



City of Plymouth
City Commission Regular Meeting Minutes
Monday, August 15, 2022, 7:00 p.m.
Kiwanis Park – Auburn and Junction

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

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1. CALL TO ORDER

Mayor Moroz called the meeting to order at 7:00p.m. and led the Pledge of Allegiance.

a. Pledge of Allegiance

b. Roll Call

Present: Mayor Moroz, Jennifer Kehoe, Alanna Maguire and Kelly O'Donnell

Excused: Mayor Pro Tem Tony Sebastian, Commissioners, Suzi Deal, Linda Filipczak,

Also present: City Manager Paul Sincock, Attorney Jeff Schroeder, Public Safety Director Al Cox, and various members of the City administration

2. APPROVAL OF MINUTES

Kehoe offered a motion, seconded by Maguire, to approve the minutes of the August 1, 2022 City Commission Regular Meeting Minutes.

MOTION PASSED 4-0

3. APPROVAL OF THE AGENDA

Kehoe offered a motion, seconded by Maguire, to approve the agenda for Monday, August 15, 2022.

MOTION PASSED 4-0

4. ENACTMENT OF THE CONSENT AGENDA

Kehoe offered a motion, seconded by O'Donnell, to approve the Consent Agenda for Monday, August 15, 2022.

a. Approval of July 2022 Bills

MOTION PASSED 4-0

5. CITIZEN COMMENTS

There were no citizen comments

6. COMMISSION COMMENTS

Maguire thanked all who worked on the August election.

Kehoe thanked those who cleaned up after a recent storm and vandalism at the fountain.

Moroz also thanked workers who cleaned up after the storm and the fire fighters who worked on a recent house fire.

7. OLD BUSINESS

b. Installation Authorization for Downtown RRFB

The following resolution was offered by Maguire and seconded by O'Donnell.

RESOLUTION 2022-63

WHEREAS The City operates a set of roads and pedestrian walkways and the City Commission has established in their five-year strategic plan that they want to make Plymouth an attractable, livable community and to be aware of changing vehicle habits; and

WHEREAS As the City develops to a more walkable environment, there is a need to provide for enhanced pedestrian safety; and

WHEREAS One strategy that the City is using is to install Rapid Rectangular Flashing Beacon (RRFB) at key crossings in the City in an effort to alert drivers who may be otherwise distracted that a pedestrian may be in the crosswalk and to use caution; and

WHEREAS The City Commission directed the City administration to seek prior approval before installing RRFB in the core downtown area.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby direct the City Administration to install RRFB in the downtown as follows:

- Ann Arbor Trail at Forest – East Leg
- Main Street – Mid-Block between Ann Arbor Trail and Penniman

Karen Sisolak, 939 Penniman, said she liked the crossing lights at Harvey and Penniman and she didn't like the push-button lights at Main and Ann Arbor Trail.

MOTION PASSED 4-0

8. NEW BUSINESS

a. Extended Dining Platforms 2023 Season

RESOLUTION 2022-64

The following resolution was offered by Kehoe and seconded by O'Donnell.

WHEREAS The City of Plymouth has established Quality of Life as a priority for the community; and

WHEREAS As a part of the quality of life the city has allowed restaurants to use the public sidewalks, rights of way and alleys for outdoor dining in the summer season, which runs April to the end of October; and

WHEREAS The City Commission has allowed restaurants to use on-street parking areas for additional outdoor seating areas; and

WHEREAS The City Commission will again allow the use of parking spaces for outdoor dining areas in 2023.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby adopt the 2023 Patio Extension Program Outdoor Dining Platform Guidelines as presented. Further, any costs/fees related to the inspection of parking space deck areas shall be paid by the affected restaurants. In addition, fees for lane marking delineators, curb stops, or other traffic control device shall be paid by the affected restaurants.

Ellen Elliott, 404 Irvin, said the DDA Board recommended a two-year commitment due to the expense the restaurant owners incur, and to the maintenance cost the City would bear with a permanent system. Warren Stobbe, 383 Blunk, asked for more information about the program.

Dan Johnson, owner of Ironwood Grill, asked the Commission to consider extending the program for two years to give business owners more time to recoup the cost of the parklets. He also spoke about state and federal money for permanent parklets in the future.

Commission members discussed the DDA's recommendation to extend the program for two years. They spoke of the need to maintain flexibility while also working on the sidewalk patio policy and studying the feasibility of a streetscape that includes permanent parklets.

Dan Johnson asked if the City Commission would put this on its agenda in the first quarter of 2023 to give business owners more time to get Michigan Liquor Licensing Commission approval.

Karen Sisolak, 939 Penniman, said she would like to see the parklet and patio seating ordinances align as soon as possible.

MOTION PASSED 4-0

b. Authorization for Electrical Generator Study – Cultural Center

The following resolution was offered by Maguire and seconded by Kehoe.

RESOLUTION 2022-65

WHEREAS The City of Plymouth operates a number of facilities to help protect the public health, safety, and welfare; and

WHEREAS In times of emergency or lack of electrical power from the "grid" it is necessary for City facilities to have a backup power source to continue the day-to-day business of the City, as well as provide for the emergency needs of our residents; and

WHEREAS The City Commission has established a goal of evaluating City facilities and technology to assess necessary upgrades and emergency preparedness needs.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize a professional services contract with Peter Basso & Associates in an amount not to exceed \$9,300.00 to evaluate the current and future electrical needs of the Plymouth Cultural Center and to size a generator and associated transfer equipment to back the facility up in the event of a power failure. In addition, the report will provide input related to backup power for future EV chargers for vehicles. Funding for this authorization is from the Capital Improvement Fund.

Commissioners noted that the system, which would power the ice arena, the entire building and car charging stations, would help prepare the City's infrastructure for a more sustainable fleet.

MOTION PASSED 4-0

c. Authorization for a Zoning Audit

The following resolution was offered by Kehoe and seconded by O'Donnell.

RESOLUTION 2022-66

WHEREAS The City Commission of the City of Plymouth adopted a Strategic Plan on January 18, 2022; and

WHEREAS The City Commission of the City of Plymouth adopted a key objective to "Modernize and update zoning ordinance to reflect community vision"; and

WHEREAS The City Commission of the City of Plymouth adopted a one-year task to, "Audit current zoning ordinance and identify the approach for updating ordinance;" and

WHEREAS The Planning Commission reviewed the scope of work at their May 19, 2022 meeting; and

WHEREAS The Administration has reviewed the workplan and recommends that the City Commission allocate funds in an amount not to exceed \$21,477 for Carlisle-Wortman Associates to

provide assistance and technical expertise for a zoning audit and form base codes amendment.

NOW THEREFORE BE IT RESOLVED THAT the City Commission does hereby authorize the expenditure of up to \$21,477 from account 101-101-818.000 to Carlisle-Wortman Associates for completion of a zoning audit and form-based codes amendment.

There was a discussion about Wayne County funding that had been expected for this project but hadn't yet been allocated. Planning Commission Chair Karen Sisolak said there would be Redevelopment Ready Communities funds for implementation. She asked that a subcommittee of the Planning Commission be included in the audit process.

MOTION PASSED 4-0

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

O'Donnell said the Pulte project was going well, and that the Planning Commission was working on an impervious surface ordinance.

Kehoe said the Zoning Board of Appeals approved banners for Westborn Market and that they approved another variance request for a corner house with two front yards.

Maguire said the Library Board was scheduled to meet on Tuesday, August 16.

Moroz reminded the group of the Old Village Vibes event, scheduled for August 20.

b. Appointments

There were no appointments

10. ADJOURNMENT

A motion to adjourn was offered by O'Donnell and seconded by Kehoe at 7:53 p.m.

MOTION PASSED 4-0

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK