



Plymouth Downtown Development Authority

Regular Meeting Minutes

Monday, July 10, 2023, 2023 - 7:00 p.m.

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:00 p.m.

Present: Chair Pollard, Mayor Nick Moroz, Members Ellen Elliott, Dan Johnson, Richard Matsu, Patrick O'Neill, Shannon Perry, Paul Salloum

Excused: Vice Chair Andre Martinelli, Member Brian Harris

Also present: Economic Development Director John Buzuvis, DDA Director Sam Plymale

2. CITIZENS COMMENTS

There were no citizen comments.

3. APPROVAL OF THE AGENDA

O'Neill offered a motion, seconded by Moroz, to approve the agenda for Monday, July 10, 2023.

There was a voice vote.

MOTION PASSED

4. APPROVAL OF THE MEETING MINUTES

O'Neill offered a motion, seconded by Elliott, to approve the minutes of the May 8, 2023 and June 12, 2023 regular meetings.

There was a voice vote.

MOTION PASSED

5. BOARD COMMENTS

Pollard announced that Jack Ayoub resigned from the DDA Board and welcomed Paul Salloum as a new member.

Moroz thanked all who worked to make Art in the Park a success.

Elliott thanked the DMS for cleaning up during and after Art in the Park and Plymouth Pollinators for planting a garden in the DDA.

6. OLD BUSINESS

a. Strategic Plan Update

Plymale said the parking deck renovation was nearly complete and that a new bike rack was installed at Kellogg Park. He also said work had begun on installing new cameras at the park and that he was pursuing funding for a mural on the parking deck.

7. NEW BUSINESS

a. 2024 Outdoor Dining Policy

The following motion was offered by Elliott and seconded by Johnson.

WHEREAS The current Outdoor Dining Policy was adopted in 2013 and needs updating; and

WHEREAS The City Commission has approved a separate platform dining policy through the 2023 season; and

WHEREAS City Administration has recognized the need to create one comprehensive Outdoor Dining Policy that includes updates to the current policy and the addition of platform dining rules and regulations; and

WHEREAS The City Commission has requested DDA Board input on the new proposed Outdoor Dining Policy prior to adoption by the Commission.

NOW THEREFORE BE IT RESOLVED THAT the DDA Board recommends that the City Commission adopt the attached Outdoor Dining Policy to go into effect for the 2024 Outdoor Dining Season.

A lengthy discussion ensued. Topics included the distance from the building to the patio/platform dining area required in the policy (9 feet), fees, equity for restaurants with narrower sidewalks, consistency, safety of servers crossing the sidewalk when bicycles or skateboards are present, and umbrellas.

City Commission Liaison Suzi Deal said she and members of the administration walked every street and measured 9 feet from the building to gauge the feasibility of the policy. She also said that she had spoken to a number of business owners to incorporate their wishes in the draft policy.

Kerri Collins, 730 Penniman, said the City should consult an urban designer for guidance and conduct another parking study.

Pollard offered a friendly amendment to exclude the location and placement section of the policy. Elliott and Johnson agreed to the friendly amendment.

There was a roll call vote.

Yes: Perry, Salloum, Pollard

No: Elliott, Johnson, Matsu, O'Neil, Moroz

MOTION FAILED

O'Neill offered the following motion, seconded by Moroz.

WHEREAS The current Outdoor Dining Policy was adopted in 2013 and needs updating, and

WHEREAS The City Commission has approved a separate platform dining policy through the 2023 season; and

WHEREAS City Administration has recognized the need to create one comprehensive Outdoor Dining Policy that includes updates to the current policy and the addition of platform dining rules and regulations; and

WHEREAS The City Commission has requested DDA Board input on the new proposed Outdoor Dining Policy prior to adoption by the Commission.

NOW THEREFORE BE IT RESOLVED THAT the DDA Board recommends that the City Commission adopt the attached Outdoor Dining Policy, with additional review and consideration of the nine foot and the other minimum setbacks off building façades for patio placement.

NOW BE IT FURTHER RESOLVED that the DDA Board of Directors further requests the City Commission's consideration to allow patios that are currently located directly adjacent to a building façade to remain in that location with necessary modifications to meet the intent of the new policy.

There was a roll call vote.

Yes: Johnson, Matsu, O'Neill, Perry, Salloum, Moroz

No: Elliott, Pollard

MOTION PASSED

8. REPORTS AND CORRESPONDENCE

There were no reports or correspondence.

9. ADJOURNMENT

Moroz offered a motion, seconded by Johnson, to adjourn the meeting at 8:40 p.m.

There was a voice vote.

MOTION PASSED