



City of Plymouth
City Commission Regular Meeting Minutes
Monday, May 1, 2023, 7:00 p.m.
Plymouth City Hall 201 S. Main St. Plymouth, MI

City of Plymouth
201 S. Main St.
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

a. Mayor Moroz called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Mayor Moroz, Mayor Pro Tem Suzi Deal, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell, and Marques Thomey

Also present: City Manager Paul Sincock, Attorney Bob Marzano and various members of the City administration

2. APPROVAL OF MINUTES

Filipczak offered a motion, seconded by Kehoe, to approve the minutes of the April 17, 2023 Committee of the Whole meeting and the April 17, 2023 Regular City Commission meeting.

There was a voice vote.

MOTION PASSED

3. APPROVAL OF THE AGENDA

Thomey offered a motion, seconded by Deal, to approve the agenda for Monday, May 1, 2023.

There was a voice vote.

MOTION PASSED

4. ENACTMENT OF THE CONSENT AGENDA

a. Special Event: Plymouth Memorial Day Procession – Monday May 29, 2023

Filipczak offered a motion, seconded by Deal, to approve the consent agenda.

There was a voice vote.

MOTION PASSED

5. CITIZEN COMMENTS

Ellen Elliott, 760 Penniman, thanked those who planned the Artisan Market and the Mental Health Fair. She asked that the special event application be amended to address vendor trash and noted that the Penn Theatre hosted a Keep Plymouth Leafy event.

Lee Jasinski, 1380 Maple, thanked organizers and participants of the Keep Plymouth Leafy event.

6. PUBLIC HEARING

a. Liquor License Transfer within the City of Plymouth – Trackside Plymouth, LLC

Sincock reviewed the item and information from the LLRC.

Moroz opened the public hearing at 7:12 p.m.

Kehoe asked about dancing at the establishment and Economic Development Director John Buzuvis said that the City's ordinances only prohibit dancing at businesses within the DDA.

Hearing no further discussion, Moroz closed the hearing at 7:13 p.m.

Developer Don Soenen thanked the group for its support and said he planned to open the business in early 2024.

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2023-34

WHEREAS There has been a request for a transfer of a liquor license within the City of Plymouth from Station 885, Inc. to Trackside Plymouth, LLC; and

WHEREAS The Local Liquor License Review Committee did review the application from Trackside Plymouth, LLC.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby recommend to the Michigan Liquor Control Commission that they transfer the Liquor License and related permits for Trackside Plymouth, LLC.

BE IT FURTHER RESOLVED THAT should the State of Michigan Liquor Control Commission ultimately grant the transfer of license the City Police Department shall make regular inspections of this establishment as it does all liquor serving establishments in the City to ensure compliance with local ordinances and state law.

There was a voice vote.

MOTION PASSED

7. COMMISSION COMMENTS

Thomey suggested increased security at Kellogg Park to help prevent future vandalism at the fountain.

O'Donnell said the Farmer's Market would be opening on May 13.

Kehoe said the Artisan Market and the Mental Health Fair were successful events, and reminded the group that there would be a 5k fun run on May 7 to help support families who need medical financial help.

Moroz thanked the DDA and chamber for recent events, the P-CCS for the Mental Health Fair and the DMS for cleaning up the vandalism at the fountain. He also congratulated the Old Village Association for their successful trunk sale and the Plymouth District Library for their Gala. He offered gratitude to the following staff members for their work anniversaries: Paul Rakovitis – 4 years; Aubrey Stutzman – 6 years; Greta Bolhuis – 9 years; Adam Gerlach – 14 years; Chris Porman – 24 years; Sandy Coram – 25 years; Tom Alexandris – 31 years; Steve Faiman – 35 years; Paul Sincock – 45 years.

8. OLD BUSINESS

There was no old business.

9. NEW BUSINESS

a. Authorization to Hire Finance Staff

The following resolution was offered by Filipczak and seconded by Deal.

RESOLUTION 2023-35

WHEREAS The City Commission passed a hiring ordinance that requires that the city administration seek prior and express approval before any full time hiring; and

WHEREAS The City Administration has requested prior and express approval for the hiring of up to two full-time positions within the Finance Department.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby grant prior and express approval for the hiring of up to two full time positions for the Finance Department to replace positions that are being vacated in the next 60 days.

There was a voice vote.

MOTION PASSED

b. Authorization to Construct Saxton's Parking Lot

The following resolution was offered by Thomey and seconded by Deal.

RESOLUTION 2023-36

WHEREAS The City maintains a parking system for the public good; and

WHEREAS The City Commission would like to move forward construction of what is commonly known as the Saxton's Parking Lot located on Ann Arbor Trail near Deer Street; and

WHEREAS Previously the City Commission authorized the City Engineer to design and seek approvals from the Planning Commission and Historic District Commission for this project.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize unit-based construction contracts for the development of what is currently known as the Saxton's Parking lot to the following:

- Pro-Line Asphalt - \$691,285
- Green Electrical Solutions - \$173,125
- Engineering, Inspection, Materials Testing - \$96,000
- Construction Contingency - \$86,000

There was a discussion about stormwater detention and the possibility of increasing the number of EV charging stations. There was also a discussion about competitive bids, and it was noted that bids were not requested for this project because the City has engaged in numerous projects with Pro-Line Asphalt and has been satisfied with their prices and their work.

There was a voice vote.

MOTION PASSED

c. Easement agreement for 770 Davis

The following resolution was offered by Filipczak and seconded by Thomey.

RESOLUTION 2023-37

WHEREAS From time to time it is necessary for the city to enter into a Right-of-Way agreement in order to allow for the freedom of movement of pedestrians, or the parking of vehicles, or other regular use of the public Right-of-Way; and

WHEREAS The new property owner of what is commonly known as 770 Davis is interested in entering into an agreement with the city to expand the City's Right-of-Way, but also have the property owner pay to make improvements to the right of way in order to bring the property into compliance with ADA and to make certain public improvements.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the City of Plymouth General Easement and Right-of-Way Grant for Parcel/Lot & Subn. PT of lot 60 Assessor's Plymouth Plat No. 4, also lots 10, 11 and pt of lot 12 the Amelia Starkweather Addition to Plymouth Village Sidwell No. 49-005-03-0060-303, more commonly known as 770 Davis.

BE IT FURTHER RESOLVED THAT the City Clerk shall include a copy of the easement agreement with the official meeting minutes of this meeting.

DRAFT

CITY OF PLYMOUTH
GENERAL EASEMENT AND RIGHT-OF-WAY GRANT

PARCEL/LOT & SUBN. PT OF LOT 60 ASSESSOR'S PLYMOUTH PLAT NO. 4 ALSO LOTS 10, 11
AND PT OF LOT 12 THE AMELIA STARKWEATHER ADDITION TO PLYMOUTH VILLAGE
SIDWELL NO. 49-005-03-0060-303
Commonly known as: 770 Davis

THIS INDENTURE made the _____ day of _____ A.D. 20 _____
between _____ party of the first part, and the City of Plymouth, 201 South Main Street,
Plymouth, MI 48170-1688 a Municipal Corporation, of the County of Wayne, State of Michigan, party of
the second part.

WITNESSETH: That the said parties of the first part, for and in consideration of the sum of One Dollar and other valuable consideration to them in hand paid by the said party of the second part, the receipt whereof is hereby confessed and acknowledged, do, by these presents, grant unto the said party of the second part, its successors, and assigns, an easement and right-of-way for highway purposes in which to construct, operate, maintain, repair and/or replace highways, drains, sidewalks and parking, as well as the purpose of access to install and maintain lines and connections and equipment therefor, in, unto, and upon that certain piece of land situated in the City of Plymouth, County of Wayne, and State of Michigan, to-wit:

Easement Description: EXHIBIT "A"
Easement Shown: EXHIBIT "B"

PROVIDED: That the granting of the above easement does not vest in the party of the second part authority to use any portion of the said property for purposes other than herein designated. Provided, also, that this easement shall continue in perpetuity.

IN WITNESS WHEREOF, the said parties of the first part have hereunto set their hands and seals the day and year first above written.

CITY:

OWNER:

STATE OF MICHIGAN)
) ss
COUNTY OF _____)

On this _____ day of _____, 20____, before me, the subscriber, a Notary Public in and for said County, personally appeared: _____ and _____ to me known to be the same persons described in and who executed the within instrument, and who have acknowledged the same to be their free act and deed.

WHEN RECORDED RETURN TO:

City of Plymouth
201 South Main Street
Plymouth, MI 48170-1688
Attention: Ms. Maureen Brodie, Clerk

This instrument is exempt from the Michigan transfer tax pursuant to Section 5(a), being MCLA 207.505 and Section 6(a), being MCLA 207.526.

DRAFT

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, A.D. 20 _____, by and between the City of Plymouth, 201 South Main Street, Plymouth, MI 48170-1688 a Municipal Corporation, of the County of Wayne, State of Michigan (hereinafter called CITY), and _____, owner of the property commonly known as: 770 Davis, (hereinafter called OWNER), further described as:

SIDWELL NO. 49-005-03-0060-303
THE S 37.21 FT OF W 60 FT OF LOT 60 ASSESSOR'S PLYMOUTH PLAT NO. 4 ALSO LOTS 10 AND 11 ALSO S 36.07 FT OF LOT 12 AMELIA STARKWEATHER ADDITION TO PLYMOUTH VILLAGE

WITNESSETH: Whereas the CITY, through its administration has received a request from the OWNER to improve the property commonly known as 770 Davis, which requires non-compliant sidewalk and parking conditions to be brought into compliance, and

WHEREAS, there has been established a permanent easement and right-of-way to provide public sidewalk and public parking along the frontage of 770 Davis, and

WHEREAS, the construction of the parking along the frontage of 770 Davis will directly inure to the benefit of the OWNER,

NOW, THEREFORE, IT IS MUTUALLY AGREED, as follows:

1. The CITY will allow the continuation of parking along the frontage of the property adjacent to the existing building.
2. The OWNER agrees to do all work necessary in the construction of said parking and sidewalk, including excavation, installation of concrete curb and gutter, placement of asphalt pavement, and installation of concrete sidewalk.
3. Said construction shall be made in a good, workmanlike manner and under the supervision of the City Engineer and City Inspectors, as well as, meet all current CITY engineering standards, State of Michigan specifications, and any other applicable regulations.
4. The OWNER further agrees to maintain said parking and sidewalk in a reasonable and good condition.
5. The OWNER further agrees to pay all costs related to the construction of the parking and sidewalk, as well as all costs related to the ongoing maintenance of the parking and sidewalk.
6. The OWNER will construct the parking and sidewalk in a timely manner, issuance of the Certificate of Occupancy will be contingent on the completion of construction of the parking and sidewalk.
7. The OWNER warrants that they are the sole and rightful title holder to the property hereinbefore described.

8. The OWNER hereby agrees to allow the recording of the AGREEMENT with the Wayne County Register of Deeds.
9. This AGREEMENT shall be binding on the parties hereto, their heirs, agents, assigns and all subsequent purchasers acquiring an interest in any of the properties subject to this Agreement.

IN WITNESS WHEREOF, the said parties of the first part have hereunto set their hands and seals the day and year first above written.

CITY: _____ OWNER: _____

STATE OF MICHIGAN)
) ss
 COUNTY OF _____)
 On this _____ day of _____, 20____, before me, the subscriber, a Notary Public in and for said County, personally appeared: _____ and _____ to me known to be the same persons described in and who executed the within instrument, and who have acknowledged the same to be their free act and deed.

WHEN RECORDED RETURN TO:
 City of Plymouth
 201 South Main Street
 Plymouth, MI 48170-1688
 Attention: Ms. Maureen Brodie, Clerk

This instrument is exempt from the Michigan transfer tax pursuant to Section 5(a), being MCLA 207.505 and Section 6(a), being MCLA 207.526.

There was a voice vote.
 MOTION PASSED

d. Cultural Center Generator Engineer Report
 The following resolution was offered by Deal and seconded by Kehoe.

RESOLUTION 2023-38

- WHEREAS The City of Plymouth operates the Plymouth Cultural Center as a multi-use facility for recreational activities, community group activities, elections, and community disaster response headquarters; and
- WHEREAS There is a need to ensure that the facility will be able to operate in the event of a power outage; and
- WHEREAS The City Commission contracted with the electrical engineering firm of Peter Basso Associates to calculate and design the requirements for a whole facility generator.

NOW THEREFORE BE IT RESOLVED THAT The City Commission of the City of Plymouth does hereby authorize a Design Build Construction Management Contract with Shaw Construction Management Company in the amount of \$605,295.08 for the installation of a new 500kw natural gas, 3 phase generator and all related equipment to ensure that the Plymouth Cultural Center will have electrical power, in the event of a DTE Energy system failure, due to storm, equipment, maintenance, or other factor that would shut down the public power supply.

There was a voice vote.
 MOTION PASSED

e. Third Quarter Budget Amendments

The following resolution was offered by O'Donnell and seconded by Filipczak.

RESOLUTION 2023-39

WHEREAS Actual patterns of departmental expenditures occurred differently than originally projected in the 2022-23 City budget as adopted in June of 2022; and

WHEREAS Overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS The City budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City.

NOW THEREFORE BE IT RESOLVED that the 2022-23 City budget is hereby amended as indicated in the 3rd quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED that the City finance director is authorized to change the budgetary appropriations as indicated in the Budget Amendments Summary effective May 1, 2023.

There was a voice vote.

MOTION PASSED

**BUDGET ADJUSTMENT SUMMARY
SECOND QUARTER - FY 22-23**

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
GENERAL FUND REVENUE: #101							
Property Taxes	6,789,220	-	-	-	-	-	6,789,220
Licenses & Permits	3,700	-	-	-	-	-	3,700
Federal/State Grants	479,100	-	-	-	-	-	479,100
State-Shared Revenues	1,169,387	-	-	-	-	-	1,169,387
Charges for Services	890,430	-	-	8,025	-	8,025	898,455
Cemetery Revenues	157,500	-	1,350	500	-	1,850	159,350
Parking Revenues	66,200	-	900	22,000	-	22,900	88,100
Other Operating Revenues	650,540	13,075	(790)	51,050	-	63,335	713,875
Appropriation of Surplus	996,107	(5,685)	36,465	-	-	29,800	995,007
Total Operating Revenue	11,151,184	7,410	36,925	81,575	-	125,910	11,277,094
Transfers In From Other Sources	10,000	-	-	-	-	-	10,000
Total Revenue All Classes	11,161,184	7,410	36,925	81,575	-	125,910	11,287,094
GENERAL FUND EXP: #101							
City Commission	133,725	-	4,350	1,700	-	6,050	139,775
City Manager	361,190	-	2,000	6,910	-	8,910	360,100
Legal Services	149,500	3,000	-	2,000	-	5,000	154,500
Finance Department	602,050	-	(38,125)	3,300	-	(34,825)	567,225
City Clerk	178,030	550	1,000	5,970	-	7,520	185,550
City Assessor	88,565	-	-	-	-	-	88,565
Management Information Services	360,200	-	-	3,250	-	3,250	369,450
Election Services	112,340	900	5,625	1,855	-	8,380	120,720
Cemetery	157,580	-	1,100	1,230	-	2,330	159,910
Police Department	4,413,260	-	(11,850)	290	-	(11,560)	4,401,700
Fire Department	1,222,125	60	-	4,100	-	4,160	1,229,285
MSD Administration	346,075	2,000	5,230	6,025	-	13,255	369,330
City Hall Maintenance	116,605	-	-	29,150	-	29,150	145,755
Parks & Public Property	212,360	-	20	350	-	370	212,730
MSD Yard Maintenance	83,845	-	-	-	-	-	83,845
Street Lighting	196,000	-	-	-	-	-	196,000
Miscellaneous MSD Services	2,375	-	-	50	-	50	2,425
Bathery Maintenance Expense	-	-	1,000	-	-	1,000	1,000
Special Events	181,175	-	-	-	-	-	181,175
Parking System	52,750	900	9,700	30,000	-	40,600	93,350
MSD Services - DDA	174,725	-	1,500	500	-	2,000	178,725
Other Functions	291,786	-	1,875	6,750	-	8,625	300,411
Capital Outlay	1,257,300	-	103,500	(71,855)	-	31,645	1,288,945
Debt Service	32,595	-	-	-	-	-	32,595
Tot. Gen'l Operating Expenditures	10,724,125	7,410	86,925	31,675	-	125,910	10,850,036
Transfers Out to Other Funds	397,958	-	-	50,000	-	50,000	437,958
Contingency	50,000	-	(50,000)	-	-	(50,000)	-
Total Expenditures	11,161,184	7,410	36,925	81,575	-	125,910	11,287,094

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
MAJOR ST FUND REV: #202							
Gas & Weight Taxes	786,889	-	-	-	-	-	786,889
Contrib & Other	5,000	-	2,500	-	-	2,500	7,500
Appropriation of Surplus	-	-	40,981	6,650	-	47,631	47,631
TOTAL REVENUE	791,889	-	43,481	6,650	-	50,131	842,020
MAJOR ST FUND EXP: #202							
Administration/Debt	96,499	-	(27,394)	-	-	(27,394)	29,105
Routine Maintenance	151,860	-	350	5,000	-	5,350	157,210
Stormwater System Maintenance	1,000	-	-	1,000	-	1,000	2,000
Traffic Signal Maintenance	84,710	-	-	-	-	-	84,710
Snow & Ice Control	74,375	-	25	150	-	175	74,550
Road Construction	30,000	-	70,500	500	-	71,000	101,000
Transfers Out to Other Funds	393,445	-	-	-	-	-	393,445
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	791,889	-	43,481	6,650	-	50,131	842,020

BUDGET ADJUSTMENT SUMMARY

SECOND QUARTER - FY 22-23

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
LOCAL ST FUND REV: #203							
Gas & Weight taxes	263,152	-	-	-	-	-	263,152
Contrib & Other	405,685	-	100	3,000	-	3,100	409,785
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUE	668,837	-	100	3,000	-	3,100	672,937
LOCAL ST FUND EXP: #203							
Administration/Debt	28,775	-	-	-	-	-	28,775
Routine Maintenance	160,775	-	175	3,800	-	3,775	164,550
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	51,625	-	-	-	-	-	51,625
Snow & Ice Control	32,450	-	150	3,000	-	3,150	36,600
Road Construction	30,000	-	-	5,000	-	5,000	36,000
Contingency	367,212	-	(225)	(5,600)	-	(9,825)	357,387
TOTAL EXPENDITURES	668,837	-	100	3,000	-	3,100	672,937

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
RECREATION FUND REV: #208							
Cultural Center Revenues	645,500	-	(2,075)	3,000	-	925	649,425
Transfer from General Fund	250,000	-	-	-	-	-	250,000
Administrative Charges	1,000	-	-	2,500	-	2,500	3,500
Program Fees & Charges	250,000	-	5,000	10,000	-	15,000	265,000
Appropriation of Surplus	-	-	-	36,080	-	36,080	36,080
TOTAL REVENUE	1,146,500	-	2,925	51,580	-	54,505	1,201,005
RECREATION FUND EXP: #208							
Cultural Center & Administration	984,345	-	50	36,500	-	36,550	1,030,895
Basic Skills	-	-	-	-	-	-	-
Recreation Vending	-	-	-	-	-	-	-
Recreation Services	13,850	-	800	530	-	1,330	15,180
Adult Athletics	-	-	-	-	-	-	-
Youth Athletics	5,400	-	-	-	-	-	5,400
Miracle League	10,000	-	-	-	-	-	10,000
PCHA	-	-	-	-	-	-	-
PCHA - Mini Mites	-	-	125	300	-	425	425
MSD Services	8,740	-	850	50	-	700	7,440
Soccer	98,650	-	-	6,500	-	6,500	105,150
Liquor	3,540	-	1,300	3,800	-	5,100	8,640
Classes & Special Events	7,950	-	-	3,900	-	3,900	11,850
Therapeutic Program	1,000	-	-	-	-	-	1,000
Senior Programs-Classes	5,025	-	-	-	-	-	5,025
Plymouth-Canton Steelers	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,146,500	-	2,925	51,580	-	54,505	1,201,005

BUDGET ADJUSTMENT SUMMARY

SECOND QUARTER - FY 22-23

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
SOLID WASTE FUND REV: #226							
Property Taxes	1,148,830	-	7,500	-	-	7,500	1,156,130
Sales of Service	440,800	9,925	-	3,125	-	13,050	453,650
Transfer from General Fund	9,048	-	1,300	-	-	1,300	10,348
Appropriation of Surplus	61,137	(8,825)	70,718	11,325	-	73,218	134,355
TOTAL REVENUE	1,659,415	1,100	79,518	14,450	-	95,068	1,754,483
SOLID WASTE FUND EXP: #226							
Operating Expenses	1,629,415	1,100	109,518	14,450	-	125,068	1,754,483
Capital Outlay	30,000	-	(30,000)	-	-	(30,000)	-
Contingency	-	-	-	-	-	-	-
Transfers Out to Other Funds	-	-	-	-	-	-	-
TOTAL EXPENDITURES	1,659,415	1,100	79,518	14,450	-	95,068	1,754,483

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
DDA OPER FUND REV: #248							
Property Taxes-Non School	1,135,110	-	-	26,400	-	26,400	1,161,510
Program Fees & Other	76,550	8,200	-	4,590	-	12,790	89,340
Appropriation of Surplus	-	48,245	-	(28,370)	-	19,875	19,875
TOTAL REVENUES	1,211,660	56,445	-	2,620	-	59,065	1,270,725
DDA OPER FUND EXP: #248							
Administration	348,125	10,000	-	2,800	-	12,800	358,725
Police Services	34,990	-	-	20	-	20	35,010
Parking System	54,120	-	-	-	-	-	54,120
Saxton Parking Facility	-	-	-	-	-	-	-
DDA Marketing	100,700	-	-	-	-	-	100,700
Streetscape Maintenance	312,220	-	-	-	-	-	312,220
Contrib to DDA Debt Funds	223,560	-	-	-	-	-	223,560
Contrib to DDA Cap Imp Fund	25,000	161,380	-	-	-	161,380	186,380
Contingency	114,945	(114,945)	-	-	-	(114,945)	-
TOTAL EXPENDITURES	1,211,660	56,445	-	2,620	-	59,065	1,270,725

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
BLDG & ENGINEERING FD REV: #249							
Permit Fees	578,850	850	650	-	-	1,500	577,350
Contrib. & Other	41,100	-	-	50,000	-	50,000	91,100
Appropriation of Surplus	8,000	-	105	(8,105)	-	(6,000)	-
TOTAL REVENUES	622,950	850	755	43,895	-	45,500	668,450
BLDG & ENGINEERING FD EXP: #249							
Engineering/Inspections	622,950	850	755	27,425	-	29,030	651,980
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	16,470	-	16,470	16,470
TOTAL EXPENDITURES	622,950	850	755	43,895	-	45,500	668,450

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
NBHD SERVICES FUND REV: #252							
Miscellaneous	19,720	-	-	-	-	-	19,720
Transfer from General Fund	73,010	-	-	-	-	-	73,010
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	92,730	-	-	-	-	-	92,730
NBHD SERVICES FUND EXP: #252							
Administration	500	-	-	-	-	-	500
CVDA Community Center	2,000	-	-	-	-	-	2,000
Senior Transportation	86,550	-	-	-	-	-	86,550
Contingency	3,680	-	-	-	-	-	3,680
TOTAL EXPENDITURES	92,730	-	-	-	-	-	92,730

BUDGET ADJUSTMENT SUMMARY

SECOND QUARTER - FY 22-23

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
DDA CAP IMP FUND REV: #405							
Contrib. & Other	25,050	161,390	-	-	-	161,390	186,440
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	25,050	161,390	-	-	-	161,390	186,440
DDA CAP IMP FUND EXP: #405							
Capital Improvements	25,000	161,390	-	-	-	161,390	186,390
Contingency	50	-	-	-	-	-	50
TOTAL EXPENDITURES	25,050	161,390	-	-	-	161,390	186,440

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
WATER/SEWER OPER FUND REV: #592							
Sales & Service Charges	4,865,105	-	-	-	-	-	4,865,105
Sale of Bonds	-	-	-	-	-	-	-
Appropriation of Surplus	273,980	13,100	108,880	-	-	121,980	395,960
TOTAL REVENUES	5,139,085	13,100	108,880	-	-	121,980	5,261,065
WATER/SEWER OPER FUND EXP: #592							
Administration	4,427,105	11,000	1,775	(7,000)	-	5,775	4,432,880
Trunk & Lateral	226,125	-	108,330	3,700	-	110,030	336,155
Mains Maintenance	223,945	100	150	(13,600)	-	(13,350)	210,595
Meter Maintenance	153,035	2,000	600	27,900	-	30,500	183,535
Service Maintenance	58,000	-	25	(4,500)	-	(4,475)	53,525
Hydrant Maintenance	50,875	-	-	(6,500)	-	(6,500)	44,375
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
TOTAL EXPENDITURES	5,139,085	13,100	108,880	-	-	121,980	5,261,065

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr Amendments	3rd Qtr Amendments	4th Qtr Amendments	Tot. All Amendments	Amended Budget
EQUIPMENT FUND REV: #661							
Miscellaneous	813,340	5,000	247,398	16,575	-	268,973	1,082,313
Appropriation of Surplus	-	-	-	-	-	-	-
TOTAL REVENUES	813,340	5,000	247,398	16,575	-	268,973	1,082,313
EQUIPMENT FUND EXP: #661							
Miscellaneous	778,575	400	175	20,000	-	20,575	799,150
Contingency	34,765	4,600	247,223	(3,425)	-	248,398	283,163
TOTAL EXPENDITURES	813,340	5,000	247,398	16,575	-	268,973	1,082,313

10. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Kehoe said the ZBA would be meeting on May 3 and a Wilcox Lake cleanup was scheduled for May 20.

O'Donnell said the Planning Commission would be meeting on May 10.

Thomey said the Northville Plymouth Fire Advisory Board met and the new staffing model has reduced response times. Their next meeting will be on August 7.

b. Appointments

There were no appointments.

11. ADJOURNMENT

A motion to adjourn was offered by O'Donnell and seconded by Thomey at 8:02 p.m.

There was a voice vote.

MOTION PASSED

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK