



# Plymouth City Commission

## Regular Meeting Agenda

Monday, May 1, 2023 7:00 p.m.  
Plymouth City Hall & Online Zoom Webinar

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City of Plymouth  
201 S. Main St.  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Join Zoom Webinar: <https://us02web.zoom.us/j/86706960226>

Passcode: 325818

Webinar ID: 867 0696 0226

### 1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

### 2. APPROVAL OF MINUTES

- a. April 17, 2023 City Commission Committee of the Whole Meeting Minutes
- b. April 17, 2023 City Commission Regular Meeting Minutes

### 3. APPROVAL OF THE AGENDA

### 4. ENACTMENT OF THE CONSENT AGENDA

- a. Special Event: Plymouth Memorial Day Procession – Monday 5/29/23

### 5. CITIZEN COMMENTS

### 6. PUBLIC HEARING

- a. Liquor License Transfer within the City of Plymouth – Trackside Plymouth, LLC

### 7. COMMISSION COMMENTS

### 8. OLD BUSINESS

### 9. NEW BUSINESS

- a. Authorization to Hire Finance Staff
- b. Authorization to Construct Saxton's Parking Lot
- c. Easement Agreement for 770 Davis
- d. Cultural Center Engineer Report
- e. Third Quarter Budget Amendments

### 10. REPORTS AND CORRESPONDENCE

- a. Liaison Reports
- b. Appointments

### 11. ADJOURNMENT

*Citizen Comments* - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item. Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Monday through Friday from 8:00 a.m.- 4:30 p.m., at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations. *Consent Agenda*- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

## City of Plymouth Strategic Plan 2022-2026

### GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

#### OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35<sup>th</sup> District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

### GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

#### OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

### GOAL AREA THREE - COMMUNITY CONNECTIVITY

#### OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

### GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

#### OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan



# Plymouth City Commission Committee of the Whole Recreation Master Plan Session

Monday, April 17, 2023 6:00 p.m.

Plymouth City Hall 201 S. Main St., Plymouth, MI 48170

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

## 1. CALL TO ORDER

Mayor Moroz called the meeting to order at 6:00 p.m.

CITY COMMISSION MEMBERS PRESENT: Mayor Nick Moroz, Mayor Pro Tem Suzi Deal, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell, Marques Thomey  
ALSO PRESENT: City Manager Paul Sincock and Attorney Bob Marzano

## 2. RECREATION MASTER PLAN PROCESS INFORMATION

Moroz opened the meeting for a presentation provided by Recreation Director Steve Anderson who reviewed the Recreation Master Plan Process. The information supplied information to the City Commission to assist them in their decisions related to a new Recreation Master Plan for the City of Plymouth.

Anderson's presentation covered several topics along with background information to help the City Commission provide specific direction to the City Administration as to how they would like to proceed and what their expectations are related to the new plan and how public input will be incorporated into the plan.

- Does the City wish to start the process now for the Recreation Master Plan for the February 1 deadline - OR - hold off for a year knowing the Spark Grant is not on the same timeline (Tonquish Creek Trail Project)?
- Is the City interested in having a scientifically based survey through EPIC-MRA (proposal provided)
  - If so, does the City wish to incorporate City Master Plan questions in the same survey as the Recreation Master Plan?
- Does the City wish to retain Leah Groya for Recreation Master Plan services? (proposal provided)
- Based upon the answers to the above questions, does the City want to invite Plymouth Township in the Recreation Master Plan process? If so, a RFP will have to take place, delaying the 2023 process.

The group discussed maximizing community input on a survey in addition to logistics of how/when to do things related to critical timing issues for grants. The City also needs to know Plymouth Township's level of interest in participating.

## 3. ADJOURNMENT

A motion to adjourn was offered by Filipczak and seconded by Deal at 6:40 p.m.

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NICK MOROZ  
MAYOR

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MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK



City of Plymouth  
 City Commission Regular Meeting Minutes  
 Monday, April 17, 2023, 7:00 p.m.  
 Plymouth City Hall 201 S. Main St. Plymouth, MI

City of Plymouth  
 201 S. Main St.  
 Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
 Phone 734-453-1234  
 Fax 734-455-1892

**1. CALL TO ORDER**

a. Mayor Moroz called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

b. Roll Call

Mayor Pro Tem Deal, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell, and Marques Thomey

Also present: City Manager Paul Sincock, Attorney Bob Marzano and various members of the City administration

c. Moroz read proclamations for Worker's Memorial Day, Arbor Day and Day of Prayer

**2. APPROVAL OF MINUTES**

Filipczak offered a motion, seconded by O'Donnell, to approve the minutes of the April 3, 2023 Committee of the Whole w/DDA meeting, the April 3, 2023 Regular City Commission and the April 6, 2023 City Commission Budget Review Session.

There was a voice vote.

MOTION PASSED

**3. APPROVAL OF THE AGENDA**

Deal offered a motion, seconded by Filipczak, to approve the agenda for Monday, April 17, 2023.

There was a voice vote.

MOTION PASSED

**4. ENACTMENT OF THE CONSENT AGENDA**

Filipczak offered a motion, seconded by Deal, to approve the consent agenda.

a. Approval of March 2023 Bills

b. Special Event: Robots in the Park – Sunday 8/13/23

c. Special Event: Catholic Informational Tent – Saturdays 5/20/23, 6/24/23, 7/22/23, 8/19/23

There was a voice vote.

MOTION PASSED

**5. CITIZEN COMMENTS**

Lisa Capatina, 634 S. Harvey thanked the city manager and the city commission for not supporting a retail marijuana outlet at this time and hopes they do not support this going forward, considering the best interests of the residents and community.

Lee Jasinski, 1380 Maple, spoke about the free showing of the Lorax at the Penn Theater on April 28-29-30, 2023.

## **6. PUBLIC HEARING**

### **a. New Liquor License into City for Highline Spirits Company**

Sincok reviewed the item and information from the LLRC.

Moroz opened the public hearing at 7:15 p.m.

Christie requested that the City Commission table the discussion until further use cases can be presented.

Deal reported on the LLRC's decision to deny the Highline Spirits application as it was presented and they would need additional information related to food service as outlined in the City's ordinance. Sincok provided further information related to the food service aspect of the City's ordinance. Chief Cox and Commissioner Thomey provided input on the potential impact on the City related to relaxing the food service portion of the ordinance. Maguire clarified with the applicant that their intention of requesting to table the item is to provide them an opportunity to revisit their business plan and their options.

Hearing no further discussion, Moroz closed the hearing at 7:23 p.m.

There was a motion offered by Moroz and seconded by O'Donnell to table the item until such time that the applicant is prepared to bring it back to the LLRC for review and recommendation to the City Commission.

There was a voice vote.

**MOTION PASSED**

## **7. COMMISSION COMMENTS**

Thomey thanked coaches, refs, etc. for their commitment to the recreation teams they work with.

O'Donnell - The Artisan Fair is this Saturday in the Gathering from 9-3. Ruth Huston Whipple award is still open for nominations. Information is available on the City's website [www.plymouthmi.gov](http://www.plymouthmi.gov).

Deal- Also invited on the Artisan Fair on Saturday.

Kehoe- The Old Village Yard & Trunk Sale is Saturday, April 29<sup>th</sup> from 8-3. May 20<sup>th</sup> from 9-1 is a Wilcox Lake Clean up spring event. Friends of the Rouge website and I Love Old Village Facebook/Instagram have information.

Maguire- Plymouth Library summer reading program will have Friends and Neighbors Story Time from 5:30pm-6:00pm with Maguire reading on June 20 and Moroz reading on July 18.

Moroz- Gene Overholt passed away on March 31 at 99 years old. Gene served in WWII and was deeply committed to serving his community. He helped develop the Salvation Army in Plymouth in 1962 and continued to serve on the board until his death. Gene was a member of the Plymouth First United Methodist Church and served in many capacities over the many years. He was a Trustee of Plymouth Township during the 1960's and has been inducted in the Plymouth Hall of Fame.

In 1967, the Kiwanis Club of Colonial Plymouth was Chartered by Gene and several other men. served as president of the local Kiwanis club and moved up to become the Governor of the State of Michigan for Kiwanis. Gene eventually became President of Kiwanis International in 1988-1989. He visited the Oval Office twice and met three of our country's presidents. He and his wife have the educational scholarship foundation in his honor at the Plymouth-Canton schools.

## **8. OLD BUSINESS**

There was no old business.

**9. NEW BUSINESS**

a. FOIA Appeal

Sincock reviewed the item.

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2023-29

WHEREAS The State of Michigan has the Freedom of Information Act which requires public agencies to maintain and provide a number of public records to the public upon request; and

WHEREAS Todd Holgate has requested a number of records from the Police Department and the Police Records staff has provided a response to requests that were submitted on:

- a) June 27, 2022
- b) October 6, 2022
- c) October 17, 2022
- d) November 30, 2022
- e) March 8, 2023
- f) March 13, 2023
- g) March 26, 2023
- h) April 5, 2023
- i) April 11, 2023

WHEREAS Mr. Holgate has appealed, but gave no specifics as to his appeal of records related to the above noted requests to the head of the public body; and

WHEREAS The City Commission is the head of the public body and did review the actions of Police Records related to all of these requests.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby find that Police Records did respond appropriately to all of the Freedom of Information Act requests submitted on the above noted dates, by providing requested information or good faith estimates of the cost of the requests as allowed by law.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth as head of the public body hereby upholds the actions of City Police Records staff, including the denial of some records in accordance with the law.

BE IT STILL FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize, as a courtesy, to again release of records requested on June 27, 2022 on a thumb drive to be presented to the requesting party at the City Commission meeting where this action was adopted or the City Administration will mail the thumb drive, with a signature required to the requesting person.

There was a voice vote.

MOTION PASSED

b. Purchase Authorization of Backhoe

Sincock reviewed the item.

The following resolution was offered by Thomey and seconded by Filipczak.

RESOLUTION 2023-30

WHEREAS The City of Plymouth maintains a fleet of vehicles and equipment to help protect the public health, safety and welfare; and

WHEREAS From time to time the vehicles and equipment need to be replaced as a part of the annual budget process; and

WHEREAS The City Administration did seek to replace the current backhoe/loader with a new unit and this is in the budget.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of a CAT Model 420 XE Backhoe Loader from Michigan Cat of Novi with options for a price of \$160,751.95, that includes the trade in of our existing CAT Backhoe Loader. This purchase is authorized under the Sourcwell Purchasing Cooperative program.

There was a voice vote.

MOTION PASSED

c. Purchase Authorization of Nursery Jaws Tree Forks

Sincock reviewed the item.

The following resolution was offered by Moroz and seconded by Maguire.

RESOLUTION 2023-31

WHEREAS The City of Plymouth participates in a tree planting program in order to help with the public health and welfare; and

WHEREAS The tree planting process is a labor-intensive process and there are tools that can assist with this process; and

WHEREAS The Department of Municipal Services in cooperation with Keep Plymouth Leafy has found a tool to assist with the planting process.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a purchase of Nursery Jaws II 72" Forks from Christensen's Plant Center in the amount of \$6,325.00. Funding for this purchase will be split between the city and Keep Plymouth Leafy.

O'Donnell requested to abstain from discussion and voting on this item as she is president of Keep Plymouth Leafy, who is involved with this purchase.

There was a motion offered by Moroz and seconded by Thomey, to allow O'Donnell to recuse herself from discussion and voting on this item.

There was a voice vote.

MOTION PASSED

d. Lawn Mowing – Grass Cutting Leaf Pickup 2023 Season

Sincock reviewed the item.

The following resolution was offered by Deal and seconded by Kehoe.

RESOLUTION 2023-32

WHEREAS The City of Plymouth has a variety of public properties which need to have the lawn mowed on a regular basis; and

WHEREAS From time to time the city bids these services to arrange for lawn mowing and leaf clean up services; and

WHEREAS The City did seek bids for this service and two bidders, bid on the project; and

WHEREAS The City Administration did review the bid and recommends accepting the bid from Executive Property Maintenance.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the bid from Executive Property Maintenance for lawn mowing and fall leaf clean up.

There was a voice vote.

MOTION PASSED

e. Cemetery Mausoleum Master Plan

Sincock reviewed the item.

The following resolution was offered by Filipczak and seconded by O'Donnell.

RESOLUTION 2023-33

WHEREAS The City of Plymouth operates and maintains a cemetery known as Riverside Cemetery, for the public welfare; and

WHEREAS There is a need to develop a maintenance plan for the Mausoleum and the City Administration has received a professional services proposal from Ehresman Architects.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby accept the professional services proposal from Ehresman Architects to address current maintenance and future needs issues at the Mausoleum in an amount not to exceed \$8,490.00.

There was a voice vote.

MOTION PASSED

**10. REPORTS AND CORRESPONDENCE**

a. Liaison Reports

Maguire – April 29<sup>th</sup> is the Plymouth Library Board's Centennial Gala from 7pm-10pm. Tickets can be purchased on [www.plymouthlibrary.org](http://www.plymouthlibrary.org).

O'Donnell – Planning Commission is beginning work on their Master Plan and approved their goals for the Master Plan.

Filipczak – Cemetery Board will meet the fourth Wednesday in May. There was no HDC meeting this month.

Thomey – NPFAB meeting will be Monday, May 1, 2023 at Northville City Hall.

b. Appointments

Moroz offered a motion, seconded by Filipczak, to appoint Jillian Marecki to the Cemetery Board to fill an unexpired term ending December 31, 2024

**11. ADJOURNMENT**

A motion to adjourn was offered by Maguire and seconded by Filipczak at 7:58 p.m.

There was a voice vote.

MOTION PASSED

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NICK MOROZ  
MAYOR

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MAUREEN A. BRODIE, CMC, MiPMC  
CITY CLERK



# Special Event Application

ITEM 4.a

RECEIVED APR 19 2023

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

**FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.**

**Sponsoring Organization's Legal Name** Plymouth Lions Club

Ph# \_\_\_\_\_ Fax# \_\_\_\_\_ Email k5ahab@hotmail.com Website \_\_\_\_\_

Address \_\_\_\_\_ City Plymouth State MI Zip 48170

**Sponsoring Organization's Agent's Name** Martin Kerstens Title Chairman

Ph# \_\_\_\_\_ Fax# \_\_\_\_\_ Email k5ahab@hotmail.com Cell# 734-787-4014

Address 345 Sunset Street City Plymouth State MI Zip 48170

**Event Name** Plymouth Memorial Day Procession

**Event Purpose** Honor the Servicemen and Servicewomen who died for their country

**Event Date(s)** May 29, 2023

**Event Times** 9:00am until 12:00pm

**Event Location** Plymouth Veteran's Memorial Park; Vehicle procession through the City of Plymouth

**What Kind Of Activities?** Short memorial program; Laying of wreaths; Taps; Procession of vehicles

**What is the Highest Number of People You Expect in Attendance at Any One Time?** 200

**Coordinating With Another Event?** YES  NO  If Yes, Event Name: \_\_\_\_\_

**Event Details:** (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)  
Approx. 25 minute memorial program in Veterans Park to include the laying of wreaths and the playing of taps, followed by a vehicle procession carrying Plymouth veterans and guests.

1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*  
City Operated  Co-sponsored Event  Other Non-Profit  Other For-Profit  Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES  NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): Last Monday in May  
Next year's specific dates: May 27, 2024

\*\*\*See section 12.13 for license & insurance requirements for vendors\*\*\*

- 3. **FOOD VENDORS/ CONCESSIONS?** YES  NO  **OTHER VENDORS?** YES  NO
- 4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES  NO
- 5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES  NO
- 6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES  NO

**CITY SERVICES REQUIRED?** If needed, please attach a letter indicating all requests for City Services. (see Attachment B)

Speaker system; Podium; Limited seating; Police/Fire vehicles to lead and follow the vehicle procession through the City of Plymouth.

7. **AN EVENT MAP IS**  **IS NOT**  attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES  NO   
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)? YES  NO   
If Yes, list the lots or locations where/why this is requested:

\_\_\_\_\_  
\_\_\_\_\_

10. **CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
  - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
  - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
  - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
  - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

4/19/23  
Date

  
Signature of Sponsoring Organization's Agent

**RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City**

**Manager's Office  
City Hall  
201 S. Main Street  
Plymouth MI 48170**

**Phone: (734) 453-1234 ext. 203**

11. **INDEMNIFICATION AGREEMENT**

**INDEMNIFICATION AGREEMENT**

Plymouth Lions Club

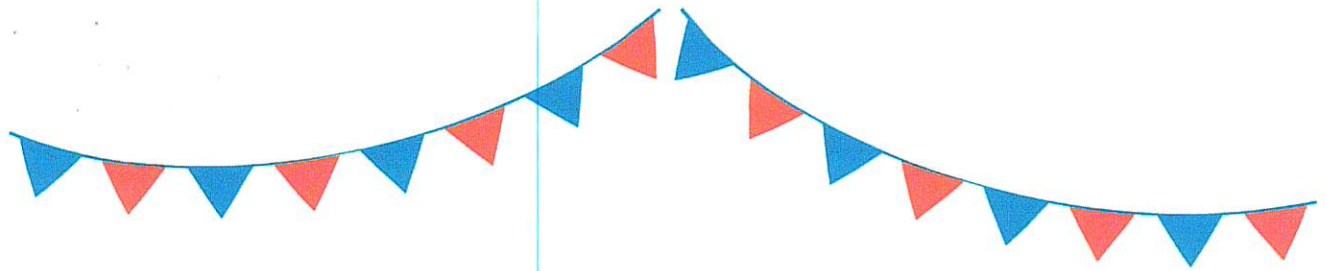
The \_\_\_\_\_ (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the **Memorial Day Procession** \_\_\_\_\_ (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

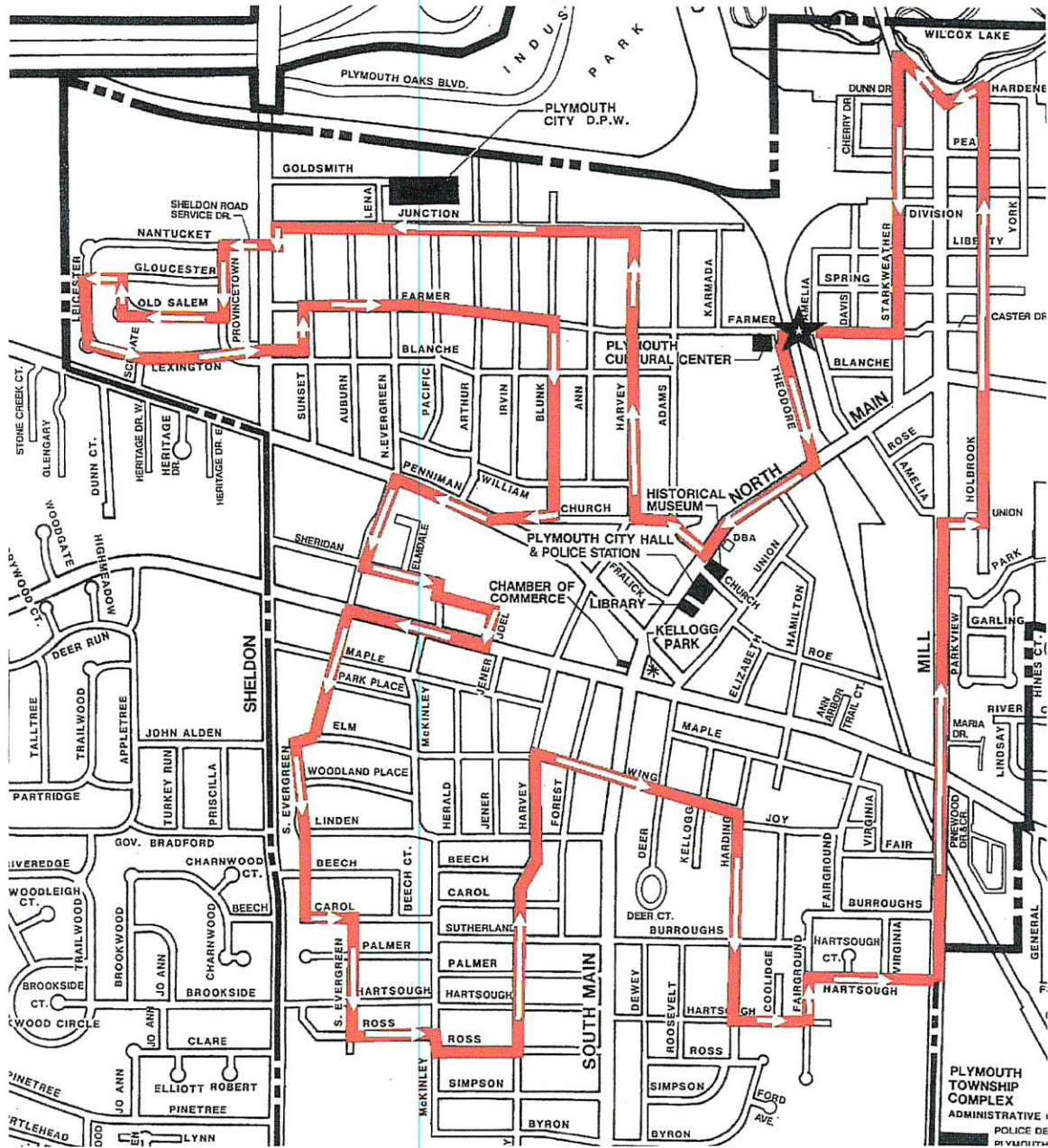
Date 4/19/23

Witness \_\_\_\_\_

Date \_\_\_\_\_



# MEMORIAL DAY VETERANS PROCESSION MAY 31, 2021



PLYMOUTH TOWNSHIP COMPLEX  
ADMINISTRATIVE  
POLICE DEPARTMENT

**EVENT REVIEW FORM**

EVENT NAME: MEMORIAL DAY PROCESSION TOTAL ESTIMATED FEE: \_\_\_\_\_

*(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).*

<b>MUNICIPAL SERVICES:</b>	<input checked="" type="radio"/> <b>Approved</b>	<input type="radio"/> <b>Denied</b>	(list reason for denial)	Initial <u>GP</u>
<u>1 SUP &amp; 2 FTE Approx 4 hrs</u>				
\$250 Bathroom Cleaning Fee Per Day of Event? <b>YES</b> <span style="float:right; border: 1px solid black; border-radius: 50%; padding: 2px;">NO</span>				
Labor Costs: \$	<u>900</u>	Equipment Costs: \$	<u>140</u>	Materials Costs \$
<b>POLICE:</b>	<input checked="" type="radio"/> <b>Approved</b>	<input type="radio"/> <b>Denied</b>	(list reason for denial)	Initial <u>guc</u>
<u>2 - OFFICERS @ 4 HRS EACH</u>				
Labor Costs \$		Equipment Costs \$	<u>608-</u>	Materials Costs \$
<b>FIRE:</b>	<input checked="" type="radio"/> <b>Approved</b>	<input type="radio"/> <b>Denied</b>	(list reason for denial)	Initial <u>RS</u>
<u>No cost</u>				
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
<b>HVA:</b>	<input type="radio"/> <b>Approved</b>	<input type="radio"/> <b>Denied</b>	(list reason for denial)	Initial
<b>DDA:</b>	<input checked="" type="radio"/> <b>Approved</b>	<input type="radio"/> <b>Denied</b>	(list reason for denial)	Initial <u>SRP</u>
Labor Costs \$	<u>0</u>	Equipment Costs \$		Materials Costs \$
<b>RISK MANAGEMENT:</b>	<input checked="" type="radio"/> <b>Approved</b>	<input type="radio"/> <b>Denied</b>	(list reason for denial)	Initial <u>NB</u>
Class I – Low Hazard <span style="border: 1px solid black; border-radius: 15px; padding: 2px;">Class II – Moderate Hazard</span> Event Sponsors must provide current Certificate of Insurance naming City Class III – High Hazard     of Plymouth as 'Additional Insured' including in the Description Box/Area. Class IV – Severe Hazard				
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE \$ _____				
APPROVED _____ NOT APPROVED _____ DATE _____				



## Administrative Recommendation

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Paul J. Sincok, City Manager  
CC: *S:\Manager\Sincok Files\Memorandum - City Commission Liquor License Transfer Traskside Plymouth 05-01-23.docx*  
Date: April 20, 2023  
RE: Liquor License Transfer within the City of Plymouth – Traskside Plymouth, LLC

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### Background

The Liquor License Review Committee may have been aware that we have been working closely with a business known as the Traskside Plymouth, LLC and they are planning on re-opening a restaurant at 885 Starkweather, near the railroad tracks. They are seeking to transfer the Liquor License from the former owners to the new entity. This transfer is allowed under the City's Liquor Management Ordinance as this is a transfer of ownership within the city.

Traskside Plymouth, LLC has completed all of the necessary documentation with the city. Our Economic Development team has been working with the building owners to get them through the various aspects of the site plan, zoning variance and building permit processes.

The plan is to operate as a full-service upscale restaurant serving lunch and dinner. The total indoor capacity would be 265. They are planning to offer live entertainments and dancing by patrons. At this time, we do not see any reason to deny the transfer.

The LLRC will have met just prior to the City Commission meeting to make a recommendation to the entire City Commission, and we anticipate that the LLRC will approve of the transfer.

### **RECOMMENDATION:**

The City Administration recommends, and we assume that the LLRC will also make a recommendation to approve the transfer of the liquor license from Station #885, Inc to the new Traskside Plymouth, LLC. It will be necessary for the City Commission to open and hold a Public Hearing as posted.

There are really two options at this point for the City Commission to take at this point. The City Commission could recommend approval of the transfer or recommend against the transfer. We have prepared a proposed Resolution for the City Commission that would approve the transfer of the existing license as proposed.

## NOTICE OF PUBLIC HEARING

### **CITY OF PLYMOUTH CITY COMMISSION WILL HOLD A PUBLIC HEARING IN ACCORDANCE WITH LIQUOR MANAGEMENT ORDINANCE**

PLEASE TAKE NOTICE THAT a public hearing shall be held before the City Commission of the City of Plymouth on **Monday, May 1, 2023 at 7:00 p.m.** at the **meeting of the Plymouth City Commission at the Plymouth City Hall, 201 S. Main St., Plymouth, Michigan.** The Public Hearing will consider the following:

- 1) Application for transfer of ownership of existing Class C & SDM License with Sunday Sales AM & PM, dance permit, 1 additional bar permit, outdoor service area, dance permit, entertainment permit for Trackside Plymouth, LLC, 885 Starkweather.**

This is a public meeting and any interested person is invited to attend at the place and time stated.

THERE WILL BE A MEETING OF THE LOCAL LIQUOR LICENSE REVIEW COMMITTEE (LLRC) that will take place at the PLYMOUTH CITY HALL, 201 S. Main St., Plymouth, MI 48170 at **6:00 p.m. on Monday, May 1, 2023** to allow the LLRC to make a recommendation to the City Commission related to this transfer request.

Maureen Brodie, CMC, MiPMC  
City Clerk

Posted: City Hall  
Cultural Center  
Public Library

**CITY OF PLYMOUTH  
LIQUOR LICENSE REVIEW COMMITTEE  
APPLICATION**

Name of Applicant: Trackside Plymouth, LLC

Address of Applicant: 885 Starkweather, Plymouth, MI 48170

Phone Number of Applicant: (734) 516-4053 - Soenen, (734) 351-9335 - Odeh

Fax Number of Applicant: \_\_\_\_\_

Email Address of Applicant: dsoenen@sensors-inc.com mia.odeh2321@gmail.com

Please List Name, Address and type of license as it appears on current Liquor License:

Stellas Trackside, Inc. 885 Starkweather, Plymouth, MI 48170

Class C License with Sunday Sales AM and PM Permits, 1 Additional

Bar Permit, Outdoor Service Permit, Dance Permit, and SDM License

List All Persons Listed on Liquor License (Partners):

Station #885, Inc., members: Robert Ostendorf, Jr. and James Sullivan

Please list type of license that you are requesting (new, permit, transfer of ownership, transfer into the City, etc.):

Transfer ownership of the existing Class C and SDM License with Sunday Sales AM and PM, Dance Permit, 1 Additional Bar Permit, Outdoor Service Area Permit, and add an Entertainment License.

Please list Name, Address and type of license as it is proposed (If change approved):

Trackside Plymouth, LLC 885 Starkweather St., Plymouth, MI 48170, Class C License with Sunday Sales AM and PM Permits, 1 Additional Bar Permit, Outdoor Service Permit, Dance Permit, Entertainment Permit and SDM License.

Please list all persons listed on proposed Liquor License (Partners):

Trackside Plymouth, LLC, Manager: Donald Soenen and Member: Manal Odeh

Fee Schedule:

<b>Liquor License Investigations</b>	
<b>Class C or Private Club License:</b>	
<b>New license or transfer of ownership</b>	\$600.00
<b>Amend stockholders</b>	\$300.00
<b>Relocation of existing license (per person named on request)</b>	\$300.00
<b>Dance or entertainment permit</b>	\$200.00
<b>SDD/SDM:</b>	
<b>New license or transfer of ownership</b>	\$400.00
<b>Relocation of existing license (per person named on request)</b>	\$300.00
<b>Add or drop space on license</b>	\$100.00
<b>Special license and one-day permits</b>	\$100.00

CITY OF PLYMOUTH  
 201 S MAIN  
 PLYMOUTH, MI 48170  
 Phone : 734-453-1234  
 WWW.CI.PLYMOUTH.MI.US

use suit

(if required, see Section #4 of Ordinance):

Received From:  
 Date: 03/14/2023 Time: 2:39:57 PM  
 Receipt: 422322  
 Cashier: DMS

ITEM REFERENCE	AMOUNT
ADREV POLICE DEPARTMENT REVENUE TRACKSIDE PLYMOUTH	\$800.00
TOTAL	\$800.00
CHECK 1003	\$800.00
Total Tendered:	\$800.00
Change:	\$0.00

Signature of Applicant:

*Ronald Soenen*

Date: 2/15/2023

# PLAN #1

## CITY OF PLYMOUTH CLASS C LIQUOR LICENSE LICENSED BUSINESS PLAN OF OPERATION

<u>Trackside Plymouth LLC</u> Business Name	<u>Plymouth Trackside</u> Doing Business As	<u>885 Starkweather, Plymouth</u> Street Address
--	--	---

**Preamble:** We have received copies of Plymouth Ordinances 2003-2004, an Ordinance to Establish a General Policy for Liquor Licenses and Permits, understand its provisions, and will be governed by them. The following Plan of Operation is developed in keeping with the spirit and intent of this Ordinance.

**I. HOURS OF OPERATION:** Trackside Plymouth, LLC's Hours of operation will be Monday-Thursday from 11:00 a.m. - 11:30 p.m., Friday and Saturday from 11:00 a.m. -12:30 a.m., and Sunday from 10:00 a.m. to 10:00 p.m. Last call will be thirty (30) minutes before closing and last service twenty (20) minutes before closing.

**II. FORMAT:** Trackside Plymouth, LLC will operate as a full-service upscale restaurant with a traditional American cuisine menu. The facility will offer higher-end food, with steaks, chicken, seafood, and salad dinners. In addition, salads, burgers, small plates, and appetizer items will be available during off-peak hours. The interior capacity is 265, which includes 14 seats at the bar. There are two outdoor service areas; one outdoor service area is located in the front of the building, which has seating for 40 patrons and is 10' x 61'. The second outdoor service area is located in the in the back of the building, which has seating for 30 patrons and is 20' x 40'. Both patios are on private property and the areas are defined and clearly marked. Trackside Plymouth may offer occasional live entertainment and dancing by patrons. The total square footage of the establishment is 7,273.

We agree to adhere to the provisions of the Entertainment Agreement and Dance Permit Agreement, which will be signed agreeing that we will not change the format or type of business without written approval of the City Commission. This includes changing from a full-service restaurant to a bar where food service is reduced, etc.

The ratio of food sales to alcohol sales is anticipated to be 70/30.

**III. CODE COMPLIANCE:** Trackside Plymouth will comply with all applicable health, safety, building, sanitation, electrical, plumbing, and fire codes, as well as zoning requirements.

**IV. PLAN OF OPERATION:** It is acknowledged that under Ordinance 2003-04, the business shall be operated in accordance with an approved Plan of Operation: Changing the operation of the business in any manner inconsistent with the approved Plan of Operation is a violation of the ordinance and the rules of the Liquor Control Commission. Any change to the Plan of Operation must be approved by the City Commission prior to it being placed into effect on the business premises.

**V. SECURITY:** Security for the customers, building, and community is the first priority for

Trackside Plymouth. We will undertake whatever measures are necessary to maintain, secure, and supervise our customers and premises.

**VI. PARKING:** Parking shall be provided as follows:

- 145 owned spaces onsite in two (2) lots.
- No valet parking.
- Employees will park on-site.

**VII. ALCOHOL MANAGEMENT:** Trackside Plymouth will strictly obey all rules and regulations promulgated by the City of Plymouth and the State of Michigan Liquor Control Commission. There will be neither service nor consumption of alcoholic beverages by minors at any time. No alcohol will be sold, or permitted to be sold, on a commission basis by any person.

The following policies will be enforced on the establishment:

1. No alcoholic beverages will be allowed on the premises, other than what is dispensed by the establishment.
2. All staff will pay attention and be alert to observable clues displayed by an intoxicated individual, such as: impaired reflexes, impaired coordination, reduced judgment and inhibitions, impaired vision, etc.
3. All staff will be alert to potential problems in their respective areas at the facility.
4. All staff will be polite and courteous to the intoxicated individual(s) and will be knowledgeable as to when to request assistance from additional facility staff.
5. Patrons who appear to be 30 years of age or younger will be asked to show proper identification. Signage will be posted at serving locations. Patrons must produce proper identification.
  - 5.1 All patrons under 21 years of age, service will be refused.
  - 5.2 Check "State Seal" and other markings. Check for damage or alterations to identification card.
  - 5.3 Do not return falsified identification cards. Call management immediately.
6. If a patron shows signs of intoxication, staff is to refuse service, politely explain policy, suggest non-alcohol purchase, and/or call for management, if necessary.
7. If a patron is purchasing on behalf of someone else who appears less than 30 years old, staff is to request to see identification of recipient or contact supervisory personnel who will seek patron(s) out. Staff will refuse service to minors and will inform all parties involved that policy allows for ejection from premises if illegal activity has occurred.
8. Alcohol dispensing may be restricted by one of the following practices or any combination thereof:

- No sales to intoxicated patrons.
  - No sales without proper identification.
  - Limited alcoholic choices, if necessary.
  - When in doubt, do not serve. Call supervisor.
9. Observe all patrons leaving the property. No alcoholic beverages are allowed to leave the facility or property.
  10. Staff will approach any person appearing to be impaired and leaving the establishment to determine if they are driving. If so, staff will attempt to persuade them not to drive and request a non-impaired companion to drive. If unable, staff will refer patron(s) to bus, taxi, Uber, or Lyft service.
  11. Supervisory and management personnel will complete documentation for any alcohol related incidents at the end of a shift. Information will be disseminated accordingly.
  12. Trackside Plymouth shall provide non-alcoholic beverages to all designated drivers either free or at reduced prices.
  13. The establishment fully participates in the Techniques in Alcohol Management Program and will continue such participation in that program, or a similarly recognized program approved by the Plymouth Police Chief. TIPS/TAM certification cards for all employees shall be provided to the Chief of Police within 35 days after the date of hire.

**VIII. REFUSE DISPOSAL:** The establishment will dispose of refuse in on-site, enclosed dumpster(s). Pickup will be a minimum of one time per week. A water line with spigot will be provided to clean dumpster enclosure as necessary.

**IX. GENERAL:** Every effort will be made to maintain positive relationships with adjacent and nearby businesses, as well as cooperation with all City departments. Every effort will be made to solve any problems that may arise.

**X. EMERGENCY CONTACTS:**

Donald (Don) Soenen (734) 516-4053.

**XI. REFERENCE TO VALET SERVICE:** No valet service.

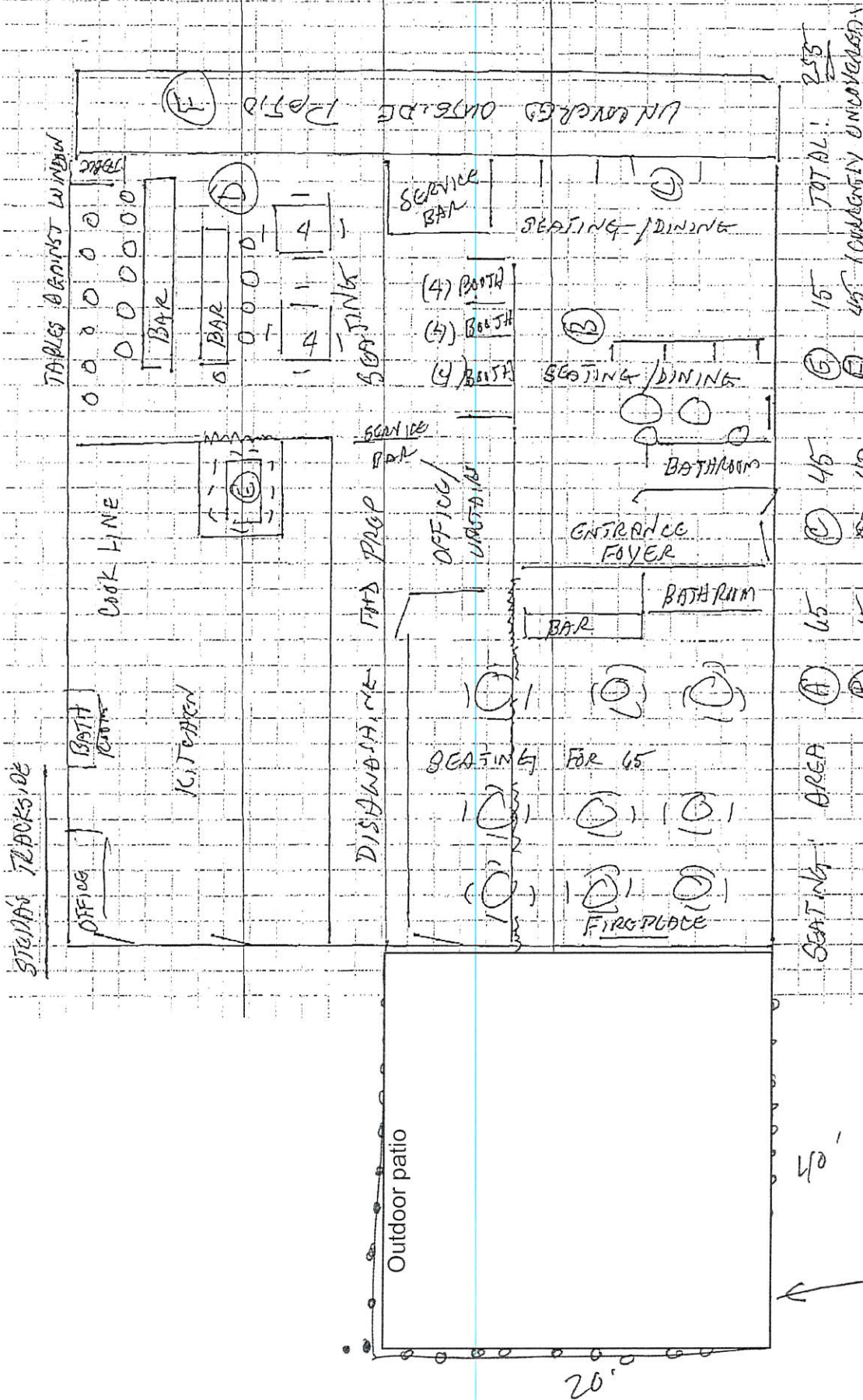
Trackside Plymouth, LLC, a Michigan  
limited liability company  
d/b/a Plymouth Trackside

\_\_\_\_\_  
By: Donald Soenen  
Its: Manager

\_\_\_\_\_  
Date:

\_\_\_\_\_  
By: Manal S. Odeh  
Its: Member

\_\_\_\_\_  
Date:



TOTAL: 255  
UNCOVERED UNCOVERED

15  
45

45  
65

65  
65

65  
65

65  
65

65  
65

65  
65

65  
65

yellow barrier tape 4' high

# PLAN #2

## CITY OF PLYMOUTH CLASS C LIQUOR LICENSE LICENSED BUSINESS PLAN OF OPERATION

<u>Trackside Plymouth LLC</u>	<u>Plymouth Trackside</u>	<u>885 Starkweather, Plymouth</u>
Business Name	Doing Business As	Street Address

**Preamble:** We have received copies of Plymouth Ordinances 2003-2004, an Ordinance to Establish a General Policy for Liquor Licenses and Permits, understand its provisions, and will be governed by them. The following Plan of Operation is developed in keeping with the spirit and intent of this Ordinance.

**I. HOURS OF OPERATION:** Trackside Plymouth, LLC's Hours of operation will be Monday-Thursday from 11:00 a.m. - 11:30 p.m., Friday and Saturday from 11:00 a.m. -12:30 a.m., and Sunday from 10:00 a.m. to 10:00 p.m. Last call will be thirty (30) minutes before closing and last service twenty (20) minutes before closing.

**II. FORMAT:** Trackside Plymouth, LLC will operate as a full-service upscale restaurant with a traditional American cuisine menu. The facility will offer higher-end food, with steaks, chicken, seafood, and salad dinners. In addition, salads, burgers, small plates, and appetizer items will be available during off-peak hours. The interior capacity is 272 which includes 8 seats at the bar. There is one outdoor service area located in the back of the building, which has seating for 32 patrons and is 20' x 40'. The patio is on private property and the area is defined and clearly marked. Trackside Plymouth may offer occasional live entertainment and dancing by patrons. The total square footage of the establishment is 8,639.

We agree to adhere to the provisions of the Entertainment Agreement and Dance Permit Agreement, which will be signed agreeing that we will not change the format or type of business without written approval of the City Commission. This includes changing from a full-service restaurant to a bar where food service is reduced, etc.

The ratio of food sales to alcohol sales is anticipated to be 70/30.

**III. CODE COMPLIANCE:** Trackside Plymouth will comply with all applicable health, safety, building, sanitation, electrical, plumbing, and fire codes, as well as zoning requirements.

**IV. PLAN OF OPERATION:** It is acknowledged that under Ordinance 2003-04, the business shall be operated in accordance with an approved Plan of Operation: Changing the operation of the business in any manner inconsistent with the approved Plan of Operation is a violation of the ordinance and the rules of the Liquor Control Commission. Any change to the Plan of Operation must be approved by the City Commission prior to it being placed into effect on the business premises.

**V. SECURITY:** Security for the customers, building, and community is the first priority for Trackside Plymouth. We will undertake whatever measures are necessary to maintain, secure, and supervise our customers and premises.

**VI. PARKING:** Parking shall be provided as follows:

- 145 owned spaces onsite in two (2) lots.
- No valet parking.
- Employees will park on-site.

**VII. ALCOHOL MANAGEMENT:** Trackside Plymouth will strictly obey all rules and regulations promulgated by the City of Plymouth and the State of Michigan Liquor Control Commission. There will be neither service nor consumption of alcoholic beverages by minors at any time. No alcohol will be sold, or permitted to be sold, on a commission basis by any person.

The following policies will be enforced on the establishment:

1. No alcoholic beverages will be allowed on the premises, other than what is dispensed by the establishment.
2. All staff will pay attention and be alert to observable clues displayed by an intoxicated individual, such as: impaired reflexes, impaired coordination, reduced judgment and inhibitions, impaired vision, etc.
3. All staff will be alert to potential problems in their respective areas at the facility.
4. All staff will be polite and courteous to the intoxicated individual(s) and will be knowledgeable as to when to request assistance from additional facility staff.
5. Patrons who appear to be 30 years of age or younger will be asked to show proper identification. Signage will be posted at serving locations. Patrons must produce proper identification.
  - 5.1 All patrons under 21 years of age, service will be refused.
  - 5.2 Check "State Seal" and other markings. Check for damage or alterations to identification card.
  - 5.3 Do not return falsified identification cards. Call management immediately.
6. If a patron shows signs of intoxication, staff is to refuse service, politely explain policy, suggest non-alcohol purchase, and/or call for management, if necessary.
7. If a patron is purchasing on behalf of someone else who appears less than 30 years old, staff is to request to see identification of recipient or contact supervisory personnel who will seek patron(s) out. Staff will refuse service to minors and will inform all parties involved that policy allows for ejection from premises if illegal activity has occurred.
8. Alcohol dispensing may be restricted by one of the following practices or any combination thereof:
  - No sales to intoxicated patrons.
  - No sales without proper identification.
  - Limited alcoholic choices, if necessary.

- When in doubt, do not serve. Call supervisor.
9. Observe all patrons leaving the property. No alcoholic beverages are allowed to leave the facility or property.
  10. Staff will approach any person appearing to be impaired and leaving the establishment to determine if they are driving. If so, staff will attempt to persuade them not to drive and request a non-impaired companion to drive. If unable, staff will refer patron(s) to bus, taxi, Uber, or Lyft service.
  11. Supervisory and management personnel will complete documentation for any alcohol related incidents at the end of a shift. Information will be disseminated accordingly.
  12. Trackside Plymouth shall provide non-alcoholic beverages to all designated drivers either free or at reduced prices.
  13. The establishment fully participates in the Techniques in Alcohol Management Program and will continue such participation in that program, or a similarly recognized program approved by the Plymouth Police Chief. TIPS/TAM certification cards for all employees shall be provided to the Chief of Police within 35 days after the date of hire.

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**X. EMERGENCY CONTACTS:**

Donald (Don) Soenen (734) 516-4053.

**XI. REFERENCE TO VALET SERVICE:** No valet service.

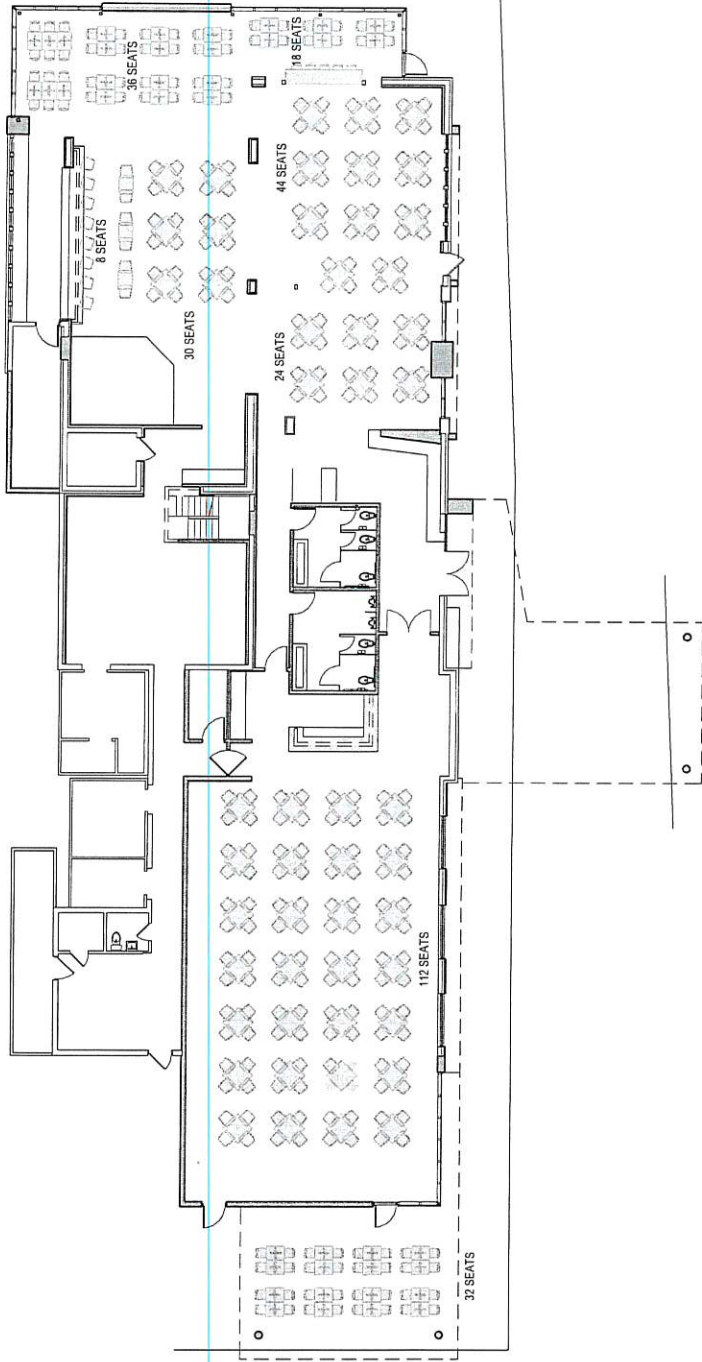
Trackside Plymouth, LLC, a Michigan limited liability company  
d/b/a Plymouth Trackside

\_\_\_\_\_  
By: Donald Soenen  
Its: Manager

\_\_\_\_\_  
Date:

\_\_\_\_\_  
By: Manal S. Odeh  
Its: Member

\_\_\_\_\_  
Date:



TOTAL DINING SEATING = 160  
TOTAL EVENT SEATING = 112  
TOTAL OUTDOOR SEATING = 32

# main level floor plan

Scale: 1/16" = 1'-0"

**Don Soenen**

---

**Subject:** Plymouth Trackside Proposed Menu

## **PLYMOUTH TRACKSIDE**

### **DINNER MENU**

#### **APPETIZERS**

##### **JUMBO SHRIMP COCTAIL**

Lemon wedge. Cocktail sauce

##### **SWEET AND SPICY CALAMARI**

Crispy tempura. Chili hoisin, scallion, sesa  
Spinach artichoke cream, permission breadcrumbs,

##### **CLASSIC ROASTED OYSTERS**

Half dozen | dozen

##### **OYSTERS ON THE HALF SHELL.**

Cocktail sauce. horseradish. Mignonette, lemon

Half dozen | dozen

##### **STUFFED PORTABELLA MUSHROOM**

Italian Sausage, onion, oven roasted tomatoes,  
Mozzarella, peppers, house made tomato Sause |

##### **JUMBO LUMP CRAB CAKES**

**CHILLED WHOLE MAIN LOBSTER**

**CHILLED SHELLFISH PLATTER (Serves 4)**

**AHI TUNA TOWER**

Avocado, wasabi soy lime dressing, wontons 21 hrimp, lump crab, lobster

**SPICY TUNA**

Avocado, scallion, jalapeño, shiso

**BUTCHER BLOCK MEATBALLS**

**VEGAN CHILI**

**SPINACH ARTICHOKE DIP**

**PORK EGG ROLLS**

**BBQ WINGS**

**SOUPS • SALADS**

**Lobster Bisque**

Sherry poached lobster

**Soup of the day**

**Classic Baked French Onion Soup**

Gruyere, Swiss Cheese, Crostini

**Caesar Salad**

Made to order garlic croutons, chopped anchovies upon request

**Maurice Salad**

Shredded iceberg, swiss cheese, turkey , ham, and hard boiled egg served with homemade Maurice dressing

**Starkweather Wedge**

Smoked bacon, candied pecans, tomato, blue cheese dressing, port wine drizzle

**Double Chop Salad**

Crispy pancetta, hard egg, julienned English cucumber, tomato, red onion, celery, buttermilk ranch, aged white cheddar, crispy onions

**Avocado & Cucumber**

Red onion, grape tomato, grated feta, citrus venerate

**ENTREES**

**STEAKS AND CHOPS**

**Ribeye, 16 oz**

**Bone-In Ribeye, 22oz**

**Filet Mignon, 8oz/12oz**

**New York Strip Steak 14oz**

**Double Cut Lamb Chops 14 oz**

**Wagyu Filet Mignon,  
Tomahawk Pork Chop**

**Wagyu Meatloaf**

**Sauces**

*Béarnaise Sauce • Cognac Peppercorn Bordelaise • Horseradish Sauce • Roasted Shallot Cabernet Sauce*

## **POULTRY, VEAL AND PASTA**

**Herb Crusted Chicken**

**Chicken Picata**

**Veal Parmigiana**

**Veal Marsala**

**Shrimp Pasta**

**Pasta Bolognese**

**Vegetarian—TBD**

## **SEAFOOD**

**Fish and Chips**

**Grilled Mahi Mahi**

**Maple Glazed Salmon**

**Pan Seared Walleye**

**Sauteed Fresh Lake Perch**

**Lake Superior Whitefish**

**Seared Diver Sea Scallops**

**Alaskan King Crab Legs**

**Twin Lobster Tails**

**Add Ons**

**HP Zip Sauce**

**Roasted Cloves of Garlic & Mushrooms**

**Jumbo Crab, Asparagus, Béarnaise**

**Twin Lobster Tails (4oz each)**

**SIDES**

**Sautéed Asparagus, E.V.O.O., parmesan**

**Sautéed Spinach & Mushrooms**

**Sautéed Mushrooms**

**Sautéed Spinach & Garlic**

**Roasted Brussels Sprouts, bacon marmalade**

**Lobster Mac & Cheese**

**Potatoes Gruyère Gratin**

**Roasted Garlic Whipped Potatoes**

**French Fries**

**One Pound Baked Idaho Potato**

**BLUE-** Very red, very cool center •**RARE-** Red, cool center •**MEDIUM RARE-** Red, warm center  
•**MEDIUM-** Pink center •**MEDIUM WELL-** Slightly pink center •**WELL-** Cooked throughout, no pink

**BAR FAVORITES**

**Dry Aged Cheeseburger\* 9oz**

**Fries or Onion Straws**

**Bacon Gruyere Dry Aged Burger\* 9oz**

**Fries or Onion Straws**

**Chicken Milanese**

**Crispy Romano-crusting; white wine lemon caper sauce**

**Salmon Caesar Salad\***  
House made warm garlic croutons, chopped anchovies upon request

**Petite Filet Mignon\* 6oz**

**Boneless Chicken Wings**

**Nachos**

**Mac 'N Chz Bites**

**Loaded Tots**

**DESERTS**

**New York Style Cheesecake**

Graham Cracker Crust, Amarena Cherries, Chambord Cherry Glaze

**Colossal Carrot Cake**

Spice Cake with Raisins, Nuts, Pineapple, and Cream Cheese Frosting, Caramel Sauce  
Serves 2-4

**Flourless Chocolate Torte**

Semi-sweet, Glazed with Dark Chocolate, Bailey's Creme Anglaise and Port Wine Reduction

**Colossal Red Velvet Cake**

Chocolate Shavings and Sauce  
Serves 2-4

**KIDS MENU --TBD**

**ALCOHOL/BAR—BY THE GLASS/BOTTLE**

Draft beer

Bottled beer

White wine

Red wine

Champaign

Mixed cocktails

Soft Drinks

Coffee

**Note: Prices are TBD but will be in the following ranges:**

- **Appetizers: \$10- \$18**
- **Soaps and Salads: \$10 - \$20**
- **Entrees: \$30 - \$70**
- **Sides: \$8 - \$15**
- **Deserts: \$10 - \$20**
- **Beer: \$6 - \$12**
- **Wine/Glass: \$9 - \$14 and up**

## RESOLUTION

The following Resolution was offered by \_\_\_\_\_ and seconded by.

\_\_\_\_\_.

WHEREAS There has been a request for a transfer of a Liquor license within the city of Plymouth from Station #885, Inc. to Trackside Plymouth, LLC; and

WHEREAS The Local Liquor License Review Committee did review the application From Trackside Plymouth, LLC.

NOW THEREFORE BE IT RESOLVED THAT the Local Liquor License Review Committee of the City of Plymouth does hereby recommend to the Michigan Liquor Control Commission that they the transfer of the Liquor License and related permits for Trackside Plymouth, LLC.

BE IT FURTHER RESOLVED THAT should the State of Michigan Liquor Control Commission ultimately grant the transfer of license the City Police Department shall make regular inspections of this establishment as it does all liquor serving establishments in the City to ensure compliance with Local Ordinances and State Law.



## Administrative Recommendation

---

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Paul J. Sincock, City Manager  
CC: S:\Manager\Sincock Files\Memorandum - Authorization to Hire up to two Finance Staff - 05-01-23.docx  
Date: April 26, 2023  
RE: Authorization to Hire Finance Staff

---

### Background

The City Commission adopted the Employment Ordinance on August 7, 2000, and it requires that the City Manager seek advance and express approval prior to filling any full-time position. The City Commission may be aware that we have a retirement coming up in June from one of our front office staff and Shontae is moving to Farmington Hills for a new position in that larger city. At this time, we have two full time positions within the Finance Department that are going to be vacant in the near future and we would like to begin the hiring process.

At this time, the City Administration is seeking approval to work towards hiring a full-time front office staff and a Treasurer – Finance person to assist John Scanlon. We are currently reviewing both positions and the entire Finance Department operations to develop a new operational plan. This approval will give us the flexibility to move forward to make changes, if needed, and to review our options.

In the current labor market, we must be competitive and the job market in the area of municipal finance and frankly, all municipal positions are extremely tight right now. It is imperative that we have regular back-up for John Scanlon in order to provide him some relief from all of the reporting requirements. We don't want to burn John out.

### RECOMMENDATION:

The City Administration recommends that the City Commission authorize the hiring of up to two full-time Finance Staff to replace existing openings that are being created by a retirement and a job move to a larger city. We have attached a proposed Resolution for the City Commission to consider regarding this matter.

If you have any questions in advance of the meeting, please feel free to contact me.

RESOLUTION

The following Resolution was offered by Comm. \_\_\_\_\_ and seconded by  
Comm. \_\_\_\_\_.

WHEREAS The City Commission passed a hiring ordinance that requires that the City  
Administration seek prior and express approval before any full time hiring; and

WHEREAS The City Administration has requested prior and express approval for the hiring  
of up to two full-time positions within the Finance Department.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does  
hereby grant prior and express approval for the hiring of up to two full time positions for the  
Finance Department to replace positions that are being vacated in the next 60 days.



## Administrative Recommendation

---

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Paul J. Sincock, City Manager  
CC: S:\Manager\Sincock Files\Memorandum - Saxton's Parking Lot Construction Award - 05-01-23.docx  
Date: April 27, 2023  
RE: Authorization for Saxton's Parking Lot Construction

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### Background

Approximately 11 months ago the City Commission gave the authorization to proceed with the design and approvals for what is commonly known as the Saxton's Parking lot, minus the small corner piece known as the Wira property. The City Engineer has received approvals from the Planning Commission and the Historic District Commission to proceed with the design.

We will be coordinating construction with the condominiums that are currently under construction and there will most likely be some additional minor easement agreements between the two parties based on final construction. We should also be aware of an extended lead time for some of the storm water retention equipment that will be a part of this installation. This project will also include four electric vehicle charging stations and we are currently reviewing possible grants for this purchase and for the units anticipated for the Cultural Center as well. However, all of the electrical will be placed for those units as part of this project.

We have attached a memorandum from the City Engineer which further outlines this project. At this time, we will be requesting authorization to proceed with construction in the amount of \$1,046,410 as outlined in the Engineer's attached letter. Funding for this authorization is from the Parking Construction Fund and it will not impact the General Fund or the DDA Operating Fund.

### Recommendation

The City Administration recommends that the City Commission authorize a construction contracts with Pro-Line Asphalt in the amount of \$691,285, Green Electric Solutions in the amount of \$173,125, Engineering allowance \$96,00 and a construction contingency of \$86,000. This will all be funded from the City's Parking Construction Fund.

We have prepared a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact either Chris Porman or myself.



Wade Trim Associates, Inc.  
25251 Northline Road • Taylor, MI 48180  
734.947.9700 • www.wadetrim.com

April 27, 2023

City of Plymouth  
201 South Main Street  
Plymouth, MI 48170

Attention: Mr. Chris Porman  
Director of Municipal Services

Re: City of Plymouth  
Former Saxton's Property - Public Parking Lot Improvements  
Proposed Construction Phase Recommendation and Next Steps

Dear Mr. Porman:

On June 6, 2022, the City Commission authorized Wade Trim to begin work on design of parking lot improvements at the old Saxton's property. Since that authorization, we have completed a parking lot design that provides 31 parking spaces. The parking lot design includes an underground storm water detention system, four electric vehicle charging stations, site lighting, an area for bicycle parking and landscaping in accordance with the City Ordinances. The new parking lot will also serve as the ingress/egress for the new Jewell Maple Condominium project that has been under construction for the past 18 months. The parking lot has two access points – one from Ann Arbor Trail and one from Deer Street.

This letter provides a brief description of the City required approvals that have been obtained, a summary of the anticipated project schedule & coordination required with the Jewell Maple Team, anticipated construction phase costs with some allowances and contingencies, and a summary of next steps. It also provides a recommendation to the City Commission to initiate the construction phase of the Saxton's Parking Lot Improvements.

#### **City Approval Process – Historic District and Planning Commission**

The City Commission will recall that we completed a preliminary design (without the adjacent Wira property) in September of 2022. Following a review of the concept with City staff, Wade Trim prepared the necessary application, project narrative and supporting plans and photographs for the November 2022 Historic District Commission (HDC) meeting. At the November 2, 2022, HDC meeting, the City's HDC voted unanimously to issue a Certificate of Appropriateness for the proposed parking lot improvements. At this meeting, lighting consistent with the decorative lighting used throughout the Downtown Development Authority (DDA) area was also found to be appropriate as part of the proposed parking lot improvements.

Following HDC approval, Wade Trim prepared the necessary application, site plan and supporting photos to be on the February 2023 Planning Commission meeting agenda. At the February 8, 2023, Planning Commission meeting, the Planning Commission voted unanimously to issue site plan approval with the condition that we incorporate bicycle parking into the proposed improvements.

#### **Anticipated Project Schedule & Coordination with Jewel Maple Condominiums**

The exact construction schedule for this project has not yet been determined but is anticipated to start in mid to late July 2023 with the goal of being completed prior to the Fall Festival in early September 2023. Wade Trim and Proline Asphalt have estimated a range of 30 to 40 working days

to complete the project, including underground work, electrical system improvements, paving and landscaping. The Jewell Maple condominium project has been using portions of the proposed parking lot area as their staging area during the condominium construction. According to their project Superintendent, they should complete the exterior brick work sometime in July 2023 and then they will be able to focus on their site curb and pavement work. The Jewell Maple Team has also expressed an interest in potentially using the same contracting team as the City in order to coordinate all of their site improvements at the same time.

Two easement documents need to be prepared to finalize the shared ingress/egress and parking space configuration of the access driveways on the south and east side of the proposed parking lot, as part of the ongoing coordination between the City and the Jewell Maple Condominium team. Once City Commission has approved the construction phase of the project, Wade Trim and the City will be meeting with the Jewell Maple project team to layout the ingress/egress driveways and coordinate the necessary easement documents for the shared use areas.

#### **Proposed Saxton's Parking Lot Construction Program Summary**

The direct bid received from Pro-Line is attached to this letter and covers all specific items of work identified on the plans prepared by our office, including the removal of the existing parking lot elements, installation of the underground detention system and new storm sewer, new aggregate base, concrete curb and gutter and asphalt pavement. An allowance for the electrical system work, is attached as an Opinion of Probable Construction Cost, prepared by Wade Trim's Electrical Engineering Consultant (Peter Basso) has also been included in the construction program summary. The City plans on retaining Green Electrical Solutions, the City's electrical contractor, for the electrical site work.

With the above information in mind, we have prepared an anticipated construction project cost estimate using the direct bid received from Proline, along with anticipated allowances and contingencies to present the total anticipated construction phase cost:

Saxton Parking Lot Base Construction Bid	\$691,285
Electrical System Improvements Allowance	<u>\$173,125</u>
<b>Construction Bid Estimate</b>	<b>\$864,410</b>
Allowance for Construction Administration (+/- 6%)	\$51,000
Allowance for Inspection (40 Days at \$800/day)	\$32,000
Allowance for QA/QC and Materials Testing (+/- 1.5%)	<u>\$13,000</u>
<b>Engineering Allowance</b>	<b>\$96,000</b>
<b>Recommended Construction Contingency (+/- 10%)</b>	<b><u>\$86,000</u></b>
<b>Proposed Construction Phase – Total</b>	<b>\$1,046,410</b>

#### **Recommendation**

Based on the above information, we recommend the City Commission authorize the following:

- Award the base construction bid to Pro-Line Asphalt for a total contract value of \$691,285
- Authorize using the City's electrical contractor, Green Electrical Solutions, for an amount not to exceed \$173,125 for the site electrical system work, and
- Authorize the City staff to proceed with obtaining the necessary easements to complete the construction of the parking lot

Please note that this is a unit price contract, and the final amount will be based on the actual amount of work completed at the unit prices received in the direct bids. In addition, we recommend the City approve the total estimated construction phase cost of \$1,046,410, including construction

engineering, inspection, materials testing, and a ten percent construction contingency for the Saxton Parking Lot project.

**Next Steps**

Following the anticipated City Commission approval, we will notify Pro-line Asphalt and Green Electrical Solutions of their authorization(s) to proceed. They will need to order the necessary materials for the project. The underground detention system has a four-week delivery period, so it will be important to get that order placed in mid-May 2023, in addition to the electrical system components. Once the agreements, appropriate bonds and insurance certificates are in place, a pre-construction meeting will be held prior to starting the project. We anticipate the pre-construction meeting will occur in mid-June to allow time to plan the work, provide adequate notice for the closing of the parking lot, and to prepare for construction.

**Wade Trim Construction Phase Services**

Wade Trim will continue to assist the City DMS team by providing contract administration, construction engineering, construction inspection, and staking and layout (as required). We will subcontract with SME for quality control and materials testing during the project. The inspection allowance is based on the 40-day estimate (eight-hour days) to complete the work.

As always, our team's actual effort will be billed monthly in accordance with the actual hours worked and our current 2023 Rate Schedule. If extra work is required beyond the scope of this proposal, we will notify the Director of Municipal Services and City Manager immediately and provide an estimate for any additional work at that time.

We hope this letter is helpful to the City Administration and City Commission. If anyone has any questions in advance of the meeting, please do not hesitate to call me on my cell at 313.363.1434 at any time.

We appreciate the opportunity to help the City with this parking lot improvement project and look forward to working with your team again on the construction phase of this project.

Very truly yours,

Wade Trim Associates, Inc.



Shawn W. Keough, PE  
Senior Vice President

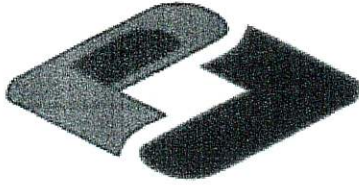
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PLY 2101-02T

20230427\_PORMAN\_Saxtons Parking Lot LTR OF RECOMMENDATION

Enclosure (Proline Bid Form dated April 12, 2023 and Peter Basso OPCC)

cc: Mr. Adam Gerlach, Assistant Director of Public Utilities, City of Plymouth  
Mr. John Scanlon, Finance Director, City of Plymouth  
Mr. Paul Sincock, City Manager, City of Plymouth



# Pro-Line Asphalt Paving Corp.

11797 29 Mile Road  
 Washington Twp. MI 48095  
 Phone: (586) 752-7730  
 Fax: (586) 752-9745

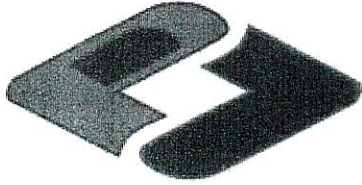
## PRO-LINE ASPHALT

<b>To:</b> City Of Plymouth	<b>Contact:</b> Shawn Keough
<b>Address:</b> Plymouth, MI	<b>Phone:</b>
	<b>Fax:</b>
<b>Project Name:</b> Saxton Parking Lot - Plymouth	<b>Bid Number:</b>
<b>Project Location:</b> Ann Arbor Trail & Deer Street, Plymouth, MI	<b>Bid Date:</b> 4/12/2023

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
<b>Base Bid</b>						
	1	Pavement Excavation	900.00	CY	\$70.00	\$63,000.00
	2	Remove Concrete Curb And Gutter	150.00	LF	\$20.00	\$3,000.00
	3	Concrete Drives And Sidewalks, Remove	900.00	SF	\$5.00	\$4,500.00
	4	Storm Sewer, Remove	20.00	LF	\$60.00	\$1,200.00
	5	Inlet Filter	4.00	EACH	\$100.00	\$400.00
	6	Temporary Gravel Construction Entrance/Exit	1.00	EACH	\$2,000.00	\$2,000.00
	7	Adjust Structure	2.00	EACH	\$850.00	\$1,700.00
	8	Reconstruct Structure	2.00	VF	\$500.00	\$1,000.00
	9	Remove And Replace Frame And Cover	2.00	EACH	\$1,200.00	\$2,400.00
	10	Connect To Existing Storm Structure	1.00	EACH	\$5,000.00	\$5,000.00
	11	12-Inch Storm Sewer, C-76. CI IV RCP, Trench B	191.00	LF	\$180.00	\$34,380.00
	12	Standard Storm Catch Basin	3.00	EACH	\$6,500.00	\$19,500.00
	13	Standard Storm Manhole	2.00	EACH	\$6,500.00	\$13,000.00
	14	ADS Underground Detention	1.00	LS	\$165,000.00	\$165,000.00
	15	Earth Excavation For ADS Underground Detention	301.00	CY	\$0.00	\$0.00
	16	Non-Woven Geotextile For ADS Underground Detention	526.00	SY	\$0.00	\$0.00
	17	Woven Geotextile For ADS Underground Detention	105.00	SY	\$0.00	\$0.00
	18	Subgrade Undercut And 21AA Aggregate Backfill	205.00	CY	\$70.00	\$14,350.00
	19	Aggregate Base Course, 21AA	900.00	TON	\$60.00	\$54,000.00
	20	Drive And Sidewalk, Concrete, 8-Inch	650.00	SF	\$20.00	\$13,000.00
	21	Bituminous Pavement, Wearing Course, 1300T	200.00	TON	\$260.00	\$52,000.00
	22	Bituminous Pavement, Leveling Course, 3C	325.00	TON	\$220.00	\$71,500.00
	23	Pavement Marking	1.00	LS	\$20,000.00	\$20,000.00
	24	Curb And Gutter, Concrete, Detail F4	1,100.00	LF	\$42.00	\$46,200.00
	25	48" Standard Back To Back Curb And Gutter	115.00	LF	\$85.00	\$9,775.00
	26	Interior Lighting	4.00	EACH	\$0.00	\$0.00
	27	Electrical Service For Lighting	1.00	LS	\$0.00	\$0.00
	28	Sprinkler System Allowance	1.00	LS	\$0.00	\$0.00
	29	Maintenance Aggregate	150.00	TON	\$50.00	\$7,500.00
	30	Deciduous Trees	10.00	EACH	\$950.00	\$9,500.00
	31	Shrubs And Plantings	158.00	EACH	\$110.00	\$17,380.00
	33	Mobilization, 5% Max	1.00	LS	\$35,000.00	\$35,000.00
	34	Traffic Maintenance And Control	1.00	LS	\$25,000.00	\$25,000.00
<b>Total Price for above Base Bid Items:</b>						<b>\$691,285.00</b>

### Alternate Bid

1	Drive And Sidewalk, Concrete, 6-Inch	650.00	SF	\$19.00	\$12,350.00
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**PRO-LINE ASPHALT**

# Pro-Line Asphalt Paving Corp.

**11797 29 Mile Road  
Washington Twp. MI 48095  
Phone: (586) 752-7730  
Fax: (586) 752-9745**

<b>To:</b> City Of Plymouth	<b>Contact:</b> Shawn Keough
<b>Address:</b> Plymouth, MI	<b>Phone:</b>
	<b>Fax:</b>
<b>Project Name:</b> Saxton Parking Lot - Plymouth	<b>Bid Number:</b>
<b>Project Location:</b> Ann Arbor Trail & Deer Street, Plymouth, MI	<b>Bid Date:</b> 4/12/2023

Line #	Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
	2	Permanent Signs	4.00	EACH	\$950.00	\$3,800.00
	3	Restoration With 3-inches Topsoil And Nursery Sod (If Needed)	500.00	SY	\$18.00	\$9,000.00
<b>Total Price for above Alternate Bid Items:</b>						<b>\$25,150.00</b>

**Notes:**

- This quote does not include bonds, inspection, layout, testing, permits, prevailing wages, traffic control, or any other item not listed above.
- This quote includes 2 mobilizations. Any additional mobilizations will be \$2,500.00 each.

<p><b>ACCEPTED:</b> The above prices, specifications and conditions are satisfactory and are hereby accepted.</p> <p><b>Buyer:</b> _____</p> <p><b>Signature:</b> _____</p> <p><b>Date of Acceptance:</b> _____</p>	<p><b>CONFIRMED:</b> <b>Pro-Line Asphalt Paving Corp.</b></p> <p><b>Authorized Signature:</b> _____</p> <p><b>Estimator:</b> _____</p>
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RESOLUTION

The following Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_

WHEREAS The City maintains a parking system for the public good, and

WHEREAS The City Commission would like to move forward construction of what is commonly known as the Saxton's Parking Lot located on Ann Arbor Trail near Deer Street, and

WHEREAS Previously the City Commission authorized the City Engineer to design and seek Approvals from the Planning Commission and Historic District Commission for this Project.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize unit based construction contracts for the development of what is currently known as the Saxton's Parking lot to the following:

- Pro-Line Asphalt - \$691,285
- Green Electrical Solutions - \$173,125
- Engineering, Inspection, Materials Testing - \$96,000
- Construction Contingency - \$86,000



## Administrative Recommendation

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City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Paul J. Sincock, City Manager  
CC: *S:\Manager\Sincock Files\Memorandum - Easement Agreement 770 Davis - 05-01-23.docx*  
Date: April 27, 2023  
RE: Easement Agreement for 770 Davis

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### Background

Due to the age of the community and changing building standards there is from time to time a need to make arrangements for an easement to allow "traditional" parking areas that may be partially on both public and private property and may have sidewalk or no sidewalk. Probably, the best example of this is over at Horton Plumbing on Main Street.

In this particular case, in order to provide for ADA compliance for the building (under new ownership), they need to enter into an easement agreement with the city. This agreement provides for an expanded public easement, but all of the upgrades for ADA compliance, new sidewalks, paving will all be completed at the property owner's expense.

This is one of those issues where we have to be creative in order to the government to get to "yes." This action will allow an upgrade to the public sidewalk, while providing needed parking for the property owner, and provide for ADA compliance. This is a win-win for both the city and property owner and the expenses related to this project are the property owner's responsibility.

We have attached a memorandum from Adam Gerlach which further outlines this project, along with the various agreements and drawings as additional background information.

### Recommendation

The City Administration recommends that the City Commission adopt the General Easement and Right-of-Way Grant for what is commonly known as 770 Davis.

We have prepared a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.



## Department of Municipal Services

1231 Goldsmith, Plymouth, MI

734-453-7737

dms@plymouthmi.gov

Date: April 13, 2023  
To: Paul J. Sincock, City Manager  
From: Chris Porman, Assistant City Manager/Director of Municipal Services  
Adam Gerlach, Assistant Director of Municipal Services  
Re: Proposed Public Parking and General Right-of-way Easement – 770 Davis

### Background:

The City of Plymouth has received a request from the new owner of the property at 770 Davis (formerly CrossFit Forgiven) to establish an easement to expand the right-of-way along Davis, so that the existing parking spaces along the front of the building can remain. As part of the site plan review process for the renovation of the existing building, the non-compliant sidewalk and non-compliant parking spaces are required to be brought up to current standards. The current right-of-way width would require the parking spaces be removed and due to the limited space only a sidewalk would be installed across the frontage.

The proposal includes a 16.5 foot wide easement running the entire frontage of the property along Davis St. The easement would be established as a permanent general public easement and right-of-way grant, for the purpose of constructing, operating, maintaining, repairing, and/or replacing highways, drains, sidewalks, and parking. A public sidewalk that is ADA accessible, four public parking spaces and one ADA accessible public handicap parking space are to be located in the public easement and adjacent public right-of-way. A draft easement document is attached.

Additionally, the owner of 770 Davis will enter into an agreement with the City to pay the entirety of the construction and maintenance costs associated with the proposed public sidewalk and public parking spaces. All work will be required to be to City of Plymouth engineering standards and overseen by City inspectors. This proposal will be funded by the owner of 770 Davis, with no City funds used. A draft agreement is attached.

As you are aware, this proposed easement is not unique; we have similar agreements at Byron/Main adjacent to 1382 S. Main (Horton Plumbing) and at W. Spring/N. Mill adjacent to 615 N. Mill (Multi tenant bldg.). Public-private partnerships like these have allowed for additional public parking to be provided and for new developments or change of use in existing properties to meet parking requirements in the zoning code.

The attached memo from Stucky Vitale Architects and referenced drawings provide additional information about the proposed easement and associated agreement.

Recommendation:

The recommendation is for the City Commission to accept the proposed general easement and right-of-way grant. As well as, enter into an agreement with the owner of 770 Davis to allow the owner of 770 Davis to construct (and maintain/repair in perpetuity) a public sidewalk and public parking spaces with in the public right-of-way and proposed general easement adjacent to 770 Davis.

If you have any questions, please feel free to contact us.

DRAFT

**CITY OF PLYMOUTH  
GENERAL EASEMENT AND RIGHT-OF-WAY GRANT**

**PARCEL/LOT & SUBN. PT OF LOT 60 ASSESSOR'S PLYMOUTH PLAT NO. 4 ALSO LOTS 10, 11  
AND PT OF LOT 12 THE AMELIA STARKWEATHER ADDITION TO PLYMOUTH VILLAGE  
SIDWELL NO. 49-005-03-0060-303  
Commonly known as: 770 Davis**

**THIS INDENTURE** made the \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20 \_\_\_\_\_  
between \_\_\_\_\_ party of the first part, and the City of Plymouth, 201 South Main Street,  
Plymouth, MI 48170-1688 a Municipal Corporation, of the County of Wayne, State of Michigan, party of  
the second part.

**WITNESSETH:** That the said parties of the first part, for and in consideration of the sum of One Dollar and other valuable consideration to them in hand paid by the said party of the second part, the receipt whereof is hereby confessed and acknowledged, do, by these presents, grant unto the said party of the second part, its successors, and assigns, an easement and right-of-way for highway purposes in which to construct, operate, maintain, repair and/or replace highways, drains, sidewalks and parking, as well as the purpose of access to install and maintain lines and connections and equipment therefor, in, unto, and upon that certain piece of land situated in the City of Plymouth, County of Wayne, and State of Michigan, to-wit:

Easement Description: EXHIBIT "A"  
Easement Shown: EXHIBIT "B"

**PROVIDED:** That the granting of the above easement does not vest in the party of the second part authority to use any portion of the said property for purposes other than herein designated. Provided, also, that this easement shall continue in perpetuity.

**IN WITNESS WHEREOF,** the said parties of the first part have hereunto set their hands and seals the day and year first above written.

**CITY:**

**OWNER:**

\_\_\_\_\_  
\_\_\_\_\_

STATE OF MICHIGAN            )  
  ) SS

COUNTY OF \_\_\_\_\_)  
On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the subscriber, a Notary Public in and for said County, personally appeared: \_\_\_\_\_ and \_\_\_\_\_  
to me known to be the same persons described in and who executed the within instrument, and who have acknowledged the same to be their free act and deed.

**WHEN RECORDED RETURN TO:**  
City of Plymouth  
201 South Main Street  
Plymouth, MI 48170-1688  
Attention: Ms. Maureen Brodie, Clerk

This instrument is exempt from the Michigan transfer tax pursuant to Section 5(a), being MCLA 207.505 and Section 6(a), being MCLA 207.526.

**DRAFT**

**AGREEMENT**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ A.D. 20 \_\_\_\_\_, by and between the City of Plymouth, 201 South Main Street, Plymouth, MI 48170-1688 a Municipal Corporation, of the County of Wayne, State of Michigan (hereinafter called CITY), and \_\_\_\_\_, owner of the property commonly known as: 770 Davis, (hereinafter called OWNER), further described as:

SIDWELL NO. 49-005-03-0060-303

THE S 37.21 FT OF W 60 FT OF LOT 60 ASSESSOR'S PLYMOUTH PLAT NO. 4 ALSO LOTS 10 AND 11 ALSO S 36.07 FT OF LOT 12 AMELIA STARKWEATHER ADDITION TO PLYMOUTH VILLAGE

WITNESSETH: Whereas the CITY, through its administration has received a request from the OWNER to improve the property commonly known as 770 Davis, which requires non-compliant sidewalk and parking conditions to be brought into compliance, and

WHEREAS, there has been established a permanent easement and right-of-way to provide public sidewalk and public parking along the frontage of 770 Davis, and

WHEREAS, the construction of the parking along the frontage of 770 Davis will directly inure to the benefit of the OWNER,

NOW, THEREFORE, IT IS MUTUALLY AGREED, as follows:

1. The CITY will allow the continuation of parking along the frontage of the property adjacent to the existing building.
2. The OWNER agrees to do all work necessary in the construction of said parking and sidewalk, including excavation, installation of concrete curb and gutter, placement of asphalt pavement, and installation of concrete sidewalk.
3. Said construction shall be made in a good, workmanlike manner and under the supervision of the City Engineer and City Inspectors, as well as, meet all current CITY engineering standards, State of Michigan specifications, and any other applicable regulations.
4. The OWNER further agrees to maintain said parking and sidewalk in a reasonable and good condition.
5. The OWNER further agrees to pay all costs related to the construction of the parking and sidewalk, as well as all costs related to the ongoing maintenance of the parking and sidewalk.
6. The OWNER will construct the parking and sidewalk in a timely manner, issuance of the Certificate of Occupancy will be contingent on the completion of construction of the parking and sidewalk.
7. The OWNER warrants that they are the sole and rightful title holder to the property hereinbefore described.

8. The OWNER hereby agrees to allow the recording of the AGREEMENT with the Wayne County Register of Deeds.
9. This AGREEMENT shall be binding on the parties hereto, their heirs, agents, assigns and all subsequent purchasers acquiring an interest in any of the properties subject to this Agreement.

**IN WITNESS WHEREOF**, the said parties of the first part have hereunto set their hands and seals the day and year first above written.

**CITY:**

**OWNER:**

\_\_\_\_\_  
 \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

STATE OF MICHIGAN            )  
   ) ss

COUNTY OF \_\_\_\_\_)

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me, the subscriber, a Notary Public in and for said County, personally appeared: \_\_\_\_\_ and \_\_\_\_\_ to me known to be the same persons described in and who executed the within instrument, and who have acknowledged the same to be their free act and deed.

**WHEN RECORDED RETURN TO:**

City of Plymouth  
 201 South Main Street  
 Plymouth, MI 48170-1688  
 Attention: Ms. Maureen Brodie, Clerk

This instrument is exempt from the Michigan transfer tax pursuant to Section 5(a), being MCLA 207.505 and Section 6(a), being MCLA 207.526.



## **770 DAVIS PARKING AGREEMENT**

To: City of Plymouth City Council  
From: Stucky Vitale Architects on behalf of Matt Talbot  
Project Name: 770 Davis Refurbishment  
SVA Project #: 2022.086  
Issue Date: March 24, 2023

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To Whom it May Concern,

This memorandum is to clarify the extents of responsibilities of a new general permanent easement agreement for 770 Davis Street in the city of Plymouth. This will create a permanent easement and right-of-way for highway purposes in which to construct, operate, maintain, repair and/or replace highways, drains, and sidewalks over, across, under and through the described parcel. Upon initiation of this agreement an easement of 16'6" from the original property line will be created for the purpose of creating a new connecting sidewalk across the property while maintaining existing parking spaces. As discussed with the city the creation of this easement is the path forward in order to maintain all 5 current parking spaces while also creating the new mandated sidewalk.

The terms of the easement will include.

- The owner of the property of 770 Davis will incur all construction costs related to the parking and sidewalk within the easement.
- The owner of the property of 770 Davis will be responsible for all clearing of snow for the parking spaces and sidewalk within the easement.
- The owner of the property of 770 Davis will be responsible for all maintenance and repairs of the parking spaces and sidewalk within the easement.
- Public parking to remain in perpetuity.

This document is intended to outline the basic terms and responsibilities of the owner to the City of Plymouth for initial conversations and approval. Upon acceptance of these terms by the city council a legally binding easement agreement shall be drafted.

Please let us know if there are any additional questions or concerns.

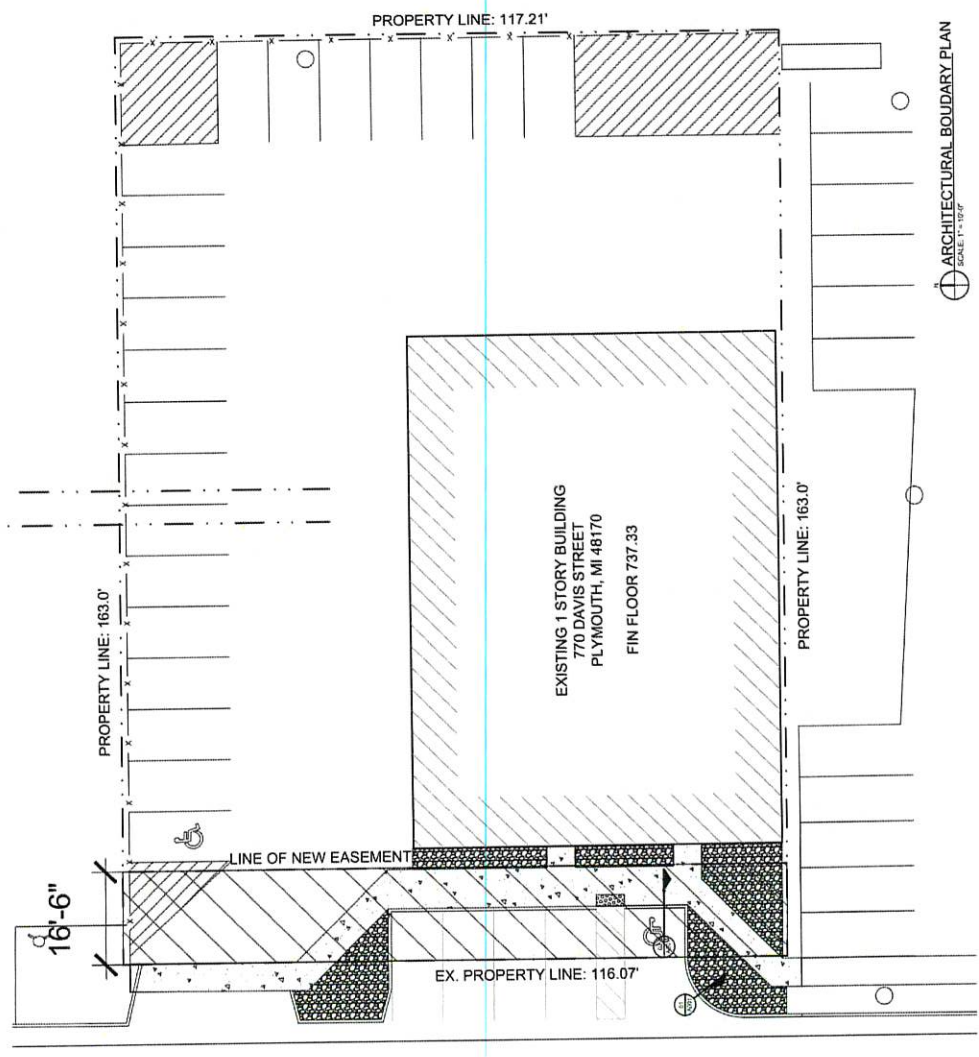
Steve Bloink AIA, LEED AP  
Stucky Vitale Architects





- GENERAL SITE PLAN NOTES: (TYPICAL THIS SHEET ONLY)**
1. PAVEMENT SHALL BE OF THE TYPE, THICKNESS AND CROSS SECTION AS INDICATED ON THE PLANS AND SHALL BE CONFORMANT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) SPECIFICATIONS.
  2. CONCRETE PORTLAND CEMENT TYPE I/A SHALL BE ENCASED WITH A MINIMUM CEMENT CONTENT OF 58 BAGS PER CUBIC YARD, MINIMUM 21 DAY COMPRESSIVE STRENGTH OF 3500 PSI AND A SLUMP OF 4 TO 6 INCHES.
  3. ALL CONCRETE SHALL BE FINISHED WITH A BROOM FINISH UNLESS OTHERWISE NOTED.
  4. ALL CONCRETE JOINTS SHALL BE FINISHED WITH A BROOM FINISH UNLESS OTHERWISE NOTED.
  5. ALL CONCRETE PAVEMENT JOINTS SHALL BE FINISHED WITH A BROOM FINISH UNLESS OTHERWISE NOTED.
  6. ALL CONCRETE PAVEMENT JOINTS SHALL BE FINISHED WITH A BROOM FINISH UNLESS OTHERWISE NOTED.
  7. ALL CONCRETE PAVEMENT JOINTS SHALL BE FINISHED WITH A BROOM FINISH UNLESS OTHERWISE NOTED.
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  9. ALL CONCRETE PAVEMENT JOINTS SHALL BE FINISHED WITH A BROOM FINISH UNLESS OTHERWISE NOTED.
  10. ALL CONCRETE PAVEMENT JOINTS SHALL BE FINISHED WITH A BROOM FINISH UNLESS OTHERWISE NOTED.
  11. FOR ANY WORK WITHIN THE PUBLIC RIGHT-OF-WAY, THE CONTRACTOR SHALL PAY FOR AND SECURE ALL NECESSARY PERMITS AND LICENSES FROM ALL APPLICABLE AGENCIES.
  12. ALL EXISTING UTILITIES SHALL BE MAINTAINED AND PROTECTED. ANY NECESSARY REPAIRS SHALL BE MADE PRIOR TO PLACEMENT OF BASE MATERIAL.
  13. EXPANSION JOINTS SHOULD BE INSTALLED AT THE END OF ALL INTERSECTION ISLANDS.
  14. SIDEWALK RAMPS, CONFORMING TO PUBLIC ACT NO. 8, 1974, SHALL BE INSTALLED AS SHOWN AT ALL STREET INTERSECTIONS AND AT ALL BARBER FREE PARKING AREAS AS INDICATED ON THE PLANS.
  15. ALL SIDEWALK RAMPS SHALL BE PROVIDED UNDER THE SUPERVISION OF A GEOTECHNICAL ENGINEER PRIOR TO THE PLACEMENT OF BASE MATERIALS AND FINISH MATERIALS.
  16. ALL AREAS SHALL BE MACHINE COMPACTED TO UNIFORM DEPTHS NOT EXCEEDING 3 INCHES THICK UNLESS OTHERWISE NOTED. THE MAXIMUM DEPTH (WOODED PROTECTION) SHALL BE PLACED ON PROPOSED PAVEMENT.
  17. ALL LANDSCAPED AREAS TO BE PROVIDED W/ SPRINKLER SYSTEMS FOR 100% COVERAGE.

- GENERAL SITE PLAN NOTES: (TYPICAL THIS SHEET ONLY)**
- ZONED B-1 BUSINESS
  - REQUIREMENTS TO REMAIN
  - REAS: EXISTING TO REMAIN
  - RESE: EXISTING TO REMAIN
  - PARKING
  - OFFICE USE: 1,170 SF
  - 20 SPACES REQUIRED
  - 3 PUBLIC SPACES AT FRONT NOT INCLUDED IN CALCULATION
  - PARKING STALL DIMENSION 9' X 18'
  - EMPLOYEE COURT: 30
- ALL SITE LIGHTING TO BE SHIELDED AND DOWNWARD FACING, INCLUDING LIGHTING TO TRASPASS ONTO ADJACENT PROPERTIES. PHOTO MAPPING DATA WILL BE PROVIDED WITH SELECTED FEATURES WHEN AVAILABLE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND LICENSES FROM ALL APPLICABLE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND LICENSES FROM ALL APPLICABLE AGENCIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND LICENSES FROM ALL APPLICABLE AGENCIES.



ARCHITECTURAL BOUNDARY PLAN  
 SCALE: 1/4" = 1'-0"

RESOLUTION

The following Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

WHEREAS From time to time it is necessary for the city to enter into a Right-of-Way agreement in Order to allow for the freedom of movement of pedestrians, or the parking of Vehicles, or other regular use of the public Right-of-Way, and

WHEREAS The new property owner of what is commonly known as 770 Davis is interested in Entering into an agreement with the city to expand the City's Right-of-Way, but also Have the property owner pay to make improvements to the right of way in order to Bring the property into compliance with ADA and to make certain public improvements.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the City of Plymouth General Easement and Right-of-Way Grant for Parcel/Lot & Subn. PT of lot 60 Assessor's Plymouth Plat No. 4, also lots 10, 11 and pt of lot 12 the Amelia Starweather Addition to Plymouth Village Sidwell No. 49-005-03-0060-303, more commonly known as 770 Davis.

BE IT FURTHER RESOLVED THAT the City Clerk shall include a copy of the easement agreement with the official meeting minutes of this meeting.



## Administrative Recommendation

---

City of Plymouth  
201 S. Main  
Plymouth, Michigan 48170-1637

www.plymouthmi.gov  
Phone 734-453-1234  
Fax 734-455-1892

To: Mayor & City Commission  
From: Paul J. Sincock, City Manager  
CC: *S:\Manager\Sincock Files\Memorandum - Authorization for Construction Management Contract with Shaw - PCC Generator - 05-01-23.docx*  
Date: April 26, 2023  
RE: Cultural Center Generator Project

---

### Background

The City Commission is aware that we are working to install a back up generator for the Plymouth Cultural Center. This project will power the entire facility, as well as a small number of electric car chargers that will be installed in the future. The Commission will recall that they previously contracted with an electrical engineer to properly size and design the generator for the facility.

Once the engineer selected and sized the generator, we brought in Shaw Construction Management to do a design, build, management on this project, select the wiring configurations, locations and so on. As the construction manager on the project Shaw will design the bid packets and then accept the sub-contractor bids on the project. Shaw then acts as the City's General Contractor to manage the project. This process frees up the staff from having to coordinate a multitude of subcontractors.

This project is included in the current year budget, and we have included page 110 of the budget which shows this project is a funded activity. The project is expected to take a considerable amount of time due to the delays in the availability of the generator. We will be adding future electric car charging units to the Cultural Center, which will be tied into the generator. However, we are waiting to place a single order for charging units and reviewing the possibility of grants for chargers for the Saxtons lot and the Cultural Center lot.

### Recommendation

The City Administration recommends that the City Commission authorize a design build contract for the purchase and installation of a 500KW natural gas, three phase generator and related equipment. The contract is in the amount of \$605,295.08.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting, please feel free to contact either Steve Anderson or myself.




# CITY OF PLYMOUTH

www.plymouthmi.gov

Recreation Department  
Plymouth Cultural Center  
525 Farmer  
Plymouth, MI 48170

Phone 734-455-6620

## Memo

**To:** Paul Sincock, City Manager  
**From:** Steve Anderson, Recreation Director   
**CC:**  
**Date:** February 15, 2022  
**Re:** PCC Generator Project Design / Build

As you are aware, one of the main goals of the City Staff is to keep City facilities and services operational in the event of a community emergency. Above all, this is one of the most essential missions of local government.

The Plymouth Cultural Center in the past (and anticipated in the future) has acted as the default emergency center for the Plymouth Community. Additionally, the Cultural Center acts as the home for all of the City election precincts, hundreds of community athletic events per year and as well as the location for some of the larger City and Community based events and meetings.

In an ironic turn of events, thru ARP Federal Funding, we now have the rare opportunity to add a natural gas generator to the Cultural Center to accommodate our residents, if parts of our community is ever without power again. The proposed 500kW, 3 phase, natural gas-powered generator, will power the entire facility (and future electric car chargers, as needed) was specified by the electrical engineers from Peter Basso Associates. Please see attached study.

To coordinate multiple logistical efforts and to keep overall costs down, the City Staff has asked Shaw Construction to lead and coordinate this project at the same time as the ADA - Gender Neutral Locker Room Project this Summer. Shaw Construction will already have the required electrical, masonry and plumbing contractors on site. It seems a natural fit.

Unfortunately, like all other supply chain issues these days, it will take about 52 weeks for a generator of that size to be built and delivered to our facility. However, that does not mean we cannot complete most of the prep work this Summer since the contractors will already be on site and we can then connect the generator to the building when it arrives.

Please find attached a simple Design / Build Contract with Shaw Construction for the Cultural Center Project that also includes the line-item cost estimate on the project. This allows flexibility for us to work on the fly. In this Design / Build situation, as we found last Summer during the ADA Bathroom Project, once we open up a fifty-year-old buildings infrastructure, we must be able to adapt on the fly to make things happen so we can put ice back in the arena by late August.

The City Staff would like to recommend accepting Shaw Construction proposal for the Design / Build of the Plymouth Cultural Center Generator Project.

If you have any questions, please feel free to contact me at any time.

Capital Item	Req By	Account #	R N	Est Life	Dept Priority	Method of Funding	Act 99	Bonds	Dept Req Est Cost	Manager Revisions	Budgeted Cost
<b>MAJOR STREET FUND</b>											
Major Streets/Minor Road Repairs & Utility Patches	MSD	202-485	-818,450	R 20	1		X		30,000	-	30,000
<b>MAJOR STREET FUND TOTAL</b>									<b>30,000</b>	<b>-</b>	<b>30,000</b>
<b>LOCAL STREET FUND</b>											
Local Streets/Minor Road Repairs & Utility Patches	MSD	203-485	-818,450	R 20	1		X		30,000	-	30,000
<b>LOCAL STREET FUND TOTAL</b>									<b>30,000</b>	<b>-</b>	<b>30,000</b>
<b>2020 GO BOND CONSTRUCTION FUND</b>											
Major Streets/Eng-Arch	MSD	496-484	-818,406	R 20	1			X	157,031	-	157,031
Major Streets/Construction	MSD	496-484	-818,450	R 20	1			X	678,125	-	678,125
Major Streets/Replace Penman Retaining Walls	MSD	496-484	-818,450	R 20	2			X	150,000	-	150,000
Major Streets/Mast Arm Traffic Signals	MSD	496-484	-818,450	R 25	3			X	250,000	-	250,000
Local Streets/Eng-Arch	MSD	496-485	-818,406	R 20	1			X	77,344	-	77,344
Local Streets/Construction	MSD	496-485	-818,450	R 20	1			X	479,375	-	479,375
<b>2020 GO BOND CONSTRUCTION FUND TOTAL</b>									<b>1,791,875</b>	<b>-</b>	<b>1,791,875</b>
<b>RECREATION FUND</b>											
PCC Building Generator	REC	408-900	-977,751	N 15	1			X	1,190,000	-	1,190,000
Remodel PCC Bathrooms	REC	408-900	-976,751	R 40	1		X		125,000	-	125,000
PCC Parking Lot Replacement	REC	408-900	-971,751	R 20	3			X	500,000	(600,000)	-
Patching and Painting PCC Walls	REC	408-900	-976,751	R 10	2		X		40,000	-	40,000
<b>RECREATION FUND TOTAL</b>									<b>1,855,000</b>	<b>(500,000)</b>	<b>1,355,000</b>
<b>PARKING FUND</b>											
Repair Parking Lot - East Central	MSD	475-443	-818,450	R 30	1		X		825,000	-	825,000
Repair Parking Lot - Saxton Lot	MSD	475-443	-818,450	R 30	1		X		400,000	(400,000)	-
Repair Parking Lot - Spring Street Lot	MSD	475-443	-818,450	R 30	2		X		200,000	(200,000)	-
<b>PARKING FUND TOTAL</b>									<b>1,425,000</b>	<b>(600,000)</b>	<b>825,000</b>

# Plymouth Cultural Center and Ice Arena New Generator Study

City of Plymouth

December 9th, 2022



**Peter Basso  
Associates**

CONSULTING ENGINEERS



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## SCOPE OF WORK

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The City of Plymouth wishes to install a new optional standby generator system at the Plymouth Cultural Center and Ice Arena located at 525 Farmer, Plymouth, MI 48170 to back up the entire facility.

This study will determine the optimal method for installation of the new generator which includes evaluation of the building loads to be serviced by the generator and determine the size, type, and location of the proposed new generator. An opinion of probable cost for the project is also included.

## EVALUATION

The Cultural Center is currently fed from one primary utility service that splits off into two 800A, 480V feeds: one which feeds geothermal heat pumps and the other which feeds the rest of the building, each one is metered separately. Refer to attached one line diagram. The facility does not have an emergency generator for life safety egress lighting, egress lighting is supplied by individual battery packs at designated emergency lights.

The generator will not be required to feed any required emergency loads, such as emergency lighting, because emergency lighting is served by batteries. This reduces the installed cost of the system as well as the complexity of the installation. Two 800A automatic transfer switches will be required, one for each feed, and should be connected after each meter and before each main distribution panel as indicated on the included one line diagram. Each transfer switch will need to connect to a designated output breaker on the new generator. The main building goes to a 200A breaker and the geo feed goes to a 800A breaker.

We reviewed several DTE bills from the past for the building (photos shown below). Bills from 2019 and 2022 were similar. The peak demand that was pulled from the main building was 50KW. The peak demand that was pulled from geothermal was estimated from the peak 224KVAR with a 0.8 power factor, which translates to about 300KW in peak load. Because the geothermal is billed differently, the DTE bill did not list a peak KW for this portion of the service. The two added together plus 25% for future capacity would equate to 437KW. Rounded up, the next size generator is 500KW. This will give capacity for future loads or several Level 2 EV chargers if they are added to the building in the future.

### Billing Status Information

1	On-peak Billing Demand	41 KW	ESTABLISHED	08/05/2019	18:30
3	65% High OP Bill Dmd June-Oct-prec 11 mths	29 KW	ESTABLISHED	10/02/2018	19:00
6	Rate Minimum Demand (Site)	50 KW			
8	Highest Single Billing Demand	45 KW	ESTABLISHED	08/10/2019	19:30
A	Current PV High Monthly Demand	45 KW	ESTABLISHED	08/10/2019	19:30
B	50% of the Contract Capacity for PV	64 KW	ESTABLISHED	11/12/2012	10:30
C	Primary Voltage Maximum Demand	66 KW	ESTABLISHED	07/23/2019	01:00
	Contract Capacity for Location	128 KW	ESTABLISHED	11/12/2012	10:30
	Power Factor (ratio) for all voltages	92 PCT			

### Billing Status Information

Total Number of days in the Billing Period	32	DAYS
Avg Kilowatthours Used Per Day This Period	4950	KWH
Avg Kilowatthours Used Per Day A Year Ago	4972	KWH
kWh percentage change from a year ago	0	PCT
Excess KVAR for PF less than .8	14	KVAR
Highest Maximum OnPeak Demand Reactive Demand	224	KVAR
(KVAR) Coincidental Max Demand at Site	217	KVAR

The generator for this building will be a 480Y/277V 3 phase, 4 wire model with an outdoor rated enclosure. The enclosure could have a level of sound deadening, depending on local ordinances or proximity to neighbors. The board of the generator shall have two output breakers (size indicated above and on one line diagram). These should be connected to two separate 800A transfer switches. The switches shall be service entrance rated and have an 800A circuit breaker included. The generator can be diesel or natural gas. The Opinion of Probable cost for each type are attached. The main reason for considering a natural gas is to not have to deal with diesel fuel storage and maintenance, but the initial cost is higher.

The generator will be considered an optional standby system in accordance with Article 703 of the National Electrical Code. Individual emergency battery packs at emergency lighting fixtures will still provide the life safety egress lighting.

# COMPARISON

## Diesel generator

A 500KW 480V diesel generator set will be installed outdoors in the existing pad indicated on the included plan markup.

No change is required for the existing natural gas system. A dedicated diesel reservoir will be provided integral to the generator.

Estimate of Probable Cost: \$318,681

OPINION OF PROBABLE CONSTRUCTION COST								PETER BASSO ASSOCIATES, INC.		
PROJECT: Plymouth Cultural Center Generator Study								CONSULTING ENGINEERS		
PROJECT #:2022.0356				BY: CD				Copyrighted. All Rights Reserved		
DESIGN PHASE: Study				12/09/22						
DESCRIPTION	QUANTITY		MATERIAL COST		\$ PER UNIT	LABOR COST			TOTAL COST (\$)	
	NO. UNITS	UNIT MEAS	\$ PER UNIT	TOTAL (\$)		HRS/UNIT	\$/HR	TOT. HRS		
Diesel Generator 500kw	1	EACH	145000.00	145,000	20000.00				20,000	165,000
800A ATS	2	EACH	18000.00	36,000	3000.00				6,000	42,000
Misc. conduit and wire	1	EACH	25000.00	25,000						25,000
SUBTOTAL:					206,000				26,000	232,000
Estimating Contingency			15%	30,900						30,900
SUBTOTAL:					236,900				26,000	262,900
Sales Tax			6%	14,214						14,214
SUBTOTAL:					251,114				26,000	277,114
OH & P			15%	37,667	15%				3,900	41,567
TOTAL:					288,781				29,900	318,681

## Natural gas generator

The installation of a natural gas generator is similar to a diesel generator with the following exceptions:

With the addition of a natural gas generator, the incoming natural gas service will need to be increased in pressure to 1 pound per square inch (PSI). This will require a replacement of the existing regulator and meter assembly. The associated work will be installed by the utility company.

The pipe connection to the new generator will be installed downstream of the new meter and regulator assembly. The piping will be 4" welded black steel.

A secondary regulator will be installed in the gas main, after the generator connection. This will reduce the pressure of the gas system back to the original pressure of 7" water column (W.C.). All piping downstream of the secondary regulator will remain in place.

Estimate of Probable Cost: \$463,657

**OPINION OF PROBABLE CONSTRUCTION COST**

**PETER BASSO ASSOCIATES, INC.**

PROJECT: Plymouth Cultural Center Generator Study

CONSULTING ENGINEERS

PROJECT #: 2022.0356

BY: CD/RT

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DESIGN PHASE: Study

12/09/22

DESCRIPTION	QUANTITY		MATERIAL COST		LABOR COST				TOTAL COST (\$)
	NO. UNITS	UNIT MEAS	\$ PER UNIT	TOTAL (\$)	\$ PER UNIT	HOURLY		TOTAL (\$)	
						HRS/UNIT	\$/HR		
<b>Lower Level</b>									
Natural gas Generator 500KW	1	EACH	230000.00	230,000	30000.00			30,000	260,000
800A ATS	2	EACH	18000.00	36,000	3000.00			6,000	42,000
Misc. conduit and wire	1	EACH	25000.00	25,000					25,000
Gas Meter Replacement	1	EACH	4300.00	4,300	2580.00			2,580	6,880
New Secondary Gas Regulator	1	EACH	1000.00	1,000	600.00			600	1,600
4" Black Steel Gas Piping	30	LF	51.50	1,545	30.90			927	2,472
	SUBTOTAL:			297,845				40,107	337,952
Estimating Contingency			15%	44,677					44,677
	SUBTOTAL:			342,522				40,107	382,629
Sales Tax			6%	20,551					20,551
	SUBTOTAL:			363,073				40,107	403,180
OH & P			15%	54,461	15%			6,016	60,477
	TOTAL:			417,534				46,123	463,657

## CONCLUSION

---

Peter Basso Associates recommends a 500KW standby generator at 480Y/277V to back up the entire building service. The decision for diesel vs. natural gas as a source is largely a decision that will need to be made by owners and operators based on fuel preference, initial cost, and the cost of fuel and diesel fuel/tank maintenance. We did not include pricing for a load bank because the best testing method is using the building as a load bank, but a load bank could be considered if transfer the load during testing is not desired. Testing with a load is more critical for diesel generators, because testing at low load can cause a condition called wet-stacking which can damage the generator or require increased maintenance.

## ATTACHMENTS

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Generator and Transfer Switch Cutsheets

Plan mark-ups

One Line Diagram

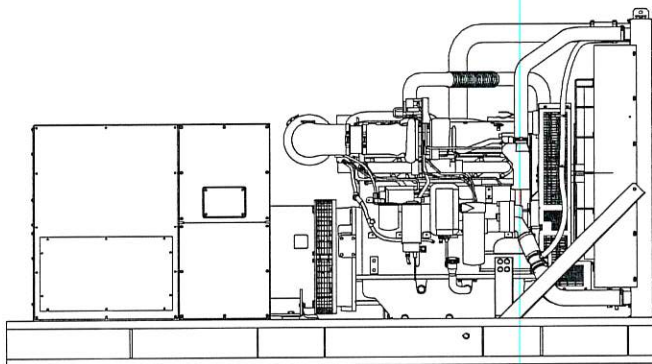
\\pba.local\projects\2022\2022-0356-00\Studies - Narratives - Outline Specs\PCC generator study.docx



**Tier 2 EPA-Certified for  
Stationary Emergency  
Applications**

### Ratings Range

		<b>60 Hz</b>
<b>Standby:</b>	<b>kW</b>	400-510
	<b>kVA</b>	500-638



### Standard Features

- Kohler Co. provides one-source responsibility for the generating system and accessories.
- The generator set and its components are prototype-tested, factory-built, and production-tested.
- The 60 Hz generator set offers a UL 2200 listing.
- The generator set accepts rated load in one step.
- The 60 Hz emergency generator set meets NFPA 110, Level 1, when equipped with the necessary accessories and installed per NFPA standards.
- A one-year limited warranty covers all generator set systems and components. Two- and five-year extended limited warranties are also available.
- Alternator features:
  - The pilot-excited, permanent magnet (PM) alternator provides superior short-circuit capability.
  - The brushless, rotating-field alternator has broadrange reconnectability.
- Other features:
  - Kohler designed controllers for one-source system integration and remote communication. See Controllers on page 3.
  - The low coolant level shutdown prevents overheating (standard on radiator models only).
  - Integral vibration isolation eliminates the need for under-unit vibration spring isolators.
  - An electronic, isochronous governor delivers precise frequency regulation.
- Mount up to four circuit breakers to allow circuit protection of selected priority loads.

### Generator Set Ratings

Alternator	Voltage	Ph	Hz	150°C Rise Standby Rating		130°C Rise Standby Rating	
				kW/kVA	Amps	kW/kVA	Amps
5M4024	120/208	3	60	450/563	1561	440/550	1527
	127/220	3	60	465/581	1525	465/581	1525
	139/240	3	60	505/631	1519	475/594	1428
	220/380	3	60	400/500	760	400/500	760
	240/416	3	60	450/563	781	440/550	763
277/480	3	60	505/631	759	475/594	714	
5M4027	120/208	3	60	505/631	1752	475/594	1648
	127/220	3	60	505/631	1657	500/625	1640
	139/240	3	60	505/631	1519	505/631	1519
	220/380	3	60	405/506	769	405/506	769
	240/416	3	60	505/631	876	475/594	824
277/480	3	60	505/631	759	505/631	759	
5M4028	120/208	3	60	510/638	1770	510/638	1770
	127/220	3	60	510/638	1673	510/638	1673
	139/240	3	60	510/638	1534	510/638	1534
	220/380	3	60	470/588	893	470/588	893
	240/416	3	60	510/638	885	510/638	885
277/480	3	60	510/638	767	510/638	767	
5M4270	347/600	3	60	505/631	607	505/631	607
5M4272	347/600	3	60	510/638	613	510/638	613

**RATINGS:** All three-phase units are rated at 0.8 power factor. **Standby Ratings:** The standby rating is applicable to varying loads for the duration of a power outage. There is no overload capability for this rating. Ratings are in accordance with ISO-8528-1 and ISO-3046-1. Obtain technical information bulletin (TIB-101) for ratings guidelines, complete ratings definitions, and site condition derates. The generator set manufacturer reserves the right to change the design or specifications without notice and without any obligation or liability whatsoever.

# Alternator Specifications

Specifications	Alternator
Type	4-Pole, Rotating-Field
Exciter type	Brushless, Permanent-Magnet, Pilot Exciter
Leads: quantity, type	10/12, Reconnectable 4, 600 V
Voltage regulator	Solid State, Volts/Hz
Insulation:	NEMA MG1
Material	Class H, Synthetic, Nonhygroscopic
Temperature rise	130°C, 150°C Standby
Bearing: quantity, type	1, Sealed
Coupling	Flexible Disc
Amortisseur windings	Full
Rotor balancing	125%
Voltage regulation, no-load to full-load	Controller Dependent
One-step load acceptance	100% of Rating
Unbalanced load capability	100% of Rated Standby Current
Peak motor starting kVA:	(35% dip for voltages below)
480 V	5M4024 (10 lead) 1350
480 V	5M4027 (12 lead) 2200
480 V	5M4028 (10 lead) 2550
600 V	5M4270 (4 lead) 1250
600 V	5M4272 (4 lead) 1750

- NEMA MG1, IEEE, and ANSI standards compliance for temperature rise and motor starting.
- Sustained short-circuit current of up to 300% of the rated current for up to 10 seconds.
- Sustained short-circuit current enabling downstream circuit breakers to trip without collapsing the alternator field.
- Self-ventilated and dripproof construction.
- Superior voltage waveform from a two-thirds pitch stator and skewed rotor.
- Brushless alternator with brushless pilot exciter for excellent load response.

## Application Data

### Engine

Engine Specifications	
Engine manufacturer	John Deere
Engine model	6135HFG75
Engine type	4-Cycle, Turbocharged, Charge Air-Cooled
Cylinder arrangement	6, Inline
Displacement, L (cu. in.)	13.5 (824)
Bore and stroke, mm (in.)	132 x 165 (5.2 x 6.5)
Compression ratio	16.0:1
Piston speed, m/min. (ft./min.)	594 (1949)
Main bearings: quantity, type	7, Replaceable Insert
Rated rpm	1800
Max. power at rated rpm, kWm (BHP)	563 (755)
Crankshaft material	Forged Steel
Valve material	
Intake/Exhaust	Nickel-Chromium Head Chromium-Silicone Stem
Governor: type, make/model	JDEC Electronic L15
Frequency regulation, no-load to full-load	Isochronous
Frequency regulation, steady state	±0.25%
Frequency	Fixed
Air cleaner type, all models	Dry

### Exhaust

Exhaust System	
Exhaust manifold type	Dry
Exhaust flow at rated kW, m <sup>3</sup> /min. (cfm)	97.2 (3433)
Exhaust temperature at rated kW, dry exhaust, °C (°F)	524 (975)
Maximum allowable back pressure, kPa (in. Hg)	Min. 4 (1.2) Max. 9.8 (2.9)
Engine exhaust outlet size, mm (in.)	See ADV drawing

### Engine Electrical

Engine Electrical System	
Battery charging alternator:	
Ground (negative/positive)	Negative
Volts (DC)	24
Ampere rating	60
Starter motor rated voltage (DC)	24
Battery, recommended cold cranking amps (CCA):	
Qty., CCA rating each	Two, 925
Battery voltage (DC)	12

### Fuel

Fuel System	
Fuel supply line, min. ID, mm (in.)	13 (0.50)
Fuel return line, min. ID, mm (in.)	10 (0.38)
Max. lift, fuel pump: type, m (ft.)	Electronic 2.1 (6.8)
Max. fuel flow, Lph (gph)	214.8 (56.7)
Max. return line restriction, kPa (in. Hg)	35 (10.3)
Fuel prime pump	Electronic
Fuel filter	
Secondary	2 Microns @ 98% Efficiency
Primary	10 Microns
Water Separator	Yes
Recommended fuel	#2 Diesel

### Lubrication

Lubricating System	
Type	Full Pressure
Oil pan capacity, L (qt.) §	40.0 (42.3)
Oil pan capacity with filter, L (qt.) §	42.0 (44.4)
Oil filter: quantity, type §	1, Cartridge
Oil cooler	Water-Cooled
§ Kohler recommends the use of Kohler Genuine oil and filters.	

# Application Data

## Cooling

### Radiator System

Ambient temperature, °C (°F)*	50 (122)
Engine jacket water capacity, L (gal.)	18 (4.8)
Radiator system capacity, including engine, L (gal.)	67.2 (17.8)
Engine jacket water flow, Lpm (gpm)	400 (106)
Heat rejected to cooling water at rated kW, dry exhaust, kW (Btu/min.)	209 (11896)
Heat rejected to air charge cooler at rated kW, dry exhaust, kW (Btu/min.)	116 (6603)
Water pump type	Centrifugal
Fan diameter, including blades, mm (in.)	965 (38)
Fan, kWm (HP)	18 (24)
Max. restriction of cooling air, intake and discharge side of radiator, kPa (in. H <sub>2</sub> O)	0.125 (0.5)

\* Enclosure with internal silencer reduces ambient temperature capability by 5°C (9°F).

## Operation Requirements

### Air Requirements

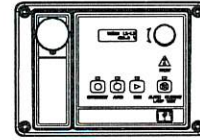
Radiator-cooled cooling air, m <sup>3</sup> /min. (scfm)†	435 (15400)
Cooling air required for generator set when equipped with city water cooling or remote radiator, based on 14°C (25°F) rise, m <sup>3</sup> /min. (cfm)†	279 (9867)
Combustion air, m <sup>3</sup> /min. (cfm)	38 (1342)
Heat rejected to ambient air:	
Engine, kW (Btu/min.)	38 (2163)
Alternator, kW (Btu/min.)	40 (2277)

† Air density = 1.20 kg/m<sup>3</sup> (0.075 lbf/ft<sup>3</sup>)

### Fuel Consumption

Diesel, Lph (gph) at % load	Standby Rating
100%	134.5 (35.5)
75%	104.6 (27.6)
50%	75.3 (19.9)
25%	38.8 (10.2)

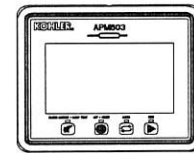
## Controllers



### APM402 Controller

Provides advanced control, system monitoring, and system diagnostics for optimum performance and compatibility.

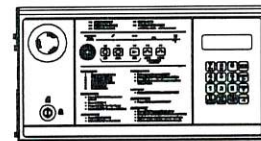
- Digital display and menu control provide easy local data access
  - Measurements are selectable in metric or English units
  - Remote communication thru a PC via network or serial configuration
  - Controller supports Modbus® protocol
  - Integrated hybrid voltage regulator with ±0.5% regulation
  - Built-in alternator thermal overload protection
  - NFPA 110 Level 1 capability
- Refer to G6-161 for additional controller features and accessories.



### APM603 Controller

Provides advanced control, system monitoring, and system diagnostics for optimum performance and compatibility.

- 7-inch graphic display with touch screen and menu control provides easy local data access
  - Measurements are selectable in metric or English units
  - Paralleling capability to control up to 8 generators on an isolated bus with first-on logic, synchronizer, kW and kVAR load sharing, and protective relays
  - Note: Parallel with other APM603 controllers only
  - Generator management to turn paralleled generators off and on as required by load demand
  - Load management to connect and disconnect loads as required
  - Controller supports Modbus® RTU, Modbus® TCP, SNMP and BACnet®
  - Integrated voltage regulator with ±0.25% regulation
  - Built-in alternator thermal overload protection
  - UL-listed overcurrent protective device
  - NFPA 110 Level 1 capability
- Refer to G6-162 for additional controller features and accessories.



### Decision-Maker® 6000 Paralleling Controller

Provides advanced control, system monitoring, and system diagnostics with remote monitoring capabilities for paralleling multiple generator sets.

- Paralleling capability to control up to 8 generators on an isolated bus with first-on logic, synchronizer, kW and kVAR load sharing, and protective relays
  - Note: Parallel with other Decision-Maker® 6000 controllers only
  - Digital display and keypad provide easy local data access
  - Measurements are selectable in metric or English units
  - Remote communication thru a PC via network or modem configuration
  - Controller supports Modbus® protocol
  - Integrated voltage regulator with ±0.25% regulation
  - Built-in alternator thermal overload protection
  - NFPA 110 Level 1 capability
- Refer to G6-107 for additional controller features and accessories.

Modbus® is a registered trademark of Schneider Electric.

BACnet® is a registered trademark of ASHRAE.

## Standard Features

- Alternator Protection
- Battery Rack and Cables
- Customer Connection  
(standard with Decision-Maker® 6000 controller only)
- Local Emergency Stop Switch
- Oil Drain Extension
- Operation and Installation Literature

## Available Options

### Circuit Breakers

- | Type  | Rating   |
|---|--|
| <input type="checkbox"/> Magnetic Trip                            | <input type="checkbox"/> 80%                                     |
| <input type="checkbox"/> Thermal Magnetic Trip                    | <input type="checkbox"/> 100%                                    |
| <input type="checkbox"/> Electronic Trip (LI)                     | <b>Operation</b>   |
| <input type="checkbox"/> Electronic Trip with Short Time (LSI)    | <input type="checkbox"/> Manual                                  |
| <input type="checkbox"/> Electronic Trip with Ground Fault (LSIG) | <input type="checkbox"/> Electrically Operated (for paralleling) |

### Circuit Breaker Mounting

- Generator Mounted
- Remote Mounted
- Bus Bar (for remote mounted breakers)

### Enclosures for Remote Mounted Circuit Breakers

- NEMA 1
- NEMA 3R

### Approvals and Listings

- CSA Certified
- UL 2200 Listing
- Hurricane Rated Enclosure
- IBC Seismic Certification
- California OSHPD Pre- Approval

### Enclosed Unit

- Sound Enclosure Level 1 and Subbase Fuel Tank Packages
- Sound Enclosure Level 2 and Subbase Fuel Tank Packages
- Weather Enclosure and Subbase Fuel Tank Packages

### Open Unit

- Exhaust Silencer, Critical (kit: PA-354880)
- Flexible Exhaust Connector, Stainless Steel

### Fuel System

- Flexible Fuel Lines (Select rubber or stainless steel)

### Controller

- Common Failure Relay  
(Decision-Maker® 6000 and APM603 controllers only)
- Dry Contact (isolated alarm)  
(Decision-Maker® 6000 controller only)
- Two Input/Five Output Module (APM402 controller only)
- Four Input/Fifteen Output Module (APM603 controller only)
- Remote Audiovisual Alarm Panel  
(Decision-Maker® 6000 controller only)
- Lockable Emergency Stop Switch
- Remote Emergency Stop Switch
- Remote Serial Annunciator Panel
- Run Relay (standard with APM603, optional with others)
- Manual Key Switch (APM603 controller only)
- Manual Speed Adjust (APM402 controller only)

### Cooling System

- Block Heater, 2500 W, 90- 120 V, 1 Ph
- Block Heater, 2500 W, 190- 208 V, 1 Ph
- Block Heater, 2500 W, 210- 240 V, 1 Ph
- Block Heater, 2500 W, 380- 480 V, 1 Ph  
Required for ambient temperatures below 0°C (32°F)
- Radiator Duct Flange

### Electrical System

- Generator Heater
- Battery
- Battery Charger, Equalize/Float Type
- Battery Heater

### Paralleling System

- Voltage Sensing

### Miscellaneous

- Air Cleaner, Heavy Duty
- Air Cleaner Restriction Indicator
- Crankcase Emissions Canister
- Engine Fluids Added
- Rated Power Factor Testing

### Literature

- General Maintenance
- NFPA 110
- Overhaul
- Production

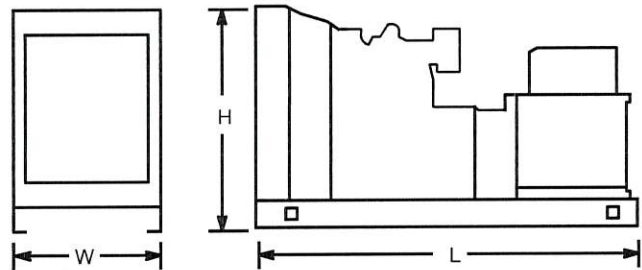
### Warranty

- 2-Year Basic Limited Warranty
- 5-Year Basic Limited Warranty
- 5-Year Comprehensive Limited Warranty

## Dimensions and Weights

Overall Size, L x W x H, max., mm (in.): 3630 x 1425 x 1936  
 (142.9 x 56.1 x 76.2)  
 Weight (radiator model), wet, max., kg (lb.): 3883 (8560)

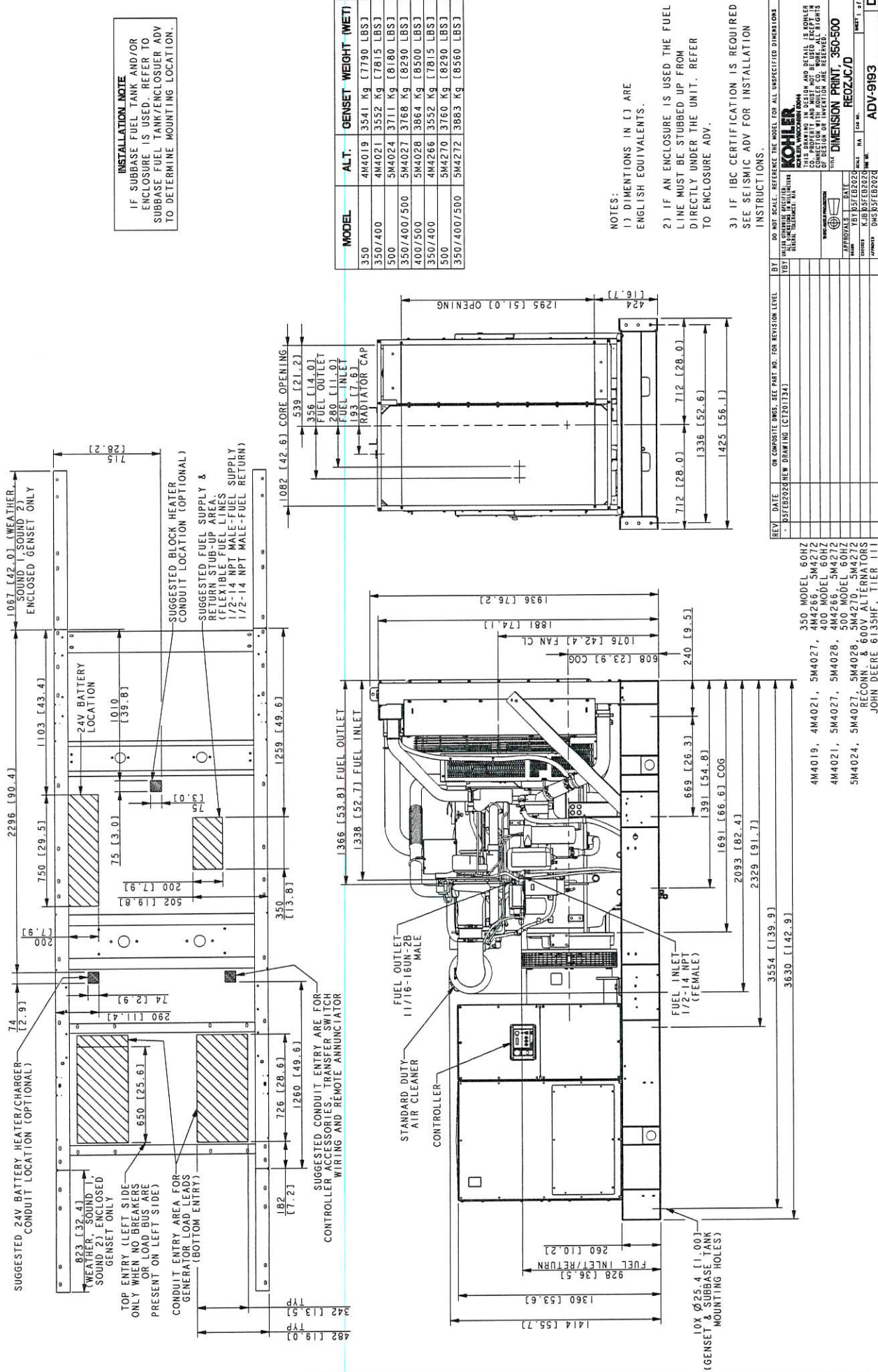
Note: See ADV drawing for specific dimensions based on accessory selections.



NOTE: This drawing is provided for reference only and should not be used for planning installation. Contact your local distributor for more detailed information.

**DISTRIBUTED BY:**

8 7 6 5 4 3 2 1

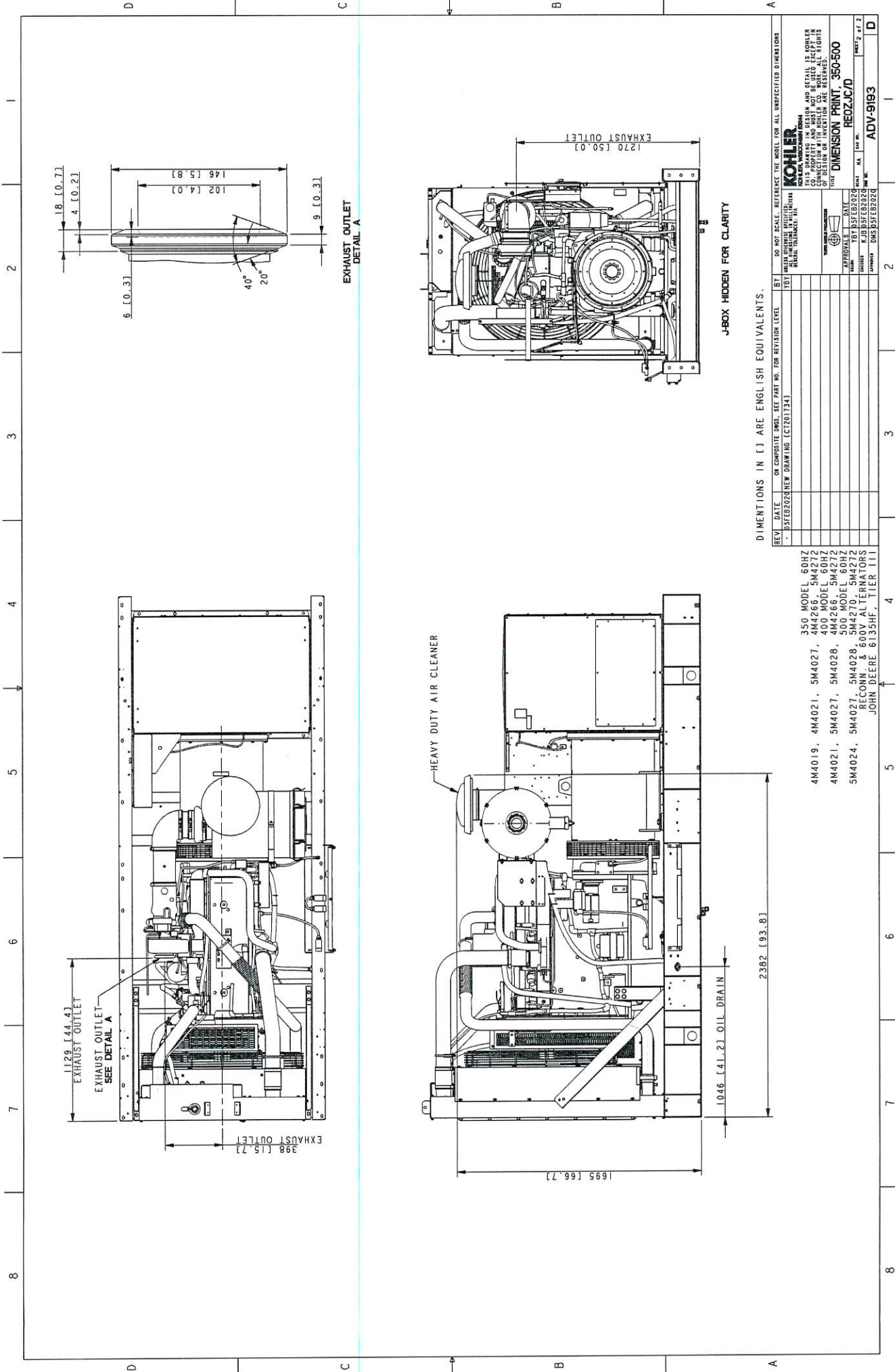


8 7 6 5 4 3 2 1

A B C D

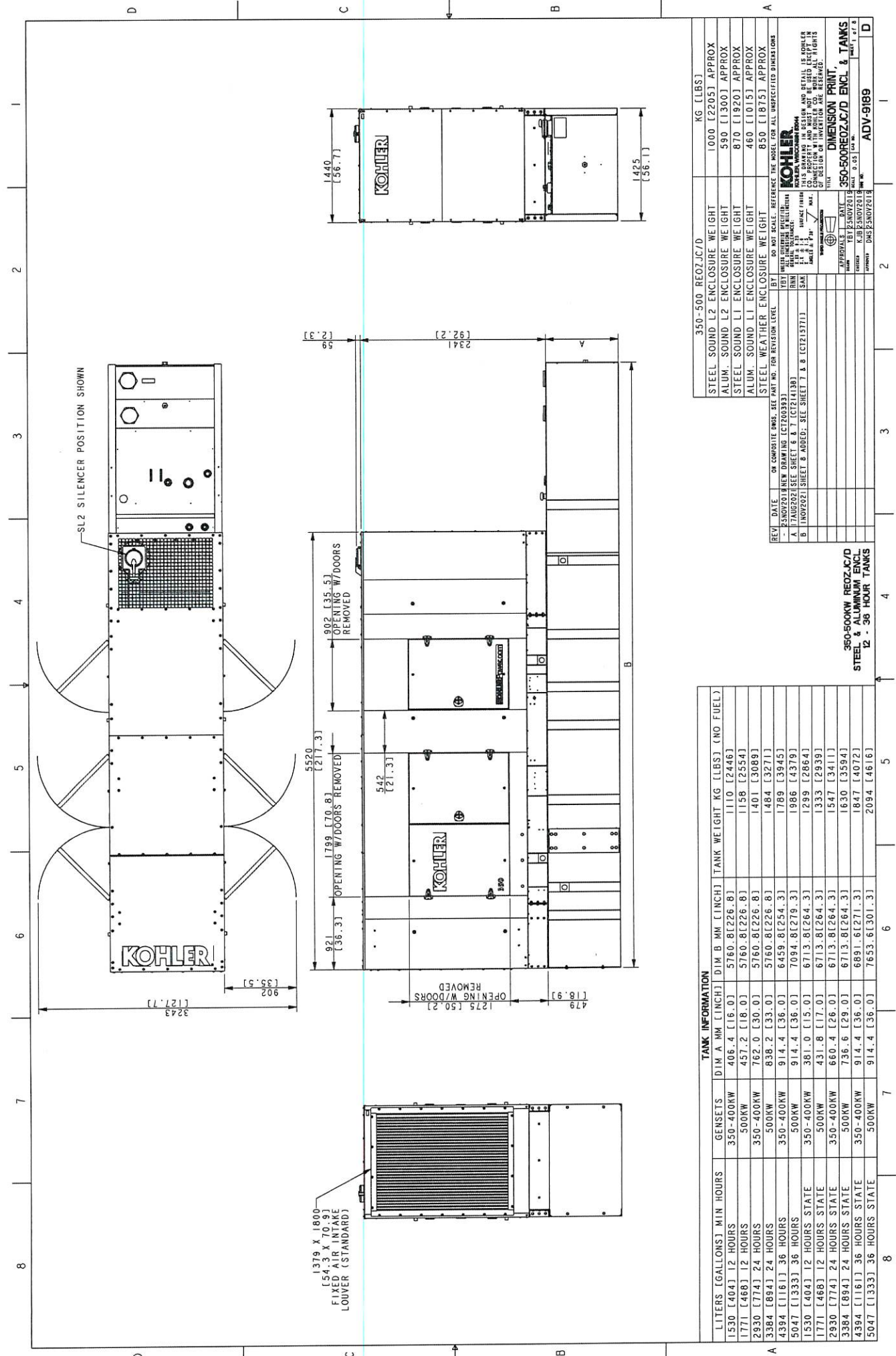
ADV-9193

REV 1 OF 2



DIMENSIONS IN [ ] ARE ENGLISH EQUIVALENTS.

REV	DATE	OR COMPOSITE PMS - SEE PART NO. FOR REVISION LEVEL	BY	DO NOT SCALE. REFERENCE THE MODEL FOR ALL UNSPECIFIED DIMENSIONS
-	03FEB2028	NEW DRAWING (C17201734)	YBT	REFER TO THE MODEL FOR ALL UNSPECIFIED DIMENSIONS
<p><b>KOHLER</b>          POWER EQUIPMENT DIVISION          1400 SOUTH MILWAUKEE AVENUE          MILWAUKEE, WISCONSIN 53212          U.S.A.          THIS DRAWING IS DESIGN AND DETAIL IS KOHLER'S PROPERTY. IT IS TO BE USED ONLY FOR THE CONNECTION WITH KOHLER CO. PUMP. ALL RIGHTS RESERVED. NO PART OF THIS DRAWING IS TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.</p>				
<p>350 MODEL 60HZ          4M4019, 4M4021, 5M4027, 4M4268, 5M4272          4M4021, 5M4027, 5M4028, 4M4268, 5M4272          5M4024, 5M4027, 5M4028, 5M4270, 5M4272          RECONN. &amp; 600V ALTERNATORS          JOHN DEERE 6135HF, TIER III</p>				
<p>DATE: 03FEB2028          TIME: 10:55:28          USER: REDZJC/D          PLOTTER: ONE52FEB2028          ADV-9193</p>				



1379 X 1800  
[54.3 X 70.9]  
FIXED AIR INTAKE  
LOUVER (STANDARD)

SL2 SILENCER POSITION SHOWN

1379 X 1800  
[54.3 X 70.9]  
FIXED AIR INTAKE  
LOUVER (STANDARD)

TANK INFORMATION						
LITERS (GALLONS)	MIN HOURS	GENSETS	DIM A MM [INCH]	DIM B MM [INCH]	TANK WEIGHT KG [LBS]	(NO FUEL)
1530 [404]	12 HOURS	350-400KW	406.4 [16.0]	5760.8 [226.8]	1110 [2446]	
1771 [468]	12 HOURS	500KW	457.2 [18.0]	5760.8 [226.8]	1158 [2554]	
2930 [774]	24 HOURS	350-400KW	762.0 [30.0]	5760.8 [226.8]	1401 [3089]	
3384 [894]	24 HOURS	500KW	838.2 [33.0]	5760.8 [226.8]	1484 [3271]	
4394 [1161]	36 HOURS	350-400KW	914.4 [36.0]	6459.8 [254.3]	1789 [3945]	
5047 [1333]	36 HOURS	500KW	914.4 [36.0]	7094.8 [279.3]	1986 [4379]	
1530 [404]	12 HOURS STATE	350-400KW	381.0 [15.0]	6713.8 [264.3]	1259 [2864]	
1771 [468]	12 HOURS STATE	500KW	431.8 [17.0]	6713.8 [264.3]	1333 [2939]	
2930 [774]	24 HOURS STATE	350-400KW	660.4 [26.0]	6713.8 [264.3]	1547 [3411]	
3384 [894]	24 HOURS STATE	500KW	736.6 [29.0]	6713.8 [264.3]	1630 [3594]	
4394 [1161]	36 HOURS STATE	350-400KW	914.4 [36.0]	6891.6 [271.3]	1847 [4072]	
5047 [1333]	36 HOURS STATE	500KW	914.4 [36.0]	7653.6 [301.3]	2094 [4616]	

REV	DATE	BY	DESCRIPTION	KG [LBS]
-	25NOV2018	NEW DRAWING	1CT2003931	
A	17AUG2021	SEE SHEET 6 & 7	1CT214138	
B	1NOV2021	SHEET 8 ADDED	SEE SHEET 7 & 8	1CT215171

STEEL SOUND L2 ENCLOSURE WEIGHT	ALUM. SOUND L2 ENCLOSURE WEIGHT	STEEL SOUND L1 ENCLOSURE WEIGHT	ALUM. SOUND L1 ENCLOSURE WEIGHT	STEEL WEATHER ENCLOSURE WEIGHT
1000 [2205] APPROX	590 [1300] APPROX	870 [1920] APPROX	460 [1015] APPROX	850 [1875] APPROX

REV	DATE	BY	DESCRIPTION	KG [LBS]
-	25NOV2018	NEW DRAWING	1CT2003931	
A	17AUG2021	SEE SHEET 6 & 7	1CT214138	
B	1NOV2021	SHEET 8 ADDED	SEE SHEET 7 & 8	1CT215171

STEEL SOUND L2 ENCLOSURE WEIGHT	ALUM. SOUND L2 ENCLOSURE WEIGHT	STEEL SOUND L1 ENCLOSURE WEIGHT	ALUM. SOUND L1 ENCLOSURE WEIGHT	STEEL WEATHER ENCLOSURE WEIGHT
1000 [2205] APPROX	590 [1300] APPROX	870 [1920] APPROX	460 [1015] APPROX	850 [1875] APPROX

REV	DATE	BY	DESCRIPTION	KG [LBS]
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A	17AUG2021	SEE SHEET 6 & 7	1CT214138	
B	1NOV2021	SHEET 8 ADDED	SEE SHEET 7 & 8	1CT215171

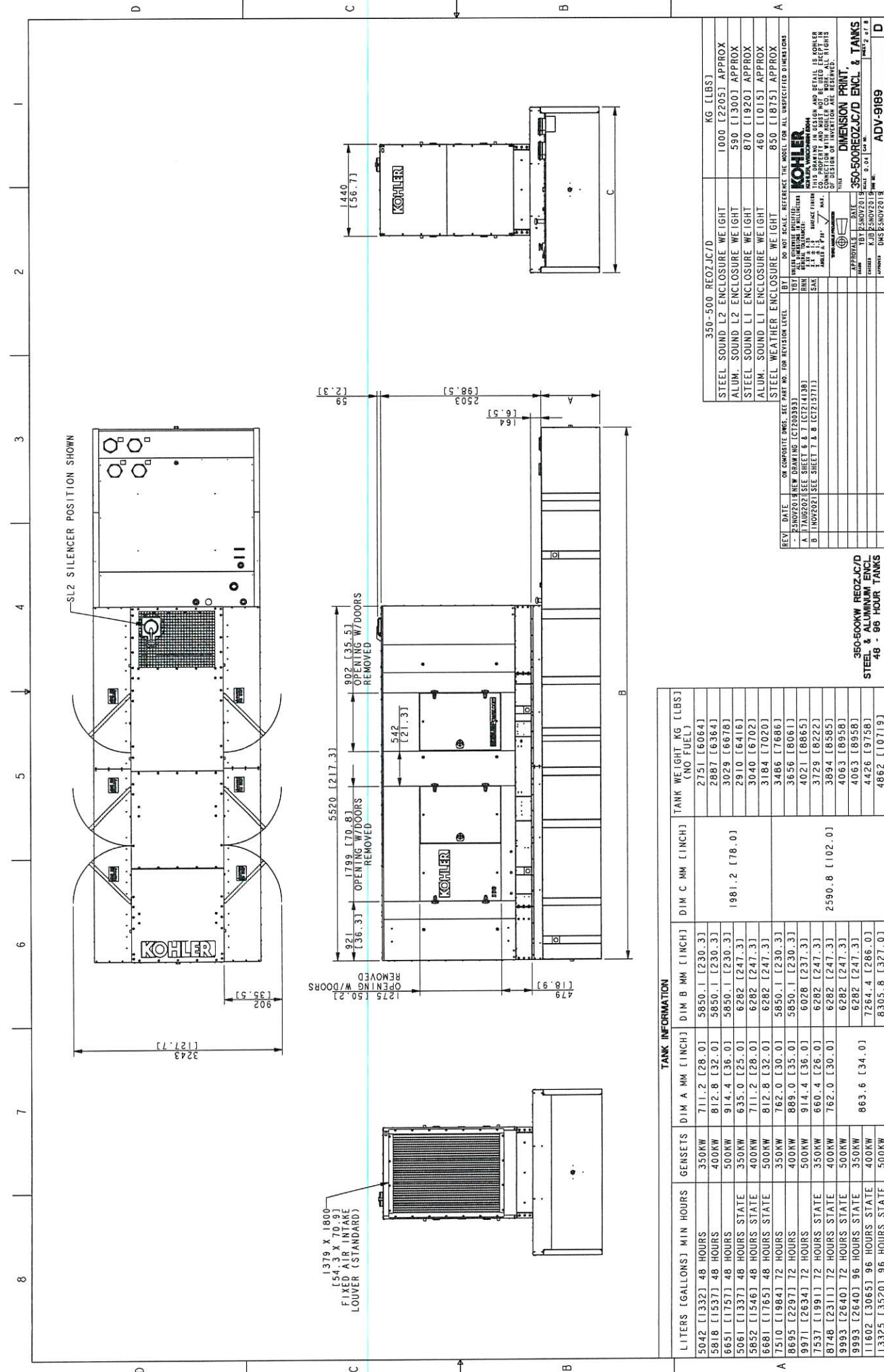
REV	DATE	BY	DESCRIPTION	KG [LBS]
-	25NOV2018	NEW DRAWING	1CT2003931	
A	17AUG2021	SEE SHEET 6 & 7	1CT214138	
B	1NOV2021	SHEET 8 ADDED	SEE SHEET 7 & 8	1CT215171

350-500KW REOZJC/D  
STEEL & ALUMINUM ENCL  
12 - 36 HOUR TANKS

350-500KW REOZJC/D  
STEEL & ALUMINUM ENCL  
12 - 36 HOUR TANKS

350-500KW REOZJC/D  
STEEL & ALUMINUM ENCL  
12 - 36 HOUR TANKS

ADV-9189



1379 x 1800  
 (54.3 x 70.9)  
 FIXED ALUMINUM  
 LOUVER (STANDARD)

TANK INFORMATION						
LITERS [GALLONS]	MIN HOURS	GENSETS	DIM A MM [INCH]	DIM B MM [INCH]	DIM C MM [INCH]	TANK WEIGHT KG [LBS]
5042 [1332]	48 HOURS	350KW	711.2 [28.0]	5850.1 [230.3]	1981.2 [78.0]	2751 [6064]
5818 [1537]	48 HOURS	400KW	812.8 [32.0]	5850.1 [230.3]	1981.2 [78.0]	2887 [6364]
6651 [1757]	48 HOURS	500KW	914.4 [36.0]	5850.1 [230.3]	1981.2 [78.0]	3029 [6678]
5061 [1337]	48 HOURS STATE	350KW	635.0 [25.0]	6282 [247.3]	2590.8 [102.0]	2910 [6416]
5852 [1546]	48 HOURS STATE	400KW	711.2 [28.0]	6282 [247.3]	2590.8 [102.0]	3040 [6702]
6681 [1765]	48 HOURS STATE	500KW	812.8 [32.0]	6282 [247.3]	2590.8 [102.0]	3184 [7020]
7510 [1984]	72 HOURS	350KW	762.0 [30.0]	5850.1 [230.3]	1981.2 [78.0]	3486 [7686]
8695 [2297]	72 HOURS	400KW	889.0 [35.0]	5850.1 [230.3]	1981.2 [78.0]	3656 [8061]
9971 [2634]	72 HOURS STATE	500KW	914.4 [36.0]	6028 [237.3]	2590.8 [102.0]	4021 [8865]
7537 [1991]	72 HOURS STATE	350KW	660.4 [26.0]	6282 [247.3]	2590.8 [102.0]	3729 [8222]
8748 [2311]	72 HOURS STATE	400KW	762.0 [30.0]	6282 [247.3]	2590.8 [102.0]	3894 [8585]
9993 [2640]	72 HOURS STATE	500KW	863.6 [34.0]	6282 [247.3]	2590.8 [102.0]	4063 [8958]
11602 [3065]	96 HOURS STATE	350KW	863.6 [34.0]	6282 [247.3]	2590.8 [102.0]	4063 [8958]
13325 [3520]	96 HOURS STATE	500KW	863.6 [34.0]	7284.4 [286.0]	2590.8 [102.0]	4426 [9758]
						8305.8 [327.0]

350-500KW REOZJ/C/D  
 STEEL & ALUMINUM ENCL.  
 48 - 96 HOUR TANKS

350-500 REOZJ/C/D	KG [LBS]
STEEL SOUND L2 ENCLOSURE WEIGHT	1000 [2205] APPROX
ALUM. SOUND L2 ENCLOSURE WEIGHT	590 [1300] APPROX
STEEL SOUND L1 ENCLOSURE WEIGHT	870 [1920] APPROX
ALUM. SOUND L1 ENCLOSURE WEIGHT	460 [1015] APPROX
STEEL WEATHER ENCLOSURE WEIGHT	850 [1875] APPROX

REV	DATE	OR COMPOSITE DIMS. SEE PART NO. FOR REVISION LEVEL	BY	DO NOT SCALE. REFERENCE THE MODEL FOR ALL UNSPECIFIED DIMENSIONS
-	25NOV2018	NEW DRAWING [C1200353]	YBT	ENCLOSURE WEIGHTS
A	17AUG2021	SEE SHEET 6 & 7 [C1714138]	BRN	ENCLOSURE WEIGHTS
B	10NOV2021	SEE SHEET 7 & 8 [C1715771]	SAM	ENCLOSURE WEIGHTS

**KOHLER**  
 THIS DRAWING IS DESIGN AND DETAIL FOR THE  
 CONNECTION OF THE ABOVE TO THE MAIN  
 ELECTRICAL SYSTEM.  
 DIMENSIONS ARE IN MILLIMETERS UNLESS OTHERWISE SPECIFIED.  
 DIMENSION PRINT,  
 350-500REOZJ/C/D ENCL. & TANKS  
 ADV-9189

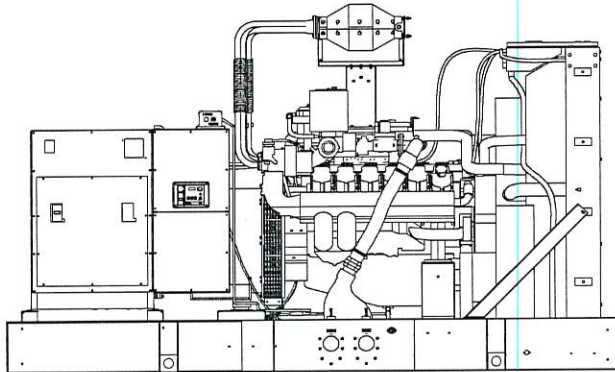




**EPA-Certified for Stationary  
Emergency Applications**

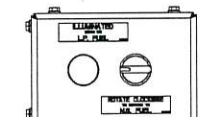
### Ratings Range

Standby:	kW	60 Hz
	kVA	500
		625



### Standard Features

- Kohler Co. provides one-source responsibility for the generating system and accessories.
- The generator set and its components are prototype-tested, factory-built, and production-tested.
- The 60 Hz generator set offers a UL 2200 listing.
- The generator set accepts rated load in one step.
- The 60 Hz generator set meets NFPA 110, Level 1, when equipped with the necessary accessories and installed per NFPA standards.
- A one-year limited warranty covers all generator set systems and components. Two- and five-year extended limited warranties are also available.
- Alternator features:
  - The pilot-excited, permanent magnet (PM) alternator provides superior short-circuit capability.
  - The brushless, rotating-field alternator has broadrange reconnectability.
- Dual fuel model features:
  - Natural gas is the primary fuel. Automatically transfers back to primary fuel when LP fuel becomes low or generator stops and restarts.
  - The patent pending reset box on the generator provides the ability to manually transfer back to natural gas.
  - The natural gas rating is available when running on natural gas.
  - APM603 controller provides load shed for automatic derate to LP ratings to prevent an overload condition.



Dual Fuel Reset Box

### Generator Set Ratings

Alternator	Voltage	Ph	Hz	Rich-Burn Natural Gas 130°C Rise Standby Rating		Rich-Burn LP Gas (Vapor) 130°C Rise Standby Rating	
				kW/kVA	Amps	kW/kVA	Amps
5M4028	120/208	3	60	500/625	1735	295/369	1025
	127/220	3	60	500/625	1641	295/369	969
	139/240	3	60	500/625	1504	295/369	888
	220/380	3	60	470/587	894	295/369	561
	240/416	3	60	500/625	868	295/369	513
	277/480	3	60	500/625	752	295/369	444
5M4030	120/208	3	60	500/625	1735	295/369	1025
	127/220	3	60	500/625	1641	295/369	969
	139/240	3	60	500/625	1504	295/369	888
	220/380	3	60	485/606	894	295/369	561
	240/416	3	60	500/625	868	295/369	513
	277/480	3	60	500/625	752	295/369	444
5M4270	347/600	3	60	490/612	589	290/362	349
5M4272	347/600	3	60	500/625	602	295/369	356

RATINGS: All three-phase units are rated at 0.8 power factor. Standby Ratings: The standby rating is applicable to varying loads for the duration of a power outage. There is no overload capability for this rating. Ratings are in accordance with ISO-8528-1 and ISO-3046-1. Obtain technical information bulletin (TIB-101) for ratings guidelines, complete ratings definitions, and site condition derates. The generator set manufacturer reserves the right to change the design or specifications without notice and without any obligation or liability whatsoever.

# Alternator Specifications

Specifications	Alternator
Type	4-Pole, Rotating-Field
Exciter type	Brushless, Permanent-Magnet Pilot Exciter
Leads: quantity, type	10, Reconnectable
Voltage regulator	Solid State, Volts/Hz
Insulation:	NEMA MG1
Material	Class H, Synthetic, Nonhygroscopic
Temperature rise	130°C, 150°C Standby
Bearing: quantity, type	1, Sealed
Coupling	Flexible Disc
Amortisseur windings	Full
Voltage regulation, no-load to full-load	Controller Dependent
Rotor balancing	125%
One-step load acceptance	100% of Rating
Unbalanced load capability	100% of Rated Standby Current
Peak motor starting kVA:	(35% dip for voltages below)
480 V	5M4028 (10 lead) 2550 (60Hz)
480 V	5M4030 (10 lead) 2550 (60Hz)
600 V	5M4270 (4 lead) 1250 (60Hz)
600 V	5M4272 (4 lead) 1750 (60Hz)

- NEMA MG1, IEEE, and ANSI standards compliance for temperature rise and motor starting.
- Sustained short-circuit current of up to 300% of the rated current for up to 10 seconds.
- Sustained short-circuit current enabling downstream circuit breakers to trip without collapsing the alternator field.
- Self-ventilated and dripproof construction.
- Superior voltage waveform from a two-thirds pitch stator and skewed rotor.
- Brushless alternator with brushless pilot exciter for excellent load response.

## Application Data

### Engine

Engine Specifications	
Manufacturer	PSI/Doosan
Engine model	D219L
Engine type	21.9 L, 4-Cycle, Turbocharged, Charge Air-Cooled
Cylinder arrangement	V-12
Displacement, L (cu. in.)	21.9 (1336)
Bore and stroke, mm (in.)	128 x 142 (5.0 x 5.6)
Compression ratio	10.5:1
Piston speed, m/min. (ft./min.)	511 (1677)
Main bearings: quantity, type	14, Precision Half-Shell
Rated rpm	1800
Max. power at rated rpm, kWm (BHP)	
Natural Gas	570 (764)
LP Gas	352 (472)
Cylinder head material	Cast Iron
Piston: type, material	—
Crankshaft material	Forged Steel
Valve material	—
Governor: type	Electronic
Frequency regulation, no-load to full-load	Isochronous
Frequency regulation, steady state	±0.5%
Frequency	Fixed
Air cleaner type, all models	Dry

### Exhaust

Exhaust System	
Exhaust manifold type	Wet
Exhaust flow at rated kW, kg/hr. (cfm)	
Natural Gas	2136 (2980)
LP Gas	1341 (1686)
Exhaust temperature at rated kW, dry exhaust, °C (°F)	
Natural Gas	674 (1244)
LP Gas	577 (1071)
Maximum allowable back pressure overall, kPa (in. Hg)	14.9 (4.4)
Maximum allowable back pressure after catalyst, kPa (in. Hg)	3.2 (1.0)
Engine exhaust outlet size, mm (in.)	Flanged Outlet at Catalyst, see ADV drawing

### Engine Electrical

Engine Electrical System		
Battery charging alternator:		
Ground (negative/positive)		Negative
Volts (DC)		24
Ampere rating		45
Starter motor rated voltage (DC)		24
Battery, recommended cold cranking amps (CCA):		
Qty., CCA rating each		Two, 925
Battery voltage (DC)		12

### Fuel

Fuel System - Rich Burn		
Fuel type		Natural Gas, LP Gas, or Dual Fuel
Fuel supply line inlet		3.0 NPTF
Natural gas fuel supply pressure, kPa (in. H <sub>2</sub> O)		1.74-2.74 (7.0- 11.0)
LPG vapor withdrawal fuel supply pressure, kPa (in. H <sub>2</sub> O)		1.74-2.74 (7.0- 11.0)
Dual fuel engine, LPG vapor withdrawal fuel supply pressure, kPa (in. H <sub>2</sub> O)		1.74 (7.0)
Fuel supply pressure, measured at the generator set fuel inlet downstream of any fuel system equipment accessories.		

Fuel Composition Limits *	Nat. Gas	LP Gas
Methane, % by volume	90 min.	—
Ethane, % by volume	4.0 max.	—
Propane, % by volume	1.0 max.	85 min.
Propene, % by volume	0.1 max.	5.0 max.
C <sub>4</sub> and higher, % by volume	0.3 max.	2.5 max.
Sulfur, ppm mass		25 max.
Lower heating value, MJ/m <sup>3</sup> (Btu/ft <sup>3</sup> ), min.	33.2 (890)	84.2 (2260)

\* Fuels with other compositions may be acceptable. If your fuel is outside the listed specifications, contact your local distributor for further analysis and advice.

## Application Data

### Lubrication

#### Lubricating System

Type	Full Pressure
Oil pan capacity, L (qt.) †	40 (42.3)
Oil pan capacity with filter, L (qt.) †	47.1 (49.7)
Oil filter: quantity, type ‡	2, Cartridge
Oil cooler	Water-Cooled
§ Kohler recommends the use of Kohler Genuine oil and filters.	

### Cooling

#### Radiator System

Ambient temperature, °C (°F) *	50 (122)
Engine jacket water capacity, L (gal.)	44 (12)
Radiator system capacity, including engine, L (gal.)	190 (51)
Engine jacket water flow, Lpm (gpm)	570 (151)
Heat rejected to cooling water at rated kW, dry exhaust, kW (Btu/min.)	
Natural Gas	561.9 (31957)
LP Gas	402 (22839)
Heat rejected to air charge cooler at rated kW, dry exhaust, kW (Btu/min.)	
Natural Gas	73.9 (4202)
LP Gas	35 (2009)
Water pump type	Centrifugal
Fan diameter, including blades, mm (in.)	1321 (52)
Fan, kWm (HP)	40.8 (54.7)
Max. restriction of cooling air, intake and discharge side of radiator, kPa (in. H <sub>2</sub> O)	0.125 (0.5)

\* Weather and sound enclosures with internal silencer reduce ambient temperature capability by 5°C (41°F).

### Operation Requirements

#### Air Requirements

Radiator-cooled cooling air, m <sup>3</sup> /min. (scfm) †	1010 (35700)
Combustion air, kg/hr. (cfm)	
Natural Gas	2013 (917)
LP Gas	1257(572)
Heat rejected to ambient air:	
Engine, kW (Btu/min.)	27.5 (1565)
Alternator, kW (Btu/min.)	37 (49.6)

† Air density = 1.20 kg/m<sup>3</sup> (0.075 lbm/ft<sup>3</sup>)

#### Fuel Consumption‡

Natural Gas, m <sup>3</sup> /hr. (cfh) at % load	Standby Rating	
100%	166.7	(5888)
75%	131.1	(4630)
50%	96.7	(3414)
25%	61.6	(2175)
LP Gas, m <sup>3</sup> /hr. (cfh) at % load	Standby Rating	
100%	45.2	(1595)
75%	33.3	(1177)
50%	28.1	(991)
25%	19.3	(681)

‡ Nominal fuel rating: Natural gas, 37 MJ/m<sup>3</sup> (1000 Btu/ft.<sup>3</sup>)  
LP vapor, 93 MJ/m<sup>3</sup> (2500 Btu/ft.<sup>3</sup>)

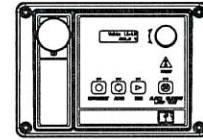
LP vapor conversion factors:

8.58 ft.<sup>3</sup> = 1 lb.

0.535 m<sup>3</sup> = 1 kg.

36.39 ft.<sup>3</sup> = 1 gal.

## Controllers

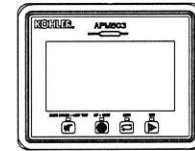


#### APM402 Controller

Provides advanced control, system monitoring, and system diagnostics for optimum performance and compatibility.

- Digital display and menu control provide easy local data access
- Measurements are selectable in metric or English units
- Remote communication thru a PC via network or serial configuration
- Controller supports Modbus® protocol
- Integrated hybrid voltage regulator with ±0.5% regulation
- Built-in alternator thermal overload protection
- NFPA 110 Level 1 capability

Refer to G6-161 for additional controller features and accessories.



#### APM603 Controller

Provides advanced control, system monitoring, and system diagnostics for optimum performance and compatibility.

- 7-inch graphic display with touch screen and menu control provides easy local data access
- Measurements are selectable in metric or English units
- Paralleling capability to control up to 8 generators on an isolated bus with first-on logic, synchronizer, kW and kVAR load sharing, and protective relays
- Note: Parallel with other APM603 controllers only
- Generator management to turn paralleled generators off and on as required by load demand
- Load management to connect and disconnect loads as required
- Controller supports Modbus® RTU, Modbus® TCP, SNMP and BACnet®
- Integrated voltage regulator with ±0.25% regulation
- Built-in alternator thermal overload protection
- UL-listed overcurrent protective device
- NFPA 110 Level 1 capability

Refer to G6-162 for additional controller features and accessories.

Modbus® is a registered trademark of Schneider Electric.

## Standard Features

- Alternator Protection
- Battery Rack and Cables
- Closed Crankcase Ventilation (CCV) with Filters
- Integral Vibration Isolation
- Local Emergency Stop Switch
- Low Coolant Level Shutdown
- Oil Drain Extension
- Operation and Installation Literature
- Secondary Gas Solenoid Valve
- Three-Way Exhaust Catalyst

## Available Options

### Circuit Breakers

- |   |  |
|---|--|
| <input type="checkbox"/> Magnetic Trip                            | <input type="checkbox"/> 80%                                     |
| <input type="checkbox"/> Thermal Magnetic Trip                    | <input type="checkbox"/> 100%                                    |
| <input type="checkbox"/> Electronic Trip (LI)                     | <input type="checkbox"/> Operation                               |
| <input type="checkbox"/> Electronic Trip with Short Time (LSI)    | <input type="checkbox"/> Manual                                  |
| <input type="checkbox"/> Electronic Trip with Ground Fault (LSIG) | <input type="checkbox"/> Manual with Shunt Trip                  |
|   | <input type="checkbox"/> Electrically Operated (for paralleling) |

### Circuit Breaker Mounting

- Generator Mounted
- Remote Mounted
- Bus Bar (for remote mounted breakers)

### Enclosed Remote Mounted Circuit Breakers

- NEMA 1 (15-5000 A)
- NEMA 3R (15-1200 A)

### Approvals and Listings

- CSA Certified
- IBC Seismic Certification
- UL 2200 Listing
- Hurricane Rated Enclosure

### Enclosed Unit

- Sound Enclosure with Internal Silencer (Aluminum)
- Sound Enclosure with Internal Silencer (Steel)
- Weather Enclosure with Internal Silencer (Steel)

### Open Unit

- Exhaust Silencer, Critical (Kit includes two silencers)
- Flexible Exhaust Connector, Stainless Steel (Kit contains two flexible exhaust connectors)

### Controller

- Common Failure Relay
- Communications Products and PC Software
- Two Input/Five Output Module (APM402 controller only)
- Four Input/Fifteen Output Module (APM603 controller only)
- Lockable Remote Emergency Stop
- Remote Serial Annunciator Panel
- Run Relay (standard with APM603)
- Manual Key Switch (APM603 controller only)
- Manual Speed Adjust (APM402 controller only)

### Cooling System

- Block Heater; 6000 W, 208 V, 1 Ph
- Block Heater; 6000 W, 240 V, (Select 1 Ph or 3 Ph)
- Block Heater; 6000 W, 480 V, (Select 1 Ph or 3 Ph)  
Required for Ambient Temperatures Below 10°C (50°F)
- Radiator Duct Flange

### Electrical System

- Generator Heater
- Battery
- Battery Charger
- Battery Charger Temperature Compensation
- Battery Heater

### Fuel System

- Dual Fuel, NG/LPG (Automatic Changeover)
- Flexible Fuel Lines  
(required when the generator set skid is spring mounted)
- Gas Filter

### Miscellaneous

- Air Cleaner Restriction Indicator
- Certified Test Report
- Engine Fluids Added
- Rated Power Factor Testing

### Literature

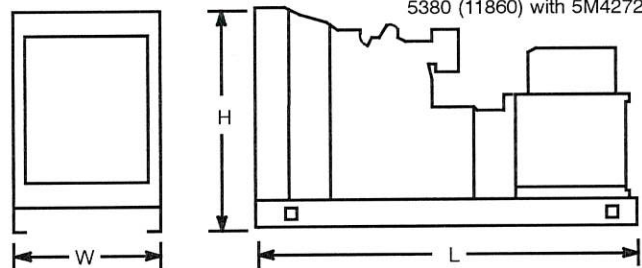
- General Maintenance
- NFPA 110
- Overhaul
- Production

### Warranty

- 2-Year Basic Limited Warranty
- 5-Year Basic Limited Warranty
- 5-Year Comprehensive Limited Warranty
- 10-Year Major Component Limited Warranty

## Dimensions and Weights

- Overall Size, L x W x H, max., mm (in.): 4100 x 2190 x 2464  
 (161.4 x 86.2 x 97.0)
- Weight (radiator model), wet, max., kg (lb.): 5360 (11820) with 5M4028  
 5380 (11860) with 5M4030  
 5260 (11600) with 5M4270  
 5380 (11860) with 5M4272

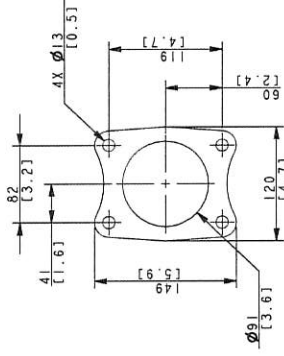
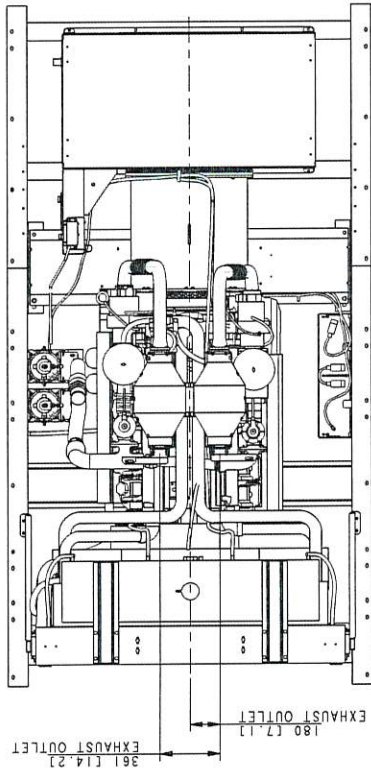


NOTE: This drawing is provided for reference only and should not be used for planning installation. Contact your local distributor for more detailed information.

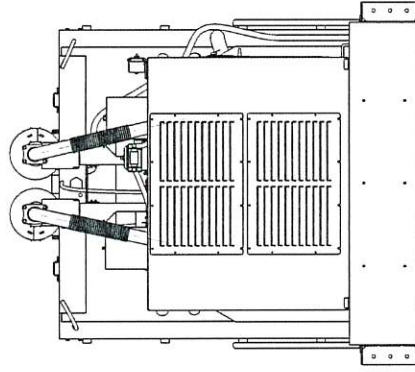
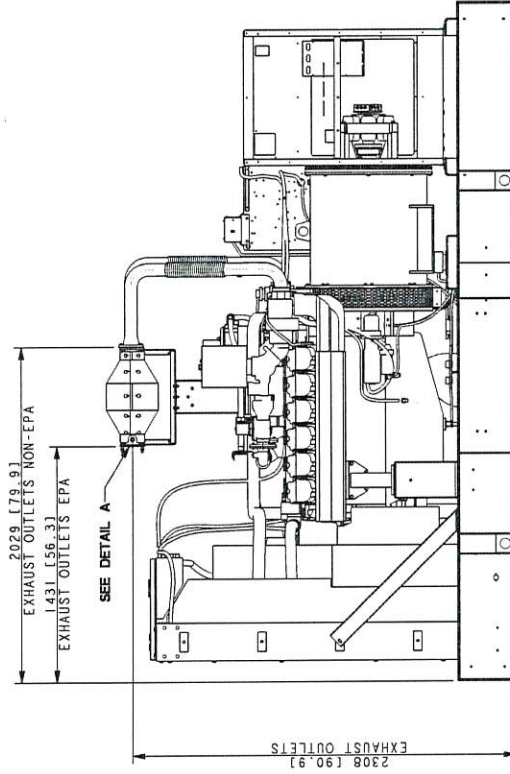
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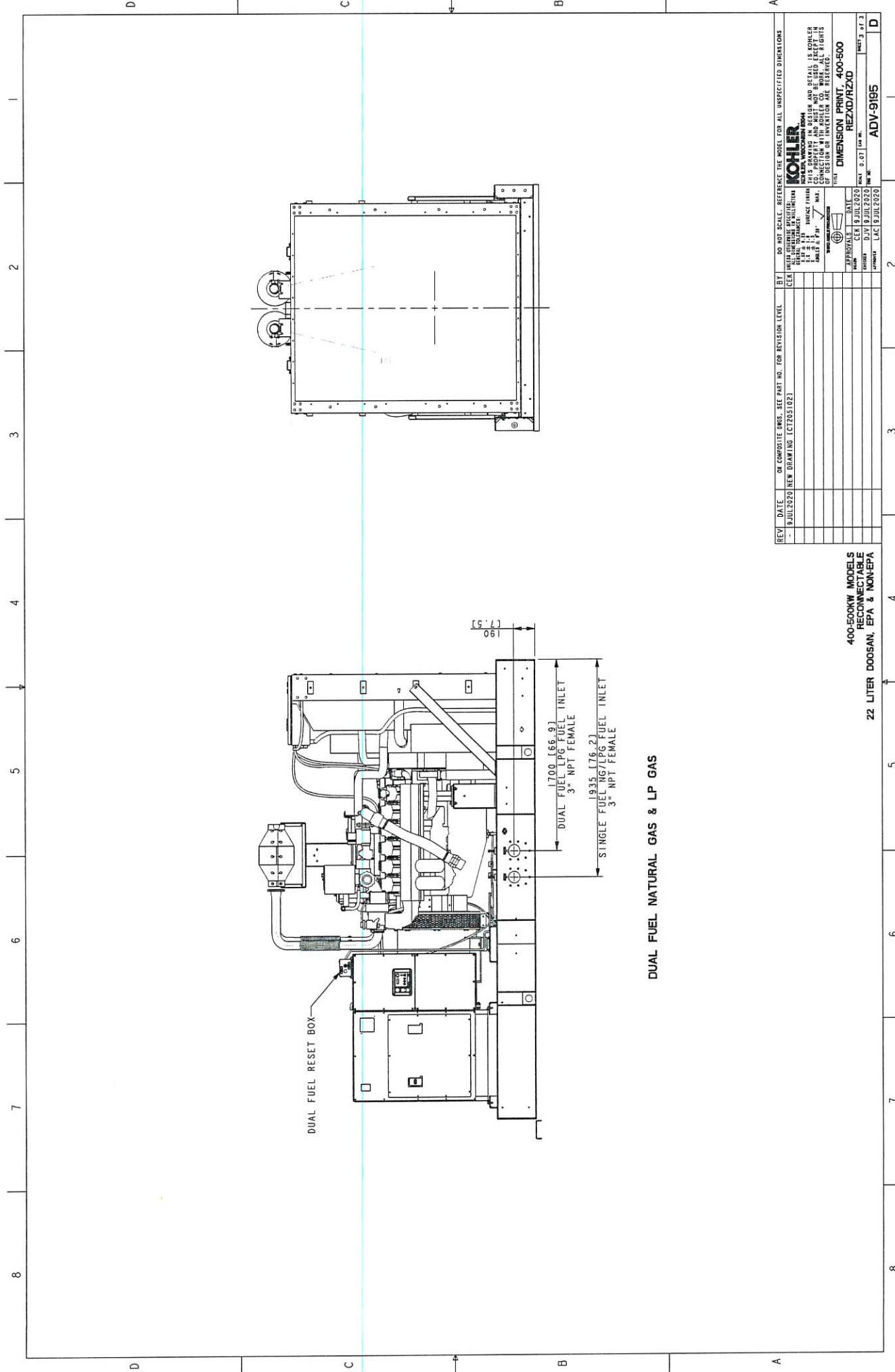


**DETAIL A**  
EXHAUST OUTLETS  
SCALE 0.50



REV#	DATE	OR COMPOSITE BWS, SEE PART NO. FOR REVISION LEVEL	BY	DO NOT SCALE. REFERENCE THE MODEL FOR ALL UNSPECIFIED DIMENSIONS UNLESS OTHERWISE SPECIFIED.
-	9 JUL 2020	NEW DRAWING [C12051023]	CEK	<b>KOHLER</b> MULTI-CYCLE DIESEL ENGINE SERIES 2.0 LITER 4 CYLINDER DIESEL EPA & NON-EPA MODEL & PART NO. / MAX. DIMENSION RECONNECTABLE DIMENSION PRINT, 400-500 REZZXD/RZXD DATE: 9 JUL 2020 DRAWN: D.J.V. 9 JUL 2020 CHECKED: C.E.K. 9 JUL 2020 APPROVED: L.A.C. 9 JUL 2020

400-500KW MODELS  
RECONNECTABLE  
22 LITER DOOSAN, EPA & NON-EPA



DUAL FUEL NATURAL GAS & LP GAS

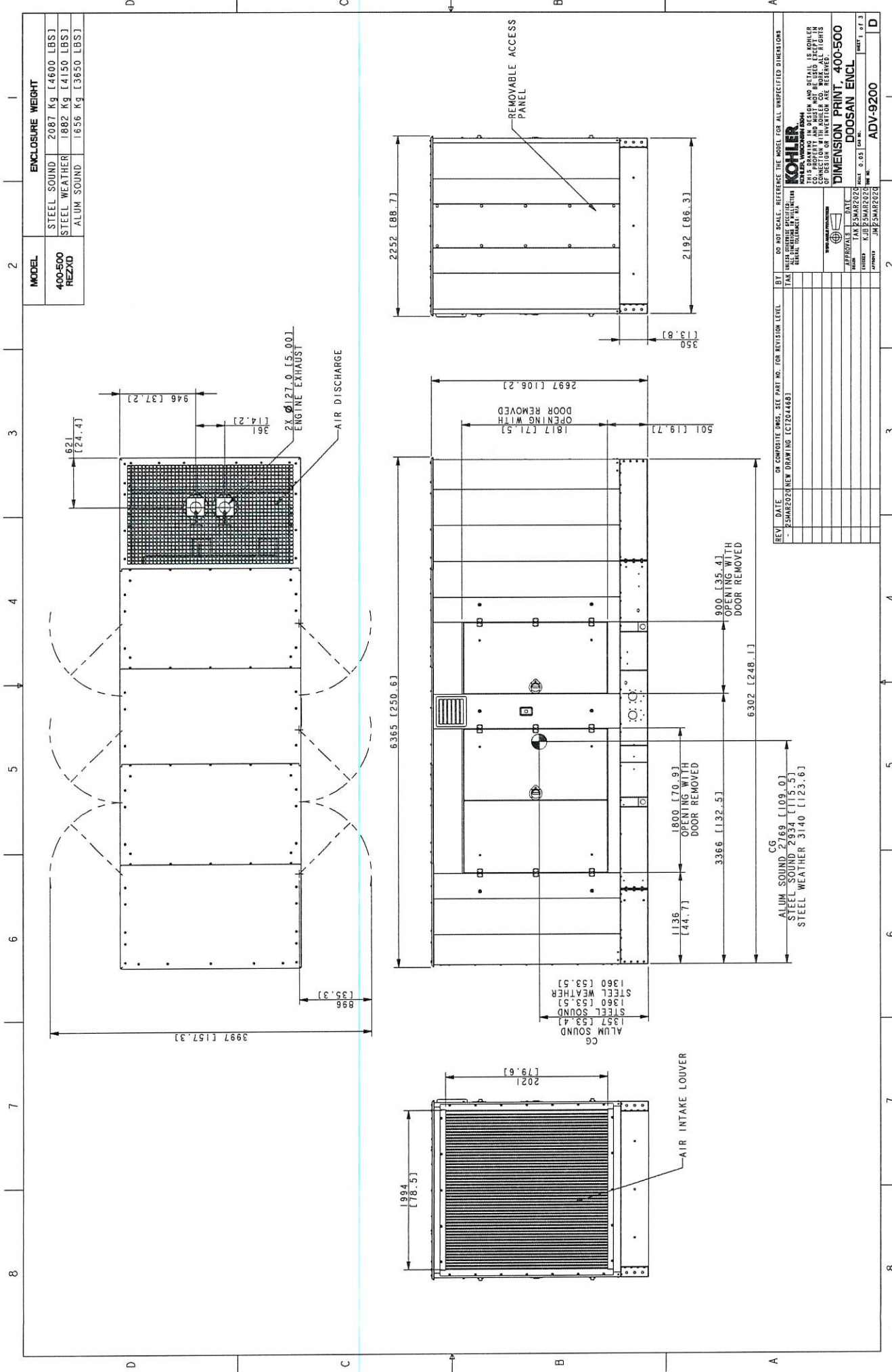
REV	DATE	OR COMPOSITE DWGS. SEE PART NO. FOR REVISION LEVEL	BY
-	9 JUL 2020	NEW DRAWING [CT205102]	CEK

DO NOT SCALE. REFERENCE THE MODEL FOR ALL UNSPECIFIED DIMENSIONS  
 THIS DRAWING IS THE PROPERTY OF KOHLER  
 THIS DRAWING IS DESIGN AND DETAIL IS KOHLER  
 THIS DRAWING IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM.  
 THIS DRAWING IS NOT TO BE USED FOR CONSTRUCTION OF ANY EQUIPMENT WITHOUT THE WRITTEN PERMISSION OF KOHLER.  
 DIMENSION PRINT, 400-500  
 REZAD/RZKD  
 ADV-9195

400-500KW MODELS  
 RECONNECTABLE  
 22 LITER DOOSAN, EPA & NON-EPA

REV	DATE	OR COMPOSITE DWGS. SEE PART NO. FOR REVISION LEVEL	BY
-	9 JUL 2020	NEW DRAWING [CT205102]	CEK

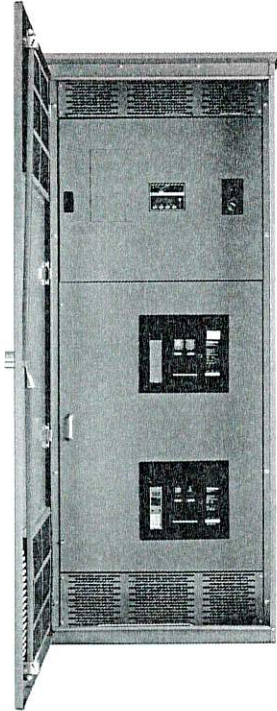
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 DIMENSION PRINT, 400-500  
 REZAD/RZKD  
 ADV-9195



MODEL	ENCLOSURE WEIGHT
400-500	STEEL SOUND 2087 Kg [4600 LBS]
REZZD	STEEL WEATHER 1882 Kg [4150 LBS]
	ALUM SOUND 1656 Kg [3650 LBS]

REV	DATE	OR COMPOSITE BWS. SEE PART NO. FOR REVISION LEVEL	BY	DO NOT SCALE. REFERENCE THE MODEL FOR ALL UNSPECIFIED DIMENSIONS
-	23MAR2020	NEW DRAWING [1201468]	TAK	TAKE THE ABOVE SPECIFICATIONS AS THE BASIS FOR THE DESIGN OF THE ENCLOSURE. THIS DRAWING IS DESIGN AND DETAIL IS KOHLER. THE DRAWING IS NOT TO BE USED FOR CONNECTION WITH KOHLER TO. KOHLER WILL BE RESPONSIBLE FOR THE CONNECTION OF INVENTION ARE REFERRED.

APPROVALS PROJECT MANAGER: JIM ZHANG DESIGNER: JIM ZHANG CHECKER: JIM ZHANG DATE: 23MAR2020 DRAWING NO.: ADV-9200		DIMENSION PRINT, 400-500 DOOSAN ENCL SHEET 0.03 OF 3 ADV-9200
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### Controller

- Decision-Maker® MPAC 1500

### Ratings

Power Switching Device	Current	Voltage, Frequency
Molded case (MCCB)	200	208- 240 VAC 60 Hz
	100- 1200	208- 480 VAC 60 Hz
Insulated Case (ICCB)	800- 4000	208- 480 VAC, 60 Hz

## Transfer Switch Standard Features

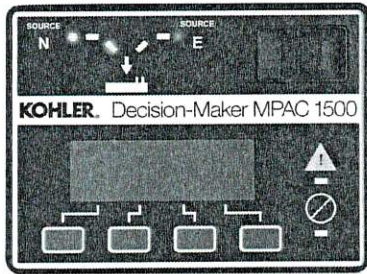
### Enclosed Contact Power Switching Units

- Service entrance automatic transfer switches incorporate an isolating mechanism and overcurrent protection on the utility supply, eliminating the need to have a separate, upstream utility source circuit breaker/disconnect switch.
  - UL 1008 listed, file #58962
  - IBC seismic certification available
  - Fully enclosed silver alloy contacts provide high withstand rating.
  - 3-cycle short circuit current withstand-tested in accordance with UL 1008
  - Completely separate utility and generator set power switching units provide redundancy (no common parts) and are easy to service.
  - Utility disconnect power switching units have overcurrent protection; generator disconnect is available with or without overcurrent protection:
    - Molded case circuit breakers (MCCB) include thermal-magnetic or electronic trip overcurrent protection (80% rated).
    - Molded case switches (MCSW) do not include overcurrent protection (100% rated) (available on generator disconnect only).
    - Insulated case circuit breakers (ICCB) include electronic trip overcurrent protection (100% rated).
    - Insulated case switches (ICSW) do not include overcurrent protection (100% rated) (available on generator disconnect only).
  - Inherent stored-energy design prevents damage if manually switched while in service.
  - Heavy duty brushless gear motor and operating mechanism provide mechanical interlocking and extreme long life with minimal maintenance.
  - Safe manual operation permits easy operation even under adverse conditions.
  - All mechanical and control devices are visible and readily accessible.
  - Padlockable service disconnect control switch
  - Status indicators
  - Two-position control circuit isolation switch disconnects utility power to the transfer switch controller.
  - Load shed (Forced transfer from Emergency to OFF). (Customer-supplied signal [contact closure] is required for the forced transfer to OFF function.)
  - NEMA 1, 3R, 4X and 12 enclosures are available.
- ### Service Disconnect Switch
- Service disconnect to OFF position
  - Two-position switch with padlockable cover disconnects the normal and emergency sources.
  - Controller display shows Service Disconnected and the NOT IN AUTO LED flashes.
  - Lamp illuminates to indicate that the switch is in the DISCONNECT position.

# Automatic Transfer Switch Controller

The Decision-Maker® MPAC 1500 Automatic Transfer Switch Controller is used on service entrance transfer switch models.

## Decision-Maker® MPAC 1500 Controller



- LCD display, 4 lines x 20 characters, backlit
- Complete programming and viewing capability at the door using the keypad and LCD display
- LED indicators: Source available, transfer switch position, service required (fault), and "not in auto"
- Modbus communication is standard
- Programmable voltage and frequency pickup and dropout settings
- Programmable time delays
- Programmable generator exerciser
- Time-based load control
- Current-based load control (current sensing kit required)
- Two programmable inputs and two programmable outputs (one programmable input and one programmable output are used for factory connections on these models and are not available for customer connection)
- Up to four I/O extension modules available
- RS-485 communication standard
- Ethernet communication standard
- Three-source system
- Prime power

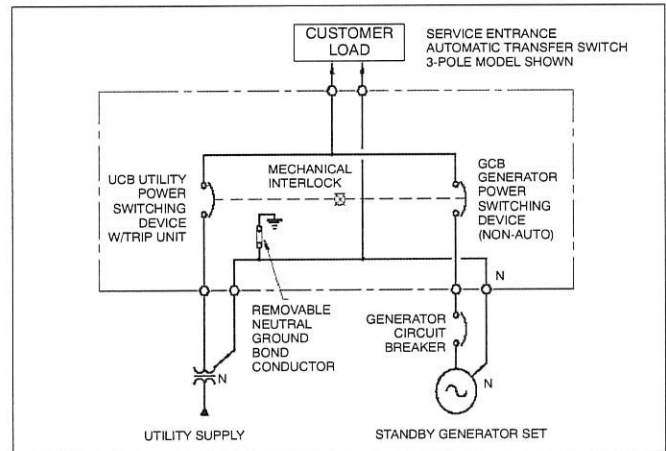
For more information about Decision-Maker® MPAC 1500 features and functions, see specification sheet G11-128.

# Ratings

Withstand Current Ratings in RMS Symmetrical Amperes *				
(No upstream circuit breaker protection required)				
Power Switching Device	Switch Rating, Amps	Voltage, Max.	Amps RMS	
			@ 240 V	@ 480 V
Molded case	100	600	65,000	25,000
	150			
	200			
	250	600	65,000	65,000
	400	600	65,000	50,000
	600			
	800			
	1000			
1200				
Insulated case	800	600	100,000	100,000
	1000			
	1200			
	1600			
	2000			
	2500			
	3000			
	4000			

\* With molded case/insulated case switching devices equipped with integral overcurrent protection. (UL 1008 WCR)

## Typical Single-Line Diagram



## Application Data

Auxiliary Position-Indicating Contacts	
MCCB Models	Use programmable digital outputs
ICCB Models	3 Normal, 2 Emergency Rated 2.5 A @ 24/48 VDC, 6 A @ 480VAC

Environmental Specifications	
Operating Temperature	- 15°C to 50°C (5°F to 122°F)
Storage Temperature	- 20°C to 70°C (- 4°F to 158°F)
Humidity	95% noncondensing

## Cable Sizes

Model	Amps	Cable Sizes, Al/Cu Wire		
		Circuit Breaker (per Phase)	Neutral	Ground
KEP, MCCB	100	(1) #14 - 1/0 AWG	(3) #14 - 2/0 AWG	(3) #14 - 1/0 AWG
	150	(2) #2 - 4/0 AWG		
	200	(1) #6 - 350 KCMIL		
	250			
	400	(2) 2/0 - 500 KCMIL	(6) 2/0 - 500 KCMIL	(3) #6 - 350 KCMIL
	600			
	800	(3) 2/0 - 500 KCMIL	(9) 2/0 - 500 KCMIL	(3) #4 - 600 KCMIL or (6) 1/0 - 250 KCMIL
	1000	(4) 4/0 - 500 KCMIL	(12) 4/0 - 500 KCMIL	
1200				
KEP, ICCB	800	(3) 3/0 - 750 KCMIL	(9) 3/0 - 750 KCMIL	(3) #6 - 250 KCMIL
	1000	(4) 3/0 - 750 KCMIL	(12) 3/0 - 750 KCMIL	
	1200			
	1600	(5) 3/0 - 750 KCMIL	(15) 3/0 - 750 KCMIL	
	2000	(6) 3/0 - 750 KCMIL	(18) 3/0 - 750 KCMIL	
	2500	(8) 3/0 - 750 KCMIL	(24) 3/0 - 750 KCMIL	
	3000	(9) 3/0 - 750 KCMIL	(27) 3/0 - 750 KCMIL	
	4000	(12) 3/0 - 750 KCMIL	(36) 3/0 - 750 KCMIL	

## Circuit Breaker Specifications

KEP Molded Case Circuit Breakers (MCCB)								
Breaker			Utility Disconnect			Generator Disconnect (note that units with MCSW selected will not have a trip unit)		
Mfr	Amps	Model	Trip Unit	Type	Trip Unit Function	Trip Unit	Type	Trip Unit Function
ABB	100	Tmax Ts3	NI	BM/EL	TM	NI	BM/EL	TM
	150	Tmax Ts3						
	200	Tmax Ts3						
	250 2P/3P	Tmax T5	PR221	Electronic	LS/I	PR221	Electronic	LS/I
	250 4P	Isomax S5	PR211	Electronic	LI	PR211	Electronic	LI
	400	Tmax T6	PR221	Electronic	LS/I	PR221	Electronic	LS/I
	600	Tmax T6						
	800	Tmax T6						
	1000	Tmax T7	PR331/P	Electronic	LSIG	PR231/P		
1200	Tmax T7							
NI = Non-interchangeable			TM = Thermal/ Magnetic					
BM/EL = Bimetal/ Electromagnet			MCSW = Molded Case Switch					

KEP Insulated Case Circuit Breakers (ICCB)								
Breaker			Utility Disconnect			Generator Disconnect (note that units with ICSW selected will not have a trip unit)		
Mfr	Model	Amps	Trip Unit	Type	Trip Unit Function	Trip Unit	Type	Trip Unit Function
Schneider	NW	800	ML 5.0A	Electronic	LSI	ML 3.0	Electronic	LI
	NW	1000	ML 6.0A	Electronic	LSIG	ML 3.0	Electronic	LI
	NW	1200						
	NW	1600						
	NW	2000						
	NW	2500						
	NW	3000						
NW	4000							
ICSW = Insulated Case Switch								
ML = Micrologic								

## Weights and Dimensions

**Note: Always use the transfer switch dimension drawing for planning and installation.** Weights and dimensions may vary for different configurations. See your local distributor for dimension drawings.

Weights and dimensions are shown for NEMA type 1 enclosures. Consult the factory for other enclosure types.

Molded Case Circuit Breaker (MCCB) Models									
Model	Amps	Dimensions, mm (in.)				Weight, kg (lb.)			Dimension Drawing
		Poles	Height	Width	Depth	2P	3P	4P	
KEP, MCCB	100-150	2,3,4	914 (36.0)	725 (28.5)	462 (18.2)	68 (150)	68 (150)	68 (150)	ADV-8612
	200	2,3	914 (36.0)	725 (28.5)	462 (18.2)	68 (150)	68 (150)	N/A	
	250	2,3,4	914 (36.0)	725 (28.5)	462 (18.2)	81 (178)	81 (178)	81 (178)	
	400	2,3,4	1231 (48.4)	995 (39.2)	486 (19.1)	195 (430)	195 (430)	195 (430)	ADV-8614
	600-800	2,3,4	1231 (48.4)	995 (39.2)	486 (19.1)	200 (441)	200 (441)	200 (441)	
	1000-1200	3,4	2009 (79.1)	864 (34.0)	515 (20.3)	N/A	247 (545)	254 (560)	ADV-8996

Insulated Case Circuit Breaker (ICCB) Models							
Model	Amps	Poles	Dimensions, mm (in.)			Weight, kg (lb.)	Dimension Drawing
			Height	Width	Depth		
KEP, ICCB	800	3	2324 (91.5)	914 (36.0)	1219 (48.0)	544 (1200)	ADV-8618
		4	2324 (91.5)	914 (36.0)	1219 (48.0)	635 (1400)	
	1000-1200	3	2324 (91.5)	914 (36.0)	1219 (48.0)	553 (1220)	
		4	2324 (91.5)	914 (36.0)	1219 (48.0)	644 (1420)	
	1600	3	2324 (91.5)	914 (36.0)	1372 (54.0)	598 (1320)	
		4	2324 (91.5)	914 (36.0)	1372 (54.0)	625 (1380)	
	2000	3	2324 (91.5)	914 (36.0)	1372 (54.0)	607 (1340)	
		4	2324 (91.5)	914 (36.0)	1372 (54.0)	644 (1420)	
	2500	3	2324 (91.5)	914 (36.0)	1524 (60.0)	625 (1380)	
		4	2324 (91.5)	1067 (42.0)	1524 (60.0)	662 (1460)	
	3000	3	2324 (91.5)	914 (36.0)	1524 (60.0)	644 (1420)	
		4	2324 (91.5)	1067 (42.0)	1524 (60.0)	680 (1500)	
	4000	3	2324 (91.5)	1372 (54.0)	1524 (60.0)	907 (2000)	

## Codes and Standards

The ATS meets or exceeds the requirements of the following specifications:

- EN61000-4-4 Fast Transient Immunity Severity Level 4
- EN61000-4-5 Surge Immunity Class 4 (voltage sensing and programmable inputs only)
- IEC Specifications for EMI/EMC Immunity:
  - CISPR 11, Radiated Emissions
  - IEC 1000-4-2, Electrostatic Discharge
  - IEC 1000-4-3, Radiated Electromagnetic Fields
  - IEC 1000-4-4, Electrical Fast Transients (Bursts)
  - IEC 1000-4-5, Surge Voltage
  - IEC 1000-4-6, Conducted RF Disturbances
  - IEC 1000-4-8, Magnetic Fields
  - IEC 1000-4-11, Voltage Dips and Interruptions
- IEC 60947-6-1, Low Voltage Switchgear and Control Gear; Multifunction Equipment; Automatic Transfer Switching Equipment
- IEEE Standard 446, IEEE Recommended Practice for Emergency and Standby Power Systems for Commercial and Industrial Applications
- IEEE 472 (ANSI C37.90A) Ring Wave Test
- NEMA Standard ICS 10-2005, Electromechanical AC Transfer Switch Equipment
- NFPA 70, National Electrical Code
- NFPA 99, Essential Electrical Systems for Health Care Facilities
- NFPA 110, Emergency and Standby Power Systems
- Underwriters Laboratories UL 1008, Standard for Automatic Transfer Switches for Use in Emergency Standby Systems file #58962

## Accessories

Accessories are available either factory-installed or as loose kits, unless otherwise noted.

### Digital Meter \*

- Measure and display voltage, current, frequency, and power
- 35 programmable alarms
- LCD display, 67 x 62.5 mm (2.65 x 2.5 in.)
- Pushbutton operation
- Password-protected programming menus
- Two digital inputs
- Two digital outputs
- Two Form A relay outputs
- Serial port for optional network connections
- Data logging
- Factory-installed

\* Meter kit not available on MCCB models with NEMA 3R enclosures.

### Heater, Anti-Condensation

- Hygrostat-controlled 120 VAC strip heater (customer-supplied voltage source required)
- 100 or 250 watts (sized for enclosure)
- Protective 15 Amp circuit breaker

### Literature Kits

- Production literature kit (one set of literature is included with each transfer switch)
- Overhaul literature kit

### RSA III Remote Serial Annunciator

- Monitors the generator set
- Monitors Normal and Emergency source status and connection
- Monitors ATS common alarm
- Allows remote testing of the ATS
- For more information, see specification sheet G6-139.

### Seismic Certification

- Certification depends on application and geographic location. Contact your distributor for details.
- Available for the transfer switches and enclosures shown below:

ATS Type and Size		Enclosure, NEMA Type:			
Type	Amps	1	3R	4X	12
MCCB	100-600			•	
MCCB	100-1200	•	•		•
ICCB	800-4000	•	•		

### Surge Protection Device (SPD)

- SPD available for the normal source supply
- Surge protection reduces transient voltages to harmless levels
- Protection modes: L-L / L-N / L-G / N-G
- Replaceable phase and neutral cartridges for service
- Frequency: 50-60 Hz
- Operating Temperature Range: -40 to 176°F (-40 to 80°C)
- Remote contacts for customer-supplied status indicators:
  - Contacts: 1 NO, 1 NC
  - Min Load: 12VDC / 10 mA
  - Max. Load: 250 VAC / 1 A
  - Wire Size (max.): 16AWG
- Fuse protection: 30 amps / 600 V
- UL 1449, 3rd Edition for Type 2 applications
- IEC 61-643-1, 2nd Edition T2/11
- See additional specifications below

### Extended Warranties

- 2-year basic
- 5-year basic
- 5-year comprehensive
- 10-year major components

## Additional Controller Accessories

See the controller specification sheet for more information.

### Accessory Modules

- Alarm Module
- External Battery Supply Module
- Input/Output Module
- High-Power Input/Output Module

### Current Sensing Kit

### Line-to-Neutral Voltage Monitoring

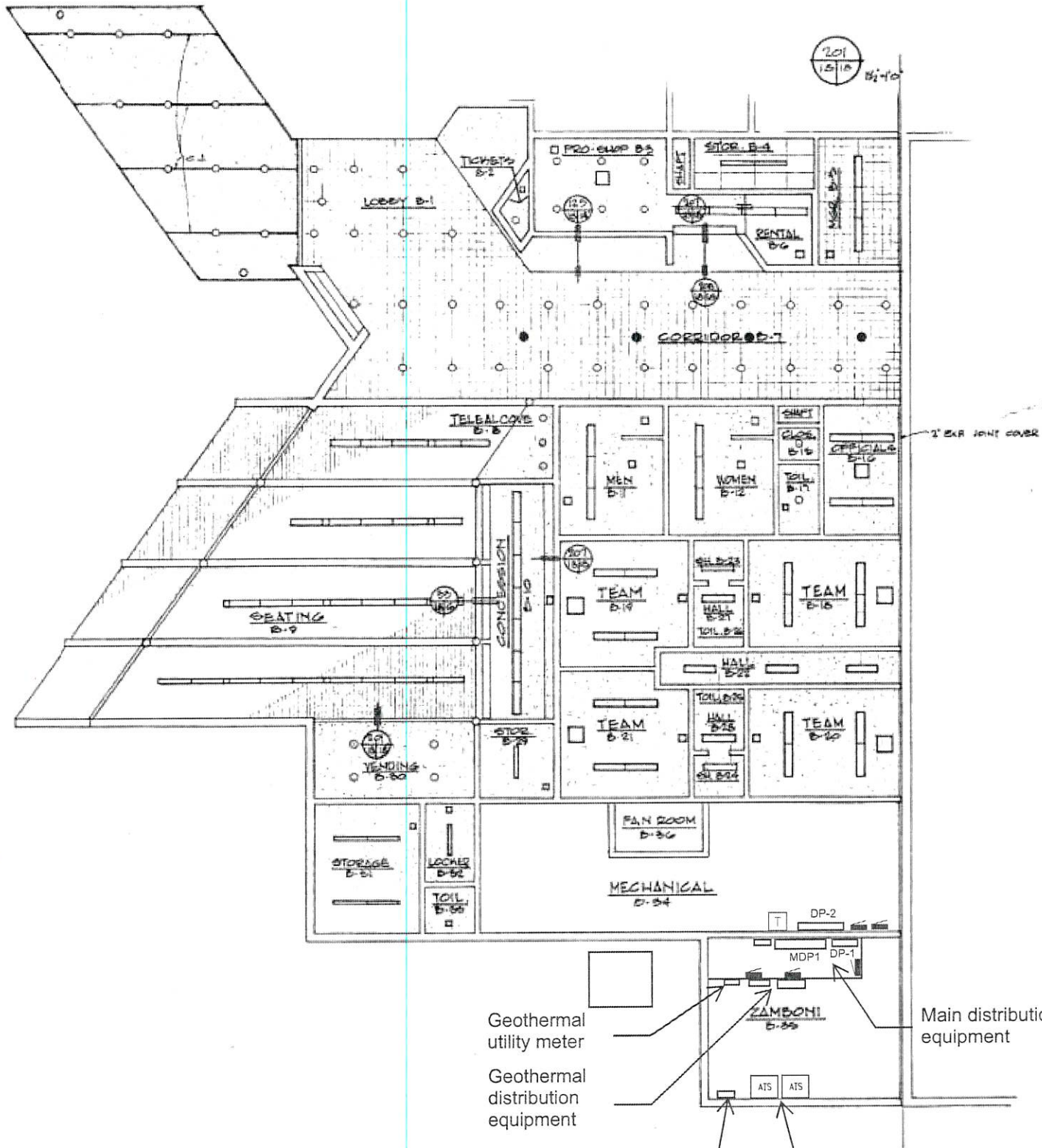
### Padlockable User Interface Cover

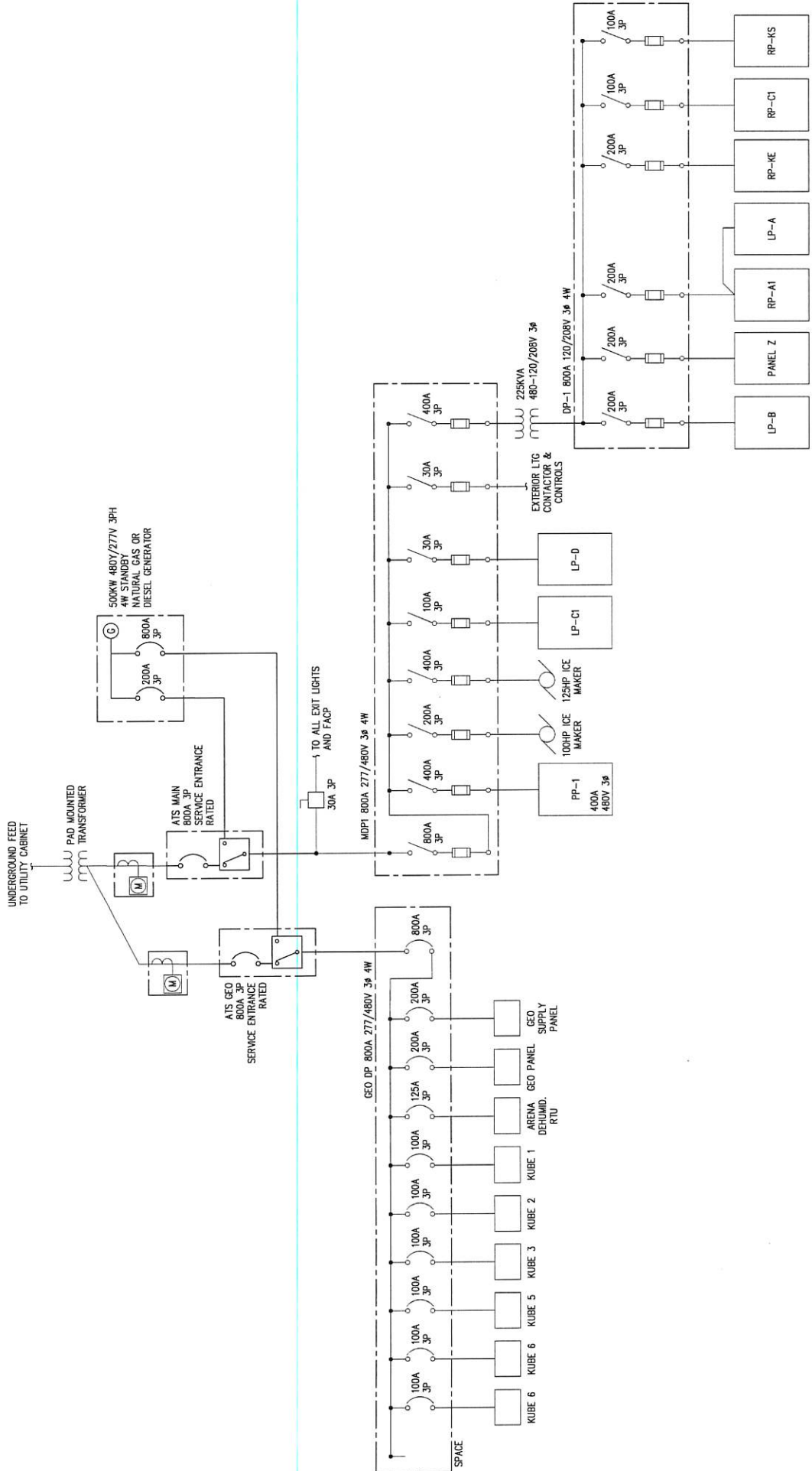
### Supervised Transfer Control Switch

### SPD Specifications

Nominal Voltage (V ± 15%)	Max. Discharge Current (kA)	Phase	Poles	UL VPR 3rd Ed (L-N/N-G/L-G) (kV)	Limiting Voltage, (L-N/N-G/L-G) (kV)		Short Circuit Withstand Current (kA)	Maximum Continuous Operating Voltage (VAC)
					at 3kAmps	at 10kAmp		
240/120	40	Split	3	0.6 / 1.2 / 0.7	0.6 / 0.4 / 0.6	0.8 / 0.7 / 0.8	200	175 / 350
208/120	40	Wye	4	0.6 / 1.2 / 0.7	0.6 / 0.4 / 0.6	0.8 / 0.7 / 0.8	200	175 / 350
480/277	40	Wye	4	1.0 / 1.2 / 1.1	1.0 / 0.4 / 1.0	1.2 / 0.7 / 1.2	200	320 / 640
240/120	40	HLD	4	1.0 / 1.2 / 1.1	1.0 / 0.4 / 1.0	1.2 / 0.7 / 1.2	200	320 / 640
600/347	40	Wye	4	1.3 / 1.2 / 1.4	1.3 / 0.4 / 1.3	1.5 / 0.7 / 1.5	200	440 / 880







# DESIGN/BUILD CONSTRUCTION CONTRACT

Agreement dated April 20, 2023 between City of Plymouth, 201 S. Main St., Plymouth, MI ("Owner") and Shaw Construction and Management Co., 13980 Farmington Road, Livonia, Michigan

Total Contract Cost: \$605,296.00 (Six Hundred and Five Thousand Two Hundred and Ninety Six Dollars and 00/100)  
See Exhibit A- Budget

Project Detail: Furnish and install Generator for Plymouth Cultural Center 525 Farmer, Plymouth, MI. Project to include adding screen wall, proper electrical rework to support new generator, concrete to support generator

Approx. Start Date: TBD, schedule based off of lead time for new generator

Shaw has submitted to Owner that certain Proposal dated 4.17.23. The Proposal, including Drawings and Specifications as set forth below which the Owner desires to accept:

Drawings: Design Build, Shaw Construction and Management will be responsible in providing design professionals to support project design

Specifications: Generator Submittals and Shop Drawings

Exclusions from Contract: Unforeseen Conditions, Handling or removal of any hazardous or asbestos containing materials

The Owner and Shaw agree to proceed with the Project according to the terms set forth on the following pages 2 and 3.

Owner: Shaw Construction & Management Co.

By: \_\_\_\_\_ By: \_\_\_\_\_  
Theodore V. Barker, AC

Its: \_\_\_\_\_ Its: President

## **ARTICLE 1**

### **CONTRACT DOCUMENTS**

The Contract Documents consist of this Construction Contract, Proposal, Drawings, Specifications, Agenda issued prior to execution of this Contract, other documents listed in this Contract and Modifications issued after execution of this Contract; these form the Contract and are as fully part of the Contract as if attached to this Contract or repeated herein. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations or agreements, either written or oral.

## **ARTICLE 2**

### **REPRESENTATIONS BY OWNER**

Owner represents that he/she/it is the owner or the duly authorized agent of the owner of the premises upon which the work is to be performed.

## **ARTICLE 3**

### **THE WORK OF THIS CONTRACT**

Shaw Construction and Management Co. shall execute the entire work described in the Contract Documents, except to the extent specifically indicated in the Contract Documents to be the responsibility of others.

## **ARTICLE 4**

### **DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION**

4.1 The date of commencement shall be the later of the date of receipt of permits required for this project or the date of this Contract as first written above, unless a different date is stated in the Proposal.

4.2 Shaw Construction and Management Co. shall achieve Substantial Completion within the time established in the Proposal.

## **ARTICLE 5**

### **CONTRACT SUM**

The Owner shall pay Shaw Construction and Management Co. in current funds for Shaw Construction's performance of the Contract and the Contract Price set forth in the Proposal and Change Orders, subject to additions and deductions, as provided in the Contract Documents.

## **ARTICLE 6**

### **PROGRESS PAYMENTS**

The Owner shall make progress payments on account of the Contract Price to Shaw Construction and Management Co. as provided in the Proposal.

## **ARTICLE 7**

### **FINAL PAYMENT**

The Owner shall make the final payment, constituting the entire unpaid balance of the Contract Cost to Shaw Construction and Management Co. When the Contract has been fully performed by Shaw except for Shaw's responsibility to correct nonconforming work and to satisfy other requirements, if any, which necessarily survive final payment.

## **ARTICLE 8**

### **MISCELLANEOUS PROVISIONS**

8.1 Where reference is made in this Contract to a provision of another Contract Document, the reference refers to that provision as amended or supplemented by other provisions of the Contract Documents.

8.2 Payments due and unpaid under the Contract shall bear interest from the date payment is due at the rate of one and one-half percent (1½ %) per month.

## **EXHIBIT A**

See attached quotation named City of Plymouth Cultural Center Generator Preliminary Budget 4.17.23



RESOLUTION

The following Resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_

WHEREAS The City of Plymouth operates the Plymouth Cultural Center as a multi-use facility for Recreational activities, community group activities, elections, and community disaster Response headquarters, and

WHEREAS There is a need to ensure that the facility will be able to operate in the event of a power Outage, and

WHEREAS The City Commission contracted with the electrical engineering firm of Peter Basso Associates to calculate and design the requirements for a whole facility generator.

NOW THEREFORE BE IT RESOLVED THAT The City Commission of the City of Plymouth does hereby authorize a Design Build Construction Management Contract with Shaw Construction Management Company in the amount of \$605,295.08 for the installation of a new 500kw natural gas, 3 phase generator and all related equipment to ensure that the Plymouth Cultural Center will have electrical power, in the event of a DTE Energy system failure, due to storm, equipment, maintenance, or other factor that would shut down the public power supply.



# CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main  
Plymouth, Michigan 48170-1637

Phone 734-453-1234  
Fax 734-455-1892

## MEMORANDUM

Date: April 27, 2023  
To: Paul Sincock, City Manager  
From: John Scanlon, Finance Director  
Subject: Third Quarter Budget Amendments

**Issue:** 2022-23 Third Quarter Budget Amendments – April 27, 2023

**Analysis:** Please find the attached Revenue and Expenditure reports for the 2022-23 fiscal year through March 31, 2023, for the General Fund, as well as the additional nine principal special revenue and enterprise funds. Also included is a summary of revenues and expenditures, changes in fund equity for the current year (green graph), a similar comparative summary for the prior year (yellow graph) for each of these ten funds as of the end of March, and an investment report.

Normally, the second and third quarters of each fiscal year are the quarters which reflect the most significant modifications to the budget. At this point, nine months into the fiscal year, patterns of expenditures related to the Department of Municipal Services (DMS) become clear and, with the exception of unforeseen emergencies, remaining expenditures for the balance of the fiscal year can be generally anticipated. Through the third quarter, overall fund balance is slightly down \$522,062 in the ten principal funds. Five of the funds are reflecting increases in fund balance. There is one fund reflecting a negative fund balance. This will be described in more detail below.

Included with this memorandum is the Budget Adjustment Summary, which shows the effect of the proposed amendments on the various funds and activities of the City. These changes are consistent with the authority granted in the budget to make such amendments on a departmental basis. The Budget Adjustment Summary is, in effect, the synopsis of all the line-item amendments that have been proposed administratively. The budget appropriations are **not** approved by line item – they are based on activity categories in the General Fund and by fund totals for all other funds.

### **GENERAL FUND**

The General Fund's financial position remains stable. Revenues are up slightly from \$8,565,530 a year ago to \$8,968,755 this year and fund balance is up 8%. To date, the General Fund has captured about 80% of the budgeted revenues, while it has expensed about 60% of its budgeted funds.

The General Fund's primary revenue source comes from property taxes. Typically, the City collects about 97% of our property taxes through February 28<sup>th</sup>. From that point,

THE CITY OF HOMES

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taxes become delinquent and are collected by the county. On average, Wayne County collects an additional 2%. This will occur as the City and County go through the yearly settlement process, which typically concludes near the end of the fiscal year. Revenue from property tax collections is up \$184,386 from the 2021 tax collection season.

The overall General Fund Budget amendments account for less than one percent of the amended budget. The largest line-item increase occurred in the transfers out, in order to stabilize funds that are reflecting some instability. The need for these transfers is described below.

### **STREET FUNDS**

The Major and Local Street Funds' primary source of revenue is the Gas and Weight tax. At this point in the fiscal year, the City has received payments through February, and revenues are up 3% when compared to this time last year. The activity in the Major and Local Funds at this point is typically routine maintenance while street construction is allocated to the 2020 GO Bond Construction Fund (496). In 2024, the City will again sell bonds as a part of the 2019 ballot proposal, which will allow the City to continue the restoration of the City's streets.

### **RECREATION FUND**

The Recreation Department is made up of two funds, an Operating Fund and Recreation Capital Improvement Fund. Together they have a combined fund balance of \$243,094 compared to \$318,551 last year. The decrease in fund balance can be explained by the timing of grants received related to the ongoing construction upgrades of the Cultural Center facility with a combination of local, state and federal dollars. Program revenues are up about 10% as compared this time last year. Through April of this year, Hockey Rental Revenues are up 4%, while soccer registration is up 6%.

### **WASTE & RECYCLING FUND**

The Waste and Recycling Fund has remained one of the City's strongest operating funds. Revenues have seen a 5% increase, while expenditures are up approximately 8%. Overall, the fund balance is the Waste and Recycling Fund is \$98,325. It is equally important to note that expenses in this fund are heavily weighted in the first and fourth quarter. We currently sit at about 62% of our projected expenses, so we anticipate the overall fund balance to remain stable.

### **DDA OPERATING FUND**

The DDA is one of two component units of the City, meaning they are separate legal corporations distinct from the City but, by statute, are required to have budgets and amendments approved by their own board as well as by the City Commission. The amendments pertaining to this fund, 248, are now required to be adopted by the City Commission before going to the DDA Board, per Public Act 57 (Recodified Tax Increment Financing Act). Currently, we have no proposed budget amendments.

The DDA has seen a slight increase in revenue, from \$1,156,224 last year to 1,320,403 this year. Overall, fund balance is down about 10% compared to this time last year. This is, in large part, due to approved budget increases in transfers to the DDA Capital Improvement Fund to assist with parking deck rehabilitation projects.

### **BUILDING FUND**

The Building Fund is currently reflecting a negative fund balance. However, April and June are typically the most profitable months for the Building Fund. Revenues are up \$54,594 through April. Last year, we requested a contribution from the General Fund of \$50,000 to assist with the negative fund balance. At this time, we are requesting an additional \$50,000 to support to Building Fund as it heads into the height of the summer construction season.

### **NEIGHBORHOOD SERVICES FUND**

The City ceased supervision of operations of the senior transportation program and turned over all operations to Plymouth Township in November of 2015. The City now pays for the service for our residents based on ridership. The funding for this typically comes from a combination of a General Fund contribution, a SMART bus grant and CDBG Funds. The fund balance in the fund has remained stable from \$83,951 last year to \$74,546 in 2022/23. There are no budget amendment requests at this time in the Neighborhood Services Fund.

### **WATER AND SEWER OPERATING & MAINTENANCE FUND**

The Water & Sewer Operating & Maintenance Fund is reflecting a decrease in unrestricted fund balance of 13%, however we do not expect this trend to continue through the end of the fiscal year. The current decrease in fund balance is largely due to changes made to the rate schedule, which allow the City to pay for construction in conjunction with street program internally instead of through debt. This is reflected on the March financial statements as a \$600,000 transfer to the Water and Sewer Construction Fund but is reconciled with the operating fund during the audit process. Overall, the Water and Sewer Operating and Maintenance Fund is one of the City's healthiest funds with an unrestricted fund balance of \$3,713,148.

We will continue to monitor this fund over the next couple of months. Rates for the 2023-24 fiscal year will be set at the first meeting in June. At that time, we will provide a further update on the fund's status.

### **EQUIPMENT FUND**

The fund balance in the Equipment Fund is \$350,203, which is down from \$751,796 last year. The City Commission adopted an Equipment Fleet Action Plan in October of 2021. At that time, the City took steps increase the amount of revenue that the Equipment Fund was able to generate in order to acquire replacement vehicles. Throughout this fiscal year, the City has taken significant steps to replace our considerably aging vehicle fleet. The purchases of those vehicles are a direct reflection this decrease in fund balance. As we head into the 2023/24, the City will

have budgeted to continue those improvements to the revenue generated, which will help build up the reserve and continue the vehicle replacement program.

### **CONCLUSION**

The overall health of the City's finances remains very stable. As stated above, five of the ten principal funds are reflecting positive gains in fund balance. Overall fund balance in these funds is down a minor 3%. That being said, the City still will need to be cognizant of the quickly changing economy. Inflation through March has slowed to 5%, however we are seeing significant increases in cost, as result of the 2022 fluctuations. Tax revenue for the 2023/24 cycle will be capped at a 5% increase and we are currently estimating a 9<sup>th</sup> consecutive Headlee rollback to our operating millage. Furthermore, early projections on other revenue sources, such as state revenue sharing, do not keep pace with the 2022 consumer price index (CPI) increase of 7.9%. The City has accumulated a healthy amount of reserves and over the next few months the administration will propose a Fund Balance Reserve policy for City Commission approval that will protect those reserves and permit the City to maintain a stable financial position.

There will be one final budget amendment for Fiscal Year 2022-23, which will occur at the second meeting in June.

## **BUDGET AMENDMENTS**

The proposed budget amendments required through the end of the third quarter of the 2022-23 fiscal year, as shown on the Budget Adjustment Summary, relate to changes in budgetary patterns which were not anticipated when the budget was originally adopted in June of 2022. The resolution which follows is necessary to adopt these amendments.

### **RESOLUTION**

The following resolution was offered by Commissioner \_\_\_\_\_ and seconded by Commissioner \_\_\_\_\_.

WHEREAS, actual patterns of departmental expenditures occurred differently than originally projected in the 2022-2023 City Budget as adopted in June of 2022; and

WHEREAS, overall revenue and expenditure forecasts require modifications to the original budgetary allocations as established in the adopted budget; and

WHEREAS, the City Budget amendments require the approval of the City Commission for changes between activity departments and between funds of the City;

NOW, THEREFORE BE IT RESOLVED, that the 2022-2023 City Budget is hereby amended as indicated in the 3rd quarter amendments column of the attached Budget Amendments Summary, which is made a part of this resolution.

BE IT FURTHER RESOLVED, that the City Finance Director is authorized to change the budgetary appropriations as indicated in the Budget Amendments Summary effective May 1, 2023.

**Requested Action:** Approve 2022-23 Third Quarter Budget Amendments Resolution

**Attachment(s):** Quarterly Financial Reports

**BUDGET ADJUSTMENT SUMMARY**  
**SECOND QUARTER - FY 22-23**

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>GENERAL FUND REVENUE: #101</b>							
Property Taxes	6,769,220	-	-	-	-	-	6,769,220
Licenses & Permits	3,700	-	-	-	-	-	3,700
Federal/State Grants	479,100	-	-	-	-	-	479,100
State-Shared Revenues	1,169,387	-	-	-	-	-	1,169,387
Charges for Services	890,430	-	-	8,025	-	8,025	898,455
Cemetery Revenues	157,500	-	1,350	500	-	1,850	159,350
Parking Revenues	65,200	-	900	22,000	-	22,900	88,100
Other Operating Revenues	650,540	13,075	(790)	51,050	-	63,335	713,875
Appropriation of Surplus	966,107	(5,665)	35,465	-	-	29,800	995,907
<b>Total Operating Revenue</b>	<b>11,151,184</b>	<b>7,410</b>	<b>36,925</b>	<b>81,575</b>	<b>-</b>	<b>125,910</b>	<b>11,277,094</b>
Transfers In From Other Sources	10,000	-	-	-	-	-	10,000
<b>Total Revenue All Classes</b>	<b>11,161,184</b>	<b>7,410</b>	<b>36,925</b>	<b>81,575</b>	<b>-</b>	<b>125,910</b>	<b>11,287,094</b>
<b>GENERAL FUND EXP: #101</b>							
City Commission	133,725	-	4,350	1,700	-	6,050	139,775
City Manager	351,190	-	2,000	6,910	-	8,910	360,100
Legal Services	149,500	3,000	-	2,000	-	5,000	154,500
Finance Department	602,050	-	(38,125)	3,300	-	(34,825)	567,225
City Clerk	178,030	550	1,000	5,970	-	7,520	185,550
City Assessor	88,565	-	-	-	-	-	88,565
Management Information Services	366,200	-	-	3,250	-	3,250	369,450
Election Services	112,340	900	5,625	1,855	-	8,380	120,720
Cemetery	157,580	-	1,100	1,230	-	2,330	159,910
Police Department	4,413,260	-	(11,850)	290	-	(11,560)	4,401,700
Fire Department	1,225,125	60	-	4,100	-	4,160	1,229,285
MSD Administration	346,075	2,000	5,230	6,025	-	13,255	359,330
City Hall Maintenance	116,605	-	-	29,150	-	29,150	145,755
Parks & Public Property	212,360	-	20	350	-	370	212,730
MSD Yard Maintenance	83,845	-	-	-	-	-	83,845
Street Lighting	195,000	-	-	-	-	-	195,000
Miscellaneous MSD Services	2,375	-	-	50	-	50	2,425
Bathery Maintenance Expense	-	-	1,000	-	-	1,000	1,000
Special Events	181,175	-	-	-	-	-	181,175
Parking System	52,750	900	9,700	30,000	-	40,600	93,350
MSD Services - DDA	174,725	-	1,500	500	-	2,000	176,725
Other Functions	291,786	-	1,875	6,750	-	8,625	300,411
Capital Outlay	1,257,300	-	103,500	(71,855)	-	31,645	1,288,945
Debt Service	32,565	-	-	-	-	-	32,565
<b>Tot. Gen'l Operating Expenditures</b>	<b>10,724,126</b>	<b>7,410</b>	<b>86,925</b>	<b>31,575</b>	<b>-</b>	<b>125,910</b>	<b>10,850,036</b>
Transfers Out to Other Funds	387,058	-	-	50,000	-	50,000	437,058
Contingency	50,000	-	(50,000)	-	-	(50,000)	-
<b>Total Expenditures</b>	<b>11,161,184</b>	<b>7,410</b>	<b>36,925</b>	<b>81,575</b>	<b>-</b>	<b>125,910</b>	<b>11,287,094</b>

FUND DEPT./ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>MAJOR ST FUND REV: #202</b>							
Gas & Weight Taxes	786,889	-	-	-	-	-	786,889
Contrib & Other	5,000	-	2,500	-	-	2,500	7,500
Appropriation of Surplus	-	-	40,981	6,650	-	47,631	47,631
<b>TOTAL REVENUE</b>	<b>791,889</b>	<b>-</b>	<b>43,481</b>	<b>6,650</b>	<b>-</b>	<b>50,131</b>	<b>842,020</b>
<b>MAJOR ST FUND EXP: #202</b>							
Administration/Debt	56,499	-	(27,394)	-	-	(27,394)	29,105
Routine Maintenance	151,860	-	350	5,000	-	5,350	157,210
Stormwater System Maintenance	1,000	-	-	1,000	-	1,000	2,000
Traffic Signal Maintenance	84,710	-	-	-	-	-	84,710
Snow & Ice Control	74,375	-	25	150	-	175	74,550
Road Construction	30,000	-	70,500	500	-	71,000	101,000
Transfers Out to Other Funds	393,445	-	-	-	-	-	393,445
Contingency	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>791,889</b>	<b>-</b>	<b>43,481</b>	<b>6,650</b>	<b>-</b>	<b>50,131</b>	<b>842,020</b>

**BUDGET ADJUSTMENT SUMMARY  
SECOND QUARTER - FY 22-23**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>LOCAL ST FUND REV: #203</b>							
Gas & Weight taxes	263,152	-	-	-	-	-	263,152
Contrib & Other	406,685	-	100	3,000	-	3,100	409,785
Appropriation of Surplus	-	-	-	-	-	-	-
<b>TOTAL REVENUE</b>	<b>669,837</b>	<b>-</b>	<b>100</b>	<b>3,000</b>	<b>-</b>	<b>3,100</b>	<b>672,937</b>
<b>LOCAL ST FUND EXP: #203</b>							
Administration/Debt	26,775	-	-	-	-	-	26,775
Routine Maintenance	160,775	-	175	3,600	-	3,775	164,550
Stormwater System Maintenance	1,000	-	-	-	-	-	1,000
Traffic Signal Maintenance	51,625	-	-	-	-	-	51,625
Snow & Ice Control	32,450	-	150	3,000	-	3,150	35,600
Road Construction	30,000	-	-	6,000	-	6,000	36,000
Contingency	367,212	-	(225)	(9,600)	-	(9,825)	357,387
<b>TOTAL EXPENDITURES</b>	<b>669,837</b>	<b>-</b>	<b>100</b>	<b>3,000</b>	<b>-</b>	<b>3,100</b>	<b>672,937</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>RECREATION FUND REV: #208</b>							
Cultural Center Revenues	645,500	-	(2,075)	3,000	-	925	646,425
Transfer from General Fund	250,000	-	-	-	-	-	250,000
Administrative Charges	1,000	-	-	2,500	-	2,500	3,500
Program Fees & Charges	250,000	-	5,000	10,000	-	15,000	265,000
Appropriation of Surplus	-	-	-	36,080	-	36,080	36,080
<b>TOTAL REVENUE</b>	<b>1,146,500</b>	<b>-</b>	<b>2,925</b>	<b>51,580</b>	<b>-</b>	<b>54,505</b>	<b>1,201,005</b>
<b>RECREATION FUND EXP: #208</b>							
Cultural Center & Administration	994,345	-	50	36,500	-	36,550	1,030,895
Basic Skills	-	-	-	-	-	-	-
Recreation Vending	-	-	-	-	-	-	-
Recreation Services	13,850	-	800	530	-	1,330	15,180
Adult Athletics	-	-	-	-	-	-	-
Youth Athletics	5,400	-	-	-	-	-	5,400
Miracle League	10,000	-	-	-	-	-	10,000
PCHA	-	-	-	-	-	-	-
PCHA - Mini Mites	-	-	125	300	-	425	425
MSD Services	6,740	-	650	50	-	700	7,440
Soccer	98,650	-	-	6,500	-	6,500	105,150
Liquor	3,540	-	1,300	3,800	-	5,100	8,640
Classes & Special Events	7,950	-	-	3,900	-	3,900	11,850
Therapeutic Program	1,000	-	-	-	-	-	1,000
Senior Programs-Classes	5,025	-	-	-	-	-	5,025
Plymouth-Canton Steelers	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Contingency	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,146,500</b>	<b>-</b>	<b>2,925</b>	<b>51,580</b>	<b>-</b>	<b>54,505</b>	<b>1,201,005</b>

**BUDGET ADJUSTMENT SUMMARY**  
**SECOND QUARTER - FY 22-23**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>SOLID WASTE FUND REV:</b> #226							
Property Taxes	1,148,630	-	7,500	-		7,500	1,156,130
Sales of Service	440,600	9,925	-	3,125		13,050	453,650
Transfer from General Fund	9,048	-	1,300	-		1,300	10,348
Appropriation of Surplus	61,137	(8,825)	70,718	11,325		73,218	134,355
<b>TOTAL REVENUE</b>	<b>1,659,415</b>	<b>1,100</b>	<b>79,518</b>	<b>14,450</b>	<b>-</b>	<b>95,068</b>	<b>1,754,483</b>
<b>SOLID WASTE FUND EXP:</b> #226							
Operating Expenses	1,629,415	1,100	109,518	14,450		125,068	1,754,483
Capital Outlay	30,000	-	(30,000)	-		(30,000)	-
Contingency	-	-	-	-		-	-
Transfers Out to Other Funds	-	-	-	-		-	-
<b>TOTAL EXPENDITURES</b>	<b>1,659,415</b>	<b>1,100</b>	<b>79,518</b>	<b>14,450</b>	<b>-</b>	<b>95,068</b>	<b>1,754,483</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr. Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>DDA OPER FUND REV:</b> #248							
Property Taxes-Non School	1,135,110	-	-	26,400		26,400	1,161,510
Program Fees & Other	76,550	8,200	-	4,590		12,790	89,340
Appropriation of Surplus	-	48,245	-	(28,370)		19,875	19,875
<b>TOTAL REVENUES</b>	<b>1,211,660</b>	<b>56,445</b>	<b>-</b>	<b>2,620</b>	<b>-</b>	<b>59,065</b>	<b>1,270,725</b>
<b>DDA OPER FUND EXP:</b> #248							
Administration	346,125	10,000	-	2,600		12,600	358,725
Police Services	34,990	-	-	20		20	35,010
Parking System	54,120	-	-	-		-	54,120
Saxton Parking Facility	-	-	-	-		-	-
DDA Marketing	100,700	-	-	-		-	100,700
Streetscape Maintenance	312,220	-	-	-		-	312,220
Contrib to DDA Debt Funds	223,560	-	-	-		-	223,560
Contrib to DDA Cap Imp Fund	25,000	161,390	-	-		161,390	186,390
Contingency	114,945	(114,945)	-	-		(114,945)	-
<b>TOTAL EXPENDITURES</b>	<b>1,211,660</b>	<b>56,445</b>	<b>-</b>	<b>2,620</b>	<b>-</b>	<b>59,065</b>	<b>1,270,725</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>BLDG &amp; ENGINEERING FD REV:</b> #249							
Permit Fees	575,850	850	650	-		1,500	577,350
Contrib. & Other	41,100	-	-	50,000		50,000	91,100
Appropriation of Surplus	6,000	-	105	(6,105)		(6,000)	-
<b>TOTAL REVENUES</b>	<b>622,950</b>	<b>850</b>	<b>755</b>	<b>43,895</b>	<b>-</b>	<b>45,500</b>	<b>668,450</b>
<b>BLDG &amp; ENGINEERING FD EXP:</b> #249							
Engineering/Inspections	622,950	850	755	27,425		29,030	651,980
Capital Outlay	-	-	-	16,470		16,470	16,470
Contingency	-	-	-	-		-	-
<b>TOTAL EXPENDITURES</b>	<b>622,950</b>	<b>850</b>	<b>755</b>	<b>43,895</b>	<b>-</b>	<b>45,500</b>	<b>668,450</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>NBHD SERVICES FUND REV:</b> #252							
Miscellaneous	19,720	-	-	-		-	19,720
Transfer from General Fund	73,010	-	-	-		-	73,010
Appropriation of Surplus	-	-	-	-		-	-
<b>TOTAL REVENUES</b>	<b>92,730</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>92,730</b>
<b>NBHD SERVICES FUND EXP:</b> #252							
Administration	500	-	-	-		-	500
OVDA Community Center	2,000	-	-	-		-	2,000
Senior Transportation	86,550	-	-	-		-	86,550
Contingency	3,680	-	-	-		-	3,680
<b>TOTAL EXPENDITURES</b>	<b>92,730</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>92,730</b>

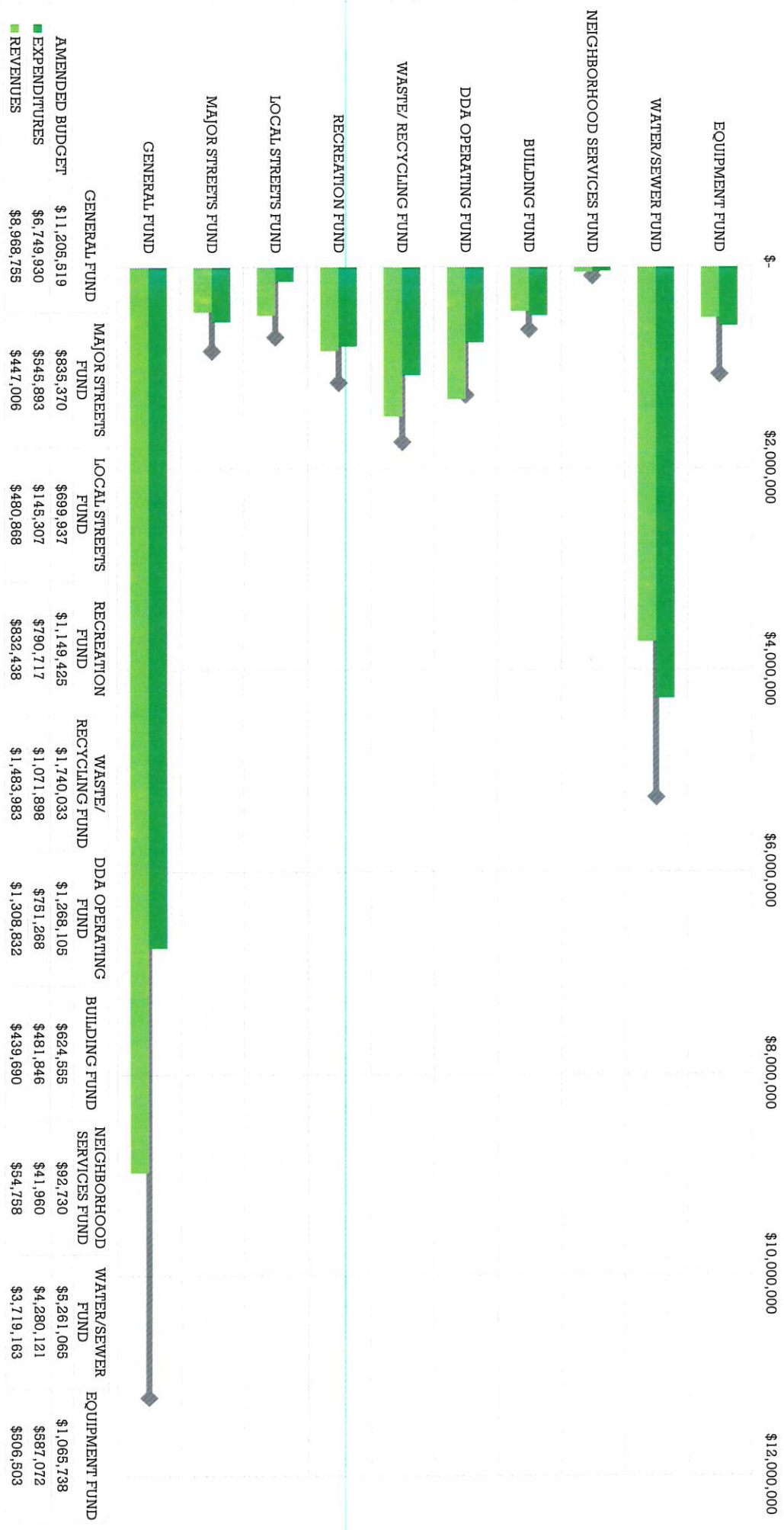
**BUDGET ADJUSTMENT SUMMARY**  
**SECOND QUARTER - FY 22-23**

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>DDA CAP IMP FUND REV: #405</b>							
Contrib. & Other	25,050	161,390	-	-		161,390	186,440
Appropriation of Surplus	-	-	-	-		-	-
<b>TOTAL REVENUES</b>	<b>25,050</b>	<b>161,390</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>161,390</b>	<b>186,440</b>
<b>DDA CAP IMP FUND EXP: #405</b>							
Capital Improvements	25,000	161,390	-	-		161,390	186,390
Contingency	50	-	-	-		-	50
<b>TOTAL EXPENDITURES</b>	<b>25,050</b>	<b>161,390</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>161,390</b>	<b>186,440</b>

FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>WATER/SEWER OPER FUND REV: #592</b>							
Sales & Service Charges	4,865,105	-	-	-		-	4,865,105
Sale of Bonds	-	-	-	-		-	-
Appropriation of Surplus	273,980	13,100	108,880	-		121,980	395,960
<b>TOTAL REVENUES</b>	<b>5,139,085</b>	<b>13,100</b>	<b>108,880</b>	<b>-</b>	<b>-</b>	<b>121,980</b>	<b>5,261,065</b>
<b>WATER/SEWER OPER FUND EXP: #592</b>							
Administration	4,427,105	11,000	1,775	(7,000)		5,775	4,432,880
Trunk & Lateral	226,125	-	106,330	3,700		110,030	336,155
Mains Maintenance	223,945	100	150	(13,600)		(13,350)	210,595
Meter Maintenance	153,035	2,000	600	27,900		30,500	183,535
Service Maintenance	58,000	-	25	(4,500)		(4,475)	53,525
Hydrant Maintenance	50,875	-	-	(6,500)		(6,500)	44,375
Capital Outlay	-	-	-	-		-	-
Contingency	-	-	-	-		-	-
<b>TOTAL EXPENDITURES</b>	<b>5,139,085</b>	<b>13,100</b>	<b>108,880</b>	<b>-</b>	<b>-</b>	<b>121,980</b>	<b>5,261,065</b>

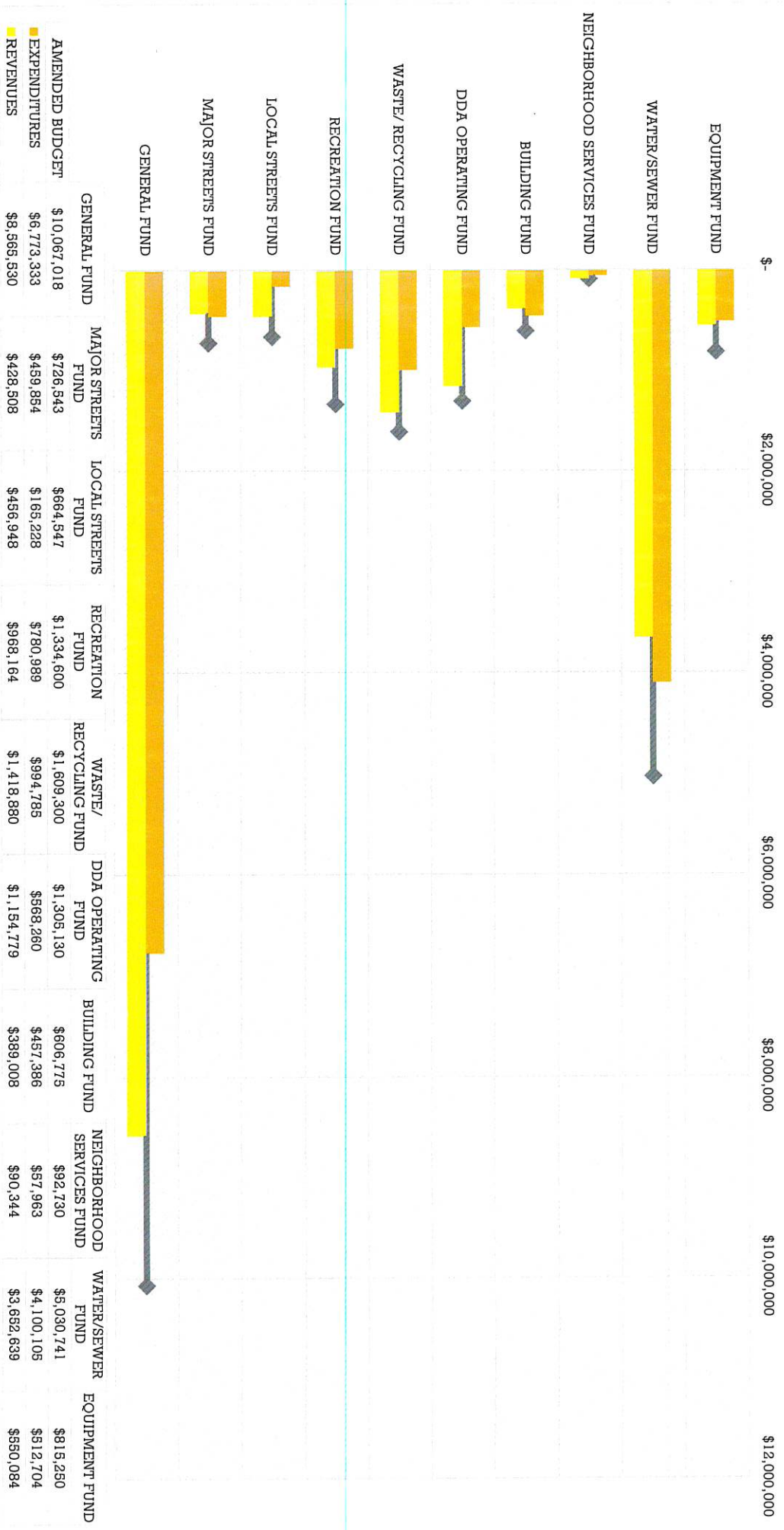
FUND DEPT/ACTIVITY	Approved Budget	1st Qtr Amendments	2nd Qtr. Amendments	3rd Qtr. Amendments	4th Qtr. Amendments	Tot. All Amendments	Amended Budget
<b>EQUIPMENT FUND REV: #661</b>							
Miscellaneous	813,340	5,000	247,398	16,575		268,973	1,082,313
Appropriation of Surplus	-	-	-	-		-	-
<b>TOTAL REVENUES</b>	<b>813,340</b>	<b>5,000</b>	<b>247,398</b>	<b>16,575</b>	<b>-</b>	<b>268,973</b>	<b>1,082,313</b>
<b>EQUIPMENT FUND EXP: #661</b>							
Miscellaneous	778,575	400	175	20,000		20,575	799,150
Contingency	34,765	4,600	247,223	(3,425)		248,398	283,163
<b>TOTAL EXPENDITURES</b>	<b>813,340</b>	<b>5,000</b>	<b>247,398</b>	<b>16,575</b>	<b>-</b>	<b>268,973</b>	<b>1,082,313</b>

**CITY OF PLYMOUTH  
REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY (Green)  
UNAUDITED - YEAR ENDED JUNE 30, 2023  
MARCH, 2023**



	GENERAL FUND	MAJOR STREETS FUND	LOCAL STREETS FUND	RECREATION FUND	WASTE/ RECYCLING FUND	DDA OPERATING FUND	BUILDING FUND	NEIGHBORHOOD SERVICES FUND	WATER/SEWER FUND	EQUIPMENT FUND
AMENDED BUDGET	\$11,206,519	\$835,370	\$699,937	\$1,149,425	\$1,740,033	\$1,268,105	\$624,555	\$92,730	\$5,261,065	\$1,065,738
EXPENDITURES	\$6,749,930	\$545,893	\$145,307	\$790,717	\$1,071,898	\$751,268	\$481,846	\$41,960	\$4,280,121	\$587,072
REVENUES	\$8,968,755	\$447,006	\$480,868	\$832,438	\$1,483,983	\$1,308,832	\$439,690	\$54,758	\$3,719,163	\$506,503

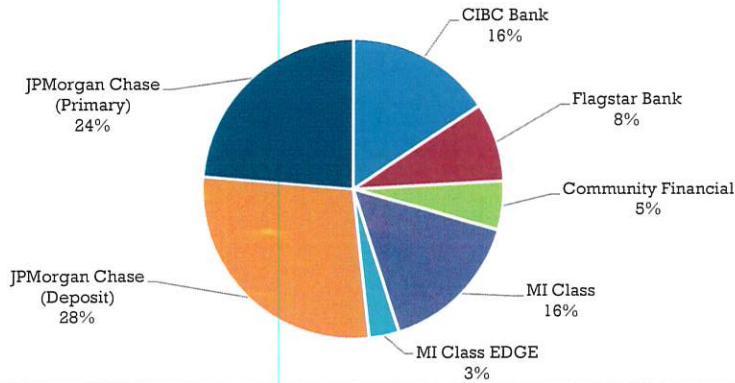
**CITY OF PLYMOUTH**  
**REVENUES, EXPENDITURES & CHANGES IN FUND EQUITY (Yellow)**  
**UNAUDITED - YEAR ENDED JUNE 30, 2022**  
**MARCH, 2022**



City of Plymouth  
 Summary - Cash, Securities & CD's  
 April 25, 2023

Institution	Bauer Rating	Inv. Type	% Invested	Amount
CIBC Bank	5	CD	16%	\$ 3,000,000.00
Flagstar Bank	5	CD	8%	\$ 1,609,833.33
Community Financial	5	Mon. Mrkt.	5%	\$ 1,009,462.50
MI Class	AAAm	Inv. Pool	16%	\$ 2,994,798.39
MI Class EDGE	AAAf/S1	Inv. Pool	3%	\$ 616,582.82
JPMorgan Chase (Deposit)	5	Cash	28%	\$ 5,368,213.45
JPMorgan Chase (Primary)	5	Cash	24%	\$ 4,519,352.60
			100%	\$ 19,118,243.09

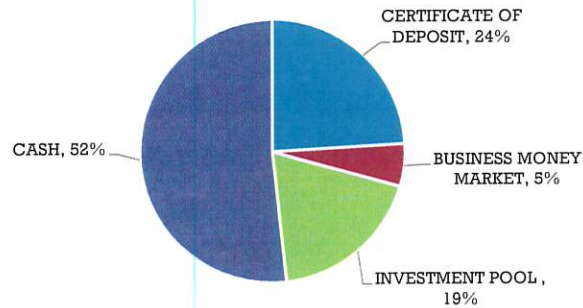
**Portfolio Composition - April 25, 2023**



Summary - Investment Type  
 April 25, 2023

Investment Type	Avg. Rating	Avg. Term	% Invested	Amount
CERTIFICATE OF DEPOSIT	5	164.0	24%	\$ 4,609,833.33
BUSINESS MONEY MARKET	5	Overnight	5%	\$ 1,009,462.50
INVESTMENT POOL	AAA	Overnight	19%	\$ 3,611,381.21
CASH	5	Daily	52%	\$ 9,887,566.05
			100%	\$ 19,118,243.09

**Diversification by Investment Type -  
 April 25, 2023**



\*This report is in compliance with Public Act 20 quarterly investment reporting

User: JOHN  
DB: Plymouth

PERIOD ENDING 03/31/2023  
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		
Fund 101 - GENERAL FUND								
Revenues								
Dept 001 - PROPERTY TAXES								
101-001-403.000	CURRENT PROPERTY TAX/REAL	6,062,842.03	6,151,151.22	6,387,630.00	6,387,630.00	6,333,950.36	21,852.00	99.16
101-001-405.000	TAXES RECOVERED BY COUNTY	(41.12)	(41.12)	(20,000.00)	(20,000.00)	0.00	0.00	0.00
101-001-406.000	TAXES REINSTATED BY COUNTY	3,800.97	3,721.50	15,000.00	15,000.00	1,735.84	0.00	11.57
101-001-408.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	(5,000.00)	(5,000.00)	0.00	0.00	0.00
101-001-410.000	PAYMENT IN LIEU OF PROP TAX	0.00	39,988.81	39,000.00	39,000.00	0.00	0.00	0.00
101-001-420.000	UNCOLLECTABLE TAXES/REAL-PERS	0.00	0.00	(2,500.00)	(2,500.00)	0.00	0.00	0.00
101-001-445.000	PENALTIES & INTEREST	12,783.36	19,550.14	30,000.00	30,000.00	0.00	0.00	0.00
101-001-447.000	PROPERTY TAX ADMINISTRATION F	302,997.90	307,853.64	325,090.00	325,090.00	321,194.32	7,684.00	98.80
Total Dept 001 - PROPERTY TAXES		6,382,383.14	6,522,224.19	6,769,220.00	6,769,220.00	6,656,880.52	29,536.00	98.34
Dept 002 - LICENSES & PERMITS								
101-002-476.000	PERMITS/NON-BUSINESS LICENSE	2,246.00	2,761.00	3,600.00	3,600.00	2,295.00	65.00	63.75
101-002-476.100	GOING OUT OF BUSINESS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
Total Dept 002 - LICENSES & PERMITS		2,246.00	2,761.00	3,700.00	3,700.00	2,295.00	65.00	62.03
Dept 003 - FEDERAL GRANTS								
101-003-531.000	STATE/FEDERAL GRANTS	29,906.75	60,000.00	479,100.00	479,100.00	90,000.00	0.00	18.79
101-003-535.000	OTHER GRANTS	0.00	29,906.75	0.00	0.00	0.00	0.00	0.00
Total Dept 003 - FEDERAL GRANTS		29,906.75	89,906.75	479,100.00	479,100.00	90,000.00	0.00	18.79
Dept 004 - STATE SHARED REVENUES								
101-004-573.000	LOCAL COMMUNITY STABILIZATION	139,596.45	214,522.53	124,422.00	124,422.00	110,960.26	0.00	89.18
101-004-576.100	ST SHARED REV/SALES TAX-CONST	658,936.00	985,813.00	895,361.00	895,361.00	716,136.00	0.00	79.98
101-004-576.300	CVTRS/(EVIP) INCENTIVE PAYMEN	89,297.00	134,165.00	134,604.00	134,604.00	93,774.00	0.00	69.67
101-004-579.000	ST SHARED REV/LIQUOR LICENSE	4,366.45	16,507.00	15,000.00	15,000.00	3,202.80	0.00	21.35
Total Dept 004 - STATE SHARED REVENUES		892,195.90	1,351,007.53	1,169,387.00	1,169,387.00	924,073.06	0.00	79.02
Dept 005 - CHARGES FOR SERVICES								
101-005-583.000	CHARGES FOR SVCS/WATER FUND	184,597.56	246,130.08	255,000.00	255,000.00	191,250.00	21,250.00	75.00
101-005-584.000	CHARGES FOR SVCS/EQUIP FUND	44,782.56	59,710.08	61,500.00	61,500.00	46,125.00	5,125.00	75.00
101-005-585.000	CHARGES FOR SVCS/SOLID WASTE	134,415.00	179,220.00	185,000.00	185,000.00	138,750.03	15,416.67	75.00
101-005-585.500	CHARGES FOR SVCS/BUILDING FUN	35,250.03	33,211.57	47,000.00	47,000.00	35,250.03	3,916.67	75.00
101-005-585.700	CHARGES FOR SERVICES/REC FUND	11,280.06	15,040.08	15,040.00	15,040.00	11,279.97	1,253.33	75.00
101-005-586.000	CHARGES FOR SVCS/LIBRARY	833.52	833.52	0.00	0.00	0.00	0.00	0.00
101-005-588.000	CHARGES FOR SVCS/DDA-ADMIN	47,475.00	63,300.00	65,200.00	65,200.00	48,899.97	5,433.33	75.00
101-005-589.000	CHARGES FOR SVCS/DDA-MSD	103,965.03	138,620.04	142,780.00	142,780.00	107,084.97	11,898.33	75.00
101-005-589.500	CHARGES FOR SVCS/DDA-PARKING	29,940.03	39,920.04	41,120.00	41,120.00	30,840.03	3,426.67	75.00
101-005-590.000	CHARGES FOR SVCS/DMS-HOUS COM	16,387.56	21,850.08	21,850.00	21,850.00	16,387.47	1,820.83	75.00
101-005-590.750	CHARGES FOR SVCS/HOUS P/R FEE	12,292.56	16,390.08	16,390.00	16,390.00	12,292.47	1,365.83	75.00
101-005-591.000	CHARGES FOR SVCS/OTHER COMM	12,230.54	15,388.48	3,000.00	3,000.00	1,535.18	593.98	51.17
101-005-592.000	CHARGES FOR SVCS/BROWNFIELD	16,592.24	16,592.24	36,550.00	36,550.00	35,631.59	35,631.59	97.49
Total Dept 005 - CHARGES FOR SERVICES		650,041.69	846,206.29	890,430.00	890,430.00	675,326.71	107,132.23	75.84
Dept 006 - CEMETERY REVENUES								
101-006-633.000	FOUNDATIONS	6,255.00	9,540.00	10,000.00	10,000.00	7,600.00	235.00	76.00

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		03/31/2022	06/30/2022	ORIGINAL	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET		NORM (ABNORM)		
Fund 101 - GENERAL FUND								
Revenues								
101-006-634.000	GRAVE OPENINGS & CLOSING	73,925.00	88,350.00	60,000.00	60,000.00	47,925.00	7,050.00	79.88
101-006-643.000	CEMETERY LOT SALES	44,062.50	64,800.00	45,000.00	45,000.00	30,050.00	1,575.00	66.78
101-006-644.000	CRYPT SALES	57,975.00	57,325.00	40,000.00	40,000.00	29,150.00	0.00	72.88
101-006-649.000	CEMETERY MISC/TRANSFERS	3,025.00	3,965.00	2,500.00	3,850.00	3,862.35	0.00	100.32
Total Dept 006 - CEMETERY REVENUES		185,242.50	223,980.00	157,500.00	158,850.00	118,587.35	8,860.00	74.65
Dept 007 - PARKING REVENUES								
101-007-656.000	PARKING FEES/CENTRAL	7,503.38	19,171.38	20,000.00	20,000.00	21,629.65	670.00	108.15
101-007-656.100	PARKING FEES/EAST CENTRAL	7,907.55	7,907.55	200.00	1,100.00	1,072.00	0.00	97.45
101-007-657.000	PERMIT PARKING	920.00	2,950.00	3,000.00	3,000.00	1,090.00	45.00	36.33
101-007-658.000	PARKING FINES	15,777.00	17,532.00	12,000.00	12,000.00	23,570.00	2,065.00	196.42
101-007-658.500	PARKING FINES - DDA	17,953.00	19,448.00	30,000.00	30,000.00	30,455.00	3,855.00	101.52
Total Dept 007 - PARKING REVENUES		50,060.93	67,008.93	65,200.00	66,100.00	77,816.65	6,635.00	117.73
Dept 008 - OTHER REVENUE								
101-008-628.000	POLICE DEPARTMENT REVENUES	7,157.16	9,849.23	5,900.00	8,400.00	9,899.22	945.85	117.85
101-008-628.050	CITY PORTION/OFFENDER REG	100.00	150.00	250.00	250.00	0.00	0.00	0.00
101-008-628.200	EMER 911 REVENUES	51,523.64	66,855.40	45,000.00	45,000.00	29,903.13	4,021.46	66.45
101-008-628.300	ACT 302 TRAINING FUNDS	1,110.72	1,961.52	3,000.00	3,000.00	916.80	0.00	30.56
101-008-628.500	FALSE ALARM FEES	9,850.00	15,650.00	16,000.00	16,000.00	17,400.00	250.00	108.75
101-008-628.600	PBT TEST (BREATHILIZER)	90.00	120.00	3,000.00	3,000.00	20.00	10.00	0.67
101-008-628.700	LLRC FILING FEES	700.00	2,413.75	2,000.00	2,000.00	3,300.00	1,600.00	165.00
101-008-628.900	BOND PROCESSING FEE	40.00	40.00	150.00	150.00	10.00	0.00	6.67
101-008-630.000	OVERHEAD ON WORK ORDERS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-008-647.000	DISTRICT COURT REVENUE	0.00	0.00	8,000.00	8,000.00	0.00	0.00	0.00
101-008-647.500	DISTRICT COURT-DUIL REIMB	0.00	1,338.68	5,500.00	5,500.00	(5.00)	0.00	(0.09)
101-008-647.600	JUROR COMPENSATION RETURNS	119.00	119.00	150.00	150.00	0.00	0.00	0.00
101-008-660.000	TOWING FINES AND FEES	75.00	75.00	1,500.00	1,500.00	0.00	0.00	0.00
101-008-665.000	INTEREST ON INVESTMENTS	(1,679.57)	4,355.33	50.00	30,125.00	64,156.19	11,591.59	212.97
101-008-668.000	ROYALTIES/CABLE TV	99,589.29	195,421.93	220,000.00	220,000.00	94,203.26	0.00	42.82
101-008-668.300	CABLE TV/PEG FEES	4,010.00	8,010.00	22,000.00	22,000.00	4,000.00	0.00	18.18
101-008-668.500	METRO ACT R.O.W. REIMBURSEMEN	0.00	33,235.32	27,000.00	27,000.00	500.00	0.00	1.85
101-008-672.221	2021 SIDEWALK SPECIAL ASSMTS	57,956.62	55,397.24	0.00	0.00	0.00	0.00	0.00
101-008-672.222	2022 SIDEWALK SPECIAL ASSMTS	0.00	0.00	40,000.00	53,000.00	52,226.45	0.00	98.54
101-008-675.006	CONTRIBUTION/KIWANIS PARK IMP	0.00	0.00	0.00	15,000.00	15,000.00	0.00	100.00
101-008-680.000	OTHER INCOME	10,728.18	12,867.93	10,000.00	10,000.00	5,163.05	565.08	51.63
101-008-680.200	MISC/FIRE DEPT SHIRT SALES	0.00	161.00	0.00	0.00	0.00	0.00	0.00
101-008-681.000	EXPENSE REIMBURSEMENTS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-008-685.000	INSURANCE PROCEEDS	10,767.00	10,767.00	1,000.00	1,000.00	0.00	0.00	0.00
101-008-687.000	PASSPORT PROCESSING FEE	8,750.00	13,195.00	25,000.00	25,000.00	13,630.00	1,755.00	54.52
101-008-690.000	REIMBURSEMENT/SPEC ELECTIONS	0.00	0.00	700.00	700.00	0.00	0.00	0.00
101-008-691.000	REIMBURSEMENT/GEOTHERMAL CAP	16,096.66	0.00	48,290.00	0.00	0.00	0.00	0.00
101-008-694.200	INS PREM/RETIREES & OTHERS	(10,208.10)	(13,624.20)	(16,000.00)	(16,000.00)	(10,301.70)	(3,469.50)	64.39
101-008-694.300	SPECIAL EVENTS INCOME	103,903.72	129,261.45	180,000.00	180,000.00	122,059.20	300.00	67.81
101-008-698.000	SUNDRY (CASH OVER/SHORT)	3.59	3.59	50.00	50.00	1.66	0.03	3.32
Total Dept 008 - OTHER REVENUE		370,682.91	547,624.17	650,540.00	662,825.00	422,082.26	17,569.51	63.68
Dept 009 - TRANSFERS IN OTHER SOURCES								
101-009-675.711	CONTRIBUTION FR CEMETERY FUND	2,770.05	5,880.50	10,000.00	10,000.00	1,693.69	0.00	16.94
101-009-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	966,107.00	995,907.00	0.00	0.00	0.00

User: JOHN  
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PERIOD ENDING 03/31/2023  
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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BGDY USED
		03/31/2022	06/30/2022	ORIGINAL	2022-23	03/31/2023	MONTH 03/31/23	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 101 - GENERAL FUND								
Revenues								
Total Dept 009 - TRANSFERS IN OTHER SOURCES		2,770.05	5,880.50	976,107.00	1,005,907.00	1,693.69	0.00	0.17
TOTAL REVENUES		8,565,529.87	9,656,599.36	11,161,184.00	11,205,519.00	8,968,755.24	169,797.74	80.04
Expenditures								
Dept 101 - CITY COMMISSION								
101-101-706.000	SALARY & WAGES/ FULL TIME	3,299.09	4,247.44	4,450.00	4,450.00	3,213.23	784.15	72.21
101-101-707.000	SALARY & WAGES/TEMP-SEASONAL	185.50	185.50	1,250.00	1,250.00	340.86	134.24	27.27
101-101-709.000	SALARY & WAGES/OVERTIME	160.23	160.23	175.00	175.00	69.22	69.22	39.55
101-101-721.000	FRINGE BENEFITS	303.63	450.00	450.00	450.00	278.66	76.24	61.92
101-101-727.000	OFFICE SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-101-728.000	POSTAGE	341.88	341.88	600.00	600.00	111.01	0.00	18.50
101-101-740.000	OPERATING SUPPLIES	3,067.01	6,001.43	3,500.00	3,500.00	1,014.56	58.42	28.99
101-101-818.000	CONTRACTUAL SERVICES	43,999.16	52,086.16	52,000.00	52,000.00	25,748.00	5,892.50	49.52
101-101-818.211	CONT SVCS/AUDITING	32,000.00	32,000.00	32,000.00	33,000.00	33,000.00	0.00	100.00
101-101-818.410	CONT SVCS/ADVERTSNG PROMOTION	0.00	0.00	500.00	500.00	500.00	500.00	100.00
101-101-850.000	COMMUNICATIONS	0.00	582.89	300.00	300.00	0.00	0.00	0.00
101-101-864.000	CONFERENCES & MEETINGS	1,403.31	1,879.81	4,500.00	4,500.00	28.73	0.00	0.64
101-101-865.000	PUBLIC RELATIONS EXPENSE	6,495.17	6,971.76	7,500.00	7,500.00	8,020.02	1,338.00	106.93
101-101-900.000	PRINTING & PUBLISHING	2,987.49	4,527.81	3,500.00	3,500.00	1,506.83	1,262.95	43.05
101-101-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	400.00	400.00	0.00	0.00	0.00
101-101-956.000	MISCELLANEOUS	116.59	116.59	1,000.00	3,300.00	3,664.94	229.99	111.06
101-101-957.000	TRAINING EXPENSES	6,641.65	6,941.37	9,000.00	10,050.00	10,032.56	0.00	99.83
101-101-958.000	MEMBERSHIPS & DUES	5,212.00	10,617.00	12,500.00	12,500.00	5,422.00	0.00	43.38
Total Dept 101 - CITY COMMISSION		106,212.71	127,109.87	133,725.00	138,075.00	92,950.62	10,345.71	67.32
Dept 172 - CITY MANAGER								
101-172-706.000	SALARY & WAGES/ FULL TIME	130,938.81	180,115.85	200,525.00	200,525.00	146,818.03	23,538.40	73.22
101-172-706.050	SALARY & WAGES/PART TIME	2,517.77	2,517.77	9,600.00	9,600.00	0.00	0.00	0.00
101-172-706.100	SALARY & WAGES/SICK	1,969.03	8,577.91	5,700.00	5,700.00	1,260.15	152.00	22.11
101-172-706.150	SALARY & WAGES/IN-LIEU HEALTH	1,613.70	1,613.70	2,225.00	2,225.00	2,220.66	0.00	99.80
101-172-706.300	SALARY & WAGES/RETENTION	1,500.00	1,500.00	1,500.00	3,500.00	3,900.00	0.00	111.43
101-172-706.600	SALARY & WAGES/VACATION PAYOF	0.00	4,920.00	5,075.00	5,075.00	3,415.50	3,415.50	67.30
101-172-707.000	SALARY & WAGES/TEMP-SEASONAL	(3,000.00)	(3,000.00)	4,800.00	4,800.00	0.00	0.00	0.00
101-172-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-172-721.000	FRINGE BENEFITS	42,885.31	63,200.00	66,575.00	66,575.00	47,701.58	7,581.20	71.65
101-172-721.500	POST RETIREMENT BENEFITS	20,124.00	26,832.00	33,290.00	33,290.00	22,595.22	2,510.58	67.87
101-172-727.000	OFFICE SUPPLIES	0.00	0.00	400.00	400.00	0.00	0.00	0.00
101-172-728.000	POSTAGE	79.13	79.13	200.00	200.00	167.34	0.00	83.67
101-172-740.000	OPERATING SUPPLIES	5,548.13	7,269.69	5,500.00	5,500.00	6,779.34	267.61	123.26
101-172-818.000	CONTRACTUAL SERVICES	16.95	16.95	1,000.00	1,000.00	31.62	0.00	3.16
101-172-850.000	COMMUNICATIONS	1,498.25	2,064.25	2,200.00	2,200.00	1,926.57	71.73	87.57
101-172-860.000	TRANSPORTATION	328.27	972.06	800.00	800.00	205.23	0.00	25.65
101-172-864.000	CONFERENCES & MEETINGS	5,320.19	6,054.77	2,200.00	2,200.00	0.00	0.00	0.00
101-172-865.000	PUBLIC RELATIONS EXPENSE	74.87	74.87	0.00	0.00	360.00	0.00	100.00
101-172-900.000	PRINTING & PUBLISHING	228.97	348.37	700.00	700.00	142.45	0.00	20.35
101-172-925.000	SUBSCRIPTIONS & PUBLICATIONS	381.20	550.20	500.00	500.00	150.00	150.00	30.00
101-172-930.000	REPAIRS & MAINTENANCE	0.00	0.00	400.00	400.00	0.00	0.00	0.00
101-172-940.000	EQUIPMENT RENTAL - FORCE ACCT	510.03	680.04	900.00	900.00	453.36	0.00	50.37
101-172-956.000	MISCELLANEOUS	1,287.97	2,449.05	1,500.00	1,500.00	1,224.39	32.00	81.63
101-172-957.000	TRAINING EXPENSES	0.00	0.00	4,500.00	4,500.00	49.97	0.00	1.11
101-172-958.000	MEMBERSHIPS & DUES	217.50	1,442.50	1,000.00	1,000.00	425.00	425.00	42.50

PERIOD ENDING 03/31/2023

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 172 - CITY MANAGER		214,040.08	308,279.11	351,190.00	353,190.00	239,826.41	38,144.02	67.90
Dept 210 - LEGAL SERVICES								
101-210-818.100	CONT SVCS/CITY ATTY - RETAINE	12,800.00	28,199.00	44,000.00	44,000.00	13,200.00	0.00	30.00
101-210-818.110	CONT SVCS/PROSECUTION RETAINE	29,456.20	49,379.47	52,000.00	52,000.00	37,019.99	10,900.00	71.19
101-210-818.150	CONT SVCS/CITY ATTY - SPECIAL	22,233.02	30,639.02	40,000.00	40,000.00	14,297.00	111.00	35.74
101-210-818.165	CONT SVCS/CITY ATTY-BROWNFIEL	175.00	840.00	1,000.00	4,000.00	5,215.00	0.00	130.38
101-210-818.170	CONT SVCS/PROPERTY TAX APPEAL	6,480.73	7,162.46	7,000.00	7,000.00	5,453.76	39.52	77.91
101-210-818.200	CONT SVCS/LABOR ATTORNEY	776.00	2,576.00	4,500.00	4,500.00	96.00	0.00	2.13
101-210-900.000	PRINTING & PUBLISHING	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-210-956.000	MISCELLANEOUS	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 210 - LEGAL SERVICES		71,920.95	118,795.95	149,500.00	152,500.00	75,281.75	11,050.52	49.37
Dept 212 - FINANCE DEPARTMENT								
101-212-706.000	SALARY & WAGES/ FULL TIME	112,281.87	163,098.07	188,900.00	188,900.00	136,251.77	21,798.98	72.13
101-212-706.050	SALARY & WAGES/PART TIME	31,891.16	43,576.79	89,300.00	89,300.00	39,199.15	6,491.43	43.90
101-212-706.100	SALARY & WAGES/SICK	0.00	2,868.00	5,575.00	5,575.00	0.00	0.00	0.00
101-212-706.300	SALARY & WAGES/RETENTION	1,325.00	1,325.00	1,600.00	2,375.00	4,075.01	250.00	171.58
101-212-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	4,650.00	4,650.00	0.00	0.00	0.00
101-212-707.000	SALARY & WAGES/TEMP-SEASONAL	31,182.53	40,694.98	80,900.00	40,000.00	27,680.69	5,304.84	69.20
101-212-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	375.00	375.00	76.97	0.00	20.53
101-212-721.000	FRINGE BENEFITS	64,580.72	100,000.00	131,800.00	131,800.00	82,372.68	11,577.20	62.50
101-212-721.500	POST RETIREMENT BENEFITS	24,228.81	32,305.08	51,000.00	51,000.00	35,897.22	3,988.58	70.39
101-212-725.500	MEAL ALLOWANCE	44.00	60.00	150.00	150.00	0.00	0.00	0.00
101-212-727.000	OFFICE SUPPLIES	1,342.09	2,001.38	3,000.00	3,000.00	1,456.73	275.62	48.56
101-212-728.000	POSTAGE	4,644.74	6,947.59	6,000.00	6,000.00	5,424.00	566.32	90.40
101-212-740.000	OPERATING SUPPLIES	2,562.92	3,290.62	3,750.00	3,750.00	3,670.54	449.99	97.88
101-212-818.000	CONTRACTUAL SERVICES	5,911.37	6,181.37	3,500.00	3,500.00	2,674.63	0.00	76.42
101-212-850.000	COMMUNICATIONS	685.24	808.36	850.00	850.00	366.10	40.36	43.07
101-212-860.000	TRANSPORTATION	132.16	278.41	1,000.00	1,000.00	470.88	0.00	47.09
101-212-864.000	CONFERENCES & MEETINGS	0.00	774.55	1,400.00	1,400.00	0.00	0.00	0.00
101-212-865.000	PUBLIC RELATIONS EXPENSE	328.69	328.69	1,250.00	1,250.00	885.00	700.00	70.80
101-212-900.000	PRINTING & PUBLISHING	5,356.46	6,542.13	3,000.00	5,000.00	5,427.90	0.00	108.56
101-212-925.000	SUBSCRIPTIONS & PUBLICATIONS	299.00	468.00	100.00	100.00	0.00	0.00	0.00
101-212-930.000	REPAIRS & MAINTENANCE	435.00	435.00	100.00	100.00	0.00	0.00	0.00
101-212-938.000	EQUIPMENT LEASE EXPENSE	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-212-940.000	EQUIPMENT RENTAL - FORCE ACCT	15,450.03	20,600.04	20,600.00	20,600.00	13,733.36	0.00	66.67
101-212-956.000	MISCELLANEOUS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-212-957.000	TRAINING EXPENSES	923.45	923.45	2,000.00	2,000.00	1,650.35	0.00	82.52
101-212-958.000	MEMBERSHIPS & DUES	529.00	529.00	1,000.00	1,000.00	477.00	0.00	47.70
Total Dept 212 - FINANCE DEPARTMENT		304,134.24	434,036.51	602,050.00	563,925.00	361,789.98	51,443.32	64.16
Dept 215 - CITY CLERK								
101-215-706.000	SALARY & WAGES/ FULL TIME	66,734.93	90,070.27	79,750.00	79,750.00	67,622.67	10,795.20	84.79
101-215-706.050	SALARY & WAGES/PART TIME	0.00	0.00	6,275.00	6,275.00	0.00	0.00	0.00
101-215-706.100	SALARY & WAGES/SICK	0.00	4,080.96	3,350.00	3,350.00	0.00	0.00	0.00
101-215-706.300	SALARY & WAGES/RETENTION	1,200.00	1,200.00	1,200.00	1,500.00	1,900.00	0.00	126.67
101-215-706.600	SALARY & WAGES/VACATION PAYOF	0.00	1,700.40	3,000.00	3,000.00	2,249.00	2,249.00	74.97
101-215-707.000	SALARY & WAGES/TEMP-SEASONAL	43.46	43.46	50.00	250.00	249.34	0.00	99.74
101-215-709.000	SALARY & WAGES/OVERTIME	270.38	270.38	550.00	950.00	903.49	0.00	95.10

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		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		
Fund 101 - GENERAL FUND								
Expenditures								
101-215-721.000	FRINGE BENEFITS	30,872.63	40,720.00	43,175.00	43,175.00	32,744.88	4,819.59	75.84
101-215-721.500	POST RETIREMENT BENEFITS	11,383.56	15,178.08	18,825.00	18,825.00	8,488.32	1,461.66	45.09
101-215-725.500	MEAL ALLOWANCE	8.00	8.00	100.00	100.00	52.00	0.00	52.00
101-215-727.000	OFFICE SUPPLIES	0.00	14.45	100.00	100.00	0.00	0.00	0.00
101-215-728.000	POSTAGE	28.88	28.88	570.00	570.00	127.74	0.00	22.41
101-215-740.000	OPERATING SUPPLIES	1,839.02	2,085.51	3,000.00	3,000.00	2,538.05	0.00	84.60
101-215-818.000	CONTRACTUAL SERVICES	0.00	1,220.00	10,000.00	10,000.00	756.35	271.35	7.56
101-215-860.000	TRANSPORTATION	32.48	39.50	125.00	225.00	195.52	0.00	86.90
101-215-900.000	PRINTING & PUBLISHING	307.50	307.50	1,500.00	1,500.00	0.00	0.00	0.00
101-215-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	400.00	376.00	0.00	94.00
101-215-940.000	EQUIPMENT RENTAL - FORCE ACCT	5,466.64	7,266.64	3,500.00	3,500.00	4,800.00	0.00	137.14
101-215-956.000	MISCELLANEOUS	0.00	63.60	1,000.00	1,000.00	0.00	0.00	0.00
101-215-957.000	TRAINING EXPENSES	190.00	190.00	1,500.00	1,500.00	0.00	0.00	0.00
101-215-958.000	MEMBERSHIPS & DUES	495.00	495.00	360.00	610.00	775.28	0.00	127.10
Total Dept 215 - CITY CLERK		118,872.48	164,982.63	178,030.00	179,580.00	123,778.64	19,596.80	68.93
Dept 257 - CITY ASSESSOR								
101-257-727.000	OFFICE SUPPLIES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-257-728.000	POSTAGE	93.24	93.24	8,000.00	8,000.00	80.22	0.00	1.00
101-257-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
101-257-818.213	CONT SVCS/ASSESSING	55,952.35	67,488.35	67,065.00	67,065.00	57,680.00	5,768.00	86.01
101-257-900.000	PRINTING & PUBLISHING	35.50	35.50	4,000.00	4,000.00	0.00	0.00	0.00
101-257-925.000	SUBSCRIPTIONS & PUBLICATIONS	1,127.97	1,378.63	1,500.00	1,500.00	1,253.30	125.33	83.55
101-257-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	3,000.00	3,000.00	0.00	0.00	0.00
101-257-957.000	TRAINING EXPENSES	125.33	125.33	0.00	0.00	0.00	0.00	0.00
101-257-958.000	MEMBERSHIPS & DUES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 257 - CITY ASSESSOR		57,334.39	69,121.05	88,565.00	88,565.00	59,013.52	5,893.33	66.63
Dept 258 - MGMT INFORMATION SERVICES								
101-258-706.000	SALARY & WAGES/ FULL TIME	84,027.23	113,614.98	118,950.00	118,950.00	87,832.09	14,215.20	73.84
101-258-706.100	SALARY & WAGES/SICK	0.00	5,174.40	5,000.00	5,000.00	0.00	0.00	0.00
101-258-706.300	SALARY & WAGES/RETENTION	1,500.00	1,500.00	1,500.00	1,500.00	1,500.00	0.00	100.00
101-258-706.600	SALARY & WAGES/VACATION PAYOF	0.00	4,312.00	4,450.00	4,450.00	2,961.50	2,961.50	66.55
101-258-721.000	FRINGE BENEFITS	34,534.33	53,050.00	55,625.00	55,625.00	36,714.94	5,721.94	66.00
101-258-721.500	POST RETIREMENT BENEFITS	15,777.81	21,037.08	25,975.00	25,975.00	14,805.53	1,999.08	57.00
101-258-727.000	OFFICE SUPPLIES	0.00	0.00	150.00	150.00	0.00	0.00	0.00
101-258-728.000	POSTAGE	0.00	0.00	100.00	100.00	46.14	42.63	46.14
101-258-740.000	OPERATING SUPPLIES	2,650.00	3,621.56	4,000.00	4,000.00	1,921.50	293.88	48.04
101-258-750.000	OPERATING SUPPLIES/SOFTWARE	30,459.81	34,011.70	72,500.00	72,500.00	53,031.98	10,292.84	73.15
101-258-818.000	CONTRACTUAL SERVICES	27,198.27	42,809.56	65,000.00	65,000.00	36,281.32	4,799.00	55.82
101-258-850.000	COMMUNICATIONS	0.00	0.00	200.00	200.00	0.00	0.00	0.00
101-258-860.000	TRANSPORTATION	12.66	12.66	150.00	150.00	47.44	0.00	31.63
101-258-864.000	CONFERENCES & MEETINGS	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
101-258-940.000	EQUIPMENT RENTAL - FORCE ACCT	187.47	249.96	450.00	450.00	166.64	0.00	37.03
101-258-956.000	MISCELLANEOUS	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-258-957.000	TRAINING EXPENSES	0.00	0.00	10,000.00	10,000.00	2,277.80	0.00	22.78
101-258-958.000	MEMBERSHIPS & DUES	50.00	50.00	400.00	400.00	50.00	0.00	12.50
Total Dept 258 - MGMT INFORMATION SERVICES		196,397.58	279,443.90	366,200.00	366,200.00	237,636.88	40,326.07	64.89
Dept 262 - ELECTION SERVICES								

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		
Fund 101 - GENERAL FUND								
Expenditures								
101-262-706.000	SALARY & WAGES/ FULL TIME	234.39	234.39	14,075.00	14,075.00	2,683.25	0.00	19.06
101-262-706.050	SALARY & WAGES/PART TIME	8,701.14	13,389.45	25,050.00	25,050.00	20,830.84	2,319.48	83.16
101-262-706.100	SALARY & WAGES/SICK	0.00	0.00	600.00	600.00	0.00	0.00	0.00
101-262-706.300	SALARY & WAGES/RETENTION	350.00	350.00	450.00	500.00	900.00	0.00	180.00
101-262-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	525.00	525.00	0.00	0.00	0.00
101-262-707.000	SALARY & WAGES/TEMP-SEASONAL	5,901.93	5,901.93	22,000.00	22,000.00	17,056.00	0.00	77.53
101-262-709.000	SALARY & WAGES/OVERTIME	1,608.15	1,608.15	2,175.00	4,750.00	4,751.94	0.00	100.04
101-262-721.000	FRINGE BENEFITS	1,355.41	10,940.00	11,475.00	11,475.00	4,016.62	185.22	35.00
101-262-721.500	POST RETIREMENT BENEFITS	2,009.25	2,679.00	3,325.00	6,025.00	7,472.63	257.91	124.03
101-262-725.500	MEAL ALLOWANCE	925.94	1,359.32	100.00	1,300.00	1,219.41	0.00	93.80
101-262-727.000	OFFICE SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-728.000	POSTAGE	763.52	2,681.76	3,080.00	3,080.00	500.00	0.00	16.23
101-262-740.000	OPERATING SUPPLIES	449.99	456.39	3,800.00	3,800.00	1,906.35	0.00	50.17
101-262-818.000	CONTRACTUAL SERVICES	1,741.01	2,448.94	19,200.00	19,200.00	5,214.81	0.00	27.16
101-262-860.000	TRANSPORTATION	45.92	113.51	125.00	125.00	68.87	49.13	55.10
101-262-900.000	PRINTING & PUBLISHING	2,614.84	7,393.89	4,000.00	4,000.00	1,499.30	0.00	37.48
101-262-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-940.000	EQUIPMENT RENTAL - FORCE ACCT	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-956.000	MISCELLANEOUS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-262-957.000	TRAINING EXPENSES	600.00	1,400.00	1,500.00	1,500.00	48.00	0.00	3.20
101-262-958.000	MEMBERSHIPS & DUES	95.00	95.00	360.00	360.00	100.00	0.00	27.78
Total Dept 262 - ELECTION SERVICES		27,396.49	51,051.73	112,340.00	118,865.00	68,268.02	2,811.74	57.43
Dept 276 - CEMETERY								
101-276-706.000	SALARY & WAGES/ FULL TIME	14,044.90	18,210.15	18,575.00	18,575.00	11,339.50	2,000.43	61.05
101-276-706.100	SALARY & WAGES/SICK	0.00	352.60	225.00	225.00	0.00	0.00	0.00
101-276-706.300	SALARY & WAGES/RETENTION	23.40	35.22	55.00	55.00	39.01	0.00	70.93
101-276-706.350	SALARY & WAGES/PAGER PAY	134.13	134.13	350.00	350.00	149.73	0.00	42.78
101-276-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	725.00	725.00	0.00	0.00	0.00
101-276-707.000	SALARY & WAGES/TEMP-SEASONAL	3,940.05	4,177.58	7,675.00	7,675.00	1,789.10	184.01	23.31
101-276-709.000	SALARY & WAGES/OVERTIME	3,118.26	3,741.78	2,325.00	2,525.00	2,760.82	202.96	109.34
101-276-721.000	FRINGE BENEFITS	8,271.68	11,350.00	11,500.00	11,500.00	5,675.66	763.19	49.35
101-276-721.500	POST RETIREMENT BENEFITS	5,931.81	7,909.08	8,825.00	8,825.00	126,485.32	692.41	1,433.26
101-276-725.500	MEAL ALLOWANCE	264.00	302.88	225.00	225.00	96.12	0.00	42.72
101-276-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
101-276-740.000	OPERATING SUPPLIES	8,653.94	19,335.06	18,000.00	18,000.00	9,400.94	870.44	52.23
101-276-818.000	CONTRACTUAL SERVICES	29,168.93	48,543.93	48,000.00	48,000.00	33,194.00	0.00	69.15
101-276-920.000	PUBLIC UTILITIES	3,945.14	5,048.12	7,500.00	7,500.00	3,400.06	685.24	45.33
101-276-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-276-940.000	EQUIPMENT RENTAL - FORCE ACCT	20,758.00	20,758.00	24,000.00	24,000.00	1,271.38	0.00	5.30
101-276-956.100	CRYPT/NICHE RETURNS	2,000.00	2,000.00	1,500.00	1,500.00	0.00	0.00	0.00
101-276-956.200	LOT SALE/RETURNS	2,690.00	2,690.00	3,000.00	3,900.00	4,380.00	500.00	112.31
Total Dept 276 - CEMETERY		102,944.24	144,588.53	157,580.00	158,680.00	199,981.64	5,898.68	126.03
Dept 301 - POLICE DEPARTMENT								
101-301-706.000	SALARY & WAGES/ FULL TIME	1,014,950.93	1,407,086.94	1,496,250.00	1,496,250.00	1,117,589.50	176,066.53	74.69
101-301-706.050	SALARY & WAGES/PART TIME	56,740.41	74,094.38	88,725.00	88,725.00	49,861.35	9,241.73	56.20
101-301-706.100	SALARY & WAGES/SICK	0.00	47,401.27	57,925.00	57,925.00	0.00	0.00	0.00
101-301-706.150	SALARY & WAGES/IN-LIEU HEALTH	179.30	179.30	4,450.00	4,450.00	4,441.32	0.00	99.80
101-301-706.200	SALARY & WAGES/HOLIDAY PAY	56,446.40	56,446.40	63,450.00	63,450.00	61,787.04	0.00	97.38
101-301-706.300	SALARY & WAGES/RETENTION	11,649.97	11,649.97	9,950.00	11,600.00	11,862.49	0.00	102.26

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR		% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23	INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)			
Fund 101 - GENERAL FUND									
Expenditures									
101-301-706.400	SALARY & WAGES/UNIFORM ALLOW	8,680.74	10,894.34	13,675.00	13,675.00	11,643.84	439.95		85.15
101-301-706.600	SALARY & WAGES/VACATION PAYOF	0.00	5,190.00	13,650.00	13,650.00	0.00	0.00		0.00
101-301-706.900	SALARY & WAGES/DEBRIEF PAY	3,841.74	3,841.74	4,000.00	4,000.00	2,492.50	0.00		62.31
101-301-707.000	SALARY & WAGES/TEMP-SEASONAL	2,945.98	3,248.00	3,500.00	3,500.00	14.78	0.00		0.42
101-301-709.000	SALARY & WAGES/OVERTIME	62,731.15	89,249.56	70,890.00	70,890.00	50,028.43	15,150.34		70.57
101-301-709.100	SALARY & WAGES/OT-TRAINING	419.56	1,258.68	4,000.00	4,000.00	903.53	0.00		22.59
101-301-721.000	FRINGE BENEFITS	483,243.69	673,275.00	683,425.00	683,425.00	523,740.81	71,395.25		76.63
101-301-721.500	POST RETIREMENT BENEFITS	775,167.84	1,033,557.12	1,200,165.00	1,200,165.00	682,631.87	89,528.84		56.88
101-301-725.000	EMPLOYEE TESTING & LICENSING	3,000.00	4,950.00	5,790.00	5,790.00	2,778.06	3.06		47.98
101-301-725.500	MEAL ALLOWANCE	0.00	17.86	100.00	100.00	113.40	69.40		113.40
101-301-727.000	OFFICE SUPPLIES	1,095.74	1,702.47	2,460.00	2,460.00	792.13	181.27		32.20
101-301-728.000	POSTAGE	377.43	377.43	2,500.00	2,500.00	274.38	0.00		10.98
101-301-740.000	OPERATING SUPPLIES	4,051.81	11,197.24	9,230.00	9,230.00	6,563.82	(44.34)		71.11
101-301-740.400	UNIFORM ALLOWANCE	4,076.77	7,199.96	5,900.00	5,900.00	2,274.22	173.68		38.55
101-301-740.700	SAFETY GEAR	1,155.22	2,551.28	3,180.00	3,180.00	2,083.85	0.00		65.53
101-301-810.000	TOWING CHARGES	250.00	450.00	3,000.00	3,000.00	360.00	0.00		12.00
101-301-818.000	CONTRACTUAL SERVICES	22,937.22	23,930.07	31,450.00	31,450.00	22,180.62	165.57		70.53
101-301-818.310	CONT SVCS/SOCIAL WORKER	0.00	0.00	20,000.00	6,500.00	0.00	0.00		0.00
101-301-818.311	CONT SVCS/DISPATCH	354,100.02	544,604.09	406,250.00	406,250.00	316,317.33	(19,382.67)		77.84
101-301-819.000	SCHOOL CROSSING GUARDS	5,239.84	5,239.84	19,385.00	19,385.00	13,403.23	0.00		69.14
101-301-820.000	SEX OFFENDER REGISTRATION FEE	150.00	240.00	500.00	500.00	150.00	60.00		30.00
101-301-822.000	ANIMAL CONTROL EXPENSES	225.00	450.00	820.00	820.00	25.00	0.00		3.05
101-301-830.000	INVESTIGATION EXPENSES	1,200.00	2,179.38	2,120.00	2,120.00	1,235.77	0.00		58.29
101-301-835.000	PRISONER/LODGING EXPENSES	835.00	1,315.00	3,820.00	3,820.00	907.00	0.00		23.74
101-301-850.000	COMMUNICATIONS	19,138.42	29,487.85	25,275.00	25,275.00	14,039.36	662.83		55.55
101-301-860.000	TRANSPORTATION	272.56	374.25	540.00	540.00	379.78	17.23		70.33
101-301-864.000	CONFERENCES & MEETINGS	1,404.04	1,664.04	2,110.00	2,110.00	1,778.69	680.52		84.30
101-301-865.000	PUBLIC RELATIONS EXPENSE	0.00	57.45	1,380.00	1,380.00	788.09	0.00		57.11
101-301-900.000	PRINTING & PUBLISHING	1,259.54	1,400.72	5,840.00	5,840.00	584.51	38.50		10.01
101-301-930.000	REPAIRS & MAINTENANCE	1,285.54	2,843.42	3,380.00	3,380.00	2,501.95	0.00		74.02
101-301-938.000	EQUIPMENT LEASE EXPENSE	3,266.21	4,660.97	4,660.97	4,370.00	3,217.16	127.26		73.62
101-301-940.000	EQUIPMENT RENTAL - FORCE ACCT	48,041.59	63,024.68	111,580.00	111,580.00	44,247.92	0.00		39.66
101-301-956.000	MISCELLANEOUS	679.77	1,394.22	1,120.00	1,120.00	47.06	0.00		4.20
101-301-957.000	TRAINING EXPENSES	3,422.24	11,446.78	11,640.00	11,640.00	9,547.72	1,342.20		82.03
101-301-957.100	TRAINING/HNT	8,500.00	8,500.00	10,500.00	10,500.00	8,769.43	0.00		83.52
101-301-957.302	TRAINING EXPENSES - 302 FUNDS	1,680.00	1,680.00	3,180.00	3,180.00	2,394.00	0.00		75.28
101-301-958.000	MEMBERSHIPS & DUES	679.00	1,333.00	1,785.00	1,785.00	645.00	15.00		36.13
Total Dept 301 - POLICE DEPARTMENT		2,965,320.67	4,151,644.70	4,413,260.00	4,401,410.00	2,975,396.94	345,932.15		67.60
Dept 336 - FIRE DEPARTMENT									
101-336-706.750	SALARY & WAGES/MEDICAL FIRST	11,711.72	11,711.72	13,500.00	13,500.00	10,600.00	0.00		78.52
101-336-721.000	FRINGE BENEFITS	2,287.64	3,000.00	2,500.00	2,500.00	2,099.17	0.00		83.97
101-336-721.500	POST RETIREMENT BENEFITS	245,406.78	327,209.04	337,025.00	337,025.00	233,829.00	25,981.00		69.38
101-336-721.650	CONTR POST RETIREMENT BENEFIT	26,108.46	55,873.06	75,000.00	75,000.00	23,030.82	0.00		30.71
101-336-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	0.00	60.00	59.40	0.00		99.00
101-336-740.000	OPERATING SUPPLIES	5,019.58	5,737.94	5,000.00	5,000.00	2,081.47	0.00		41.63
101-336-818.000	CONTRACTUAL SERVICES	9,207.79	10,227.97	16,000.00	16,000.00	18,415.04	135.18		115.09
101-336-818.800	CONTR SERVICES - NFD	522,588.79	646,169.30	686,500.00	686,500.00	566,168.88	70,771.11		82.47
101-336-850.000	COMMUNICATIONS	(156.87)	35.00	1,500.00	1,500.00	575.30	63.89		38.35
101-336-865.000	PUBLIC RELATIONS EXPENSE	0.00	2,700.00	300.00	300.00	0.00	0.00		0.00
101-336-900.000	PRINTING & PUBLISHING	0.00	0.00	1,000.00	1,000.00	0.00	0.00		0.00
101-336-920.000	PUBLIC UTILITIES	1,238.44	1,812.20	1,800.00	1,800.00	1,131.69	157.20		62.87
101-336-940.000	EQUIPMENT RENTAL - FORCE ACCT	49,500.00	66,000.00	85,000.00	85,000.00	44,000.00	0.00		51.76

User: JOHN

PERIOD ENDING 03/31/2023

DB: Plymouth

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		
Fund 101 - GENERAL FUND								
Expenditures								
Total Dept 336 - FIRE DEPARTMENT		872,912.33	1,130,476.23	1,225,125.00	1,225,185.00	901,990.77	97,108.38	73.62
Dept 435 - MUNICIPAL SERVICES ADMIN								
101-435-706.000	SALARY & WAGES/ FULL TIME	74,952.59	101,466.77	137,950.00	137,950.00	72,908.40	9,520.08	52.85
101-435-706.050	SALARY & WAGES/PART TIME	12,026.55	16,334.37	22,775.00	22,775.00	11,486.92	1,899.31	50.44
101-435-706.100	SALARY & WAGES/SICK	1,759.98	5,857.40	5,375.00	5,375.00	1,007.50	0.00	18.74
101-435-706.150	SALARY & WAGES/IN-LIEU HEALTH	753.07	753.07	725.00	780.00	777.23	0.00	99.64
101-435-706.300	SALARY & WAGES/RETENTION	1,362.47	1,362.47	1,525.00	1,600.00	1,587.51	0.00	99.22
101-435-706.350	SALARY & WAGES/PAGER PAY	157.50	157.50	1,325.00	1,325.00	0.00	0.00	0.00
101-435-706.450	SALARY & WAGES/SAFETY INSPEC.	450.00	450.00	1,750.00	1,750.00	0.00	0.00	0.00
101-435-706.600	SALARY & WAGES/VACATION PAYOF	0.00	614.76	4,425.00	4,425.00	0.00	0.00	0.00
101-435-707.000	SALARY & WAGES/TEMP-SEASONAL	274.46	622.22	750.00	750.00	0.00	0.00	0.00
101-435-709.000	SALARY & WAGES/OVERTIME	3,869.74	4,489.73	5,825.00	5,825.00	4,041.76	456.22	69.39
101-435-721.000	FRINGE BENEFITS	34,492.55	69,610.00	73,025.00	73,025.00	29,527.44	3,763.89	40.43
101-435-721.500	POST RETIREMENT BENEFITS	24,207.03	32,276.04	42,175.00	42,175.00	30,291.75	3,365.75	71.82
101-435-725.000	EMPLOYEE TESTING & LICENSING	125.00	125.00	500.00	500.00	325.00	0.00	65.00
101-435-728.000	POSTAGE	0.00	0.00	250.00	250.00	16.73	0.00	6.69
101-435-740.000	OPERATING SUPPLIES	3,701.26	4,701.86	7,000.00	7,000.00	1,640.30	0.00	23.43
101-435-740.400	UNIFORM ALLOWANCE	8,537.34	12,873.33	12,000.00	12,000.00	10,825.65	458.61	90.21
101-435-740.700	SAFETY GEAR	0.00	(3,000.77)	2,000.00	2,000.00	0.00	0.00	0.00
101-435-740.750	FOUL WEATHER GEAR	0.00	620.16	1,500.00	2,250.00	2,227.42	0.00	99.00
101-435-818.000	CONTRACTUAL SERVICES	7,807.37	10,234.47	9,200.00	15,450.00	18,351.10	1,217.45	118.78
101-435-850.000	COMMUNICATIONS	2,927.22	3,961.62	6,000.00	6,000.00	2,973.86	281.68	49.56
101-435-900.000	PRINTING & PUBLISHING	0.00	0.00	0.00	100.00	92.80	0.00	92.80
101-435-938.000	EQUIPMENT LEASE EXPENSE	2,444.53	3,237.01	4,000.00	4,000.00	2,605.05	275.86	65.13
101-435-940.000	EQUIPMENT RENTAL - FORCE ACCT	2,625.03	3,500.04	4,000.00	4,000.00	2,333.36	0.00	58.33
101-435-957.000	TRAINING EXPENSES	1,950.00	1,350.00	1,500.00	1,500.00	3,625.00	3,275.00	241.67
101-435-958.000	MEMBERSHIPS & DUES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
Total Dept 435 - MUNICIPAL SERVICES ADMIN		184,423.69	271,597.05	346,075.00	353,305.00	196,644.78	24,513.85	55.66
Dept 436 - CITY HALL MAINTENANCE								
101-436-706.000	SALARY & WAGES/ FULL TIME	3,775.18	5,011.02	5,550.00	5,550.00	3,291.03	518.70	59.30
101-436-706.100	SALARY & WAGES/SICK	0.00	0.00	225.00	225.00	0.00	0.00	0.00
101-436-706.300	SALARY & WAGES/RETENTION	0.00	0.00	25.00	25.00	0.00	0.00	0.00
101-436-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	125.00	125.00	0.00	0.00	0.00
101-436-706.550	SALARY & WAGES/WATER LICENSE	0.00	0.00	55.00	55.00	0.00	0.00	0.00
101-436-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	225.00	225.00	0.00	0.00	0.00
101-436-707.000	SALARY & WAGES/TEMP-SEASONAL	2,457.07	2,528.01	1,525.00	1,525.00	534.63	54.99	35.06
101-436-709.000	SALARY & WAGES/OVERTIME	367.62	367.62	275.00	275.00	311.36	54.35	113.22
101-436-721.000	FRINGE BENEFITS	2,172.31	2,650.00	3,450.00	3,450.00	1,554.84	215.51	45.07
101-436-721.500	POST RETIREMENT BENEFITS	1,382.31	1,843.08	2,650.00	2,650.00	1,862.28	206.92	70.27
101-436-740.000	OPERATING SUPPLIES	5,622.55	10,646.65	9,000.00	9,000.00	3,318.29	0.00	36.87
101-436-818.000	CONTRACTUAL SERVICES	36,476.84	45,812.09	55,000.00	55,000.00	77,195.09	28,669.56	140.35
101-436-920.000	PUBLIC UTILITIES	17,323.39	26,101.48	25,000.00	25,000.00	21,491.72	3,762.52	85.97
101-436-930.000	REPAIRS & MAINTENANCE	3,122.46	6,344.05	7,500.00	7,500.00	9,994.83	0.00	133.26
101-436-940.000	EQUIPMENT RENTAL - FORCE ACCT	3,710.80	4,219.54	6,000.00	6,000.00	1,374.04	0.00	22.90
Total Dept 436 - CITY HALL MAINTENANCE		76,410.53	105,523.54	116,605.00	116,605.00	120,928.11	33,482.55	103.71
Dept 437 - PARKS & PUBLIC PROPERTY								
101-437-706.000	SALARY & WAGES/ FULL TIME	14,840.57	20,032.65	19,150.00	19,150.00	15,128.07	2,705.04	79.00
101-437-706.100	SALARY & WAGES/SICK	0.00	706.32	750.00	750.00	0.00	0.00	0.00

PERIOD ENDING 03/31/2023

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BGDG USED
		03/31/2022	06/30/2022	ORIGINAL	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET		NORM (ABNORM)		
Fund 101 - GENERAL FUND								
Expenditures								
101-437-706.300	SALARY & WAGES/RETENTION	46.86	70.56	60.00	80.00	78.13	0.00	97.66
101-437-706.350	SALARY & WAGES/PAGER PAY	268.75	268.75	375.00	375.00	300.00	0.00	80.00
101-437-706.550	SALARY & WAGES/WATER LICENSE	0.00	0.00	250.00	250.00	0.00	0.00	0.00
101-437-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	750.00	750.00	0.00	0.00	0.00
101-437-707.000	SALARY & WAGES/TEMP-SEASONAL	5,864.31	6,109.03	13,825.00	13,825.00	1,843.63	189.62	13.34
101-437-709.000	SALARY & WAGES/OVERTIME	381.90	381.90	675.00	675.00	1,022.98	719.86	151.55
101-437-721.000	FRINGE BENEFITS	8,095.08	12,280.00	11,850.00	11,850.00	6,935.94	1,100.80	58.53
101-437-721.500	POST RETIREMENT BENEFITS	6,420.78	8,561.04	9,075.00	9,075.00	6,423.03	713.67	70.78
101-437-725.500	MEAL ALLOWANCE	20.00	20.00	100.00	100.00	8.00	0.00	8.00
101-437-740.000	OPERATING SUPPLIES	10,957.97	19,462.26	30,000.00	30,000.00	4,032.74	537.50	13.44
101-437-818.000	CONTRACTUAL SERVICES	27,194.15	36,189.15	32,500.00	32,500.00	26,902.53	0.00	82.78
101-437-920.000	PUBLIC UTILITIES	35,761.06	53,944.38	65,000.00	65,000.00	35,453.34	2,042.48	54.54
101-437-930.000	REPAIRS & MAINTENANCE	304.35	6,885.60	10,000.00	10,000.00	3,760.00	0.00	37.60
101-437-940.000	EQUIPMENT RENTAL - FORCE ACCT	8,297.59	8,894.69	18,000.00	18,000.00	44.56	0.00	0.25
Total Dept 437 - PARKS & PUBLIC PROPERTY		118,453.37	173,806.33	212,360.00	212,380.00	101,932.95	8,008.97	48.00
Dept 438 - MUNICIPAL SERVICES YARD MAINT								
101-438-706.000	SALARY & WAGES/ FULL TIME	3,965.34	5,907.44	8,725.00	8,725.00	5,171.51	814.99	59.27
101-438-706.100	SALARY & WAGES/SICK	0.00	0.00	325.00	325.00	0.00	0.00	0.00
101-438-706.300	SALARY & WAGES/RETENTION	0.00	0.00	25.00	25.00	0.00	0.00	0.00
101-438-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	165.00	165.00	0.00	0.00	0.00
101-438-706.550	SALARY & WAGES/WATER LICENSE	0.00	0.00	55.00	55.00	0.00	0.00	0.00
101-438-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	325.00	325.00	0.00	0.00	0.00
101-438-707.000	SALARY & WAGES/TEMP-SEASONAL	4,769.59	4,881.13	3,150.00	3,150.00	840.06	86.41	26.67
101-438-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	25.00	25.00	0.00	0.00	0.00
101-438-721.000	FRINGE BENEFITS	2,297.84	5,110.00	5,425.00	5,425.00	2,316.85	311.44	42.71
101-438-721.500	POST RETIREMENT BENEFITS	2,668.50	3,558.00	4,125.00	4,125.00	2,925.72	325.08	70.93
101-438-740.000	OPERATING SUPPLIES	2,582.16	4,295.47	10,000.00	10,000.00	2,901.50	303.00	29.02
101-438-818.000	CONTRACTUAL SERVICES	14,800.35	17,547.65	17,000.00	17,000.00	12,169.94	1,975.28	71.59
101-438-920.000	PUBLIC UTILITIES	20,220.07	29,837.20	26,000.00	26,000.00	20,367.04	3,832.20	78.33
101-438-930.000	REPAIRS & MAINTENANCE	1,850.25	4,514.00	7,500.00	7,500.00	536.18	0.00	7.15
101-438-940.000	EQUIPMENT RENTAL - FORCE ACCT	821.24	821.24	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 438 - MUNICIPAL SERVICES YARD MAINT		53,975.34	76,472.13	83,845.00	83,845.00	47,228.80	7,648.40	56.33
Dept 439 - STREET SERVICES								
101-439-920.100	STREET LIGHTING - GENERAL	80,218.16	137,194.77	140,000.00	140,000.00	100,379.84	13,879.22	71.70
101-439-920.200	STREET LIGHTING - OLD VILLAGE	31,787.13	52,653.48	55,000.00	55,000.00	37,602.52	4,909.60	68.37
Total Dept 439 - STREET SERVICES		112,005.29	189,848.25	195,000.00	195,000.00	137,982.36	18,788.82	70.76
Dept 440 - MISCELLANEOUS MSD SERVICES								
101-440-706.000	SALARY & WAGES/ FULL TIME	174.72	208.45	125.00	125.00	89.76	14.09	71.81
101-440-706.100	SALARY & WAGES/SICK	0.00	0.00	25.00	25.00	0.00	0.00	0.00
101-440-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	25.00	25.00	0.00	0.00	0.00
101-440-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	25.00	25.00	0.00	0.00	0.00
101-440-707.000	SALARY & WAGES/TEMP-SEASONAL	63.14	65.07	400.00	400.00	14.51	1.50	3.63
101-440-709.000	SALARY & WAGES/OVERTIME	122.99	122.99	100.00	100.00	135.37	56.85	135.37
101-440-721.000	FRINGE BENEFITS	126.39	181.00	100.00	100.00	75.63	16.55	75.63
101-440-721.500	POST RETIREMENT BENEFITS	40.50	54.00	75.00	75.00	50.22	5.58	66.96
101-440-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
101-440-940.000	EQUIPMENT RENTAL - FORCE ACCT	556.87	556.87	1,000.00	1,000.00	58.45	0.00	5.85

User: JOHN  
DB: Plymouth

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR		% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23	INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)			
Fund 101 - GENERAL FUND									
Expenditures									
Total Dept 440 - MISCELLANEOUS MSD SERVICES		1,084.61	1,188.38	2,375.00	2,375.00	423.94	94.57	17.85	
Dept 441 - BATHEY MAINTENANCE EXPENSE									
101-441-740.000	OPERATING SUPPLIES	850.00	850.00	0.00	1,000.00	956.68	0.00	95.67	
101-441-818.000	CONTRACTUAL SERVICES	802.00	802.00	0.00	0.00	0.00	0.00	0.00	
101-441-910.000	INSURANCE & BONDS	97.74	97.74	0.00	0.00	0.00	0.00	0.00	
Total Dept 441 - BATHEY MAINTENANCE EXPENSE		1,749.74	1,749.74	0.00	1,000.00	956.68	0.00	95.67	
Dept 442 - SPECIAL EVENTS									
101-442-706.000	SALARY & WAGES/ FULL TIME	11,564.75	14,894.04	14,950.00	14,950.00	8,865.35	1,397.19	59.30	
101-442-706.100	SALARY & WAGES/SICK	0.00	0.00	575.00	575.00	0.00	0.00	0.00	
101-442-706.300	SALARY & WAGES/RETENTION	0.00	0.00	50.00	50.00	0.00	0.00	0.00	
101-442-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	275.00	275.00	0.00	0.00	0.00	
101-442-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	575.00	575.00	0.00	0.00	0.00	
101-442-707.000	SALARY & WAGES/TEMP-SEASONAL	5,236.37	5,427.54	32,075.00	32,075.00	1,439.94	148.11	4.49	
101-442-709.000	SALARY & WAGES/OVERTIME	13,014.16	15,304.84	26,325.00	26,325.00	16,692.79	0.00	63.41	
101-442-721.000	FRINGE BENEFITS	9,060.93	10,620.00	9,275.00	9,275.00	7,956.17	533.96	85.78	
101-442-721.500	POST RETIREMENT BENEFITS	5,169.06	6,892.08	7,075.00	7,075.00	5,015.97	557.33	70.90	
101-442-725.500	MEAL ALLOWANCE	1,043.36	1,142.88	1,500.00	1,500.00	1,304.48	0.00	86.97	
101-442-740.000	OPERATING SUPPLIES	11,113.57	14,057.70	11,000.00	11,000.00	8,888.41	0.00	80.80	
101-442-818.000	CONTRACTUAL SERVICES	10,537.00	11,573.00	49,500.00	49,500.00	13,631.70	0.00	27.54	
101-442-940.000	EQUIPMENT RENTAL - FORCE ACCT	18,187.28	18,388.43	28,000.00	28,000.00	4,246.02	0.00	15.16	
Total Dept 442 - SPECIAL EVENTS		84,926.48	98,300.51	181,175.00	181,175.00	68,040.83	2,636.59	37.56	
Dept 443 - PARKING									
101-443-706.000	SALARY & WAGES/ FULL TIME	1,589.49	2,379.76	3,550.00	3,550.00	2,104.45	331.60	59.28	
101-443-706.100	SALARY & WAGES/SICK	0.00	0.00	175.00	175.00	0.00	0.00	0.00	
101-443-706.300	SALARY & WAGES/RETENTION	0.00	0.00	25.00	25.00	0.00	0.00	0.00	
101-443-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	75.00	75.00	0.00	0.00	0.00	
101-443-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	150.00	150.00	0.00	0.00	0.00	
101-443-707.000	SALARY & WAGES/TEMP-SEASONAL	322.84	368.19	600.00	600.00	341.87	35.16	56.98	
101-443-709.000	SALARY & WAGES/OVERTIME	1,576.60	1,576.60	3,250.00	3,250.00	2,910.51	1,557.58	89.55	
101-443-721.000	FRINGE BENEFITS	1,220.22	1,670.00	2,200.00	2,200.00	1,759.96	568.18	80.00	
101-443-721.500	POST RETIREMENT BENEFITS	975.06	1,300.08	1,675.00	1,675.00	1,190.25	132.25	71.06	
101-443-725.500	MEAL ALLOWANCE	16.00	16.00	50.00	50.00	16.00	8.00	32.00	
101-443-740.000	OPERATING SUPPLIES	0.00	5,169.86	5,000.00	5,000.00	0.00	0.00	0.00	
101-443-818.000	CONTRACTUAL SERVICES	2,626.38	3,418.88	14,500.00	25,100.00	45,647.70	0.00	181.86	
101-443-920.000	PUBLIC UTILITIES	10,103.23	12,881.17	14,000.00	14,000.00	5,658.03	715.72	40.41	
101-443-940.000	EQUIPMENT RENTAL - FORCE ACCT	3,872.93	3,872.93	7,500.00	7,500.00	966.48	0.00	12.89	
Total Dept 443 - PARKING		22,302.75	32,653.47	52,750.00	63,350.00	60,595.25	3,348.49	95.65	
Dept 444 - MSD SERVICES - DDA									
101-444-706.000	SALARY & WAGES/ FULL TIME	16,065.36	20,378.29	19,375.00	19,375.00	11,484.87	1,810.06	59.28	
101-444-706.100	SALARY & WAGES/SICK	0.00	0.00	750.00	750.00	0.00	0.00	0.00	
101-444-706.300	SALARY & WAGES/RETENTION	0.00	0.00	50.00	50.00	0.00	0.00	0.00	
101-444-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	375.00	375.00	0.00	0.00	0.00	
101-444-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	750.00	750.00	0.00	0.00	0.00	
101-444-707.000	SALARY & WAGES/TEMP-SEASONAL	11,446.28	11,693.96	20,075.00	20,075.00	1,865.38	191.86	9.29	

PERIOD ENDING 03/31/2023  
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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		
Fund 101 - GENERAL FUND								
Expenditures								
101-444-709.000	SALARY & WAGES/OVERTIME	6,158.23	9,339.66	5,775.00	7,275.00	7,226.65	90.45	99.34
101-444-721.000	FRINGE BENEFITS	10,919.31	12,610.00	12,000.00	12,000.00	7,228.93	725.84	60.24
101-444-721.500	POST RETIREMENT BENEFITS	6,432.03	8,576.04	9,175.00	9,175.00	6,498.81	722.09	70.83
101-444-725.500	MEAL ALLOWANCE	293.04	384.56	400.00	400.00	196.48	0.00	49.12
101-444-740.000	OPERATING SUPPLIES	54,922.32	79,117.99	35,000.00	35,000.00	25,080.78	537.50	71.66
101-444-818.000	CONTRACTUAL SERVICES	29,413.35	34,509.77	32,000.00	32,000.00	16,333.68	2,264.00	51.04
101-444-920.000	PUBLIC UTILITIES	7,003.13	8,903.08	5,000.00	5,000.00	3,993.41	231.71	79.87
101-444-940.000	EQUIPMENT RENTAL - FORCE ACCT	28,268.55	28,612.80	34,000.00	34,000.00	665.62	0.00	1.96
Total Dept 444 - MSD SERVICES - DDA		170,921.60	214,126.15	174,725.00	176,225.00	80,574.61	6,573.51	45.72
Dept 850 - OTHER FUNCTIONS								
101-850-721.000	FRINGE BENEFITS	0.00	4,500.00	4,500.00	4,500.00	0.00	0.00	0.00
101-850-721.200	CONTRIBUTION TO HEALTH CARE R	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-850-724.000	MERS/OPEB ACTUARIAL EVALUATI	0.00	0.00	10,000.00	11,875.00	11,872.00	0.00	99.97
101-850-725.000	EMPLOYEE TESTING & LICENSING	752.62	752.62	3,500.00	3,500.00	0.00	0.00	0.00
101-850-727.000	OFFICE SUPPLIES	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-850-728.000	POSTAGE	6,037.10	10,519.77	13,000.00	13,000.00	6,198.00	0.00	47.68
101-850-740.000	OPERATING SUPPLIES	5,433.55	5,918.30	7,000.00	7,000.00	2,563.17	0.00	36.62
101-850-818.000	CONTRACTUAL SERVICES	11,971.58	17,111.23	17,000.00	17,000.00	20,101.65	1,090.04	118.25
101-850-818.900	CONT SRVC/BANK ANALYSIS FEES	10,265.38	10,265.38	2,000.00	2,000.00	0.00	0.00	0.00
101-850-850.000	COMMUNICATIONS	25,280.83	33,686.44	35,000.00	35,000.00	25,290.19	2,780.64	72.26
101-850-865.000	PUBLIC RELATIONS EXPENSE	0.00	0.00	800.00	800.00	0.00	0.00	0.00
101-850-900.000	PRINTING & PUBLISHING	100.00	100.00	1,000.00	1,000.00	0.00	0.00	0.00
101-850-910.000	INSURANCE & BONDS	79,166.70	102,916.71	95,000.00	95,000.00	71,250.03	7,916.67	75.00
101-850-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
101-850-938.000	EQUIPMENT LEASE EXPENSE	6,025.55	7,864.40	6,000.00	6,000.00	6,270.75	687.70	104.51
101-850-940.000	EQUIPMENT RENTAL - FORCE ACCT	6,000.03	8,000.04	4,500.00	4,500.00	5,333.36	0.00	118.52
101-850-940.100	EQUIPMENT RENTAL / SUPPLEMENT	0.00	0.00	73,486.00	73,486.00	0.00	0.00	0.00
101-850-956.000	MISCELLANEOUS	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-850-957.000	TRAINING EXPENSES	0.00	0.00	4,500.00	4,500.00	0.00	0.00	0.00
101-850-963.000	BAD DEBT EXP/BANKRUPTCY	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
101-850-964.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	2,000.00	2,000.00	0.00	0.00	0.00
Total Dept 850 - OTHER FUNCTIONS		151,033.34	201,634.89	291,786.00	293,661.00	148,879.15	12,475.05	50.70
Dept 900 - CAPITAL OUTLAY								
101-900-971.436	CAP OUTLAY/CITY HALL IMPRVMT	16,458.00	21,171.98	0.00	0.00	0.00	0.00	0.00
101-900-971.438	CAP OUTLAY/ MSD BUILDING IMPR	0.00	0.00	329,000.00	329,000.00	0.00	0.00	0.00
101-900-976.276	CAP OUTLAY/CEMETERY BLDG IMP	0.00	0.00	315,000.00	315,000.00	0.00	0.00	0.00
101-900-976.436	CAP OUTLAY/CITY HALL BLDG IMP	0.00	11,525.00	157,000.00	157,000.00	7,125.99	4,626.00	4.54
101-900-976.437	CAP OUTLAY/SIDEWALK REPL	60,315.12	71,289.89	369,000.00	369,000.00	63,488.33	0.00	17.21
101-900-976.438	CAP OUTLAY/MSD BUILDING IMP	0.00	0.00	60,000.00	60,000.00	0.00	0.00	0.00
101-900-976.751	CAP OUTLAY/CULT CTR BLDG IMPR	40,957.00	40,957.00	0.00	0.00	0.00	0.00	0.00
101-900-977.101	CAP OUTLAY/ CITY COMMISSION	0.00	815.00	5,000.00	5,000.00	0.00	0.00	0.00
101-900-977.215	CAP OUTLAY/ELECTION EQUIP	0.00	0.00	3,000.00	3,000.00	2,689.10	0.00	89.64
101-900-977.258	CAP OUTLAY/MGMT INFORM SVCS	0.00	4,140.00	5,000.00	5,000.00	3,865.60	0.00	77.31
101-900-977.301	CAP OUTLAY/POLICE EQUIP	67,133.00	68,000.00	7,000.00	110,500.00	90,000.00	0.00	81.45
101-900-980.172	CAP OUTLAY/MGR OFFICE EQUIP	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00
101-900-980.212	CAP OUTLAY/FIN OFFICE EQUIP	0.00	0.00	2,500.00	2,500.00	0.00	0.00	0.00
101-900-980.262	CAP OUTLAY /CLERK ELECTIONS E	0.00	0.00	3,800.00	3,800.00	0.00	0.00	0.00
Total Dept 900 - CAPITAL OUTLAY		184,863.12	217,898.87	1,257,300.00	1,360,800.00	167,169.02	4,626.00	12.28

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		
Fund 101 - GENERAL FUND								
Expenditures								
Dept 905 - DEBT ADMINISTRATION								
101-905-990.912	CONTRIB TO NVILLE/ACT 99 - 20	28,599.15	30,064.05	32,565.00	32,565.00	31,353.40	0.00	96.28
Total Dept 905 - DEBT ADMINISTRATION		28,599.15	30,064.05	32,565.00	32,565.00	31,353.40	0.00	96.28
Dept 965 - CONTRIBUTIONS								
101-965-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	50,000.00	0.00	0.00	0.00	0.00
101-965-965.208	CONTRIBUTION TO RECREATION	425,000.00	500,000.00	250,000.00	250,000.00	187,499.97	20,833.33	75.00
101-965-965.226	CONTRIBUTION TO SOLID WASTE	10,340.00	10,340.00	9,048.00	9,048.00	9,047.50	0.00	99.99
101-965-965.249	CONTRIBUTION TO BUILDING FUND	0.00	50,000.00	0.00	0.00	0.00	0.00	0.00
101-965-965.252	CONTRIBUTION TO NBHD SVCS FD	54,757.53	73,010.04	73,010.00	73,010.00	54,757.53	6,084.17	75.00
101-965-965.257	CONTRIBUTION TO BUDGET STABIL	55,000.00	440,000.00	55,000.00	0.00	0.00	0.00	0.00
101-965-965.401	CONTRIBUTION TO PUB IMP FUND	0.00	0.00	0.00	55,000.00	0.00	0.00	0.00
Total Dept 965 - CONTRIBUTIONS		545,097.53	1,073,350.04	437,058.00	387,058.00	251,305.00	26,917.50	64.93
TOTAL EXPENDITURES		6,773,332.70	9,667,743.61	11,161,184.00	11,205,519.00	6,749,930.05	777,665.02	60.24
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		8,565,529.87	9,656,599.36	11,161,184.00	11,205,519.00	8,968,755.24	169,797.74	80.04
TOTAL EXPENDITURES		6,773,332.70	9,667,743.61	11,161,184.00	11,205,519.00	6,749,930.05	777,665.02	60.24
NET OF REVENUES & EXPENDITURES		1,792,197.17	(11,144.25)	0.00	0.00	2,218,825.19	(607,867.28)	100.00
BEG. FUND BALANCE		3,663,582.43	3,663,582.43	3,652,438.18	3,652,438.18	3,652,438.18		
END FUND BALANCE		5,455,779.60	3,652,438.18	3,652,438.18	3,652,438.18	5,871,263.37		

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

PERIOD ENDING 03/31/2023  
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BGDY USED
		03/31/2022	06/30/2022	ORIGINAL	2022-23	03/31/2023	MONTH 03/31/23	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 202 - MAJOR STREET FUND								
Revenues								
Dept 000 - GENERAL REVENUES								
202-000-547.000	GAS & WEIGHT TAX	421,112.02	714,374.81	774,382.00	774,382.00	434,511.94	60,070.02	56.11
202-000-547.100	LOCAL ROADS PROGRAM	7,371.03	12,677.27	12,507.00	12,507.00	7,428.25	1,061.18	59.39
202-000-665.000	INTEREST ON INVESTMENTS	25.15	959.05	5,000.00	7,500.00	5,065.62	1,799.72	67.54
202-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	0.00	40,981.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		428,508.20	728,011.13	791,889.00	835,370.00	447,005.81	62,930.92	53.51
TOTAL REVENUES		428,508.20	728,011.13	791,889.00	835,370.00	447,005.81	62,930.92	53.51
Expenditures								
Dept 290 - ADMINISTRATION								
202-290-706.000	SALARY & WAGES/ FULL TIME	14,118.81	19,000.15	8,825.00	8,825.00	13,605.08	1,906.79	154.17
202-290-706.050	SALARY & WAGES/PART TIME	1,718.35	2,333.76	1,025.00	1,025.00	1,641.14	271.34	160.11
202-290-706.100	SALARY & WAGES/SICK	262.00	875.69	350.00	350.00	154.49	0.00	44.14
202-290-706.150	SALARY & WAGES/IN-LIEU HEALTH	107.58	107.58	110.00	110.00	111.03	0.00	100.94
202-290-706.300	SALARY & WAGES/RETENTION	199.52	199.52	85.00	85.00	232.51	0.00	273.54
202-290-706.350	SALARY & WAGES/PAGER PAY	22.51	22.51	110.00	110.00	0.00	0.00	0.00
202-290-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	350.00	350.00	0.00	0.00	0.00
202-290-709.000	SALARY & WAGES/OVERTIME	599.78	657.59	750.00	750.00	657.59	64.34	87.68
202-290-721.000	FRINGE BENEFITS	6,407.67	8,795.72	5,225.00	5,225.00	5,744.61	750.10	109.94
202-290-721.500	POST RETIREMENT BENEFITS	2,131.47	2,841.96	3,275.00	3,275.00	2,365.47	262.83	72.23
202-290-818.000	CONTRACTUAL SERVICES	1,015.12	1,207.12	2,000.00	2,000.00	0.00	0.00	0.00
202-290-850.000	COMMUNICATIONS	2,139.56	2,855.08	3,000.00	3,000.00	2,248.16	219.53	74.94
202-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	2,182.20	2,353.97	4,000.00	4,000.00	561.18	0.00	14.03
202-290-965.203	CONTRIBUTION TO LOCAL STREET	0.00	0.00	27,394.00	0.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		30,904.57	41,250.65	56,499.00	29,105.00	27,321.26	3,474.93	93.87
Dept 463 - ROUTINE MAINTENANCE								
202-463-706.000	SALARY & WAGES/ FULL TIME	16,973.36	27,411.78	28,175.00	28,175.00	26,679.29	5,008.36	94.69
202-463-706.100	SALARY & WAGES/SICK	0.00	1,766.34	1,010.00	1,010.00	0.00	0.00	0.00
202-463-706.300	SALARY & WAGES/RETENTION	117.23	176.49	150.00	200.00	195.36	0.00	97.68
202-463-706.350	SALARY & WAGES/PAGER PAY	672.10	672.10	500.00	800.00	750.24	0.00	93.78
202-463-706.550	SALARY & WAGES/WATER LICENSE	0.00	0.00	200.00	200.00	0.00	0.00	0.00
202-463-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	1,050.00	1,050.00	0.00	0.00	0.00
202-463-707.000	SALARY & WAGES/TEMP-SEASONAL	1,757.70	2,094.15	6,300.00	6,300.00	2,534.59	260.69	40.23
202-463-709.000	SALARY & WAGES/OVERTIME	450.73	464.12	650.00	650.00	92.60	0.00	14.25
202-463-721.000	FRINGE BENEFITS	8,266.56	12,662.13	17,550.00	17,550.00	12,028.94	1,770.67	68.54
202-463-721.500	POST RETIREMENT BENEFITS	9,011.25	12,015.00	13,025.00	13,025.00	9,224.19	1,024.91	70.82
202-463-725.500	MEAL ALLOWANCE	0.00	16.00	0.00	0.00	0.00	0.00	0.00
202-463-740.000	OPERATING SUPPLIES	9,605.98	9,532.91	12,000.00	12,000.00	2,299.27	0.00	19.16
202-463-818.000	CONTRACTUAL SERVICES	4,694.00	15,454.38	41,000.00	41,000.00	6,312.85	0.00	15.40
202-463-818.440	CONT SVCS/CRACK SEALING	0.00	17,374.00	12,500.00	12,500.00	0.00	0.00	0.00
202-463-850.000	COMMUNICATIONS	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00
202-463-910.000	INSURANCE & BONDS	3,125.00	4,062.50	3,750.00	3,750.00	2,812.50	312.50	75.00
202-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	1,914.17	1,914.17	10,000.00	10,000.00	32.30	0.00	0.32
Total Dept 463 - ROUTINE MAINTENANCE		56,588.08	105,616.07	151,860.00	152,210.00	62,962.13	8,377.13	41.37
Dept 470 - STORMWATER SYSTEM MAINTENANCE								
202-470-825.500	STORMWATER PERMIT FEES	2,000.00	2,000.00	1,000.00	1,000.00	2,000.00	0.00	200.00

PERIOD ENDING 03/31/2023

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		
Fund 202 - MAJOR STREET FUND								
Expenditures								
Total Dept 470 - STORMWATER SYSTEM MAINTENANCE		2,000.00	2,000.00	1,000.00	1,000.00	2,000.00	0.00	200.00
Dept 474 - TRAFFIC SIGNAL MAINTENANCE								
202-474-706.000	SALARY & WAGES/ FULL TIME	3,550.22	4,264.76	3,225.00	3,225.00	1,902.87	299.91	59.00
202-474-706.100	SALARY & WAGES/SICK	0.00	0.00	125.00	125.00	0.00	0.00	0.00
202-474-706.300	SALARY & WAGES/RETENTION	0.00	0.00	25.00	25.00	0.00	0.00	0.00
202-474-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	60.00	60.00	0.00	0.00	0.00
202-474-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	125.00	125.00	0.00	0.00	0.00
202-474-707.000	SALARY & WAGES/TEMP-SEASONAL	1,789.85	1,830.87	1,425.00	1,425.00	309.01	31.77	21.68
202-474-709.000	SALARY & WAGES/OVERTIME	0.00	57.88	200.00	200.00	18.81	18.81	9.41
202-474-721.000	FRINGE BENEFITS	2,357.06	2,685.32	2,000.00	2,000.00	857.11	119.49	42.86
202-474-721.500	POST RETIREMENT BENEFITS	1,068.12	1,424.16	1,525.00	1,525.00	1,076.31	119.59	70.58
202-474-740.000	OPERATING SUPPLIES	8,273.14	7,153.96	10,000.00	10,000.00	1,445.85	0.00	14.46
202-474-818.000	CONTRACTUAL SERVICES	15,219.30	18,423.24	51,000.00	51,000.00	10,839.64	488.30	21.25
202-474-920.000	PUBLIC UTILITIES	5,188.31	9,008.86	10,000.00	10,000.00	6,138.56	727.12	61.39
202-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	4,943.56	4,943.56	5,000.00	5,000.00	0.00	0.00	0.00
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		42,389.56	49,792.61	84,710.00	84,710.00	22,588.16	1,804.99	26.67
Dept 479 - SNOW & ICE REMOVAL								
202-479-706.000	SALARY & WAGES/ FULL TIME	4,063.46	6,335.11	8,125.00	8,125.00	6,699.25	1,216.05	82.45
202-479-706.100	SALARY & WAGES/SICK	0.00	352.60	350.00	350.00	0.00	0.00	0.00
202-479-706.300	SALARY & WAGES/RETENTION	23.40	35.22	25.00	50.00	39.00	0.00	78.00
202-479-706.350	SALARY & WAGES/PAGER PAY	134.13	134.13	150.00	150.00	149.73	0.00	99.82
202-479-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	325.00	325.00	0.00	0.00	0.00
202-479-707.000	SALARY & WAGES/TEMP-SEASONAL	250.38	354.17	700.00	700.00	781.77	80.41	111.68
202-479-709.000	SALARY & WAGES/OVERTIME	2,134.09	2,134.09	5,625.00	5,625.00	2,155.22	1,103.63	38.32
202-479-721.000	FRINGE BENEFITS	2,461.60	3,549.63	5,025.00	5,025.00	3,591.35	712.21	71.47
202-479-721.500	POST RETIREMENT BENEFITS	2,168.37	2,891.16	3,850.00	3,850.00	2,723.31	302.59	70.74
202-479-725.500	MEAL ALLOWANCE	80.00	80.00	200.00	200.00	418.00	230.00	209.00
202-479-740.000	OPERATING SUPPLIES	19,839.53	27,527.03	40,000.00	40,000.00	15,525.65	4,790.49	38.81
202-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	6,444.93	6,444.93	10,000.00	10,000.00	3,268.27	0.00	32.68
Total Dept 479 - SNOW & ICE REMOVAL		37,599.89	49,838.07	74,375.00	74,400.00	35,351.55	8,435.38	47.52
Dept 485 - ROAD CONSTRUCTION								
202-485-818.406	CONT SVCS/ENG-ARCH	1,080.00	1,080.00	0.00	5,500.00	5,877.50	0.00	106.86
202-485-818.450	CONT SVCS/STREET CONSTRUCTION	24,412.95	30,000.00	30,000.00	95,000.00	94,708.80	0.00	99.69
Total Dept 485 - ROAD CONSTRUCTION		25,492.95	31,080.00	30,000.00	100,500.00	100,586.30	0.00	100.09
Dept 965 - CONTRIBUTIONS								
202-965-965.203	CONTRIBUTION TO LOCAL STREET	264,879.06	351,487.08	393,445.00	393,445.00	295,083.72	32,787.08	75.00
Total Dept 965 - CONTRIBUTIONS		264,879.06	351,487.08	393,445.00	393,445.00	295,083.72	32,787.08	75.00
TOTAL EXPENDITURES		459,854.11	631,064.48	791,889.00	835,370.00	545,893.12	54,879.51	65.35

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

PERIOD ENDING 03/31/2023

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BGD USED
		03/31/2022	06/30/2022	ORIGINAL	2022-23	03/31/2023	MONTH 03/31/23	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 202 - MAJOR STREET FUND								
Fund 202 - MAJOR STREET FUND:								
TOTAL REVENUES		428,508.20	728,011.13	791,889.00	835,370.00	447,005.81	62,930.92	53.51
TOTAL EXPENDITURES		459,854.11	631,064.48	791,889.00	835,370.00	545,893.12	54,879.51	65.35
NET OF REVENUES & EXPENDITURES		(31,345.91)	96,946.65	0.00	0.00	(98,887.31)	8,051.41	100.00
BEG. FUND BALANCE		1,154,288.06	1,154,288.06	1,251,234.71	1,251,234.71	1,251,234.71		
END FUND BALANCE		1,122,942.15	1,251,234.71	1,251,234.71	1,251,234.71	1,152,347.40		

User: JOHN  
DB: Plymouth

PERIOD ENDING 03/31/2023  
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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		
Fund 203 - LOCAL STREET FUND								
Revenues								
Dept 000 - GENERAL REVENUES								
203-000-547.000	GAS & WEIGHT TAX	168,815.96	286,181.69	258,127.00	258,127.00	173,898.80	24,041.00	67.37
203-000-547.100	LOCAL ROADS PROGRAM	2,954.70	5,078.31	5,025.00	5,025.00	2,972.90	424.70	59.16
203-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00	50.00	150.00	922.77	0.00	615.18
203-000-675.202	CONTRIBUTION FROM MAJOR STREE	264,879.06	351,487.08	393,445.00	393,445.00	295,083.72	32,787.08	75.00
203-000-680.100	MISC/TREES	20,298.59	23,158.84	13,190.00	13,190.00	7,990.00	0.00	60.58
Total Dept 000 - GENERAL REVENUES		456,948.31	665,905.92	669,837.00	669,937.00	480,868.19	57,252.78	71.78
TOTAL REVENUES		456,948.31	665,905.92	669,837.00	669,937.00	480,868.19	57,252.78	71.78
Expenditures								
Dept 290 - ADMINISTRATION								
203-290-706.000	SALARY & WAGES/ FULL TIME	23,952.10	21,053.18	9,075.00	9,075.00	23,037.28	3,130.12	253.85
203-290-706.050	SALARY & WAGES/PART TIME	3,436.13	3,840.00	1,075.00	1,075.00	3,281.99	542.62	305.30
203-290-706.100	SALARY & WAGES/SICK	505.49	1,683.26	350.00	350.00	290.51	0.00	83.00
203-290-706.150	SALARY & WAGES/IN-LIEU HEALTH	215.16	215.16	225.00	225.00	222.07	0.00	98.70
203-290-706.300	SALARY & WAGES/RETENTION	390.47	390.47	100.00	100.00	455.01	0.00	455.01
203-290-706.350	SALARY & WAGES/PAGER PAY	45.00	45.00	125.00	125.00	0.00	0.00	0.00
203-290-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	350.00	350.00	0.00	0.00	0.00
203-290-709.000	SALARY & WAGES/OVERTIME	1,050.00	0.00	725.00	725.00	1,132.71	106.64	156.24
203-290-721.000	FRINGE BENEFITS	10,921.09	0.00	5,375.00	5,375.00	9,541.65	1,231.25	177.52
203-290-721.500	POST RETIREMENT BENEFITS	2,191.50	1,390.83	3,375.00	3,375.00	2,432.25	270.25	72.07
203-290-818.000	CONTRACTUAL SERVICES	1,015.12	0.00	0.00	0.00	0.00	0.00	0.00
203-290-850.000	COMMUNICATIONS	2,139.56	0.00	2,000.00	2,000.00	2,248.16	219.53	112.41
203-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	4,240.15	0.00	4,000.00	4,000.00	1,108.37	0.00	27.71
203-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	367,212.00	366,987.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		50,101.77	28,617.90	393,987.00	393,762.00	43,750.00	5,500.41	11.11
Dept 463 - ROUTINE MAINTENANCE								
203-463-706.000	SALARY & WAGES/ FULL TIME	20,437.60	39,117.37	36,375.00	36,375.00	33,129.77	5,971.78	91.08
203-463-706.050	SALARY & WAGES/PART TIME	0.00	826.96	0.00	0.00	0.00	0.00	0.00
203-463-706.100	SALARY & WAGES/SICK	0.00	1,766.35	1,425.00	1,425.00	0.00	0.00	0.00
203-463-706.300	SALARY & WAGES/RETENTION	117.24	176.50	125.00	225.00	195.36	0.00	86.83
203-463-706.350	SALARY & WAGES/PAGER PAY	672.12	672.12	700.00	775.00	750.28	0.00	96.81
203-463-706.550	SALARY & WAGES/WATER LICENSE	0.00	0.00	300.00	300.00	0.00	0.00	0.00
203-463-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	1,375.00	1,375.00	0.00	0.00	0.00
203-463-707.000	SALARY & WAGES/TEMP-SEASONAL	1,419.62	1,861.31	3,000.00	3,000.00	3,327.12	342.22	110.90
203-463-709.000	SALARY & WAGES/OVERTIME	107.48	1,270.40	1,425.00	1,425.00	0.00	0.00	0.00
203-463-721.000	FRINGE BENEFITS	9,877.21	27,530.37	22,625.00	22,625.00	14,907.09	2,147.82	65.89
203-463-721.500	POST RETIREMENT BENEFITS	11,845.53	17,325.21	16,925.00	16,925.00	11,985.03	1,331.67	70.81
203-463-740.000	OPERATING SUPPLIES	7,273.99	7,414.53	10,000.00	10,000.00	5,640.91	0.00	56.41
203-463-742.000	RESIDENT/TREES	224.00	224.00	3,500.00	3,500.00	0.00	0.00	0.00
203-463-818.000	CONTRACTUAL SERVICES	934.00	1,634.00	9,000.00	9,000.00	380.00	0.00	4.22
203-463-818.440	CONT SVCS/CRACK SEALING	0.00	31,152.00	37,500.00	37,500.00	0.00	0.00	0.00
203-463-850.000	COMMUNICATIONS	0.00	2,855.08	3,000.00	3,000.00	0.00	0.00	0.00
203-463-910.000	INSURANCE & BONDS	5,000.00	6,500.00	6,000.00	6,000.00	4,500.00	500.00	75.00
203-463-940.000	EQUIPMENT RENTAL - FORCE ACCT	1,418.83	1,418.83	7,500.00	7,500.00	0.00	0.00	0.00
Total Dept 463 - ROUTINE MAINTENANCE		59,327.62	141,745.03	160,775.00	160,950.00	74,815.56	10,293.49	46.48

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH  
 PERIOD ENDING 03/31/2023  
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR		% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23	INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)			
Fund 203 - LOCAL STREET FUND									
Expenditures									
Dept 470 - STORMWATER SYSTEM MAINTENANCE									
203-470-825.500	STORMWATER PERMIT FEES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
Total Dept 470 - STORMWATER SYSTEM MAINTENANCE		0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00	0.00
Dept 474 - TRAFFIC SIGNAL MAINTENANCE									
203-474-706.000	SALARY & WAGES/ FULL TIME	688.19	4,978.14	2,750.00	2,750.00	1,634.23	257.56	59.43	
203-474-706.100	SALARY & WAGES/SICK	0.00	0.00	150.00	150.00	0.00	0.00	0.00	
203-474-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	50.00	50.00	0.00	0.00	0.00	
203-474-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	100.00	100.00	0.00	0.00	0.00	
203-474-707.000	SALARY & WAGES/TEMP-SEASONAL	239.83	275.07	475.00	475.00	265.47	27.30	55.89	
203-474-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	50.00	50.00	0.00	0.00	0.00	
203-474-721.000	FRINGE BENEFITS	339.72	3,371.13	1,725.00	1,725.00	731.99	98.44	42.43	
203-474-721.500	POST RETIREMENT BENEFITS	1,036.62	1,382.16	1,325.00	1,325.00	924.75	102.75	69.79	
203-474-740.000	OPERATING SUPPLIES	12,552.52	12,179.46	20,000.00	20,000.00	2,910.15	558.81	14.55	
203-474-818.000	CONTRACTUAL SERVICES	0.00	1,207.12	20,000.00	20,000.00	0.00	0.00	0.00	
203-474-940.000	EQUIPMENT RENTAL - FORCE ACCT	243.06	243.06	5,000.00	5,000.00	0.00	0.00	0.00	
Total Dept 474 - TRAFFIC SIGNAL MAINTENANCE		15,099.94	23,636.14	51,625.00	51,625.00	6,466.59	1,044.86	12.53	
Dept 479 - SNOW & ICE REMOVAL									
203-479-706.000	SALARY & WAGES/ FULL TIME	2,880.10	4,243.84	4,050.00	4,050.00	4,281.49	834.98	105.72	
203-479-706.100	SALARY & WAGES/SICK	0.00	352.58	175.00	175.00	0.00	0.00	0.00	
203-479-706.300	SALARY & WAGES/RETENTION	23.40	35.22	100.00	100.00	39.01	0.00	39.01	
203-479-706.350	SALARY & WAGES/PAGER PAY	134.15	134.15	75.00	150.00	149.74	0.00	99.83	
203-479-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	150.00	150.00	0.00	0.00	0.00	
203-479-707.000	SALARY & WAGES/TEMP-SEASONAL	35.73	87.44	425.00	425.00	388.96	40.02	91.52	
203-479-709.000	SALARY & WAGES/OVERTIME	1,968.82	1,968.82	2,500.00	2,500.00	1,924.15	982.14	76.97	
203-479-721.000	FRINGE BENEFITS	1,810.24	2,500.25	1,925.00	1,925.00	2,372.20	531.84	123.23	
203-479-721.500	POST RETIREMENT BENEFITS	1,299.06	1,732.08	850.00	925.00	1,355.94	150.66	146.59	
203-479-725.500	MEAL ALLOWANCE	80.00	80.00	200.00	200.00	80.00	48.00	40.00	
203-479-740.000	OPERATING SUPPLIES	11,078.73	13,641.23	12,000.00	12,000.00	8,749.40	3,289.04	72.91	
203-479-940.000	EQUIPMENT RENTAL - FORCE ACCT	3,013.26	7,592.84	10,000.00	10,000.00	933.99	0.00	9.34	
Total Dept 479 - SNOW & ICE REMOVAL		22,323.49	32,368.45	32,450.00	32,600.00	20,274.88	5,876.68	62.19	
Dept 485 - ROAD CONSTRUCTION									
203-485-818.406	CONT SVCS/ENG-ARCH	1,478.00	1,478.00	0.00	0.00	0.00	0.00	0.00	
203-485-818.450	CONT SVCS/STREET CONSTRUCTION	16,897.30	45,000.00	30,000.00	30,000.00	0.00	0.00	0.00	
Total Dept 485 - ROAD CONSTRUCTION		18,375.30	46,478.00	30,000.00	30,000.00	0.00	0.00	0.00	
TOTAL EXPENDITURES		165,228.12	272,845.52	669,837.00	669,937.00	145,307.03	22,715.44	21.69	
Fund 203 - LOCAL STREET FUND:									
TOTAL REVENUES		456,948.31	665,905.92	669,837.00	669,937.00	480,868.19	57,252.78	71.78	
TOTAL EXPENDITURES		165,228.12	272,845.52	669,837.00	669,937.00	145,307.03	22,715.44	21.69	
NET OF REVENUES & EXPENDITURES		291,720.19	393,060.40	0.00	0.00	335,561.16	34,537.34	100.00	
BEG. FUND BALANCE		582,679.55	582,679.55	975,739.95	975,739.95	975,739.95			

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDT USED
		03/31/2022	06/30/2022	ORIGINAL	2022-23	03/31/2023	MONTH 03/31/23	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 203 - LOCAL STREET FUND								
END FUND BALANCE		874,399.74	975,739.95	975,739.95	975,739.95	1,311,301.11		

User: JOHN  
DB: Plymouth

PERIOD ENDING 03/31/2023  
% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR		% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23	INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)			
Fund 208 - RECREATION FUND									
Revenues									
Dept 021 - CULTURAL CENTER REVENUES									
208-021-650.200	ICE ARENA/RENTAL SKATES	1,504.00	1,620.00	1,500.00	1,500.00	1,472.00	222.00	98.13	
208-021-650.300	ICE ARENA/OPEN SKATING	8,036.00	9,021.00	10,000.00	10,000.00	8,881.50	1,823.00	88.82	
208-021-650.400	ICE ARENA/HOCKEY RENTALS	367,791.70	474,381.70	430,000.00	430,000.00	425,307.50	107,680.00	98.91	
208-021-650.550	ICE ARENA/DROP-IN ICE	570.00	720.00	8,000.00	8,000.00	540.00	60.00	6.75	
208-021-650.600	ICE ARENA/OTHER REVENUES	1,201.23	1,201.23	2,000.00	2,000.00	808.77	398.09	40.44	
208-021-651.300	GB/RECREATION SERVICES	1,459.00	1,879.00	28,000.00	28,000.00	1,284.36	245.00	4.59	
208-021-651.500	GB/RENTAL-CARD & MEETING ROOM	2,387.25	3,722.25	6,000.00	6,000.00	880.00	0.00	14.67	
208-021-651.600	GB/RENTAL-ARTS & CRAFTS ROOM	557.00	1,085.00	3,000.00	3,000.00	1,372.00	490.00	45.73	
208-021-651.700	GB/RENTAL-MULTI-PURPOSE ROOM	23,284.75	24,780.00	40,000.00	40,000.00	23,089.50	5,953.50	57.72	
208-021-653.300	ADVERTISING INCOME	358.00	358.00	2,000.00	2,000.00	205.00	0.00	10.25	
208-021-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	115,000.00	112,925.00	0.00	0.00	0.00	
Total Dept 021 - CULTURAL CENTER REVENUES		407,148.93	518,768.18	645,500.00	643,425.00	463,840.63	116,871.59	72.09	
Dept 022 - ADMINISTRATIVE CHARGES									
208-022-665.000	INTEREST ON INVESTMENTS	0.00	0.00	1,000.00	1,000.00	2,365.63	787.49	236.56	
208-022-675.101	CONTRIBUTION FROM GENERAL FUN	425,000.00	500,000.00	250,000.00	250,000.00	187,499.97	20,833.33	75.00	
Total Dept 022 - ADMINISTRATIVE CHARGES		425,000.00	500,000.00	251,000.00	251,000.00	189,865.60	21,620.82	75.64	
Dept 023 - PROGRAM FEES & CHARGES									
208-023-651.410	GB/SENIOR PROGRAMS-CLASSES	6,643.00	10,101.50	15,000.00	15,000.00	9,552.00	1,287.00	63.68	
208-023-652.200	YOUTH ATHLETICS	7,236.00	10,954.00	15,000.00	15,000.00	9,862.00	7,300.00	65.75	
208-023-652.300	MIRACLE LEAGUE	8,775.00	10,985.00	10,000.00	10,000.00	6,025.00	(35.00)	60.25	
208-023-653.100	CLASS & SPECIAL EVENTS	6,290.00	7,290.00	30,000.00	30,000.00	25,516.00	3,030.00	85.05	
208-023-654.000	SOCCER REVENUES-REGISTRATIONS	102,481.37	203,605.37	175,000.00	175,000.00	112,807.79	2,219.00	64.46	
208-023-655.000	LIQUOR REVENUES	4,589.50	9,411.50	5,000.00	10,000.00	14,969.00	2,418.00	149.69	
Total Dept 023 - PROGRAM FEES & CHARGES		136,014.87	252,347.37	250,000.00	255,000.00	178,731.79	16,219.00	70.09	
TOTAL REVENUES		968,163.80	1,271,115.55	1,146,500.00	1,149,425.00	832,438.02	154,711.41	72.42	
Expenditures									
Dept 290 - ADMINISTRATION									
208-290-706.000	SALARY & WAGES/ FULL TIME	153,686.61	206,241.33	271,675.00	271,675.00	198,875.01	33,413.20	73.20	
208-290-706.050	SALARY & WAGES/PART TIME	19,271.59	26,046.58	39,925.00	39,925.00	19,278.42	3,192.48	48.29	
208-290-706.100	SALARY & WAGES/SICK	151.28	10,536.08	11,475.00	11,475.00	431.58	0.00	3.76	
208-290-706.300	SALARY & WAGES/RETENTION	3,075.00	3,075.00	3,075.00	3,125.00	3,125.00	0.00	100.00	
208-290-706.600	SALARY & WAGES/VACATION PAYOF	0.00	6,372.80	10,200.00	10,200.00	2,428.00	2,428.00	23.80	
208-290-707.000	SALARY & WAGES/TEMP-SEASONAL	12,045.81	23,132.51	52,250.00	52,250.00	28,483.51	6,808.31	54.51	
208-290-709.000	SALARY & WAGES/OVERTIME	5,244.86	7,965.93	7,500.00	7,500.00	6,802.04	458.27	90.69	
208-290-721.000	FRINGE BENEFITS	73,592.23	104,340.69	163,450.00	163,450.00	92,060.17	14,126.37	56.32	
208-290-721.500	POST RETIREMENT BENEFITS	32,840.28	43,787.04	52,975.00	52,975.00	36,243.00	4,027.00	68.42	
208-290-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	200.00	200.00	0.00	0.00	0.00	
208-290-727.000	OFFICE SUPPLIES	0.00	0.00	1,000.00	1,000.00	182.78	182.78	18.28	
208-290-728.000	POSTAGE	0.00	0.00	5,000.00	5,000.00	16.67	0.00	0.33	
208-290-740.000	OPERATING SUPPLIES	17,771.49	24,088.02	22,000.00	22,000.00	19,799.19	630.67	90.00	
208-290-740.500	OPERATING SUPPLIES/ROOM RENTA	0.00	0.00	500.00	500.00	0.00	0.00	0.00	
208-290-740.600	OPERATING SUPPLIES/LINEN	3,290.06	4,317.01	3,500.00	3,500.00	2,345.72	169.17	67.02	
208-290-741.000	UNIFORMS	1,496.32	1,496.32	1,500.00	1,500.00	1,102.68	0.00	73.51	
208-290-801.000	CREDIT CARD FEES	634.00	634.00	11,000.00	11,000.00	0.00	0.00	0.00	

PERIOD ENDING 03/31/2023  
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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		
<b>Fund 208 - RECREATION FUND</b>								
<b>Expenditures</b>								
208-290-815.000	ADMINISTRATIVE SERVICES	11,280.06	15,040.08	15,040.00	15,040.00	11,618.37	1,290.93	77.25
208-290-818.000	CONTRACTUAL SERVICES	46,079.43	54,153.54	30,000.00	30,000.00	16,242.14	363.99	54.14
208-290-850.000	COMMUNICATIONS	4,949.98	7,360.93	5,000.00	5,000.00	5,463.76	529.32	109.28
208-290-860.000	TRANSPORTATION	0.00	0.00	1,000.00	1,000.00	192.44	99.56	19.24
208-290-864.000	CONFERENCES & MEETINGS	0.00	0.00	1,150.00	1,150.00	12.22	0.00	1.06
208-290-900.000	PRINTING & PUBLISHING	0.00	483.80	3,000.00	3,000.00	170.50	0.00	5.68
208-290-910.000	INSURANCE & BONDS	47,500.00	61,750.00	57,000.00	57,000.00	42,750.00	4,750.00	75.00
208-290-920.000	PUBLIC UTILITIES	154,403.66	198,886.92	145,000.00	145,000.00	127,205.15	16,727.52	87.73
208-290-921.000	REIMBURSEMENT/GEOTHERMAL PROJ	16,096.66	0.00	0.00	0.00	0.00	0.00	0.00
208-290-930.000	REPAIRS & MAINTENANCE	36,651.54	48,343.73	28,000.00	28,000.00	22,503.18	1,503.69	80.37
208-290-938.000	EQUIPMENT LEASE EXPENSE	1,292.09	1,700.42	4,600.00	4,600.00	1,345.54	136.11	29.25
208-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	14,994.00	19,992.00	22,000.00	22,000.00	13,328.00	0.00	60.58
208-290-956.000	MISCELLANEOUS	0.00	0.00	550.00	550.00	0.00	0.00	0.00
208-290-957.000	TRAINING EXPENSES	0.00	0.00	700.00	700.00	485.00	0.00	69.29
208-290-958.000	MEMBERSHIPS & DUES	1,160.00	2,260.00	1,150.00	1,150.00	350.00	0.00	30.43
208-290-965.402	CONTRIBUTION TO REC CAP IMP F	3,000.06	4,000.08	4,000.00	4,000.00	3,000.06	333.34	75.00
208-290-965.661	CONTRIBUTION TO EQ FUND	14,197.50	18,930.00	18,930.00	18,930.00	14,197.50	1,577.50	75.00
<b>Total Dept 290 - ADMINISTRATION</b>		<b>674,704.51</b>	<b>894,934.81</b>	<b>994,345.00</b>	<b>994,395.00</b>	<b>670,037.63</b>	<b>92,748.21</b>	<b>67.38</b>
<b>Dept 745 - RECREATION SERVICES</b>								
208-745-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	268.24	5,500.00	5,500.00	59.19	0.00	1.08
208-745-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	100.00	100.00	0.00	0.00	0.00
208-745-721.000	FRINGE BENEFITS	0.00	21.12	400.00	400.00	4.73	0.00	1.18
208-745-740.000	OPERATING SUPPLIES	2,622.69	2,889.74	7,650.00	7,650.00	1,337.90	0.00	17.49
208-745-818.000	CONTRACTUAL SERVICES	0.00	0.00	50.00	850.00	1,380.00	0.00	162.35
208-745-920.000	PUBLIC UTILITIES	0.00	0.00	50.00	50.00	0.00	0.00	0.00
208-745-930.000	REPAIRS & MAINTENANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
<b>Total Dept 745 - RECREATION SERVICES</b>		<b>2,622.69</b>	<b>3,179.10</b>	<b>13,850.00</b>	<b>14,650.00</b>	<b>2,781.82</b>	<b>0.00</b>	<b>18.99</b>
<b>Dept 749 - YOUTH ATHLETICS</b>								
208-749-707.000	SALARY & WAGES/TEMP-SEASONAL	372.01	660.19	1,500.00	1,500.00	169.79	0.00	11.32
208-749-721.000	FRINGE BENEFITS	36.65	65.04	150.00	150.00	16.72	0.00	11.15
208-749-740.000	OPERATING SUPPLIES	0.00	2,971.03	1,000.00	1,000.00	0.00	0.00	0.00
208-749-818.000	CONTRACTUAL SERVICES	0.00	385.00	1,000.00	1,000.00	0.00	0.00	0.00
208-749-920.000	PUBLIC UTILITIES	224.47	501.13	250.00	250.00	216.36	31.26	86.54
208-749-930.000	REPAIRS & MAINTENANCE	0.00	0.00	1,500.00	1,500.00	0.00	0.00	0.00
<b>Total Dept 749 - YOUTH ATHLETICS</b>		<b>633.13</b>	<b>4,582.39</b>	<b>5,400.00</b>	<b>5,400.00</b>	<b>402.87</b>	<b>31.26</b>	<b>7.46</b>
<b>Dept 750 - MIRACLE LEAGUE</b>								
208-750-818.000	CONTRACTUAL SERVICES	0.00	8,775.00	10,000.00	10,000.00	8,235.00	5,180.00	82.35
<b>Total Dept 750 - MIRACLE LEAGUE</b>		<b>0.00</b>	<b>8,775.00</b>	<b>10,000.00</b>	<b>10,000.00</b>	<b>8,235.00</b>	<b>5,180.00</b>	<b>82.35</b>
<b>Dept 752 - PCHA -MINI MITES EXPENDITURES</b>								
208-752-709.000	SALARY & WAGES/OVERTIME	103.91	2,517.83	0.00	100.00	107.69	21.80	107.69
208-752-721.000	FRINGE BENEFITS	20.67	809.41	0.00	25.00	20.94	3.77	83.76
<b>Total Dept 752 - PCHA -MINI MITES EXPENDITURES</b>		<b>124.58</b>	<b>3,327.24</b>	<b>0.00</b>	<b>125.00</b>	<b>128.63</b>	<b>25.57</b>	<b>102.90</b>

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH  
 PERIOD ENDING 03/31/2023  
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR		% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23	INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)			
Fund 208 - RECREATION FUND									
Expenditures									
Dept 753 - MSD SERVICES EXPENDITURES									
208-753-706.000	SALARY & WAGES/ FULL TIME	2,127.10	2,513.74	3,000.00	3,000.00	1,029.69	162.24	34.32	
208-753-706.100	SALARY & WAGES/SICK	0.00	0.00	50.00	50.00	0.00	0.00	0.00	
208-753-706.300	SALARY & WAGES/RETENTION	0.00	0.00	10.00	10.00	0.00	0.00	0.00	
208-753-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	30.00	30.00	0.00	0.00	0.00	
208-753-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	50.00	50.00	0.00	0.00	0.00	
208-753-707.000	SALARY & WAGES/TEMP-SEASONAL	456.55	478.72	450.00	450.00	167.19	17.20	37.15	
208-753-721.000	FRINGE BENEFITS	1,155.54	1,356.25	920.00	920.00	461.25	62.00	50.14	
208-753-721.500	POST RETIREMENT BENEFITS	393.03	524.04	530.00	530.00	582.75	64.75	109.95	
208-753-725.500	MEAL ALLOWANCE	0.00	120.00	0.00	0.00	0.00	0.00	0.00	
208-753-740.000	OPERATING SUPPLIES	122.58	342.46	500.00	800.00	799.83	0.00	99.98	
208-753-818.000	CONTRACTUAL SERVICES	495.28	495.28	200.00	550.00	525.72	0.00	95.59	
208-753-940.000	EQUIPMENT RENTAL - FORCE ACCT	1,431.90	1,730.44	1,000.00	1,000.00	0.00	0.00	0.00	
Total Dept 753 - MSD SERVICES EXPENDITURES		6,181.98	7,560.93	6,740.00	7,390.00	3,566.43	306.19	48.26	
Dept 754 - SOCCER									
208-754-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	628.76	1,000.00	1,000.00	0.00	0.00	0.00	
208-754-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	25.00	25.00	0.00	0.00	0.00	
208-754-721.000	FRINGE BENEFITS	0.00	61.93	25.00	25.00	0.00	0.00	0.00	
208-754-740.000	OPERATING SUPPLIES	63,257.70	73,719.41	60,000.00	60,000.00	49,200.99	7,888.93	82.00	
208-754-818.000	CONTRACTUAL SERVICES	27,993.00	34,130.00	35,000.00	35,000.00	41,176.00	11,132.00	117.65	
208-754-864.000	CONFERENCES & MEETINGS	0.00	0.00	600.00	600.00	0.00	0.00	0.00	
208-754-930.000	REPAIRS & MAINTENANCE	0.00	2,995.52	2,000.00	2,000.00	64.74	0.00	3.24	
Total Dept 754 - SOCCER		91,250.70	111,535.62	98,650.00	98,650.00	90,441.73	19,020.93	91.68	
Dept 755 - LIQUOR									
208-755-740.000	OPERATING SUPPLIES	17.98	17.98	540.00	540.00	514.35	0.00	95.25	
208-755-740.300	OPERATING SUPPLIES/LIQUOR	1,488.18	4,725.49	2,000.00	3,300.00	4,928.75	825.00	149.36	
208-755-818.000	CONTRACTUAL SERVICES	120.00	240.00	1,000.00	1,000.00	140.00	0.00	14.00	
Total Dept 755 - LIQUOR		1,626.16	4,983.47	3,540.00	4,840.00	5,583.10	825.00	115.35	
Dept 757 - CLASSES & SPECIAL EVENTS									
208-757-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00	
208-757-710.000	SALARY & WAGES/CONTRACTUAL	0.00	0.00	200.00	200.00	0.00	0.00	0.00	
208-757-721.000	FRINGE BENEFITS	0.00	0.00	50.00	50.00	0.00	0.00	0.00	
208-757-740.000	OPERATING SUPPLIES	952.04	1,252.04	1,500.00	1,500.00	1,832.25	369.09	122.15	
208-757-818.000	CONTRACTUAL SERVICES	382.84	382.84	5,800.00	5,800.00	5,103.50	756.00	87.99	
208-757-875.000	PROGRAM ADVERTISING	0.00	0.00	200.00	200.00	0.00	0.00	0.00	
Total Dept 757 - CLASSES & SPECIAL EVENTS		1,334.88	1,634.88	7,950.00	7,950.00	6,935.75	1,125.09	87.24	
Dept 758 - THERAPEUTIC PROGRAM									
208-758-818.000	CONTRACTUAL SERVICES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00	
Total Dept 758 - THERAPEUTIC PROGRAM		0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00	
Dept 760 - SENIOR PROGRAMS - CLASSES									
208-760-707.000	SALARY & WAGES/TEMP-SEASONAL	2,285.45	3,263.08	4,000.00	4,000.00	2,370.69	421.08	59.27	

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

PERIOD ENDING 03/31/2023

% Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BGD USED
		03/31/2022	06/30/2022	ORIGINAL	2022-23	03/31/2023	MONTH 03/31/23	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 208 - RECREATION FUND								
Expenditures								
208-760-721.000	FRINGE BENEFITS	225.10	321.38	325.00	325.00	233.54	41.49	71.86
208-760-740.000	OPERATING SUPPLIES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
208-760-818.000	CONTRACTUAL SERVICES	0.00	0.00	200.00	200.00	0.00	0.00	0.00
Total Dept 760 - SENIOR PROGRAMS - CLASSES		2,510.55	3,584.46	5,025.00	5,025.00	2,604.23	462.57	51.83
TOTAL EXPENDITURES		780,989.18	1,044,097.90	1,146,500.00	1,149,425.00	790,717.19	119,724.82	68.79
Fund 208 - RECREATION FUND:								
TOTAL REVENUES		968,163.80	1,271,115.55	1,146,500.00	1,149,425.00	832,438.02	154,711.41	72.42
TOTAL EXPENDITURES		780,989.18	1,044,097.90	1,146,500.00	1,149,425.00	790,717.19	119,724.82	68.79
NET OF REVENUES & EXPENDITURES		187,174.62	227,017.65	0.00	0.00	41,720.83	34,986.59	100.00
BEG. FUND BALANCE		13,860.86	13,860.86	240,878.51	240,878.51	240,878.51		
END FUND BALANCE		201,035.48	240,878.51	240,878.51	240,878.51	282,599.34		

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

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		03/31/2022	06/30/2022	ORIGINAL	2022-23	03/31/2023	MONTH 03/31/23	INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)			
Fund 226 - WASTE AND RECYCLING FUND									
Revenues									
Dept 000 - GENERAL REVENUES									
226-000-403.000	CURRENT PROPERTY TAX/REAL	1,054,976.34	1,070,342.77	1,124,210.00	1,124,210.00	1,114,744.47			
226-000-408.000	PRIOR YEAR TAX REFUNDS	0.00	0.00	(3,370.00)	(3,370.00)	0.00	3,845.00		99.16
226-000-445.000	PENALTIES & INTEREST	2,125.55	3,249.62	8,990.00	8,990.00	0.00	0.00		0.00
226-000-573.000	LOCAL COMMUNITY STABILIZATION	24,607.73	63,177.95	18,800.00	26,300.00	26,285.45	0.00		99.94
226-000-635.000	SOLID WASTE DISPOSAL FEES	295,917.50	389,419.21	405,000.00	405,000.00	299,645.96	32,205.50		73.99
226-000-635.500	SOLID WASTE OPT-IN FEES	0.00	0.00	250.00	250.00	0.00	0.00		0.00
226-000-635.900	SOLID WASTE PENALTIES & INT	7,198.62	8,941.06	9,800.00	9,800.00	6,710.04	937.14		68.47
226-000-636.000	BAG/TAG SALES	3,023.00	3,926.00	5,000.00	5,000.00	3,363.00	180.00		67.26
226-000-637.000	SPECIAL REFUSE	4,676.00	5,590.00	5,000.00	5,000.00	4,816.00	326.00		96.32
226-000-638.000	TRANSFER STATION	7,685.00	10,180.00	6,500.00	6,500.00	7,610.00	856.00		117.08
226-000-639.000	RECYCLE BINS	0.00	5.00	500.00	500.00	10.00	0.00		2.00
226-000-665.000	INTEREST ON INVESTMENTS	0.00	607.49	6,550.00	6,550.00	750.90	0.00		11.46
226-000-675.101	CONTRIBUTION FROM GENERAL FUN	10,340.00	10,340.00	9,048.00	9,048.00	9,047.50	0.00		99.99
226-000-680.000	OTHER INCOME	0.00	0.00	2,000.00	2,000.00	0.00	0.00		0.00
226-000-680.100	MISC/TREES	730.00	1,030.00	0.00	875.00	850.00	125.00		97.14
226-000-680.226	TREE ORDINANCE - REPLACEMENT	7,600.00	8,300.00	0.00	10,350.00	10,150.00	0.00		98.07
226-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	61,137.00	123,030.00	0.00	0.00		0.00
Total Dept 000 - GENERAL REVENUES		1,418,879.74	1,575,109.10	1,659,415.00	1,740,033.00	1,483,983.32	38,474.64		85.28
TOTAL REVENUES		1,418,879.74	1,575,109.10	1,659,415.00	1,740,033.00	1,483,983.32	38,474.64		85.28
Expenditures									
Dept 521 - RECYCLING									
226-521-706.000	SALARY & WAGES/ FULL TIME	120,047.88	162,946.92	181,225.00	181,225.00	125,564.78	20,557.81		69.29
226-521-706.050	SALARY & WAGES/PART TIME	0.00	0.00	18,250.00	18,250.00	0.00	0.00		0.00
226-521-706.100	SALARY & WAGES/SICK	1,294.99	6,178.51	6,975.00	6,975.00	1,295.00	0.00		18.57
226-521-706.150	SALARY & WAGES/IN-LIEU HEALTH	0.00	0.00	590.00	590.00	0.00	0.00		0.00
226-521-706.300	SALARY & WAGES/RETENTION	688.77	736.17	1,500.00	1,500.00	856.24	0.00		57.08
226-521-706.350	SALARY & WAGES/PAGER PAY	537.52	537.52	2,700.00	2,700.00	600.01	0.00		22.22
226-521-706.550	SALARY & WAGES/WATER LICENSE	0.00	0.00	350.00	350.00	0.00	0.00		0.00
226-521-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	6,975.00	6,975.00	0.00	0.00		0.00
226-521-707.000	SALARY & WAGES/TEMP-SEASONAL	14,255.71	15,285.35	8,250.00	8,250.00	7,756.01	797.69		94.01
226-521-709.000	SALARY & WAGES/OVERTIME	17,886.22	20,040.49	17,600.00	17,600.00	28,413.53	8,453.89		161.44
226-521-721.000	FRINGE BENEFITS	59,971.79	81,087.22	106,500.00	106,500.00	61,448.91	9,326.61		57.70
226-521-721.500	POST RETIREMENT BENEFITS	14,693.31	19,591.08	72,950.00	72,950.00	52,153.47	5,794.83		71.49
226-521-725.000	MEAL ALLOWANCE	394.08	442.08	750.00	750.00	656.00	336.00		87.47
226-521-728.000	POSTAGE	1,875.00	2,004.00	2,500.00	2,500.00	1,100.00	0.00		44.00
226-521-740.000	OPERATING SUPPLIES	29,425.40	51,509.91	22,000.00	22,000.00	1,408.29	1,442.00		6.40
226-521-740.800	OPERATING SUPPLIES/BAGS & TAG	0.00	0.00	0.00	350.00	305.00	0.00		87.14
226-521-740.801	OPERATING SUPPLIES/BAGS-OTHER	0.00	0.00	3,000.00	3,000.00	0.00	0.00		0.00
226-521-815.000	ADMINISTRATIVE SERVICES	134,415.00	179,220.00	185,000.00	185,000.00	138,750.03	15,416.67		75.00
226-521-818.000	CONTRACTUAL SERVICES	33,154.72	107,864.60	112,500.00	112,500.00	138,017.80	12,217.19		122.68
226-521-818.801	CONT SRVC/RESIDENTS	313,434.33	510,991.58	485,000.00	485,000.00	278,975.36	40,076.46		57.52
226-521-818.802	CONT SRVC/RECYCLING	90,996.66	103,139.31	128,000.00	128,000.00	0.00	0.00		0.00
226-521-818.803	CONT SRVC/LEAF COLLECTION	31,209.40	31,209.40	50,000.00	50,000.00	84,309.00	0.00		168.62
226-521-818.804	CONT SRVC/TRANSFER STATION	14,654.44	25,691.44	20,000.00	20,000.00	16,526.85	2,345.50		82.63
226-521-818.805	CONT SRVC/HAZARDOUS WASTE	0.00	0.00	12,000.00	12,000.00	0.00	0.00		0.00
226-521-818.900	CONT SRVC/BANK ANALYSIS FEES	1,283.17	1,283.17	0.00	0.00	0.00	0.00		0.00
226-521-850.000	COMMUNICATIONS	2,139.56	2,855.08	5,000.00	5,000.00	2,248.16	219.53		44.96
226-521-900.000	PRINTING & PUBLISHING	5,594.00	10,490.00	3,000.00	3,000.00	1,914.00	0.00		63.80
226-521-910.000	INSURANCE & BONDS	4,750.00	6,175.00	5,800.00	5,800.00	4,349.97	483.33		75.00
226-521-930.000	REPAIRS & MAINTENANCE	475.92	21,200.91	0.00	750.00	648.75	0.00		86.50

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022 NORM (ABNORM)	06/30/2022 NORM (ABNORM)	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023 NORM (ABNORM)	MONTH 03/31/23 INCR (DECR)	
Fund 226 - WASTE AND RECYCLING FUND								
Expenditures								
226-521-940.000	EQUIPMENT RENTAL - FORCE ACCT	96,792.68	97,980.24	165,000.00	165,000.00	10,303.23	0.00	6.24
226-521-940.100	EQUIPMENT RENTAL / SUPPLEMENT	4,500.00	6,000.00	6,000.00	115,518.00	114,018.00	110,018.00	98.70
226-521-957.000	TRAINING EXPENSES	314.00	314.00	0.00	0.00	280.00	0.00	100.00
226-521-977.000	CAP OUTLAY/EQUIPMENT	0.00	0.00	30,000.00	0.00	0.00	0.00	0.00
Total Dept 521 - RECYCLING		994,784.55	1,464,773.98	1,659,415.00	1,740,033.00	1,071,898.39	227,485.51	61.60
TOTAL EXPENDITURES		994,784.55	1,464,773.98	1,659,415.00	1,740,033.00	1,071,898.39	227,485.51	61.60
Fund 226 - WASTE AND RECYCLING FUND:								
TOTAL REVENUES		1,418,879.74	1,575,109.10	1,659,415.00	1,740,033.00	1,483,983.32	38,474.64	85.28
TOTAL EXPENDITURES		994,784.55	1,464,773.98	1,659,415.00	1,740,033.00	1,071,898.39	227,485.51	61.60
NET OF REVENUES & EXPENDITURES		424,095.19	110,335.12	0.00	0.00	412,084.93	(189,010.87)	100.00
BEG. FUND BALANCE		1,278,121.72	1,278,121.72	1,388,456.84	1,388,456.84	1,388,456.84		
END FUND BALANCE		1,702,216.91	1,388,456.84	1,388,456.84	1,388,456.84	1,800,541.77		

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BGD USED
		03/31/2022	06/30/2022	ORIGINAL	2022-23	03/31/2023	MONTH 03/31/23	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD								
Revenues								
Dept 000 - GENERAL REVENUES								
248-000-403.000	CURRENT PROPERTY TAX/REAL	1,099,264.98	1,099,264.98	1,130,610.00	1,130,610.00	1,146,945.78	0.00	101.44
248-000-405.000	TAXES RECOVERED BY COUNTY	0.00	0.00	(3,000.00)	(3,000.00)	0.00	0.00	0.00
248-000-573.000	LOCAL COMMUNITY STABILIZATION	8,813.64	15,328.95	7,500.00	7,500.00	33,896.47	0.00	451.95
248-000-620.000	CONCERT REVENUES	42,350.00	63,524.00	75,000.00	75,000.00	117,776.00	41,000.00	157.03
248-000-621.000	BENCH SALE REVENUES	1,000.00	1,000.00	0.00	5,000.00	6,000.00	0.00	120.00
248-000-665.000	INTEREST ON INVESTMENTS	0.00	972.45	50.00	1,050.00	2,113.28	0.00	201.26
248-000-675.095	CONTRIBUTIONS FOR LIGHT DECOR	1,050.00	1,050.00	1,500.00	1,500.00	0.00	0.00	0.00
248-000-679.000	ADVERTISING REVENUE	2,300.00	3,791.50	0.00	0.00	(100.00)	0.00	100.00
248-000-680.000	OTHER INCOME	0.00	0.00	0.00	2,200.00	2,200.00	0.00	100.00
248-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	0.00	48,245.00	0.00	0.00	0.00
Total Dept 000 - GENERAL REVENUES		1,154,778.62	1,184,931.88	1,211,660.00	1,268,105.00	1,308,831.53	41,000.00	103.21
TOTAL REVENUES		1,154,778.62	1,184,931.88	1,211,660.00	1,268,105.00	1,308,831.53	41,000.00	103.21
Expenditures								
Dept 290 - ADMINISTRATION								
248-290-706.000	SALARY & WAGES/ FULL TIME	92,071.68	117,891.56	123,950.00	123,950.00	53,521.35	10,196.74	43.18
248-290-706.050	SALARY & WAGES/PART TIME	0.00	0.00	0.00	5,000.00	14,222.88	3,178.98	284.46
248-290-706.100	SALARY & WAGES/SICK	0.00	265.92	5,225.00	5,225.00	0.00	0.00	0.00
248-290-706.300	SALARY & WAGES/RETENTION	600.00	600.00	650.00	650.00	0.00	0.00	0.00
248-290-706.600	SALARY & WAGES/VACATION PAYOF	0.00	4,627.01	3,275.00	3,275.00	0.00	0.00	0.00
248-290-707.000	SALARY & WAGES/TEMP-SEASONAL	0.00	1,660.16	0.00	5,000.00	4,666.50	0.00	93.33
248-290-709.000	SALARY & WAGES/OVERTIME	3,321.44	3,697.50	3,000.00	3,000.00	0.00	0.00	0.00
248-290-721.000	FRINGE BENEFITS	39,848.74	53,736.40	63,600.00	63,600.00	30,215.40	4,866.83	47.51
248-290-721.500	POST RETIREMENT BENEFITS	18,690.03	24,920.04	29,425.00	29,425.00	12,983.31	1,442.59	44.12
248-290-727.000	OFFICE SUPPLIES	110.97	254.98	500.00	500.00	236.06	0.00	47.21
248-290-728.000	POSTAGE	11.60	32.94	200.00	200.00	28.73	0.00	14.37
248-290-740.000	OPERATING SUPPLIES	414.43	1,395.58	1,200.00	1,200.00	1,854.45	0.00	154.54
248-290-815.000	ADMINISTRATIVE SERVICES	47,475.00	63,300.00	65,200.00	65,200.00	48,899.97	5,433.33	75.00
248-290-818.000	CONTRACTUAL SERVICES	9,103.52	11,525.31	14,000.00	14,000.00	11,407.05	1,276.53	81.48
248-290-850.000	COMMUNICATIONS	2,360.38	3,490.11	3,000.00	3,000.00	2,872.27	310.25	95.74
248-290-860.000	TRANSPORTATION	121.80	121.80	1,000.00	1,000.00	420.13	193.88	42.01
248-290-864.000	CONFERENCES & MEETINGS	115.00	225.00	2,000.00	2,000.00	1,070.48	0.00	53.52
248-290-865.000	PUBLIC RELATIONS EXPENSE	40.00	40.00	300.00	300.00	0.00	0.00	0.00
248-290-900.000	PRINTING & PUBLISHING	0.00	0.00	300.00	300.00	251.76	0.00	83.92
248-290-920.000	PUBLIC UTILITIES	1,628.42	2,375.92	2,580.00	2,580.00	1,965.34	308.20	76.18
248-290-925.000	SUBSCRIPTIONS & PUBLICATIONS	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-290-930.000	REPAIRS & MAINTENANCE	0.00	62.54	2,000.00	2,000.00	985.00	0.00	49.25
248-290-938.000	EQUIPMENT LEASE EXPENSE	0.00	0.00	1,200.00	1,200.00	55.63	0.00	4.64
248-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	450.00	600.00	500.00	500.00	400.00	0.00	80.00
248-290-942.000	OFFICE RENT	15,850.00	19,050.00	19,920.00	19,920.00	16,350.00	1,650.00	82.08
248-290-957.000	TRAINING EXPENSES	200.00	250.00	1,000.00	1,000.00	138.40	0.00	13.84
248-290-958.000	MEMBERSHIPS & DUES	840.00	840.00	2,000.00	2,000.00	400.00	0.00	20.00
248-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	114,945.00	0.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		233,253.01	310,962.77	461,070.00	356,125.00	202,944.71	28,857.33	56.99
Dept 301 - POLICE DEPARTMENT								
248-301-706.000	SALARY & WAGES/ FULL TIME	13,733.08	15,369.24	21,275.00	21,275.00	14,773.55	2,597.94	69.44
248-301-706.200	SALARY & WAGES/HOLIDAY PAY	889.92	889.92	935.00	935.00	925.92	0.00	99.03
248-301-706.300	SALARY & WAGES/RETENTION	75.00	75.00	80.00	80.00	87.51	0.00	109.39
248-301-706.400	SALARY & WAGES/UNIFORM ALLOW	60.41	60.41	225.00	225.00	0.00	0.00	0.00

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022 NORM (ABNORM)	06/30/2022 NORM (ABNORM)	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023 NORM (ABNORM)	MONTH 03/31/23 INCR (DECR)	
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD								
Expenditures								
248-301-709.000	SALARY & WAGES/OVERTIME	0.00	0.00	1,825.00	1,825.00	456.00	0.00	24.99
248-301-721.000	FRINGE BENEFITS	6,559.94	7,397.92	10,650.00	10,650.00	6,893.42	1,034.62	64.73
Total Dept 301 - POLICE DEPARTMENT		21,318.35	23,792.49	34,990.00	34,990.00	23,136.40	3,632.56	66.12
Dept 443 - PARKING								
248-443-815.000	ADMINISTRATIVE SERVICES	29,940.03	39,920.04	41,120.00	41,120.00	30,840.03	3,426.67	75.00
248-443-818.000	CONTRACTUAL SERVICES	10,418.00	10,867.00	13,000.00	13,000.00	5,401.25	911.25	41.55
Total Dept 443 - PARKING		40,358.03	50,787.04	54,120.00	54,120.00	36,241.28	4,337.92	66.96
Dept 445 - SAXTON PARKING FACILITY								
248-445-818.000	CONTRACTUAL SERVICES	4,925.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Dept 445 - SAXTON PARKING FACILITY		4,925.00	0.00	0.00	0.00	0.00	0.00	0.00
Dept 811 - MARKETING								
248-811-727.000	OFFICE SUPPLIES	85.10	85.10	1,000.00	1,000.00	0.00	0.00	0.00
248-811-728.000	POSTAGE	178.85	178.85	200.00	200.00	0.00	0.00	0.00
248-811-740.000	OPERATING SUPPLIES	856.14	906.14	1,500.00	1,500.00	648.25	0.00	43.22
248-811-794.000	CONCERT EXPENSES	31,603.65	63,523.37	75,000.00	75,000.00	36,647.65	0.00	48.86
248-811-818.000	CONTRACTUAL SERVICES	10,412.46	10,512.46	16,000.00	16,000.00	7,113.07	80.50	44.46
248-811-900.000	PRINTING & PUBLISHING	5,116.30	5,674.40	7,000.00	7,000.00	264.70	0.00	3.78
Total Dept 811 - MARKETING		48,252.50	80,880.32	100,700.00	100,700.00	44,673.67	80.50	44.36
Dept 820 - INFRASTRUCTURE MAINTENANCE								
248-820-707.000	SALARY & WAGES/TEMP-SEASONAL	2,708.38	2,708.38	6,000.00	6,000.00	128.00	0.00	2.13
248-820-721.000	FRINGE BENEFITS	207.20	207.20	500.00	500.00	9.80	0.00	1.96
248-820-740.000	OPERATING SUPPLIES	0.00	0.00	100.00	100.00	0.00	0.00	0.00
248-820-815.000	ADMINISTRATIVE SERVICES	103,965.03	138,620.04	142,780.00	142,780.00	107,084.97	11,898.33	75.00
248-820-818.000	CONTRACTUAL SERVICES	37,950.35	56,869.14	76,800.00	76,800.00	65,354.93	60.00	85.10
248-820-931.000	REPAIRS & MAINT/SUMMER	3,557.00	18,255.65	18,540.00	18,540.00	475.00	0.00	2.56
248-820-932.000	REPAIRS & MAINT/WINTER	28,914.91	33,889.91	42,500.00	42,500.00	21,809.00	12,910.00	51.32
248-820-933.000	HOLIDAY LIGHTS MAINTENANCE	24,100.00	24,100.00	25,000.00	25,000.00	10,050.00	0.00	40.20
Total Dept 820 - INFRASTRUCTURE MAINTENANCE		201,402.87	274,650.32	312,220.00	312,220.00	204,911.70	24,868.33	65.63
Dept 965 - CONTRIBUTIONS								
248-965-965.315	CONTRIB TO 2015 LTGO CAP IMPD	0.00	223,560.00	223,560.00	223,560.00	220,610.00	0.00	98.68
248-965-965.394	CONTRIBUTION TO DDA DEBT FUND	0.00	0.00	25,000.00	0.00	0.00	0.00	0.00
248-965-965.405	CONTRIBUTION TO DDA/CAP IMP F	18,750.06	301,500.08	0.00	186,390.00	18,749.97	2,083.33	10.06
Total Dept 965 - CONTRIBUTIONS		18,750.06	525,060.08	248,560.00	409,950.00	239,359.97	2,083.33	58.39
TOTAL EXPENDITURES		568,259.82	1,266,133.02	1,211,660.00	1,268,105.00	751,267.73	63,859.97	59.24

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL	2022-23	03/31/2023	MONTH 03/31/23	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD								
Fund 248 - DOWNTOWN DEV AUTH/OPERATING FD:								
TOTAL REVENUES		1,154,778.62	1,184,931.88	1,211,660.00	1,268,105.00	1,308,831.53	41,000.00	103.21
TOTAL EXPENDITURES		568,259.82	1,266,133.02	1,211,660.00	1,268,105.00	751,267.73	63,859.97	59.24
NET OF REVENUES & EXPENDITURES		586,518.80	(81,201.14)	0.00	0.00	557,563.80	(22,859.97)	100.00
BEG. FUND BALANCE		519,144.41	519,144.41	437,943.27	437,943.27	437,943.27		
END FUND BALANCE		1,105,663.21	437,943.27	437,943.27	437,943.27	995,507.07		

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR		% BGDG USED
		03/31/2022	06/30/2022	ORIGINAL	2022-23	03/31/2023	MONTH 03/31/23	INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)			
Fund 249 - BUILDING FUND									
Revenues									
Dept 000 - GENERAL REVENUES									
249-000-470.000	SITE PLAN REVIEW FEES	15,470.00	19,210.00	7,500.00	8,950.00	12,450.00	1,775.00		139.11
249-000-471.000	ZONING BOARD FILING FEES	2,500.00	4,000.00	4,000.00	4,000.00	3,750.00	850.00		93.75
249-000-475.000	MEETING REVIEW FEES	2,925.00	2,925.00	1,300.00	1,350.00	1,700.00	350.00		125.93
249-000-478.000	PERMITS/BUILDING	247,148.50	319,317.50	403,000.00	403,000.00	334,630.35	30,575.00		83.03
249-000-479.000	PERMITS/ELECTRICAL	33,766.00	41,746.00	55,300.00	55,300.00	30,259.00	3,555.00		54.72
249-000-480.000	PERMITS/MECHANICAL	33,660.00	44,797.00	45,500.00	45,500.00	30,100.00	2,165.00		66.15
249-000-481.000	PERMITS/PLUMBING	25,830.00	31,182.00	33,300.00	33,300.00	18,824.00	1,135.00		56.53
249-000-481.500	SITE PLAN COMPLIANCE-ADMIN RE	0.00	0.00	2,000.00	2,000.00	0.00	0.00		0.00
249-000-482.000	SIDEWALK CAFE PERMITS	625.00	11,159.00	8,500.00	8,500.00	0.00	0.00		0.00
249-000-485.000	HOUSING INSPECTION FEES	0.00	100.00	10,000.00	10,000.00	55.00	0.00		0.55
249-000-490.000	REGISTRATIONS/BUILDING	2,075.00	2,975.00	2,500.00	2,500.00	2,150.00	250.00		86.00
249-000-491.000	REGISTRATIONS/ELECTRICAL	1,180.00	1,780.00	1,200.00	1,200.00	1,140.00	220.00		95.00
249-000-492.000	REGISTRATIONS/MECHANICAL	540.00	660.00	1,000.00	1,000.00	1,020.00	90.00		102.00
249-000-493.000	REGISTRATIONS/PLUMBING	300.00	555.00	750.00	750.00	525.00	30.00		70.00
249-000-500.000	LOT SPLIT FEES	0.00	0.00	600.00	600.00	0.00	0.00		0.00
249-000-627.750	W/S TAP ADMINISTRATION FEE	20,432.00	61,169.87	35,000.00	35,000.00	0.00	0.00		0.00
249-000-659.000	ORDINANCE VIOLATIONS/CITATION	2,306.25	543.65	2,000.00	2,000.00	290.50	0.00		14.53
249-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00	3,500.00	3,500.00	2,795.72	787.49		79.88
249-000-675.101	CONTRIBUTION FROM GENERAL FUN	0.00	50,000.00	0.00	0.00	0.00	0.00		0.00
249-000-680.000	OTHER INCOME	250.00	250.00	0.00	0.00	0.00	0.00		0.00
249-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	6,000.00	6,105.00	0.00	0.00		0.00
Total Dept 000 - GENERAL REVENUES		389,007.75	592,370.02	622,950.00	624,555.00	439,689.57	41,782.49		70.40
TOTAL REVENUES		389,007.75	592,370.02	622,950.00	624,555.00	439,689.57	41,782.49		70.40
Expenditures									
Dept 371 - ENGINEERING/INSPECTIONS									
249-371-706.000	SALARY & WAGES/ FULL TIME	150,855.47	211,074.26	202,750.00	202,750.00	156,064.28	23,360.59		76.97
249-371-706.050	SALARY & WAGES/PART TIME	8,874.59	11,858.50	13,600.00	13,600.00	15,620.05	3,026.42		114.85
249-371-706.100	SALARY & WAGES/SICK	0.00	3,876.99	9,300.00	9,300.00	0.00	0.00		0.00
249-371-706.300	SALARY & WAGES/RETENTION	2,525.00	2,525.00	2,525.00	2,875.00	3,025.00	0.00		105.22
249-371-706.600	SALARY & WAGES/VACATION PAYOF	0.00	3,637.60	6,300.00	6,300.00	0.00	0.00		0.00
249-371-707.000	SALARY & WAGES/TEMP-SEASONAL	22,988.42	26,771.35	40,000.00	40,000.00	17,670.49	1,864.87		44.18
249-371-721.000	FRINGE BENEFITS	84,297.39	107,450.00	100,650.00	100,650.00	81,446.90	10,196.73		80.92
249-371-721.500	POST RETIREMENT BENEFITS	26,353.62	35,138.16	43,425.00	43,425.00	29,987.19	3,331.91		69.06
249-371-727.000	OFFICE SUPPLIES	103.84	103.84	0.00	50.00	113.62	0.00		227.24
249-371-728.000	POSTAGE	49.50	49.50	100.00	100.00	127.72	0.00		127.72
249-371-740.000	OPERATING SUPPLIES	812.81	877.80	1,250.00	1,250.00	386.58	0.00		30.93
249-371-815.000	ADMINISTRATIVE SERVICES	35,250.03	33,211.57	47,000.00	47,000.00	35,250.03	3,916.67		75.00
249-371-818.000	CONTRACTUAL SERVICES	113,024.21	171,412.46	140,000.00	140,000.00	129,314.69	11,164.25		92.37
249-371-818.430	CONT SVCS/SNOW REMOVAL	435.90	435.90	500.00	500.00	0.00	0.00		0.00
249-371-818.435	CONT SVCS/WEED MOWING	313.95	313.95	500.00	500.00	190.50	0.00		38.10
249-371-850.000	COMMUNICATIONS	2,103.81	3,883.71	3,250.00	3,250.00	1,906.87	180.44		58.67
249-371-860.000	TRANSPORTATION	0.00	94.80	500.00	500.00	588.57	79.91		117.71
249-371-864.000	CONFERENCES & MEETINGS	1,448.90	1,899.10	1,100.00	2,000.00	1,902.23	0.00		95.11
249-371-900.000	PRINTING & PUBLISHING	1,070.62	1,731.70	1,000.00	1,000.00	1,167.71	0.00		116.77
249-371-930.000	REPAIRS & MAINTENANCE	0.00	0.00	500.00	500.00	0.00	0.00		0.00
249-371-938.000	EQUIPMENT LEASE EXPENSE	1,284.47	1,690.25	1,300.00	1,300.00	1,337.89	135.26		102.91
249-371-940.000	EQUIPMENT RENTAL - FORCE ACCT	4,500.00	6,000.00	6,000.00	6,000.00	4,000.00	0.00		66.67
249-371-957.000	TRAINING EXPENSES	350.00	1,184.40	500.00	500.00	386.75	0.00		77.35
249-371-958.000	MEMBERSHIPS & DUES	743.00	1,048.00	900.00	1,205.00	1,359.00	330.00		112.78

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
Fund 249 - BUILDING FUND								
Expenditures								
Total Dept 371 - ENGINEERING/INSPECTIONS		457,385.53	626,268.84	622,950.00	624,555.00	481,846.07	57,587.05	77.15
TOTAL EXPENDITURES		<u>457,385.53</u>	<u>626,268.84</u>	<u>622,950.00</u>	<u>624,555.00</u>	<u>481,846.07</u>	<u>57,587.05</u>	<u>77.15</u>
Fund 249 - BUILDING FUND:								
TOTAL REVENUES		389,007.75	592,370.02	622,950.00	624,555.00	439,689.57	41,782.49	70.40
TOTAL EXPENDITURES		457,385.53	626,268.84	622,950.00	624,555.00	481,846.07	57,587.05	77.15
NET OF REVENUES & EXPENDITURES		(68,377.78)	(33,898.82)	0.00	0.00	(42,156.50)	(15,804.56)	100.00
BEG. FUND BALANCE		33,898.82	33,898.82					
END FUND BALANCE		(34,478.96)				(42,156.50)		

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BGDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		
Fund 252 - NEIGHBORHOOD SERVICES FUND								
Revenues								
Dept 000 - GENERAL REVENUES								
252-000-532.000	FEDERAL GRANTS - CDBG	0.00	0.00	10,730.00	10,730.00	0.00	0.00	0.00
252-000-536.000	OTHER GRANTS - SMART FUNDS	35,586.00	35,586.00	8,960.00	8,960.00	0.00	0.00	0.00
252-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00	30.00	30.00	0.00	0.00	0.00
252-000-675.101	CONTRIBUTION FROM GENERAL FUN	54,757.53	73,010.04	73,010.00	73,010.00	54,757.53	6,084.17	75.00
Total Dept 000 - GENERAL REVENUES		90,343.53	108,596.04	92,730.00	92,730.00	54,757.53	6,084.17	59.05
TOTAL REVENUES		90,343.53	108,596.04	92,730.00	92,730.00	54,757.53	6,084.17	59.05
Expenditures								
Dept 290 - ADMINISTRATION								
252-290-818.000	CONTRACTUAL SERVICES	0.00	0.00	500.00	500.00	0.00	0.00	0.00
252-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	3,680.00	3,680.00	0.00	0.00	0.00
Total Dept 290 - ADMINISTRATION		0.00	0.00	4,180.00	4,180.00	0.00	0.00	0.00
Dept 488 - OLD VILLAGE COMMUNITY CENTER								
252-488-920.000	PUBLIC UTILITIES	1,625.62	2,273.96	2,000.00	2,000.00	1,780.69	482.33	89.03
Total Dept 488 - OLD VILLAGE COMMUNITY CENTER		1,625.62	2,273.96	2,000.00	2,000.00	1,780.69	482.33	89.03
Dept 701 - SENIOR TRANSPORTATION								
252-701-707.000	SALARY & WAGES/TEMP-SEASONAL	164.80	164.80	0.00	0.00	0.00	0.00	0.00
252-701-721.000	FRINGE BENEFITS	42.03	42.03	0.00	0.00	0.00	0.00	0.00
252-701-727.000	OFFICE SUPPLIES	0.00	0.00	50.00	50.00	0.00	0.00	0.00
252-701-728.000	POSTAGE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
252-701-740.000	OPERATING SUPPLIES	0.00	0.00	200.00	200.00	0.00	0.00	0.00
252-701-850.000	COMMUNICATIONS	381.90	508.92	1,200.00	1,200.00	424.79	42.50	35.40
252-701-965.800	CONTRIBUTION TO OTHER AGENCIE	55,748.36	95,427.33	85,000.00	85,000.00	39,754.58	6,562.60	46.77
Total Dept 701 - SENIOR TRANSPORTATION		56,337.09	96,143.08	86,550.00	86,550.00	40,179.37	6,605.10	46.42
TOTAL EXPENDITURES		57,962.71	98,417.04	92,730.00	92,730.00	41,960.06	7,087.43	45.25
Fund 252 - NEIGHBORHOOD SERVICES FUND:								
TOTAL REVENUES		90,343.53	108,596.04	92,730.00	92,730.00	54,757.53	6,084.17	59.05
TOTAL EXPENDITURES		57,962.71	98,417.04	92,730.00	92,730.00	41,960.06	7,087.43	45.25
NET OF REVENUES & EXPENDITURES		32,380.82	10,179.00	0.00	0.00	12,797.47	(1,003.26)	100.00
BEG. FUND BALANCE		51,569.68	51,569.68	61,748.68	61,748.68	61,748.68		
END FUND BALANCE		83,950.50	61,748.68	61,748.68	61,748.68	74,546.15		

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR		% BGD USED
		03/31/2022	06/30/2022	ORIGINAL	2022-23	03/31/2023	MONTH 03/31/23	INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)			
Fund 592 - WATER SEWER FUND									
Revenues									
Dept 000 - GENERAL REVENUES									
592-000-627.000	METERED SALES	1,567,059.74	2,007,836.70	2,060,000.00	2,060,000.00	1,675,142.84	134,125.84	81.32	
592-000-627.100	FIRE PROTECTION/STANDY-BY	0.00	0.00	200.00	200.00	0.00	0.00	0.00	
592-000-627.200	MISC/TURNS ONS-REPAIRS	(745.56)	(1,308.00)	1,000.00	1,000.00	(1,004.67)	(582.11)	(100.47)	
592-000-627.300	MISC/SEWER TV INSPECTION FEES	0.00	0.00	500.00	500.00	0.00	0.00	0.00	
592-000-627.500	WATER/SEWER TAP &CONNECT FEES	183,798.00	164,130.13	300,000.00	300,000.00	11,185.00	580.00	3.73	
592-000-627.900	WATER PENALTY & INTEREST	27,716.10	33,395.96	33,930.00	33,930.00	26,609.42	3,004.02	78.42	
592-000-629.000	SEWER SERVICE	1,781,665.33	2,267,476.46	2,291,750.00	2,291,750.00	1,894,165.43	147,475.76	82.65	
592-000-629.200	IWC SURCHARGE	35,093.61	46,189.20	50,000.00	50,000.00	34,975.63	3,870.08	69.95	
592-000-629.900	SEWER PENALTY & INTEREST	31,768.13	36,828.34	41,840.00	41,840.00	30,885.75	3,346.25	73.82	
592-000-630.000	OVERHEAD ON WORK ORDERS	0.00	0.00	1,000.00	1,000.00	(957.52)	0.00	(95.75)	
592-000-665.000	INTEREST ON INVESTMENTS	7,350.84	13,756.89	60,000.00	60,000.00	29,535.11	5,000.00	49.23	
592-000-665.560	INTEREST ON INVEST/WS CAP IMP	0.00	0.00	50.00	50.00	0.00	0.00	0.00	
592-000-680.000	OTHER INCOME	306.60	306.60	10,000.00	10,000.00	0.00	0.00	0.00	
592-000-683.000	GAIN/LOSS-SALE OF FIXED ASSET	0.00	0.00	(10,000.00)	(10,000.00)	0.00	0.00	0.00	
592-000-695.550	BOND PREMIUM AMORTIZATION	18,626.31	24,835.08	24,835.00	24,835.00	18,626.22	2,069.58	75.00	
592-000-699.000	APPROP OF PR YR FUND BALANCE	0.00	0.00	273,980.00	395,960.00	0.00	0.00	0.00	
Total Dept 000 - GENERAL REVENUES		3,652,639.10	4,593,447.36	5,139,085.00	5,261,065.00	3,719,163.21	298,889.42	70.69	
TOTAL REVENUES		3,652,639.10	4,593,447.36	5,139,085.00	5,261,065.00	3,719,163.21	298,889.42	70.69	
Expenditures									
Dept 290 - ADMINISTRATION									
592-290-706.000	SALARY & WAGES/ FULL TIME	164,875.33	224,624.89	213,750.00	213,750.00	167,285.84	24,058.35	78.26	
592-290-706.050	SALARY & WAGES/PART TIME	17,180.82	23,334.82	33,550.00	33,550.00	17,183.63	2,713.22	51.22	
592-290-706.100	SALARY & WAGES/SICK	2,527.54	8,416.40	7,650.00	7,650.00	1,452.50	0.00	18.99	
592-290-706.150	SALARY & WAGES/IN-LIEU HEALTH	1,075.79	1,075.79	850.00	1,125.00	1,110.33	0.00	98.70	
592-290-706.300	SALARY & WAGES/RETENTION	3,452.53	3,452.53	2,550.00	4,050.00	4,024.96	0.00	99.38	
592-290-706.350	SALARY & WAGES/PAGER PAY	224.99	224.99	2,050.00	2,050.00	0.00	0.00	0.00	
592-290-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	7,450.00	7,450.00	0.00	0.00	0.00	
592-290-707.000	SALARY & WAGES/TEMP-SEASONAL	4,170.35	5,594.30	6,850.00	6,850.00	4,276.35	779.31	62.43	
592-290-709.000	SALARY & WAGES/OVERTIME	5,457.54	5,981.70	8,350.00	8,350.00	5,668.34	533.13	67.88	
592-290-721.000	FRINGE BENEFITS	79,971.80	121,179.34	118,075.00	118,075.00	78,295.45	10,273.61	66.31	
592-290-721.500	POST RETIREMENT BENEFITS	44,848.62	59,798.16	68,575.00	68,575.00	50,206.50	5,578.50	73.21	
592-290-725.000	EMPLOYEE TESTING & LICENSING	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00	
592-290-728.000	POSTAGE	4,917.66	7,661.01	7,500.00	7,500.00	5,060.97	564.57	67.48	
592-290-740.000	OPERATING SUPPLIES	6,803.27	6,936.86	3,000.00	4,000.00	3,876.37	0.00	96.91	
592-290-815.000	ADMINISTRATIVE SERVICES	184,597.56	246,130.08	255,000.00	255,000.00	191,250.00	21,250.00	75.00	
592-290-818.000	CONTRACTUAL SERVICES	38,453.13	56,215.43	48,500.00	48,500.00	40,765.94	2,504.75	84.05	
592-290-818.150	CONT SVCS/CITY ATTY - SPECIAL	0.00	0.00	4,000.00	4,000.00	0.00	0.00	0.00	
592-290-818.480	CONT SRVC/BULK WATER RATE CHA	276,955.86	456,813.64	522,080.00	522,080.00	294,568.31	31,078.74	56.42	
592-290-818.485	CONT SRVC/BULK WATER FIXED CH	399,000.00	684,000.00	688,930.00	688,930.00	413,000.00	59,000.00	59.95	
592-290-818.500	CONT SRVC/MONTHLY FIXED SEWER	1,131,078.85	1,508,113.93	1,505,630.00	1,505,630.00	1,064,024.12	118,353.20	70.67	
592-290-818.536	CONT SRVC/IWC SURCHARGE	27,183.66	46,600.56	44,500.00	44,500.00	31,418.08	3,927.26	70.60	
592-290-818.551	CONT SRVC/WTUA ADDITIONAL CAP	156,593.40	187,912.08	185,715.00	185,715.00	156,593.40	15,659.34	84.32	
592-290-818.900	CONT SRVC/BANK ANALYSIS FEES	4,491.10	5,142.26	0.00	10,000.00	4,077.53	0.00	40.78	
592-290-850.000	COMMUNICATIONS	11,968.31	17,062.04	30,000.00	30,000.00	13,325.85	1,277.16	44.42	
592-290-864.000	CONFERENCES & MEETINGS	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00	
592-290-900.000	PRINTING & PUBLISHING	0.00	593.62	2,000.00	2,000.00	0.00	0.00	0.00	
592-290-910.000	INSURANCE & BONDS	16,666.70	21,666.71	20,000.00	20,000.00	15,000.03	1,666.67	75.00	
592-290-920.000	PUBLIC UTILITIES	5,046.58	6,352.48	7,000.00	7,000.00	(571.50)	0.00	(8.16)	
592-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	24,857.71	27,746.46	45,000.00	45,000.00	8,729.49	0.00	19.40	
592-290-957.000	TRAINING EXPENSES	6,182.47	10,993.95	15,000.00	15,000.00	2,036.70	150.00	13.58	

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR		% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL	2022-23	03/31/2023	MONTH 03/31/23	INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)			
<b>Fund 592 - WATER SEWER FUND</b>									
<b>Expenditures</b>									
592-290-958.000	MEMBERSHIPS & DUES	4,780.84	4,960.84	9,000.00	9,000.00	6,721.30	80.00	74.68	
592-290-959.000	DEPRECIATION	393,750.00	504,360.00	525,000.00	525,000.00	393,750.00	43,750.00	75.00	
592-290-960.000	BOND DISCOUNT AMORTIZATION	7,020.00	9,360.00	9,360.00	9,360.00	7,020.00	780.00	75.00	
592-290-965.313	CONTRIB TO 12 LTGO REF DBT FD	70,000.00	0.00	2,100.00	0.00	70,165.00	0.00	100.00	
592-290-965.316	CONTRIB TO 2015 CAP IMP DEBT	0.00	0.00	21,300.00	0.00	226,590.00	0.00	100.00	
592-290-965.560	CONTRIBUTION TO W/S CAPITAL I	600,000.03	0.00	0.00	0.00	600,000.03	66,666.67	100.00	
592-290-995.313	INTEREST/2012 LTGO REF DBT FD	0.00	4,050.00	0.00	2,100.00	0.00	0.00	0.00	
592-290-995.316	INTEREST/2015 CAP IMP DEBT FD	0.00	29,500.00	0.00	21,300.00	0.00	0.00	0.00	
592-290-998.313	PAYING AGENT FEES/12 LTGO REF	0.00	500.00	500.00	500.00	0.00	0.00	0.00	
592-290-998.316	PAYING AGENT FEES/2015 CAP IM	0.00	290.00	290.00	290.00	0.00	0.00	0.00	
<b>Total Dept 290 - ADMINISTRATION</b>		<b>3,694,132.44</b>	<b>4,296,644.87</b>	<b>4,427,105.00</b>	<b>4,439,880.00</b>	<b>3,876,905.52</b>	<b>410,644.48</b>	<b>87.32</b>	
<b>Dept 536 - TRUNK &amp; LATERAL</b>									
592-536-706.000	SALARY & WAGES/ FULL TIME	20,295.95	29,532.61	28,975.00	28,975.00	28,734.53	5,687.16	99.17	
592-536-706.100	SALARY & WAGES/SICK	0.00	2,118.92	1,150.00	1,150.00	0.00	0.00	0.00	
592-536-706.300	SALARY & WAGES/RETENTION	140.62	211.72	150.00	250.00	234.37	0.00	93.75	
592-536-706.350	SALARY & WAGES/PAGER PAY	806.26	806.26	575.00	925.00	900.03	0.00	97.30	
592-536-706.550	SALARY & WAGES/WATER LICENSE	0.00	0.00	500.00	500.00	0.00	0.00	0.00	
592-536-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	1,150.00	1,150.00	0.00	0.00	0.00	
592-536-707.000	SALARY & WAGES/TEMP-SEASONAL	4,489.64	4,859.91	11,225.00	11,225.00	2,788.98	286.86	24.85	
592-536-721.000	FRINGE BENEFITS	375.55	1,095.34	650.00	650.00	875.98	608.92	134.77	
592-536-721.500	POST RETIREMENT BENEFITS	9,530.62	14,338.16	17,975.00	17,975.00	12,790.91	1,988.63	71.16	
592-536-725.500	MEAL ALLOWANCE	9,756.09	13,008.12	13,725.00	13,725.00	9,716.31	1,079.59	70.79	
592-536-740.000	OPERATING SUPPLIES	0.00	27.52	50.00	50.00	28.48	24.00	56.96	
592-536-818.000	CONTRACTUAL SERVICES	3,034.06	3,289.84	10,000.00	10,000.00	3,184.38	0.00	31.84	
592-536-850.000	COMMUNICATIONS	10,419.12	15,014.83	45,000.00	45,000.00	3,600.00	0.00	8.00	
592-536-920.000	PUBLIC UTILITIES	0.00	0.00	1,000.00	1,000.00	0.00	0.00	0.00	
592-536-940.000	EQUIPMENT RENTAL - FORCE ACCT	466.39	673.87	1,000.00	1,000.00	397.87	64.00	39.79	
592-536-940.100	EQUIPMENT RENTAL / SUPPLEMENT	12,772.79	12,772.79	45,000.00	45,000.00	241.98	0.00	0.54	
<b>Total Dept 536 - TRUNK &amp; LATERAL</b>		<b>142,134.09</b>	<b>191,145.89</b>	<b>226,125.00</b>	<b>332,455.00</b>	<b>205,373.82</b>	<b>119,619.16</b>	<b>61.77</b>	
<b>Dept 537 - MAINS MAINTENANCE</b>									
592-537-706.000	SALARY & WAGES/ FULL TIME	29,435.90	40,345.02	38,575.00	38,575.00	33,002.44	6,591.24	85.55	
592-537-706.100	SALARY & WAGES/SICK	0.00	1,766.33	1,500.00	1,500.00	0.00	0.00	0.00	
592-537-706.300	SALARY & WAGES/RETENTION	117.22	176.47	120.00	220.00	195.37	0.00	88.80	
592-537-706.350	SALARY & WAGES/PAGER PAY	672.09	672.09	725.00	775.00	750.23	0.00	96.80	
592-537-706.550	SALARY & WAGES/WATER LICENSE	1,500.00	1,500.00	2,500.00	2,500.00	1,500.00	0.00	60.00	
592-537-707.000	SALARY & WAGES/TEMP-SEASONAL	4,173.54	4,666.38	10,225.00	10,225.00	3,712.56	381.85	36.31	
592-537-709.000	SALARY & WAGES/OVERTIME	7,835.09	8,146.08	6,650.00	6,650.00	2,393.97	21.80	36.00	
592-537-721.000	FRINGE BENEFITS	14,516.78	19,828.83	23,875.00	23,875.00	15,315.92	2,248.82	64.15	
592-537-721.500	POST RETIREMENT BENEFITS	12,233.25	16,311.00	18,275.00	18,275.00	12,933.00	1,437.00	70.77	
592-537-725.500	MEAL ALLOWANCE	456.00	456.00	500.00	500.00	55.00	0.00	11.00	
592-537-740.000	OPERATING SUPPLIES	25,720.55	24,198.54	35,000.00	35,000.00	15,780.16	1,750.00	45.09	
592-537-818.000	CONTRACTUAL SERVICES	369.80	18,931.97	45,000.00	45,000.00	0.00	0.00	0.00	
592-537-930.000	REPAIRS & MAINTENANCE	0.00	0.00	15,000.00	15,000.00	1,984.00	0.00	13.23	
592-537-940.000	EQUIPMENT RENTAL - FORCE ACCT	20,499.50	20,618.12	25,000.00	25,000.00	1,979.50	0.00	7.92	
592-537-956.000	MISCELLANEOUS	95.00	95.00	0.00	0.00	0.00	0.00	0.00	
592-537-958.000	MEMBERSHIPS & DUES	1,264.00	1,484.00	1,000.00	1,100.00	1,067.51	0.00	97.05	
<b>Total Dept 537 - MAINS MAINTENANCE</b>		<b>118,888.72</b>	<b>159,195.83</b>	<b>223,945.00</b>	<b>224,195.00</b>	<b>90,669.66</b>	<b>12,430.71</b>	<b>40.44</b>	

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23 INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)		
Fund 592 - WATER SEWER FUND								
Expenditures								
Dept 538 - METER MAINTENANCE								
592-538-706.000	SALARY & WAGES/ FULL TIME	17,412.98	25,467.21	36,200.00	36,200.00	22,609.84	4,542.56	62.46
592-538-706.100	SALARY & WAGES/SICK	0.00	0.00	1,400.00	1,400.00	0.00	0.00	0.00
592-538-706.300	SALARY & WAGES/RETENTION	0.00	0.00	125.00	125.00	0.00	0.00	0.00
592-538-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	675.00	675.00	0.00	0.00	0.00
592-538-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	1,300.00	1,300.00	0.00	0.00	0.00
592-538-707.000	SALARY & WAGES/TEMP-SEASONAL	579.25	1,041.71	260.00	2,860.00	3,483.49	358.29	121.80
592-538-709.000	SALARY & WAGES/OVERTIME	591.97	664.39	500.00	500.00	98.97	87.18	19.79
592-538-721.000	FRINGE BENEFITS	11,889.12	17,134.95	22,425.00	22,425.00	14,826.39	2,116.24	66.12
592-538-721.500	POST RETIREMENT BENEFITS	6,504.75	8,673.00	17,150.00	17,150.00	7,195.50	799.50	41.96
592-538-740.000	OPERATING SUPPLIES	57,537.62	65,713.62	60,000.00	60,000.00	207.51	0.00	0.35
592-538-818.000	CONTRACTUAL SERVICES	1,177.74	1,177.74	1,000.00	1,000.00	29,714.11	26,652.00	2,971.41
592-538-940.000	EQUIPMENT RENTAL - FORCE ACCT	5,206.73	5,206.73	12,000.00	12,000.00	0.00	0.00	0.00
Total Dept 538 - METER MAINTENANCE		100,900.16	125,079.35	153,035.00	155,635.00	78,135.81	34,555.77	50.20
Dept 539 - SERVICE MAINTENANCE								
592-539-706.000	SALARY & WAGES/ FULL TIME	5,926.17	8,223.11	8,250.00	8,250.00	6,998.73	1,459.17	84.83
592-539-706.100	SALARY & WAGES/SICK	0.00	352.61	350.00	350.00	0.00	0.00	0.00
592-539-706.300	SALARY & WAGES/RETENTION	23.40	35.22	25.00	50.00	39.01	0.00	78.02
592-539-706.350	SALARY & WAGES/PAGER PAY	134.13	134.13	150.00	150.00	149.74	0.00	99.83
592-539-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	300.00	300.00	0.00	0.00	0.00
592-539-707.000	SALARY & WAGES/TEMP-SEASONAL	1,533.75	1,638.96	1,425.00	1,425.00	792.65	81.54	55.62
592-539-709.000	SALARY & WAGES/OVERTIME	840.39	840.39	1,500.00	1,500.00	116.24	0.00	7.75
592-539-721.000	FRINGE BENEFITS	3,092.88	4,191.92	5,100.00	5,100.00	3,085.42	488.89	60.50
592-539-721.500	POST RETIREMENT BENEFITS	2,818.62	3,758.16	3,900.00	3,900.00	2,761.56	306.84	70.81
592-539-725.500	MEAL ALLOWANCE	40.00	40.00	0.00	0.00	0.00	0.00	0.00
592-539-740.000	OPERATING SUPPLIES	803.94	2,267.75	10,000.00	10,000.00	0.00	0.00	0.00
592-539-818.000	CONTRACTUAL SERVICES	5,282.49	6,132.49	12,000.00	12,000.00	525.00	0.00	4.38
592-539-940.000	EQUIPMENT RENTAL - FORCE ACCT	8,391.48	8,391.48	15,000.00	15,000.00	0.00	0.00	0.00
Total Dept 539 - SERVICE MAINTENANCE		28,887.25	36,006.22	58,000.00	58,025.00	14,468.35	2,336.44	24.93
Dept 540 - HYDRANT MAINTENANCE								
592-540-706.000	SALARY & WAGES/ FULL TIME	5,961.54	8,436.67	9,025.00	9,025.00	7,243.06	1,302.23	80.26
592-540-706.100	SALARY & WAGES/SICK	0.00	353.72	325.00	325.00	0.00	0.00	0.00
592-540-706.300	SALARY & WAGES/RETENTION	23.47	35.34	50.00	50.00	39.14	0.00	78.28
592-540-706.350	SALARY & WAGES/PAGER PAY	134.62	134.62	175.00	175.00	150.27	0.00	85.87
592-540-706.550	SALARY & WAGES/WATER LICENSE	0.00	0.00	50.00	50.00	0.00	0.00	0.00
592-540-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	350.00	350.00	0.00	0.00	0.00
592-540-707.000	SALARY & WAGES/TEMP-SEASONAL	127.59	243.00	1,000.00	1,000.00	868.99	89.37	86.90
592-540-709.000	SALARY & WAGES/OVERTIME	126.32	126.32	450.00	450.00	0.00	0.00	0.00
592-540-721.000	FRINGE BENEFITS	3,133.41	4,311.23	5,575.00	5,575.00	3,220.48	464.10	57.77
592-540-721.500	POST RETIREMENT BENEFITS	2,727.81	3,637.08	4,275.00	4,275.00	3,027.78	336.42	70.83
592-540-725.500	MEAL ALLOWANCE	0.00	0.00	100.00	100.00	0.00	0.00	0.00
592-540-740.000	OPERATING SUPPLIES	1,500.25	26,311.09	12,500.00	12,500.00	18.60	18.60	0.15
592-540-930.000	REPAIRS & MAINTENANCE	0.00	0.00	5,000.00	5,000.00	0.00	0.00	0.00
592-540-940.000	EQUIPMENT RENTAL - FORCE ACCT	1,427.57	1,427.57	12,000.00	12,000.00	0.00	0.00	0.00
Total Dept 540 - HYDRANT MAINTENANCE		15,162.58	45,016.64	50,875.00	50,875.00	14,568.32	2,210.72	28.64
TOTAL EXPENDITURES		4,100,105.24	4,853,088.80	5,139,085.00	5,261,065.00	4,280,121.48	581,797.28	81.35

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

PERIOD ENDING 03/31/2023  
 % Fiscal Year Completed: 75.07

GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR		% BDGT USED
		03/31/2022 NORM (ABNORM)	06/30/2022 NORM (ABNORM)	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023 NORM (ABNORM)	MONTH 03/31/23 INCR (DECR)		
Fund 592 - WATER SEWER FUND									
Fund 592 - WATER SEWER FUND:									
	TOTAL REVENUES	3,652,639.10	4,593,447.36	5,139,085.00	5,261,065.00	3,719,163.21		298,889.42	70.69
	TOTAL EXPENDITURES	4,100,105.24	4,853,088.80	5,139,085.00	5,261,065.00	4,280,121.48		581,797.28	81.35
	NET OF REVENUES & EXPENDITURES	(447,466.14)	(259,641.44)	0.00	0.00	(560,958.27)		(282,907.86)	100.00
	BEG. FUND BALANCE	15,247,453.52	15,247,453.52	14,987,812.08	14,987,812.08	14,987,812.08			
	END FUND BALANCE	14,799,987.38	14,987,812.08	14,987,812.08	14,987,812.08	14,426,853.81			

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR		% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL BUDGET	2022-23 AMENDED BUDGET	03/31/2023	MONTH 03/31/23	INCR (DECR)	
		NORM (ABNORM)	NORM (ABNORM)			NORM (ABNORM)			
Fund 661 - EQUIPMENT FUND									
Revenues									
Dept 000 - GENERAL REVENUES									
661-000-665.000	INTEREST ON INVESTMENTS	0.00	0.00						
661-000-675.208	CONTRIBUTION FROM RECREATION			750.00	750.00	4,731.25	1,574.99	630.83	
661-000-676.000	RENTAL FEES - FORCE ACCT	14,197.50	18,930.00	18,930.00	18,930.00	14,197.50	1,577.50	75.00	
661-000-676.100	RENTAL FEES - FORCE ACCOUNT -	429,084.24	482,734.58	721,590.00	721,590.00	165,706.42	0.00	22.96	
661-000-676.200	RENTAL FEES / SUPPLEMENTAL BI	0.00	0.00	590.00	590.00	0.00	0.00	0.00	
661-000-680.000	OTHER INCOME	74,547.00	99,396.00	54,000.00	269,398.00	255,898.00	219,898.00	94.99	
661-000-683.000	GAIN/LOSS-SALE OF FIXED ASSET	0.00	10.00	1,000.00	1,000.00	45.70	0.00	4.57	
661-000-684.200	BUILDING RENTAL - MSD MECHANI	20,780.00	28,740.00	5,000.00	42,000.00	52,877.20	7,521.20	125.90	
661-000-685.000	INSURANCE PROCEEDS	11,475.00	11,475.00	11,480.00	11,480.00	11,475.00	0.00	99.96	
		0.00	15,600.00	0.00	0.00	1,571.80	1,132.80	100.00	
Total Dept 000 - GENERAL REVENUES		550,083.74	656,885.58	813,340.00	1,065,738.00	506,502.87	231,704.49	47.53	
TOTAL REVENUES		550,083.74	656,885.58	813,340.00	1,065,738.00	506,502.87	231,704.49	47.53	
Expenditures									
Dept 290 - ADMINISTRATION									
661-290-706.000	SALARY & WAGES/ FULL TIME	6,282.76	7,476.64	5,375.00	5,375.00	3,179.15	501.05	59.15	
661-290-706.100	SALARY & WAGES/SICK	0.00	0.00	200.00	200.00	0.00	0.00	0.00	
661-290-706.300	SALARY & WAGES/RETENTION	0.00	0.00	50.00	50.00	0.00	0.00	0.00	
661-290-706.350	SALARY & WAGES/PAGER PAY	0.00	0.00	100.00	100.00	0.00	0.00	0.00	
661-290-706.600	SALARY & WAGES/VACATION PAYOF	0.00	0.00	200.00	200.00	0.00	0.00	0.00	
661-290-707.000	SALARY & WAGES/TEMP-SEASONAL	2,685.98	2,754.54	2,000.00	2,000.00	516.33	53.13	25.82	
661-290-709.000	SALARY & WAGES/OVERTIME	45.17	45.17	100.00	125.00	124.48	0.00	99.58	
661-290-721.000	FRINGE BENEFITS	3,572.64	4,096.15	3,325.00	3,325.00	1,485.66	191.49	44.68	
661-290-721.500	POST RETIREMENT BENEFITS	1,299.06	1,732.08	2,550.00	2,550.00	1,798.47	199.83	70.53	
661-290-740.000	OPERATING SUPPLIES	73,843.05	137,541.36	110,000.00	110,000.00	82,171.37	4,445.66	74.70	
661-290-745.000	FUEL & OIL	44,341.76	77,957.14	70,000.00	70,000.00	74,281.17	5,934.88	106.12	
661-290-750.000	OPERATING SUPPLIES/SOFTWARE	0.00	0.00	500.00	500.00	0.00	0.00	0.00	
661-290-760.000	OPERATING SUPPLIES/TOOLS	0.00	0.00	500.00	500.00	0.00	0.00	0.00	
661-290-815.000	ADMINISTRATIVE SERVICES	44,782.56	59,710.08	61,500.00	61,500.00	46,125.00	5,125.00	75.00	
661-290-818.000	CONTRACTUAL SERVICES	37,195.51	67,024.39	97,000.00	97,000.00	67,950.62	9,044.41	70.05	
661-290-850.000	COMMUNICATIONS	1,745.68	2,342.77	7,000.00	7,000.00	1,885.24	188.47	26.93	
661-290-864.000	CONFERENCES & MEETINGS	0.00	0.00	500.00	500.00	0.00	0.00	0.00	
661-290-910.000	INSURANCE & BONDS	49,166.70	63,916.71	59,000.00	59,000.00	44,250.03	4,916.67	75.00	
661-290-930.000	REPAIRS & MAINTENANCE	6,174.60	18,032.04	25,000.00	25,000.00	8,765.69	0.00	35.06	
661-290-939.000	EQUIPMENT RENTAL	0.00	825.00	1,000.00	1,200.00	1,065.00	0.00	88.75	
661-290-940.000	EQUIPMENT RENTAL - FORCE ACCT	432.34	432.34	3,000.00	3,000.00	0.00	0.00	0.00	
661-290-957.000	TRAINING EXPENSES	0.00	21.50	0.00	0.00	0.00	0.00	0.00	
661-290-959.000	DEPRECIATION	217,500.03	271,234.00	290,000.00	290,000.00	217,500.03	24,166.67	75.00	
661-290-962.000	RESERVE FOR CONTINGENCIES	0.00	0.00	34,765.00	286,588.00	0.00	0.00	0.00	
661-290-977.000	CAP OUTLAY/EQUIPMENT	21.97	21.97	0.00	150.00	132.19	0.00	88.13	
661-290-996.000	INTEREST ON CAPITAL LEASE	23,613.71	28,650.99	39,675.00	39,875.00	35,841.87	0.00	89.89	
Total Dept 290 - ADMINISTRATION		512,703.52	743,814.87	813,340.00	1,065,738.00	587,072.30	54,767.26	55.09	
TOTAL EXPENDITURES		512,703.52	743,814.87	813,340.00	1,065,738.00	587,072.30	54,767.26	55.09	
Fund 661 - EQUIPMENT FUND:									
TOTAL REVENUES		550,083.74	656,885.58	813,340.00	1,065,738.00	506,502.87	231,704.49	47.53	
TOTAL EXPENDITURES		512,703.52	743,814.87	813,340.00	1,065,738.00	587,072.30	54,767.26	55.09	

REVENUE AND EXPENDITURE REPORT FOR CITY OF PLYMOUTH

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GL NUMBER	DESCRIPTION	YTD BALANCE	END BALANCE	2022-23		YTD BALANCE	ACTIVITY FOR	% BDGT USED
		03/31/2022	06/30/2022	ORIGINAL	2022-23	03/31/2023	MONTH 03/31/23	
		NORM (ABNORM)	NORM (ABNORM)	BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	
Fund 661 - EQUIPMENT FUND								
NET OF REVENUES & EXPENDITURES		37,380.22	(86,929.29)	0.00	0.00	(80,569.43)	176,937.23	100.00
BEG. FUND BALANCE		1,974,532.16	1,974,532.16	1,887,602.87	1,887,602.87	1,887,602.87		
END FUND BALANCE		2,011,912.38	1,887,602.87	1,887,602.87	1,887,602.87	1,807,033.44		
TOTAL REVENUES - ALL FUNDS		17,674,882.66	21,032,971.94	23,308,590.00	23,912,477.00	18,241,995.29	1,102,628.06	76.29
TOTAL EXPENDITURES - ALL FUNDS		14,870,605.48	20,668,248.06	23,308,590.00	23,912,477.00	15,446,013.42	1,967,569.29	64.59
NET OF REVENUES & EXPENDITURES		2,804,277.18	364,723.88	0.00	0.00	2,795,981.87	(864,941.23)	100.00
BEG. FUND BALANCE - ALL FUNDS		24,519,131.21	24,519,131.21	24,883,855.09	24,883,855.09	24,883,855.09		
END FUND BALANCE - ALL FUNDS		27,323,408.39	24,883,855.09	24,883,855.09	24,883,855.09	27,679,836.96		