



City of Plymouth
City Commission Regular Meeting Minutes
Monday, March 6, 2023, 7:00 p.m.
Plymouth City Hall 201 S. Main St. Plymouth, MI

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

Mayor Moroz called the meeting to order and led the Pledge of Allegiance.

a. Roll Call

Present: Mayor Moroz, Mayor Pro Tem Suzi Deal, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell, and Marques Thomey

Also present: City Manager Paul Sincock, Attorney Bob Marzano and various members of the City administration

2. APPROVAL OF MINUTES

Filipczak offered a motion, seconded by Kehoe, to approve the minutes of the February 21, 2023 City Commission meeting.

There was a voice vote.

MOTION PASSED

3. APPROVAL OF THE AGENDA

Filipczak offered a motion, seconded by Maguire, to approve the agenda for Monday, March 6, 2023.

There was a voice vote.

MOTION PASSED

4. ENACTMENT OF THE CONSENT AGENDA

Kehoe offered a motion, seconded by Filipczak, to approve the consent agenda.

- a. Special Event: Knights of Columbus Annual Tootsie Roll Drive- Friday March 31, 2023 & Saturday April 1, 2023
- b. Special Event: Plymouth Chamber Spring Fever in the Park- March 31, 2023 to May 8, 2023
- c. Special Event: Easter Egg Hunt in Kellogg Park- April 1, 2023
- d. Special Event: Plymouth Farmers Market- Saturday Mornings May 13, 2023 through October 21, 2023
- e. Special Event: Wednesday Night Workouts- Wednesday Evenings May 31, 2023 through August 30, 2023

There was a voice vote.

MOTION PASSED

5. CITIZEN COMMENTS

State Senator Rosemary Bayer introduced herself and provided information about recent legislative action.

Moroz thanked her for supporting the railroad crossing improvements in Plymouth.

Maguire thanked her for championing a gun bill.

Ellen Elliott, 404 Irvin complimented the Department of Municipal Services and the Fire Department for their work during the recent storms.

6. COMMISSION COMMENTS

Moroz noted that the fire department responded to 57 runs in under 24 hours during the recent snow storm. He commented on the tremendous response by the entire staff and congratulated Aaron Micek and Trent Kalis on their fourth anniversary in the Department of Municipal Services. Maguire added her appreciation to the staff. Kehoe said she appreciated the increased communication during the weather events. Deal said she agreed, the increased communication was appreciated. Filipczak also thanked the team and announced that a graduate of the P-CCS would be appearing on "The Voice."

7. OLD BUSINESS

There was no old business.

8. NEW BUSINESS

a. Employee Manual Updates

A motion for the following resolution was offered by Filipczak and seconded by Thomey.

RESOLUTION 2023-16

WHEREAS The City of Plymouth maintains an employee manual for its employees covering a variety of topics; and

WHEREAS The policy manual requires updates periodically as changes are made to ensure compliance with any legal statutes at the local, state, and federal levels of government; and

WHEREAS The policy manual is being updated to update current employee recruitment and retention initiatives; and

WHEREAS The City staff has researched and proposed the latest changes.

NOW THEREFORE BE IT RESOLVED that the City of Plymouth adopts the recommendations from the City administration regarding the updates to the sections of the employee manual including Credit Card Policy, Organizational Charts, Reporting Requirements/Background Checks, Vacation Leave, Retention, Lactation, Jury Duty, Health Insurance, and Certification Program.

There was a voice vote.

MOTION PASSED

b. Cultural Center Canopy Entrance Automatic Door Replacement

A motion for the following resolution was offered by Filipczak and seconded by Thomey.

RESOLUTION 2023-17

WHEREAS The City of Plymouth owns and operates the Plymouth Cultural Center recreational facility, to promote the public health and welfare; and

WHEREAS The banquet entrance automatic door is in need of replacement as the current door needs significant repairs and it is fifteen years old.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the replacement of the automatic ADA compliant door at the banquet entrance of the Plymouth Cultural Center in the amount of \$12,121.00. The door is to be a Stanley Dura-Glide 5300SS in accordance with the proposal from Stanley Access Technologies of Wixom.

There was a voice vote.

MOTION PASSED

c. Center for Public Safety Management – Fire Department Study

A motion for the following resolution was offered by Thomey and seconded by O'Donnell.

RESOLUTION 2023-18

WHEREAS The City of Plymouth and the City of Northville have been involved in the operations of a joint Fire Department between the two cities; and

WHEREAS The two cities are currently working on an intergovernmental agreement to continue the fire department relationship between the two cities; and

WHEREAS There is a need to complete a comprehensive analysis of Fire/EMS services in both cities; and

WHEREAS The ICMA Center for Public Safety Management has submitted a proposal to provide analysis and mentoring of the fire department, the chief, and the command staff.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize cost sharing of a comprehensive analysis of Fire/EMS service in the City of Plymouth and the City of Northville. The study will be performed by ICMA – Center for Public Safety Management, LLC.

There was a voice vote.

MOTION PASSED

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

Filipczak said the Historic District Commission approved the DDA's installation of artwork in the DIA Inside Out program.

O'Donnell said the Planning Commission was scheduled to meet on March 8.

Kehoe said the ZBA heard and tabled a variance request for a front-facing garage on a lot less than 60-feet.

Maguire said there are March is Reading Month activities available at the Plymouth District Library.

10. ADJOURNMENT

A motion to adjourn was offered by Kehoe and seconded by O'Donnell at 7:28 p.m.

There was a voice vote.

MOTION PASSED

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK