



Plymouth City Commission

Regular Meeting Agenda

Monday, December 19, 2022 7:00 p.m.
Plymouth City Hall & Online Zoom Webinar

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Join Zoom Webinar: <https://us02web.zoom.us/j/81130146667>

Passcode: 928370

Webinar ID: 811 3014 6667

1. CALL TO ORDER

- a. Pledge of Allegiance
- b. Roll Call

2. APPROVAL OF MINUTES

- a. December 5, 2022 City Commission Regular Meeting Minutes

3. APPROVAL OF THE AGENDA

4. ENACTMENT OF THE CONSENT AGENDA

- a. Approval of November 2022 Bills
- b. Special Event: 41st Annual Plymouth Ice Festival, Friday February 3 – Sunday February 5, 2023

5. CITIZEN COMMENTS

6. COMMISSION COMMENTS

7. OLD BUSINESS

- a. B2 Central Business District Ordinance Amendments – Final Reading

8. NEW BUSINESS

- a. Huron Valley Ambulance Contract Renewal

9. REPORTS AND CORRESPONDENCE

- a. Liaison Reports
- b. Appointments – if needed
- c. Pension/OPEB Report
- d. AUDIT PRESENTATION - PSLZ

10. ADJOURNMENT

Citizen Comments - This section of the agenda allows up to 3 minutes to present information or raise issues for items not on the agenda. Upon arising to address the Commission, speakers should first identify themselves by clearly stating their name and address. Comments must be limited to the subject of the item. Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Monday through Friday from 8:00 a.m.-4:30 p.m., at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations. *Consent Agenda*- The items on the Consent Agenda will be approved by one motion as Agenda Item #4. There will be no separate discussion of these items unless a Commissioner or citizen so requests, in which case that item will then be placed on the regular agenda.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

1. Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
3. Partner with or become members of additional environmentally aware organizations
4. Increase technology infrastructure into city assets, services, and policies
5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO – STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

1. Create a 5-year staffing projection
2. Review current recruitment strategies and identify additional resources
3. Identify/establish flex scheduling positions and procedures
4. Develop a plan for an internship program
5. Review potential department collaborations
6. Hire an additional recreation professional
7. Review current diversity, equity, and inclusion training opportunities
8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

1. Engage in partnerships with public, private and non-profit entities
2. Increase residential/business education programs for active citizen engagement
3. Robust diversity, equity, and inclusion programs
4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

OBJECTIVES

1. Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
6. Modernize and update zoning ordinance to reflect community vision
7. Implement Kellogg Park master plan



City of Plymouth City Commission Regular Meeting Minutes Monday, December 5, 2022, 7:00 p.m. Plymouth City Hall 201 S. Main St. Plymouth, MI

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

1. CALL TO ORDER

Mayor Moroz called the meeting to order and led the Pledge of Allegiance.

a. Roll Call

Present: Mayor Moroz, Mayor Pro Tem Suzi Deal, Commissioners Linda Filipczak, Jennifer Kehoe, Alanna Maguire, Kelly O'Donnell, and Marques Thomey

Also present: City Manager Paul Sincock, Attorney Bob Marzano and various members of the City administration

2. APPROVAL OF MINUTES

Thomey offered a motion, seconded by Deal, to approve the minutes of both the November 21, 2022, Committee of the Whole meeting and the November 21, 2022 Regular City Commission meeting.

MOTION PASSED 7-0

3. APPROVAL OF THE AGENDA

Thomey offered a motion, seconded by Deal, to approve the agenda for Monday, December 5, 2022.

MOTION PASSED 7-0

4. ENACTMENT OF THE CONSENT AGENDA

There were no items on the consent agenda.

5. CITIZEN COMMENTS

The following residents spoke in opposition of potential property split related to private property that is currently for sale at Ann Arbor Trail and McKinley.

Joe Valenti, 1350 Woodland Place
Lee Jacinski, 1328 Maple
Scott Lorenz, 1310 Maple,
Ronald Shmyr, 1312 Maple St.
Deb Kuptz, 997 Carol
Meghan Covino, 1347 W. Ann Arbor Trail
Stan Barresi, 533 Herald
Dave Rucinski, 1392 Maple
David Sibbold, 1351 Woodland Place
Chris Hutchinson, 1299 W. Ann Arbor Trail

Carly Cirilli, 202 N. Mill St., gave a Plymouth Pollinators annual report.

Deb Kuptz, 997 Carol, said she enjoys the Plymouth Pulse but thinks there should be more information about potential paid parking in it.

6. COMMISSION COMMENTS

Moroz asked Sincock to give background on the property at 1325 W. Ann Arbor Trail. Sincock said that no proposed development had been submitted, and that should anything be submitted, the City would follow all ordinances as always.

Thomey thanked the DMS for the second round of leaf removal. He said he appreciated hearing from the residents about a potential development and that the administration would remain diligent.

Filipczak thanked the residents who spoke for bringing the potential development to their attention.

O'Donnell said she appreciated the citizen engagement of the residents today.

Deal thanked the administration for the Santa parade and congratulated Rotary Police Officer of the Year Jon Hiemstra, Fire Fighter of the year Jim Baron and DMS First Responder of the Year Adam Gerlach.

Kehoe thanked the residents for being involved and encouraged them to apply for a board or commission.

Maguire thanked the residents for their input on the potential development and said that environmental concerns were on the top of the City Commission's goals.

Moroz congratulated the following employees for their December work anniversaries:

Brandon Haarala – 9 years, Michelle VanDenBeurgeury – 15 years, Trish Bridges – 21 years, and Don Schnettler – 25 years. He also recognized Hiemstra, Baron, and Gerlach for their awards and thanked staff for all the events taking place in town.

7. OLD BUSINESS

There was no old business

8. NEW BUSINESS

a. B2 Central Business District Ordinance Amendments

The following resolution was offered by Thomey and seconded by Deal.

RESOLUTION 2022-87

WHEREAS The City of Plymouth has zoning ordinances which from time to time need to be updated; and

WHEREAS Recently, the Zoning Board of Appeals made an interpretation of a zoning ordinance related to dental offices in the B-2, Central Business District; and

WHEREAS The Planning Commission held a public hearing on the proposed changes in the ordinance on September 14, 2022.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby direct that the Code of Ordinances of the City of Plymouth, Michigan, Section 78 is to be amended as attached at the First Reading of the proposed changes.

- Section 78-21 – Define Personal Service establishment and retail establishment
- Section 78-100 – Intent amend section by adding and deleting content
- Sections 78-101, sub-sections 1, 2, 3, 10, 11, deleting sub-section 12 & 18, renumbering sub-sections 13, 14, 15, 16, 17.
- Sections 78-102, amend sub-sections 2 & 4

There was some discussion about the prohibition of dance floors in the Central Business District, and Sincock provided history on the subject.

MOTION PASSED 7-0

a. Annual County Right of Way Maintenance Permits A-23064
 The following resolution was offered by Filipczak and seconded by Kehoe.

RESOLUTION 2022-88

WHEREAS, the _____ (hereinafter the "Community") periodically applies to the County of Wayne Department of Public Services, Engineering Division Permit Office (hereinafter the "County") for permits to conduct emergency repairs, annual maintenance work, and for other purposes on local and County roads located entirely within the boundaries of the Community, as needed from time to time to maintain the roads in a condition reasonably safe and convenient for public travel;

WHEREAS, pursuant to Act 51 of 1951, being MCL 247.651 *et seq.*, the County permits and regulates such activities noted above and related temporary road closures;

NOW THEREFORE, BE IT RESOLVED, in consideration of the County granting such permit (hereinafter the "Permit"), the Community agrees and resolves that:

Any work performed for the Community by a contractor or subcontractor will be solely as a contractor for the Community and not as a contractor or agent of the County. Any claims by any contractor or subcontractor will be the sole responsibility of the Community. The County shall not be subject to any obligations or liabilities by vendors and contractors of the Community, or their subcontractors.

The Community shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the Permit which results in claims being asserted against or judgment being imposed against the County, and all officers, agents and employees thereof pursuant to a maintenance contract. In the event that same occurs, for the purposes of the Permit, it will be considered a breach of the Permit thereby giving the County a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

With respect to any activities authorized by Permit, when the Community requires insurance on its own or its contractor's behalf, it shall also require that such policy include as named insured the County of Wayne and all officers, agents and employees thereof.

The incorporation by the County of this Resolution as part of a permit does not prevent the County from requiring additional performance security or insurance before issuance of a Permit.

This Resolution stipulates that the requesting Community shall, at no expense to Wayne County, provide necessary police supervision, establish detours and post all necessary signs and other traffic control devices in accordance with the Michigan Manual of Uniform Traffic Control Devices.

This Resolution stipulates that the requesting Community shall assume full responsibility for the cost of repairing damage done to the County road during the period of road closure or partial closure.

This Resolution shall continue in force from the date of execution until cancelled by the Community or the County with no less than thirty (30) days prior written notice to the other party. It will not be cancelled or otherwise terminated by the Community with regard to any Permit which has already been issued or activity which has already been undertaken.

The Community stipulates that it agrees to the terms of the County of Wayne permit at the time a permit is signed by the Community's authorized representative.

BE IT FURTHER RESOLVED, that the following individual(s) is/are authorized in their official capacity as the Community's authorized representative to sign and so bind the Community to the provisions of any and all permits applied for to the County of Wayne, Department of Public Services Engineering Division Permit Office for necessary permits from time to time to work within County road right-of-way or local roads on behalf of the Community.

Name		Title
_____	Chris Pomon	Municipal Services Director
_____	Dave Cliff	Municipal Services
_____	Adam Gerlach	Municipal Services
_____	Steve Feinzen	Municipal Services
_____	Mike Brindley	Municipal Services
_____	Al Cox	Director of Public Safety
_____	Paul Strzok	City Manager

9. REPORTS AND CORRESPONDENCE

a. Liaison Reports

O'Donnell said the Planning Commission was scheduled to meet on December 14.

b. Appointments

Moroz offered a motion, seconded by Deal, to re-appoint the following board and commission members.

Glen Yaeger – Board of Review

Patricia Grzywacz - Cemetery Board

Ellen Elliott – Downtown Development Authority

John Townsend – Brownfield Redevelopment Board/Economic Development Corporation

Stanley Cole – Historic District Commission

Jeremy Borys - Historic District Commission

Walter Scherer – Housing Commission

Joe Hawthorne – Planning Commission

Eric Stalter - Planning Commission

Hollie Saraswat - Planning Commission

Joe Elliott – Zoning Board of Appeals

Dave Latawiec – Zoning Board of Appeals

MOTION PASSED 7-0

10. ADJOURNMENT

A motion to adjourn was offered by Filipczak and seconded by Maguire at 7:46 p.m.

MOTION PASSED 7-0

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MIPMC
CITY CLERK



Special Event Application

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

Complete this application in accordance with the City of Plymouth Special Events Policy, and return it to the City Manager's Office at least 21 calendar days prior to the starting date of the event.

FEES WILL BE CHARGED FOR ALL SPECIAL EVENTS. SEE ATTACHMENT B.

Sponsoring Organization's Legal Name JAG Entertainment LLC

Ph# 2488178836 Fax# _____ Email james@myjagentertainment.com Website _____

Address 127 N. Wixom rd City Wixom State MI Zip 48393

Sponsoring Organization's Agent's Name James Gietzen

Ph# 2488178836 Fax# _____ Email james@myjagentertainment.com Title President

Address 127 N. Wixom rd City Wixom State MI Zip 48393

Cell# 2488637043

Event Name 41st Annual Plymouth Ice Festival

Event Purpose Promote downtown plymouth during the off season

Event Date(s) Feb 3rd to 5th

Event Times Feb 3, 5 to 10. Feb 4, 10 to 10. Feb 5, 10 to 6.

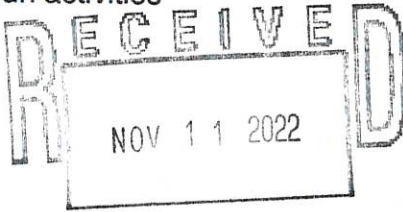
Event Location Downtown Plymouth Area

What Kind Of Activities? Ice carvings in front of businesses and in Kellogg park

What is the Highest Number of People You Expect in Attendance at Any One Time? 3000

Coordinating With Another Event? YES NO If Yes, Event Name: _____

- Event Details:** (Provide a detailed description of all activities that will take place. Attach additional sheets if necessary.)
- DDA side walks. Small ice carvings in front of businesses
 - Kellogg park - Few larger ice carvings
 - Penniman - Food trucks, food vendors and family fun activities
 - Gathering - Vendors and space for dinning



1. **TYPE OF EVENT:** Based on Policy 12.2, this event is: *(Weddings Ceremonies – Please Review Section 12.2 f.)*

City Operated Co-sponsored Event Other Non-Profit Other For-Profit Political or Ballot Issue

2. **ANNUAL EVENT:** Is this event expected to occur next year? YES NO

If Yes, you can reserve a date for next year with this application (see Policy 12.15). To reserve dates for next year, please provide the following information:

Normal Event Schedule (e.g., third weekend in July): First weekend of February
Next year's specific dates: Feb, 2,3 and 4

See section 12.13 for license & insurance requirements for vendors

3. **FOOD VENDORS/ CONCESSIONS?** YES NO **OTHER VENDORS?** YES NO
4. **DO YOU PLAN TO HAVE ALCOHOL SERVED AT THIS EVENT?** YES NO
5. **WILL ALCOHOL BE SERVED ON PRIVATE PROPERTY AS PART OF THIS EVENT?** YES NO
6. **WILL YOU NEED ELECTRICITY AND/OR WATER?** YES NO

CITY SERVICES REQUIRED? If needed, please attach a letter indicating all requests for City Services.
(see Attachment B)

Bike Fence est. 500ft, and Trash carts

7. **AN EVENT MAP IS** **IS NOT** attached. If your event will use streets and/or sidewalks (for a parade, run, etc.), or will use multiple locations, please attach a complete map showing the assembly and dispersal locations and the route plan. Also show any streets or parking lots that you are requesting to be blocked off.

8. **EVENT SIGNS:** Will this event include the use of signs? YES NO
If Yes, refer to Policy 12.8 for requirements, and describe the size and location of your proposed signs: **Please complete a sign illustration / description sheet and include with the application.**

Signs or banners approved by the City of Plymouth for Special Events shall be designed and made in an artistic and workman like manner. THE CITY MANAGER MUST APPROVE ALL SIGNS. SIGNS CANNOT BE ERECTED UNTIL APPROVAL IS GIVEN.

Signs and/or Banners may be used during the event only. Please refer to Special Event Policy for information related to the installation of banners on Downtown Street Light Poles in advance of event. NO SIGNS ARE ALLOWED IN THE PARK IN ADVANCE OF THE EVENT.

9. **UNLIMITED PARKING:** Are you requesting the removal of time limits on parking (see Policy 12.5)?
YES NO
If Yes, list the lots or locations where/why this is requested:

- 10. CERTIFICATION AND SIGNATURE:** I understand and agree on behalf of the sponsoring organization that
- a. a Certificate of Insurance must be provided which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.10 for insurance requirements)
 - b. Event sponsors and participants will be required to sign Indemnification Agreement forms (refer to Policy 12.12).
 - c. All food vendors must be approved by the Wayne County Health Department, and each food and/or other vendor must provide the City with a Certificate of Insurance which names the City of Plymouth as an additional named insured party on the policy. (See Policy 12.13)
 - d. The approval of this Special Event may include additional requirements and/or limitations, based on the City's review of this application, in accordance with the City's Special Event Policy. The event will be operated in conformance with the Written Confirmation of Approval. (see Policy 12.11 and 12.16)
 - e. The sponsoring organization will provide a security deposit for the estimated fees as may be required by the City, and will promptly pay any billing for City services which may be rendered, pursuant to Policy 12.3 and 12.4.

As the duly authorized agent of the sponsoring organization, I hereby apply for approval of this Special Event, affirm the above understandings, and agree that my sponsoring organization will comply with City's Special Event Policy, the terms of the Written Confirmation of Approval, and all other City requirements, ordinance and other laws which apply to this Special Event.

11-11-22

Date



Signature of Sponsoring Organization's Agent

RETURN THIS APPLICATION at least twenty (21) days prior to the first day of the event to: City

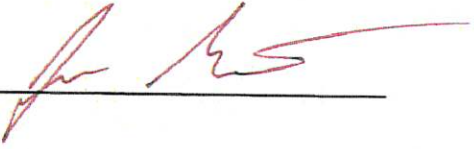
Manager's Office
City Hall
201 S. Main Street
Plymouth MI 48170

Phone: (734) 453-1234 ext. 203

11. INDEMNIFICATION AGREEMENT

INDEMNIFICATION AGREEMENT

The JAG Entertainment LLC (*organization name*) agree(s) to defend, indemnify, and hold harmless the City of Plymouth, Michigan, from any claim, demand, suit, loss, cost of expense, or any damage which may be asserted, claimed or recovered against or from the Plymouth Ice Festival (*event name*) by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost of expense is caused in whole or in part by the negligence of the City of Plymouth or by third parties, or by the agents, servants, employees or factors of any of them.

Signature 

Date 11-11-22

Witness _____

Date _____

EVENT REVIEW FORM

EVENT NAME: Ice Fest 2023 TOTAL ESTIMATED FEE: _____

(Note: All fees are only initial estimates and can increase upon assessment of services after the close of the event).

MUNICIPAL SERVICES:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial CP
	STAFFING			
	PORT-A-JOHN'S			
	TRASH			
	FENCING			
	\$250 Bathroom Cleaning Fee Per Day of Event? <input checked="" type="radio"/> YES		<input type="radio"/> NO	
Labor Costs: \$	0,000	Equipment Costs: \$	1,000	Materials Costs \$ 3,000
POLICE:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial JUC
	1 - SUPERVISOR			
	2 - OFFICERS → 25 HOURS			
Labor Costs \$		Equipment Costs \$	5570-	Materials Costs \$
FIRE:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial JW
	4-Firefighter Per Day			
Labor Costs \$	2,400.00	Equipment Costs \$		Materials Costs \$
HVA:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial
DDA:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial SBP
Labor Costs \$	0	Equipment Costs \$		Materials Costs \$
RISK MANAGEMENT:	<input checked="" type="radio"/> Approved	<input type="radio"/> Denied	(list reason for denial)	Initial MS
Class I – Low Hazard				
<input checked="" type="radio"/> Class II – Moderate Hazard				
Event Sponsors must provide current Certificate of Insurance naming City				
Class III – High Hazard of Plymouth as 'Additional Insured' including in the Description Box/Area.				
Class IV – Severe Hazard <i>* Food vendors and Higher Risk vendors should also provide this</i>				
SITE FEE APPLIED TO ALL EVENTS IS \$100 PER DAY. TOTAL EVENT SITE FEE: \$ _____				
APPROVED _____ NOT APPROVED _____ DATE _____				



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC: S:\Manager\Sincock Files\Memorandum - B-2 Central Business District Ordinance Amendments - Dental Office - 12-19-22.docx
Date: December 16, 2022
RE: B-2, Central Business District Ordinance Amendments

Background

The City Commission held the first reading of the changes to the B-2 Zoning Ordinance at their last meeting. The changes are a result of the Zoning Board of Appeals action related to a zoning interpretation at their June 2, 2002, meeting. Their ruling was that dental offices are considered a personal service establishment and a professional office. As a result of this ruling from the ZBA, it is necessary for the Planning Commission to update the City's Ordinances to match the interpretation.

This change will require changes in multiple areas of our Ordinances, and these are highlighted in the attached material. Changes will be required in the following sections:

- 78 - 21
- 78 -100
- 78 -101
- 78 -102

We have also attached a memorandum from Greta Bolhuis, our Planning and Community Development Director, which will provide additional background information on this matter. We have also attached a copy of the Meeting Minutes of the Planning Commission from September 14, 2022, where the public hearing on this issue was held.

RECOMMENDATION:

In order to bring our Ordinances in line with the interpretation made by the Zoning Board of Appeals the City Administration recommends that the City Commission adopt at the Second and Final Reading of the changes in the Zoning Ordinance as recommended by the Planning Commission.

We have attached a proposed Resolution for the City Commission to consider regarding this matter. If approved, the changes will take affect once the Ordinance is published.

If you have any questions in advance of the meeting, please feel free to contact either myself or Greta.



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Paul J. Sincock, City Manager
From: Greta Bolhuis, AICP, Planning and Community Development Director *GB*
Date: November 30, 2022
Re: B-2, Central Business District Ordinance Amendments

Background:

The Zoning Board of Appeals made a zoning interpretation at their June 2, 2022 meeting that dental offices are considered a personal service establishment and a professional office. The Planning Commission was required to update the ordinance to match the interpretation of the Zoning Board of Appeals.

The proposed amendments to the B-2, Central Business District permit dental and medical offices by right as personal service establishments. A new definition for personal service establishment is proposed. In addition to the required amendment, staff reviewed the list of permitted and special land uses and determined that the list could be simplified. The proposed simplification is more in line with form-based codes, which is a type of zoning tool that regulates the form of a building more than the uses permitted inside of it. Additional amendments include removal of obsolete uses like newspaper offices and printing shops and simplifying the intent of the district.

The Planning Commission held a public hearing on this issue on September 14, 2022. The meeting minutes are attached for your reference.

The proposed changes have been reviewed by the City Attorney.

Should you have any questions, please don't hesitate to contact me directly.

MOTION PASSED 5-0

c. Text Amendments for B-2 Central Business Districts



Silvers opened the public hearing at 8:22 p.m. Hearing no comments, he closed the public hearing at 8:23 p.m.

Joy offered a motion, seconded by Stalter, to forward the amendments to the City Commission for approval as presented.

There was a roll call vote.

Yes: Joy, Medaugh, Saraswat, Stalter, Silvers

MOTION PASSED 5-0

7. OLD BUSINESS

There was no old business.



8. NEW BUSINESS

a. SP22-05: 936 N. Sheldon, Site Plan Review

Project engineer Tim Stewart, representing Packaging Corporation of America (PCA) gave an overview of the project which includes additional trees on the east side of the building.

Elmiger reviewed the Carlisle Wortman report and recommended clear signage on the most easterly driveway to indicate the one-way path. She also noted that the plan was slightly deficient in plants for the screen, but she recommended accepting that due to additional trees being planted elsewhere on the site.

Saraswat said she received an email from City Commissioner Jennifer Kehoe stating that she had received concern about noise from PCA. Elmiger recommended the building official investigate any noise issues.

The group then reviewed a report from the City's engineering firm, Wade Trim, which recommended stormwater detention on the east side of the facility. Stewart asked for this recommendation to be waived, stating that the additions would not cause any additional runoff, that their plant had never had any stormwater issues, and that a requirement would be cost prohibitive. Elmiger stated the stormwater standards are set by Wayne County and that the Planning Commission doesn't have the authority to overrule the county.

There was some discussion about postponing the site plan approval until the stormwater issue was resolved, but it was decided that waiting would stall the process excessively.

Motion

Silvers offered a motion, seconded by Stalter, to approve the site plan review of SP22-05 at 936 N. Sheldon.

Finding of Fact

The site plan meets ordinance requirements as referenced in the Carlisle Wortman report.

Conditions

The concerns addressed by Wade Trim regarding stormwater on site is to be worked out with the city's engineers. The building official is to investigate possible noise complaints.

Medaugh asked for a friendly amendment stating that items in the Carlisle Wortman report relating to lighting, site access and circulation be addressed with the city engineer. Silvers agreed to the friendly amendment.

There was a roll call vote.

Yes: Joy, Medaugh, Saraswat, Stalter, Silvers

MOTION PASSED 5-0

Planning Comm. MTG Minutes 09/14/22

PROPOSED EDITS:

Sec. 78-21. Definitions.

Personal service establishment means a facility used primarily for the provision of personal services to an individual which are related to care and appearance of the body, or the cleaning or repair of privately owned items normally worn or carried on the person.

Retail establishment means a commercial business facility that sells goods directly to consumers.

Sec. 78-100. Intent.

The B-2, central business district is designed to serve the entire municipal area by providing prime retail frontage for a variety of retail stores and personal service establishments. The B-2, central business district is designed to provide for office buildings and the great variety of large retail stores and related activities which occupy the prime retail frontage by serving the comparison, convenience and service needs of the entire municipal area as well as a substantial area of the adjacent and surrounding residential developments beyond the municipal limits. The district regulations are designed to promote convenient pedestrian shopping and the stability of retail development by encouraging a continuous retail frontage and by prohibiting automotive related services and non-retail uses which tend to break up such continuity.

(Ord. of 10-6-03)

Sec. 78-101. Principal uses permitted.

In a B-2, central business district, no building or land shall be used, and no building shall be erected except for one or more of the following specified uses, unless otherwise provided in this chapter.

Permitted uses:

- (1) Any generally recognized retail establishment business which supplies commodities on the premises within a completely enclosed building, ~~such as, but not limited to: foods, drugs, liquor, furniture, clothing, dry goods, notions, or hardware.~~
- (2) Any personal service establishment which performs services on the premises within a completely enclosed building, ~~such as, but not limited to: repair shops (watches, radio, television, shoe repair, and etc.), tailor shops, beauty parlors, barbershops, interior decorators, photographers, and dry cleaners.~~
- (3) Standard Restaurants and carry out restaurants not serving alcoholic beverages ~~including carry out restaurants where the patrons are served while seated within a building occupied by such establishment, and wherein such establishment does not extend as an integral part of, or accessory thereto, any service of a drive in, drive-through, or open front store.~~
- (4) Hotels and motels.
- (5) Theaters or assembly halls when completely enclosed.
- (6) Offices and office buildings of an executive, administrative or professional nature.
- (7) Banks, credit unions, savings and loan associations, and other financial institutions including drive-through facilities, drive-through branches, and/or 24-hour automatic tellers.
- (8) Child care centers and nursery schools.
- (9) Municipal buildings and governmental offices.
- (10) Any service establishment of an office-showroom nature ~~Offices and showrooms of plumbers, electricians, decorator or similar trades, in connection with which not more than 25 percent of the floor area of the building or part of the building occupied by the establishment is used for making, assembling, remodeling, repairing, altering, finishing, or~~

~~refinishing its products or merchandise; and provided~~ that the ground floor premises facing upon, and visible from any abutting street shall be used only for entrances, offices, or display. All storage of material on any land shall be within the confines of the building or part thereof occupied by the establishment.

- (11) ~~An establishment at which instruction is given in a particular discipline. Business schools or private schools operated for profit. Examples of private schools permitted herein include, but are not limited to, dance schools, music and voice schools, and art studies.~~
 - ~~(12) Newspaper offices and printing shops.~~
 - (123) Funeral homes.
 - (134) Storage facilities, when incidental to and physically connected with any principal use permitted, provided that such facility is within the confines of the building or part thereof occupied by such establishment.
 - (145) Parking facilities except private surface parking lots.
 - (156) Other uses which are similar to the above and subject to the following restrictions:
 - a. All businesses establishments shall be retail or service establishments dealing directly with consumers. All goods produced on the premises shall be sold at retail from the premises where produced.
 - b. All business, servicing, or processing except for off-street parking or loading, shall be conducted within completely enclosed buildings.
 - c. Outdoor storage of commodities shall be expressly prohibited.
 - (167) Residential uses shall be permitted provided such living units are located on the second floor or above.
 - ~~(18) Accessory structures customarily incident to the above permitted uses.~~
- (Ord. of 10-6-03; Ord. No. 2007-01, § 2, 5-21-07; Ord. No. 2011-04, § 1, 5-2-11; Ord. No. 2013-04, § 3, 10-7-13)

Sec. 78-102. Special land uses permitted after review and approval.

The following uses may be permitted by the planning commission subject to article XXIII, the review and approval of the site plan by the planning commission, and the imposition of special conditions which, in the opinion of the commission, are necessary to ensure that the land use or activity authorized is compatible with adjacent uses of land, the natural environment and the capacities of public services and facilities affected by the land use, and subject further to a public hearing held in accord with section 78-281:

- (1) Public utility and service buildings and uses including telephone exchange buildings (without storage yards) when operating requirements necessitate the locating of such building within the district in order to serve the immediate vicinity.
- (2) Bars and lounges or restaurants serving alcohol subject to the following:
 - a. No more than ten seats shall be allowed at the bar.
 - b. Alcohol shall be served only to seated patrons or persons standing in the designated standing area ~~adjacent to the bar as outlined in subsection 78-101(4)c [subsection 78-102(2)c].~~
 - c. The standing area adjacent to the bar shall not exceed 150 square feet.
 - d. No dance floor or dancing area, allowed.

- e. The bar, lounge, or restaurant serving alcohol shall be restricted to a specific size and square footage. Any increase in square footage or expansion of restaurant operations which serve alcoholic beverages shall be subject to a new or amended special use permit.
 - f. The community development director shall request a report from the city's director of public safety regarding the possible impacts of the establishment serving alcoholic beverages. The planning commission shall consider this report in their evaluation of the request for special land use approval.
- (3) Sale and service of food and drink out of doors provided such use is incidental to a similar principal use indoors and conducted adjacent to the principal use and subject further to street occupancy permits and all rules and regulations to control such street occupancy, provided the use does not interfere with pedestrian or vehicular traffic.
 - (4) Rooftop dining subject to section 78-297 and section 78-281, special uses, {subsection} (b)(1).

(Ord. of 10-6-03; Ord. No. 2013-04, § 3, 10-7-13; Ord. No. 2020-04 , 9-21-20)

RESOLUTION

The following Resolution was offered by _____ and seconded by _____

WHEREAS The City of Plymouth has Zoning Ordinances which from time to time need to be Updated, and

WHEREAS recently, the Zoning Board of Appeals made an interpretation of a Zoning Ordinance Related to dental offices in the B-2, Central Business District, and

WHEREAS The Planning Commission held a Public Hearing on the proposed changes in the Ordinance on September 14, 2022.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby direct that the Code of Ordnances of the City of Plymouth, Michigan, Section 78 is to be amended as attached at the First Reading of the proposed changes.

- Section 78-21 – Define Personal Service establishment and retail establishment
- Section 78-100 – Intent amend section by adding and deleting content
- Sections 78-101, sub-sections 1, 2, 3, 10, 11, deleting sub-section 12 & 18, renumbering sub-sections 13, 14, 15, 16, 17.
- Sections 78-102, amend sub-sections 2 & 4

RESOLUTION

The following Resolution was offered by _____ and seconded by _____

WHEREAS The City of Plymouth has Zoning Ordinances which from time to time need to be Updated, and

WHEREAS recently, the Zoning Board of Appeals made an interpretation of a Zoning Ordinance Related to dental offices in the B-2, Central Business District, and

WHEREAS The Planning Commission held a Public Hearing on the proposed changes in the Ordinance on September 14, 2022, and

WHEREAS The City Commission held a First Reading of the Ordinance at their meeting on December 5, 2022.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby direct that the Code of Ordinances of the City of Plymouth, Michigan, Section 78 is to be amended as attached at the Second and Final Reading of the proposed changes.

- Section 78-21 – Define Personal Service establishment and retail establishment
- Section 78-100 – Intent amend section by adding and deleting content
- Sections 78-101, sub-sections 1, 2, 3, 10, 11, deleting sub-section 12 & 18, renumbering sub-sections 13, 14, 15, 16, 17.
- Sections 78-102, amend sub-sections 2 & 4



Administrative Recommendation

City of Plymouth
201 S. Main
Plymouth, Michigan 48170-1637

www.plymouthmi.gov
Phone 734-453-1234
Fax 734-455-1892

To: Mayor & City Commission
From: Paul J. Sincock, City Manager
CC:
Date: December 16, 2022
RE: Ambulance Contract Renewal with Huron Valley Ambulance

Background

The City of Plymouth has been using Huron Valley Ambulance (HVA) as our Advanced Life Support Emergency Medical Transport Agency since 1989. HVA has been cited in the City's ICMA Public Safety Reports as being one of the country's premier ambulance services. This is a renewal of our current agreement, and it has been reviewed by the City Attorney.

The agreement calls for HVA to be available and provide emergency advanced life support ambulance services, as well as non-emergent patient transport. Their service is seven days a week, 24 hours a day. The services offered by HVA are regulated by the State of Michigan Public Health Code. They agree to respond to emergency requests in the city, in ten minutes or less 90% of the time.

A reminder to the City Commission is that we use a three-prong approach to medical emergencies, using medically trained police officers, Fire Department staff and paramedics from HVA. This provides prompt service to our residents as well as scene security for Fire and HVA staff. This also provides additional hands on-scene in the event they are needed for CPR or for moving a patient from a basement or downstairs.

HVA agrees to provide service to individuals with concern for the ability to pay for service. In addition, they shall provide services without regard to race, creed, color, gender, sexual preference, age, physical handicap, marital status, national origin, or ancestry. Further, HVA is accredited by the Commission on Accreditation of Ambulance Services (CAAS). As a part of the CAAS program there is extensive monitoring of metrics of services.

There is no cost to the city to have HVA provide services under this agreement. In addition, there are other agreements with HVA related to the ambulance that they provide to the Fire Department at no cost. Further, we also have a contract with them for the lease of our mechanic's bay and to have their mechanic's work on our vehicles.

Recommendation

The City Administration recommends that the City Commission authorize the renewal contract with HVA for a period of 10 years. We have had a long term positive working relationship with the staff and leadership of HVA. The contract has been reviewed by the City Attorney.

We have prepared a proposed Resolution for the City Commission to consider regarding this matter. Should you have any questions in advance of the meeting please feel free to contact me.

PARAMEDIC AMBULANCE SERVICE AGREEMENT

THIS PARAMEDIC AMBULANCE SERVICE AGREEMENT (the "**AGREEMENT**") is made as of the 15th day of January 2023 by and between **HURON VALLEY AMBULANCE, INC.**, ("**HVA**") a Michigan nonprofit corporation whose address is 1200 State Circle, Ann Arbor, Michigan 48108, and the **CITY OF PLYMOUTH**, a Michigan municipal corporation, whose address is 201 South Main Street, Plymouth, Michigan 48170 ("**CITY**").

The city desires to provide emergency paramedic ambulance service to all persons in need of emergency medical services within their boundaries.

Section 20948 of the Michigan Public Health Code, being Act No. 368 of the Michigan Public Acts of 1978, as amended (the "**Public Health Code**"), provides that local governmental units may contract for the provision of emergency ambulance services for the use and benefit of individuals in their areas.

The City has the power and authority under municipal law to enter into this Agreement to ensure the provision of ambulance services in furtherance of the public safety and welfare.

HVA is licensed under the Public Health Code to provide emergency paramedic ambulance services to individuals residing within the city and desires to do so.

The City and HVA desire to enter into an agreement for the provision of emergency ambulance services by HVA to individuals residing within the City.

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions hereinafter set forth, HVA and the City agree as follows:

1. Services.

- (a) HVA shall be available to provide, and provide upon request, emergency advanced life support ambulance services and non-emergent patient transport services, on a continuous seven (7) day per week and twenty-four (24) hour per day basis to individuals within the City (collectively, the

"Services").

- (b) All ambulances and personnel used by HVA in providing the Services shall be licensed by HVA under the Public Health Code.
- (c) It is the goal of HVA to provide Services in the manner set forth in the initial operating plan attached hereto as Exhibit A (the **"Operating Plan"**). The City acknowledges and agrees, however, that HVA shall have direction and control over the manner and method by which the Services are provided and that HVA may amend the Operating Plan from time to time if HVA, in good faith, determines that any such amendment is reasonable and appropriate. Material changes in the operating plan will be approved by the city.
- (d) HVA agrees to respond to emergency medical requests within the boundaries of the City within ten (10) minutes or less, ninety percent (90%) of the time. Exceptions to this requirement will be allowed in situations which are beyond HVA's control, as defined in the Operating Plan. The City may consider that a failure to meet this standard is substantial breach of this contract.
- (e) HVA agrees to act as a Secondary Public Safety Answering Point, and to provide medical self-help information when applicable to all 911 telephone callers that are transferred to HVA's central dispatching facility.
- (f) HVA shall provide the Services to individuals in the City without regard to race, creed, color, gender, sexual preference, age, physical handicap, marital status, national origin, ancestry, location within the City or ability to pay for Services.
- (g) HVA shall comply with all applicable federal, state, and local laws and the policies, procedures and protocols of the local medical control board.
- (h) HVA shall remain nationally accredited by the

Commission on Accreditation of Ambulance Services for the duration of this agreement.

- (i) HVA shall provide a voluntary membership subscription program for qualified residents of the City. This voluntary subscription program, which is available for an annual fee established by the HVA Board of Trustees, shall cover out of pocket expenses for Services that are not covered by insurance or other federal or state programs for medically necessary ambulance transportation.
2. "911 and Other Emergency Calls for Services by the City. The City shall, through its respective primary public safety answering point, refer all "911 or other emergency medical or ambulance requests for Services within the City to HVA within a timely manner.
3. HVA as transport agency. The City hereby designates HVA as the agency to transport patients requiring ambulance transportation. The City may, at its discretion, also operate licensed ambulances or fire vehicles or fire engines for the purpose of being used as back up transport vehicles in cases of EMS system overload or to satisfy fire department mutual aid agreements to other communities. These municipal ambulances may transport patients in the following circumstances:
- a. When requested by HVA personnel on scene or by request of HVA's dispatching center.
 - b. When HVA ambulances are unable to respond in a timely manner and the patient's condition will deteriorate due to the delay in transport. This determination will be made after the patient is clinically assessed on scene. In such cases, the fire department will determine HVA's estimated time of arrival (ETA) before beginning patient transport.
 - c. In other municipalities after receiving a mutual aid request for ambulance response.

HVA agrees to transport patients to the appropriate hospital or other destination of the patient's choice, and in accordance with protocols established by the local medical control authority.

4. Payment for Services. HVA shall undertake to collect payment for the Services directly from those individuals within the City to whom they are provided, or from appropriate third-party payers such as Medicare, Medicaid, automobile insurance or health insurance. HVA ambulance charges will be set by the HVA Board of Trustees at rates like other communities serviced by HVA. Any increase in ambulance rates above five percent (5%) per year must be approved by the City. Such approval shall not be unreasonably withheld.
5. Subsidy Payments to HVA from the City. There shall be no subsidy payment to HVA by the City for Services provided under this Agreement.
6. Fund raising; Use of Donated Funds; Grant Funds. The City agrees to be supportive of HVA's fund raising efforts.

In the event that the City shall procure or receive grant funds for purposes of supporting the provision by HVA of the Services, and such funds are used to purchase equipment relating to provision of the Services, the parties hereto agree that all such equipment shall remain the property of the City but may be leased to HVA at nominal cost pursuant to a written lease to be entered into between the City and HVA.

7. Term and Termination.
 - (a) The term of this Agreement shall commence on the date first written above, and continue for an initial term expiring on June 30, 2033, and shall be automatically renewed for additional, successive one (1) year periods thereafter unless either party provides the other with not less than one hundred eighty (180) days advance written notice of the intent to terminate at the

expiration of the initial or any subsequent annual renewal of the term of this Agreement, with or without cause.

- (b) This Agreement may be sooner terminated on the first to occur of any of the following events:
- (1) If the parties mutually agree in writing, this Agreement may be terminated on the terms and date stipulated therein.
 - (2) In the event of a substantial breach of this Agreement by any one of the parties, if the non-defaulting party provides written notice of the breach to the defaulting party and the breach is not corrected within thirty (30) days, this Agreement may be terminated at the option of the non-defaulting party by giving written notice to the other parties to this Agreement.

Notwithstanding the termination of this Agreement, any liability or obligation of any party which may have accrued prior to such termination shall continue in full force and effect.

8. Insurance. HVA shall, during the term of this Agreement, maintain professional liability insurance, no-fault automobile insurance, comprehensive general liability insurance, an umbrella policy, and all other insurance required by applicable federal, state, and local laws, with a combined coverage limit of not less than \$10,000,000 per occurrence. If HVA is unable to purchase this level of coverage at reasonable premiums, HVA may reduce such coverage limit with the prior consent of the City, which shall not be unreasonably withheld or delayed. In no case will this coverage be less than \$5,000,000. HVA shall provide copies of the policies or certificates evidencing the existence and coverage of such insurance to the City upon written request thereafter to HVA. HVA shall cause the City to be named as an additional insured on HVA's policies of insurance for liability.

9. Independent Contractor. The parties to this Agreement acknowledge and agree that HVA shall perform the Services solely as an independent contractor of the City. Nothing in this Agreement is intended to create an employer/employee relationship, lessor/lessee, or a joint venture relationship between HVA and the City.
10. Assignment. Neither party hereto may assign this Agreement without the written consent of the other party hereto.
11. Binding Effect. This Agreement shall be binding upon, and shall inure to the benefit of, the parties hereto and their respective successors and permitted assigns.
12. Governing Law. This Agreement shall be governed by, enforced, and construed in accordance with the laws of the State of Michigan, without giving effect to principals of conflicts of law.
13. Entire Agreement. This Agreement represents the entire agreement among the parties hereto with respect to the subject matter hereof and may not be modified except by an instrument in writing executed by all the parties hereto.
14. Notices. Notices required hereunder shall be in writing and shall be deemed given when mailed by prepaid certified mail, return receipt requested, addressed to the appropriate party at the address set forth in the introductory paragraph of this Agreement. Any party hereto may change its address by giving notice of such change to the other as provided in the foregoing sentence.
15. Limited Enforcement. This Agreement is intended solely for the benefit of the parties hereto, and there is no intention, express or otherwise, to create rights or interests for any individual, parent, guardian, or personal representative of any individual or any party or persons other than the City and HVA.
16. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall constitute

an original, and all of which together shall

constitute one and the same instrument.

HVA and the City have executed this Agreement as of the day and year first written above.

HURON VALLEY AMBULANCE, INC.
"HVA"

CITY OF PLYMOUTH
"CITY"

Exhibit "A"

Operating Plan

Name of Operation

Paramedic ambulances provided under this agreement will be operated under the name of Huron Valley Ambulance, or HVA.

Operating Area

Our operating plan includes service to the City of Plymouth. HVA will base paramedic ambulances 24 hours a day, 7 days a week at 1270 Goldsmith, City of Plymouth, or at coverage posts in and/or near the community.

In any case, the closest ambulance will be dispatched to emergency medical requests within the city. During times when locally based ambulances are on calls and unavailable, ambulance coverage will be provided by other HVA ambulance stations or intermediate coverage posts in and nearby the community.

HVA ambulances are a part of a regional emergency medical services system. HVA continually relocates ambulances so that they can respond in a timely fashion throughout the region.

HVA agrees to use its best effort to position at least one ambulance so that it can respond to emergencies in the city in a timely fashion at all times.

HVA has provided paramedic ambulance service to the city since 1989.

It is the intent of this Operating Plan to continue to provide Priority 1 emergency response times which are consistent with past performance.

Exceptions to this response time calculation will be allowed in situations where the delay is beyond the control of HVA. These include but are not limited to:

1. Inclement weather or road conditions.
2. Blockage, due to road closures, hazards, or trains.
3. Improper incident locations or directions from the caller or the primary public safety answering point.
4. The second or subsequent ambulances arriving on a call.
5. Unsecure situations, which need to be secured by police.
6. In cases of priority upgrade, the response time will be calculated beginning at the time of the upgrade.

HVA will notify the dispatching center for the city of the response location ambulances whenever practical.

Receipt of Calls, Dispatching of HVA Units

HVA will join the city by encouraging residents to dial 9-1-1 for medical emergencies. Whenever possible or practicable, callers reporting medical emergencies will be transferred to the HVA dispatching center for the purpose of triaging the appropriate response and providing medical self-help instructions. 9-1-1 trunk lines exist for the transfer of 9-1-1 calls and a direct line is in place between our communications center and the City's public safety answering point.

If HVA receives a direct emergency call, the fire department will be notified by HVA, however, HVA will not typically notify the fire department when the direct caller specifically requests that the fire department not be sent, or when responding to facilities where licensed health professionals are already on scene (including hospitals, nursing homes and physician offices).

RESOLUTION

The following Resolution was offered by _____ and seconded by _____

WHEREAS The City of Plymouth has had a long-standing relationship with Huron Valley Ambulance
Who provide emergency and non-emergency medical services within the City and,

WHEREAS Huron Valley Ambulance has provided these services within the City since 1989, and

WHEREAS This would be a renewal of the contract between the City and Huron Valley Ambulance
And it will be a ten-year (10) no cost agreement.

NOW THEREFORE BE IT RESOLVED THAT The City Commission of the City of Plymouth does hereby adopt
the Paramedic Ambulance Service Agreement between the City and Huron Valley Ambulance, Inc. The
Mayor is authorized to sign the agreement on behalf of the City.

BE IT FURTHER RESOLVED THAT the City Clerk shall include the entire contract and exhibits as a part of
the Meeting Minutes of this City Commission meeting.

ADMINISTRATIVE UPDATE

To: Mayor & City Commission
CC: *S:\Manager\Sincock Files\Memorandum - Michigan 5572 Form OPEB Pension - 12-19-22.doc*
From: Paul J. Sincock -City Manager
Date: 12/16/2022
Re: State of Michigan Pension/OPEB Status 5572 Report

Attached you will find a copy of the State of Michigan Form 5572 which will be filed with the State Department of Treasury. This is part of the new reporting that is required under Public Act 202 of 2017. The State has changed some of the reporting requirements and thus we have to file the form with the State, to be able to prove that the information was provided to the elected officials. Based on the information in the report we do not trigger what is called a preliminary underfunded status. We are paying our Pension and OPEB on a pay as you go basis and in fact, we sent \$100,000 more than was required into MERS for our Pension Accounts at the end of the calendar year.

No action is required by the City Commission. The only thing required is that you receive the report, and it is filed with the City Commission agenda packets.



CITY OF PLYMOUTH

www.plymouthmi.gov

201 S. Main
Plymouth, Michigan 48170-1637

Phone 734-453-1234
Fax 734-455-1892

MEMORANDUM

Date: December 15, 2022
To: Paul Sincock, City Manager
From: John Scanlon, Finance Director
Subject: Pension/OPEB Report

Issue: Pension/OPEB Report

Analysis: As required by Public Act 202 of 2017, the City of Plymouth is required to file a 2021 Pension and OPEB status report (Form 5572) with the Department of Treasury. The attached report outlines the current funding status of these two plans. The data is compiled using the City's most recent actuarial and audit reports. The attached reports do not trigger preliminary underfunded status. The Department of Treasury now has 45 days to confirm the report finding.

Requested Action: Review. No action is required.

Attachment(s): Public Act 202 Pension/OPEB report

THE CITY OF HOMES

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facebook.com/CityofPlymouthMI

The Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) & Public Act 530 of 2016 Pension Report

Enter Local Government Name	City of Plymouth	<p>Instructions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/localretirementreporting.</p> <p>Questions: For questions, please email localretirementreporting@michigan.gov. Return this original Excel file. Do not submit a scanned image or PDF.</p>
Enter SIA-DATA Michigan	822220	
Unit Type	City	
Fiscal Year End Month	June	
Fiscal Year (four-digit year only, e.g. 2019)	2022	
Contact Name (Chief Administrative Officer)	John F. Scanlon	
Title If not CAO	Finance Director / Treasurer	
CAO (or designee) Email Address	jsanlon@plymouth.mi.us	
Contact Telephone Number	(734) 453-1234	
Penion System Name (not division)	Plymouth - City of	
Penion System Name (not division)		
Penion System Name (not division)		
Penion System Name (not division)		
Penion System Name (not division)		

Line	Descriptive Information	Source of Data	System 1	System 2	System 3	System 4	System 5
1	Is this unit a primary government (County, Township, City, Village)?	Contributed	YES	YES	YES	YES	YES
2	Provide the name of your retirement pension system	Calculated from above	Plymouth, City of				
3	Financial Information						
4	Enter retirement pension system's assets (system fiduciary net position ending)	Most Recent Audit Report	10,550,135				
5	Enter retirement pension system's liabilities (total pension liability ending)	Most Recent Audit Report	15,534,179				
6	Funded ratio	Calculated	67.9%				
7	Actuarially Determined Contribution (ADC)	Most Recent Audit Report	1,364,708				
8	Governmental Fund Revenues	Most Recent Audit Report	15,631,094				
9	All systems combined ADC/Governmental fund revenues	Calculated	8.0%				
10	Membership						
11	Indicate number of active members	Actuarial Funding Valuation used in Most Recent Audit Report					
12	Indicate number of inactive members	Actuarial Funding Valuation used in Most Recent Audit Report	3				
13	Indicate number of retirees and beneficiaries	Actuarial Funding Valuation used in Most Recent Audit Report	52				
14	Investment Performance						
15	Enter actual rate of return - prior 1-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	14.13%				
16	Enter actual rate of return - prior 5-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	9.96%				
17	Enter actual rate of return - prior 10-year period	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider	9.11%				
18	Actuarial Assumptions						
19	Actuarial assumed rate of investment return	Actuarial Funding Valuation used in Most Recent Audit Report	7.00%				
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	Level Percent				
21	Amortization period utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report	10				
22	Is each division within the system closed to new employees?	Actuarial Funding Valuation used in Most Recent Audit Report	Yes				
23	Uniform Assumptions						
24	Enter retirement pension system's actuarial value of assets using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	9,752,092				
25	Enter retirement pension system's actuarial accrued liabilities using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	16,039,231				
26	Funded ratio using uniform assumptions	Calculated	60.8%				
27	Actuarially Determined Contribution (ADC) using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report	740,988				
28	All systems combined ADC/Governmental fund revenues	Calculated	4.7%				
29	Pension Trigger Summary						
30	Does this system trigger "underfunded status" as defined by PA 202 of 2017?	Primary government triggers: Less than 60% funded AND greater than 10% ADC/Governmental fund revenues. Non-Primary government triggers: Less than 60% funded	NO	NO	NO	NO	NO

Requirements for your information: the following are requirements of P.A. 202 of 2017
 Local governments must post the current year report on their website or in a public place.
 The local government must electronically submit the form to its governing body.
 Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years.
 Local governments must have had a peer actuarial audit conducted by an actuary that is not the plan actuary OR replace the plan actuary at least every 8 years.

By emailing this report to the Michigan Department of Treasury, the local government acknowledges that this report is complete and accurate in all known respects.

The Protecting Local Government Retirement and Benefits Act (PA 202 of 2017) Health Care (OPRB) Report

Enter Local Government Name City of Plymouth	Instructions: For a list of detailed instructions on how to complete and submit this form, visit michigan.gov/localgovernment/treasury .
Enter State/Local/Union Code 922220	
Unit Type City	
Fiscal Year End Month June	
Fiscal Year (four-digit year only, e.g. 2019) 2019	
Contact Name (Chief Administrative Officer) John F. Scanlon	Questions: For questions, please email lschick@state.treasury.mi.gov . Return the original local file. Do not submit a scanned image or PDF.
Contact Name (CAG Finance Director / Treasurer) Sean O'Donnell	
CAO (or designee) Email Address seanod@plymouth.mi.gov	
Contact Telephone Number (734) 453-1234	
OPRB System Name (not division) Plymouth, City of	
OPRB System Name (not division) 2	
OPRB System Name (not division) 3	
OPRB System Name (not division) 4	
OPRB System Name (not division) 5	

Line	Description	System 1	System 2	System 3	System 4	System 5
1	Is this unit a primary government (County, Township, City, Village)?	Calculated	Calculated	Calculated	Calculated	Calculated
2	Provide the name of your retirement health care system	YES	YES	YES	YES	YES
3	Financial Information	Calculated from above				
4	Enter retirement health care system's assets (system liability not position ending)	Most Recent Audit Report				
5	Enter retirement health care system's liability (total OPRB liability)	Most Recent Audit Report				
6	Funded ratio	13,019,013				
7	Actuarial (actuarial contribution (ABC))	0.0%				
7a	Do the financial statements include an AIC calculated in compliance with Michigan Act 2013-3?	1,140,886				
8	Governmental Fund Revenues	YES				
9	All systems combined AIC/Governmental fund revenues	15,631,034				
10	Memberships	Calculated				
11	Indicate number of active members	38				
12	Indicate number of inactive members	Actuarial Funding Valuation used in Most Recent Audit Report				
13	Indicate number of retirees and beneficiaries	Actuarial Funding Valuation used in Most Recent Audit Report				
14	Investment Information	Actuarial Funding Valuation used in Most Recent Audit Report				
15	Enter actual rate of return - prior 1-year period	419,259				
16	Enter actual rate of return - prior 5-year period	0.00%				
17	Enter actual rate of return - prior 10-year period	0.00%				
18	Actuarial Assumptions	Actuarial Funding Valuation used in Most Recent Audit Report or System Investment Provider				
19	Assumed Rate of Investment Return	Actuarial Funding Valuation used in Most Recent Audit Report				
20	Amortization method utilized for funding the system's unfunded actuarial accrued liability, if any	Actuarial Funding Valuation used in Most Recent Audit Report				
21	Is each addition within the system closed to new employees?	Level Dollar				
22	Health care inflation assumption - Long Term Trend Rate	27				
23	Health care inflation assumption - Long Term Trend Rate	Actuarial Funding Valuation used in Most Recent Audit Report				
24	Health care inflation assumption - Long Term Trend Rate	Actuarial Funding Valuation used in Most Recent Audit Report				
25	Health care inflation assumption - Long Term Trend Rate	Actuarial Funding Valuation used in Most Recent Audit Report				
26	Health care inflation assumption - Long Term Trend Rate	Actuarial Funding Valuation used in Most Recent Audit Report				
27	Uniform Assumptions	Actuarial Funding Valuation used in Most Recent Audit Report				
28	Enter retirement health care system's actuarial value of assets using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report				
29	Enter retirement health care system's actuarial accrued liabilities using uniform assumptions	Actuarial Funding Valuation used in Most Recent Audit Report				
30	Funded ratio using uniform assumptions	17,479,571				
31	Actuarially Overvalued Contribution (AOC) using uniform assumptions	0.0%				
32	All systems combined AOC/Governmental fund revenues	Actuarial Funding Valuation used in Most Recent Audit Report				
33	Summary Report	Calculated				
34	Did the local government pay the liability insurance premiums for the year?	Accounting Records				
35	Did the local government pay the normal cost for employees hired after June 30, 2017?	N/A				
36	Does this system trigger "underfunded status" as defined by PA 202 of 2017?	Primary government triggers: less than 40% funded AND greater than 75% AIC/Governmental fund revenues. Non-Primary government triggers: Less than 40% funded				

Required to file year information. The following are requirements of PA 202 of 2017:

Local governments must report this information in their annual report or other public file in a public place.

The local government must electronically submit the form to its governing body.

Local governments must have had an actuarial experience study conducted by the plan actuary for each retirement system at least every 5 years.

Local governments must have had a prior actuarial audit conducted by an actuary that is not the plan actuary that prepares the plan actuary at least every 3 years.

By emailing this report to the Michigan Department of Treasury, the local government acknowledges that this report is complete and accurate in all known respects.

ADMINISTRATIVE INFORMATION

To: Mayor & City Commission
CC: *S:\Manager\Sincock Files\Memorandum - Audit Presentation 21 - 22 - 12-19-22.doc*
From: Paul J. Sincock -City Manager
Date: 12/16/2022
Re: Audit Presentation

The City's Independent Auditor will make a presentation to the City Commission at the meeting on Monday.

The City Staff has worked well with our auditor; Rana Emmons and her team from PSLZ and together we have worked to resolve the questions and issues posed by the Auditing staff.

As you are aware; the Auditor is contracted by the City Commission to review the work of the City Administration and to report back to the Commission. The Auditor is the City Commission's contractor, and her reports are independent of the City Administration. The purpose of the audit is for the auditor to express an opinion about whether the financial statements prepared by management are fairly presented.

Rana Emmons will have a presentation for the City Commission on Monday on Zoom. Members of the Commission are welcome to contact Rana in advance of the meeting if they have any specific questions that they may wish to have answered prior to the public presentation. You may also forward any comments/questions to the City Administration in advance of the meeting, and we will forward them onto the Auditor.

No action is required on this matter as this is a report to the City Commission and we use the audit to file reports with various agencies during late December to show the fiscal health of the City. A complete copy of the Audit will be posted on the City's Web Site.

**CITY OF PLYMOUTH
Wayne County, Michigan**

AUDITED FINANCIAL REPORT

**For the Fiscal Year Ended
June 30, 2022**

CITY OF PLYMOUTH
For the Year Ended June 30, 2022

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CITY OF PLYMOUTH
For the Year Ended June 30, 2020

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FINANCIAL SECTION

PSLZ PLLC

Certified Public Accountants

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Independent Auditor's Report

To the Honorable Mayor and City Commission
City of Plymouth, Michigan

Opinions

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Plymouth, Michigan, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate of all remaining fund information of the City of Plymouth, Michigan, as of June 30, 2022, and the respective changes in its financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are required to be independent of the City and to meet our ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and, therefore, is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Honorable Mayor and City Commission
City of Plymouth, Michigan

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a rest basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, amount other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and other required supplemental information, as identified in the table of contents, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, which considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplemental Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Plymouth's basic financial statements. The other supplemental information, as identified in the table of contents, is presented for the purpose of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to underlying accounting and other records used to prepare the basic financial statements or the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the other supplemental information, as identified in the table of contents is fairly stated in all material respects in relation to the basic financial statements as a whole.

Respectfully,



PSLZ PLLC
Certified Public Accountants

December 14, 2022



CITY OF PLYMOUTH

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Management's Discussion and Analysis

As management of the City of Plymouth, we offer readers of the City of Plymouth's financial statements this narrative overview and analysis of the financial activities of the City of Plymouth for the fiscal year ended June 30, 2022.

Financial Highlights

- The assets of the City of Plymouth exceeded its liabilities at the close of the most recent fiscal year by \$22,522,765 (*net position*).
- As of the close of the current fiscal year, the City of Plymouth's governmental funds reported combined ending fund balances of \$11,395,298, a decrease of \$978,899 in comparison with the prior year. Approximately 31% of this total amount, \$3,547,311 is *available for spending* at the government's discretion (*uncommitted fund balance*).
- At the end of the current fiscal year, combined fund balance for the general fund was \$4,202,438, an increase of \$428,856 over the prior year, and approximately 46% of total general fund expenditures.
- The City of Plymouth's total long-term debt decreased \$2,102,621 during the fiscal year as the City added an installment note payable for new vehicles in the amount of \$100,000 during fiscal year 2022 less annual debt service payments.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City of Plymouth's basic financial statements. The City of Plymouth's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of the City of Plymouth's finances in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the City of Plymouth's assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the City of Plymouth is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash*

flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions of the City of Plymouth that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City of Plymouth include general government, public safety, highways and streets, sanitation, and culture and recreation. The business-type activities of the City of Plymouth include a water and sewer system.

The government-wide financial statements include not only the City of Plymouth itself (known as the *primary government*), but also a legally separate Downtown Development Authority, and other "non major" component units for which the City of Plymouth is financially accountable. Financial information for these *component units* are reported separately from the financial information presented for the primary government itself. The government-wide financial statements can be found on pages 12-14 of this report.

Fund financial statements. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City of Plymouth, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the City of Plymouth can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City of Plymouth maintains twenty-one individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund which is the only governmental major fund. Data from the other governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of *combining statements* elsewhere in this report.

The City of Plymouth adopts an annual appropriated budget for its general fund and special revenue funds. A budgetary comparison statement has been provided for the general fund on page 55 to demonstrate compliance with this budget.

Proprietary funds. The City of Plymouth maintains a single proprietary fund. *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City of Plymouth uses an enterprise fund to account for its water and sewer activity.

Internal service funds are an accounting device used to accumulate and allocate costs internally among the City of Plymouth's various functions. The City of Plymouth uses an internal service fund to account for its fleet of vehicles, and other equipment. Because both of these services predominantly benefit governmental rather than business-type functions, they have been included within *governmental activities* in the government-wide financial statements.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the City of Plymouth's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds. The basic fiduciary fund financial statements can be found on page 20 of this report.

Notes to the financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 23-50 of this report.

Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the City of Plymouth's progress in funding its obligation to provide pension benefits and other post-employment benefits to its employees. This information can be found on pages 51 - 54 of this report.

The combining statements referred to earlier in connection with nonmajor governmental funds are presented immediately following the required supplementary information on pensions. Combining and individual fund statements and schedules can be found on pages 55-64 of this report.

Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the City of Plymouth, assets exceeded liabilities by \$22,522,765 at the close of the most recent fiscal year.

By far the largest portion of the City of Plymouth's net position (134%) reflects its investment in capital assets (e.g., land, buildings, machinery, and equipment); less any related debt used to acquire those assets that is still outstanding. The City of Plymouth used these capital assets to provide services to citizens; consequently, these assets are *not* available for future spending. Although the City of Plymouth's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

City of Plymouth's Net Position

	Governmental Activities		Business-type Activities		Total	
	2022	2021	2022	2021	2022	2021
Current and other assets	\$ 15,577,613	\$ 15,233,159	\$ 4,106,961	\$ 5,106,442	\$ 19,684,574	\$ 20,339,601
Capital Assets	24,604,851	23,690,517	12,042,402	11,638,147	36,647,253	35,328,664
Total Assets	<u>40,182,464</u>	<u>38,923,676</u>	<u>16,149,363</u>	<u>16,744,589</u>	<u>56,331,827</u>	<u>55,668,265</u>
Deferred Outflows	1,932,879	2,988,706	7,447	16,807	1,940,326	3,005,513
Long-term liabilities	26,083,431	35,330,982	705,000	975,000	26,788,431	36,305,982
Other liabilities	3,751,543	2,144,546	389,493	439,602	4,141,036	2,584,148
Total Liabilities	<u>29,834,974</u>	<u>37,475,528</u>	<u>1,094,493</u>	<u>1,414,602</u>	<u>30,929,467</u>	<u>38,890,130</u>
Deferred Inflows	4,745,416	945,641	74,505	99,340	4,819,921	1,044,981
Net Position:						
Net Investment						
in capital assets	18,994,511	18,470,538	11,270,344	10,580,614	30,264,855	29,051,152
Restricted	4,828,279	4,064,250	4,320	12,275	4,832,599	4,076,525
Unrestricted (Deficit)	(16,287,837)	(19,043,575)	3,713,148	4,654,565	(12,574,689)	(14,389,010)
Total Net Position	<u>\$ 7,534,953</u>	<u>\$ 3,491,213</u>	<u>\$ 14,987,812</u>	<u>\$ 15,247,454</u>	<u>\$ 22,522,765</u>	<u>\$ 18,738,667</u>

An additional portion of the City of Plymouth's net position \$4,832,599 represents resources that are subject to external restrictions on how they may be used.

	Governmental Activities		Business-type Activities		Totals	
	2022	2021	2022	2021	2022	2021
Program Revenues:						
Charges for Services	\$ 3,243,675	\$ 3,195,165	\$ 4,554,855	\$ 4,467,334	\$ 7,798,530	\$ 7,662,499
Operating Grants & Contrib.	1,800,613	1,560,184	-	-	1,800,613	1,560,184
Capital Grants & Contrib.	-	-	-	-	-	-
General Revenues:						
Property Taxes	9,257,319	9,169,715	-	-	9,257,319	9,169,715
State Shared Revenues	1,119,978	951,974	-	-	1,119,978	951,974
Franchise Fees	203,432	211,689	-	-	203,432	211,689
Investment Earnings	6,017	29,583	13,757	9,105	19,774	38,688
Total Revenues	<u>15,631,034</u>	<u>15,118,310</u>	<u>4,568,612</u>	<u>4,476,439</u>	<u>20,199,646</u>	<u>19,594,749</u>
Program Expenses:						
General Government	1,284,484	1,515,047	-	-	1,284,484	1,515,047
Public Safety	4,986,577	5,358,581	-	-	4,986,577	5,358,581
Public Works	3,562,703	3,678,677	-	-	3,562,703	3,678,677
Recreation and Cultural	1,128,927	1,105,379	-	-	1,128,927	1,105,379
Other	231,699	291,328	-	-	231,699	291,328
Interest on Long-Term Debt	392,904	454,624	-	-	392,904	454,624
Water and Sewer	-	-	4,828,254	4,804,140	4,828,254	4,804,140
Total Expenses	<u>11,587,294</u>	<u>12,403,636</u>	<u>4,828,254</u>	<u>4,804,140</u>	<u>16,415,548</u>	<u>17,207,776</u>
Change in Net Position	<u>\$ 4,043,740</u>	<u>\$ 2,714,674</u>	<u>\$ (259,642)</u>	<u>\$ (327,701)</u>	<u>\$ 3,784,098</u>	<u>\$ 2,386,973</u>

Governmental activities. Governmental activities increased the City of Plymouth's net position by \$4,043,740.

Business-type activities. Business-type activities decreased the City of Plymouth's net position by \$259,642. The City's only business-type activity, the water and sewer fund, has demonstrated improvement for the past few years parallel with the improvements in the governmental activities sector. Much of the accumulation of unrestricted assets are the result of the City Commission's desire to provide more reserves to cover unanticipated system replacements as well as to provide for significant future internal funding of ongoing utility replacements as part of the street construction program.

Financial Analysis of the Government's Funds

As noted earlier, the City of Plymouth uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of the City of Plymouth's *governmental funds* is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the City of Plymouth's financing requirements. In particular, *unreserved fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City of Plymouth's governmental funds reported combined ending fund balances of \$11,395,298, a decrease of \$978,899 in comparison with the prior year.

Proprietary funds. The City of Plymouth's proprietary funds provide the same type of information found in the government-wide financial statements, but in more detail. Unrestricted net position of the Water and Sewer Fund at the end of the year amounted to \$3,713,148. The decrease in net position was \$259,642 compared to a decrease of \$327,701 in the prior year. Other factors concerning the finances of the fund have already been addressed in the discussion of the City of Plymouth's business-type activities.

General Fund Budgetary Highlights

The budget is a collaborative process between the City administration and City Commission, which begins with the distribution of materials to department heads in January of each year. Department heads submit their funding request in February. Costs are deliberated and funding requests are debated, which ultimately results in a proposed budget delivered to the City Commission per Charter Section 8.2. Through the budget review process, the final draft is created and sent to the City Commission for approval in June of each year. The multi-year budget model, which the City adopted beginning with the 2004-05 budget, has provided the administration with much needed assistance in achieving financial stability and strengthening operational fund balances as reflected in this audit report. The City of Plymouth reviews and approves budget amendments on a quarterly basis during November, February, May and June of each year. It is through this process that the City administration and City Commission are able to adaptively adjust to our ever-changing environment.

Capital Asset and Debt Administration

Capital assets. The City of Plymouth's investment in capital assets for its governmental and business type activities as of June 30, 2022, amounts to \$36,647,253 (net of accumulated depreciation). This investment in capital assets includes land, buildings and system improvements, machinery and equipment, park facilities, roads and highways.

Most of the significant capital asset changes during the current fiscal year occurred as we near the completion of infrastructure improvements as part of the street reconstruction program involving replacement of roads, drainage systems and water and sewer utility mains.

2022 Road Projects included:

Byron Street – from Main to Harvey

Union Street – from Penniman to Church

Carol/S. Evergreen – from McKinley to Beech

Rectangular Rapid Flashing Beacon (RRFB) Signals at five locations

Long-term debt. At the end of the current fiscal year, the City of Plymouth had total bonded and installment debt outstanding of \$8,454,182 in addition to \$610,000 of debt obligations from the DDA, all of which comprises debt backed by the full faith and credit of the government. The City made annual debt service payments of \$2,202,621 and \$195,000 of payments by the DDA. The City also obtained an installment loan of \$100,000 for the purchase of public safety vehicles. Additional information on the City of Plymouth's long-term debt can be found in notes III.D. on page 38-39.

Economic Factors and Next Year's Budgets and Rates

The primary economic concern over the next year is the rate at which inflation continues to rise. Through June 30th, the one-year inflation rate was at 9.1%. Comparatively the one-year yield on the United State Treasury is at 2.8%. While losses will not be realized, the inflation rate does have a negative impact on the City's budget, particularly in the City's ability to capture a high return on our investments. However, with that being said, the overall financial health of the City remains stable. In June of 2022, the City Commission adopted a \$11,161,184 General Fund budget, which included \$1,257,300 in Capital Improvements.

To assist with the approved capital improvements, the City has been awarded \$958,136 from the American Rescue Plan Act (ARPA) of 2021. This award was received during the 2021-22 fiscal year and must be expended over a five-year period. To date, the City has approved two projects from this relief package totaling \$411,000. Additionally, the Michigan Legislature awarded the City \$250,000, received over the 2021-22 and 2022-23 fiscal years, to assist with much-needed capital projects at the City's Cultural Center. These additional funds will not only assist in making sure that the City can continue to provide its high level of services, but also confront new challenges presented by a rapidly changing economy.

The City of Plymouth continues to be fortunate to have a strong and growing housing market. Despite a shortage of developable land, taxable values in the City grew at a rate of 6.8% last year. However, due to the interaction between Proposal A of 1994 and the Headlee Amendment of 1978, the maximum inflationary growth in the State of Michigan for municipalities was 3.3% as set forth by the Headlee Formula. The result of the difference between actual growth and the maximum allowable growth is a reduction in the City's operating millage from 10.4592 in 2021 to 10.3410 in 2022. These rollbacks are representative of an overall decrease of 1.0424 mills from the rate of 11.3834 mills that maintained steady from 2005 through 2015. Since then, the City has experienced eight consecutive years of Headlee rollbacks.

The waste and recycling operating millage rate held steady at 1.8200 mills and the City's general obligation debt millage rate increased slightly from 2.7900 mills to 2.9500 mills, as a result of increased debt expenditures. The GO (General Obligation) debt millage is based on the service requirements from the sale of street bonds in 2012 and 2020.

Staff recommendations for service charges and utility rates beginning July 1, 2022, included retaining the trash cart service fees at \$10.25 per month for the third consecutive year. Water and sewer usage charges increased from \$5.71 and \$7.37 per thousand gallons, to \$6.10 and \$7.81, or a 6% increase per thousand gallons. All fee increases were adopted by the City Commission as proposed.

Requests for Information

This financial report is designed to provide a general overview of the City of Plymouth's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Office of the Finance Director, 201 S. Main Street, City of Plymouth, Michigan 48170.

BASIC FINANCIAL STATEMENTS

CITY OF PLYMOUTH
Statement of Net Position
June 30, 2022

	Primary Government			Component Units
	Governmental Activities	Business-type Activities	Total	
ASSETS				
Cash and Cash Equivalents	\$ 14,398,566	\$ 2,789,046	\$ 17,187,612	\$ 2,202,347
Investments	73,017	-	73,017	-
Receivables (net of allowance for uncollectibles)	234,540	1,182,633	1,417,173	6,491
Due from Other Funds	465,000	-	465,000	-
Due from Primary Government	-	-	-	10,824
Due from Other Governmental Units	330,029	-	330,029	-
Inventory	76,461	130,962	207,423	-
Prepaid Expenses	-	-	-	-
Restricted Assets - Cash and Cash Equivalents	-	4,320	4,320	-
Capital Assets (Net of Accumulated Depreciation)	24,604,851	12,042,402	36,647,253	3,592,658
Total Assets	<u>40,182,464</u>	<u>16,149,363</u>	<u>56,331,827</u>	<u>5,812,320</u>
DEFERRED OUTFLOWS OF RESOURCES				
Unamortized Bond Discount	-	7,447	7,447	-
Deferral related to Pension and OPEB	1,932,879	-	1,932,879	-
	<u>1,932,879</u>	<u>7,447</u>	<u>1,940,326</u>	<u>-</u>
LIABILITIES				
Accounts Payable	1,128,655	329,332	1,457,987	299,465
Accrued Liabilities	1,029,360	60,161	1,089,521	116,950
Due to Other Funds	385,000	-	385,000	-
Due to Component Unit	10,824	-	10,824	-
Due to Other Governmental Units	320,722	-	320,722	-
Unearned Revenue	876,982	-	876,982	-
Noncurrent Liabilities:				
Compensated Absences	331,192	-	331,192	-
Other Post Employment Benefits (OPEB)	13,019,013	-	13,019,013	-
Net Pension Liability	4,984,044	-	4,984,044	-
Due within one year	1,685,828	275,000	1,960,828	200,000
Due in more than one year	6,063,354	430,000	6,493,354	410,000
Total Liabilities	<u>29,834,974</u>	<u>1,094,493</u>	<u>30,929,467</u>	<u>1,026,415</u>
DEFERRED INFLOW OF RESOURCES				
Deferral related to Pension and OPEB	4,157,388	-	4,157,388	-
Unamortized Bond Premium	588,028	74,505	662,533	57,520
	<u>4,745,416</u>	<u>74,505</u>	<u>4,819,921</u>	<u>57,520</u>
NET POSITION				
Net Investment in Capital Assets	18,994,511	11,270,344	30,264,855	2,982,658
Restricted for:				
Capital Projects	165,494	4,320	169,814	-
Debt Service	144,402	-	144,402	-
Special Revenue	3,888,207	-	3,888,207	-
Other	630,176	-	630,176	-
Unrestricted (Deficit)	(16,287,837)	3,713,148	(12,574,689)	1,745,727
Total Net Position	<u>\$ 7,534,953</u>	<u>\$ 14,987,812</u>	<u>\$ 22,522,765</u>	<u>\$ 4,728,385</u>

CITY OF PLYMOUTH
Statement of Activities
For the Year Ended June 30, 2022

<u>Functions/Programs</u>	Program Revenues			
<u>Primary Government:</u>	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>
Governmental Activities:				
General Government	\$ 1,284,484	\$ 1,250,561	\$ 511,151	\$ -
Public Safety	4,986,577	656,052	70,166	-
Public Works	3,562,703	565,947	1,051,547	-
Recreation and Cultural	1,128,927	771,115	167,749	-
Other	231,699	-	-	-
Interest on Long-Term Debt	392,904	-	-	-
Total Governmental Activities	11,587,294	3,243,675	1,800,613	-
Business-type Activities:				
Water and Sewer	4,828,254	4,554,855	-	-
Total Primary Government	\$ 16,415,548	\$ 7,798,530	\$ 1,800,613	\$ -
Component Units:				
D.D.A./B.R.A./E.D.C.	\$ 1,261,900	\$ 68,316	\$ 18,252	\$ -

General Revenues:
Property Taxes
State Shared Revenues
Franchise Fee
Unrestricted Investment Earnings
Total General Revenues and Transfers

Change in Net Position
Net Position - Beginning

Net Position - Ending

Net (Expense) Revenue and Changes in Net Position

Primary Government			
Governmental Activities	Business-type Activities	Total	Component Units
\$ 477,228	\$ -	\$ 477,228	\$ -
(4,260,359)	-	(4,260,359)	-
(1,945,209)	-	(1,945,209)	-
(190,063)	-	(190,063)	-
(231,699)	-	(231,699)	-
(392,904)	-	(392,904)	-
<u>(6,543,006)</u>	<u>-</u>	<u>(6,543,006)</u>	<u>-</u>
<u>-</u>	<u>(273,399)</u>	<u>(273,399)</u>	<u>-</u>
<u>(6,543,006)</u>	<u>(273,399)</u>	<u>(6,816,405)</u>	<u>-</u>
<u>-</u>	<u>-</u>	<u>-</u>	<u>(1,175,332)</u>
9,257,319	-	9,257,319	1,265,188
1,119,978	-	1,119,978	-
203,432	-	203,432	-
6,017	13,757	19,774	1,013
<u>10,586,746</u>	<u>13,757</u>	<u>10,600,503</u>	<u>1,266,201</u>
4,043,740	(259,642)	3,784,098	90,869
<u>3,491,213</u>	<u>15,247,454</u>	<u>18,738,667</u>	<u>4,637,516</u>
<u>\$ 7,534,953</u>	<u>\$ 14,987,812</u>	<u>\$ 22,522,765</u>	<u>\$ 4,728,385</u>

CITY OF PLYMOUTH
Balance Sheet
Governmental Funds
June 30, 2022

	<u>General</u>	<u>2020 Road Construction Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 6,733,432	\$ 2,592,259	\$ 4,575,376	\$ 13,901,067
Investments	-	-	73,017	73,017
Receivables (net of allowance for uncollectibles):				
Taxes	47,889	-	-	47,889
Accounts	53,703	-	132,948	186,651
Due from Other Funds	80,000	-	385,000	465,000
Due from Other Governmental Units	157,763	-	172,266	330,029
Inventory	25,127	-	37,916	63,043
Total Assets	\$ 7,097,914	\$ 2,592,259	\$ 5,376,523	\$ 15,066,696
<u>LIABILITIES AND FUND BALANCE</u>				
Liabilities:				
Accounts Payable	\$ 309,870	\$ 453,417	\$ 297,815	\$ 1,061,102
Accrued and Other Liabilities	992,078	-	24,690	1,016,768
Due to Other Governmental Units	320,722	-	-	320,722
Due to Other Funds	385,000	-	-	385,000
Due to Component Unit	10,824	-	-	10,824
Unearned Revenue	876,982	-	-	876,982
Total Liabilities	2,895,476	453,417	322,505	3,671,398
Fund Balances:				
Non Spendable-Inventory and Prepaid Expenditures	25,127	-	37,916	63,043
Non Spendable-Long Term Accounts Receivable	80,000	-	-	80,000
Restricted:				
Capital Projects	-	2,138,842	165,494	2,304,336
Debt Service	-	-	144,402	144,402
Special Revenue	-	-	3,888,207	3,888,207
Other	-	-	630,176	630,176
Committed	550,000	-	187,823	737,823
Unassigned	3,547,311	-	-	3,547,311
Total Fund Balances	4,202,438	2,138,842	5,054,018	11,395,298
Total Liabilities and Fund Balances	\$ 7,097,914	\$ 2,592,259	\$ 5,376,523	

Amounts reported for governmental activities in the statement of net position are different because:

Capital Assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.	22,508,838
Internal Service Funds are used by management to charge the costs of motor pool to individual funds. The assets and liabilities of the internal service funds are included in governmental activities in the statement of net position. These liabilities do not require current resources:	1,887,603
Other Post Employment Benefits Liability	(16,476,689)
Compensated Absences Liability	(331,192)
Net Pension Liability	(3,750,877)
Deferred Charges on Bonds	(588,028)
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported in the funds.	(7,110,000)
Net Position of Governmental Activities	\$ 7,534,953

CITY OF PLYMOUTH
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2022

	<u>General</u>	<u>2020 Road Construction Fund</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<u>Revenues</u>				
Property Taxes	\$ 6,522,224	\$ -	\$ 2,735,095	\$ 9,257,319
Licenses and Permits	2,761	-	454,271	457,032
Intergovernmental:				
Federal, State and Local	1,474,149	-	1,392,783	2,866,932
Charges for Services	1,137,195	-	1,356,785	2,493,980
Interest	4,355	-	1,662	6,017
Other	515,915	-	33,839	549,754
Total Revenues	<u>9,656,599</u>	<u>-</u>	<u>5,974,435</u>	<u>15,631,034</u>
<u>Expenditures</u>				
Current:				
General Government	1,697,410	-	-	1,697,410
Public Safety	5,282,121	-	633,253	5,915,374
Public Works	1,165,264	-	2,017,197	3,182,461
Recreation and Cultural	-	-	1,138,515	1,138,515
Other	231,699	-	-	231,699
Debt Service:				
Principal	-	-	1,545,000	1,545,000
Interest and Other Charges	-	-	290,750	290,750
Capital Outlay	217,899	2,222,982	167,843	2,608,724
Total Expenditures	<u>8,594,393</u>	<u>2,222,982</u>	<u>5,792,558</u>	<u>16,609,933</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>1,062,206</u>	<u>(2,222,982)</u>	<u>181,877</u>	<u>(978,899)</u>
<u>Other Financing Sources (Uses)</u>				
Transfers In	-	-	988,837	988,837
Transfers Out	<u>(633,350)</u>	<u>-</u>	<u>(355,487)</u>	<u>(988,837)</u>
Total Other Financing Sources (Uses)	<u>(633,350)</u>	<u>-</u>	<u>633,350</u>	<u>-</u>
Net Change in Fund Balances	428,856	(2,222,982)	815,227	(978,899)
Fund Balances - Beginning	<u>3,773,582</u>	<u>4,361,824</u>	<u>4,238,791</u>	<u>12,374,197</u>
Fund Balances - Ending	<u>\$ 4,202,438</u>	<u>\$ 2,138,842</u>	<u>\$ 5,054,018</u>	<u>\$ 11,395,298</u>

CITY OF PLYMOUTH
Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances
of Governmental Funds to the Statement of Activities
For the Year Ended June 30, 2022

Amounts reported for governmental activities in the statement of activities (page 12-13) are different because:

Net change in fund balances - total governmental funds (page 15)	\$	(978,899)
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlay expenditures exceeded depreciation expense in the current period.</p>		
Capital Outlay		2,438,041
Depreciation Expense		(1,432,801)
<p>The net decrease in other post employment benefit obligations (OPEB) does not require current resources and are not included in governmental funds.</p>		
		484,340
<p>The net decrease in Net Pension Liability does not require current resources and are not included in governmental funds.</p>		
		1,986,125
<p>The issuance of long-term debt (e.g. bonds, leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of issuance costs, premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the statement of activities. This amount is the net effect of these differences in the treatment of long-term debt and related items.</p>		
Bond Amortization		73,503
Principal Repayments		1,545,000
Compensated Absences decrease		15,360
<p>Internal service funds are used by management to charge the costs of fleet management and management information systems to individual funds. The net revenue of certain activities of internal service funds is reported with governmental activities.</p>		
		<u>(86,929)</u>
Change in net position in governmental activities (page 13)	\$	<u><u>4,043,740</u></u>

CITY OF PLYMOUTH
Balance Sheet
Proprietary Funds
June 30, 2022

	Business Type Activity Enterprise Fund	Governmental Activities - Internal Service
	Water & Sewer	Equipment Fund
<u>ASSETS AND DEFERRED OUTFLOWS</u>		
Current Assets:		
Cash and Cash Equivalents	\$ 2,789,046	\$ 497,499
Accounts Receivable	1,182,633	-
Inventory	130,962	13,418
Total Current Assets	4,102,641	510,917
Restricted Assets - Cash and Cash Equivalents	4,320	-
Property, Plant and Equipment:		
Water and Sewer Infrastructure	21,870,848	-
Machinery, Equipment and Vehicles	360,929	6,885,392
Accumulated Depreciation	(10,189,375)	(4,789,379)
Net Property, Plant and Equipment	12,042,402	2,096,013
Total Assets	16,149,363	2,606,930
Deferred Outflow - Unamortized Bond Discount	7,447	-
Total Assets and Deferred Outflows	\$ 16,156,810	\$ 2,606,930
<u>LIABILITIES, DEFERRED INFLOWS AND NET POSITION</u>		
Current Liabilities:		
Accounts Payable	\$ 329,332	\$ 67,553
Accrued Liabilities	60,161	12,592
Current Portion of Long Term Debt Payable	275,000	120,828
Total Current Liabilities	664,493	200,973
Long-Term Liabilities:		
Notes Payable	-	518,354
Bonds Payable	430,000	-
Deferred Inflow - Bond Refunding	74,505	-
Net Position:		
Net Investment in Capital Assets	11,270,344	1,456,831
Restricted for Improvements	4,320	-
Unrestricted	3,713,148	430,772
Total Net Position	14,987,812	1,887,603
Total Liabilities, Deferred Inflows and Net Position	\$ 16,156,810	\$ 2,606,930

CITY OF PLYMOUTH
Statement of Revenues, Expenses and Changes in Fund Equity
Proprietary Funds
For the Year Ended June 30, 2022

	<u>Business Type Activity Enterprise Fund</u>	<u>Governmental Activities - Internal Service</u>
	<u>Water & Sewer</u>	<u>Equipment Fund</u>
<u>Operating Revenues:</u>		
Charges for Services	\$ 4,554,855	\$ -
Rental Income	-	612,536
Miscellaneous	-	44,350
Total Operating Revenues	<u>4,554,855</u>	<u>656,886</u>
<u>Operating Expenses:</u>		
Personal Services, Other and Administrative	865,145	443,930
Trunk and Lateral	191,146	-
Mains Maintenance	159,196	-
Service Maintenance	36,006	-
Sewage Disposal Charges	1,742,626	-
Purchased Water	1,140,814	-
Meter Maintenance	125,079	-
Hydrant Maintenance	44,377	-
Depreciation and Amortization	504,360	271,234
Total Operating Expenses	<u>4,808,749</u>	<u>715,164</u>
Operating Income (Loss)	<u>(253,894)</u>	<u>(58,278)</u>
<u>Non-Operating Revenues (Expenses):</u>		
Interest Income	13,757	-
Interest Expense	(19,505)	(28,651)
Total Non-Operating Revenues (Expenses)	<u>(5,748)</u>	<u>(28,651)</u>
Net Income (Loss)	(259,642)	(86,929)
Net Position, Beginning	<u>15,247,454</u>	<u>1,974,532</u>
Net Position, Ending	<u>\$ 14,987,812</u>	<u>\$ 1,887,603</u>

CITY OF PLYMOUTH
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2022

	Business Type Activity Enterprise Fund	Governmental Activities - Internal Service
	Water & Sewer	Equipment Fund
<u>CASH FLOWS FROM OPERATING ACTIVITIES</u>		
Receipts from customers and users	\$ 4,581,495	\$ 44,651
Receipts from quasi-external transactions	-	612,536
Payments to suppliers	(3,520,084)	(384,680)
Payments to employees	(834,414)	(16,143)
Net Cash Provided by Operating Activities	<u>226,997</u>	<u>256,364</u>
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</u>		
Purchases of Capital Assets	(929,255)	(180,328)
Installment Loan Proceeds	-	100,000
Principal Paid on Capital Debt	(270,000)	(387,621)
Interest Paid on Capital Debt	(14,340)	(28,651)
Net Cash Provided (Used) by Capital and Related Financing Activities	<u>(1,213,595)</u>	<u>(496,600)</u>
<u>CASH FLOWS FROM INVESTING ACTIVITIES</u>		
Interest Earned	<u>13,757</u>	<u>-</u>
Net Increase (Decrease) in Cash and Cash Equivalents	(972,841)	(240,236)
Cash and Cash Equivalents, Beginning	<u>3,766,207</u>	<u>737,735</u>
Cash and Cash Equivalents, Ending	<u>\$ 2,793,366</u>	<u>\$ 497,499</u>
<u>Balance Sheet Classifications:</u>		
Cash and Cash Equivalents	\$ 2,789,046	\$ 497,499
Restricted Assets - Cash and Cash Equivalents	4,320	-
Total	<u>\$ 2,793,366</u>	<u>\$ 497,499</u>
<u>Reconciliation of Operating Income to Net Cash Provided (Used) by Operating Activities:</u>		
Operating Income (Loss)	\$ (253,894)	\$ (58,278)
Adjustments to Reconcile Operating Income to Net Cash Provided (Used) by Operating Activities:		
Depreciation and Amortization Expense	504,360	271,234
(Increase) Decrease in Receivables	30,820	-
(Increase) Decrease in Inventory	(4,180)	301
Increase (Decrease) in Accounts Payable	(80,840)	43,146
Increase (Decrease) in Accrued Liabilities	30,731	(39)
Net Cash Provided by Operating Activities	<u>\$ 226,997</u>	<u>\$ 256,364</u>

CITY OF PLYMOUTH
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2022

	<u>Custodial Funds</u>
<u>ASSETS</u>	
Cash	\$ 31,218
<u>LIABILITIES</u>	
Due to Other Governments	<u>31,218</u>
NET POSITION	\$ <u><u>-</u></u>

CITY OF PLYMOUTH
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Fiscal Year Ended June 30, 2022

	<u>Custodial Funds</u>
Additions:	
Taxes Collected for Other Governments	\$ 30,841,815
Deductions:	
Payment of Taxes to Other Governments	<u>30,841,815</u>
Change in Net Position	\$ <u><u>-</u></u>

CITY OF PLYMOUTH
Statement of Net Position - Component Units
June 30, 2022

	<u>Major Funds</u>		<u>Non Major</u>	<u>Total</u>
	<u>Downtown Development Authority</u>	<u>Brownfield Redevelopment Authority</u>	<u>Economic Development Authority</u>	
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 1,770,632	\$ 431,715	\$ -	\$ 2,202,347
Accounts Receivable	6,491	-	-	6,491
Due from Primary Government	-	-	10,824	10,824
Capital Assets (Net of Accumulated Depreciation)	3,592,658	-	-	3,592,658
Total Assets	<u>5,369,781</u>	<u>431,715</u>	<u>10,824</u>	<u>5,812,320</u>
<u>LIABILITIES</u>				
Accounts Payable	9,112	290,353	-	299,465
Accrued Liabilities	116,950	-	-	116,950
Noncurrent Liabilities:				
Due within one year	200,000	-	-	200,000
Due in more than one year	410,000	-	-	410,000
Total Liabilities	<u>736,062</u>	<u>290,353</u>	<u>-</u>	<u>1,026,415</u>
<u>DEFERRED INFLOW OF RESOURCES</u>				
Unamortized Bond Premium	<u>57,520</u>	<u>-</u>	<u>-</u>	<u>57,520</u>
<u>NET POSITION</u>				
Net Investment in Capital Assets	2,982,658	-	-	2,982,658
Unrestricted	1,593,541	141,362	10,824	1,745,727
	<u>\$ 4,576,199</u>	<u>\$ 141,362</u>	<u>\$ 10,824</u>	<u>\$ 4,728,385</u>

CITY OF PLYMOUTH
Statement of Activities - Component Units
For the Year Ended June 30, 2022

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position			Total
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Major Funds		Non Major	
					Downtown Development Authority	Brownfield Redevelopment Authority	Economic Development Authority	
Major Funds:								
Downtown Development Authority	\$ 1,095,978	\$ 68,316	\$ 16,379	\$ -	\$ (1,011,283)	\$ -	\$ -	\$ (1,011,283)
Brownfield Redevelopment Authority	165,922	-	1,873	-	-	(164,049)	-	(164,049)
Total	\$ 1,261,900	\$ 68,316	\$ 18,252	\$ -	(1,011,283)	(164,049)	-	(1,175,332)
General Revenues:								
Property Taxes					1,099,265	165,923	-	1,265,188
Unrestricted Investment Earnings					1,013	-	-	1,013
Gain on Sale of Assets					-	-	-	-
Total General Revenues					1,100,278	165,923	-	1,266,201
Change in Net Position					88,995	1,874	-	90,869
Net Position - Beginning					4,487,204	139,488	10,824	4,637,516
Net Position - Ending					\$ 4,576,199	\$ 141,362	\$ 10,824	\$ 4,728,385

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Reporting Entity

The City of Plymouth was incorporated March 14, 1932, under the provisions of Act 279, P.A. 1909, as amended (Home Rule City Act). The City operates under a Commission-Manager form of government and provides the following services as authorized by its charter: public safety (police, fire, and inspection), highways and streets, sanitation, community development, culture-recreation, public improvements, planning and zoning, water and sewerage system, and general administrative services. It also operates a municipal cemetery.

As required by generally accepted accounting principles, these financial statements present the City of Plymouth and its component units, entities for which the government is considered to be financially accountable. Blended component units, although legally separate entities are, in substance, part of the City's operations and so data from these units is combined with data of the primary government. The discretely presented component units, on the other hand, are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the government. Each blended and discretely presented component unit has a June 30 fiscal year end.

Blended Component Units

The City of Plymouth Municipal Building Authority is governed by a five (5) member Board appointed by the Mayor with City Commission approval. Although it is legally separate from the City, the Building Authority is reported as if it were part of the primary government because its sole purpose is to finance and construct the City's public buildings and parking structures.

Discretely Presented Component Units

The City of Plymouth Downtown Development Authority (DDA) Board is comprised of up to twelve (12) members appointed by the Mayor with City Commission approval. The DDA is responsible for the creation of a development and financing plan for the downtown district or a development area within the district to promote economic growth. The Authority must obtain City Commission approval of all development and financing plans. The annual operating budget and any modifications also require the approval of the Plymouth City Commission.

The City of Plymouth Economic Development Corporation (EDC) is governed by a nine (9) member board appointed by the Mayor with City Commission approval. The EDC was established to promote economic development within the City.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

A. Reporting Entity – Continued

Discretely Presented Component Units – Continued

The City of Plymouth Brownfield Redevelopment Authority (BRA) is comprised of a nine (9) member board appointed by the Mayor with City Commission approval. The BRA was established to promote the revitalization of environmentally distressed areas of the City.

The above component units are discretely presented within the City financial statements because they are legally separate and financially accountable to the City. Financial accountability is demonstrated by the City Commission making the appointments to the respective boards, approving the annual operating budgets and any amendments of each component unit and approving development and financing plans of the EDC and DDA. Separate financial statements for these component units have not been prepared.

Joint Ventures

As of December 31, 2011, the City concluded participation with the Charter Township of Plymouth in a joint venture to operate the Plymouth Community Fire Department (PCFD), which provided fire services for residents and businesses of both the City and Township. As of January 1, 2012, the City became a participant with the City of Northville in a joint venture to receive fire services provided by the Northville City Fire Department (NCFD) to residents and businesses of the City of Plymouth. Both intergovernmental agreements are considered joint ventures because the City has an ongoing financial interest and ongoing financial responsibility related to the former service with the Charter Township of Plymouth and the City of Northville. The City has an obligation to the Township related to cost sharing or retirement pensions and retiree healthcare costs for employees who served under the agreement. Under the agreement with the City of Northville, the City will share staffing expenses of the NCFD based on a percentage related to the number of fire runs in each city compared to the total for both cities. The same percentage also applies to equipment rental charges of the City of Northville's Equipment Fund related to fire equipment of the NCFD.

The City also participates in an intergovernmental service agreement with Plymouth Township for Community services (E911, Police Dispatch). The Township has sole ownership of the assets of the "Plymouth Community Communication Center" established by the agreement.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

B. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e. the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support. Likewise, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation
– Continued

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the City.

Governmental Funds

The City reports the following major governmental fund:

The General Fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

In addition, the City reports on the following fund types:

The special revenue funds account for revenue sources that are legally restricted to expenditures for specific purposes (not including expendable trusts or capital projects).

The debt service funds account for the resources accumulated and payments made for principal and interest on long-term debt of governmental funds.

The capital project funds are used to account for construction projects and their related revenue sources.

Permanent funds are used to report resources that are restricted to the extent that only earnings, and not principal, may be used for purposes that support the reporting government's programs. This includes the perpetual care fund for the municipal cemetery.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation
– Continued

Proprietary Funds

Proprietary funds are accounted for on the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded at the time liabilities are incurred. Proprietary funds include the following fund types:

Enterprise Funds are used to account for those operations that are financed and operated in a manner similar to private business or where the City Commission has decided that the determination of revenues earned, costs incurred and/or net income is necessary for management accountability. The City's enterprise fund is the Water and Sewer Fund, which is reported as a major fund.

Internal Service Funds account for operations that provide services to other departments or agencies of the City on a cost reimbursement basis. As these services predominantly benefit governmental rather than business-type functions, they have been included within the *governmental* activities in the government-wide financial statements.

Fiduciary Funds

Fiduciary Funds account for assets held by the government in a custodial capacity on behalf of others.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation
– Continued

Restricted Resources

When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as needed.

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

D. Assets, Liabilities and Net Position or Equity

1. Deposits and Investments

The City's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of three months or less from the date of acquisition. State statutes authorize the City to invest in obligations of the U.S. Treasury, commercial paper of certain investment grades, and deposits of Michigan commercial banks.

2. Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "due to/from other funds" (i.e. the current portion of interfund loans) or "advances to/from other funds" (i.e. non-current portion of interfund loans). Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables are shown net of allowances (\$8,048) for uncollectible accounts, which are recorded at \$1,417,173 at June 30, 2022.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity – Continued

3. Inventory

Inventories are valued at cost using the first-in/first out (FIFO) method. The costs of governmental fund-type inventories are recorded as expenditures when consumed rather than when purchased.

4. Restricted Assets

Resources for the debt service and capital project activities within the Water and Sewer Fund (Enterprise Fund) are segregated and classified as "Restricted Assets", and total \$4,320 at June 30, 2022.

5. Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of capitalized value of the assets constructed.

Property, plant and equipment of the primary government, as well as the component units, are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	15-30
Equipment	5-20
Infrastructure	15-30

6. Compensated Absences

In accordance with contracts negotiated with the various employee groups of the City, individual employees have vested rights upon termination of employment to receive payment for unused vacation and sick leave under formulas and conditions specified in the contracts.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity – Continued

6. Compensated Absences – Continued

All sick and vacation pay is accrued when incurred in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured. The long-term portion of compensated absences related to the governmental funds is a liability recorded in the Statement of Net Position.

7. Long-term Obligations

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

Long-term debt is recognized as a liability of a governmental fund when due. For other long-term obligations, only that portion expected to be financed from expendable available financial resources is reported as a fund liability of a governmental fund. The remaining portion of such obligations is reported in the Statement of Net Position. Long-term liabilities expected to be financed from proprietary funds are reported as liabilities in those funds.

8. Fund Equity

In the fund financial statements, governmental funds report the following components of fund balance:

Non-spendable – Amounts that are not in spendable form or are legally or contractually required to be maintained intact.

Restricted – Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.

Committed – Amounts that have been formally set aside by City Commission for use for a specific purpose. Commitments are made and can be rescinded only via resolution of the City Commission.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

I. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES – Continued

D. Assets, Liabilities and Net Position or Equity – Continued

8. Fund Equity – Continued

Assigned – Intent to spend resources on specific purposes expressed by the City Commission but are neither restricted nor committed. The City's intent would be to spend committed funds prior to the use of uncommitted/unassigned funds. When both restricted and unrestricted resources are available for use, it is the City's policy to use restricted resources first, then unrestricted resources as they are needed.

Unassigned – This is the residual classification for the general fund. This classification represents fund balance that has not been restricted, committed, or assigned to specific purposes within the general fund.

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. Budgetary Information

1. The City is legally subject to the budgetary control requirements of the State of Michigan P.A. 621 of 1978 (Uniform Budgeting Act). The following is a summary of the requirements of this act:
 - a. Budgets must be adopted for the General and Special Revenue Funds.
 - b. Budgets must be balanced.
 - c. Budgets must be amended as necessary.
 - d. Public hearings must be held prior to adoption.
 - e. Expenditures cannot exceed budget appropriations.
 - f. Expenditures must be authorized by a budget appropriation prior to being incurred.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

II. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY – Continued

A. Budgetary Information – Continued

2. The City follows these procedures in establishing the budgetary data reflected in these financial statements:
 - a. At the first meeting in April, the City Manager submits to the City Commission the proposed operating budgets for the fiscal year commencing the following July 1. The operating budgets include proposed expenditures and the means of financing them, for the General, Special Revenue, Debt Service and Proprietary Fund Types.
 - b. Public hearings are conducted at City Hall to obtain taxpayer comments.
 - c. Prior to June 30, the budgets are legally enacted at the activity level for the General Fund and at the activity level expenditure level for the Special Revenue Funds through passage of a resolution.
 - d. Formal budgetary integration is employed as a management control device during the year for all budgetary funds.
 - e. The City Manager is authorized to transfer amounts not to exceed 10% of the departmental budget between departmental (activity level) appropriation accounts.
 - f. Budget appropriations lapse at year end.
 - g. The City does not employ encumbrance accounting as an extension of formal budgetary integration in the governmental funds.
 - h. Budgeted amounts are reported as originally adopted, or as amended by the City Commission.

B. Compliance with P.A. 621 of 1978

1. Deficit Fund Balance

The City has no funds with deficit balances.

2. Excess of Expenditures Over Appropriations in Budgetary Funds

The budgets for the General and Special Revenue Funds are adopted at the activity level. The City had no expenditures in excess of budget appropriations in the budgetary funds at June 30, 2022.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

III. DETAILED NOTES ON ALL FUNDS

A. Deposits and Investments

Under State law, the City is permitted to invest in deposits with Michigan commercial banks, savings and loans and credit unions, obligations of the U.S. Treasury, and corporate bonds and commercial paper with certain investment grades. State law limits investments in commercial paper, corporate bonds, and mutual bond funds to the top two ratings issued by nationally recognized statistical rating organizations. The City's investment policy does not further limit its investment choices.

A reconciliation of cash to the accompanying financial statements follows:

Statement of Net Position:	
Cash and Cash Equivalents	\$ 17,187,612
Restricted Assets-Cash	4,320
Statement of Fiduciary Net Position-Cash	<u>31,218</u>
Total	<u>\$ 17,223,150</u>

Custodial Credit Risk. In the event of a bank failure, the City's deposits may not be recovered. Neither State law nor the City's investment policy requires consideration of custodial credit risk. As of June 30, 2022, the City's book balance of its deposits was \$17,223,150. The bank balance was \$17,503,915, of which \$14,153,915 was uninsured and uncollateralized. The City believes that due to the dollar amounts of cash deposits and the limits of FDIC insurance, it is impractical to insure all deposits. As a result, the City evaluates each financial institution with which it deposits funds and assesses the level of risk of each institution; only those institutions with an acceptable estimated risk level are used as depositories.

<u>Component Units:</u>	<u>Carrying</u> <u>Amount</u>	<u>Bank</u> <u>Balance</u>	<u>FDIC</u> <u>Insured</u>
Downtown Development Authority	\$1,770,632	\$1,770,632	\$ -
Economic Development Corporation	-	-	-
Brownfield Redevelopment Authority	<u>431,715</u>	<u>431,715</u>	<u>-</u>
	<u>\$2,202,347</u>	<u>\$ 2,202,347</u>	<u>\$ -</u>

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

A. Deposits and Investments – Continued

Interest Rate Risk. The City's investment policy does not restrict investment maturities, other than commercial paper which can only be purchased with a 270 day maturity. At year end, the average maturities of deposits are as follows:

<u>Investments</u>	<u>Fair Value</u>	<u>Weighted Avg Maturity</u>
Michigan CLASS Investment Pool	\$ 3,500,000	.20
Trust Fund:		
Mutual Fund – Bonds and Cash	1,000	Not Available
Mutual Fund – Equity	<u>72,017</u>	Not Available
	<u>\$ 3,573,017</u>	

Credit Risk. State law limits investments in commercial paper to the top two ratings issued by nationally recognized statistical rating organizations. The City has no investment policy that would further limit its investment choices. As of year end, the credit quality ratings of debt securities (other than the U.S. government) are as follows:

<u>Investments</u>	<u>Fair Value</u>	<u>Rating</u>	<u>Rating Organization</u>
MI CLASS Investment Pool	\$ 3,500,000	AAAm	S&P
Trust Fund:			
Mutual Fund – Cash	1,000	Not Available	
Mutual Funds – Equity	<u>72,017</u>	Not Available	
	<u>\$ 3,573,017</u>		

Concentration of Credit Risk. The City's investment policy places no limit on the amount the City may invest in any one issuer. The City does have more than 5% of its total cash and investments in the Michigan CLASS Investment Pool (20%).

Investments in Entities that Calculate Net Asset Value per Share. As of the fiscal year ended June 30, 2022, the City holds shares or interests in investment pools where the fair value of the investments are measured on a recurring basis using net asset value per share of the investment pools.

The Michigan CLASS investment pool (fair value \$3,500,000) has no unfunded commitments, no restrictions on redemption frequency, and has no redemption notice period.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

B. Capital Assets

Capital asset activity for the year ended June 30, 2022 was as follows:

<u>Governmental Activities:</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital Assets, not depreciated:				
Land	\$ 1,256,528	\$ -	\$ -	\$ 1,256,528
Capital Assets, being depreciated:				
Buildings and Improvements	7,361,884	229,972	-	7,591,856
Machinery and Equipment	2,290,868	75,665	-	2,366,533
Infrastructure	31,167,762	2,132,404	-	33,300,166
Internal Service Fund	6,852,905	180,328	(147,841)	6,885,392
	<u>47,673,419</u>	<u>2,618,369</u>	<u>(147,841)</u>	<u>50,143,947</u>
Less: Accumulated Depreciation:				
Buildings and Improvements	(5,489,733)	(203,391)	-	(5,693,124)
Machinery and Equipment	(2,470,146)	(235,365)	-	(2,705,511)
Infrastructure	(12,613,565)	(994,045)	-	(13,607,610)
Internal Service Fund	(4,665,986)	(271,234)	147,841	(4,789,379)
	<u>(25,239,430)</u>	<u>(1,704,035)</u>	<u>147,841</u>	<u>(26,795,624)</u>
Governmental Activities Capital Assets, net	<u>\$ 23,690,517</u>	<u>\$ 914,334</u>	<u>\$ -</u>	<u>\$ 24,604,851</u>

Depreciation expense was charged to functions of the primary government as follows:

General Government	\$ 102,587
Public Safety	141,271
Public Works	1,073,103
Recreation and Cultural	115,840
Charged though Internal Service Funds	271,234
	<u>\$ 1,704,035</u>

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

B. Capital Assets – Continued

<u>Business-type Activities:</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital Assets, being depreciated:				
Water and Sewer Mains	\$ 20,958,438	\$ 929,255	\$ -	\$ 21,887,693
Equipment	344,084	-	-	344,084
	<u>21,302,522</u>	<u>929,255</u>	<u>-</u>	<u>22,231,777</u>
Less: Accumulated Depreciation:				
Water and Sewer Mains	(9,370,647)	(499,280)	-	(9,869,927)
Equipment	(293,728)	(25,720)	-	(319,448)
	<u>(9,664,375)</u>	<u>(525,000)</u>	<u>-</u>	<u>(10,189,375)</u>
Business-type Activities Capital Assets, net	<u>\$ 11,638,147</u>	<u>\$ 404,255</u>	<u>\$ -</u>	<u>\$ 12,042,402</u>
<u>Component Units:</u>	<u>Beginning Balance</u>	<u>Additions</u>	<u>Deletions</u>	<u>Ending Balance</u>
Capital Assets, not depreciated:				
Land	\$ 597,000	-	-	\$ 597,000
Capital Assets, being depreciated:				
Infrastructure	\$ 7,147,985	\$ 251,585	\$ -	\$ 7,399,570
Buildings	1,935,745	51,550	-	1,987,295
Equipment	232,473	-	-	232,473
	<u>9,316,203</u>	<u>303,135</u>	<u>-</u>	<u>9,619,338</u>
Less: Accumulated Depreciation:				
Infrastructure	(5,673,332)	(259,197)	-	(5,932,529)
Buildings	(468,752)	(58,741)	-	(527,493)
Equipment	(136,026)	(27,632)	-	(163,658)
	<u>(6,278,110)</u>	<u>(345,570)</u>	<u>-</u>	<u>(6,623,680)</u>
Component Units Capital Assets, net	<u>\$ 3,635,093</u>	<u>\$ (42,435)</u>	<u>\$ -</u>	<u>\$ 3,592,658</u>

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

C. Interfund Receivables, Payables and Transfers

1. Interfund Receivables and Payables

The composition of interfund balances as of June 30, 2022, is as follows:

<u>Receivable Fund</u>	<u>Payable Fund</u>	<u>Amount</u>
General Fund	Housing Commission Agency	\$ 80,000
Solid Waste Fund	General Fund	385,000
		<u>\$ 465,000</u>

2. Interfund Transfers

<u>Transfers In</u>	<u>Transfers Out</u>	<u>Amount</u>
Recreation	General Fund	\$ 500,000
Solid Waste Fund	General Fund	10,340
Building Fund	General Fund	50,000
Neighborhood Services	General Fund	73,010
Local Street Fund	Major Street Fund	351,487
Recreation CIF	Recreation	4,000
		<u>\$ 988,837</u>

Transfers represent budgeted operating subsidies and funding for debt service, planned transfers between the Street Funds, and assistance with capital projects.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

D. Long-Term Debt

The following is a summary of long-term debt transactions of the City for the year ended June 30, 2022:

	<u>Balance</u> <u>July 1, 2021</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance</u> <u>June 30, 2022</u>	<u>Balance</u> <u>Within 1 Year</u>
Governmental Activities:					
2012 LTGO Bonds	\$ 3,030,000	\$ -	\$ 1,010,000	\$ 2,020,000	\$ 1,010,000
2020 GO Bonds	<u>5,625,000</u>	<u>-</u>	<u>535,000</u>	<u>5,090,000</u>	<u>555,000</u>
Total Bonds	8,655,000	-	1,545,000	7,110,000	1,565,000
Installment Loans	<u>926,803</u>	<u>100,000</u>	<u>387,621</u>	<u>639,182</u>	<u>120,828</u>
	<u>\$ 9,581,803</u>	<u>\$ 100,000</u>	<u>\$ 1,932,621</u>	<u>\$ 7,749,182</u>	<u>\$ 1,685,828</u>
Business-type Activities:					
2015 Cap Imp Bonds	\$ 840,000	\$ -	\$ 205,000	\$ 635,000	\$ 205,000
2012 GO Refunding Bonds	<u>135,000</u>	<u>-</u>	<u>65,000</u>	<u>70,000</u>	<u>70,000</u>
	<u>\$ 975,000</u>	<u>\$ -</u>	<u>\$ 270,000</u>	<u>\$ 705,000</u>	<u>\$ 275,000</u>
Component Unit-DDA					
2015 Cap Imp Bonds	<u>\$ 805,000</u>	<u>\$ -</u>	<u>\$ 195,000</u>	<u>\$ 610,000</u>	<u>\$ 200,000</u>

The following is a summary of general obligation debt outstanding (excluding compensated absences) of the City as of June 30, 2022:

	<u>Number of</u> <u>Issues</u>	<u>Interest</u> <u>Rate (Coupon)</u>	<u>Maturing</u> <u>Through</u>	<u>Principal</u> <u>Outstanding</u>
Governmental Activities:				
Gen Obligation Bonds	2	1.43-4.75%	2030	\$ 7,110,000
Act 99 Installment Loans	4	2.75%-3.25%	2026	<u>639,182</u>
Total Govt Activities				<u>\$ 7,749,182</u>
Business-type Activities:				
Gen Obligation Bonds	2	2.00-4.00%	2025	<u>\$ 705,000</u>
Component Unit-DDA				
Gen Obligation Bonds	1	4.00%	2025	<u>\$ 610,000</u>

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

III. DETAILED NOTES ON ALL FUNDS – Continued

D. Long-Term Debt – Continued

The annual debt service requirements to maturity for debt outstanding as of June 30, 2022 are as follows:

<u>Year Ended</u>	<u>Governmental Activities</u>		<u>Business-type Activities</u>		<u>Component Unit-DDA</u>	
	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>	<u>Principal</u>	<u>Interest</u>
2023	\$ 1,685,828	\$ 256,911	\$ 275,000	\$ 23,050	\$ 200,000	20,400
2024	1,714,172	201,067	210,000	13,000	205,000	12,300
2025	714,220	143,589	220,000	4,400	205,000	4,100
2026	909,962	116,619	-	-	-	-
2027	650,000	81,750	-	-	-	-
2028	670,000	62,250	-	-	-	-
2029	690,000	42,150	-	-	-	-
2030	715,000	21,450	-	-	-	-
	<u>\$ 7,749,182</u>	<u>\$ 925,786</u>	<u>\$ 705,000</u>	<u>\$ 40,450</u>	<u>\$ 610,000</u>	<u>\$ 36,800</u>

E. Property Taxes

Property taxes are assessed as of each December 31. The City tax levy is billed on July 1, and taxes are considered delinquent on March 1, at which time the applicable property is subject to lien and penalty and interest is assessed. The maximum authorized operating levy for the City is 15 mills prior to “rollback” required by State laws, and additional amounts for Solid Waste as provided by State law. The City also levies voter approved amounts for general obligation debt.

	<u>Tax Rate</u>
General Operating	10.4592
Refuse	1.8200
General Obligation Debt	<u>2.7900</u>
Total	<u>15.0692</u>

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

IV. OTHER INFORMATION

A. Defined Benefit Pension Plan

Plan Description

The City participates in an agent multiple-employer defined benefit pension plan administered by the Municipal Employees Retirement System of Michigan (MERS) that covers all full-time employees of the City. MERS was established as a statewide public employee pension plan by the Michigan Legislature under PA 135 of 1945 and is administered by a nine-member Retirement Board. MERS issues a publicly available financial report, which includes the financial statements and required supplemental information of this defined benefit plan. This report can be obtained at www.mersofmichigan.com or in writing to MERS at 1134 Municipal Way, Lansing, Michigan 48917.

Benefits Provided

The Plan provides certain retirement, disability, and death benefits to plan members and beneficiaries. PA 427 of 1984, as amended established and amends the benefit provisions of the participants in MERS. There are three divisions, all closed to new hires.

Employees Covered by Benefit Terms

At the December 31, 2021 measurement date, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently Receiving benefits	52
Inactive plan members entitled to but not yet receiving benefits	3
Active plan members	<u>0</u>
Total employees covered by MERS	<u><u>55</u></u>

Contributions

The State of Michigan Constitution, Article 9, Section 24, requires that financial benefits arising on account of employee service rendered in each year be funded during that year. Accordingly, MERS retains an independent actuary to determine the annual contribution. The employer is required to contribute amounts at least equal to the actuarially determined rate, as established by the MERS retirement board. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits earned by plan members during the year, with an additional amount to finance any unfunded accrued liability. The employer may establish contribution rates to be paid by its covered employees.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

IV. OTHER INFORMATION – Continued

A. Defined Benefit Pension Plan – Continued

Since the plan is closed to new members the City is required to make contributions in “flat amounts”. During the year the City made required contributions of \$1,220,952 and a voluntary contribution of \$200,000.

Net Pension Liability

The net pension liability reported at June 30, 2022 was determined using a measure of the total pension liability and the pension net position as of December 31, 2021. The December 31, 2021 total pension liability was determined by an actuarial valuation performed as of that date.

Changes in the net pension liability during the measurement year were as follows:

<u>Changes in Net Pension Liability</u>	<u>Increase (Decrease)</u>		
	<u>Total Pension Liability</u>	<u>Plan Net Position</u>	<u>Net Pension Liability</u>
Balance at December 31, 2020	\$ 15,919,346	\$ 9,439,095	\$ 6,480,251
Service Cost	-	-	-
Interest	1,152,642	-	1,152,642
Contributions-Employer	-	1,329,128	(1,329,128)
Contributions-Employee	-	-	-
Net Investment Income	-	1,302,865	(1,302,865)
Differences between expected and actual experience	(450,409)	-	(450,409)
Change in assumptions	418,589	-	418,589
Benefit Payments, including refunds	(1,505,989)	(1,505,989)	-
Administrative Expenses	-	(14,964)	14,964
Net Changes	<u>(385,167)</u>	<u>1,111,040</u>	<u>(1,496,207)</u>
Balance at December 31, 2021	\$ <u>15,534,179</u>	\$ <u>10,550,135</u>	\$ <u>4,984,044</u>

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

IV. OTHER INFORMATION – Continued

A. Defined Benefit Pension Plan – Continued

Pension Expense and Deferred Outflows of Resources Related to Pensions

For the year ended June 30, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

<u>Source</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Net difference between projected and actual earnings on pension plan investments	\$ 767,350	\$ -
Change in Assumptions	-	99,243
Employer contributions to the plan subsequent to the measurement date	565,060	-
Total	<u>\$ 1,332,410</u>	<u>\$ 99,243</u>

Amounts reported as deferred outflows of resources related to pensions will be recognized in pension expense as follows. These amounts are exclusive of the employer contributions to the plan made subsequent to the measurement date (\$565,060), which will impact the net pension liability in fiscal year 2023, rather than pension expense.

<u>Years Ending June 30</u>	<u>Amount</u>
2023	\$ 6,769
2024	315,759
2025	227,017
2026	118,562

Actuarial Assumptions

The total pension liability in the December 31, 2021 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50%
Salary increases	3.75%
Investment rate of return	7.00%

Mortality rates were based on the RP-2014 Healthy Annuitant Mortality Tables of a 50 percent male and 50 percent female blend. For disabled retirees, the regular mortality table is used with a 10-year set forward in ages to reflect the higher expected mortality rates of disabled members.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

IV. OTHER INFORMATION – Continued

A. Defined Benefit Pension Plan – Continued

Discount Rate

The discount rate used to measure the total pension liability was 7.25 percent. The projection of cash flows used to determine the discount rate assumes that employee contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the employee rate.

Projected Cash Flows

Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

The long-term expected rate of return on pension plan investments was determined using a model in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return as of December 31, 2021, the measurement date, for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Global Equity	60%	4.50%
Global Fixed Income	20%	2.00%
Private Investments	20%	7.00%

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

IV. OTHER INFORMATION – Continued

A. Defined Benefit Pension Plan – Continued

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the City, calculated using the discount rate of 7.25 percent, as well as what the City's net pension liability would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
Net Pension Liability of the City	\$ 6,304,948	\$ 4,984,044	\$ 3,840,897

B. Defined Contribution Plan

Plan Description

The City of Plymouth contributes to the City of Plymouth defined contribution plan, which is a defined contribution money purchase pension plan. The plan is administered by the ICMA Retirement Corporation (ICMA) who sponsors the prototype plan. Amendments are developed by ICMA and submitted to the City Commission for approval.

A defined contribution money purchase pension plan provides pension benefits in return for services rendered, provides an individual account for each participant, and specifies how contributions to the individual's account are to be determined instead of specifying the amount of benefits the individual is to receive. Under a defined contribution pension plan, the benefits a participant will receive depend solely on the amount contributed to the participant's account, the returns earned on investments of those contributions, and forfeitures of other participants' benefits that may be allocated to such participant's account. All employees hired on or after March 31, 1999 are eligible to participate in the plan. Contributions made by the City vest after five years; employee contributions vest immediately. The City contributes 15% of gross pay for each eligible employee.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

IV. OTHER INFORMATION – Continued

C. Other Postemployment Benefits

Plan Description

The City provides retiree healthcare benefits to eligible employees upon retirement in accordance with labor contracts.

Benefits Provided

The City provides medical, prescription drug, dental, and vision benefits for retirees and their spouses. Benefits are provided by a third-party insurer.

Employees Covered by Benefit Terms

At the July 1, 2021 valuation date, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefits	95
Inactive plan members entitled to but not yet receiving benefits	0
Active Plan Members	<u>38</u>
Total	<u>133</u>

Contributions

Active service members are not required to make contributions to the plan. The City has no obligation to make contributions in advance but are being financed on a "pay-as-you-go" basis. At the fund level, the expense is recognized by the City as the payments to the employees are made.

Summary of Significant Accounting Policies

For the purpose of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB (if applicable), and OPEB expenses, have been determined on the same basis as they are reported for the City. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms.

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

IV. OTHER INFORMATION – Continued

C. Other Postemployment Benefits – Continued

Changes in Net OPEB Liability

The components of the change in the net OPEB liability are summarized as follows:

<u>Changes in Net OPEB Liability</u>	<u>Increase (Decrease)</u>		
	<u>Total OPEB Liability</u>	<u>Plan Net Position</u>	<u>Net OPEB Liability</u>
Balance at July 1, 2021	\$ 18,922,376	\$ -	\$ 18,922,376
Service Cost	288,363	-	288,363
Interest Cost	384,655	-	384,655
Differences in Experience	1,058,843	-	1,058,843
Changes in Assumptions	(7,155,965)		(7,155,965)
Employer Contributions	-	479,259	(479,259)
Benefit Payments	<u>(479,259)</u>	<u>(479,259)</u>	<u>-</u>
Net Changes	<u>(5,903,363)</u>	<u>-</u>	<u>(5,903,363)</u>
Balance at June 30, 2022	<u>\$ 13,019,013</u>	<u>\$ -</u>	<u>\$ 13,019,013</u>

Deferred Outflows or Resources and Deferred Inflows of Resources Related to OPEB

For the year ended June 30, 2022, the City recognized deferred inflows of resources as follows:

<u>Source</u>	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Change in Assumptions	\$ -	\$ 4,058,145
Difference between expected and actual experience	<u>600,469</u>	<u>-</u>
	<u>\$ 600,469</u>	<u>\$ 4,058,145</u>

Amounts reported as deferred inflows of resources related to OPEB benefits will be recognized in subsequent years expense as follows:

<u>Years Ending June 30</u>	<u>Amount</u>
2023	\$ (2,639,446)
2024	(818,230)

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

IV. OTHER INFORMATION – Continued

C. Other Postemployment Benefits – Continued

Sensitivity of the Net OPEB Liability to Changes in the Discount Rate

The following presents the net OPEB liability of the City, calculated using the discount rate of 2.18 percent, as well as what the City's net OPEB liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	<u>1% Decrease</u> <u>(1.18%)</u>	<u>Current</u> <u>Discount Rate</u> <u>(2.18%)</u>	<u>1% Increase</u> <u>(3.18%)</u>
Net OPEB Liability	\$ <u>15,098,495</u>	\$ <u>13,019,013</u>	\$ <u>11,366,696</u>

Sensitivity of the Net OPEB Liability to Changes in the Healthcare Cost Trend Rate

The following presents the net OPEB liability of the City, as well as what the City's net OPEB liability would be if it were calculated using healthcare trends rates that are 1 percentage point lower or 1 percentage point higher than the current healthcare cost trend rates:

	<u>1% Decrease</u>	<u>Healthcare Cost</u> <u>Trend Rate</u>	<u>1% Increase</u>
Net OPEB Liability	\$ <u>10,932,718</u>	\$ <u>13,019,013</u>	\$ <u>15,578,327</u>

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

IV. OTHER INFORMATION – Continued

C. Other Postemployment Benefits – Continued

Actuarial Assumptions

The total OPEB liability was determined by an actuarial valuation as of July 1, 2021. The following actuarial assumptions were applied:

Actuarial Cost Method	Entry-age normal
Discount Rate	2.18%
Salary Increases	3.00% including inflation
Investment Rate of Return	n/a
Retirement Age:	Nonunion: Hired prior to July 1, 1989: Age 60 with 10 years of service, Age 55 with 15 years, or or any age with 25 years of service. Hired on or after July 1, 1989 and before July 1, 2014: Age 55 with 15 years of service or any age with 25 years of service. Police: Hired prior to July 1, 2001: Age 50 with 20 years of service or any age with 25 years of service. Hired on or after July 1, 2001 and before July 1, 2017: Age 52 with 20 years of service or or any age with 25 years of service.
Mortality	Pub-2010 General Retiree Mortality Table
Healthcare Trend Rate	7.50% pre-65, 5.75% post-65; grading to 4.50%

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

IV. OTHER INFORMATION – Continued

D. Risk Management

The City purchases insurance coverage through traditional means. The City's property and liability and workers compensation coverages are on file in the Risk Manager's office.

The City has contracted with Blue Cross and Blue Shield of Michigan to administer a self-funded health insurance program. Under the plan, the City pays a fixed administrative and reinsurance fee, and self-insures claims within plan limits. The plan has a \$100,000 specific stop-loss limit per insured (contract) per plan year (October 1 to September 30). Claims in excess of the individual stop-loss or aggregate stop-loss limits are covered under the reinsurance coverage. |

Changes in the balance of claim liability during the past year are as follows:

Unpaid claims at beginning of year	\$ 300,528
Incurred claims (including IBNRs)	1,094,495
Claims Paid	<u>(1,080,980)</u>
Unpaid claims, at end of year	<u>\$ 314,043</u>

CITY OF PLYMOUTH
Notes to Financial Statements
June 30, 2022

IV. OTHER INFORMATION – Continued

E. Upcoming Accounting Pronouncements

In May 2020, the Governmental Accounting Standards Board issued Statement No. 96, *Subscription-Based Information Technology Arrangements (SBITAs)*, which provides accounting and financial reporting for SBITAs by governments. This statement requires a government to recognize a subscription liability and an intangible right-to-use subscription asset for SBITAs. The City is currently evaluating the impact this standard will have on the financial statements, if any, when adopted. This statement is effective for the City's financial statements beginning with the fiscal year ending June 30, 2023.

In June 2022, the Governmental Accounting Standards Board issued Statement No. 101, *Compensated Absences*, which updates the recognition and measurement guidance for compensated absences as well as the disclosure requirements. This statement requires that the compensated absence liability be recognized for leave that has not been used and leave that has been used but not yet paid in cash or settled through noncash means. This statement is effective for the City's financial statements beginning with the fiscal year ending June 30, 2025.

REQUIRED SUPPLEMENTARY INFORMATION

CITY OF PLYMOUTH

**Required Supplemental Information
Schedule of Changes in the Net Pension Liability and Related Ratios
Last Ten Fiscal Years (Schedule is built prospectively upon implementation of GASB 68)**

	2022	2021	2020	2019	2018	2017	2016	2015
Total Pension Liability:								
Service Cost	\$ 1,152,642	\$ 1,140,559	\$ 1,199,462	\$ 1,216,144	\$ 1,232,243	\$ 1,241,442	\$ 1,237,027	\$ 620,384
Interest	418,589	457,544	471,397	-	-	-	793,944	-
Change in Assumptions	(450,409)	85,989	(109,121)	123,281	105,749	159,894	(151,532)	-
Other Changes	-	-	-	-	-	-	-	642,952
Benefit payments, including refunds	(1,505,989)	(1,544,219)	(1,551,052)	(1,544,857)	(1,533,596)	(1,499,120)	(1,480,828)	(1,459,239)
Net Change in Total Pension Liability	(385,167)	139,873	10,686	(205,432)	(195,604)	(97,784)	404,824	(189,162)
Total Pension Liability, Beginning of year	15,919,346	15,779,473	15,768,787	15,974,219	16,169,823	16,267,607	15,862,783	16,051,945
Total Pension Liability, End of year	\$ 15,534,179	\$ 15,919,346	\$ 15,779,473	\$ 15,768,787	\$ 15,974,219	\$ 16,169,823	\$ 16,267,607	\$ 15,862,783
Plan Fiduciary Net Position:								
Contributions - Employer	\$ 1,329,128	\$ 1,162,616	\$ 1,013,528	\$ 951,494	\$ 1,164,214	\$ 1,324,818	\$ 1,444,796	\$ 1,423,876
Contributions - Employee	-	-	-	-	-	-	-	-
Net Investment Income	1,302,865	1,059,146	1,081,716	(337,090)	1,101,381	874,780	(117,516)	468,230
Administrative Expenses	(14,964)	(17,174)	(18,614)	(17,238)	(17,470)	(17,267)	(17,213)	(17,309)
Benefit payments, including refunds	(1,505,989)	(1,544,219)	(1,551,052)	(1,544,857)	(1,533,596)	(1,499,120)	(1,480,828)	(1,459,239)
Net Change in Plan Fiduciary Net Position	1,111,040	660,369	525,578	(947,691)	714,529	683,211	(170,761)	415,558
Plan Fiduciary Net Position, Beg. of year	9,439,095	8,778,726	8,253,148	9,200,839	8,486,310	7,803,099	7,973,860	7,558,302
Plan Fiduciary Net Position, End of year	\$ 10,550,135	\$ 9,439,095	\$ 8,778,726	\$ 8,253,148	\$ 9,200,839	\$ 8,486,310	\$ 7,803,099	\$ 7,973,860
City's Net Pension Liability - Ending	\$ 4,984,044	\$ 6,480,251	\$ 7,000,747	\$ 7,515,639	\$ 6,773,380	\$ 7,683,513	\$ 8,464,508	\$ 7,888,923
Plan Fiduciary Net Position as a Percent of Total Pension Liability	67.9%	59.3%	55.6%	52.3%	57.6%	52.5%	48.0%	50.3%
Covered Employee Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,988	\$ 67,366
City's Net Pension Liability as a Percent of Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	n/a	13228%	11711%

CITY OF PLYMOUTH
Required Supplemental Information
Schedule of City Pension Contributions-MERS
Last Ten Fiscal Years

	2021	2020	2019	2018	2017	2016	2015	2014	2013	2012
Actuarially determined contribution	\$ 1,220,952	\$ 887,928	\$ 739,128	\$ 763,860	\$ 1,365,298	\$ 1,377,112	\$ 1,105,528	\$ 943,224	\$ 812,726	\$ 727,189
Contributions in relation to the actuarially determined contribution	\$ 1,420,952	\$ 1,087,928	\$ 939,128	\$ 963,860	\$ 1,365,298	\$ 1,527,112	\$ 1,105,528	\$ 943,224	\$ 812,726	\$ 727,189
Contribution Excess (Deficiency)	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -
Covered Employee Payroll	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,988	\$ 161,704	\$ 156,984	\$ 161,326	\$ 245,093
Contributions as a Percentage of Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	2386.6%	683.7%	600.8%	503.8%	296.7%

Actuarial valuation information relative to the determination of contributions:
Actuarially determined contribution rates are calculated as of December 31 each year, which is 18 months prior to the beginning of the fiscal year in which the contributions are required.

Methods and assumptions used to determine contribution rates:
Actuarial Cost Method Entry age normal cost

Amortization Method Level percent

Remaining Amortization Period 10 years

Asset Valuation Method 5-year smoothed market

Inflation 2.50%

Projected Salary Increases 3.75% including inflation

Investment Rate of Return 7.00%

Retirement Age Experience based tables of rates that are specific to the type of eligibility condition.

Mortality 50% Male - 50% Female blend of the RP-2014 Healthy Annuitant Mortality Tables, with rates multiplied by 105%; RP-2014 Employee Mortality Tables; and RP-2014 Juvenile Mortality Tables

CITY OF PLYMOUTH
Required Supplemental Information
Schedule of Changes in the Net OPEB Liability and Related Ratios
Last Ten Fiscal Years (schedule is built prospectively upon implementation of GASB 75)

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Total OPEB Liability:					
Service Cost	\$ 288,363	\$ 249,172	\$ 190,780	\$ 284,513	\$ 261,172
Interest	384,655	494,585	550,224	501,687	473,847
Change in Assumptions	(7,155,965)	-	3,042,646	-	(761,596)
Change in Experience	1,058,843	-	333,526	-	-
Benefit payments, including refunds	<u>(479,259)</u>	<u>(580,389)</u>	<u>(491,214)</u>	<u>(648,287)</u>	<u>(527,324)</u>
Net Change in Total Pension Liability	<u>(5,903,363)</u>	<u>163,368</u>	<u>3,625,962</u>	<u>137,913</u>	<u>(553,901)</u>
Total OPEB Liability, Beginning of year	<u>18,922,376</u>	<u>18,759,008</u>	<u>15,133,046</u>	<u>14,995,133</u>	<u>15,549,034</u>
Total OPEB Liability, End of year	<u>\$ 13,019,013</u>	<u>\$ 18,922,376</u>	<u>\$ 18,759,008</u>	<u>\$ 15,133,046</u>	<u>\$ 14,995,133</u>
Plan Fiduciary Net Position:					
Contributions - Employer	\$ 479,259	\$ 580,389	\$ 491,214	\$ 648,287	\$ 527,324
Benefit Payments	<u>(479,259)</u>	<u>(580,389)</u>	<u>(491,214)</u>	<u>(648,287)</u>	<u>(527,324)</u>
Net Change in Plan Fiduciary Net Position	-	-	-	-	-
Plan Fiduciary Net Position, Beginning of year	-	-	-	-	-
Plan Fiduciary Net Position, End of year	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
City's Net OPEB Liability - Ending	<u>\$ 13,019,013</u>	<u>\$ 18,922,376</u>	<u>\$ 18,759,008</u>	<u>\$ 15,133,046</u>	<u>\$ 14,995,133</u>
Plan Fiduciary Net Position as a Percent of Total OPEB Liability	0.0%	0.0%	0.0%	0.0%	0.0%
Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a
City's Net OPEB Liability as a Percent of Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a

CITY OF PLYMOUTH
Required Supplemental Information
Schedule of City OPEB Contributions
Last Ten Fiscal Years

	2022	2021	2020	2019	2018	2017	2016	2015	2014
Actuarially determined contribution	\$ 479,259	\$ 580,389	\$ 491,214	\$ 590,263	\$ 539,082	\$ 926,180	\$ 926,180	\$ 926,180	\$ 559,045
Contributions in relation to the actuarially determined contribution	479,259	580,389	491,214	648,287	527,324	641,891	516,636	603,717	464,812
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ (58,024)	\$ 11,758	\$ 284,289	\$ 409,544	\$ 322,463	\$ 94,233
Covered Employee Payroll	\$ 2,822,190	3,294,820	3,294,820	2,967,630	3,226,054	3,206,966	n/a	n/a	n/a
Contributions as a Percentage of Covered Employee Payroll	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a

Actuarial valuation information relative to the determination of contributions:
Actuarially determined contribution rates are calculated as of July 1 each year.

Methods and assumptions used to determine contribution rates:

- Actuarial Cost Method: Entry-age normal
- Amortization Method: Level percentage of payroll
- Discount Rate: 2.18%
- Salary Increases: 3.00% including inflation
- Investment Rate of Return: n/a
- Retirement Age: Nonunion:
Hired prior to July 1, 1989: Age 60 with 10 years of service; Age 55 with 15 years, or or any age with 25 years of service.
Hired on or after July 1, 1989 and before July 1, 2014, Age 55 with 15 years of service or any age with 25 years of service.
Police:
Hired prior to July 1, 2001: Age 50 with 20 years of service or any age with 25 years of service.
Hired on or after July 1, 2001 and before July 1, 2017: Age 52 with 20 years of service or or any age with 25 years of service.
Pub-2010 General Retiree Mortality Table
multiplied by 105%. RP-2014 Employee Mortality Tables; and RP-2014 Juvenile Mortality Tables
7.50% pre-65; 5.75% post-65; grading to 4.50%

Mortality

Healthcare Trend Rate

CITY OF PLYMOUTH
General Fund
Statement of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2022

	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
Revenues:				
Property Taxes	\$ 6,591,420	\$ 6,591,420	\$ 6,522,224	\$ (69,196)
Licenses and Permits	3,700	3,700	2,761	(939)
Intergovernmental - State	1,094,951	1,198,048	1,384,242	186,194
Intergovernmental - Federal	450,000	200,000	89,907	(110,093)
Charges for Services	1,069,660	1,149,010	1,137,195	(11,815)
Interest Earnings	50	50	4,355	4,305
Other Revenues	632,590	683,285	515,915	(167,370)
Total Revenues	<u>9,842,371</u>	<u>9,825,513</u>	<u>9,656,599</u>	<u>(168,914)</u>
Expenditures:				
General Government:				
City Commission	116,100	138,175	127,110	11,065
City Manager	327,025	335,295	308,279	27,016
Attorney	152,500	140,500	118,796	21,704
Finance	475,560	475,880	434,036	41,844
Clerk/Elections	266,410	278,460	216,035	62,425
Assessing	86,780	75,450	69,121	6,329
Management Information Services	292,925	294,225	279,444	14,781
Cemetery	154,470	156,630	144,589	12,041
	<u>1,871,770</u>	<u>1,894,615</u>	<u>1,697,410</u>	<u>197,205</u>
Public Safety:				
Police	4,182,870	4,258,645	4,151,645	107,000
Fire	1,065,920	1,200,915	1,130,476	70,439
	<u>5,248,790</u>	<u>5,459,560</u>	<u>5,282,121</u>	<u>177,439</u>
Public Works:				
Municipal Services Administration	326,020	327,230	271,597	55,633
City Hall Maintenance	138,015	139,575	105,524	34,051
Parks and Public Property	209,980	204,980	173,806	31,174
Municipal Services Yard Maintenance	81,335	84,505	76,472	8,033
Street Services	163,000	175,000	189,848	(14,848)
Miscellaneous MSD Services	1,970	2,171	1,188	983
Special Events	176,310	151,530	100,050	51,480
Parking	50,480	43,030	32,653	10,377
MSD Services--DDA	172,950	222,030	214,126	7,904
	<u>1,320,060</u>	<u>1,350,051</u>	<u>1,165,264</u>	<u>184,787</u>
Other	230,534	254,879	231,699	23,180
Capital Outlay	311,500	434,700	217,899	216,801
Total Expenditures	<u>8,982,654</u>	<u>9,393,805</u>	<u>8,594,393</u>	<u>799,412</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>859,717</u>	<u>431,708</u>	<u>1,062,206</u>	<u>630,498</u>
Other Financing Uses:				
Transfers Out	<u>(583,350)</u>	<u>(633,350)</u>	<u>(633,350)</u>	<u>-</u>
Total Other Financing Uses	<u>(583,350)</u>	<u>(633,350)</u>	<u>(633,350)</u>	<u>-</u>
Net Change in Fund Balance	276,367	(201,642)	428,856	630,498
Fund Balance - Beginning	<u>3,773,582</u>	<u>3,773,582</u>	<u>3,773,582</u>	<u>-</u>
Fund Balance - Ending	<u>\$ 4,049,949</u>	<u>\$ 3,571,940</u>	<u>\$ 4,202,438</u>	<u>\$ 630,498</u>

OTHER SUPPLEMENTARY INFORMATION

CITY OF PLYMOUTH
Combining Balance Sheet
Nonmajor Governmental Funds
June 30, 2022

	Special Revenue	Debt Service	Capital Projects	Permanent Funds Cemetery Care	Total Nonmajor Governmental Funds
<u>ASSETS</u>					
Cash and Cash Equivalents	\$ 3,720,462	\$ 144,902	\$ 155,833	\$ 554,179	\$ 4,575,376
Investments	-	-	-	73,017	73,017
Accounts Receivable	109,608	-	20,360	2,980	132,948
Due from Other Funds	385,000	-	-	-	385,000
Due from Other Governmental Units	172,266	-	-	-	172,266
Inventory	37,916	-	-	-	37,916
Total Assets	\$ 4,425,252	\$ 144,902	\$ 176,193	\$ 630,176	\$ 5,376,523
<u>LIABILITIES AND FUND BALANCE</u>					
Liabilities:					
Accounts Payable	\$ 286,616	\$ 500	\$ 10,699	\$ -	\$ 297,815
Accrued and Other Liabilities	24,690	-	-	-	24,690
Total Liabilities	311,306	500	10,699	-	322,505
Fund Balance:					
Non Spendable-Inventory	37,916	-	-	-	37,916
Restricted	3,888,207	144,402	165,494	630,176	4,828,279
Committed	187,823	-	-	-	187,823
Total Fund Balance	4,113,946	144,402	165,494	630,176	5,054,018
Total Liabilities and Fund Balance	\$ 4,425,252	\$ 144,902	\$ 176,193	\$ 630,176	\$ 5,376,523

CITY OF PLYMOUTH
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
Nonmajor Governmental Funds
For the Year Ended June 30, 2022

	<u>Special Revenue</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Permanent Funds Cemetery Care</u>	<u>Total Nonmajor Governmental Funds</u>
Revenues:					
Property Taxes	\$ 1,073,593	\$ 1,661,502	\$ -	\$ -	\$ 2,735,095
Licenses and Permits	454,271	-	-	-	454,271
Intergovernmental	1,117,076	107,958	167,749	-	1,392,783
Charges for Services	1,337,685	-	-	19,100	1,356,785
Interest	1,566	96	-	-	1,662
Other	33,839	-	-	-	33,839
Total Revenues	<u>4,018,030</u>	<u>1,769,556</u>	<u>167,749</u>	<u>19,100</u>	<u>5,974,435</u>
Expenditures:					
Public Safety	633,253	-	-	-	633,253
Public Works	2,017,197	-	-	-	2,017,197
Recreation and Cultural	1,138,515	-	-	-	1,138,515
Debt Service:					
Principal	-	1,545,000	-	-	1,545,000
Interest and Other Charges	-	290,750	-	-	290,750
Capital Outlay	-	-	167,843	-	167,843
Total Expenditures	<u>3,788,965</u>	<u>1,835,750</u>	<u>167,843</u>	<u>-</u>	<u>5,792,558</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>229,065</u>	<u>(66,194)</u>	<u>(94)</u>	<u>19,100</u>	<u>181,877</u>
Other Financing Sources (Uses):					
Operating Transfers In	984,837	-	4,000	-	988,837
Operating Transfers Out	(355,487)	-	-	-	(355,487)
Total Other Financing Sources (Uses)	<u>629,350</u>	<u>-</u>	<u>4,000</u>	<u>-</u>	<u>633,350</u>
Net Change in Fund Balances	858,415	(66,194)	3,906	19,100	815,227
Fund Balance, July 1	<u>3,255,531</u>	<u>210,596</u>	<u>161,588</u>	<u>611,076</u>	<u>4,238,791</u>
Fund Balance, June 30	<u>\$ 4,113,946</u>	<u>\$ 144,402</u>	<u>\$ 165,494</u>	<u>\$ 630,176</u>	<u>\$ 5,054,018</u>

CITY OF PLYMOUTH
Nonmajor Special Revenue Funds
Combining Balance Sheet
June 30, 2022

	<u>Major Street</u>	<u>Local Street</u>	<u>Recreation</u>	<u>Solid Waste</u>
<u>ASSETS</u>				
Cash and Cash Equivalents	\$ 1,148,174	\$ 994,679	\$ 276,853	\$ 1,032,058
Accounts Receivable	934	-	189	108,368
Due from Other Funds	-	-	-	385,000
Due From Other Governmental Units	112,803	45,145	4,997	-
Inventory	<u>25,943</u>	<u>8,647</u>	<u>1,678</u>	<u>1,648</u>
Total Assets	<u>\$ 1,287,854</u>	<u>\$ 1,048,471</u>	<u>\$ 283,717</u>	<u>\$ 1,527,074</u>
 <u>LIABILITIES AND FUND BALANCE</u>				
Liabilities:				
Accounts Payable	\$ 34,380	\$ 69,917	\$ 33,840	\$ 133,071
Accrued and Other Liabilities	<u>2,239</u>	<u>2,814</u>	<u>8,999</u>	<u>5,546</u>
Total Liabilities	<u>36,619</u>	<u>72,731</u>	<u>42,839</u>	<u>138,617</u>
Fund Balance:				
Non Spendable-Inventory	25,943	8,647	1,678	1,648
Restricted	1,225,292	967,093	239,200	1,386,809
Committed	-	-	-	-
Total Fund Balance	<u>1,251,235</u>	<u>975,740</u>	<u>240,878</u>	<u>1,388,457</u>
Total Liabilities and Fund Balance	<u>\$ 1,287,854</u>	<u>\$ 1,048,471</u>	<u>\$ 283,717</u>	<u>\$ 1,527,074</u>

<u>Parking</u>	<u>Neighborhood Services</u>	<u>Building</u>	<u>Drug Enforcement</u>	<u>OWI Forfeiture</u>	<u>Omnibus Forfeiture</u>	<u>Total</u>
\$ 187,823	\$ 72,811	\$ -	\$ 830	\$ 6,890	\$ 344	\$ 3,720,462
-	-	117	-	-	-	109,608
-	-	-	-	-	-	385,000
-	4,346	4,975	-	-	-	172,266
-	-	-	-	-	-	37,916
<u>\$ 187,823</u>	<u>\$ 77,157</u>	<u>\$ 5,092</u>	<u>\$ 830</u>	<u>\$ 6,890</u>	<u>\$ 344</u>	<u>\$ 4,425,252</u>
\$ -	\$ 15,408	\$ -	\$ -	\$ -	\$ -	\$ 286,616
-	-	5,092	-	-	-	24,690
-	15,408	5,092	-	-	-	311,306
-	-	-	-	-	-	37,916
-	61,749	-	830	6,890	344	3,888,207
187,823	-	-	-	-	-	187,823
<u>187,823</u>	<u>61,749</u>	<u>-</u>	<u>830</u>	<u>6,890</u>	<u>344</u>	<u>4,113,946</u>
<u>\$ 187,823</u>	<u>\$ 77,157</u>	<u>\$ 5,092</u>	<u>\$ 830</u>	<u>\$ 6,890</u>	<u>\$ 344</u>	<u>\$ 4,425,252</u>

CITY OF PLYMOUTH
Nonmajor Special Revenue Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended June 30, 2022

	<u>Major Street</u>	<u>Local Street</u>	<u>Recreation Fund</u>	<u>Solid Waste</u>
<u>Revenues:</u>				
Property Taxes	\$ -	\$ -	\$ -	\$ 1,073,593
Licenses and Permits	-	-	-	-
Intergovernmental	727,052	291,260	-	63,178
Charges for Services	-	-	771,115	418,061
Interest	959	-	-	607
Other	-	23,159	-	9,330
Total Revenues	<u>728,011</u>	<u>314,419</u>	<u>771,115</u>	<u>1,564,769</u>
<u>Expenditures:</u>				
Public Safety	-	-	-	-
Public Works	279,577	272,846	-	1,464,774
Recreation and Cultural	-	-	1,040,098	-
Total Expenditures	<u>279,577</u>	<u>272,846</u>	<u>1,040,098</u>	<u>1,464,774</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>448,434</u>	<u>41,573</u>	<u>(268,983)</u>	<u>99,995</u>
<u>Other Financing Sources (Uses):</u>				
Operating Transfers In	-	351,487	500,000	10,340
Operating Transfers Out	(351,487)	-	(4,000)	-
Total Other Financing Sources (Uses)	<u>(351,487)</u>	<u>351,487</u>	<u>496,000</u>	<u>10,340</u>
Net Change in Fund Balance	96,947	393,060	227,017	110,335
Fund Balance, July 1	<u>1,154,288</u>	<u>582,680</u>	<u>13,861</u>	<u>1,278,122</u>
Fund Balance, June 30	<u>\$ 1,251,235</u>	<u>\$ 975,740</u>	<u>\$ 240,878</u>	<u>\$ 1,388,457</u>

<u>Parking</u>	<u>Neighborhood Services</u>	<u>Building</u>	<u>Drug Enforcement</u>	<u>OVI Forfeiture</u>	<u>Omnibus Forfeiture</u>	<u>Total</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,073,593
-	-	454,271	-	-	-	454,271
-	35,586	-	-	-	-	1,117,076
60,000	-	88,099	-	410	-	1,337,685
-	-	-	-	-	-	1,566
-	-	-	-	1,350	-	33,839
<u>60,000</u>	<u>35,586</u>	<u>542,370</u>	<u>-</u>	<u>1,760</u>	<u>-</u>	<u>4,018,030</u>
-	-	626,269	1,244	4,806	934	633,253
-	-	-	-	-	-	2,017,197
-	98,417	-	-	-	-	1,138,515
<u>-</u>	<u>98,417</u>	<u>626,269</u>	<u>1,244</u>	<u>4,806</u>	<u>934</u>	<u>3,788,965</u>
<u>60,000</u>	<u>(62,831)</u>	<u>(83,899)</u>	<u>(1,244)</u>	<u>(3,046)</u>	<u>(934)</u>	<u>229,065</u>
-	73,010	50,000	-	-	-	984,837
-	-	-	-	-	-	(355,487)
<u>-</u>	<u>73,010</u>	<u>50,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>629,350</u>
60,000	10,179	(33,899)	(1,244)	(3,046)	(934)	858,415
<u>127,823</u>	<u>51,570</u>	<u>33,899</u>	<u>2,074</u>	<u>9,936</u>	<u>1,278</u>	<u>3,255,531</u>
<u>\$ 187,823</u>	<u>\$ 61,749</u>	<u>\$ -</u>	<u>\$ 830</u>	<u>\$ 6,890</u>	<u>\$ 344</u>	<u>\$ 4,113,946</u>

CITY OF PLYMOUTH
Nonmajor Debt Service Funds
Combining Balance Sheet
June 30, 2022

	<u>2012</u> <u>Refunding</u> <u>GO Debt</u>	<u>2020</u> <u>GO Debt</u>	<u>Total</u>
<u>ASSETS</u>			
Cash and Cash Equivalents	\$ <u>107,640</u>	\$ <u>37,262</u>	\$ <u>144,902</u>
 <u>LIABILITIES AND FUND BALANCE</u>			
Liabilities	\$ 500	\$ -	\$ 500
Fund Balance:			
Restricted - Debt Service	<u>107,140</u>	<u>37,262</u>	<u>144,402</u>
Total Liabilities and Fund Balance	\$ <u>107,640</u>	\$ <u>37,262</u>	\$ <u>144,902</u>

CITY OF PLYMOUTH
Nonmajor Debt Service Funds
Combining Statement of Revenues, Expenditures and Changes in Fund Balance
For the Year Ended June 30, 2022

	2012		2020		Total
	Refunding		GO Debt		
	GO Debt		GO Debt		
<u>Revenues:</u>					
Property Taxes	\$ 938,493	\$	723,009	\$	1,661,502
Intergovernmental	64,775		43,183		107,958
Interest Income	96		-		96
Total Revenues	<u>1,003,364</u>		<u>766,192</u>		<u>1,769,556</u>
<u>Expenditures:</u>					
Debt Service:					
Principal Retirement	1,010,000		535,000		1,545,000
Interest and Fiscal Charges	92,500		198,250		290,750
Total Expenses	<u>1,102,500</u>		<u>733,250</u>		<u>1,835,750</u>
Excess (Deficiency) of Revenues Over Expenditures	(99,136)		32,942		(66,194)
Fund Balance, July 1	<u>206,276</u>		<u>4,320</u>		<u>210,596</u>
Fund Balance, June 30	<u>\$ 107,140</u>	\$	<u>37,262</u>	\$	<u>144,402</u>

CITY OF PLYMOUTH
Nonmajor Capital Project Funds
Combining Balance Sheet
For the Year Ended June 30, 2022

	<u>Recreation Capital Improvement</u>	<u>Public Improvement</u>	<u>Total</u>
<u>ASSETS</u>			
Cash and Cash Equivalents	\$ 8,130	\$ 147,703	\$ 155,833
Accounts Receivable	<u>20,360</u>	<u>-</u>	<u>20,360</u>
 Total Assets	 <u>\$ 28,490</u>	 <u>\$ 147,703</u>	 <u>\$ 176,193</u>
 <u>LIABILITIES AND FUND BALANCE</u>			
Liabilities:			
Accounts Payable	\$ 10,699	\$ -	\$ 10,699
Fund Balance:			
Restricted - Construction	<u>17,791</u>	<u>147,703</u>	<u>165,494</u>
Total Liabilities and Fund Balance	<u>\$ 28,490</u>	<u>\$ 147,703</u>	<u>\$ 176,193</u>

CITY OF PLYMOUTH
Nonmajor Capital Project Funds
Combining Statement of Revenues, Expenditures
and Changes in Fund Balance
For the Year Ended June 30, 2022

	<u>Recreation Capital Improvement</u>	<u>Public Improvement</u>	<u>Total</u>
<u>Revenues:</u>			
Intergovernmental	\$ 167,749	\$ -	\$ 167,749
<u>Expenditures:</u>			
Capital Outlay	<u>167,843</u>	<u>-</u>	<u>167,843</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(94)</u>	<u>-</u>	<u>(94)</u>
<u>Other Financing Sources:</u>			
Operating Transfers In	<u>4,000</u>	<u>-</u>	<u>4,000</u>
Total Other Financing Sources	<u>4,000</u>	<u>-</u>	<u>4,000</u>
Net Change in Fund Balance	3,906	-	3,906
Fund Balance - July 1	<u>13,885</u>	<u>147,703</u>	<u>161,588</u>
Fund Balance - June 30	<u>\$ 17,791</u>	<u>\$ 147,703</u>	<u>\$ 165,494</u>