



**Plymouth Planning Commission**  
**Regular Meeting Minutes**  
**Wednesday, January 11, 2023 - 7:00 p.m.**  
**Plymouth City Hall 201 S. Main**

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City of Plymouth  
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**1. CALL TO ORDER**

Chair Karen Sisolak called the meeting to order at 7:00 p.m.

Present: Chair Sisolak, Vice Chair Silvers, Commissioners Shannon Adams, Joe Hawthorne, Tim Joy, Jennifer Mariucci, Kyle Medaugh, Hollie Saraswat, Eric Stalter

Also present: City Commissioner Kelly O'Donnell, Community Development Director Greta Bolhuis, and Planning Consultant Sally Elmiger

**2. CITIZENS COMMENTS**

There were no citizen comments

**3. APPROVAL OF MEETING MINUTES**

Joy offered a motion, seconded by Hawthorne, to approve the minutes for the December 14, 2022, meeting.

There was a voice vote.

MOTION PASSED

**4. APPROVAL OF THE AGENDA**

Medaugh offered a motion, seconded by Joy, to approve the agenda for January 11, 2023.

There was a voice vote.

MOTION PASSED

**5. ELECTION OF OFFICERS**

Bolhuis asked for nominations for the position of Chair of the Planning Commission for calendar year 2023. Hawthorne nominated Sisolak. Silvers seconded the nomination.

There was a voice vote.

MOTION PASSED

Sisolak asked for nominations for the position of Vice Chair of the Planning Commission for calendar year 2023. Saraswat nominated Silvers. Adams seconded the nomination.

There was a voice vote.

MOTION PASSED

**6. COMMISSION COMMENTS**

There were no Commission comments.

**7. PUBLIC HEARINGS**

There were no public hearings.

**8. OLD BUSINESS**

There was no old business.

**9. NEW BUSINESS**

a. SP 23-01: 980 W. Ann Arbor Rd., Site Plan Review

Sisolak explained that Iden Kalabet, the applicant's representative, was there informally for a preliminary discussion because he intends to update the drawings based on a Carlisle Wortman review. There was significant discussion regarding the placement and separation of the driveway cuts. A straw poll indicated that a majority of Commissioners support keeping two curb cuts on Harvey and eliminating the southernmost cut.

Silvers offered a motion, seconded by Adams, to table SP 23-01: 980 W. Ann Arbor Rd., until the applicant is ready to present to the Planning Commission.

There was a voice vote.

MOTION PASSED

b. 2022 Annual Report

Bolhuis reviewed the Planning Commission Annual Report, which includes goals, a master plan review, a master plan implementation matrix, zoning ordinance amendments, development reviews, variance requests, action by city commission, a zoning map, and trainings and joint meetings. There was a suggestion to add the technology training to the list.

Mariucci offered a motion, seconded by Hawthorne, to present the report to the City Commission with the noted addition of the technology training.

There was a voice vote.

MOTION PASSED

c. Discussion on February 1 Working Session

The group was reminded that there would be a working session on February 1 from 6-8 p.m. to review the zoning audit and prioritize its elements.

**9. REPORTS AND CORRESPONDENCE**

O'Donnell said the City Commission approved the first reading of the impervious surface ordinance as submitted. She added the City Commission's Strategic Planning session would be on February 11 from 8 a.m. to noon at the Plymouth Cultural Center.

**10. ADJOURNMENT**

Joy offered a motion, seconded by Medaugh, to adjourn the meeting at 8:25 p.m.

There was a voice vote.

MOTION PASSED