



Plymouth Downtown Development Authority

Regular Meeting Minutes

Monday, September 11, 2023 - 7:00 p.m.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:00 p.m.

Present: Chair Pollard, Mayor Nick Moroz, Members Ellen Elliott, Dan Johnson, Patrick O'Neill, Shannon Perry, Paul Salloum

Excused: Vice Chair Andre Martinelli Members Brian Harris and Richard Matsu

Also present: DDA Director Sam Plymale

2. CITIZENS COMMENTS

There were no citizen comments.

3. APPROVAL OF THE AGENDA

O'Neill offered a motion, seconded by Moroz, to approve the agenda for Monday, September 11, 2023.

There was a voice vote.

MOTION PASSED

4. APPROVAL OF THE MEETING MINUTES

Moroz offered a motion, seconded by Johnson, to approve the minutes of the August 14, 2023, regular meeting.

There was a voice vote.

MOTION PASSED

5. BOARD COMMENTS

O'Neill made note of the date (September 11) and thanked veterans for their service. He also asked about services that can be provided for homeless people who sleep in the parking deck.

Johnson asked about the status of the patio policy and Moroz told him the City Commission was expected to take it up again in October.

Moroz thanked the staff and volunteers for their work on the Fall Festival.

Salloum asked whether businesses would be allowed to place dining igloos on private property in the winter. Plymale said they would have to seek approval of the Planning Commission to do so.

O'Neill asked about the status of the Delta Diamond site. Plymale told him there was nothing new.

Pollard thanked all who took part in the Fall Festival and commented that it was run very well.

6. OLD BUSINESS

a. Strategic Plan Update

Plymale reported that there had been a ribbon cutting at the Saxtons Parking Lot, which is expected to be mostly complete this fall. He said the sidewalk repair program had been delayed to 2024 as the Department of Municipal Services investigates new techniques and that he was working on a scavenger hunt for Downtown Day on September 23.

7. NEW BUSINESS

a. Central Parking Deck Lighting

The following motion was offered by Moroz and seconded by O’Neill.

WHEREAS The Plymouth Downtown Development Authority oversees the maintenance and upkeep of the Central Parking Deck; and

WHEREAS DDA staff has identified the need to improve the lighting in the Central Parking Deck, especially in the lower level; and

WHEREAS City electrical contractor Green Electrical Solutions has provided a solution to the lighting issues that does not require a complete overhaul of the lighting system in the Central Parking Deck at a cost not to exceed \$12,650.

NOW THEREFORE BE IT RESOLVED THAT, the Downtown Development Authority Board hereby authorizes up to \$12,650 as payment to Green Electrical Solutions to repair two broken light poles on the upper level and add six LED wall packs to the lower level of the Central Parking Deck. Funding for this effort is authorized from the Central Parking Deck Capital Outlay account # 494.290.977.813.

There was a voice vote.

MOTION PASSED

8. REPORTS AND CORRESPONDENCE

There were no reports or correspondence.

9. ADJOURNMENT

Moroz offered a motion, seconded by O’Neill, to adjourn the meeting at 7:21 p.m.

There was a voice vote.

MOTION PASSED