



# Plymouth Planning Commission Working Session Meeting Minutes Monday, August 14, 2023 – 5:30 p.m. Plymouth Cultural Center 525 Farmer

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## 1. CALL TO ORDER

Chair Karen Sisolak called the meeting to order at 5:37 p.m.

Present: Chair Sisolak, Commissioners Zachary Funk, Joe Hawthorne (arrived at 6:05 p.m.), Tim Joy, Eric Stalter, Shannon Adams

Excused: Commissioner Kyle Medaugh, Hollie Saraswat, Scott Silvers

Also present: Community Development and Planning Director Greta Bolhuis, Planning Consultant Megan Masson-Minock

## 2. ZONING AUDIT AND FBC DISCUSSION

Masson-Minock asked the Commission if there were any questions or comments about the proposed zoning audit implementation report that was presented. Sisolak asked if the ordinances found to be non-compliant with legal requirements should be included in the Year One task list. It was discussed that the Master Plan update was likely to take a significant amount of time and the ordinance amendments were better suited as a Year Two task.

Masson-Minock explained that adopting a complete form-based code would require community engagement and field studies. She presented the example form-based district process. Planning Commissioners were asked to review the street type, site type, building form, and use group and provide their opinion on the building form and use group presented. A discussion ensued about specific sites and blocks. Bob Bake, 1317 Park Place, requested that the west side of Starkweather between Liberty and Spring be classified as Type A Residential. Masson-Minock said she would compile answers into the form-based article for further consideration.

## 3. ADJOURNMENT

Joy offered a motion, seconded by Funk, to adjourn the meeting at 6:54 p.m.

There was a voice vote.  
MOTION PASSED