

Special Meeting Notice Plymouth City Commission with the Downtown Development Authority Committee of the Whole

MONDAY, NOVEMBER 21, 2022 - 5:00 to 6:15 p.m. PLYMOUTH CITY HALL & ONLINE ZOOM - 201 S. MAIN ST.

City of Plymouth 201 S. Main Plymouth, Michigan 48170-1637 www.plymouthmi.gov Phone 734-453-1234

Fax 734-455-1892

The Committee of the Whole will meet on Monday, November 21, 2022 from 5:00 p.m. to 6:15 p.m. for an informational session on parking.

Join Zoom Webinar: https://us02web.zoom.us/j/88467629363

Passcode: 751862 Webinar ID: 884 6762 9363



Special Meeting Agenda
Plymouth City Commission with the
Downtown Development Authority
Committee of the Whole

Monday, November 21, 2022 - 5:00 to 6:15 p.m.

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1) COMMITTEE OF THE WHOLE - CALL TO ORDER

- 2) PARKING DISCUSSION
- 3) ADJOURNMENT

Persons with disabilities needing assistance with this should contact the City Clerk's office at 734-453-1234 Monday through Friday from 8:00 a.m.-4:30 p.m., at least 24 hours prior to the meeting. An attempt will be made to make reasonable accommodations.

City of Plymouth Strategic Plan 2022-2026

GOAL AREA ONE - SUSTAINABLE INFRASTRUCTURE

OBJECTIVES

- Identify and establish sustainable financial model(s) for major capital projects, Old Village business district, 35th District Court, recreation department, and public safety
- 2. Incorporate eco-friendly, sustainable practices into city assets, services, and policies; including more environmentally friendly surfaces, reduced impervious surfaces, expanded recycling and composting services, prioritizing native and pollinator-friendly plants, encouraging rain gardens, and growing a mature tree canopy
- 3. Partner with or become members of additional environmentally aware organizations
- 4. Increase technology infrastructure into city assets, services, and policies
- 5. Continue sustainable infrastructure improvement for utilities, facilities, and fleet
- 6. Address changing vehicular habits, including paid parking system /parking deck replacement plan, electric vehicle (EV) charging stations, and one-way street options

GOAL AREA TWO - STAFF DEVELOPMENT, TRAINING, AND SUCCESSION

OBJECTIVES

- 1. Create a 5-year staffing projection
- 2. Review current recruitment strategies and identify additional resources
- 3. Identify/establish flex scheduling positions and procedures
- 4. Develop a plan for an internship program
- 5. Review potential department collaborations
- 6. Hire an additional recreation professional
- 7. Review current diversity, equity, and inclusion training opportunities
- 8. Seek out training opportunities for serving diverse communities

GOAL AREA THREE - COMMUNITY CONNECTIVITY

OBJECTIVES

- 1. Engage in partnerships with public, private and non-profit entities
- 2. Increase residential/business education programs for active citizen engagement
- 3. Robust diversity, equity, and inclusion programs
- 4. Actively participate with multi-governmental lobbies (Michigan Municipal League, Conference of Western Wayne, etc.)

GOAL AREA FOUR - ATTRACTIVE, LIVABLE COMMUNITY

OBJECTIVES

- Create vibrant commercial districts by seeking appropriate mixed-use development, marketing transitional properties, and implementing Redevelopment Ready Communities (RRC) practices
- 2. Improve existing and pursue additional recreational and public green space opportunities and facilities for all ages
- 3. Develop multi-modal transportation plan which prioritizes pedestrian and biker safety
- 4. Improve link between Hines Park, Old Village, Downtown Plymouth, Plymouth Township, and other regional destinations
- 5. Maintain safe, well-lit neighborhoods with diverse housing stock that maximizes resident livability and satisfaction
- 6. Modernize and update zoning ordinance to reflect community vision
- 7. Implement Kellogg Park master plan



Administrative Information

City of Plymouth 201 S. Main Plymouth, Michigan 48170-1637 www.plymouthmi.gov Phone 734-453-1234 734-455-1892

To:

Mayor & City Commission & DDA Board

From: Paul J. Sincock, City Manager

CC:

S:\Manager\Sincock Files\Memorandum - COW Paid Parking - 11-21-22.docx

Date:

November 3, 2022

RE:

Direction on Paid Parking

Background

Last year, on November 13, 2021, the City Commission held a Strategic Planning Session to establish their five-year vision for the city. Then on January 18, 2022, they adopted a new five-year strategic plan that included a goal of sustainable infrastructure, to include financial models and infrastructure. As a part of that goal the City Commission adopted as their one-year task to "decide on a direction for paid parking."

In September of 2022, the City Commission invited the DDA Board to a Committee of the Whole meeting on the topic of parking at the Plymouth Cultural Center. At that meeting, the city administration presented a history of parking in Plymouth, a review of the multiple studies, committees, and reports. This laid the foundation for further discussions by the City Commission and DDA related to paid parking.

In October of 2022, the DDA Board held a discussion on paid parking and their Meeting Minutes indicate:

b. Paid Parking Discussion Pollard referred the group to the paid parking presentation City Manager Paul Sincock gave to the City Commission and some members of the DDA on September 19. Discussion ensued. It was suggested that money collected from paid parking could be used to replace the parking deck. Bonding and a millage were also suggested as a way to pay for a new parking deck. There was also a suggestion that revenue from paid parking could be used to fund a system of transportation within the downtown area. Some expressed concern that paid parking would be a deterrent to potential customers and staff and that there would be significant ongoing costs. There were also comments about changing driving habits that could lead to less need for parking and the impact of paid public parking on the private lots downtown. The discussion concluded with the suggestion that the DDA needs to decide what it wants to accomplish in terms of parking and then how it will be paid for. Debora Kuptz, 997 Carol, said a rigorous study should be completed to determine whether there is a parking problem, and stated her belief that paid parking downtown would lead to more parking in the neighborhoods

On November 7, 2022, the City Commission took up the issue of paid parking by having discussion on the topic and then tabled further action on deciding a direction for paid parking. In addition, the City Commission sent the issue back to the DDA Board for further review and a potential recommendation. The City Commission also asked for some additional data on the city's parking system, and there was some discussion related to what they might be looking for as additional information.

As requested, the DDA Board once again, took up the issue of paid parking at their November 14, 2022 meeting. After much discussion there was no agreement on a specific recommendation and there was not a consensus among the Board related to paid parking.

The City Commission had previously established a Committee of the Whole Meeting for Monday, November 21, 2022 and the DDA Board has been invited to this meeting in an effort to "have everyone in the same room" to facilitate further discussion. Additionally, this topic will also appear on the regular City Commission agenda, due to the item being tabled at the last regular meeting.

Since the City Commission meeting of November 7, 2022, the City Administration has moved forward with the development of additional information for the Committee of the Whole meeting with the City Commission and the DDA. The attached information is a visual representation of a majority of the city's public parking facilities. We will note that the cost estimates shown in the documents are just an estimate based on information we know today. Cost estimates are subject to significant swings due to weather, use, costs of materials, contractor costs, price of oil, engineering review, inflation, specification development, equipment availability, crew availability and costs, as well as other factors that may affect the scope of the project. One good example of cost swings would be for the cost of snow removal, if we have a heavy winter and we are required to plow multiple times and then haul snow stockpiles from the lot multiple times, the final costs for winter maintenance will be significantly higher than anticipated or shown in the attachments.

Any building owner with their own private parking lot will tell you of the expenses related maintenance and insurance of their parking facility. The purpose of this meeting is to provide a forum to discuss the public parking situation in the city and to provide a long term view of parking and the costs of operating and potentially even adding to the public parking system. The material that we have included in this presentation is related to the existing public parking system. We have not fully researched additional locations for possible additions to the public parking system. We would want to have a discussion with the City Attorney prior to discussing in public about potential property acquisitions or leases.

There is no action anticipated at the Committee of the Whole Meeting as this is a general discussion and if there is to be any formal action it would occur at the regular City Commission Meeting.

We are happy to try and answer any questions that you may have in advance of the meeting.



Administrative Recommendation

City of Plymouth 201 S. Main Plymouth, Michigan 48170-1637 www.plymouthmi.gov Phone 734-453-1234 Fax 734-455-1892

INFORMATION

To: Paul Sincock, City Manager

From: John Buzuvis, Economic Development Director &

CC: S:\Community Development\PARKING\Paid Parking Options November 2022.docx

Date: November 2, 2022 RE: Paid Parking Options

Background:

As you are aware the City Commission has included in their Strategic Plan a one-year task of deciding the direction of paid parking. As the calendar year draws to a close it may make sense for the City Commission to consider various options for moving paid parking forward, or not. Earlier this fall at the Paid Parking/History of Parking presentation to the City Commission reviewed various historical parking related items dating back to 1976. The Downtown Development Authority further discussed paid parking at their October meeting. Since 1976 the following has transpired related to parking:

- -11 separate parking committees have been formed
- -12 parking surveys, studies or reports have been produced
- -10 parking policy updates have happened since 2004
- -19 parking system changes/actions have taken place (paid parking, new deck, purchase of property to expand municipal parking supply, etc.)

As you are aware parking has been an issue in the city for decades and when its boiled down little has changed with the exception that at one point the city had paid parking. The removal of parking meters started sometime in the 1980s and the last meters were removed in the early 2000s. For the last 20-25 years the city has utilized a time limited "free" parking program.

Enclosed for your reference are meeting minutes from the most recent public discussions (City Commission and DDA) related to paid parking as well as reference pages from previous parking studies notating parking supply, locations, and revenue projections.

At this point a direction on next steps would be helpful for the administration to design the plan for implementation. Four options are outlined below to provide baseline context for the commission to consider. The four options are designed to be straightforward based on information we currently have and minimize the myriad variables that may play into this such as changes in business hours since COVID, dynamic pricing (demand-based parking fees, i.e.- charging a higher per hour cost when demand is greatest), and special events etc. The options are as follows:

- Option 1- Do nothing and continue with time limited "free" parking
- Option 2- Install paid parking throughout the entire downtown
- Option 3- Install paid parking on/at Surface Parking Lots (Central Parking Deck, Gathering, East Central Lot, Penniman Lot, Library Lot)
- Option 4- Install paid parking on-street only throughout downtown.

Additionally, each parking spot has been broken down or "monetized" monthly using Rich & Associates projected revenue figures from previous parking studies. In simple terms, each parking spot in downtown would generate approximately \$130 each month in revenue without any discounts, free time or other opt outs. For each 15 minutes per hour of "free time" monthly revenue would be decreased by approximately \$32.50. For example, if we offered the first 15 minutes of each hour for free each spot would generate approximately \$97.50 revenue per month.

Available technology allows for just about any configuration of fee, free time, increased pricing during events or peak times etc. The tables below are based on charging \$1 per hour (no discounts, free time, or waivers) for parking based on current usage and during normal parking enforcement hours from 9 am through 9 pm Monday-Saturday (excluding Sundays and holidays).

Option 1

The City Commission chooses to take no action and time limited "free" parking continues. This option would not generate any revenue and future repairs and maintenance costs for the deck and other downtown parking would be funded from the existing revenue stream (TIF financing) and/or a Special Assessment District

Option 2

The City Commission directs the administration to develop a paid parking implementation plan that includes paid parking for all municipal parking in downtown which is approximately 868 parking spaces.



Paid Parking for all Downtown Municipal Parking

Estimated Number of Kiosks	45
Estimated Total Equipment Costs (Installed)	\$585,000
Number of Parking Spaces	868
Cost Per Hour	\$1
Total Estimated Monthly Revenue	\$112,840
Net of Monthly Revenue and Operating Costs	\$77,440
Estimated Equipment Payoff	8 months*
Estimated 10-year Net Revenue (after equipment payoff/operating expenses)	\$8,673,280**

^{*15} minutes free would increase payoff time to approximately 12 months

Option 3

The City Commission directs the administration to develop a paid parking implementation plan that includes paid parking at the Central Parking Deck and other Municipal Surface Lots approximately 533 spaces (not including the Wing and Harvey St. parking area)

Paid Parking in Downtown Surface Parking Lots Only

Estimated Net Revenue (after equipment payoff/operating expenses)	\$5,278,605**
Estimated Equipment Payoff	9 months*
Net of Monthly Revenue and Operating Costs	\$47,555
Total Estimated Monthly Revenue	\$69,290
Cost Per Hour	\$1
Number of Parking Spaces	533
Estimated Total Equipment Costs (Installed)	\$390,000
Estimated Number of Kiosks	30

^{*15} minutes free would increase payoff time to approximately 13 months

Option 4

The City Commission directs the administration to develop a paid parking implementation plan that includes on-street paid parking in downtown approximately 283 spaces



^{**}Estimated net Revenue over 10 years= \$5,316,840

^{**}Estimated Net Revenue over 10 years=\$3,234,717

Paid Parking On-Street Only

Estimated Net Revenue (after equipment payoff/operating expenses)	\$2,827,888**
Estimated Equipment Payoff	8 months*
Net of Monthly Revenue and Operating Costs	\$25,249
Total Estimated Monthly Revenue	\$36,790
Cost Per Hour	\$1
Number of Parking Spaces	283
Estimated Total Equipment Costs (Installed)	\$195,000
Estimated Number of Kiosks	15

^{*15} minutes free would increase payoff time to approximately 13 months

Please note that the estimates above are based on recent information and costs may have changed, specifically related to equipment and installation costs. Once the commission directs the administration to develop an implementation plan specific equipment, installation and operating costs and revenue projections will be developed.

Additionally, the number of spaces available if option two or four is chosen by the commission may be reduced by 20 or so spaces due to parklets and/or on-street platform dining. The approximate cost of taking 20 parking spaces out of paid parking rotation for approximately six months each year results in a decrease of approximately \$15,600 annually at \$1/hour for paid parking.

Recommendation

The administration recommends that the City Commission choose an option from above, or some combination thereof, and direct the administration to develop a implementation plan for that option(s). There will be more decisions to be made in terms of parking policy, time limits, marketing of any changes to the parking system as well as signage. Those additional costs will be based on the option(s) chosen by the City Commission.

I am available to answer any questions you may have in advance of the meeting.



^{**}Estimated Net Revenue over 10 years=\$1,717,457

PARKING SUPPLY



INFORMATION

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City of Plymouth On-Street and Off-Street Kiosks (with LPR System) Revenues vs. Expenses

ESTIMATED REVENUE AND COSTS

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		Year	Year 2		Year 4			Year 7	Year 8	Year 9	Year 10
	Parking Revenue										
	On-Street Spaces	261	261	261	261	261	261	261	261	261	261
2.0%	x Average Hours of Use / Day	6.00	6.12	6.24	6.37	6.49	6.62	6.76	6.89	7.03	7.17
	Days / Week	6	6	6	6	. 6	6	6	5	6	6
	Weeks / Year	52	52	52	52	52	52	52	52	52	52
	x Days in Operation / Year	312	312	312	312			312	312	312	312
	=Total Hours / Year	488,592	498,364	508,331	518,498	528,868	539,445	550,234	561,239	572,463	583,913
	Parking Rate Per Hour	\$1.00	\$1.00	\$1.00	\$1.50	\$1,50	\$1.50	\$2.00	\$2.00	\$2.00	\$2.50
	Parking Revenue	-000000		4 95507	2000						
2 224	Off-Street Spaces	607	607	607	607	607	607	607	607	607	607
2.0%	x Average Hours of Use / Day	4.00	4.08	4.16	4.24		4.42	4.50	4.59	4.69	4.78
	Days / Week Weeks / Year	6 52	6 52		52		6 52	6 52	6	6	6
	x Days in Operation / Year	312	312	312	312		312	312	52 312	52 312	52 312
	=Total Hours / Year	757,536	772,687	788,140	803,903	819,981	836,381	853,109	870,171	887,574	905,326
	Parking Rate Per Hour	\$0.50	\$0.50	\$0.50	\$1.00	\$1.00	\$1.00	\$1.50	\$1.50	\$1.50	\$2.00
	Annual Revenue	\$867,360	\$884,707	\$902,401	\$1,581,650	\$1,613,283	\$1,645,549	\$2,380,131	\$2,427,733	\$2,476,288	\$3,270,433
	Inflation Factor Operating Expenses	3.0%									
	On-Street Kiosk	38	38	38	38	38	38	38	38	38	38
	Off-Street Klosk	17	17	17	17	17	17	17	17	17	17
	Annual Debt Service (See Below)	\$151,715		\$151,715	\$151,715		\$0	\$0	\$0	\$0	\$0
	Other Operating Expenses (See Below)	\$33,285	\$34,284	\$35,312	\$36,371		\$38,586	\$39,744	\$40,936	\$42,164	\$43,429
\$100.00	Extended Warranty	\$5,665	\$5,835	\$6,010	\$6,190		\$6,567	\$6,764	\$6,967	\$7,176	\$7,392
	Enforcement (See Detail Below)	\$95,646	\$98,515		\$104,515		\$110,880	\$114,206	\$117,632	\$121,161	\$124,796
	Labor (Maintenance - See Detail Below)	\$8,956	\$9,225	\$9,502	\$9,787	\$10,081	\$10,383	\$10,695	\$11,015	\$11,346	\$11,686
	Labor (Collection - See Detail Below) Total Operating Expenses	\$8,956 \$304,223	\$9,225 \$308,799	\$9,502 \$313,511	\$9,787 \$318,365	\$10,081 \$323,365	\$10,383 \$176,799	\$10,695 \$182,103	\$11,015 \$187,566	\$11,346 \$193,193	\$11,686 \$198,989
	Net Surplus / (Deficit)	\$563.137		\$588,890		\$1,289,918		\$2,198,027	\$2,240,167	\$2,283,095	\$3,071,444
	Surplus as % of Revenues	64.9%	65.1%	65.3%	79.9%		89.3%	92.3%	92.3%	92.2%	93.9%
	Enforcement Labor										
	Number of Persons	1	1	1	1		1	1	. 1	1	1
	Average Hours / Day	13	13	13	13		13	13	13	13	13
	Days / Week	6	6	6	6		6	6	6	6	6
	Weeks / Year	52	52	52	52		52	52	52	52	52
	Total Hours	4,056	4,056	4,056	4,056		4,056	4,056	4,056	4,056	4,056
20	FTE's	1.95 \$20.00	1.95 \$20.60	1.95 \$21.22	1.95 \$21.85	1.95 \$22.51	1.95 \$23.19	1.95	1.95	1.95	1.95
	Average Hourly Rate Direct Labor Costs	\$81,120	\$83,554	\$86,060	\$88,642		\$94,040	\$23.88 \$96,862	\$24.60 \$99,767	\$25.34 \$102,760	\$26.10 \$105,843
20%	Fringes & Benefits (FT Only)	\$8,320	\$8,570	\$8,827	\$9,091	\$9,364	\$9,645	\$9,935	\$10,233	\$10,540	\$10,856
7.65%	Payroll Taxes	\$6,206	\$6,392	\$6,584	\$6,781	\$6,985	\$7,194	\$7,410	\$7,632	\$7,861	\$8,097
	Total Enforcement Costs (Labor)	\$95,646		\$101,471	\$104,515		\$110,880	\$114,206	\$117,632	\$121,161	\$124,796
	Maintenance Labor	=									
	Number of Persons	1	1	1	1	1	1	1	1	1	1
	Average Hours / Day	4 2	4 2	4 2	4		2	4	4	4	4
	Days / Week Weeks / Year	52	52	52				2		2	
	Total Hours	416	416	416	52 416		52 416	52 416	52 416	52 416	52 416
	FTE's	0.20	0.20	0.20	0.20		0.20	0.20	0.20	0.20	0.20
	Average Hourly Rate	\$20.00	\$20.60	\$21.22	\$21.85	\$22.51	\$23.19	\$23.88	\$24.60	\$25.34	\$26.10
	Direct Labor Costs	\$8,320	\$8,570	\$8,827	\$9,091	\$9,364	\$9,645	\$9,935	\$10,233	\$10,540	\$10,856
0%	Fringes & Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
7.65%	Payroll Taxes	\$636	\$656	\$675	\$695	\$716	\$738	\$760	\$783	\$806	\$830
	Total Enforcement Costs (Labor)	\$8,956	\$9,225	\$9,502	\$9,787	\$10,081	\$10,383	\$10,695	\$11,015	\$11,346	\$11,686
	Collection Labor	5220	791	1940		-			100	(100)	2
	Number of Persons	1	1	1	1		1	_ 1	1	1	
	Average Hours / Day Days / Week	8	8	. 8	8		. 8	. 8		8	
		52	1 52	1	1			1	1	1	
	Weeks / Year			52	52		52	52	52	52	
	Total Hours FTE's	416 0.20	416 0.20	416 0.20	416 0.20		416 0.20	416 0.20	416 0.20	416 0.20	
	Average Hourly Rate	\$20.00	\$20.60	\$21.22	\$21.85		\$23.19	\$23.88	\$24.60	\$25.34	\$26.10
	Direct Labor Costs	\$8,320	\$8,570	\$8,827	\$9,091		\$9,645	\$9,935	\$10,233	\$10,540	
0%	Fringes & Benefits	\$0,320	\$6,570	\$0,027	\$9,091		\$9,645	\$0		\$10,540	
7.65%	Payroll Taxes	\$636	\$656	\$675	\$695		\$738	\$760		\$806	
	Total Enforcement Costs (Labor)	\$8,956	\$9,225	\$9,502	\$9,787		\$10,383	\$10,695	\$11,015	\$11,346	
	Financing Costs	A									
	Cost / Unit	\$11,000									
	# Units LPR System	\$50,000									
	Total Amount Financed	\$80,000									

INFORMATION

Total Amount Financed Interest Rate Term of Financing (Years)

Other Operating Expenses On-Street Sinking Fund Off-Street Sinking Fund

TOTAL Other Operating Expenses

Annual Debt Service

Off-Street Electrical Insurance Miscellaneous

\$10.00 \$25.00

\$151,715

\$2,610 \$15,175 \$3,000 \$7,500 \$5,000

\$33,285



Plymouth Downtown Development Authority Regular Meeting Minutes Monday, November 14, 2022 - 7:00 p.m.

City of Plymouth 201 S. Main Plymouth, Michigan 48170-1637 www.plymouthmi.gov Phone 734-453-1234 Fax 734-455-1892

1. CALL TO ORDER

Chair Kerri Pollard called the meeting to order at 7:00 p.m.

Present: Chair Pollard, Vice Chair Andre Martinelli, Mayor Nick Moroz, Members Jack Ayoub,

Ellen Elliott, Scott Foess, Dan Johnson, Richard Matsu, and Patrick O'Neill

Excused: Members Brian Harris and Shannon Perry

Also present: Economic Development Director John Buzuvis,

2. CITIZENS COMMENTS

Benjamin Stasa, 671 S. Harvey, asked who he should speak to about garbage in the downtown. Plymale said he should call him at the DDA office.

3. APPROVAL OF THE AGENDA

Foess offered a motion, seconded by Martinelli to approve the agenda for Monday, November 14, 2022.

MOTION PASSED 9-0

4. APPROVAL OF THE MEETING MINUTES

Martinelli offered a motion, seconded by O'Neill, to approve the minutes of the October 10, 2022, meeting.

MOTION PASSED 9-0

5. BOARD COMMENTS

Moroz thanked the DDA, DMS, Sun and Snow, Community Financial Credit Union and EG Nicks for putting on the Salvation Army Red Kettle Kickoff. He also thanked all the businesses for donating gift cards.

6. OLD BUSINESS

a. Five-Year Action Plan Update

Plymale reported that the Historic District Commission approved the design for the new Saxton's lot, and that the plan would go to the Planning Commission in the next couple of months. He also aid all dining patios had been removed for the winter and the sidewalks were power washed.

T. Paid Parking Discussion

Citizen Comments

Karen Sisolak, 939 Penniman, said she supports paid parking to generate revenue but would like a minimal or phased approach to learn from before moving to other areas.

Liz Kerstens, executive director of the Plymouth Historical Museum, said there would be fewer volunteers and visitors to the museum if they had to pay to park.

Scott Lorenz, 1310 Maple, said free parking provides a competitive advantage and that the businesses that create the problem should pay for it.

Debora Kuptz, 997 Carol, said more study should be undertaken prior to formulating a solution.

Dean Rovinelli, of Barrio, said charging for parking could negatively impact visitors' perceptions of the city.

Jeff Sisolak, 939 Penniman, said he supports paid parking if it starts slowly.

Wes Graff, Plymouth Community Chamber of Commerce, said the needs of the employers and employees must be considered, and that all options should be on the table.

Warren Stobbe, of Bella Mia, said paid parking would push parking into the neighborhoods and that if any group or event was given an exception, many more groups would ask.

Cindy Epply, of Frameworks, said she had experienced paid parking systems that didn't work, and that if the city installs a system, they should ensure it works properly.

Board Member Comments

Plymale provided background information and Moroz explained that making a decision on a direction for paid parking this year was part of the strategic plan. He said the group needed to decide if there is consensus paid parking should be one of the revenue sources for maintenance, improvement, and expansion of parking, and, if so, what is the scope.

Elliott offered a motion, seconded by Johnson, to table the discussion due to an upcoming Committee of the Whole meeting.

There was a roll call vote.

YES: Elliott, Johnson

NO: Ayoub, Foess, Martinelli, Matsu, Moroz, O'Neill, Pollard

MOTION FAILED

The discussion continued. It was mentioned that the DDA has spent significant funds on parking deck maintenance and repairs, and that perhaps that money could be better spent toward a new deck. Others said that paid parking would be detrimental to employees and volunteers. A bond sale was proposed, and it was stated that bonding sources would look favorably on a revenue stream. The question was raised about what the parking needs are and where the parking credit revenue is spent. Buzuvis and Moroz reiterated that parking credit revenue is only spent on parking maintenance and improvement in the downtown.

O'Neill offered a motion, seconded by Moroz, to state the DDA is in favor of paid parking provided it is used, along with other financing alternatives, for the construction of a new parking deck.

Moroz offered a friendly amendment to reword the motion as follows.

The DDA recommends to the City Commission to direct administration to proceed with a plan for paid parking such that revenue is used to expand parking in the DDA.

O'Neill accepted the amendment.

Discussion ensued about not knowing the amount of revenue needed and whether the cost of a new deck was worth the cost of not enough parking. It was stated that if the group was committed to expanding the number of parking spaces, they would have to decide whether to use paid parking as a revenue stream.

There was a roll call vote.

YES: Matsu, Moroz, O'Neill, Pollard

NO: Ayoub, Elliott, Foess, Johnson, Martinelli

MOTION FAILED

Elliott offered a motion, seconded by Johnson, to table the discussion.

There was a roll call vote.

YES: Elliott, Johnson, Martinelli

NO: Ayoub, Foess, Matsu, Moroz, O'Neill, Pollard

MOTION FAILED

There was further discussion about bonding. Buzuvis said the administration was working on the additional information requested by the City Commission for the Committee of the Whole meeting next week.

7. NEW BUSINESS

a. 2023 Central Parking Deck Renovation Proposal

The following motion was offered by Elliott and seconded by Foess.

WHEREAS The upkeep of the Central Parking Deck is the responsibility of the Downtown

Development Authority; and

WHEREAS Every five to eight years significant restoration is needed to maintain a safe

Central Parking Deck for visitors, employees and business owners; and

WHEREAS Justin Thomson and his team at Fishbeck are familiar with this parking structure,

providing engineering analysis reports and construction documents for more than

a decade; and



Department of Municipal Services 1231 Goldsmith Plymouth, MI 48170

734-453-7737 phone

Date:

November 17, 2022

To:

Paul J. Sincock, City Manager

From:

Chris S. Porman, Assistant City Manager/Director of Municipal Services

Adam Gerlach, Assistant Director of Municipal Services

Re:

Parking Info for COW meeting on 11.21.2022

Background:

Attached are the parking lot and on-street parking areas for the upcoming Committee of the Whole (COW) meeting. Each lot or on-street area will have its own sheet, and some will have two (East Central parking lot). You will notice that the sheets are set up in the following manner: each will have an aerial or Google Earth view, as well as photos depicting existing surface conditions; there is a box depicting the parking inventory at each lot or on-street parking segment; there are also annual maintenance costs, as well as repair costs; and finally, a very rough estimate for reconstruction cost.

It is important to note that the each of the costs associated are estimates, and are not based on an engineer's review, nor take into account a number of other factors, such as other projects that might impact the scope of work, any changes in zoning or ordinances, design elements, inflation, etc. The capital costs also make an educated guess about estimates in service life left on the surface as well as a five-year window to project when the project could/would need major

The following is a list of areas that were created to aid in the discussion on the parking system. They are broken down below into parking lots and on-street parking. There is also another section that individual sheets were not created for and some of those reasons include: small parking areas, not close to a central business district, etc.

Parking Lots

DMS Yard Cultural Center East Central Gathering Saxtons Penniman Parking Deck Wing/Harvey

On Street Parking

Spring St. b/t Starkweather & Mill Liberty St. b/t Starkweather & Mill Church b/t Main & Union Penniman b/t Harvey & Main Penniman b/t Main & Union Main b/t Penniman & Ann Arbor Trail Ann Arbor Trail b/t Harvey & Main Ann Arbor Trail b/t Main & Deer Forest b/t Ann Arbor Trail & Wing Wing b/t Harvey & Main St.

Other Parking Areas

Starkweather b/t Main & Division
Liberty b/t Starkweather & west of Starkweather
Church b/t Adams & Main
Union b/t Penniman & Hamilton
Deer b/t Ann Arbor Trail & south of Wing
Ann Arbor Trail b/t Deer & Elizabeth
Wing b/t east of Deer & Main St.
Wing b/t Harvey & Herald
Maple b/t Harvey & Jener
Byron b/t Main St. & west of Main
Massey Field & Courthouse
Theodore b/t Main & Farmer

2022 Parking (Lot) Estimates

Routine Maintenance:

This cost includes tasks & activities in the following list that are performed on a monthly or annual basis. The estimated costs include labor and equipment for City staff performed work.

- Snow & Ice Control Measures = \$175/Hour
- Street sweeping = \$150/Hour
- Catch basin cleaning = \$200/Hour
- Cold patching = \$150/Hour + Material: \$150/Ton
- Replace light bulbs = \$100/Hour + Material: \$20/Each
- Replace signs = \$100/Hour + Material: \$50-200/Each

Scheduled Repairs:

This cost includes tasks & activities in the following list that are performed on a two-to-five-year basis. The estimated costs include unit-based pricing for contracted work.

- Pavement patch = \$3/SF Wear course, \$2.50/SF Base course
- Catch basin rebuild = \$15/SF Pavement Removal, \$900/Each Adjust structure, \$15/SF 8" Concrete
- Crack sealing = \$2/Pound (contract)
- Pavement marking/striping = \$0.65/Foot + \$100/Symbol (contract)

Emergency Repairs:

This cost is based on unplanned maintenance or repairs and is predicated on damage caused to one of the city's assets. While some of these costs are recoverable through the court system, many times they are not. In addition, should the city file an insurance claim on these items, our deductible is \$5,000 per occurrence.

Examples of some items that have occurred over the years include:

- Vehicle damage to brick landscape wall
 - \$12,000 per instance
- Vehicle damage to light pole
 - \$10,000 per instance
- Vehicle damage to mature tree
 - \$5,000 per instance
- Vehicle damage to planter
 - \$3,000 per instance

Replacement/Improvement:

This cost includes the categories of construction in the following list. The estimated costs are unit-based pricing for contracted work and are based on the bid pricing received for Byron St and 2022 Sidewalk program.

- Pavement (15—20 yrs.) =

Mill & Fill = \$2/SF Mill & \$3/SF Wear course

Concrete curb = \$35/Foot

Adjust structure = \$900/Each

- Infrastructure (20—40 yrs.) =

Structure replace/add = \$5,000/Each

12" Pipe install = \$150/Foot

Stone base install = \$40/Ton

Stormwater treatment device = \$15,000/Each

Stormwater detention = \$50,000/Each

- Other (Landscape/etc.) (20-30 yrs.) =

Light pole install = \$8,000/Each

Landscape screen wall (brick) = \$1000/Foot

Tree planting = \$1,000/Each

Landscape planting (shrubs/flowers/groundcover) = \$50/SF

11/21/2022 Committee of the Whole Meeting Costs Coptal Improvement Coptal Improveme			,		The state of the s	Ü	City of Plymouth	mouth							
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= Handicap Spaces Parking Inventory: = Public Spaces 45

14 44 = DMS/Fleet Spaces

Repair Cost: (2 to 5 year)

\$50,000.00

Committee of the Whole Meeting - November 21, 2022

Maintenance Cost: (Annually)

\$10,000.00

Capital Improvement:

Existing Condition:

\$300,000.00 Pavement

Infrastructure

\$100,000.00

Total Reconstruction Cost \$400,000.00

Estimated Service Life: 1-3 years

infrastructure rebuild approx.: pavement reconstruction & Anticipate a need for major

2023-2026

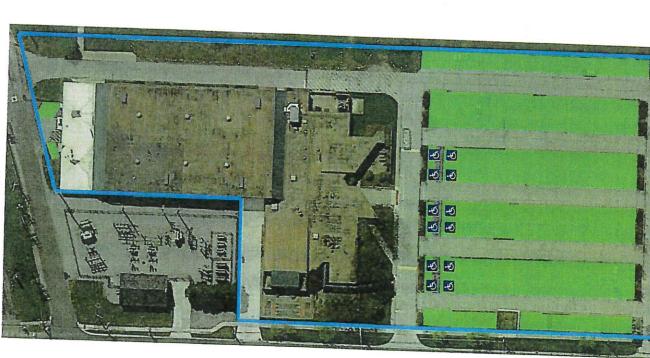
Note: Schedule is contingent Budget, Level of Service, etc. on a multitude of factors.







Cultural Center Lot



12 0 = Handicap Spaces Parking Inventory: = Private Spaces = Public Spaces -ধ্য

Capital Improvement:

\$800,000.00 Pavement

Infrastructure \$550,000.00 Total Reconstruction Cost \$1,350,000.00

Estimated Service Life:

7-10 years

infrastructure rebuild approx.: Anticipate a need for major pavement reconstruction &

2030-2035

Note: Schedule is contingent Budget, Level of Service, etc. on a multitude of factors.

253

Repair Cost: (2 to 5 year)

\$20,000.00

Committee of the Whole Meeting - November 21, 2022

Maintenance Cost: (Annually)

\$12,000.00

Existing Condition:



East Central Lot (South)



	Cor	Committee of the Whole Meeting - November 21, 2022
Parking Inventory:		Maintenance Cost: (Annually)
= Public Spaces	102	\$7,500.00
(s) = Handicap Spaces	7	Repair Cost: 12 to 5 years
= Private Spaces	12	(z c c) year)
memorania diana di	The same of the sa	\$17,000.00
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arki	Parking Inventory:	
	= Public Spaces	102
- ઇ	= Handicap Spaces	7
	= Private Spaces	12

Existing Condition:





Capital Improvement

\$500,000.00 Pavement

Infrastructure \$275,000.00

Total Reconstruction Cost \$775,000.00

Estimated Service Life: 3-7 years

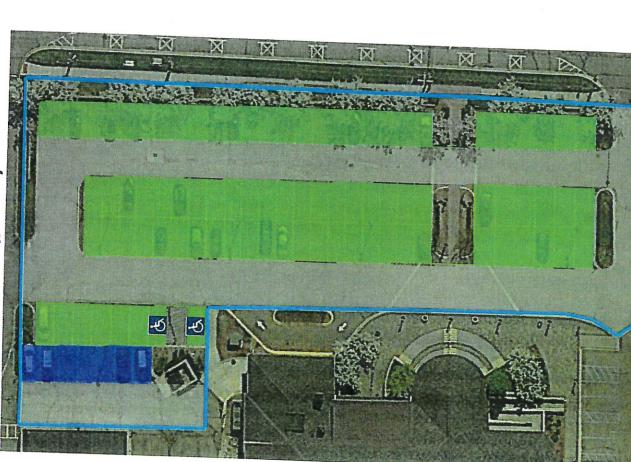
infrastructure rebuild approx.: pavement reconstruction & Anticipate a need for major

2025-2030

Note: Schedule is contingent Budget, Level of Service, etc. on a multitude of factors.



East Central Lot (North)/Library



Committee of the Whole Meeting - November 21, 2022 87 = Police Dept Spaces 7 = Handicap Spaces Parking Inventory: = Public Spaces **4**5

Maintenance Cost: (Annually) Repair Cost: (2 to 5 year) \$6,000.00 \$15,000.00

Capital Improvement:

\$400,000.00 Pavement

Infrastructure \$150,000.00 Total Reconstruction Cost \$550,000.00

Estimated Service Life:

3-7 years

infrastructure rebuild approx.: Anticipate a need for major pavement reconstruction &

2025-2030

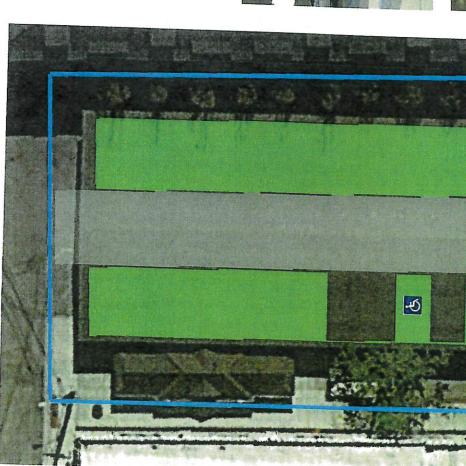
Note: Schedule is contingent Budget, Level of Service, etc. on a multitude of factors.

Existing Condition:





City of Plymouth Parking Asset Inventory | Report of R & M Cost + Projected CIP



Existing Condition:

Committee of the Whole Meeting - November 21, 2022	Maintenance Cost: (Annually)	\$1,200.00	Repair Cost: 12 to Europa	\$5,000.00
	Parking Inventory:	= Public Spaces 19	A = Handicap Spaces 2	= Private Spaces 0

	= Public Spaces	19
- 45	= Handicap Spaces	7
	= Private Spaces	0

Capital Improvement:

\$75,000.00 Pavement

Infrastructure \$75,000.00

Total Reconstruction Cost \$150,000.00

Estimated Service Life:

15-20 years

40

infrastructure rebuild approx.: Anticipate a need for major pavement reconstruction &

2039-2044

Note: Schedule is contingent Budget, Level of Service, etc. on a multitude of factors.



City of Plymouth Parking Asset Inventory | Report of R & M Cost + Projected CIP



Saxtons Lot (as proposed for construction Spring 2023)

	= Public Spaces	25
ණ	= Handicap Spaces	7
	= Private Spaces	15

Repair Cost: (2 to 5 year)

\$2,000.00

Committee of the Whole Meeting - November 21, 2022

Maintenance Cost: (Annually)

\$3,000.00

Capital Improvement:

\$800,000.00 Pavement

Infrastructure \$700,000.00 Total Reconstruction Cost \$1,500,000.00

Estimated Service Life:

20-25 years

infrastructure rebuild approx.: pavement reconstruction & Anticipate a need for major

2046-2051

Note: Schedule is contingent Budget, Level of Service, etc. on a multitude of factors.

Existing Condition:

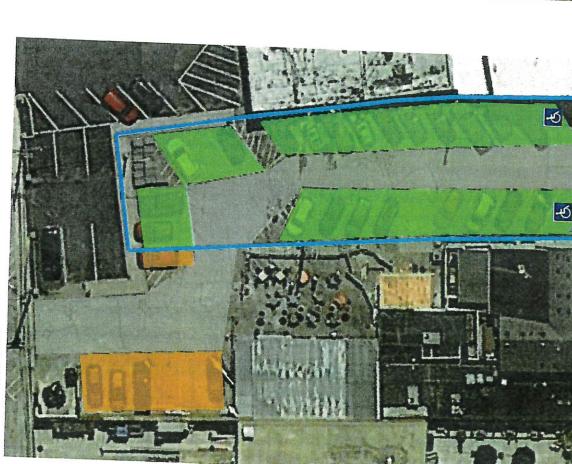
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City of Plymouth Parking Asset Inventory | Report of R & M Cost + Projected CIP

Z:\Main DMS\Projects\Parking Study 2022

Penniman Lot



Committee of the Whole Meeting - November 21, 2022 24.5 7.5 = Handicap Spaces (7.5 Spaces = Post Bistro) Parking Inventory: = Private Spaces = Public Spaces -45

Repair Cost: (2 to 5 year)

\$5,000.00

Maintenance Cost: (Annually)

\$1,800.00

Capital Improvement:

Existing Condition:

\$100,000.00 Pavement

Infrastructure \$75,000.00 Total Reconstruction Cost \$175,000.00

Estimated Service Life: 5-7 years

infrastructure rebuild approx.: pavement reconstruction & Anticipate a need for major

2027—2031

Note: Schedule is contingent Budget, Level of Service, etc. on a multitude of factors.



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	CO	Committee of the Whole Meeting - November 21, 2022
Parking Inventory:		Maintenance Cost: (Annually)
= Public Spaces	256	\$25,000.00
E = Handicap Spaces	14	Repair Cost: (2 to 5 year)
= Private Spaces	0	(m) (c) -100
Upper Ivl 136 Park + 6 HC, Lower Ivl 120 Park + 8 HC	ark + 8 HC	00.000,55¢

Maintenance Cost: (Annually) Repair Cost: (2 to 5 year) \$25,000.00 \$35,000.00

Existing Condition:



Lower Level

-0

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Capital Improvement:

Pavement

*See DDA ECA/Estimate *See DDA ECA/Estimate Infrastructure

Total Reconstruction Cost *See DDA ECA/Estimate

Estimated Service Life:

*See DDA ECA/Estimate

infrastructure rebuild approx.: pavement reconstruction & Anticipate a need for major

*See DDA ECA/Estimate

Note: Schedule is contingent Budget, Level of Service, etc. on a multitude of factors.



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Gerlach, Adam

From:

Porman, Chris

Sent:

Thursday, November 17, 2022 10:24 AM

To:

Gerlach, Adam

Subject:

Fwd: Central Parking Deck probable repair cost schedule

Attachments:

image001.jpg; image002.jpg; image003.png; image004.png; image005.png; Central

Parking Deck Probable Repair Cost Schedule.pdf

Sent from my iPhone

Begin forwarded message:

From: "Plymale, Sam" <splymale@plymouthmi.gov>

Date: November 11, 2022 at 10:35:54 AM EST

To: "Sincock, Paul" <psincock@plymouthmi.gov>, "Porman, Chris" <cporman@plymouthmi.gov>,

"Buzuvis, John" <jbuzuvis@plymouthmi.gov>

Subject: Central Parking Deck probable repair cost schedule

I've attached the probable repair schedule for the Central Parking Deck created by Fishbeck Engineer Justin Thomson. This was originally created in 2018 by request of the DDA Board as part of the five-year renovation project, and updated per request of the DDA Board in 2020. As you can see, Justin suggests more frequent renovations (approximately every three years instead of every five years) due to the age of the deck. Justin conducts an inspection annually so repair schedules are subject to change based an inspection results. In addition, there is always the possibility of emergency repairs due to unforeseen issues that pop up from time to time, especially in the "off years" where a renovation is not scheduled.

Due to the inflation over the past couple of years, I would anticipate that these numbers need to be conservatively raised by a minimum of 20%, probably more than that.

Let me know if you need anything else.

Sam Plymale

City of Plymouth Downtown Development Authority Director 734-455-1453 ext. 2 splymale@plymouthmi.gov

Visit us online:

DowntownPlymouth.org

PlymouthMl.gov

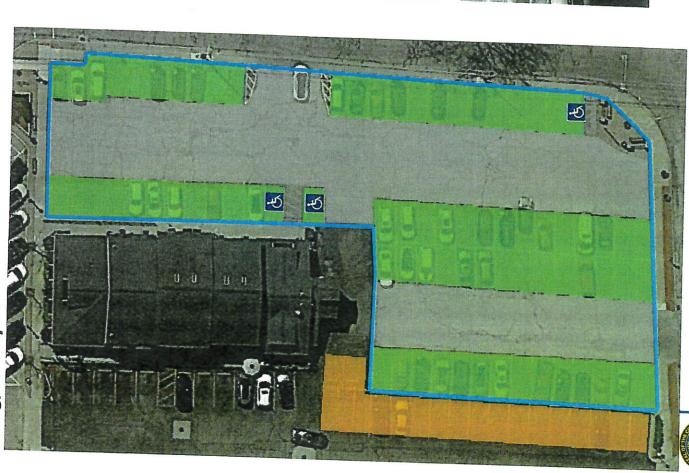
Plymouth Central Parking Structure Enginearing Condition Assessment 24205843.00 / July 9, 2020

Page 20 of 21

			<u>p</u>	Table 3 – 2	0 Year E	timate o	f Probak	le Constr	uction Co	sts for R	- 20 Year Estimate of Probable Construction Costs for Repairs & Maintenance	Jaintenan	ą							
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CONSTRUCTION COST SUBTOTAL	S 2 458 505 S 484 gre	TRA GIVE O	ľ			1	\$ 135,000	000			-	†		1				†		
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TOTAL ESTIMATED CONSTRUCTION COST	9 374,000			\$ 14,400 \$	48,500 \$	47	1	\$ 47,300 \$	67	2000				1	- \$ 552,200	. sign	•	\$ 005,500 \$		ľ
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			,	e conore	n children	۵,	•	\$ 000	5	- 5 648,400	\$.	ľ	- \$ 388,000 s		Open and				•	•
1. Totals in 2020 dollars (no increase for infelion)															2000	* 00	•	• \$ 538,500 S		٠
Costs do not include soft costs for environmentary method																			ĺ	

Tatels in 2020 dollars (no horsease for Infalton)
 Costs do not inchibe soft costs for engineering or leading

Wing/Harvey Lot



Repair Co	The administration of the administration of	Committee of the Whole Meeting - November 21, 2022	Maintenance Cost: (Annually) \$5,000.00 Repair Cost: (2 to 5 year)	.: 75 75 es 3
	75 3 2+	75	\$10,000.00	(Westrhester Mall Drivets Let Barners
		The confidence of the policy of the confidence o	\$5,000.00	And the state of t

Capital Improvement:

Pavement

\$125,000.00

Total Reconstruction Cost

Estimated Service Life:

7-10 years

infrastructure rebuild approx.: pavement reconstruction & Anticipate a need for major

2029-2033

Note: Schedule is contingent Budget, Level of Service, etc. on a multitude of factors.

Existing Condition:

\$350,000.00

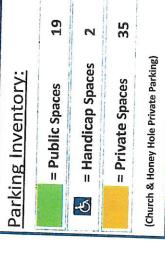
Infrastructure

\$475,000.00

City of Plymouth Parking Asset Inventory | Report of R & M Cost + Projected CIP

Spring Street Lot





Maintenance Cost: (Annually) Repair Cost: (2 to 5 year)

Committee of the Whole Meeting - November 21, 2022

\$3,500.00

\$7,500.00

Capital Improvement:

Existing Condition:

\$250,000.00 Pavement

Infrastructure \$100,000.00 Total Reconstruction Cost \$350,000.00

Estimated Service Life:

3-6 years

infrastructure rebuild approx.: Anticipate a need for major pavement reconstruction &

2025-2030

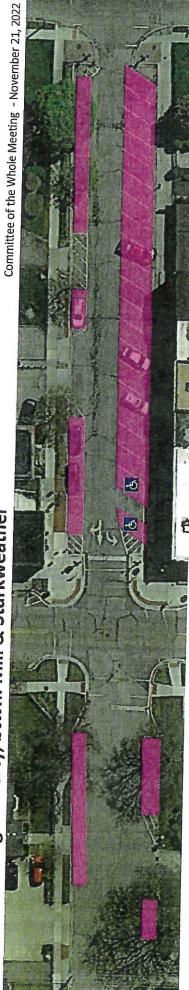
Note: Schedule is contingent Budget, Level of Service, etc. on a multitude of factors.



City of Plymouth Parking Asset Inventory | Report of R & M Cost + Projected CIP

Z:\Main DMS\Projects\Parking Study 2022

On Street Parking—Liberty, btwn. Mill & Starkweather



Existing Condition:





ON STREET PUBLIC PARKING = Handicap Spaces Parking Inventory: = Public Spaces 45

Capital Improvement:

Pavement

\$325,000

Infrastructure *See Note Total Reconstruction Cost

TBD w/Engineer

Estimated Service Life:

5-7 years

infrastructure rebuild approx.: pavement reconstruction & Anticipate a need for major

2028-2032

ment/reconstruction with annual Note: Coordinate pavement replaceinfrastructure program, etc.

City of Plymouth Parking Asset Inventory | Report of R & M Cost + Projected CIP

On Street Parking—Church, btwn. Main & Union



Existing Condition:





City of Plymouth Parking Asset Inventory | Report of R & M Cost + Projected CIP

ON STREET PUBLIC PARKING Parking Inventory:

= Public Spaces

24

= Handicap Spaces -ধ্

Capital Improvement: Infrastructure \$400,000 *See Note Pavement

Total Reconstruction Cost TBD w/Engineer

Estimated Service Life:

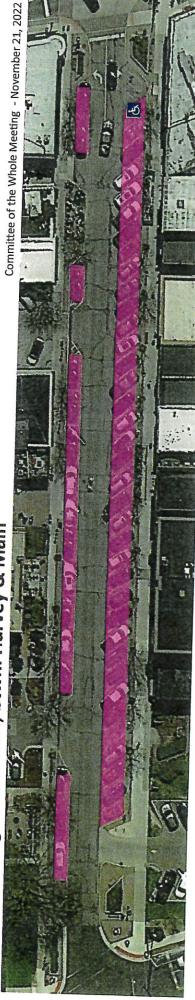
7-10 years

infrastructure rebuild approx.: Anticipate a need for major pavement reconstruction &

2030-2035

ment/reconstruction with annual Note: Coordinate pavement replaceinfrastructure program, etc.

On Street Parking—Penniman, btwn. Harvey & Main



Existing Condition:



Parking Inventory:

ON STREET PUBLIC PARKING

= Public Spaces 52

= Handicap Spaces 1

Capital Improvement:

Pavement \$350,000 Infrastructure *See Note

Total Reconstruction Cost

TBD w/Engineer

Estimated Service Life:

6—9 years

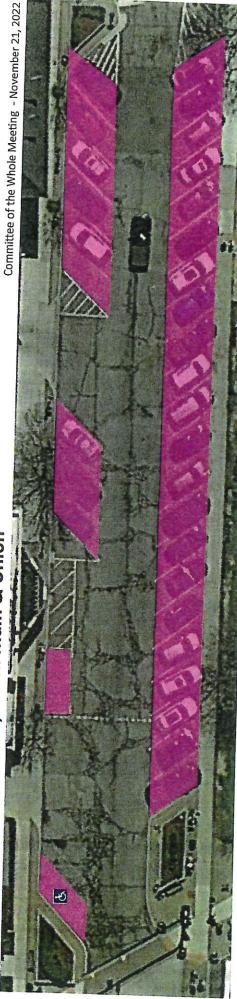
Anticipate a need for major pavement reconstruction & infrastructure rebuild approx..

2028-2033

Note: Coordinate pavement replacement/reconstruction with annual infrastructure program, DDA CIP,



On Street Parking—Penniman, btwn. Main & Union



Existing Condition:



Capital Improvement:

Pavement \$250,000 Infrastructure *See Note

Total Reconstruction Cost

TBD w/Engineer

Estimated Service Life:

3—6 years
Anticipate a need for major
pavement reconstruction &
infrastructure rebuild approx.:

2025-2030

Note: Coordinate pavement replacement/reconstruction with annual infrastructure program, DDA CIP,

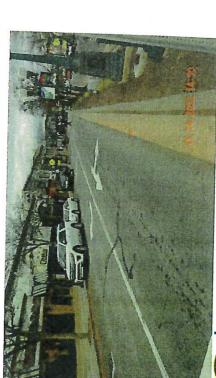


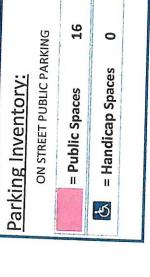
Committee of the Whole Meeting - November 21, 2022



Existing Condition:







Capital Improvement:

Pavement \$275,000 Infrastructure *See Note **Total Reconstruction Cost**

TBD w/Engineer

Estimated Service Life:

12-15 years

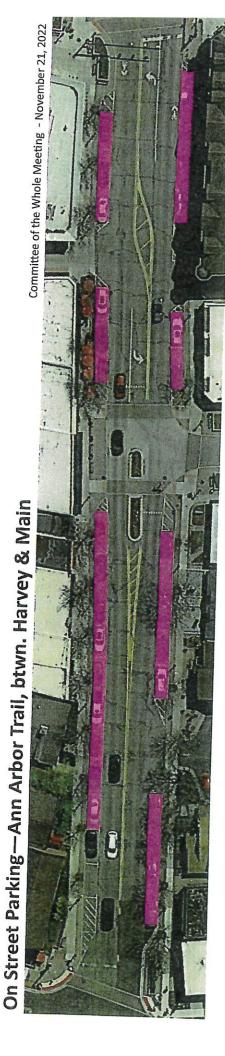
Anticipate a need for major pavement reconstruction & infrastructure rebuild approx.:

2034-2040

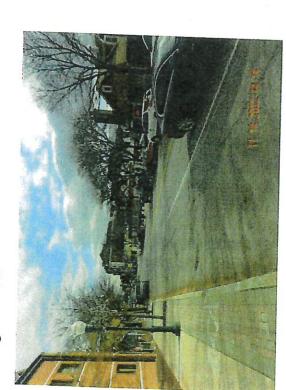
Note: Coordinate pavement replacement/reconstruction with annual infrastructure program, DDA CIP,

City

City of Plymouth Parking Asset Inventory Report of R&M Cost + Projected CIP



Existing Condition:



Parking Inventory:

ON STREET PUBLIC PARKING

= Public Spaces 31

= Handicap Spaces 0

Capital Improvement:

Pavement \$425,000 Infrastructure *See Note Total Reconstruction Cost

TBD w/Engineer

Estimated Service Life:

10-12 years

Anticipate a need for major pavement reconstruction & infrastructure rebuild approx.:

2032-2037

Note: Coordinate pavement replacement/reconstruction with annual infrastructure program, DDA CIP,



On Street Parking—Ann Arbor Trail, btwn. Main & Elizabeth



Existing Condition:



Parking Inventory:

ON STREET PUBLIC PARKING

= Public Spaces 30

= Handicap Spaces 0

Capital Improvement:

Pavement \$375,000 Infrastructure *See Note Total Reconstruction Cost

TBD w/Engineer

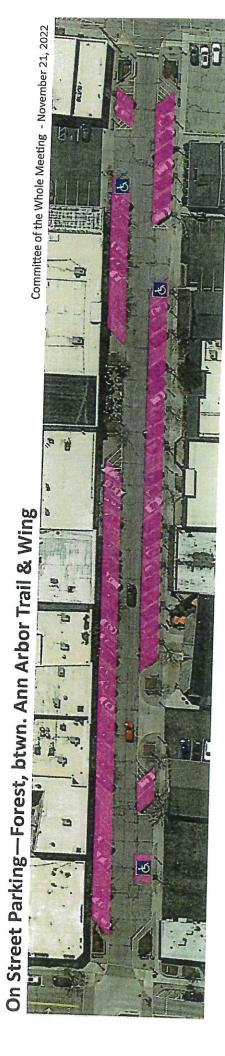
Estimated Service Life:

7—10 years
Anticipate a need for major
pavement reconstruction &
infrastructure rebuild approx.:

2029-2034

Note: Coordinate pavement replacement/reconstruction with annual infrastructure program, DDA CIP,





Existing Condition:





Parking Inventory:

ON STREET PUBLIC PARKING

= Public Spaces 75

Mandicap Spaces 3

Capital Improvement:

Pavement \$525,000 Infrastructure *See Note Total Reconstruction Cost

TBD w/Engineer

Estimated Service Life: 4—8 years

Anticipate a need for major pavement reconstruction & infrastructure rebuild approx.:

2026-2031

Note: Coordinate pavement replacement/reconstruction with annual infrastructure program, DDA CIP,



City of Plymouth Parking Asset Inventory Report of R&M Cost + Projected CIP

On Street Parking—Wing, btwn. Harvey & Main



Existing Condition:



Parking Inventory: ON STREET PUBLIC PARKING = Public Spaces 22 = Handicap Spaces 0

Capital Improvement:

Pavement \$350,000 Infrastructure *See Note

Total Reconstruction Cost TBD w/Engineer

Estimated Service Life:

3-6 years

Anticipate a need for major pavement reconstruction & infrastructure rebuild approx..

2025-2030

Note: Coordinate pavement replacement/reconstruction with annual infrastructure program, DDA CIP,

