



City of Plymouth
 City Commission Regular Meeting Minutes
 Tuesday, September 6, 2022, 7:00 p.m.
 Plymouth City Hall – 201 S. Main St., Plymouth, MI

City of Plymouth
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 Plymouth, Michigan 48170-1637

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 Phone 734-453-1234
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1. CALL TO ORDER

Mayor Moroz called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

a. Pledge of Allegiance

b. Roll Call

Present: Mayor Moroz, Commissioners Suzi Deal, Linda Filipczak, Jennifer Kehoe, Alanna Maguire and Kelly O'Donnell

Excused: Mayor Pro Tem Tony Sebastian

Also present: City Manager Paul Sincock, Attorney Bob Marzano and various members of the City administration

2. APPROVAL OF MINUTES

Filipczak offered a motion, seconded by Maguire, to approve the minutes of the August 2, 2022, strategic plan study session minutes.

Karen Sisolak, 939 Penniman, said she expected more information in the minutes.

MOTION PASSED 6-0

Filipczak offered a motion, seconded by Maguire, to approve the minutes of the August 15, 2022, regular meeting.

MOTION PASSED 6-0

3. APPROVAL OF THE AGENDA

Filipczak offered a motion, seconded by Maguire, to approve the agenda for Tuesday, September 6, 2022.

MOTION PASSED 6-0

4. ENACTMENT OF THE CONSENT AGENDA

O'Donnell offered a motion, seconded by Moroz, to approve the Consent Agenda for Tuesday, September 6, 2022.

- a. Special Event: Heroes on Hines 5K Run/Walk- Saturday, September 30, 2022
- b. Special Event: Main Street Boulevard Tree Lighting/Salvation Army Red Kettle Kickoff- Friday, November 11, 2022
- c. Special Event: Ladies' Holiday Shopping Night- Thursday, November 17, 2022
- d. Special Event: Holiday Greens Market- Saturday, November 26, 2022
- e. Special Event: World Cup in the Park- Tuesday, November 29, 2022

Kehoe offered an amendment to the motion to move item 4.e to the regular agenda. After learning that the date of the event had been changed and no longer conflicted with another event, she withdrew her motion.

O'Donnell offered a motion to approve the consent agenda but move item 4.e to the regular agenda. Kehoe seconded the amended motion.

MOTION PASSED 6-0

5. CITIZEN COMMENTS

Deborah Kuptz, 997 Carol, said she was not in favor of paid parking in the City.

Mark Pulice, representing LiUNA, stated an objection to a contract he believed had been awarded for the Central Parking Deck repairs.

Nick Pagan, 1156 W. Ann Arbor Trail, spoke about issues he experienced regarding brush pickup, tree purchasing, lighting on Joel and Sheridan and lighting at Tonquish Manor.

Jeff Lauer of Dexter, Michigan, said he leased the Wiltsie's Pharmacy building and was planning to open a whiskey tasting and event space there.

Garrett Jenkins, 292 Pacific, said he recently moved to the City of Plymouth and wanted to introduce himself to the City Commission.

Tom Doran, 1191 Sheridan, spoke about parking and construction issues near his home.

Ellen Elliott, 404 Irvin, thanked all involved in the Music in the Air series this summer.

6. COMMISSION COMMENTS

Moroz clarified that administration is currently studying the idea of paid parking, but the City Commission had not yet received their report and no committee had been formed.

Maguire asked for clarification on the Central Parking Deck bid award and Sincock said the Downtown Development Authority was responsible for awarding the bid and it had not yet done so.

Kehoe thanked the DMS for their handling of the recent storms.

Deal said she was hosting a foreign exchange student from Brazil and asked the group to welcome him.

O'Donnell said any change in use of the Wiltsie's a property would have to go before the Planning Commission.

Moroz congratulated the following staff members for their work anniversaries in September: Matt Hartkopf- three years, Mark Christiansen – three years, Sue Campbell – five years, Dave Cirilli – six years, Jennifer Dergis – six years, Joe Roe – eight years, Jay Miller – nine years.

Moroz then initiated a discussion about the liquor license cap in the City of Plymouth. He said the City Commission could decide whether to keep the cap in as-is, amend the number of licenses in the cap, or remove the cap altogether. Sincock explained that at this time, there are no additional available licenses in the City, and that a liquor license review is typically done in February or March of every year. Commissioners agreed that they would like the administration to initiate a review with input from the DDA and the Liquor License Review Committee to determine next steps.

7. OLD BUSINESS

There was no old business.

8. NEW BUSINESS

a. MML Annual Meeting

RESOLUTION 2022-67

The following resolution was offered by O'Donnell and seconded by Moroz.

WHEREAS Each year the Michigan Municipal League hosts an annual business meeting to discuss matters and to form policy related to local government; and

WHEREAS The City of Plymouth has an opportunity to designate a voting delegate and alternate for the annual business meeting.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby designate Mayor Nick Moroz as the voting delegate to the Michigan Municipal League Annual Convention Meeting.

BE IT FURTHER RESOLVED THAT the City Commission of the City of Plymouth does hereby designate Mayor Pro Tem Tony Sebastian as the voting alternate to the Michigan Municipal League Annual Convention Meeting.

MOTION PASSED 6-0

b. MERS Resolution – Authorized Signatories

The following resolution was offered by Filipczak and seconded by Kehoe.

RESOLUTION 2022-68

Resolution Establishing Authorized Signatories for MERS Contracts and Service Credit Purchase Approvals



1134 Municipal Way Lansing, MI 48917 | 800.767.MERS (6377) | Fax 517.703.9711

www.mersofmich.com

This Resolution is entered into under the provisions of 1996 PA 220 and the Municipal Employees' Retirement System of Michigan ("MERS") Plan Document, as each may be amended.

This resolution is being adopted by the governing body of the participating entity and applies to all reporting units of said participating entity.

WHEREAS, the City of Plymouth ("Employer") is a participating municipality with the Municipal Employees' Retirement System of Michigan ("MERS") and has adopted one or more retirement, insurance, investment or other post-employment benefit products administered by MERS;

WHEREAS, MERS requires signatures of an authorized representative of the Employer to execute contracts with MERS, the entry of which is authorized by the governing body and permitted under the applicable MERS Plan Document(s);

WHEREAS, the Employer wishes to designate certain job position(s), the holder(s) of which may sign MERS' contracts relating to the adoption, amendment and termination of MERS' products, and defined benefit service credit purchase approvals on behalf of Employer to implement decisions and actions of the governing body;

WHEREAS, this Resolution is not intended to apply to MERS forms or any other MERS document except as specifically mentioned herein,

Therefore, the Governing Body resolves:

The holders of the following job position(s) are hereby *Authorized Officials* that can sign: (1) MERS Adoption Agreements, Resolutions, Participation Agreements, Administrative Services Agreements, Withdrawal Agreements and any other contracts between MERS and the Employer with respect to Employer's participation in any MERS-administered product and any amendments and addendums thereto, and (2) MERS Defined Benefit service credit purchase approvals:

1. Mayor

Optional additional job positions:

2. City Clerk
3. Finance Director

This Resolution may be revoked in writing or amended by the Governing Body at any time, provided that it will not be effective until such writing or amended Resolution is received by MERS. The Governing Body agrees that MERS may rely upon this Resolution as conferring signing authority upon the holders of the above job position(s) to bind Employer with respect to MERS.

Adopted at a regular/special meeting of the Governing Body on September 6, 2022.

Authorized signature (must be currently in a position named above): Maureen A. Brodie

Name: Maureen A. Brodie

Title: City Clerk

Witness signature: Susan Campbell

Witness name: Susan Campbell

Witness title: Assistant to the City Manager

MOTION PASSED 6-0

c. Capital Improvement Equipment – 26' Scissor Lift Purchase

The following resolution was offered by Kehoe and seconded by O'Donnell.

RESOLUTION 2022-69

WHEREAS The City of Plymouth uses a variety of equipment to maintain and operate its facilities

and there is a need to purchase a 26' scissor lift unit, and

WHEREAS The City Commission did include the purchase of this equipment in the Fiscal 22 – 23 budget, and

WHEREAS The City Administration has researched these units and finds that the Genie GS-2632 meets the needs of the city and it is available for ordering on the Sourcewell governmental purchasing platform.

NOW THEREFORE BE IT RESOLVED THAT the City Commission of the City of Plymouth does hereby authorize the purchase of a Genie GS-2632 26' scissor lift in the amount of \$23,752.93. Funding for this purchase shall be designed to be from the Capital Improvement Fund.

MOTION PASSED 6-0

- d. Special Event: World Cup in the Park – Tuesday, November 29, 2022
Kehoe offered a motion, seconded by O'Donnell, to approve the preliminary application for the event.

When asked, Sincock said that there had been videos shown in the park before and that no one had asked to show inappropriate content. There was some discussion about the lack of details in the application, and Sincock said the staff had approved it on a preliminary basis, pending a final plan.

Ellen Elliott, 404 Irvin, said she was concerned about a lack of details and the need to cross off “city-sponsored event” on the application. She added that such an event might need more police presence.

MOTION PASSED 6-0

9. REPORTS AND CORRESPONDENCE

- a. Liaison Reports

O'Donnell said the Planning Commission was scheduled to meet on September 14.

Deal said the Historic District Commission was scheduled to meet on September 7.

Kehoe said the Zoning Board of Appeals had a request for a variance on generator placement, and that they planned to ask the Planning Commission to review setback requirements.

Maguire asked when the parking deck repair contract would be coming before the DDA board, and Sincock said it would be on their September 12 agenda.

- b. Appointments

There were no appointments

10. ADJOURNMENT

A motion to adjourn was offered by Filipczak and seconded by Maguire at 8:10 p.m.

MOTION PASSED 6-0

NICK MOROZ
MAYOR

MAUREEN A. BRODIE, CMC, MiPMC
CITY CLERK