



City of Plymouth
City Commission Regular Meeting Minutes
Monday, April 17, 2023, 7:00 p.m.
Plymouth City Hall 201 S. Main St. Plymouth, MI

City of Plymouth
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1. CALL TO ORDER

a. Mayor Moroz called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Mayor Pro Tem Deal, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell, and Marques Thomey

Also present: City Manager Paul Sincock, Attorney Bob Marzano and various members of the City administration

c. Moroz read proclamations for Worker's Memorial Day, Arbor Day and Day of Prayer

2. APPROVAL OF MINUTES

Filipczak offered a motion, seconded by O'Donnell, to approve the minutes of the April 3, 2023 Committee of the Whole w/DDA meeting, the April 3, 2023 Regular City Commission and the April 6, 2023 City Commission Budget Review Session.

There was a voice vote.

MOTION PASSED

3. APPROVAL OF THE AGENDA

Deal offered a motion, seconded by Filipczak, to approve the agenda for Monday, April 17, 2023.

There was a voice vote.

MOTION PASSED

4. ENACTMENT OF THE CONSENT AGENDA

Filipczak offered a motion, seconded by Deal, to approve the consent agenda.

a. Approval of March 2023 Bills

b. Special Event: Robots in the Park – Sunday 8/13/23

c. Special Event: Catholic Informational Tent – Saturdays 5/20/23, 6/24/23, 7/22/23, 8/19/23

There was a voice vote.

MOTION PASSED

5. CITIZEN COMMENTS

Lisa Capatina, 634 S. Harvey thanked the city manager and the city commission for not supporting a retail marijuana outlet at this time and hopes they do not support this going forward, considering the best interests of the residents and community.

Lee Jasinski, 1380 Maple, spoke about the free showing of the Lorax at the Penn Theater on April 28-29-30, 2023.

6. PUBLIC HEARING

a. New Liquor License into City for Highline Spirits Company

Sincock reviewed the item and information from the LLRC.

Moroz opened the public hearing at 7:15 p.m.

Christie requested that the City Commission table the discussion until further use cases can be presented.

Deal reported on the LLRC's decision to deny the Highline Spirits application as it was presented and they would need additional information related to food service as outlined in the City's ordinance. Sincock provided further information related to the food service aspect of the City's ordinance. Chief Cox and Commissioner Thomey provided input on the potential impact on the City related to relaxing the food service portion of the ordinance. Maguire clarified with the applicant that their intention of requesting to table the item is to provide them an opportunity to revisit their business plan and their options.

Hearing no further discussion, Moroz closed the hearing at 7:23 p.m.

There was a motion offered by Moroz and seconded by O'Donnell to table the item until such time that the applicant is prepared to bring it back to the LLRC for review and recommendation to the City Commission.

There was a voice vote.

MOTION PASSED

7. COMMISSION COMMENTS

Thomey thanked coaches, refs, etc. for their commitment to the recreation teams they work with.

O'Donnell - The Artisan Fair is this Saturday in the Gathering from 9-3. Ruth Huston Whipple award is still open for nominations. Information is available on the City's website www.plymouthmi.gov.

Deal- Also invited on the Artisan Fair on Saturday.

Kehoe- The Old Village Yard & Trunk Sale is Saturday, April 29th from 8-3. May 20th from 9-1 is a Wilcox Lake Clean up spring event. Friends of the Rouge website and I Love Old Village Facebook/Instagram have information.

Maguire- Plymouth Library summer reading program will have Friends and Neighbors Story Time from 5:30pm-6:00pm with Maguire reading on June 20 and Moroz reading on July 18.

Moroz- Gene Overholt passed away on March 31 at 99 years old. Gene served in WWII and was deeply committed to serving his community. He helped develop the Salvation Army in Plymouth in 1962 and continued to serve on the board until his death. Gene was a member of the Plymouth First United Methodist Church and served in many capacities over the many years. He was a Trustee of Plymouth Township during the 1960's and has been inducted in the Plymouth Hall of Fame.

In 1967, the Kiwanis Club of Colonial Plymouth was Chartered by Gene and several other men. served as president of the local Kiwanis club and moved up to become the Governor of the State of Michigan for Kiwanis. Gene eventually became President of Kiwanis International in 1988-1989. He visited the Oval Office twice and met three of our country's presidents. He and his wife have the educational scholarship foundation in his honor at the Plymouth-Canton schools.

8. OLD BUSINESS

There was no old business.

9. NEW BUSINESS

a. FOIA Appeal

Sincock reviewed the item.

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2023-29

WHEREAS The State of Michigan has the Freedom of Information Act which requires public agencies to maintain and provide a number of public records to the public upon request; and

WHEREAS Todd Holgate has requested a number of records from the Police Department and the Police Records staff has provided a response to requests that were submitted on:

- a) June 27, 2022
- b) October 6, 2022
- c) October 17, 2022
- d) November 30, 2022
- e) March 8, 2023
- f) March 13, 2023
- g) March 26, 2023
- h) April 5, 2023
- i) April 11, 2023

WHEREAS Mr. Holgate has appealed, but gave no specifics as to his appeal of records related to the above noted requests to the head of the public body; and

WHEREAS The City Commission is the head of the public body and did review the actions of Police Records related to all of these requests.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby find that Police Records did respond appropriately to all of the Freedom of Information Act requests submitted on the above noted dates, by providing requested information or good faith estimates of the cost of the requests as allowed by law.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth as head of the public body hereby upholds the actions of City Police Records staff, including the denial of some records in accordance with the law.

BE IT STILL FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize, as a courtesy, to again release of records requested on June 27, 2022 on a thumb drive to be presented to the requesting party at the City Commission meeting where this action was adopted or the City Administration will mail the thumb drive, with a signature required to the requesting person.

There was a voice vote.

MOTION PASSED

b. Purchase Authorization of Backhoe

Sincock reviewed the item.

The following resolution was offered by Thomey and seconded by Filipczak.

RESOLUTION 2023-30

WHEREAS The City of Plymouth maintains a fleet of vehicles and equipment to help protect the public health, safety and welfare; and

WHEREAS From time to time the vehicles and equipment need to be replaced as a part of the annual budget process; and

WHEREAS The City Administration did seek to replace the current backhoe/loader with a new unit and this is in the budget.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of a CAT Model 420 XE Backhoe Loader from Michigan Cat of Novi with options for a price of \$160,751.95, that includes the trade in of our existing CAT Backhoe Loader. This purchase is

authorized under the Sourcewell Purchasing Cooperative program.

There was a voice vote.

MOTION PASSED

c. Purchase Authorization of Nursery Jaws Tree Forks

Sincock reviewed the item.

The following resolution was offered by Moroz and seconded by Maguire.

RESOLUTION 2023-31

WHEREAS The City of Plymouth participates in a tree planting program in order to help with the public health and welfare; and

WHEREAS The tree planting process is a labor-intensive process and there are tools that can assist with this process; and

WHEREAS The Department of Municipal Services in cooperation with Keep Plymouth Leafy has found a tool to assist with the planting process.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a purchase of Nursery Jaws II 72" Forks from Christensen's Plant Center in the amount of \$6,325.00. Funding for this purchase will be split between the city and Keep Plymouth Leafy.

O'Donnell requested to abstain from discussion and voting on this item as she is president of Keep Plymouth Leafy, who is involved with this purchase.

There was a motion offered by Moroz and seconded by Thomey, to allow O'Donnell to recuse herself from discussion and voting on this item.

There was a voice vote.

MOTION PASSED

d. Lawn Mowing – Grass Cutting Leaf Pickup 2023 Season

Sincock reviewed the item.

The following resolution was offered by Deal and seconded by Kehoe.

RESOLUTION 2023-32

WHEREAS The City of Plymouth has a variety of public properties which need to have the lawn mowed on a regular basis; and

WHEREAS From time to time the city bids these services to arrange for lawn mowing and leaf clean up services; and

WHEREAS The City did seek bids for this service and two bidders, bid on the project; and

WHEREAS The City Administration did review the bid and recommends accepting the bid from Executive Property Maintenance.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the bid from Executive Property Maintenance for lawn mowing and fall leaf clean up.

There was a voice vote.

MOTION PASSED

e. Cemetery Mausoleum Master Plan

Sincock reviewed the item.

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2023-33

WHEREAS The City of Plymouth operates and maintains a cemetery known as Riverside Cemetery, for the public welfare; and

WHEREAS There is a need to develop a maintenance plan for the Mausoleum and the City Administration has received a professional services proposal from Ehresman Architects.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the professional services proposal from Ehresman Architects to address current maintenance and future needs issues at the Mausoleum in an amount not to exceed \$8,490.00.

There was a voice vote.

MOTION PASSED

10. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Maguire – April 29th is the Plymouth Library Board’s Centennial Gala from 7pm-10pm. Tickets can be purchased on www.plymouthlibrary.org.

O’Donnell – Planning Commission is beginning work on their Master Plan and approved their goals for the Master Plan.

Filipczak – Cemetery Board will meet the fourth Wednesday in May. There was no HDC meeting this month.

Thomey – NPFAB meeting will be Monday, May 1, 2023 at Northville City Hall.

b. Appointments

Moroz offered a motion, seconded by Filipczak, to appoint Jillian Marecki to the Cemetery Board to fill an unexpired term ending December 31, 2024

11. ADJOURNMENT

A motion to adjourn was offered by Maguire and seconded by Filipczak at 7:58 p.m.

There was a voice vote.

MOTION PASSED

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK