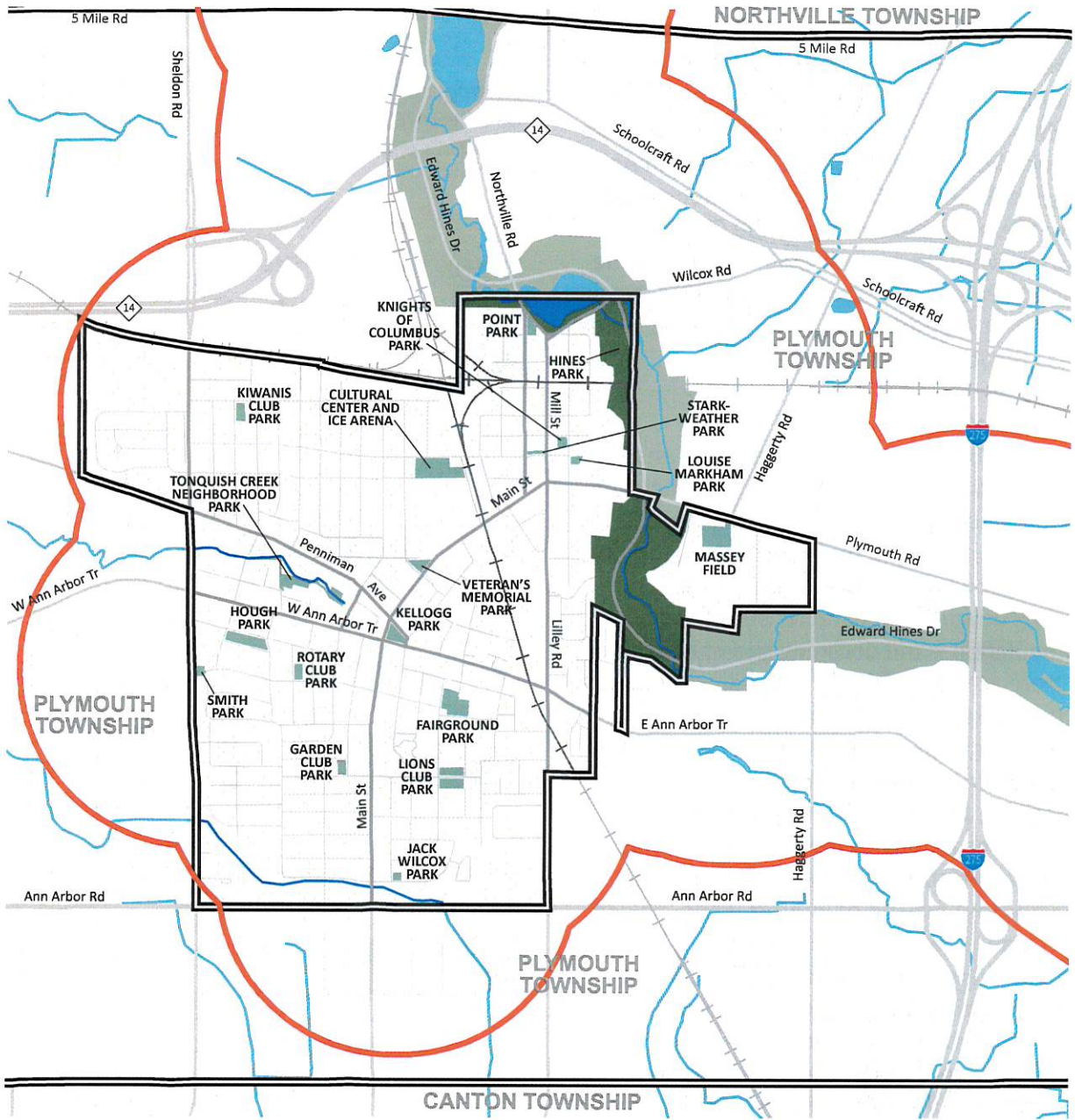
#### *Population Trends and Forecast*

Between 1980 and 2020, the City experienced a 6.2% decline in population, but has been stable and moderately rising since 2000. In 2010, the population was 9,132 and in 2020, 9,370 people resided in the City. The population is forecasted to remain relatively stable over the next 20 years.

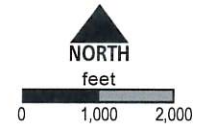
#### *Population by Block Group*

Population and population density characteristics can have an influence on parks and recreation planning. Where population is most dense, there is typically a greater need for park facilities. Conversely, it may not be as practical or economical to locate park facilities within sparsely populated areas.

The Population Density by Block Group Map illustrates the number of people living within the City by block group (as defined by the US Census). The most dense portion of the City are those areas west of the railroad tracks, and generally west of Main Street.



- 10-Minute Walk to Park (one-half mile)
- City of Plymouth Parks
- County Parks
- Major Roads
- Other Roads
- Railroad
- Rivers and Streams
- Municipal Boundary



**10-MINUTE WALK TO PARK MAP**  
 CITY OF PLYMOUTH  
 PARKS & RECREATION  
 MASTER PLAN  
 2024 - 2028

*Median Age*

Knowledge of a community’s age distribution can also play a role in the planning of park facilities and programs. Whether an area is comprised of older or younger citizens can influence such things as the facilities that are most desired within parks. The Median Age by Block Group Map shows the median age for the block groups within the City. The Block Group with the highest median age is in the southern section between Lilley and Main and south of Ann Arbor Trail. The Old Village area has the lowest median age.

*Household Size*

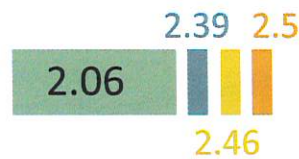
A household, as defined by the US Census, is all persons who occupy the same housing unit. A housing unit can be described as a house, apartment, mobile home, a group of rooms, or a single room used as a separate living quarters. A characteristic of today’s population is the declining size of households. There are several factors that demographers have linked to the declining size. People are marrying later, postponing having children, and having fewer children. The number of single parent households is increasing, thus contributing to the decline in average household size. Household size is another factor that may be of interest when making recreation facility and program decisions. A high person per household figure can be an indication that an area is comprised of families with children and thus could justify family or youth-oriented recreation facilities. Conversely, an area with a low person per household figure may require recreation facilities more favorable to singles, adults or the elderly.

The geographic distribution of household size in the City is portrayed on the Average Household Size by Block Group Map. The highest average household sizes are found west of the railroad tracks (which correlates to the population density map), with the block group in the northwest section of the City having the highest average household size.

*Demographic Comparisons  
US Census 2020 +  
SEMCOG Community Profiles*

- City
- Twp
- County
- SE Mich (SEMCOG)

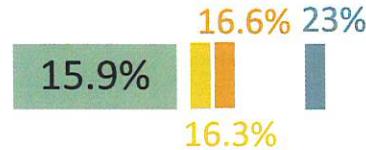
Average Household Size



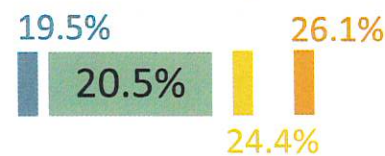
Median Age



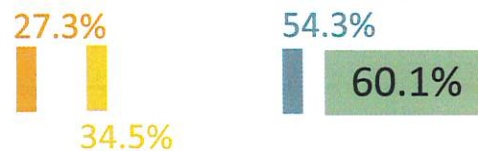
Percent Over 65 years



Percent Under 18 years

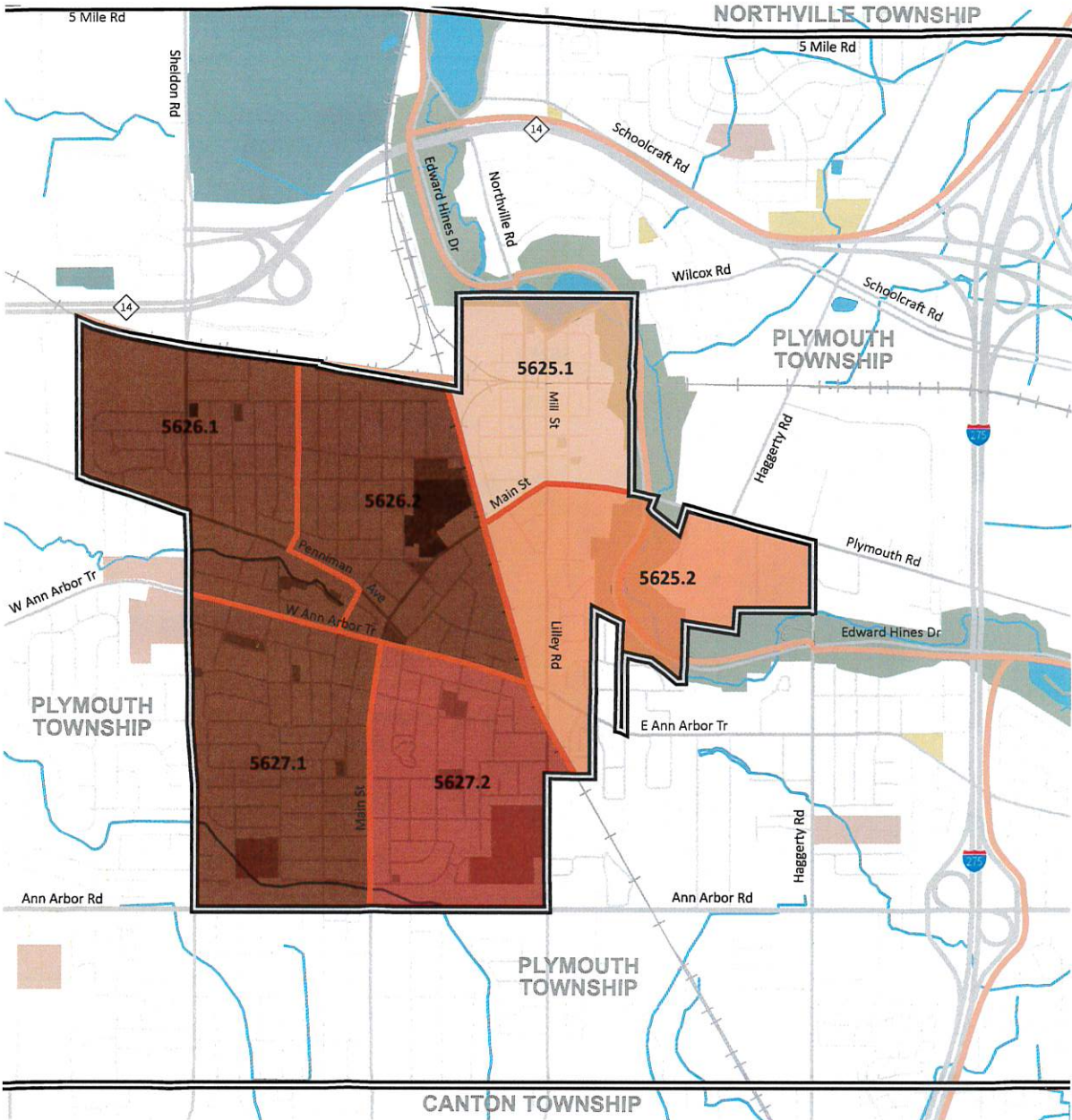


Percent Bachelors Degree or Higher



Median Household Income (2021 dollars)

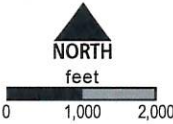




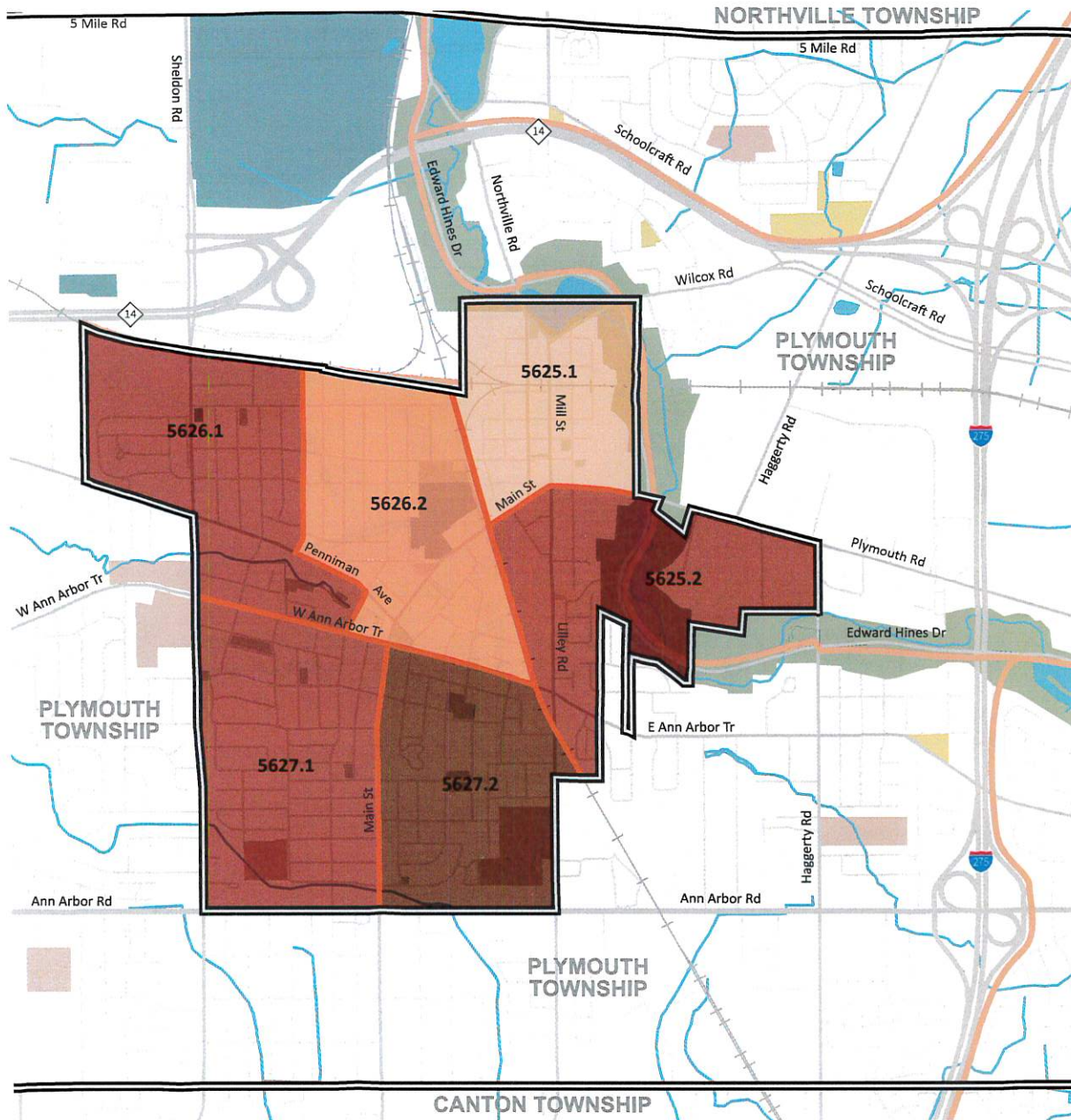
**CENSUS DATA LEGEND**  
Population Density by Block Group  
(people/sq. mile)

- 2,500 TO 2,900
- 3,000 TO 3,499
- 3,500 TO 3,999
- 4,000 TO 4,499
- 4,500 TO 5,000

- Major Roads
- Other Roads
- Railroad
- Rivers and Streams
- Municipal Boundary
- Block Group Boundary
- 5627.1** Block Group I.D.



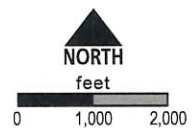
**POPULATION DENSITY MAP**  
CITY OF PLYMOUTH  
PARKS & RECREATION  
MASTER PLAN  
2024 - 2028



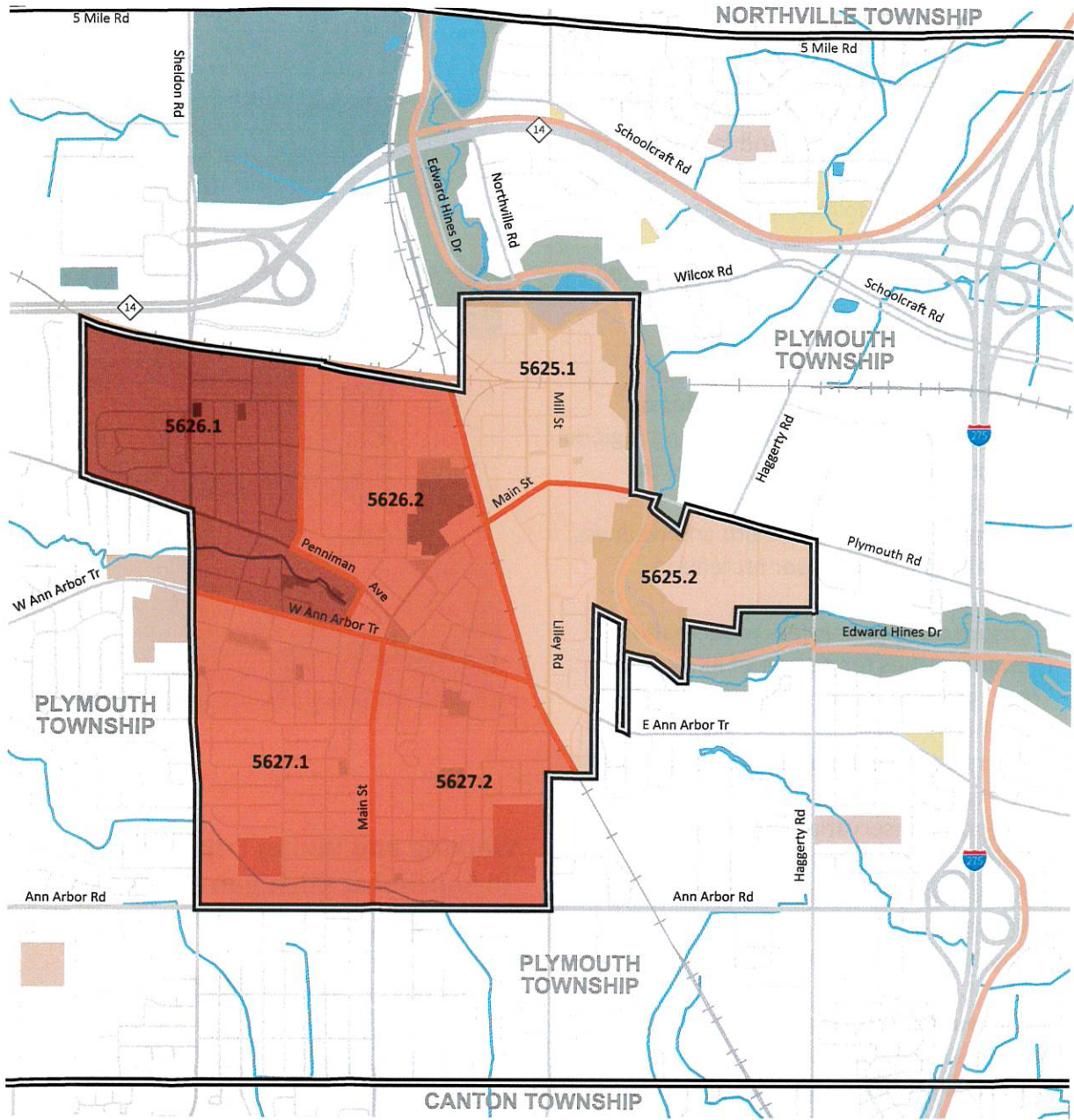
**CENSUS DATA LEGEND**  
Median Age by Block Group

- 34.9 OR LESS
- 35.0 TO 39.9
- 40.0 TO 44.9
- 45.0 TO 49.9
- 50.0 OR MORE

- Major Roads
- Other Roads
- Railroad
- Rivers and Streams
- Municipal Boundary
- Block Group Boundary
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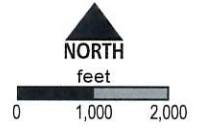
**MEDIAN AGE MAP**  
CITY OF PLYMOUTH  
PARKS & RECREATION  
MASTER PLAN  
2024 - 2028



**CENSUS DATA LEGEND**  
Average Household Size by Block Group

- 1.74 AND LESS
- 1.75 TO 1.99
- 2.00 TO 2.24
- 2.25 TO 2.49
- 2.50 AND ABOVE

- Major Roads
- Other Roads
- Railroad
- Rivers and Streams
- Municipal Boundary
- Block Group Boundary
- 5627.1** Block Group I.D.



**AVERAGE HOUSEHOLD SIZE MAP**  
CITY OF PLYMOUTH  
PARKS & RECREATION  
MASTER PLAN  
2024 - 2028

**Influencing Planning Initiatives**

It is important to examine plans that have been developed by the City, Township, or other agencies over the past several years that may affect and/or influence the existing or future recreation areas and facilities in the Plymouth Community. A description of these is provided on the following pages.

*SEMCOG Parks and Recreation Master Plan (2019)*

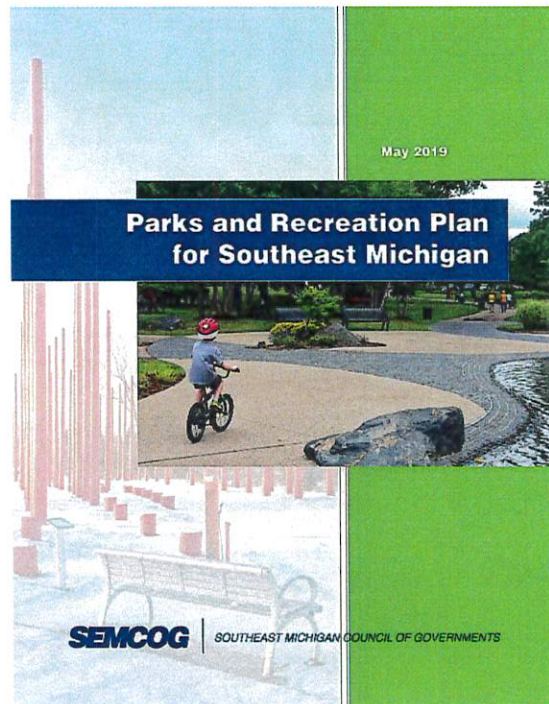
The SEMCOG Parks and Recreation Master Plan focuses on enhancing the region’s recreation system and builds on recommendations from other existing regional plans and policies. The Plan contains the following six regional policies:

- Integrate community health and wellness initiatives with outdoor recreation opportunities
- Ensure equitable access to recreation opportunities for people of all backgrounds, ages, and abilities in SE Michigan
- Promote the economic value of parks and recreation
- Support conservation and stewardship in balance with recreation opportunities
- Raise awareness among residents and visitors
- Foster collaboration among stakeholders

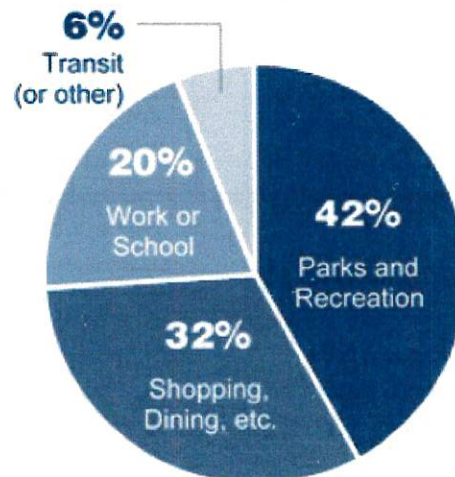
*Bicycle and Pedestrian Plan for Southeast Michigan (SEMCOG 2020)*

SEMCOG and MDOT worked together to develop a Bicycle and Pedestrian Mobility Plan for the SE Michigan Region to establish a common vision for bicycling and walking in the region, and provide guidance on how to increase the connectivity, use, and safety of the system for all residents. To continue enhancing the system and meet the needs of the region, the plan recommends the following regional policies:

- Connect and expand the network
- Ensure equitable access
- Increase safety



**Walking and Biking Trip Purposes in Southeast Michigan (SEMCOG)**



- Promote healthy lifestyles and vibrant communities
- Provide education
- Ensure sustainability

*Wayne County Parks and Recreation Plan*  
Wayne County Parks also developed a new 5-Year Plan in 2022/23. The plan includes updated goals, objectives, and capital improvement priorities. In addition to recent improvements along the Hines Park system, for the Plymouth area, the plan calls for parking improvements at the Recreation Areas as well as significant funding for Wilcox Lake for dredging, habitat restoration, and various amenities.

*Wayne County Connecting the Rouge*  
Connecting the Rouge is a regional planning effort initiated by Wayne County Parks. It is an effort to connect the trails along Hines Drive to the Lower Rouge and downriver portions of the Rouge River Gateway Greenway. The Framework Plan identifies linkages between neighborhoods, communities, jobs, commercial areas, and destinations throughout the Rouge Valley.

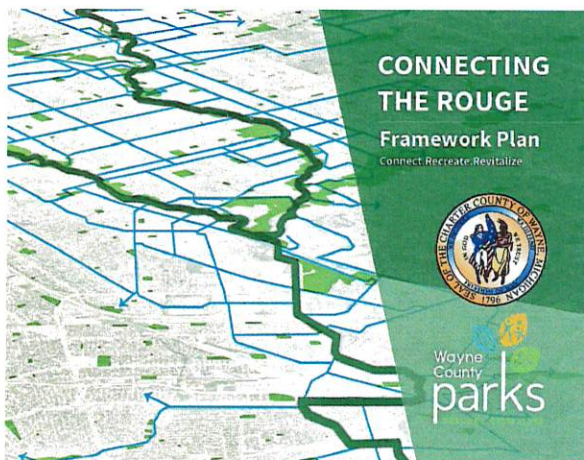
Wayne County’s Hines Park Trail runs east-west and parallel to Hines Drive for 16 miles, and traverses through and along the east side of the City of Plymouth. The Framework Plan includes a number of recommendations and goals including widening the Hines Trail to 14-feet when possible and providing buffered

or protected bike lanes on Hines Drive. The Framework Plan also identifies a number of priority connections to/from the City of Plymouth including Plymouth Road/Main Street, and Ann Arbor Trail.

*City of Plymouth Strategic Plan*

The City Commission updated their Strategic Plan in the Spring of 2023. The Plan includes 4 goals and associated tasks to focus on in the coming year. The 4 goals include Sustainable Infrastructure, Staff Development/Training/Succession, Community Connectivity, and Attractive, Livable Community. A number of objectives and/or tasks within the Strategic Plan relate to parks and recreation including items such as:

- use of native and pollinator-friendly plants
- growing a mature tree canopy
- improve existing and pursue additional recreational and public green space opportunities for all ages
- determine direction for Recreation Master Plan 2024-2028
- review park sponsorship program
- identify green space for recreation department
- explore dog park
- citizen surveys for recreation and master plans
- provide for committee of the whole on recreation and planning master plans



## Input

The City of Plymouth gathered input in a number of ways during the development of the Plan as is summarized on the following pages. Additional details are provided in the Appendix.

### *EPIC-MRA Phone Survey 2023*

The City funded a telephone survey in September 2023 that focused on parks and recreation services as well as planning and development issues. Lansing-based EPIC-MRA was hired to develop and conduct the survey of 264 adult respondents living in the City. Some of the results are highlighted here (as noted in the EPIC-MRA summary document):

- The most visited recreational facilities by phone survey respondents visited are Kellogg Park, Hines Park, and Neighborhood Parks.
- It was nearly unanimous that telephone survey respondents believe that recreational activities, special events, and parks enhance home values and provide an economic benefit to the community.
- Nearly 8 in 10 respondents (79%) were in favor of the city purchasing activity space to replace green space lost due to the needs of the school district.
- 65% of respondents were 'aware' of Tonquish Creek Nature Area and 41% reported recent visitation.
- Just over 1/3 of respondents reported that they and/or another member of their household participates in an organized recreational activity.
- Regarding desired park amenities, an open ended question was asked with the top responses (besides undecided) being Playgrounds (14%), Walking Trails (9%), Dog Park (7%), and Soccer Fields (7%).

City of Plymouth

The City of Plymouth Recreation Department and Planning Commission Phone Survey starts today and will run through this week. Additional information is below.

**CITY OF PLYMOUTH RECREATION DEPARTMENT AND PLANNING COMMISSION PHONE SURVEY STARTS THE WEEK OF SEPTEMBER 11<sup>th</sup>**

Contracted by the City of Plymouth through EPIC-MRA of Lansing, MI

- During the week of September 11<sup>th</sup>, random City of Plymouth residents will receive phone calls from EPIC-MRA seeking input for the upcoming city's Recreation Master Plan and overall City Master Plan.
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- This phone survey is designed to help collect statistically accurate data equally from all age demographics, 18 and above.
- This information will be used by the City Commission and the City Planning Commission for future recreational and city planning initiatives.
- Starting the week of September 18<sup>th</sup>, an online version of this identical survey will be available on the City of Plymouth webpage. This online version will be open to all members of the public. Stay tuned for more information.

2 likes 1 comment 1 share

Like Comment Share

- In regard to bikes lanes, 46% responded they thought there were enough bike lanes and 47% think more bike racks are needed (particularly downtown and at Kellogg Park).
- The most preferred methods to receive information are via email, direct mail, and the city website

*Online Questionnaire 2023*

During the development of the Plan, and just after the phone survey was conducted, the City posted a questionnaire to their website as an informal opportunity for people to provide written input for consideration. The availability of the questionnaire was published via social media and was email blasted. The questionnaire was available from September 18 - September 27, 2023 and 371 responses were collected with approximately 80% being City residents and 16% residing in Plymouth Township. A few highlights are listed below with the full results in the Appendix.

- The most visited recreational facilities by respondents were Kellogg Park, City Neighborhood Parks, and Hines Park.
- 63.6% believe that Recreational Activities, Special Events and Provides provide *a lot of economic benefit* to the Plymouth Community.
- 79.5% of online respondents believe that maintained parks and green spaces *enhance the property values of homes by a lot*.
- 38.3% are very aware of Tonquish Creek Park and Nature Area while 18.1% are not aware of it all.
- 62.5% are in favor of the purchase of vacant land by the City at a future date in order to create new parks and restore recreational programming.
- The most preferred methods to receive information are via email, city website, and Facebook.
- In regard to bike lanes, 41% think there are enough bike lanes and 56.6% think there are enough bike racks.

*City Commission Meeting Discussions*

The 5 Year Plan and elements of the Plan were discussed at several Commission meetings (which are broadcast and open to the public) in August, September, and October 2023. This included review and discussion of priority capital improvements for parks at the August Commission Meeting. The draft plan was reviewed at the October 2023 City Commission meeting for further discussion prior to release and posting for broader public comment.

*Public Hearing*

A public hearing was held on November 20, 2023 in front of the City Commission in order to gather final comments on the draft Plan. A brief overview presentation was given prior to public comments and Commission discussion. \_\_\_\_\_ members of the public commented at the City Public Hearing.

<insert summary of comments>

The agenda and meeting minutes are included in the Appendix.



## ACTION PLAN

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The Action Plan outlines the direction that the City would like to pursue over the next five years to maintain and improve parks and recreation opportunities within the community. The findings and results summarized in the Basis for Action section of this Plan were utilized to develop the goals, objectives and capital improvement priorities detailed on the following pages.

The Plan is intended to serve as a guide and decision-making document for future recreation facilities and programs. The Action Plan outlines the improvements the City would like to focus on during the life of the Plan. The Plan is not intended to solve all of the issues, concerns and desires related to parks and recreation, rather to identify and document them so they can be addressed and focused on in the upcoming months and years.

*Current funding and staffing levels at the City and are not sufficient for all of the ideas and desires documented in this Action Plan to be implemented – rather, this plan documents opportunities, desires and priorities to consider moving forward.*

### **Goals and Objectives**

As has been done in past City Parks and Recreation Master Plans, goals and objectives were developed to assist in providing direction to staff as well as the City Commission. The goals and objectives are intended to be as significant as the capital improvement priorities and serve to provide further guidance and direction to the City over the next five years. It is envisioned that this Action Plan will be reviewed on a regular basis and be utilized as a tool for decision making.

The following goals and objectives were developed by reviewing language from previous plans, brainstorming with City staff and leadership, as well as input from the telephone survey and online questionnaire. They are listed in no particular order of importance or priority.

City of Plymouth

# PARKS + RECREATION GOALS

2024-2028



## **Connectivity + Accessibility**

Strive to ensure connectivity and accessibility for all ages and abilities via improved pedestrian and bicyclist safety and mobility.



## **Natural Resources**

Preserve and protect the natural resources and environmentally sensitive lands within the City while maintaining appropriate public use, access, and enjoyment.



## **Programs**

Offer high-quality, diverse, accessible, and affordable parks and recreation programs.



## **Facilities**

Where appropriate and possible, seek opportunities to improve and expand existing and potential future parks and recreation facilities.



## **Operations, Maintenance + Funding**

Strive to ensure effective and efficient operation and maintenance of public parks and facilities and seek alternative funding sources and partnerships to assist in implementation.



## **Partnerships**

When possible, coordinate with other recreation providers and entities in order to provide residents with diverse program and facility opportunities that are cost effective and efficient.



### Connectivity + Accessibility

Strive to ensure connectivity and accessibility for all ages and abilities via improved pedestrian and bicyclist safety and mobility.

#### Objectives



Work to develop a **Community Connectivity (Nonmotorized) Plan** focused on opportunities to improve pedestrian and cyclist safety and mobility. Prioritize connectivity between the Township and City, downtown, Hines Park, 275 Bike Path, parks, and schools. Consider locations for sidewalks, trails, bike lanes, safe crossings, awareness and education.



Continue to focus on improving **barrier free and universal accessibility** at all City facilities and parks including access to picnic tables, grills, paths, playing fields, parking areas, restrooms, play equipment, etc.

---



### Natural Resources

Preserve and protect the natural resources and environmentally sensitive lands within the City while maintaining appropriate public use, access, and enjoyment.

#### Objectives



When implementing improvements within Lion's Park and/or Tonquish Creek Park, do so in conjunction with the recommendations of the Rouge River Middle One Subwatershed Management Plan.



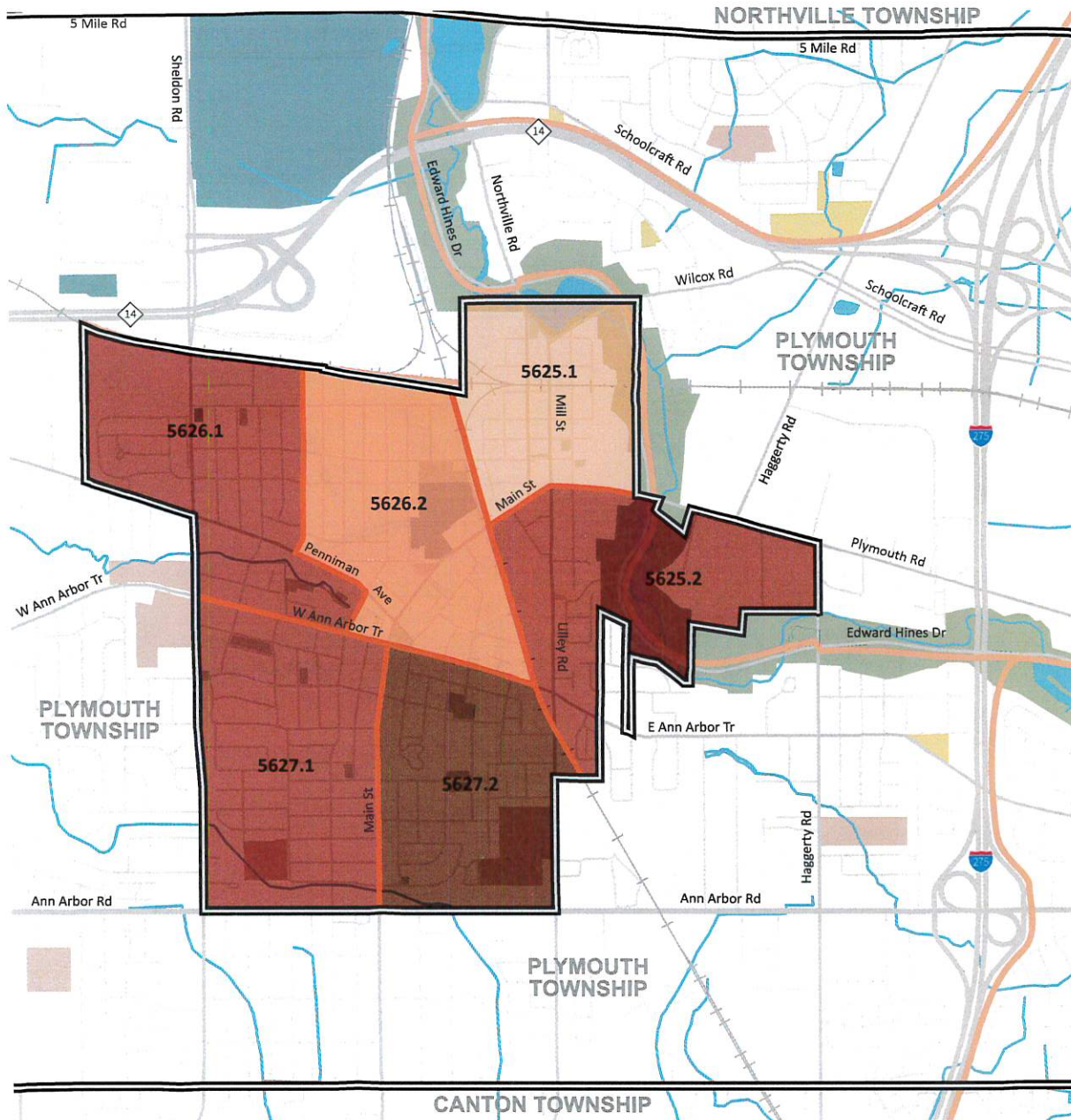
Strive to protect and restore water quality, stream channels and riparian corridors in public parks by implementing erosion control measures, and soft shoreline stabilization techniques



Utilize environmentally-friendly design and construction standards, including Low Impact Development (LID) techniques and stormwater best management practices when making improvements to City parks and facilities.



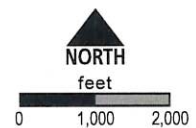
Promote the addition/creation of pollinator gardens on park properties where possible.



**CENSUS DATA LEGEND**  
Median Age by Block Group

- 34.9 OR LESS
- 35.0 TO 39.9
- 40.0 TO 44.9
- 45.0 TO 49.9
- 50.0 OR MORE

- Major Roads
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**MEDIAN AGE MAP**  
CITY OF PLYMOUTH  
PARKS & RECREATION  
MASTER PLAN  
2024 - 2028

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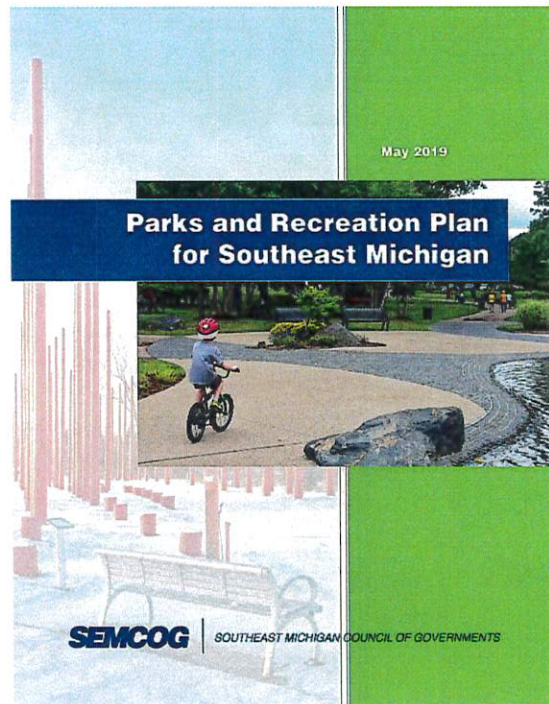
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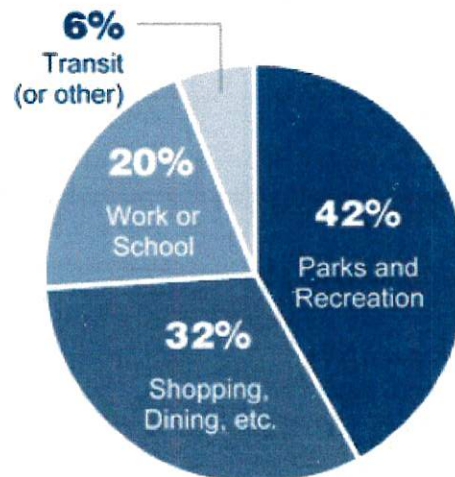
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**Walking and Biking Trip Purposes in Southeast Michigan (SEMCOG)**



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City of Plymouth  
10 · 🌐

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👍❤️ 2 1 comment 1 share

👍 Like 💬 Comment ➦ Share

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City of Plymouth

# PARKS + RECREATION GOALS

2024-2028



## **Connectivity + Accessibility**

Strive to ensure connectivity and accessibility for all ages and abilities via improved pedestrian and bicyclist safety and mobility.



## **Natural Resources**

Preserve and protect the natural resources and environmentally sensitive lands within the City while maintaining appropriate public use, access, and enjoyment.



## **Programs**

Offer high-quality, diverse, accessible, and affordable parks and recreation programs.



## **Facilities**

Where appropriate and possible, seek opportunities to improve and expand existing and potential future parks and recreation facilities.



## **Operations, Maintenance + Funding**

Strive to ensure effective and efficient operation and maintenance of public parks and facilities and seek alternative funding sources and partnerships to assist in implementation.



## **Partnerships**

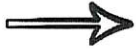
When possible, coordinate with other recreation providers and entities in order to provide residents with diverse program and facility opportunities that are cost effective and efficient.



**Programs**

Offer high-quality, diverse, accessible, and affordable parks and recreation programs.

**Objectives**



When offering programs and/or expanding programs, seek a **diversity of options that are inclusive of all ages and abilities.**



Discuss ideas and methods for developing a **shared, online community resource.** The resource would serve as a central location and calendar for all recreational opportunities in Plymouth – including public, quasi-public and private program providers. This could involve stakeholders such as the Library, Schools, Township, City, YMCA, PCCA, PARC, etc. The goal of the community resource is to improve residents’ ability to know what programs are offered and by whom.



**Partnerships**

When possible, coordinate with other recreation providers and entities in order to provide residents with diverse program and facility opportunities that are cost effective and efficient.

**Objectives**



The City should leave open all options to pursue opportunities to **develop partnerships** (public-public or public-private) that would benefit the greater good of the community.



**Cooperate and collaborate** with the Township, Schools, Wayne County and nearby communities to avoid duplication and reduce redundancy.



Consider **formal partnerships** to invest in green space improvements and/or maintenance in exchange for reduced rate/free use of property by City programs.



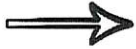
Maintain **high levels of communication and cooperation** with the various service clubs, associations and athletic organizations.



**Programs**

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**Objectives**



When offering programs and/or expanding programs, seek a **diversity of options that are inclusive of all ages and abilities.**



Discuss ideas and methods for developing a **shared, online community resource.** The resource would serve as a central location and calendar for all recreational opportunities in Plymouth – including public, quasi-public and private program providers. This could involve stakeholders such as the Library, Schools, Township, City, YMCA, PCCA, PARC, etc. The goal of the community resource is to improve residents’ ability to know what programs are offered and by whom.



**Partnerships**

When possible, coordinate with other recreation providers and entities in order to provide residents with diverse program and facility opportunities that are cost effective and efficient.

**Objectives**



The City should leave open all options to pursue opportunities to **develop partnerships** (public-public or public-private) that would benefit the greater good of the community.



**Cooperate and collaborate** with the Township, Schools, Wayne County and nearby communities to avoid duplication and reduce redundancy.



Consider **formal partnerships** to invest in green space improvements and/or maintenance in exchange for reduced rate/free use of property by City programs.



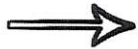
Maintain **high levels of communication and cooperation** with the various service clubs, associations and athletic organizations.



## Facilities

Where appropriate and possible, seek opportunities to improve and expand existing and potential future parks and recreation facilities.

### Objectives



Be aware of **real estate, and underused public and private properties** that may become available for use and/or expansion of public recreation areas, particularly in those areas of the community that are currently underserved, as well as properties no longer utilized by the school district, or other agencies within or adjacent to the City. Evaluate for use as recreation facility and/or park.



Prioritize **acquisition and development of property** for elements such as athletic fields, pickleball courts, dog park, play structures, synthetic turf surface, etc.



Continue to seek opportunities and partnerships with public and private land owners for the development of **additional turf/field sport facilities**.



Continue to make improvements at the **Cultural Center** in order to remain as one of the premier ice facilities in the area. Potential improvements include LED lighting upgrades, energy efficient windows, new insulated roof, as well as solar power to offset electrical use at the building.



A number of the play structures in City of Plymouth parks are aging. Plan for **replacement of play structures** at a number of City Parks as proposed in the Capital Improvement Priorities table. Consider making a variety of unique destinations with modern and challenging equipment.



Continue to work to improve the **ADA accessibility** at all parks by providing elements such as barrier free play equipment, pathways to and from facilities, bleachers, playground surfacing, etc. All new additions to parks and facilities should be designed to be universally accessible to ensure access and use by people of all abilities.



Maintain **Kellogg Park** as a focal point in downtown Plymouth and a gathering space for the community. Consider a turf management program due to the heavy use of the park.



Pursue options and determine feasibility for a **Dog Park**.



## **Operations, Maintenance + Funding**

Strive to ensure effective and efficient operation and maintenance of public parks and facilities and seek alternative funding sources and partnerships to assist in implementation.

### **Objectives**



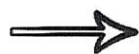
Ensure investment into **high quality maintenance and upkeep** of public parks, particularly those that are heavily used such as Kellogg Park, Cultural Center and neighborhood parks.



Continue the commitment to **fiscal responsibility** by exploring and seeking avenues to generate alternative revenue sources through donations, fees, foundations, grants, sponsorships and partnerships.



All improvements and additions to parks should be done so with **long-term maintenance** in mind including materials and placement. Review proposed improvements with maintenance staff for input.



Current funding and staffing levels are not sufficient for all of the desired improvements and programs to be implemented. Seek voter input on **possible millage for parks and recreation**. In addition, consider and plan for staffing needs if funding levels increase and/or if significant programming or facility expansions come to fruition.



**Review Master Plan on an annual basis** (a few months prior to annual Commission budget meetings may be ideal) to ensure continued progress and focus.

### **Capital Improvement Priorities**

The capital improvement priorities for this Parks and Recreation Plan have been established for two primary reasons:

- to function as a planning framework and guide for the City Commission and municipal staff; and,
- to enable the City to apply for grant funding for proposed projects.

The capital improvement priorities table is not a fixed element and is neither all inclusive or exclusive. The table reflects the results of brainstorming, data gathering, analysis and input from a variety of sources during the planning process. It is likely that the opportunities and plan may change at some point during the next five years due to unanticipated circumstances such as private donations, changing recreation trends, funding alternatives, community opinion and/or available grants. Funding availability is a key factor in the City's ability to implement the capital improvement priorities.

The following capital improvement priorities table details the desired improvements for the years 2024-2028. The opportunities are listed by short-term (1-2 yrs), mid-term (3-5 yrs), long-term (greater than 5 yrs), as well as 'To Be Determined/On-going' for those items that the Commission has not yet determined order of priority and/or items that may be revisited/evaluated each year. It is difficult to predict desires, funding availability, etc., in the years to come. However, it is important to note that parks and recreation capital projects undertaken by the City should address the goals set forth in this Plan.

Abbreviations for potential funding sources are provided in the table and listed below.

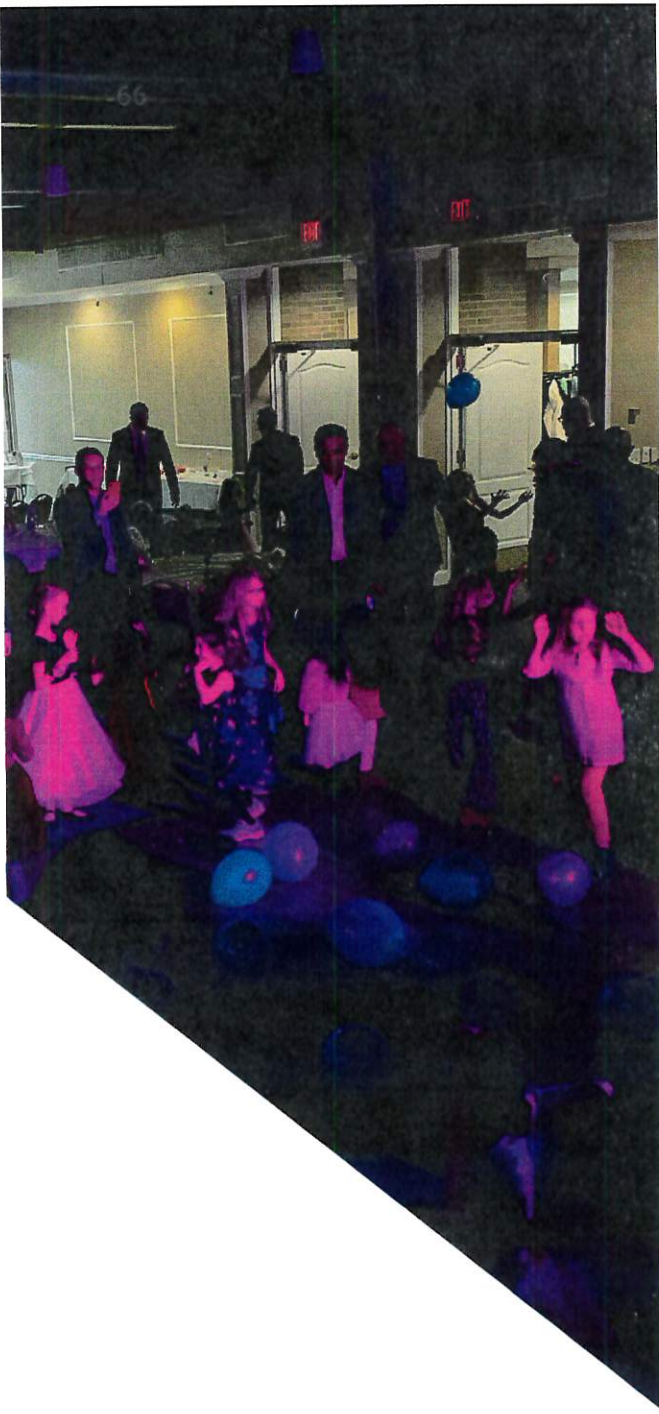
TBD = To Be Determined  
 MNRTF = Michigan Natural Resources Trust Fund  
 LWCF = Land and Water Conservation Fund  
 RGP = Recreation Passport Grant Program  
 PPPE = Parks & Public Property Expenditures  
 ROF = Recreation Operating Fund  
 WCPM = Wayne County Parks Mileage  
 GF = General Fund

**City of Plymouth  
Capital + Large-Scale Operational Priorities  
2024-2028**

	Magnitude of Cost	Short-Term (1-2 yrs)	Mid-Term (3-5 yrs)	Long-Term (5+ yrs)	To Be Determined / On-Going	Possible Funding Sources
<b>CITY OF PLYMOUTH GENERAL ITEMS</b>						
New Park Acquisition/Development (pavilions, pickleball, play structures, parking)	\$5.6M				X	Potential Millage, MNRTF Grant
Synthetic Athletic Field (Location TBD)	\$2.95M				X	Potential Millage
Operate irrigation system at heavy use parks	\$50,000/yr				X	Potential Millage
Increase Outdoor Maintenance Staffing	\$90,000/yr				X	Potential Millage
Increase Recreation/Programming Staffing	\$90,000/yr				X	Potential Millage
Programming Fee Offset - Youth Sports	\$40,000/yr				X	Potential Millage
<b>Cultural Center &amp; Ice Arena</b>						
LED Lighting Upgrade	\$40,000		X			Wayne Co Parks Millage
Replace roof - insulate for energy efficiency	\$1.2M		X			State of Michigan Grant (Community Centers), Potential Millage
Replace windows - energy efficient	\$300,000		X			State of Michigan Grant (Community Centers), Potential Millage
Solar installation	\$600,000				X	TBD
Outdoor Pickleball Court (1 - replace shuffleboard)	\$75,000	X				General Fund
Parking Lot Renovations	\$500,000				X	TBD
Expanded Office Space	\$750,000				X	TBD
<b>Don Massey Field</b>						
Top Dressing Infield	\$5,000		X			Recreation Operating Fund, WC Parks Millage
Removal or Replacement of Lighting	\$80,000		X			Wayne County Parks Millage
Parking Lot Renovations	\$300,000				X	TBD
New Fencing	\$150,000				X	TBD
Bleachers/Sunshade	\$150,000				X	TBD
ADA Bathrooms	\$180,000				X	TBD
<b>Knights of Columbus Park</b>						
Refurbish/Upgrade Play Structure	\$200,000				X	Potential Millage
Safety Surfacing Under Play Structure	\$30,000	X				Potential Millage, PPPE
Pavilion Replacement	\$50,000				X	Potential Millage
<b>Fairground Park</b>						
Refurbish/Upgrade Play Structure	\$250,000				X	Potential Millage
Safety Surfacing Under Play Structure	\$50,000		X			Potential Millage, PPPE
Turf Replacement + Irrigation	\$40,000				X	Potential Millage
Pavilion with ADA Walkways	\$160,000				X	Potential Millage
<b>Garden Club Park</b>						
Refurbish/Upgrade Play Structure	\$200,000				X	Potential Millage
Safety Surfacing Under Play Structure	\$50,000	X				Potential Millage, PPPE
Turf Replacement + Irrigation	\$20,000				X	Potential Millage
Pavilion Maintenance/Replacement	\$60,000				X	Potential Millage
<b>Hough Park</b>						
On-going General Maintenance	\$10,000				X	GF, PPPE
<b>Markham Park</b>						
On-going General Maintenance	\$5,000				X	GF, PPPE

**City of Plymouth**  
**Capital + Large-Scale Operational Priorities**  
**2024-2028**

	Magnitude of Cost	Short-Term (1-2 yrs)	Mid-Term (3-5 yrs)	Long-Term (5+ yrs)	To Be Determined / On-Going	Possible Funding Sources
<b>Kiwanis Club Park</b>						
Safety Surfacing Under Play Structure	\$10,000		X			Potential Millage, PPPE
Turf Replacement + Irrigation	\$50,000				X	Potential Millage
<b>Smith Park</b>						
Replace Play Structures	\$250,000				X	Potential Millage
Safety Surfacing Under Play Structure	\$50,000	X				Potential Millage, PPPE
Irrigation Repair	\$5,000				X	Potential Millage
Replace Pavilion	\$50,000				X	Potential Millage
<b>Rotary Club Park</b>						
Refurbish/Upgrade Play Structure	\$250,000				X	Potential Millage
Add Irrigation	\$20,000				X	Potential Millage
<b>Jack Wilcox Park</b>						
Replace Play Structures	\$200,000				X	Potential Millage
Safety Surfacing Under Play Structure	\$40,000		X			Potential Millage, PPPE
<b>Kellogg Park</b>						
Upgrade Benches	\$75,000				X	Potential Millage
Bi-Annual Turf Replacement	\$100,000/yr				X	Potential Millage
<b>Lion's Club Park</b>						
Grade west end for play area (5v5 practice area)	\$20,000				X	Potential Millage
Safety Surfacing Under Play Structure	\$40,000		X			Potential Millage, PPPE
<b>Starkweather Park</b>						
Gazebo Replacement	\$60,000				X	Potential Millage
Add Irrigation	\$20,000				X	Potential Millage
<b>Tonquish Creek Neighborhood Park</b>						
Phase I Improvements: Boardwalk, Bridge, Trail, Entries, Lights, Etc.	\$820,000				X	MNRTF, LWCF, Potential Millage



# APPENDIX

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**Public Survey Results**

**Public Hearing Meeting Minutes**

**Resolution of Adoption**

**City of Plymouth Citizen Survey  
September 2023**

Presented by:

**EPIC ■ MRA**

**EXECUTIVE SUMMARY and  
DEMOGRAPHIC ANALYSIS**



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## METHODOLOGY

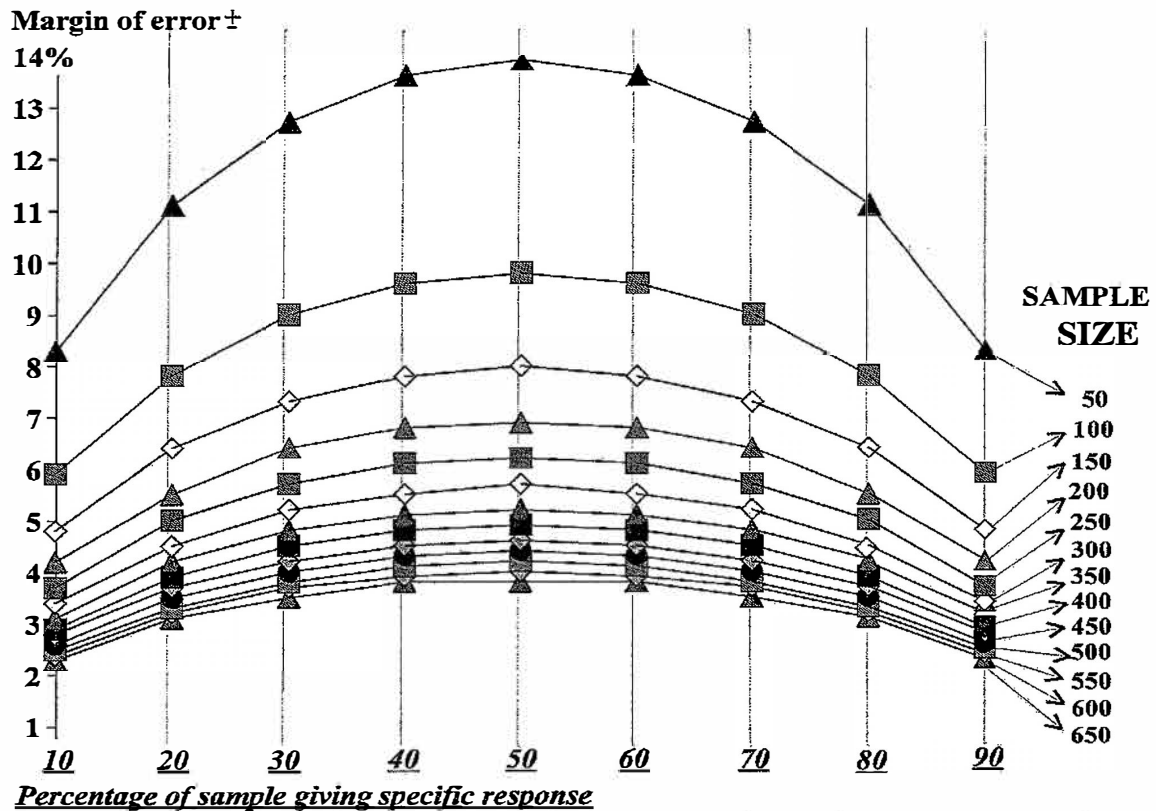
**EPIC • MRA** administered interviews with 264 adult residents residing within the City of Plymouth, Michigan from September 11<sup>th</sup> through September 15<sup>th</sup>, 2023. Respondents were selected utilizing an interval method of randomly selecting records of published residential telephone numbers. In addition, a commercially available list of cell phones - designated as being in the possession of city residents - was obtained. Eighty percent of the sample, or 214 interviews, were completed via cell phone contact. Interviews were terminated if, in response to the initial question of the interview, the respondent reported living somewhere other than in the City of Plymouth.

In interpreting survey results, all surveys are subject to error; that is, the results of the survey may differ from those that would have been obtained if the entire populations were interviewed. This “margin of error” quantifies the degree to which random sampling will differ from a survey of the entire population, taking into account, among other things, the disposition of individuals who do not complete the interview. Put another way, the opinions of those who are not randomly selected or who decline to be interviewed, are no more or less likely to be different – within the margin of error – than the opinions of those who complete an interview and are included in the sample. The size of sampling error depends on the total number of respondents to the particular question.

For example, a “Total” Oppose of 52 percent was recorded in response to the hypothetical proposition of, “*Would you strongly favor, somewhat favor, somewhat oppose, or strongly oppose the City of Plymouth allowing duplexes to be built in single-family residential neighborhoods*” (Q. 27). As indicated in the chart that follows, this percentage would have a sampling error of plus or minus 6.0 points. This means that with repeated sampling, it is very likely (95 times out of every 100), the percentage for the entire population would fall between 58 percent and 46 percent, hence 52 percent  $\pm$ 6.0 points.

EPIC • MRA SAMPLING ERROR BY PERCENTAGE (AT 95 IN 100 CONFIDENCE LEVEL)  
Percentage of sample giving specific response

SAMPLE SIZE:	<u>Percentage of sample giving specific response</u>								
	<u>10</u>	<u>20</u>	<u>30</u>	<u>40</u>	<u>50</u>	<u>60</u>	<u>70</u>	<u>80</u>	<u>90</u>
	% margin of error ±								
650	2.3	3.1	3.5	3.8	3.8	3.8	3.5	3.1	2.3
600	2.4	3.2	3.7	3.9	4.0	3.9	3.7	3.2	2.4
550	2.5	3.3	3.8	4.1	4.2	4.1	3.8	3.3	2.5
500	2.6	3.5	4.0	4.3	4.4	4.3	4.0	3.5	2.6
450	2.8	3.7	4.2	4.5	4.6	4.5	4.2	3.7	2.8
400	2.9	3.9	4.5	4.8	4.9	4.8	4.5	3.9	2.9
350	3.1	4.2	4.8	5.1	5.2	5.1	4.8	4.2	3.1
300	3.4	4.5	5.2	5.5	5.7	5.5	5.2	4.5	3.4
250	3.7	5.0	5.7	6.1	6.2	6.1	5.7	5.0	3.7
200	4.2	5.5	6.4	6.8	6.9	6.8	6.4	5.5	4.2
150	4.8	6.4	7.3	7.8	8.0	7.8	7.3	6.4	4.8
100	5.9	7.8	9.0	9.6	9.8	9.6	9.0	7.8	5.9
50	8.3	11.1	12.7	13.6	13.9	13.6	12.7	11.1	8.3



## EXECUTIVE SUMMARY

EPIC ▪ MRA was commissioned in September 2023 by the City of Plymouth to measure public opinion about a variety of city-specific features and policies, focusing attention on parks, recreation opportunities, housing, and issues related to them. Questions going to bicycle accommodations, and the effectiveness of ordinances concerning the tree canopy and residential lot landscaping were also tested.

### – Parks and Recreational Activity Opportunities

There was near unanimity among respondents that recreational activities, special events, and parks enhance home values and provide an economic benefit to the community as a whole; a sentiment quite strongly held. This observation is substantiated by the nearly eight-in-ten respondents who reported being in favor of the city purchasing activity space to replace the space lost to the school district’s needs. The value of parks to respondents can also be found in the responses given to which recreational facilities they or a member of their household has . . . *visited within the past year.*

When presented with a list of eleven separate public and/or privately maintained facilities, four of them were City of Plymouth sites – Kellogg, Hines, City neighborhood parks, and Plymouth Cultural Center – which found from 95 percent to 65 percent of respondents reporting affirmatively that a household member had recently visited it. Two private concerns – P.A.R.C. (64%) and private fitness center (58%) – were the only two other venues receiving a majority of respondents reporting visitation. While 65 percent of respondents indicated an “Awareness” of Tonquish Creek Park and Nature Area in an earlier question, just 41 percent reported recent visitation. The Don Massey Baseball/Softball Field received the lowest proportion among city-owned facilities at 22 percent, private dance and art studios received fewer than one-in-five respondents answering in the affirmative about visitation.

Consistent with the number of respondents reporting school-age children in their household (33%), just over one-third of respondents reported that either they and/or another member of their household participates in an organized recreational activity. When asked what park amenities might be preferred in any new space acquired, *Playgrounds* garnered the most responses (14%), but there were more than two dozen other specific responses to this open-ended question. Substantiating this correlation are the results of an open-ended question asking what type of activities these respondents engaged in, where Soccer (21%) and other youth team sports

captured the lion's share of the up-to-four responses solicited. Moreover, an immediately following open-ended question asked respondents to identify any other not-currently-offered activity or league the city might sponsor. In response, half of respondents were unable to offer a specific response, and to the extent any were offered, *Pickleball* was the only item breaking double digits.

Up to three responses were recorded for an open-ended question asking respondents for their preferred method of receiving information about recreational or special events in the city. In all, over a dozen different categories were mentioned, with *Email* (44%) and *Direct mail* (20%) being the two most mentioned modes of communication for this purpose. Other frequently mentioned means were, *City website* (10%), *Facebook* (8%), and *Text Message* (6%).

### -- Bicycles

Again, one-third shows up as the proportion of respondents who were of the opinion that *More* bicycle lanes are needed in the city. Only 15 percent reported their belief that there are *Too Many*, with the balance expressing the opinion that there were *Enough* (21%) or were undecided (6%) on the question. These proportions shifted, however, when it came to opinions about the number of bicycle racks needed. For bike racks, nearly half of respondents (47%) reported *More* were needed, compared to the one-third who believed there are already *Enough*.

For those who expressed that *More* lanes or racks were needed for bicycles, a follow-up open-ended question accepted up-to-two responses as to where the respondent would like to see them located. In the case of bike lanes, Ann Arbor Trail, Main, Penniman, and Harvey together received over half of all of the over fourteen specific responses. As for more bike rack locations, *Downtown* captured nearly one-in-four responses and together with *Kellogg Park* (20%) and *Near Parks* (12%), the three locations account for more than half of thirteen site-specific responses.

### -- Housing

The topic of housing was introduced with a question asking respondents to express whether they believed the City of Plymouth has *Too Many*, *Too Few*, or *About the Right Amount* of multi-family housing units, described as including duplexes, apartments, and townhomes. Opinion was split at 17 percent apiece between "too many" and "too few", with a strong majority of 58 percent reporting "enough". In a follow-up question asking if the city should allow more duplexes in residential areas, however, a slim 52 percent majority reported being *Oppose[d]* to the notion, with 37 percent saying they favored the proposition. Importantly, the intensity of

sentiment among opponents of more duplexes – as expressed by the modifier *Strongly* – was nearly two-and-half times that of those expressing support.

Respondents were next given a description of accessory dwelling units (ADUs), which referred to them as separate same-lot detached housing units that may or may not be used for short or long-term rental. The question went on to ask if the respondent would Favor or Oppose allowing ADUs on the second level of detached garages. A strong 59 percent majority were in “favor” of such a proposal compared to the 37 percent expressing opposition, with the intensity of those favoring being slightly higher than intensity of opposition.

The size and height of single-family homes and the height of garages were the next focus of the interview, with each of these three inquiries being a measurement of opinion of about whether the size and height regulations in city ordinance has been observed post-COVID – that is, since March of 2020. As for the size and height of post-COVID construction of single-family homes, respondents were in a statistical tie (46% “yes” – 48% “no”) regarding the appropriateness (not necessarily compliance with city ordinance) of their size, but were more certain about the new construction height, with two-thirds reporting it has been appropriate.

Consistent with their perceptions of the appropriateness of single-family new construction size and height, considerably fewer respondents expressed a belief that the city ordinance specifications governing the height of homes should be *Decreased* (23%), than those reporting a preference for a decrease in size specifications (37%).

When the same pairing of questions was presented regarding the height of detached garages, the results were decidedly more lopsided than with single-family homes. Perhaps reflecting the receptivity to ADUs discussed above, over three-quarters of respondents perceived the height of post-COVID detached garages as being appropriate and only 10 percent expressed a preference for the city to decrease the height specifications for these structures.

### **-- Trees and Landscaping**

Respondents were informed that a 2017 city ordinance aimed to increase the number of trees in the city and were then asked if they believed if *Enough*, *Too Much*, or *Too Little* was done in this regard. The next question posed the same inquiry regarding a 2023 ordinance setting the minimum square footage of landscaped area on all residential property. As can be seen in the comparison of results chart below, the greatest area of disparity between the results lies in the volunteered response of *Unaware* of the ordinance, which is over three times higher in the case of the landscaping ordinance than the ordinance concerning trees.

2017 Tree Ordinance		2023 Landscaping Ordinance
48%	Done Enough	42%
29%	Done Too Little	21%
10%	Done Too Much	7%
5%	Unaware (volunteered)	18%
8%	Undecided	12%

**-- Upshot of the Findings**

The residents of the City of Plymouth value their parks and the recreational opportunities available to them. So much so, most report at least one household member having visited a park within the last year. Moreover, they overwhelmingly say “yes” in response to a question generally asking if the city should expend funds to replace green space (and its attendant youth sports programming) lost to the school district. It is cautioned, however, that this question did not apprise respondents of many important particulars of such a purchase (i.e., cost, location, etc.), so any official decisions in this regard should not place too much reliance on this single result to a very generalized proposition.

One-third of respondents expressed a preference for more bicycle lanes to be established, with four major thoroughfares dominating the specific locales named as where they should be located. Unlike with bike lanes, a strong plurality of respondents reported a preference for the city to provide more bicycle racks. Kellogg Park and Downtown were overwhelmingly named as the preferred places for the location of more bike racks.

As for local availability of multi-family housing, a strong majority of residents express the belief that there is the right amount of these types of dwellings, and they are opposed to allowing duplexes in neighborhoods otherwise filled with single-family homes. These findings notwithstanding, there is great receptivity to the city allowing ADUs to be established on the second level of detached garages; a finding consistent with the three-quarters of respondents’ perceptions that the height of post-COVID construction of garages has been “appropriate”, and the only one-in-ten expressing a desire to see this garage height specification “decreased”.

Unlike the questions regarding garage heights, there is greater difference of opinion when it comes to the size of single-family homes. There is a virtual tie in perception concerning the “appropriateness” of post-COVID construction home size and nearly two-of-five respondents

express a preference for the ordinance regulating home size decrease the allowed mass of new homes. As for the height of homes, respondent sentiment is not nearly as acute as it is regarding home size and indeed, is closer to the proportions expressed about garage heights.

**QUESTION-BY-QUESTION RESULTS**

**-- Value of Recreation Opportunities and Green Space – Q’s. 2 & 3**

Two initial survey questions – the presentation of which was rotated – went to respondents’ perceptions of the economic benefit of maintained parks and availability of recreation activities have for the community as a whole and residents’ home values, particularly. The available response options were, *A lot, Some, Only a little, and No benefit at all.*

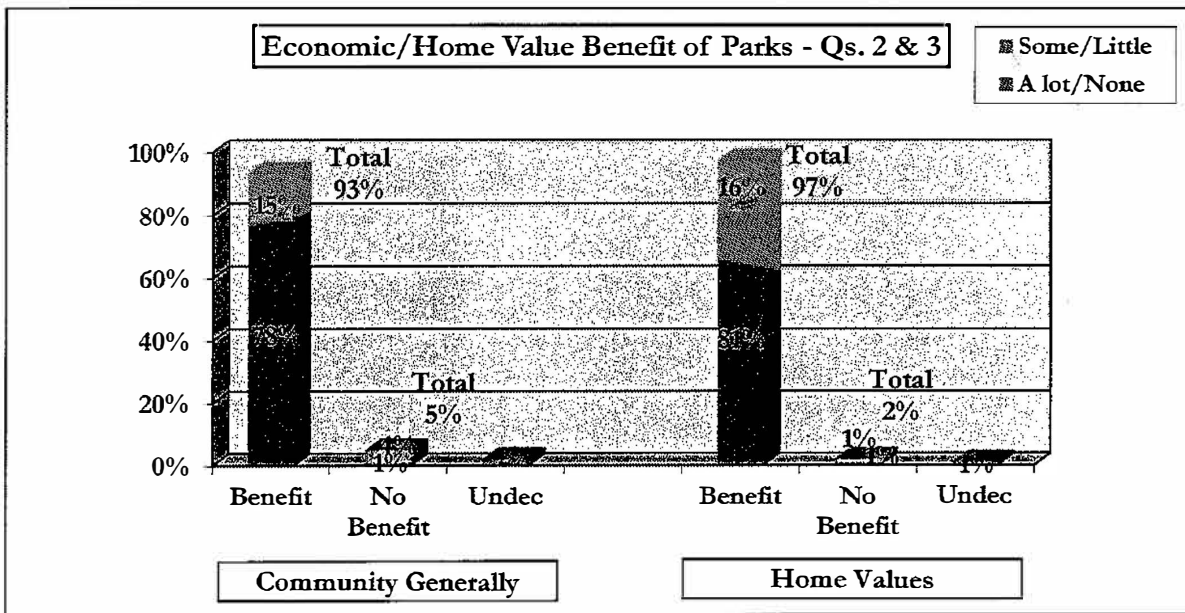
The questions read:

*How much of an economic benefit do you believe that Recreational Activities, Special Events and Park provide to the Plymouth Community?*

and,

*How much do you believe that maintained parks and green spaces enhance the property values of homes in the Plymouth Community?*

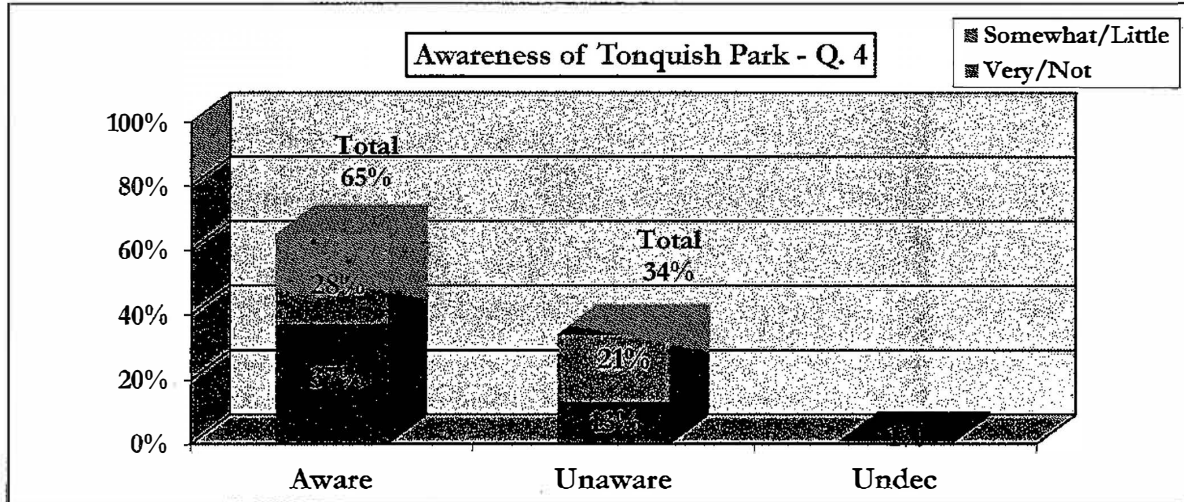
The chart below illustrates the results for these two questions:



*With such overwhelming results, subgroup breakouts are not instructive.*

**-- Awareness of Tonquish Creek Park and Nature Area – Q. 4**

Respondents were next asked to assess their level of awareness of the Tonquish Creek Park and Nature area. The available responses for awareness levels were : *Very, Somewhat, Only a little, and Not aware at all.* The graph that follows illustrates that just under two-out-of-three respondents reported at least “somewhat” aware of the existence of Tonquish.



Subgroups reporting "Little/Not at all" in proportions greater than the norm of the combined 34% included:

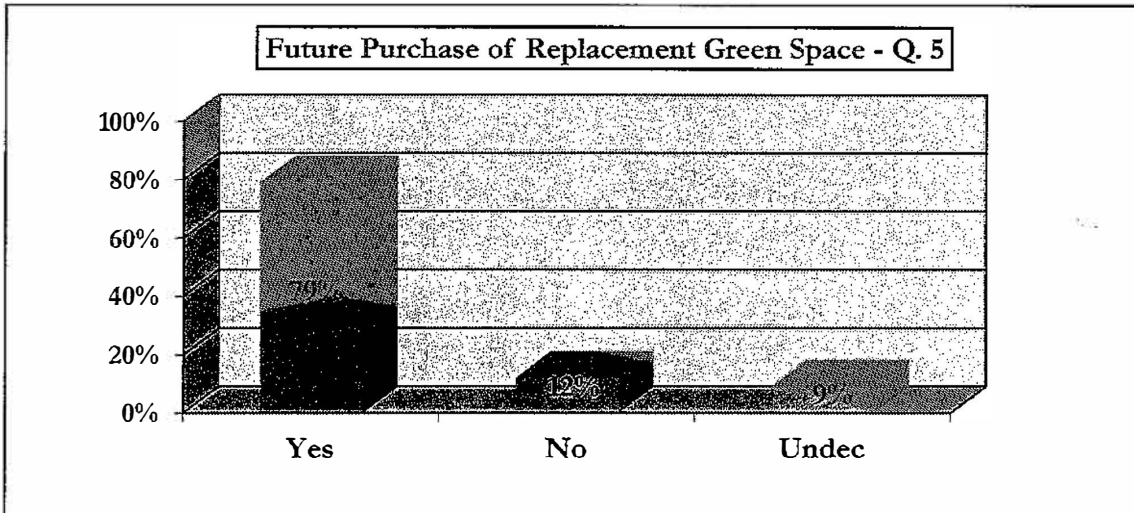
- 53% Visited Tonquish – No
- 52% Residency – 1-5 Years
- 50% Visited Any Park – No
- 48% Age 18-34
- 42% Bike Lanes – Need more
- 45% Visited PARC – No
- 44% Home Sizes Right after COVID? – Yes
- 44% Parks Enhance Home Values – Little/Not at all
- 42% Home Size Ordinance – Don't change
- 40% Visited Don Massey – No
- Garage Height Ordinance – Increase
- Tree Ordinance – Done Enough

Subgroups reporting "Very/Somewhat" in proportions greater than the norm of the combined 65% included:

- 91% Visited Tonquish – Yes
- 85% Visited Private Dance – Yes
- 82% Visited Don Massey – Yes
- 80% Landscape Ordinance – Too Little
- 78% Garage Height Ordinance – Decrease
- 77% Recreation Participation – HH member
- 76% Home Sizes Right after COVID? – No
- Home Size Ordinance – Decrease
- Home Height Ordinance – Decrease
- Residency – 16+ Years
- 75% Home Height Right after COVID? – No
- 71% Visited PARC – Yes
- 72% Number of Multi-Family – Too Few
- Garage Height Right after COVID – No
- Tree Ordinance – Too Little
- Children at Home? – Yes
- 70% Bike Racks – Enough
- Visited Private Gym – Yes
- Age 50-64
- Age 65+

**-- Future Possible Purchase of Land for Parks – Q. 5**

Respondents were told the city had lost activity space due to the needs of the school district. They were then asked if they would be in favor of the city’s future purchase of vacant land to replace the green space lost to the school district and reestablish recreational programs eliminated due to that loss. As can be seen in the graph below, nearly eight-in-ten respondents reported *Yes* in response to this framing of the question.



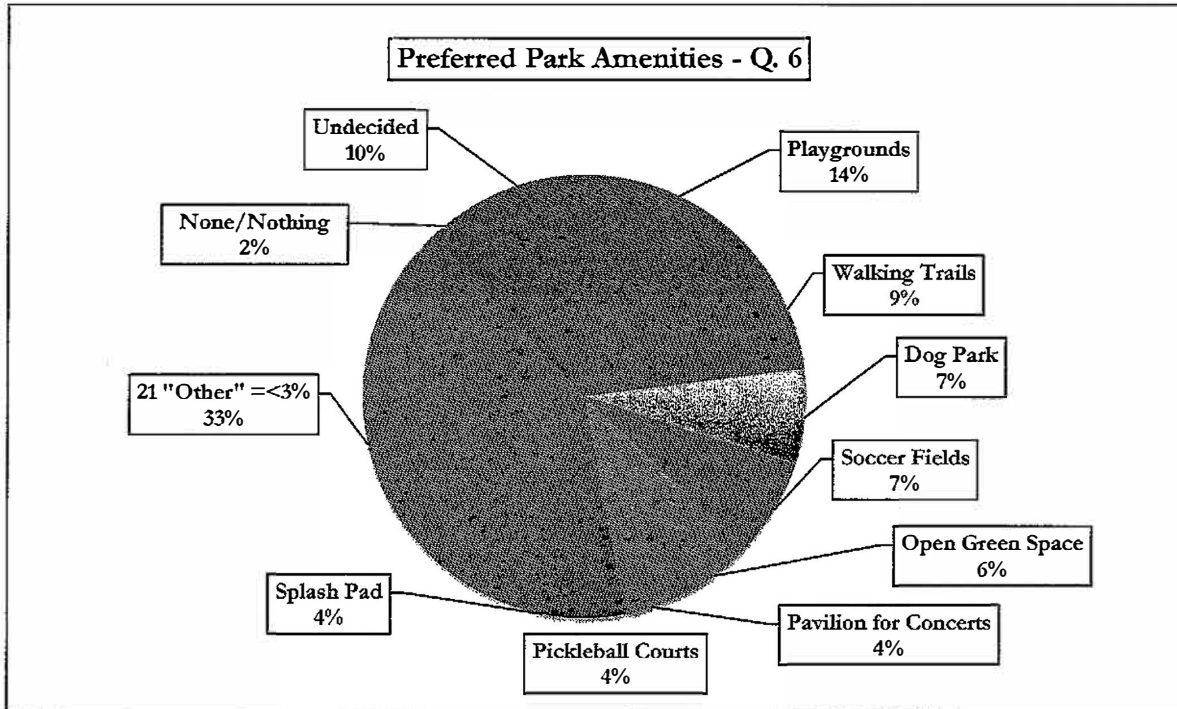
*Subgroups reporting “No” in proportions greater than the norm of 12% included:*

- 26% *Parks’ Economic Benefit to Community – Little/None*
- 23% *Bike Lanes – Too Many*
- 21% *Parks’ Benefit to Home Values – Little/None*
- 19% *Age 65+*
- 18% *Allow ADU’s – Oppose*
- 18% *Landscape Ordinance – Too Little*
- 17% *Recreation Participation – HH member*
- 17% *Bike Racks – Enough*

**-- Preferred Park Amenities – Q. 6**

Respondents were next presented with an opportunity to express their preference for which park amenities should be included if additional funding for park development became available to the city. In response to this open-ended question, 29 separate categories of park amenities were reported, including two percent responding, *None/nothing*. The only specifically mentioned item reaching double digits – at 14 percent – was *Playgrounds/Playscapes*. Several of the other specifically mentioned categories could arguably be grouped together to reach double digits (e.g., *tennis courts, pickleball courts, basketball courts, baseball fields, soccer fields, and athletic fields generally*), but the unique requirements of each of these courts and

fields argued for separate categorization. The chart below illustrates the distribution of responses for the eight specific responses garnering four percent or more mentions, along with those 10 percent who were *undecided*.



*Subgroups reporting "Playgrounds" in proportions greater than the norm of 14% included:*

- 26% Visited Don Massey – Yes
- 23% Bike Lanes – Too Many
- 20% Bike Racks – Enough
- 19% Bike Lanes – Enough
- Allow ADUs – Oppose

*Subgroups reporting "Dog Park" in proportions greater than the norm of 7% included:*

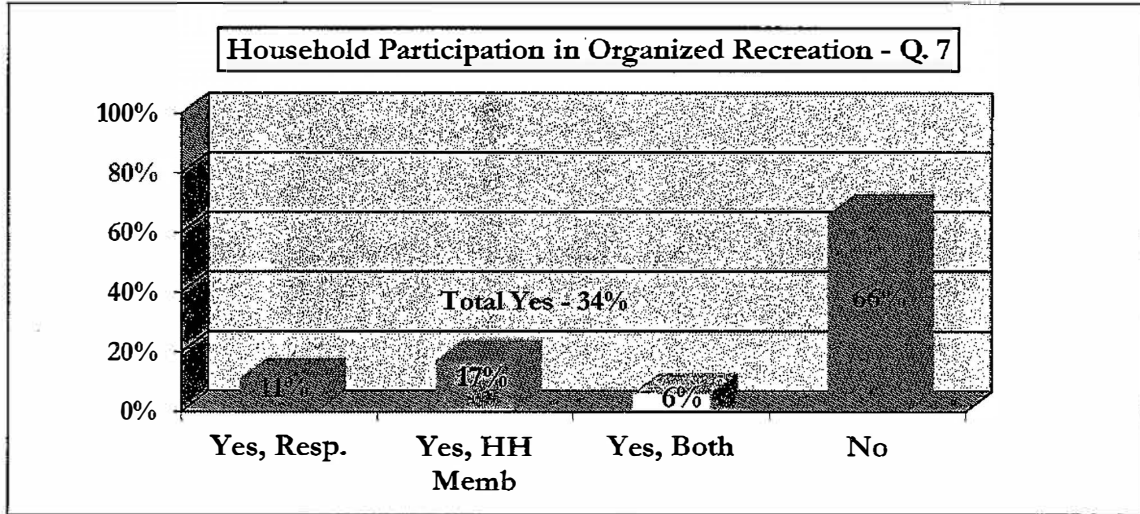
- 15% Residency – 1-5 Years
- 11% Visited PARC – Yes
- Home Heights Right after COVID? – No

*Subgroups reporting "Open Space" in proportions greater than the norm of 6% included:*

- 12% Tree Ordinance – Too Little
- Age 18-34

### **-- Participation in Organized Recreational Activities – Q. 7**

An even two-thirds of respondents reported that neither they nor any other member of their household *participate[s] in a recreational or athletic program organized by a league or association*.



Subgroups reporting "Yes" in proportions greater than the norm of the combined 34% included:

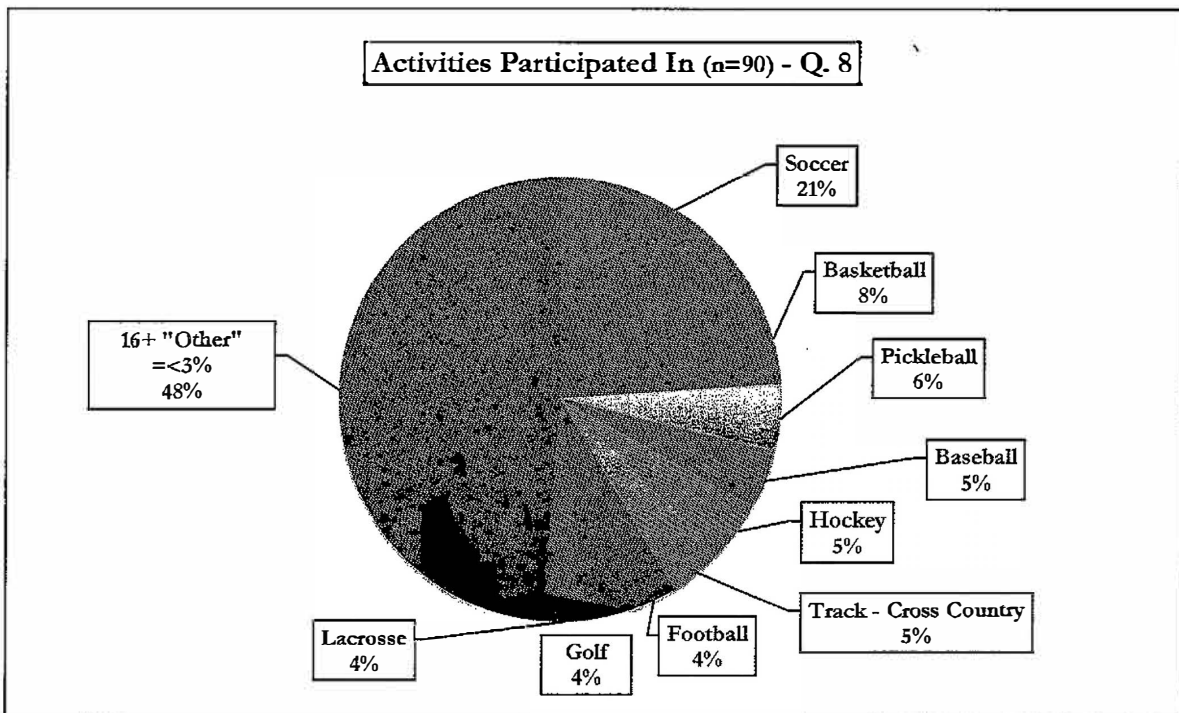
- 71% Age 35-49
- 65% Children at Home? – Yes
- 53% Visited School Playground – Yes
- 49% Visited Private Dance – Yes
- 49% Visited Private Art – Yes
- Residency – 6-15 Years
- 48% Info Source – Text Message
- 44% Visited P.ARC – Yes
- Visited Don Massey – Yes
- 43% Visited Cultural Center – Yes
- 41% Visited Tonquish – Yes
- 39% Visited Private Gym – Yes
- Info Source – Facebook

Subgroups reporting "No" in proportions greater than the norm of 66% included:

- 85% School Playground – Haven't Visited
- Age 65+
- 83% Cultural Center – Haven't Visited
- P.ARC – Haven't Visited
- 81% Children at Home? – No
- 76% Parks' Economic Benefit to Community – Little/None
- Age 18-34
- 75% Parks Enhance Home Values – Little/Not at all
- 74% Residency – 1-5 Years
- 73% Private Gym – Haven't Visited
- Age 50-64
- Residency 16+ Years
- 71% Tonquish – Unaware
- Info Source – Direct Mail
- Garage Height Ordinance – Increase

**-- Types of Organized Recreational Activities – Q. 8**

Respondents reporting household participation in organized recreation activities in the previous question (n=90) were asked which types of activities the household members engaged in. Up to four responses were allowed in this open-ended question. This resulted in over 26 separate categories of activities being recorded, with over 16 of them being mentioned by three percent or fewer of the respondents. The following chart illustrates the distribution of the predominant responses:



*Subgroups reporting "Soccer" in proportions greater than the norm of 21% included:*

- 28% *Home Size Ordinance – Decrease*
- 27% *Home Sizes Right after COVID? – No*
- Garage Height Right after COVID – Yes*
- Children at Home – Yes*
- Residency 6-15 Years*
- 26% *Recreation Participation – HH member*

*With a total n-size of 90 for this question, further subset analysis would not be instructive.*

**-- What New Recreational Activities to Add? – Q. 9**

All respondents were asked to identify any new *activities, recreational or athletic programs, or leagues*, the City of Plymouth should offer that are not currently offered. Unlike

the results of Question 6, which asked what types of facilities respondents would like to see more of should the city find funding for it, this “new activities” question produced 50 percent of the sample to report either *Nothing/None* (14%) or *Undecided* (36%), compared to the combined 12 percent not offering a specific response in the previous question.

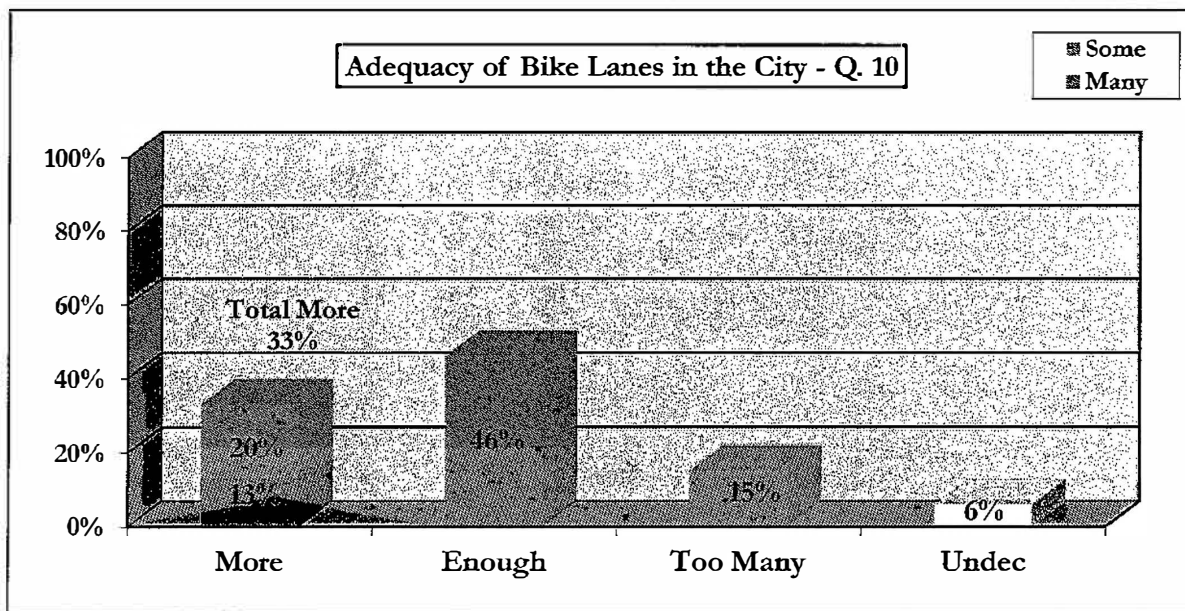
As with the prior question, however, the responses covered a wide range of activities covering over 19 separate categories. The highest proportions of specific activity responses were: *Pickleball* (12%), *Tennis* (5%), with *Soccer* and *Swimming* at four percent each. The remaining cited activities garnered three percent or less of the responses from the 132 respondents naming a specific activity in answer to this question.

*Subgroups reporting “Pickleball” in proportions greater than the norm of 12% included:*

- 19% Age 50-64
- Residency 1-5 Years
- 17% Age 35-49

**-- Adequacy of Bicycle Lanes – Q. 10**

The interview moved next to a series of questions involving the city’s attention to bike traffic. In the first of this series, all respondents were asked to report their perception of the adequacy of the number of bicycle lanes throughout the city. The response options for this inquiry were: *Enough*, *Too many*, and *Too few*. If a respondent reported their belief that there were too few lanes, they were asked to offer a gradation of *Many* or *Some*, to describe how many more lanes are needed. The graph below illustrates the distribution of responses:



Subgroups reporting “More” in proportions greater than the norm of the combined 33% included:

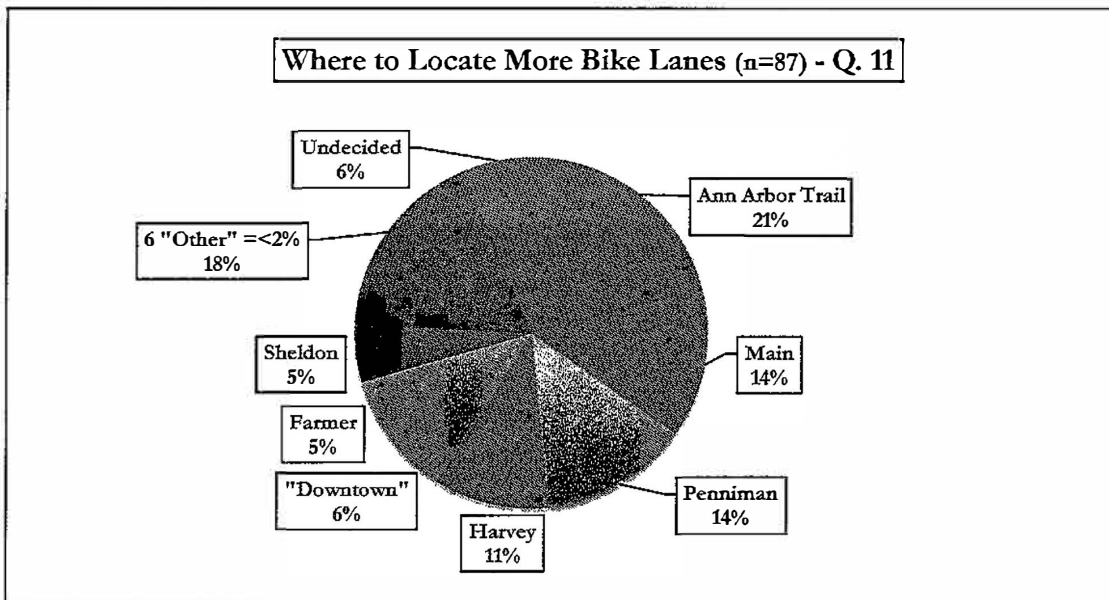
- 51% Garage Height Ordinance – Increase
- 49% Bike Lanes – More
- Info Source – Direct Mail
- 45% Landscape Ordinance – Too Little
- 43% Allow More Duplexes – Favor
- 41% Home Height Ordinance – Decrease
- 40% Tonquish – Not Aware
- Age 18-34
- 38% Tree Ordinance – Too Little

Subgroups reporting “Too many” in proportions greater than the norm of 15% included:

- 29% Parks’ Economic Benefit to Community – Little/None
- 20% Multi-Family Housing – More
- Home Sizes Right after COVID? – No
- Garage Height Ordinance – Increase
- 19% Age 65+

**-- Where to Create More Bicycle Lanes? – Q. 11**

For the eighty-seven respondents reporting an opinion that “More” bike lanes were needed, a follow-up question asked them to identify where in the city they would like to see them located. Over 14 separate locations were named in response to this question, which allowed up to two responses to be recorded. The top cited locations are illustrated in the chart below:



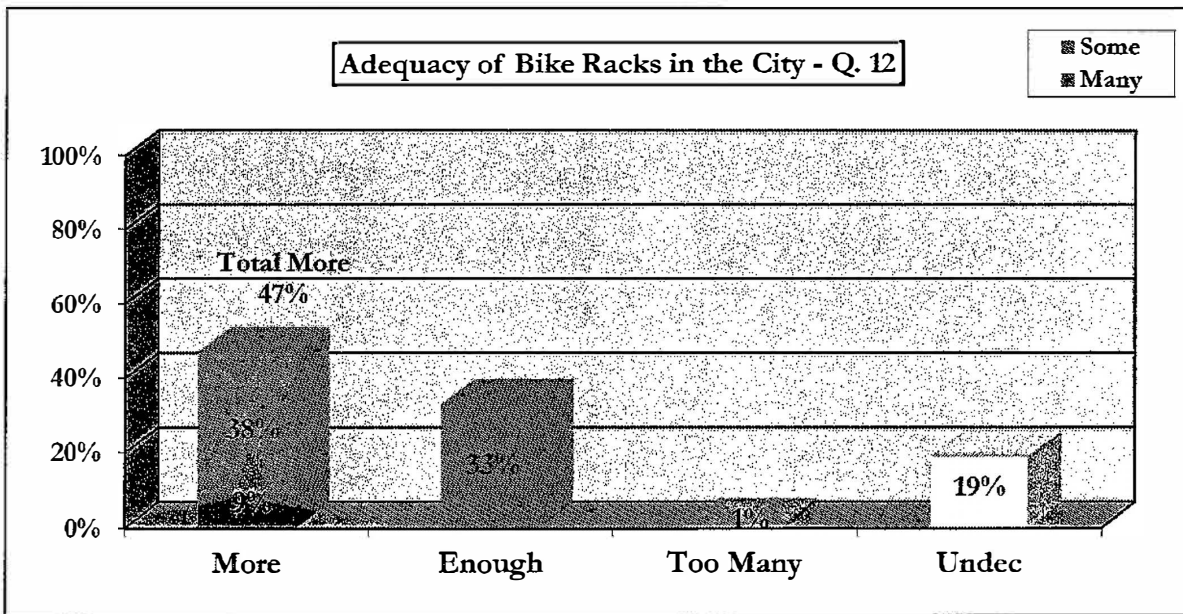
Subgroups reporting “Ann Arbor Trail” in proportions greater than the norm of 20% included:

- 26% Tonquish – Aware
- Visited School Playground – Yes

With a total n-size of 87 for this question, further subset analysis would not be instructive.

**-- Sufficient Number of Bike Racks – Q. 12**

In a question framed like the preceding question regarding bike lanes, respondents were asked to report if they believed there were *Enough*, *Too many*, or if *More* bike racks were needed in the city. Again, for those reporting “more”, a follow-up asked them to assess the degree to which they believed more were needed by selecting either *Many* or *Some* as a gradation option. As the graph below illustrates, a plurality of respondents expressed the opinion that “more” bike racks are needed throughout the city.



Subgroups reporting “More” in proportions greater than the norm of the combined 47% included:

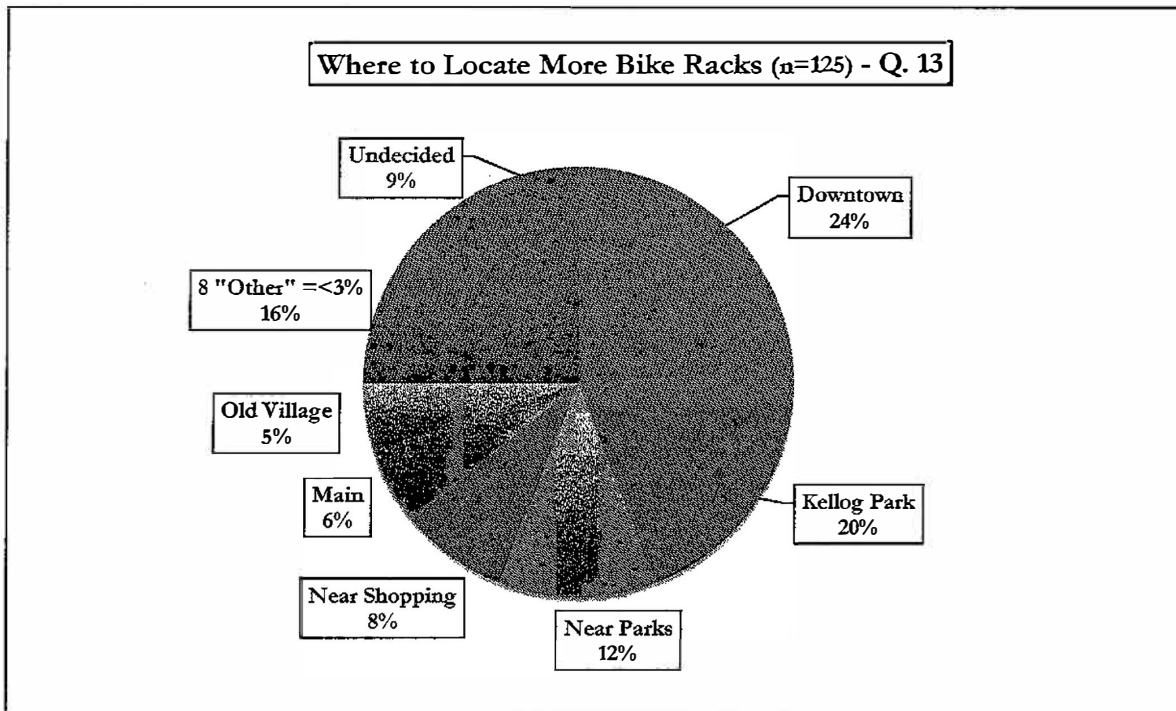
- 70% *Bike Lanes – More*
- 64% *Age 18-34*
- 62% *Residency – 1-5 Years*
- 61% *Visited Private Art Studio – Yes*
- Landscape Ordinance – Too Little*
- 57% *Home Height Ordinance – Decrease*
- Tree Ordinance – Too Little*
- 55% *Visited PARC – Yes*
- 56% *Home Size Ordinance – Decrease*
- 54% *Visited Private Gym – Yes*
- 53% *Info Source – Email*
- Home Heights Right after COVID? – No*
- 52% *Parks’ Economic Benefit to Community – A Lot/Some*
- Visited School Playground – Yes*
- Home Sizes Right after COVID? – No*

Subgroups reporting “Enough” in proportions greater than the norm of 33% included:

- 48% Recreation Participation – HH member
- 45% Bike Lanes – Enough
- 43% Parks’ Economic Benefit to Community – Little/None
- 42% Children at Home? – Yes
- 41% Garage Height Ordinance – Increase
- 40% Visited Don Massey – Yes
- Home Sizes Right after COVID? – Yes
- Landscape Ordinance – Enough
- 38% Parks Enhance Home Values – Little/Not at all

**-- Where to Locate More Bike Racks? – Q. 13**

For those reporting an opinion that “More” bike racks were needed, a follow-up question asked them to identify where in the city they would like to see the racks located. Again, over 14 separate locations were named in response to this question, which allowed up to two responses to be recorded, with Downtown and Kellog Park capturing the lion’s share of responses. The top cited locations are illustrated in the chart below:



Subgroups reporting “Downtown” in proportions greater than the norm of 24% included:

- 39% Residency – 6-15 Years
- 37% Visited a Private Gym – No
- 30% Bike Lanes – Enough
- Multi-Family Housing – About Right
- Home Size Ordinance – Keep the Same
- 29% Info Source – Direct Mail

**-- Measurement of Park and Recreation Facility Attendance – Qs. 14-24**

The next section of the interview presented respondents with names or descriptions of eleven separate City-owned or commercial facilities and asked them to report if anyone in their household had visited the location in the past year. The individual names/descriptions were presented in a rotated fashion to avoid possible bias introduced by a static order of presentation.

As can be seen in the chart that follows, six of the eleven items presented garnered more than half of respondents answering in the affirmative, with three of them receiving a well-in-excess of 80 percent affirmative proportion. Commercially owned art and dance studios received an affirmative response from fewer than one-in-five respondents.

The following chart illustrates the responses to each of the eleven presented items, sorted in order of highest to lowest respondent household member visitation.

***INTRO TO Q.14:** Now I would like to read a list of recreational facilities to you. For each, please tell me if you or any other members of your household have visited that facility within the past year. The first one is...*

<b>[READ AND ROTATED]</b>	<b><u>YES</u></b>	<b><u>NO</u></b>	<b><u>UND/ REF</u></b>
Kellogg Park	95%	5%	---
Hines Park	90%	10%	---
Any City Neighborhood Park	87%	13%	---
Plymouth Cultural Center	65%	34%	1%
P.A.R.C. (the privately owned, former Central Middle School)	64%	36%	0%
Any commercially owned fitness center or gym	58%	42%	---
Any school playground or gymnasium	49%	51%	0%
Tonquish Creek Park and Nature Area	41%	58%	1%
Don Massey Baseball / Softball Field	22%	78%	0%
Any commercially owned art studio	18%	82%	---
Any commercially owned dance studio	13%	86%	1%

*Subgroups reporting “No” for the Plymouth Cultural Center in proportions greater than the norm of 34% included:*

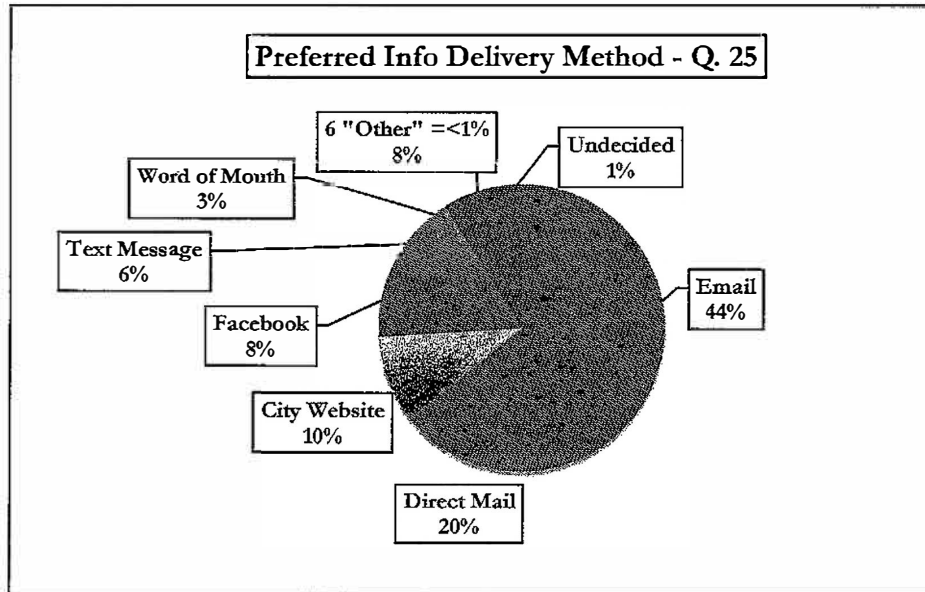
- 56% *Visited PARC – No*
- Residency – 1-5 Years*
- 48% *Age 18-34*
- 43% *Recreation Participation – No HH members*
- 40% *Visited School Playground – No*
- Age 65+*
- 41% *Info Source – Direct Mail*
- 39% *Visited Private Gym – No*
- Children at Home? – No*
- 38% *Multi-Family Housing – More*
- Home Size Ordinance – Keep the Same*
- Tree Ordinance – Enough*

*Subgroups reporting “No” for the P.A..R.C. in proportions greater than the norm of 36% included:*

- 59% *Visited Cultural Center – No*
- 50% *Parks’ Economic Benefit to Community – Little/None*
- Visited Tonquish – No*
- 48% *Visited School Playground – No*
- 47% *Tonquish – Unaware*
- Info Source – Direct Mail*
- Children at Home? – No*
- 45% *Parks Enhance Home Values – Little/Not at all*
- Recreation Participation – No HH members*
- Age 65+*
- Residency – 1-5 Years*
- 42% *Allow More Duplexes – Favor*
- 41% *Visited Private Dance – No*
- Multi-Family Housing – More*
- 40% *Bike Lanes – Too Many*
- Bike Racks – Enough*
- Visited Private Art Studio – No*
- Home Size Ordinance – Keep the Same*
- Age 50-64*

## **-- Preferred Mode of Learning About Activities/Events – Q. 25**

As a follow-up to the visitation measurement battery, respondents were asked their preferred method of receiving information about recreation and special events. Up to two responses were recorded, with the top method being *Email* (44%), followed by *Direct Mail* (20%), and the *City Website* (10%). The following chart illustrates the distribution of the major responses:



Subgroups reporting "Email" in proportions greater than the norm of 44% included:

- 54% Children at Home? – Yes
- 53% Visited Art Studio – Yes
- 52% Recreation Participation – HH members
- 51% Home Size Ordinance – Decrease
- Home Height Ordinance – Decrease
- 50% Home Sizes Right after COVID? – No
- 49% Visited PARC – Yes
- Visited School Playground – Yes

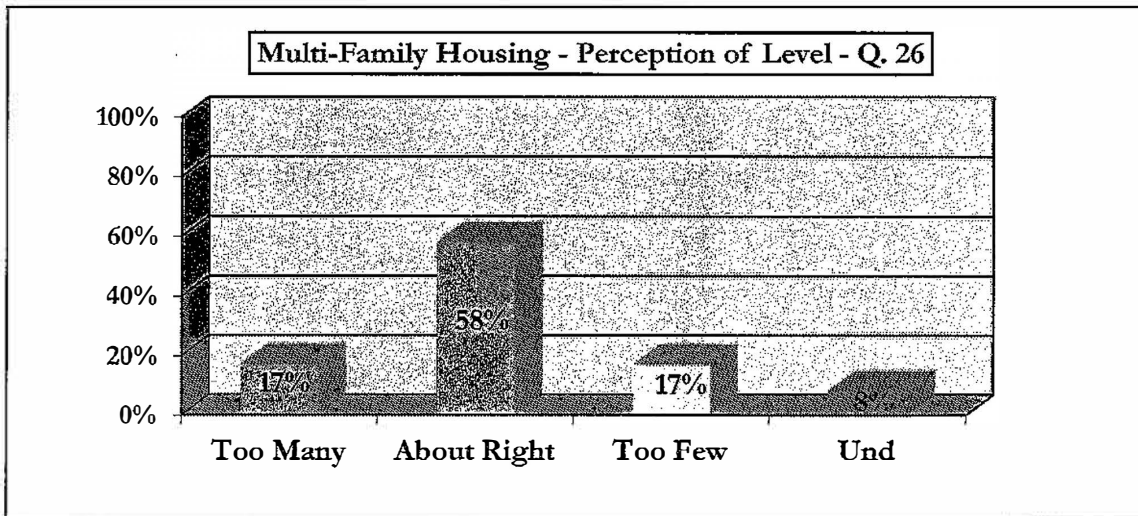
Subgroups reporting "Direct Mail" in proportions greater than the norm of 20% included:

- 27% Bike Lanes – More
- Visited PARC – No
- Age 65+
- 26% Parks' Economic Benefit to Community – Little/None
- 25% Parks Enhance Home Values – Little/Not at all
- Visited Cultural Center – No
- Visited School Playground – No
- Landscape Ordinance – Too Little
- Children at Home? – No

### -- Opinion About Multi-Family Housing – Q. 26

The interview next turned to the topic of housing in Plymouth, beginning with a question describing different types of multi-family housing such as duplexes and apartments. The question then solicited the opinion of respondents as to whether they believed the City of Plymouth currently has *Too many*, *Too few*, or the *Right amount* of multi-family housing units.

As illustrated in the graph below, a strong 58 percent majority of respondents selected the “right amount” answer option.



Subgroups reporting “Too many” in proportions greater than the norm of 17% included:

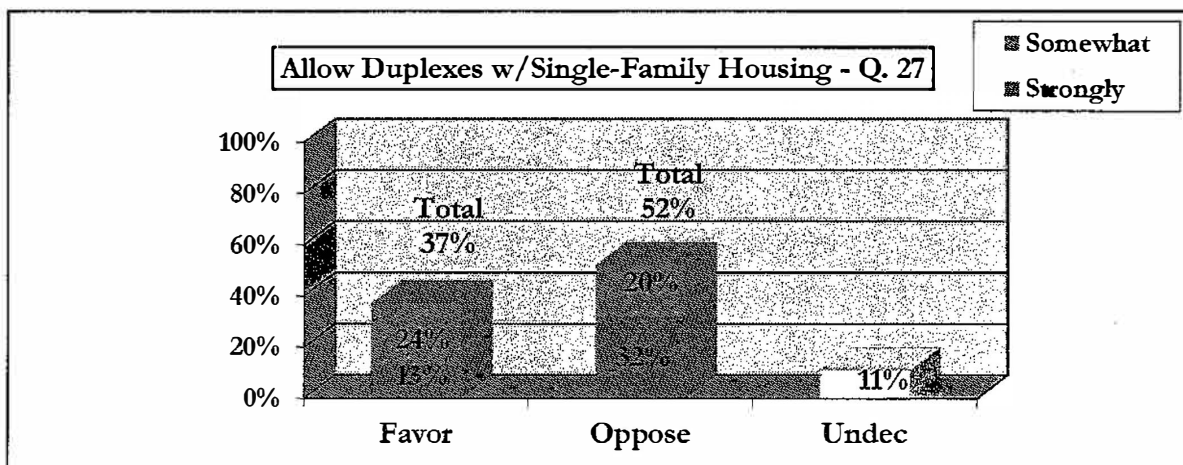
- 35% Bike Lanes – Too Many
- 29% Parkland Replacement Purchase – No
- 28% Allow More Duplexes – Oppose
- 27% Age 65+
- 25% Parks’ Economic Benefit to Community – Little/None
- Home Height Ordinance – Decrease
- 23% Tree Ordinance – Too Little
- Residency – 16+ Years

Subgroups reporting “Too few” in proportions greater than the norm of 17% included:

- 38% Garage Height Ordinance – Increase
- 32% Age 18-34
- 35% Bike Lanes – Need More
- 29% Landscape Ordinance – Unaware
- 25% Home Height Right after COVID? – No
- Home Height Ordinance – Decrease

**-- Favor/Oppose Duplexes in Single-Family Neighborhoods – Q. 28**

After asking respondents about their perception of the sufficiency of the number of multi-family housing units in the city, the interview next inquired of them if they would *Favor* or *Oppose* (with each of these responses having the further modifiers of *Strongly* and *Somewhat* recited as an available response) allowing duplexes to be built in single-family residential neighborhoods. As the graph below illustrates, a majority of respondents registered opposition, with better than half of the overall total being of the *Strongly* oppose variety.



Subgroups reporting "Favor" in proportions greater than the total norm of 37% included:

- 56% Age 18-34
- 54% Garage Height Ordinance – Increase
- 50% Allow ADUs – Favor
- 48% Bike Lanes – Need More
- Multi-Family Housing – More
- 43% Visited PARC – No
- 42% Recreation Participation – Respondent
- Info Source – Direct Mail
- Residency – 6-15 Years
- 41% Tonquish – Unaware

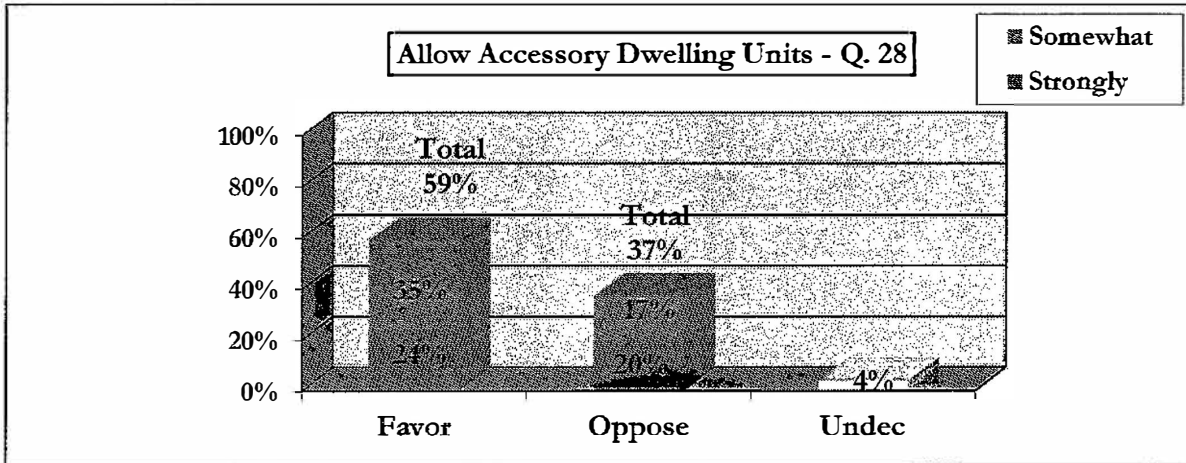
Subgroups reporting "Oppose" in proportions greater than the total norm of 52% included

- 72% Allow ADUs – Oppose
- 67% Parks Enhance Home Values – Little/Not at all
- 64% Bike Lanes – Too Many
- 62% Age 65+
- Residency 1-5 Years
- 60% Bike Lanes – Enough
- 59% Age 50-64
- 58% Bike Racks – Enough
- Visited Tonquish – No
- 57% Recreation Participation – HH Members
- Visited Don Massey – No
- Multi-Family Housing – About Right
- Home Sizes Right after COVID? – Yes
- Garage Height Ordinance – Don't Change

**-- Favor/Oppose 2<sup>nd</sup> Level Garage ADU – Q. 28**

After providing a description of accessory dwelling units – including their utilization as long and short-term rentals – solicitation of *Favor* or *Oppose* to the city allowing this type of dwelling to be established on the second level of detached garages was made to respondents. For further refinement of the responses, if a respondent reported "Favor" or "Oppose", a gradation of intensity of the sentiment was asked to be assigned in the form of, *Strongly* or *Somewhat*.

As is illustrated in the graph below, there is a strong majority support for the proposition of allowing ADU's as described, although, as a proportion of the respective totals, proponents express their sentiment more intensely than do those who oppose the proposition.



Subgroups reporting "Favor" in proportions greater than the total norm of 59% included:

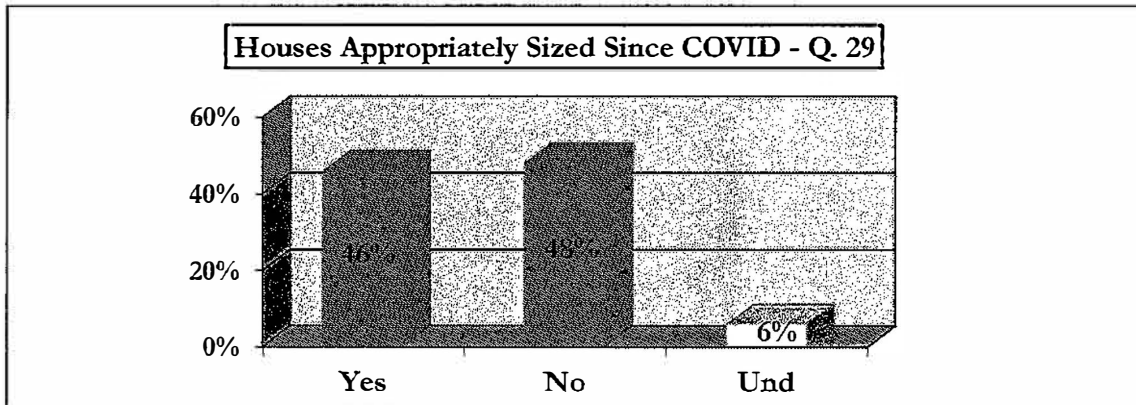
- 81% Allow More Duplexes – Favor
- 73% Visited Art Studio – Yes
- 68% Age 18-34
- 67% Residency – 6-15 Years
- 66% Visited Tonquish – Yes
- 65% Home Height Right after COVID? – No
- Landscape Ordinance – Unaware
- Age 35-49
- 64% Parkland Replacement Purchase – Yes
- Bike Lanes – Too Many
- Tree Ordinance – Too Little
- Landscape Ordinance – Too Little
- 63% Home Height Ordinance – Decrease

Subgroups reporting "Oppose" in proportions greater than the total norm of 37% included:

- 45% Age 50-64
- 43% Bike Lanes – Enough
- 42% Parks Enhance Home Values – Little/Not at all
- Bike Lanes – Enough
- Visited Tonquish – No
- Home Size Ordinance – Decrease

**-- Size and Mass of Single-Family Homes Since COVID – Q. 29**

Using March of 2020 as a frame of reference, respondents were asked – after being informed that the city has ordinances controlling their mass and size – if the homes built in the city since the designated calendar point of the COVID onset have been appropriately sized. The graph below illustrates the nearly even split in opinion regarding this question:



Subgroups reporting “Yes” in proportions greater than the total norm of 46% included:

- 72% Home Size Ordinance – Keep the Same
- 69% Residency – 1-5 Years
- 61% Home Height Right after COVID? – Yes
- 59% Tonquish – Unaware
- 58% Garage Height Ordinance – Increase
- 56% Bike Racks – Enough
- Visited Don Massey – Yes
- 55% Visited Private Art Studio – Yes
- Home Height Ordinance – Keep the Same
- Garage Height Right after COVID – Yes
- 54% Landscape Ordinance – Enough
- 52% Bike Lanes – Enough
- Multi-Family Housing – About Right
- 51% Visited Private Gym – Yes
- Allow More Duplexes – Oppose
- Garage Height Ordinance – Keep the Same

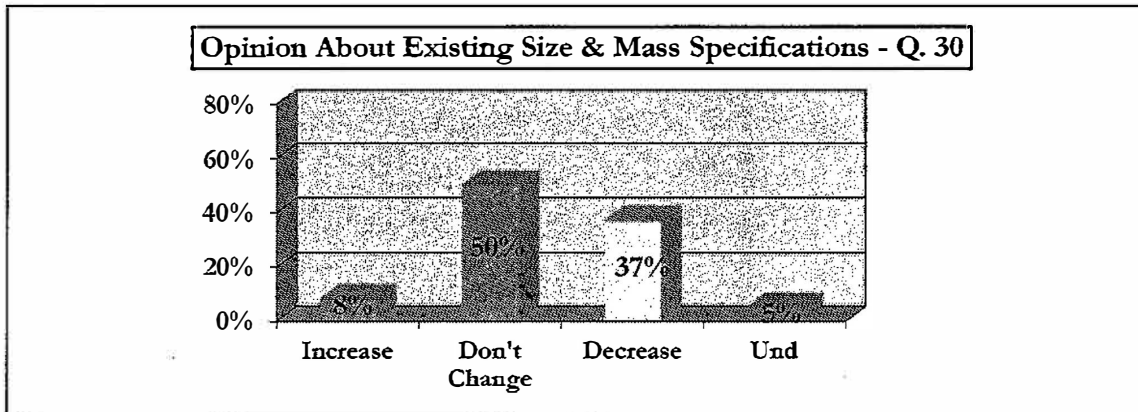
Subgroups reporting “No” in proportions greater than the total norm of 48% included:

- 94% Home Size Ordinance – Decrease
- 85% Home Height Ordinance – Decrease
- 83% Home Height Right after COVID? – No
- 66% Bike Lanes – Too Many
- 64% Landscape Ordinance – Too Little
- 57% Age 65+
- 56% Tonquish – Unaware
- Multi-Family Housing – More
- 54% Recreation Participation – HH Members
- Age 50-64
- Residency – 16+ Years
- 53% Bike Racks – Need More
- Visited Tonquish – Yes
- Visited PARC – Yes
- Visited Private Gym – Yes

**-- Citizen Opinion About Home Mass & Size Ordinance – Q. 30**

The next housing-related question asked respondents to select which of three recited options regarding the size and mass of single-family homes the existing Plymouth City ordinance allows. The response options offered were to – *Increase*, *Decrease*, or *Not change* – the existing

ordinance’s size and mass specifications. One-half of respondents opted for the status quo, with slightly under four-in-ten expressing a preference for a decrease in the size and mass specifications. The following chart illustrates the distribution of responses:



Subgroups reporting “Decrease” in proportions greater than the total norm of 37% included:

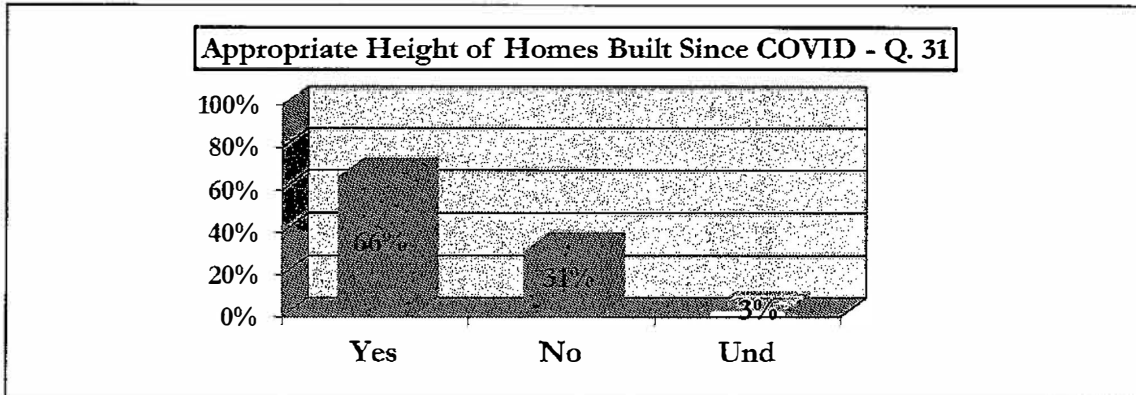
- 72% Home Sizes Right after COVID? – No
- 67% Home Height Right after COVID? – No
- 61% Landscape Ordinance – Too Little
- 47% Recreation Participation – HH Members
- 46% Multi-Family Housing – Need More
- Tree Ordinance – Too Little
- 44% Visited Tonquish – Yes
- Children at Home? – Yes
- Age 35-49
- 43% Tonquish – Aware
- Bike Lanes – Too Many
- Bike Racks – More
- 42% Visited School Playground – Yes

Subgroups reporting “Don’t change” in proportions greater than the total norm of 50% included:

- 79% Home Sizes Right after COVID? – Yes
- 74% Residency – 1-5 Years
- 64% Home Height Right after COVID? – Yes
- Home Height Ordinance – Keep the Same
- 61% Tonquish – Aware
- 60% Age 18-34
- 59% Tree Ordinance – Too Much
- 58% Parks Enhance Home Values – Little/Not at all
- 57% Multi-Family Housing – About Right
- Garage Height Right after COVID – Yes
- 56% Bike Racks – Enough
- Visited School Playground – No
- Tree Ordinance – Enough
- Landscape Ordinance – Enough
- 55% Visited Cultural Center – No
- Visited PARC – No
- Garage Height Ordinance – Increase
- Tree Ordinance – Enough
- 54% Visited Tonquish – No

**-- Height of Single-Family Homes Since COVID – Q. 31**

In a reprise of the question regarding new home mass and size constructed since March of 2020, respondents were asked – after being informed that the city has ordinances controlling the height of single family homes – if the homes built in the city since the COVID onset have been of the appropriate height. The graph below illustrates the distribution of responses to this question about the height of homes built since March of 2020:



*Subgroups reporting “Yes” in proportions greater than the total norm of 66% included:*

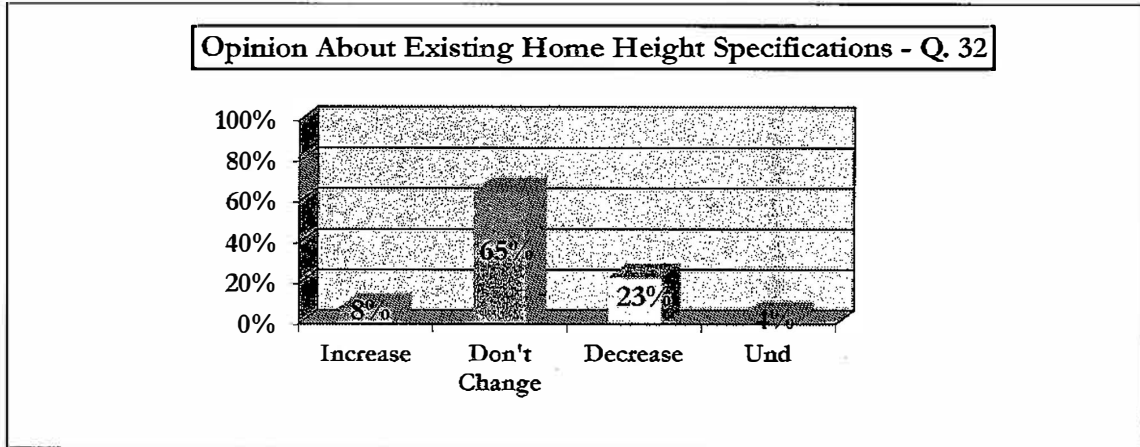
- 89% Home Height Ordinance – Keep the Same
- 87% Home Sizes Right after COVID? – Yes
- 84% Home Size Ordinance – Keep the Same
- 80% Age 18-34
- 79% Visited Private Art Studio – Yes
- Garage Height Right after COVID – Yes
- Residency – 1-5 Years
- 77% Garage Height Ordinance – Increase
- 76% Landscape Ordinance – Enough
- 74% Parks’ Economic Benefit to Community – Little/None
- Visited Don Massey – Yes
- Garage Height Ordinance – Keep the Same
- 73% Tonquish – Aware
- Bike Racks – Enough
- 72% Multi-Family Housing – About Right
- 71% Allow ADUs – Oppose
- Tree Ordinance – Enough
- Residency – 6-15 Years

*Subgroups reporting “No” in proportions greater than the total norm of 31% included:*

- 93% Home Height Ordinance – Decrease
- 56% Home Size Ordinance – Decrease
- 53% Home Sizes Right after COVID? – No
- 47% Landscape Ordinance – Unaware
- 41% Multi-Family Housing – More
- Landscape Ordinance – Too Little
- 39% Age 65+
- 37% Tree Ordinance – Too Little
- 36% Parks Enhance Home Values – Little/Not at all

**-- Citizen Opinion About Home Height Ordinance – Q. 32**

As with the earlier question about the ordinance specifying the allowed mass and size of homes, respondents were asked whether the city’s home height ordinance should allow an increase or decrease in home heights, or if the ordinance’s specifications should remain the same. Just under two-thirds of respondents reported a desire that the ordinance remain unchanged.



*Subgroups reporting “Decrease” in proportions greater than the total norm of 23% included:*

- 71% Garage Height Right after COVID – No
- 70% Home Height Right after COVID? – No
- 47% Home Size Ordinance – Decrease
- 40% Home Sizes Right after COVID? – No
- 38% Landscape Ordinance – Too Little
- 33% Multi-Family Housing – Need More
- Tree Ordinance – Too Little
- 31% Landscape Ordinance – Unaware
- Age 50-64
- Age 65+
- Residency – 16+ Years
- 29% Bike Lanes – Need More
- 28% Bike Racks – Need More
- 27% Tonquish – Aware
- 25% Children at Home? – No

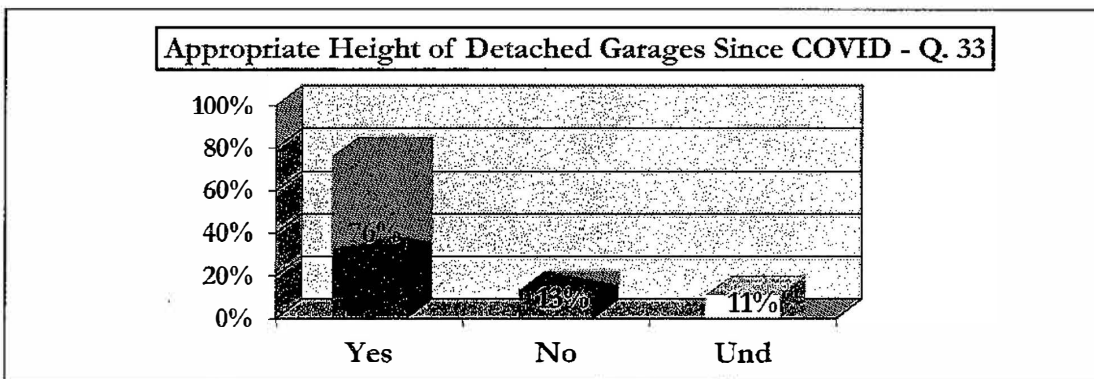
*Subgroups reporting “Don’t change” in proportions greater than the total norm of 65% included:*

- 87% Home Heights Right after COVID? – Yes
- 83% Home Size Ordinance – Keep the Same
- 81% Residency – 1-5 Years
- 79% Garage Height Ordinance – Keep the Same
- 78% Home Sizes Right after COVID? – Yes
- 76% Landscape Ordinance – Enough
- 75% Garage Height Right after COVID – Yes
- 74% Multi-Family Housing – About Right
- 73% Age 35-49
- 72% Visited Private Art Studio – Yes
- Age 18-34
- 71% Bike Racks – Enough
- Children at Home? – Yes

- 70% *Allow ADUs – Oppose*
- Tree Ordinance – Enough*
- 69% *Visited Tonquish – Yes*

**-- Height of Detached Garages Since COVID – Q. 33**

In the final pair of questions addressing residential construction ordinance specifications, respondents were asked – after being informed that the city has ordinances controlling the height of detached garages – if the detached garages built in the city since the onset of the pandemic in March of 2020 have been of the appropriate height. The graph below illustrates the distribution of responses:



Subgroups reporting “Yes” in proportions greater than the total norm of 76% included:

- 96% *Age 18-34*
- 91% *Visited Private Art Studio – Yes*
- Home Sizes Right after COVID? – Yes*
- 90% *Home Heights Right after COVID? – Yes*
- 88% *Garage Height Ordinance – Increase*
- Garage Height Ordinance – Keep the Same*
- 87% *Home Height Ordinance – Keep the Same*
- 86% *Home Size Ordinance – Keep the Same*
- 84% *Residency – 1-5 Years*
- 83% *Bike Racks – Enough*
- Visited Don Massey – Yes*
- 82% *Landscape Ordinance -- Enough*
- 81% *Recreation Participation – HH Members*
- Children at Home? – Yes*
- Residency – 6-15 Years*
- 80% *Visited Private Gym – Yes*
- Tree Ordinance -- Enough*

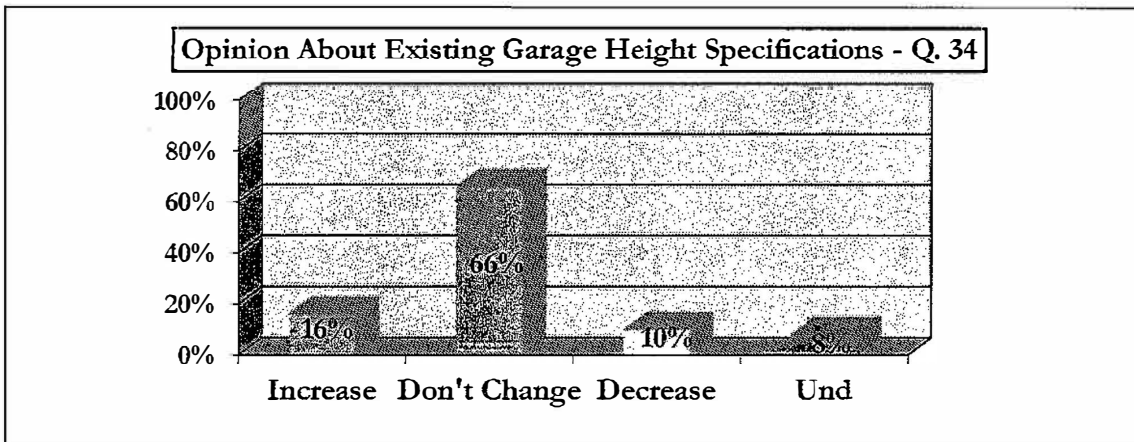
Subgroups reporting “No” in proportions greater than the total norm of 13% included:

- 41% *Home Height Ordinance – Decrease*
- 36% *Home Heights Right after COVID? – No*
- 26% *Home Size Ordinance – Decrease*
- 24% *Home Sizes Right after COVID? – No*
- 23% *Landscape Ordinance – Too Little*
- 22% *Age 50-64*

- 19% *Bike Lanes – Too many*  
*Residency – 16+ Years*
- 17% *Multi-Family Housing – Need More*  
*Age 65+*

**-- Citizen Opinion About Garage Height Ordinance – Q. 34**

As with the earlier questions about the ordinance specifying the allowed mass, size and height of homes, respondents were asked whether the city’s detached height ordinance should allow an increase or decrease in garage heights, or if the ordinance’s specifications should remain the same. An even two-thirds of respondents reported a desire that the ordinance remain unchanged.



*Subgroups reporting "Increase" in proportions greater than the total norm of 16% included:*

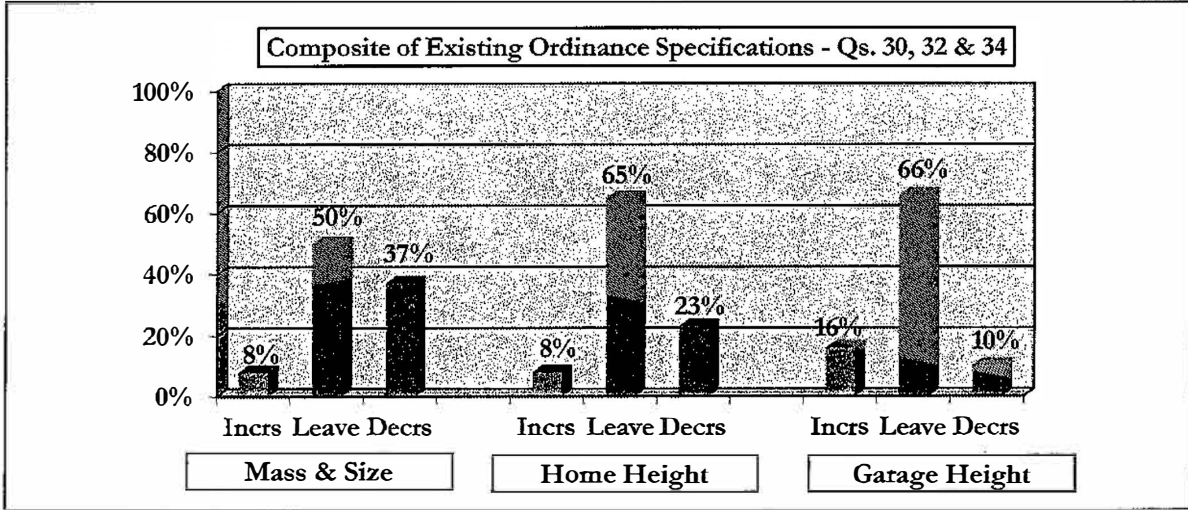
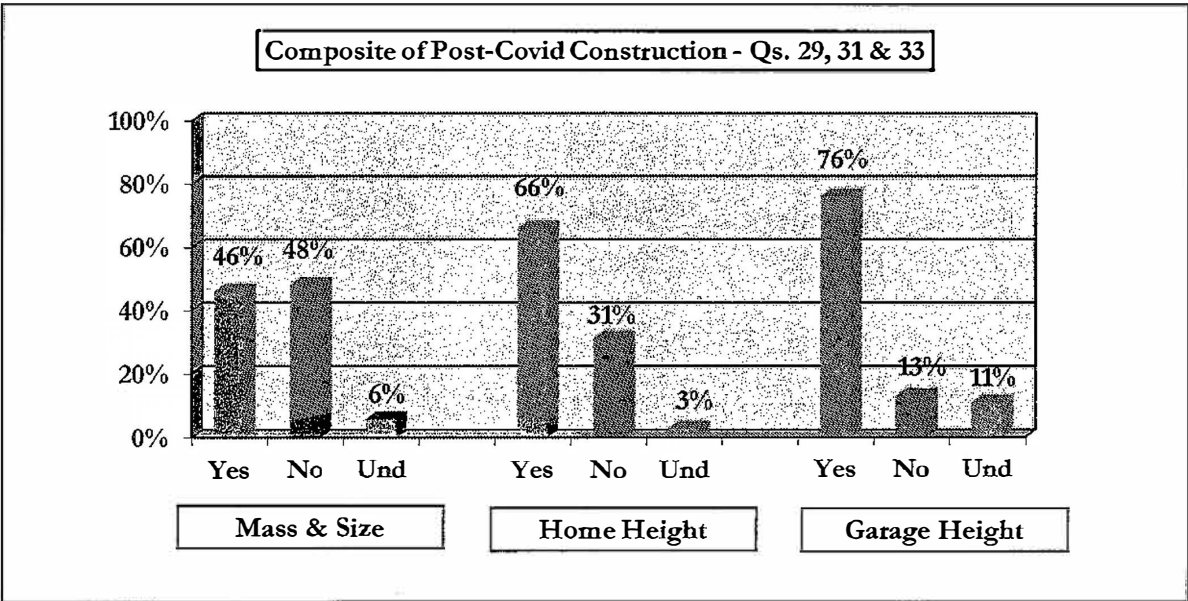
- 36% *Age 18-34*
- 29% *Residency – 1-5 Years*
- 24% *Bike Lanes – Need More*  
*Multi-Family Housing – Need More*
- 23% *Allow More Duplexes – Favor*  
*Allow ADUs – Favor*
- 22% *Landscape Ordinance – Enough*
- 21% *Bike Lanes – Too Many*
- 20% *Bike Racks – Enough*  
*Visited Tonquish – Yes*  
*Home Sizes Right after COVID? – Yes*

*Subgroups reporting "Decrease" in proportions greater than the total norm of 10% included:*

- 34% *Home Height Ordinance – Decrease*
- 26% *Home Heights Right after COVID? – No*
- 23% *Home Size Ordinance – Decrease*
- 22% *Bike Lanes – Too Many*  
*Landscape Ordinance – Too Little*
- 19% *Home Sizes Right after COVID? – No*
- 18% *Tree Ordinance – Too Little*
- 16% *Age 50-64*
- 15% *Allow ADUs – Oppose*  
*Residency – 16+ Years*

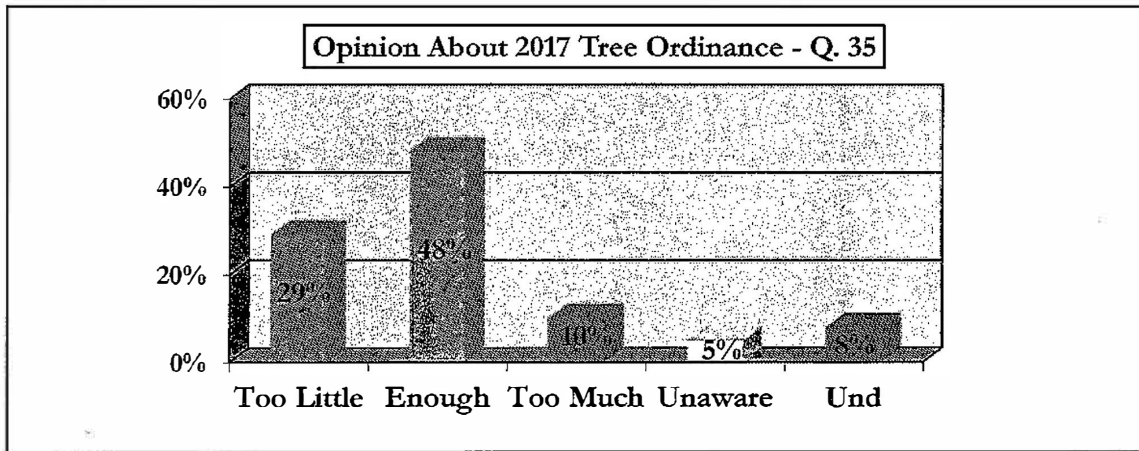
Subgroups reporting “Don’t change” in proportions greater than the total norm of 66% included:

- 80% Home Height Ordinance – Keep the Same
- 77% Garage Height Right after COVID – Yes
- 76% Recreation Participation – HH Members Attended a Private Art Studio – Yes
- 74% Home Heights Right after COVID? – Yes
- 73% Allow ADUs – Oppose
- Home Size Ordinance – Keep the Same
- 72% Bike Lanes – Enough
- Allow More Duplexes – Oppose
- Home Sizes Right after COVID? – Yes
- 71% Multi-Family Housing – About Right
- Children at Home? – Yes
- 70% Bike Racks – More Needed



**-- Perception of Effect of Plymouth’s Tree Ordinance – Q. 35**

Respondents were informed that the city had adopted an ordinance in 2017 aimed at protecting, preserving, and reforesting the tree canopy. They were asked to report whether this ordinance had done *Enough*, *Too little*, or *Too much*, in achieving the stated aim. As the graph below shows, a plurality of respondents reported the ordinance has done “enough”, nearly three-in-ten reporting “too little”, with five percent volunteering (a non-recited response option) that they were unaware of the ordinance.



*Subgroups reporting “Too little” in proportions greater than the total norm of 29% included:*

- 48% Info Source – Website
- 45% Landscape Ordinance – Too Little
- 41% Visited Private Art Studio – Yes
- Home Height Ordinance – Decrease
- Landscape Ordinance – Unaware
- 40% Age 50-64
- 37% Multi-Family Housing – Need More
- Residency – 16+ Years
- 36% Visited School Playground – Yes
- Home Size Ordinance – Decrease
- 35% Home Heights Right after COVID? – No
- 34% Bike Racks – Need More
- 36% Visited Tonquish – Yes
- 33% Bike Lanes – Need More
- Visited Cultural Center – Yes
- Visited PARC – Yes

*Subgroups reporting “Enough” in proportions greater than the total norm of 48% included:*

- 68% Landscape Ordinance – Enough
- Age 18-34
- 58% Home Height Ordinance – Increase
- 57% Visited Don Massey – Yes
- Info Source – Direct Mail
- Residency – 1-5 Years

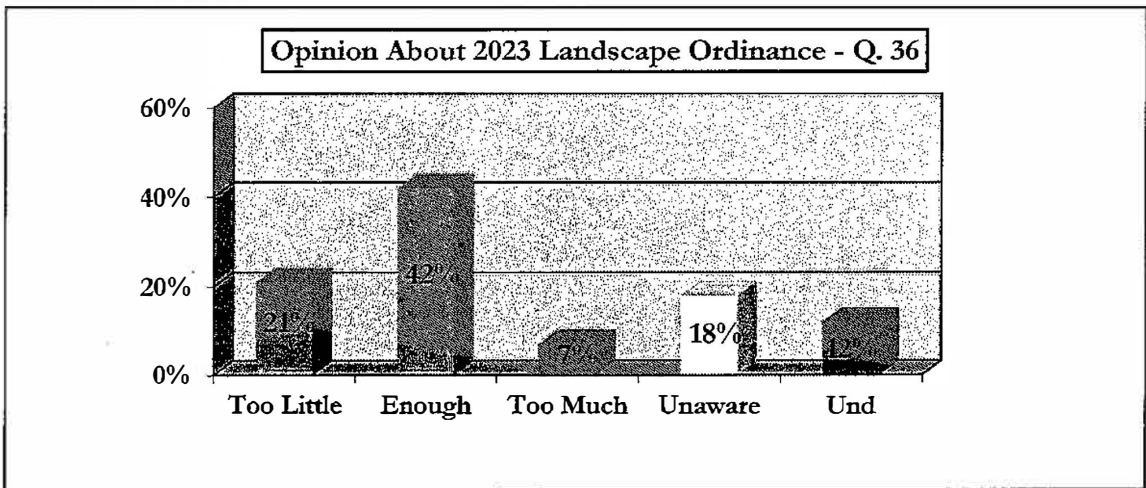
- 56% *Garage Height Ordinance – Increase*
- 55% *Tonquish – Unaware*
- 54% *Visited Cultural Center – No*  
*Multi-Family Housing – About Right*  
*Home Size Ordinance – Keep the Same*  
*Residency – 6-15 Years*
- 53% *Visited Private Gym – No*
- 52% *Bike Lanes – Need More*  
*Visited PARC – No*

Subgroups reporting “Too much” in proportions greater than the total norm of 10% included:

- 22% *Parks’ Economic Benefit to Community – Little/None*
- 18% *Bike Lanes – Too Many*
- 17% *Age 65+*
- 14% *Parks Enhance Home Values – Little/Not at all*  
*Bike Racks – Enough*

**-- Perception of Effect of Plymouth’s Landscape Ordinance – Q. 35**

Respondents were informed that the city had adopted a 2023 ordinance establishing a minimum square footage of landscaped area on all residential properties. They were asked to report whether this ordinance had done *Enough*, *Too little*, or *Too much*, to protect and enhance the landscaped areas of the city. As the graph below shows, a plurality of respondents again reported the ordinance has done “enough”, with slightly lower proportions than in the previous question logging responses of “too much” or “too little”. The decline in those latter two categories is made up in the volunteered response of “unaware”, which in this instance found 18 percent being unaware of this ordinance.



Subgroups reporting “Too little” in proportions greater than the total norm of 21% included:

- 36% *Garage Height Right after COVID – No*
- 35% *Home Size Ordinance – Decrease*  
*Home Height Ordinance – Decrease*

- 34% *Tree Ordinance – Too Little*
- 32% *Residency – 6-15 Years*
- 31% *Age 35-49*
- 29% *Bike Lanes – Need More*
- Visited Tonquish – Yes*
- Visited School Playground – Yes*
- 28% *Recreation Participation – HH Members*
- Info Source – Direct Mail*
- Home Sizes Right after COVID? – No*
- Home Heights Right after COVID? – No*
- 27% *Bike Racks – Need More*
- Visited Private Gym – No*
- 26% *Tonquish – Aware*
- 25% *Visited PARC – Yes*
- Info Source – Email*
- Children at Home? – Yes*

*Subgroups reporting “Enough” in proportions greater than the total norm of 42% included:*

- 62% *Residency – 6-15 Years*
- 59% *Tree Ordinance – Enough*
- 58% *Garage Height Ordinance – Increase*
- 51% *Bike Racks – Enough*
- 49% *Visited School Playground – No*
- 48% *Home Sizes Right after COVID? – Yes*
- Home Heights Right after COVID? – Yes*
- Home Height Ordinance – Keep the Same*
- Age 18-34*
- 47% *Tonquish – Unaware*
- Bike Lanes – Too Many*
- 46% *Visited Don Massey – Yes*
- Visited Private Gym – Yes*
- Home Size Ordinance – Keep the Same*

*Subgroups reporting “Unaware” in proportions greater than the total norm of 19% included:*

- 28% *Home Heights Right after COVID? – No*
- 26% *Tree Ordinance – Too Little*
- 25% *Parks Enhance Home Values – Little/Not at all*
- Home Height Ordinance – Decrease*
- 24% *Multi-Family Housing – Need More*
- Residency – 16+ Years*

**RESPONDENT DEMOGRAPHICS**

Do you currently have school age children, 18 years old or younger, living in your household?

- 33% Yes
- 67% No
- 0% Undecided/Refused

Are you currently registered to vote in the City of Plymouth?

- 98% Yes
- 2% No
- 0% Undecided/Refused

Could you please tell me in what year you were born? **[IF REFUSED, ASK: 'Would you please tell me into which of the following categories your age would fall? Please stop me when I get to a category that applies to you.' AND READ 1 TO 4]**

**[RECORD YEAR HERE \_\_\_\_\_ AND THEN CODE BELOW]**

- 22% 18 to 34 years (1989 to 2005)
- 24% 35 to 49 (1974 to 1988)
- 29% 50 to 64 (1959 to 1973)
- 25% 65 and over (1958 or before)
- Undecided/Refused

For how many years have you lived in the City of Plymouth? **[DO NOT READ - CODE BEST RESPONSE]**

- 16% 5 years or less
- 31% 6 to 15 years
- 47% Over 16 years
- 6% All of their life (VOLUNTEERED)
- 0% Undecided/Refused

####

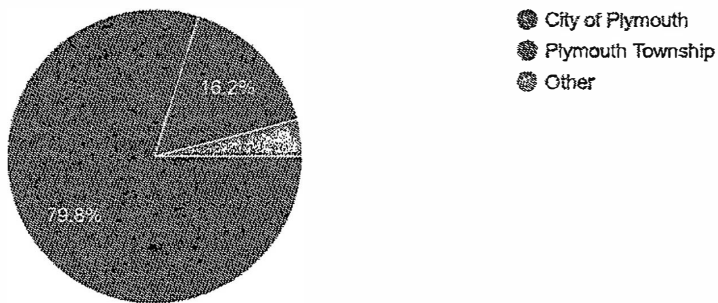
# CITY OF PLYMOUTH RECREATION DEPARTMENT MASTER PLAN ONLINE SURVEY RESULTS

Open on-line for public input from Sept. 18 – 27, 2023

## Question 1.

In what city or township do you reside?

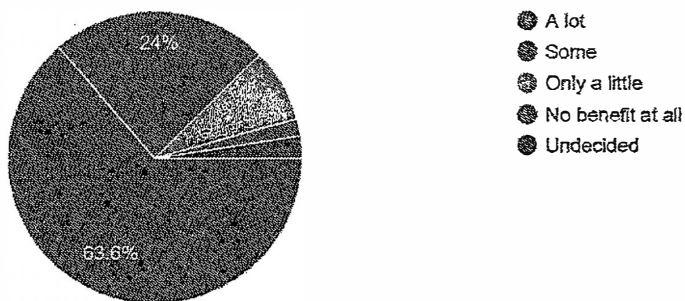
371 responses



## Question 2.

How much of an economic benefit do you believe that Recreational Activities, Special Events and Parks provide to the Plymouth Community? Would you say...

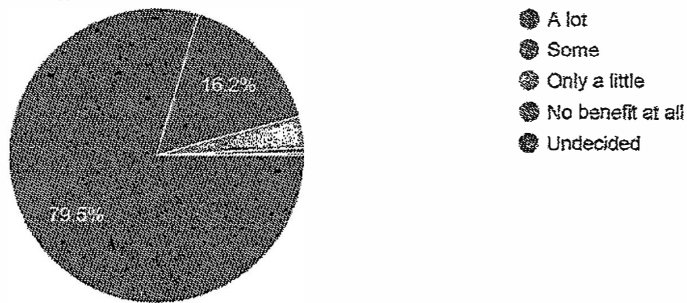
371 responses



### Question 3.

How much do you believe that maintained parks and green spaces enhance the property values of homes in the Plymouth Community? Would you say...

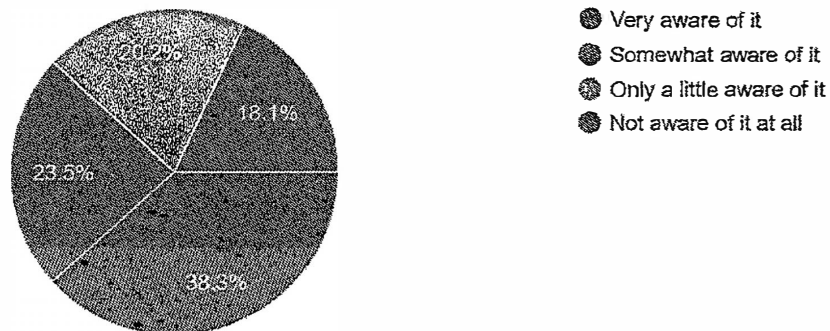
371 responses



### Question 4.

Tonquish Creek Park and Nature Area, located in the City of Plymouth, before today, would you say you were...

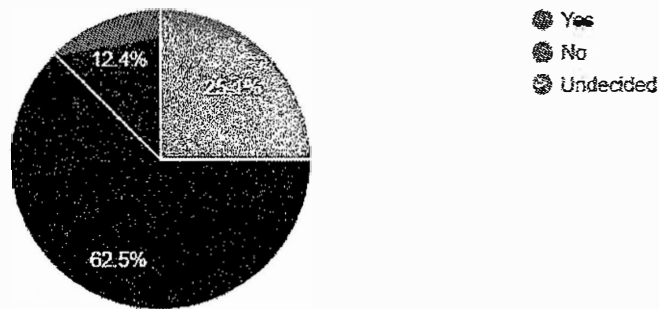
371 responses



**Question 5.**

Recently, due to the school district's need to repurpose some green space, the City of Plymouth's Recreation Department has lost activity space that in turn has required a reduction in some youth sports programming. Generally speaking, would you be in favor of the purchase of vacant land by the City at a future date in order to create new parks and restore recreational program offerings?

371 responses



**Question 6.**

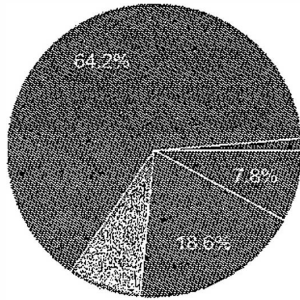
If additional funding became available for the City to use to develop a new park, what park amenities would you like to see included?

(See text answer summary after pie chart graph questions)

**Question 7.**

Do you or any members of your household participate in a Recreational or Athletic Program organized by a League or Association?

371 responses



- Yes, yourself
- Yes, other members of the household
- Yes, both
- No members of the household
- Undecided

**Question 8.**

What Recreational or Athletic Program(s) do you or other members of your household participate in?

(See text answer summary after pie chart graph questions)

**Question 9.**

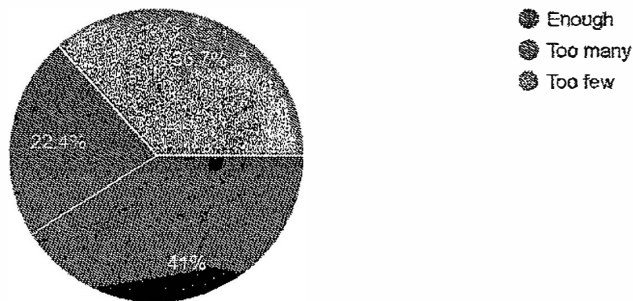
What new Activities, Recreational or Athletic Programs, or Leagues would you like to see offered in the City that are not currently offered?

(See text answer summary after pie chart graph questions)

**Question 10.**

In your opinion, are there enough, too many, or too few bicycle lanes located throughout the city?

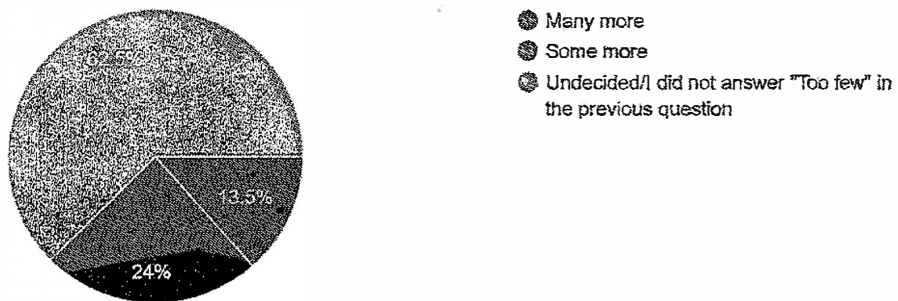
371 responses



**Question 11.**

If you answered "Too few" to the previous question, do you think many more, or just some more, are needed?

371 responses



**Question 12.**

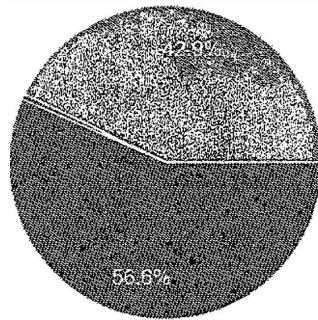
On what streets would you like to see additional bike lanes located?

(See text answer summary after pie chart graph questions)

**Question 13.**

In your opinion, are there enough, too many, or too few bicycle racks located throughout the city?

371 responses

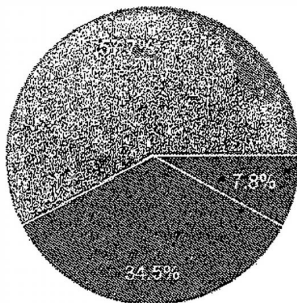


- Enough
- Too many
- Too few

**Question 14.**

If you answered "Too few" to the previous question, do you think many more, or just some more, are needed?

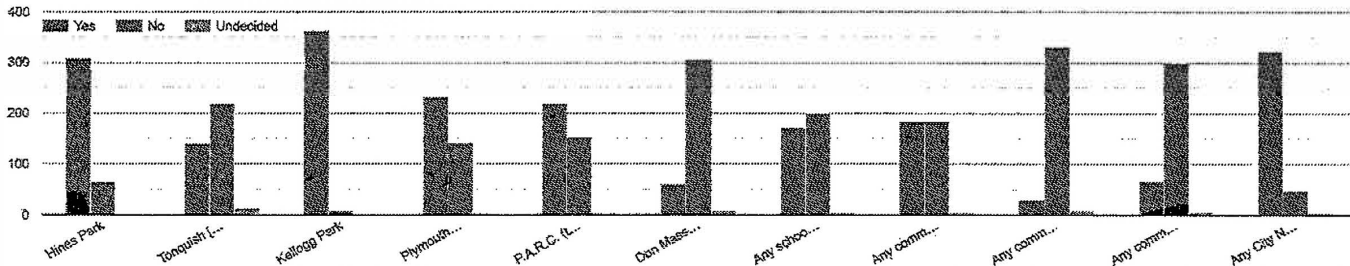
371 responses



- Many more
- Some more
- Undecided/I did not answer "Too few" in the previous question

### Question 15.

Below is a list of recreational facilities in the City of Plymouth. For each, please tell me if you or any other members of your household have visited that facility within the past year



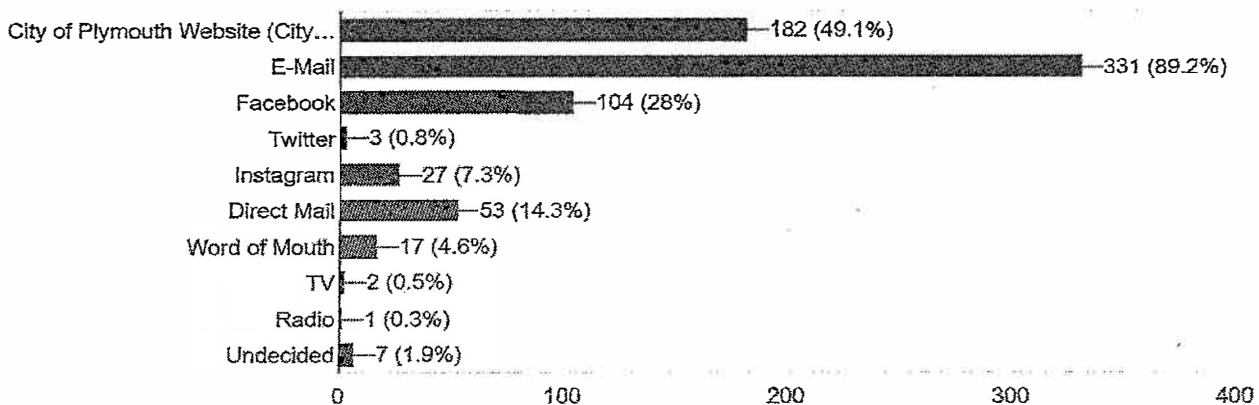
Locations in order on graph:

1. Hines Park
2. Tonquish Creek Park
3. Kellogg Park
4. Plymouth Cultural Center
5. P.A.R.C.
6. Don Massey Field
7. Any school playground or gymnasium
8. Any commercially owned fitness center or gym
9. Any commercially owned dance studio
10. Any commercially owned art studio
11. Any City Neighborhood Park

### Question 16.

What is your preferred method(s) of receiving information regarding Recreational or Special Events in the Plymouth Community?

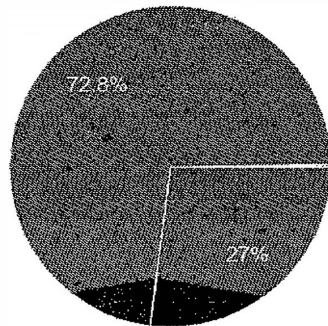
371 responses



**Question 17.**

Do you currently have school age children, 18 years old or younger, living in your household?

371 responses

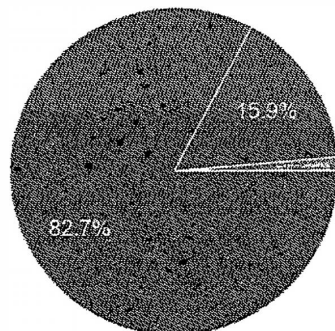


- Yes
- No
- Undecided

**Question 18.**

Are you currently registered to vote in the City of Plymouth?

371 responses

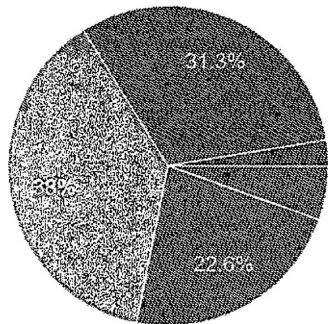


- Yes
- No
- Undecided

**Question 19.**

What year were you born?

371 responses

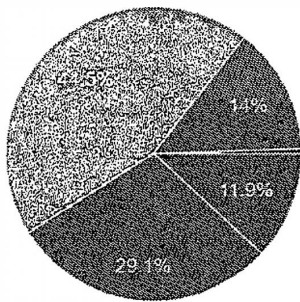


- 18 to 34 years - (1989 to 2005)
- 35 to 49 - (1974 to 1988)
- 50 to 64 - (1959 to 1973)
- 65 and over - (1958 or before)
- Undecided

**Question 20.**

For how many years have you lived in the City of Plymouth

371 responses



- 5 years or less
- 6 to 15 years
- Over 16 years
- I do not live in the City of Plymouth
- Undecided

**Question 21.**

Do you have any additional input for the Recreation Master Plan?

(See text answer summary after pie chart graph questions)

# Text answer input

## Question 6.

If additional funding became available for the City to use to develop a new park, what park amenities would you like to see included?

A dog park would be nice, a natural green space without a lot of play areas...we have a lot of small kiddie parks
A dog park!!!
A dog park.
A dog run
A park for teens, perhaps a skate park or outdoor roller skate park. We have plenty of parks for children but nothing for the teenagers.
A public pool! Many of many neighbors talk about how much we wish Plymouth had a public pool. Would be a HUGE addition to the city. I would also like to see an outdoor ice skating rink in the winter.
accessibility for people with disabilities
ADA approved play area for children
Amenities particularly for young children and families, and seating and activities for older adults
Amphitheater
an area for pets
An interactive natural beauty area landscaped to attract a variety of birds, butterflies, etc... this would be beneficial to all for learning and as an example for homeowners wishing to transform their property.
An outdoor ice skating rink would be fun. Would love to see a park with activities that vary based on the season (like Campus Martius).
Any additional funding should go towards fixing the roads, for example Harvey between Wing and AA Trail.
anything
Area for kids sporting events that are multi use - soccer, etc. and playground area.
asphalt-paved running trails
athletic clubs for children; exercise space for adults
Athletic fields
Attractive landscaping.
barbeque pavilions (covered)
Baseball / soccer fields, playgrounds, outdoor physical fitness equipment
Basketball and tennis courts, baseball and football/soccer fields
basketball courts, public pool, skateboard park
Basketball courts, soccer field
Basketball quart

Bathrooms
BATHROOMS!
Benches
benches
Benches & Picnic tables
Benches and picnic tables, and trash containers.
Benches for seating for, especially, senior citizens.
Benches with backs, small tables near the benches, less emphasis on children's play areas and more emphasis on quiet areas. Lawn mowers and leaf blowers disturb the quiet areas in the city.
Better playground equipment, basketball court, pickle ball court, soccer fields, tennis courts (or redo the ones at PARC)...and dream scenario would be a public pool!
Bike path
Biking & Hiking Trails
Bouldering, mountain bike skills, skateboarding, pickleball
children's playscape
Children's recreational league areas
City pool
Climbing walls, outdoor exercise/kinestetics, nature trails
Comfortable seating, play structures for children
Community garden
Community pool
Community pool, courts, skate park
Corn hole, pavilion, grill, restrooms
Dedicated soccer fields for game and practice. Basketball courts.
Disc Golf, outdoor fitness equipment, sprayscape/splash pad, and dog park
Dog friendly options
Dog friendly walking trails, pollinator gardens, amphitheater
Dog friendly, water feature, floral presence, shaded areas
Dog park
Dog park
Dog park
Dog park
Dog park
Dog park
Dog park
Dog park
Dog park and skate park for the kids
Dog park in addition to what is needed to supplement kid's play spaces.
Dog park or dog friendly space, benches, gardens, trails
Dog park so we dog owners don't have to go into canton or northville
Dog park(s) and/or dog-friendly park(s), restrooms, drinking fountains.

Dog park, pickle ball courts, pool
Dog park, tennis courts, gardens
dog park, walking trails
dog waste station, playground, volleyball nets, pickleball or tennis courts
Don't support the tax increase. many other areas need addressing.
Environmentally friendly playground
First, complete the Kellogg Park improvements; I would like to see an all-inclusive playground and walking or biking trails.
fountains informative statues (i.e., the one in front of the Wilcox House)
General fitness amenities (running trail/track), or bicycle trails
Green space and sidewalks
Green space, trees, playground
grills,
Gym - outdoor pool - pickle ball
Handicapped accessible
Hiking trails, restrooms, drinking fountains
Hiking trails, sitting areas, splash pads, native plants, bike path accessibility
How about some exercise equipment specifically for seniors as seen in Asian communities
I do not support adding infrastructure if the Township is not contributing. Must be joint. We are too small to do it alone.
I guess it depends on the area.
I like it how it is. No changes required.
I think green space is extremely important, I wish the city would feel so too. The city unfortunately chooses to continue to build on every "green" space there is left in this once beautiful city.
I want to see weekend open skating returned to the cultural center. This is ridiculous we have a facility in the city of plymouth that taxpayers support with zero access. You did away with figure skating there years ago and now families can't even open skate?
I would not support funding through additional residential property taxes.
I would prefer you lower our taxes.
ice skating rink
I'm and older adult, not sure, but I support play areas for people of all ages & abilities.
Indoor and/or outdoor pool where my daughter could take swimming lessons and I could do water aerobics
Isolated dog park, soccer fields, jogging track
Key entry and membership only of City residents , for a dog park
Kid playground equipment
Lots of multi use green space, walking/bike trails
Mixed use - walking, workout area, play structure, etc.
More baseball fields and green space
More soccer and baseball fields.
Mountain Biking or Street Hockey would be fun
Multi-Use fields and pickleball
Native gardens with larval host plants for butterflies & walking paths
Native plants, trees, walking/hiking trails, restrooms, dog bags, roller hockey rinks

Natural areas, soccer fields, pickleball courts
Natural/unmowed space
Nature trail improvements on Tonquish creek and better pedestrian connections and signage between city land and Hines Drive county parkland.
nature walk paths
Nice tennis courts with lights for play at night
no
No answer at this time
No opinion.
no playgrounds
None
None
none
None if I will be taxed.
None, the City can not even pick up the brush. The City needs to focus on "needs", not wants or more fire/department building.
Only interested if the park is officially smoke, vape, and marijuana free
Outdoor and indoor Pickleball courts.
Outdoor aquatic center
Outdoor pool
Outdoor pool
Park similar to Westland newest park or more kids rec sports
Park would accommodate sports fields and play structures
Parking lot with shuttle
Passive green space, community gardens, native pollinator gardens, rain gardens
Paved walkways
pavilion in Fairground Park
Pet friendly walking paths
Pétanque court
pickel ball, dog park, running track
Pickelball
Pickle Ball
Pickle ball courts
Pickle ball court(s)
Pickle ball courts
pickle ball courts
Pickle Ball Courts
Pickle ball courts
Pickle ball courts (growing in popularity), green space.
Pickle ball courts, tennis courts

Pickle ball courts, trees planted close enough for hammocks, maybe a pavilion. And depending on the purpose or target audience of the park, a children's playground is always appreciated by parents of little ones
Pickle ball courts, walking trails, butterfly garden
Pickle ball, a rec center (like the summit or Livonia), a public pool.
Pickle ball, dog park
pickle ball, soccer fields, natural areas
Pickle ball, tennis courts, and roller hockey
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball
pickleball
Pickleball
Pickleball courts
pickleball courts
Pickleball courts
Pickleball courts
Pickleball courts
Pickleball courts
Pickleball courts
Pickleball courts
Pickleball courts
Pickleball, bathrooms
Pickleball, more bike lanes and trails,
Pickleball, soccer, dog park
Pickleball, soccer, running track
Picnic tables and benches
Picnic tables, swings
Picnic tables/playground equipment./ dog park
Play scapes, benches, fountain
Play structure for children
playground
Playground pickleball
Playgrounds, splash pads, softball fields
Pool
Pool
pool, Splash pad, outdoor ice rink, pickleball

Public grill and pavilion, working drinking fountains both for pets and humans.
Public pool, disc golf
Public Pool, ice rink, outdoor track
Public sports fields
Pure greenery. Bench's, tables, trees, etc. peace!! From the ridiculous crowds downtown
Quiet sitting areas. seating with backs to facilitate reading, visiting with friends
Rec building with pool and lazy River
Recreation center (gym, basketball, racquetball, etc).
Rest rooms
Restrooms and tables or benches
restrooms, drinking fountain, accessible equipment
Revenue generation such as concessions, sports shop, as well as restrooms
Sand box
Shaded swings, public pool, splash pad, squishy turf (no mulch), pavilion with benches, bathrooms, playscape, toddler playscape
Skateboard park, outdoor hockey rinks, tennis courts, pickle ball courts,
small children play structures
Small pavilion for inclement weather events
Soccer fields (11v11), pavilions. Online pavilion and event space rental capabilities
Soccer fields, a splash pad, areas that could be rented for picnics and events
Soccer fields, new playground
soccer fields, playgrounds, pickle ball courts, basketball courts
Soccer pitch, benches, walking paths
soccer, pickleball
Soccer, pickleball, corn hole, shaded picnic area,
Socially distanced options, accessible play structures, water bottle filling stations
Some or all of at least the most used equipment now in or parks. Survey other nearby city parks for potential equipment inclusion.
Sports fields, playground structures/equipment, walking paths
Sports fields, restrooms, playgrounds
Sports fields, Skate park, Dog Park
Sports fields, walking trails, benches
Swimming Pool, Dog Park, Multi-Use Courts
tables and shade
Tennis court
The city should focus on maintaining the current parks they have today before spending money to purchase new parks. Why did residents paying an incredible amount of taxes have to form a group, raise money, and improve Fairground Park? Why is the city neglecting the parks? Garden Club Park's playscape has been broken with caution tape on it for over 4 months. Other play items are falling apart. Why is the city neglecting this? When will it be fixed? EYESORES are everywhere in a community of \$500K+ homes. Lower economic communities have nicer parks than Plymouth. Plymouth deserves better management and care of the parks they have before investing in more.
The only park we use is Kellogg Park
Tire swing. Swing set. Picnic tables some covered some now.

Toilet facilities
Trails for walking, bike path
Trees grass benches tables water paths. A place to be.
Trees grass places to sit.
Trees!!
Trees, benches maybe tables for picnic
Trees, grass, playground equipment
Updated playscapes and landscaping, updated or additional amenities for mixed use i.e. reading, picnics, make parks more accessible for handicapped individuals. Planting or replanting of trees that provide maximal canopy + habitat for native species with minimum disruption to streets and power infrastructure. Fixes to existing parks i.e. working water fountains for people/pets, new trash cans where needed and updated lighting that is attractive and energy efficient.
Walking and biking trails along with some gardens.
Walkable space, trees
walking and bicycling trails
walking path
Walking path. (Public restrooms if this is going to be a place for a lot of sports games will be played)
walking paths
Walking paths
Walking paths
Walking paths
walking paths
Walking paths
Walking paths and park benches
Walking paths and pickleball courts (indoor and outdoor)
Walking paths excluding bicycles, scooters, roller blades
walking paths that allow dog walking on leashes
Walking trails
Walking trails with trees and greenery
Walking trails, fitness structures, kids swings and structures
Walking trails.
Walking/exercise stations
Walking/running track
Picnic tables -- covered and uncovered
Outdoor exercise station for adults (like at Gunsolly Mills area in Hines Park)
Water activities, pavilion access, keeping broken things fixed.
Water available
Water Fountains, electrical hook up
We have plenty of Parks and PARC to use.
We need more soccer fields. We are the only city that does not have a designated park for fields. And it is unacceptable that we have had to cut teams because of the shortage. Soccer is such a big sport in our area.
we would love to have a community pool - similar to Ann Arbor
Whatever is needed based on the city of Plymouth's rec Dept based in demand.

Work-out stations along a walking trail

Would like to see special events at parks like art walks and local street musicians on the weekends or food trucks and special events.

Youth Sports only

Youth sports, restrooms. I don't want non-residents weighing in on this question. They don't pay taxes here to be able to dictate how my tax dollars are spent.

**Question 8.**

What Recreational or Athletic Program(s) do you or other members of your household participate in?

Anytime Fitness/Novi
baseball, flag football, dance, theater, fitness
Baseball, soccer, basketball
basketball
basketball
biking
Bowling/shuffleboard (table)
Children's soccer league
City youth soccer program, city youth basketball program
Community Education golf
Community parks, PARC activities, Cultural Center, tennis,
Corn hols league, youth hockey
Cornhole league
cornhole, fitness classes
Cornhole, trivia, pickleball
Council on aging
Current: Open Skate. In the past, youth soccer, T-Ball, and "learn to play hockey" events.
currently a member of three running clubs
cycling and ice hockey
DCFC/Canton Soccer Club Travel Soccer, PCCS middle school cross country, PCCS CEBL
Downpup yoga and pickleball at the PARC
Euchre, trivia. Skating lessons and other children's activities a long time ago when daughter was younger.
Exercise class; walking
exercise classes at Cultural Center
Exercise programs
fitness classes & currently taking classes @ Schoolcraft College, not offered in Plymouth
Football, basketball, La cross
Gardening/ landscaping, robotics
Golf

golf
Golf
Golf
Golf
Golf and physical fitness
golf league
golf pickleball
Golf, bike riding, tennis
golf, hockey
Golf, Pickle Ball.
Golf, tennis, pickle ball
Grandkids play
gym
Gym, Yoga, Pickleball
Hockey
Hockey
Hockey
Hockey and golf
Hockey and soccer
Hockey North America, Plymouth Cornhole League
hockey, soccer
I haven't participated in any yet because my child is not old enough, or the date and times usually don't work for me. But I have acquaintances that do benefit from these recreational offerings.
I would participate in pickleball.
I've done fitness classes, dog training, trivia night
Kids soccer
Lacrosse, baseball, volleyball, softball, golf
Mt Bike rides with Motor City MTB Assoc
My son did participate in Soccer until the city had to cancel a league for his age group this year (due to the lack of space) now he plays on a Canton Rec team.
N/A
N/A
N/a
n/a
N/A
n/a
N/A

N/A
N/A
NA
na
NA
nature walks
No organized programs
none
None
None
None
None
none
none
None
None
None
none
None
none
none
none
None
None
None
None
none
none
None
None
None
none
none
None
None
None
None (previously soccer)
none at present, soccer in the past.
None at the moment
None at this time, but in the past my child participated in soccer through Plymouth rec.
none at this time.
None in the city/township
None. When our kids were young they played rec soccer

Nothing current. Previously youth soccer, corn hole, basketball
Nothing within the city other than biking, walking, Friday concerts but I think organized activities are important to the community. Our son grew up participating in youth sports here.
Nothing within the city.
PARC
pickelball
Pickle ball
Pickle ball, cycling ,ice skating, golf
Pickleball
Pickleball
Pickleball at PARC
Pickleball in the ice rink this summer
Pickleball league and trivia (is that considered "recreational?" It's fun
Pickleball, soccer
Pickleball, swing dance
Plymouth Reign Soccer, summer indoor pickleball at cultural center
Plymouth soccer and hockey programs
Plymouth Soccer Rec
Pool
rec soccer
Reign soccer, previously rec soccer, pickleball
Running, bicycling, kayaking, hiking, paddle boarding
Running, Tennis, Biking
Sailboat racing, National Ski Patrol
Senior hockey
Senior softball and pickleball
Skate park
soccer
Soccer
Soccer
Soccer
Soccer
soccer
Soccer
Soccer

Soccer
soccer
soccer and lacrosse
Soccer and TBall
Soccer baseball pickleball
Soccer, Baseball, Hockey, and Dance
Soccer, baseball, hockey, basketball
Soccer, basketball
Soccer, basketball
Soccer, basketball
soccer, hockey
Soccer, hockey
soccer, pickleball
soccer, pickleball
Soccer, running, cycling
Soccer, swimming
Soccer, tball
Soccer, TBall
Soccer, Volleyball, and Lacrosse
Soccer-adult rec league
softball, hockey
Some exercise classes
Son plays baseball in college, but used city facilities for years in the past.
Special Olympics
Sports
Summer indoor pickleball
Summer Pickleball League at Plymouth Cultural Center
Swim
Tai Chi
Tai Chi and Pickleball
Tball
T-ball
t-ball, soccer, fitness classes
Tee ball
tennis
Tennis/Pickleball.
Theater
Travel soccer

Triva Night - multiple times
Trivia
Trivia, soccer, tai chi
Walking
Walking
Walking
walking and gardening
walking indoors
Walking, birdwatching
Walking..biking. .golfing
We go to the health club Planet Fitness
We have participated in soccer and T-ball in the past.
We play tennis at the arts park area
We took a tai chi class
We used to participate in soccer for many years but my daughter is too old now.
We want to join a pickle ball group
weight lifting / swimming
When my children are old enough, they will participate in recreational activities (within the next two years).
Workout classes
Workout classes, basketball, lacrosse, volleyball, football.
Yoga
Yoga, soccer and lacrosse
Yoga, walking
youth basketball and volleyball, adult volleyball
Youth soccer
Youth soccer
Youth soccer
Youth soccer, youth baseball.
Youth sports
Youth sports, yoga classes, personal training, walking, dog w alkin

**Question 9.**

What new Activities, Recreational or Athletic Programs, or Leagues would you like to see offered in the City that are not currently offered?

30-40 minute lunchtime yoga
A recreation center with aquatics etc
Activities and events for seniors
additional hiking/nature trails; adult tennis league;
Adult coed soccer
Adult kickball league
Adult Rec leagues in basketball, tennis, softball/baseball or open gym time for pickup leagues
Adult recreational leagues for things like softball/dodgeball/soccer/etc
Adult soccer, volleyball, public skating (not hockey related)
Adult Tennis
Adult tennis lessons
Adult walking or biking groups, more swimming options on nights and weekends
Adults and youth basketball leagues
Aquatics
Arts and crafts programs
Basketball league, sand volleyball league, tennis league
Basketball, more summer camps
Basketball, so it will get the hoops off the curbs.
Bike path
Bocce Ball
Dog park
easier activities for older people with health issues
Eucre, trivia
Facility that accomodates recreation activities similar to Canton's Summit, Pickle Ball, walking trails,
Field hockey
Fitness Center
Gentile yoga
Golf league and tennis for middle school

Golf leagues where individual players could sign up and play with other individuals
High school level, non school related baseball, tennis leagues.
High-school age basketball program and/or league, climbing walls/bouldering opportunities, high-school and adult indoor volleyball program and/or league
historical city walking tours.
I am not sure
I can't think of anything
I don't know what is currently offered
I know that you offer recreational corn hole games in the summer, and I think that kubb would be a great summer game that many would pick up on quickly
I would like to see more activities for senior citizens.
Ice skating, summer soccer, tennis, football, hockey
I'd like to see more Boot camp, cross fit type of programs offered after 5pm.
Indoor pickleball, outdoor pool
It would be great if the city allowed more spots for the Plymouth Canton Special Olympics to practice.
Just fix the parks we have. Get rid of wood chips add soft asphalt pads, Water the grass, cut the branches overgrown. Rake the parks to pick up sticks. Just fix what we already have. Our parks are embarrassing.
Lacrosse
lacrosse and paddle ball
Mens Hockey league 30 years up.
More activities for seniors, like Trivia
More athletics to get kids outside and away from screens.
more classes offered for seniors for exercise or recreation ex. dance classes
More open skate at community center
More pickleball
More pickleball
More Pickleball offerings
More senior activities or mixed ages
More senior programs at the cultural center in the day time.

More space for pickleball other than the indoor PARC league
More yoga in different parks as there are too many people in the DTP sessions.
More youth classes
Mountain Biking or Street Hockey would be fun
n/a
N/A
n/a
n/a
N/A
n/a
N/A
NA
No idea.
No response
Non- or low-competition sports/yoga/group activities for teens. There are generally very few physical/recreational opportunities for high school students who just want to learn a sport or engage in physical activity for the fun of it, without the pressure/time commitment of a school or club team. Seems like a possible niche for Parks & Rec to fill!
None
None
None
None
None
None
None
None
none
none
None
None
None
None
None
None
None, let the parents fund and organize it.
None.
None. I like just sitting in the park
none...mostly provide location to play.

not sure
not sure
Not sure if the City has adequate space to do much at the level it would need to be to be successful.
Not sure right now
Of course pickleball times like northville offers
Off leash Dog park
ok as is
outdoor aquatic center (something more interesting than just a rectangular pool, splash/spray area, slides, lazy river, etc. Huntington Woods is just one example, google has many to use for inspiration). This would further enhance quality of life in plymouth, the waitlist at colony is several years. A municipal outdoor pool could also have a membership system & people would pay for it because they are doing it currently at numerous private facilities. Many programming options, movie night, theme parties, swim lessons, life guard training, ect.
look at emerging trends, climbing wall, pickleball, skatepark, outdoor winter skating ribbon/bike and roller blade at other times, mini golf...think beyond the traditional activities
Outdoor pickleball
Outdoor Pickleball League
Outdoor pool
Outdoor yoga!! I used to do yoga at the cultural center and I miss it very much. We have beautiful green spaces in Plymouth and I wish there were yoga offerings outside.
Pickleball
pickelball courts
pickelball for youth and adults and nice basketball courts
pickle ball
pickle ball
Pickle Ball
pickle ball
Pickle ball
Pickle ball
Pickle ball and tennis
Pickle ball courts
Pickle Ball league
Pickle ball ping pong euchre
pickle ball, soccer
Pickleball

pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball
Pickleball courts
pickleball courts would be nice
Pickleball I
pickleball league
Pickleball league or drop in recreational times
Pickleball, kickball, adult soccer,
Pickleball, yoga, zumba, adult lap swimming, water aerobics, swim lessons for children
Pilates and yoga
pinocle club
Pool club/team, water polo, gymnastics club
Rollerskating
Senior physical activity mornings.
Senior programs. Like Livonia
Soccer club
Swim
Swim league, volleyball, lacrosse
Swimming
Tai chi
Tennis and pickleball
Tennis lessons please
Tennis lessons,
Tennis, Pickle ball, Youth Soccer for US11 returned!
Ultimate frisbee league, young professional soccer league. More active opportunities for active sports that help people get to know others.
Undecided
Undecided
unknown
Volleyball, lacrosse, flag football

Walking / running paths

Walking clubs, offerings for teens over 13, an arrangement with PARC for municipal open swim, dog park

Water activities, physical fitness

Whiffleball league, adult soccer, stretching and mobility classes (not yoga)

Yoga classes

Yoga, dances for seniors, or couples, not kids. Walking groups during the day.

Youth Dance/Gymnastics

**Question 12.**

On what streets would you like to see additional bike lanes located?

AA Trail
AAT, Harvey, Main St.
All main streets
All main streets leading from DTP to Hines Drive
All major roads
All major roads. In addition Main Street: Ann Arbor Trail, Harvey, Penniman, Church, Union,
all major streets
All major streets in the city....Penniman, AA Trail, Harvey, etc.
all of Main Street, Farmer
All the way down A2 Trail
Ann arbor road
Ann Arbor road, Ann Arbor trail, Powell, Main
ann arbor road, old village, and connections to hines park
Ann Arbor Road, Sheldon, Farmer, Main Street
Ann Arbor Tr., Penniman, Forest, Would also include a historical bike tour for visitor's and residents
Ann Arbor Trail
ann arbor trail
Ann Arbor trail
Ann Arbor trail
Ann Arbor trail
Ann Arbor trail
Ann Arbor Trail and maybe Penniman
Ann Arbor Trail and Penniman
ann arbor trail and pennimen
Ann Arbor Trail and Sheldon to better connect to West, RedBell, and Bird.
Ann Arbor Trail, Ann Arbor Rd, all of Main St, Sheldon, Beck
Ann Arbor Trail, Harvey Street, Penniman/Church Streets
Ann Arbor Trail, Harvey, Farmer, Junction
Ann Arbor trail, Harvey, penniman

Ann arbor trail, Harvey, penniman
Ann Arbor Trail, I should be able to travel safely on a bike from one end of P to the other
Ann Arbor Trail, Main St
Ann Arbor Trail, Main St, Mill, Starkweather, Farmer
Ann Arbor Trail, Penman
Ann Arbor Trail, Penniman, Blanche.
Ann Arbor Trail, Penniman, Harvey, Starkweather, Mill, Farmer
Ann Arbor trail, Penniman, Union
Ann Arbor Trl
as many as possible
Bike lanes connecting Hines Park to downtown would be helpful
Canton Center Road
Church, Penniman, Harvey, Ann Arbor Trail
Cyclists share the road with cars and our streets should encourage coexistence – many city streets are so narrow by creating a bike lane would potentially make for more dangerous situations with cars and cyclists. We should prioritize pedestrians, walking is likely the most used mode of transportation in the city following cars.
Deer, Wing, Harvey
Due to the large traffic volume I don't enjoy biking in the city as often as I did.
E. Ann Arbor Trl, Lilley/Mill, Plymouth Rd
Evergreen, MckKinley,
Everywhere
Extended North on Main Street to Mill. Ann Arbor Trail
Farmer
Farmer Sheldon to a Hines park connection.
Farmer, Evergreen, Church, Union, Ann Arbor Trail
Farmer, main street, penniman, mill street, plymouth road - most importantly bike lanes need to be contiguous and connect to destinations; in segments or isolation they are not effective. Need an overall non-motorized plan by a qualified non-motorized specialist, not Wade Trim!
Harvey

Harvey

Harvey

Harvey

Harvey definitely, and the North half of Main, as it's really not safe to ride there at all unless on the sidewalks, which is not allowed and also not safe to pedestrians. Also Farmer, since cars there tend to go \*much\* faster than the speed limit. Lilly/Mill also. The strictly residential streets are really generally ok to ride without dedicated lanes. All the surrounding county roads too-- Sheldon, Ann Arbor Rd--but I suppose that's not up to the City.

Harvey towards old village, Main street toward old village, Ann Arbor Trail, Starkweather

Harvey, Adams

Harvey, Ann Arbor Trail

Harvey, Ann arbor trail, Lilley, Penniman

Harvey, Ann Arbor trail, main st from mill to town.

Harvey, Main north

Harvey, Main Street, Ann Arbor trail, Ann Arbor road

Harvey, Main, Ann Arbor Trail, Liley, Penniman, Farmer, Old Town

Harvey, McKinley, Lilley/Mill, Penniman, all of Main Street, Ann Arbor Trail

Harvey, Mill, Lilley

Harvey, Mill, Starkweather, Ann Arbor Trail, Farmer

Harvey, Penniman and Ann Arbor Trail

I'd like to see signage directing/encouraging cyclists to stay on roads with bike lanes. It seems dangerous when they are riding on the 2 lane streets that don't have bike lanes, for example Ann Arbor Trail.

I'm not sure but I'm hesitant to ride on any major street

It is uncomfortable biking into downtown from the North (taking Harvey or Main St). It would be nice to see Harvey have a dedicated bike lane, but I understand logistical issues with width.

It's not so much that we need more bike lanes (although that would be great, especially on Penniman and Ann Arbor Trail), it's that we need barriers between the cars and the bikes. I don't feel comfortable using the bike lanes on Main because I'm usually with my kids and I don't believe cars are respectful of our safety.

I've seen 1 person using the Main St bike lane. Total waste of space/money.

Lilley, Olde Village streets

Lilley/ Mill, Ann Arbor Trail - don't get rid of car lanes for bikes like Main St ( big mistake)

Lilly, Ann Arbor trail

Main st, Ann Arbor trail, harvey

main st, starkweather, ann arbor trail

main street

Main Street (or parallel street)

Main Street from Mill to downtown, Starkweather, Mill

Main street, Penniman, Ann arbor trail and the downtown area.

Main towards Old village

Main, Ann Arbor Trail

Main, Lilly, starkweather

main, starkweather, ann arbor trail, penniman, farmer

Main, Starkweather, Harvey

Main, Wing, Union, AA Trail, Penniman

Mill St., Starkweather, Main St (North of the railroad tracks), and continuing out to Hines Dr.

More on Main to Plymouth rd and Starkweather

Most people cycle on Hines. Bicycle lanes getting there and to downtown and old town destinations

N/A

N/a

n/a

N/A

N/A

Na

No comment

No more .. very few people use them and is causing issues with traffic

No more. There's already too many bikes lanes and virtually no one uses the ones that are there! It makes driving down town a nightmare

No paths on streets. Too dangerous. Dedicated bike paths

No reply

Non that interfere with parking

None

None

None

none

None

None

None

None

None

none

none

None

None

None

None

None

None

None

None

None

**NONE bicyclists NEVER obey rules of the road**

None I have never seen ANY person biking down the ones on Main St. just added congestion to the street traffic on Main & Ann Arbor Trail. Need to **INSTALL** a left turn arrow on the traffic light@ that intersection. Impossible to turn when concerts or activities are ongoing, maybe one car is able to turn on green after waiting for people to cross.

None that I can think of. The bike lanes on Main are under used and because lanes have eliminated traffic has increased considerably on S Harvey.

**NONE!! CANCEL ALL!! TOO MANY ALOOF INCONSIDERATE BIKERS HERE. I WILL HELP BLACKOUT PAINT EXISTING LANE MARKINGS.**

None, a too many "road diets" already

None, the bike lanes are a hazard. Most people on bikes do not obey traffic laws and are dangerous to pedestrians. The police should be enforcing traffic laws for those on bikes.

None, the ones on Main Street are rarely used. The addition of the lanes has not been positive on the traffic flow

None, the ones on Main Street are rarely used! Stop trying to keep up with Ann Arbor

None.

None. Never seen a bike yet on Main Street

None. Remove the ones you already have, that no one uses, on Main street

None. Stop trying to be like Ann Arbor. They are killing their businesses and traffic is a complete nightmare.

North Main Street, Starkweather

North main, Harvey, forest, starkweather, mill. Also build protected bike lanes on South main. The current configuration feels dangerous

Not bike lanes but protected bike facilities or off-road facilities. All arterials and collectors in Downtown Plymouth. Not needed on residential streets.

not sure

Not sure, the bike lanes on main street are terrible and I never see anyone use them.

Nowhere

On streets that have the appropriate dimensions to accommodate them.

Penniman

Penniman and Ann Arbor Trail

Penniman and Ann Arbor Trail.

Penniman, Ann Arbor Trail

Penniman, Ann Arbor Trail, Farmer

Please no more bike lanes!

Plymouth Rd., Lilley-Mill, Starkweather, Ann Arbor Trail, Sheldon Road.

Plymouth Road North of town

possibly Mill and extended on Main St.

Protected lanes for Main Street and Ann Arbor trail.

routes (not streets): route from Main Street to Hines Park, to Kroger, to Old Village, etc.

Sheldon

Should be on all prime use roadways. Not needed internal to subdivisions.

Starkweather, Mill, Farmer, Plymouth, Ann Arbor Trail, Ann Arbor Road, Main, Center, Penniman - EVERY STREET

Streets and at least a lane in a half for safety space

Streets that lead to/from Hines Drive (Starkweather & Farmer. Riverside).  
AA Trail.  
Evergreen.

The bike lanes on Main Street are never used! I've never seen anyone in one

The busy streets. AA Trail, penniman, farmer, mill, main.

The problem is the cars do not respect them

There are enough bike lanes. Many are dangerous because bikers do not obey traffic laws

There are more bikes on the sidewalk on main Street than use the bike lane.

Throughout the downtown area

To access Hines dr, either Starkweather from Main to Hines, or Mill between Main and Wilcox. Also Main St from Kellogg to Lilley would be good.

trails not streets, streets are too dangerous and in need of repair

Undecided

unsure

We don't use the bike lanes that the city installed on Main St. Waste of taxpayer money.

We need to incorporate Hines Drive into our rec plan. A resource too long overlooked.

Wilcox road connecting to Old Village and Hines Drive. Riverside connecting to Hines Drive.

You'd have to be crazy to ride a bike on Main Street with the bike lanes or not. The road is a mess with potholes and cracks. FIX THAT.

**Question 21.**

Do you have any additional input for the Recreation Master Plan?

A community outdoor pool would be amazing!!!! Northville has one, canton, we need one too. It's the only thing missing in our town

Add gymnasium and gym access to City residences....and be careful of "adding" parking, at the expense of green-spaces or good walkability. I think most people accept they have to walk more, to park in downtowns...lets not make this a city of parking spots.

All in all I believe the city does an exceptional job for it's residents

Any recreational activity (fall fest, art festival, music in park) is just a massive mosh pit. It's like spring break in ft. lauderdale.

Better access to Hines Park from the city.  
Walking and biking trails.

Beyond currently identified parcels for acquisition and change back to passive natural/native landscapes, there should be a more consorted effort to restore the Tonquish Creek trail head/and trail to a naturalized area. The area is currently overrun with invasive, full of garbage/broken concrete, thick with sediment, the sides of the river are falling in carrying with it old street lamps. Old Village suffers from very few parks - or very poor access to Hines Park due to Mill/Wilcox/Northville Roads are very dangerous to cross, especially with children.

Bike paths on city streets are for a small minority at the inconvenience of many. Bicyclists generally do not adhere to traffic laws and bikes should be licensed.

Build a swimming pool at the lumber mart site. Residents only, no parking lot

Build mor electric car charging stations.

City sponsored 5Ks / races that involve residential streets being closed need to be strictly limited to non-profits or for profits who can demonstrate 100% of funds are given to charity.

Recommend the next survey state what the the City boundaries are.

Recommend the next survey include links to the ordinances so people can read about them before responding to the survey.

Hines park is in the city???

Clean up the foliage surrounding the ball field south of the Cultural Center.

Concentrate on walkability and green space. Playgrounds are nice, but there also needs to be space for people to walk and ride bikes.

Connecting Hines Drive with bike routes on Wilcox and Riverside roads would be a excellent plan.

Connecting trails and bike facilities is a key element. All bike lanes should be barrier separated or off-road.

Continue doing all we can to beautify Kellogg Park—our crown jewel. More trees are needed.

Continue to work with the township

Create additional parking spaces around town to coincide with the overload of events during summer and also for the development in and around the downtown area.

Suggestion: Move Tae Kwan Do occupants to another location (maybe by Bode's) and knock the building down to create more parking spaces close to the park.

Enforce parking times more frequently to keep people from staying too long and not go to local businesses.

Think about parking limits in public lots (i.e. like by EG Nicks, Library...etc) to keep people from leaving cars all day and sometimes all night

Creating additional parking and saving the Penn Theater should be the city's top priorities.

D 1) Provide a detailed list of what you plan to spend the millage on as I am concerned this does not exist. 2) somewhere on the city web page state that this millage will be on the ballot and provide the list from above. 3) Consider Drop the current millage request and create a new one for a nice recreation complex similar to what Livonia has and which all ages can enjoy.

Do a better job of getting input. Also, the communication of this 'PLAN' is very poor. IF this mileage goes down it'll be because it was poorly promoted. People want great parks and recreation but, the way this millage was approached was not good.

Dog park

explain the full master plan..

Fitness trails

Focus on our small town and not what Ann Arbor is doing!!

For neighborhood parks with soccer fields, consider installing turf. It is impossible to establish and maintain good grass, it's weeds and bare most of the time.

Install new play structures in all parks that are modern, interesting and have a lot of play value as opposed to the large plastic ones that look big but really do not have a lot of play value for kids.

For the love of God, stop with the bike lanes.

Get something like Canton's Summit

Great considerations and love the amenities, but I think there can be a better strategy to secure alternate public/private funding rather than fund by tax increases!

Green spaces are important

Have it done by a professional. Not the hacks at Wade Trim

Have not seen

I can not stress enough how the city needs to prevent developers from bulldozing but of homes. Make a bulldoze permit so expensive that developers won't do it. The city needs to preserve these homes or we will be left with nothing but overdeveloped streets that have no charm or character. It is a shame to see

I do not believe it is going to give you a clear picture of what people really want/need. I know that is hard to determine, but this won't do it,

I grew up in Dearborn where there are city pools available in the summer as well as a civic center with an indoor pool. I would love to have aquatic programs for my daughter available through the city. Many of the swim clubs in the area charge \$1,500 per summer and they all have waitlists, so I think many citizens would be thrilled to have the option to purchase a membership for aquatic programs through the city.

I love the availability of the neighborhood parks.

I oppose any attempt to raise taxes to fund the recreational programs.

I think green space is important, but unfortunately our taxes are so high already. It would be nice if the city could use some of its tax revenue to support this effort. The tax base of the city is massive and I can not fathom where all this money goes.

I think that Kellogg Park is much more important to the city than the small parks dispersed in the neighborhoods. In terms of funding, Kellogg should be the priority.

I think we need to take a much harder look at sizes of new houses & garages to better fit our neighborhoods. I dread the day when a large house/garage reduces sunlight to MY yard.

I would love to know more about it

I would love to see the rose compass painted!!! It's there keep it up.

I've been going to Royal Oak and West Bloomfield for years because of their recreational facilities and classes. Way more attuned to senior activities than Plymouth.

If, as stated, the Rec Department is looking to add space for youth sports, I would like to be sure that this project would include only youth sports, not sneaking in adult sport activities or redefining youth sports.

Improve the city parks in materials (maintain playscapes, landscaping). The city should be held accountable and held to the same standards to maintain its current parks, as they put on its residents. Let's place focus (and all of our increased tax dollars there!)

Include more native plantings in our parks. Spaces that are not open areas for organized recreation should be planted with native species. We have the opportunity to get on the Homegrown National Park map in a big way!

It is best to socialize ideas prior to vaguely requesting a milage without specifying where the funds will go.

It would be helpful if surveys included an option to copy your completed survey to send to your email.

Like schools, recreation is an investment in the community

Love the energy Brandon has brought to the Department. Lots of unique opportunities from trivia, cornhole, citizens academy. Keep up the good work!

More green space.

More green spaces please. Seems that every corner of undeveloped property has disappeared.

Also, the residences that back up to Tonquish Creek need to fix the drainage issues that their landscaping created....the trail is no longer passable west of the senior housing.

More indoor adult events, eucre trivia games etc.

More marked bike lanes will make biking in the city safer for everyone and keep bikes off of the sidewalks.

More pickleball

More pickleball courts

More recreation department activities for all ages, especially young adults, is a must.

More trees. More thoughtfulness to green and historic charm and/or less of the same looking new builds.

My opinion is the city is doing a good job and is forward thinking

n/a

N/A

NA
Nature reserve areas with gardens - like MSU's Tollgate would be nice.
Need more quiet green spaces and trees
No
No
No
No
no
no
No
No
no
No new taxes!
No new taxes!
No one uses the bike lanes because they are in the street and they don't follow the road rules at all. They just roll thru the lights.
None
None
Nope!
Not at this time
Not at this time.
Not sure exactly what the plan is.
Over development has greatly decreased the quality of life in this area. Not everything is simply about money and big profits
PARC has so much potential but I wish it had more city recreational activities, especially more open swim and gym times. If there were more places I could take my kids on rainy or very cold days, I would be so happy.
Parks are a huge plus factor for the city. The more we can turn vacant land into usable parks the better. Condos are nice but keep a balance between housing and park area on newly developed plots.
Pedestrian friendly downtown is very important for all of us I believe
pickle ball courts are needed in the city.
Please communicate often using emails, and public meetings (with Zoom), throughout the planning stages of any money spent from the millage if passed.
Please continue to support a recreational soccer program and work to restore the offerings up through U14.
Please don't commercialize Plymouth or drastically change it.
Please fix the fountains in all the parks. Only one that works is in Smith Park. Why are they left broken for the past couple years?
Please no Marijuana dispensaries, retail, grow facilities or storage.
Plymouth is a nice place to play and recreate. You're doing a nice job.
Plymouth's parks are well-maintained and reflect well on the community. You are doing a great job.

Public pool + better shade tolerant and high traffic grass in Kellogg park

Put it in the shredder and focus on gutting the cultural center of anything to do with hockey...then consider uses that really benefit and appeal to City residents.

Quit being a bully with downtown restaurants and the Penn Theatre.

Really think a community pool would be a great and compelling asset!

Retaining green space is critical.

Route Tonquish creek from under the city to create a pond on the Wilcox House property. I think it is private property so it is complicated, but if city were to buy the property it could remain protected and be extension of Kellogg Park with a pond for walking and even skating when conditions permit.

Scale the plan down a notch and reduce your millage ask.

Seek more input from residents rather than so strongly relying upon consultants, and the DDA

Spend more time encouraging investment by homeowners instead of stifling it. The costs of land and construction is very expensive, people do not need to be told what to do. Most builders and homeowners have great ideas and are creating homes that will last much longer than the ones they tore down. Also leave the restaurants alone with their outdoor seating. We have a short outdoor dining season, the restaurants are a huge asset to the city and a large reason why people come here. It's a very difficult business with staffing, cost of food and other expenses, support them please.

Stop rezoning properties, focus on the safety and security of the people that live here and not build, build, build. Consider an ordinance to force homeowners to take care of their trees, trimming them as needed not just letting them grow through power lines resulting in power outages that can easily be avoided. Requiring dead trees and evergreens to be removed as these are a fire hazard and perpetuate electricity outages during storms. A tree ordinance is one thing but actually taking care of them is another.

Stop trying to be Ann Arbor - focus on fields and parks not bike lanes which are not used

Take the bike lanes off Main Street

Thank you for your efforts

Thanks for your work and care for the city I love.

The City would benefit from having an outdoor pool. I know we have limited land resources, but we are a fantastic city, and we can and should think about these things. Lastly, thank you to the City and to the planning commission for being attentive to NOISE. We deal with trains, and that is something that we can work with the railroads about. But one thing we CAN control is the noise emitted by vehicles and motorcycles. I'd like to see this policed better in the City. This is such a tremendous place to walk and congregate. Motor cyclists have every right to come in and enjoy the city. They do NOT have a right to ruin the time of peaceful walkers, including those with dogs and babies, outdoor diners, and everyone else who is respectful of others. I'd like to see either signage in the DTP or some intentional policing to share that we have allowable decible levels by ordinance in the City, and that we police it.

Lastly, as for getting information in general and regarding special events, I'd add that the option of this coming via text/sms would be a welcome addition. So many of us get our information by being notified via text to our phones.

Thanks for asking for our input!

The Cultural Center should have the Council on aging activities there. There is more room there for senior activities. There could be travel activities there also for Seniors. The city does nothing for seniors when it comes to activities. It is all done through the township.

The park at Maple & Evergreen needs one or two signs indicating that it is a public park and not just for the rich. It should also be developed to have one or two soccer fields. If my neighborhood park can house a soccer field, then the rich people should have one or two in their neighborhood, especially with the size of that park. A play structure for little kids should also be put in that park. Maybe a few benches and better lighting for at night.

There should be signs at the park at Maple and Evergreen should have signs indicating that it is a public park, not a park just for the rich living around the park. This park should also have a soccer field because it is so large. My neighborhood park has a field and it is a lot smaller. Maybe a Playscape as well.

Too much emphasis is being placed on recreation to the detriment of maintaining and enhancing the parks.

We always hear 'One Plymouth' yet if a City resident wants to reserve a shelter in McClumpha we cannot do so because we do not reside at a Township address...and yet City residents pay far more in taxes and the Township residents seem to think they have a bigger voice on what tax dollars are spent creating. Just an observation...

We are very upset about the lack of clarity and enforcement of the crosswalk signs on Evergreen at Penniman and at Ann Arbor Trail. Cars do not stop at all. The signs state that cars must stop for pedestrians "in the crosswalk". No one knows what that means. Does it include the sidewalk right at the street where pedestrians are waiting to cross? Does it merely state the obvious law that you can't drive straight into someone who is in crosswalk in the street? I've watched our children and our neighbors sit at those crosswalks, push the lights, and wait and wait for drivers to do anything. I can't believe our tax dollars paid those signs and lights without any enforcement by police or a clear ordinance that cars must stop if the lights are flashing.

We need to cooperate with neighboring communities instead of increasing our infrastructure so that we don't get trapped in having property and buildings that we won't be able to maintain long term. If this is truly a joint master plan it needs to be jointly supported from a fiscal standpoint; any additional infrastructure should be purchased and maintained by the entire community - the city and the township. The model used by the Plymouth District Library is a good example. I am not in favor of any opened ended millage request that includes items that are not definitive.

We need ways to get people out of their houses and meeting each other, engaging with each other and building community. It doesn't have to be a sports thing. Think beyond the sports box and offer opportunities for engagement that can be enjoyed by many different people.

We really appreciate the dog bags in the parks! Such a nice little touch that helps keep them clean if people forget / run out.

Continue to invest in a walkable downtown. This is why we and many of our friends moved to the city of Plymouth.

Plymouth needs an outdoor public pool! It's too bad that people have to join long waitlists or join a club to swim laps or go hangout on a hot day.

A social zone downtown would be really nice.

What happened to working with Plymouth Township? Why should survey include people who don't live in the city. They will not be paying the tax. Our neighborhood parks are great.

What is the master plan? Also, the City doesn't need a joint recreation plan with Plymouth Twp.

When there is a event going on in the downtown Plymouth area, such as Music in the Park, or art fairs, etc. There is no place. I have often left because I could not park and I can't walk that far due to health reasons. I have tried to go to a particular shop or restaurant or go to the Penn, and after driving around 2 or 3 times, I often have to leave due to lack of parking or the time restrictions. 2 hours parking limit is not enough time to go out to eat and see a movie. And if there is something going on in the downtown area and you just want to support the Penn, I often can't go due to the parking situation. Thank you.

Would be awesome to have a Plymouth Rec Center like Livonia has.

Would LOVE to see plans for a public pool!

Yes, I would not be opposed to a MODERATE millage to improve the recreation facilities in Plymouth, however the proposed millage is WAY too high. I will vote no as the millage as it stands now.

Yes.. don't see how many people you can jam in this small town. It's cute.. historical.. and very pleasant to live in but definitely overcrowding will be a problem. We are not above crime..dope..drugs...etc...we are all human. Love the churches in this town.. whether you like it or not... we all need God.



## Administrative Recommendation

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Paul J. Sincoc, City Manager  
CC: S:\Manager\Sincoc Files\Memorandum - Annual County Right of Way Permits 2024 - 11-20-23.docx  
Date: November 1, 2024  
RE: Annual County Right of Way Maintenance Permits A-24119 & A-24064

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### Background

Each year the City is required to file a new permit for operations within the right of way of the County roadways, namely Sheldon Road, Plymouth Road and Mill Street. The City has water mains and sanitary sewers as well as sidewalks located in the right of way of those roads and our routine and emergency maintenance of those facilities requires that we obtain a permit to complete the work. This is an annual permit process. The County has continued to put all of our permits into a single Resolution, which saves a lot of paper and time for both the County and the City.

The County requires that we have a City Commission Resolution designating the persons authorized to make application to the County for a permit. For the past several years, this has been the City Manager, Municipal Services Supervisors and Police Chief.

We have attached a memorandum from DMS Director Chris Porman which further outlines this permit requirement.

### RECOMMENDATION:

The City Administration recommends that the City Commission authorize the City Manager, Municipal Services Supervisors, and Police Chief to sign the Application and Permit for operations within the County right of way. This will allow the Administration to process the documentation with the County.

We have attached a County prepared proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.



## **Department of Municipal Services**

1231 Goldsmith Plymouth, MI 48170    734-453-7737 phone    734-455-1666 fax

Date:            October 19, 2023  
To:              Paul Sincock, City Manager  
From:          Chris S. Porman, Assistant City Manager/Director of Municipal Services  
Re:              202 A4nnual Wayne County Permit: A-24119 & A-24064

### **Background:**

Wayne County has released their permit packages for the Wayne County Roads, which we apply for each year. Roads under the Wayne County system include Mill St, Plymouth Rd, Sheldon, Riverside Dr, & Wilcox. Ann Arbor Road, although maintained by the County is under State of Michigan jurisdiction and we will be applying for that permit in a separate action by the Commission, once the permit application is released.

Wayne County has combined all the various permits into one single application, and they are continuing that this year, meaning we only need to take action on one resolution and it will be used for all Wayne County permits.

The City is required to file a permit to occupy the right way of County Roads for maintenance purposes. Examples of activities covered under the maintenance permit include: sanitary sewer work, water main work, sidewalk repair/replacement, street sweeping, and salt applications.

While it is not common practice for the City to maintain the Wayne County roads which are within the City limits, it should be noted that we have water main and sanitary sewer mains running under the right of ways. We have had occurrences where we need to complete repair work. It should also be noted that during declared "snow emergency" our crews have applied snow and ice control measures on county roads.

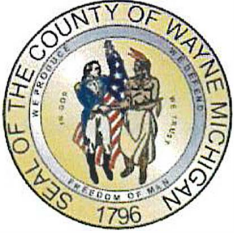
The second part of the permit is pavement restoration, which would occur if needed to replace the road way due to any of our utility work as mentioned in the description of the maintenance permit. This permit also allows our contractors to work to replace sidewalk along the County right of way.

The County now requires that we have a City Commission Resolution designating the persons authorized to make application to the County for a permit. Historically, this has been the City Manager, Municipal Services Supervisors and the Director of Public Safety.

**Recommendation:**

It is my recommendation that this be brought forth to the City Commission for formal action to authorize the City Manager, Municipal Services Supervisors, and the Director of Public Safety to sign the Application and Permits for maintenance and pavement restoration within the County right of way. This will allow us to proceed with processing the documentation with the County.

Attached is a County prepared proposed Resolution for the Commission to consider regarding the matter. Should you or the Commission have any questions, please feel free to contact me.



*Warren C. Evans*  
*County Executive*

OCTOBER 16, 2023

City Of Plymouth  
1231 Goldsmith  
Plymouth, MI 48170-1637

**RE: A-24119 & A-24064**  
**2024 Annual Permit Package**  
**Wayne County Department of Public Services**  
**Engineering Division – Permit Office**

Attention: Chris Porman

Enclosed is your Wayne County Annual Permit package. In an effort to expedite the process Wayne County DPS Engineering Division Permit Office is combining the Annual Maintenance Permit, Annual Pavement Restoration Permit, and Annual Special Events Permit into on single application.

1. **Annual Maintenance Permit:** The annual permit authorizes the permit holder to occupy Wayne County Road right-of-way for the purpose of inspection, repair and routine maintenance of the following facilities which are under its jurisdiction:
  - a. Sanitary sewer inspection, repair and routine maintenance.
  - b. Water main inspection, repair, routine maintenance and installation of residential and commercial water service connections (two-inch maximum diameter).
  - c. Other utilities (i.e., natural gas, electric or fiber optic).
  - d. Application of dust palliatives; and
  - e. Repair and replacement of existing sidewalks.
2. **Annual Pavement Restoration Permit:** The annual permit authorizes the permit holder to occupy Wayne County Road right-of-way for the purpose of pavement repair and restoration.
3. **Annual Permit for Special Events:** The annual permit grants preliminary authorization to a municipality to perform the following:
  - a. Temporarily close a county road for a reasonable length of time for a parade, marathon, festival, or similar activity.
  - b. To use a county road as a detour for traffic around such activity taking place on a non-county road; and/or
  - c. Place a temporary banner within the County right-of-way.



**In addition to the Annual Permit**, this package also includes the applicable following attachments, which are incorporated by reference into the permit:

- A. Scope of Work and Conditions for Municipal Maintenance Permits, *if applicable*
- B. Annual Special Events Attachment for Municipalities, *if applicable*
- C. Banner Attachment for Municipalities, *if applicable*
- D. General Conditions and Limitations of Permits, *if applicable*
- E. Indemnity and Insurance Attachment, *if applicable*
- F. Model Community Resolution, *if applicable*

As a condition of the municipal annual permit, the County requires that the governing body pass a blanket resolution of approval which accomplishes the following:

- A. Agrees to fulfill all permit obligations and conditions.
- B. To the extent allowed by law, hold harmless and defend Wayne County and its officials and employees against all damage claims, suits or judgments of any kind or nature arising because of the permitted activity.
- C. Designates and authorizes an appropriate official of the requesting municipality to sign the permit on its behalf.

Additionally, the Permit Office requires that each municipality provide a written request on municipal letterhead at least (10) ten business days prior to the commencement of a road closure and/or banner placement. The written request should include all required information as specified in the appropriate attachments, “Annual Special Events for Municipalities” or “Annual Attachment for Banners”. Upon approval, the permit office shall issue a permit authorizing the special event activities.

**\*\*\*For all Annual Permits please review the insurance attachment carefully since the insurance requirements have been recently updated.**

The WCDPS Permit Office has published its manual, *Rules, Specifications and Procedures for Permit Construction*. This manual replaces the Permit Specifications Document which was attached to annual permits in previous years. The manual is also incorporated by reference into this annual permit and is available online at:

[http://www.waynecounty.com/dps/construction\\_permits.htm](http://www.waynecounty.com/dps/construction_permits.htm)

**Please return the original permit, signed and dated by the person authorized and designated by the resolution, along with a certified copy of the resolution and a copy of your certificate of insurance, consistent with the requirements transmitted in this package.**



Type the name of the designated signer below the signature line and submit these documents to:

**Wayne County Department of Public Services  
Permit Office  
Attn: Ms. Indira Boda  
33809 Michigan Avenue  
Wayne, MI 48184**

Once received, the Permit Coordinator will validate your permit and return an executed copy to you for your files.

The *Scope of Work and Conditions for Municipal Maintenance Permits* requires that the Permit Holder submit monthly reports of all work performed under this permit. These reports should be faxed to **734.595.6356**.

Once received, an executed copy will be returned to you for your files. If you have any questions regarding this Annual Permit, please contact me at **734.858.1873**

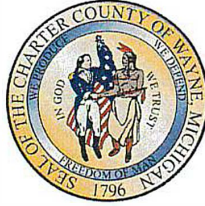
Respectfully Submitted,

Indira Boda  
Administration Management

C: file

Attachments: Annual Permit  
Scope of Work and Conditions for Municipal Maintenance Permits  
Annual Special Events Attachment for Municipalities  
Banner Attachment for Municipalities  
General Conditions and Limitations of Permits  
Indemnity and Insurance Attachment  
Model Community Resolution

PERMIT OFFICE  
 33809 MICHIGAN AVE  
 WAYNE, MI 48184  
 PHONE (734) 858-2774  
 FAX (734) 595-6356



Permit No. <b>A-24064</b>	
ISSUE DATE <b>10/9/2023</b>	EXPIRES <b>12/31/2024</b>
REVIEW NO.	Work Order <b>79646</b>

72 HOURS BEFORE ANY  
 CONSTRUCTION CALL  
**Inspection Staff**  
 (734) 858-2761  
 FOR INSPECTION

**WAYNE COUNTY**  
**DEPARTMENT OF PUBLIC SERVICES**  
**PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN**

PROJECT NAME: City of Plymouth - Maintenance

LOCATION: CITY/TOWNSHIP: City of Plymouth

PERMIT HOLDER:  1231 Goldsmith Plymouth, MI 48170-1637 Contact: MR CHRIS PORMAN	Work: (734) 453-7737 Work Ext: Mobile: Home:	CONTRACTOR:   Work: Work Ext: Mobile: Home:
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DESCRIPTION OF PERMITTED ACTIVITY (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)

·TO OCCUPY THE RIGHT-OF- WAY OF COUNTY ROADS FOR THE BELOW ACTIVITIES

- SANITARY SEWER INSPECTION, REPAIR AND ROUTINE MAINTENANCE.
- WATERMAIN INSPECTION, REPAIR AND ROUTINE MAINTENANCE
- DUST PALATIVE, CALCIUM& SALT APPLICATIONS.
- SIDEWALK REPAIR AND REPLACEMENT.
- TO PERFORM STREET SWEEPING OPERATIONS DURING DAYLIGHT HOURS ONLY.

ALL ACTUAL INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIALS AND EMERGENCY WORK , IF REQUIRED, SHALL BE BILLED TO PERMIT HOLDER  
 REFER TO ATTACHMENTS REFERENCED BELOW FOR ANNUAL PERMIT REQUIREMENTS AND CONDITIONS  
 ALL ATTACHMENTS ARE INCORPORATED BY REFERENCE AS PART OF THIS PERMIT  
 PAVEMENT REPAIRS REQUIRE A SEPARATE PERMIT AND ARE NOT TO BE COMPLETED UNDER THE TERMS OF THIS ANNUAL PERMIT.  
 PERMIT HOLDER AGREES TO SUBMIT MONTHLY REPORTS OF WORK PERFORMED UNDER THIS PERMIT

FINACIAL SUMMARY	DEPOSITOR	APPROVED PLANS PREPARED BY
TOTAL PERMIT AMOUNT	Bank:	Applicant :
Credit	Tender Type:	PLANS APPROVED BY
	Date:	Matthew Fiems
	Check No.:	DATE
	Final Check:	REQUIRED ATTACHMENTS
		Approved Plans. General Conditions. Indemnity and Insurance Attachment. Rules, Specifications and Procedures for Permit.

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans , Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit .

_____	_____	<b>WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES</b>	_____
MR CHRIS PORMAN	DATE		PREPARED BY
PERMIT HOLDER NAME / AUTHORIZED AGENT			
_____	_____	_____	_____
CONTRACTOR NAME / AUTHORIZED AGENT	DATE	VALIDATED BY PERMIT COORDINATOR	DATE

PERMIT OFFICE  
33809 MICHIGAN AVE  
WAYNE, MI 48184  
PHONE (734) 858-2774  
FAX (734) 595-6356



Permit No. <b>A-24119</b>	
ISSUE DATE <b>10/16/2023</b>	EXPIRES <b>12/31/2024</b>
REVIEW NO.	Work Order <b>79359</b>

72 HOURS BEFORE ANY  
CONSTRUCTION CALL  
**Inspection Staff**  
**(734) 858-2761**  
FOR INSPECTION

**WAYNE COUNTY**  
**DEPARTMENT OF PUBLIC SERVICES**  
**PERMIT TO CONSTRUCT, OPERATE, USE AND/OR MAINTAIN**

PROJECT NAME: PAVEMENT RESTORATION

LOCATION: VARIOUS CITY/TOWNSHIP: City of PLYMOUTH

PERMIT HOLDER:  1231 Goldsmith Plymouth, MI 48170-1637 Contact: MR CHRIS PORMAN	Work: (734) 453-7737 Work Ext: Mobile: Home:	CONTRACTOR:  Work: Work Ext: Mobile: Home:	Contact:
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DESCRIPTION OF PERMITTED ACTIVITY (72 HOURS BEFORE YOU DIG, CALL MISS DIG 1-800-482-7161, www.missdig.org)  
TO REPLACE AND REPAIR PAVEMENT CUTS DUE TO UTILITY REPAIRS WITHIN THE RIGHT-OF-WAY OF VARIOUS ROADS IN WAYNE COUNTY IN ACCORDANCE WITH THE WAYNE COUNTY RULES, SPECIFICATIONS AND PROCEDURES MANUAL & WAYNE COUNTY STANDARD PLANS FOR PERMIT CONSTRUCTION.

AT LEAST 72 HOURS PRIOR TO CONSTRUCTION, THE PERMIT HOLDER SHALL SUBMIT WRITTEN NOTICE OF CONSTRUCTION, INCLUDING THE LOCATION AND DATE OF THE WORK ALONG WITH CONSTRUCTION PLANS TO THE PERMIT OFFICE FOR APPROVAL.

THE FINAL AREA OF ANY PAVEMENT TO BE REPLACED AND/OR OVERLAID SHALL BE DETERMINED AND MARKED OUT BY THE COUNTY.

FOR EACH PROJECT, ALL ACTUAL PLAN REVIEW AND INSPECTION COSTS, INCLUDING OVERTIME, SUPERVISION, TESTING OF MATERIALS AND EMERGENCY WORK, IF REQUIRED, SHALL BE BILLED TO THE PERMIT HOLDER ON A MONTHLY BASIS.

ANY ROAD CLOSURE SHALL BE IN COMPLIANCE WITH THE MICHIGAN MANUAL OF TRAFFIC CONTROL DEVICES.  
<http://mutcd.fhwa.dot.gov>

THE ATTACHMENTS LISTED BELOW ARE INCORPORATED BY REFERENCE AS PART OF THE CONDITIONS OF THIS PERMIT.

FINACIAL SUMMARY	DEPOSITOR	APPROVED PLANS PREPARED BY
TOTAL PERMIT AMOUNT	Bank:	Applicant :
Credit	Tender Type:	PLANS APPROVED BY
	Date:	Matthew Fiems
	Check No.:	DATE
	Final Check:	REQUIRED ATTACHMENTS
		Approved Plans. General Conditions. Indemnity and Insurance Attachment. Rules, Specifications and Procedures for Permit.

In consideration of the Permit Holder and Contractor agreeing to abide and conform with all the terms and conditions herein, a Permit is hereby issued to the above named to Construct, Operate, Use and/or Maintain within the Road Right of Way, County Easement, and/or County Property. The permitted work described above shall be accomplished in accordance with the Approved Plans, Maps, Specifications and Statements filed with the Permit Office which are integral to and made part of this Permit. The General Conditions as well as any Required Attachments are incorporated as part of this Permit.

_____	_____	<b>WAYNE COUNTY DEPARTMENT OF PUBLIC SERVICES</b>	_____
MR CHRIS PORMAN	DATE		PREPARED BY
PERMIT HOLDER NAME / AUTHORIZED AGENT			
_____	_____	_____	_____
CONTRACTOR NAME / AUTHORIZED AGENT	DATE	VALIDATED BY PERMIT COORDINATOR	DATE



**Wayne County Department of Public Services  
Engineering Division – Permit Office  
Scope of Allowable Work and Conditions  
for Annual Pipeline Utility Permits**

**General Conditions:**

The Permit Holder shall comply with all requirements of the Miss Dig Statute, MCL §460.701 et seq., as amended. The Permit Holder shall call "MISS DIG", at (800) 482-7161, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.

The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office, at (734) 955-9920, before starting any emergency underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County. For non emergency work, the Permit Holder shall call (734) 955-2154 at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting work.

Traffic shall be maintained in accordance with the current Manual on Uniform Traffic Control Devices and Wayne County Specifications.

A current copy of the, "Wayne County Rules, Specifications and Procedures for Construction Permits" shall be attached and incorporated as part of the conditions of the permit is available online at:

[http://waynecounty.com/dps\\_engineering\\_cpoffice.htm](http://waynecounty.com/dps_engineering_cpoffice.htm)

Annual Utility Permits are limited to the following scope of work:

Excavation within the right-of-way for the purpose of inspection, making repairs, and routine maintenance of the utility owned facilities.

**Special Conditions for Annual Pipeline Utility Permits**

1. Emergency repairs may be made provided notification is given to the Permit Office as soon as possible, and no later than the next Wayne County business day.
2. Immediate notification must be given for emergency (public safety, health and welfare) operations which involve cutting of pavement. An individual permit shall be obtained by the Permit Holder as soon as possible.
3. The Permit Office shall be notified of normal repairs in advance and in writing. The Permit Holder shall provide the approximate location and date of all work to be performed.
4. Utility companies shall submit monthly reports to the Permit Office listing location, date and type of activity for each activity performed under the blanket permit for that month. These reports may be faxed to 734.595.6356.



**Wayne County Department of Public Services  
Engineering Division – Permit Office**

**Indemnity and Insurance Attachment for Pipeline Permits**

The Permit Holder shall defend and hold harmless Wayne County, the Department of Public Services, its officials and employees against any and all claims, suits and judgments to which Wayne County, the Departments, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including County property. The Permit Holder shall provide this indemnity whether the negligence is due to the Permit Holder or to joint negligence of the Permit Holder and the County, arising out of any and all activities performed under the permit or in connection with work not authorized by the permit, or resulting from the failure to comply with the terms of the permit, or arising out of the continued existence of the work product that is subject to the permit.

Certificates of insurance shall be required for all construction permits, excluding residential driveway permits. General liability and automotive liability insurance coverage shall be in amounts detailed below:

*The general liability insurance coverage shall be in amounts not less than \$2,000,000 each occurrence and \$5,000,000 general aggregate. Proof of automobile liability shall be in amounts not less than \$2,000,000 combined single limit for each accident, bodily injury per accident, and property damage per accident, and in an amount not less than \$2,000,000 for bodily injury each person, each occurrence and property damage liability \$2,000,000 each occurrence.*

The certificate of insurance must be provided by a person, the corporation, or by authorized representatives who signed personally either the application or permit. Insurance shall remain in force until the permit is released by Wayne County.

**The WCDPS shall be a Certificate Holder on the policy of insurance worded as, "Wayne County, and its officers, agents and employees are named as additional insured parties." It is also required that the annual permit numbers are included on each certificate of insurance.**

The insurance shall cover a period not less than the term of the permit and shall provide that it cannot be cancelled or reduced without thirty (30) days advance written notice to Wayne County, by Certified mail, first-class, return receipt requested. The thirty (30) days shall begin on the date when the County received the notice, as evidenced by the return receipt.

Such insurance shall provide by endorsement therein for the thirty (30) day notice by the insurer to the Permit Office prior to termination, cancellation or material alteration of the policy.

Licensee agrees to make application for renewal thereof at least sixty (60) days before the expiration date of the policy then in force and to file a certified copy of such renewed policy with the Permit Office. The policy shall also provide by endorsement for the removal of the contractual exclusion.

Should insurance coverage be cancelled or reduced below acceptable limits, or allowed to expire, the authorization to continue work under the permit shall be suspended or revoked and shall not resume until new insurance is in force and accepted by Wayne County. Wayne County may, in such cases, take appropriate action to restore or protect the road and appurtenances. All costs incurred by this action shall be deducted from any remaining inspection deposit, bond and/or Letter of Credit and, if necessary, the Permit Holder may be billed to defray actual expenses.



Wayne County Department of Public Services  
Engineering Division – Permit Office

Conditions & Limitations of Permits

**Plan Approval and Specifications:** All work performed under the permit shall be done in accordance with the approved plans, specifications, maps, statements and special conditions filed with the County and shall comply with Wayne County Specifications, as defined in the current *Wayne County Rules, Specifications and Procedures for Permit Construction*, included as an attachment to this permit, the *Wayne County Standard Plans for Permit Construction*, and the *MDOE Standard Specifications for Construction*, as modified by WCDCPS Special Provisions, and other WCDCPS specifications. Any situation or problem which occurs as a result of the construction, operation, use and/or maintenance of the facility in the right-of-way, and is not covered by the approved plans nor by the County's current Standards and Specifications shall be resolved by the Permit Holder as directed and approved by the Permit Office. Any significant change to the plans must be approved by the Permit Office and is authorized only when an approved addendum is obtained from the Permit Office.

**Fees:** The Permit Holder shall be responsible for all fees and costs incurred by the County in connection with the permit and shall deposit payment for fees and costs as determined by the County at the time the permit is issued.

**Bond:** The Permit Holder shall furnish a bond in cash or Certified check in an amount acceptable to the County to guarantee performance under the conditions of the permit. The County may use all or any portion of the bond which shall be necessary to cover any expense, including inspection costs or damage incurred by the County through the granting of the permit. Should the bond be insufficient to cover the expenses and damages incurred by the County, the Permit Holder shall pay such deficiency upon billing by the County. If the bond amount exceeds the expenses and damages incurred by the County, the excess portion will be returned to the Depositor. The excess performance bond provided for herein when it cannot be returned, shall be deposited into the County Road Fund and become a part thereof, unless claimed by the Depositor within one year of the date of satisfactory completion of the construction authorized by the permit.

**Insurance:** The Permit Holder shall furnish proof of liability and property damage insurance in the form and amounts acceptable to the County with Wayne County named as an insured party. The Permit Holder shall maintain this insurance until the permit is released, revoked or cancelled by the County.

**Indemnification / Hold Harmless:** Sub-Section 1 herein applies to all Permit Holders except Municipalities. Sub-Section 2 herein applies to Municipalities only.

1. To the extent allowed by law, the Permit Holder shall indemnify, hold harmless and defend Wayne County, its Department of Public Services, its officials and employees against any and all claims, suits and judgments to which the County, its Department, its officials and employees may be subject and for all costs and actual attorney fees which may be incurred on account of injury to persons or damage to property, including property of the County, whether due to negligence of the Permit Holder or to the joint negligence of the Permit Holder and the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of the work product that is the subject of the permit. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County.
2. To the extent allowed by law, the Municipality as Permit Holder shall hold harmless and defend Wayne County, its Department of Public Services, its officials and employees, for the Municipality's own negligence, tortious acts, errors or omissions, and for acts, errors or omissions of any of its employees, on account of injury to persons or damage to property, including property of the County, arising out of any and all work performed under the permit, or in connection with work not authorized by the permit, or resulting from failure to comply with the terms of the permit or arising out of the continued existence of work product that is the subject of the permit. Sub-section 1 above applies to contractors, subcontractors, consultants, or agents of the Municipality. This hold harmless provision must not be construed as a waiver of any governmental immunity by the County or the Municipality's, as provided by statute or modified by court decisions.

**Permit on Site:** The Permit Holder shall keep available a copy of the permit and any associated approved plans on site during permitted activities.

**Notification for Start and Completion of Work:** The permit shall not become operative until it has been fully executed by the County. The Permit Holder shall notify the County before starting construction and shall notify the County when work is completed. The Permit Holder or their representative shall have copies of the executed permit and approved plans in their possession on the job site at all times.

1. The Permit Holder shall provide at least three (3) days advanced notice, excluding Saturdays, Sundays and holidays, to the Permit Office prior to the commencement of any permitted activities by submitting a START OF WORK NOTIFICATION form by mail, fax or e-mail. In certain instances, additional notice may be required by the Permit Office. In the event that construction work ceases for a period of time, then the Permit Holder shall notify the Wayne County Inspector at least 24 hours prior to resuming work.
2. The Permit Holder shall comply with all requirements of the MCL Dig Statute, MCL § 660.701 et seq., as amended. The Permit Holder shall call "MISS DIG", at (800) 482-7161, at least 72 hours, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work. The Permit Holder assumes all responsibility for damage to or interruption of underground utilities.
3. The Permit Holder shall call Wayne County Department of Public Services' Traffic Operations Office at (734) 955-2154, at least 72 hours prior, excluding Saturdays, Sundays and holidays, but not more than twenty-one (21) calendar days, before starting any underground work in the vicinity of any traffic signal equipment owned, operated or maintained by Wayne County.

**Safety:** The Permit Holder agrees that all work under the permit shall be performed in a safe manner and to keep the area affected by the permit in a safe condition until the work is completed and accepted by the County. The Permit Holder shall furnish, install and maintain all necessary traffic controls and protection which are in accordance with the current *Manual on Uniform Traffic Control Devices (MUTCD)*. The Permit Holder shall conduct all activities and maintain all facilities as set forth in the permit in a manner so as not to damage, impair, interfere with, or obstruct a public road or create a foreseeable risk of harm to the traveling public. The Permit Holder shall comply with all applicable OSHA and MIOSHA requirements.

**Underground Utilities:** The Permit Holder shall contact all utility owners regarding their facilities prior to starting work and shall comply with all applicable provisions of Act 53, Public Acts of 1974, as amended. Wayne County makes no warranty either expressed or implied as to the condition or suitability of subsurface conditions or any existing facility which may be encountered during an excavation. The presence or absence of utilities is based on the best information available and the County is not responsible for the accuracy of this information. The Permit Holder assumes all responsibility for the interruption and damage to underground utilities. The Permit Holder is responsible for proper disposal, in accordance with current regulations, of any material excavated from within the right-of-way. Such materials include, without limitation, soils or groundwater contaminated by petroleum products or other pollutants associated with sites identified by the MDEQ or reported on appropriate release forms for underground storage tanks.

**Assignability:** The permit is neither transferable nor assignable without the written consent of the County.

**Limitation of Permit:** The Applicant and the Permit Holder shall be responsible for obtaining and shall secure any permits or permission necessary or required by law from State, federal or other local governmental agencies and jurisdictions, corporations or individuals. These include, without limitation, those pertaining to ditches, inland lakes and streams, wetlands, woodlands, flood plains, filling, noise regulation and hours of operation. Issuance of a Wayne County permit does not authorize activities otherwise regulated by State, federal or local agencies.

**Access of Other Vehicles:** The Permit Holder shall, at all times possible, maintain a minimum of one acceptable access to all abutting occupied properties, driveways and side streets unless otherwise specified on the approved plans. The Permit Holder shall notify all owners or occupants of properties whose access may be temporarily disrupted during the permitted work. The local police, fire or emergency service agencies shall define acceptable access. The Permit Holder shall provide signing and other improvements necessary to ensure adequate access until the roadway, driveway or side street is restored. The Permit Holder shall conduct all operations so as to minimize inconvenience to abutting property owners. Wayne County reserves the right to reasonably restrict the progress of work by the Permit Holder based on the rate of roadway and right-of-way restoration, including permanent or temporary pavement. Wayne County may require that work be suspended until satisfactory backfilling of open trenches or excavations has been completed and driveways, side streets and drainage restored.

**Restoration:** The Permit Holder agrees to restore the County road and road right-of-way, County drain easement or County park property to a condition equal to or better than its condition before work under the permit began. If the Permit Holder fails to satisfactorily restore the permitted work area, Wayne County may take all practical actions necessary to provide reasonably safe and convenient public travel, preservation of the roadway and drainage, prevention of soil erosion and sedimentation, and elimination of nuisance to abutting property owners caused by the permitted activity. Security in the form of cash, a certified check or surety bond shall be required to secure the cost of restoring the disturbed portion of the right-of-way to an acceptable safe condition. The amount of the security shall be determined by the Permit Office. In the event that a suspension of work will be protracted or that the work will not be completed by the Permit Holder, the Permit Holder shall restore the right-of-way to a condition similar to the condition that existed prior to issuance of the permit.

**Acceptance:** Acceptance by the County of work performed does not relieve the Permit Holder of full responsibility for work performed or the presence of the permitted facility. The Permit Holder acknowledges that the County has no liability for the presence of the Permit Holder's facility located within the County road right-of-way, County drain easement or County park property.

**Permit Expiration and Extension of Time:** All work authorized by the permit shall be completed to the satisfaction of the Permit Office on or before the expiration date specified in the permit. Any request for an extension of time for completion shall be on a completed County form and shall demonstrate good cause for granting the request. Additional requirements may be imposed as a condition of an extension of time due to seasonal limitations or other considerations. These additional requirements may include, without limitation, changes to materials or construction methods, reestablishment of fees, bonds, deposits and insurance requirements.

**Responsibility:** The design, construction, operation and maintenance of all work covered by the permit shall be at the Permit Holder's expense with the exception that the Permit Holder will not be responsible for maintaining road widenings or similar facilities which become part of the County roadway.

**Revocation:** The permit may be suspended or revoked at the will of the County. Upon order of the County, the Permit Holder shall surrender the permit, cease operations and remove, alter or relocate, at their expense, the facilities for which the permit was granted. The Permit Holder expressly waives any right to claim damages for compensation resulting from the revocation of the permit.

**Violation:** The County may declare the permit null and void if the Permit Holder violates the terms of the permit. The County may require immediate removal of the Permit Holder's facilities and restoration of the County property, or the County may remove the facilities and restore the County property at the Permit Holder's expense. The Permit Holder agrees that in the event of a violation of the terms of the permit or in the event the work authorized by the permit is not satisfactorily completed by the permit expiration date, the County may use all or any portion of the performance bond to restore the County road right-of-way, drain easement, wastewater facility or park property as necessary for reasonably safe and efficient operations and maintenance, or to establish extraordinary maintenance procedures as required to assure reasonably safe and efficient operation of the County facility.

**Inspection and Testing of Materials:** Wayne County reserves the right of inspection and the testing of materials by its authorized representatives of all permitted activities and/or activities within the road right-of-way, County owned property or within a County drain easement. All items identified by the final inspection shall be resolved prior to release of the permit. All materials and methods utilized during the course of the authorized permit work shall meet the requirements of the current *MDOE Standard Specifications for Construction* as modified by Wayne County Special Provisions, Standard Plans for Permit Construction and this manual. The Permit Holder shall reimburse Wayne County for all required inspections and testing of materials.

**Design:** The Permit Holder is fully responsible for the design of the permitted facility, such that the design shall be consistent with all applicable County standards, specifications, guidelines, requirements and with good engineering practice. Any errors in the plans that become evident after the issuance of a permit, and which change the scope of permitted work, are subject to review and may be grounds for revocation of the permit. The Permit Office will not relieve the Permit Holder of the responsibility of correcting errors, deficiencies, or omissions due to oversight or unforeseen contingencies such as faulty drainage, poor soil conditions or the failure of the Permit Holder's engineer to show all the related or pertinent conditions inside or outside the plan area.

**Drainage:** Drainage shall not be altered to flow into the road right-of-way or road drainage system unless approved by Wayne County.

**Permit Holder Compliance:** The Permit Holder shall abide by the conditions and limitations contained on the permit and all other conditions listed within the WCDCPS Rules, Specifications and Procedures for Construction Permits. The application of any work undertaken under the permit shall constitute the Permit Holder's agreement to the Provision.

**MODEL COMMUNITY RESOLUTION  
AUTHORIZING EXECUTION OF  
WAYNE COUNTY PERMITS**

Resolution No. \_\_\_\_\_

At a Regular Meeting of the \_\_\_\_\_ (Name of  
Community Governing Board) on \_\_\_\_\_ (date), the following  
resolution was offered:

**WHEREAS**, the \_\_\_\_\_ (hereinafter the "Community") periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the "County") for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel;

**WHEREAS**, pursuant to Act 51 of 1951, being MCL 247.651 *et seq.*, the County permits and regulates such activities noted above and related temporary road closures;

**NOW THEREFORE, BE IT RESOLVED**, in consideration of the County granting such permit (hereinafter the "Permit"), the Community agrees and resolves that:

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor's behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.

The incorporation by the County of this Resolution as part of a permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide necessary police supervision, establish detours and post all necessary

signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

**BE IT FURTHER RESOLVED**, that the following individual(s) is/are authorized in their official capacity as the Community's authorized representative to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community.

Name		Title
_____	Chris Porman	Municipal Services Director or
_____	Dave Cirilli	Municipal Services or
_____	Adam Gerlach	Municipal Services or
_____	Steve Fairman	Municipal Services or
_____	Mike Brindley	Municipal Services or
_____	Al Cox	Director of Public Safety or
_____	Paul Sirock	City Manager

I HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution adopted by the [Board of Trustees/City Council] of the \_\_\_\_\_ (name of Community), County of Wayne, Michigan, on \_\_\_\_\_.



## Administrative Recommendation

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

[www.plymouthmi.gov](http://www.plymouthmi.gov)  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Paul J. Sincock, City Manager  
CC: *S:\Manager\Sincock Files\Memorandum - Authorization to Hire - DMS - 11-20-23.docx*  
Date: November 14, 2023  
RE: Authorization to Hire DMS

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### Background

The City Commission adopted the Employment Ordinance on August 7, 2000, and it requires that the City Manager seek advance and express approval prior to filling any full-time position. The City Commission is aware that we recently had a resignation in the Department of Municipal Services which has left our crew short one position. As we enter our busy winter season, we need to have full staffing in order to address all of the issues that we have before us including our winter and emergency operations. This position is in the budget, and it does not expand our F.T.E. count.

The City Administration is seeking the approval of the City Commission at this time in order to move forward with the hiring procedure.

### RECOMMENDATION:

The City Administration recommends that the City Commission authorize the filling of one position with the Department of Municipal Services at this time. We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions regarding this matter please feel free to contact me.

RESOLUTION

The following Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

WHEREAS The City of Plymouth has an Ordinance which requires that the City Manager  
Seek prior and express approval before filling any full-time employee position  
Within the City staff, and

WHEREAS The City Administration is currently seeking prior and express approval to fill one  
open position at the Department of Municipal Services at this time.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby grant  
prior and express approval for the hiring of one full time position at the Department of Municipal Services at this  
time.



## Administrative Recommendation

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Paul J. Sincock, City Manager  
CC: S:\Manager\Sincock Files\Memorandum - Authorization to Hire - Rec - Ethan Buzuvis - 11-20-23.docx  
Date: November 15, 2023  
RE: Recreation Department Hiring Authorization

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### Background

The City has a policy which prohibits the hiring of relatives of any current City employee unless the City Manager recommends the hiring to the City Commission, and they approve it. The policy states: "*The hiring of a person who is a relative of any current employee must be specifically authorized by the City Commission upon recommendation of the City Manager.*" We have a situation in the Recreation Department related to part-time staffing.

The Recreation Department would like to hire Ethan Buzuvis as a part-time Building Attendant. This position will be a part of the regular part-time crew and will work on a variety of duties at the Recreation Department. Ethan is the son of Economic Development Director, John Buzuvis. Steve Anderson has indicated that John would not have any supervisory authority over the new hire.

### RECOMMENDATION:

The City Administration recommends that the City Commission authorize the hiring of Ethan Buzuvis as a part-time Recreation Department employee.


We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions regarding this matter please feel free to contact me.



Recreation Department  
Plymouth Cultural Center  
525 Farmer  
Plymouth, MI 48170

Phone 734-455-6620

## Memo

**To:** Paul Sincock, City Manager  
**From:** Steve Anderson, Recreation Director   
**CC:**  
**Date:** November 15, 2023  
**Re:** Commission approval of hiring of a part-time employee that is related to another City employee

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As you are aware, we are continually looking for part-time and seasonal help for the Recreation Department.

The duties of the typical part-time position of "Building Attendant" includes the setting up and tear down of room set ups, light janitorial work and running the open skate counter on weekends.

Keeping with the City's policy of obtaining City Commission authorization for the hiring of relatives of current employees, we would like to seek approval for the hiring of Ethan Buzuvis as a part-time Building Attendant. Ethan is the son of John Buzuvis, Economic Development Director.

If approved by the City Commission, Ethan would be working under the supervision of Ron Baase or Ian Anderson. In no way would Ethan report to any member of the Community Development Department, as we are obviously under two separate departmental "branches".

If you have any questions, please feel free to contact me anytime.

RESOLUTION

The following Resolution was offered by Comm. \_\_\_\_\_ and seconded by Comm. \_\_\_\_\_.

WHEREAS The City of Plymouth has a hiring policy which prohibits the hiring of any relative of a current City employee unless authorized by the City Commission; and

WHEREAS The Recreation Department has recommended the hiring of Ethan Buzuvis and he is the son of employee John Buzuvis.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby specifically authorize the hiring of Ethan Buzuvis as a part-time employee at the Recreation Department.